

MINUTES**REGULAR MEETING**

Stephanie Rawlings-Blake, President
Sheila Dixon, Mayor
Joan M. Pratt, Comptroller and Secretary - **ABSENT**
George A. Nilson, City Solicitor
David E. Scott, Director of Public Works
Donald Huskey, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

In the absence of Ms. Joan M. Pratt, Comptroller and Secretary, Ms. Bernice H. Taylor, Deputy Comptroller and Clerk, sat and acted on her behalf.

The meeting was called to order by the President.

MINUTES

Mayor's Office of Employment - Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Maryland Center for Arts and Technology (MCAT) and Harbor Hospital, Inc. The period of the agreement is December 29, 2008 through April 30, 2009.

AMOUNT OF MONEY AND SOURCE:

\$38,664.00

8875-631-476-05-351
8967-631-476-05-351
6815-639-476-05-351
6854-639-476-05-351
8964-631-476-05-351

The accounts and the amounts drawn from these accounts cannot be determined until the participants are registered.

BACKGROUND/EXPLANATION:

The MCAT will provide training for ten participants eligible under the Workforce Investment Act to become Care Associates to become employed by the Harbor Hospital Inc. upon successful completion.

The agreement is late because additional time was necessary to reach a comprehensive understanding that was agreeable to all parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Maryland Center for Arts and Technology and the Harbor Hospital, Inc.

MINUTES

Department of Finance - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with VantagePoint Associates, Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$383,100.00 - 1001-122-008-00-326 (1/3 of cost)
G100-010-138-18-318 (2/3 of cost)

BACKGROUND/EXPLANATION:

The Department of Finance would like to engage the consultant, VantagePoint Associates, Inc. (VantagePoint), to assess and recommend alternative municipal financing tools to fund the construction, expansion or renovation of public facilities, specifically public schools, recreation centers and historic park buildings in the City. The City plans to enter into a memorandum of understanding, under a separate Board of Estimates action with the Baltimore City Public School System to share in the cost of this project.

The vendor was selected after a Request for Proposals (RFP) was advertised in four local newspapers in June 2008. A total of six proposals were received. An evaluation team consisting of representatives from the Mayor's Office, the Department of Finance, the Bureau of General Services, the Department of Recreation and Parks, and the Baltimore City Public School System chose the VantagePoint proposal as best meeting the needs of the City and the Baltimore City Public School System.

MINUTES

Department of Finance - cont'd

Expenses under the agreement are estimated to cost up to but not exceed \$30,000.00 over the term of the agreement. Because the expenses are capped at a not-to-exceed limit of \$30,000.00, the agreement itself does not include an itemized budget for expenses based on per diem rates, but rather imposes a cap on the total amount of expenses that can be charged.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

MBE:	Jones & Associates	\$17,700.00	5.00%
	ROC Incorporated	<u>17,800.00</u>	<u>5.00%</u>
		\$35,500.00	10.00%
WBE:	King, King & Associates, P.A	\$17,800.00	5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.**AUDITS REVIEWED AND HAD NO OBJECTION.****(FILE NO. 56697)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with VantagePoint Associates, Inc. The Mayor **ABSTAINED**. On behalf of the Comptroller, the Clerk **ABSTAINED**.

MINUTES

Department of Finance - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Baltimore City Public School System (BCPSS). The period of the MOU is effective upon Board approval and will remain in effect until three months after the City's agreement with VantagePoint Associates, Inc. (VantagePoint) expires or until all expenses covered under the MOU have been reimbursed to the City. The period of the agreement with VantagePoint is one year.

AMOUNT OF MONEY AND SOURCE:

\$260,000.00 - G100-010-138-18-318

BACKGROUND/EXPLANATION:

This MOU with the BCPSS is for the sharing of costs related to the agreement with VantagePoint for innovative financing consultant services, which the City by separate request to the Board of Estimates intends to enter into with VantagePoint.

The Board of the Baltimore City Public School System approved at its meeting on January 13, 2009 the MOU between the Mayor and City Council of Baltimore and the BCPSS. The joint project aims to explore various innovative financing methods to improve existing City facilities and schools. VantagePoint will assess and recommend alternative municipal financing tools to fund the construction, expansion or renovation of public facilities, specifically public schools, recreation centers and historic park buildings in the City. The BCPSS has agreed to fund 2/3 of

MINUTES

Department of Finance - cont'd

the total project cost, up to \$260,000.00. The total cost of the project is not to exceed \$383,100.00.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 56697)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Baltimore City Public School System.

MINUTES

Department of Finance - Amendment to the Deferred
Compensation Plan Document

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to the City of Baltimore Deferred Compensation Plan.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On February 9, 2005, the Board approved the Deferred Compensation Plan Document. This document contains the administrative rules and regulations for operating and maintaining the Plan as well as appropriate elements reflecting the current federal regulations necessary to be followed by a plan sponsor.

The current plan document only allows surviving spouses the option to a pre-tax rollover distribution. This amendment allows non-spouse beneficiaries this option. In addition, the current plan document allows direct rollover distributions to an eligible retirement plan. This amendment will allow direct rollover distribution to include Roth IRAs for distributions made after December 31, 2007. The Deferred Compensation Committee approved these changes at its May 20, 2008 quarterly meeting.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an amendment to the City of Baltimore Deferred Compensation Plan.

MINUTES

Department of Finance - First Modification Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first modification agreement to a certain loan and security agreement with the Baltimore School for the Arts Foundation, Inc. (Borrower).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Borrower is a private non-profit supporting organization for the Baltimore School for the Arts, a part of the Baltimore City Public School System, located at 712 Cathedral Street. The Borrower has undertaken a \$28,500,000.00 expansion and renovation of the School for the Arts, approved by the Board on November 17, 2004 and June 21, 2006 (Project).

On August 8, 2007, the Board approved a loan to the Borrower in the amount of \$2,500,000.00 in connection with the Project which included the terms and conditions. Section 5.12.1 of the loan and security agreement requires the Borrowers to submit certain financial reports to the City on a weekly basis. The Borrower has requested the City to execute the first modification agreement to adjust the reporting obligation effective as of January 13, 2009 from a weekly to a monthly basis. This modification will allow for the reporting requirements under the City loan to be the same as the recently approved revised reporting requirements of the first lender, PNC Bank.

MINUTES

Department of Finance - cont'd

MBE/WBE PARTICIPATION:

The Borrower previously agreed to comply with the MBE/WBE requirements of the Baltimore City Board of School Commissioners for the Project.

(FILE NO. 56145)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the first modification agreement to a certain loan and security agreement with the Baltimore School for the Arts Foundation, Inc.

MINUTES

Bureau of the Budget and - Supplementary Special Fund
Management Research Operating Appropriation

ACTION REQUESTED OF B/E:

The Board is requested to approve a supplementary special fund operating appropriation to the Department of Transportation - Program 234 (Transit and Marine Services) to provide funds to pay for additional expenses.

AMOUNT OF MONEY AND SOURCE:

\$3,021,730.00 - Special Fund

BACKGROUND/EXPLANATION:

The primary source of revenue for the special funds is the recent City Council approved increase in the parking tax from 12% to 16% effective December 1, 2008.

This additional funding will be added to the Fiscal Year 2009 operating budget to provide additional funds to operate a downtown circulator system. In conjunction with existing water shuttle operations, the Department will operate the downtown circulator as well. It is hoped that this effort will result in the creation of an integrated transportation system that will address escalating congestion issues in the central business district. In addition, it is also hoped that the integrated system will tie together the City's growing waterfront communities for residents, visitors, and workers to make it easier for people to use downtown all of the time.

UPON MOTION duly made and seconded, the Board approved the supplementary special fund operating appropriation to the Department of Transportation - Program 234 (Transit and Marine Services) to provide funds to pay for additional expenses. The President **ABSTAINED**.

MINUTES

Department of Housing and - Agreements
Community Development

The Board is requested to approve and authorize execution of the following agreements:

1. **YMCA OF THE GREATER BALTIMORE AREA, INC.** **\$89,545.00**

Account: 2089-593-216-23-351

The organization will maintain and operate a transitional housing facility located at 1711 McCulloh Street. The organization will provide homeless families that reside in the facility with a comprehensive set of support services to assist them in gaining economic stability and permanent housing. The services will include employment and family counseling, job placement assistance, before and after care and educational classes. The period of the agreement is October 1, 2008 through September 30, 2009.

FOR THE FY 2009, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$70,793.00, AS FOLLOWS:

MBE: \$19,114.00

WBE: \$ 7,079.00

2. **CREATIVE ALLIANCE, INC.** **\$75,000.00**

Accounts: 2089-593-018-26-351	\$27,000.00
2089-593-018-30-351	\$48,000.00

The organization will provide after-school educational activities and a summer arts program for youth. The organization will also provide a new resident program for immigrant and refugee groups residing in Southeast Baltimore. The period of the agreement is September 1, 2008 through August 31, 2009.

MINUTES

DHCD - cont'd

FOR THE FY 2009, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$31,481.00, AS FOLLOWS:

MBE: \$ 8,500.00

WBE: \$ 3,148.00

On May 14, 2008, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2008 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. American Dream Downpayment Initiative (HOME)
4. Housing Opportunity for People with AIDS (HOPWA)
5. Emergency Shelter Grant Program (ESG)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2008 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Commission on Aging and Retirement Education (CARE) - Agreements

The Board is requested to approve and authorize execution of the agreements with the below listed organizations. The period of the agreement is October 1, 2008 through September 30, 2009, unless otherwise indicated.

<u>Organization</u>	<u>Amount</u>
1. ASSOCIATED CATHOLIC CHARITIES, INC./ CHERRY HILL SENIOR LIFE CENTER	\$ 38,826.00

Account: 4335-325-903-30-701

The organization will provide a multitude of services to older adults in Baltimore. These services include nutrition, education, healthcare, and recreation. The senior center programs are a crucial component of CARE's community services activities that are being provided for both well and frail older adults residing in Baltimore City.

2. ASSOCIATED CATHOLIC CHARITIES, INC. FOR THE COMPREHENSIVE TELEPHONE-BASED FAMILY CAREGIVERS SUPPORT PROGRAM	\$ 60,000.00
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Account: 4361-325-903-04-701

This program will continue to operate the Answer for the Aging Program. The program provides telephone-based support, personalized education, assessment and counseling services, and assistance to family caregivers providing care for seniors aged 60 and older.

MINUTES

CARE - cont'd

The agreements are late because CARE was waiting for the signed agreement from the organization.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements with the listed organizations.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|--|-------------|-------------|
| 1. J & B SOFTWARE, INC. | \$ 7,594.00 | Sole Source |
| Solicitation No. 08000 - Software Maintenance - Department of Finance - Req. No. R507127 | | |

The vendor is the only provider of the annual maintenance and support for this proprietary software.

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| 2. LABORATORY SERVICES | \$ 6,443.00 | Sole Source |
| Solicitation No. 08000 - Automatic Titration System Maintenance - Department of Public Works - Req. No. R517134 | | |

The vendor is the only provider of the annual maintenance and support for this proprietary software system.

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| 3. PRO PAC BUSINESS | \$ 7,487.50 | Selected Source |
| Solicitation No. 06000 - Emergency Go Bags - Circuit Court - Req. No. R516079 | | |

This requirement was bid with no response from the vendor community.

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| 4. DATA NETWORKS OF AMERICA | \$10,069.00 | Sole Source |
| Solicitation No. 08000 - Web Filter and Replacement Agreement - State's Attorney - Req. No. R514971 | | |

The vendor is the only provider of support for this proprietary software.

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| 5. DS STEEL SUPPLY LLC | \$ 8,000.00 | Low Bid |
| Solicitation No. B50000921 - Various Steel Products - Department of Public Works - Req. No. R513720 | | |

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|---|-------------|-------------|
| 6. HACH | \$ 9,553.95 | Sole Source |
| Solicitation No. 08000 - DPD Powder Pillows/Sampling Supplies - Department of Public Works - Req. No. R514927 | | |

This vendor is the sole source of these items, which must be compatible with existing equipment.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 7. LAERDAL MEDICAL
CORPORATION | \$ 8,604.95 | Only Bid |
| Solicitation No. 07000 - PALS and ACLS Manuals - Fire
Department - Req. No. R512591 | | |
| 8. DUNBAR ARMORED, INC. | \$ 1,176.78 | Extension |
| Solicitation No. S61203 - Armored Car Transport Service -
Department of Finance - Req. No. R517468 | | |

This is one of three separate contracts with this vendor for armored transport services expiring on March 31, 2009. The Bureau of Revenue Collections has requested that all three be combined into one formal solicitation incorporating extensive changes in specifications and requirements. Authority is requested to extend the current contract on a month-to-month basis, not to extend beyond June 30, 2009, to allow time to bid this requirement.

On January 13, 2006, the Purchasing Agent approved the initial award in the amount of \$ 4,158.00. On February 05, 2007, the Purchasing Agent approved the first renewal in the amount of \$4,158.00. On March 05, 2008, the Board approved the last renewal in the amount of \$4,158.00. The Board is requested to approve an extension in the amount of \$ 1,176.78. This extension will make the total amount \$13,650.78.

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| 9. DUNBAR ARMORED, INC. | \$ 1,950.00 | Extension |
| Solicitation No. S61201 - Armored Car Transport Service -
Department of Finance - Req. No. R517467 | | |

This is one of three separate contracts with this vendor for armored transport services expiring on March 31, 2009. The Bureau of Revenue Collections has requested that all three be combined into one formal solicitation incorporating extensive changes in specifications and requirements. Authority is requested to extend the current contract on a month-to-month basis, not to extend beyond June 30, 2009, to allow time to bid this requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On January 25, 2006, the Board approved the initial award in the amount of \$10,032.00. On February 14, 2007, the Board approved the first renewal in the amount of \$10,032.00. On March 19, 2008, the Board approved the last renewal in the amount of \$10,032.00. The Board is requested to approve an extension in the amount of \$ 1,950.00. This extension will make the total amount \$32,046.00.

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| 10. DUNBAR ARMORED, INC. | \$ 3,440.58 | Extension |
| Solicitation No. S61202 - Armored Car Transport Service -
Department of Finance - Req. No. R517469 | | |

This is one of three separate contracts with this vendor for armored transport services expiring on March 31, 2009. The Bureau of Revenue Collections has requested that all three be combined into one formal solicitation incorporating extensive changes in specifications and requirements. Authority is requested to extend the current contract on a month-to-month basis, not to extend beyond June 30, 2009, to allow time to bid this requirement.

On January 25, 2006, the Board approved the initial award in the amount of \$13,620.00. On February 14, 2007, the Board approved the first renewal in the amount of \$13,620.00. On March 19, 2008, the Board approved the last renewal in the amount of \$13,620.00. The Board is requested to approve an extension in the amount of \$ 3,440.58. This extension will make the total amount \$44,300.58.

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| 11. POLLACK RESEARCH & DESIGN
UNIT, READING AND
ENGINEERING COMPANY | \$50,000.00 | Renewal |
| Solicitation No. BP 06190 - Annual Inspection and Code
Deficiency Repairs of Cranes and Hoists - Agencies-Variou -
Req. Nos. Various | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On January 31, 2007, the Board approved the initial award in the amount of \$50,000.00. On February 13, 2008, the Board approved an increase in the amount of \$50,000.00. The Board is requested to approve a renewal in the amount of \$50,000.00. The period of the renewal is January 31, 2009 through January 30, 2010.

MWBOO SET MBE AND WBE GOALS AT 0%.

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| 12. SECURITY EQUIPMENT AND | | |
| SUPPLY COMPANY, INC. | \$76,080.00 | Increase |
| Solicitation No. B50000560 - Riding Mowers - Department of Public Works - Req. No. R515640 | | |

On January 17, 2008, the Board approved the initial award in the amount of \$52,569.00. The Board is requested to approve an increase in the amount of \$76,080.00 to purchase an additional twelve riding mowers. This increase will make the total contract amount \$128,649.00.

MWBOO GRANTED A WAIVER.

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| 13. GREENLAWN CEMETERY | | |
| COMPANY, INC. | \$118,000.00 | Renewal |
| Solicitation No. B50000333 - Transportation, Cremation and Disposal of Animal Carcasses - Department of Health - Req. No. R517382 | | |

On February 27, 2008, the Board approved the initial award in the amount of \$118,000.00. The Board is requested to approve the first renewal in the amount of \$118,000.00 for the period of April 01, 2009 through March 31, 2010.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

14. ABACUS CORPORATION	\$4,000,000.00	Renewal
WATKINS SECURITY	<u>4,000,000.00</u>	Renewal
AGENCY, INC.	<u>\$8,000,000.00</u>	

Solicitation No. BP 07140 - Unarmed Uniformed Security Guards - Agencies - Various - Req. Nos. Various

On March 28, 2007, the Board approved the initial two-year award in the amount of \$2,561,244.25. On May 16, 2007, the Board approved an increase in the amount of \$1,700,000.00. On July 18, 2007, the Board approved an increase in the amount of \$1,400,000.00. The Board is requested to approve the first renewal in the amount of \$4,000,000.00 for the period of April 01, 2009 through March 31, 2010.

MWBOO SET MBE AND WBE GOALS AT 0%.

15. M.J. MANAGEMENT		
SERVICES	\$ 185,000.00	Extension

Solicitation No. 06000 - Management for Taxi Card Program - Commission of Aging and Retirement Education - Req. No. R517286

On September 24, 2003, the Board approved the initial award of BP 03172 in the amount of \$548,755.80. Subsequent actions have been approved. The Board is requested to approve an extension in the amount of \$185,000.00. The period of the extension is February 01, 2009 and will continue on a month-to-month basis, not to extend beyond May 31, 2009.

MWBOO SET GOALS FOR MBE AT 3% AND WBE GOALS AT 3%.

MBE: AJ Stationers	1.0%	\$1,850.00
Sue Ann's Office Supply	0.5%	925.00
Andrews Reproduction Center	0.5%	925.00
Sahara Communications	1.0%	1,850.00

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

WBE: Jodi M. Stappler, CPA	3.0%	\$5,550.00
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MWBOO FOUND VENDOR IN COMPLIANCE BASED UPON A GOOD FAITH EFFORT.

It is hereby certified, that the above requirement is of such a nature, that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 16. <u>EXPRESS SCRIPTS, INC.</u> | N/A | Agreement |
| Solicitation No. BP 07150 - Prescription Drug Program Services - Department of Human Resources - Req. No. N/A | | |

On September 12, 2007, the Board awarded BP 07150 to Express Scripts, Inc. in the amount of \$3,683,573.00. The Board is requested to approve and authorize execution of an agreement with Express Scripts, Inc. The period of the agreement is January 01, 2008 through December 31, 2010, with no renewal options. The MBE/WBE goals are set on the administrative fee of \$1,772,010.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

This agreement will clarify the specifications, terms, and conditions to be executed and incorporated into the contract.

MWBOO SET MBE GOALS AT 17% AND WBE GOALS AT 9%.

MBE: A. Thompson & Associates	6.77%	\$120,000.00
Time Printers, Inc.	<u>10.33%</u>	<u>183,000.00</u>
	17.10%	\$303,000.00

WBE: Curry Printing & Copy Center	9.03%	\$160,000.00
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MWBOO FOUND VENDOR IN COMPLIANCE.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, and extensions to contracts. The Board also approved and authorized execution of the agreement with Express scripts, Inc. On behalf of the Comptroller, the Clerk **ABSTAINED** on item no. 15.

MINUTES

Baltimore Development - First Amendment to
Corporation (BDC) Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first amendment to the memorandum of agreement with the Maryland Historical Trust.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 31, 2001, the City entered into a memorandum of agreement (MOA) with the Maryland Historical Trust, which created a framework for preservation and revitalization efforts on the Westside. The memorandum of agreement prioritized buildings on the Westside with individual properties colored to indicate their respective designation.

In 2008, the BDC, acting on behalf of the Mayor and City Council and the Maryland Historical Trust, agreed to reclassify two properties on the Westside, 612 N. Howard Street, colored purple to be changed to a pink designation, and 110 N. Eutaw Street, colored yellow to be changed to a purple designation. The change of classification of these two properties is codified in this first amendment to memorandum of agreement.

The color designation key for properties in the MOA with Maryland Historical Trust for preservation and revitalization in Market Center is as follows:

- Purple - contributing buildings to be preserved
- Yellow - contributing buildings subject to development guidelines
- Pink - contributing buildings which may be demolished
- Blue - non-contributing buildings

MINUTES

BDC - cont'd

MBE/WBE PARTICIPATION:

N/A

(FILE NO. 55744)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the first amendment to the memorandum of agreement with the Maryland Historical Trust.

MINUTES

Baltimore Development - Residential Relocation Expenses
Corporation (BDC)

BACKGROUND/EXPLANATION:

The Board is requested to approve the first claim of Relocation Expenses to Mrs. Liu Hu Chin and family for their move from 410 Park Avenue to 317 W. Franklin Street.

AMOUNT OF MONEY AND SOURCE:

\$121,651.00 - 9910-603-825

BACKGROUND/EXPLANATION:

On February 6, 2008, a Notice of Relocation Eligibility Assistance was sent to Mrs. Chin, concurrent with the January 22, 2008, City of Baltimore offer to purchase the 410 Park Avenue property in which Mrs. Chin operated a carry-out restaurant business known as Jimmy's Chinese Carry-Out.

The City pursued acquisition of the Chin's property at 410 Park Avenue as part of the Market Center Urban Renewal efforts. Acquisition of the Chins' property is part of assembling an entire City block (Block 563) towards redevelopment in a blighted portion of the Westside.

Through the best efforts of BDC, relocation consultant Diversified Property Services (DPS) and the Chins, a suitable replacement location for Jimmy's Chinese Carryout restaurant and Chins' residence for the Chin family (mixed use) was found within the immediate Westside neighborhood.

MINUTES

BDC - cont'd

Mrs. Chin and family currently reside and operate a business at 410 Park Avenue. The Chins have occupied their property at Park Avenue for decades. The condition of the property and condition of the adjacent properties contributed to a low appraised value of the Chin's property.

Given these conditions, BDC, DPS and Mrs. Chin agreed to use the replacement housing provisions of the Uniform Relocation Act to calculate compensation which will enable Mrs. Chin to purchase a comparable dwelling.

Accordingly, the Board is requested to approve the first claim in the amount of \$121,651.00 for the replacement housing payment. A second claim for expenses related moving and cost to relocate property will be submitted when Mrs. Chin has received the invoices for those items.

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$121,651.00	9910-600-115	9910-603-825
21 st EDF	Constr. Res.	West Side Downtown
	West Side Initiative	

This transfer will provide funds for the first relocation payment to Mrs. Liu Hu Chin for her move from 410 Park Avenue to 317 W. Franklin Street, as detailed in HUD Claim Replacement Housing Placement for 180-day Homeowner.

(FILE No. 56698)

UPON MOTION duly made and seconded, the Board approved the

MINUTES

BDC - cont'd

first claim of Relocation Expenses to Mrs. Liu Hu Chin and family for their move from 410 Park Avenue to 317 W. Franklin Street. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Baltimore Development Corporation - Options</u>			
1. Liu Hu Chin	410 Park Ave.	F/S	\$221,000.00

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$221,000.00	9911-600-858	9910-603-825
State-Other Funds	Constr. Res. BDC Acquisition/ Development	West Side Downtown

This transfer will provide funds for the acquisition of the fee-simple interest of the property known as 410 Park Avenue as part of the Market Center Urban Renewal Plan Disposition Lot 15 assembly for the West Side Redevelopment.

(FILE NO. 56698)

3. Victoria P. Elieson & S. Bruce Elieson	419-421 N. Howard St.	F/S	\$500,000.00
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4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$500,000.00	9911-600-858	9910-603-825
State-Other Funds	Constr. Res. BDC Acquisition/ Development	West Side Downtown

This transfer will provide funds for the acquisition of the fee-simple interest of the property known as 419-421 North Howard Street as part of the Market Center Urban Renewal Plan Disposition Lot 13 assembly for the West Side Redevelopment.

(FILE NO. 57000)

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Baltimore Development Corporation - Payment of Settlement</u>			
5. North Calvert Development LLC (previous owner)	412 and 414 Park Ave.	F/S	\$ 83,000.00

On May 28, 2008, the Board approved the acquisition of the fee simple interest, by condemnation and quick-take, in 412 and 414 Park Avenue for the amount of \$212,000.00. The former owner obtained an appraisal that valued the property at \$394,000.00. The parties have agreed to settle the condemnation suit for a total amount of \$295,000.00. Therefore, the Board is requested to approve payment of the balance in the amount of \$83,000.00 into the Circuit Court for Baltimore City in settlement of this case.

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 83,000.00 21 st EDF	9910-600-115 Constr. Res. West Side Initiative	9910-603-825 West Side Downtown

This transfer will provide funds for the balance of the settlement payment into the Circuit Court of Baltimore City to settle the condemnation suit for the acquisition of fee simple interest of the property known as 412 and 414 Park Avenue.

(FILE NO. 56699)

UPON MOTION duly made and seconded, the Board approved the options and the payment of settlement. The transfers of funds were approved subject to receipt of favorable reports from the

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES** - cont'd

Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES**PERSONNEL MATTERS**

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

240 - 241

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Fire Department</u>		
1. MICHELLE LACEY	\$31.00	\$ 64,480.00

Account: 1001-201-001-01-109

Ms. Lacey will serve as a Grants Coordinator. She will be responsible for providing services in the area of grant development, grant writing, fund raising, and staff support for fire foundation activities. Her duties will also include technical writing, marketing, and creating written and printed materials. The period of the agreement is January 24, 2009 through January 23, 2010.

2. PATRICK NOWLAN	\$44.44	\$ 80,000.00
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Account: 4542-201-889-00-109

Mr. Nowlan will serve as Director of Information Technology (IT) for the City's Office of Emergency Management (OEM). He will be responsible for managing all IT systems and equipment used by the OEM for preparedness and operations. The operations include emergency management applications, GIS programs, network configuration, servers, and the hardware and software. He will also develop and manage data used to support OEM and provide services to other City agencies and outside organizations for emergency preparedness, and other related IT services. The period of the agreement is January 21, 2009 through January 20, 2010.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>		
3. LEON HOWARD	\$16.00	\$ 19,200.00

Account: 1001-479-017-00-109

Mr. Howard, a retiree, will manage the Baltimore Neighborhood Basketball League (BNBL) and various other Youth and Adult Sports Programs. He will organize and promote the programs. He will also assist with the Project Reach One! Teach One!. He will also assist in the football program to ensure good sportsmanship and fair play. In addition, he will enforce safety regulations, maintain records and compile statistics for reports, finalize schedules of activities and assign officials for games, and order trophies for activities. He will also answer public inquires, be responsible for training, recruitment and evaluation of coaches, officials and referees. The period of the agreement is effective upon Board approval for one year.

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

AJO Concrete Construction, Inc.	\$ 8,000,000.00
Civil Utility Construction Company, Inc.	\$ 1,500,000.00
Contracting Specialists, Inc.	\$ 8,000,000.00
Electrico, Inc.	\$ 8,000,000.00
Environmental Quality Resources, LLC	\$ 8,000,000.00
Forbes Home Improvement, Inc.	\$ 171,000.00
Harford Site Contractors, Inc.	\$ 720,000.00
L&J Construction Services, Inc.	\$ 999,000.00
National Roofing Co., Inc.	\$ 62,406,000.00
W.M. Schlosser Company, Inc.	\$122,067,000.00
Darnell Decarlo Winkey	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ADS Environmental, Inc.	Engineer
A S Architects, Inc.	Architect
Grey & Associates, LLC	Landscape Architect
M&N Engineering and Diving Services, Inc.	Engineer
Pace Design, LLC	Landscape Architect
P.E.L.A. Design, Inc.	Architect
	Landscape Architect
	Engineer

MINUTES**BOARDS AND COMMISSIONS** - cont'd

M.E. Simpson Co., Inc.
Symbiosis, Inc.

Engineer
Landscape Architect

UPON MOTION duly made and seconded, the Board approved the prequalification of contractors, architects, and engineers. On behalf of the Comptroller, the Clerk **ABSTAINED** on item no. 1.

MINUTES

Law Department - Claim Settlement

The Board is requested to approve the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. **JOSEPH MARSHALL v. OFFICER** **\$30,000.00**
JASON HESS, ET AL

Account: 1001-200-001-00-370

UPON MOTION duly made and seconded, the Board approved the settlement claim.

MINUTES

Health Department - Agreements and Memorandum of Understanding

The Board is requested to approve and authorize execution of the various agreements and a memorandum of understanding (MOU).

AGREEMENTS

1. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 97,633.00**
(UMB)

Account: 4271-308-911-93-351

The UMB will provide services in the area of the Premature Infant Development and Enrichment (PRIDE) Program. The PRIDE Program is a collaboration between the Division of Neonatology at the UMB and the Baltimore Infant's and Toddlers' Program. The program provides identification, evaluation, and service coordination for infants in the Neonatal Intensive Care Unit (NICU) and the NICU Follow-Up Clinic, who are eligible to receive early intervention services. The period of the agreement is July 1, 2008 through June 30, 2009.

MWBOO GRANTED A WAIVER.

2. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 6,751.00**
(UMB)

Account: 4282-308-911-96-351

The UMB, School of Medicine, Department of Pediatrics will provide training and certification on the Best Beginnings Developmental Screen (BBDS) for Baltimore Infant's and Toddler's Program (BITP) service coordinators. The BBDS begins at less than term to facilitate the evaluation of infants who were born prematurely and who are receiving the screen prior to the time their adjusted age reaches them.

MINUTES

Health Department - cont'd

The training and certification for the BITP service coordinators will occur in two rounds. Each round will train 12-13 service coordinators for a total of 25 service coordinators. The training will include practice, a written examination and a certification observation. The period of the agreement is July 1, 2008 through June 30, 2009.

The agreement was late because budget negotiations took longer than anticipated.

3.	WIDE ANGLE YOUTH MEDIA, INC.	\$ 16,253.00
	Accounts: 4266-308-901-00-351	\$ 10,253.00
	6278-308-917-00-351	\$ 6,000.00

The organization will provide public speaking workshops and design print materials for MTA bus advertisements for the Bureau of Adolescent and Reproductive Health, Abstinence and Young Executive Programs. The period of the agreement is September 1, 2008 through June 30, 2009.

The agreement was late because the award was made late in the funding year.

4.	THE BALTIMORE CITY HEALTHY START, INC.	\$185,000.00
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Account: 1001-308-015-00-351

The organization will provide Success by 6® services. Success by 6® is an early childhood development initiative dedicated to providing all children with a good start in life. The services to be provided will include hosting parent and child activities designed to promote early childhood literacy and providing families with age appropriate books and other materials that augment early learning activities. In addition, the organization will participate and coordinate events aimed at informing and

MINUTES

Health Department - cont'd

6. **REACH OUT AND READ, INC. (ROR)** **\$ 35,000.00**

Account: F227-308-926

The ROR is a national non-profit organization that promotes early literacy by giving new books to children and guidance to parents about the importance of reading aloud, and provides tools to promote children's developmental skills and later school success. The funds will be used to expand the ROR program. The period of the agreement is September 26, 2008 through June 30, 2009.

The agreement was late because it was recently received.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MEMORANDUM OF UNDERSTANDING (MOU)

7. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$ 0.00**

Under the terms of this MOU, the organization will provide medical laboratory testing for patients suspected of having infectious diseases or patients having contact with others with infectious diseases such as HIV and/or syphilis. The period of the MOU is October 1, 2008 through June 30, 2009.

The agreement is late because the award was made late in the funding year.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements and the memorandum of understanding.

MINUTES

Health Department - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Department of Health and Human Services, Health Resources and Services Administration. The period of the grant award agreement is June 1, 2008 through May 31, 2009.

AMOUNT OF MONEY AND SOURCE:

\$303,484.00 - 4285-303-806

BACKGROUND/EXPLANATION:

The grant funds will be used to purchase and deploy two recreational vehicles modified to provide public health services to underserved populations in Baltimore City. The two major programs that will operate mobile health service units are the Field Health Services Program and the HIV/STD Prevention Program. In addition, the funds will be used to replace deteriorated equipment in the existing mobile health services unit for the immunization program.

The grant award agreement is late because it was overlooked by the Department.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the Department of Health and Human Services, Health Resources and Services Administration.

MINUTES

Health Department - Sick Leave Donation

The Board is requested to approve the transfer of Life-To-Date sick leave days from the listed City employees to the designated employee.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their Life-To-Date sick leave balances as follows:

Employee's Name - Kathleen Bentz

<u>NAME</u>	<u>DAYS</u>
Charmane L. Baker	2
Leyla Layman	2
Patricia D. McCord	2
Paul L. Jackson	2
Leslie Thompson	2
Linda Moore	2
Mildred Simpson	2
Catherine Watson	2
Michelle Wilson-Mayzek	2
Christopher Williams	2
Tyanna Williams	2
Salimah Hassan White	2
Brenda J. Thompson	1
Demetria Rodgers	1
Laura Morton	1
Lori Toscano	1
Elizabeth Zurek	1
Margaret Schnitzer	<u>1</u>
	30

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the

MINUTES

Health Department - cont'd

transfer of Life-To-Date sick leave days from the listed City employees to the designated employee, Kathleen Bentz. On behalf of the Comptroller, the Clerk **ABSTAINED.**

MINUTES

Department of Public Works - Sick Leave Donation

The Board is requested to approve the transfer of Life-To-Date sick leave days from the listed City employees to the designated employee.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their Life-To-Date sick leave balances as follows:

- 1. Employee's Name - Victoria Walker

<u>NAME</u>	<u>DAYS</u>
Jean M. Douglass	2
Raymond Perales	2
Samuel Edward	2
Ron Christmas	3
Gail E. Johnson	2
Robert E. Guye	3
Eric A. Banks	7
Leon Moore	3
Kurt Kocher	2
Robbie Woodson	4
	<u>30</u>

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of Life-To-Date sick leave days from the listed City employees to the designated employee, Victoria Walker.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

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SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 899,500.00 34 th CDBG	9989-587-939 AHP Reserve	9989-593-059 Byrd Proper- ties Demoli- tion (AHP)
This transfer will provide 34 th Community Development Block Grant funding for demolition costs for the Byrd Properties Affordable Housing Project.		
2. \$1,000,000.00 28 th CDB	9910-587-924 Constr. Res.	9910-588-788 Baker/Division Project
This transfer will provide funds to carryout the activities for the Baker/Division Project for FY 2009.		
<u>Department of Recreation and Parks</u>		
3. \$ 81,000.00 MVR	9938-475-741 Wyman Park Dell Master Plan Reserve	9938-474-741 Wyman Park Dell Master Plan Active
This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task No. 7, to Rummel, Kleeper & Kahl, LLP.		
4. \$ 23,296.22 M&CC	9938-475-001 Real Property Unallocated Reserve	9938-474-610 Park Bldg. Modernization FY01 - Active
This transfer will provide funds to cover the costs associated with Change Order No. 3 for the Carroll Park Field House renovation project under Contract No. BP 02153.		

MINUTES

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure of funds to pay the USA Mobility, Inc. by Direct Payment Order. The outstanding invoice is for the period August 22, 2008 through September 24, 2008.

AMOUNT OF MONEY AND SOURCE:

\$6,821.02 - 1001-204-005-00-304

BACKGROUND/EXPLANATION:

USA Mobility, Inc., through its wireless pager service, provides a discreet tool for local and out of jurisdiction investigations, to include wireless services for daily covert operations. The Board approved the payment of \$11,814.68 on November 19, 2008. This payment in the amount of \$6,821.02 should end the Police Department's contract with USA Mobility, Inc.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the USA Mobility, Inc. by Direct Payment Order.

MINUTES

Police Department - Employment Agreement

The Board is requested to approve and authorize execution of the following agreements. The period of the agreement is effective upon Board approval for one year.

	<u>Name</u>	<u>Hourly Rate</u>	<u>Amount</u>
1.	TAWANDA D. McLAURIN	\$14.42	\$ 30,000.00
2.	SHEREE D. PETERSON	\$14.42	\$ 30,000.00
3.	BRANDON E. BEARD	\$14.42	\$ 30,000.00

Account: 1001-201-002-00-109

On January 3, 1996, the Board approved a waiver to Administrative Manual Policy AM 212-1, which allowed the Baltimore Police Department to hire retired Police Officers as contract employees.

The retirees will perform a variety of tasks, previously performed by full-duty Police Officers, which are supportive in nature. This will allow the Department to continue to assign active Police Officers to crime fighting duties.

The retirees will receive no benefits other than workmen's compensation and F.I.C.A.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above listed employment agreements.

MINUTES

Bureau of General Services - Minor Privilege Permit Application

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	3525 S. Hanover St.	Ben Zabkowski	Retain awning w/signage 36' x 2'9", 8 fluorescent tubes, 2 spot reflectors
	\$865.61 Annual Charge		
2.	1824 Eastern Ave.	U.S. Construction, LLC	Awning/signage 12' x 3 ½'
	\$158.50 Annual Charge		
3.	1129 Maryland Ave.	HTKN, LLC	Retain 2 awnings w/signage 1 @ 10' x 1 ½', 1 @ 20' x 1 ½'; 1 canopy 6'5" x 3'; 2 spot reflectors
	\$522.96 Annual charge		
4.	5921 Moravia Rd.	Stanley I. Panitz	Two 5" conduit @ 50'
	\$350.00 Annual Charge		

MINUTES

General Services - Minor Privilege Permit Application - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 770 S. Exeter St.	Help III, LLC	1 awning 12' x 2 ½'

\$70.30 Annual Charge

There are no objections since no protests were received.

There being no objections, UPON MOTION duly made and seconded, the Board approved the foregoing minor privilege permits. The Mayor **ABSTAINED** on item no. 5.

MINUTES

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Sidhu Associates, Inc. for SC 841, Lighting Upgrade for Access Roads at the Back River Wastewater Treatment Plant. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$48,301.38 - Water Revenue Bonds
48,301.39 - Baltimore County
 \$96,602.77 - 9956-551-635-20-332

BACKGROUND/EXPLANATION:

Under the terms of this agreement, Sidhu Associates, Inc. will provide post award engineering services during the construction of SC 841, Lighting Upgrade for Access Roads at the Back River Wastewater Treatment Plant. The services will include reviewing shop drawings, responding to RFI's, preparing operational and maintenance manuals, participating in system start-up, and developing record drawings. In addition, the consultant will conduct conditional and final acceptance inspection and prepare punch list items.

The consultant has been approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MBE: Transviron, Inc.	\$ 8,000.00	8.28%
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MINUTES

Bureau of Water and Wastewater - cont'd

WBE: Carroll Engineering, Inc. \$ 2,000.00 2.08%

APPROVED FOR FUNDS BY FINANCE

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreement with Sidhu Associates, Inc. for SC 841, Lighting Upgrade for Access Roads at the Back River Wastewater Treatment Plant.

MINUTES

Bureau of Water and Wastewater - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with Johnson, Mirmiran & Thompson, Inc. for Project No. 1076, Construction Project Management, Scheduling, Inspection, and Engineering Services. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - Upset limit

BACKGROUND/EXPLANATION:

The consultant will provide construction engineering, construction inspection, technical and administrative assistance in all aspects of quality assurance for proposed improvements to the City's water and wastewater system. The services will include, but will not be limited to assisting the City Construction Management Division in managing various City construction projects.

The consultant has been approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 21% MBE AND 7% WBE.

MBE: E2CR, Inc.

Sidhu Assoc., Inc.

Aggregate Total	\$157,500.00	21.00%
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MINUTES

Bureau of Water and Wastewater - cont'd

WBE: Ross Technical Services \$ 52,500.00 7.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing on-call agreement with Johnson, Mirmiran & Thompson, Inc. for Project No. 1076, Construction Project Management, Scheduling, Inspection, and Engineering Services.

MINUTES

Bureau of Water and Wastewater (BW&WW) - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with EA Engineering Science & Technology, Inc. for Project No. 1084E, Environmental Restoration Design and Engineering Services. The period of the agreement is effective for three years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - Upset limit

BACKGROUND/EXPLANATION:

The BW&WW requires environmental engineering services to fulfill the Municipal Stormwater Permit and review contract drawings for proposed construction for impact on the environment. The requests for these services are made on an as-needed basis. The cost of services rendered will be based on a not-to-exceed price for each task assigned.

The Department of Audits and the Minority Women's Business Opportunity Office will review the payroll rates and multiplier for each task for compliance with the original agreement.

The consultant has been approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

MINUTES

BW&WW - cont'd

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 21% MBE AND 7% WBE.

MBE: CC Johnson & Malhotra	\$ 49,350.24	9.87%
Findling, Inc.	<u>57,011.41</u>	<u>11.40%</u>
Total	<u>\$106,361.65</u>	<u>21.27%</u>

WBE: PEER Consultants	\$ 35,001.16	7.00%
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MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of foregoing on-call agreement with EA Engineering Science & Technology, Inc. for Project No. 1084E, Environmental Restoration Design and Engineering Services. On behalf of the Comptroller, the Clerk **ABSTAINED.**

MINUTES

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Rummel, Klepper & Kahl, LLP for SC 875, Rehabilitation of the Southwest Diversion Pressure Sewer, Phase-III. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$865,287.45 - 9956-551-641-20-332

BACKGROUND/EXPLANATION:

Rummel, Klepper & Kahl, LLP will provide engineering services for SC 875, Rehabilitation/Replacement of Southwest Diversion Pressure Sewer Phase III. The project involves the evaluation and design of the rehabilitation/replacement of approximately 4,850 linear feet of 78-inch diameter SWD pressure sewer in the vicinity of the Bar Screen Structure near Baltimore Street and Ellicott Drive.

The scope of work includes preparation of contract documents, including plans and specifications, cost estimates, permits, surveys, borings and right-of-way plats.

The consultant has been approved by the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MBE: EBA Engineering, Inc.	\$ 53,686.00	6.19%
Findling, Inc.	134,342.20	15.48%
RJM Engineering, Inc.	46,305.41	5.34%
Total	\$234,333.61	27.01%
WBE: Phoenix Engineering, Inc.	\$ 37,221.77	4.29%
Carroll Engineering, Inc.	40,908.08	4.71%
Total	\$ 78,129.85	9.00%

MINUTES

BW&WW - cont'd

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$197,597.21	9956-549-609	
Wastewater	Constr. Res.	
Rev. Bonds	SW Diversion	
	Pressure Sewer Improve.	
747,627.47	9956-549-246	
Counties	Constr. Res.	
	Patapsco Energy	
	Recovery System	
6,592.32	" "	
Counties		
<u>\$951,817.00</u>	-----	9956-551-641-3
		Engineering

This transfer will cover the costs associated with SC 875, Rehabilitation of the Southwest Diversion Pressure Sewer, Phase III.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreement with Rummel, Klepper & Kahl, LLP for SC 875, Rehabilitation of the Southwest Diversion Pressure Sewer, Phase-III. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Department of Public Works - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Baltimore Harbor Watershed Association. The period of the agreement is January 1, 2009 through December 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$24,890.35 - 9958-525-431-20-332

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the funds will help to develop a community-based environmental restoration plan for the Harris Creek Watershed Association. The plan will focus on good housekeeping practices and restoration projects (e.g., lot-greening). This will help the City to meet its Clean Water Act mandates and help determine the effectiveness of citizen-based efforts at reducing the trash loadings at the Harris Creek outfall.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Baltimore Harbor Watershed Association.

MINUTES

Department of Public Works - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Maryland Port Administration (MPA). The period of the MOU is effective upon the date of execution by all parties.

AMOUNT OF MONEY AND SOURCE:

\$1,140,855.00 - 9958-525-998-20-332

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the City will receive up to \$1,140,855.00 (85% of the total costs) towards the construction of the Western Run Stream Restoration Project in partial fulfillment of the MPA's environmental mitigation obligation for the construction of the Masonville Dredge Spoil Containment site.

The Western Run Stream Restoration Project involves stream stabilization, erosion reduction and environmental enhancement. The project begins at the pedestrian bridge located upstream and west of the Glen Avenue intersection with Cross-Country Boulevard and continues to 450-feet downstream of the Pimlico Road crossing of Western Run.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(FILE NO. 57115)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Maryland Port Administration.

MINUTES

Bureau of Solid Waste - Conditional Purchase Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a conditional purchase agreement with Clearwater Mills, LLC. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$375,000.00 - 1001-122-021-00-704

BACKGROUND/EXPLANATION:

In continuing efforts for a cleaner City, both on the land and on the water, the Bureau of Solid Waste seeks to enter a conditional purchase agreement for a water wheel powered trash interceptor, a device which applies a new use to a centuries-old technology. The intent is to place the trash interceptor at the Harris Creek Outfall in the Canton area of the Outer Harbor. As part of a coordinated water quality enhancement program, the interceptor, which resembles the water wheels of yore, will replace the current systems of booms and netting that are currently used to trap trash and debris at the referenced outfall. The interceptor will, in theory, continuously remove trash from the water and deposit the waste into a dumpster on a floating platform, which will be serviced by Bureau crews. Aside from the vital task of trash removal, because of its design features, the interceptor will provide a unique point of interest for tourists. The key caveat to the proposed transaction is that the City is only obligated to pay for the interceptor if its performance meets the evaluation criteria and other terms and conditions in the conditional purchase agreement.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The conditional purchase agreement has been approved by the Law Department as to form and legal sufficiency.)

This item was **DEFERRED** until February 4, 2009.

MINUTES

Department of Public Works/ - Developer's Agreement
Bureau of General Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1044 with Bancroft Village, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$167,024.00

BACKGROUND/EXPLANATION:

The developer would like to install new water service, sanitary sewer, and lighting to its proposed construction located in the vicinity of 6508 Park Heights Avenue. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

An Irrevocable Letter of Credit in the amount of \$167,024.00 has been issued to Bancroft Village, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of developer's agreement no. 1044 with Bancroft Village, LLC, developer.

MINUTES

Bureau of General Services - Easement Agreements

The Board is requested to approve and authorize execution of the temporary and the permanent easement agreements.

TEMPORARY EASEMENTS

<u>Owner</u>	<u>Property</u>	<u>Amount</u>
<p>The temporary easements will allow the Bureau of Water and Wastewater access to perform work to the Herring Run Sanitary Sewer.</p>		
1. FENWICK APARTMENTS JOINT VENTURE, LC	6101-6201 Raven Blvd. Block 5210J, Lot 2	\$0.00
2. LOCH RAVEN VENTURE 111, LC	1601 Waverly Way Block 5210D, Lot 26	\$0.00

The Department of Public Works, Bureau of Water and Wastewater is proposing to perform certain work in conjunction with the Herring Run Sanitary Sewer Project No. SC 856. A portion of the property will be disturbed for construction access.

PERMANENT EASEMENT

3. BALTIMORE GAS AND ELECTRIC COMPANY	Susquehanna Trans- mission Line Right-of-Way, near Moravia Rd.	\$3,203.50
--	---	-------------------

Account: 9956-551-636-20-440

The Department of Public Works, Bureau of Water and Wastewater is proposing a project to install a new wastewater inceptor, known as Moore's Run Inceptor (SC 843). In the design of this project, it has been determined

MINUTES

Bureau of General Services - cont'd

that a permanent easement will be needed over the property.

(FILE NO. 57002)

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the temporary and the permanent easement agreements.

MINUTES

Department of Audits - Audit Report and Related
Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and related Audit Digest:

Audit of the Comprehensive Annual Financial Report of the Fire and Police Employees' Retirement System Fiscal Year 2008.

The Board **NOTED** receipt of the Audit Report and related Audit Digest.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

275 - 276

to the low bidders meeting the specifications,
deferred action, or rejected bids on those as indicated
for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

- | | | |
|-------------------------------------|--------------|--------------|
| 1. B50000889, Emergency
Supplies | ProPac, Inc. | \$ 79,350.00 |
|-------------------------------------|--------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | |
|---|-------------------------|--------------|
| 2. B50000836, Six Wheel Dump
Truck with Snow Plow and
Salt Spreader | Bob Bell Pontiac
GMC | \$105,523.00 |
|---|-------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | |
|--------------------------------------|--------------|--------------|
| 3. B50000769, Winter Snow
Removal | Lorenz, Inc. | \$125,000.00 |
|--------------------------------------|--------------|--------------|

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

- | | | |
|-------------------------|-------------------------------|--------------|
| 4. B50000736, Fire Hose | Mason Dixon Fire
Equipment | \$120,000.00 |
|-------------------------|-------------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | |
|---|-------------------------------|--------------|
| 5. B50000886, Roll-Off Container
Rehabilitation and Repair | Mid-Atlantic
Waste Systems | \$ 84,202.05 |
|---|-------------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | |
|--|---|--------------|
| 6. B50000672, Heavy Duty
Automatic Transmission | Holabird Enter-
prises of MD, Inc.
t/a Transtech
Transmission Ctr. | \$450,000.00 |
|--|---|--------------|

MWBOO SET MBE GOALS AT 5% AND WBE GOALS AT 0%.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

MBE: Millenium Auto Parts & Service	3.00%	\$13,500.00
Grady Wright & Associates	2.00%	9,000.00

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Bureau of Purchases - Acceptance of Technical Proposal
and Opening of Price Proposal

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the technical proposals and opening of the price proposals of the following bidders for Solicitation No. B50000757, Small Purchases Procurement Card Services:

Bank of America
M&T Bank
PNC Bank
US Bank

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 15, 2008, the Board received four proposals for B50000757, Small Purchases Procurement Card Services. The Evaluation Review Committee evaluated the four proposals and it was determined that all four bidders exceeded the required minimum technical requirements.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

UPON MOTION duly made and seconded, the Board approved acceptance of the technical proposals and opening of the price proposals of the above listed bidders for Solicitation No. B50000757, Small Purchases Procurement Card Services. The Mayor

ABSTAINED.

MINUTES

CITY COUNCIL BILL

No. 08-0192 - An Ordinance concerning Sale of Properties - 916, 1016, and 1018 North Arlington Avenue for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain properties known as 916, 1016, and 1018 North Arlington Avenue and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE. THE DEPARTMENT OF PLANNING RECOMMENDED THAT THE BILL BE AMENDED AS FOLLOWS:

"916 North Arlington Avenue (Block 0079, Lot 028), 1016 North Arlington Avenue (Block 0066, Lot 042), and 1018 North Arlington Avenue (Block 0066, Lot 041) are R-8 zoned sites, comprising 0.05±acres (1800 square feet) and are located in ~~Harlem Park~~ SANDTOWN-WINCHESTER Urban Renewal Area. The buildings on them were constructed in 1900, and are currently vacant."

UPON MOTION duly made and seconded, the Board approved bill no. 08-0192 and directed that the bill be returned to the City Council with the recommendation that it also be approved and passed by that Honorable Body. The President **ABSTAINED.**

MINUTES

TRAVEL REQUEST

<u>Name</u>	<u>To Attend</u>	<u>Amount</u>
<u>Baltimore Police Department</u>		
1. Robert W. Morris, Jr. Leo M. Furman	Basic Anti-Terrorism Training for Law Enforcement Battle 2009 Co-sponsorship Ocean City, MD April 6 - 10, 2009 (Reg. Fee \$2,500.00)	\$ 2,500.00

TRAVEL REIMBURSEMENT

Baltimore City Health Department

2. Genevieve Birkby	2008 CARE National Training Workshop Chicago, IL Nov. 17 - 19, 2008	\$ 724.95
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This travel request is late because Ms. Birkby was given a short period of time to plan for this trip and not enough time remained to submit the travel request prior to travel. Ms. Birkby's participation was mandatory per the memorandum of understanding between the Healthy Homes Division and the grantor.

The Health Department is requesting a reimbursement in the amount of \$724.95 for the costs of lodging and food.

Hotel	\$716.60
Provisions	<u>8.35</u>
	\$724.95

UPON MOTION duly made and seconded, the Board approved the travel request and the travel reimbursement.

MINUTES

Department of Recreation and Parks - Correction to
Account Number

ACTION REQUESTED OF B/E:

The Board is requested to approve a correction to an account number for a previously approved agreement.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 25, 2008, the Board approved the agreement between the Department of Recreation and Parks and the Maryland Department of Public Safety and Correctional Services. One of the submitted account numbers was incorrect. The approved account number 3001-478-005-00-326 for the amount of \$105,000.00 is requested to be corrected to account number 5777-478-905-00-326.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the correction to an account number for a previously approved agreement.

MINUTES

Department of Planning - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay The Leadership c/o the Greater Baltimore Committee for Ms. Seema Iyer to attend the 2009 Leadership Training.

AMOUNT OF MONEY AND SOURCE:

\$4,900.00 - 4070-187-810-00-320

BACKGROUND/EXPLANATION:

Ms. Iyer is the Division Chief for Research and Strategic Planning. Ms. Iyer's participation in the 2009 Leadership Training will greatly benefit the City of Baltimore and the Department of Planning, Division of Research and Strategic Planning. She will be exposed to projects in the City that directly impact the type of policy research currently being completed by her Division, which entails inclusionary housing, industrial retention, transit accessibility, food security, and census outreach.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay The Leadership c/o the Greater Baltimore Committee for Ms. Seema Iyer to attend the 2009 Leadership Training.

MINUTES

Department of Transportation (DOT) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the University of Baltimore, Jacob France Institute (JFI) of the Merrick School of Business. The period of the agreement is effective upon Board approval through July 21, 2009, with an option to extend the agreement up to six additional months by written amendment.

AMOUNT OF MONEY AND SOURCE:

\$21,909.00 - 9950-512-069

BACKGROUND/EXPLANATION:

The JFI proposes to prepare up to three analyses of the proposed Red Line mass transit construction project for the DOT. The JFI will conduct an analysis of the economic, employment, and occupational impacts of the construction of the proposed Red Line mass transportation route on the Baltimore City economy.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the University of Baltimore, Jacob France Institute of the Merrick School of Business.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

The Board is requested to approve and authorize execution of the local government resolution.

The organization is applying to the State of Maryland's "Community Investment Tax Credit Program" (CITC). A local government resolution of support is required by the State for all applications to this program for funding.

<u>Organization</u>	<u>Amount</u>
1. JOBS, HOUSING & RECOVERY, INC.	\$50,000.00 (CITC)

The organization, located at 2113 E. Oliver Street, proposes the Carrington House Expansion Project. The Carrington House, located at 3500 Clifton Avenue, is a residential facility for men that provides a highly structured, 24-hour, substance abuse recovery-based program. The funds will be used to expand the comprehensive services provided to approximately 200 recovering addicts.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the local government resolution with the Jobs, Housing & Recovery, Inc.

MINUTES

Department of Transportation (DOT) - Towing Rates Agreement

ACTION REQUESTED OF THE BOARD OF ESTIMATES:

The Board of Estimates is requested to approve and authorize execution of the Towing Rates Agreement with the Baltimore Tower's Association (Association), acting by and through the DOT and the Baltimore Police Department (BPD). The period of the agreement is January 21, 2009 through June 30, 2009.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

N/A

BACKGROUND/EXPLANATION:

The purpose of this agreement is for towing vehicles from public streets and transporting vehicles from one area to another area when designated.

The Association had an agreement with the City which was approved by the Board of Estimates effective December 5, 2005 for a period of three years. By amendment approved by the Board, the period of the agreement was extended to January 20, 2009. The agreement expired while the DOT and the BPD were negotiating a new contract. The negotiations are on-going.

Therefore, the DOT and the BPD are requesting that the Baltimore Tower's Association be authorized to continue the services under the same terms and conditions of the expired agreement for approximately six (6) months to allow adequate time to complete negotiations for a new contract.

MBE/WBE:

N/A

FILE NO. 57020

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Towing Rates Agreement with the

MINUTES

DOT - cont'd

Baltimore Tower's Association, acting by and through the DOT and the Baltimore Police Department.

* * * * *

MINUTES

ANNOUNCEMENT

The President: "I would like to direct Board members to the memorandum of understanding from my office dated January 26, 2009, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion at this time to approve the items contained on the routine agenda."

City Solicitor: "With the approval of all items on the routine agenda. Second."

President: "All those in favor say Aye. Those opposed. The motion unanimous. Motion carries. The routine items have been adopted. Any announcements?"

The Mayor: "Umm, look like we have more media than we have people here this morning."

Board Members: Laughter (Chuckle).

President: "Um, it's sad to say that we do not have any protests."

Board Members: Chuckles.

MINUTES

City Solicitor: "You are asking for one?"

President: "Well, you know. (Chuckle). I figure if we made it through all the ice and storm there should be -- at least we should have a fight or something. Ah, there is no non-routine. Are you sure no one has any announcements?"

The Mayor: "No. You know we are over there on the secondary roads cleaning them now. People need to realize that -- they are as they call in and ask for assistance to clean there walkways. The citizens are really and businesses are responsible to clean their walkways and that's going to be important and crucial. So, I would just that little footnote."

President: "Now what is the -- how many hours do the people have to clean their walkways after a snow starts?"

Mayor: "Twenty-four hours."

Jamie Kendrick, Deputy Director of Transportation: "Twenty-four hours."

President: But, it would be probably prudent to get out there.

Mayor: "You know I had my son out there early this morning cleaning the sidewalks to get it done, about 2:00 a.m."

City Solicitor: "Does he get paid to do that? (Chuckle)."

Mayor: "(Chuckle) No, he does not get paid. He lives in this house, he eats, and gets taken care of very well. He does not

MINUTES

get paid to clean and shovel."

President: "All right-ee. Well, having no more business before the Board, the meeting will recess until bid opening at twelve noon. Thank you."

* * * * *

MINUTES

OPENING AND RECEIVES, ADDENDA

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued Addenda extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases - B50000830, Maritime Safety,
Education and Workforce
Training Program
BIDS TO BE RECV'D: 2/11/2009
BIDS TO BE OPENED: 2/11/2009

Bureau of Purchases - B50000913, Roll Off Container
Truck
BIDS TO BE RECV'D: 2/04/2009
BIDS TO BE OPENED: 2/04/2009

MINUTES

ANNOUNCEMENT

Clerk: "We are going to return to a bid that was opened last week, which is B50000921 (Bid description is Ion Chromatography System, Installation and Supplies). This bid was received and I apologize, it was not opened. So, I am going to make a motion that we open the bid from Amerisochi, Inc. for B50000921. This was received timely on January 21, 2009 at 10:30 a.m."

Mr. Ben Meli: "Second."

Mr. Huskey: "The bid properly moved and seconded that we consider this bid. All in favor say AYE. Opposed NAY. Motion carries."

Clerk: "Thank you."

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases - B5000928, Wheelchair Lift Van

Access Bus and Van
Sales, LLC
Apple Ford - **NO BID**
Bob Bell Pontiac GMC
Northeast Auto Outlet

Bureau of Purchases - B5000933, Automotive Starters
And Alternators

Salvo Limited Partnership
LLLP
Montgomery Automotive,
Inc.
Quality Automotive
Warehouse, Inc.
Best Battery Co., Inc.
P& H Auto Electric, Inc.
D.D.&M. Inc.

Bureau of Purchases - B5000945, Installation, Repair and
Maintenance for Commercial Security
Alarm and Fire Protection Systems
for Various City of Baltimore
Agencies

THERE WERE NO BIDS RECEIVED.

MINUTES

Bureau of Purchases - B50000757, Small Purchases Procurement Card Services (Price)

U.S. Bank Corp. Payment
Systems
M&T Bank
PNC
Bank of America

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There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, February 4, 2009.

JOAN M. PRATT
Secretary