

MINUTES

REGULAR MEETING

Bernard "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
David E. Scott, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk
Edward Gallagher, Director of Finance

The meeting was called to order by the President.

Deputy Comptroller: "I would like to announce that the Board of Estimates will be in recess on July 7, 2010. The Board will not receive or open on July 7, 2010. The Board of Estimates will reconvene on July 14, 2010. Now there is one item that is being added to the Agenda today, and the item is from the Department of Housing and Community Development. It is for the refinancing of the City's \$6,480,000.00 Section 108 Note to the U.S. Department of Housing and Urban Development. The action requested is as follows: The Board is requested to approve the contract for Loan Guarantee Assistance under Section 108 of the Housing and Community Development Act of 1974 and Fixed Rate Note

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B-96-MC-24-0010 in the amount of \$6,480,000.00. The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents subject to review by the Law Department. For funds, there are no additional funds requested. The Background Explanation is as follows: On March 5, 1997, the Board approved a loan of \$13,000,000.00 from the United States Department of Housing and Urban Development (HUD) to the City to finance public improvements at the Lafayette Courts and Lexington Terrace Public Housing developments. Concurrently, the City issued a fixed rate note to evidence this loan. There is now \$6,480,000.00 outstanding on the original loan. HUD has agreed to refinance this loan at current lower interest rates which will significantly reduce the interest to be paid on the outstanding balance of this loan due from 2011 through 2018. Estimates of savings and debt service are significant. HUD requires execution of the contracting Note to evidence the refinancing. The Department of Finance has reviewed and recommends approval by the Board of Estimates. That is the item

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that is being added today members of the Board."

President: "Thank you. The agency who is going to talk for the consideration for the walk-on would you please come forward."

Mr. Peter Engel: "Good morning. I am the Assistant Commissioner for private financing and development with the Department of Housing. The item that was described, it is essentially an opportunity to refinance a loan that is repaid with Community Development Block Grant funds. The loan was started in 1997, we can refinance in July at a much lower interest rate and save the City a currently estimated \$1.3 million dollars over the next eight years. It is just money we will have in CDBG funds during that period that we would otherwise have to pay to HUD in interest, instead it can be used for the benefit of the City."

President: "Are there any other opportunities where we can look to refinance to save even more money?"

Mr. Engel: "There are other 108 loans out there and as they reach these periods where the bonds are originally financed and can be repaid, sometimes they can be refinanced and we will certainly keep our eye on those going forward."

President: "Okay."

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Comptroller: "What is the current interest rate?"

Mr. Engel: "It varies, they is a schedule since it is done by bonds they vary each year. They are in I think the current rate is almost 7% to 8% range. The rates going forward would start since it is very short term at below 1% and I think end up in the 3% or 4% range for the farthest year out."

Comptroller: "So once it has been finalized, could you report back to the Board what the actual interest rates are going to be?"

Mr. Engel: "Certainly."

President: "Are there any more questions?"

Mayor: "Just a procedural question for the Deputy Comptroller. Do we need to have a Motion to walk it on and then a Motion to actually consider it?"

Deputy Comptroller: "No just a Motion to approve it."

President: "I will entertain a Motion."

City Solicitor: "I MOVE approval of the request that is presented by the Department of Housing and Community Development."

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Comptroller: "Second."

President: "All those in favor say AYE. Opposed NAY. Motion carries."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

A&M Electric LLC	\$	1,500,000.00
Bay Town Painting, Inc.	\$	522,000.00
Cardinale Construction, Inc.	\$	495,000.00
Cynergy Electric Company, Inc.	\$	8,000,000.00
Denver-Elek, Inc.	\$	8,000,000.00
Garden State Precast, Inc.	\$	8,000,000.00
Holland Construction Corporation	\$	1,899,000.00
Midasco LLC	\$	87,732,000.00
Northeast Remsco Construction, Inc.	\$	158,022,000.00
Optimum Controls Corporation	\$	8,000,000.00
PIM Corporation	\$	8,000,000.00
REI/DRAYCO	\$	8,000,000.00
Siemens Industry, Inc.	\$	64,116,000.00
Tech Contracting Co., Inc.	\$	6,156,000.00
Ulliman Schutte Construction, LLC	\$	455,211,000.00
Wilson, W.F. & Sons, Inc.	\$	1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

AB Consultants, Inc.	Engineer
Arel Architects, Inc.	Architect

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BOARDS AND COMMISSIONS - cont'd

Gower Thompson, Inc.	Engineer
KES Engineering, Inc.	Engineer
James Posey Associates	Engineer
O'Doherty Group Landscape Architecture, P.C.	Landscape
Purple Cherry Architects, P.C.	Architect
Russell Corrosion Consultants, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with Baltimore Harbor Properties, LLC, landlord, for the rental of approximately 3,500 square feet of space located at 5610 Harford Road, being on the lower level. The period of the agreement is June 1, 2010 through May 31, 2014 with an option to renew for one additional four year term.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Rent</u>
Year 1 -	\$45,500.00	\$3,791.70
Year 2 -	\$47,600.00	\$3,966.00
Year 3 -	\$50,050.00	\$4,170.00
Year 4 -	\$52,500.00	\$4,375.00

Account: 4000-423210-3080-294100-603013

BACKGROUND/EXPLANATION:

The tenant will use the leased premises for office space for the Health Department's Women, Infants, and Toddlers Program.

The landlord will be responsible for structural maintenance, utilities, maintenance and repairs, trash removal, fire insurance, real estate taxes, janitorial services, and snow removal. The landlord will paint the premises in the first year of the lease, carpet the premises in the second year and replace the floor tiles in the third year. All installations will be at the landlord's cost and expense. The tenant will be responsible for telephone and computer services to leased premises and liability insurance under the City's self-insured program.

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Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease at its meeting on June 22, 2010.

APPROVED FOR FUNDS BY FINANCE

(FILE No. 55773)

UPON MOTION duly made and seconded, the Board approved and authorized execution of a lease agreement with Baltimore Harbor Properties, LLC, for a portion of the property located at 5610 Harford Road.

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Department of Real Estate - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the amendment to the lease agreement with Orion Properties I, LLC, landlord, for a portion of the property located at 231 E. Baltimore Street, being on the second and third floor, containing approximately 12,402 square feet. This amendment will extend the period of the agreement through September 30, 2010.

AMOUNT OF MONEY AND SOURCE:

Total Rent	
<u>(3 Month Ext.) Equal Monthly Installments</u>	
\$51,313.29	\$17,104.43

Account: 1001-000000-1440-161801-603013

BACKGROUND/EXPLANATION:

On April 28, 1999, the Board approved the initial agreement for the period September 1, 2005 through June 30, 2010.

All other terms and conditions of the original agreement will remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

(FILE No. 55526)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to the lease agreement with Orion Properties I, LLC, for a portion of the property located at 231 E. Baltimore Street.

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Department of Real Estate - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Mahartney F. Strickland.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Guy Jacobs	5
Walter J. Horton	5
Sharon Kempa	5
Lisa Allender-Williams	5
Catherine B. Zoppo	5
TOTAL	<u>25</u>

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Mahartney F. Strickland.

MINUTESSpace Utilization Committee - Transfer of Jurisdiction**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for 41 parcels of land from the inventory of the Department of Real Estate to the inventory of the Department of Recreation and Parks.

BACKGROUND/EXPLANATION:

The Departments of Planning, Real Estate, and Recreation and Parks met to review property assignments of City-owned lands. The Department of Real Estate will transfer several tax sale, unassigned, or incorrectly assigned parcels from the Department of Real Estate to the Department of Recreation and Parks to allow current maintenance responsibilities to be reflected in the City Real Property files. Forty-one parcels that are within or adjacent to 17 City parks will be assigned to the Department of Recreation totaling 26.95 acres. Changes in the agency assignment will have no impact on current maintenance operations. The parcels will be consolidated within the park/s or the appropriate adjacent City park/s.

Correct agency assignment of parcels within the Real Property file will improve processing of complaints through the 311 system, allow corrections of the land planning data in the City's GIS system and protect neighborhood parkland.

The parcels being transferred are as follows:

Name	Neighborhood	Address	Acres	Block	Lot
Andover & North Hill Park	Ednor Gardens	1116 Andover Rd. , rear	0.59	3972E	107
Elgin Park	Panway/Braddish Ave	2802 Elgin Ave.	0.35	3044	28
Elgin Park	Panway/Braddish Ave	2804 Elgin Ave.	1.08	3044	7
Farring Baybrook Park	Brooklyn	3828 West Bay Ave.	0.11	7245C	29
Farring Baybrook Park	Brooklyn	3900 Everett St.	0.18	7257	147
Garrison & Denmore Courts	Central Park Heights	3311 W. Garrison	0.01	4605A	51A

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Name	Neighborhood	Address	Acres	Block	Lot
		rear			
Gwynns Falls/Leakin Park	Gwynns Falls/Leakin Park	N. Franklinton Rd.	2.81	8434	2
Gwynns Falls/Leakin Park	Gwynns Falls/Leakin Park	Edmondson & Rosedale	0.21	2528	10
Herring Run Park	Lauraville	2717 College Ave.	0.41	3949D	4
Herring Run Park	Lauraville	2719 College Ave.	0.54	3949D	5
Herring Run Park	Lauraville	2721 College Ave.	0.56	3949D	6
Herring Run Park	Lauraville	2729 College Ave.	2.21	3949D	10
Herring Run Park	Lauraville	2731 College Ave.	1.18	3949D	11
Herring Run Park	Lauraville	2733 College Ave.	0.81	3949D	12
Herring Run Park	Lauraville	2735 College Ave.	1.39	3949D	13
Herring Run Park	Lauraville	2821 Overland Ave. rear	1.34	3949B	23
Herring Run Park	Lauraville	2821 Overland Ave. rear	0.81	3949B	15
Hoe's Heights Park	Hoe's Heights	1024 W 34th St.	0.32	3590	74K
Hoe's Heights Park	Hoe's Heights	1024 W 34th St.	0.08	4917	64
Hoe's Heights Park	Hoe's Heights	1024 W 34th St	0.07	4917	65
Irvington Park	Yale Heights	4300 Parkton	3.69	2530C	4A
Kimberleigh Park	Kenilworth Park	4056 St. Georges Ave. rear	0.27	5183B	40
King & Kennedy Park	Barclay	2230 Guilford Ave.	0.04	3817	49
Maisel St. Park	St Paul	2215 Brennen	0.12	7882	3

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Name	Neighborhood	Address	Acres	Block	Lot
		St.			
Montpelier & 30th St. Park	Better Waverly	3012 Hartz Lane	0.03	4074B	38

Perring Parkway/Pioneer Drive	Harford Echodale	Pioneer Drive.	1.84	5288C	1
Stoney Run Park	Roland Park	Wilmslow Rd.	1.72	4953	34
Stoney Run Park	Keswick	Meadow Lane	0.17	4965E	7
Stoney Run Park	Roland Park	Meadow Lane	0.04	3701B	61
Swann Park	Spring Garden Industrial Area	W. McComas St.	0.08	1050	17
Waverly Mini Park	Better Waverly	2932 Independence Ave.	0.1	4092	15
Waverly Mini Park	Better Waverly	2932 Independence Ave.	0.03	4092	60
Waverly Mini Park	Better Waverly	2932 Independence Ave.	0.03	4092	61
Waverly Mini Park	Better Waverly	2932 Independence Ave.	0.03	4092	62
Waverly Mini Park	Better Waverly	2932 Independence Ave.	0.03	4092	63
Waverly Mini Park	Better Waverly	2932 Independence Ave.	0.03	4092	64
Waverly Mini Park	Better Waverly	2932 Independence Ave.	0.04	4092	65
Waverly Mini Park	Better Waverly	2932 Independence Ave.	0.06	4092	66A
Western Run Park	Cheswolde	2201 Rogene Dr. rear	3.41	4652C	4
Western Run Park	Mt Washington	Kelly Ave.	0.08	4652G	3
Western Run Park	Mt Washington	Kelly Ave.	0.05	4652H	30

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Name	Neighborhood	Address	Acres	Block	Lot
	Total Acres for Parks		26.95		

The Space Utilization Committee approved this transfer of jurisdiction at its meeting on June 22, 2010.

(FILE No. 56665)

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the 41 parcels of land from the inventory of the Department of Real Estate to the inventory of the Department of Recreation and Parks.

MINUTESSpace Utilization Committee - Transfer of Jurisdiction**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of jurisdiction for 50 parcels of land from the inventory of the Department of Housing and Community Development (DHCD) to the inventory of the Department of Recreation and Parks.

BACKGROUND/EXPLANATION:

The Departments of Planning, the DHCD, and Recreation and Parks met to review property assignments of City-owned lands. The DHCD will transfer 50 parcels to the Department of Recreation and Parks to allow current maintenance responsibilities to be reflected in the City Real Property files. Fifty parcels that are located in 24 City parks will be assigned to the Department of Recreation and Parks totaling 24.69 acres. Changes in the agency assignment will have no impact on current maintenance operations. The parcels will be consolidated within the park/s or the appropriate adjacent City park/s.

Correct agency assignment of parcels within the Real Property file will improve processing of complaints through the 311 system, allow corrections of the land planning data in the City's GIS system and protect neighborhood parkland.

The parcels being transferred are as follows:

Name	Neighborhood	Address	acres	block	lot
Alhambra Park	Woodbourne-McCabe	5201 Alhambra Ave.	0.5	5165D	39
Alhambra Park	Woodbourne-McCabe	5200 Alhambra Ave.	0.3	5165C	15
Alhambra Park	Woodbourne-McCabe	727 Glenwood Ave.	0.06	5165C	24
Coldstream Park	CHUM	1421 Filmore St.	0.5	4100	32B
Eden & Eager Park	Gay St	911 N. Eden St.	0.58	1209	35
Eden & Eager Park	Gay St	917 N. Eden St.	0.02	1209	36
Elm Park	Hampden	3416 Elm Ave.	0.2	3530	74
Fox St Park	Remington	310 W. 28th St.	0.03	3651	43
Gwynns	Windsor	4917 Windsor	1.65	8434A	1A

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Name	Neighborhood	Address	acres	block	lot
Falls/Leakin Park	Hills	Mill Rd.			
Gwynns Falls Trail	St Paul	Washington Blvd. & 95	1.79	7774	4
Harlem & Dennison Park	Edmondson Village	3421 Harlem Ave.	0.01	2484	62F
Harlem & Dennison Park	Edmondson Village	3421 Harlem Ave.	0.01	2484	53
Harlem Inner Block 120	Harlem Park	521 N. Monroe	0.03	120	44
Harlem Inner Block 120	Harlem Park	517 N. Monroe	0.02	120	46
Harlem Inner Block 120	Harlem Park	515 N. Monroe	0.03	120	47
Hollins Ferry Park	Mt. Winans	2300 Hollins Ferry Rd.	0.77	7483	1
Howard & Center Park	Mt. Vernon	310 W. Center St.	0.46	530	21
Jack Paulsen Park - east	Park Heights	3524 Woodland Ave.	0.22	4607	33
Jack Paulsen Park - east	Park Heights	4701 Reisterstown Rd.	0.61	4607	34
Jack Paulsen Park - east	Park Heights	4715 Reisterstown Rd.	0.04	4607	41
Jack Paulsen Park - east	Park Heights	4717 Reisterstown Rd.	0.05	4607	42
Jack Paulsen Park - east	Park Heights	4719 Reisterstown Rd.	0.04	4607	43
Jack Paulsen Park - east	Park Heights	4721 Reisterstown Rd.	0.04	4607	44
Jack Paulsen Park - east	Park Heights	4723 Reisterstown Rd.	0.05	4607	45
Jack Paulsen Park - east	Park Heights	4725 Reisterstown Rd.	0.05	4607	46
Lafayette & Aiken Park	Oliver	1800 Aiken St.	0.12	1099B	97
Madison &	Reservoir	2325 Madison	0.34	3424	60

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Name	Neighborhood	Address	acres	block	lot
Whitelock Park	Hill	Ave.			
Madison Square Park	Gay St	1400 E. Eager St.	1.83	1190	3
McMechen & Etting Park	Upton	520 McMechan St.	0.69	348	58
McMechen & Etting Park	Upton	1617 Etting St.	0.2	348	68
Penhurst Park	Dolfield	4610 Garrison Blvd.	0.3	2703	7
Powder Mill Park	Seton Business Park	4818 Seton Dr. - rear	8.96	4283	1A
Powder Mill Park	Seton Business Park	4820 Seton Dr. - rear	2.47	4283	1
Rosina Ridgley Park	Upton	1511 Mcculloh St.	0.17	364	25
Shipley Hill II Park	Shipley Hill	2516 W Lombard St.	0.89	2175	55
Solo Gibbs Park	Sharp-Leadenhall	1044 Leadenhall St.	0.01	946	23A
Vincent St. Park	Franklin Square	115 N. Mount St.	0.02	180	23
Vincent St. Park	Franklin Square	113 N. Mount St.	0.02	180	24
Vincent St. Park	Franklin Square	111 N. Mount St.	0.02	180	25
Vincent St. Park	Franklin Square	109 N. Mount St.	0.02	180	26
Vincent St. Park	Franklin Square	107 N. Mount St.	0.02	180	27
Vincent St. Park	Franklin Square	105 N. Mount St.	0.02	180	28
Vincent St. Park	Franklin Square	103 N. Mount St.	0.02	180	29
Vincent St. Park	Franklin Square	102 N. Gilmor St.	0.04	180	49
Vincent St. Park	Franklin Square	104 N. Gilmor St.	0.04	180	50

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Name	Neighborhood	Address	acres	block	lot
Vincent St. Park	Franklin Square	106 N. Gilmor St.	0.07	180	51
Vincent St. Park	Franklin Square	110 N. Gilmor St.	0.03	180	53
Vincent St. Park	Franklin Square	112 N. Gilmor St.	0.05	180	54
Vincent St. Park	Franklin Square	115 N. Vincent St.	0.02	180	55
Winner Park	Franklin Square	5400 Winner Ave.	0.26	4534	1
		Total Acres for Parks	24.69		

The Space Utilization Committee approved this transfer of jurisdiction at its meeting on June 22, 2010.

(FILE No. 56665)

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for 41 parcels of land from the inventory of the Department of Real Estate to the inventory of the Department of Recreation and Parks.

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TRANSFER OF FUNDS

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UPON MOTION duly made and seconded,
the Board approved the
transfers of funds
listed on the following pages:

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SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having
reported favorably thereon,
as required by the provisions of the
City Charter.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
1. \$800,000.00 State - Other	9911-905858-9600 Constr. Res. BDC Acquisition/ Development	9910-905825-9603 West Side Downtown
This transfer will correct a previous capital budget appropriations transfer no. 6273 approved by the Board on April 15, 2009 that had the incorrect transferring account number noted. (The previously approved incorrect "From Account" no. was 9910-904858-9600). Funds have already been reversed by the City's Budget Office.		
2. \$1,893,200.00 State - Other	9911-905858-9600 Constr. Res. BDC Acquisition/ Development	9910-905825-9603 West Side Downtown
This transfer will correct a previous capital budget appropriations transfer no. 6291 approved by the Board on June 17, 2009 that had the incorrect transferring account number noted (The previously approved incorrect "From Account" no. was 9910-905858-9600). Funds have already been reversed by the City's Budget Office.		
3. \$ 5,328.17 M&CC	9911-903859-9600 Constr. Res. BDC Economic Dev.	9910-905852-9601 Economic Dev. Incentives
1,910.00 M&CC	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
4,280.92 M&CC	9910-904982-9600 Constr. Res. Coml. Rev. Program	9910-902879-9601 Coml. Rev.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC - cont'd</u>		
13.60 M&CC	9910-905575-9600 Constr. Res. E. Balto. Ind. & Coml. Dev.	9910-906575-9601 E. Balto. Ind. & Coml. Dev.
11,961.94 21st EDF	9910-902873-9600 Constr. Res. Brownsfield Incentive Fund	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
265.00 22nd EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
6,497.00 22nd EDF	9910-904115-9600 Constr. Res. West Side Initiative	9910-905825-9603 West Side Downtown
2,620.00 22nd EDF	9910-904982-9600 Constr. Res. Coml. Rev. Program	9910-902879-9601 Coml. Rev.
<hr/> \$ 32,876.63		

This transfer will provide funds to reimburse the BDC for eligible capital expenses for the month ending 01/31/2010.

Department of Housing and Community Development

4. \$800,000.00 29 th CDB	9910-904921-9587 Reserve	9910-904488-9588 American Brewery Periphery
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This transfer will provide funds needed to pay expenditures related to the American Brewery Periphery Project.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
5. \$135,287.05 MVR	9950-903398-9509 Constr. Res. MLK Blvd. Widening	9950-902398-9508-3 Design & Studies MLK Blvd. Widening

This transfer will cover the cost associated with the development of concept design for Martin Luther King Blvd. widening at the Howard St. intersection, Project No. 1060, Task No. 9, assigned to Johnson, Mirmiran & Thompson, Inc.

Department of Housing and Community Development

6. \$800,000.00 25 th CD Bonds	9910-908005-9587 25 th CD Bonds Reserve	9910-903805-9588 Settlement Expense Loan Program (SELP) Administration
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This transfer will provide funds needed to pay notes one and two related to the SELP loans.

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Department of Housing and Community - Agreements
Development/Homeless Services

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2010 through June 30, 2011, unless otherwise indicated.

1. **PROJECT PLASE** **\$230,284.00**

Account: 4000-496211-3570-591425-603051

The organization will provide housing and supportive services to 115 individuals and/or families whose head of household were previously homeless and mentally ill or persons with HIV/AIDS. Services will include but will not be limited to case management, counseling, alcohol and drug treatment counseling, transportation, and relocation assistance.

2. **BALTIMORE CRISIS RESPONSE, INC.** **\$ 43,200.00**
(BCRI)

Account: 4000-496211-3560-591495-603051

The BCRI will operate SHELTERLINE, a telephone intake, information and referral services system to assist the citizens in Baltimore City, who are currently homeless or at various stages of homelessness. Services will include, access to a variety of services within the Baltimore City continuum of services. The period of the agreement is April 1, 2010 through March 31, 2011.

The agreement is late because of a delay at the administrative level.

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DHCD/BHS - cont'd

3. **HEALTH CARE FOR THE HOMELESS, INC.** **\$110,160.00**

Account: 4000-492910-3570-333634-6030051

The organization will operate the Convalescent Care Program and provide medical services to 22 homeless individuals of Baltimore City. Services will include but not be limited to casework and case management services, nursing care, linkages to community based services, mental health and addiction services, and transportation. The services will be provided to 12 homeless men at American Rescue Workers, located at 1401 S. Hanover Street and 10 women at the Mattie B. Uzzle Outreach Center, located at 121 N. Chester St.

The agreement is late because of a delay at the provider level.

4. **SAINT VINCENT DE PAUL OF BALTIMORE, INC.** **\$104,567.00**

Account: 4000-496211-3570-591429-603051

The organization will provide housing and supportive services to approximately 20 residents of the Frederick Ozanam Housing Transitional facility located at 400 South Bond Street. The period of the agreement is December 1, 2010 through November 30, 2011.

5. **STRUCTURED EMPLOYMENT ECONOMIC DEVELOPMENT CORPORATION (SEEDCO)** **\$ 90,000.00**

Account: 5000-585210-5750-649881-603051

SEEDCO will identify a community-based organization in the Cherry Hill community to implement the Earn Benefits Initiative in Cherry Hill. This will include providing outreach, screening and facilitated access to services to all community residents who may be eligible for a range of government and private benefits. The period of the agreement is October 1, 2009 through September 30, 2010.

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DHCD/BHS - cont'd

The agreement is late because of a delay at the provider level.

MWBOO GRANTED A WAIVER.

6. **HOUSE OF RUTH, INC.** **\$245,751.00**

Account: 4000-496209-3570-591413-603051

The House of Ruth, Inc. will provide transitional housing and support services to four single adults and 15 families at the transitional housing facility at an undisclosed location in Baltimore City. The program targets homeless women and their children who are victims of domestic violence. The period of the agreement is November 1, 2010 through October 31, 2011.

MWBOO GRANTED A WAIVER.

7. **AT JACOB'S WELL, INC.** **\$ 22,960.00**

Account: 4000-496211-3570-591407-603051

The organization will provide permanent housing and support services to approximately 20 homeless and mentally ill individuals. The permanent housing will be provided through rental certificates under the Shelter Plus Care Program. The funds will be used to offset staff costs and provide support services for the clients of the permanent housing units. The period of the agreement is September 1, 2010 through August 31, 2011.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various aforementioned agreements.

MINUTES

Department of Housing and
Community Development (DHCD)

- Resolution for Five-Year
 Consolidated Plan and
 One-year Annual Action
Plan For Four Formula Program

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the filing of a resolution for the five-year consolidated plan and one-year annual action plan for four Federal formula programs Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), HOME Investment Partnerships (HOME), and the Housing Opportunities for Persons With AIDS (HOPWA) Programs.

The Board is also requested to authorize the Commissioner of the DHCD to submit, on behalf of the City, the five-year consolidated plan and the one-year action plan for the CDBG, HOME, ESG, and the HOPWA programs. The Board is further requested to designate the Commissioner of the DHCD as the authorized official representative of the City to act in connection with these documents and to provide any additional information as may be required by the U.S. Department of Housing and Urban Development (HUD), which will include assurances, regulations, policies, and other Federal laws as prescribed in the Federal Housing and Community Development Act of 1974, as amended.

AMOUNT OF MONEY AND SOURCE:

\$ 27,297,128.00 - CDBG Entitlement of \$25,179,425.00 and
 projected program income of \$2,117,703.00

7,269,201.00 - HOME Entitlement of \$7,219,201.00 and
 projected program income of \$50,000.00

1,019,638.00 - ESG Entitlement

10,043,043.00 - HOPWA Entitlement

\$ 45,629,010.00 - Total FFY 2010 (CFY 2011) Funding

MINUTES

DHCD - cont'd

BACKGROUND/EXPLANATION:

The City receives an annual formula funding award from HUD after submission of a complete Annual Action Plan that is consistent with the National Affordable Housing Act.

Every five years, the submission must also include a Consolidated Plan covering a five-year period. The City's five-year Consolidated Plan will cover the five-year period consisting of Program Years 2010-2015. The two plans also serve as joint applications for the following four Federal formula grant programs: CDBG, HOME, ESG, and HOPWA and are required documents to be submitted to the HUD in order to receive Federal funds through these four formula programs.

The plans were developed by the DHCD, which is responsible for the CDBG and HOME programs and Baltimore Homeless Services, which administers the ESG and HOPWA programs on behalf of the City.

The consolidated plan assesses housing and community development needs in Baltimore City and establishes strategies to address these needs. The annual action plan identifies specific activities that will be undertaken to implement these strategies during the City fiscal year beginning in July 2010.

The approved resources would be used to initiate and continue activities aimed at stabilizing and revitalizing City neighborhoods through comprehensive planning activities, youth recreation and education programs, initiatives to eliminate lead-based paint, creation of affordable housing, and providing support for many non-profit organizations that provide a variety of services to the elderly, the homeless, and persons with HIV/AIDS.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

Minority and Women's Business Enterprise requirements will be included in applicable agreements with City agencies and non-profits organizations.

MINUTES

Department of Housing and - Supplemental and Amendatory
Community Development Agreement No. 1

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the supplemental and amendatory agreement no. 1 with the Baltimore Office of Promotion and the Arts, Inc. (BOPA).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On December 23, 2009, the Board approved the original agreement, in the amount of \$80,500.00, to provide services for the Mural Conservation Program. The period of the agreement was July 1, 2009 through June 30, 2010. Under the terms of the agreement, the organization would procure professional artists to design and paint and/or repair nine murals throughout Baltimore neighborhoods. The Board is requested to extend the period of the original agreement through August 31, 2010 to allow the BOPA additional time to have the remaining seven murals completed.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the filing of the resolution for the five-year consolidated plan and one-year annual action plan for

MINUTES

DHCD - cont'd

four Federal formula programs Community Development Block Grant, Emergency Shelter Grant, HOME Investment Partnerships, and the Housing Opportunities for Persons With AIDS Programs.

The Board also authorized the Commissioner of the DHCD to submit, on behalf of the City, the five-year consolidated plan and the one-year action plan for the CDBG, HOME, ESG, and the HOPWA programs, and designated the Commissioner of the DHCD as the authorized official representative of the City to act in connection with these documents and to provide any additional information as may be required by the U.S. Department of Housing and Urban Development, which will include assurances, regulations, policies, and other Federal laws as prescribed in the Federal Housing and Community Development Act of 1974, as amended.

MINUTES

Department of Housing and - Assignment Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an assignment agreement with Associated Black Charities, Inc. (ABC) and the Druid Heights Community Development Corporation.

AMOUNT OF MONEY AND SOURCE:

\$ 7,089.93	-	2089-208910-5930-423980-603051
26,793.92	-	2089-208910-5930-423981-603051
9,902.95	-	2089-208910-5930-423983-603051
\$43,786.80	-	CDBG - 35

BACKGROUND/EXPLANATION:

On August 19, 2009, the Board approved a Community Development Block Grant agreement between the City and the ABC, on behalf of the Upton Planning Committee (UPC). The ABC terminated its services as the fiscal agent for the UPC.

Under the terms of the assignment, the ABC assigns to the Druid Heights Community Development Corporation, all of its rights, title, obligations, conditions, and interests in the block grant agreement.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the assignment agreement with Associated Black Charities, Inc. and the Druid Heights Community Development Corporation.

MINUTES

Bureau of Water and Wastewater - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay an invoice from the Baltimore Gas and Electric (BG&E) Company.

AMOUNT OF MONEY AND SOURCE:

\$6,741.20 - 9956-906608-9551-900020-706063

BACKGROUND/EXPLANATION:

The payment will cover costs associated with underground cable relocation work in Keswick Road associated with Sanitary Contract No. 800R. It was necessary to relocate the underground cables in order to install the new sewer main.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay an invoice from the Baltimore Gas and Electric Company.

MINUTESDepartment of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3344 E. Baltimore Street	Chukuemeka Okoro	One Handicap ramp 20' x 4'

Annual Charge: \$70.30

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permit.

MINUTES

Mayor's Office of Employment Development - Training Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a training agreement with the TerraLogos Energy Group (TerraLogos). The period of the agreement is July 21, 2010 through July 24, 2010.

AMOUNT OF MONEY AND SOURCE:

\$497.50 - 4000-805310-6310-588305-603051

BACKGROUND/EXPLANATION:

TerraLogos will provide 32 hours of training for one incumbent employee of TerraLogos through the Maryland Business Works Initiative. The incumbent employee will receive Building Shell & Envelop Professional Training. The City will reimburse TerraLogos up to 50% of the cost of training the employee. The cost will not exceed \$497.50 which is 50% of the total cost of the training.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the training agreement with the TerraLogos Energy Group.

MINUTES

Commission on Aging and - Agreement
Retirement Education

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Betty and Debbie's Family Place, Inc. The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$7,800.00 - 5000-534011-3250-319906-603051

BACKGROUND/EXPLANATION:

The organization will use the funds to provide subsidized senior assisted housing services at its location at 5411 Walther Avenue. Services will be provided to individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living and who require assistance in performing personal and household functions associated with complete independence as per the provisions of Article 70B, Section 4 of the Annotated Code of Maryland.

The agreement is late because of the late notification of approved funding from the Maryland Office on Aging for the Subsidized Assisted Housing Program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Betty and Debbie's Family Place, Inc.

MINUTES

Baltimore City Fire Department - Second Amendment to
Memorandum of Understanding
(MOU)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a second amendment to a MOU with Hatzalah of Baltimore, Inc. (Hatzalah), a non-profit organization.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 25, 2007, the Board approved the original MOU for five years; subsequently the first amendment was approved on June 11, 2008. This second amendment to the MOU gives recognition and acknowledgement to volunteers who are certified by the State of Maryland as emergency medical service providers to render basic and advanced life support emergency medical services care prior to the arrival of the Department personnel and to transport patients to the hospitals. It further sets out an understanding of mutual aid to be rendered between the Department and Hatzalah.

NOTED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the second amendment to a MOU with Hatzalah of Baltimore, Inc.

MINUTESCircuit Court for Baltimore City - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Delane V. Morris.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Brenda H. Graham	1
Linda A. Mili	1
Neil B. Moores	3
Darlene A. Chavez	3
Deborah C. Muir	1
Jan M. Bowser	2
Eleanor Ann Monroe	2
Kathleen M. Smith	2
Debbie A. Taylor	5
Charles F. Madden	<u>5</u>
TOTAL	25

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Delane V. Morris.

MINUTESCircuit Court for Baltimore Court - Contract Renewals

The Board is requested to approve the renewal of the following contracts with the Baltimore Mental Health Systems, Inc. (BMHS) for the listed services:

1. **FORENSIC ALTERNATIVE** **\$453,969.00**

Account: 4000-400511-1100-117300-404001

On July 29, 2009, the Board approved the original agreement in the amount of \$453,969.00 for one year. The agreement contained renewal options for three additional terms of one year. This is the first renewal for the period July 1, 2010 through June 30, 2011.

This program is funded by the Department of Health and Mental Hygiene. The program provides mental health evaluation of seriously mentally ill citizens in Baltimore who have been arrested for minor crimes and are either placed in the Baltimore City Detention Center or the Central Booking Facility. In addition, approximately 72 percent of the individuals who are evaluated and referred to the program do not return to the criminal justice system within a two-year period. This program directly contributes to a reduction in trial dockets along with the more humane placement and treatment of the mentally ill.

2. **COMPETENCY AND RESPONSIBILITY** **\$270,000.00**

Account: 5000-500711-1100-117400-405001

On July 29, 2009, the Board approved the original agreement in the amount of \$729,636.00 for one year. The agreement contained renewal options for three additional terms of one year.

This program is funded by the Department of Health and Mental Hygiene. The competency and responsibility evaluation service provides all court ordered competency and responsibility evaluations that occur as a result of actions before the Circuit and Districts Courts in Baltimore City. These evaluations are conducted by the

MINUTESCircuit Court for Baltimore Court - cont'd

Medical Services Division of the Circuit Court. A principal function of this program is to divert those who would normally be hospitalized in either Clifton T. Perkins Hospital Center or the various regional facilities within the State. In approximately 80 percent of all referrals, defendants who would be hospitalized from 30-60 days are diverted into either community resources or resources within the local detention centers. The pre-sentence evaluation portion of the contract provides for evaluations after verdicts that provide proper use of out-patient facilities.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the renewal of the aforementioned contracts with the Baltimore Mental Health Systems, Inc.

MINUTES

Department of Legislative Reference - Intergovernmental
Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an intergovernmental agreement with the Maryland State Archives. The period of the intergovernmental agreement is July 1, 2010 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$90,000.00 - 1001-000000-1220-687800-603026

BACKGROUND/EXPLANATION:

The City has been budgeted for two full-time employees to manage and operate the City Archives. The senior of the two employees retired in April 2010, leaving one person to manage and operate the City Archives. This understaffing seriously impairs the ability of the City Archives to service City agencies or the public.

Under the terms of the intergovernmental agreement, the Maryland State Archives will provide hands-on management and supervisory services for the City Archives. The payment to be provided to the Maryland State Archives will be equivalent to the salary and benefits of the vacant position.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the intergovernmental agreement with the Maryland State Archives.

MINUTES

Department of Human Resources - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the Tremont Plaza Hotel. The period of the expenditure is July 25, 2010 through July 30, 2010.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>No. of Examiners</u>	<u>Per Night Cost</u>	<u>No. of Nights/Days</u>
\$11,070.00	Meals for 41 Overnight Examiners	\$45.00	6 Nights
1,100.00	Meals for 11 Commuting Examiners	\$20.00	5 Days
3,600.00	Parking for 24 Examiners	\$25.00	6 Days
1,375.00	Parking for 11 Commuting Examiners	\$25.00	5 Days
1,000.00	Parking for 8 DHR Staff	\$25.00	5 Days
975.00	Roundtrip Mileage for 9 examiners	1,950 miles @ .50/mile	
4,285.00	Estimated Round Trip airfare total for (17) examiners with service fee:		
	(1) Miami =	\$ 385.00	
	(3) Savannah =	\$ 960.00	
	(3) Louisville =	\$ 750.00	
	(4) Nashville =	\$1,000.00	
	(2) Cleveland =	\$ 320.00	
	(2) Detroit =	\$ 360.00	
	(1) Orlando =	\$ 250.00	
	(1) Fort Lauderdale =	\$ 260.00	

MINUTES

DHR - cont'd

600.00	Tolls (est.)
1,190.00	Taxi services, etc. @ \$70.00 each for (17) examiners from airport
500.00	Miscellaneous (emergency charges etc.)
<u>\$25,695.00</u>	- 1001-000000-1600-172899-603026

BACKGROUND/EXPLANATION:

The expenditure will cover costs incurred for the Police Sergeant promotional oral examination process. The expenditure will pay meal allowance, parking, mileage and travel-related expenses incurred by 52 examiners recruited from various Police Department jurisdictions to administer the examination.

The Department will administer the oral portion of the Police Sergeant examination to approximately 450 candidates who may qualify to take the examination. The written examination is scheduled for June 5, 2010 and the exact numbers will be available approximately three weeks thereafter. Fifty-two examiners have been recruited from 19 surrounding jurisdictions. The Examiners will participate with the assistance of the examination consultant, Mr. Chad Legel. Sixteen panels of three, plus four alternates will interview the candidates.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved an expenditure of funds to pay the Tremont Plaza Hotel.

MINUTES

Health Department - Agreements and an Amendment to Agreement

The Board is requested to approve and authorize execution of the various agreements and an amendment to agreement. The period of the agreement is July 1, 2009 through June 30, 2010, unless otherwise indicated.

AGREEMENTS

1. **BALTIMORE MEDICAL SYSTEM, INC.** **\$ 50,000.00**

Account: 4000-496510-3040-670210-603051

The organization will work with the Department to reduce disease, disability, and death related to risk factors associated with cardiovascular disease among African Americans and Latino residents of Baltimore City. The organization will screen and educate 75 African American and 25 Latino patients. The period of the agreement is January 1, 2010 through September 30, 2010.

The agreement is late because funds were awarded late in the grant year.

2. **GAY FAMILY FOUNDATION, LTD** **\$198,475.00**

Account: 4000-427710-3040-278107-603051

The organization will provide Ryan White Part-A Program Support services to insure the provision of technical research, and administrative support, add new providers to the continuum of care, and help current providers improve or expand their service delivery or management capacity. The period of the agreement is March 1, 2010 through February 28, 2011.

The agreement is late because of a delay in receiving an acceptable scope and budget.

MINUTES

Health Dept. - cont'd

3. **THE JOHNS HOPKINS UNIVERSITY** **\$ 49,027.00**

Account: 4000-424510-3040-276937-603051

The organization will provide case management services for the Ryan White Part-B Program to HIV infected individuals to increase adherence to medical care. Case management services reduce barriers to care and increase adherence to continuity of care by coordinating and monitoring medical and non-medical services.

The agreement is late because the State AIDS Administration programmatically manages Ryan White Part-B services. The Department is responsible for processing contracts after receipt of an approved budget and scope of services and making payments to provider/s after the State selects the provider/s through the Request for Proposal process.

4. **BALTIMORE MEDICAL SYSTEM, INC.** **\$ 40,000.00**

Account: 5000-530309-3040-278905-603051

The organization will work with the Department to reduce tobacco use among adults, young adults, and women. In addition the organization will work to reduce secondhand smoke exposure in the home, provide information and education services on tobacco use prevention and cessation to Hispanic, Asian, Native American adults, women, and gay adults in community settings.

The agreement is late because it was misplaced during the initial routing process.

MINUTES

Health Department - cont'd

5. **INTERGROUP SERVICES, INC.** **\$ 793,902.00**

Account: 4000-427710-3040-278104-603051

Intergroup Services, Inc. will provide Planning Council support for the Ryan White Part-A Program. The organization covers reasonable and necessary costs associated with carrying out legislatively mandated functions of the Baltimore Eligible Metropolitan Area's Ryan White Part-A Planning Council. The period of the agreement is March 1, 2010 through February 28, 2011.

The agreement is late because the funds were recently awarded.

6. **ASSOCIATED BLACK CHARITIES, INC.** **\$17,267,358.00**
(ABC)

Accounts: 4000-427710-3040-278102-603051	\$ 396,951.00
4000-427710-3040-278103-603051	\$16,870,407.00

The ABC will serve as the fiscal agent for the Department under the Ryan White HIV/AIDS Treatment Extension Act of 2009. The organization will provide day-to-day fiscal administration, contracting and monitoring of provider expenditures to ensure reasonableness of reimbursements requested and the compliance to contractual fiscal requirements. In addition the ABC will implement fiscal accounting systems and practices to assure accountability and monitoring of Part-A grant funds. The period of the agreement is March 1, 2010 through February 28, 2011.

The agreement is late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) between the Division of Parole and Probation (DPP), a unit of the Maryland Department of Public Safety and Correctional Services (DPSCS). The period of the MOU is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$590,000.00 - 5000-531111-3070-518500-603051

BACKGROUND/EXPLANATION:

Under the terms of this MOU, the funds will be used for the DPSCS/DPP Intensive Outpatient Substance Abuse Treatment Project. Funding will be designated for the Baltimore Substance Abuse Systems, Inc. (BSAS).

BSAS will contract with providers for certain treatment services for a targeted population of criminal offenders.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding between the Division of Parole and Probation.

MINUTES

Baltimore Development - Business Relocation Expenses
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve the payment of the Business relocation claim of A & E North, LLC a/k/a Parkway Theater from 3 W. North Avenue.

AMOUNT OF MONEY AND SOURCE:

\$297,225.00 - 9910-904354-9601

BACKGROUND/EXPLANATION:

On September 17, 2008, the Board approved the transfer of funds in the amount of \$640,000.00, of which \$340,000.00 was used for the acquisition of 3 W. North Avenue, leaving a balance of \$300,000.00 in the account. Therefore, the Board is requested to use \$297,225.00 of the remaining \$300,000.00 to facilitate the relocation of the property owner.

On May 1, 2009, a Notice of Relocation Eligibility Assistance was sent to A & E North, LLC, subsequent to the November 7, 2007 City of Baltimore offer to purchase 3 W. North Avenue, in accordance with the Charles North Urban Renewal Plan. The approval of this claim in the amount of \$297,225.00 is for self-move reimbursement and Business Reestablishment costs to relocate A & E North, LLC. The claim will be paid to A & E North, LLC in three installments, as follows:

1. \$100,000.00 up front, enabling the owner to obtain his permits, materials, equipment, and insurance needed to begin the move and pay for the electrical, plumbing, shelving, and rigging contractors' services,
2. \$100,000.00 to be paid upon completion of the move for items in categories one through eight of Mr. Tim Hearn's inventory, as submitted,

MINUTES

BDC - cont'd

3. \$ 97,225.00 to be paid upon completion of the move of items in categories nine through 16 of Mr. Hearn's inventory, final clean-up of the acquired site and delivery of the keys to 3 - 5 W. North Avenue to BDC.

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the payment of the Business relocation claim of A & E North, LLC a/k/a Parkway Theater from 3 W. North Avenue.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

to the low bidders meeting the specifications,
deferred action, or rejected bids on those as indicated
for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

- | | | |
|----------------------------------------------------------------------------------|-----------------|--------------|
| 1. B50001398, Actuarial
Valuation Services
for Post Employment
Benefits | Hay Group, Inc. | \$ 40,780.00 |
|----------------------------------------------------------------------------------|-----------------|--------------|

MWBOO SET MBE AND WBE GOALS AT 0%.

- | | | |
|----------------------------------------------------------------------|-------------------|--------------|
| 2. B50001500, Materials
Used for Signs, Banners,
Posters, Etc. | Tyrrelltech, Inc. | \$ 52,581.50 |
|----------------------------------------------------------------------|-------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | |
|--------------------------------------------------------------------------|----------------|--------------|
| 3. B50001499, Respirators,
Replacement Parts and
Fit Test Services | Safeware, Inc. | \$163,791.23 |
|--------------------------------------------------------------------------|----------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | |
|-------------------------------------------------------|--------------------------------------------------|-----------------------------|
| 4. B50001445, Provide
Various Submersible
Pumps | Chesapeake System, LLC
Item Nos. 1 & 2 | \$ 44,098.00
\$ 6,660.00 |
| | Pesco, LLC
Item Nos. 3, 4, 5, 6,
7, 8, & 9 | \$ 37,438.00 |

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

5. B50001427, Aftermarket Parts and Supplies for Cars and Light Trucks		\$1,800,000.00
	Baltimore Auto Supply	\$ 695,000.00
	Uni-Select USA, Inc.	\$ 360,000.00
	Quality Automotive Warehouse	\$ 290,000.00
	Parts Authority Southern	\$ 120,000.00
	Fleetpride, Inc.	\$ 108,000.00
	Salvo Limited Partnership	\$ 101,000.00
	ROK Brothers, Inc.	\$ 68,000.00
	Service Parts d/b/a Papa Auto Parts	\$ 44,000.00
	CRW Parts	\$ 7,500.00
	Globe Electric	\$ 6,500.00

Because there are several brands of vehicles in the City's fleet, as well as the volume of anticipated demand for after-market parts and supplies, multiple vendors are required to ensure the City's requirements are met.

MWBOO GRANTED A WAIVER.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Ryan Petteway	Annual Conference National Assoc. of County/City Health Officials Memphis, TN July 14 - 16, 2010 (Reg. \$66.00)	Special Funding/ Environ. Health	\$915.64

The subsistence rate for this location is \$161.00 per day. The hotel rate is \$139.00 per night not including occupancy taxes. The Department is requesting an additional \$18.00 per day to cover meals and incidental expenses which is included in the total.

2. Pooja Aggarwal	Annual Conference National Assoc. of County/City Health Officials Memphis, TN July 14 - 16, 2010 (Reg. \$66.00)	Special Funding/ Environ. Health	\$913.83
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The subsistence rate for this location is \$161.00 per day. The hotel rate is \$149.00 per night not including occupancy taxes. The Department is requesting an additional \$28.00 per day to cover meals and incidental expenses which is included in the total.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire Department</u>			
3. James Potteiger Peter Hanna Samantha Luckhardt	ESRI Homeland Security Conf. & Internet User Training San Diego, CA July 10 - 17, 2010	FY08 SHSP	\$7,973.82

The subsistence rate for this location is \$218.00 per day. The hotel rate is \$219.00 per night not including occupancy taxes for each attendee. The Department is requesting an additional \$39.00 per day/per person to cover meals and incidental expenses which is included in the total. The Department has paid for the air transportation on a City issued procurement card issued to Mr. James Potteiger.

Commission on Aging & Retirement Education

4. Lucretia Shannon Thelma Winn Larissa Lang	2010 National Medicare Train - The - Trainer Workshop Philadelphia, PA July 27 - 29, 2010	Senior I & A Special Funds	\$1,819.53
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MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the City Council</u>			
5. Sharon Middleton	National Assoc. of Counties, 2010 Annual Conference and Expo Reno, NV July 16 - 20, 2010	Elected Officials Expense Acct.	\$2,133.18

The subsistence rate for this location is \$181.00 per day. The hotel rate is \$204.99 per night (including a Resort fee of \$5.00) plus occupancy taxes of \$26.00 per night. The Department is requesting \$23.99 per day to cover the per night rate of \$204.99 and \$40.00 per day to cover meals and incidental expenses which is included in the total.

TRAVEL REIMBURSEMENTOffice of the Inspector General

6. David McClintock	\$685.76
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On April 28, 2010 the Board approved the original travel request in the amount of \$655.00 for Mr. McClintock to attend the Association of Inspectors General Spring Conference. The original request covered Mr. McClintock's subsistence in the amount of \$330.00 and conference registration in the amount of \$325.00. The Department is requesting reimbursement for roundtrip mileage in the amount of \$595.00, tolls in the amount of \$6.76, and parking in the amount of \$84.00, none of which were covered in the original request.

595 Miles @ \$.50	\$595.00
Tolls	6.76
Parking	<u>84.00</u>

Total Reimbursement due Mr. McClintock:	\$685.76
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MINUTES

TRAVEL REQUESTS - cont'd

UPON MOTION duly made and seconded, the Board approved the travel request and travel reimbursement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | | |
|----|---------------------------------------------------------------------------------------------------------|--------------------|----------------|
| 1. | <u>VEND CENTRAL</u> | <u>\$ 6,500.00</u> | <u>Low Bid</u> |
| | Solicitation No. 07000 - One Gallon Bottles of Water -
Department of Public Works - Req. No. R544249 | | |

The period of the award is June 30, 2010 through July 1, 2011 with two one-year renewal options.

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|----|----------------------------------------------------------------------------------------------|--------------------|--------------------|
| 2. | <u>GEIGER PUMP & EQUIPMENT CO.</u> | <u>\$ 7,858.65</u> | <u>Sole Source</u> |
| | Solicitation No. 08000 - Gould Pump Parts - Department of
Public Works - Req. No. R550517 | | |

The prices are considered fair and reasonable. The vendor is the sole authorized distributor for these parts which are currently in use at the Wastewater Facilities Plant and they must be compatible with the existing equipment.

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|----|------------------------------------------------------------------------------------------|--------------------|------------------------|
| 3. | <u>SHEMIN NURSERIES, INC.</u> | <u>\$ 5,411.75</u> | <u>Selected Source</u> |
| | Solicitation No. 06000 - Plants/Shrub - Department of Public
Works - Req. No. R550385 | | |

The prices are considered fair and reasonable. It is essential to plant these scrubs before the end of June, so they can blossom. Shemin Nurseries, Inc. prices are considered fair and reasonable.

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|----|---------------------------------------------------------------------------------------|--------------------|--------------------|
| 4. | <u>PHILIP R. WALKER
& ASSOC., INC.</u> | <u>\$ 6,056.00</u> | <u>Sole Source</u> |
| | Solicitation No. 08000 - Flowmeter - Department of Public
Works - Req. No. R550102 | | |

The vendor is the only authorized sales representative for Maryland.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|-----------------------------------------------------------------------------------------|-------------|---------|
| 5. SOUTHEASTERN EMERGENCY
EQUIPMENT | \$23,851.87 | Low Bid |
| Solicitation No. B50001525 - Medical Supplies - Department of Health - Req. No. R545826 | | |

The period of the award is July 1, 2010 through June 30, 2011.

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|-------------------------------------------------------------------------------------------|-------------|---------|
| 6. HARRISON HEALTHCARE | \$17,100.00 | Low Bid |
| Solicitation No. B50001531 - Pre-Natal Vitamins - Department of Health - Req. No. R545581 | | |

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|--------------------------------------------------------------------------------------------------|-------------|-------------|
| 7. LIMEHOUSE SOFTWARE, INC. | \$ 6,086.61 | Sole Source |
| Solicitation No. 08000 - Limehouse Software Licenses - Department of Planning - Req. No. R551194 | | |

The vendor is the creator and sole distributor of this proprietary software. The period of the award is July 1, 2010 through June 30, 2011.

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|----------------------------------------------------------------------------------------------------|-------------|---------|
| 8. ENVIRONMENTAL SERVICE &
EQUIPMENT COMPANY, INC. | \$18,120.59 | Low Bid |
| Solicitation No. B50001515 - Restock Stranco Parts - Department of Public Works - Req. No. R546430 | | |

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|--------------------------------------------------------------------------------------------------------------|-------------|-----------------|
| 9. THE ROSEN PUBLISHING
GROUP | \$ 9,807.70 | Selected Source |
| Solicitation No. 06000 - Books (Maternal and Child Health Program) - Department of Health - Req. No. R548555 | | |

The books and the vendor have been designated by the Reading is Fundamental program. The prices reflect a discount range of 50% to 80% off of published retail prices because of participation in the program.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|-----|------------------------------------------------------------------------------------------------------------|--------------------|----------------|
| 10. | <u>PESTX CORP.</u> | <u>\$11,988.00</u> | <u>Renewal</u> |
| | Solicitation No. 07000 - Termite and Pest Control Service -
Enoch Pratt Free Library - Req. No. R552027 | | |

On August 6, 2008, the Board approved the original award in the amount of \$11,988.00. The award contained renewal options at the sole discretion of the City. This is the second and final renewal in the amount of \$11,988.00. The period of the renewal is August 1, 2010 through June 31, 2011.

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|-----|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------|
| 11. | <u>BRODY TRAILER</u> | <u>\$150,000.00</u> | <u>Increase</u> |
| | Solicitation No. 08000 - Repair of Transfer Trailers &
Tankers - Department of Public Works, Bureau of Solid Waste -
Req. No. P504237 | | |

On October 22, 2008, the Board approved the initial award in the amount of \$30,000.00 for three years through October 21, 2011, with two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$150,000.00 is necessary due to the increased usage and will make the award amount \$280,000.00.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 12. BALTIMORE FREIGHTLINER,
d/b/a HARBOR TRUCK SALES
AND SERVICE, INC. | \$285,000.00 | Sole Source/
Agreement |
| Solicitation No. 08000 - Huss MK Diesel Exhaust Removal
System - Department of General Services, Fleet Management
Division - Req. No. R550180 | | |

The Board is requested to approve and authorize execution of an agreement with Baltimore Freightliner, d/b/a Harbor Truck Sales and Service, Inc. The period of the agreement is effective upon Board approval for one year.

The vendor is the product manufacturer's sole authorized representative for providing and installing Huss MK Diesel Exhaust Removal Systems for Baltimore.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 13. GOOD SHEPHERD SEPTIC SERVICES, INC. | \$ 50,000.00 | Increase |
| Solicitation No. B50001177 - Sewage Pumping & Disposal Services - Department of Public Works, Bureau of Solid Waste - Req. Nos. Various | | |

On September 16, 2009, the Board approved the initial award in the amount of \$45,000.00. An increase in the amount of \$50,000.00 is necessary for sewage pumping and disposal services at the Quarantine Road landfill. This increase in the amount of \$50,000.00 will make the award amount \$95,000.00. The contract expires September 29, 2010, with four 1-year renewal options.

MWBOO GRANTED A WAIVER.

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|
| 14. THE ELECTRIC MOTOR REPAIR COMPANY | \$ 0.00 | Renewal |
| Solicitation No. BP 07193 - Provide Annual Maintenance Service, Testing and Repairs for AC & DC Electrical Motors and Related Equipment Less Than 300 H.P. for Various Baltimore City Agencies - Agencies - Various - Req. Nos. Various | | |

On July 11, 2007, the Board approved the initial award in the amount of \$2,335,000.00. The award contained one 1-year renewal option at the sole discretion of the City. The period of the renewal is August 7, 2010 through August 6, 2011.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

MBE: Calmi Electric Company	14%
AM & Son Electric, LLC	3%

WBE: Roane's Rigging & Transfer Co.	9%
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MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|-----|---------------------|---------------------|---------------------|
| 15. | <u>G+K SERVICES</u> | <u>\$ 33,150.00</u> | <u>Ratification</u> |
|-----|---------------------|---------------------|---------------------|
- Solicitation No. BP 05054 - Uniform Rental - Department of Public Works, Bureau of Water and Wastewater - Req. No. R544655

On October 27, 2004, the Board approved the initial award in the amount of \$154,750.00. A close-out amount for Fleet Management was approved on January 21, 2009. A partial close-out amount for Water and Wastewater was approved on April 8, 2009. This is the final close-out payment for lost and damaged uniforms for the Bureau of Water and Wastewater in the amount of \$33,150.00, which expired on February 28, 2009.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

16. MOTOROLA INC.	\$268,056.00	Amendment No. 2 to Agreement
Solicitation No. 06000 - Furnish Computerized Asset Management Application Software, Implementation and Application Services for City Works - Mayor's Office of Information Technology - Req. No. R527277		

The Board is requested to approve and authorize execution of an amendment no. 2 to agreement with Motorola, Inc. This amendment no. 2 to agreement increases the award by \$268,056.00 and extends the period of the agreement through June 30, 2011.

On June 16, 2004, the Board approved the initial award in the amount of \$578,499.00. On October 5, 2005, an increase and extension was approved in the amount of \$135,906.00. On January 11, 2006, the Board approved an amendment to the agreement in the amount of \$432,941.00. On December 20, 2006, the Board approved the first 1-year renewal in the amount of \$268,056.00. On August 8, 2007, the Board approved the second 1-year renewal in the amount of \$268,056.00. On October 8, 2008, the Board approved the third 1-year renewal in the amount of \$268,056.00. On July 15, 2009, the Board approved an extension in the amount of \$189,873.00. This amendment increases the amount by \$268,056.00 for a total award of \$2,409,393.00.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|-----------------------------------------------------------------------------------------|-----|-----------------------------|
| 17. EXPRESS SCRIPTS,
INC. | N/A | Ratification
& Agreement |
| BP 07150 - Prescription Drug Program Services - Various
Agencies - Req. Nos. Various | | |

The Board is requested to approve and authorize execution of a Medicare Part D Employer - Only Sponsored Group Waiver Plan and Prescription Drug Services Agreement with Express Scripts, Inc. The Board is also requested to ratify an award to Express Scripts, Inc. for the period of April 01, 2010 through June 30, 2010. The agreement expires December 31, 2010.

On September 12, 2007, the Board approved the initial award in the amount of \$3,683,573.00 for a commercial prescription drug program for employees and retirees. Under the terms of BP 07150 and the commercial agreement, on April 01, 2010, the City implemented Part-D of the Medicare Prescription Drug, Improvement and Modernization Act of 2003 for eligible retirees. This agreement formalizes the Part-D addition. No funds have been expended with the vendor for these services to date, and no additional funding is required. The pricing has been reviewed and deemed fair and reasonable.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO FOUND VENDOR IN COMPLIANCE**MWBOO SET MBE GOALS AT 17% AND WBE GOALS AT 9%**

MBE:	A. Thompson & Associates	6.77%
	Time Printers	10.33%
WBE:	Curry Printing & Copy Center	9.03%

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|-------------------------------------------------------------------------------------------------------------------|--------------------------|----------------|-------------------------|
| 18. | EXPRESS SCRIPTS,
INC. | \$1,049,837.00 | Amendment/
Extension |
| Solicitation No. BP 07150 - Prescription Drug Program -
Services - Department of Human Services - Req. No. N/A | | | |

The Board is requested to approve and authorize execution of the first amendment to the Pharmacy Benefit Management Agreement with Express Scripts, Inc.

On September 12, 2007, the Board approved the initial award in the amount of \$3,683,573.00. Subsequent actions were approved. As per the terms of the commercial agreement with Express Scripts, Inc., the City on April 1, 2010, implemented Part-D of the Medicare Prescription Drug, Improvement and Modernization Act of 2003 for eligible retirees. This extension, in the amount of \$1,049,837.00, has been determined to be in the City's best interest to avoid the potential of three different programs in less than one year for eligible retirees and the prohibitive time and costs of implementing multiple programs. The period of the extension is January 1, 2011 through December 31, 2011, with one, one-year renewal option. All other terms and conditions of the original agreement remain unchanged.

The pricing has been reviewed and deemed fair and reasonable.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases**MWBOO SET GOALS AT 17% FOR MBE AND 9% WBE.**

MBE: A. Thompson & Associates	6.77%
Time Printers	<u>10.33%</u>
	17.10%

WBE: Curry Printing & Copy Center	9.03%
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MWBOO FOUND VENDOR IN COMPLIANCE.

19. DATA NETWORKS
HARTFORD COMPUTER GROUP, INC.
EARLY MORNING SOFTWARE
AMS
USC CANTERBURY
ISMART, LLC \$ 0.00 Extension
Solicitation No. BP 04097 - Microcomputer Hardware and
Peripherals - Agencies Various - Req. Nos. Various

On April 21, 2004, the Board approved the initial award in the amount of \$6,000,000.00. Subsequent actions were approved. This contract expires on June 30, 2010. A new solicitation B50001422 - Computer Hardware Software & Related Equipment)has been issued and bids were received on June 16, 2010. This no cost extension is required to allow time to evaluate the bids for a sufficient transition, if required. The period of the extension is July 1, 2010 through October 31, 2010.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

20. BEAVERS AUTO BODY SECURITY AUTO BODY LINTHICUM FERNDALE AUTO BODY, INC. DONAHOO COLLISION CENTER CHESAPEAKE BODY AND PAINT COMPANY HERMAN BORN & SONS, INC. MIDDLETON AND MEADS C&W BODY AND FENDER SHOP, INC. R & E BODY AND PAINT/ D/B/A MAACO	\$0.00	Extension
Solicitation No. BP 06068 - Body Shop Repair Services - Department of General Services - P.O. Nos. Various		

On June 26, 2006, the Board approved the initial award in the amount of \$5,500,000.00 for four years, with two 1-year renewal options. Subsequent actions have been approved. However, due to changes in services required, a new solicitation is appropriate. Therefore, authority is requested to extend the contract for four months while this requirement is re-bid. The extension is for the period June 30, 2010 through October 31, 2010.

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Department of General Services

21. GEORGE'S WELDING SERVICE INC.	\$ 6,200.00	Low Bid
IC 528 - Security Windows and Doors - Mount Clare Mansion - Department of General Services		

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, extensions, and authorized execution of the agreements.

MINUTES

Bureau of the Budget and - Carryover of Unexpended Fiscal 2010
Management Research Appropriations to Fiscal 2011

ACTION REQUESTED OF B/E:

In accordance with end of year procedures, approval is requested for the Department of Finance to transfer, within an agency, appropriations to meet any program deficit and/or, to meet specific carryover requests in cases where surpluses exist within any agency, but not necessarily within a particular program. Additionally, the Board's approval is requested to carry forward all encumbrances and pre-encumbrances, and to transfer from the Contingent Fund an amount sufficient to cover an agency's overall deficit if required.

In accordance with the Board of Estimates policy of prior years, the balance of unexpended special and loan funds earmarked for specific purposes will be carried over as necessary to Fiscal 2011.

AMOUNT OF MONEY AND SOURCE:

Sources and amounts for closing out appropriations will be from within each agency and fund.

Agency	Account #	Purpose	Agency Request	Category
Board of Elections	1001-000000-1800-184500-603050	Rental of Voting Equipment	\$ 925,889	A
	Total		\$ 925,889	
Convention Center	1001-000000-5310-511800-609098	Repair of Facilities	\$ 200,000	A
	Total		\$ 200,000	
City Council	1001-000000-1000-104800-606003	Word Processing Equipment	\$ 90,000	A
	1001-000000-1000-104800-606001	Office Equipment	\$ 7,000	A
	Total		\$ 97,000	
M-R: Educational Grants	1001-000000-4460-338300-603XXX	Maryland Cooperative Extension	\$ 50,000	A
	Total		\$ 50,000	
Mayoralty	1001-000000-3500-322000-603XXX	Youth Commission	\$ 6,000	A
	Total		\$ 6,000	
Enoch Pratt Free Library	1001-000000-4501-346500-605040	Books & Equipment: State Library Resource Center	\$ 500,000	B
	1001-000000-4501-346500-605040	Books & Equipment: Neighborhood Services	\$ 500,000	B
	1001-000000-4501-346500-605040	Computer Equipment	\$ 125,000	B
	Total		\$ 1,125,000	

MINUTES

BBMR - cont'd

Agency	Account #	Purpose	Agency Request	Category
Health Department	1001-000000-3100-295900-603XXX	School Based Health Centers	\$ 750,000	A
	1001-000000-3040-274000-603XXX	Needle Exchange	\$ 276,116	A
	1001-000000-3250-316400-603XXX	Human Resource positions related to CARE transition	\$ 140,901	A
	1001-000000-3040-274500-603XXX	Health Disparities	\$ 99,222	A
	1001-000000-2400-258300-603XXX	Animal Control	\$ 74,815	A
	Total		\$ 1,341,054	
Housing Department	1001-000000-2600-261000-603026	Computer Upgrade	\$ 353,250	B
	1001-000000-5920-422300-603026	Dawson House Expansion	\$ 250,000	A
	1001-000000-5820-408900-603026	Demolition	\$ 125,000	B
	1001-000000-5820-408900-603026	Stabilization	\$ 125,000	B
	1001-000000-5920-666300-603026	BRAC	\$ 76,000	A
	1001-000000-5920-422199-603051	Live Baltimore Housing	\$ 22,210	A
	Total		\$ 951,460	
M-R: Miscellaneous General Expenses	1001-000000-1220-148000-607001	Family League After School Programs	\$ 3,591,000	A
	1001-000000-1220-567600-607001	Pre & Post Natal Visiting	\$ 871,000	A
	1001-000000-1220-666700-607001	Contract for Pediatric Care	\$ 176,864	A
	1001-000000-1220-148900-607001	Experience Corps	\$ 47,600	A
	Total		\$ 4,686,464	
MOIT	1001-000000-1470-165810-605003	Hardware, Software, Licensing Related to Security	\$ 701,000	B
	1001-000000-1510-167800-605XXX	Software and Hardware for Application Development	\$ 284,136	B
	1001-000000-1470-165810-603015	800Mhz Emergency Management System	\$ 325,000	B
	1001-000000-1470-165810-605001	Office Equipment/Backup Servers	\$ 176,500	B
	1001-000000-1470-165810-603020	Staff Development	\$ 60,000	B
	1001-000000-1470-165810-603016	Facility Improvements	\$ 25,000	B
	Total		\$ 1,571,636	
Planning	1001-000000-1870-187400-600000	Transform Baltimore (Zoning Code Rewrite)	\$ 155,000	A
	1001-000000-1220-146350-603050	2010 Census- Complete Count Project	\$ 66,500	A
	Total		\$ 221,500	
Public Works	1001-000000-5160-389701-603097	Facility Renovations: NW Transfer Station	\$ 500,000	B
	3001-000000-5130-388600-606004	Purchase Equipment: Street Sweepers	\$ 389,685	A
	1001-000000-5160-388300-606004	Vector Control positions & equipment	\$ 312,000	B
	3001-000000-5130-386200-603026	Downtown Partnership Cleaning & Maintenance	\$ 222,667	A
	1001-000000-5160-389701-603097	Equipment Leasing: NW Transfer Station	\$ 200,000	B
	3001-000000-5130-386500-606004	Purchase Equipment: Bobcats	\$ 75,000	A
	Total		\$ 1,699,352	

MINUTES

BBMR - cont'd

Agency	Account #	Purpose	Agency Request	Category
Rec & Parks	3001-000000-5050-385300-603XXX	Forestry Contracted Services	\$ 374,000	A
	1001-000000-4790-370100-605XXX	Security Equipment	\$ 207,000	B
	1001-000000-4800-372400-607001	After School Programs	\$ 187,500	A
	1001-000000-4790-370100-601005	Security at Pool Facilities	\$ 328,000	B
	1001-000000-4800-371500-603XXX	Recreation Center Maintenance & Repair	\$ 185,000	A
	3001-000000-4780-363800-603XXX	Gateway Service Contracts	\$ 150,000	A
	3001-000000-4780-363800-604XXX	Supplies for Land Maintenance	\$ 80,000	A
	1001-000000-4800-371500-605XXX	Office Machines	\$ 60,000	A
	1001-000000-4800-372000-605XXX	Custodial Supplies	\$ 58,800	B
	1001-000000-4710-362500-605XXX	Data Processing Equipment	\$ 45,000	A
	Total		\$ 1,675,300	
	Grand Total		\$ 14,350,655	

Category A = Funds originally appropriated for such a purpose

Category B = Funds **NOT** originally appropriated for such purpose

BACKGROUND/EXPLANATION:

The Baltimore City Charter (1996 Edition as amended), Article VI, Section 9(c), provides that:

"Appropriations contained in the Ordinance of Estimates for a particular program, purpose, activity, or project may, upon the recommendation of the head of the municipal agency concerned and the Director of Finance, and with the approval of the Board of Estimates, be carried over to fiscal years subsequent to the one for which the appropriation is initially made for the accomplishment of said program, purpose, activity, or project. Funds encumbered for contracts, projects or other actual commitments and funds dedicated by an act of Congress or by State law or by the terms of any private grant to some specific purpose shall be carried over to the next fiscal year. All appropriations not so carried over shall lapse at the end of the fiscal year from which made, except that any balance remaining in the fund of the water or sanitary wastewater utility (under Section 18 of this article) at the end of the fiscal year shall remain to the credit of that utility and an estimate of such a balance shall be included in that utility's budget for the next year as an estimated receipt."

MINUTES

BBMR - cont'd

A final report of recommendations and actions by the Budget Bureau will be submitted for approval by the Board of Estimates for the July 28, 2010 meeting.

UPON MOTION duly made and seconded, the Board approved the Department of Finance to transfer appropriations, within an agency, to meet any program deficit and/or, to meet specific carryover requests in cases where surpluses exist within any agency, but not necessarily within a particular program. The Board also approved the Department of Finance to carry forward all encumbrances and pre-encumbrances, and to transfer from the Contingent Fund an amount sufficient to cover an agency's overall deficit if required.

MINUTES

Department of Finance - FY 2011 Insurance Renewals

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the following FY 2011 insurance policy renewals. The period of the policies is July 1, 2010 through June 30, 2011.

1. GLOBAL AEROSPACE \$118,157.00

Account: 1001-000000-2010-197800-603014

The Baltimore City Aircraft Hull and Liability Insurance policy covers both aircraft hull and liability insurance for the Police Department's fleet of helicopters. Coverage is being renewed with the incumbent carrier. The renewal premium represents a 3.2% decrease.

**2. AMERICAN INTERNATIONAL GROUP, \$ 79,445.00
INC. (AIG)**

Account: 2043-000000-1450-162900-603014

The Baltimore City Marine Hull Insurance policy covers various vessels owned and/or operated by City agencies, including the Constellation. Markets for this exposure are limited. Coverage is being renewed with the incumbent carrier at the same terms and conditions as the expiring policy including terrorism coverage on the entire fleet. The renewal premium represents a 3.2% decrease.

3. ZURICH INSURANCE \$ 22,626.00

Account: 2043-000000-1450-162900-603014

On May 5, 2010, the Board renewed a May 11, 2005 Resolution, whereas the Mayor and City Council of Baltimore would indemnify and save harmless the directors, officers and employees of certain non-profit Quasi corporations from monetary loss sustained by them due to acts of negligence while in the performance of their duties as directors, officers and employees of said non-profit corporations. Coverage is being renewed with the incumbent carrier at the same terms and conditions as the expiring policy. There is no change in rate.

MINUTES

Department of Finance - cont'd

4. FIREMAN'S FUND INSURANCE COMPANY **\$ 6,544.00**

Account: 2043-00000-1450-162900-603014

This policy provides coverage in case of theft and direct physical damage for the GPS tracking units installed in 30 Baltimore City Public School System buses and 300 vendor owned buses. Coverage is being renewed with the incumbent carrier at the same terms and conditions as the expiring policy, at the same rate with a \$250.00 deductible.

5. SCOTTSDALE INSURANCE **\$292,320.00**

Account: 2043-000000-1450-162900-603014

The School Bus Automobile liability insurance market remains very limited. Negotiation began early and as a result, the Department was able to obtain the same renewal rate of \$840.00 per bus. Coverage is being renewed with the incumbent carrier.

6. AMERICAN INTERNATIONAL GROUP, INC. (AIG) **\$ 17,359.00**

Account: 2043-000000-1450-162900-603014

The Employment Crime policy provides coverage for the loss of money, securities or other financial instruments for which the Mayor and City Council, and the Baltimore City Public School System are legally liable. The marketplace is limited and coverage is being renewed with the incumbent carrier. The renewal premium represents a 0.51% decrease. The policy has a \$1,000,000.00 per occurrence limit, with a per occurrence deductible of \$10,000.00.

MINUTES

Department of Finance - cont'd

7. PHILADELPHIA INSURANCE COMPANY**\$ 94,396.00**

Account: 2043-000000-1450-162900-603014

The policy provides coverage for the Convention Center Complex and 1st Mariner Arena. Coverage is being renewed with the incumbent carrier at a 0.19% decrease in premium. The policy contains a \$25,000.00 deductible in lieu of a Self-Insured Retention as per the expiring policy. The insurance carrier will handle all claims, thereby eliminating the need for a Third Party Administrator to handle all claims under the Self Insured Retention.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned FY 2011 insurance policy renewals.

MINUTES

Department of Finance - Fiscal 2011 Employee Furlough Plan

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize by resolution the Implementation of the Fiscal 2011 Employee Furlough Plan.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 23, 2009, the Board approved an Employee Furlough Plan for Fiscal 2010 as part of an overall post-adoption budget plan made necessary by the continuing decline of local revenues as well as the State Aid reductions.

Due to the unprecedented \$121,000,000.00 shortfall that the City has had to deal with for Fiscal 2011, it became necessary to continue an employee furlough plan through to the end of Fiscal 2011 as an important component of the overall budget expense reduction plan.

The structure of the Fiscal 2011 plan is more progressive in that the salary ranges and the number of days have been modified to try to improve the fairness of the number of furlough days required while still meeting the necessary savings goal that is projected to be about \$11,600,000.00 for the General and Motor Vehicle Funds.

Fiscal 2011

City of Baltimore

EMPLOYEE FURLOUGH PLAN

WHEREAS, the impact of the recession continues to put pressure on the City's local economy and subsequent diminishing yields of budgeted City revenues that support vital City services, and

MINUTES

Department of Finance - cont'd

WHEREAS, the City has been challenged with an unprecedented \$121 million budget shortfall in Fiscal 2011, and

WHEREAS, the budget shortfall has been met through significant budget spending reductions and employee layoffs, and

WHEREAS, a critical component of the spending reduction plan includes an employee furlough plan, and

WHEREAS, a carefully managed furlough plan for City employees will reduce the number of employee layoffs that would otherwise be necessary to close the budget gap, and

WHEREAS, it is critical to the success of any City employee furlough program that all City employees participate in order to minimize the impact on critical City services and produce an equitable program, and

BE IT THEREFORE RESOLVED BY THE BALTIMORE CITY BOARD OF ESTIMATES, AS FOLLOWS:

Section 1. The employee furlough plan for Fiscal 2011 will include all full time, part time, temporary and contractual City employees, members of the Planning Commission, members of the Board of Municipal Zoning Appeals as well as employees from agencies/quasi-agencies with independent salary setting authority or independent personnel systems, including but not limited to the Baltimore Development Corporation, Parking Authority of Baltimore City and the Office of Promotion and the Arts.

Section 2. The employee furlough plan shall include a combination of designated mandatory furlough days and additional furlough days to be implemented between August 13, 2010 and June 30, 2011 in accordance with the following requirements:

- (a) The mandatory furlough days are days on which the City will be officially closed except for certain City operations as noted in sub-section (h) below. These days in which the City will be officially closed are not deemed to be City holidays.

MINUTES

Department of Finance - cont'd

The mandatory furlough days shall be as follows:

Friday, September 3, 2010
 Friday, November 26, 2010
 Monday, December 27, 2010
 Friday, May 27, 2011

(b) The number of furlough days required by the employee furlough plan is in accordance with the following structure:

Employee Salary Range:	Less than \$30,000	\$30,000 - \$50,000	\$50,000 - \$75,000	\$75,000 - \$90,000	Greater than \$90,000
Number of days	4	5	8	9	11
Number of days - 3 10 month employees		4	7	8	10

(c) The mandatory furlough days will constitute the 4 days obligation for those employees earning less than \$30,000. An additional furlough day is to be imposed on the employees earning a salary included in the range of \$30,000 to \$50,000; an additional 4 days is to be imposed on employees earning a salary included in the range of \$50,000 to \$75,000; an additional 5 days is to be imposed on employees earning a salary included in the range of \$75,000 to \$90,000 and an additional 7 days is to be imposed on employees whose salary is in excess of \$90,000.

(d) the pay reduction amount for each permanent full-time employee, [except those employees represented by the City Union of Baltimore, AFSCME, IAFF Local 734, IAFF Local 964, Police Officers, Police Supervisors as well as those on the same salary schedules and receiving the same benefits (unrepresented), who have not settled negotiations with the City for Fiscal 2011, will be taken in equal amounts for 23 pay periods beginning on

MINUTES

Department of Finance - cont'd

August 13, 2010 for those employees in pay Group A and on August 20, 2010 for those employees in pay Group B. Those employees who are paid weekly will have a reduction in pay taken in equal amounts for 46 pay periods beginning August 13, 2010. Pay reduction amounts for part time, temporary and contractual employees will be in accordance with the rules and regulations of the furlough plan.

(e) For those employees represented by the City Union of Baltimore, AFSCME, IAFF Local 734, IAFF Local 964, Police Officers, Police Supervisors as well as those on the same salary schedules and receiving the same benefits (unrepresented), the furlough plan will be implemented following the completion of negotiations with the City, commencing with the first pay period as can be practically accomplished. The deduction amounts will be taken in equal amounts spread across the remaining pay periods for Fiscal 2011.

(f) The reduction in pay will be taken as an "adjustment to gross pay" and will not reduce the employees' current salary or hourly rate. Therefore there will be no impact on retirement benefits or cash-out rates for accrued leave at termination. Regular overtime rates will be based on current salary, not the reduced amount.

(g) Agency heads, bureau heads and supervisors shall have responsibility to manage the additional employee furlough days in excess of the mandatory furlough days and shall have the authority to designate such employee's furlough days. These additional furlough days shall be implemented over the period August 13, 2010 through June 30, 2011, and the appropriate pay reductions will be spread over the pay periods specified in (d) and (e) above.

MINUTES

Department of Finance - cont'd

(h) The functions of solid waste collections, agency units that are involved in support of court operations and related activities and 24/7 operations shall be exempted from the mandatory furlough days as a requirement of this employee furlough plan. However, the required number of furlough days must be administered for each employee in those functions between August 13, 2010 and June 30, 2011 and such records shall be kept to document each employee's required number of furlough days.

(i) No employee may work during scheduled furlough time except that in the event of an emergency or exigent circumstances, the appointing authority may revoke furlough time and the employee shall be paid for the time worked. If furlough time is revoked, the employee must be rescheduled for additional furlough time by the supervisor equivalent to the revoked furlough time.

(j) An employee may not work in excess of the employee's normal workweek reduced by the furlough time taken during such workweeks. Therefore an employee shall not earn overtime pay or compensatory time during a workweek in which furlough time is taken and may not request authorization to work such overtime. Supervisors shall not permit an employee to work overtime during a workweek in which the employee takes furlough time.

(k) Personnel actions such as promotions or reclassifications which occur after August 2, 2010 shall not affect the number of furlough days/hours designated.

(l) An employee who is on leave granted by leave bank, Employee-to-Employee Donated leave, Family and Medical Leave Act-qualifying leave, Accident leave or any other paid leave is included in the employee furlough plan and furlough time shall be scheduled in accordance to the furlough structure.

(m) Furlough time for an employee hired on or after August 9, 2010 is prorated based on the employee's start date.

MINUTES

Department of Finance - cont'd

(n) Furlough time charged to an employee receiving out-of-title pay or in an acting capacity is based on the employee's regular pay, not the out-of-title pay or acting capacity pay.

(o) For leave accrual, an employee on furlough time shall be considered to be on paid leave. The furlough will not affect the retirement credit earned.

(p) For benefits and seniority purposes, an employee on furlough time shall be considered to be on paid leave.

Section 3. The Director of Finance is hereby authorized to formulate and administer any rules and regulations or other procedures to implement this employee furlough plan.

Section 4. This resolution of the Board of Estimates shall take effect upon adoption.

MINUTES

Bureau of the Budget and - Position Restoration and
Management Research Abolishment in Fiscal 2011 Budget

ACTION REQUESTED OF B/E:

The Board is requested to approve the restoration of 580 positions for Fiscal Year 2011 associated with the supplemental appropriations approved by the City Council. The Board is also requested to restore 271 positions and abolish 15 positions not associated with the Fiscal 2011 funding adjustments.

AMOUNT OF MONEY AND SOURCE:

The source of funds for the position restoration is the supplemental appropriations approved by the City Council on June 21 and June 24, 2010.

BACKGROUND/EXPLANATION:

On June 21, and 24, the City Council approved approximately \$48,000,000.00 of supplemental appropriations to the Fiscal 2011 budget. As a result, 580 positions can be restored in the budget.

Other position restorations and abolishments are also included in the submitted list. These changes include the postponement of the Water & Wastewater Bureau reorganization, the restructuring of the Department of Housing and Community Development's Blight Elimination Program, and modification to the State's Attorney's staffing plan.

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
CARE/Health	723	16112	91152 Social Program Administrator	+1
Fire	602	13281	41209 EMT Firefighter	+1
	602	13802	41209 EMT Firefighter	+1
	602	45238	41209 EMT Firefighter	+1
	602	47831	41209 EMT Firefighter	+1
	602	47832	41209 EMT Firefighter	+1
	602	47833	41209 EMT Firefighter	+1
	602	47836	41209 EMT Firefighter	+1
	602	47839	41209 EMT Firefighter	+1
	602	47840	41209 EMT Firefighter	+1
	602	47844	41209 EMT Firefighter	+1
	602	47845	41209 EMT Firefighter	+1
	602	47846	41209 EMT Firefighter	+1
	602	47847	41209 EMT Firefighter	+1
	602	47848	41209 EMT Firefighter	+1
	602	47849	41209 EMT Firefighter	+1
	602	47850	41209 EMT Firefighter	+1
	602	47851	41209 EMT Firefighter	+1
	602	47852	41209 EMT Firefighter	+1
	602	47853	41209 EMT Firefighter	+1
	602	47854	41209 EMT Firefighter	+1
	602	47855	41209 EMT Firefighter	+1
	602	47856	41209 EMT Firefighter	+1
	602	47857	41209 EMT Firefighter	+1
	602	47858	41209 EMT Firefighter	+1
	602	47859	41209 EMT Firefighter	+1
	602	47860	41209 EMT Firefighter	+1
	602	47861	41209 EMT Firefighter	+1
	602	47862	41209 EMT Firefighter	+1
	602	47863	41209 EMT Firefighter	+1
	602	47864	41209 EMT Firefighter	+1
	602	47865	41209 EMT Firefighter	+1
	602	47866	41209 EMT Firefighter	+1
602	47867	41209 EMT Firefighter	+1	
602	47868	41209 EMT Firefighter	+1	
602	47869	41209 EMT Firefighter	+1	
602	47870	41209 EMT Firefighter	+1	
602	47871	41209 EMT Firefighter	+1	
602	47872	41209 EMT Firefighter	+1	
602	47873	41209 EMT Firefighter	+1	
602	47874	41209 EMT Firefighter	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Fire	602	47875	41209 EMT Firefighter	+1
	602	47908	41209 EMT Firefighter	+1
	602	47909	41209 EMT Firefighter	+1
	602	47911	41209 EMT Firefighter	+1
	602	47912	41209 EMT Firefighter	+1
	602	47913	41209 EMT Firefighter	+1
	602	13188	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13193	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13261	41210 FIREFIGHTER/PARAMEDIC	+1
Fire	602	13270	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13271	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13304	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13313	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13332	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13334	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13350	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13355	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13363	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13372	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13400	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13552	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13553	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13678	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13740	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13754	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13766	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13810	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13825	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13845	41210 FIREFIGHTER/PARAMEDIC	+1
	602	44344	41210 FIREFIGHTER/PARAMEDIC	+1
	602	44832	41210 FIREFIGHTER/PARAMEDIC	+1
	602	45229	41210 FIREFIGHTER/PARAMEDIC	+1
	602	45235	41210 FIREFIGHTER/PARAMEDIC	+1
	602	13217	41211 FIREFIGHTER	+1
	602	13220	41211 FIREFIGHTER	+1
	602	13287	41211 FIREFIGHTER	+1
	602	13323	41211 FIREFIGHTER	+1
	602	13364	41211 FIREFIGHTER	+1
	602	13398	41211 FIREFIGHTER	+1
	602	13427	41211 FIREFIGHTER	+1
	602	13577	41211 FIREFIGHTER	+1
602	13581	41211 FIREFIGHTER	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
	602	13588	41211 FIREFIGHTER	+1
	602	13604	41211 FIREFIGHTER	+1
	602	13693	41211 FIREFIGHTER	+1
	602	13765	41211 FIREFIGHTER	+1
	602	13773	41211 FIREFIGHTER	+1
	602	13826	41211 FIREFIGHTER	+1
	602	13868	41211 FIREFIGHTER	+1
	602	32783	41211 FIREFIGHTER	+1
	602	12692	41212 FIRE LIEUTENANT	+1
	602	12700	41212 FIRE LIEUTENANT	+1
	602	12744	41212 FIRE LIEUTENANT	+1
	602	12791	41212 FIRE LIEUTENANT	+1
	602	12805	41212 FIRE LIEUTENANT	+1
	602	12810	41212 FIRE LIEUTENANT	+1
	602	12820	41212 FIRE LIEUTENANT	+1
	602	12829	41212 FIRE LIEUTENANT	+1
	602	12837	41212 FIRE LIEUTENANT	+1
	602	13882	41212 FIRE LIEUTENANT	+1
	602	12586	41213 FIRE CAPTAIN	+1
	602	12656	41213 FIRE CAPTAIN	+1
	602	12658	41213 FIRE CAPTAIN	+1
	602	12659	41213 FIRE CAPTAIN	+1
	602	12679	41213 FIRE CAPTAIN	+1
	602	12680	41213 FIRE CAPTAIN	+1
	602	12869	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12878	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12887	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12923	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12936	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12943	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12957	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12958	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12973	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12988	41273 FIRE PUMP OPERATOR, ALS	+1
	602	12993	41273 FIRE PUMP OPERATOR, ALS	+1
	602	13021	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13031	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13044	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13047	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13069	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13070	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13082	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Fire	602	13093	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13102	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13144	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13145	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13158	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13168	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	13177	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	47955	41277 FIRE EMERG VEHICLE DRIVER,ALS	+1
	602	12688	41278 Fire Lieutenant ALS	+1
	602	12709	41278 Fire Lieutenant ALS	+1
	602	12733	41278 Fire Lieutenant ALS	+1
	602	12759	41278 Fire Lieutenant ALS	+1
	602	12761	41278 Fire Lieutenant ALS	+1
	602	12770	41278 Fire Lieutenant ALS	+1
	602	12782	41278 Fire Lieutenant ALS	+1
	602	12783	41278 Fire Lieutenant ALS	+1
	602	12802	41278 Fire Lieutenant ALS	+1
	602	12821	41278 Fire Lieutenant ALS	+1
	602	12830	41278 Fire Lieutenant ALS	+1
	602	12634	41279 Fire Captain ALS	+1
	602	12884	41296 FIRE PUMP OPERATOR	+1
	602	12890	41296 FIRE PUMP OPERATOR	+1
	602	12903	41296 FIRE PUMP OPERATOR	+1
	602	12950	41296 FIRE PUMP OPERATOR	+1
602	12961	41296 FIRE PUMP OPERATOR	+1	
Fire	602	13101	41297 FIRE EMERGENCY VEHICLE DRIVER	+1
	602	13115	41297 FIRE EMERGENCY VEHICLE DRIVER	+1
	602	13119	41297 FIRE EMERGENCY VEHICLE DRIVER	+1
	602	13124	41297 FIRE EMERGENCY VEHICLE DRIVER	+1
	602	13136	41297 FIRE EMERGENCY VEHICLE DRIVER	+1
	611	13918	41224 Fire Prevention Inspector I	+1
	611	13927	41230 Fire Prevention Specialist	+1
	614	13955	52422 Radio Maint Tech II	+1
	614	13956	52422 Radio Maint Tech II	+1
	615	13487	41210 Firefighter/Paramedic	+1
	615	13829	41210 Firefighter/Paramedic	+1
	615	12589	41213 Fire Captain	+1
	615	12590	41278 Fire Lieutenant ALS	+1
	615	12592	41296 Fire Pump Operator	+1

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Health	307	46132	00142 EXEC LEVEL I	+1
	716	47317	54437 DRIVER I	+1
	716	47318	54437 DRIVER I	+1
	721	48977	95111 Recreation Leader I	+1
Housing	740	48534	33252 Typist II	+1
	740	48547	81442 Community Coordinator	+1
	749	48309	10074 ASSISTANT COUNSEL	+1
	749	48311	10074 ASSISTANT COUNSEL	+1
	749	48550	31511 PROGRAM ANALYST	+1
	749	48299	32933 LEGAL ASSISTANT II	+1
	749	48335	33232 SECRETARY II	+1
	749	48473	33712 REAL ESTATE AGENT II	+1
	749	48487	33712 REAL ESTATE AGENT II	+1
	749	48308	10074 ASSISTANT COUNSEL	-1
	749	48310	10074 ASSISTANT COUNSEL	-1
	749	48336	LEGAL ASSISTANT SUPERVISOR	-1
	749	33461	WORD PROCESSING OPERATOR III	-1
	749	48555	OFFICE ASSISTANT III	-1
	749	15157	OFFICE ASSISTANT II	-1
	749	48306	OFFICE ASSISTANT II	-1
	749	48317	DIVISION CHIEF III	-1
	749	15146	REAL ESTATE AGENT SUPV	-1
	749	15097	ECONOMIC DEVELOPMENT OFFICER I	-1
	749	48489	REAL ESTATE AGENT II	-1
	749	48490	REAL ESTATE AGENT II	-1
	749	15103	OFFICE ASSISTANT III	-1
	749	48302	REAL ESTATE AGENT III	-1
749	15150	REAL ESTATE AGENT II	-1	
Human Resources	772	47530	10074 Assistant Counsel	+1
	772	46293	33621 Personnel Policy Analyst	+1
MOIT	804	47012	33361 CALL CENTER AGENT I	+1
	804	47013	33361 CALL CENTER AGENT I	+1
	804	47120	33677 PERSONNEL GENERALIST II	+1
	804	46942	33365 CALL CENTER SUPERVISOR	+1
	804	46947	33361 CALL CENTER AGENT I	+1
	804	46948	33361 CALL CENTER AGENT I	+1

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
MOIT	804	46951	33361 CALL CENTER AGENT I	+1
	804	46952	33361 CALL CENTER AGENT I	+1
	804	46961	33361 CALL CENTER AGENT I	+1
	804	46882	33361 CALL CENTER AGENT I	+1
	804	46887	33361 CALL CENTER AGENT I	+1
	804	46888	33361 CALL CENTER AGENT I	+1
	804	46889	33362 CALL CENTER AGENT II	+1
	804	46891	33362 CALL CENTER AGENT II	+1
	804	46897	33361 CALL CENTER AGENT I	+1
	804	46901	33361 CALL CENTER AGENT I	+1
	804	47497	33361 CALL CENTER AGENT I	+1
	804	47500	33361 CALL CENTER AGENT I	+1
	804	47502	33361 CALL CENTER AGENT I	+1
	804	47503	33361 CALL CENTER AGENT I	+1
	804	47515	33361 CALL CENTER AGENT I	+1
	804	47520	33361 CALL CENTER AGENT I	+1
	804	47527	33672 TRAINING OFFICER I	+1
	804	47518	33361 CALL CENTER AGENT I	+1
Police	622	17366	41111- Police Officer	+1
	622	17369	41111- Police Officer	+1
	622	17517	41111- Police Officer	+1
	622	17644	41111- Police Officer	+1
	622	17706	41111- Police Officer	+1
	622	17771	41111- Police Officer	+1
	622	18198	41111- Police Officer	+1
	622	33793	41111- Police Officer	+1
	622	17608	41111- Police Officer	+1
	622	17774	41111- Police Officer	+1
	622	17817	41111- Police Officer	+1
	622	17838	41111- Police Officer	+1
	622	17848	41111- Police Officer	+1
	622	17850	41111- Police Officer	+1
	622	17863	41111- Police Officer	+1
	622	17921	41111- Police Officer	+1
	622	17988	41111- Police Officer	+1
	622	18046	41111- Police Officer	+1
	622	18112	41111- Police Officer	+1
	622	18118	41111- Police Officer	+1
	622	18180	41111- Police Officer	+1
	622	18190	41111- Police Officer	+1
	622	18221	41111- Police Officer	+1
622	18245	41111- Police Officer	+1	
622	18256	41111- Police Officer	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Police	622	18263	41111- Police Officer	+1
	622	18346	41111- Police Officer	+1
	622	18386	41111- Police Officer	+1
	622	18424	41111- Police Officer	+1
	622	18509	41111- Police Officer	+1
	622	18542	41111- Police Officer	+1
	622	18638	41111- Police Officer	+1
Police	622	18641	41111- Police Officer	+1
	622	18718	41111- Police Officer	+1
	622	32635	41111- Police Officer	+1
	622	32643	41111- Police Officer	+1
	622	32662	41111- Police Officer	+1
	622	33792	41111- Police Officer	+1
	622	33801	41111- Police Officer	+1
	622	33833	41111- Police Officer	+1
	622	35250	41111- Police Officer	+1
	622	35285	41111- Police Officer	+1
	622	35496	41111- Police Officer	+1
	622	40350	41111- Police Officer	+1
	622	42190	41111- Police Officer	+1
	622	42199	41111- Police Officer	+1
	622	43297	41111- Police Officer	+1
	622	45551	41111- Police Officer	+1
	622	46484	41111- Police Officer	+1
	622	46498	41111- Police Officer	+1
	622	46525	41111- Police Officer	+1
	622	46549	41111- Police Officer	+1
	622	46610	41111- Police Officer	+1
	623	17478	41111- Police Officer	+1
	625	10661	34540 CRIME STATISTICS ANALYST	+1
	625	35345	41111- Police Officer	+1
	625	35377	41111- Police Officer	+1
	625	35380	41111- Police Officer	+1
	625	35381	41111- Police Officer	+1
	625	35421	41111- Police Officer	+1
	625	44260	41111- Police Officer	+1
	626	17253	41111- Police Officer	+1
	626	17692	41111- Police Officer	+1
	626	18012	41111- Police Officer	+1
	626	18194	41111- Police Officer	+1
626	18389	41111- Police Officer	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Police	626	18947	41111- Police Officer	+1
	626	18966	41111- Police Officer	+1
	626	33791	41111- Police Officer	+1
	626	35558	41111- Police Officer	+1
	626	35559	41111- Police Officer	+1
	626	35561	41111- Police Officer	+1
	626	35562	41111- Police Officer	+1
	626	35564	41111- Police Officer	+1
	628	16713	41111- Police Officer	+1
	628	16718	41111- Police Officer	+1
	628	16719	41111- Police Officer	+1
	628	16720	41111- Police Officer	+1
	628	16721	41111- Police Officer	+1
	628	17190	41111- Police Officer	+1
	628	17191	41111- Police Officer	+1
	628	17195	41111- Police Officer	+1
Police	628	17217	41111- Police Officer	+1
	628	17280	41111- Police Officer	+1
	628	17499	41111- Police Officer	+1
	634	19149	41111- Police Officer	+1
	634	19150	41111- Police Officer	+1
	634	19151	41111- Police Officer	+1
	634	19152	41111- Police Officer	+1
	634	19153	41111- Police Officer	+1
	634	19154	41111- Police Officer	+1
	634	19155	41111- Police Officer	+1
	634	19156	41111- Police Officer	+1
	634	19157	41111- Police Officer	+1
	634	19158	41111- Police Officer	+1
	634	19159	41111- Police Officer	+1
	634	19160	41111- Police Officer	+1
	634	19161	41111- Police Officer	+1
	634	19162	41111- Police Officer	+1
	634	19163	41111- Police Officer	+1
	634	19164	41111- Police Officer	+1
	634	19165	41111- Police Officer	+1
	634	19166	41111- Police Officer	+1
	634	19167	41111- Police Officer	+1
	634	19168	41111- Police Officer	+1
	634	19169	41111- Police Officer	+1
634	18371	41111- Police Officer	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Police	634	16647	41113 POLICE LIEUTENANT	+1
	634	17127	41121 POLICE OFFICER (EID)	+1
	634	19086	41121 POLICE OFFICER (EID)	+1
	634	40100	41179 COMMUNITY SERVICE OFFICER	+1
	635	16626	41111- Police Officer	+1
	635	16632	41111- Police Officer	+1
	635	17674	41111- Police Officer	+1
	635	18501	41111- Police Officer	+1
	635	16692	41111- Police Officer	+1
	635	16694	41111- Police Officer	+1
	635	17262	41111- Police Officer	+1
	635	17334	41111- Police Officer	+1
	635	17469	41111- Police Officer	+1
	635	17683	41111- Police Officer	+1
	635	18003	41111- Police Officer	+1
	635	18123	41111- Police Officer	+1
	635	18459	41111- Police Officer	+1
	635	19096	41111- Police Officer	+1
	635	40921	41179 COMMUNITY SERVICE OFFICER	+1
	635	43220	41179 COMMUNITY SERVICE OFFICER	+1
	637	19682	41111- Police Officer	+1
	637	32716	41111- Police Officer	+1
	637	34791	41111- Police Officer	+1
637	34803	41111- Police Officer	+1	
637	35409	41111- Police Officer	+1	
Police	637	35410	41111- Police Officer	+1
	637	47381	71390 HOSTLER	+1
	637	47382	71390 HOSTLER	+1
	637	47383	71390 HOSTLER	+1
	638	35268	41111- Police Officer	+1
	638	35271	41111- Police Officer	+1
	638	35273	41111- Police Officer	+1
	638	35277	41111- Police Officer	+1
	638	35279	41111- Police Officer	+1
	638	35280	41111- Police Officer	+1
	638	35282	41111- Police Officer	+1
	638	35284	41111- Police Officer	+1
	638	35288	41111- Police Officer	+1
	638	35293	41111- Police Officer	+1
	638	35304	41111- Police Officer	+1
638	35307	41111- Police Officer	+1	
638	35310	41111- Police Officer	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Police	638	35315	41111- Police Officer	+1
	638	35316	41111- Police Officer	+1
	638	35318	41111- Police Officer	+1
	638	35385	41111- Police Officer	+1
	638	35397	41111- Police Officer	+1
	638	35426	41111- Police Officer	+1
	638	35473	41112 POLICE OFFICER (EID)	+1
	640	17205	41111- Police Officer	+1
	640	17245	41111- Police Officer	+1
	640	19051	41111- Police Officer	+1
	640	19060	41111- Police Officer	+1
	640	19676	41111- Police Officer	+1
	640	19677	41111- Police Officer	+1
	640	19679	41111- Police Officer	+1
	640	19680	41111- Police Officer	+1
	640	19681	41111- Police Officer	+1
	640	35398	41111- Police Officer	+1
	640	35399	41111- Police Officer	+1
	640	35400	41111- Police Officer	+1
	640	35451	41112 POLICE SERGEANT	+1
	640	35454	41112 POLICE SERGEANT	+1
	640	35459	41113 POLICE LIEUTENANT	+1
	640	19668	41122 POLICE FLIGHT OFFICER	+1
	640	19671	41122 POLICE FLIGHT OFFICER	+1
	640	19674	41122 POLICE FLIGHT OFFICER	+1
	640	19670	41131 Police Flight Officer EID	+1
	640	19672	41131 Police Flight Officer EID	+1
	640	33850	41131 Police Flight Officer EID	+1
	640	47004	41131 Police Flight Officer EID	+1
	640	47005	41131 Police Flight Officer EID	+1
	640	35452	41132 Police Sergeant EID	+1
	640	19254	52721 AVIATION MECHANIC	+1
640	35261	52722 AVIATION MECHANIC INSPECTOR (A	+1	
Police	640	18583	52723 AVIONICS TECHNICIAN	+1
Public Works	478	45624	52961 Pest Control Worker	+1
	478	45628	52961 Pest Control Worker	+1
	478	45630	52961 Pest Control Worker	+1
	478	45632	52961 Pest Control Worker	+1
	661	36360	52931 LABORER	+1
	661	36362	52931 LABORER	+1
	661	36367	52931 LABORER	+1
	661	36371	52931 LABORER	+1

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Public Works	661	36216	53814 SOLID WASTE LEAD WORKER	+1
	661	35931	52931 LABORER	+1
	661	35930	53815 SOLID WASTE SUPERVISOR	+1
	661	35929	52931 LABORER	+1
	661	35927	52931 LABORER	+1
	661	35926	52931 LABORER	+1
	661	35922	52931 LABORER	+1
	661	35920	52931 LABORER	+1
	661	35916	52931 LABORER	+1
	661	35915	52931 LABORER	+1
	661	35954	52931 LABORER	+1
	661	35950	52931 LABORER	+1
	661	35948	52931 LABORER	+1
	661	35945	52931 LABORER	+1
	661	35938	52931 LABORER	+1
	661	35937	54437 DRIVER I	+1
	661	35935	52931 LABORER	+1
	661	35934	52931 LABORER	+1
	661	35932	52931 LABORER	+1
	661	22006	52931 LABORER	+1
	661	34734	52931 LABORER	+1
	661	34733	33371 RADIO DISPATCHER I	+1
	661	34738	52931 LABORER	+1
	661	34736	54437 DRIVER I	+1
	661	35963	54411 MOTOR VEHICLE DRIVER I	+1
	661	35959	52932 LABORER CREW LEADER I	+1
	661	35955	54437 DRIVER I	+1
	661	46982	54437 DRIVER I	+1
	661	46985	53814 SOLID WASTE LEAD WORKER	+1
	661	36373	52931 LABORER	+1
	661	36107	54437 DRIVER I	+1
	661	34732	52931 LABORER	+1
	661	34660	53155 GRAFFITI REMOVAL SUPERVISOR	+1
	661	34846	54411 MOTOR VEHICLE DRIVER I	+1
	661	36066	52931 LABORER	+1
	661	36173	52931 LABORER	+1
661	36374	52931 LABORER	+1	
661	36379	52931 LABORER	+1	
661	36380	52931 LABORER	+1	
661	36381	52931 LABORER	+1	
663	34833	52931 Laborer	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Public Works	663	35979	52931 Laborer	+1
	663	35983	52931 Laborer	+1
	663	35985	52931 Laborer	+1
	663	35990	52931 Laborer	+1
	663	35994	52931 Laborer	+1
	663	36035	52931 Laborer	+1
	663	36143	52931 Laborer	+1
	663	36147	52931 Laborer	+1
	663	36151	52931 Laborer	+1
	663	36180	52931 Laborer	+1
	663	36364	52931 Laborer	+1
	663	36237	54411 Motor Vehicle Driver I	+1
	663	36242	54411 Motor Vehicle Driver I	+1
	663	36282	54412 Motor Vehicle Driver II	+1
	663	36293	54412 Motor Vehicle Driver II	+1
	663	36298	54412 Motor Vehicle Driver II	+1
	663	36299	54412 Motor Vehicle Driver II	+1
	671	22385	Utilities Installer Repair S I	+1
	671	22386	Utilities Installer Repair S I	+1
	671	22388	Utilities Installer Repair S I	+1
	671	22496	Motor Vehicle Driver I	+1
	671	22500	Motor Vehicle Driver I	+1
	671	22505	Motor Vehicle Driver I	+1
	671	22509	Motor Vehicle Driver I	+1
	671	22512	Motor Vehicle Driver I	+1
	671	22515	Motor Vehicle Driver I	+1
	671	22519	Laborer	+1
	671	22523	Laborer	+1
	671	22535	Laborer	+1
	671	22537	Laborer	+1
	671	22542	Laborer	+1
	671	22581	Laborer	+1
	671	22586	Laborer	+1
	671	22589	Laborer	+1
	671	22619	Motor Vehicle Driver I	+1
	671	22642	Laborer	+1
	671	22749	Laborer	+1
	671	22766	Laborer	+1
	671	23496	Laborer Crew Leader I	+1
	671	23896	Motor Vehicle Driver I	+1
671	45868	Motor Vehicle Driver I	+1	
671	45869	Motor Vehicle Driver I	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Public Works	671	45874	Mason I	+1
	671	45879	Laborer	+1
	671	22392	Utilities Installer Repair S I	+1
	671	22501	Motor Vehicle Driver I	+1
	671	22503	Motor Vehicle Driver I	+1
	671	22510	Motor Vehicle Driver I	+1
	671	22511	Motor Vehicle Driver I	+1
	671	22520	Laborer	+1
Public Works	671	22540	Laborer	+1
	671	22545	Laborer	+1
	671	22557	Laborer	+1
	671	22563	Laborer	+1
	671	22574	Laborer	+1
	671	22596	Utilities Installer Repair S I	+1
	671	22613	Motor Vehicle Driver I	+1
	671	22614	Motor Vehicle Driver I	+1
	671	22616	Motor Vehicle Driver I (673-3-2071)	+1
	671	22629	Laborer	+1
	671	22634	Laborer	+1
	671	22739	Motor Vehicle Driver I	+1
	671	22756	Laborer	+1
	671	32504	Motor Vehicle Driver I	+1
	671	32514	Laborer	+1
	671	34219	Utilities Installer Repair S I	+1
	671	34224	Laborer	+1
	671	45856	Laborer	+1
	671	45857	Laborer	+1
	671	45863	Laborer	+1
	671	22399	Laborer Crew Leader II	+1
	671	22457	Utilities Installer Repair III	+1
	671	22498	Motor Vehicle Driver I	+1
	671	22499	Motor Vehicle Driver I	+1
	671	22508	Motor Vehicle Driver I	+1
	671	22514	Motor Vehicle Driver I	+1
	671	22544	Laborer	+1
	671	22553	Laborer	+1
	671	22569	Laborer	+1
	671	22590	Laborer	+1
	671	22612	Motor Vehicle Driver I	+1
	671	22615	Motor Vehicle Driver I	+1
671	22665	Laborer	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Public Works	671	22683	Motor Vehicle Driver I	+1
	671	22732	Motor Vehicle Driver I	+1
	671	22750	Laborer	+1
	671	32495	Motor Vehicle Driver I	+1
	671	32496	Motor Vehicle Driver I	+1
	671	32507	Laborer	+1
	671	34221	Utilities Installer Repair III	+1
	671	34225	Laborer	+1
	671	22383	Utilities Installer Repair S I	+1
	671	22391	Utilities Installer Repair S I	+1
	671	22415	Utilities Installer Repair III	+1
	671	22502	Motor Vehicle Driver I	+1
	671	22513	Motor Vehicle Driver I	+1
	671	22558	Laborer	+1
	671	22564	Laborer	+1
	671	22585	Laborer	+1
	671	22587	Laborer	+1
Public Works	671	22620	Motor Vehicle Driver I	+1
	671	22622	Motor Vehicle Driver I	+1
	671	22623	Laborer	+1
	671	22631	Laborer	+1
	671	22632	Laborer	+1
	671	22637	Laborer	+1
	671	22733	Motor Vehicle Driver I	+1
	671	22734	Motor Vehicle Driver I	+1
	671	22744	Laborer	+1
	671	22761	Laborer	+1
	671	33650	Utilities Installer Repair S I	+1
	671	33654	Utilities Installer Repair S I	+1
	671	45880	Laborer	+1
	671	22394	Utilities Installer Repair S I	+1
	671	22497	Motor Vehicle Driver I	+1
	671	22504	Motor Vehicle Driver I	+1
	671	22541	Laborer	+1
	671	22543	Laborer	+1
	671	22551	Laborer	+1
	671	22630	Laborer	+1
	671	45867	Motor Vehicle Driver I	+1
	671	22387	Utilities Installer Repair S I	+1
	671	22389	Utilities Installer Repair S I	+1
	671	22576	Laborer	+1
671	22577	Laborer	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Public Works	671	22618	Motor Vehicle Driver I	+1
	671	22660	Laborer	+1
	671	22738	Motor Vehicle Driver I	+1
	671	22740	Motor Vehicle Driver I	+1
	671	22741	Laborer	+1
	671	22763	Laborer	+1
	671	32497	Laborer	+1
	671	45878	Laborer	+1
	671	22516	Laborer	+1
	671	22525	Laborer	+1
	671	22549	Laborer	+1
	671	22582	Laborer	+1
	671	22640	Laborer	+1
	671	32502	Laborer	+1
	671	22588	Laborer	+1
	671	34232	Motor Vehicle Driver I	+1
	671	34233	Laborer	+1
	671	22507	Motor Vehicle Driver I	+1
	671	22524	Laborer	+1
	671	22533	Laborer	+1
	671	22539	Laborer	+1
	671	22561	Laborer	+1
	671	22565	Laborer	+1
	671	22625	Laborer	+1
	671	22653	Laborer Crew Leader I	+1
	671	22662	Laborer	+1
671	32506	Laborer	+1	
671	32509	Laborer	+1	
671	34229	Laborer	+1	
Public Works	672	22325	Laborer	+1
	672	22666	Laborer	+1
	672	22,691	Utilities Installer Repair Supervisor I	+1
	672	23938	Utility Meter reader Superintendent II	+1
	672	23950	Utility Meter reader Supervisor I	+1
	672	32510	Laborer	+1
	672	22494	Utilities Installer Repair II	+1
	672	22676	Utilities Installer Repair III	+1
	672	22712	Laborer	+1
	672	34231	Utilities Installer Repair Supervisor I	+1
	673	22163	UTILITIES INSTALLER REPAIR S I	+1
673	22224	MOTOR VEHICLE DRIVER II	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Public Works	673	22304	LABORER	+1
	673	22305	LABORER	+1
	673	22307	LABORER	+1
	673	22341	LABORER CREW LEADER I	+1
	673	22349	LABORER	+1
	673	22351	LABORER	+1
	673	45848	LABORER	+1
	673	22069	LABORER CREW LEADER II	+1
	673	22071	LABORER CREW LEADER II	+1
	673	22161	UTILITIES INSTALLER REPAIR S I	+1
	673	22169	UTILITIES INSTALLER REPAIR S I	+1
	673	22170	UTILITIES INSTALLER REPAIR S I	+1
	673	22171	UTILITIES INSTALLER REPAIR S I	+1
	673	22216	LABORER CREW LEADER I	+1
	673	22217	LABORER CREW LEADER I	+1
	673	22218	LABORER CREW LEADER I	+1
	673	22219	LABORER CREW LEADER I	+1
	673	22220	LABORER CREW LEADER I	+1
	673	22257	MOTOR VEHICLE DRIVER I	+1
	673	22258	MOTOR VEHICLE DRIVER I	+1
	673	22259	MOTOR VEHICLE DRIVER I	+1
	673	22260	MOTOR VEHICLE DRIVER I	+1
	673	22263	MOTOR VEHICLE DRIVER I	+1
	673	22265	MOTOR VEHICLE DRIVER I	+1
	673	22266	MOTOR VEHICLE DRIVER I	+1
	673	22267	MOTOR VEHICLE DRIVER I	+1
	673	22268	MOTOR VEHICLE DRIVER I	+1
	673	22269	MOTOR VEHICLE DRIVER I	+1
	673	22270	LABORER	+1
	673	22271	LABORER	+1
	673	22275	LABORER	+1
	673	22276	LABORER	+1
673	22279	LABORER	+1	
673	22280	LABORER	+1	
Public Works	673	22285	LABORER	+1
	673	22289	LABORER	+1
	673	22290	LABORER	+1
	673	22292	LABORER	+1
	673	22301	LABORER	+1
	673	22302	LABORER	+1
	673	22308	LABORER	+1

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BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Public Works	673	22309	LABORER	+1
	673	22311	LABORER	+1
	673	22313	LABORER	+1
	673	22317	LABORER	+1
	673	22320	LABORER	+1
	673	22322	LABORER	+1
	673	22329	LABORER	+1
	673	22332	LABORER	+1
	673	22352	LABORER	+1
	673	22354	LABORER	+1
	673	22645	STORES SUPERVISOR I	+1
	673	32485	LABORER	+1
	673	32486	LABORER	+1
	673	34217	LABORER	+1
	673	45842	LABORER	+1
	673	45843	LABORER	+1
	673	45847	LABORER	+1
	673	45849	LABORER	+1
	673	45850	LABORER	+1
	673	45851	LABORER	+1
	673	45858	MOTOR VEHICLE DRIVER I	+1
	673	45859	MOTOR VEHICLE DRIVER I	+1
	673	45860	MOTOR VEHICLE DRIVER I	+1
	673	45864	MASON I	+1
	673	45865	MASON I	+1
	673	45871	MASON I	+1
	673	47127	LABORER CREW LEADER I	+1
	673	23486	Laborer	+1
	674	32513	52943 LABORER CREW LEADER II	+1
	674	22735	54411 MOTOR VEHICLE DRIVER I	+1
	674	22737	54411 MOTOR VEHICLE DRIVER I	+1
	674	22536	52931 LABORER	+1
	674	22548	52931 LABORER	+1
	674	22550	52931 LABORER	+1
	674	22527	52931 LABORER	+1
	674	22395	53515 UTILITIES INSTALLER REPAIR S I	+1
	674	22061	Utilities Installer Repair Supervisor I	+1
	674	22078	Utility Installer Repairer III	+1
	674	22079	Utility Installer Repairer III	+1
	674	22103	Laborer	+1
674	22111	Laborer	+1	
674	22115	Laborer	+1	
674	22117	Laborer	+1	

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BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Public Works	674	22120	Laborer	+1
	674	22122	Laborer	+1
	674	22126	Laborer	+1
	674	22168	Utilities Installer Repair Supervisor I	+1
	674	34210	Laborer	+1
	674	45870	Mason Supervisor	+1
Rec & Parks	645	44597	83212 RECREATION CENTER DIRECTOR II	+1
	646	47332	52931 LABORER	+1
	646	47213	83121 RECREATION PROGRAMMER	+1
	646	44634	52931 LABORER	+1
	646	44635	52931 LABORER	+1
	646	44636	52931 LABORER	+1
	646	44638	52931 LABORER	+1
	646	44639	52931 LABORER	+1
	646	44640	52931 LABORER	+1
	646	44644	54411 MOTOR VEHICLE DRIVER I	+1
	646	42289	52931 LABORER	+1
	646	42323	52931 LABORER	+1
	646	42333	52931 LABORER	+1
	646	33630	33213 OFFICE ASSISTANT III	+1
	646	32566	52931 LABORER	+1
	646	24210	52931 LABORER	+1
	646	24211	52931 LABORER	+1
	646	24213	52931 LABORER	+1
	646	24218	52931 LABORER	+1
	646	24226	52931 LABORER	+1
	646	24231	52931 LABORER	+1
	646	24249	52931 LABORER	+1
	646	24110	53622 ASSISTANT PARK DISTRICT MGR	+1
	647	33736	83120 RECREATION PROGRAM ASST	+1
	647	24468	33252 TYPIST II	+1
	648	47387	83212 RECREATION CENTER DIRECTOR II	+1
	648	47388	83212 RECREATION CENTER DIRECTOR II	+1
	648	47339	52951 UTILITY AIDE	+1
	648	47334	52951 UTILITY AIDE	+1
	648	47335	52951 UTILITY AIDE	+1
	648	47336	52951 UTILITY AIDE	+1
	648	47337	52951 UTILITY AIDE	+1
	648	47338	52951 UTILITY AIDE	+1

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BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Rec & Parks	648	47340	54421 MOTOR VEHICLE DRIVER I	+1
	648	47341	54421 MOTOR VEHICLE DRIVER I	+1
	648	47342	54421 MOTOR VEHICLE DRIVER I	+1
	648	44737	83112 RECREATION LEADER II	+1
	648	44591	83211 RECREATION CENTER DIRECTOR I	+1
	648	44729	83112 RECREATION LEADER II	+1
	648	44733	83112 RECREATION LEADER II	+1
	648	44734	83112 RECREATION LEADER II	+1
	648	44735	83112 RECREATION LEADER II	+1
	648	44739	83112 RECREATION LEADER II	+1
Rec & Parks	648	44588	83211 RECREATION CENTER DIRECTOR I	+1
	648	44592	83211 RECREATION CENTER DIRECTOR I	+1
	648	44593	83211 RECREATION CENTER DIRECTOR I	+1
	648	44601	83211 RECREATION CENTER DIRECTOR I	+1
	648	44602	83211 RECREATION CENTER DIRECTOR I	+1
	648	44613	83211 RECREATION CENTER DIRECTOR I	+1
	648	44717	83112 RECREATION LEADER II	+1
	648	44718	83112 RECREATION LEADER II	+1
	648	44719	83112 RECREATION LEADER II	+1
	648	44720	83112 RECREATION LEADER II	+1
	648	44723	83112 RECREATION LEADER II	+1
	648	44725	83112 RECREATION LEADER II	+1
	648	44726	83112 RECREATION LEADER II	+1
	648	44727	83112 RECREATION LEADER II	+1
	648	42297	83211 RECREATION CENTER DIRECTOR I	+1
	648	42306	83211 RECREATION CENTER DIRECTOR I	+1
	648	42307	83211 RECREATION CENTER DIRECTOR I	+1
	648	42309	83211 RECREATION CENTER DIRECTOR I	+1
	648	42311	83211 RECREATION CENTER DIRECTOR I	+1
	648	42314	83211 RECREATION CENTER DIRECTOR I	+1
	648	33735	83213 Recreation Area Manager	+1
	648	33739	83112 RECREATION LEADER II	+1
	648	33740	83112 RECREATION LEADER II	+1
	648	24327	83213 Recreation Area Manager	+1
	648	24338	83212 RECREATION CENTER DIRECTOR II	+1
	648	24399	83112 RECREATION LEADER II	+1
	648	24404	83112 RECREATION LEADER II	+1
	648	24405	83112 RECREATION LEADER II	+1
	648	24411	83112 RECREATION LEADER II	+1
	648	24418	83112 RECREATION LEADER II	+1
648	24420	83112 RECREATION LEADER II	+1	
648	24422	83112 RECREATION LEADER II	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
Rec & Parks	648	24423	83112 RECREATION LEADER II	+1
	648	24425	83112 RECREATION LEADER II	+1
	648	24426	83112 RECREATION LEADER II	+1
	648	24429	83112 RECREATION LEADER II	+1
	648	24432	83112 RECREATION LEADER II	+1
	648	24434	83112 RECREATION LEADER II	+1
	648	24444	83112 RECREATION LEADER II	+1
	648	24447	83112 RECREATION LEADER II	+1
	648	24453	83112 RECREATION LEADER II	+1
	648	24454	83112 RECREATION LEADER II	+1
	648	24455	83112 RECREATION LEADER II	+1
	648	24457	83112 RECREATION LEADER II	+1
	648	24458	83112 RECREATION LEADER II	+1
	648	24459	83112 RECREATION LEADER II	+1
	648	24478	83111 RECREATION LEADER I	+1
	648	24488	54421 MOTOR VEHICLE DRIVER I	+1
	648	24496	83112 RECREATION LEADER II	+1
	648	24514	54421 MOTOR VEHICLE DRIVER I	+1
Rec & Parks	648	48121	83112 RECREATION LEADER II	+1
	648	48122	83112 RECREATION LEADER II	+1
	648	48123	83112 RECREATION LEADER II	+1
	648	48124	83112 RECREATION LEADER II	+1
	648	48127	83112 RECREATION LEADER II	+1
	648	48128	83112 RECREATION LEADER II	+1
	648	48132	83112 RECREATION LEADER II	+1
	648	48133	83112 RECREATION LEADER II	+1
	648	48134	83112 RECREATION LEADER II	+1
	648	48136	83112 RECREATION LEADER II	+1
	648	48137	83112 RECREATION LEADER II	+1
	648	48138	83112 RECREATION LEADER II	+1
	648	48142	83112 RECREATION LEADER II	+1
	648	48141	83112 RECREATION LEADER II	+1
	648	49024	83213 Recreation Area Manager	+1
	648	43671	10120 Grant Development Officer	+1
	651	24490	33213 OFFICE ASSISTANT III	+1
	651	24491	83120 RECREATION PROGRAM ASST	+1
651	24493	54421 MOTOR VEHICLE DRIVER I	+1	
653	24042	Word Processing Operator III	+1	
653	24471	Recreation Program Assistant	+1	
653	24174	Recreation Program Assistant	+1	

MINUTES

BBMR - cont'd

Agency	Service	Job #	Classification	Add/Subtract
State's Attorney	783	47253	COMMUNITY PARTNERSHIP COORDINA	+1
	783	47560	COMMUNITY LIAISON SAO	+1
	783	47561	COMMUNITY LIAISON SAO	+1
	783	47562	COMMUNITY LIAISON SAO	+1
	783	47563	COMMUNITY LIAISON SAO	+1
	783	47564	COMMUNITY LIAISON SAO	+1
	783	47565	COMMUNITY LIAISON SAO	+1
	783	47568	OFFICE SERVICES ASSISTANT II S	+1
	783	47569	OFFICE SERVICES ASSISTANT II S	+1
	783	47570	OFFICE SERVICES ASSISTANT II S	+1
	783	47650	COMMUNITY LIAISON SAO	+1
	783	47559	COMMUNITY LIAISON SAO	+1
	783	47566	COMMUNITY LIAISON SAO	+1
	783	47567	COMMUNITY LIAISON SAO	+1
Transportation	683	21614	52931 LABORER	+1
	683	21593	52931 LABORER	+1
	683	32428	52931 LABORER	+1
	683	34185	52931 LABORER	+1
	683	21365	52931 LABORER	+1
	683	21376	52931 LABORER	+1
	683	21379	52931 LABORER	+1
	683	21313	54411 MOTOR VEHICLE DRIVER I	+1
	683	21204	52943 LABORER CREW LEADER II	+1
	683	21361	52931 LABORER	+1
	683	21308	54411 MOTOR VEHICLE DRIVER I	+1
	683	21397	33212 OFFICE ASSISTANT II	+1
	683	21441	52241 CARPENTER I	+1
	684	21051	2390 Special Traffic Enforcement Officer	+1
684	21052	2390 Special Traffic Enforcement Officer	+1	

MINUTES

BBMR - cont'd

Transportation	684	21063	2390 Special Traffic Enforcement Officer	+1
	684	21046	2390 Special Traffic Enforcement Officer	+1
	684	44839	2390 Special Traffic Enforcement Officer	+1
	684	44841	2390 Special Traffic Enforcement Officer	+1
	684	33619	2390 Special Traffic Enforcement Officer	+1
	684	44261	2390 Special Traffic Enforcement Officer	+1
	684	21045	2390 Special Traffic Enforcement Officer	+1
	684	44836	2390 Special Traffic Enforcement Officer	+1
	684	21047	2390 Special Traffic Enforcement Officer	+1
	684	21042	2390 Special Traffic Enforcement Officer	+1
	691	21490	54411 MOTOR VEHICLE DRIVER I	+1
	691	21544	54411 MOTOR VEHICLE DRIVER I	+1
	691	21489	54411 MOTOR VEHICLE DRIVER I	+1
	691	21513	52943 LABORER CREW LEADER II	+1
	691	21515	52943 LABORER CREW LEADER II	+1
	682	20538	Parking Meter Mechanic	+1

UPON MOTION duly made and seconded, the Board approved the restoration of 580 positions for Fiscal Year 2011 associated with the supplemental appropriations approved by the City Council. The Board also restored 271 positions and abolish 15 positions not associated with the Fiscal 2011 funding adjustments.

MINUTES

Department of Transportation - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with Steven Winter Associates, Inc. d/b/a Steven Winter Design. The period of the agreement is effective upon Board approval for 1-year.

AMOUNT OF MONEY AND SOURCE:

\$18,195.00 - 9950-915033-9527-900020-703032

BACKGROUND/EXPLANATION:

The Department of Transportation desires to retain the services of a highly specialized vendor to perform a quality assurance review of engineering plans in order to comply with federal ADA design guidelines on a very complex infrastructure/housing rehabilitation project at Claremont/Freedom Village (Orchard Ridge).

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the consultant agreement with Steven Winter Associates, Inc. d/b/a Steven Winter Design.

MINUTES

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Baltimore Metropolitan Council, Inc. (BMC). The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$979,220.00 - 6000-617211-2300-251600-600000

BACKGROUND/EXPLANATION:

This agreement will provide funding for the City to complete population and development projections and transportation planning work to ensure that the region's transportation plans will meet federal air quality standards. The Department will provide in-kind services to match this grant. The Department will serve as the lead agency for the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Baltimore Metropolitan Council, Inc.

MINUTES

Bureau of Water and Wastewater (BW&WW) - Amendment No. 2
to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with Patton Harris Rust Associates (PHRA)/Hazen and Sawyer, a Joint Venture, for Project No. 1019, Study of Improvements to the Guilford Finished Water Reservoir. Amendment no. 2 to the agreement extends the period of the agreement through June 5, 2011.

AMOUNT OF MONEY AND SOURCE:

No additional funds are required.

BACKGROUND/EXPLANATION:

On December 6, 2006, the Board approved a one-year agreement with PHRA/Hazen and Sawyer, a Joint Venture, to study Improvements to the Guilford Finished Water Reservoir for a period of 12 months.

On December 19, 2007, the Board approved the first six-month time extension through June 5, 2008.

On April 2, 2008, the Board approved the second time extension for a one-year period through May 7, 2009.

On July 15, 2009, the Board approved amendment no. 1 to extend the period of the agreement through June 5, 2010.

In the comprehensive study draft report, out of three options, the consultant recommended to the City to construct two pre-stressed concrete tanks within the footprint of the existing Guilford Reservoir at an overflow elevation of 353 feet above mean sea level.

MINUTES

BW&WW - cont'd

During the Community Outreach Program, several additional alternatives were requested by the Guilford Community Association, Inc. to be investigated to minimize the visual impact of the proposed tanks. The results of additional engineering work were shared in the third community meeting on January 19, 2010. The additional investigations and community outreach comments are currently in the process to be incorporated into a Final Report. Moreover, the consultant is preparing to submit a change order to the City for the additional work that has been completed.

The amendment no. 2 to the agreement will extend the period of the agreement through June 5, 2011 at no additional cost to the City. All other terms and conditions of the original agreement remain unchanged.

The consultant has been approved by the Office of Boards and Commissions and the Architectural and Awards Engineering Commission.

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 2 to the agreement with Patton Harris Rust Associates/Hazen and Sawyer, a Joint Venture, for Project No. 1019, Study of Improvements to the Guilford Finished Water Reservoir.

MINUTESDepartment of Real Estate - Contracts of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contracts of sale for various properties.

	<u>Purchaser/s</u>	<u>Properties</u>	<u>Sale Price</u>
1.	Timothy 618 LLC	1028 Broadway	\$10,000.00
2.	Timothy 618 LLC	1044 Broadway	\$10,000.00

The purchaser agrees to complete the renovation of the properties and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the properties and providing the City with sale contracts. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

(FILE NO. 56663)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contracts of sale for various properties.

MINUTES

Department of Housing and - Refinancing of Loan Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution contract with the United States Department of Housing and Community Development (HUD) for loan guarantee assistance under Section 108 of the Housing and Community Act of 1974 and Fixed Rate Note No. B-96-MC-24-0010.

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 5, 1997, the Board approved a loan of \$13,000,000.00 from HUD to the City to finance public improvements at the Lafayette Courts and Lexington Terrace public housing developments. Concurrently, the City issued a fixed rate note to evidence this loan. There is now \$6,480,000.00 outstanding on the original loan. HUD has agreed to refinance this loan at current lower interest rates which will significantly reduce the interest to be paid on the outstanding balance of this loan due from 2011 through 2018. Estimates of savings in debt services are significant. HUD requires execution of the submitted contract and Note to evidence the refinance.

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contract with the United States Department of Housing and Community Development for loan

MINUTES

DHCD - cont'd

guarantee assistance. The Board also authorized the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval by the Department of Law.

* * * * *

President: "There being no further business before the Board, we will recess until Bid Opening at 12:00 noon."

MINUTES

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agency had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

<u>Bureau of Waster and Wastewater</u>	- SC 855, Enhanced Nutrient Removal Modifications to Existing Facilities at PWWTP BIDS TO BE RECV'D: 07/14/2010 <u>BIDS TO BE OPENED: 07/14/2010</u>
<u>Bureau of Waster and Wastewater</u>	- WC 1168, Deer Creek Pumping Station BIDS TO BE RECV'D: 07/14/2010 <u>BIDS TO BE OPENED: 07/14/2010</u>

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Waster and Wastewater -WC 1212, Water Appurtenance
Installations

Flippo Construction Co., Inc.
Monumental Paving & Excavating, Inc.
RE Harrington Plumbing
J. Fletcher Creamer & Son, Inc. & Spiniello Companies, a Joint
Venture
Civil Construction, LLC

Bureau of Purchases -B50001457, 2010 Dodge
Sprinter Van

American Truck & Bus, Inc.
Sirchie Finger Print Labs.
Farber Specialty Vehicles
Baltimore Freightliner

Bureau of Purchases -B50001474, Miscellaneous
Electrical Work

Calmi Electrical Co.
Horton Mechanical Contractors, Inc.

Bureau of Purchases -B50001477, Ammunition for
Police & Sheriff's
Departments

The Gun Shop
Firing Line Inc.
Atlantic Tactical
Horst & McCann

MINUTES

Bureau of Purchases-B50001493, Trench Boxes &
AccessoriesSunbelt Rentals, Inc.
Empire Shoring EquipmentBureau of Purchases-B50001506, Various Overhead
Mechanical Door Systems
Repairs, Parts/InstallationAll About Doors, Inc.
Admiral Automatic Doors *
Rolling Doors of MD, Inc. *
Baltimore Precision Door, Inc.*Bureau of Purchases-B50001522, Long Distance
Telephone serviceXO Communications
AT&T Corp**
Verizon Business Network Services, Inc. on behalf of MCI
Communications Services, Inc.
TelephoNet***

*UPON FURTHER MOTION, the Board found the bid of Admiral Automatic Doors, Rolling Doors of MD, Inc., and Baltimore Precision Door, Inc. **NON-RESPONSIVE** because of the company's failure to proffer the bid guarantee in the form mandated by the City Charter.

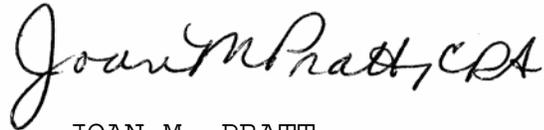
UPON FURTHER MOTION, the Board found the bid of AT&T Corp **NON-RESPONSIVE because the company's bid submission deviated from the terms and conditions of the bid solicitation mandated by the City.

***UPON FURTHER MOTION, the Board found the bid of TelephoNet **NON-RESPONSIVE** because the company's failure to provide a signed insurance certificate as required.

MINUTES

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There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, July 14, 2010



JOAN M. PRATT
Secretary