

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I will direct the Board members attention to the memorandum from my office dated September 16, 2013, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

Deputy City Solicitor: "Move the approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The motion carries. The routine agenda has been adopted."

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ANNOUNCEMENT

Mayor: "Mr. uh -- Mr. President, if I could go out of order, We were very uh -- I was very, pleased to uh -- get news of a significant grant from the federal government this week. Uh, the efforts for the uh -- grants were headed by Miss Sharon Pinder's uh -- office, and I would love for her, if she could give us the very brief version of the award. I would love to uh -- have the Board uh -- take note of not just the grant award, but what went into to getting it. If I could put you on the spot for 30 seconds."

Mayor: "This is a big deal."

President: "It is. Yeah, Come on up. State your name and --"

Sharon Pinder: "Good morning. My name is Sharon Pinder and I'm the Director of the Mayor's Office of Minority and Women-owned Business Development, and we are very pleased and excited here at City Hall, that the U.S. Department of Commerce, um, Minority Business Development Agency, did select the City of Baltimore for one of its seven recipients for um -- a grant to open up one of its business centers. The City of Baltimore is the only um, city in the country that is managing its grant and um, MBDA has

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40 centers around the country. This grant gives money to an initial seven centers and so um, again the City of Baltimore will be opening up that center, um within probably the next 60 days, and that center will service minority businesses, not only here in Baltimore, but from across the country, and we'll get to shape and mold what that emphasis will be, and of course given the assets of the City of Baltimore, we'll be looking at uh -- making Baltimore more globally competitive and it's in keeping with the Mayor's vision in terms of, um, how we then engage minority businesses and accelerate the growth of those businesses to make sure they remain uh -- mainstream. So, it's a collaborative effort and I'd like to thank my team publicly um, for, um, the work it took to get this grant and we're really, really, really excited about it."

President: "Thank you."

Mayor: "Thank you."

City Solicitor: "Thank you."

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MINUTES

Space Utilization Committee - 3rd Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a 3rd amendment to lease agreement by and between Futurecare Homewood Properties, LLC, landlord, and the City, tenant, for the rental of a portion of the property known as 2700 N. Charles Street, being on the 2nd floor. This amendment to lease is to increase the existing square footage by 1,994 square feet, making the total square footage at the above location 19,121 square feet along with 20 parking spaces at 2614 - 2628 N. Charles Street. The period of the amendment to lease agreement is July 1, 2013 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$274,386.35	\$22,865.53

Account Nos. 5000-585914-5970-186800-603013 (61%)
 5000-594414-5971-439503-603013 (37%)
 2089-208914-6040-439800-603013 (2%)

BACKGROUND/EXPLANATION:

The Board approved a lease agreement with Futurecare Homewood Properties, LLC on July 18, 2007, which was amended on September 22, 2009 and June 20, 2012.

MINUTESSpace Utilization Committee - cont'd

The City uses the premises for administrative offices of the Department of Housing and Community Development's Energy Assistance, Day Care, and Weatherization programs. The additional square footage of 1,994 will be utilized by the Energy Assistance Program. All other rentals, provisions, conditions, and terms of the original lease agreement will remain in full force and effect.

The Space Utilization Committee approved this 3rd amendment to lease agreement at its meeting on September 10, 2013.

The 3rd amendment to lease agreement is late because of delays in the administrative review process, which were required before submission to the Board.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the 3rd amendment to lease agreement by and between Furturecare Homewood Properties, LLC, and the City, for the rental of a portion of the property known as 2700 N. Charles Street, being on the 2nd floor.

MINUTESSpace Utilization Committee - Interdepartmental Lease**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an interdepartmental lease by and between the Department of General Services, landlord, and the Baltimore City Health Department, tenant, for the rental of approximately 37,145 square feet of space located at 620 N. Caroline Street. The period of the agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$194,628.00	\$16,219.00

Account: 1001-000000-3030-271200-603096

BACKGROUND/EXPLANATION:

The tenant will be using the leased premises to operate the Eastern Healthcare Center. The landlord's responsibilities include maintaining the interior common areas and exterior of the building, providing janitorial, pest control services, and all utilities.

The tenant's responsibilities include cost of improvements, providing equipment for tenant operation, telephone and computer services, and providing security to the lease premises.

Ninety (90) days prior to the lease termination date, the landlord will determine a rental rate based on the projected operation costs and expenses for the upcoming renewal term.

The interdepartmental lease is late because of negotiations on the cost per square feet to be used between the Department of Health and Department of General Services.

The Space Utilization Committee approved this interdepartmental lease at its meeting on September 10, 2013.

APPROVED FOR FUNDS BY FINANCE

MINUTESSpace Utilization Committee - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the interdepartmental lease by and between the Department of General Services, landlord, and the Baltimore City Health Department, tenant, for the rental of a approximately 37.145 square feet of space located at 620 N. Caroline Street.

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OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Adam Shpritz	912 N. Bradford St.	G/R \$180.00	\$ 1,500.00
Funds are available in account 9910-908044-9588-900000-704040, Milton-Montford Project.			
2. Mindy Fishkind, Trustee	927 N. Collington Ave.	G/R \$240.00	\$ 2,000.00
3. Judith K. Rosenthal	2027 E. Eager St.	G/R \$39.00	\$ 260.00
Funds are available in account 9910-906416-9588-900000-704040, East Baltimore Development Initiative (EBDI) Phase II Project. The project is part of the Middle East Renewal Plan.			
4. Marion I. & Henry J. Knott Foundation, Inc.	4704 Delaware Ave.	G/R \$96.00	\$ 640.00
5. Eric L. White & Daliah L. White	4704 Delaware Ave.	L/H	\$ 7,860.00
6. Debra A. Moy & Karen Meekins	4708 Delaware Ave.	G/R \$87.00	\$ 580.00
Funds are available in account 9910-903187-9588-900000-704040, Park Heights Project.			

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Option</u>			
7. Pacific Enter- prises, LLC	1224 N. Gay St.	G/R \$84.00	\$ 700.00

Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project. This includes an administrative settlement of \$140.00. This project is part of the Broadway East Renewal Plan.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

Dept. of Housing and Community Development - Condemnations

8. C E Realty, LLC	939 N. Collington Ave.	G/R \$ 36.00	\$ 240.00
9. G & K Smith	2228 E. Eager St.	G/R \$300.00	\$ 2,500.00
10. Bonnie L. Wade, Trustee for, Lauren L. Buckler & Taylor M. Buckler	915 N. Madeira St.	G/R \$ 60.00	\$ 500.00

Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project.

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OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Settlements</u>			
11. City Homes East Business Trust	2006 E. Biddle St.	L/H	\$14,000.00

On November 21, 2012, the Board approved a condemnation to acquire the leasehold interest in the real property located at 2006 E. Biddle Street in the amount of \$10,708.00. The Board approval was based upon appraisal reports obtained from independent appraisers. The owner of the property interest valued it at \$50,000.00, as there was an outstanding mortgage. To avoid protracted litigation, the parties agreed to settle the condemnation case for \$24,708.00, an additional \$14,000.00. The outstanding municipal liens and charges against the property will be deducted from the total settlement.

12. City Homes East Business Trust	2022 E. Biddle St.	L/H	\$16,000.00
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On November 21, 2012, the Board approved a condemnation to acquire the leasehold interest in the real property located at 2022 E. Biddle Street in the amount of \$9,250.00. The Board approval was based upon appraisal reports obtained from independent appraisers. The owner of the property interest valued it at \$50,000.00, as there was an outstanding mortgage. To avoid protracted litigation, the parties agreed to settle the condemnation case for \$25,250.00, an additional \$16,000.00. The outstanding municipal liens and charges against the property will be deducted from the total settlement.

Funds are available in account 9910-9098044-9588-900000-704040, Broadway East Project.

UPON MOTION duly made and seconded, the Board approved the options, condemnations, and law settlements.

MINUTES

Law Department - Settlement Agreement and Release

The Board is requested on behalf of The Office of Legal Counsel for the Baltimore City Board of School Commissioners to approve the settlement of a law suit. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

THELMA LATTANZIA V. BALTIMORE CITY	\$50,000.00
BOARD OF SCHOOL COMMISSIONERS, ET AL.	

Account: 2044-000000-1450-164978-603070

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the settlement agreement and release as requested by the Law Department.

MINUTES

Office of the President - City Council Page Program Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Professional Development and Training Center, Inc. d/b/a The Citizenship Law Related Education Program for the Baltimore City Council Youth Page Program for Baltimore City Youth. The period of the agreement is effective upon Board approval through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$13,500.00 - 1001-000000-1000-104800-603026 - General Funds

BACKGROUND/EXPLANATION:

The organization will use these funds to recruit, train, and provide stipends for the selected candidates and ongoing support for the City Council Page Program. High school students go through a screening process where they are interviewed and selected based on their interest in Baltimore City Government and the legislative process.

The Professional Development and Training Center, Inc. will manage the recruiting and training of students, the training of participating City Council staff and other necessary program elements. The Office of the Council President Bernard C. "Jack" Young will promote and support the program while inviting four (4) high school students to participate in the Page Program and one (1) high school student to participate in the summer internship program.

The overall structure of the Page Program will remain the same from previous years. The only addition to this year's contract is a contribution toward the cost of a part-time summer intern who will go through the Law Links program which shares the same staff and curriculum as the Page Program. The students will be linked with a single advisor, who will act as the student's primary supervisor and mentor. Program participants will be given the opportunity to learn about City government and interact with public officials.

MINUTESOffice of the President - cont'd

The youth will have a chance to strengthen their self confidence, develop leadership skills, and learn from positive role models. Programs like the City Council Page Program are essential in taking kids off the streets and getting them involved in productive activities which will enable them to flourish academically, socially, and emotionally.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Professional Development and Training Center, Inc. d/b/a The Citizenship Law Related Education Program for the Baltimore City Council Youth Page Program for Baltimore City Youth. The President **ABSTAINED**.

MINUTES

Office of the President - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for donations from area leaders to fund the enhancement of recreational and instructional programs offered to Baltimore City youth and seniors through his Productive Lives Active Youth (P.L.A.Y) Campaign. The period of the campaign will be effective upon Board approval through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Donations will be solicited from Baltimore-area business and civic leaders. A potential donor list will be comprised of individuals and corporate entities that contribute to the cultural vitality of Baltimore City such as restaurants, art and music venues, universities, etc.

Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors with respect to the Department of Recreation and Parks, the Department of Health, the City Council, or the Board of Estimates will not be targeted or singled-out in any way and will be solicited, if at all, in the same manner as all other potential donors.

In order to adequately prepare our youth to thrive academically, socially, and emotionally in the future, the City must provide them with a wide range of opportunities to strengthen their self confidence, develop latent leadership skills, and to learn from positive role models.

Due to current budget restraints, the Department of Recreation and Parks and the Health Department are limited in the diversity and scope of services they can provide to our youth and seniors. These constituency groups require social, recreational, and rehabilitative programs that should not be reduced or eliminated because of a limited City budget.

MINUTES

Office of the President - cont'd

The Council President's goal is to solicit private donations to increase and enhance the selection of recreational and instructional programs offered to these individuals.

The Productive Lives Active Youth (P.L.A.Y) campaign seeks to enhance the recreational experience through beautification of centers and the development of program offerings including but not limited to team and individual sports, swimming, movie screenings, cooking classes, talent/variety shows, and theatre productions, academic monitoring, issue forums/senior symposiums, and arts and crafts activities.

All solicitation campaigns for specific purposes/programs must be first approved in writing by the Director or Acting Directors of the Department of Recreation & Parks or Baltimore City Health Department and coordinated with any other ongoing campaigns in support of the Departments' recreational programs.

No donation may be accepted with the conditions as to its use unless that donation and any conditions have been approved in writing by the Director or Acting Directors of the Department of Recreation & Parks or Baltimore City Health Department.

The periodic reports required to be filed with the Ethics Commission will be simultaneously provided to the Director of Recreation & Parks and Baltimore City Health Department when specific fundraising efforts have been approved by the respective Directors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity.

Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MINUTES

Office of the President - cont'd

UPON MOTION duly made and seconded, the Board approved the governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for donations from area leaders to fund the enhancement of recreational and instructional programs offered to Baltimore City youth and seniors through his Productive Lives Active Youth (P.L.A.Y.) campaign. The President **ABSTAINED**.

MINUTES

Department of Transportation - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement with P. Flanigan & Sons, Inc. for Contract No. TR 10018.

AMOUNT OF MONEY AND SOURCE:

\$200,930.21 - 9950-915033-9527-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 10018 is substantially completed, as well as all items on the punch list. The contractor has requested a partial release of retainage in the amount of \$200,930.21. The City holds \$317,789.57 in retainage. The remaining \$116,859.36 is sufficient to protect the interests of the City.

MBE/WBE PARTICIPATION:

P. Flanigan & Sons, Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the partial release of retainage agreement with P. Flanigan & Sons, Inc. for Contract No. TR 10018.

MINUTES

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) for St. Paul and Preston Gardens with the State Highway Administration and Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This MOU will provide for State reimbursement of project costs. The Maryland Department of Transportation acting for and on behalf of the State of Maryland by and through the State Highway Administration and the Department will repair and restore a historic highway retaining wall in Preston Gardens and the reconfiguration of St. Paul Place to relieve the live load on the wall and create a 700 foot long pedestrian plaza from Saratoga Street to Mulberry Street along the east side of northbound St. Paul Place. Structural reinforcement and restoration of the wall will consist of a series of faceplates installed on the eastside upper portions of the upper elevation of the wall along its length, each having a tie-back to connect with new caissons behind (west) of the wall. The exterior aesthetics and general condition of the wall will be improved by repainting and repair or replacement of stones.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding for St. Paul and Preston Gardens with the State Highway Administration and Department of Transportation.

MINUTES

TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3665 - 3667

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on item no. 3.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$1,140,000.00	9910-904984-9587	
31 st Community	Homeowner Incentive	
Development	Program	
Bonds FY 2014		
\$ 75,000.00	-----	9910-906011-9588
		Employees Home-
		buying Assist.
700,000.00	-----	9910-907109-9588
		Booster Program
		V2V
250,000.00	-----	9910-910017-9588
		Buy Into Baltimore
		Program
<u>115,000.00</u>	-----	9910-911029-9588
		Live Near Your
\$1,140,000.00		Work Program

This transfer will provide funds for the Department's Homeownership Incentives Programs for FY 2014.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
2. \$ 15,000.00	9950-905754-9507	9950-903762-9506
General Fund	Constr. Res.	Structural Repairs
(HUR Eligible)	Annual Urgent	Bridge - TR 14016
	Needs Bridge	
	Replacement	

This transfer will cover the cost of prints and preliminary expenses and other related costs necessary to advertise the construction project TR 14016, Structural Repairs to Bridges Citywide.

Mayoralty-Related/Department of Planning

3. \$ 125,000.00	9904-903001-9129	9904-906104-9127
Other Funds	Constr. Res.	PS 103 Thurgood
	Unallocated	Marshall - Active

This transfer will move appropriations into the PS 103 Thurgood Marshall project for matching funds that will be received. This transfer will provide funds to cover the interior structural masonry stabilization, exterior masonry repairs, louver mounting detail, asphalt adjustment to grades, mold remediation, and all other costs on the project.

Department of Recreation and Parks

4. \$ 10,000.00	9938-901744-9475	9938-904744-9474
25 th Series	Reserve	Active
	Clifton Park	Clifton Park
	Recreation Ctr.	Recreation Ctr.

This transfer will provide funds to cover the costs associated with the construction administration services and Change Order No. 19 for Clifton Park Recreation Center, Contract RP 10811.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
5. \$ 100,000.00	9938-915025-9475	9938-917025-9474
Gen. Fund	Reserve	Active
HUR Eligible	FY14 Tree Balto. Program	FY14 Tree Balto. Program

This transfer will provide funds to cover the costs associated with the Fall Tree Planting for FY'14.

MINUTESDepartment of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Audit Digest:

1. Audit of the War Memorial Commission Fiscal Year 2011.

UPON MOTION duly made and seconded the Board **NOTED** receipt of the Audit Report and Related Audit Digest.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2013 through June 30, 2014.

1. **BALTIMORE MEDICAL SYSTEMS, INC.** **\$ 32,000.00**

Account: 5000-520114-3080-702900-603051

The organization will provide Title X comprehensive family planning services for uninsured and underinsured citizens of Baltimore City.

2. **THE JOHNS HOPKINS UNIVERSITY** **\$ 35,496.00**
(JHU)

Account: 4000-422214-3041-599600-603051

The JHU, School of Medicine will provide a person to perform data entry to assist in updating back-logged data entries on HIV cases for the HIV Surveillance Program. This individual will receive, review and process incoming HIV related case reports and enter data into the HIV/AIDS electronic data base.

3. **THE JOHNS HOPKINS UNIVERSITY** **\$ 44,715.00**
(JHU)

Account: 4000-424514-3023-274451-603051

The JHU will provide a Care Linkage Investigator (CLI) who will offer education, outreach, referral and linkage-to-care services to HIV-positive people. The CLI will work with the Department's HIV/STD Prevention Program Outreach Team, and will counsel all HIV-positive clients who appear on the Program's Do Not Test List. Outreach is conducted at fixed sites and street corners.

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Health Dept. - cont'd

The agreements are late because of a delay in receiving an acceptable budget and scope of services.

AUDITS REVIEWED AND HAD NO OBJECTION.

4. **UNITED WAY OF CENTRAL MARYLAND, INC.** **\$ 56,677.00**

Account: 6000-623614-3001-268400-406001

Under the terms of this 2014 grant award agreement, the funds will be provided to the Department to support the Department's Baltimarket, the Virtual Supermarket Program. This program allows customers to order high quality, affordable groceries online at their local library and pick them up from the same location the next day.

The grant award agreement is late because revisions delayed its processing.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

5. **UNIVERSITY OF MARYLAND MEDICAL CENTER (UMMC)** **\$ 11,000.00**

Account: 6000-619414-3041-688200-406001

Under the terms of this grant award agreement, the Department will use the funds for an Administrative Agent to coordinate the activities of the Baltimore City Cancer Coalition. The Administrative Agent will promote public awareness of screening and treatment services. The Department will match the funding received from the UMMC.

MINUTESHealth Department - cont'd

The grant award agreement is late because revisions delayed its processing.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President

ABSTAINED on item nos. 2 and 3.

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Health Department - Revised Notice of Award and
Cooperative Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the revised notice of award (NoA) and cooperative agreement from the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral Hepatitis, STDs and TB Prevention.

AMOUNT OF MONEY AND SOURCE:

\$869,089.00 - 4000-499013-3023-513200-404001

BACKGROUND/EXPLANATION:

On January 23, 2013, the Board approved the original NoA in the amount of \$2,041,574.00 for the period of January 1, 2013 through December 31, 2013. On June 19, 2013, the Board approved the revised NoA to provide additional funding in the amount of \$1,361,050.00, making the total award amount \$3,402,624.00.

This revised NoA in the amount of \$869,089.00 provides the remaining funding and makes the total award amount \$4,271,713.00, for the Comprehensive HIV Prevention Project.

All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

MINUTES

Health Dept. - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of the revised notice of award and cooperative agreement from the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral Hepatitis, STDs, and TB Prevention.

MINUTES

Health Department - State Fiscal year (SFY) 2014 Consolidated
Local Implementation Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a SFY 2014 consolidated local implementation grant (CLIG) agreement with the Maryland State Department of Education (MSDE), Division of Special Education/Early Intervention Services (DSE/EIS). The period of the grant is July 1, 2013 through September 30, 2014 (Federal Funds - Part C, Part B 619, Part B) and July 1, 2013 through June 30, 2014 (State General Funds).

AMOUNT OF MONEY AND SOURCE:

\$ 322,422.00	-	4000-498914-3080-603001-404001	(Federal funds)
772,043.00	-	4000-427114-3080-294300-404001	(Federal funds)
<u>131,822.00</u>	-	4000-427114-3080-294300-404001	(State General funds)

\$1,226,287.00

BACKGROUND/EXPLANATION:

This SFY 2014 CLIG includes Federal and State funds to support early intervention services to infants, toddlers, and preschool children with disabilities and their families.

The State General funds are restricted to support early intervention services provided to children from birth to their third birthday and their families.

All Federal grant funds are allocated to provide or support the provision of early intervention services to children and their families participating in the Baltimore Infants and Toddlers Program or the Extended Individualized Family Service Plan Option.

The grant award is late because the Department was notified of the award on July 26, 2013.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the SFY 2014 consolidated local implementation grant agreement with the Maryland State Department of Education, Division of Special Education/Early Intervention Services.

MINUTES

Health Department - Ratification and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify the services provided by Independent Marylanders Achieving Growth through Empowerment, Inc. (IMAGE) and approve payment to IMAGE. The services were rendered from April 22, 2013 through June 26, 2013.

AMOUNT OF MONEY AND SOURCE:

\$1,800.00 - 5000-536013-3044-295900-603051

BACKGROUND/EXPLANATION:

On February 6, 2013, the Board approved the original agreement with IMAGE for the period February 6, 2013 through June 30, 2013 in the amount of \$28,000.00.

During the month of April, May, and June, IMAGE provided additional counseling and Medicaid application assistance, which did not allow time to amend the agreement before it expired on June 30, 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the ratification of services provided by Independent Marylanders Achieving Growth through Empowerment, Inc. (IMAGE) and approved payment to IMAGE.

MINUTESHealth Department - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an expenditure of funds to purchase gift cards as incentives for the Office of Youth Violence Prevention Operation Safe Kids Program.

AMOUNT OF MONEY AND SOURCE:

\$	500.00	-	20 Wal-Mart gift cards @ \$25.00 each
	500.00	-	20 Target gift cards @ \$25.00 each
	500.00	-	20 Family Dollar Stores of Maryland, Inc. gift cards @ \$25.00 each
	500.00	-	100 McDonald's Corporation gift cards @ \$5.00 each
\$2,000.00		-	5000-518614-3160-308000-604051

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to youth in the Office of Youth Violence Prevention/Operation Safe Kids Program as a way of rewarding them for achievements such as progress in school and compliance with court-ordered mandates, etc. They will also be given to youth to help with their living situations such as purchases of hygienic products and clothing, etc., as needed.

The Department has adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for 1) a single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which will be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

MINUTES

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized an expenditure of fund to purchase gift cards as incentives for the Office of Youth Violence Prevention Operation Safe Kids Program.

MINUTES

Mayor's Office of Employment - Revision to Board Memo
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve a revision to the previously submitted Board memo to add two account numbers for the agreement with Humanim, Inc.

AMOUNT OF MONEY AND SOURCE:

<u>Previously Approved Nos.:</u>	<u>Additional Account Nos.:</u>
4000-807513-6312-672005-603051	4000-807514-6312-672005-603051
4000-806713-6312-672005-603051	4000-806714-6312-672005-603051
1001-000000-6331-672015-603051	

BACKGROUND/EXPLANATION:

On April 24, 2013, the Board approved the original agreement. The agreement authorized Humanim, Inc. to provide a customized training plan for each participant prior to the start of Deconstruction Worker Training.

The Board memo provided for funds to be drawn from three account numbers which were 4000-807512-6312-672005-603051, 4000-806713-6312-672005-603051, and 1001-000000-6331-672015-603051.

The original Board of Estimates memo is being revised to include two additional account numbers. The additional account numbers are 4000-807514-6312-672005-603051, and 4000-806714-6312-672005-603051.

All other terms and conditions of the agreement will remain unchanged. The accounts and the amount drawn from accounts cannot be determined until the participants register.

APPROVED FOR FUNDS BY FINANCE.

UPON MOTION duly made and seconded, the Board approved the revision to the previously submitted Board memo to add two account numbers for the agreement with Humanim, Inc.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Adira Construction, Inc.	\$ 30,204,000.00
Biscayne Contractors, Inc.	\$ 8,000,000.00
Bosley Construction, Inc.	\$ 1,500,000.00
Cianbro Corporation	\$425,927,000.00
Gaines and Company, Inc.	\$ 8,000,000.00
Machado Construction Co., Inc.	\$ 8,000,000.00
Paul J. Rach, Inc.	\$ 8,000,000.00
Priceless Industries, Inc.	\$ 8,000,000.00
Roofing and Sustainable Systems, Inc.	\$ 1,500,000.00
Southway Builders, Inc.	\$ 8,000,000.00
Tilt Up Construction, Inc.	\$ 486,000.00
Ulliman Schutte Construction, LLC	\$556,290,000.00
Videotek Construction, LLC	\$ 819,000.00

MINUTES**BOARDS AND COMMISSIONS** - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

The Constellation Design Group	Engineer
HDR Engineering, Inc.	Engineer
Henry Adams, LLC	Engineer
Hydrostructures, LLC	Engineer
Mimar Architects, Inc.	Architect Engineer
Wallace, Montgomery & Associates, LLP	Land Survey Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of Architects and Engineers.

MINUTESMayor's Office of Human Services (MOHS) - Grant Agreements

The Board is requested to approve and authorize execution of the following grant agreements:

<u>Grantee</u>	<u>No. of Clients</u>	<u>Amount</u>
1. MARIAN HOUSE, INC.	24 families and 6 individuals	\$570,689.00

Account: 4000-496313-3573-591219-603051

The organization will provide housing to individuals and families who are primarily ex-offenders who are homeless or traumatized by physical or sexual abuse and/or gave birth while incarcerated. The period of the agreement is July 26, 2013 through June 25, 2014.

MWBOO GRANTED A WAIVER.

2. GOVANS ECUMENICAL DEVELOPMENT CORPORATION	48 individuals	\$100,604.00
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Account: 4000-496212-3573-267850-603051

The organization will provide supportive services to homeless individuals with disabilities and assist in meeting emergency needs of community residents. The funds will be utilized to cover case manager and substance abuse counselor salaries, client seminars, and minimal operating costs. The period of the agreement is June 1, 2013 through May 31, 2014.

MWBOO GRANTED A WAIVER.

MINUTES

Mayor's Office of Human Services (MOHS) - Grant Agreements and Grant

<u>Grantee</u>	<u>No. of Clients</u>	<u>Amount</u>
3. NEW VISION HOUSE OF HOPE, INC.	60 individuals	\$360,286.00

Account: 1001-000000-3573-327233-603051

The organization will provide overnight shelter to up to 60 homeless women per night. Over the course of the period of performance, 200 unduplicated clients will be provided shelter. The period of the agreement is July 1, 2013 through June 30, 2014.

MWBOO GRANTED A WAIVER.

4. BON SECOURS OF MARYLAND FOUNDATION, INC.	120 individuals	\$ 71,408.00
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Accounts: 5000-529114-3572-333709-603054	\$ 7,971.00
5000-523114-3571-333709-603051	\$ 13,607.00
4000-480014-3572-333609-603051	\$ 49,830.00

The organization will provide shelter and support services to homeless individuals of Baltimore City. The organization will also provide assistance to family units at risk of being evicted from their permanent housing with services including but not limited to case management, counseling, training, mediation between landlord and tenant, and cash assistance. The period of the agreement is July 1, 2013 through June 30, 2014.

MWBOO GRANTED A WAIVER.

5. QUEEN ANNE'S COUNTY, MD	12 individuals	\$ 23,412.00
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Account: 4000-490914-3573-333674-603051

Queen Anne's County will provide housing assistance and supportive services to individuals and/or families who have a family member with AIDS. The period of the agreement is July 1, 2013 through June 30, 2016.

MINUTES

Mayor's Office of Human Services (MOHS) - Grant Agreements and Grant

<u>Grantee</u>	<u>No. of Clients</u>	<u>Amount</u>
6. HARFORD COUNTY, MD	20 individuals/ families	\$184,122.00

Account: 4000-490914-3573-333676-603051

Harford County will provide housing assistance and supportive services to individuals or families who have a family member with AIDS. The period of the agreement is July 1, 2013 through June 30, 2016.

MWBOO GRANTED A WAIVER.

The agreements are late because of a delay at the administrative level.

GRANT

7. BALTIMORE CHILD ABUSE CENTER, INC. (BCAC)	\$100,000.00
---	---------------------

Account: 1001-000000-1220-146500-607004

The organization will continue to support forensic interviews along with the necessary onsite medical care and crisis support for children who are victims of human trafficking, domestic violence or have witnessed homicides. In the past year with the support of the City, the BCAC provided services to 995 children. The grant will help the BCAC continue to provide services for the next year.

MINUTES

Health Dept. - cont'd

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NOS. 5 AND 6) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the foregoing grant agreements.

MINUTES

Bureau of Water & Wastewater - Agreement for Project 1176, On-Call Process Control And SCADA Engineering Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with EMA, Inc., for Project 1176, On-Call Process Control and SCADA Engineering Services. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - Upset limit

BACKGROUND/EXPLANATION:

The Bureau of Water & Wastewater, on a continuous basis, requires engineering services for PCS and SCADA in Water & Wastewater Facilities. The requests for these services are made by various sections of the Bureau of Water & Wastewater, as needs are identified. The cost of services rendered will be negotiated on each task assigned. The payroll rates and multiplier for each task will be reviewed by the Department of Audits and the Minority and Women's Business Opportunity Office for compliance with the original agreement. The consultant was approved by the Office of Board and Commission and Architectural Engineer and Awards Commission.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: EBA Engineering, Inc.	\$270,000.00	18.00%
Sidhu Associates, Inc.	225,000.00	15.00%
	<u>\$495,000.00</u>	<u>33.00%</u>

WBE: Ross Technical Services, Inc. \$150,000.00 10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

MINUTES

Bureau of Water and Wastewater - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with EMA, Inc., for Project 1176, On-Call Process Control and SCADA Engineering Services.

MINUTES

Department of Public Works - Amendment No. 1 to Agreement
Bureau of Water & Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Patton Harris Rust & Associates, Inc. (PHR+A), under Project No. 1168 for W.C. 1229, Study of Rehabilitation of Vernon Pumping Station. The amendment no. 1 to agreement extends the end of the period of the agreement from September 19, 2013 to March 19, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On December 19, 2012, the Board approved an agreement with the PHR+A to provide design/memorandum for Rehabilitation of Vernon Pumping Station for a period of nine months. During the study phase project, Patton Harris Rust & Associates, Inc. has to verify the modeling data and add the Variable Frequency Drive (VFD) information to their final report.

The Water Analyzer's Office is in the process of combining several water models and will not have this process complete until the end of August 2013. The consultant will delay their final report because data from the new modeling or anything regarding VFD's has to be included in the report.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS NO-COST TIME EXTENSION.

MINUTES

BW&WW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to agreement with Patton Harris Rust & Associates, Inc., under Project No. 1168 for 1229, Study of Rehabilitation of Vernon Pumping Station.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

3691 - 3699

to the low bidders meeting the specifications,
and rejected the bid as indicated
for the reasons stated.

The Transfer of Fund was approved
SUBJECT to receipt of a favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The Comptroller **ABSTAINED** on item nos. 3 & 4.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works, Bureau of Water & Wastewater

1. SC 915, Improvements to Primary Settling Tank No. 11 at Back River Wastewater Treatment Plant Ulliman Schutte Construction, LLC \$1,487,050.00

MBE: Native Sons, Ltd. \$103,000.00 6.93%

WBE: Roane's Rigging & Transfer Company, Inc. \$ 45,000.00 3.03%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 981,453.00	9956-905533-9549	
County Appropriations	Construction Reserve	
981,453.00	Annual Facilities	
Wastewater	Improvements	
<u>Revenue Bonds</u>		
\$1,962,906.00		
\$ 148,705.00	-----	9956-905545-9551-2
		Extra Work
148,705.00	-----	9956-905545-9551-3
		Engineering
89,223.00	-----	9956-905545-9551-5
		Inspection
1,487,050.00	-----	9956-905545-9551-6
		Construction
89,223.00	-----	9956-905545-9551-9
<u>89,223.00</u>		Administration
\$1,962,906.00		

The funds are required to cover the cost of SC 915, Improvements to Primary Settling Tanks #11 at the Back River Wastewater Treatment Plant.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDept. of General Services

3. GS 11804, Renovations to Engine House 53	J.A.K. Construction Company, Inc.	\$ 133,000.00
MBE: Horton Mechanical Contractors, Inc.	\$ 35,910.00	27.00%
WBE: Electric Masters Service, Inc.	\$ 11,970.00	9.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

4. GS 12808, Waverly Library #9 Renovations	J.A.K. Construction Company, Inc.	\$4,286,000.00
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MWBOO found the lowest, second lowest, and third lowest bidder; Towson Mechanical, Inc., JLN Construction Services, Inc. and JA Argetakis Construction Co., Inc., respectively in non-compliance.

MWBOO SET MBE GOALS AT 27% AND WBE GOALS AT 7%.

MBE: Horton Mechanical Contractors Inc.	\$1,157,220.00	27.00%
WBE: Electric Masters Service, Inc.	\$ 300,000.00	7.00%

MWBOO FOUND VENDOR IN COMPLIANCE.**A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.**

President: "On -- The first item on the non-routine agenda can be found on pages, page 38, Item 4, Recommendation for Contract Awards/Rejections. Will the parties please come forward?"

Thomas Corey, Chief of MWBOO: "Um, Mr. Jolivet has protested, my name is Thomas Corey, the Chief of the Minority and Women's Business Opportunity Office. I can say to the Board that uh --

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services - cont'd

all of the bidders uh, with the exception of J.A.K. Construction were found non-compliant. All of the bids that we reviewed were found non-compliant for failure to meet the MBE/WBE goals, including uh, JLN Construction Services."

City Solicitor: "And, and what was the basis of non-compliance in the case of the firm being represented by Mr. Jolivet today?"

Mr. Corey: "Um, they named an MBE that's not certified by the City. In fact it's a company out of Lancaster, Pennsylvania, uh -- they're not certified by the City and uh, I did have a conversation with uh -- the owner of JLN, and uh -- to ask him you know uh -- why did he submit such a -- make such a big mistake and he took credit in saying that his staff screwed up and --"

President: "Mr. Jolivet?"

Mr. Jolivet: "Good morning. Did he use those terms?"

President: "Can you say who you are first?"

Mr. Jolivet: "Arnold, Arnold, Arnold, Arnold uh, M. Jolivet. Did he use those words?"

Mr. Corey: "Um, something to that effect."

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services - cont'd

Mr. Jolivet: "Okay. Alright. Good morning. I hope to be very brief because I've uh - I've appeared before this Board before where the issues where the issue was exactly the same. I, I'm a little perplexed this morning, uh, because there is a disparity between the first bidder and the proposed awardee of \$541,000.00 and it's kind of unique to me, uh this \$541,000.00, -- uh, I hope my math is right. Madam Comptroller, is my math right?"

Comptroller: "You're good."

Mr. Jolivet: "Uh, I uh, it, it hits home, this \$541,000.00 and I'm not necessarily perturbed at Mr. Corey, because under the present structure, and present philosophy that the City adopts regarding how the enforcement of the Minority Business Women's Business Ordinance, that's, that's the procedure that has been elected to be followed. I, of course, don't agree with that procedure as much as I support and embrace the minority women's law and program I -- I -- I just feel very strongly that it is a terribly misguided approach, and I'm particularly -- and I need to tell you this, I'm particularly uh -- touched by this particular award, because uh -- my wife and I now have a tax bill from the City that we can't pay. We really, it is most

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services - cont'd

difficult for us to write our tax bill, our check for our tax bill today, and when I looked at this, I -- I -- I -- I actually discussed it with my wife in terms of this amount of money that we are paying that we don't have to pay. That's my point I'd like to make. And I'm not going to dwell on it, but I want the Mayor to feel our pain. I want the Mayor and the whole Board, whose -- who are raising, who are spending \$541,000.00, and we really don't have to do it. I -- I want you to feel my pain because I can't, I can't pay my tax bill. I don't have the money, Mr. Solicitor. I do not have the money to pay my taxes for this year, and, I -- I --"

President: "Ma'am, would you please refrain from the loud outbursts, please."

Audience Member: "I'll try."

President: "Thank you, Miss."

Mr. Jolivet: "Let me uh, let me make my point, uh, at least the point that I would like this Board to uh determine. That is, I would like to ask the Board, in its wisdom to reject all bids and put it out for new bids. Uh, I would think that the \$541,000.00 Madam Mayor, that we can save, in two weeks, we

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services - cont'd

could if we reject the bids today, and the Board in its wisdom, approves a re-advertisement for bids to be due in two to three weeks, we can save \$541,000.00. I think that's a proposition that this Board, should be willing, Madam Mayor, to consider. I really think it's a, I think it's a workable, it is a plausible, and it is a do-able proposition, and Madam Mayor, I would ask you to do what you did last year. Do the right thing -- last week rather. Do, do, I mentioned that I was proud of you last week for doing what you did on the other matter and this would be by rejecting all bids today, asking the agencies to re-advertise and come back in two weeks, maybe three weeks, with new bids, and you are likely to save over \$800,000.00, because the contractors will -- will likely sharpen their pens and give the City a better price. So, mad -- Mr., Mr. President, that's really all I need to say. I think, that, I think I -- I think in the past I've articulated to the City Solicitor that uh, this policy of -- of rejecting the bids based on the failure of the prime bidder, to meet at bid time, the MBE/WBE established goal, I've, I've, I've, I've told, I've expressed this to the City Solicitor, given the fair, clear, unambiguous wording of Article

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services - cont'd

VI, Section 11 of the Charter, requiring this Board to award contracts of this kind to the lowest responsive responsible bidder, and I have articulated to the City Solicitor that the lowest responsive responsible bidder within the meaning of Article VI, Section 11 does not authorize this Board to reject the bid simply because the bidder did not meet the MBE/WBE provisions at bid time. It is the law in every jurisdiction; it is the law in the Board of Contract Appeals; it was the law at the federal level and besides, Mr. President, we could save \$541,000.00."

President: "I'll entertain a Motion."

City Solicitor: "While I feel Mr. Jolivet's pain to do what he requests would "gut" the MBE law and leave um -- it a shattered shell of its former self, so I MOVE that we deny the protest and accept the recommendation of the agency."

Director of Public Works: "Second."

President: "All those in favor, say Aye. AYE."

President: "All opposed, Nay. The Motion carries."

* * * * *

MMCA- Maryland Minority Contractors Association, Inc.
A Chapter of the American Minority Contractors and Businesses Association, Inc.-AMCBA
Baltimore, Maryland 21210
443-413-3011 Phone
410-323-0932 Fax

September 17, 2013

Via Facsimile 410-685-4416

Honorable Bernard "Jack" Young
President, Baltimore City Board of Estimates
City Hall-Room 204
Baltimore, MD 21202
ATTN: Ms. Bernice Taylor, Esquire, Clerk to the Board

Dear Mr. President:

I represent the Maryland Minority Contractors Association ("MMCA"), its members, clients, and constituents.

We wish to respectfully protest Agenda item No. 4, contained on page 38, which is City GS12808, "Waverly Library #9 Renovations," and a proposal to award said contract to J.A.K., the fourth (4th) lowest dollar bidder at its \$4,286,000.00 total bid price. Our concern with the proposed contract award is that it should have been more appropriately recommended to bidder, JLN Construction Services, Inc., the real, true and bona fide "lowest responsive and responsible bidder," within the ambit of the City's competitive bidding charter provision, Article VI, § 11(h) (1) (ii).

Moreover, we also wish to renew our protest against Agenda item No. 13, contained on pages 46-47, which is a proposed first-term "Renewal of Bureau of Purchases' contract solicitation No. B50002530- Various Fencing Systems Installation and Repairs" to the incumbent vendor, Long Fence Company, Inc. Importantly, we respectfully request that we be permitted to renew and incorporate, herein, by reference, the same argument presented at Your Honorable Board's September 11, 2013 public meeting.

MMCA's members, clients and constituents will be injured if this proposed contract renewal is approved by Your Honorable Board.

Thank you for your kind and favorable consideration.

Respectfully Submitted,

Arnold M. Jolivet

Arnold M. Jolivet
Managing Director

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

5. B50003046, Firefighter Helmets	Maryland Fire Equipment Corporation	\$ 115,000.00
(Fire Department)		

MWBOO GRANTED A WAIVER.

6. B50003065, Vehicle Tires: Cars, Trucks, & Heavy Equipment	\$1,198,000.00
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Trucks & Heavy Equip.Cars

1 st Call Edgewater Tire Center, Inc. d/b/a Admiral Tire, Inc.	2 nd Call Edgewater Tire Center, Inc. d/b/a Admiral Tire, Inc.	\$ 623,000.00
2 nd Call Donald B. Rice Co., Inc.	1 st Call Donald B. Rice Co., Inc.	\$ 425,000.00
3 rd Call Service Tire Truck Center, Inc.	3 rd Call Service Tire Truck Center, Inc.	\$ 150,000.00

(Department of General Services, Fleet Management)

MWBOO GRANTED A WAIVER.

7. B50003093, Stihl Land- scaping Equipment and Replacement Parts	Security Equipment Co.	\$ 100,000.00
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(Department of Transportation)

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Recreation & Parks

8. RP 13809, Federal Hill
Playground

REJECTION: On August 28, 2013, the Board opened five bids for RP 13809. The low bid was found non-compliant with the Minority and Women's Business Opportunity Office for MBE and WBE participation. All of the remaining bids exceeded the available budget by more than 17%. Therefore, the Department wishes to reject all bids and re-advertise at a later date.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. ADP, INC. | \$38,060.00 | Low Bid |
| Solicitation No. B50002898 - Flexible Spending Account (FSA)
Administration - Department of Human Resources - Req. No.
R628307 | | |

The period of the award is September 18, 2013 through December 31, 2015, with two 1-year renewal options remaining.

- | | | |
|---|-------------|----------|
| 2. SEQGEN, INC. | \$34,000.00 | Only Bid |
| Solicitation No. B50003139 - ABI 3130xl Platinum Service
Contract - Fire Department - Req. No. R641093 | | |

The period of the award is September 18, 2013 through December 31, 2014.

- | | | |
|--|-------------|---------|
| 3. DAZSER-BAL CORP. | | |
| DBA JANI-KING OF BALTIMORE | \$14,568.00 | Renewal |
| Solicitation No. B50002580 - Janitorial Services (Branch 8) -
Enoch Pratt Free Library - Req. No. P521482 | | |

On September 25, 2012, the City Purchasing Agent approved the initial award in the amount of \$14,568.00. The award contained three 1-year renewal options. This renewal in the amount of \$14,568.00 is for the period November 1, 2013 through October 31, 2014, with two 1-year renewal options remaining.

- | | | |
|--|--------------|----------|
| 4. ASSOCIATED BUILDING
MAINTENANCE CO., INC. | \$ 10,701.16 | Increase |
| Contract No. B50001548 - Provide Janitorial Services for Area
C - Department of General Services - P.O. No. P515613 | | |

On November 24, 2010, the Board approved the initial award in the amount of \$408,924.00. The award contained two 2-year renewal options. Subsequent actions have been approved. Due to an increase in services, an increase in the amount of \$10,701.16 is necessary. This increase in the amount of \$10,701.16 will make the award amount \$1,278,033.16.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

MBE: CJ Maintenance, Inc.	\$177,198.92	16%
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WBE: My Cleaning Service, Inc.	\$134,045.64	12%
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MWBOO FOUND VENDOR IN COMPLIANCE.

5. DAZSER/BAL CORPORATION, d/b/a
JANI-KING OF BALTIMORE \$ 29,316.00 Renewal
 Contract No. B50002593 - Janitorial Service - Branches #22 and
 10 - Enoch Pratt Library - P.O. No. P521628

On October 3, 2012, the Board approved the initial award in the amount of \$29,316.00. The award contained three 1-year renewal options. This renewal in the amount of \$29,316.00 is for the period November 1, 2013 through October 31, 2014, with two 1-year renewal options remaining.

6. UNIVAR USA, INC. \$ 0.00 Renewal
 Contract No. B50002133 - Sodium Hydroxide (25% Solution) -
 Department of Public Works, Bureau of Water and Wastewater -
 P.O. No. P518556

On October 19, 2011, the Board approved the initial award in the amount of \$122,265.00. The award contained four 1-year renewal options. On September 19, 2012, the Board approved the first renewal in the amount of \$50,000.00. This renewal in the amount of \$0.00 is for the period November 1, 2013 through October 31, 2014, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

7. CS STARS LLC	\$21,066.67	Extension and Increase
Contract No. 08000 - Claims Software Updates and Support - Finance Department - Req. No. R636943		

On September 27, 2006, the Board approved the initial award in the amount of \$317,700.00. On February 19, 2008, the City Purchasing Agent approved an increase in the amount of \$11,600.00. Subsequent extensions have been approved.

This extension will allow the necessary time to finalize a new agreement for the migration of data and systems to the new CS Stars Enterprise Edition for claims management and reporting to the third party workers' compensation claims administrator. This extension and increase in the amount of \$21,066.67 will make the total award amount \$864,216.67. The period of the extension is October 1, 2013 through November 30, 2013.

It is hereby certified, that the above procurement is of such nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

8. CRIB FOR KIDS, INC. f/n/a	\$ 6,350.00	Ratification
SIDS OF PA, INC.	20,096.00	and Renewal
	<u>\$26,446.00</u>	

Solicitation No. 07000 - Portable Cribs - Health Department -
P.O. No. P521056

On August 8, 2012, the Board approved the initial award in the amount of \$48,991.00. The award contained two 1-year renewal options. This ratification in the amount of \$6,350.00 is necessary due to unanticipated delays concerning the vendor's name change. The period of the ratification is August 8, 2013 through September 17, 2013. The period of the renewal is September 18, 2013 through August 7, 2014, with one 1-year renewal option remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

9. WASHINGTON HOSPITAL CENTER CORP. d/b/a MID ATLANTIC TRANSPORT SERVICE CO.,	\$ 42,000.00	Ratification
f/k/a MEDSTAR/MID ATLANTIC TRANSPORTATION	<u>208,000.00</u>	and Renewal
	<u>\$250,000.00</u>	

Contract No. 06000 - Non-Emergent Air Transportation Services
- Health Department - Req. No. R636256

On July 11, 2012, the Board approved the initial award in the amount of \$250,000.00. The award contained three 1-year renewal options. This ratification in the amount of \$42,000.00 is required due to a delay with the vendor providing the Maryland State Department of Assessment and Taxation Certification of Good Standing. The period of the ratification is July 11, 2013 through September 18, 2013. This renewal in the amount of \$208,000.00 is for the period of September 19, 2013 through July 10, 2014, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

10. McAFEE ELECTION SERVICES, INC.	\$72,663.41	Ratification
Solicitation No. 06000 - Election Services - Board of Election - Req. No. R637541		

On May 26, 2010, the Board approved the initial award in the amount of \$962,100.00. Subsequent actions were approved. However, the contract expired on April 30, 2013. Since elections are not scheduled until June 2014, the City is in the process of establishing a new contract for election services by January 1, 2014. However, the State Board of Elections notified the City that current software and SSL certificate on all machines will expire and must be upgraded no later than August 2013. McAfee Election Services, Inc. provided software updates, including the SSL certificate, in accordance with the State of Maryland Board of Elections requirements.

It is hereby certified, that the above procurement is of such nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

11. G & K SERVICES, CO.	\$ 00.00	Ratification
	<u>553,000.00</u>	Renewal
	<u>\$553,000.00</u>	

Solicitation No. B50001863 - Uniform and Locker Rental with Laundry Services - Department of General Services, Fleet Management, Department of Public Works, etc. - Req. No. P517893

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

On July 13, 2011, the Board approved the initial award in the amount of \$550,000.00. Subsequent actions were approved. Due to an administrative error, Contract No. B50001863 expired on August 31, 2013, with two 2-year renewal options remaining.

The vendor continued to supply services to meet the City's needs. Therefore, the Department is requesting to ratify the services for the period September 1, 2013 through September 17, 2013 to prevent a lapse in the contract. No funds are needed for this period.

In addition, the Board is requested to exercise the first two 2-year renewal term. The period of the renewal is September 18, 2013 through August 31, 2015, with one 2-year renewal option remaining.

MWBOO GRANTED A WAIVER.

12. B.W. WILSON PAPER CO., INC.	\$ 0.00	Additional Vendor Solicitation No. 06000 - Provide Various Cuts, Types, and Weights of Paper - Department of Finance - Req. No. R607296
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On October 29, 2008, the Board approved a list of six Mid-Atlantic paper distributors. The agency solicits price quotes from the list of distributors to supply the various type, sizes, weights, and color specialty paper.

Since the original award, one vendor has acquired two of its competitors who were originally listed as vendors; therefore, the agency is requesting to add one additional vendor to the list to assure the ability to meet their paper needs. The contract expires October 28, 2014. This is the final renewal option.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

13. LONG FENCE COMPANY, INC.	\$100,000.00	Renewal
Contract No. B50002530 - Various Fencing Systems Installation & Repair - DPW, DGS, DOT, Recreation & Parks, etc. - Req. Nos. Various		

On September 19, 2012, the Board approved the initial award for the amount of \$300,000.00. A conditional renewal of the contract is needed to provide time to explore alternate sources for these services before rebidding the requirement. The period covered is September 19, 2013 through September 18, 2014. The renewal shall be on the conditional basis that the vendor comes into MBE/WBE compliance within three months of the date of Board approval, or suffer automatic termination for default on December 19, 2013.

MWBOO SET GOALS OF 8% MBE AND 1% WBE.

MBE: Sparks Quality Fence	\$ 5,670.00	3.75%
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WBE: Rowen Concrete, Inc.	\$ 1,135.79	0.75%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

In consultation with the MWBOO, the Bureau of Purchases has sent a letter that informs the vendor that it is in breach of a material term of the contract due to its continued failure to meet the MBE/WBE goals for the contract.

A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

MMCA- Maryland Minority Contractors Association, Inc.

A Chapter of the American Minority Contractors and Businesses Association, Inc.-AMCBA

Baltimore, Maryland 21210

443-413-3011 Phone

410-323-0932 Fax

September 10, 2013

Via Facsimile 410-685-4416

Honorable Bernard "Jack" Young

President, Baltimore City Board of Estimates

City Hall-Room 204

Baltimore, MD 21202

ATTN: Ms. Bernice Taylor, Esquire, Clerk to the Board

Dear Mr. President:

I represent the Maryland Minority Contractors Association ("MMCA"), its members, clients, and constituents.

We wish to formally protest item No. 21, contained on page No. 49 of Your Honorable Board's 9/11/2013 public meeting agenda, which is a proposed contract renewal of Bureau of Purchases' Contract solicitation No. B50002530-"Various Fencing Systems Installation and Repairs," with Long Fence Company, Inc.

Our concern with this proposed contract renewal is that it violates not only the City's "mandatory" competitive bidding charter provision-Article VI, Section 11 et Seq., but also violates the City's M-WBE Ordinance-Article 5, Subtitle 20-1-21-98, Baltimore City Code, as amended.

Importantly, MMCA's members, clients and constituents will be injured if this proposed contract renewal is approved by Your Honorable Board.

Thank you for your kind and favorable consideration.

Respectfully Submitted,

Arnold M. Jolivet

Arnold M. Jolivet

Managing Director

Kim A. Trueheart

September 17, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of poor fiscal administration and management by the Mayor of Baltimore City and the various Departments and Agencies under our mayor's leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 46 - Item #13; Bureau of Purchases - LONG FENCE COMPANY, INC. \$100,000.00 Renewal Contract No. B50002530 – Various Fencing Systems Installation & Repair - DPW, DGS, DOT, Recreation & Parks, etc. – Req. Nos. Various, if approved:
 - i. Violates Baltimore City Minority and Women's Business Enterprise Law of November 27, 2007 (Ordinance 07-474);
 - ii. This award demonstrates the complete ineptness of the staff of the M/WBO office in its continued failing to effectively execute the Baltimore City Minority and Women's Business Enterprise Law of November 27, 2007 (Ordinance 07-474);
 1. Per the BOE agenda dated 9/16/09 and 3/17/10 for the precursor contracts, MWBOO SET GOALS OF 15% MBE AND 3% WBE;
 2. This award reduces the MBE goals to reflect a 9% overall reduction in the potential award of scarce municipal contracting dollars to minority and women businesses for this service;
 - iii. This award serves to undermine the spirit and intent of the Baltimore City Minority and Women's Business Enterprise Law of November 27, 2007 (Ordinance 07-474) as follows:
 1. Since March 14, 2007, when the Board approved a contract to this vendor in the amount of \$427,868.24 the vendor has blatantly and continuously skirted the law as exemplified in the following extract from the BOE agenda of 3/17/10:
 - a. "Although a one-year renewal option remains, the Bureau of Purchases recommends that the renewal not be granted because of the vendor's failure to meet its MBE/WBE

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

goals. Instead, the Board is requested to approve the final renewal option in the amount of \$150,000.00 to cover the period of March 26, 2010 to June 30, 2010 to allow time for this requirement to be re-bid.”

- i. If the affected sub-contractors are still in business they should be requested to appear before the BOE to discuss their experience with Long Fence, Inc. as a prime contractor;
 1. MBE: Pioneer Contracting Co., \$30,000.00 15%
 2. WBE: Warwick Supply and Equipment Co. \$ 6,000.00 3%
 - iv. This award serves to demonstrate the absolute need for MWBOO to impose penalties [civil and/or criminal] for prime contractors **that do not utilize their M/WBEs.**
 - v. Please provide access to the documentation that justifies reducing the M/WBE overall goals by 9% for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: The funds for fencing projects throughout the city are NOT coming to employers and workers in my community. As a citizen I am significantly impacted by poor fiscal administration and management within my home town government. It is important for the public to feel comfortable that our scarce tax dollars are NOT being haphazardly expended and thus potentially producing little or NO public benefit. Arbitrarily reducing participation goals and overlooking prime contractor practices that do not utilize their m/wbe’s is in direct violation of the LAW!!!!!!
4. The remedy I seek and respectfully request is that this award be made to the lowest responsive and responsible bidder and the MWBOO staff be replaced immediately!

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 18, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

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President: "The second item on the non-routine agenda can be found on pages 46 and 47, item 13, Informal Awards, Renewals, Increases to Contract and Extensions. Will the parties please come forward?"

Mayor: "Somebody left that, is that Sharon's?"

President: "Cell phone?"

Mayor: "It's Sharon's."

President: "Sharon's."

Mr. Krus: "Tim Krus, City Purchasing Agent. Uh -- last week the Board considered the renewal, on a conditional basis, to Long Fence, for an additional year of their Fencing Contract with the City. Um -- a conditional basis was that Long Fence would have 90 days to come into compliance with MBE and WBE goals and the Board requested to hear from Long Fence this week about their history of non compliance and whether or not they had a commitment to come into compliance in the future. Introduce yourself."

Mr. Cronin: "Hi, I'm Phil Cronin with Long Fence Company."

President: "You've got to talk into the mic."

MINUTES

Mr. Cronin: "Sorry, Phil Cronin with Long Fence Company. Um I just wanted to -- I've looked at the numbers and um we're looking to see if we can get the extension for -- from the Board for the contract. We've actually exceeded the requirement as of today; we're at um 9% as opposed to 8% for the contract based on what has been spent by the City. Um -- there was a duplicate purchase order in the amount that was figured last time, so the uh -- \$31,000.00 was added to the contract it was not supposed to be a part of it. So, right now we are at um \$15,000.00 spent with um -- Sparks Fence and um -- he's in agreement and we're -- actually our goal was to be at um -- 15% of this. Actually the requirement is 8(%), we are trying to get to 15(%), so um -- "

Mayor: "Mr. President --"

Mr. Cronin: "That is where we are right now."

President: "Madam Mayor."

Mayor: "If I could get Mr. Corey to respond. Is that correct information?"

Mr. Tom Corey, Chief of MWBOO: "We don't have the same

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information, our numbers don't suggest that. We have it as ah he's achieved uh -- 3.75% based on um -- the City having um -- awarded him \$151,545.54. Uh -- there have been some additional purchase orders that may have been let, but there's no participation on those participation orders. Uh -- So, we have it at 3.75. The \$30,000.00 that he's speaking of, uh -- we don't have any record of that and really cannot speak to it."

Mr. Cronin: "Um -- I spoke with the Purchasing Department there's a duplicate purchase order in the amount; the total amount spent to date is \$167,000.00, to date."

Mr. Corey: "But, we only do the compliance on what you get paid Madam."

Mr. Cronin: "That's what's been paid."

Mr. Corey: "But still the records that we have on what you got paid would still put you at 3.75 or 4% only half of the participation. If you take the \$30,000.00 off I can do the quick math, you're still be under the goal."

Mr. Cronin: "Paid to date to Sparks Fence is \$9,621.00 which would be 6% plus another \$5,000.00 of work that he's doing now that I spoke with him --"

MINUTES

Mayor: "So, if we can get the calculators out on this \$30,000 and figure out what that is, I think that the larger issue is a history of non-compliance and if you could speak to that there's there have been concerns raised based on the track record uh -- that it would be a gamble to award uh -- make this contract award to Long Fence because of the history of reluctant and reluctant compliance and non-compliance."

Mr. Cronin: "Okay."

Mayor: "Ah, so that's is what I would like to hear."

Comptroller: "Before you respond, I would just like to um -- have these questions and answers put into the record. Um -- I have asked some questions of Purchasing and -- and these are the following questions. How many contracts has Long Fence been awarded for fencing in the last 10 years? And the answer was four. And my next question was, what were the award dates and they were April the 30th, 2003, March the 14th, 2007, March 2, 2011 and September 12, 2012, and then my next question was, what was the total amount expended under each contract including renewals and/or extensions? And the answer that I received was on the first one it was \$1.4 million, then it was \$1.3 million,

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then \$570,000.00 and then \$225,000.00. My next question was, what was Long Fence's record for compliance with MWBOO goals for WBE (sic) for each of the expired contracts, it was awarded in the last 10 years? And on BP03144, non-compliant during the initial two-year term and both renewals of the contract. Compliant on uh -- March 26, 2008, March 12 2009, August 7, 2009. You were non-compliant on March 2 2010, and you were found compliant on February 2 2011. You were non-compliant on February 18, 2012. You were non-compliant on July the 31st, 2013. And my next question was what was Long Fence's record for compliance with MWBOO for goals for each of the contracts that had expired and um - right, those are the same answers. So, I mean you can see that there is, as the Mayor said, that there's a long history of non-compliance since 2003."

Mayor: "03."

City Solicitor: "Right."

Comptroller: "So, what is your commitment and what has been the problem since you have a relationship with Mr. Sparks that you couldn't meet those goals?"

Mr. Cronin: "Um -- we had a relationship with a company

MINUTES

formerly C&S Fence for a long time and we met the goals every year prior through the 90"s. Um -- as I said this contract's uh -- it's an odd requirements contract, it's on an as-needed basis. So the amount, the type of work, the amount of work is non -- it's not consistent, but not denying what happened in the past, I'm just talking about how I was trying to fix this contract in moving forward. I actually -- we actually committed to Charles uh -- 15% on this contract, even though the goal was 8. We were trying to get to 15. We -- this contract ended and actually I think it ends today is the actually date of the contract ending and we're -- based on my numbers and what the City's done, we hit the goal with it - with it on this contract. Previously, um we didn't hit the goal, we came up short. We had a couple of subcontractors um -- that um -- not a lot of people are bidding this contract, and there's not a lot of people who want to do the work um -- and I finally found Charles and um -- it's worked out on this one. So -- the past we've had a couple um a couple of bidders that don't bid the contract anymore actually."

City Solicitor: "When did you find Charles? When did you start your relationship with Long Fence?"

MINUTES

Mr. Cronin: "We committed on the contract, on this new one, in September. We -- he started doing work in April for us. Uh -- April was his first job. He -- since April, he's done 20 and I'll tell you exactly he's done 26% of the work since April to today. A couple of special events were included in our contract, I had talked to Purchasing. I was not aware that there would be added to our fence repair contract which was the Raven's Parade and the Fourth of July. Those two items were added to our contract value which, I understand now. It was explained to me yesterday, but I was not aware. That's \$50,000.00 worth of uh -- work that was added to my contract that I didn't know was going to be part of my MBE, at the time. I just -- I didn't know those two events would be added on to the contract and they were."

Comptroller: "Let me ask you a question there. The City was allowing you to do work to earn another \$50,000.00, why wouldn't you have the mind set to just on your own have an MBE do some of the work?"

Mr. Cronin: "And I -- I talked to Charles about it yesterday, and I apologize for that, I regret that. I mean I could, we could easily have done it."

MINUTES

Comptroller: "Right."

Mr. Cronin: "He's done that work before."

Comptroller: "Right."

Mr. Cronin: "And, and we didn't. Little, you know -- some special circumstances because of the security issues and how we were set up -- but it takes nothing away from that you can't do the work. You can do the work. Um, you know just as a side note that we did 51% of uh -- the Grand Prix Race with a minority contractor, which is not part of this contract, but just to show you we are, we're, you know, we're in the business trying to comply with this and I know some of the past has been, um -- we haven't, but um -- I do have a couple of jobs that actually were issued yesterday that we are trying to get. We should get to 15% if I can get um -- the next uh - couple months here with ah with some work, I can probably get up to 15% and that was our goal with Charles uh -- to exceed to 8% requirement."

Comptroller: "You say probably?"

Mr. Cronin: "I think, I mean I'm -- it depends on how much they spend."

MINUTES

Comptroller: "Oh."

Mr. Cronin: "But, the commitment's there with him."

Mayor: "The -- and I won't put words in anybody's mouth, but I think that the track record is troubling, and you mentioned the Grand Prix and that was a private -- a contract with a private entity that was very clear about their uh - their MBE/WBE goals and - and reaching them and since you mentioned it, it seems that when it's a private deal there seems to be -- it comes to mind that there needs to be um -- compliance. But, when it's a government entity, it's sort of you know, we'll do it if we can, if we can't we'll see if we'll get by until the next bid comes out, which is not the way that I envision the uh -- MBE/WBE -- laws and uh -- compliance. That's not the -- the way I envisioned it to be. There needs to be uh -- some integrity to the -- to the project and while I -- I think uh - I -- I can say we tend to give people the benefit of the doubt uh -- but there's a history of doubt and uh -- so the only benefit you're getting is a bad history on uh -- compliance. So, um -- are there anymore questions?"

President: "I don't have any."

MINUTES

Mayor: "At this point I would uh -- MOVE to reject uh -- the award and uh -- if it's appropriate, at this time, to award to the second highest."

Comptroller: "Second."

President: "All those in favor say aye. AYE."

President: "All opposed nay. The Motions carry. Thank you."

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, ratifications, renewals, the request to use an additional vendor, increases and extensions to contracts. The Comptroller **ABSTAINED** on item no. 4.

* * * * *

Clerk's Note: At the opening of the meeting, the Clerk announced a **NO** vote for the President on pages 46-47 Item No. 13. However after the hearing, and upon the Motion to reject award to Long Fence, the President voted in the affirmative.

MINUTES

Department of Housing and Community Development (DHCD) - Memoranda of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of two memoranda of agreement (MOA) with:

- 1) the Maryland Office of the Attorney General (OAG), and the Maryland Historical Trust (MHT), regarding the Vacants to Value Demolition Clusters Project, and
- 2) the Housing Authority of Baltimore City, (HABC) and the Maryland State Historical Preservation Officer (SHPO) pursuant to 36 CFR 800 regarding demolition of HABC properties as part of HCD's Vacants to Value Demolition Clusters Project.

The period of the MOA is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

There are no funds required for the MOA.

BACKGROUND/EXPLANATION:

In November 2012, the DHCD proposed to use National Bank Settlement Funds Distributed by the State of Maryland Attorney General's Office (the OAG funds) to implement the Vacants To Value Demolition Clusters Project. The DHCD proposes to relocate persons, acquire property from individuals and the HABC, and demolish residential buildings in Baltimore City.

The MHT determined that consultation was necessary in order to be in compliance with Federal and State historic review requirements because the demolition of historic buildings was determined to be an adverse effect.

MINUTES

DHCD - cont'd

The MOA are a result of the historic preservation consulting process between the public, preservation organizations, the DHCD, the HABC, and the SHPO/MHT. The two MOA have each very similar stipulations because one is executed with the SHPO and covers the HABC Federally-owned properties and requires the HABC's signature (Federal MOA), and the other MOA is executed with the MHT and covers all the other properties and does not need the HABC's approval (State MOA).

The terms of the MOA include:

- salvaging historic architectural features from the rowhouse structures before demolition,
- updating the building permit template to reflect the following with regards to the MHT easement properties within Baltimore City limits: "A building permit DOES NOT constitute approval by or compliance with any deed restrictions, covenants, or funding sources",
- setting aside \$750,000.00 of the \$10,000,000.00 of OAG funds allocated to the City for incentive payments to homeowners who either buy rehabilitated homes or have undertaken to buy and rehabilitate homes under the Federal Housing Administration 203k Program,
- stabilizing the vacant historic buildings at 1614, 1618, 1620, and 1622 Edmondson Avenue that are currently owned by the City,
- utilizing existing code enforcement methods to encourage the privately owned buildings located at 1610, 1612, 1616, 1624, and 1626 Edmondson Avenue to be rehabilitated and/or occupied,

MINUTES

DHCD - cont'd

- stabilizing the vacant principal structure located at 1430-1432 Druid Hill Avenue, located in the Upton and Marble Hill Local Historic District,
- marketing the City-owned properties on the 1000 block of N. Stricker Street as a bundle for rehabilitation through the existing Vacants to Value Program,
- completing certain historical and architectural recordation activities,
- ensuring that historic preservation is considered as part of the future DHCD planning efforts regarding the proposed large-scale demolition projects and continue to invite the Commission for Historic and Architectural Preservation to participate in these planning efforts, and
- continuing to consult with the Department of Planning regarding the effects of the undertaking and continue to develop strategies for greening and future use of the demolished sites.

In alignment with State and Federal Historic preservation laws, Concurring Parties, as defined by the Whereas Clauses, are not required signatories to the MOA, and the absence of their signatures does not affect the MOA in anyway.

The MOA are companion documents to the Mortgage Servicing Settlement Fund Agreement Memorandum of Understanding with the OAG, which will be submitted separately to the Board for approval.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is not applicable to the memoranda of agreement.

UPON MOTION duly made and seconded, the Board approved and authorized execution of two memoranda of agreement with: 1) the Maryland Office of the Attorney General, and the Maryland Historical Trust, regarding the Vacants to Value Demolition Clusters Project, and 2) the Housing Authority of Baltimore City, and the Maryland State Historical Preservation Officer pursuant to 36 CFR 800 regarding demolition of HABC properties as part of HCD's Vacants to Value Demolition.

MINUTES

Department of Housing & - Mortgage Servicing Settlement Fund
Community Development (DHCD) Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a mortgage service settlement fund memorandum of understanding (MOU) with the Maryland Office of the Attorney General, and the Maryland Department of Housing and Community Development (MDDHCD). The period of the agreement is November 01, 2012 through December 31, 2015.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Attorney General Douglas F. Gansler, along with 48 other Attorney Generals, entered into a settlement with the nation's five largest mortgage servicers following an extensive investigation into foreclosure abuses, fraud, and unacceptable mortgage servicing practices such as "robo-signing." The settlement provides monetary benefits to distressed Maryland borrowers, imposes standards for the banks' mortgage servicing processes, and provides funds to the State of Maryland for housing-related services and activities.

The Attorney General, in consultation with the Governor, members of the General Assembly, the Department, the Maryland Department of Labor, Licensing and Regulation, local governments, and nonprofits, intends to allocate \$10,000,000.00 from the settlement funds to the City.

The City, the Office of the Attorney General (OAG) and the Department agree that the program funds will be used to:

- acquire properties to create clusters of properties suitable for demolition,
- relocate homeowners and/or tenants of occupied properties that will be demolished using program funds,

MINUTES

DHCD - cont'd

- demolish clusters of properties,
- develop plans for the re-use of land where properties have been demolished,
- assist homebuyers to acquire homes by providing down payment assistance, and
- re-use income generated from the program for neighborhood stabilization and revitalization purposes.

The City intends to use \$9,250,000.00 from the settlement funds to relocate owners and tenants, when necessary, and to demolish vacant, blighted and/or abandoned housing.

The City is seeking clearance from the Maryland Historical Trust (MHT), as necessary, for properties that it plans to demolish. The properties that the City plans to demolish either (i) do not require clearance, (ii) have already obtained clearance from the MHT, or (iii) require more extensive review by the MHT in order to obtain clearance.

The City intends to use \$750,000.00 from the settlement funds as part of a down payment assistance plan for homebuyer's of previously vacant but rehabbed properties.

The program funds will be disbursed in installments when the request for reimbursement exceeds at least \$500,000.00. Disbursements are subject to the Department's receipt, review and approval of the City's (i) request for disbursement identifying all costs incurred for which the disbursement is being sought and supporting documentation; and (ii) reports, financial information and any other information required pursuant to the agreement. The City will allow approximately 30 days for the Department to process a disbursement request.

MINUTES

DHCD - cont'd

At least 25% of the program funds will be expended within 12 months of the effective date; at least 75% will be expended within 24 months of the effective date; and 100% will be expended within 36 months of the effective date.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the mortgage service settlement fund memorandum of understanding with the Maryland Office of the Attorney General, and the Maryland Department of Housing and Community Development.

MINUTES

Department of Housing & - Land Disposition Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) with Harford Homes, LLC for the sale of City-owned vacant buildings located at 402, 412 and 426 N. Bradford Street, 520, 524 and 410 N. Patterson Park Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 2,500.00	-	402 N. Bradford Street
2,500.00	-	412 N. Bradford Street
2,500.00	-	426 N. Bradford Street
2,500.00	-	520 N. Patterson Park Avenue
2,500.00	-	524 N. Patterson Park Avenue
2,500.00	-	410 N. Patterson Park Avenue
<u>\$15,000.00</u>	-	Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 402, 412 and 426 N. Bradford Street, 520, 524 and 410 N. Patterson Park Avenue to Harford Homes, LLC. The purchase price will be paid to the City of Baltimore at the time of settlement.

Harford Homes, LLC will purchase from the City six vacant buildings, and rehabilitate the properties for single family rental units. The properties are located within the McElderry Park Community. The purchase price and improvements to the site will be financed through private funding.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The six vacant properties located at 402, 412 and 426 N. Bradford Street, 520, 524 and 410 N. Patterson Park Avenue are being sold for \$2,500.00 each, for a total of \$15,000.00. The waiver valuation process was used in lieu of an appraisal and determined the price for the vacant buildings to be \$4,300.00 each.

MINUTES

DHCD - cont'd

The properties are being sold to Harford Homes, LLC. for less because of the following reasons:

1. the renovations will be to the specific benefit to the immediate community,
2. this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
3. this sale and rehabilitation will return six vacant building to the tax rolls, and
4. the properties are being sold less than the price determined by the wavier valuation process because of their conditions, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

These properties are valued at less than \$50,000.00, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Harford Homes, LLC for the sale of City-owned vacant buildings located at 402, 412, and 426 N. Bradford Street, 520, 524 and 410 N. Patterson Park Avenue.

MINUTES

Department of Housing & - Land Disposition Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) with Calhoun Brothers, LLC for the sale of City-owned properties located at 2406, 2409, 2410, & 2415 Lauretta Avenue.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - 2406 Lauretta Avenue
3,000.00 - 2415 Lauretta Avenue
1,000.00 - 2409 Lauretta Avenue
1,000.00 - 2410 Lauretta Avenue
\$8,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 2406, 2409, 2410, & 2415 Lauretta Avenue to Calhoun Brothers, LLC. The purchase price will be paid to the City of Baltimore at the time of settlement.

Calhoun Brothers, LLC will purchase the vacant row houses from the City for rehabilitation as single family rentals. The properties are located within the Rosemont Community. The purchase price and improvements to the site will be privately funded.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The waiver valuation process was used in lieu of an appraisal and determined the price for the each property to be \$7,666.67. The properties are being sold to Calhoun Brothers, LLC for less than the price determined by the waiver valuation process because of the following reasons:

MINUTES

DHCD - cont'd

1. the renovations will provide specific benefit to the immediate community,
2. this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
3. this sale and rehabilitation will return vacant buildings to the tax rolls, and
4. the properties are being sold less than the price determined by the wavier valuation process because of their condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a land disposition agreement with Calhoun Brothers, LLC for the sale of City-owned properties located at 2406, 2409, 2410, & 2415 Laretta Avenue.

MINUTES

Department of Housing and - Community Development Block
Community Development Grant (CDBG)-39 Interdepartmental
Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a CDBG-39 interdepartmental memorandum of understanding (MOU) with the Department of Recreation and Parks (R&P). The period of the MOU is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$271,349.00 - 2089-208914-5930-696230-603051

BACKGROUND/EXPLANATION:

Pursuant to guidance from the Department of Housing and Urban Development (HUD), a MOU must be executed for the utilization of the CDBG funds to support other City agencies. The R&P is authorized to provide leisure activities through management of recreation centers and the municipal parks systems. The R&P will provide recreational, educational, cultural, after-school and summer camp programs for 1,080 unduplicated, low and moderate-income youth at five City recreation centers located in low and moderate-income areas of the City. The R&P will provide services in accordance with the CDBG Entitlement Grant Regulations.

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

MINUTES

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the CDBG-39 interdepartmental memorandum of understanding the Department of Recreation and Parks.

Kim A. Trueheart

September 17, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of poor fiscal administration and management by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 57, Department of Housing and Community Development, Community Development Block Grant, (CDBG) 39 Interdepartmental Memorandum of Understanding - Department of Recreation and Parks (R&P), if approved:
 - i. The agreement appears to again provide funding to a department of my home town government which has historically mis-spent, mis-managed; mis-appropriated; and mis-directed decades of municipal, state and federal funds producing the most anemic outcomes imaginable;
 - ii. This action fails to confirm whether the R&P is capable and competent to provide “recreational, educational, cultural, after-school and summer camp programs for 1,080 unduplicated, low and moderate-income youth at five City recreation centers located in low and moderate-income areas of the City” and thus should NOT be the recipient of these funds until its competency can be demonstrated;
 - iii. The action fails to provide details of quantifiable outcomes and/or measures of effectiveness for this department which should substantiate awarding these funds;
 - iv. The management practices of this bureaucratic organization display a clear and intentional disdain for efficient and effective management;
 - v. Please provide access to the MOU for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: While the work to be performed is welcomed in the underserved communities of my home town, the Department of Rec and Parks is incapable of performing the required services. As a citizen I am significantly impacted by our underserved youth, who because they observe the lack of concern for and investment in their well being, make everyday life choices which often result in grave harm to others, as evidenced by my own family tragedies.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

4. The remedy I seek and respectfully request is that this MOU NOT be approved and this opportunity be solicited in an open and competitive bid process to engage outside organizations to serve our children. Additionally, I request that this item be referred to the Inspector General to investigate the possible mis-spending, mis-management; mis-appropriation; and mis-direction of decades of municipal, state and federal funds.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 18, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

Department of Housing and - Community Development Block
Community Development Grant (CDBG)-39 Interdepartmental
Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a CDBG-39 interdepartmental memorandum of understanding (MOU) with the Department of Recreation and Parks (R&P). The period of the MOU is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$271,349.00 - 2089-208914-5930-696230-603051

BACKGROUND/EXPLANATION:

Pursuant to guidance from the Department of Housing and Urban Development (HUD), a MOU must be executed for the utilization of the CDBG funds to support other City agencies. The R&P is authorized to provide leisure activities through management of recreation centers and the municipal parks systems. The R&P will provide recreational, educational, cultural, after-school and summer camp programs for 1,080 unduplicated, low and moderate-income youth at five City recreation centers located in low and moderate-income areas of the City. The R&P will provide services in accordance with the CDBG Entitlement Grant Regulations.

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

(The CDBG-39 interdepartmental memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with ARIJM PRO, LLC, developer, for the sale of the City-owned properties located at 1800 and 1822 McCulloh Street.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - 1800 McCulloh Street
3,000.00 - 1822 McCulloh Street
\$6,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

ARIJM PRO, LLC will purchase the vacant row houses known as 1800 and 1822 McCulloh Street from the City for rehabilitation as single family rentals. The properties are located within the Druid Heights Community. The purchase price and improvements to the site will be privately funded.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

1800 and 1822 McCulloh Street are being sold for \$3,000.00 each. The waiver valuation process determined the price for each property to be \$11,284.00. The properties are being sold to ARIJM PRO, LLC for less than the price determined by the waiver valuation process because of the following reasons:

1. the renovations to the properties will be a specific benefit to the immediate community,
2. this transaction will eliminate blight from the block and thus eliminate blight from the neighborhood,
3. this sale and rehabilitation of the property will return vacant buildings to the tax rolls, and

MINUTES

DHCD - cont'd

4. the properties are being sold for less than the value determined by the waiver valuation process because of their condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with ARIJM PRO, LLC, developer, for the sale of the City-owned properties located at 1800 and 1822 McCulloh Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Ms. Shaneece Silvera, developer, for the sale of the City-owned property located at 1738 W. Lexington Street.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

Ms. Silvera proposes to completely rehabilitate the City-owned vacant building to a single family home for use as her primary residence.

The developer proposes to spend approximately \$50,000.00, inclusive of acquisition and associated costs to complete this project.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced at \$12,900.00 pursuant the Appraisal Policy of Baltimore City by using the Waiver Valuation process and will be sold for \$5,000.00. The property is being sold to Ms. Silvera for less than the price determined in accordance with Waiver Valuation process following for the reasons:

1. specific benefit to the immediate community through revitalization through residential home ownership,
2. elimination of blight and neighborhood stabilization, and
3. economic development; returning the property to productive use and to the active tax rolls of the City of Baltimore.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

MBE/WBE participation is not required for this project because the property is being sold below \$49,999.99.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Ms. Shaneece Silvera, developer, for the sale of the City-owned property located at 1738 W. Lexington Street.

MINUTES

Department of Housing and - Side Yard Land Disposition
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the side yard land disposition agreement with Ms. Lorraine Johnson, for the sale of the property located at 4004 Edmondson Ave., Block 2489, Lot 022.

AMOUNT OF MONEY AND SOURCE:

\$863.00 - Sale Price

The lot will be sold for \$863.00 of which \$400.00 will be held in escrow by the City for the benefit of the purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

BACKGROUND/EXPLANATION:

The sale price will be paid by the purchaser prior to settlement.

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the above property to Ms. Johnson, the owner of the adjacent owner-occupied property. As a condition of conveyance, the purchaser has agreed to the terms of the LDA, which prohibit development of the parcel for a minimum of ten years.

MINUTES

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR THE SALE:

The rationale for the conveyance of the property is that the sale will serve a specific benefit to the immediate community and eliminate blight. The purchaser intends to clear the land and keep it as a green space.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the side yard land disposition agreement with Ms. Lorraine Johnson, for the sale of the property located at 4004 Edmondson Ave., Block 2489, Lot 022.

MINUTES

Department of Housing and - Ratification of Community
Community Development Development Block Grant
(CDBG) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify an agreement with Women Entrepreneurs of Baltimore, Inc. (WEB). The period of the agreement is July 1, 2012, through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 72,300.00 - 2089-208913-5930-424673-603051

BACKGROUND/EXPLANATION:

The funds were to be used to subsidize the operating costs of WEB's Microenterprise Assistance Program. This program assists predominately low and moderate-income persons to develop their business ideas into viable enterprises. Specifically, WEB offers a 15-month comprehensive training program to educate participants on business development and management.

FOR FY 2013, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$28,977.00, AS FOLLOWS:

MBE: \$ 7,823.00

WBE: \$ 2,897.00

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

MINUTES

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the ratification of the agreement with Women Entrepreneurs of Baltimore, Inc.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the local government resolution in support of the "Community Investment Tax Credit" (CITC) program and applications to the Maryland Department of Housing and Community Development (MD-DHCD). A local resolution of support is required for organizations to participate in the program.

AMOUNT OF MONEY AND SOURCE:

\$2,189,909.00 - MD DHCD
CITC

BACKGROUND/EXPLANATION:

Each year, non-profit organizations in Baltimore City request local government resolutions of support for applications to Maryland's Community Investment Tax Credit Program (CITC). The CITC benefits non-profit organizations with projects and programs that benefit the City and its neighborhoods, residents, and businesses, individuals and business entities can support these local organizations through the CITC and, in turn reduce their Maryland tax liability, help a local nonprofit organization achieve an essential community goal, make a targeted community impact, improve community relations, and increase their visibility.

Nonprofit organizations, designated as 501(c)(3) organizations by the Internal Revenue Service, are eligible to apply to the CITC program to support a project or activity that is either located in, or serving, a community in a Priority Funding Area.

Eligible projects must be located in, or serve residents of, a Priority Funding Area and typically involve activities such as; 1) education and youth services; 2) housing and community development; 3) job and self-sufficiency training; 4) enhancing neighborhoods and business districts; 5) arts, culture and historic preservation; 6) economic development and tourism promotion; 7) technical assistance and capacity building; and 8) services for at-risk populations.

MINUTES

DHCD - cont'd

In 2013 the City received 58 requests for local government resolutions of support, as shown on Exhibit A of the resolution, from non-profit organizations located in Baltimore City.

Exhibit A

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Maryland Food Bank, Inc.	Youth Hunger Programs	\$50,000.00

Youth Hunger Programs include encouraging parental volunteerism in a School Pantry Program, feeding children after school in the At Risk Supper Program and during the summer through a Summer Food Service Program.

Maryland Historical Society	Education Outreach Program	\$50,000.00
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The Education Outreach Program ships kits filled with reproduction artifacts and documents, lesson plans, activity suggestions, and worksheets directly to classrooms before or after a field trip to our museum. The tax credits will help to further develop the Education Outreach Program in accordance with Common Core Curriculum standards and reduce program costs for schools.

Community Conferencing Center, Inc.	Community Conferencing Conflict Resolution Training and Outreach	\$30,000.00
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The Community Conferencing Conflict Resolution Training and Outreach Project provides staffing for conflict resolution and court diversion training to Baltimore residents, programs and Baltimore City Public Schools to provide conflict resolution services to Baltimore neighborhoods, residents and youth. Funds will also support outreach efforts to Baltimore City neighborhoods, community organizations, businesses and schools.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Maryland Volunteer Lawyers Service, Inc.	Core Pro Bono Program	\$50,000.00

The Core Pro Bono Program matches one skilled volunteer lawyer to one client in need of legal assistance. Representation issues include bankruptcy, landlord-tenant, denial of public benefits, foreclosure, wills, consumer rights, divorce, custody, name and deed changes, tax disputes, school discipline cases and more to low-income individuals and families.

Maranatha Apostolic Temple, Inc.	Youth Entrepreneur and Vocational Training Program	\$15,000.00
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The Youth Entrepreneur and Vocational Training Program provides educational materials, staff, vocational training and entrepreneur workshops to prepare youth for highly sought-after careers.

Caroline Friess Center, Inc.	Academic and Career Advancement Services Program	\$35,000.00
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The Academic and Career Advancement Services Program is a new program with the following objectives: 1) Engage with alumnae to solicit input; 2) Provide information and offer workshops and classes for career advancement; 3) Provide services to support academic success; 4) Develop relationships/partnerships with organizations and institutions engaged in providing employment or academic advancement possibilities; 5) Institutionalize structures to ensure long term sustainability.

The University of Baltimore Foundation, Inc.	Applied E-Finance Laboratory	\$26,909.00
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The Applied E-Finance Laboratory Project provides student access to: 1) Professional analytical software for hands on problem solving; 2) Opportunities to build and test investment portfolios; 3) Real time data from around the world; and 4) Historical data and indices.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Habitat for Humanity of the Chesapeake, Inc.	Homeowner Education programs and ReStores Initiative	\$50,000.00

The Homeowner Education Program teaches financial literacy to potential homeowners and the ReStores Initiative supports ReStores, nonprofit home improvement stores and donation centers that sell new and gently used furniture, home accessories, building materials, and appliances to the public at a fraction of the retail price.

Children's Scholarship Fund, Inc.	Children's Scholarship Fund	\$40,000.00
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The Children's Scholarship Fund Program provides partial scholarships to low-income Baltimore City families for their children to attend the K-8th grade school of their choice.

Blue Water Baltimore, Inc.	2014 Street Planting Program	Tree \$25,000.00
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The 2014 Street Tree Planting Program will involve 150 Baltimore City residents in tree planting and educate them on expanding the tree canopy. This project will remove 3,500 square feet of concrete and help the City reach its tree canopy goal to increase coverage to 40% by 2037.

Chesapeake Center for Youth Development, Inc.	Expanding Youth Employment Services (EYES) Phase II	\$30,000.00
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The Expanding Youth Employment Services (EYES on Baltimore) Phase II Project will provide services to older youth (ages 16-21) who have been involved in the juvenile justice system and are at a higher risk for re-offending as well as entering the adult correctional system. By providing job training, job placement and case management, EYES will engage youth productively in their community and reduce their reliance on criminal activity and antisocial behavior. Services will be particularly concentrated in the Brooklyn/Curtis Bay communities where CCYD is located.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Creative Alliance, Inc.	Creative Placemaking	\$50,000.00

The Creative Placemaking Project is a comprehensive two-year program to promote the livability, vitality, diversity, and marketability of Highlandtown including public art projects, murals, street performances, free family programs, and two large annual festivals.

Friends of Great Kids Farm	General Projects	\$43,000.00
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General Projects include: 1) Deer fence completion (\$7,500); Campus entry signage (\$500); 3) Grant-writing, graphic design, and bookkeeping consultant fees (\$10,000); 4) Staff support (\$15,000); Administrative costs (\$10,000).

Maryland Women's Housing Coalition, Inc.	Pathways to Progress Project	\$50,000.00
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The Pathways to Progress Project provides the implementation of a new treatment plan beyond intensive case management to move women and children who have experienced homelessness from crisis to stability by providing in-home life skills, employment and health services, as well as group health and educational workshops.

Bel-Air Edison Neighborhood, Inc.	Bel-Air Edison Green Improvement Grant	\$50,000.00
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The Belair-Edison Green Improvement Grant Project provides a dollar for dollar matching grant up to \$1,000 for Belair-Edison residents and merchants for approved green building improvements.

Bon Secours Baltimore Health System Foundation	Financial Services Program	\$40,000.00
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The Financial Services Program provides financial planning, free and low-cost tax preparation services, debt reduction counseling, budget preparation and management, and public benefits screening.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Govans Ecumenical Development Corporation	The Village Center	\$50,000.00

The Village Center Project will provide predevelopment costs for an intergenerational community health and wellness center.

The Bach Concert Series, Inc.	The Bach Concert Series	\$25,000.00
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The Bach Concert Series Project will provide operating expenses, including a professional orchestra, soloists, and conductor, associated with providing six free concerts per year of Bach's cantatas and instrumental music for the Baltimore community.

Comprehensive Housing Assistance, Inc. (CHAI)	Senior Housing Coordination Program	\$50,000.00
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The Senior Housing Benefits Counseling Program links low-income vulnerable seniors to public and private benefits and services, low cost or free home repairs and modifications, and community volunteers in order to respond to their increasing weatherization, maintenance, modification and safety needs.

Maryland New Directions, Inc.	Computer Literacy Training	\$15,000.00
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The Computer Literacy Training Project provides low-income adult residents of Baltimore City access to computer skills training, which will allow them to qualify for more jobs.

Baltimore ClayWorks, Inc.	Launching Social Entrepreneurship	\$50,000.00
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The Launching Social Entrepreneurship Project provides adults in addiction recovery the opportunity to express their creative voice while simultaneously developing job skills and a means to make income from the ceramic arts.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Junior Achievement of Central Maryland, Inc.	JA Finance Park Virtual Project	\$50,000.00

The JA Finance Park Virtual Project provides an interactive simulation experience for middle-grade students, further exploring personal finance and career choice. This four- to six-week economics education program helps students ages 12 to 16 develop a foundation for making intelligent, lifelong, personal financial decisions through an authentic, life-like environment.

Project PLASE, Inc. (Plase)	Beacon House Square Renovation Phase II	\$40,000.00
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The Beacon House Square Renovation Phase II Project involves the recently purchased St. Joseph's Monastery School Building on Old Frederick Road. Plase will begin Phase I of the renovations this fall to transform the space into more than 60 transitional housing units and related spaces (common rooms, a library, a cafeteria, a computer lab, and other shared space).

St. Ambrose Housing Aid Center, Inc.	Embracing Change, Shaping the Future Project	\$30,000.00
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The Embracing Change, Shaping the Future Project provides general operating support raised through the CITC program to build the capacity of the agency by investing in its infrastructure and its human capital to continue to function as a resource for those with nowhere else to turn.

Maryland Humanities Council, Inc.	Public Humanities Program	\$25,000.00
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The Public Humanities Program provides free, high-quality public humanities programming highlighting literature, history, and informed dialogue and community engagement.

MINUTES

<u>Organization</u>	<u>Project</u>	Tax Credits <u>Requested</u>
Network for Teaching Entrepreneurship, Inc.	Entrepreneurship Education	\$50,000.00

The Entrepreneurship Education Project provides entrepreneurship education to approximately 800 underserved students, ages 11 through 18, in seventeen Baltimore City Schools.

Port Discovery	Port Discovery Children's Museum Renovation	\$50,000.00
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The Port Discovery Children's Museum Renovation Project provides for the renovation of Port Discovery's Children's Museum and its historic 107-year-old Fish Market home. This project includes replacement, reconstruction and renovation of failing building

envelope elements such as the roof, exterior walls, and exterior doors and windows, as well as aging lighting, safety systems, and exhibits which require replacement.

South Baltimore Learning Corporation	Adult Literacy Program	\$15,000.00
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The South Baltimore Learning Center Adult Literacy Program provides career/employability services as well as affordable computer classes. Tax credits will fund portions of the salaries for SBLC's Career/Employability Counselor and Director of Technology and Instructional Services.

B & O Railroad Museum, Inc.	Restoring the B&O #51 - The First Streamline Diesel	\$50,000.00
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The Restoration of the B&O #51 B&O Locomotive Project provides for the restoration of the first streamline diesel locomotive ever produced. This engine is of extreme historic significance because it became the prototype for diesel locomotives that now dominate the American railway systems.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Franciscan Center, Inc	General Operations	\$20,000.00

The General Operations Project provides operating support for the Franciscan Center's continuum of care including dining services (that served more than 87,000 meals in fiscal year 2012), an emergency food pantry (the largest direct-to-client pantry in Maryland), emergency financial support including eviction prevention, utility assistance, prescription assistance, dental assistance, vitals assistance for birth certificates and state-issued identification cards, as well as clothing and toiletries assistance, health services, counseling, case management, employment readiness, and technology training to help our clients become self-sufficient.

KIPP Baltimore, Inc,	Student Enrollment Capacity Project	\$50,000.00
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The Student Enrollment Capacity Project seeks to increase Kipp Baltimore's enrollment capacity to serve students with low-economic backgrounds and diversity of skill levels attend a four-year college after graduation.

Jobs Housing Recovery Inc.	JHR Carrington House Renovation Project	\$30,000.00
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The JHR Carrington House Renovation Project provides a commercial kitchen and other associated improvements to accommodate the additional homeless men served at the Carrington House.

Community Law Center, Inc.	Urban Agriculture Law Project	\$50,000.00
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The Urban Agriculture Law Project provides legal representation to nonprofits and community associations in Baltimore City interested in pursuing greening, gardening and farming programs in their communities.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Jubilee Baltimore, Inc.	10 East North Avenue Redevelopment	\$15,000.00

The 10 E. North Avenue Redevelopment Project involves the redevelopment of 10 E. North Avenue, which will convert a 65,000-sf vacant building into a thriving center for arts and innovation in one of the State's premier Arts & Entertainment Districts.

Health Care for the Homeless, Inc.	Dental Assistance Project	\$50,000.00
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The Dental Assistance Project will fund preventative and restorative dental care for homeless children and adults.

Friends of Patterson Park, Inc. (Friends)	Friends of Patterson Park Youth and Family Programs	\$50,000.00
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The Friends of Patterson Park Youth and Family Programs provide area youth and adults with free recreational and athletic opportunities in Patterson Park. Programs include Youth Soccer, Youth Tennis, Zumba classes (adults and youth), a Walking Group, Intercultural Cooking and Nutrition Classes, and winter classes in the Recreation Center such as a bi-lingual knitting instruction class and Salsa lessons. The Friends

also produces or co-produces events in the park throughout the year that engage youth and families in the arts. The October Halloween Lantern Parade offers free lantern making classes around the community during the months leading up to the parade. The Día del Niño (Day of the Child) event attracts 1,000 children and their families to learn, play, and create arts and crafts.

Boys Hope Girls Hope of Baltimore, Inc.	Advanced Leadership Development (ALD) for Residential Youth Professionals	\$50,000.00
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The Advanced Leadership Development Program will provide training and compensation incentives in order to attract and retain skilled and committed residential youth professionals for the residential

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
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academic scholarship program for children in need and to develop a non-residential, out-of-school time "Hope Academy" for those children on a waiting list and others in need of the academic enrichment services.

Baltimore Community Lending, Inc.	Housing Preservation and Development Services Program	\$15,000.00
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The Housing Preservation and Development Services Program provides training and technical assistance to individuals new to the process of financing and rehabilitating vacant and abandoned properties.

Teach for America, Inc.	Teach for America Recruitment and Development	\$50,000.00
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The Teach for America Recruitment and Development Project will fund the training and development of 270 TFA corps members to become highly-effective teachers who work to provide a transformational education for their students, and in partnership with communities, expand educational opportunities for children growing up in poverty. TFA also seeks to support and develop more than 700 alumni as they lead and foster vital efforts to end educational inequality.

National Aquarium, Inc.	Atlantic Seashores Exhibit	\$50,000.00
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The Atlantic Seashores Exhibit will invite guests to explore the beaches and waters of the Atlantic seashores. Interpretive themes will provide practical information and emphasize strong emotional connections to the environment, inspiring public conservation efforts.

Baltimore Heritage, Inc.	Community Building Through Heritage Education and Tours	\$30,000.00
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The Community Building Through Heritage Education and Tours Program seeks to engage residents in public heritage projects that improve

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
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historic places, promote local traditional businesses, and showcase historic sites across the City. The program has three main components: 1) an expanded series of walking, biking, and bus tours of over 40 different historic places in Baltimore; 2) a major archeology project in Patterson Park around the Bicentennial of the War of 1812 that includes public events and programs; and 3) an online heritage tour series called Explore Baltimore Heritage that provides historical information and photographs for buildings and places around Baltimore.

Second Chance, Inc.	Green Workforce Development Program	\$50,000.00
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The Green Workforce Development Program seeks to create sustainable, green-collar living wage employment opportunities for people in the Baltimore area with challenges and barriers to employment.

Christo Rey Jesuit High School, Inc.	College Counseling Program	\$50,000.00
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The College Counseling Program helps students to navigate the college search and application process and provides support to alumni who are in college.

Chesapeake Shakespeare Company	Chesapeake Shakespeare Company's Downtown Theater	\$50,000.00
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The Chesapeake Shakespeare Company's Downtown Theater, located at 200 East Baltimore Street, will serve as a permanent indoor home for CSC, allowing the company, now in its eleventh year, to continue its consistent record of growth, expand its successful and innovative programming, and establish a new cultural center for live performances of Shakespeare and other classics and educational programming.

Citizens Planning and Housing Council, Inc.	Citizen Engagement in Mid-Town Edmondson	\$10,000.00
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The Citizen Engagement in Mid-Town Edmondson Project will begin with an outreach campaign that will touch every door in order to discover new talent that will be trained and mentored so the once

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
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strong community associations can lead once again.

Baltimore Montessori Charter School, Inc.	Early Education Operating Expenses and Technology Assessments & Upgrades	\$50,000.00
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The Early Education Operating Expenses Project will include partial salaries for two years for a classroom Guide and an Assistant Guide for the three year-old and four year-old classrooms and Technology Assessments & Upgrades for the free Montessori public charter school.

The Maryland Foster Youth Resource Center, Inc.	Emergency/Transitional Housing Program	\$25,000.00
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The Emergency/ Transitional Housing Program provides housing assistance for former foster youth throughout Baltimore who are homeless or at risk of becoming homeless throughout Baltimore City.

Maryland Society for Sight, Inc.	Mobile Eye Care for the Homeless Project	\$10,000.00
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The Mobile Eye care for the Homeless Project provides eye exams and eyeglasses for the homeless.

Young Audiences of Maryland, Inc.	Early Learning through the Arts Program	\$30,000.00
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The Early Learning Through the Arts Program provides support to serve at least fifty Baltimore City classrooms with approximately 1,000 low-income preschool and kindergarten students with high quality arts programs that build literacy and math skills needed to enter the first grade.

Joblink of Maryland, Inc	Joblink Organizational Enhancement Project	\$50,000.00
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The Joblink Organizational Enhancement Project provides training, tuition Scholarships, fundraising enhancement, and staff professional development.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Legal Aid Bureau, Inc	Housing Crisis Legal Assistance Project	\$50,000.00

The Housing Crisis Legal Assistance Project provides free legal assistance to low-income residents of Baltimore City who are at risk of losing their housing due to eviction or foreclosure. The project will expand services provided to Baltimore City residents in furtherance of Maryland Legal Aid's on-going foreclosure prevention efforts to mitigate the economic distress related to foreclosure and eviction actions.

Planned Parenthood of Maryland, Inc.	Ready for the Affordable Care Act - Health Information Technology Improvements	\$50,000.00
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The Ready for the Affordable Care Act - Health Information Technology Improvements Project will prepare Planned Parenthood of Maryland for implementation of the Affordable Care Act by upgrading health information technology (HIT) infrastructure for the use of an Electronic Practice Management (EPM) system, keeping of Electronic Medical Records (EMR), and training staff on the use of these new systems.

Playworks Education Energized, Inc.	Playworks Maryland	\$15,000.00
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The Playworks Maryland Project provides a full time trained staff member at low-income schools to provide in- and out-of-school programming. Playworks stops chaos during recess, shifts kids' behavior in positive directions, and accelerates learning in the classroom.

Great Blacks in Wax, Inc.	Diversified Fundraising	\$50,000.00
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The Diversified Fundraising Project will support the annual salary and benefits of a Director of Development. This fundraising professional will be charged with creating an expanded cultural institution through a diversified funding base.

MINUTES

<u>Organization</u>	<u>Project</u>	<u>Tax Credits Requested</u>
Women's Industrial Exchange of Baltimore City	Empowering Low-Income Women Artisans to Self- Sufficiency	\$10,000.00

The Empowering Low-Income Women Artisans into Self-Sufficiency Project provides opportunities and services to support and develop "Women of Impact" by expanding opportunities to sell their work and by providing training.

CASA de Maryland, Inc.	CASA's Immigrant Integration Project	\$50,000.00
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CASA's Immigrant Integration Project includes citizenship education, mentoring and interview preparation, application assistance, and post-naturalization support. It includes an innovative AmeriCorps program through which AmeriCorps members are housed at organizations throughout the state to teach citizenship, preparation classes, and provide one-on-one N-400 application assistance and support.

Live Baltimore Home Center, Inc.	Neighborhood Knows-It- All Program	\$15,000.00
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The Neighborhood Knows-It-All Program will recruit a solid cadre of "Neighborhood Know-It-All" City residents and connect with existing "Neighborhood Know-It-Alls" City residents to promote the positive benefits of City Living and facilitate Live Baltimore's connection to individual neighborhoods and community associations in order to update Live Baltimore online profiles.

Everyman Theatre, Inc.	Everyman Theatre Operations and Neighborhood Revitalization	\$50,000.00
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The Everyman Theatre Operations and Neighborhood Revitalization Project seeks to grow the number of patrons and students served, the number of staff and artists employed, the number of new businesses that open and thrive in the theatre's neighborhood, as well as by the continued successful operation of the Everyman Theatre at the new downtown location.

MINUTES

OrganizationProjectTax
Credits
Requested

UPON MOTION duly made and seconded, the Board approved and authorized execution of the local government resolution in support of the "Community Investment Tax Credit" program and applications to the Maryland Department of Housing and Community Development. The Mayor **ABSTAINED** on Baltimore City Clayworks, Inc., Port Discovery, National Aquarium, Inc., Baltimore Heritage, Inc., and Live Baltimore Home Center, Inc. The Comptroller **ABSTAINED** on Legal Aid Bureau.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the local government resolution in support of the Baltimore Regional Neighborhood Initiative (BRNI) Program and applications to the Maryland Department of Housing and Community Development (MD-DHCD). A local government resolution of support is required for organizations to participate in the program.

AMOUNT OF MONEY AND SOURCE:

\$4,303,969.00 - MD - DHCD
BRNI

BACKGROUND/EXPLANATION:

Funds for the BRNI were included in the State budget for Fiscal Year 2014 (FY14) to accelerate revitalization strategies in Sustainable Community areas in Baltimore City, and the inner-beltway communities of Baltimore County and Anne Arundel County. In order to be designated a Sustainable Community, Baltimore City submitted a Sustainable Communities Plan and subsequent modifications to the State of Maryland under the Sustainable Communities Act of 2010. The BRNI's \$3,750,000.00 State budget allocation resulted from a 2013 Maryland House of Delegate Regional Revitalization Workgroup convened during the 2013 General Assembly to study the regional strengths and opportunities in the Baltimore region.

The overarching goal of the BRNI is to increase the competitiveness of the Sustainable Communities in Baltimore City and inner-beltway communities of Baltimore County and Anne Arundel County for new homeownership and private-sector business, residential and commercial investment, through strategic property acquisition, redevelopment, rehabilitation and new infill development activities. According to the BRNI application to the MD-DHCD, the pilot aims to focus on areas where modest investment and a coordinated strategy will have an appreciable neighborhood revitalization impact.

MINUTES

DHCD - cont'd

Eligible applicants in Baltimore City are locally based nonprofit community development corporations, or coalitions, that are implementing a clear revitalization strategy in a specific neighborhood or set of neighborhoods. The BRNI aims to grow the communities to establish conditions for increasing market-value investment and position the target communities to become competitive for residential and economic investment in the region.

Baltimore City received requests for local government resolutions of support for three FY 2014 BRNI applications to the MD-DHCD. These three applications include a total of 28 separate housing and community development projects. The applicants and projects are listed on Exhibit A.

MINUTES

Exhibit A

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested Funds</u>
Central Baltimore Partnership, Inc.	Central Baltimore Partnership, Inc.	Central Baltimore Partnership General Operating Support Project	\$250,000.00

The Central Baltimore Partnership General Operating Support Project provides support for professional staff engaged in management of projects crucial to the implementation of the BRNI/ and Homewood Community Partners Initiative (HCPI) strategy. It also includes community engagement and the continuation of an innovative neighborhood workforce pipeline targeted to the most difficult to employ and connecting them to job opportunities in BRNI/HCPI projects.

Central Baltimore Partnership, Inc.	Jubilee Baltimore, Inc.	10 E. North Avenue/Centre Theatre Restoration Project	\$100,000.00
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The 10 E. North Avenue/Centre Theatre Restoration Project will include improvements to the historic movie theatre façade, front window improvements, provide additional lighting, and restoration of the art-moderne tower. The renovated building will house the first-ever joint film program of MICA and Johns Hopkins University. Other possible tenants include two restaurants and non-profit organizations.

Central Baltimore Partnership, Inc.	Poverni Ventures, LLC	2225 and 2227 Saint Paul Street Façade Improvement Project	\$ 29,400.00
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The 2225 and 2227 Saint Paul Street Façade Improvement project will remove the façade treatments added to the properties in the 1960s and 1970s.

Central Baltimore Partnership, Inc.	Seawall Development Company, LLC	Miller's Square II - Homeownership Townhomes Project	\$100,000.00
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The Miller Square II - Homeownership Townhomes Project will rehabilitate five row-homes in the Remington neighborhood to provide affordable and quality homeownership opportunities to home buyers

MINUTES

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested Funds</u>
		following the success of the first ten units sold on Phase I of the project.	
Central Baltimore Partnership, Inc.	Seawall Development Company, LLC	Tire Shop-Remington Redevelopment Project	\$105,914.00

The Tire Shop - Remington Redevelopment project will renovate and reuse the vacant building for a mixed-use project including a restaurant, (created and run by the restaurateur of the Woodberry Kitchen and Artifact) a state of the art community theatre operated by Baltimore's Single Carrot Theatre Company, and 3,000 square feet of space for the non-profit organization Young Audiences of Maryland. The project is fully leased. The grant will be used to rehabilitate the sidewalks on the north and south sides of West 26th Street, replace the fence and landscaping on the south side West 26th Street along the CSX lines and provide twenty-four angled parking spaces.

Central Baltimore Partnership, Inc.	Harbor Development, LLC	Greenmount West Homes Townhouse Construction and Renovation Project	\$110,000.00
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The Greenmount West Homes Townhouse Construction and Renovation Project, located near the 300 block of East Lanvale Street between Guilford Avenue and Barclay Street, involves the renovation of existing townhomes and the construction of new residences on vacant land for a total of twelve housing units. The project may also include a corner retail use. The grant funds will allow the housing units to be offered to potential homebuyers for a lower purchase price with a preference given to current residents of the area.

Central Baltimore Partnership, Inc.	People's Homesteading Group, Incorporated	Rehabilitation of 400- block of East 22nd Street Townhomes Rehabilitation Project	\$200,000.00
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The Rehabilitation of 400-block of East 22nd Street Townhomes Rehabilitation Project will provide gap funding to rehabilitate four properties on the 400 block of East 22nd Street for sale to first time home buyers. When rehabilitated, the four properties will comply with energy-efficient and healthy home standards of the Green Row House Challenge, sponsored by Enterprise Community Partners. The properties will also comply with the requirements of the Baltimore City Property Tax Credit for Historic Restorations and Rehabilitations. Grant

MINUTES

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested Funds</u>
funding will be directed to predevelopment and construction spending, including architectural and engineering services as well as construction gap funding.			
Central Baltimore Partnership, Inc.	Central Baltimore Partnership, Inc.	Greenmount Avenue Streetscaping Project	\$ 10,000.00

The Greenmount Avenue Streetscaping Project will improve the appearance of Greenmount Avenue between 29th and 35th Street, with a focus on the intersection at East 32nd Street and Greenmount Avenue. Improvements will include hanging baskets, large planters and other seasonal decorative plantings in order to attract retail traffic and improve the perception of personal safety.

Central Baltimore Partnership, Inc.	Jubilee Baltimore, Inc.	City Arts II Affordable Housing Predevelopment Costs and Barclay Street Park Project	\$100,000.00
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The City Arts II Affordable Housing Predevelopment Costs and Barclay Street Park Project will include predevelopment costs for an affordable housing project for artists and funds for the Barclay Street Park.

Central Baltimore Partnership, Inc.	Baltimore Arts Realty Corporation	1400 Greenmount Ave Thrift Store Capital Improvements Project	\$100,000.00
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The 1400 Greenmount Avenue Thrift Store Capital Improvements Project includes capital improvements to renovate an old thrift shop into 32,000 square feet of studio, retail, and production space to serve artists.

Central Baltimore Partnership, Inc.	Charles Village Community Benefits District	Public Safety Surveillance Cameras for Charles Village Installations Project	\$ 38,106.00
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The Public Safety Surveillance Cameras for Charles Village Installations Project will provide additional funds to identify the best locations for surveillance cameras and to complete the installation around the Charles Village community. Once installed, the cameras will be monitored 24 hours a day, 7 days a week by CitiWatch

MINUTES

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested Funds</u>
<p>Services to assist the Baltimore City Police Department and other City agencies with public safety.</p>			
Central Baltimore Partnership, Inc.	Seawall Development Company, LLC	Remington Row Development Project	\$200,000.00
<p>The Remington Row Redevelopment Project, a three block area along Remington Avenue, is currently characterized by underutilized or abandoned industrial buildings. Seawall Development Company, LLC has assembled the three blocks for a transformative project, which will provide important community retail, apartments and parking.</p>			
Central Baltimore Partnership, Inc.	Charles Village Community Association	Greater Charles Village Sign Project	\$ 25,000.00
<p>The Greater Charles Village Sign Project will brand the Charles Village Business Association, Old Goucher Business Association, Old Goucher Civic Association, Harwood Community Association and Abell Improvement Association in Central Baltimore from 33rd Street to 21st Street and from Howard Street to Barclay Street. The signs identify all of the individual associations by name and feature the name of Charles Village less prominently and include a center picture which denotes something special about the individual area where the sign is located.</p>			
Central Baltimore Partnership, Inc.	Central Baltimore Partnership, Inc.	Maryland Film Festival Parkway Project	\$125,000.00
<p>The Maryland Film Festival Project proposes to revitalize the corner of Charles Street and North Avenue in the Station North Arts and Entertainment District by restoring three vacant historic structures and creating a three-screen film center called the MFF Parkway.</p>			
Central Baltimore Partnership, Inc.	Central Baltimore Partnership, Inc.	Homewood Community Partners Initiative (HCPI) Neighborhood Improvement Fund Project	\$100,000.00

MINUTES

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested Funds</u>
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The Homewood Community Partners Initiative (HCPI) Neighborhood Improvement Fund Project will establish a competitive grant fund that stimulates, leverages, and serves as a catalyst for near term, high impact, high visibility capital improvements that will help fulfill community plans and advance HCPI's goals of neighborhood strengthening and residential population growth by improving the quality of life and increasing private investment. The Central Baltimore Partnership will administer the program via a qualified community-based Grants Review Committee that will identify grants ranging from \$10,000 - \$25,000 to support highly leveraged projects valued at \$15,000 - \$100,000 and will require completion within one year.

Central Baltimore Partnership, Inc.	Central Baltimore Partnership, Inc.	Home Improvement Matching Grant Program	\$100,000.00
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The Home Improvement Matching Grant Program is a renovation/home improvement matching grant program intended to improve the quality and curb appeal of houses in Central Baltimore.

Central Baltimore Partnership, Inc.	Telesis Corporation	Barclay Phase 2 Homeownership Unit Construction Costs Project	\$300,000.00
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The Barclay Phase 2 Homeownership Unit Construction Costs Project will provide funds for a 101-unit mixed-income housing development. This project is part of the Barclay/Midway/Old Goucher (BMOG) Revitalization Plan, a comprehensive community revitalization plan for the BMOG neighborhood. Phase 2 of the project will include an additional 32 homeownership units as well as improvements for Barclay Street Park, on the corner of East 20th and Barclay Streets, a green, public space for all the residents of Barclay to enjoy. Grant funds will be used for construction costs of rehabilitation of vacant houses.

Healthy Neighborhoods Inc.	Healthy Neighborhoods Inc.	Acquisition and Rehabilitation of Vacant Properties on the 2200 Block of Callow Avenue Project	\$600,000.00
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The Acquisition and Rehabilitation of Vacant Properties on the 2200 Block of Callow Avenue Project will provide funds for acquisition and

MINUTES

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested Funds</u>
<p>rehab of vacant properties and continue existing efforts to increase homeownership rates in targeted areas by Healthy Neighborhoods Inc. on the 2200 Block of Callow Avenue.</p>			
Southeast Community Development Corporation	Banner Neighborhoods Community Corporation	Banner Neighborhood Community Center Project	\$192,875.00
<p>The Banner Neighborhoods Community Center Project involves the renovation of a former church at 2911 Pulaski Highway into the Banner Neighborhood Community Center.</p>			
Southeast Community Development Corporation	The Reinvestment Fund, Inc. (TRF)	CARE Housing Initiative	\$410,000.00
<p>The CARE Housing Initiative Project will provide a pool of funds that will be utilized as a construction loan fund to be administered by TRF to encourage redevelopment of vacant properties.</p>			
Southeast Community Development Corporation	Banner Neighborhoods Community Corporation	East of Hopkins Community Engagement Project	\$ 78,000.00
<p>The East of Hopkins Community Engagement Project will provide funds to support a full time community organizer to engage the local community and various stakeholders East of Johns Hopkins Hospital.</p>			
Southeast Community Development Corporation	Southeast Community Development Corporation	East of Hopkins Community Greening Project	\$172,832.00
Southeast Community Development Corporation	Live Baltimore Home Center, Inc. and Southeast Community Development Corporation	C.A.R.E. Community Marketing Strategy Project	\$ 25,000.00

MINUTES

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested Funds</u>
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The C.A.R.E. Community Marketing Strategy Project seeks to work cooperatively with developers to create a joint marketing strategy, which will be used to increase homeownership in areas served by the Southeast Community Development Corporation.

Southeast Community Development Corporation	Historic East Baltimore Community Action Coalition, Inc.	Eager Street Vacants to Value Initiative Project	\$253,000.00
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The Eager Street Vacants to Value Initiative Project is a partnership between HEBCAC, private investors, Baltimore City Housing Department and community leaders/residents to create a new sustainable residential community within a set of key blocks. The overall objective is to create new, affordable home ownership opportunities and to "rebuild" the overall neighborhood and its housing market.

Southeast Community Development Corporation	Banner Neighborhoods Community Corporation	Library Square Greening and Revitalization Project	\$ 50,000.00
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The Library Square Greening and Revitalization Project seeks to increase the aesthetic appeal of Library Square through greening and beautification, while also enhancing the sense of safety in the park by utilizing traffic calming and landscape design for public safety methods.

Southeast Community Development Corporation	Historic East Baltimore Community Action Coalition, Inc.	Monument Street Retail Expansion Project	\$ 74,046.00
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The Monument Street Retail Expansion Initiative is an ambitious attempt to create a commercial development project that represents a way to dramatically improve the Monument Street retail district and leverage the current investment in the Northeast Market renovation project and the Monument Street Main Street program.

Southeast Community Development Corporation	Historic East Baltimore Community Action Coalition, Inc.	Northeast Market Renovation Phase II - Connecting with the Neighborhood Project	\$125,000.00
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MINUTES

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested Funds</u>
<p>The Northeast Market Renovation Phase II - Connecting with the Neighborhood Project seeks to complete the second phase of exterior rehabilitation of the Northeast Market by redesigning and refurbishing the rear market entrances, which primarily serve pedestrians from the adjacent residential neighborhoods. Other minor exterior improvements to the rear loading dock area will visually enhance the appearance of this service area of the building and add exterior power outlets for outside vendors or for performances/events.</p>			
Southeast Community Development Corporation	C.A.R.E Community Association, Inc./ South East Community Development Corporation	East of Hopkins Public Safety Initiative Project	\$322,000.00

The East of Hopkins Public Safety Initiative Project seeks to enhance public safety, and the perception of nighttime public safety, in the community directly east of Johns Hopkins Hospital to encourage new homebuyers to purchase homes in the area. This project will provide funds for attractive new pedestrian street lighting and closed circuit cameras linked to the Baltimore Police Department.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the local government resolution in support of the Baltimore Regional Neighborhood Initiative Program and applications to the Maryland Department of Housing and Community Development. The Mayor **ABSTAINED** on Live Baltimore Home Center, Inc.

MINUTES

Department of Housing and - Third Update for Developer's
Community Development Agreement No. 1259

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the third update to developer's agreement no. 1259, O'Donnell Heights Project.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 19, 2013, the Board of Estimates (BOE) requested a third update be provided to the BOE in 60 days regarding the concerns raised by the O'Donnell Heights Tenants Council (OHTC) in its protest filed to the Developer's Agreement considered by the Board at its January 16, 2013 meeting.

In its initial protest of the Developer's Agreement, the OHTC identified the following primary concerns relating to the O'Donnell Heights Redevelopment effort:

1. The Execution of a Development Advisory Agreement between the OHTC and the developer, which establishes certain roles, responsibilities, and rights of the O'Donnell Heights residents as it relates to the first phase of the redevelopment of O'Donnell Heights.

STATUS: Completed, executed April 17, 2013.

2. OHTC participation, review, and comment on development documents: notably, the development of the stand-alone Long Term Admissions and Continued Occupancy Policy document (LTA-ACOP) for the deeply subsidized units in Phase 1A.

MINUTES

DHCD - cont'd

STATUS: Since the June 19, 2013 Board meeting, two meetings (June 27 and July 17) have taken place with HABC, the developer, and the OHTC and its legal counsel, to finalize the stand-alone LTA-ACOP. Following the July 17th meeting, the HABC forwarded what it considers the final LTA-ACOP to all parties involved. In addition, the developer met separately with the OHTC and its counsel on July 31, 2013 to review the Tenant Lease and House Rules to be utilized at the property.

3. Providing requested project related transactional documents.

STATUS: Transactional documents requested in original protest letter have been provided.

4. Concern for the long-term affordability of the project.

STATUS: This issue covered in HABC's written response to the Board, dated January 16, 2013.

The Board **NOTED** the Third Update for the Developer's Agreement No. 1259, O'Donnell Heights Project.

MINUTES



Legal Aid Bureau, Inc
 Statewide Advocacy Support Unit
 Charles H. Dorsey, Jr. Building
 500 E. Lexington Street
 Baltimore, Maryland 21202
 (410) 951-7777
 (410) 951-7818 FAX
 www.mdlab.org

Warren S. Oliveri, Jr., President
 Wilhelm H. Joseph, Jr., Executive Director
 C. Shawn Boehringer, Chief Counsel
 Gustava E. Taler, Chief Operating Officer
 Cheryl Hystad, Director of Advocacy
 Gregory Countess, Assistant Director of Advocacy
 Janet Forrester-Hartge, Assistant Director of Advocacy
 Jennifer Goldberg, Assistant Director of Advocacy
 Yoanna Moises, Assistant Director of Advocacy
 Frank Natale, II, Assistant Director of Advocacy

To: Honorable President and Members of the
 Board of Estimates
 c/o Clerk, Board of Estimates
 City Hall Room 204

From: Gregory Countess, attorney for the *g.c.*
 O'Donnell Heights Tenant Council

Date: September 10, 2013,

Subject: Developer's Agreement No. 1259 and
 BOE motion

Dear Mr. President and Members:

My client the O'Donnell Height's Tenant Council (hereinafter "Council") have had a chance to review the memo submitted by Commissioner Graziano dated August 28, 2013. The report was actually received by counsel for the Council on September 5, 2013. The report correctly states the status of the events reported. However it again, perhaps unintentionally, does not report the concerns expressed by the Council and fails to report intervening events which make continued reporting to the BOE both prudent and necessary.

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Residents continue to be concerned about the failure of HABC in the documents it has compiled to adequately address the concerns of public housing residents. As the Board knows the O'Donnell Heights redevelopment project is the first phase of a redevelopment effort to replace 600 units of public housing which existed on the site. HABC decided to pursue a funding scheme which includes funds from the HUD voucher (section 8) stream instead of HUD public housing stream. Because of the special status conferred upon HABC by HUD (HABC is an MTW agency) the rules which might prohibit this effort don't apply. The Council has been concerned that former and current residents of public housing might lose rights, which they have negotiated and are codified in federal law, because HABC has decided to use project based vouchers to fund this project. HABC promised that the housing would be public housing like and because of the special status of HABC the units could be managed and operated like public housing units. However the documents which govern use of the funding by the private owner and the operation of the units would have to reflect the promises made by HABC. Unfortunately the documents which have been proposed don't yet reflect those promises.

For instance under public housing rules a tenant displaced as a result of HABC redevelopment activity has a right to return to the redeveloped property if they are in compliance with their current lease terms. And though the Council has sought to be accommodating to the private owner of the housing and the documents reflect a stricter criteria than public housing law allows for former and current O'Donnell residents to return and stricter criteria for persons on the public housing waiting list then is currently applicable to them under public housing rules concerning eligibility to occupy the new housing, the "final" criteria goes too far and changes we have requested are not reflected in the "final" document (the LTA). When the Council told HABC that the "right to return" rules were in conflict with the criteria in the document, we were told that the redevelopment activity at O'Donnell is not for the purpose of replacing public housing units and thus the "right to return" public housing rules don't apply. This is surprising and deeply concerns us because it is not what HABC has represented to the Council or public housing residents. The Council was told that the new housing represents a replacement of public housing units demolished at O'Donnell. The Council also remains concerned about whether the additional "admission" criteria comply with fair housing law and HABC's international human rights law obligations.

MINUTES

The Council is also concerned that even the promises made by the owner and HABC in the documents negotiated- like adherence to the public housing laws which is required by the funding and management documents, the LTA and the HAP, may not be enforceable by residents. Therefore those documents may have erected a barrier that may prevent residents from requiring that the private owner conduct themselves in accordance with federal law. There is no similar barrier imposed on residents in regard to requiring HABC to comply with federal law in their management and operation of public housing units. Though we have had a meeting with the owner and may be on the way to addressing concerns we have with the lease and house rules, those negotiations have not concluded and we believe the Board should require HABC to continue to report until the conclusion of those negotiations.

Finally, to our great surprise we have been advised by HABC that HUD will not allow HABC to use voucher funds to finance this project until they amend their MTW plan. HABC is required by federal law to tell HUD and inform the public of the agency's planned uses of federal funds. HABC is required to consult with the City wide representatives of public housing residents. HABC is also required to conduct a public hearing and receive comments from the public and public housing residents regarding the plan. The amendment of the plan also requires HABC to go through a public comment and approval process and we are concerned because their plan amendment does not reflect what HABC has previously promised. We have asked HABC for the documents received from HUD that explain why HUD is requiring them to go through the MTW plan amendment process and so far we haven't received those documents. HABC and HCD should at least be required to report to the Board about the status of the MTW Plan amendment process and whether HUD has granted approval.

My clients remain willing to continue to talk to HABC and the private owner and we hope that HABC remains committed to continue to talk with us. Documents we have requested have not been forwarded to us. We sent our latest concerns about the apparent bar set forth in the Housing Assistance Payment contract (HAP) which seems to deny third party beneficiary rights to the occupants of the new housing to enforce the promise of the owner to adhere to federal public housing law. We have not received a response from HABC.

MINUTES

For the reasons stated above we ask the Board to continue to require HABC and HCD to report on the status of negotiations in regard to the Council's concerns. Thank you.

MINUTES**TRAVEL REQUESTS**Health Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Tonya Johnson Catherine Watson*	Healthy Teen Network Annual Conference Savannah, GA Oct. 22 - 25, 2013 Oct. 22 - 27, 2013 (Reg. Fee \$485.00) (Reg. Fee waived*)	Family Planning Special Needs	\$ 2,527.30

The Department has prepaid the registration for Ms. Johnson in the amount of \$485.00 on EA000124847, and her airfare in the amount of \$460.60 on a City-issued credit card assigned to Ms. Jacquelyn Duval-Harvey. The disbursement to Ms. Johnson will be in the amount of \$553.05.

Ms. Watson will be staying at the conference venue for one additional day at her own expense. The Department has prepaid the airfare for Ms. Watson in the amount of \$475.60 on a City-issued credit card assigned to Ms. Jacquelyn Duval-Harvey. The disbursement to Ms. Watson will be in the amount of \$553.05.

Mayor's Office of Employment Development (MOED)

2. Karen Sitnick	The United States Conf. of Mayors - WDC Annual Congressional Forum Washington, DC Sept. 30 - Oct. 1, 2013 (Reg. Fee \$395.00)	Admin. Cost	\$ 910.81
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The subsistence rate for this location is \$297.00 per day. The hotel rate is \$309.00 per night not including occupancy taxes in the amount of \$44.81 per night. The Department is

MINUTES**TRAVEL REQUESTS**MOED - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<p>requesting additional subsistence in the amount of \$12.00 to cover the hotel. Additionally, the Department is requesting \$70.00 to cover the WDC Board Dinner. The Board dinner is important for networking and discussion of best practices regarding Workforce Development within the United States.</p>			

Department of Transportation

3.	William Johnson William Hwang	Designing Cities: Leading the Way to World Class Streets Phoenix, AZ Oct. 27 - 29, 2013 (Reg. Fee \$250.00 ea.)	General Funds	\$2,143.80
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The airfare for each attendee was pre-paid on a City-issued credit card assigned to Ms. Dhirendra Sinha, Chief of Fiscal Services. Mr. Hwang will be disbursed \$662.00 and Mr. Johnson will be disbursed \$602.00.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Information Technology</u>			
4. Christopher D. Tonjes	Gartner Symposium IT Xpo 2013 Conf. Orlando, FL Oct. 5 - 11, 2013 (Reg. Fee \$2,995.00)	Gen. Fund	\$4,236.80
5. Heather Hudson	2013 Code for American Summit San Francisco, CA Oct. 14 - 18, 2013	Gen. Funds	\$1,713.70

The subsistence rate for San Francisco, CA is \$255.00 per day. The hotel cost is \$295.00 per night. MOIT is requesting an additional subsistence of \$160.00 to cover the balance of Ms. Hudson's hotel accommodations, and \$40.00 per day for meals and incidentals.

MOIT has paid the airfare for Ms. Hudson in the amount of \$343.70 with a City-issued credit card assigned to Mr. Christopher Tonjes. Therefore, the disbursement to Ms. Hudson will be in the amount of \$1,370.00.

Police Department

6. Jason A. Yerg Theodore D. Friel Jr.	The 2013 Calgary Negotiation Seminar Calgary, Canada Sept. 14 - 18, 2013	General Fund	\$ 0.00
7. Steven A. O'Dell, Jr.	Intl. Police Education & Training Rabat, Morocco Sept. 6 - 16, 2013	General Fund	\$ 0.00

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
8. Jennifer Ludwig Yvonne Moore- Jackson	Water Customer Care Forum Annual Conf. Denver, CO Sept. 18 - 20, 2013	Water	\$ 1,838.60

Mayor's Office of Emergency Management

9. Bryan Bartsch Noel Warmert Walter Koker	IEEE Network Security Conf. Washington, DC Oct. 14 - 16, 2013 (Reg. Fee \$920.00 ea.)	FY11 State Homeland Security Program	\$3,106.80
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The Mayor's Office of Emergency Management has paid the cost of the registration for each representative in the amount of \$920.00 with a City-issued credit card assigned to Mr. Connor Scott. Therefore, the disbursement to each representative will be \$115.60.

UPON MOTION duly made and seconded, the Board approved the travel requests.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	801 E. Baltimore Street	Ilias N. Protopapas	Retain double face electric sign 12' x 1½', eight spots
	Annual Charge:	\$ 236.20	
2.	2804 Edmondson Avenue	Shaotsu Chu	Retain awning w/ signage 15' x 2½', four tubes
	Annual Charge:	\$ 289.95	
3.	3501 Boston St.	BCP Investors, LLC	Wrap around awning 1002.50 sq. ft.
	Annual Charge:	\$2,105.25	
4.	800 N. Charles Street	800 North Charles Limited Partnership	One bracket sign 2' x 2.66', one single face electric sign 5.4 sq. ft., two spot reflectors
	Annual Charge:	\$ 263.70	

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Bureau of the Budget and - Federal Fund and Special Fund
Management Research Appropriation Transfers for Health
Department Grant Awards/Appro-
priation Adjustment Order(AAO)

ACTION REQUESTED OF B/E:

The Board is requested to approve the following Federal fund and special fund appropriation grant fund transfers/AAO within the Health Department:

\$ 60,000.00 - From: Service 715 - Administration
Federal Funds To: Service 305 - Healthy Homes

\$ 11,000.00 - From: Service 715 - Administration
Special Funds To: Service 718 - Chronic Disease
Prevention

\$ 100,000.00 - From: Service 715 - Administration
Special Funds To: Service 316 - Youth Violence
Prevention

AMOUNT OF MONEY AND SOURCE:

\$ 60,000.00 - EPA Asthma Reduction Grant
4000-499513-3031-579200-404001

\$ 11,000.00 - Cancer Coalition Grant
6000-619414-3041-688200-406001

\$100,000.00 - Abell Foundation Safe Street Grant
6000-619514-3160-308600-406001

BACKGROUND/EXPLANATION:

The Federal fund and special fund appropriation fund transfers are necessary to provide funding for the EPA Asthma Reduction, Cancer Coalition, and the Abell Foundation Safe Street grants. The Administration service within the Health Department has unallocated grant funding available to move into the Healthy

MINUTES

BMR - cont'd

Homes, Chronic Disease Prevention, and the Youth Violence Prevention services to support these grants. The unallocated grant appropriation was approved as part of the FY 14 Ordinance of Estimates.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the aforementioned Federal fund and special fund appropriation grant fund transfers/AAO within the Health Department. The President

ABSTAINED.

MINUTES

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/
Bureau of Water & Wastewater - SC 912, Improvements of the Eastern Portion of the Low Level Sewershed
BIDS TO BE RECV'D: 10/23/2013
BIDS TO BE OPENED: 10/23/2013
2. Department of Public Works/
Bureau of Water & Wastewater - SC 913, Improvements to the Western Portion of the Sanitary Sewers in the Low Level Sewershed
BIDS TO BE RECV'D: 10/30/2013
BIDS TO BE OPENED: 10/30/2013
3. Department of General Services - GS 13808, Library #28 Generator Access and Fueling
BIDS TO BE RECV'D: 10/30/2013
BIDS TO BE OPENED: 10/30/2013
4. Department of Transportation - TR 05309, Reisterstown Road Streetscape from Northern Parkway to the City Line
BIDS TO BE RECV'D: 10/23/2013
BIDS TO BE OPENED: 10/23/2013

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

President: "There being no more business before this Board, this Board will recess until twelve noon. Thank you."

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Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of the bids scheduled to be received and opened today, the Clerk announced that **NO ADDENDA HAVE BEEN RECEIVED** extending the dates for receipt and opening of bids. There were no objections.

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 14001, Reconstruction of Footways Citywide

M. Luis Construction, Co., Inc.
Machado Construction Co., Inc.
Anchor Construction Corporation

Department of Transportation - TR 14010, Conduit System Reconstruction for Urgent Needs at Various Locations City (JOC)

Allied Contractors, Inc.*
R.E. Harrington Plumbing & Heating Co., Inc.

Bureau of Water & Wastewater - SC 922, Large Diameter Sewer Cleaning in the Lower Sewershed

Spiniello
Metra Industries
Proven Management
R.E. Harrington Plumbing & Heating Co., Inc.
Video Pipe Services, Inc.

Bureau of Water & Wastewater - SC 933, High Level Interceptor Cleaning

Spiniello
Metra Industries
Proven Management
R.E. Harrington Plumbing & Heating Co., Inc.
Video Pipe Services, Inc.

MINUTES

Bureau of Solid Waste

- SWC 13310, Cell 6 Leachate
Conveyance System Improvements
at the Quarantine Road
Landfill

American Infrastructure

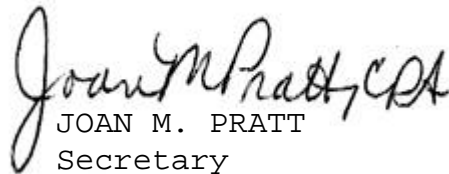
Bureau of Purchases

- B50003116, Construction
Equipment Rental Services

Allied Contractors, Inc.
Sunbelt Rentals, Inc.
H & E Equipment Services
Metro Bobcat Sales, Inc.

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There being no objections, the Board UPON MOTION duly made
and seconded, adjourned until its next scheduled meeting on
Wednesday, September 25, 2013.


JOAN M. PRATT
Secretary