

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor - **ABSENT**
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

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The meeting was called to order by the President.

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In the absence of Mr. George A. Nilson, City Solicitor, Mr. David E. Ralph, Deputy City Solicitor, sat and acted on his behalf.

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President: "I will direct the Board members attention to the memorandum from my office dated January 24, 2012, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

Deputy City Solicitor: "Move the approval of all items on the routine agenda."

Comptroller: "Second."

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President: "All those in favor say 'AYE'. Those opposed 'NAY'.

The routine agenda has been adopted."

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Arc Construction Services, Inc.	\$ 8,000,000.00
Bel Air Underground Services, Inc.	\$ 1,500,000.00
Daniel G. Schuster, Inc., and Subsidiaries DGS Construction Inc., Schuster Brothers Concrete Construction, Inc. d/b/a DGS Construction, Inc.	\$114,120,000.00
Eastwood Painting & Contracting, Inc.	\$ 1,269,000.00
Electrico, Inc.	\$ 8,000,000.00
Gerard Chimney Company	\$ 8,000,000.00
Paige Industrial Services, Inc.	\$ 17,919,000.00
Pro Energy Electric, LLC.	\$ 882,000.00
TJ Distributors, Inc.	\$ 2,565,000.00
Trijay Systems, Inc.	\$ 8,000,000.00
W.M. Schlosser Company, Inc. and Affiliates	\$140,445,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Glyndon Engineering & Technology Company	Engineer
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MINUTES

BOARDS AND COMMISSIONS - cont'd

McCormick Taylor, Inc.	Landscape Architect Engineer
Parsons Brinkerhoff, Inc.	Architect Landscape Architect Engineer
Stone Hill Design Associates, Inc.	Landscape Architect

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,
the Board approved the
Extra Work Orders
listed on the following page:

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All of the EWOs had been reviewed and approved
by the
Department of Audits, CORC,
and MWBOO, unless otherwise indicated.
The President **ABSTAINED** on Item No. 3.

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EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- | | | | | |
|--------------------------------------------------------------------------------------------|-------------|--------------------|-----|---|
| 1. EWO #7, \$0.00 - TR 03313, Reconstruction of Washington Boulevard I-95 to Monroe Street | | | | |
| \$4,568,865.30 | \$41,746.32 | Civil Constr., LLC | 150 | - |

Bureau of Water and Wastewater

- | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------|----|----|
| 2. EWO #031, \$37,666.98 - SC 852R, Denitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant | | | | |
| \$115,688,000.00 | \$ 1,412,990.91 | Fru-Con Construction, LLC | 51 | |
| 3. EWO #095, \$93,774.35 - WC1167R, Urgent Need Work Infrastructure Rehabilitation, Various Locations | | | | |
| \$ 10,932,235.50 | \$ 6,007,321.93 | J. Fletcher Creamer & Son, Inc. | 0 | 99 |

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 44** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on December 7, 14, and 21, 2011 and January 11, 2012.

The Board **NOTED** the **44** reports.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART. THE PROTEST WAS WITHDRAWN.

Kim A. Trueheart

January 24, 2012

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City neighborhoods who are often victims of Department of Planning decisions which result in preferential outcomes for commercial developers to the detriment of average citizens like me.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Lack of details and visibility into reports which were deemed necessary to complete the numerous transfers encompassed in this vague action.
 - b. Not sure what the BOE is being requested to do.
 - c. Taxpayer/Citizen uncertainty about this action is sufficient justification to warrant a BOE request for clarity from the Department of Planning.
 - d. Untold issues/offending actions could potentially be bundled in this request.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden could be exacerbated one or more of the unspecified transfers in this vague action.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 25, 2012.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart
Citizen

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,
the Board approved
the Transfers of Funds
listed on the following pages:

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SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having
reported favorably thereon,
as required by the provisions of the
City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
1. \$ 200.00 19 th EDF	9910-904115-9600 Constr. Res. Westside Initiative	9910-906835-9603 Westside Project Initiative
2,630.00 19 th EDF	9910-994001-9600 Constr. Res. Unallocated Reserve	9910-902879-9601 Coml. Revitalization
7,656.00 19 th EDF	9910-994001-9600 Constr. Res. Unallocated Res.	9910-905852-9601 Economic Dev. Incentive
6,765.98 19 th EDF	9910-994001-9600 Constr. Res. Unallocated Res.	9910-902860-9601 Industrial & Coml. Fin.
10,148.00 20 th EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
1,953.00 21 st EDF	9910-902483-9600 Constr. Res. S. Balto. Ind. Dev. & Coml. Dev.	9910-906575-9601 E. Balto. Ind. & Coml. Dev
1,075.00 21 st EDF	9910-902483-9600 Constr. Res. S. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
4,719.52 21 st EDF	9910-902873-9600 Constr. Res. Brownfield Initiative Fund	9910-906575-9601 E. Balto. Ind. & Coml. Dev.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC - cont'd</u>		
4,500.00	9910-902873-9600	9910-906575-9601
22 nd EDF	Constr. Res. Brownfield Incentive Fund	E. Balto. Ind. & Coml. Dev.
1,288.76	9910-904115-9600	9910-906835-9603
22 nd EDF	Constr. Res. Westside Initiative	Westside Project Initiative
52.50	9910-904982-9600	9910-902879-9601
22 nd EDF	Constr. Res. Coml. Rev. Program	Coml. Revitalization
<u>\$ 40,988.76</u>		

This transfer will provide funds to reimburse the BDC for eligible capital expenses for the month ending October 31, 2011.

Department of Transportation

2. \$20,465,185.22	9950-903207-9514	
Federal	Rehabilitation of Charles Street	
4,750,000.00	9950-903207-9514	
Other	Rehabilitation of Charles Street	
<u>\$25,215,185.22</u>	-----	9950-904208-9514
		Rehabilitation of Charles Street from 25 th Street to University Parkway

This transfer will move the appropriation fund to the account for the construction of the project "Rehabilitation of Charles Street from 25th Street to University Parkway.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
3. \$ 153,000.00	9910-902985-9587	9910-905485-9588
29 th CDB	Reserve	Greenmount Ave.
	Housing Development	2600 Block
		Demolition

This transfer will provide funds for demolition of properties that are structurally unsound and causing damage to the adjacent privately-owned properties in the Greenmount Avenue community.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	509 S. Exeter Street	Skylar Development, LLC	One double face electric sign 8' x 1'
	Annual Charge: \$70.30		
2.	2116 E. Monument Street	2116 E. Monument Street, LP	Retain awning w/ signage 14' x 3½'
	Annual Charge: \$138.10		
3.	11 E. Chase Street	Daejan 11 E. Chase, LLC	One handicap ramp 30' x 7.4'
	Annual Charge: \$70.30		
4.	1111 Light Street	1111 Light Street, LLC	One D/F non-illum. sign 18" x 22", one single face electric sign 7'6" x 18"
	Annual Charge: \$140.70		

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of General Services (DGS) - Sub-grant Agreements

The Board is requested to approve and authorize execution of the sub-grant agreements with the various community non-profit organizations. The period of the agreement is effective upon Board approval through August 31, 2012.

1. **AMERICAN VISIONARY ART MUSEUM** **\$ 5,410.00**

Account: 9916-913900-9197-910013-703032

Under the terms of the sub-grant agreement, this community non-profit will implement energy efficiency upgrades to its facility located at 800 Key Highway. The DGS and the Department of Planning, Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Saver Grant" applications from Baltimore non-profits for use of these funds. This organization received a qualifying score for proposed energy upgrades. The total project cost is \$16,106.00. The American Visionary Arts Museum is leveraging 66% (\$10,696.00) of the project cost.

2. **THE BRISTOL PLAYERS, INC.** **\$ 2,953.00**

Account: 9916-913900-9197-910013-703032

Under the terms of the sub-grant agreement, the community non-profit will implement energy efficiency upgrades to its facility located at 251 South Ann Street. The DGS and the Department of Planning, Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Saver Grant" applications from Baltimore non-profits for use of these funds. This organization received a qualifying score for proposed energy upgrades. The total project cost is \$12,398.00. The Bristol Players, Inc. is leveraging 76% (\$9,445.00) of the project cost.

MINUTES

DGS - cont'd

3. **MEALS ON WHEELS OF CENTRAL MARYLAND, INC.** **\$ 14,014.00**

Account: 9916-913900-9197-910013-703032

Under the terms of the sub-grant agreement the community non-profit will implement energy efficiency upgrades to its facility located at 515 South Haven Street. The DGS and the Department of Planning, Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Saver Grant" applications from Baltimore non-profits for use of these funds. This organization received a qualifying score for proposed energy upgrades. The total project cost is \$16,419.03. The Meals on Wheels of Central Maryland, Inc. is leveraging 15% (\$2,406.03) of the project cost.

4. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 9,578.00**

Account: 9916-913900-9197-910013-703032

Under the terms of the sub-grant agreement the community non-profit will implement energy efficiency upgrades to its facility located at 111 - 113 West Mulberry Street. The DGS and the Department of Planning, Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Saver Grant" applications from Baltimore non-profits for use of these funds. This organization received a qualifying score for proposed energy upgrades. The total project cost is \$14,578.00. The Associated Catholic Charities is leveraging 34% (\$5,000.00) of the project cost.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the sub-grant agreements with the foregoing community non-profit organizations.

MINUTESPolice Department - Payment of Back Salary**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the payment of back salary for Mr. Eric I Ayala.

AMOUNT OF MONEY AND SOURCE:

\$7,778.43 - 1001-000000-2041-195500-601062

BACKGROUND/EXPLANATION:

On February 24, 2011 through September 22, 2011, Mr. Ayala was suspended without pay.

Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, Mr. Ayala is entitled to receive back pay for the period he was suspended without pay.

The back pay represents the amount of salary that Mr. Ayala would have earned for the period February 24, 2011 through September 22, 2011.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the payment of back salary for Mr. Eric I Ayala. The President voted **NO**.

MINUTES

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the House of Ruth Maryland, Inc. The period of the agreement is January 1, 2013 through September 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$244,499.00 - 4000-470212-2021-212600-607001

BACKGROUND/EXPLANATION:

The Department has received a grant award from the U.S. Department of Justice, Office on Violence Against Women, Award No. 2011-WE-AX-0031. Under the terms of this agreement, the funds will be used to support Baltimore's Domestic Violence Reduction Initiative. The initiative seeks to expand the successful Lethality Assessment Pilot Initiative to a City-wide program and to grow the capacity of the Family Crimes Unit.

The Department's Family Crime Unit's capacity to conduct home visits to "higher danger" domestic violence victims, serve protective orders in instances where there is a "higher danger", and reduce the current backlog of domestic violence warrants, will be increased. The funds will also be used to hire a legal advocate at the House of Ruth Maryland, Inc., who would work with "higher danger" victims and prosecutors in an effort to achieve better court outcomes.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the House of Ruth Maryland, Inc.

MINUTES

Police Department - cont'd

President: "Madam Mayor."

Deputy Comptroller: "Excuse me Mr. President. Go ahead I am sorry. I thought you had something for the Mayor first."

President: "Okay. Madam Mayor."

Mayor: "Thank you very much. Two things Mr. Chair. Today the Board of Estimates approved a contract with the House of Ruth Maryland to expand Baltimore's Lethality Assessment Pilot City-wide. I always get tongue tied when I say that Lethality. The project will be a component of the City's domestic violence reduction initiative and it's collaboration between the Mayor's Office on Criminal Justice and the House of Ruth Maryland, as well as the Baltimore City Police Department. It is funded through a \$750,000.00 grant awarded from the Office of Violence Against Women under grants to encourage arrest policies and enforcement of protective orders program, with a comprehensive partnership between the Baltimore Police Department, the House of Ruth Maryland and DVSTAT as well as our community partners. We are expanding efforts to put an end to domestic violence in Baltimore. The funding allows the Department's Family Crimes

MINUTES

Police Department - cont'd

Unit to protect` t families, getting victims into shelter, getting them into safety as well as getting them the resources that they need sooner. I want to thank the Mayor's Office of Criminal Justice as well as the Police Department and last, but certainly not least, our partners at the House of Ruth Maryland for helping us work together to reduce violence and domestic violence in Baltimore."

(APPLAUSE)

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
1. Calvin Ford Mack Allision, III	2012 Ringside National Silver Gloves Tournament Jackson County, MO Feb. 01 - 05, 2012	Accessory Account	\$2,205.11

The Department is requesting \$320.31 for the cost of a rental vehicle.

A rental vehicle is requested to transport the boxing participants, and coaches/chaperones. The vehicle will also be used to travel for any emergency situation that may arise, and to purchase necessary supplies and food. The Department anticipates that the cost of food and supplies will be much cheaper at local markets or stores rather than the hotel.

AM-240-8

If official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board of Estimates must approve funds for such expenses in advance of the trip.

Baltimore City Health Department

2. Traci Oliver	National Quality Center Training on Coaching Basics Tampa, FL Feb. 05 - 08, 2012	Federal: Ryan White	\$1,054.64
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The hotel rate is \$189.00 per night plus taxes in the amount of \$68.04. The allowed subsistence for the travel destination is \$163.00 per day. The Department is requesting an additional \$78.00 to cover the hotel costs beyond the allowed subsistence and an additional \$120.00 for food. The additional amounts have been included in the total.

MINUTES

TRAVEL REIMBURSEMENT/APPROVALMayor's Office of Employment Development

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
3. Karen Sitnick	US Conference of Mayor's, WDC Annual Meeting Washington, D.C. September 12 - 13. 2011 (Reg. fee - \$600.00)	Admin Cost Pool	\$1,070.28

On September 12 - 13, 2011, Ms. Sitnick traveled to Washington DC to attend the Workforce Development Council Board Meeting. The subsistence rate for this location is \$282.00 per day. The cost of the hotel was \$264.00 not including occupancy taxes in the amount of \$38.28 per night and \$12.00 to cover the cost of internet usage during the two day conference. MOED is also requesting \$80.00 to cover the cost of the mandatory Board Dinner as well as transportation and parking costs in the amounts of \$36.00 and \$40.00 respectively. MOED prepaid the registration in the amount of \$600.00 on EA000083227. The reimbursement due Ms. Sitnick is as follows:

Hotel	\$264.00
Occupancy Taxes	38.28
Internet Svc.	12.00
Meals	80.00
Transportation	36.00
Parking	40.00
Total	\$470.28

The Board, UPON MOTION duly made and seconded, approved the travel requests and the travel reimbursement.

MINUTES

Mayor's Office of Employment Development - Grant AwardsACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the grant awards from the State of Maryland Department of Labor Licensing and Regulation.

- | | |
|----------------------------------------------------|------------------------|
| 1. BALTIMORE REALIGNMENT AND CLOSURE (BRAC) | \$289,732.00 |
| NATIONAL EMERGENCY GRANT | (not to exceed) |

Account: 4000-803012-6332-456000-404001

The grant is to support the City's efforts to build a continuous pipeline of qualified and skilled workers capable of filling the varied employment opportunities coming to Maryland through the Pentagon's Base Realignment and Closure (BRAC) process. MOED will provide area participants with exposure to and training for careers in high growth industries and with an understanding of the requirements associated with the federal security clearance process. The period of the grant award is November 1, 2011 through December 30, 2012. This grant is late due to a late notification of the award.

- | | |
|--------------------------------------------------|--------------------|
| 2. MARYLAND SUMMER YOUTH CONNECTION GRANT | \$41,841.00 |
|--------------------------------------------------|--------------------|

Account: 4000-807812-6397-456000-404001

The grant will provide funds for summer employment and training opportunities for eligible Maryland residents ages fourteen to twenty-one, assigned to certain State agency work sites identified and approved by MOED. The period of the grant award is July 1, 2011 through September 30, 2011. The grant is late because MOED did not receive its approved copy of the grant award until November 16, 2011.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized the acceptance of the grant awards from the State of Maryland Department of Labor Licensing and Regulation.

MINUTES

Mayor's Office of Employment - Intergovernmental
Development (MOED) Agreements

The Board is requested to approve and authorize execution of the various intergovernmental agreements.

1. **MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES (DHR)/ BALTIMORE CITY DEPARTMENT OF SOCIAL SERVICES (BCDSS)** **\$5,162,647.00**
(not to exceed)

Account: 4000-808212-6390-456000-404001

The intergovernmental agreement will provide funding for MOED to assist enrolled Temporary Cash Assistance applicants and recipients to actively participate in programs and services leading to full-time unsubsidized employment. The period of the agreement is July 1, 2011 through June 30, 2013.

The intergovernmental agreement was delayed due to a late submittal of information by the vendor needed to complete the agreement.

2. **MARYLAND STATE DEPARTMENT OF HUMAN RESOURCES (DHR)/ BALTIMORE CITY DEPARTMENT OF SOCIAL SERVICES (BCDSS)** **\$1,121,134.00**
(not to exceed)

Account: 4000-808412-6392-456000-404001

The intergovernmental agreement will provide funding under the New Beginnings Program to enhance the employability skills and job readiness of Temporary Cash Assistance customers. The period of the agreement is July 1, 2011 through June 30, 2012.

The intergovernmental agreement was delayed due to the additional time necessary to reach a comprehensive understanding between parties.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing intergovernmental agreements.

MINUTES

Mayor's Office of Employment - Employee Expense Report
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense report for Ms. Karen Sitnick for the month of September 2011.

AMOUNT OF MONEY AND SOURCE:

\$47.33 - 4000-806012-6031-454601-603002
37.00 - 4000-806012-6301-454601-603003
\$84.33

BACKGROUND/EXPLANATION:

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The request is late because the expense report was misplaced during the MOED process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expense report for Ms. Karen Sitnick for the month of September 2011.

MINUTES

Department of Housing and - Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Community Mediation Program, Inc. (CMP) The period of the agreement is July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$26,415.00 - 2089-208912-5930-425926-603051

BACKGROUND/EXPLANATION:

The CMP will work to reduce interpersonal and community violence by utilizing non-violent conflict resolution strategies in providing free conflict resolution and mediation services to low and moderate-income persons in Baltimore City.

On June 22, 2011, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2011 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2011 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this agreement was delayed due to final negotiations and processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Community Mediation Program, Inc.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|-----------------------------------------------------------------------------------|--------------------|----------------|
| 1. <u>PRODUCTS UNLIMITED</u> | <u>\$ 8,672.00</u> | <u>Renewal</u> |
| Solicitation No. B50001754 - HIV Test Kits - Health Department - Req. No. P515640 | | |

On January 12, 2011, the Board approved the initial award in the amount of \$20,440.00. The award contained two 1-year renewal options. This renewal in the amount of \$8,672.00 is for the period January 12, 2012 through January 11, 2013, with one 1-year renewal option.

- | | | |
|-------------------------------------------------------------------------------------------------------------------|--------------------|----------------|
| 2. <u>JANI-KING OF BALTIMORE</u> | <u>\$12,924.00</u> | <u>Renewal</u> |
| Solicitation No. B50001280 - Janitorial Services for Field Health Services - Health Department - Req. No. R567368 | | |

On February 3, 2010, the Board approved the initial award in the amount of \$12,924.00. The award contained three 1-year renewal options. On February 4, 2011, the Board approved a renewal in the amount of \$12,924.00. This renewal in the amount of \$12,924.00 is for the period February 3, 2012 through January 31, 2013, with one 1-year renewal option remaining.

- | | | |
|----------------------------------------------------------------------------------------------|--------------------|----------------|
| 3. <u>TOTE-IT, INC.</u> | <u>\$10,000.00</u> | <u>Renewal</u> |
| Solicitation No. B5001369 - Snow & Ice Removal - Enoch Pratt Free Library - Req. No. P512397 | | |

On March 10, 2010, the Board approved the initial award in the amount of \$10,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$10,000.00 is for the period March 10, 2011 through March 9, 2012, with one 1-year renewal option remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

4. SAT, INC.	\$26,500.00	Sole Source/ Agreement
Solicitation No. 08000 - Annual Maintenance of the Bronzes Monuments - Department of Planning - Req. No. R592001		

The Board is requested to approve and authorize execution of an agreement with SAT, Inc. The period of the agreement is effective upon Board approval for four months.

The vendor is uniquely qualified as a conservator of outdoor monuments and has knowledge of specific conservation methods required by the City's Historic Preservation Agency. The vendor is the only vendor on the East Coast with this experience. Therefore, sole source award is recommended.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(FILE NO. 57210)

5. BELAIR ROAD SUPPLY COMPANY, INC.	\$40,000.00	Only Bid
Solicitation No. B50002242 - Inlet Head with Galvanized Facebar - Department of Public Works - Req. No. R591417		

The period of the award is January 25, 2012 through January 24, 2013, with two 1-year renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--------------------------------------------------------------------------------------------------|-------------|---------|
| 6. STEVE'S CLEANING SERVICE, INC. | \$14,100.00 | Renewal |
| Solicitation No. B50001278 - Janitorial Services for HTYA - Health Department - Req. No. P516052 | | |

On January 27, 2010, the Board approved the initial award in the amount of \$14,100.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$14,100.00 is for the period February 1, 2012 through January 31, 2013, with one 1-year renewal option remaining.

- | | | |
|---------------------------------------------------------------------------------------------------------------|-------------|---------------------------|
| 7. FRANKLIN MILLER, INC. | \$33,600.00 | Sole Source/
Agreement |
| Solicitation No. 08000 - Franklin Miller Super Shredder Units - Department of Public Works - Req. No. R587114 | | |

The Board is requested to approve and authorize execution of an agreement with Franklin Miller, Inc. The period of the agreement is effective upon Board approval for three months.

The vendor is the sole source provider of the Super Shredder and parts. The parts and replacement units must be compatible and interchangeable with the existing equipment.

(FILE NO. 57210)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 8. JESCO | \$144,820.00 | Selected Source |
|----------|--------------|-----------------|
- Solicitation No. 06000 - Flatbed Trailers - Department of Public Works, Bureau of Solid Waste - Req. No. R592054

These trailers are urgently needed to transport newly purchased equipment for boarding, cleaning, and grass cutting operations. The selected vendor submitted the lowest quote of three quotes solicited and will fill the requirement within the required timeframe.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|-------------------------------|--------------|-------------|
| 9. MARYLAND INDUSTRIAL TRUCKS | \$325,377.00 | Sole Source |
|-------------------------------|--------------|-------------|
- Solicitation No. 08000 - Vactor Sewer Cleaning Truck - Department of Public Works, Bureau of Water and Wastewater - Req. No. R590013

The sewer cleaning trucks in the City's fleet are comprised entirely of Vactor manufactured trucks and the agency desires to maintain continuity of training and supply. The vendor is the sole authorized Vactor distributor for Maryland. The request is for one truck.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|
| 10. ENVIRONMENTAL SERVICE &
EQUIPMENT COMPANY, INC. | \$ 50,000.00 | Sole Source |
| Solicitation No. 08000 - Wallace & Tiernan Water Technologies
Parts - Department of Public Works, Bureau of Water and
Wastewater - Req. No. R588903 | | |

This requirement is specific for items which must be purchased from the authorized distributor of the original manufacturer. The vendor is the sole authorized distributor of these items for Maryland.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|------------------------------------------------------------------------------------------------------------|--------------|---------|
| 11. WILLIS OF MARYLAND,
INC. | \$675,000.00 | Renewal |
| Contract No. B50000817 - Insurance Broker of Record Services
- Department of Finance - Req. No. P592448 | | |

On February 4, 2009, the Board approved the initial award in the amount of \$707,800.00. The award contained two 3-year renewal options. This renewal in the amount of \$675,000.00 is for the period February 4, 2012 through February 3, 2015, with one 3-year renewal option remaining.

MBE: Walker Benefit Services 7.5%
Grady Wright & Associates 7.5%

WBE: Dana Insurance Services, 5.0%
Inc.

This is a requirements contract, therefore dollar amounts will vary.

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

12. HOLABIRD ENTERPRISES OF

MARYLAND, INC. t/a TRANSTECH

TRANSMISSION CENTER	\$150,000.00	Renewal
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Solicitation No. B50000672 - Heavy Duty Automatic Transmissions - Department of General Services, Fleet Management - P.O. No. P507920

On January 28, 2009, the Board approved the initial award in the amount of \$450,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$150,000.00 is for the period January 28, 2012 through January 27, 2013, with one 1-year renewal option remaining.

MBE: Millennium Auto Parts and Services 3%
Grady Wright & Associates 2%

MWBOO GRANTED A WAIVER.

13. NESTLES WATERS NORTH

AMERICA, d/b/a DEER PARK	\$200,000.00	Renewal
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Solicitation No. B50001266 - Bottled Water - Agencies - Various - Req. Nos. Various

On March 24, 2010, the Board approved the initial award in the amount of \$200,000.00. The award contained two 2-year renewal options. This renewal in the amount of \$200,000.00 is for the period March 24, 2012 through March 23, 2014, with one 2-year renewal option remaining.

MWBOO GRANTED A WAIVER.

14. HIGHER GROUND TRANSPORTATION

SERVICES, INC.	\$ 16,400.00	Extension
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Solicitation No. BP-07044 - Provide Transportation Services - Health Department - P.O. No. P512360

On December 20, 2006, the Board approved the initial award in the amount of \$98,270.00. Subsequent actions have been approved. An extension and increase are needed to allow time to re-bid this requirement. The period of the extension is February 12, 2012 through April 11, 2012.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONSVENDOR AMOUNT OF AWARD AWARD BASISBureau of Purchases

15. SHANNON BUSINESS SYSTEMS,
INC. \$ 4,814.88 Extension
 Solicitation No. 06000 - Postage Meter System Lease -
 Comptroller's Office, Municipal Post Office - P.O. Nos.
 P200258 and P512107

On September 14, 2005, the Board approved the initial award in the amount of \$137,246.40. Subsequent actions have been approved. On November 23, 2011, an extension in the amount of \$4,814.88 was approved for three mailing meters and will expire on January 31, 2012. This extension is necessary to allow time for an award of a new contract. The period of the extension is February 1, 2012 through March 31, 2012.

16. SHANNON BUSINESS SYSTEMS, Cooperative
INC. \$181,980.00 Contract
 Maryland State Solicitation No. BP0-01B9200466 - Mailroom
 Equipment; Lease Equipment Only - Comptroller's Office,
 Municipal Post Office - Req. No. TBD

Vendors were solicited though Maryland State and E-Maryland Marketplace. This is for a 60-month lease of mail meters and software for the Municipal Post Office.

17. P-B HEALTH HOME CARE \$ 28,500.00
 AGENCY
 S.T.A.R. ASSOCIATES, 125,000.00
 INC.
 TRUSTWORTHY STAFFING 12,726.00
INC. \$166,226.00 Increase
 Solicitation No. B50000387 - Provide Personal Care/Chore
 Services - Health Department - P.O. Nos. Various

On July 23, 2008, the Board approved the initial award in the amount of \$105,000.00. Subsequent actions have been approved. This increase in the amount of \$166,226.00 is to provide funds for services through March 31, 2012. This increase will make the award amount \$656,240.00. The contract will expire on July 30, 2012.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

18. RANGE MAINTENANCE INC.	\$150,000.00	Renewal
Solicitation No. B50001634 - Police Range Maintenance - Police Department - P.O. No. P516167		

On February 9, 2011, the Board approved the initial award in the amount of \$100,000.00. The award contained five 1-year renewal options. This renewal in the amount of \$150,000.00 is for the period February 2, 2012 through February 1, 2013, with four 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

19. MYKA CORP., d/b/a CHEMDRY ELITE	\$ 0.00	Renewal
Solicitation No. B50001761 - Provide Carpet, Drapery and Furniture Cleaning Services for Various Baltimore City Buildings - Agencies - Various - P.O. No. P516733		

On February 16, 2011, the Board approved the initial award in the amount of \$60,000.00. The award contained four 1-year renewal options. This renewal is for the period February 16, 2012 through February 15, 2013.

MWBOO GRANTED A WAIVER.

20. FIRE SAFETY CO.	\$ 0.00	Renewal
Solicitation No. B50000938 - Provide Inspection, Services and Repairs for Fire Extinguishers - Agencies - Various - P.O. Nos. P556602 and P506603		

On February 4, 2009, the Board approved the initial award in the amount of \$1,842,080.85. The award contained two 1-year renewal options. This renewal is for the period February 29, 2012 through February 28, 2013, with one 1-year renewal option remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 21. <u>TIDEWATER PRODUCTS, INC.</u> | <u>\$900,000.00</u> | <u>Renewal</u> |
| Solicitation No. B50000873 - Polymeric Flocculants, GBT for the Back River Wastewater Treatment Plant - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P505943 | | |
| On December 24, 2008, the Board approved the initial award in the amount of \$758,835.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$900,000.00 is for the period February 29, 2012 through February 28, 2013, with one 1-year renewal option remaining. | | |

MWBOO GRANTED A WAIVER.

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------|
| 22. <u>CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.</u> | <u>\$200,000.00</u> | <u>Increase</u> |
| Contract No. 09-125 Anne Arundel County - Household Hazardous Waste: Collection and Disposal Services - Department of Public Works, Bureau of Solid Waste - Req. Nos. Various | | |
| On October 19, 2011, the Board approved the initial award in the amount of \$200,000.00. Additional funds are needed due to increased usage of this service. This increase in the amount of \$200,000.00 will make the award amount \$400,000.00. | | |

- | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|
| 23. <u>GEN-PROBE, INC.</u> | <u>\$283,000.00</u> | <u>Renewal</u> |
| Solicitation No. 08000 - Chlamydia Trachomatis Kits - Health Department - Req. No. R592098 | | |
| On February 17, 2010, the Board approved the initial award in the amount of \$283,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$283,000.00 is for the period February 17, 2012 through February 16, 2013 and is the final renewal. | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

24. <u>USALCO, LLC</u>	\$ 0.00	Assignment Agreement
Solicitation No. B50000787 - Polymeric Flocculent - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various		

The Board is requested to approve and authorize execution of an assignment agreement with USALCO, LLC. The assignment agreement is effective upon Board approval through January 31, 2013.

On December 10, 2008, the Board approved an award to Delta Chemical Corporation. USALCO, LLC has acquired the assets and employees of the Delta Chemical Corporation and is requesting assignment of contract B50000787.

(FILE NO. 57210)

Department of General Services

25. <u>TECTRA AMERICA EAST, LLC</u>	\$26,850.00	Low Bid
IC 550 - Washington Monument Roof Replacement and Related Work		

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts, and extensions, and approved and authorized execution of the agreements with SAT, Inc., Franklin Miller, Inc., and USALCO. The President **ABSTAINED** on item nos. 9, 10, 21, and 24. The Comptroller **ABSTAINED** on item no. 17 Clerks Correction: The abstention for the Comptroller was Item No. 17, not Item No. 1.

MINUTES

Health Department - Employee Expense Reports

The Board is requested to approve the various expense reports for the following employees:

1.	JOYCE ARAUWOU	\$ 75.94
	March, 2011 - Uniform	\$ 10.99
	May, 2011 - Uniform	\$ 64.95
	Account: 1001-000000-3080-288700-604003	
2.	DRUE HODGETTS	\$ 26.95
	September, 2010 - Uniform	\$ 12.47
	March, 2011 - Uniform	\$ 14.48
	Account: 1001-000000-3100-295900-604003	
3.	YVETTE JAMES	\$ 89.96
	February, 2011 - Uniform	\$ 49.98
	February, 2011 - Uniform	\$ 39.98
	Account: 1001-000000-3100-295900-604003	
4.	ROSELINE OKORO	\$194.83
	January, 2011 - Uniform	\$120.90
	February, 2011 - Uniform	\$ 43.95
	March, 2011 - Uniform	\$ 29.98
	Account: 1001-000000-3100-295500-604003	
5.	TAMARA PETRIDES	\$199.43
	February, 2011 - Uniform	\$ 70.50
	March, 2011 - Uniform	\$128.93
	Account: 1001-000000-3100-295900-604003	

MINUTES

Health Department - cont'd

6.	CHRISTINE RUTKOWSKI	\$194.10
	February, 2011 - Uniform	\$ 67.20
	February, 2011 - Uniform	\$ 48.96
	March, 2011 - Uniform	\$ 37.99
	March, 2011 - Uniform	\$ 39.95
	Account: 1001-000000-3100-295900-604003	
7.	CHRISTINE STANFORD	\$106.28
	September, 2010 - Uniform	\$ 15.38
	October, 2010 - Uniform	\$ 19.98
	January, 2011 - Uniform	\$ 28.97
	February, 2011 - Uniform	\$ 41.95
	Account: 1001-000000-3100-295900-604003	
8.	JOI SCOTT-HOLDER	\$ 47.94
	July, 2011 - Uniform	
	Account: 5000-520112-3080-688900-604003	

The above-listed employees erred in not submitting their expense reports to the Department within the 40 working days from the last calendar day of the month in which the expenses were incurred, as directed by the Administrative Manual (AM). The Department's Program staff and leadership did not know the AM-240-11 was applicable to uniforms. The Department is now aware of the procedure and apologizes for this mistake.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the foregoing expense reports.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the following agreements:

1. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$0.00**

The organization will provide physician services to serve as Nurse Practitioner Preceptor and to see patients for evaluation at KIPP: Ujima Village Academy No. 324/Maryland Academy of Technology and Health Science No. 331 (former Dr. Roland N. Patterson Senior Academy) or other mutually agreeable locations at a minimum of one-half day every other week. The period of the agreement is September 1, 2011 through August 31, 2016.

2. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$0.00**

The organization will assign Pediatric Residents to clinical rotations at selected sites in the Department's School-based Health Clinics. The School-Based Health Clinics serve the patient population sought by Sinai Hospital, Sinai will assign appropriate fully qualified Residents to the Health Department for clinical experience in pediatric health care. The Pediatric Resident will report to the Clinical Director of School-Based Health Centers or his/her designee. The period of the agreement is July 1, 2011 through June 30, 2016.

The agreements are late because they were recently received from the provider.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTESHealth Department - Ratification of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to ratify and authorize payment to the below-listed Senior Care Adult Day Care and Personal Companion Senior Care Programs. The period of the outstanding invoices is July 1, 2011 through October 31, 2011.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>Adult Day Care</u>	<u>Period</u>
\$ 1,990.24	Active Day/Dundalk	July - October, 2011
852.96	Active Day/Mt. Clare	July - October, 2011
5,970.72	Easter Seals	July - October, 2011
8,813.92	Extended Family	July - October, 2011
12,154.58	Keswick Day Care	July - October, 2011
1,990.24	Levindale/Pikesville	July - October, 2011
27,152.56	Levindale/Baltimore/Belvedere	July - October, 2011
6,326.12	Providence Day Care	July - October, 2011
1,990.24	Raven's	July - October, 2011
4,193.72	St. Ann Day Care	July - October, 2011
10,022.28	Today Care	July - October, 2011
<u>2,099.96</u>	Personal Companion-Security United	July - October, 2011
\$83,557.54	- 5000-535412-3044-273300-607001	

BACKGROUND/EXPLANATION:

The ratification will allow the Department's Office of Aging and Commission on Aging and Retirement Education Services to pay the Adult Day Care Providers for services rendered to Senior Care Program clients.

The Adult Day Care Program provides supervised care for the elderly in a community setting and focuses on a variety of services such as nursing, nutrition, and transportation.

MINUTESHealth Department - cont'd

Personal Companion-Security Unlimited provides an emergency response system (ERS). The ERS is a direct-connect to 911 first responders. The system is installed in the home of a client who may live alone, or have chronic health conditions. The ERS enables clients to maintain an independent lifestyle. Senior Care clients receive this service 24 hours a day, each day of the year.

During the transition between the Commission on Aging & Retirement Education (CARE) and the Department, it was anticipated that various programs from CARE were to be transferred to Baltimore City Health Care Access.

It was not possible to transfer the subject programs as the Maryland Department of Aging will not allow the bifurcation of services managed by Area Agencies on Aging. The Department apologizes for the lateness of these invoices.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified and authorized payment to the foregoing Senior Care Adult Day Care and Personal Companion Senior Care Programs.

MINUTES

Mayor's Office of Human Services - Grant Agreements
Homeless Services Program

The Board is requested to approve and authorize execution of the following grant agreements. The period of the agreement is October 1, 2011 through September 30, 2012, unless otherwise indicated.

1. **HEALTH CARE FOR THE HOMELESS (HCH) \$ 50,000.00**

Account: 4000-431309-3570-564057-603051

The HCH will provide Assertive Community Treatment (ACT) clinical services to 105 "Housing First" clients housed by Baltimore Housing and the Mayor's DHR services over a five-year term. The HCH will ensure that all Housing First clinicians receive comprehensive training in the ACT and Housing First models of service delivery and reporting requirements, under the Government Performance and Results Act mandate. Clients targeted will be chronically homeless individuals with a primary diagnosis of alcohol or substance abuse. The period of the agreement is September 30, 2011 through March 29, 2012.

2. **PEOPLE ENCOURAGING PEOPLE, INC. (PEP) \$570,394.00**

Account: 4000-496211-3573-591486-603051

The PEP will provide permanent housing and case work services to 44 homeless disabled adults. The services include but are not limited to: in-depth in-take assessment of the clients' conditions which lead to homelessness and development of an individual service plan for each client. The PEP will, as-needed refer clients for counseling, work with social service providers to ensure all areas of need are addressed; provide case management and liaison with other agencies and providers.

MINUTES

Maryor's Office of Human Services - cont'd
Homeless Services Program

3. **ST. VINCENT DE PAUL SOCIETY OF BALTIMORE, INC. (SVDP)** **\$388,322.00**

Account: 4000-496211-3573-267829-603051

The SVDP will provide housing and support services to approximately 32 chronically homeless men and women. The funds will be used to provide counseling, crisis intervention, information, health services, legal services, mental health services, referrals, and a meal program to chronically homeless individuals in Baltimore City. The SVDP will ensure that all clients who qualify for the program will be of very low income.

The agreements are late because of the delays at the administrative review process.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIWEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing grant agreements. The President **ABSTAINED** on item no. 3.

MINUTESDepartment of Transportation - Funding Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a funding agreement with UA Locust Point Holdings, LLC. The period of the agreement is effective upon Board approval through February 28, 2013, with two 1-year renewal options.

AMOUNT OF MONEY AND SOURCE:

\$173,250.00 - 6000-617412-2303-248700-406001

BACKGROUND/EXPLANATION:

The funding agreement is for the operation of a Water Taxi Point-to-Point Service.

In August 2010, the Board approved an agreement with Hull Point, LLC to partially fund the Commuter Water Taxi Point-to-Point Service/Water Taxi Harbor Connector (WTHC) at an annual amount of \$90,000.00. Since the expiration of the original agreement in April 2011, ownership of the Tide Point facility which was serviced by the WTHC has been transferred from Hull Point, LLC to UA Locust Point Holdings, LLC. During this period however, the WTHC operations continued. The new ownership has determined that they wish to continue the service agreement on the same terms as the previous contract.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(FILE NO. 55511)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the funding agreement.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve task assignment no. 027, to Sabra, Wang & Associates, Inc. for Project No. 1074, On-Call Consultant Services Reconstruction, Rehabilitation and/or Resurfacing.

AMOUNT OF MONEY AND SOURCE:

\$563,498.90 - 9960-904648-9557-900020-703032

BACKGROUND/EXPLANATION:

Sabra, Wang & Associates, Inc. will provide design engineering services in connection with the Loch Raven Watershed. The services will include preparation of plans, contract specifications, cost estimates, design for the replacement and repairs of 20 culverts, provision of Rip/Rap Stream Bank stabilization at nine locations and other miscellaneous tasks.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the MBE/WBE goals established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Bureau of Water and Wastewater - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$387,237.42	9960-906068-9558	
Revenue Bonds	Constr. Reserve	
	Watershed Road &	
	Bridge Repairs	
262,762.58	" "	
<u>Counties</u>		
\$650,000.00		
\$563,498.90	-----	9960-904648-9557-3
		Engineering
<u>86,501.10</u>	-----	9960-904648-9557-9
\$650,000.00		Administrative

The funds are required to cover the cost of design services for TR 11013, Loch Raven Watershed performed under Project No. 1074, Task 27.

UPON MOTION duly made and seconded, the Board approved task assignment no. 027, to Sabra, Wang & Associates, Inc. for Project No. 1074, On-Call Consultant Services Reconstruction, Rehabilitation and/or Resurfacing. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The President **ABSTAINED**.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

287 - 294

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Mayor **ABSTAINED** on items no. 11 and 12.

The President **ABSTAINED** on item no. 16 a. and b.

MINUTES

PERSONNELPolice Department - Employment Agreements

The Board is requested to approve and authorize execution of the employment agreements. The period of the agreement is effective upon Board approval for one year.

	<u>Name</u>	<u>Hourly Rate</u>	<u>Amount</u>
1.	TERRY WILLIAMS	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Williams will work as a Contract Services Specialist I - Evidence Control Unit. She will be responsible for receiving property/evidence submissions from police officers and lab personnel. Ms. Williams will ensure accuracy and completeness of all associated paperwork, releasing property for examination, evidence for court and recording chain of custody for all property released.

2.	THOMAS D. BANNON	\$14.42	\$30,000.00
3.	MELISSA D. WILLIAMS	\$14.42	\$30,000.00
4.	JUANITA P. DEBELLOTTE	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

These retirees will work as Contract Service Specialists I in the Applicant Investigation Section. They will be responsible for conducting background investigations for civilian and sworn applicants, promotional candidates and special police commissions, reviewing documents, interviewing applicants, obtaining criminal record checks and completing neighborhood investigation of applicants. In addition, they will advise on results of investigations and make recommendation of applicant suitability.

5.	ATTLAY S. WILLIAMS	\$14.42	\$30,000.00
6.	C. TAMARA HATCHER	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

MINUTES

PERSONNEL

Hourly Rate

Amount

Police Department - cont'd

These retirees will work as Contract Service Specialists I in the Victims Assistant Unit. They will be responsible for assisting victims by providing copies of crime reports, information and points of contact for the State's Attorney's Office. In addition, they will provide transportation to court, maintain a database of service requests and ensure victims have access to all relevant federal, state and local assistance programs.

7. BRIAN J. HORTON	\$200.00 per scheduled exam and \$100.00 for each no show	\$35,000.00 (not to exceed)
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Account: 1001-000000-2003-195500-603026

Mr. Horton, retiree, will continue to work as a Polygraph Examiner. He will conduct pre-employment screening. The period of the agreement is effective upon Board approval through March 31, 2012.

Health Department

8. ANDRE L. HARRY	\$15.00	\$ 3,900.00
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Account: 6000-627812-3080-294400-601009

9. SHANA JOHNSON	\$15.00	\$ 3,300.00
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Account: 6000-627812-3080-576500-601009

The period of the agreement is effective upon Board approval through June 30, 2012.

These individuals will work as Youth Development Aides/Tutors in the Carrera After-School Program. They will be responsible for providing homework assistance, tutorial and college preparation assistance, and individual instruction to participants with specific education deficits in high level Math and/or English

MINUTES**PERSONNEL**Hourly RateAmount

such as Algebra, Geometry, Trigonometry, Calculus and English I-IV. In addition, they will maintain folders/records on individual students to assist in skill building and helping build educational resources and updating educational areas quarterly.

10. **REGINA WILLIAMS** \$19.04 **\$22,848.00**

Account: 4000-426212-3110-306800-601009

Ms. Williams, retiree, will work as a Payroll Manager. She will be responsible for preparing financial statements, compiling and assembling financial reports in accordance with standardized accounting procedures. She will be performing calculations to determine wage garnishments, health benefits, and other deductions to be subtracted from an employees' bi-weekly salary, and reconciling and maintaining payroll files, records, ledgers, and journals. The period of the agreement is effective upon Board approval through December 31, 2012.

Board of Liquor License Commission

11. **PATRICE N. TUCKER** \$15.00 **\$ 3,600.00**

12. **MICHAEL ROSENBLUTH** \$15.00 **\$ 3,600.00**

Account: 1001-000000-2501-259500-601063

These individuals will work as Liquor Board Inspectors. Their duties will include, but are not limited to visiting locations that have been issued special or one-day licenses, and monitoring the sale and service of alcohol at the one-day licensed events or extensions of licenses. They will also participate in undercover investigations and complete inspection reports for licensed premises in Baltimore City. The period the agreement is effective upon Board approval for one year.

Department of Transportation

13. Create the following class:

- a. 72646 - Chief of Surveys
Grade 118 (\$58,800.00 - \$83,800.00)

MINUTES**PERSONNEL**Hourly RateAmountDepartment of Transportation - cont'dReclassify the following two positions:

b. From: 72113 - Engineer III
 Grade 116 (\$53,900.00 - \$76,000.00)
 Job No. 5011-21632

To: 72123 - Engineer III (PE)
 Grade 117 (\$56,000.00 - \$79,400.00)
 One position

c. From: 72645 - Survey Computation Supervisor
 Grade 115 (\$51,000.00 - \$72,200.00)
 Job No. 5034-21668

To: 72646 - Chief of Surveys
 Grade 118 (\$58,800.00 - \$83,800.00)
 One position

Abolish the following vacant position:

d. 72612 - Survey Technician II
 Grade 081 (\$30,223.00 - \$35,806.00)
 Job No. 5034-21704

Costs: (\$36,819.90) - 1001-000000-5034-384500-601001
 2,730.00 - 3001-000000-5011-382900-601001
(\$34,089.90)

14. Create the following Civil Service class:

a. 74392 - Economic Empowerment Officer
 Grade 114 (\$48,600.00 - \$68,600.00)

Create the following position:

b. 74392- Economic Empowerment Officer
 Grade 114 (\$48,600.00 - \$68,600.00)
 Job No. to be assigned by BBMR

Costs: \$63,180.00 - 6000-617212-2303-596000-601001

MINUTES

PERSONNELDepartment of Transportation - Safety Division15. Change title and grade for the following class:

a. From: 41617 - Superintendent Traffic Control
Grade 116 (\$53,900.00 - \$76,000.00)

To: 41617 - Superintendent, Parking Enforcement
Grade 114 (\$48,600.00 - \$68,600.00)

Create the following position:

b. From: 41617 - Superintendent, Parking Enforcement
Grade 114 (\$48,600.00 - \$68,600.00)
Job No. to be assigned by BBMR

Costs: \$63,180.00 - 2076-0000000-2351-256300-601001

Office of Council Services16. Recreate the following civil service class:

a. 31321 - Fiscal Policy Analyst
Grade 117 (\$56,000.00 - \$79,400.00)

Reclassify the following position:

b. From: 34533 - Legislative Policy Analyst
Grade 117 (\$56,000.00 - \$79,400.00)
Job No. 1030-10265

To: 31321 - Fiscal Policy Analyst
Grade 117 (\$56,000.00 - \$79,400.00)

Costs: \$81,496.00 - 1001-000000-1030-108200-601001

MINUTES

PERSONNELBoard of Municipal & Zoning Appeals17. Create the following position:

10203 - Assistant Counsel Code Enforcement
Grade 937 (\$44,200.00 - \$84,600.00)
Job No. to be assigned by BBMR

Costs: \$80,000.00 - 1001-000000-1850-187000-601001

Department of General Services18. Create the following position:

00142 - Executive Level I
Grade 948 (\$55,200.00 - \$99,200.00)
Job No. to be assigned by BBMR

Costs: \$122,664.00 - 2030-000000-1890-189300-601001

Fire Department19. Reclassify the following position:

From: 41212 - Fire Lieutenant
Grade 338 (\$51,289.00 - \$62,582.00)
Job No. 2121-32940

To: 41242 - Fire Captain EMS EMT-P
Grade 380 (\$61,351.00 - \$74,869.00)

Costs: \$12,465.00 - 1001-000000-3191-308700-601061

20. Reclassify the following 12 positions:

a. From: 41277 - Fire Emergency Vehicle Driver, ALS
Grade 354 (\$36,022.00 - \$57,334.00)
Job Nos. 2121-13037, 2121-13040,
2121-13057, 2121-13072,
2121-13140, 2121-32758

MINUTES

PERSONNEL

b. From: 41273 - Fire Pump Operator, ALS
 Grade 355 (\$36,226.00 - \$57,674.00)
 Job Nos. 2121-12889, 2121-12894,
 2121-12901, 2121-12907,
 2121-12909, 2121-12914

To: Paramedic EMT-P
 Grade 368 (\$41,992.00 - \$63,730.00)

Costs: \$97,126.00 - 1001-000000-3191-308700-601061

21. Change budget account numbers for the following nine filled positions:

a. 41297 - Emergency Vehicle Driver
 Grade 324 (\$34,532.00 - \$55,809.00)
 Job No. 2121-13149
 One position

From: 1001-000000-2121-226400-601061

To: 1001-000000-2121-604900-601061

b. 41297 - Emergency Vehicle Driver
 Grade 324 (\$34,532.00 - \$55,809.00)
 Job Nos. 2121-13170, 2121-13090,
 2121-13157, 2121-13148,
 2121-13034, 2121-13033,
 2121-13076
 Seven positions

From: 1001-000000-2121-226400-601061

To: 1001-000000-2142-658600-601061

c. 41277 - Emergency Vehicle Driver, ALS
 Grade 354 (\$36,022.00 - \$57,334.00)
 Job No. 2121-32760
 One position

From: 1001-000000-2121-226400-601061

To: 1001-000000-2142-658600-601061

There are no additional costs associated with this personnel action.

MINUTES

PERSONNEL

22. Change budget account number for the following one
filled position:
-

41214 - Battalion Fire Chief
Grade 344 (\$65,446.00 - \$81,767.00)
Job No. 2121-12621

From: 1001-000000-2121-604900-601061

To: 1001-000000-2121-226400-601061

There are no additional costs associated with this action.

MINUTES

Department of Human Resources (DHR) - Implementation Program to Establish Salary Stipend

ACTION REQUESTED OF B/E:

The Board is requested to approve implementation of a program to establish a salary stipend for those positions in Fire Local 734 and 964 that are on permanent assignment to the Fire Academy.

AMOUNT OF MONEY AND SOURCE:

\$58,000.00 - 1001-000000-2112-226000-601061

BACKGROUND/EXPLANATION:

On June 8, 2011, the Board approved a request to create a six-month pilot program evaluating the impact of a \$100.00 per pay salary stipend applied to fully qualified members of Local 734 and 964 permanently assigned to the Fire Academy as instructors. The stipend was an incentive to attract and retain highly qualified instructors in Fire and EMS at the Fire Training Academy. The DHR's review of the pilot program indicates that it has been successful in fostering increased stability and consistency of instruction at the Academy.

Based on these findings, the DHR recommends that the stipend program be continued. The program will continue under the below described requirements. The stipend of \$100.00 per pay will be manually entered in the Human Resources Information System by the DHR as additional pay attached to a specialized pay code for those 19 fully qualified members of Local 734 and 964 who are permanently assigned to the Fire Academy as instructors for the length of their assignment. It will not be part of the employees' base compensation, nor will it be subject to negotiation or impacted by any cost of living increase. It will be removed immediately upon the individual's reassignment from the Fire Academy. This is not to establish any precedent and will not be applicable to other administrative non-shift assign-

MINUTES

DHR - cont'd

ments within the Fire Department. It will not be applied in conjunction with any other incentive for Fire Academy assignments and will not be applicable to Command Staff or other MAPS positions. The DHR reserves the right to reexamine this program in the future to ensure its continued effectiveness and compliance with the above administration protocols.

UPON MOTION duly made and seconded, the Board approved implementation of the program to establish a salary stipend for those positions in Fire Local 734 and 964 that are on permanent assignment to the Fire Academy.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

298 - 302

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The Mayor **ABSTAINED** on item no. 7.

The Comptroller **ABSTAINED** on items no. 3, 4, 7, and 9.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation

1. **REPORT TO BOARD ON TR 03333**

On December 07, 2011, the Board approved the award of TR 03333, Sinclair Lane Bridge Rehabilitation Over CSXT Railroad to Concrete General, Inc. in the amount of \$5,694,538.15 subject to approval by the State of the DBE participation. The State approved the DBE participation, as previously submitted to the Board. The Board is requested to approve the following transfer of funds for TR 03333.

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,650,554.72 FED	9950-919001-9509 Constr. Res. Highway Federal	
4,462,106.96 Other	9950-902363-9509 Constr. Res. Sinclair Lane Over CSX	
489,557.19 Other	9950-902436-9507 Constr. Res. Locust Point Access Rd.	
<u>\$6,602,218.87</u>		
\$5,694,538.15	-----	9950-901363-9508-6 Structure & Improv.
569,453.82	-----	9950-901363-9508-5 Inspections
284,726.90	-----	9950-901363-9508-2 Contingencies
<u>53,500.00</u>	-----	9950-901363-9508-7 Utilities
\$6,602,218.87		

This transfer will cover the costs associated with the award of Contract No. TR 03333, Sinclair Lane Bridge Rehabilitation over CSXT Railroad to Concrete General, Inc.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation - cont'd

3. TR 10019, Hopkins Plaza Renovations Bensky Construction Co., LLC \$1,511,010.00

MBE: Carter Paving & Excavating, Inc.	\$ 60,000.00	3.97%
Chevy Chase Contractors, Inc.	140,000.00	9.27%
Dominion Contracting Company, Inc.	235,000.00	15.55%
Horton Mechanical Contractors, Inc.	44,000.00	2.91%
	<u>\$479,000.00</u>	<u>31.70%</u>

MBE: Haines Industries, Inc.	\$ 53,600.00	3.54%
William T. King, Inc.	41,000.00	2.71%
Applied Technology Services, Inc.	4,778.00	0.32%
On Site Photography	7,200.00	0.48%
	<u>\$106,578.00</u>	<u>7.05%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 103,756.00	9950-904489-9509	
Other	Constr. Res.	
	HCD Street Improv.	
800,000.00	9950-902106-9528	
Other	Constr. Res.	
	Canton Indus. Park	
<u>\$ 903,756.00</u>	-----	9950-909826-9508-6
		Structure & Improvement
		Hopkins Plaza Renovations

This transfer will partially fund the costs associated with the award of TR 10019.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation - cont'd

5.	TR 11311, Harbor Connector Water Taxi Dock Improvements	McLean Contracting Co.	\$ 904,970.00
	DBE: Manjoe Insurance Agency, Inc.	\$ 6,100.00	0.67%
	Ackerman & Baynes, LLC	38,711.00	4.28%
	Genesis Steel Services, Inc.	2,116.00	0.24%
		<u>\$46,927.00</u>	<u>5.19%</u>

6. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,040,715.50	9950-917001-9507	
Federal	Constr. Res.	
	Highway Federal	
904,970.00	-----	9950-904663-9508-6
		Structure & Improv.
90,497.00	-----	9950-904663-9508-5
		Inspections
<u>45,248.50</u>	-----	9950-904663-9508-2
		Contingencies
\$1,040,715.50		Harbor Connector
		Water Taxi Dock

This transfer will fund the costs associated with the award of TR 11311.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases - cont'd

- | | | | |
|----|--------------------------------------------------------------------------------------------|---------------------------------|----------------|
| 7. | B50002161, Maintenance
Services for Life and
Safety Systems for
Convention Center | Honeywell Building
Solutions | \$2,250,000.00 |
|----|--------------------------------------------------------------------------------------------|---------------------------------|----------------|

This is a requirements contract, therefore, amounts will vary.

MBE: Horton Mechanical Contractors, Inc. 21.00%

MBE: The Fireline Corporation 6.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|----|------------------------------------------------------------------------|-----------------------------------------------------------------------|--------------------------------------------|
| 8. | B50002209, Copper Cable
Installation, Maint.
and Repair Services | <u>First Call</u>
James Communications,
Inc. | \$ 600,000.00 |
| | | <u>Second Call</u>
Highlander Contracting
Company (Second Call) | <u>400,000.00</u>
\$1,000,000.00 |

This is a requirements contract, therefore, amounts will vary.

James Communication, Inc.

MBE: Crawford Technical Services 15%

WBE: SCD Information Technology, LLC. 5%

Highlander Contracting Company

MBE: C.I. Contracting Company 15%

WBE: Fleet Electric, Inc. 5%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM HIGHLANDER CONTRACTING COMPANY.

THE PROTEST WAS WITHDRAWN.



January 24, 2012

Board of Estimates
Attn: Clerk Room 204 City Hall
100 N. Holliday Street
Baltimore, MD 21202

RE: Protest on contract # B50002209 Copper Cable Installation, Maint and Repair Services

Highlander Contracting Company, would like to formally protest the recommended award for the apparent low bidder James Communications, Inc.

Issues for Protest

1. The bid was not acknowledged at the Public opening or available for public inspection on the next day. There were only three books available for review. The bid results posted on the Board of Estimates only listed three bidders, James Communications was not listed. The printout from the website is included for review.
2. At the time of the Bid the MBE Firm Crawford Technical Services, Inc. was listed as an expired MBE vendor. The certification date is listed as 11/25/2009 to 11/05/2011. The recertification date now listed is as of Jan 19, 2014 after the date of the original bid submission.
3. The WBE vendor was listed on the report as expired. They have since been granted an extension.
4. The confirmation email was not received from Citi Buy as of 1/24/2012 to indicate the projected low bidder.

Sincerely,

Sean Dobbs
President

DEPARTMENT: Bureau of Purchases
PROPOSAL FOR: B50002209, Copper Cable Installation, Maintenance and Repair Services

OPENING DATE: REC'D: 12/21/11
 OPENED: 12/21/11

Bidder	Address	Bid Amount		Bid Bond	C h k	Check Amount	Date Check Returned	Check Receipt For
		<input type="checkbox"/> Lump	<input type="checkbox"/> Item					
Highlander Contracting Company, LLC	6247 Falls Road Building H Baltimore MD 21209	\$	721,170.00					
VT Integrated Solutions	532 Viking Dr. Virginia Beach, VA 23452	\$	954,964.01					
Intelect Corporation	4000 Dillion Street Baltimore, MD 21224	\$	1,631,463.98					

No. 0527 P. 3
 Jan. 24, 2012 10:31AM



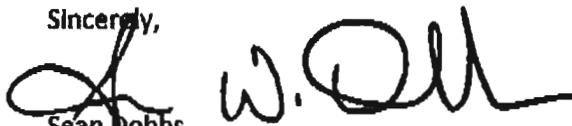
January 24, 2012

Board of Estimates
Attn: Clerk Room 204 City Hall
100 N. Holliday Street
Baltimore, MD 21202

RE: Protest on contract # B50002209 Copper Cable Installation, Maint and Repair Services

Highlander Contracting Company, would like to formally revoke our protest of the apparent low bidder James Communications, Inc.

Sincerely,


Sean Dobbs
President

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases - cont'd

9. B50002163, Repair Service for Plumbing and Heating & HVAC Systems (Parts & Services)	G.E. Tignall & Co, Inc. J.F. Fischer, Inc. R.F. Warder, Inc.	\$ 500,000.00 400,000.00 400,000.00 <u>\$1,300,000.00</u>
-----------------------------------------------------------------------------------------	--------------------------------------------------------------------	--------------------------------------------------------------------

This is a requirements contract, therefore, amounts will vary.

MWBOO SET MBE GOALS AT 23% AND WBE GOALS AT 7%.G.E. Tignall & Company, Inc.

MBE: World Wide Corp. 23.00%
WBE: Link Distributors, Inc. 1.75%¹

J.F. Fischer, Inc.

MBE: Horton Mechanical Contractors, Inc. 23.00%
WBE: Monumental Supply Company, Inc. 1.75%¹
The Dexter Company 3.00%
4.75%

R.F. Warder, Inc.

MBE: AWA Mechanical, Inc. See note below²
WBE: First Class Plumbing, LLC 7.00%

MWBOO FOUND VENDORS IN NON-COMPLIANCE.

The Bureau of Purchases recommends award subject to the vendors coming into compliance within ten days of the award.

¹ Only 25% of each contract goal may be attained by expenditures to MBEs and WBEs that are non-manufacturing suppliers; therefore, the maximum amount allowed has been applied.

² AWA Mechanical, Inc. is not certified for the work/service : "Plumbing Services."

MINUTESBureau of Water and Wastewater - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with West Coast Storm, Inc. The period of the agreement is effective upon Board approval for one-year.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

West Coast Storm, Inc. will provide and install manufactured automatic retractable screens and connector pipe screens for a select number of storm water inlets to test and evaluate its ability to adequately block debris from the City's storm water system.

West Coast Storm, Inc. will also train City maintenance personnel on how to maintain the screens, as well as provide written reports of the effectiveness of their screens.

MBE/WBE PARTICIPATION:

N/A

(FILE NO. 57284)

UPON MOTION duly made and seconded, the Board approved and authorized the agreement with West Coast Storm, Inc. The President **ABSTAINED**.

MINUTESDepartment of Public Works - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the Maryland Department of the Environment.

AMOUNT OF MONEY AND SOURCE:

\$2,500,000.00 - 9960-904694-9557-000000-490358

BACKGROUND/EXPLANATION:

This agreement provides funding under the American Recovery and Reinvestment Act of 2009 from the Drinking Water Revolving Loan Fund to provide grant funds for the construction of the Montebello Plant 2 Finished Water Reservoir Cover Project.

The existing uncovered Montebello Plant 2 Finished Water Reservoir is being covered to comply with the provisions of the EPA Long Term 2 Enhanced Surface Water Treatment rule. The grant funds will partially fund the construction of the project.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(FILE NO. 57080)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,500,000.00	9956-933001-9549	9960-904694-9557-6
State Revenue	Constr. Res.	Construction
	Wastewater Division	

The existing uncovered Montebello Plant 2 Finished Water Reservoir is being covered to comply with the provisions of the EPA Long Term 2 Enhanced Surface Water Treatment rule. The grant funds will partially fund the construction of the project.

MINUTES

DPW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Maryland Department of the Environment. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTESBureau of Water and Wastewater - Employee Expense Report**ACTION REQUESTED OF B/E:**

The Board is requested to approve the employee expense report for Mr. Jerry Clay.

AMOUNT OF MONEY AND SOURCE:

\$88.80 - 2071-000000-5521-632320-603002

BACKGROUND/EXPLANATION:

Mr. Clay's report was delayed when it was originally routed for approval on October 20, 2011 with insufficient documentation and held for 45 days. The Bureau agrees the employee is entitled to reimbursement for travel expense based on a provision in the Local 44 Contract Article 19 D., "All personnel requiring a special license to maintain a position, shall be reimbursed for renewal fees, other than motor vehicle operating licenses, by the Employer."

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the employee expense report for Mr. Jerry Clay. The President

ABSTAINED.

MINUTESBureau of Water and Wastewater - Amendment to Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to agreement with Rummel, Klepper & Kahl, LLP for Project No. 1084R, On-Call Environmental Restoration Design and Engineering Services. The amendment will extend the period of the agreement through January 20, 2013, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On January 21, 2009, the Board approved the original agreement for a three-year period. All of the approved tasks will be completed prior to the expiration of the current contract on January 20, 2012 except for the following: Task No. 1, Moores Run Stream Channel Assessment, anticipated to be completed in August, 2012.

This amendment to agreement will extend the original agreement through January 20, 2013, which will help the City comply with its National Pollutant Discharge Elimination System, Stormwater Permit mandated by the Environmental Protection Agency through the Maryland Department of the Environment. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with the MBE and WBE goals of 21% and 7%, respectively, established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(FILE NO. 55370)

MINUTES

BW&WW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to agreement with Rummel, Klepper & Kahl, LLP for Project No. 1084R, On-Call Environmental Restoration Design and Engineering Services. The President

ABSTAINED.

MINUTESCircuit Court for Baltimore City - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an expenditure of funds to pay the East Baltimore Enterprise, Inc. The period of the invoices is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>Invoice Nos.</u>	<u>Date</u>
\$ 1,027.08	200	August 1, 2010
1,027.08	185	September 1, 2010
1,027.08	201	October 1, 2010
1,027.08	188	November 1, 2010
1,027.08	190	December 1, 2010
1,027.08	191	January 1, 2011
1,027.08	192	February 1, 2011
1,027.08	193	March 1, 2011
1,027.08	194	April 1, 2011
1,027.08	195	May 1, 2011
1,027.08	196	June 1, 2011
<u>\$11,297.88</u>	- 5000-544411-1100-117001-603052	

BACKGROUND/EXPLANATION:

On July 16, 2008, the Board approved the initial agreement for the period July 1, 2008 through June 30, 2010. The lease was amended on June 16, 2010 to change the renewal period from two years to one. All other terms and conditions of the original agreement remained in full force and effect.

The lessor failed to timely submit the invoices. The invoices were recently received. Therefore, the Board is requested to approve and authorize payment for the above-listed invoices. This request is late because of delays in the receipt of billing information from the vendor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to pay the East Baltimore Enterprise, Inc.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement Systems (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve a Subscription Agreement with LGT Capital Partners (Ireland) Limited for investment in Crown Asia-Pacific Private Equity II PLC.

AMOUNT OF MONEY AND SOURCE:

No general funds

\$7,500,000.00 - (approximately) of F&P funds

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a private equity fund-of-funds focusing on global emerging markets and, as a result of that search, selected Crown Asia-Pacific Private Equity II PLC and other fund. The search and selection process was conducted with the assistance and advice of the F&P's investment advisor, Summit Strategies Group.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the Subscription Agreement with LGT Capital Partners (Ireland) Limited for investment in Crown Asia-Pacific Private Equity II PLC. The Comptroller **ABSTAINED**.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement Systems (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve a Subscription Agreement with LGT Capital Partners (Ireland) Limited for investment in Crown Global Securities III PLC.

AMOUNT OF MONEY AND SOURCE:

No general funds

\$10,000,000.00 - (approximately) of F&P funds

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for private equity fund-of-funds focusing on secondary market investment and, as a result of that search, selected Crown Global Securities III PLC. The search and selection process was conducted with the assistance and advice of the F&P's investment advisor, Summit Strategies Group.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the Subscription Agreement with LGT Capital Partners (Ireland) Limited for investment in Crown Global Securities III PLC. The Comptroller **ABSTAINED**.

MINUTES

Bureau of Treasury Management - Addendum Number 40 to Master Conditional Purchase Agreement and a Second Supplemental Ground Lease Agreement - Quarantine Road Landfill - Cell No. 6

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of addendum number 40 to master conditional purchase agreement and a second supplemental ground lease agreement with the Industrial Development Authority of the Mayor and City Council of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$16,658,000.00

BACKGROUND/EXPLANATION:

The approval of addendum number 40 to master conditional purchase agreement and a second supplemental ground lease agreement are requested in connection with financing the construction and reconstruction of Cell No. 6, at the Quarantine Road Sanitary Landfill and the expansion of the adjacent Millennium site.

The aggregate amount of \$16,658,000.00 will be financed through the Mayor and City Council of Baltimore Industrial Development Authority for the financing of a portion of the costs of the development, construction, and reconstruction of the facility.

Approval of this request will permit the Department of Public Works, Bureau of Solid Waste, to pay for certain capital improvements to the existing landfill as well as the Millennium expansion site in the following amounts:

1. Existing Quarantine Landfill Cell No. 6 Site:

Amount: \$5,658,000.00

Project Scope: Erosion/sediment control, rip rap stabilization, grading swales, gabion down chutes, erosion control, matting, and hydro seeding.

MINUTES

Treasury Management - cont'd

The above improvements are necessary for the Cell No. 6 to remain compliant with the state Department of the Environment permit requirements. These items will ensure proper grading, stabilization, and drainage to minimize run-off and prevent erosion and ponding, especially along the circumference barrier.

2. Millennium Expansion Site:

Amount: \$11,000,000.00

Project Scope: design, engineering, permitting, preliminary site preparation/excavation.

The Millennium site is directly adjacent to Cell No. 6 and will include a modern leachate collection system, specialized clay-plastic liner system, and a gas extraction system that protects air, land, and water from contamination. Due to the complexities of modern landfill systems, the permitting process can take up to five years to complete. This requires securing consultants and engineers with expertise required to properly design and construct each cell within a landfill, in order to prevent costly environmental mishaps and permit violations. As such, the design and preliminary construction are expensive and require significant funding prior to actual construction.

This request is for approval of the financing in the aggregate amount of \$16,658,000.00 and addendum number 40 under the master conditional purchase agreement are to be dated on the date the project is scheduled for closing its financing. The financing of the development, construction and reconstruction of the project through the Authority will allow the City to save substantial borrowing costs, borrow funds at a competitive rate, and obtain the funds in an expedient and efficient manner. The approval will allow the City to close on the financing with the Authority for the project.

The Ordinance of Estimates No. 8 (adopted 7/7/1988), No. 366 (adopted 6/22/1994) and No. 03-640 (adopted 12/8/2008), approved the project as a budget item in an amount equal to or greater than the debt service to be paid to the Authority.

MINUTES

Treasury Management - cont'd

The Industrial Development Authority approved this transaction on January 4, 2012. The Board of Finance will take action on this on January 23, 2012. The Board of Finance will submit its recommendation to the Board on January 25, 2012.

MBE/WBE PARTICIPATION:

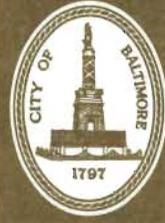
N/A

(FILE NO. 57129)

UPON MOTION duly made and seconded, the Board approved and authorized the addendum number 40 to master conditional purchase agreement and the second supplemental ground lease agreement with the Industrial Development Authority of the Mayor and City Council of Baltimore.

Deputy Comptroller: "For Pages 62-64 and on Page 64 the last paragraph before MBE/WBE Participation. It stated that the Board of Finance would submit its recommendation to the Board on January 25, 2012. The Board of Finance has submitted its report and I will read it into the record. It is addressed to the Honorable President and Members of the Board of Estimates and it reads. Dear Mr. President and Members, as Clerk of the Board of Finance, I affirm that a scheduled meeting on January 23, 2012 a quorum of the Board of Finance approved the Industrial Development Authority Addendum Number 40 and Second Supplemental Ground Interest Agreement, to be executed to finance improvements to the Quarantine Landfill and Millennium expansion site in the amount of \$16,658,000.00. If you should have any questions please contact me at 396-3386 Stephen M. Kraus, Chief Bureau of Treasury Management and Clerk to the Board of Finance."

CITY OF BALTIMORE
STEPHANIE RAWLINGS-BLAKE, Mayor



DEPARTMENT OF FINANCE
BUREAU OF TREASURY MANAGEMENT
Room 7, Abel Wolman Municipal Building
200 Holliday Street
Baltimore, Maryland 21202

January 23, 2012

The Honorable President and
Members of the Board of Estimates
Room 215, City Hall
100 Holliday Street
Baltimore, Maryland 21202

Dear Mr. President and Members:

As Clerk of the Board of Finance, I affirm that at a scheduled meeting on January 23, 2012 a quorum of the Board of Finance approved the Industrial Development Authority Addendum Number 40 and Second Supplemental Ground Interest Agreement, to be executed to finance improvements to the Quarantine Landfill and Millennium expansion site in an amount equal to \$16,658,000. If you should have any questions please contact me at 396-3386.

Sincerely,

A handwritten signature in blue ink, appearing to be "S. Kraus", with a long horizontal flourish extending to the right.

Stephen M. Kraus, Chief
Bureau of Treasury Management and
Clerk to the Board of Finance

MINUTES

Parking Authority of - Parking Facilities
Baltimore City (PABC) Rate Increases

ACTION REQUESTE OF B/E:

The Board is requested to approve a rate increase for three City-owned parking facilities that are managed by the PABC.

AMOUNT OF MONEY AND SOURCE:

<u>Locations</u>	<u>Proposed Transient Rate Changes</u>	<u>Monthly Rate Changes</u>			
		<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>
	<u>Up To Hours:</u>				
Marina	1 hr.	\$ 7.00	\$ 7.00	\$110.00	\$110.00
	2 hr.	\$10.00	\$12.00		
	3 hr.	\$16.00	\$16.00		
	4 hr.	\$18.00	\$18.00		
	5 hr.	\$18.00	\$18.00		
	5 to 12	\$22.00	\$22.00		
Rusty Scupper - 2 hr. rate	\$ 5.00	\$ 6.00			
Marriott	1 hr.	\$ 6.00	\$ 7.00	\$160.00	\$160.00
	2 hr.	\$ 8.00	\$ 9.00		
	3 hr.	\$10.00	\$11.00		
	4 to 12	\$15.00	\$16.00		
	12 to 24	\$24.00	\$26.00		
Penn Station	1 hr.	\$ 4.00	\$ 4.00	\$200.00	\$210.00
	2 hr.	\$ 8.00	\$ 8.00		
	3 hr.	\$12.00	\$12.00		
	4 to 8	\$14.00	\$14.00		
	9 to 14	\$14.00	\$15.00		
14 to 24	\$20.00	\$22.00			

BACKGROUND/EXPLANATION:

The PABC manages the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the appropriate return on the City's parking investment.

MINUTES

PABC - cont'd

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that rate changes are warranted at this time.

The rates charged for parking at these City-owned facilities have not been increased since 2008; however operating costs continue to increase. Inflation, insurance costs, health insurance and payroll costs for staff (all staff at City-owned facilities are paid at a minimum, the City's living wage), utilities, and improvements to the facilities (better-lighting, revenue control equipment, security cameras, etc.) have all contributed to the continuing increases in operating.

The PABC performed a survey of parking rates in the areas surrounding the facilities (Marina, Marriott, and Penn Station garages). The rate surveys showed that the fees charged to parkers at these facilities are generally the lowest or among the lowest, relative to other parking facilities within the area. To bring the rates charged at City facilities in line with their surrounding facilities, the PABC staff developed the rate change recommendations. The rate changes were unanimously approved by the PABC Board of Directors.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved the rate increase for three City-owned parking facilities that are managed by the PABC.

MINUTESDepartment of Real Estate - Land Disposition Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a land disposition agreement with DMS Development, LLC for the sale of the property known as 4901 Boston Street, Block 6840, Lot 023.

AMOUNT OF MONEY AND SOURCE:

\$109,116.00 - Purchase price

BACKGROUND/EXPLANATION:

In response to an unsolicited proposal received in 2001, the Department issued a public notice with a deadline date of February 28, 2002, for any interested parties to submit their proposal. On July 23, 2002, a Right-of-Entry and Exclusive Negotiating Privilege Agreement was executed between the Mayor and City Council of Baltimore and DMS Development, LLC.

During the Planning Commission's review on May 22, 2003, it was determined that this site might be needed for public use and that the property should not be considered for sale until the Department of Transportation completed its study. On April 30, 2004, the Department informed DMS Development, that the City would maintain ownership of the property and the Right-of-Entry and Exclusive Negotiating Privilege Agreement was terminated, effective May 3, 2004.

The Department of Transportation confirmed on July 13, 2009 that the property was no longer needed for public purpose and that the City could proceed with the sale.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The vacant, unimproved lot was appraised on February 24, 2011. The fair market appraised value is \$308,000.00. Prior to the City terminating the Right-of-Entry and Exclusive Negotiating Privilege Agreement, DMS, LLC performed a Phase I & II Environmental Site Assessment and obtained engineering and construction plans. The total expense incurred by the developer

MINUTES

Department of Real Estate - cont'd

was \$198,884.00. In considering the duplication of costs for redoing the environmental studies, engineering, construction, and other associated fees for the project, the Department has negotiated a purchase price of \$109,116.00.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code (2000 Edition) regarding participation by Minority Business and Women's Business Enterprise on this development project.

(FILE NO. 57278)

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

* * * * *

President: "The first item on the non-routine agenda can be found on pages 67 to 68 Land Disposition Agreement for 4901 Boston Street. Will the parties please come forward?"

Mr. Walter Horton: "Walter Horton, Department of Real Estate. Good morning members of the Board of Estimates. Presented before you is a Land Disposition Agreement for 4901 Boston Street, which is located in the lower north southeast corner of Boston and Ponca Streets. It is an undeveloped lot that was acquired as a result of highway expansion, it was no longer needed, in 2002 we did a public notice, we received one proposal from the developer who proposed to complete a filling station

MINUTES

Department of Real Estate - cont'd

and a 7-Eleven type of uh- drive through market. Back in 2004, the Planning Department as a part of the review of the Sales Ordinance reviewed this site along with another site on Boston Street which we proposed to sell, and decided that we needed to put this project on hold, because the Department of Transportation -- wanted to review their plans to determine whether or not this site could be used for an Interchange. After several years of review, the Department of Transportation -- the State Department of Transportation got back to us and said that site was no longer needed for the proposed Interchange, so we went back to the developer and negotiated the deal that is presented before you."

President: "Ms. Trueheart."

Ms. Trueheart: "That's a lot that you just said."

Comptroller: "State your name."

Ms. Trueheart: "My name is Kim Trueheart. Uhm -- I am not really sure why that wasn't explicitly outlined in the Agenda, because as a citizen I am looking at this deal and it looks like as far as I am concerned you are giving away \$200,000.00 of my money and I am not very comfortable with that. Uhm -- Especially, considering what - uhm - as a favorite topic of

MINUTES

Department of Real Estate - cont'd

mine, which is our young people, and we desperately need money for them, and so when I see deals like this on the Agenda, I tend to get a little bit concerned. So, I am not really sure where in all that you said there is a benefit to me as a taxpayer, because I am not really sure what this developer is doing. So, for them to get a \$200,000.00 break on the purchase price there needs to be some benefit."

Comptroller: "Could you explain why they are not getting a \$200,000.00 break?"

Mr. Horton: "The -- the offset on the purchase price is due primarily to the environmental contamination on the site itself. Uh- the site has oil which is leaking into the ground water. In addition to that, there are certain expenses that they have to redo as a result of the City taking the project back from them."

Ms. Trueheart: "And they get that upfront?"

Mr. Horton: "We are taking that off the purchase price. Yes."

Ms. Trueheart: "And so what guarantee is there that they are going to produce jobs or build this thing?"

Mr. Horton: "Well the LDA does have a provision in it that if they default then the land comes back to the City. We can recapture the land."

MINUTES

Department of Real Estate - cont'd

Ms. Trueheart: "Good. Where is that LDA? I would like to see it."

Mr. Horton: "The copy of --."

Ms. Trueheart: "In your office?"

Mr. Horton: "Yes. It is in the Comptroller's Office."

Ms. Trueheart: "Okay. So, the benefit is, they are going to build something. They are going to hire some people."

Mr. Horton: "And taxes."

Ms. Trueheart: "And pay taxes. Thank you. I am satisfied."

Mr. Horton: "You are welcome."

President: "I will entertain a Motion."

Deputy City Solicitor: "I move to approve the item as recommended by the agency."

Director of Public Works: "Second."

President: "All those in favor say AYE. All opposed NAY. The motion carries."

* * * * *

P. 07-68

Kim A. Trueheart

January 24, 2012

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City neighborhoods who are often victims of municipal decisions which result in preferential outcomes for commercial developers to the detriment of average citizens like me.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. This action makes a completely unsubstantiated and outrageous recommendation to sell a city asset, at a price significantly below fair market value to a developer with the resulting outcome appearing to lack ANY benefit to the taxpayer, me!
 - b. \$109, 000.00 is way too cheap for Boston Street.
 - c. Neither I nor my fellow citizens were availed the opportunity to acquire this property under such generous terms.
 - d. I herein offer the city one-cent over the DMS offer for this property.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden is exacerbated by this insane recommendation to give away a city asset and take a beating on the price. This appears to be a \$200,000.00 gift to this developer and I would be better served if this \$200K were provided to the Department of Recreation and Parks to half their \$400K budget shortfall. If my offer is accepted I will immediately sell the property at fair market value and donate the profit to the Department of Recreation and Parks.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 25, 2012.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart
Citizen

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Law Department - Settlement and Release Agreement

The Board is requested to approve the settlement and release agreement for the following claim. The settlement and release agreement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Mayor and City Council of Baltimore v. Keene Corp., et al. \$500,000.00

(FILE NO. To be assigned)

UPON MOTION duly made and seconded, the Board approved the settlement and release agreement as requested by the Law Department.

MINUTESParking Authority of Baltimore City - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay Rolling Doors of Maryland for emergency repairs at the Fleet and Eden Garage.

AMOUNT OF MONEY AND SOURCE:

\$37,000.00 - 2075-000000-2321-408700-607001

BACKGROUND/EXPLANATION:

This expenditure of funds is for emergency repairs at the Fleet and Eden Garage located at 501 S. Eden Street.

The rear entrance/exit to the Fleet and Eden Garage has been out of service for more than 30 days, due to the breakdown of the overhead door. This has resulted in major traffic back-ups on the street and inside of the garage, as only one of two available entrance/exits can be utilized. The limited access and traffic back-ups are a public safety concern, as well as an inconvenience to customers and employees.

The Parking Authority obtained three proposals for purchase and installation of a new overhead door and found Rolling Doors of Maryland's proposal represented the best value to the Parking Authority and the City.

MBE/WBE PARTICIPATION:

N/A - emergency repairs

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and the expenditure of funds to pay Rolling Doors of Maryland for emergency repairs at the Fleet and Eden Garage.

MINUTES

PROPOSALS AND SPECIFICATIONS

There being no objections, the Board, UPON MOTION duly made and seconded, approved the following Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated:

<u>Department of Transportation</u>	-	TR 12011, Citywide Slab Repair BIDS TO BE RECV'D: 02/29/2012 <u>BIDS TO BE OPENED: 02/29/2012</u>
<u>Department of Transportation</u>	-	TR 12012, Citywide Curb Repair BIDS TO BE RECV'D: 02/29/2012 <u>BIDS TO BE OPENED: 02/29/2012</u>

MINUTES

ACKNOWLEDGEMENT

Mayor: "And to totally switch gears. We are I can't even say celebrating, where did she go? I can't even say celebrating, I will say that we are recognizing because I don't know, I think all of us are still in denial, so we are not yet ready to celebrate. But we should recognize Shirley Williams for her 28 years of faithful and exemplary service to the City of Baltimore. You will now come into your well earned and rewarding conclusion of your career. You will be missed by all of your coworkers and we wish you a long and happy retirement. As Mayor, and personally I want to offer my commendation and gratitude for the splendid service that you have rendered. You know we are going to miss you. I would say that while I hope that you enjoy your retirement, you are certainly -- we will keep a seat ready for you. If you get bored on a Wednesday morning and just feel like you want to spend some time with us, you know you are always welcome."

Ms. Shirley Williams, Chief of MWBOO: "Thank you."

Mayor: "Come on up here Shirley."

(applause)

Now which is it? Now each of us have something different I have 28 years, Jack has 31 and she --."

Comptroller: "I have 32."

MINUTES

Mayor: "What are you going to tell Retirement?"

Ms. Williams: "30.5."

Mayor: "Well it averages out. I think we have an average. So we will make sure. I don't want to short change you on your months. So, I will make sure to correct this, but I do want you to have this and say thank you very much."

(applause)

Comptroller: "I also have a Citation from my office, Shirley Williams, and it reads 'Be it known that this Citation is awarded to Shirley A. Williams, Chief Minority and Women's Business Opportunity Office in recognition of your retirement from the City of Baltimore after 30 and one half years of exceptional service. Words cannot express the excellent example and inspiration you have provided through your exemplary service in the Department of Law, the Department of Public Works and in the Office of Comptroller. Your work ethic and demeanor epitomize public service. Through your labor you have been a leader, teacher, innovator, colleague and friend to not only City employees but citizens, the public, and our business partners. The City came to depend upon your commitment to service integrity and not only your comprehension of complex matters, but your ability to make sure things clear and understandable. All of your service is laudable, however our

MINUTES

City and its citizens have the best opportunity to observe your keen abilities during your tenure as Chief of the Minority and Women Business Opportunity Office and as Equal Opportunity Compliance Officer. You can take pride in the legacy of the faithful performance of your duties which has contributed much in maintaining the people's respect for our government. I especially thank you for your service as my Deputy Comptroller. I wish you extended good health, happiness, prosperity and enjoy your journey in retirement."

Ms. Williams: "Thank you so much."

(Applause)

President: "Well, Ms. Williams, I have a City Council Resolution that said; 'Be it hereby known to all that the City Council of Baltimore offers sincerest congratulations to Shirley Williams in recognition of we have 31 years of dedicated service to the citizens of Baltimore --."

Mayor: "I think you are the closest."

President: "and for making government more effective and efficient and the entire membership extends best wishes on this memorable occasion. Directs this Resolution be presented on this 25th of January 2012, Resolution No. 58, Council President Young and all members."

Ms. Williams: "Thank you so much."

MINUTES

(applause)

President: "And I want to thank you for all of your help and wisdom tome. I remember when I met you in 96, you had the same smile, the same demeanor, and I just want to thank you for just being a good friend."

Ms. Williams: "Thank you. I'd like to say that it has been a privilege and an honor to serve the citizens of Baltimore. Thank you so much."

President: "Okay. There being no more business --."

Deputy Comptroller: "Excuse me Mr. President, before you adjourn the meeting. It has been brought to my attention that the announcement I made for the No Vote on your behalf was incorrect. So, I would like to correct the record please. I previously stated that Mr. President would be voting **NO** on page 69, item no. 1 that was on the routine agenda. Please change that because his vote is **YES** for page 69, item 1. However, the **NO** Vote should be recorded for page 13 on the routine agenda."

President: "The Board is in recess until twelve o'clock noon for the opening and receiving of bids."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Bureau of Water & Wastewater - SWC 7760, Leakin Park Stream Restoration at Fairmount Storm Drain
BIDS TO BE RECV'D: 02/01/2012
BIDS TO BE OPENED: 02/01/2012

Department of Transportation - TR 08046, Rehabilitation of Broening Highway - From Holabird Avenue to Colgate Creek
BIDS TO BE RECV'D: 02/15/2012
BIDS TO BE OPENED: 02/15/2012

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Water & Wastewater - WC 1225, W. Forest Park Avenue
/Mohawk Ave., and Keswick Rd.
Water Main Replacement

J. Fletcher Creamer & Son,
Inc.
Monumental Paving &
Excavating, Inc.
Spiniello
Anchor Construction Corp.
Civil Construction, LLC
R.E. Harrington Plumbing
& Heating, Inc.
Metra Industries
Rustler Construction, Inc.

Bureau of Water & Wastewater - SC 884, Roof Replacement of Shop
& Maintenance Facility at Back
River Wastewater Treatment Plant

Autumn Contracting, Inc.
National Roofing Co. Inc.
Cole Roofing Co., Inc.
Roofing and Sustainable
Systems, Inc.
Simpson of Maryland, Inc.
Vatica Contracting, Inc.
CitiRoof Corporation

MINUTES

Bureau of Water & Wastewater - SC 8526, Sludge Digester
Facilities at the Back River
Wastewater Treatment Plant

W.M. Schlosser Company, Inc.
Ulliman Schutte Const-
ruction, LLC
The Whiting-Turner
Contracting Co.
American Infrastructure
Fru-Con Construction, LLC
MEB General Contractors, Inc.
Archer Western Construction LLC

Dept. of General Services - PB 10866, Canton Library #4
Renovations

North Point Builders
Roy Kirby & Sons, Inc.
Albecon Development Corp.
d/b/a March Westin Co. MD Div.
Broughton Construction Co.*
The Whiting-Turner Contracting Co.
Warwick Supply & Equipment Co., Inc.
E. Pikounis Construction Co., Inc.
JA Argetakis Contracting Co., Inc.*
Trionfo Builders, Inc.
JAK Construction Co., Inc.
The Michael Group, Inc.
Armanda Hoffler Construction

*UPON FURTHER MOTION, the Board found the bid of JA Argetakis Contracting Co., Inc. **NON-RESPONSIVE** because of the company's failure to proffer a bid price. Therefore, the City cannot accept its bid.

MINUTES

Bureau of Purchases

- B50001944, Propane Deliveries
Citywide

Thompson Gas
Inergy Propane d/b/a United
Propane
Amerigas Propane*

Bureau of Purchases

- B50002190, Provide a Disparity
Study

MGT of America, Inc.
Colette Holt & Associates
Mason Tillman Associates, Ltd.
Griffin & Strong, P.C.
National Economic Research
Associates, Inc.

Bureau of Purchases

- B50002194, Management and
Operation of Recreation Centers

Diamonds on the Rise
ISUPK, Inc.
Park Heights Renaissance, Inc.
Youth Sports Program
John Brantley Finance Service

Bureau of Purchases

- B50002254, Dive Equipment

Dive Quarters, Inc.
High-Tech Diving and Safety, Inc.
Atlantic Diving Supply, Inc.
American Diving Supply

*UPON FURTHER MOTION, the Board found the bid of Amerigas Propane **NON-RESPONSIVE** because of the company's failure to submit an original bid guarantee. Therefore, the City cannot accept its bid.

MINUTES

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, February 1, 2012.

JOAN M. PRATT
Secretary