

MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President - **ABSENT**
Edward L. Reisinger, Vice-President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works - **ABSENT**
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

Pursuant to Article VI, Section 1(c) of the revised City Charter effective July 1, 1996, the Honorable Mayor, Bernard C. "Jack" Young, President, in his absence during the meeting, designated Honorable Edward L. Reisinger, Vice-President, City Council, to represent the Mayor and exercise his power at this Board meeting.

In the absence of Mr. Alfred H. Foxx, Director of Public Works, Mr. Ben Meli, Deputy Director of Public Works, sat and acted on his behalf.

The meeting was called to order by the Vice-President.

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BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Apex Grounds Management, Inc.	\$	1,125,000.00
Cherry Hill Construction, Inc.	\$	126,954,000.00
Conewago Enterprises, Inc.	\$	155,367,000.00
Ecological Restoration & Management, Inc.	\$	8,000,000.00
Haines Industries, Inc.	\$	3,969,000.00
International Business Machines Corporation and Subsidiary Co.	\$	150,354,000,000.00
MRP Contractors, LLC	\$	7,893,000.00
Metra Industries	\$	25,704,000.00
Olympus Painting Contractors, Inc.	\$	7,056,000.00
Phoenix Contracting Services, Inc.	\$	6,948,000.00
Stolar Construction, Inc.	\$	1,500,000.00

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BOARDS AND COMMISSIONS2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Accumark, Inc.	Engineer Survey
ACSHydrostructures, LLC	Engineer Survey
Corrpro Companies, Inc.	Engineer
Freeman Architecture	Architect
Hardesty & Hanover, LLP	Architect Engineer
Infrastructure Technologies, LLC	Engineer
The Traffic Group, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Garland Massdin.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Eric Thornton	3
Tay Bushrod	2
Jacqueline Linton	5
Terrence Thomas	1
Carolyn Delly	1
Evelyn Barnhart Wallace	3
Nathaniel Smith	5
Joe Gasior	3
John Kinsella	3
Patricia Costello	2
John Richardson	<u>2</u>
TOTAL	30

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Garland Massdin.

MINUTES

Department of Real Estate - Contracts of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contract of sale for the following property:

<u>Purchaser/s</u>	<u>Properties</u>	<u>Sale Price</u>
CAPRICORN AND ARIES PROPERTIES, LLC	431 E. PRESTON ST.	\$8,000.00

The purchaser agrees to complete the renovation of the property and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the property and providing the City with a sale contract. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

(FILE NO. 56663)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contract of sale with Capricorn and Aries Properties, LLC.

MINUTES**CITY COUNCIL BILL:**

10-0582 - Sale of Property - Former Beds of Newgate Avenue and Vail Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former beds of (1) Newgate Avenue, extending from New Vail Street Easterly 1,150.0 feet, more or less, to Vail Street and (2) Vail Street, extending from Newgate Avenue Northerly 825.0 feet, more or less, and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved City Council Bill No. 10-0582 and directed that the Bill be returned to the City Council with the recommendation that it also be approved and passed by that Honorable Body. The Vice-President
ABSTAINED.

MINUTES

Department of Finance - Revised Workplace Violence
Policy AM-227-1

ACTION REQUESTED OF B/E:

The Board is requested to approve the revised Administrative Manual Policy on Workplace Violence, AM-227-1 and Workplace Violence Incident Report Form, AM-227-1-2. The revised policy will replace the present policy, which was revised on April 25, 2007. The revision is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Workplace violence continues to be a national issue that all employers including the City of Baltimore must address. Our current policy, AM-227-1 has been revised to increase employee awareness and understanding of violent incidents, and to provide simple, step-by-step instructions for employees, HR officers and managers should a violent incident occur. The succinctness of the revised Incident Report form, AM-227-1-2, will enable supervisors to report information in a more orderly fashion. This revision was presented to the union representatives in December of 2009.

The Workplace Violence Task Force meets quarterly and recommended these revisions to improve the efficiency and application of the policy. The Task Force includes representatives from the Department of Human Resources, the Law Department, the Office of the Labor Commissioner, the Police and Fire Departments, and the Departments of Public Works and Transportation.

UPON MOTION duly made and seconded, the Board approved the

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Department of Finance - cont'd

revised Administrative Manual Policy on Workplace Violence, AM-227-1 and Workplace Violence Incident Report Form, AM-227-1-2.

MINUTES

Mayor's Office of Employment - Intergovernmental Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the intergovernmental agreement with the Baltimore City Board of School Commissioners. The period of the agreement is July 1, 2010 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$550,000.00 - 6000-602911-6391-483200-406001

BACKGROUND/EXPLANTION:

The funding will be used to open and manage a new Transformation School. The funds are provided in support of the Baltimore City School System's Transformation Schools initiative and to serve students at the Academy for College and Career Exploration (ACCE) No. 427. The ACCE will provide an academically rigorous secondary school option for high school students in Baltimore.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the intergovernmental agreement with the Baltimore City Board of School Commissioners.

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TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3367 - 3368

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

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TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 34,000.00 State	9938-902720-9475 Reserve Athletic Courts & Fields Renovation	9938-901720-9474 Active Athletic Courts & Fields Renovation

This transfer will provide funds to cover the costs associated with Change Order Nos. 3 and 4 for Swann Park Field House project under Contract RP-08809

Department of Housing and Community Development (DHCD)

2. \$ 500,000.00 29 th CDB FY2011	9910-902981-9587 Reserve Acquisition/ Relocation Fund	9910-908087-9588 Active Acquisition/ Relocation
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This transfer will provide funds for the DHCD citywide acquisition and relocations for fiscal year 2011.

Department of Planning

3. \$ 100,000.00 21 st Economic Development Loan	9905-914013-9186 Capital Improvement Program	9905-922013-9188 Capital Improvement Program
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These funds will provide funding for RSM McGladrey, Inc. to develop a new software program for Capital Budgeting for the Department. The current technology used to track these projects is over ten years old and is no longer supported by the software developer. There is an imminent risk that the current software may not work to its full potential or even crash. In addition, the interface and functionality needs to be upgraded to keep up with the latest budgeting practices.

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TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Waste Water</u>		
4. \$2,583,800.00	9956-933001-9549	
Federal	Constr. Res.	
	Unallocated	
\$1,035,587.04	-----	9956-907628-9551-6
		Construction
1,516,948.98	-----	9956-905607-9551-6
		Construction
31,263.98	-----	9958-903435-9525-6
<u>\$2,583,800.00</u>		Construction

The funds are required to account for a Federal Grant reimbursement of up to \$2,583,800.00 for three projects in the Gwynns Falls Ecosystem Restoration Project, SC 825, Dead Run SC 826, Maiden's Choice and MCT 203, Seaton Keogh.

MINUTES

Law Department - Opinion - Request for Refund of Real Property Taxes

The Board is requested to approve a refund of real property taxes for Ms. Wanda V. James, claimant, for her property located at 810 N. Belnord Avenue.

It is the opinion of the Law Department that Ms. James meets the qualifications for a real property tax exemption for a 100% disabled veteran and that she is eligible to receive a refund of taxes paid since she met the status of a 100% disabled veteran and resided in a dwelling occupied by not more than two families during the period in question. It has been determined that Ms. James is entitled to a refund of real property, which were paid as follows:

<u>Claimant/s</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
WANDA V. JAMES	810 N. Belnord Avenue	2009/2010	\$1,752.20
		2008/2009	1,057.17
		2007/2008	<u>368.24</u>
		Total Refund	\$3,177.61

Ms. James filed her application on September 2, 2010.

Pursuant to the Tax Property Article, Section 208(h)(2), it is required that interest will be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest will accrue from the date the application is filed with the county or municipal corporation. In order to avoid interest being paid, each claimant's application for a refund must be made within 60 days of the application.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the refund of real property taxes for Ms. Wanda V. James, claimant, for her property located at 810 N. Belnord Avenue.

MINUTES

Department of Law - Claim Settlement

ACTION REQUESTED OF B/E:

The Board is requested to approve a settlement of a claim with Union Wharf, LLC (Wharf).

AMOUNT OF MONEY AND SOURCE:

\$400,000.00

BACKGROUND/EXPLANATION:

The City erected a bulkhead and extended the public promenade at 901-931 S. Wolfe Street, owned by Wharf. The costs of these improvements totaled \$1,020,936.00. At the time, the City requested reimbursement for the bulkhead costs, Wharf advised that it was unable to pay because its funding source had expired. Accordingly, the City sued to collect its costs.

During the litigation the parties entered into settlement discussions. Wharf indicated that it had found a developer willing to construct an apartment building and public parking garage on a portion of this property at Wolfe Street. As part of the settlement discussions, Wharf proposed to pay the City \$400,000.00, representing more than half of its expected net profit from the sale of the portion of its property. The parties have agreed that if this settlement is approved, Wharf will pay \$400,000.00 in a lump sum within 30 days. Wharf has agreed that this payment was not to be contingent on a successful outcome with the developer.

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Department of Law - cont'd

The Department of Transportation, which did the improvements, is in favor of the proposed settlement, as is the Parking Authority and the Baltimore Development Corporation, because of the increased tax assessment that the City will derive from the construction of the apartment and garage, as well as the increased availability of public parking on the east side of Fells Point, which does not have a public garage similar to that of the west side.

The Settlement Committee of the Law Department has reviewed the legal and factual issues specific to this particular claim, and recommends approval.

(FILE NO. 57191)

UPON MOTION duly made and seconded, the Board the Settlement claim with Union Wharf, LLC.

MINUTES

Baltimore City Fire Department - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of agreement (MOA) with the Maryland Transit Administration (MTA). The period of the MOA performance is September 25 - 26, 2010.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - 4000-458211-2120-226400

BACKGROUND/EXPLANATION:

The "Operation Rescue Above Program" is one tool among a comprehensive set of measures to help strengthen the nation and Maryland against risks associated with potential terrorist attacks.

The MTA awarded sub-funds to the Baltimore City Fire Department as the sub-grantee for their overtime participation in the "Operation Rescue Above Program." The Baltimore City Fire Department requests permission to accept the funds during the performance period.

This agreement is late because required changes by the Law Department had to be reviewed by the MTA before it was signed and resubmitted.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of agreement (MOA) with the Maryland Transit Administration.

MINUTES

Department of Recreation and Parks - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with the Grove Park Improvement Association. The period of the agreement is effective upon Board approval for two months.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Grove Park Community Association (Association) has received a grant from the Healthy Neighborhoods, Inc. and hired a contractor to fabricate and install a neighborhood sign in Powder Mill Park, at the intersection of Liberty Heights and Parkview Avenues. This agreement will allow the Association and contractor to install and maintain the sign. The Association will maintain the sign for 25 years.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right-of-entry agreement with the Grove Park Improvement Association.

MINUTES

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with The Babe Ruth Birthplace Foundation, Inc. The period of the agreement is effective upon Board approval through December 21, 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Babe Ruth Birthplace Foundation, Inc. has commissioned a sculptor, Mr. Joseph Sheppard, to create a bronze likeness of Brooks Robinson to be placed on City-owned property bounded by Washington Boulevard, South Paca Street, Camden Street, and Russell Street.

This agreement sets forth the terms and conditions of the right-of-entry for installation of the sculpture and the conservation and/or restoration and maintenance by a professional conservator following the installation, in the event of structure failure.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the approved and authorized execution of the agreement with The Babe Ruth Birthplace Foundation, Inc.

MINUTES

Department of Transportation - Memorandum of Understanding (MOU)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding with the Johns Hopkins University (JHU). The period of the MOU is effective upon Board approval through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of the MOU is to establish a framework for the City to reconfigure and reconstruct and add new streetscape improvements along North Charles Street between 29th Street and University Parkway. The JHU will perform certain ongoing maintenance of all landscaped areas within the right-of-way.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Johns Hopkins University.

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Department of Transportation - Memorandum of Understanding (MOU)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding with the Maryland Institute College of Art (MICA).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of the MOU is to establish a framework for the City to construct new streetscape improvements along Mt. Royal Avenue between North Avenue and the Central Light Rail Line tracks. Upon completion of the project the MICA will be responsible for maintenance and repair of the right of way for 10 years.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Maryland Institute College of Art.

MINUTES

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Bruce Shapiro, M.D. The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$11,132.00 - 5000-585811-5750-668807-603051

BACKGROUND/EXPLANATION:

Mr. Shapiro will provide services as a Developmental Pediatrician - Baltimore Infants and Toddlers Program. He will coordinate and lead the evaluation team of professionals from varied backgrounds. In addition, he will also provide medical input on various diagnosed conditions, debrief families as to assessment results, identify children at risk for developmental delays and children that present with a high probability for a delay. He will assist in developing goals, outcomes and completion of the Individualized Family Service Plan.

The agreement is late because it was just returned.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Bruce Shapiro, M.D.

MINUTES

Health Department - Grant Agreements and Agreements and
Declarations of Covenants and Restrictions

The Board is requested to approve and authorize execution of the grant agreements and the agreements and declarations of covenants and restrictions for the lead abatement action project with the listed grantees:

	<u>GRANTEE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
1.	DOUBLE EAGLE PROPERTIES, LLC	1300 MCHENRY STREET	\$13,956.00
2.	DOUBLE EAGLE PROPERTIES, LLC	1304 MCHENRY STREET	\$13,956.00
3.	DOUBLE EAGLE PROPERTIES, LLC	2515 DULANY STREET	\$15,113.00

Account: 4000-428008-3050-282900-603026

The City has received grant funds from the Department of Housing and Urban Development for certain lead hazard reduction activities, as outlined in the regulations for the Federal Lead Hazard Reduction Program.

The grantee has applied to the City for a grant to undertake the lead hazard reduction work on the above listed properties. The grantee's contribution of 20% of the total project cost will be deposited into a non-interest bearing account of the City, and disbursed by the City to the Certified Contractor or other parties due payment, in accordance with the construction contract and the agreement.

The grantee or its certified contractor will perform the services and provide materials for the project on the properties and agrees that the project will be subject to occupancy and rental covenants and restrictions in the form required by the

MINUTES

Health Department - cont'd

City for a three-year period from the time the lead hazard reduction work is completed.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreements and the agreements and declarations of covenants and restrictions for the lead abatement action project with the listed grantees.

MINUTES

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with PACT: Helping Children with Special Health Care Needs, Inc. (PACT). The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$46,124.00 - 5000-585811-5750-668803-603051

BACKGROUND/EXPLANATION:

The funds are provided by the State of Maryland Department of Education under the American Recovery and Reinvestment Act of 2009. The PACT will provide a Service Coordinator for the Baltimore Infants and Toddlers Program who will be responsible for coordinating evaluations and assessment meetings, Individualized Family Service Plan appointments, monthly case management summary reports, completing case management billing forms for Medical Assistance reimbursement, and conducting home visits as appropriate.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with PACT: Helping Children with Special Health Care Needs, Inc.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

1.	GOODWILL INDUSTRIES OF THE CHESAPEAKE, INC./GOODWILL NORTH	\$ 0.00
2.	THE PEOPLE'S COMMUNITY HEALTH CENTER, INC./NEW SONG COMMUNITY HEALTH CENTER	\$ 0.00
3.	GOODWILL INDUSTRIES OF THE CHESAPEAKE, INC./WAVERLY FAMILY SUPPORT CENTER	\$ 0.00
4.	PENNSYLVANIA AVENUE REDEVELOPMENT COLLABORATIVE, INC.	\$ 0.00
5.	DEPARTMENT OF HUMAN RESOURCES/EMPLOYEE ASSISTANCE PROGRAM	\$ 0.00

The above-listed organizations will serve as host agencies for the Senior Community Service Employment Program. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds. The period of the agreement is July 1, 2010 through June 30, 2011.

The agreements are late because they were just completed.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various agreements.

MINUTES

Health Department - Case Monitor Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a case monitor agreement with Dynamic Medical Support Services, Inc. The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$158,400.00	-	4000-426411-3041-268601-603018
		(\$55.00/monitor)
<u>38,250.00</u>	-	4000-425511-3041-258501-603018
\$196,650.00		(\$85.00/STEPS case)

BACKGROUND/EXPLANATION:

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Case Monitors who will supervise personal care services to eligible recipients.

The Case Monitor will exercise independent professional judgment and carry professional liability insurance. The Case Monitor will be an independent contractor and not an employee of the City.

The Case Monitor will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her in Baltimore City. The Case Monitor will make home visits at least once every 60 days, maintain clinical records, consult with each client's personal physician and other providers in order to develop a care plan, and perform other related duties.

MINUTES

Health Department - cont'd

The maximum number of cases per individual case monitor at any time is 75, unless a waiver is received.

The Case Monitor will provide case monitoring and Statewide Evaluation and Planning Services (STEPS) to residents in Montgomery County.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the case monitor agreement with Dynamic Medical Support Services, Inc.

MINUTES

Health Department - Agreements, Collaborative Services Agreement, and Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the various agreements, a collaborative services agreement, and a grant award agreement. The period of the agreements and collaborative services agreement is July 1, 2010 through June 30, 2011, unless otherwise noted.

AGREEMENTS

1. **SISTERS TOGETHER AND REACHING, INC.** **\$29,764.00**
(STAR)

Account: 4000-424511-3023-274415-603051

STAR will provide psychosocial support services to a minimum of 40 HIV positive women through a closed group intervention following the Supporting Positive Attitudes (SPA) curriculum. STAR will conduct two support group interventions that meet twice a week. The goals of SPA are to: 1) increase the self-esteem of HIV positive women by assisting them in being proactive in addressing their physical and mental health needs, 2) to equip them with the mechanisms to build healthy relationships in society, and 3) to increase the individual's support system which will assist each individual in becoming a productive member of society.

2. **PARK WEST HEALTH SYSTEMS, INC.** **\$50,000.00**
(PARK WEST)

Account: 4000-424511-3023-274423-603051

Park West will provide non-medical case management (client advocacy) for clients encountered through outreach services. Clients will be assessed for Ryan White Part B eligibility (HIV status, residency, income, and insurance).

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Health Department - cont'd

Park West will sign all agency forms, a bio-psychosocial assessment will be completed, an action plan will be developed outlining the goals and objectives for each client, referrals will be made, and documented follow-up on referrals until they are resolved.

The agreement is late because the State AIDS Administration programmatically manages all Ryan White Part B services. Providers are selected through the Request for Proposal process. The Department prepares the agreements after receipt of an approved budget and scope of services and processes payments following approval.

3. **JOHNS HOPKINS UNIVERSITY SCHOOL OF MEDICINE (JHU)** **\$26,749.00**

Account: 4000-432011-3080-294900-603051

The JHU, School of Medicine will provide services to improve the quality of medical homes for children in the City. These children are at highest risk of entering school without the skills and supports necessary to be fully ready to learn. In order to accomplish this objective, developmental screening pilot programs will be implemented in two City pediatric practices. The goal of this project is to improve the rates with which primary care providers effectively screen their youngest patients for developmental delays.

The agreement was late because it was just returned.

MWBOO GRANTED A WAIVER

MINUTES

Health Department - cont'd4. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 53,245.00**

Account: 4000-424211-3030-273100-603051

The organization will provide health education and risk reduction prevention services. The services will reduce high-risk behaviors related to the transmission of HIV in Baltimore for homeless seropositive men and women engaged in HIV primary care at its facility.

The agreement is late because of the delays in the administrative review process.

5. **SISTERS TOGETHER AND REACHING, INC.** **\$ 57,614.00**

Account: 4000-422311-3030-513208-603051

The organization will provide HIV health education and risk reduction services for African American Women (Vashti Project). The services will prevent new infections among women in Baltimore City most impacted by HIV/AIDS who engage in behaviors that put them at high risk of becoming HIV infected. The risks may include sexually transmitted disease, HIV infected partners, commercial sex, intravenous drug user partners, multiple partners and/or history of substance abuse.

This agreement is late because of the delay in receiving an acceptable scope and budget.

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Health Department - cont'd

6. **PROGRESSUS THERAPY, LLC** **\$ 53,000.00**

Account: 5000-585811-5750-668804-603051

The organization will provide services for the Baltimore Infants and Toddlers Program. The organization will perform occupational, speech language pathology, physical therapies, and provide assessments in the homes of eligible children.

This agreement is late because it was recently finalized.

7. **JOHNS HOPKINS UNIVERSITY** **\$ 25,000.00**
SCHOOL OF MEDICINE (JHU)

Account: 4000-422711-3080-294076-603051

The JHU School of Medicine will provide services to the uninsured and underinsured citizens of Baltimore City through the Title X Family Planning Services at Harriett Lane Adolescent Clinic. The services will include education, contraception, and screening of sexually transmitted infections.

This agreement is late because it was recently received from the JHU.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

COLLABORATIVE SERVICES AGREEMENT

8. UNIVERSITY OF MARYLAND MEDICAL CENTER/MARLENE AND STEWART GREENBAUM CANCER CENTER \$ 21,094.00

Account: 6000-621111-3040-656300-600000

The Department will serve as the coordinating entity for the Baltimore City Cancer Coalition for Fiscal Year 2011.

AUDITS REVIEWED AND HAD NO OBJECTIONS.

GRANT AWARD AGREEMENT

9. DEPARTMENT OF HEALTH AND HUMAN SERVICES - CENTERS FOR DISEASE CONTROL AND PREVENTION, NATIONAL CENTER FOR HIV, VIRAL, HEPATITIS, STDs AND TB PREVENTION \$122,286.00

Account: 4000-422611-3030-273000-404001

The Department received a grant award to support the project entitled "STD Surveillance Network". Under the terms of the grant agreement, the funds will be used to ensure that Sexually Transmitted Disease data collections in the Baltimore region meet nationally defined goals. The project's Director will represent the Department on national network conference calls, during Center for Disease Control visits, and at collaborators meetings throughout the year. The period of the grant agreement is September 30, 2010 through September 29, 2011.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and

MINUTES

Health Department - cont'd

authorized execution of the various agreements, a collaborative services agreement, and the grant award agreement.

MINUTES

Police Department - Amendment No. 1 to Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to memorandum of agreement with the Maryland Emergency Management Agency.

AMOUNT OF MONEY AND SOURCE:

(\$580,000.00)	- CMARC System Maintenance - Reduction
8,820.00	- Emergency Sheltering Supplies
415,000.00	- Alternate Care Sites
80,876.00	- Non-Profit Organization Protection
132,513.00	- Vulnerable Population Planning
<u>788,527.70</u>	- Patient Tracking Equipment
\$845,736.70	- Total Supplemental Award

BACKGROUND/EXPLANATION:

The FY08 Urban Area Security Initiative Program is provided to enhance the ability of Maryland and its jurisdictions to prevent, deter, respond and recover from threats and incidents of terrorism.

On December 24, 2008 the Board approved the original memorandum of agreement in the amount of \$130,000.00. On July 21, 2009 the board approved and accepted an additional award in the amount of \$2,752,273.00. This supplemental award will make the total award \$3,728,009.70.

The grant award agreement is late because it was just received by the Department

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to memorandum of agreement with the Maryland Emergency Management Agency.

MINUTES

Police Department - Payment of Back Salary

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment of back salary for Mr. Erik M. Janik.

AMOUNT OF MONEY AND SOURCE:

\$38,833.98 - 1001-000000-2041-195500-601062

BACKGROUND/EXPLANATION:

Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, Mr. Janik is entitled to receive back pay for the period he was suspended without pay.

The back pay represents the amount of salary that he would have earned for the period November 4, 2009 through August 1, 2010, while he was suspended without pay.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized payment of back salary for Mr. Erik M. Janik.

MINUTES

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2840 O'Donnell St.	Anastasia Vasilakopoulos	Retain one balcony @ 75' x 5' Retain one balcony @ 20' x 5'
Annual Charge: \$3,710.00		
CORRESPONDENCE HAS BEEN RECEIVED FROM THE CANTON COMMUNITY ASSOCIATION.		
2. 248 Albemarle St.	Alberto Sant Antonio	Outdoor seating 18' x 3'
Annual Charge: \$ 337.50		
3. 1841 E. Lombard St.	Lombard Rocket, LLC	Outdoor seating 39' x 4'
Annual Charge: \$841.50		
4. 3324 Fait Ave.	Elizabeth Dorothy Abraham	Retain garage extension 9'1" x 2'4", three spots
Annual Charge: \$126.20		

MINUTES

Dept. of General Services - cont'd

- | | | |
|---------------------------------|----------------------------------|---|
| 5. 3010 Greenmount Ave. | 3010-3020 Greenmount Avenue, LLC | Retain awning with signage 18'3" x 3'10" two tubes |
| 3012 Greenmount Ave. | 3010-3020 Greenmount Avenue, LLC | Retain awning with signage 39' x 3'10" four tubes |
| 3016 Greenmount Ave. | 3010-3020 Greenmount Avenue, LLC | Retain awning with signage 20' x 3'10" two tubes |
| 3018 Greenmount Ave. | 3010-3020 Greenmount Avenue, LLC | Retain awning with signage 25'6" x 3'10" four tubes |
| Annual Charge: \$637.00 | | |
| 6. 847 Park Ave. | Sheikh Mustafa | Handicap ramp 8' x 3' |
| \$ 70.30 Annual Charge | | |
| 7. 541 Cumberland St. | Young T. Hwang | Two cornice signs 11'10" x 2', one exhaust vent, four spot reflectors |
| Annual Charge: \$211.10 | | |
| 8. 1001 E. 25 th St. | Mi Hwo Kwon | Retain awning with signage 77' x 2½', one planter 39.5' x 2'4" |
| Annual Charge: \$1,419.96 | | |

MINUTES

Dept. of General Services - cont'd

9. 3701 Eastern Ave. The Martin Pollak Retain four spot
 Project, Inc. reflectors

\$ 70.40 Annual Charge

There being no objections, the Board, UPON MOTION duly made and seconded, approved and the foregoing Minor Privilege Permits.

MINUTES

Department of General Services (DGS) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Mercury Associates, Inc. (Mercury). The period of the agreement is October 4, 2010 through February 04, 2011.

AMOUNT OF MONEY AND SOURCE:

\$ 50,000.00	-	2030-000000-1890-189303-601002
50,000.00	-	2030-000000-1890-189301-603018
28,730.00	-	2030-000000-1890-189430-606005
<u>\$128,730.00</u>		

BACKGROUND/EXPLANATION:

Mercury will provide an independent and professional financial assessment of Fleet Management Services and determine if they are providing comparable industry standard services in the most efficient and economical manner to City agencies.

The DGS is requesting to hire Mercury because of their extensive background in technical evaluations and studies of fleet operations, organizational structures, rate systems, and business practices. Mercury consists of staff with professional expertise in financial analysis and system evaluation of fleet operations of large government organizations and private industries throughout the United States.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Mercury Associates, Inc.

MINUTES

Bureau of Water and Wastewater - Amendment to On-Call
Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to the agreement with EBA Engineering, Inc. under Project 1095E, On-Call Civil/Structural Engineering Services. The amendment extends the period of the agreement through February 10, 2012 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - Various accounts (increase to upset limit)

BACKGROUND/EXPLANATION:

On February 11, 2009 the Board approved the original agreement for the period February 11, 2009 through February 10, 2011 with an upset limit of \$749,879.36, for on-call Civil/Structural engineering services. This amendment to agreement will allow the consultant to continue providing civil/structural engineering services for various tasks assigned by the Bureau of Water and Wastewater, extend the period of the on-call agreement for an additional year, and increase the upset limit by \$750,000.00 for a total award of \$1,499,879.36.

The consultant was approved by the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND THE TIME EXTENSION AND WILL REVIEW THE TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and

MINUTES

Bureau of Water and Wastewater - cont'd

authorized execution of the amendment to the agreement with EBA Engineering, Inc. under Project 1095E, On-Call Civil/Structural Engineering Services.

MINUTES

Bureau of Water and Wastewater (BW&WW) - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve assignment of Task No. 005 to EBA/Kennedy Porter and Associates under Project No. 1095E, SC 863, Parking Lot and Other Outdoor Improvements to the Administration Building at the Back River Wastewater Treatment Plant (BRWWTP).

AMOUNT OF MONEY AND SOURCE:

\$ 59,184.80 - Baltimore City
59,184.80 - Baltimore County
\$118,369.60 - 9956-904532-9551-900020-703032

BACKGROUND/EXPLANATION:

The consultant will perform Task No. 005 under Project 1095E, SC 863, in accordance with their proposal dated March 19, 2010.

In order to increase safety and to become ADA Compliant, it is necessary to renovate the parking lot and exterior of the Administration Building at the BRWWTP. Under Task No. 005, the consultant will evaluate existing facility conditions and make recommendations for improvements to the facility. The consultant will design and prepare contract documents including plans, specifications, and a construction costs estimate for the renovations to the parking lot and administration building.

The consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

BW&WW - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 75,000.00	9956-905533-9549	
Counties	Constr. Reserve	
	Annual Facilities	
	Improvements	
75,000.00	" "	
Wastewater		
<u>Revenue Bonds</u>		
\$150,000.00		
\$119,636.07	-----	9956-904532-9551-3
		Design
30,363.93	-----	9956-904532-9551-9
<u>\$150,000.00</u>		Administrative

This transfer will provide funds to cover costs associated with Task No. 005, Project No. 1095E, SC 863.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board approved assignment of Task No. 005 to EBA/Kennedy Porter and Associates under Project No. 1095E, SC 863, Parking Lot and Other Outdoor Improvements to the Administration Building at the Back River Wastewater Treatment Plant. The transfer of funds was approved SUBJECT to receipt of

MINUTES

BW&WW - cont'd

a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Bureau of Water & Wastewater - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of amendment No. 2 to agreement with KCI Technologies, Inc. for Project No. 1043A - Urgent Need Water Design and Engineering Services. The period of the agreement will be extended through July 18, 2011.

AMOUNT OF MONEY AND SOURCE:

\$171,627.28 - Baltimore City
114,418.18 - Baltimore County
\$286,045.46 - 9960-905711-9557-900020-703032

BACKGROUND/EXPLANATION:

On July 18, 2007 the Board approved the original agreement for a period of two years. On August 19, 2009 the agreement was amended to extend the contract through July 17, 2010. This amendment no. 2 will allow the consultant to provide additional design and construction phase services for water main replacement projects on Central Avenue, Dundalk Avenue, and University Parkway areas. In addition the consultant will perform water infrastructure condition assessment in various areas. These additional tasks are beyond the scope of the original agreement project. All other terms and conditions of the original agreement will remain unchanged.

MBE/WBE PARTICIPATION:

MBE: Dhillon Engineering, Inc. \$60,406.75 21.12%

MINUTES

Bureau of Water & Wastewater - cont'd

WBE: C. L. Warfield & Associates, Inc. \$20,248.10 7.08%

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$210,000.00	9960-904689-9558	
Revenue	Constr. Res.	
Bonds	Urgent Need	
	Water Supply	
140,000.00	9960-904689-9558	
Counties	Constr. Res.	
	Urgent Need	
	Water Supply	
<u>\$350,000.00</u>	-----	9960-905711-9557-3
		Engineering

This transfer will provide funds to cover the cost of Amendment No. 2, to Agreement for Project 1043A, Urgent Need Water Design and Engineering Services.

(FILE NO. 57079)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board approved and authorized execution of amendment No. 2 to agreement with KCI Technologies, Inc. for Project No. 1043A - Urgent Need Water Design and Engineering Services. The transfer of funds was approved SUBJECT

MINUTES

Bureau of Water and Wastewater - cont'd

to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Bureau of Water & Wastewater - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of amendment no. 3 to agreement with Patton Harris Rust and Associates (PHRA)/Hazen and Sawyer, a Joint Venture, for Project No. 1019, Study of Guilford Finished Water Reservoir Improvements.

AMOUNT OF MONEY AND SOURCE:

\$206,263.00 - 9960-903710-9557-900020-703031

BACKGROUND/EXPLANATION:

On December 6, 2006, the Board approved a one-year agreement with PHRA/Hazen and Sawyer, a Joint Venture, for the Study of the Guilford Finished Water Reservoir Improvements for a period of 12 months. On December 19, 2007, the Board approved the first six-month time extension through June 5, 2008. On April 2, 2008, the Board approved the second time extension for a one-year period through May 7, 2009. On July 15, 2009, the Board approved amendment no. 1 to extend the period of the agreement through June 5, 2010. On June 30, 2010 the Board approved amendment no. 2 to extend the period of the agreement through June 5, 2011.

This amendment, no. 3 provides for additional services. The consultant will provide additional community outreach activities, additional tank, site and landscaping configurations, visual impact assessments, modify and refine "Buried Tank Alternatives" based upon community input. In addition, the consultant will expand feasibility of UV treatment and pumping station modifications in response to community meetings, evaluate alternate pumping stations and tank sites, as well as revision of the draft Finished Water Report to incorporate additional studies. All other terms and conditions of the original agreement remain unchanged.

MINUTES

BW&WW - cont'd

The consultant has been approved by the Office of Boards and Commissions and the Architectural and Awards Engineering Commission.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$100,638.25	9960-904709-9558	
County	Constr. Res.	
Appropriations	Towson Finished Water Reservoir	
\$149,361.75	9960-904709-9558	
Water Revenue Bonds	Constr. Res. Towson Finished Water Reservoir	
<u>\$250,000.00</u>	-----	9960-903710-900020-3 Engineering

The Transfer of Funds is required to cover the cost of amendment no. 3 to agreement with Patton Harris Rust Associates (PHRA)/Hazen and Sawyer, a Joint Venture, for Project No. 1019, Study of Improvements to the Guilford Finished Water Reservoir.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 3 to agreement with Patton

MINUTES

BW&WW - cont'd

Harris Rust and Associates (PHRA)/Hazen and Sawyer, a Joint Venture, for Project No. 1019, Study of Guilford Finished Water Reservoir Improvements. The transfer of funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004 to Rummel, Klepper & Kahl, LLP under Project 1036R, Update Storm-water Management Ordinance and Stony Run Redline Revisions.

AMOUNT OF MONEY AND SOURCE:

\$113,956.00 - 9958-902648-9525-900020-703032

BACKGROUND/EXPLANATION:

Rummel, Klepper & Kahl, LLP will provide review services to assist the City in updating the current Baltimore City Stormwater Management Ordinance. They will also make suggestions for revisions, and provide a draft updated ordinance to the City, provide redline revisions to the Lower Stony Run stream stabilization project for design and permit modification for a stepping stone pedestrian crossing between Stony Ford Road and University Parkway.

MWBOO FOUND VENDOR IN COMPLIANCE.**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY**

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 004 to Rummel, Klepper & Kahl, LLP under Project 1036R, Update Storm-water Management Ordinance and Stony Run Redline Revisions.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

3409 - 3414

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Comptroller **ABSTAINED** on items no. 1-4.

MINUTES

PERSONNELEmployees' Retirement Systems (ERS)

- | | |
|---------------------------|--------------------------------|
| 1. EDWARD G. DANIELS | \$15,000.00
(not-to-exceed) |
| 2. DORENE ROTHMANN | \$15,000.00
(not-to-exceed) |
| 3. DEVEREAUX E. STERRETTE | \$15,000.00
(not-to-exceed) |
| 4. DEBORAH A. THOMAS | \$15,000.00
(not-to-exceed) |

Account: 1001-000000-1220-147500-601009

The above-listed independent contractors will serve as Disability Services Hearing Examiners for the Employees' Retirement System, Fire & Police and Elected Officials Retirement System. Each Hearing Examiner will be responsible for adjudicating retirement system disability and death benefit cases. The period of the agreement is effective upon Board approval for one year.

Each Hearing Examiner will be paid as follows:

- a. \$75.00 per hour for time spent in meetings with other Hearing Examiners and associated administrative duties;
- b. \$350.00 flat rate for all Employees' Retirement System of Baltimore City (ERS), the Fire and Police Employees' Retirement System of Baltimore City (F&P), or the Elected Officials' Retirement System (EOS) disability and death claims for which a written decision is rendered by the Hearing Examiner, if a hearing is held to adjudicate such claim;

MINUTES

PERSONNELERS - cont'd

- c. \$150.00 flat rate for all ERS, F&P, or EOS disability and death claims for which a written decision is rendered by the Hearing Officer, if no hearing is held to adjudicate such claim;
- d. \$50.00 flat rate for the execution of: (i) forms approving ERS, F&P, or EOS disability and death claims application withdrawals and (ii) forms ordering continuance or discontinuance of reexamination of ERS, F&P, or EOS disability retirees, for a maximum amount not to exceed \$15,000.00.

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
5. MARTHA GADSON	\$ 7.25	\$ 7,540.00

Account: 4000-433511-3023-273300-601009

Ms. Gadson will continue to work as a Nutrition Aide for Waxter Senior Center. She will be responsible for setting up the serving line, kitchen and dining room area for breakfast and lunch, serving food, and assisting seniors that cannot seat or serve themselves. In addition, Ms. Gadson will assist with storing the food products properly and cleaning the kitchen after breakfast and lunch are served. The period of the agreement is effective upon Board approval through September 30, 2011.

MINUTES

PERSONNELHEALTH - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
6. KATHY DEAVER	\$7.25	\$7,540.00

Account: 4000-432911-3024-268400-601009

Ms. Deaver will work as a Kitchen Aide for the Zeta Senior Center. She will be responsible for setting up and breaking down the kitchen and dining room area for breakfast and lunch, serving food, and assisting seniors that cannot seat or serve themselves. In addition, Ms. Deaver will assist with storing the food products properly and cleaning the kitchen after breakfast and lunch are served. The period of the agreement is effective upon Board approval through September 30, 2011.

7. LUCRETIA SHANNON	\$14.00	\$13,104.00
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Account: 4000-433411-3023-273300-601009	\$ 6,552.00
5000-534111-3044-273300-601009	\$ 6,552.00

Ms. Shannon will continue to work as a Contract Service Specialist II. Her duties will include, but not be limited to: scheduling and conducting community outreach sessions for various programs, providing senior health insurance screening and counseling, preparing Benefits Checkup reports for seniors, as requested, and compiling statistics and reports regarding various programs. The period of the agreement is effective upon Board approval through June 30, 2011.

MINUTES

PERSONNELHEALTH - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
8. SUE MICKLO	\$ 8.00	\$ 8,320.00

Account: 4000-433511-3024-268400-601009

Ms. Micklo will work as a Care Aide at the Hatton Senior Center. Her duties will include, but are not limited to reviewing mail, screening telephone calls and visitors, providing information, and working with the Program Manager on specific matters. In addition, Ms. Micklo will set-up and serve meals for the Eating Together Program, assist seniors, advise supervisor on program problems and community resources available for program use, and maintain resource files. The period of the agreement is effective upon Board approval through September 30, 2011.

9. KATHLEEN CAMPBELL	\$ 8.25	\$12,012.00
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Account: 4000-433511-3023-273300-601009

10. OTTOLIE McJILTON	\$ 9.00	\$11,232.00
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Account: 4000-433511-3024-268400-601009

Ms. Campbell and Ms. McJilton will each continue to work as a Program Assistant for the Hatton Senior Center. They will assist with planning and implementing social, health, educational, recreational, and other program services for program participants. In addition, Ms. Campbell and Ms. McJilton will also collect, compile, examine, and report data regarding participants and activities. The period of the agreement is effective upon Board approval through September 30, 2011.

MINUTES

PERSONNELHEALTH - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
11. ANNIE RICKS	\$ 8.00	\$ 8,320.00

Account: 4000-432911-3024-268400-601009

Ms. Ricks will continue to work as a Food Service Manager at the Zeta Senior Center. She will ensure receipt and storage of food products, that meals are served, and that the service area and equipment are kept clean and sanitary. In addition, Ms. Ricks will prepare and maintain paperwork, the meal count, collect funds and order supplies. She will prepare daily reports on the Touch Screen System and supervise food service aides. The period of the agreement is effective upon Board approval through September 30, 2011.

12. HELEN WOODS	\$ 7.25	\$ 7,540.00
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Account: 4000-433511-3023-273300-601009

Ms. Woods will continue to work as a Food Service Aide for the Sandtown Winchester Senior Center. Her duties will include, but are not limited to setting-up and serving meals. She will also order meals, supplies and maintain inventory records. The period of the agreement effective upon Board of approval through September 30, 2011.

13. LARISSA LANG	\$20.13	\$29,439.93
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Account: 4000-433411-3023-273300-601009

Ms. Lang will work as a Senior Health Insurance Program Coordinator. Her duties will include, but will not be limited to providing information to seniors and their families, determining eligibility and promoting the receipt

MINUTES**PERSONNEL****HEALTH** - cont'd

of benefits, services and entitlements as well as facilitating educational forums relative to health insurance coverage, prescription coverage and long term care fraud and abuse regarding the Senior Health Insurance Program. The period of the agreement is effective upon Board approval through June 30, 2011.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

3416

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

1. B50001579, Cisco Support Digicon Corporation \$38,528.31

MWBOO GRANTED A WAIVER.

2. B50001560, Air Compressors **REJECTION** - On August 18, 2010, seven bids were received and opened. The Board is requested to reject all bids because an existing contract for these items is currently in place at lower prices.

MINUTES

Department of Housing and - Lien Releases
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the vacant properties located at 1) 3039 W. North Avenue, and 2) 3035-3037 W. North Avenue, for the transferee, The Hilton-North Avenue Limited Partnership (an entity wholly owned by the Woda Group, LLC).

AMOUNT OF MONEY AND SOURCE:

\$334,414.70, plus all accrued interest and/or penalties
3039 W. North Avenue

\$334,414.70, plus all accrued interest and/or penalties
3035-3037 W. North Avenue

BACKGROUND/EXPLANATION:

Pursuant to the Annotated Code of Maryland, Tax Property 14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the properties in question comply with all requirements under the lien release law:

- the properties are vacant houses,
- the liens exceed the assessed value of the properties, and
- the transferee will redevelop the properties and return them to productive use within a reasonable time and eliminate blighting conditions.

The vacant buildings are part of the Hilton-North Avenue project, which proposes to build a 73-unit affordable housing complex located on the south side of the 3000 block of West North Avenue. The project will consist of two 4-story elevator buildings. The release of liens on these properties will make it financially feasible for redevelopment and prevent tax abandonment.

MINUTES

DHCD - cont'd

Prior to settlement, the transferee will pay the flat taxes and water bills of the properties listed below. The amounts exceed the flat taxes and water charges of the properties, which totals \$1,000.00 each property. The amount paid will be applied to satisfy the water bill, real estate taxes, flat tax first, and other liens that have accrued prior to the date of this lien release.

<u>Address</u>	<u>Lien Release Amount</u>
1. 3039 W. North Avenue	\$334,414.70
2. 3035-3037 W. North Avenue	\$334,414.70

Any additional property tax assessments, water charges, and liens that accrue from the date of these lien releases will be the responsibility of the transferee to pay prior to settlement. Failure to record the deed and pay the flat tax and water charges of \$1,863.16 for property located 3039 W. North Ave. and \$2,039.17 for property located at 3035-3037 W. North Avenue, within 120 days from the date of approval by the Board, will void these releases.

(FILE NO. 57170)

UPON MOTION duly made and seconded, the Board approved the release of liens, plus all accrued interest and/or penalties on the vacant properties located at 1) 3039 W. North Avenue, and 2) 3035-3037 W. North Avenue, for the transferee, The Hilton-North Avenue Limited Partnership (an entity wholly owned by the Woda Group, LLC).

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Hilton-North Avenue Limited Partnership (Developer), for the properties located at 3000, 3001, 3003, 3005, 3006, 3007, 3008, 3009, 3010, 3011, 3012, 3014, 3017, 3019, 3020, 3022, 3024, 3025, 3027, 3028, 3029, 3030, 3031, 3033, 3040, 3041, 3042, 3043, 3044, 3045, 3047, 3049, 3051, 3053, 3055 W. North Avenue and 1839 N. Rosedale Street and Descriptive Properties Block 2426 Lot 052 and Block 3003 Lot 087 located in the Hilton North Urban Renewal Area.

AMOUNT OF MONEY AND SOURCE:**\$500,000.00 - Purchase Price**

\$12,633.00 - 3000 W. North Avenue
 12,633.00 - 3001 W. North Avenue
 12,633.00 - 3003 W. North Avenue
 12,633.00 - 3005 W. North Avenue
 12,633.00 - 3006 W. North Avenue
 12,633.00 - 3007 W. North Avenue
 12,633.00 - 3008 W. North Avenue
 12,633.00 - 3009 W. North Avenue
 12,633.00 - 3010 W. North Avenue
 12,633.00 - 3011 W. North Avenue
 12,633.00 - 3012 W. North Avenue
 12,633.00 - 3014 W. North Avenue
 12,633.00 - 3017 W. North Avenue
 12,633.00 - 3019 W. North Avenue
 12,633.00 - 3020 W. North Avenue
 12,633.00 - 3022 W. North Avenue
 12,633.00 - 3024 W. North Avenue
 12,633.00 - 3025 W. North Avenue
 12,633.00 - 3027 W. North Avenue
 12,633.00 - 3028 W. North Avenue

MINUTES

DHCD - cont'd

12,633.00	-	3029 W. North Avenue
12,633.00	-	3030 W. North Avenue
12,633.00	-	3031 W. North Avenue
12,633.00	-	3033 W. North Avenue
15,202.00	-	3040 W. North Avenue
12,633.00	-	3041 W. North Avenue
12,633.00	-	3042 W. North Avenue
12,633.00	-	3043 W. North Avenue
30,010.00	-	3044 W. North Avenue
12,633.00	-	3045 W. North Avenue
12,633.00	-	3047 W. North Avenue
12,633.00	-	3049 W. North Avenue
12,633.00	-	3051 W. North Avenue
12,633.00	-	3053 W. North Avenue
12,633.00	-	3055 W. North Avenue
12,633.00	-	1839 N. Rosedale Street
12,633.00	-	Block 2426 Lot 052 - Descriptive Property
12,633.00	-	Block 3003 Lot 087 - Descriptive Property
<u>\$500,000.00</u>		

BACKGROUND/EXPLANTION:

The City will convey all of its rights, title and interest to Hilton-North Avenue Limited Partnership for the above-referenced properties for \$500,000.00. A good faith deposit in the amount of \$20,000.00 will be paid within 14 days of approval of the LDA by the Board. At settlement the developer will pay the City the balance minus the Site Control Credit and the Operating Control Subsidy.

The Site Control Credit will equal the purchase price paid by the developer on or before the settlement to acquire certain parcels adjoining the property. The Site Control Credit will not exceed \$245,000.00, with estimated net proceeds to the City of \$98,200.00.

The Operating Subsidy Credit - The parties understand that the Project will include 11 units designated for non-elderly persons with disabilities (the NED units). The Project's NEDs units are intended to qualify for project based Section 8 housing subsidies. The City agrees to make a contribution against the long-term operating expenses of the project equal to \$400.00 per

MINUTES

DHCD - cont'd

year per dwelling unit for a period of ten years (the Operating Credit.).

Hilton North Commons is a proposed 73-unit LIHTC affordable housing complex located on the south side of the 3000 block of West North Avenue, in Baltimore City, Maryland. The project will consist of two 4-four story elevator buildings.

Building A will consist of 19 one-bedroom units, 22 two-bedroom units, and 4 three-bedroom units for a total of 45 units. Building A will also feature a Health Clinic, operated by the Coppin School of Nursing, a community room, flexible space/activity room, computer room and laundry facilities.

Building B will consist of 10 one-bedroom units and 18 two-bedroom units, for a total of 28 units. Building B will also feature a laundry room, auxiliary office and activity space, and a parking garage for the residents.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The developer's offer was above the appraised value. Sampling of appraisals were done for the properties in the 3000 Block of W. North Avenue. With the exception of 3040 W. North Avenue, which appraised for \$15,202.00 and 3044 W. North Avenue, which appraised for \$30,010.00. All of the other properties were appraised at between \$3,000.00 and \$5,000.00.

The purchase price for the properties was arrived at based on the developer's offer to the Request for Proposals. The developer based their offer on what they felt was a realistic figure to make the project viable.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code, Minority and Women's Business Enterprise Program is fully applicable, and the developer has agreed to abide by its terms.

(FILE NO. 57170)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board approved and authorized execution of the land disposition agreement with Hilton-North Avenue Limited Partnership (Developer), for the properties located at 3000, 3001, 3003, 3005, 3006, 3007, 3008, 3009, 3010, 3011, 3012, 3014, 3017, 3019, 3020, 3022, 3024, 3025, 3027, 3028, 3029, 3030, 3031, 3033, 3040, 3041, 3042, 3043, 3044, 3045, 3047, 3049, 3051, 3053, 3055 W. North Avenue and 1839 N. Rosedale Street and Descriptive Properties Block 2426 Lot 052 and Block 3003 Lot 087 located in the Hilton North Urban Renewal Area.

MINUTES

Department of Housing and - Contract of Sale
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution for the contract of sale with the Housing Authority of Baltimore City (HABC) for the below listed properties:

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
1.	HABC	530 E 20 th St	FS	\$1.00
2.	HABC	1110 E 20 th St	FS	\$1.00
3.	HABC	704 E 21 st St	FS	\$1.00
4.	HABC	730 E 21 st St	FS	\$1.00
5.	HABC	434 E 22 nd St	FS	\$1.00
6.	HABC	1842 E 28 th St	FS	\$1.00
7.	HABC	1502 Abbotston St	FS	\$1.00
8.	HABC	1621 Aisquith St	FS	\$1.00
9.	HABC	1827 Aisquith St	FS	\$1.00
10.	HABC	2132 Annapolis Rd	FS	\$1.00
11.	HABC	722 Appleton St	FS	\$1.00
12.	HABC	1632 Appleton St	FS	\$1.00
13.	HABC	1103 Argyle Ave	FS	\$1.00
14.	HABC	1141 Argyle Ave	FS	\$1.00
15.	HABC	1142 Argyle Ave	FS	\$1.00
16.	HABC	1212 Argyle Ave	FS	\$1.00
17.	HABC	1526 Argyle Ave	FS	\$1.00
18.	HABC	504 N Arlington Ave	FS	\$1.00
19.	HABC	632 N Arlington Ave	FS	\$1.00
20.	HABC	1628 Ashland Ave	FS	\$1.00
21.	HABC	1630 Ashland Ave	FS	\$1.00
22.	HABC	1632 Ashland Ave	FS	\$1.00
23.	HABC	2214 Ashland Ave	FS	\$1.00
24.	HABC	1532 Baker St	FS	\$1.00
25.	HABC	1721 Barclay St	FS	\$1.00
26.	HABC	1809 Barclay St	FS	\$1.00
27.	HABC	835 W Barre St	FS	\$1.00
28.	HABC	3508 W Belvedere Ave	FS	\$1.00
29.	HABC	3510 W Belvedere Ave	FS	\$1.00
30.	HABC	3535 W Belvedere Ave	FS	\$1.00

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MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>				<u>INT.</u>	<u>AMOUNT</u>
31.	HABC	613	E	Biddle	St	FS	\$1.00
32.	HABC	1507	E	Biddle	St	FS	\$1.00
33.	HABC	1525	E	Biddle	St	FS	\$1.00
34.	HABC	2025	E	Biddle	St	FS	\$1.00
35.	HABC	2027	E	Biddle	St	FS	\$1.00
36.	HABC	507		Bloom	St	FS	\$1.00
37.	HABC	2706		Boarman	Ave	FS	\$1.00
38.	HABC	2710		Boarman	Ave	FS	\$1.00
39.	HABC	2818		Boarman	Ave	FS	\$1.00
40.	HABC	1216	N	Bond	St	FS	\$1.00
41.	HABC	1320	N	Bond	St	FS	\$1.00
42.	HABC	2705		Boone	St	FS	\$1.00
43.	HABC	2115		Booth	St	FS	\$1.00
44.	HABC	2115		Boyd	St	FS	\$1.00
45.	HABC	2128		Boyd	St	FS	\$1.00
46.	HABC	2130		Boyd	St	FS	\$1.00
47.	HABC	2144		Boyd	St	FS	\$1.00
48.	HABC	402	N	Bradford	St	FS	\$1.00
49.	HABC	412	N	Bradford	St	FS	\$1.00
50.	HABC	918	N	Bradford	St	FS	\$1.00
51.	HABC	1003		Brentwood	Ave	FS	\$1.00
52.	HABC	1005		Brentwood	Ave	FS	\$1.00
53.	HABC	1021		Brentwood	Ave	FS	\$1.00
54.	HABC	1113		Brentwood	Ave	FS	\$1.00
55.	HABC	1121		Brentwood	Ave	FS	\$1.00
56.	HABC	502	N	Brice	St	FS	\$1.00
57.	HABC	510	N	Brice	St	FS	\$1.00
58.	HABC	601	N	Brice	St	FS	\$1.00
59.	HABC	606	N	Brice	St	FS	\$1.00
60.	HABC	607	N	Brice	St	FS	\$1.00
61.	HABC	611	N	Brice	St	FS	\$1.00
62.	HABC	914	N	Broadway		FS	\$1.00
63.	HABC	1109	N	Broadway		FS	\$1.00
64.	HABC	1119	N	Broadway		FS	\$1.00
65.	HABC	1239	N	Broadway		FS	\$1.00
66.	HABC	601	N	Calhoun	St	FS	\$1.00

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MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
67.	HABC	635 N Calhoun St	FS	\$1.00
68.	HABC	637 N Calhoun St	FS	\$1.00
69.	HABC	639 N Calhoun St	FS	\$1.00
70.	HABC	641 N Calhoun St	FS	\$1.00
71.	HABC	912 N Calhoun St	FS	\$1.00
72.	HABC	916 N Calhoun St	FS	\$1.00
73.	HABC	918 N Calhoun St	FS	\$1.00
74.	HABC	1329 N Calhoun St	FS	\$1.00
75.	HABC	1331 N Calhoun St	FS	\$1.00
76.	HABC	125 S Calverton Rd	FS	\$1.00
77.	HABC	131 S Calverton Rd	FS	\$1.00
78.	HABC	141 S Calverton Rd	FS	\$1.00
79.	HABC	145 S Calverton Rd	FS	\$1.00
80.	HABC	538 N Carey St	FS	\$1.00
81.	HABC	602 N Carey St	FS	\$1.00
82.	HABC	604 N Carey St	FS	\$1.00
83.	HABC	628 N Carey St	FS	\$1.00
84.	HABC	713 N Carey St	FS	\$1.00
85.	HABC	1028 N Carey St	FS	\$1.00
86.	HABC	1318 N Carey St	FS	\$1.00
87.	HABC	1322 N Carey St	FS	\$1.00
88.	HABC	1329 N Carey St	FS	\$1.00
89.	HABC	1331 N Carey St	FS	\$1.00
90.	HABC	1380 N Carey St	FS	\$1.00
91.	HABC	36 S Carey St	FS	\$1.00
92.	HABC	105 S Carey St	FS	\$1.00
93.	HABC	515 N Carrollton Ave	FS	\$1.00
94.	HABC	532 N Carrollton Ave	FS	\$1.00
95.	HABC	613 N Carrollton Ave	FS	\$1.00
96.	HABC	638 N Carrollton Ave	FS	\$1.00
97.	HABC	1618 Carswell St	FS	\$1.00
98.	HABC	1837 N Castle St	FS	\$1.00
99.	HABC	55 N Catherine St	FS	\$1.00
100.	HABC	59 N Catherine St	FS	\$1.00
101.	HABC	205 S Catherine St	FS	\$1.00
102.	HABC	209 S Catherine St	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
103.	HABC	223 S Catherine St	FS	\$1.00
104.	HABC	2215 Cedley St	FS	\$1.00
105.	HABC	1525 N Chapel St	FS	\$1.00
106.	HABC	1721 N Chapel St	FS	\$1.00
107.	HABC	414 E Chase St	FS	\$1.00
108.	HABC	416 E Chase St	FS	\$1.00
109.	HABC	418 E Chase St	FS	\$1.00
110.	HABC	420 E Chase St	FS	\$1.00
111.	HABC	602 E Chase St	FS	\$1.00
112.	HABC	907 E Chase St	FS	\$1.00
113.	HABC	917 E Chase St	FS	\$1.00
114.	HABC	919 E Chase St	FS	\$1.00
115.	HABC	921 E Chase St	FS	\$1.00
116.	HABC	923 E Chase St	FS	\$1.00
117.	HABC	1516 E Chase St	FS	\$1.00
118.	HABC	1518 E Chase St	FS	\$1.00
119.	HABC	1626 E Chase St	FS	\$1.00
120.	HABC	2318 E Chase St	FS	\$1.00
121.	HABC	2415 E Chase St	FS	\$1.00
122.	HABC	2417 E Chase St	FS	\$1.00
123.	HABC	2430 E Chase St	FS	\$1.00
124.	HABC	1813 N Chester St	FS	\$1.00
125.	HABC	2017 Clifton Ave	FS	\$1.00
126.	HABC	1305 Cliftview Ave	FS	\$1.00
127.	HABC	424 N Collington Ave	FS	\$1.00
128.	HABC	500 N Collington Ave	FS	\$1.00
129.	HABC	511 N Collington Ave	FS	\$1.00
130.	HABC	513 N Collington Ave	FS	\$1.00
131.	HABC	515 N Collington Ave	FS	\$1.00
132.	HABC	1945 N Collington Ave	FS	\$1.00
133.	HABC	1963 N Collington Ave	FS	\$1.00
134.	HABC	1712 Crystal Ave	FS	\$1.00
135.	HABC	1835 N Dallas St	FS	\$1.00
136.	HABC	1836 N Dallas St	FS	\$1.00
137.	HABC	4910 Denmore Ave	FS	\$1.00
138.	HABC	4920 Denmore Ave	FS	\$1.00
139.	HABC	4982 Denmore Ave	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
140.	HABC	1330 Division St	FS	\$1.00
141.	HABC	1336 Division St	FS	\$1.00
142.	HABC	1614 Division St	FS	\$1.00
143.	HABC	1732 Division St	FS	\$1.00
144.	HABC	1410 Druid Hill Ave	FS	\$1.00
145.	HABC	1632 Druid Hill Ave	FS	\$1.00
146.	HABC	1634 Druid Hill Ave	FS	\$1.00
147.	HABC	2203 Druid Hill Ave	FS	\$1.00
148.	HABC	2219 Druid Hill Ave	FS	\$1.00
149.	HABC	2221 Druid Hill Ave	FS	\$1.00
150.	HABC	2229 Druid Hill Ave	FS	\$1.00
151.	HABC	813 N Dukeland St	FS	\$1.00
152.	HABC	901 N Dukeland St	FS	\$1.00
153.	HABC	903 N Dukeland St	FS	\$1.00
154.	HABC	1006 N Dukeland St	FS	\$1.00
155.	HABC	1601 N Durham St	FS	\$1.00
156.	HABC	1835 N Durham St	FS	\$1.00
157.	HABC	3405 Duvall Ave	FS	\$1.00
158.	HABC	502 E Eager St	FS	\$1.00
159.	HABC	504 E Eager St	FS	\$1.00
160.	HABC	506 E Eager St	FS	\$1.00
161.	HABC	2206 E Eager St	FS	\$1.00
162.	HABC	2321 E Eager St	FS	\$1.00
163.	HABC	2404 E Eager St	FS	\$1.00
164.	HABC	2432 E Eager St	FS	\$1.00
165.	HABC	2435 E Eager St	FS	\$1.00
166.	HABC	2446 E Eager St	FS	\$1.00
167.	HABC	2454 E Eager St	FS	\$1.00
168.	HABC	2530 E Eager St	FS	\$1.00
169.	HABC	1823 Eagle St	FS	\$1.00
170.	HABC	1600 Eareckson Pl	FS	\$1.00
171.	HABC	1622 Eareckson Pl	FS	\$1.00
172.	HABC	1103 Edmondson Ave	FS	\$1.00
173.	HABC	1312 Edmondson Ave	FS	\$1.00
174.	HABC	1314 Edmondson Ave	FS	\$1.00
175.	HABC	1315 Edmondson Ave	FS	\$1.00
176.	HABC	1317 Edmondson Ave	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
177.	HABC	1521 Edmondson Ave	FS	\$1.00
178.	HABC	1809 Edmondson Ave	FS	\$1.00
179.	HABC	1815 Edmondson Ave	FS	\$1.00
180.	HABC	1427 Ensor St	FS	\$1.00
181.	HABC	1549 Ensor St	FS	\$1.00
182.	HABC	2441 Etting St	FS	\$1.00
183.	HABC	2531 W Fairmount Ave	FS	\$1.00
184.	HABC	2028 E Fayette St	FS	\$1.00
185.	HABC	2034 E Fayette St	FS	\$1.00
186.	HABC	2050 E Fayette St	FS	\$1.00
187.	HABC	2404 E Fayette St	FS	\$1.00
188.	HABC	1083 W Fayette St	FS	\$1.00
189.	HABC	1806 W Fayette St	FS	\$1.00
190.	HABC	1814 W Fayette St	FS	\$1.00
191.	HABC	1816 W Fayette St	FS	\$1.00
192.	HABC	338 E Federal St	FS	\$1.00
193.	HABC	2421 E Federal St	FS	\$1.00
194.	HABC	2423 E Federal St	FS	\$1.00
195.	HABC	1120 Forrest St	FS	\$1.00
196.	HABC	1124 Forrest St	FS	\$1.00
197.	HABC	1128 Forrest St	FS	\$1.00
198.	HABC	1129 Forrest St	FS	\$1.00
199.	HABC	2413 Francis St	FS	\$1.00
200.	HABC	2416 Francis St	FS	\$1.00
201.	HABC	2433 Francis St	FS	\$1.00
202.	HABC	2435 Francis St	FS	\$1.00
203.	HABC	2515 Francis St	FS	\$1.00
204.	HABC	2529 Francis St	FS	\$1.00
205.	HABC	2548 Francis St	FS	\$1.00
206.	HABC	918 W Franklin St	FS	\$1.00
207.	HABC	944 W Franklin St	FS	\$1.00
208.	HABC	1024 W Franklin St	FS	\$1.00
209.	HABC	1026 W Franklin St	FS	\$1.00
210.	HABC	1124 W Franklin St	FS	\$1.00
211.	HABC	1208 W Franklin St	FS	\$1.00
212.	HABC	1210 W Franklin St	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
213.	HABC	1310 W Franklin St	FS	\$1.00
214.	HABC	1502 W Franklin St	FS	\$1.00
215.	HABC	1508 W Franklin St	FS	\$1.00
216.	HABC	1720 W Franklin St	FS	\$1.00
217.	HABC	1938 W Franklin St	FS	\$1.00
218.	HABC	1940 W Franklin St	FS	\$1.00
219.	HABC	2414 W Franklin St	FS	\$1.00
220.	HABC	2500 W Franklin St	FS	\$1.00
221.	HABC	904 N Fremont Ave	FS	\$1.00
222.	HABC	910 N Fremont Ave	FS	\$1.00
223.	HABC	916 N Fremont Ave	FS	\$1.00
224.	HABC	1124 N Fremont Ave	FS	\$1.00
225.	HABC	104 N Fulton Ave	FS	\$1.00
226.	HABC	106 N Fulton Ave	FS	\$1.00
227.	HABC	109 N Fulton Ave	FS	\$1.00
228.	HABC	211 N Fulton Ave	FS	\$1.00
229.	HABC	213 N Fulton Ave	FS	\$1.00
230.	HABC	231 N Fulton Ave	FS	\$1.00
231.	HABC	322 N Fulton Ave	FS	\$1.00
232.	HABC	519 N Fulton Ave	FS	\$1.00
233.	HABC	634 N Fulton Ave	FS	\$1.00
234.	HABC	1110 N Fulton Ave	FS	\$1.00
235.	HABC	1153 N Fulton Ave	FS	\$1.00
236.	HABC	1333 N Fulton Ave	FS	\$1.00
237.	HABC	1553 N Fulton Ave	FS	\$1.00
238.	HABC	319 N Gilmor St	FS	\$1.00
239.	HABC	324 N Gilmor St	FS	\$1.00
240.	HABC	504 N Gilmor St	FS	\$1.00
241.	HABC	506 N Gilmor St	FS	\$1.00
242.	HABC	508 N Gilmor St	FS	\$1.00
243.	HABC	518 N Gilmor St	FS	\$1.00
244.	HABC	520 N Gilmor St	FS	\$1.00
245.	HABC	522 N Gilmor St	FS	\$1.00
246.	HABC	523 N Gilmor St	FS	\$1.00
247.	HABC	527 N Gilmor St	FS	\$1.00
248.	HABC	528 N Gilmor St	FS	\$1.00
249.	HABC	530 N Gilmor St	FS	\$1.00

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DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
250.	HABC	1363 N Gilmor St	FS	\$1.00
251.	HABC	1523 N Gilmor St	FS	\$1.00
252.	HABC	1601 N Gilmor St	FS	\$1.00
253.	HABC	1605 N Gilmor St	FS	\$1.00
254.	HABC	1612 N Gilmor St	FS	\$1.00
255.	HABC	1618 N Gilmor St	FS	\$1.00
256.	HABC	1622 N Gilmor St	FS	\$1.00
257.	HABC	1626 N Gilmor St	FS	\$1.00
258.	HABC	1630 N Gilmor St	FS	\$1.00
259.	HABC	1632 N Gilmor St	FS	\$1.00
260.	HABC	2613 Greenmount Ave	FS	\$1.00
261.	HABC	2615 Greenmount Ave	FS	\$1.00
262.	HABC	2619 Greenmount Ave	FS	\$1.00
263.	HABC	2621 Greenmount Ave	FS	\$1.00
264.	HABC	2623 Greenmount Ave	FS	\$1.00
265.	HABC	2631 Greenmount Ave	FS	\$1.00
266.	HABC	2641 Greenmount Ave	FS	\$1.00
267.	HABC	2717 Greenmount Ave	FS	\$1.00
268.	HABC	825 Harlem Ave	FS	\$1.00
269.	HABC	903 Harlem Ave	FS	\$1.00
270.	HABC	936 Harlem Ave	FS	\$1.00
271.	HABC	1104 Harlem Ave	FS	\$1.00
272.	HABC	1209 Harlem Ave	FS	\$1.00
273.	HABC	1308 Harlem Ave	FS	\$1.00
274.	HABC	1805 Harlem Ave	FS	\$1.00
275.	HABC	2701 Harlem Ave	FS	\$1.00
276.	HABC	2137 Herbert St	FS	\$1.00
277.	HABC	1600 E Hoffman St	FS	\$1.00
278.	HABC	2022 E Hoffman St	FS	\$1.00
279.	HABC	2024 E Hoffman St	FS	\$1.00
280.	HABC	2032 E Hoffman St	FS	\$1.00
281.	HABC	1606 Holbrook St	FS	\$1.00
282.	HABC	1617 Holbrook St	FS	\$1.00
283.	HABC	1707 Holbrook St	FS	\$1.00
284.	HABC	2047 Hollins St	FS	\$1.00
285.	HABC	2111 Hollins St	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
286.	HABC	2113 Hollins St	FS	\$1.00
287.	HABC	2115 Hollins St	FS	\$1.00
288.	HABC	1528 Homestead Ave	FS	\$1.00
289.	HABC	1923 Homewood Ave	FS	\$1.00
290.	HABC	2001 Homewood Ave	FS	\$1.00
291.	HABC	1904 Hope St	FS	\$1.00
292.	HABC	2101 Jefferson St	FS	\$1.00
293.	HABC	2110-12 Jefferson St	FS	\$1.00
294.	HABC	2126 Jefferson St	FS	\$1.00
295.	HABC	2201 Jefferson St	FS	\$1.00
296.	HABC	2214 Jefferson St	FS	\$1.00
297.	HABC	324 E Lafayette Ave	FS	\$1.00
298.	HABC	401 E Lafayette Ave	FS	\$1.00
299.	HABC	418 E Lafayette Ave	FS	\$1.00
300.	HABC	421 E Lafayette Ave	FS	\$1.00
301.	HABC	422 E Lafayette Ave	FS	\$1.00
302.	HABC	507 W Lafayette Ave	FS	\$1.00
303.	HABC	509 W Lafayette Ave	FS	\$1.00
304.	HABC	706 W Lafayette Ave	FS	\$1.00
305.	HABC	708 W Lafayette Ave	FS	\$1.00
306.	HABC	412 E Lanvale St	FS	\$1.00
307.	HABC	426 E Lanvale St	FS	\$1.00
308.	HABC	429 E Lanvale St	FS	\$1.00
309.	HABC	434 E Lanvale St	FS	\$1.00
310.	HABC	704 W Lanvale St	FS	\$1.00
311.	HABC	1005 W Lanvale St	FS	\$1.00
312.	HABC	1019 W Lanvale St	FS	\$1.00
313.	HABC	1022 W Lanvale St	FS	\$1.00
314.	HABC	3006 W Lanvale St	FS	\$1.00
315.	HABC	1713 Latrobe St	FS	\$1.00
316.	HABC	522 Laurens St	FS	\$1.00
317.	HABC	524 Laurens St	FS	\$1.00
318.	HABC	533 Laurens St	FS	\$1.00
319.	HABC	1800 Laretta Ave	FS	\$1.00
320.	HABC	1947 Laretta Ave	FS	\$1.00
321.	HABC	2353 Laretta Ave	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
322.	HABC	2406 Lauretta Ave	FS	\$1.00
323.	HABC	2409 Lauretta Ave	FS	\$1.00
324.	HABC	2410 Lauretta Ave	FS	\$1.00
325.	HABC	2411 Lauretta Ave	FS	\$1.00
326.	HABC	2415 Lauretta Ave	FS	\$1.00
327.	HABC	2427 Lauretta Ave	FS	\$1.00
328.	HABC	2700 Lauretta Ave	FS	\$1.00
329.	HABC	2710 Lauretta Ave	FS	\$1.00
330.	HABC	1813 W Lexington St	FS	\$1.00
331.	HABC	2411 W Lombard St	FS	\$1.00
332.	HABC	2413 W Lombard St	FS	\$1.00
333.	HABC	452 E Lorraine Ave	FS	\$1.00
334.	HABC	3600 Lucille Ave	FS	\$1.00
335.	HABC	3622 Lucille Ave	FS	\$1.00
336.	HABC	405 N Madeira St	FS	\$1.00
337.	HABC	407 N Madeira St	FS	\$1.00
338.	HABC	408 N Madeira St	FS	\$1.00
339.	HABC	409 N Madeira St	FS	\$1.00
340.	HABC	410 N Madeira St	FS	\$1.00
341.	HABC	411 N Madeira St	FS	\$1.00
342.	HABC	412 N Madeira St	FS	\$1.00
343.	HABC	413 N Madeira St	FS	\$1.00
344.	HABC	414 N Madeira St	FS	\$1.00
345.	HABC	415 N Madeira St	FS	\$1.00
346.	HABC	416 N Madeira St	FS	\$1.00
347.	HABC	417 N Madeira St	FS	\$1.00
348.	HABC	418 N Madeira St	FS	\$1.00
349.	HABC	419 N Madeira St	FS	\$1.00
350.	HABC	420 N Madeira St	FS	\$1.00
351.	HABC	421 N Madeira St	FS	\$1.00
352.	HABC	422 N Madeira St	FS	\$1.00
353.	HABC	423 N Madeira St	FS	\$1.00
354.	HABC	425 N Madeira St	FS	\$1.00
355.	HABC	427 N Madeira St	FS	\$1.00
356.	HABC	429 N Madeira St	FS	\$1.00
357.	HABC	431 N Madeira St	FS	\$1.00

BOARD OF ESTIMATES

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MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
358.	HABC	1517 N Madeira St	FS	\$1.00
359.	HABC	1320 McCulloh St	FS	\$1.00
360.	HABC	1427 McCulloh St	FS	\$1.00
361.	HABC	1800 McCulloh St	FS	\$1.00
362.	HABC	1822 McCulloh St	FS	\$1.00
363.	HABC	2207 McElderry St	FS	\$1.00
364.	HABC	824 McKean Ave	FS	\$1.00
365.	HABC	1104 McKean Ave	FS	\$1.00
366.	HABC	1700 McKean Ave	FS	\$1.00
367.	HABC	1701 McKean Ave	FS	\$1.00
368.	HABC	121 McPhail St	FS	\$1.00
369.	HABC	125 McPhail St	FS	\$1.00
370.	HABC	1038 N Milton Ave	FS	\$1.00
371.	HABC	514 N Monroe St	FS	\$1.00
372.	HABC	516 N Monroe St	FS	\$1.00
373.	HABC	524 N Monroe St	FS	\$1.00
374.	HABC	532 N Monroe St	FS	\$1.00
375.	HABC	607 N Monroe St	FS	\$1.00
376.	HABC	622 N Monroe St	FS	\$1.00
377.	HABC	624 N Monroe St	FS	\$1.00
378.	HABC	901 N Monroe St	FS	\$1.00
379.	HABC	1128 N Monroe St	FS	\$1.00
380.	HABC	1821 N Monroe St	FS	\$1.00
381.	HABC	1500 N Montford Ave	FS	\$1.00
382.	HABC	1620 N Montford Ave	FS	\$1.00
383.	HABC	1403 Mosher St	FS	\$1.00
384.	HABC	1416 Mosher St	FS	\$1.00
385.	HABC	1418 Mosher St	FS	\$1.00
386.	HABC	1420 Mosher St	FS	\$1.00
387.	HABC	1711 Mosher St	FS	\$1.00
388.	HABC	2740 Mosher St	FS	\$1.00
389.	HABC	501 N Mount St	FS	\$1.00
390.	HABC	516 N Mount St	FS	\$1.00
391.	HABC	528 N Mount St	FS	\$1.00
392.	HABC	1105 N Mount St	FS	\$1.00
393.	HABC	1121 N Mount St	FS	\$1.00
394.	HABC	1422 N Mount St	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
395.	HABC	1424 N Mount St	FS	\$1.00
396.	HABC	1444 N Mount St	FS	\$1.00
397.	HABC	1513 W Mulberry St	FS	\$1.00
398.	HABC	1601 W Mulberry St	FS	\$1.00
399.	HABC	1603 W Mulberry St	FS	\$1.00
400.	HABC	1605 W Mulberry St	FS	\$1.00
401.	HABC	1623 W Mulberry St	FS	\$1.00
402.	HABC	1627 W Mulberry St	FS	\$1.00
403.	HABC	1207 Myrtle Ave	FS	\$1.00
404.	HABC	1211 Myrtle Ave	FS	\$1.00
405.	HABC	1213 Myrtle Ave	FS	\$1.00
406.	HABC	1325 Myrtle Ave	FS	\$1.00
407.	HABC	1433 Myrtle Ave	FS	\$1.00
408.	HABC	1500 Myrtle Ave	FS	\$1.00
409.	HABC	722 E North Ave	FS	\$1.00
410.	HABC	804 E North Ave	FS	\$1.00
411.	HABC	808 E North Ave	FS	\$1.00
412.	HABC	810 E North Ave	FS	\$1.00
413.	HABC	1024 E North Ave	FS	\$1.00
414.	HABC	1026 E North Ave	FS	\$1.00
415.	HABC	1028 E North Ave	FS	\$1.00
416.	HABC	1032 E North Ave	FS	\$1.00
417.	HABC	1034 E North Ave	FS	\$1.00
418.	HABC	1112 E North Ave	FS	\$1.00
419.	HABC	1132 E North Ave	FS	\$1.00
420.	HABC	2022 E North Ave	FS	\$1.00
421.	HABC	3015 W North Ave	FS	\$1.00
422.	HABC	3017 W North Ave	FS	\$1.00
423.	HABC	3105 Oakford Ave	FS	\$1.00
424.	HABC	3131 Oakford Ave	FS	\$1.00
425.	HABC	2413 E Oliver St	FS	\$1.00
426.	HABC	2029 Orleans St	FS	\$1.00
427.	HABC	2031 Orleans St	FS	\$1.00
428.	HABC	2033 Orleans St	FS	\$1.00
429.	HABC	2041 Orleans St	FS	\$1.00
430.	HABC	2101 Orleans St	FS	\$1.00
431.	HABC	2109 Orleans St	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>	<u>INT.</u>	<u>AMOUNT</u>
432.	HABC	2213 Orleans St	FS	\$1.00
433.	HABC	2217 Orleans St	FS	\$1.00
434.	HABC	2224 Orleans St	FS	\$1.00
435.	HABC	2228 Orleans St	FS	\$1.00
436.	HABC	2229 Orleans St	FS	\$1.00
437.	HABC	2644 Oswego Ave	FS	\$1.00
438.	HABC	2626 Park Heights Terr	FS	\$1.00
439.	HABC	3402 Park Heights Ave	FS	\$1.00
440.	HABC	3607 Park Heights Ave	FS	\$1.00
441.	HABC	3609 Park Heights Ave	FS	\$1.00
442.	HABC	3627 Park Heights Ave	FS	\$1.00
443.	HABC	3629 Park Heights Ave	FS	\$1.00
444.	HABC	3653 Park Heights Ave	FS	\$1.00
445.	HABC	3835 Park Heights Ave	FS	\$1.00
446.	HABC	4017 Park Heights Ave	FS	\$1.00
447.	HABC	4679 Park Heights Ave	FS	\$1.00
448.	HABC	410 N Patterson Pk Ave	FS	\$1.00
449.	HABC	524 N Patterson Pk Ave	FS	\$1.00
450.	HABC	500 N Payson St	FS	\$1.00
451.	HABC	601 Pitcher St	FS	\$1.00
452.	HABC	614 Pitcher St	FS	\$1.00
453.	HABC	631 Pitcher St	FS	\$1.00
454.	HABC	1718 Poplar Grove St	FS	\$1.00
455.	HABC	900 N Port St	FS	\$1.00
456.	HABC	910 N Port St	FS	\$1.00
457.	HABC	1301 N Port St	FS	\$1.00
458.	HABC	1313 N Port St	FS	\$1.00
459.	HABC	1317 N Port St	FS	\$1.00
460.	HABC	1319 N Port St	FS	\$1.00
461.	HABC	1725 N Port St	FS	\$1.00
462.	HABC	2703 Presbury St	FS	\$1.00
463.	HABC	1315 Presstman St	FS	\$1.00
464.	HABC	1409 Presstman St	FS	\$1.00
465.	HABC	1411 Presstman St	FS	\$1.00

BOARD OF ESTIMATES

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MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>		<u>INT.</u>	<u>AMOUNT</u>	
466.	HABC	1512	Presstman	St	FS	\$1.00
467.	HABC	1703	Presstman	St	FS	\$1.00
468.	HABC	1705	Presstman	St	FS	\$1.00
469.	HABC	1513	E Preston	St	FS	\$1.00
470.	HABC	1515	E Preston	St	FS	\$1.00
471.	HABC	1523	E Preston	St	FS	\$1.00
472.	HABC	1525	E Preston	St	FS	\$1.00
473.	HABC	1633	E Preston	St	FS	\$1.00
474.	HABC	2019	N Pulaski	St	FS	\$1.00
475.	HABC	32	S Pulaski	St	FS	\$1.00
476.	HABC	1806	Rayner	Ave	FS	\$1.00
477.	HABC	1815	Rayner	Ave	FS	\$1.00
478.	HABC	1817	Rayner	Ave	FS	\$1.00
479.	HABC	1507	N Regester	St	FS	\$1.00
480.	HABC	1620	N Regester	St	FS	\$1.00
481.	HABC	3537	Reisterstown	Rd	FS	\$1.00
482.	HABC	4303	Reisterstown	Rd	FS	\$1.00
483.	HABC	4305	Reisterstown	Rd	FS	\$1.00
484.	HABC	2805	Remington	Ave	FS	\$1.00
485.	HABC	2807	Remington	Ave	FS	\$1.00
486.	HABC	2809	Remington	Ave	FS	\$1.00
487.	HABC	2817	Remington	Ave	FS	\$1.00
488.	HABC	2821	Remington	Ave	FS	\$1.00
489.	HABC	2823	Remington	Ave	FS	\$1.00
490.	HABC	2833	Remington	Ave	FS	\$1.00
491.	HABC	2837	Remington	Ave	FS	\$1.00
492.	HABC	2839	Remington	Ave	FS	\$1.00
493.	HABC	1522	Retreat	St	FS	\$1.00
494.	HABC	1524	Retreat	St	FS	\$1.00
495.	HABC	2023	Ridgehill	Ave	FS	\$1.00
496.	HABC	1115	Riggs	Ave	FS	\$1.00
497.	HABC	1516	N Rose	St	FS	\$1.00
498.	HABC	1518	N Rose	St	FS	\$1.00
499.	HABC	1902	N Rose	St	FS	\$1.00
500.	HABC	2506	Salem	St	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>		<u>INT.</u>	<u>AMOUNT</u>	
501.	HABC	2515	Salem	St	FS	\$1.00
502.	HABC	2516	Salem	St	FS	\$1.00
503.	HABC	2517	Salem	St	FS	\$1.00
504.	HABC	2519	Salem	St	FS	\$1.00
505.	HABC	2521	Salem	St	FS	\$1.00
506.	HABC	2522	Salem	St	FS	\$1.00
507.	HABC	1626	W Saratoga	St	FS	\$1.00
508.	HABC	3416	St Ambrose	Ave	FS	\$1.00
509.	HABC	1004	N Stricker	St	FS	\$1.00
510.	HABC	1007	N Stricker	St	FS	\$1.00
511.	HABC	1011	N Stricker	St	FS	\$1.00
512.	HABC	1031	N Stricker	St	FS	\$1.00
513.	HABC	216	S Stricker	St	FS	\$1.00
514.	HABC	2743	Tivoly	Ave	FS	\$1.00
515.	HABC	3722	Towanda	Ave	FS	\$1.00
516.	HABC	3530	Virginia	Ave	FS	\$1.00
517.	HABC	1917	Walbrook	Ave	FS	\$1.00
518.	HABC	2929	Walbrook	Ave	FS	\$1.00
519.	HABC	2931	Walbrook	Ave	FS	\$1.00
520.	HABC	411	N Washington	St	FS	\$1.00
521.	HABC	413	N Washington	St	FS	\$1.00
522.	HABC	1646	N Washington	St	FS	\$1.00
523.	HABC	843	Washington	Blvd	FS	\$1.00
524.	HABC	1400	Whitelock	St	FS	\$1.00
525.	HABC	1402	Whitelock	St	FS	\$1.00
526.	HABC	3014	Woodland	Ave	FS	\$1.00
527.	HABC	3107	Woodland	Ave	FS	\$1.00
528.	HABC	3112	Woodland	Ave	FS	\$1.00
529.	HABC	3117	Woodland	Ave	FS	\$1.00
530.	HABC	3121	Woodland	Ave	FS	\$1.00
531.	HABC	3204	Woodland	Ave	FS	\$1.00
532.	HABC	3206	Woodland	Ave	FS	\$1.00

MINUTES

DHCD - cont'd

	<u>OWNER</u>	<u>PROPERTY ADDRESS</u>		<u>INT.</u>	<u>AMOUNT</u>
533.	HABC	3321 Woodland Ave		FS	\$1.00
534.	HABC	3413 Woodland Ave		FS	\$1.00

AMOUNT OF MONEY AND SOURCE:

\$534.00 - 9910-908087-9588-900000-704040

BACKGROUND/EXPLANATION:

The Mayor and City Council of Baltimore will purchase the foregoing listed 534 properties for resale to third parties through the planning and development efforts of the Department of Housing and Community Development.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and subject to the prior approval of the Board of Estimates, the Department of Housing and Community Development may acquire, for and on behalf of the Mayor and City Council of Baltimore, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to these properties.

The Housing Authority of Baltimore City Board of Commissioners has approved the disposition of these vacant properties. The U.S. Department of Housing and Urban Development has approved the disposition in accordance with 24 CFR, Part 970.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57203)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contract of sale with the Housing Authority of Baltimore City for the foregoing 534 listed properties.

MINUTES

Department of Housing and - Amendatory Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendatory agreement with Healthy Neighborhoods, Inc. (HNI).

AMOUNT OF MONEY AND SOURCE:

\$583,333.00 - 9910-903095-9588-900000-706047

BACKGROUND/EXPLANATION:

On April 23, 2008, the Board approved the original grant agreement, in the amount of \$1,000,000.00, with HNI through Ordinance 07-513 in General Funds to provide matching loans to qualified homeowners.

There is a balance of \$333,333.00 remaining in this account that will be moved to HNI's FY10 operating agreement. The matching loan fund will be replenished with \$583,333.00 in FY10 General Obligation Bonds.

The transfer is necessary as bonds cannot be used to support operating costs, but can be used as part of the FY10 operating agreement. The funds requested for the transfer of \$333,333.00 will be used as part of the FY10 operating agreement which is being submitted to the Board for approval in a separate action.

The matching grant funds are provided to homeowners that use the Healthy Neighborhoods Home Improvement Loan Product. Eligible buyers must be qualified for a minimum of a \$5,000.00 homebuyer's loan and cannot earn more than 120% of the Area Median Income or \$98,520.00 for a household of four. The matching grant is structured as a second or third deed of trust against the property and is forgiven by 20% for each year the owner occupant remains in the property. The borrower is

MINUTES

DHCD - cont'd

responsible for paying all closing costs, including points. All other terms and conditions of the original grant agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 56594)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendatory agreement with Healthy Neighborhoods, Inc.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with Healthy Neighborhoods, Inc. (HNI).

AMOUNT OF MONEY AND SOURCE:

\$333,333.00 - 9910-907036-9588-900000-706047
416,667.00 - 9910-916037-9588-900000-706047
\$750,000.00

BACKGROUND/EXPLANATION:

The HNI received \$1,000,000.00 in General Obligation Bonds through the City's FY10 Capital Budget to support the HNI's efforts to increase values in stable, but under-priced communities. Of this total, \$583,333.00 is being transferred to the HNI matching grant loan fund, which was approved by the Board in April 2008. The matching grant loan fund was originally funded through a General Funds Supplemental Appropriation (07-513).

The matching grant loan fund has a balance of \$333,333.00 that is being transferred and used as part of this grant agreement, together with the \$416,667.00 remaining balance from the FY10 General Obligation Bonds.

The funding requested will be used to support a variety of operating and capital projects, including up to ten neighborhood improvement projects. These projects include solar lighting, park improvements, and enhancing existing community amenities such as statues. The funds will also be used to provide free architectural and design services to residents that use the HNI loan products, as well as to support up to 13 community organizations that help market the HNI program.

MINUTES

DHCD - cont'd

Since its inception in 2000, the HNI has settled 132 loans for a total of \$24,814,769.00 using a \$40,000,000.00 loan fund and doubled median sales prices on its target blocks. Fifteen neighborhoods qualify as Healthy Neighborhood areas and as such are eligible for acquisition/rehabilitation loans, refinancing and home improvement loans.

MBE/WBE PARTICIPATION:

The HNI has signed the Commitment to Comply and will meet with the Minority and Women's Business Enterprise Office to establish specific participation rates.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 56594)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board approved and authorized execution of the grant agreement with Healthy Neighborhoods, Inc.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Mr. Luis George, developer, for the sale of the property located at 205 East North Avenue.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Sale price

BACKGROUND/EXPLANATION:

A good faith deposit of \$1,000.00 has been received from the developer.

The project will consist of the conversion of this vacant building into two apartment units and commercial space for retail or office space. The developer plans to invest approximately \$268,300.00 into this project.

MBE/WBE PARTICIPATION:

The property is not subject to Article 5, Subtitle 28 of the Baltimore City Code because they will be sold at market value.

(FILE NO. 57176)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board approved and authorized execution of the land disposition agreement with Mr. Luis George, developer, for the sale of the property located at 205 East North Avenue.

MINUTES

DHCD - cont'd

This amendment to the agreement will provide a no-cost time extension that will extend the period of the agreement through December 31, 2010 and allow the organization to add an additional trainee. All other terms and conditions of the original agreement remain unchanged.

Account: 4000-485710-5750-644000-603051

AUDITS NOTED THE TIME EXTENSIONS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board approved and authorized execution of the various supplemental and amendatory agreements. The Mayor **ABSTAINED** on item no. 2.

MINUTES

Department of Housing and - Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the following local government resolutions.

The following organizations are applying to the State of Maryland's Community Legacy Program (CLP), the State of Maryland's Sustainable Communities Program (SCP) or the Community Investment Tax Credit Program. A local government resolution of support is required by the State for all applications to these programs for funding.

<u>Organization</u>	<u>Amount</u>
1. EAST BALTIMORE ENTERPRISE, INC.	\$275,000.00
	CLP

The East Baltimore Enterprise, Inc. will use the funds to help make the National Great Blacks in Wax Museum Americans with Disabilities (ADA) compliant by renovating the museum's front entrance and restrooms along with the installation of an elevator. The East Baltimore Enterprises, Inc. is the project manager for the Museum.

The National Great Blacks in Wax Museum is among the nation's most dynamic cultural and educational institutions. Because it is a wax Museum committed solely to the study and preservation of African American history, it is also among the most unique. The museum is the first wax museum in the City and the first wax museum of African American history in the nation.

2. 801 PARK AVENUE, LLC	\$ 25,000.00
	CLP

801 Park Avenue is a former pharmacy located in Mount Vernon. Tower Hill Development has purchased the property and is proposing to create 500 square feet of commercial space and 1,000 square feet of market-rate residential space. A tenant has been identified for the commercial use.

MINUTES

DHCD - cont'd

Organization

Amount

The total development costs are estimated to be \$300,000.00. In addition to Community Legacy Funds, the developers are providing \$205,000.00 in equity, the Midtown Community Development Corporation is contributing \$50,000.00.

3. **PARK HEIGHTS RENAISSANCE (PHR)** **\$385,000.00**
CLP

The PHR has designated the area between Quantico and Coldspring Lane as Stabilization Area 1 within a larger Park Heights Corridor Redevelopment effort. There are five initiatives that are part of the Park Heights Corridor Redevelopment Stabilization Project, Inc. The projects are intended to serve as the keystone initiatives that signal new investment and interest in the community.

1. Workforce housing initiative Quantico and Park Heights Avenues
 - a. Acquisition and demolition of an abandoned City-owned warehouse on Quantico Ave.
 - b. Acquisition of three homes and consolidation of lots in the 4200 block of Park Heights Ave
2. Park Heights Terrace and Park Heights Avenue green space.
 - a. Property acquisition
3. Kids Pizza Park - Park Heights and Boarman Avenues
 - a. Site work completion of park.
4. Park Heights vacant housing seal up campaign
 - a. Focusing on areas surround the PHR headquarters up to Coldspring Lane
5. Streetscape revitalization from the PHR headquarters to Coldspring Lane

MINUTES

DHCD - cont'd

	<u>Organization</u>	<u>Amount</u>
4.	PEOPLE'S HOMESTEADING GROUP (PHG)	\$ 80,000.00 CLP

The PHG is a sponsor of the Anchors of Hope which is a community-driven, physical revitalization plan developed by the Greater Greenmount Community Association. The plan involves block-level development projects that will reinforce the positive influence of existing neighborhood anchors. The residential aspect of this project focuses on the 400 blocks of East 21st and East 22nd Streets.

The funds will be used to offset renovation costs for 440 and 446 East 22nd Street, which will be sold to households earning 80% or less of the Area Median Income. Additional funding sources include Community Development Block Grant, construction loans, and private funds raised by the PHG.

Ten units have been completed under Anchors of Hope, of which eight have been sold. Two of the eight sold at market rate prices for approximately \$270,000.00, the remaining six were sold to households earning 80% or less of the Area Median Income.

(FILE NO. 56258)

5.	COMPREHENSIVE HOUSING ASSISTANCE, INC. (CHAI)	\$100,000.00 CLP
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The CHAI located at 5809 Park Heights Avenue, proposes the Residential Façade and Energy Improvement Program Project in the Fallstaff neighborhood of Baltimore City. This project will provide approximately 65 homeowners of the Fallstaff neighborhood a matching grant of up to \$1,500.00 for projects of up to \$3,000.00 to make façade and energy improvements to their homes. Renovations and upgrades will include insulation, air sealing, weather stripping, HVAC system replacement or repair, roof exhaust fans, replacement windows and doors, landscaping on the front façade, porch repair, repair or replacement of concrete gutters, downspouts and roofs.

MINUTES

DHCD - cont'd

Organization

Amount

The Façade and Energy Efficient Improvement Project will motivate and encourage homeowners to upgrade their properties with energy efficient renovations, raise awareness of the importance of curb appeal and aesthetic improvements on each home and the effect on the block, lower utility bills for residents and maintain housing costs more affordable and meet State goals toward eMpower Maryland and other environmental initiatives.

- | | | |
|----|--|-------------------------------|
| 6. | FELLS POINT CREATIVE ALLIANCE, INC.
(CREATIVE ALLIANCE) | \$ 50,000.00
CITCP |
|----|--|-------------------------------|

The Fells Point Creative Alliance, Inc., located at 3134 Eastern Avenue, proposes the Great Halloween Lantern Parade and Festival Project. The funding will be used for this year's Parade and Festival in Patterson Park, which has grown into Baltimore's biggest community arts event attracting more than 10,000 participants from across the region. The Parade was originally conceived as a community development project to transform the image and use of Olmstead-designed Patterson Park, one of Baltimore's great treasures. In 2009, the event expanded to include a successful daytime Festival, which involves local neighborhood vendors and provides lots of family fun.

During the weeks proceeding the Lantern Parade and Festival, the Creative Alliance conducts ten free public lantern making workshops for hundreds of children and families at The Patterson and at local public schools. Families bring their handmade lanterns, attend the Festival, and march in the parade. The Creative Alliance builds communities by bringing together artists and audiences from diverse backgrounds to experience spectacular arts and education programs and engage in the creative process. The Creative Alliance provides support to area artists, promotes Baltimore as a center for creative production, act as a positive force in the community and advocate for cultural expression rooted in a sense of place.

MINUTES

DHCD - cont'd

	<u>Organization</u>	<u>Amount</u>
7.	BALTIMORE MONTESSORI, INC. (BMI)	\$200,000.00 CLP

School 32 is a vacant structure adjacent to the existing public Montessori elementary school. The building is being rehabbed for use as a Community Center and a public Montessori Middle School. The BMI will lead in the development of the building and will provide New Greenmount West Community Association with space for a community center at an annual rent of \$1.00 per year. This arrangement was approved by the Board on May 19, 2010.

The Community center will provide much needed services, help build a sense of community with events/training/meetings, and help build a stronger bond between the community and school. The center will offer after-school enrichment classes and homework support. For adults, the center will serve as a central location for referrals on jobs, training and housing, community programming, and adult education, as well as provide office space for the community association itself. A rehabilitated School 32 will also provide a home for the BMI's expansion into a middle school.

The total development costs for this project is estimated to be \$3,000,000.00. Additional funding sources include the school's cash reserves, prior Community Legacy Funds, State Bond Funds, MSDE Charter School Grant Funds, the Lockhart Vaughn Foundation, the Clayton Baker Trust, the City of Baltimore second mortgage, and a permanent loan from a private lender.

(FILE NO. 57061)

MINUTES

DHCD - cont'd

<u>Organization</u>	<u>Amount</u>
8. HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION (HEBCAC)	\$525,000.00 CLP

The funds will be used to support three initiatives:

1. \$75,000.00 for Day Spring Inc. HEBCAC is the development consultant for Day Spring, Inc., which is renovating 1125 North Patterson Park Avenue. The construction project will:
 - A. Renovate a historic school to include:
 - eight housing apartments
 - Dayspring offices
 - A multi-purpose room and an office available for community use
 - four Head Start classrooms
 - B. New construction of a 24,000 square foot building to provide housing for recovering families to include
 - 14 two-bedroom and four three-bedroom apartments
2. \$50,000.00 for pre-development costs to create 28 affordable homeownership opportunities in the Milton Montford community. In 2009, HEBCAC was awarded development rights to 28 properties in the 2300 to 2500 blocks of East Eager Street, the 900 blocks of North Milton Avenue, North Port Street and North Montford Street and 2300 and 2400 blocks of Ashland Avenue.
3. \$400,000.00 for New Market New Food which proposes to strengthen the Monument Street Retail District by making "curb appeal" improvements to the North East Market and by attracting and supporting new vendors that specialize in locally grown produce and other food stuffs that will be sold at affordable prices.

MINUTES

DHCD - cont'd

	<u>Organization</u>	<u>Amount</u>
9.	RESERVOIR HILL HOME AND MARKETING LOAN FUND	\$500,000.00 SCP

The DHCD is seeking a \$500,000.00 grant to supplement the \$500,000.00 appropriated by the Mayor and City Council in the FY11 Capital Budget. If approved, the \$1,000,000.00 will be used to create the Reservoir Hill revolving loan and marketing fund to assist owners of vacant buildings in rehabilitating six Neighborhood Stabilization Program 2 (NSP 2) target areas.

The NSP 2 target areas are: the 2200 - 2300 blocks of Linden Avenue, the 2400 block of Linden Avenue, the 2500 block of Madison Avenue, the 2400 block of Lakeview Avenue, the 800 - 900 blocks of Whitelock Street, and the 700 block of Reservoir Street. The State will provide matching funds.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board approved and authorized execution of the following local government resolutions. The Mayor **ABSTAINED** on item no. 3.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner/s</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. BOHCTAB Ventures, Inc.	2780 Tivoly Ave.	F/S	\$28,000.00
Funds are available in account 9990-908326-9593-900001-704040, Coldstream-Homestead-Montebello Project.			
2. Lynn Rodgers	1109 Rutland Ave.	F/S	\$55,000.00
3. Jacqueline Robertson	1107 Rutland Ave.	F/S	\$62,000.00

Funds are available in account 9910-906416-9588-900000-704040, East Baltimore Development Initiative Project Phase II.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Rescission and Approval

4. Dan Blue (deceased) and Cheryl Blue-Samuel, Personal Rep. for the Estate of Mary Blue (deceased)	2212 E. Madison St.	L/H	\$50,875.00
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On August 18, 2010, the Board approved the purchase by condemnation and quick-take of the leasehold interest in the property located at 2212 E. Madison Street in the amount of \$46,250.00. The Department has secured appraisals, held negotiations with the owner and is in compliance with the requirements of the Uniform Relocation

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner/s</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescind and Re-Award</u>			
Act for replacement housing payment and relocation assistance. Since the original Board approval, the owner Ms. Cheryl Blue-Samuel, Personal Representative of the Mary Blue's Estate has agreed to a voluntary settlement that includes an administrative settlement increase of \$4,625.00. This property will be redeveloped.			
5. Chesapeake Row Homes, LLC	834 N. Patterson Park Avenue	L/H	\$18,920.00 Fair Market Value

On October 15, 2008, the Board approved the purchase of condemnation of the leasehold interest in the property located at 834 N. Patterson Park Avenue. The owner of the property was George T. Smith. The condemnation fair market amount has changed to reflect the updated appraisals. Therefore, the DHCD is requesting the Board rescind its approval of October 15, 2008 and authorize the purchase by condemnation for fair market value in the amount of \$18,920.00. The owner of record is now Chesapeake Row Homes, LLC.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject property interest in conformity with the requirements of applicable laws.

Funds are available in State funds account 9910-906416-9588-900000-704040, East Baltimore Development Initiative Project, Phase II.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner/s</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
6.	M & S Invest- ments, a MD General Partnership	3025 W. North Ave.	G/R \$96.00	\$ 640.00

The Board is requested to approve acquisition of the ground rent interest by condemnation and quick-take, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the property.

Funds are available in account 9910-908087-9588-900000-704040, 3000 Block of W. North Avenue Project.

Department of Law - Payment of Settlements

7.	Jam #6 Corp., Jam #23, Corp., Jam Corp. #26 Corp, Upton Realty Co. Limited Part- nership, and KGB 16 Corp.	2116 E. Federal St.	L/H	\$2,520.00
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On January 21, 2009, 2008, the Board approved the acquisition of the leasehold interest in 2116 E. Federal Street, by condemnation, in the amount of \$22,480.00. The parties agreed to settle the condemnation suit for \$25,000.00. The prior owner was M Associates, Inc. and did not respond to the condemnation suit. An Order of Default was obtained and the other parties (i.e., Jam #6 Corporation, Jam #23 Corporation, Jam #26 Corporation,

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:Department of Law - Payment of Settlements - cont'd

Upton Realty Co. Limited Partnership, and KGB 16 Corporation in the case agreed to a settlement. Therefore, the Board is requested to approve payment of the settlement balance in the amount of \$2,520.00 into the Circuit Court for Baltimore City in settlement of this case.

Funds are available in Account No. 9912-904488-9591-900000-704040.

(FILE NO. 57092)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing options, rescission and approval, rescission of re-award, payments of settlements. The Comptroller **ABSTAINED** on item no. 7.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

3458 - 3459

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES

EXTRA WORK ORDERSDepartment of Transportation - cont'd6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$319,413.45	9950-902765-9514	9950-901783-9514-2
Others	Resurfacing SE	Contingencies
	- Sector 4	Resurfacing High-
		ways - JOC-FF

This transfer will fund the costs associated with Change Order No. 5 on Contract No. TR 09014 JOC-FF with P. Flanigan & Sons, Inc.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Jacqueline Duval-Harvey	15 th Annual Conference Advancing School Mental Health Albuquerque, New Mexico Oct. 6 - 9, 2010 (Reg. Fee \$475.00)	Federal	\$1,686.75

The subsistence rate for this location is \$137.00 per day. The hotel rate is \$155.00 per night plus an occupancy taxes in the amount of \$60.45. The Department is requesting an additional subsistence of \$18.00 per day to cover the cost of lodging and \$40.00 per night to cover the cost of food. The additional costs are included in the total. The Department has paid \$475.00 for the registration on EA000040594. The total disbursement to the representative is \$1,211.75.

2. Dayne Johnson Lionel Thomas Kimberly Kelly	East Coast Animal Control Academy Westminster, MD Sept. 27 - Oct. 8, 2010 (Reg. Fee \$1,535.00 ea.)	Private Grant	\$4,605.00
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The Department is only requesting the registration fee for each attendee, which includes accommodations. The attendees will be using a City vehicle for transportation to and from the location.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
3. Rebecca Bradley	26 th National Home & Comm. Based Service Conf. Atlanta, GA Sept. 26 - 30, 2010 (Reg. Fee \$495.00)	MD Access Point State Funds	\$1,768.80

The subsistence rate for this location is \$196.00 per day. The hotel rate is \$189.00 per night plus a occupancy taxes in the amount of \$113.40. The Department is requesting an additional subsistence of \$33.00 per day to cover the cost of food. The additional cost is included in the total.

Fire Department

4. Sheri Luck Scott Brillman Wayne Brown Nicole Errett Michelle Lacey	2010 Intl. Assoc. of Emergency Managers San Antonio, TX Oct. 29 - Nov. 3, 2010 (Reg. fee \$805.00, \$755.00, \$730.00, \$415.00, and \$755.00 respectively)	FY08/ FY09 Homeland Sec. Prog.	\$11,133.00
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The subsistence rate for this location is \$183.00 per day. The cost of the hotel is \$167.00 per night/per person for four of the attendees and \$117.00 per night for the fifth attendee. Occupancy taxes in the amount of \$789.50 is included in the total. Therefore, the Department is requesting an additional subsistence of \$24.00 per day to cover the cost of food for four of the attendees. The additional costs are included in the total. The registration fee for Ms. Errett has been paid on EA000047629.

MINUTES

APPROVAL OF PAID TRAVEL EXPENSES

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u> - cont'd			
5. Deborah A. Owens	FBI NAA 2010 Annual Training Conference Boston, MA July 23 - 27, 2010 (Reg. \$425.00)	Asset Forfeiture	\$1,688.89

Ms. Owens traveled to Boston, MA to attend the FBI National Academy Associates, Inc., 2010 Annual Training Conference.

The subsistence rate for this location is \$276.00 per day. The hotel rate was \$205.00 per night. Occupancy taxes in the amount of \$118.52 are included in the total expenditure. Ms. Owens used a departmental vehicle for transportation to and from Boston. She incurred \$156.00 in parking expenses and \$80.21 in fuel costs.

The Department paid the registration in the amount of \$425.00 prior to her departure. The Department paid airfare and hotel accommodations and all other expenses for the attendee on check no. 15545 in the amount of \$1,175.00. Upon her return, Ms. Owens was disbursed \$88.89 to cover the difference in expenses. The representative's expenditures were \$41.37 over the allowable subsistence for which approval is also requested.

<u>Representative</u>	<u>Actual Expenditure</u>
Deborah A. Owens	\$425.00 Registration
	820.00 Hotel
	89.16 Meals
	118.52 Occup. Taxes
	80.21 Fuel
	<u>156.00</u> Parking
	\$1,688.89

The request for travel approval is late due to a delay in the administrative process.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
6. Calvin Ford Mack Allison III	National P.A.L. Boxing Championships San Antonio, TX Oct. 1 - 9, 2010	Acces- sory Account Boxing Prog.	\$2,828.16

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing travel requests and paid travel expenses.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 1. <u>EN POINTE GOV, INC.</u> | <u>\$ 7,638.84</u> | <u>Low Bid</u> |
| Solicitation No. B50001639 - Microsoft and ArcServe Licenses - Police Department - Req. No. R556736 | | |
| 2. <u>SHI INTERNATIONAL CORP.</u> | <u>\$17,661.16</u> | <u>Cooperative Purchase</u> |
| Solicitation No. 06000 - Microsoft Select Licenses - Office of the City Council President - Req. No. R554480 | | |

The Board is requested to approve an award under State of Maryland Contract #050B7800011 for Microsoft Select Enterprise Products and Services for Large Account Re-Seller for 176 various Microsoft Windows 2010 licenses. The period of the award is effective upon Board approval through July 31, 2012.

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|--|--------------------|----------------|
| 3. <u>FERRELLGAS LIMITED</u> | | |
| <u>PARTNERSHIP AKA FERRELLGAS LP</u> | <u>\$19,080.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001642 - Propane Gas - Department of Transportation - Req. No. R555394 | | |

The period of the award is October 6, 2010 through October 5, 2011, with two 1-year renewal options.

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| 4. <u>GEIGER PUMP & EQUIPMENT CO.</u> | <u>\$12,789.95</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Parts for Recirculation Pumps - Department of Public Works - Req. No. R556663 | | |
| 5. <u>FREEMIRE & ASSOCIATES, INC.</u> | <u>\$ 6,348.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Valve Plug and Chain Wheel - Department of Public Works - Req. No. R557645 | | |

The vendor is the sole supplier of these required OEM parts. Pricing is considered fair and reasonable.

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| 6. <u>PARKSON CORPORATION</u> | <u>\$12,162.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Hydraulic Cylinder and Compactor - Department of Public Works - Req. No. R556304 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 7. GRAYBAR ELECTRIC | \$12,943.00 | Renewal |
| Solicitation No. B50000719 - Various Batteries - Department of Finance - Req. No. P504915 | | |

On October 22, 2008, the Board approved the initial award in the amount of \$12,943.00. The award contained two 1-year renewal options at the sole discretion of the City. The period of the renewal is October 22, 2010 through October 21, 2011, with one 1-year renewal remaining.

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| 8. DAS SOLUTIONS | \$17,841.00 | Low Bid |
| Solicitation No. 07000 - Flocculator Drive Units - Department of Public Works - Req. No. R556371 | | |

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|---|-------------|----------|
| 9. KOLS CONTAINERS, INC. | \$10,000.00 | Increase |
| Solicitation No. 07000 - Sample Containers - Department of Public Works - Req. Nos. R508798/P504540 | | |

On October 1, 2008, the Board approved the initial award in the amount of \$24,500.00. This increase in the amount of \$10,000.00 is necessary to cover increased requirements for these items for the remainder of 2010, making the award amount \$34,500.00.

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| 10. FERGUSON ENTERPRISES, INC. | \$ 4,472.31 | Low Bid |
| Solicitation No. 07000 - Barnes Pump Parts - Department of Public Works - Req. No. R555162 | | |

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|--|-------------|---------|
| 11. SOUTHEASTERN EMERGENCY
EQUIPMENT | \$18,372.27 | Low Bid |
| Solicitation No. B50001588 - Various Medical Supplies - Health Department - Req. No. R551249 | | |

The period of the award is September 15, 2010 through September 14, 2011, with two 1-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|-------------|-------------|
| 12. DAYSTAR COMPUTER SYSTEMS, INC. | \$15,656.00 | Sole Source |
| Solicitation No. 08000 - Legistar Matrix Disaster Recovery Services - Office of the City Council President - Req. No. R503824 | | |

The vendor is the sole provider of this proprietary software support. Pricing is considered fair and reasonable.

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| 13. CARROLL CONSULTING SERVICES | \$19,600.00 | Low Bid |
| Solicitation No. 07000 - Employment Training Workshops - Mayor's Office of Employment Development - Req. No. R556962 | | |

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|---|-------------|---------|
| 14. LAWSONS AT WOODBINE | \$14,000.00 | Low Bid |
| Solicitation No. B50001581 - Toro Model 74901Z Master Lawn Mower - Police Department - Req. No. R550586 | | |

The period of the award is September 29, 2010 through September 28, 2011.

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| 15. NEW LIFE GRAPHIC DESIGNS | \$ 5,000.00 | Extension |
| Solicitation No. 06000 - Decals - Fire Department - Req. No. R510892 | | |

On September 23, 2009 the Board approved the initial award in the amount of \$16,000.00. The period of the extension is September 30, 2010 through December 31, 2010.

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| 16. QUALITY ASSOCIATES, INC. | \$12,534.00 | Low Bid |
| Solicitation No. 07000 - Computer Software - Employees' Retirement Systems - Req. No. R557512 | | |

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|--|-------------|---------|
| 17. WEST RECREATION, INC. | \$17,620.00 | Low Bid |
| Solicitation No. 07000 - Engineered Wood Fiber - Department of Recreation and Parks - Req. No. R555364 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

18. GILMORE PLANT & BULB CO., INC.	\$ 620.00	
JOHN DEERE LANDSCAPES	\$ 324.50	
SHEMIN NURSERIES	\$5,975.00	Low Bid
<u>Solicitation No. B50001619 - Fall 2010 Tree Baltimore -</u>		
<u>Department of Recreation and Parks - Req. No. R555378</u>		

19. MUELLER COMPANY, LTD LIMITED PARTNERSHIP, a/k/a MUELLER COMPANY LTD	\$ 38,068.10	Sole Source
<u>Solicitation No. 08000 OEM S Series Baltimore Standard Hydrant</u>		
<u>Parts - Department of Public Works, Bureau of Water and</u>		
<u>Wastewater - Req. No. R554697</u>		

The vendor is the manufacturer and sole distributor of the required hydrant parts.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 20. CON-SPACE
COMMUNICATIONS | \$147,000.00 | Sole Source |
| Solicitation No. 08000 - EntryLink Searchcam Systems - Police
Department - Req. No. R558033 | | |

The vendor is the manufacturer and sole distributor of the EntryLink system. This system has been chosen as the standard by the Baltimore Urban Area Security Initiative HAZMAT Committee.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 21. ATD-AMERICAN
CO. | \$200,000.00 | Renewal |
| Solicitation No. B500004319 - Police Flex Cuffs - Police and
Sheriff's Departments - Req. Nos. Various | | |

On October 15, 2008, the Board approved the initial award in the amount of \$130,000.00. The award contained two 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$200,000.00 is for the period October 15, 2010 through October 14, 2011, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 22. CONNOR | \$400,000.00 | Renewal |
| Solicitation No. B50000693 - Requirements for Lead Testing and Reports - Agencies Various - Req. Nos. Various | | |

On December 10, 2008, the Board approved the initial award in the amount of \$400,000.00. The award contained two 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$400,000.00 is for the period December 10, 2010 through December 9, 2011, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

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|---|--------------|---------|
| 23. CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. | \$100,000.00 | Renewal |
| Solicitation No. B50000639 - Household Hazardous Waste Collection and Disposal - Department of Public Works - Req. Nos. Various | | |

On October 15, 2008, the Board approved the initial award in the amount of \$200,000.00. The award contained an option to renew at the sole discretion of the City. This renewal in the amount of \$100,000.00 is for the period October 15, 2010 through October 14, 2011, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

24. AEROSOL MONITORING
AND ANALYSIS, INC. \$ 10,000.00 Renewal
Solicitation No. B50000896 - Environmental Lead Training,
Outreach and Policy Initiative - Department of Health - Req.
No. P506368

On January 21, 2009, the Board approved the initial award in the amount of \$59,750.00. The award contained three 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This renewal option in the amount of \$10,000.00 is for the period October 1, 2010 through September 30, 2011, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

25. DRAEGER SAFETY,
INC. \$180,600.00 Increase
Solicitation No. 08000 - Draeger Safety Breathing Systems,
Parts and Maintenance - Fire Department - Req. No. R552280

On July 23, 2008, the Board approved the initial award in the amount of \$265,571.00 for the first year. The award contained one 2-year renewal option at the sole discretion of the City. Subsequent actions have been approved. This increase in the amount of \$180,600.00 will fund the final year of the initial contract term, making the award amount \$496,171.00.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

26. JOHN WARE & SONS	\$100,000.00	
CJS CONSTRUCTION	<u>250,000.00</u>	
	<u>\$350,000.00</u>	Renewal

Solicitation No. 06000 - Lead Abatement at Low Income Residences - Agencies Various - Req. Nos. Various

On November 7, 2007 the Board approved the initial award in the amount of \$300,000.00. The award contained an option to renew at the sole discretion of the City. Subsequent actions have been approved. This is the final renewal in the amount of \$350,000.00 for the period November 6, 2010 through November 5, 2011.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

27. GT&S, INC.	1 st Call	\$14,000.00	
AIRGAS-EAST, INC.	2 nd Call	<u>10,000.00</u>	
INC.		<u>\$24,000.00</u>	Increase

Solicitation No. B50000994 - Compressed Gases - Department of General Services, Fleet Management - Req. No. R516969

On April 1, 2009, the Board approved the initial award in the amount of \$24,000.00. The award contained two 1-year renewal options at the sole discretion of the City. Due to an increase in usage an increase in the amount of \$24,000.00 is necessary, making the award amount \$48,000.00. The contract expires on April 30, 2012 with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

UPON MOTION duly made and seconded, the Board approved and authorized execution of the informal awards, renewals, increases to contracts and extensions. The Vice-President **ABSTAINED** on item no. 2 and item no. 12. The Comptroller **ABSTAINED** on item no. 16.

MINUTES

Baltimore Development - City Funding Agreement, Request for
Corporation (BDC) Waiver of Payment of Fair Market Value
and Waiver of Updated Appraisal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a City funding agreement with the University of Maryland Medical System (UMMS), on behalf of the Shock Trauma Center (Shock Trauma).

The Board is further requested to approve a waiver of the payment for the fair market value of the air-rights for a portion of the unit block of Penn Avenue in the amount of \$211,500.00 and a waiver of an updated appraisal. The period of the agreement is effective upon Board approval for 36-months.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 9910-905825-9603

BACKGROUND/EXPLANATION:

The Shock Trauma Center will expand their existing facility to include a new six-story 140,000 square foot building, including approximately 50 intensive care and intermediate care beds, 10 operating rooms and procedure rooms, an expanded emergency department, doctor's offices, and a training center for traumatic injury to keep pace with the growing admissions. In addition, the building will be topped with an additional helipad and mechanical space. A new main entrance with a drop-off area will be located at 650 W. Lombard Street and a new ambulance delivery area will be located on Penn Street.

The building will cantilever 24-feet over Penn Street, requiring the acquisition of the air-rights in order to provide a floor plate large enough to accommodate a large operating theater and patient rooms.

MINUTES

BDC - cont'd

The funding is for a portion of the site improvements described as the new construction of exterior façade improvements located on Lombard and/or Penn Streets. The source of funds will be from a portion of the State of Maryland's West Side Revitalization Project appropriation in the Capital Projects Grants Agreement (State), so designated for the City of Baltimore in FY 2007 through FY 2010.

As a premier regional facility located in Baltimore City, the UMMS is requesting financial assistance for façade improvements and a waiver of the appraised value for Penn Street in the amount of \$211,500.00. The total of \$711,500.00 exceeds the individual commitments of the City's surrounding counties as a gesture of Baltimore City's commitment to the facility to obtain further regional and State support.

The \$160,000,000.00 project is being funded by the Federal government, the State of Maryland, the UMMS, and philanthropy.

The Shock Trauma Center is a regional facility in which Baltimore County, Harford County, and Howard County have each made a total commitment of \$250,000.00 for FY 2009 - FY 2013. In addition, Carroll County has made the same fiscal year commitment, in the amount of \$200,000.00.

No funds will be advanced from the City for this project. The funding will be on a reimbursement basis, in accordance with the City funding agreement. The scope of work will be in compliance with all applicable laws and the State of Maryland Capital Grants Program. The representative improvements will be approved by the State and have a useful life expectancy of at least 15 years.

MINUTES

BDC - cont'd

In June 2009, the Department of Real Estate provided the appraised value of \$211,500.00 for the air rights above Penn Avenue. Due to the economic climate of the real estate market, it is not anticipated that the fair market value has increased, which would require a new appraisal. Therefore, the existing appraisal is adequate.

The groundbreaking ceremony was held on May 13, 2010. The construction will begin in the summer of 2010, with an aggressive 3-year construction schedule.

MBE/WBE PARTICIPATION:

The UMMS/Shock Trauma will adhere to the State of Maryland's requirements for Minority and Women's Business Enterprise.

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$500,000.00	9910-904115-9600	9910-905825-9603
State-Other	Constr. Res.	West Side Downtown
	West Side Init.	State-Other

This transfer will provide funds, in accordance with the City funding agreement, to allow the Shock Trauma Center to expand its existing facility.

(FILE NO. 57179)

Vice President: "Madam Mayor, do you have something say?"

Mayor: "Thank you very much Mr. Vice President. I am pleased

MINUTES

BDC- cont'd

that we are joined today by Mark Wasserman from the University of Maryland Medical Systems. One of the items on the routine agenda that was just passed was a -- the \$160,000,000.00 expansion. We waived the air-rights to allow for the expansion of Shock Trauma, and I am pleased that we are continuing to invest in, I believe the world's best shock trauma system in the - that we are very lucky to have. When I have a chance to talk to people from around the country about what we do at shock trauma, they are mesmerized. It is a program that literally around the world they are trying to emulate. So, I am pleased that we are expanding. I hope that it leads to more opportunities for our shock trauma surgeons and staff to teach what we are able to do here at shock trauma to expand the reach of that you know the life saving procedures that we are able to do. Thank you."

Vice President: "Thank you Madam Mayor."

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board approved and authorized

MINUTES

DHCD - cont'd

execution of a City funding agreement with the University of Maryland Medical System, on behalf of the Shock Trauma Center (Shock Trauma). The Board further approved the waiver of the payment for the fair market value of the air-rights for a portion of the unit block of Penn Avenue in the amount of \$211,500.00 and a waiver of an updated appraisal. The transfer of funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Department of Housing and - Rescission and Approval of
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to rescind its approval of the February 3, 2010 agreement with Eager Street Development 28, LLC and approve and authorize execution of a new agreement for the sale of 28 properties to Eager Street Development, LLC, Developer, in the Milton-Montford Neighborhood.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANTION:

On February 3, 2010, the Board approved the sale of 28 properties to Eager Street Development 28, LLC. One of the properties identified for sale was 926 N. Milton Avenue. This was a typographical error and the correct address should have been 906 N. Milton Avenue. The Board is requested to approve the new agreement correcting the address to 906 N. Milton Avenue, all other terms and conditions of the agreement will remain unchanged.

(FILE NO. 57107)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Board rescinded its approval of the February 3, 2010 agreement with Eager Street Development 28, LLC

MINUTES

DHCD - cont'd

and approved and authorized execution of the new agreement for the sale of 28 properties to Eager Street Development, LLC, Developer, in the Milton-Montford Neighborhood.

MINUTES

PROPOSAL AND SPECIFICATIONS

Department of Transportation - TR 10011RR, Conduit System
Repairs at Various Locations
Citywide (JOC)
BIDS TO BE RECV'D: 10/13/2010
BIDS TO BE OPENED: 10/13/2010

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Proposal and Specifications to be advertised for receipt and opening of bids on the dates indicated.

* * * * *

Vice-President: "The Board is in recess until twelve o'clock noon for the opening and receiving of bids."

MINUTES

CLERK: "The Board is now in session for the receiving and opening of bids."

* * * * *

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases - B50001567 - Furnish Labor, Equipment, Services, Etc. for Citywide Network and System Support
BIDS TO BE RECV'D: 10/13/2010
BIDS TO BE OPENED: 10/13/2010

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases - B50001596, Supply, Deliver, & Install Furniture

Virco - NO BID
Maryland Correctional Enterprises
MOI, Inc.
Diversified Educational Systems, Inc.
Rudolph's Office & Computer Supply, Inc.
Glover Equipment Sales group, LLC
*OM Workspace - Erin Phillips
Douron Commercial Interiors
American Office

Bureau of Purchases - B50001624, 2011 Cars and Trucks

*Fairfax Hyundai
*Winner Ford
Apple Ford L/M, Inc.
Heartrich Fleet Services
*Criswell Fleet Sales

*UPON FURTHER MOTION, the Board found the bids of OM Workspace - Erin Phillips, Fairfax Hyundai, Winner Ford, and Criswell Fleet Sales **NON-RESPONSIVE** because of the companies' failure to proffer the bid guarantee in the form mandated by the City Charter.

MINUTES

Bureau of Purchases - B50001638, Purchase of Liquid Chlorine for Various Water and Wastewater Treatment Plant

UNIVAR, USA, Inc.
Kuehne Chemical Co.

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There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, October 6, 2010.



JOAN M. PRATT
Secretary