

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudolph S. Chow, Director of Department of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning, the April 1, 2015 meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room immediately. I will direct the Board members attention to the memorandum from my office dated March 30, 2015, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "MOVE approval of all items on the routine agenda."

MINUTES

Comptroller: "Second."

President: "All those in favor say Aye. All opposed, Nay. The Motion carries. The routine agenda has been adopted."

MINUTES

THE DEPARTMENT OF FINANCE
PRESENTED THE
PRELIMINARY BUDGET RECOMMENDATIONS FOR FY 2016
TO THE BOARD OF ESTIMATES

MINUTES

Preliminary Budget for FY2016

President: "The first item on the non-routine agenda can be found on Page one. The Department of Finance will present the Preliminary Budget Recommendations for FY2016 to the Board of Estimates. Will the parties please come forward?"

Mr. Andrew Kleine: "Good morning Mr. President, Madam Mayor, Madam Comptroller, members of the Board of Estimates. I'm Andrew Kleine, the City Budget Director. I'm here today to present the Board with the Finance Department's Fiscal 2016 Preliminary Budget Plan. I know that today is April Fools' Day, but rest assured what I'm about to tell you is 100 percent true. The preliminary plan includes \$2.55 billion for operating expenses, an increase of \$83.7 million, or 3.4 percent above the Fiscal 2015 adopted budget. The General Fund operating budget is \$1.69 billion, \$71 million, or 4.4 percent above the Fiscal 2015 level. This is the largest revenue increase since The Great Recession. Six hundred sixty-two million for capital expenses, including \$17 million in General Fund Pay-Go capital and \$65 million in General Obligation Bond Borrowing, a record for the City.

MINUTES

Preliminary Budget for FY2016 - cont'd

The Fiscal 2016 Plan is a testament to the City's steadily improving economy and the success of the Mayor's Ten-Year Financial Plan. It maintains current service funding levels across City government; provides new funding for infrastructure investment; raises employee pay and reduces unfunded pension and retiree health liabilities, which have shrunk by \$850 million or 27 percent in just three years. The Plan also continues to build the City's reserves, address a grand fund deficit, and shore up workers compensation funding. The general property tax rate for Fiscal 2016 will remain at \$2.248 per \$100 of assessed value; the effective rate for owner-occupied properties will average \$2.130 per \$100 under the Mayor's 20 Cents by 2020 targeted Homeowners Tax Credit Program, which is on track. The effective rate is down more than six percent since Fiscal 2012. The City uses outcome budgeting to prioritize spending around the Mayor's

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Preliminary Budget for FY2016 - cont'd

seven priority outcomes for 'growing' Baltimore - better schools, safer streets, stronger neighborhoods, a growing economy, innovative government, a cleaner city and a healthier city. The Preliminary Plan reflects the Mayor's direction to make City services more pro-active within existing resources. For example, smarter police patrol schedule to match deployments to crime activity and greatly reduce overtime costs; a new approach to EMS will add basic life support units during peak periods, speeding response times and reducing costs at the same time; expanding cyclical street tree pruning to improve the City's green infrastructure and head off emergency service calls and property damage due to falling limbs; rat rub-out will inspect alleys every 20 days, identifying and baiting burrows. The Plan also fully funds the maintenance of effort contribution to the schools and includes \$38.7 million for the Better Schools Initiative to Modernize School Buildings; funds Out-of-School Time programs that have proven effective and maintains library

MINUTES

Preliminary Budget for FY2016 - cont'd

hours; supports the Mayor's Vacants-to-Value Program and other blight elimination efforts by funding Whole Block Demolition and home-buying incentives; promotes economic growth through workforce development, small business assistance and tourism; assists Baltimore's most vulnerable citizens through maternal and child health, and homeless services, and improves efforts to reduce asthma triggers and lead poisoning risks in homes, and maintains One Plus One trash and recycling collection, street and alley sweeping and graffiti removal. Funded full-time positions in the Preliminary Plan total 13,710; General Fund positions are 9,835, 291 fewer than Fiscal 2015, mainly due to police and fire schedule changes. We believe, based on available records, that this is the smallest workforce in the City's modern history. This Plan is only possible because the City has implemented a series of reforms, including health benefit restructuring, pension plan re-design, a new fire fighter schedule, leave reform, fleet streamlining and targeted revenue enhancements. These initiatives are changing the City's fiscal

MINUTES

Preliminary Budget for FY2016 - cont'd

picture for the better, though much remains to be done for the City to achieve structurally balanced budget, make its tax rates competitive, and invest for a future of growth. That concludes my presentation. I will be happy to answer any questions."

President: "Any questions? Thank you."

Mayor: "Thank you very much."

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Bay Town Painting, Inc.	\$ 1,500,000.00
Calmi Electrical Company, Inc.	\$ 3,582,000.00
Carroll Tree Service, Inc.	\$ 1,500,000.00
DM Enterprises of Baltimore, LLC	\$ 1,071,000.00
Environmental Quality Resources, LLC	\$ 8,000,000.00
Hess Construction + Engineering Services, Inc.	\$150,282,000.00
Immaculate Concrete Service, LLC	\$ 1,170,000.00
Jeffrey Brown Contracting, LLC	\$ 8,000,000.00
Judlau Contracting, Inc.	\$869,715,000.00
Long Fence Company, Inc.	\$114,696,000.00
Manolis Painting, Inc.	\$ 9,774,000.00
Railroad Construction Company, Inc.	\$104,859,000.00
SanDow Construction, Inc.	\$ 135,000.00

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR LONG FENCE COMPANY, INC.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim A. Trueheart

March 31, 2015

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and a complete failure to provide transparent communications about priorities and outcomes.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 2, Item #1, BOARDS AND COMMISSIONS - Prequalification of Contractors Long Fence Company, Inc. \$114,696,000.00, if approved:
 - i. This action demonstrates the clear need for cogent, value-based decision criteria for retaining or disqualifying vendors who fail to satisfactorily conform with the WMBOO administrative policy, procedures and/or Baltimore City LAW;
 - ii. MWBOO imposed an undisclosed penalty/sanction against Long Fence, Inc. last year for its failure over the past 10 years to comply with WMBOO administrative policy, procedures and/or the LAW;
 - iii. The Board on February 11, 2015 directed the Long Fence application be conditionally denied and that they submit a supplemental affirmative action plan to demonstrate their capacity to meet MBE/WBE goals at minimum identifying their EO Officer, the name of the EO Officer in 2013, statistical data to evaluate the progress of their EEO program (IAW EEO Policy sec. 3B6), including names of contractors to be used and referred Long Fence to MWBD office to assist in identifying qualified vendors. The plan should be submitted within 30 days to BOE and Boards and Commissions. This supplemental plan should be made available for public review.
 - iv. The sanctions and penalties for noncompliance should continue and this vendor should NOT be awarded any city contracts for the same period of time it failed to comply with the WMBOO administrative policy, procedures and/or Baltimore City LAW, or 10 years;
 - v. MWBOO should routinely publish for public review all sanctions and penalties issued to contractors participating in the city's program.
3. How the protestant will be harmed by the proposed Board of Estimates' action: This action presents an opportunity for the City to provide a fair and equitable competitive opportunity for small and minority business benefit from municipal expenditures; however those responsible continue to fail to make the appropriate decisions to achieve that end. The continued

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

mismanagement of major projects by City agencies is disgracefully wasteful and lacking innovative outcomes that generate equity for small and minority businesses.

4. The remedy I seek and respectfully request is that Long Fence, Inc. be removed from this Prequalification list and only reinstated after receipt of a satisfactory Affirmative Action Plan and other conditions as noted in the denial conditions offered by the BOE on February 11, 2015. The WMBOO should be directed to disclose to the public (post on its web site) the sanctions and/or penalties which it imposes for companies that are found in non-compliance with WMBOO administrative policy, procedures and/or the LAW.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on April 1, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

AGENDA

BOARD OF ESTIMATES 04/01/2015

2

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Bay Town Painting, Inc. \$ 1,500,000.00

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SanDow Construction, Inc. \$ 135,000.00

MINUTES**BOARDS AND COMMISSIONS**2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Buchart - Horn, Inc.	Architect Engineer Land Survey
CV, Inc.	Engineer Landscape Architect Land Survey
Oasis Design Group, Inc.	Landscape Architect

There being no objection, the Board, UPON MOTION duly made and seconded, approved the prequalification of Architects and Engineers for the listed firms. The President Voted **NO** on Item No. 1, Long Fence Company, Inc. The Comptroller Voted **NO** on Item No. 1, Long Fence Company, Inc.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Condemnations</u>			
1. Roseann Brown	4829 Park Heights Avenue	F/S	\$12,000.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
2. Everton Realty One	4317 Park Heights Avenue	G/R \$120.00	\$ 1,000.00
Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.			
3. Michael G. Middleton	3022 W. North Avenue	F/S	\$ 8,000.00
Funds are available in account 9910-908044-9588-900000-704040, 3000 Block of W. North Avenue Project.			
In 1982, the City attempted to acquire the title to 3022 W. North Avenue from Mr. Middleton. The public records were changed, but no deed was ever recorded among the Land Records of Baltimore City. The deed referenced in all title records is the deed to Mr. Middleton. In order to clear the title, the City must condemn the property.			

DHCD - Condemnation or Redemption

4. Marian L. Skruck	1519 McKean Ave.	G/R \$48.00	\$ 320.00
Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payments of Settlements</u>			
<p>The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the property.</p>			
5. Kerry J. Davidson (Prior owner)	4726 Park Heights Avenue	F/S	\$ 1,800.00
<p>Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project Area.</p> <p>On July 16, 2014, the Board approved the acquisition, by condemnation, of the fee simple interest in the real property located at 4726 Park Heights Avenue. The Board previously approved a fair market value of \$7,400.00, based upon an independent appraisal report. The owner produced a report valuing the property at \$13,000.00. After negotiations, the parties agreed to settle the condemnation suit for \$9,200.00. Therefore, the Board is requested to approve an additional \$1,800.00.</p>			
6. Glenn H. Goldberg, ½ interest and Ronnie Marc Goldberg, Trustee of the Ronnie Marc Goldberg Revocable Trust, ½ interest (Prior owner)	2602 Rosewood Ave.	G/R Rever- sionary Interests	\$ 60.00
<p>Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project Area.</p>			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:Law Department - Payments of Settlements - cont'd

On July 16, 2014, the Board approved the acquisition, by condemnation, of the Reversionary (Ground Rent) Interest in the real property located at 2602 Rosewood Avenue. The Board previously approved a fair market value of \$600.00, based upon an independent appraisal report. The owners thought that the property interest should be valued higher. After negotiations, the parties agreed to settle the condemnation suit for \$660.00. Therefore, the Board is requested to approve an additional \$60.00.

UPON MOTION duly made and seconded, the Board approved the condemnations, the redemption, and the payments of settlements. The Comptroller **ABSTAINED** on item no. 2.

MINUTES

EXTRA WORK ORDER

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

listed on the following page:

961

The EWO has been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES**EXTRA WORK ORDERS**

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

1. EWO #007, \$4,162,356.29 - S.C. 877, Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant
\$263,558,205.00 \$2,424,250.57 Archer Western - -
Contractors, LLC

During the excavation for construction of the new Denitrification Facilities, the Maryland Department of the Environment (MDE) determined that the chromium levels in the excavated soils, prevented the contractor from hauling the soils offsite to a residential landfill. To avoid schedule impacts, the excavated material will be stockpiled on site and a portion of the material used to surcharge the area planned for construction in of the Head Works Facility. Using excavated materials to surcharge in lieu of concrete piles will result in close to \$5,000,000.00 in construction cost-savings to the Head Works Project. In addition, there will be close to \$3,000,000.00 savings to the S.C. 877 Project, since this material will no longer need to be trucked to a disposal site approved by the MDE. The contractor has submitted a lump sum cost proposal to place the excavated soils as surcharge, which was reviewed by the Design Consultant for the Head Works Project, Johnson, Mirmiran & Thompson, Inc., and was found to be acceptable. Upon approval, the contractor will be directed to proceed with this additional work.

MINUTES

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Redwood Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that rate adjustments at this parking facility are warranted at this time.

To bring the monthly rate charged at Redwood Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

MINUTESPABC - cont'd

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes			
Redwood Garage		Regular Monthly Rate			
	No proposed rate adjustments	Regular Rate	Current Rate \$155.00	Proposed Rate \$160.00	Last Rate Change March 2014

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the adjustment to the monthly rate at the City-owned Redwood Street Garage that is managed by the Parking Authority of Baltimore City.

MINUTES

Department of General Services - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Architectural Design Services Agreement with Gant Brunnett Architects, Inc. for Project No. 1218, On-Call Architectural Design Services. The period of the Agreement is effective upon Board approval for two years with an option to renew for two additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - upset limit
Not to exceed

Funds will be identified as tasks are processed.

BACKGROUND/EXPLANATION:

Various City agencies on a continuing basis, require architectural design services to modify, upgrade, or repair their facilities. Typically, the work involved is limited in scope and/or an urgent nature, which in either case should not be postponed until the customary architectural design selection process can be executed. Under these contracts the call for this service will be made as needs are identified. Fees will be based on actual payroll rates, not including overhead and burden times a set multiplier. The payroll rate and the multiplier have been reviewed by the Department of Audits. The initial contract duration will be two years; however, projects that are started within the initial two-year period may continue beyond the two-year time frame until completion.

MINUTESDepartment of General Services - cont'd

The consultant was selected pursuant to the Architect and Engineering Awards Commission (AEAC) procedure under AEAC Project 1218.

MBE/WBE PARTICIPATION:

MBE:	Glyndon Engineering &	0-17%
	Technology Co.	
	Daniel Consultants, Inc.	0-17%
	EBA Engineering, Inc.	0-17%
	(in the aggregate)	<u>17%</u>
WBE:	Carroll Engineering, Inc.	0-10%
	A Squared Plus Engineering	0-10%
	Support Group, LLC	
	Floura Teeter Landscape	0-10%
	Architects, Inc. (in the aggregate)	<u>10%</u>

MWBOO FOUND VENDOR IN COMPLIANCE

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved the On-Call Architectural Design Services Agreement with Gant Brunnett Architects, Inc. for Project No. 1218, On-Call Architectural Design Services. The President Voted **NO**.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 500 S. Broadway	504 South Broadway, LLC	One awning 66' x 3'
Annual Charge: \$415.80		
2. 606 S. Broadway	600 South Broadway Apartments, LLC	One bracket sign 3.75 sq. ft.
Annual Charge: \$ 52.70		
3. 3446 Chestnut Avenue	3446 Chestnut Avenue, LLC	Outdoor seating 80 sq. ft.
Annual Charge: \$337.50		
4. 2921 O'Donnell Street	O'Donnell Square Associates, LLC	One flat sign 10'2" x 7'11"
Annual Charge: \$112.00		

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Minor Privileges.

MINUTES

Police Department - Back Payment of Salary

ACTION REQUESTED OF B/E:

The Board is requested to approve back payment of salary to Mr. Charles W. Hagee. The back payment is for the period March 20, 2014 through January 20, 2015.

AMOUNT OF MONEY AND SOURCE:

\$60,277.28 - 1001-000000-2013-212900-601062

BACKGROUND/EXPLANATION:

Mr. Hagee was suspended without pay on March 20, 2014 and was restored to pay status by the Department effective January 20, 2015. Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge #3, Mr. Hagee is entitled to receive back pay for the period he was suspended without pay.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved back payment of salary to Mr. Charles W. Hagee. The President Voted
NO.

MINUTES

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure of funds to pay Pitney-Bowes.

AMOUNT OF MONEY AND SOURCE:

\$70,000.00 - 1001-000000-2044-219600-603009

BACKGROUND/EXPLANATION:

The funds will be used to purchase United States postage from Pitney-Bowes postal meter to accommodate the postal needs of the Department.

Pitney-Bowes is the sole source of postage for the Police Department's official mailings to courts, private sector citizens, and other local and state agencies. Without these funds, the Police Department's U.S. mail operations will cease.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Pitney-Bowes. The President Voted
NO.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of General Services</u>			
1. Berke Attila	Government Finance	General	\$ 2,556.00
Malcolm Green-Hayes	Officers Assn.	Funds	
	109 th Annual Conf.		
	Philadelphia, PA		
	May 31 - Jun. 3,		
	2015		
	(Reg. Fee \$425.00 ea.)		

Mr. Attila paid for the transportation in the amount of \$162.00 and registration fee in the amount of \$850.00, which was for both attendees. The amount to be disbursed to Mr. Attila is \$1,785.00. The amount to be disbursed to Mr. Green-Hayes is \$771.00.

Department of Housing and Community Development

2. Nadya Morgan	False Alarm Reduc-	General	\$ 663.44
	tion Association	Funds	
	(FARA) 2015 Annual		
	Training Symposium		
	Las Vegas, NE		
	Apr. 11 - 17, 2015		

As a member of the Symposium Planning Committee, Ms. Morgan will be attending the FARA Board meeting on Monday, April 13, 2015, which begins at 8:00 o'clock a.m. Therefore, she will have to be in Las Vegas on Sunday April 12, 2015. FARA will be paying for four nights (April 13-16, 2015) of the hotel accommodations. The City will pay for one day of subsistence on April 12, 2015. The Department is requesting subsistence of \$41.56 per day for food and incidentals for Ms. Morgan for April 13-16, 2015.

MINUTES**TRAVEL REQUESTS**

The subsistence rate for this location is \$167.00 per night. The cost of the hotel is \$92.00 per night plus hotel taxes of \$11.04 and a resort fee of \$22.40. The airfare is \$270.20. Ms. Morgan will be paying for a personal day on Saturday, April 11, 2015.

UPON MOTION duly made and seconded, the Board approved the travel requests.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

972 - 974

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

Item No. 5 was **WITHDRAWN**.

MINUTES

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
1.	\$150,000.00	9950-907074-9512	9950-917089-9512
	Other	Traffic Mitigation	Traffic Mitigation
	Studies	South East Zone D	
This transfer will fund the cost related to the project "Traffic Mitigation Southeast-Zone D," as per the agreement between the City and the Developer in that area in the amount of \$150,000.00.			
2.	\$100,000.00	9950-907074-9512	9950-909095-9512
	Other	Traffic Mitigation	Traffic Mitigation
		Studies	- East Baltimore
This transfer will fund the cost related to the project "Traffic Mitigation - East Baltimore," as per the agreement between the City and the Developer in that area in the amount of \$100,000.00.			
3.	\$150,000.00	9950-907074-9512	9950-909092-9512
	Other	Traffic Mitigation	Traffic Mitigation
		Studies	Downtown Midtown - Zone B
This transfer will fund the cost related to the project "Traffic Mitigation Downtown Midtown - Zone B," as per the agreement between the City and the Developer in that area in the amount of \$150,000.00.			

MINUTES**TRANSFERS OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>			
4.	\$ 15,000.00	9962-903521-9563	9962-911067-9562
	Other	Constr. Res.	Conduit Repair -
		Conduit Manhole	JOC - TR 15019
		Reconstruction	

This transfer will cover the cost of prints and preliminary expenses and other related costs necessary to advertise the construction project TR 15019, "Conduit Repair-JOC" in the amount of \$15,000.00.

Department of Housing and Community Development

5.	\$ 10,000.00	9910-903963-9587	9910-908840-9588
	30 th Community Bonds	Park Heights Redevelopment - Reserve	EBDI-Ryland

This transfer will provide appropriations to cover start-up and legal fees for the new construction of 45 homes in the EBDI area by Ryland Homes.

Mayorality-Related/Department of Planning

6.	\$ 19,322.18	9904-905795-9129
		Capital Project
		Priorities - Reserve
	<u>32,000.00</u>	9904-904794-9129
		Westside Strategy
		Implementation

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayorality-Related/Department of Planning - cont'd</u>		
\$ 51,322.18	-----	9904-903796-9127 Westside Strategy Implementation - Active

This transfer will provide funds to reconcile the deficit in the Westside Strategy Implementation account.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION

* * * * *

On the recommendations of the City agency

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

976 - 978

to the low bidders meeting the specifications,

and rejected the bid as indicated

for the reasons stated.

The Board further approved and authorized

Execution of the Agreement with Sameis Holdings,

LLC d/b/a Dispatch & Tracking Solutions (item no. 6).

The Comptroller **ABSTAINED** on item no. 1.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

1. B50003869, Cable Reel Harbor Truck Sales and \$ 143,902.00
Utility Truck Service, Inc. d/b/a
Baltimore Freightliner

(Department of General
Services)

MWBOO determined that no goals would be set because of no
opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

2. B50003945, Ten Wheel Beltway International, \$ 440,458.00
Conventional Cab LLC
Truck with a Under
Bridge Inspection
Man Lift

(Department of General
Services)

MWBOO determined that no goals would be set because of no
opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

3. B50003950, Provide Green Lawn Cemetery \$ 99,360.00
Transportation, Co.
Cremation, and
Disposal of
Animal Carcasses

(Baltimore City Health
Department)

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|----------------------------------|------------------------------------|---------------|
| 4. | B50003953, Library
Bookmobile | Farber Specialty
Vehicles, Inc. | \$ 218,880.00 |
|----|----------------------------------|------------------------------------|---------------|

(Department of General
Services)

MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|-----------------------------------|-------------------------------|---------------|
| 5. | B50003961, Pothole
Patch Truck | Beltway International,
LLC | \$ 164,132.00 |
|----|-----------------------------------|-------------------------------|---------------|

(Department of General
Services)

MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|--|---|
| 6. | B50003558, Towing
Management System -
& Tracking Solutions | Sameis Holdings, LLC
d/b/a Dispatch &
Tracking Solutions | \$ 188,500.00
License &
Implementation
145,000.00
Software Maintenance
Agreement
\$ 333,500.00 |
|----|--|--|---|

(Department of Transportation)

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS****Bureau of Purchases**

The Board is requested to approve and authorize execution of an Agreement with Sameis Holdings, LLC d/b/a Dispatch & Tracking Solutions. The period of the Agreement is April 01, 2015 for five-years from system acceptance, with no renewal options.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the Agreement is October 1, 2014 through September 30, 2015, unless otherwise indicated.

1. **THE BAR ASSOCIATION OF BALTIMORE CITY** **\$74,408.00**

Account: 4000-433515-3024-295912-603051

The Bar Association of Baltimore City will provide free legal assistance in general civil matters to Baltimore City residents age 60 and above. In addition to legal representation services, the program will also provide outreach and education services regarding matters typically of concern and interest to seniors.

MWBOO GRANTED A WAIVER.

2. **ACTION IN MATURITY, INC.** **\$26,326.00**

Account: 4000-433515-3024-295905-603051

The organization will serve as the community focal point for seniors and their caregivers. The services provided will include, but are not limited to social, recreational and education programs, information and assistance, outreach, wellness, and transportation.

3. **GREENMOUNT SENIOR CENTER, INC.** **\$69,646.00**

Account: 4000-433515-3024-295909-603051	\$41,746.00
4000-436115-3255-316200-603051	\$27,900.00

The organization will operate a senior program which serves as the focal point for seniors and their caregivers. Services will include, but are not limited to transporta-

MINUTES

Health Department - cont'd

tion, social, recreational and educational programs, information and assistance, outreach, and wellness.

MWBOO GRANTED A WAIVER.

The Agreements are late because the Baltimore City Health Department was waiting on finalization of the budget and signatures from the providers.

4. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$8,500.00**

Account: 4000-433515-3024-268416-603051

The organization will assist elderly adults with housing needs through the Home-sharing program. The program is designed to be an alternative to the institutionalization of frail and elderly residents of Baltimore City. The program will identify and match elderly residents with senior homeowners living alone in single family homes in Baltimore City.

The organization will promote program services, screen and interview applicants, complete home assessments, recruit appropriate housemates to refer to the applicants, and provide counseling as appropriate. Home-sharing will provide socialization for the participant and will allow the individuals to age in place.

The Agreement is late because the Baltimore City Health Department was waiting on grant approval, finalization of budget pages and signatures from the provider.

MINUTES

Health Department - cont'd

5. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC.** **\$1,254,794.00**

Account: 1001-000000-3070-286400-603051

The organization will administer public funding for substance abuse treatment services for uninsured and underinsured Baltimore City residents. The organization leads the City's response to substance abuse by developing/implementing a Drug and Alcohol Jurisdiction Plan that identifies priorities and effective strategies for preventing, treating, and supporting long term recovery from addiction. The period of the Agreement is July 1, 2014 through June 30, 2015.

MWBOO GRANTED A WAIVER.

The Agreement is late because of an administrative oversight.

6. **N. M. CARROLL MANOR, INC.** **\$ 40,241.25**

Account: 4000-432915-3024-268400-604014

The organization will serve 25 seniors one meal/day at N. M. Carroll Manor located at 701 N. Arlington Avenue.

All meals will be reviewed by a licensed dietician or licensed nutritionist, and/or the Maryland Department on Aging. This will allow periodic menu conferences between a representative of the organization and the Department as requested by either party.

The Agreement is late because the Department was waiting on the grant award and signatures from the Provider.

MINUTES

Health Department - cont'd

7. **THE JOHNS HOPKINS UNIVERSITY BLOOMBERG** **\$ 37,717.00**
 SCHOOL OF PUBLIC HEALTH

Account: 6000-618514-3001-268400-603051

The Johns Hopkins Global Center on Childhood Obesity will provide technical assistance and evaluation of the Department's Baltimarket Healthy Stores Program.

The goal of this program is to prevent childhood obesity by providing access to low-cost healthy foods at stores that already serve food desert communities. The program will take a community-based, multi-level approach to addressing health equality by inspiring and effecting change in already-existing retail venues. The period of the Agreement is May 1, 2014 through April 30, 2015.

The Agreement is late because budget revisions delayed processing.

8. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$120,780.00**

Account: 5000-569715-3023-274412-603051

The organization will provide Non-Medical Case Management Services to 120 eligible clients who lack insurance or are underinsured. Those clients receiving Non-Medical Case Management will be assisted with referrals or service coordination to address their psychosocial needs.

The agreement is being presented at this time because the Infectious Disease and Environmental Health Administration programmatically manages Ryan White Part D services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board.

MINUTES

Health Department - cont'd

These budgets are many times revised because of inadequate information from the providers. This review process is required to conform with the grant requirements. The period of the Agreement is July 1, 2014 through June 30, 2015.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements. The President **ABSTAINED** on item no. 7.

MINUTESHealth Department - Notification of Grant Award**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the interim FY'15 Notification of Grant Award (NGA) from the State of Maryland Department of Aging (MDoA) for Nutrition Service Incentive Program (NSIP). The period of the grant is October 1, 2014 through September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$219,732.00 - 6000-633515-3254-316200-406001

BACKGROUND/EXPLANATION:

The approval of the NGA for FY'15 NSIP will allow the Department to provide funding for senior nutrition programs at designated meal sites or home-delivered meals.

This NGA is based on the FY'14 NSIP funding and reflects the Department's award based on actual FY'14 meal counts and the final FY'14 award notification.

The NGA grant is late because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the interim FY'15 Notification of Grant Award from the State of Maryland Department of Aging for Nutrition Service Incentive Program.

MINUTESHealth Department - Authorization to Purchase Gift Cards**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the purchase of gift cards as incentives for the Operation Safe Kids Program.

AMOUNT OF MONEY AND SOURCE:

\$1,500.00 - 30 Food Depot gift cards @ \$50.00 each
1,000.00 - 20 ShopRite gift cards @ \$50.00 each
\$2,500.00 - 5000-518615-3160-308000-604051

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to youth in the Office of Youth Violence Prevention/Operation Safe Kids Program as a way of rewarding them for achievements such as, progress in school, compliance with court ordered mandates, etc. They will also be given to the youths to help with their living situations such as, purchase of hygiene products, clothing, etc. as needed.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for distribution and non-distributed cards, and 4) periodic internal reviews of programs activity vis-à-vis the internal policy, which are to be shared with the Department of Audits. This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

MINUTES

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the purchase of gift cards as incentives for the Operation Safe Kids Program.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|-------------|-------------|
| 1. SHERWOOD-LOGAN
& ASSOCIATES, INC. | \$26,658.00 | Sole Source |
| Contract No. 08000 - Restock-Submersible Pumps - Department
of Public Works - Req. No. R690811 | | |

This purchase is for restocking of equipment. The vendor the sole representative of the manufacturer of OEM equipment and parts in our area.

- | | | |
|---|-------------|---------|
| 2. NATIONAL SAFETY SUPPLY,
INC. | \$33,460.00 | Low Bid |
| Solicitation No. B50003975 - Dead Stop Police Shields -
Baltimore Police Department - Req. No. R690758 | | |

Two vendors submitting lower bids were found to be non-responsive. The recommended awardee was the vendor that submitted the lowest responsive bid.

- | | | |
|---|-------------|---------|
| 3. SANDOW CONSTRUCTION, INC. | \$28,500.00 | Low Bid |
| Solicitation No. B50003909 - Tile Removal & Replacement for
the Towanda Recreation Center - Department of Recreation
and Parks - Req. No. R663059 | | |

- | | | |
|--|-------------|---------|
| 4. DYNAMIC SPORTS
CONSTRUCTION, INC. | \$33,010.00 | Low Bid |
| Solicitation No. B50003923 - Sports Floor Installation for
Roosevelt Recreation Center - Department of Recreation and
Parks - Req. No. R651186 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|---------|---------|
| 5. STANDARD FUSEE CORPORATION
d/b/a ORION SAFETY PRODUCTS | \$ 0.00 | Renewal |
| Contract No. B50002869 - Road Flares - Baltimore Police
Department and Sheriff's Department - P.O. No. P522920 | | |

On March 20, 2013, the City Purchasing Agent approved the initial award in the amount of \$22,000.00. The award contained three 1-year renewal options. On April 2, 2014, the Board approved the first renewal in the amount of \$22,000.00. This renewal in the amount of \$0.00 is for the period April 3, 2015 through April 2, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

- | | | |
|--|---------|---------|
| 6. L/B WATER SERVICE,
INC. | \$ 0.00 | Renewal |
| Contract No. B50002861 - Various Pipe & Fittings - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P523372 | | |

On April 24, 2013, the Board approved the initial award in the amount of \$200,000.00. This sole renewal in the amount of \$0.00 is for the period April 24, 2015 through April 23, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|-------------|---------|
| 7. RGA, LLC | \$50,000.00 | Renewal |
| Contract No. 08000 - Traffic Signal Components - Department of Transportation - P.O. No. P519794 | | |

On March 28, 2012, the Board approved the initial award in the amount of \$93,000.00. The award contained three 1-year renewal options. On March 26, 2014, the Board approved the first renewal in the amount of \$50,000.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

This renewal in the amount of \$50,000.00 is for the period April 1, 2015 through March 31, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

- | | | |
|---|---------|---------|
| 8. WALTERS RELOCATIONS, INC. | \$ 0.00 | Renewal |
| Contract No. B50002236 - Office Moving Services - Department of Housing and Community Development, Health Department, etc. - P.O. No. P519797 | | |

On February 8, 2012, the Board approved the initial award in the amount of \$154,462.50. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$0.00 is for the period April 30, 2015 through April 29, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 0% WBE.

	<u>Commitment</u>	<u>Performed</u>
MBE: J & J Moving & Hauling, Inc.	10%	\$9,250.00 18.4%

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|--|---------|-----------|
| 9. P. FLANIGAN & SONS, INCORPORATED | \$ 0.00 | Extension |
| Contract No. B50001348 - Paving Materials (Hot and Cold Patch) - Department of Transportation and Department of Public Works - P.O. No. 512618 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On March 10, 2010, the Board approved the initial award in the amount of \$6,003,250.00. The award contained two 1-year renewal options. Subsequent actions and all renewals have been exercised. The Department of Transportation and Bureau of Purchases are currently working on specifications for a new solicitation. A three-month extension is requested to allow time to execute a new competitively bid contract. The period of the extension is March 22, 2015 through June 30, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

10. HIGHER GROUND TRANSPORTATION

SERVICES, INC.	\$16,000.00	Extension
Contract No. B50000924 - Transportation Service for the Sandtown-Winchester & Oliver Senior Centers 2009 - Health Department - Commission on Aging - P.O. No. P507574		

On April 1, 2009, the Board approved the initial award in the amount of \$167,665.00. The award contained two 1-year renewal options. Subsequent actions and all renewals have been exercised. The award expires on April 1, 2015. An extension is requested until June 30, 2015, to allow time to bid, evaluate, and award a new contract. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

11. C.N. ROBINSON LIGHTING

SUPPLY COMPANY	\$ 0.00	Extension
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Baltimore Regional Cooperative Purchasing Committee (BRCPC)
Contract No. 4719 - Lamps and Ballasts, Large and Specialty
- Department of General Services, Department of Recreation
and Parks, etc. - P.O. No. P507739

On April 15, 2009, the Board approved the initial award in the amount of \$300,000.00. The award contained three 1-year renewal options. Subsequent actions and all renewals have been exercised. The BRCPC issued a solicitation for Lamps and Ballasts, Large and Specialty for which all bids were determined to be non-responsive. On May 8, 2014, BRCPC, through lead procuring entity Anne Arundel County, Maryland executed Contract No. 4719 at the same prices, specifications, terms and conditions as Contract 09-005 for required products while a new solicitation is prepared and awarded, in which the City's requirements will be included. A further extension is now required because BRCPC has extended the bid opening date to March 24, 2015. The period of the extension is April 1, 2015 through June 30, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

12. EXCEL STAFFING AND PERSONNEL

SERVICES, INC.	\$1,400,000.00	Increase
Contract No. B50002453 - Providing Temporary Nursing Services - Health Department, Bureau of School Health - P.O. No. P522287		

On December 5, 2012, the Board approved the initial award in the amount of \$1,500,000.00. The award contained one 3-year renewal option. Subsequent increases have been approved. Due to an administrative error, the requested amount on the January 21, 2015 Board action was less than the amount requested by the agency. Therefore, the Board is requested to approve an increase through the end of this contract term to provide sufficient funding to meet the agency's needs. This increase in the amount of \$1,400,000.00 will make the award amount \$7,747,500.00. The contract expires on December 31, 2015, with one 3-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS 15% MBE AND 8% WBE.

	<u>Commitment</u>	<u>Performed</u>
MBE: Trustworthy Staffing Solutions	15%	\$126,410.50 15.3%
WBE: Dependable Services Group, LLC	8%	\$146,631.00 17.7%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

13. BALTIMORE CITY METRO	\$13,232.00	Ratification
UMPIRE ASSOCIATION, INC.	19,050.00	and Increase
	\$32,282.00	

Contract No. B50003035 - Softball Umpires for Recreation and Parks - Department of Recreation and Parks - P.O. No. P524238

On July 18, 2013, the City Purchasing Agent approved the initial award in the amount of \$19,050.00. The initial award term was two-years, but funding was only requested for the initial year. Additional funds are necessary to provide services through the end of the initial contract term. Additionally, the agency used the approved contract funds to pay outstanding invoices for services rendered prior to an approved contract. Ratification is requested for payment of the past due invoices from the 2013 season. The above amount is the City's estimated requirement.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, extensions, and the ratification. The Comptroller **ABSTAINED** on item no. 10. The President Voted **NO** on item no. 12.

MINUTES

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR 15018, Conduit System New Construction At Various Locations Citywide (JOC)
BIDS TO BE RECV'D: 05/13/2015
BIDS TO BE OPENED: 05/13/2015

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposal and Specifications to be advertised for receipt and opening of bids on the date indicated.

MINUTES

Department of Transportation - Amendment No. 5 to the 2005
Wharfage License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 5 to the 2005 Wharfage License Agreement with Harbor Care, LLC. The Board is also requested to approve an extension of the agreement through September 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$860,950.00 - 6000-617415-2303-248700-603026

BACKGROUND/EXPLANATION:

On March 30, 2005, the Board approved the 2005 Wharfage Agreement with Harbor Boating, Inc. (HBI) and the Living Classroom Foundation (LCF) for the operation of a Water Taxi and Shuttle service in the Inner and outer harbor.

On April 22, 2009, the Board approved Amendment No. 1 to the 2005 Agreement which provided for a direct, commuter-oriented point to point water taxi service upon selected routes between Maritime Park in Fells Point and Tide Point and between Canton Waterfront Park and Tide Point. Amendment No. 1 also inter alia provided for an increase in Operator fee based on the Urban Consumer Price Index.

On August 11, 2010, the Board approved a Consent of Assignment of the 2005 Agreement, as amended, which was executed by the HBI assigning all of its rights, title, obligations, conditions and interest in the 2005 Agreement, as amended, to Harbor Care, LLC. The City and the LCF approved the assignment.

MINUTES

Department of Transportation - cont'd

On August 11, 2011, the Board approved Amendment No. 2 to provide for a third route and to enter into a Bareboat Charter Agreement, which requires the Operator to provide preventative and maintenance service for the vessels, along with allowing bicycles on board, notifications of service delays during inclement weather, signage and marketing responsibilities, and ridership data collection.

On July 16, 2014, the Board approved Amendment No. 3 to provide for an increase to the value of the agreement to account for an increase associated with the Consumer Price Index-Urban (CPI-U) and pay for services provided through the end of FY 2014.

On July 30, 2014, the Board approved Amendment No. 4 that amended the billing procedure and established the fee for the period July 1, 2014 to March 31, 2015.

The entities now wish to amend the agreement for the following purposes:

- extend the agreement from April 1, 2015 to September 30, 2016,
- delay the opening of Water Taxi service on Mondays, Tuesdays, Wednesdays and Thursdays from 10 AM to 11 AM due to low ridership. This change is expected to have little effect on ridership or the City's Wharfage fee,
- increase the Water Taxi ticket prices from \$12.00 to \$14.00 for all-day tickets, from \$7.00 to \$8.00 for the one-way ticket and from \$6.00 to \$7.00 for the child ticket. The last fare change was in 2010. Harbor Care, LLC predicts little change in ridership and expects the City's annual Wharfage fee to increase by \$22,607.00 to a total of \$165,756.00 per year, and modify the Harbor Connector #3

MINUTES

Department of Transportation - cont'd

route (HC3) between Harbor East and Rusty Scupper to operate during peak hours only. The service on the HC3 will be eliminated from 9 AM to 3 PM on weekdays. During a recent ridership survey, there was an average of 151 riders using HC3 per weekday and only 27 of these riders used the HC3 service during the mid-day period. If this change is approved the other two Harbor Connector routes will continue to operate during the mid-day period. The Charm City Circulator also offers frequent service to the affected customers. This change will reduce the operating expenses for the Harbor Connector service by an estimated \$65,600.00 per year.

Interest will accrue at a rate of three percent when payments are not received for the period that remains 45 calendar days after the receipt date will accrue interest for the period that begins 31 calendar days after the receipt date, in accordance with the Baltimore City Code, Article 5, § 37-3 (a).

The Harbor Care, LLC has been maintaining and providing Water Taxi services without interruption for the last ten years. The 2005 Agreement terminates on March 31, 2015. In the event that the 2005 Agreement is not extended, the City and the public will be deprived of the Water Taxi services provided by Harbor Care, LLC. No new procurement can be implemented in the near future and the DOT will need 18 months to properly prepare for and implement a new solicitation. The City has no viable alternative means of providing the type of service now offered by Harbor Care, LLC.

MINUTES

Department of Transportation - cont'd

The Department of Transportation will send the Request for Proposals to the Bureau of Purchases and initiate the procurement process, approximately six months prior to the expiration of the amendment.

PURSUANT TO ARTICLE VI, SECTION 11(E)(I) OF THE BALTIMORE CITY CHARTER, ON MARCH 4, 2015, DOT CERTIFIED TO THE DIRECTOR OF FINANCE THAT NO ADVANTAGE WILL RESULT IN SEEKING NOR IS IT PRACTICABLE TO OBTAIN COMPETITIVE BIDS UNDER THE CIRCUMSTANCES. THE DIRECTOR OF FINANCE AGREED AND RECOMMENDS APPROVAL OF DOT'S REQUEST.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 5 to the 2005 Wharfage License Agreement with Harbor Care, LLC. The Mayor **ABSTAINED**.
The President **ABSTAINED**.

MINUTES

Department of Transportation - Consent to Assignment of the
2005 Wharfage License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consent to Assignment of the 2005 Wharfage License Agreement to Harbor Boating, Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 30, 2005, the Board approved a Wharfage License Agreement as amended with Harbor Boating, Inc. for the exclusive use of public landings in and around the Inner Harbor in order to provide Water Taxi service for tourist and visitors. In June 2010, Harbor Boating, Inc. notified the Department of Transportation (DOT) of its pending sale of the business to Harbor Care, LLC (Harbor Care) and requested that the DOT seek approval of an assignment of Harbor Boating's interest in the 2005 Wharfage License Agreement. On August 11, 2010, the Board approved a Consent to the Assignment of the 2005 Wharfage License Agreement to Harbor Care. Thereafter, the Board approved four amendments of the 2005 Wharfage License Agreement with Harbor Care, LLC. The DOT has now been advised that Harbor Care, LLC is presently wholly owned by Harbor Boating, Inc. and that Harbor Boating, Inc. is currently the entity operating the Water Taxi service and that it licenses and insures the vessels used in that operation. Accordingly, Harbor Care, LLC, and Harbor Boating, Inc. have requested that the DOT seek approval of an assignment of Harbor Care, LLC's interest in the 2005 Wharfage License Agreement back to Harbor Boating, Inc.

MINUTES

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consent to Assignment of the 2005 Wharfage License Agreement to Harbor Boating, Inc. The Mayor **ABSTAINED.**

MINUTES

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Consultant Agreement with Century Engineering, Inc., for Project 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$3,000,000.00 - Upset Limit

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commissions and now desires to utilize the services of Century Engineering, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The Consultant will assist with the scope of services which include reconstruction, resurfacing, streetscapes, developing roadway alignment, ADA pedestrian facilities, drainage improvements, street lighting, electric duct banks, traffic signal design, water and wastewater, signing and pavement markings, traffic control, erosion and sediment control surveys, landscaping, planning, project scope development, environmental site assessments, NEPA clearance, and other engineering related tasks with the Project in connection with Project No. 1191, On-Call Consultant services for Federal Aid Resurfacing and Reconstruction Projects.

MINUTES

Department of Transportation - cont'd

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of Federal Regulations Part 26 and the 25% DBE goal established in the agreement.

DBE:

Vision Engineering and Planning	\$ 90,000.00	3.00%
P.E.L.A. Design, Inc.	150,000.00	5.00%
Precision Measurements', Inc.	60,000.00	2.00%
Integrated Management Services	210,000.00	7.00%
J.K. Datta Consultant, Inc.	240,000.00	8.00%
	<u>\$750,000.00</u>	<u>25.00%</u>

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the On-Call Consultant Agreement with Century Engineering, Inc., for Project 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The President Voted **NO**.

MINUTES

Department of Transportation - On-Call Consultant Agreements

The Board is requested to approve and authorize execution of the On-Call Consultant Agreements, for Project 1217, On-Call Construction Project Management Services with the following Consultants. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

<u>Consultants</u>		<u>Upset Limit</u>
1.	A. MORTON THOMAS AND ASSOCIATES, INC.	\$2,000,000.00
	MBE: EBA Engineering, Inc.	\$340,000.00 17.00%
	Phoenix Engineering, Inc.	200,000.00 10.00%
		<u>\$540,000.00</u> 27.00%
	WBE: iCivil, Inc.	\$200,000.00 10.00%
2.	RUMMEL, KLEPPER & KAHL, LLP	\$2,000,000.00
	MBE: Spartan Engineering, LLC	\$140,000.00 7.00%
	EBA Engineering, Inc.	220,000.00 11.00%
	Findling, Inc.	100,000.00 5.00%
	SAMMS Engineering, LLC	120,000.00 6.00%
		<u>\$580,000.00</u> 29.00%
	WBE: Constellation Design Group, Inc.	\$200,000.00 10.00%
3.	WHITMAN, REQUARDT & ASSOCIATES, LLP	\$2,000,000.00
	MBE: EBA Engineering, Inc.	\$180,000.00 9.00%
	Kumi Construction Management Corp.	180,000.00 9.00%
	Sabra, Wang & Assoc., Inc.	180,000.00 9.00%
		<u>\$540,000.00</u> 27.00%

MINUTES

Department of Transportation - cont'd

WBE: Phoenix Engineering, \$200,000.00 10.00%
Inc.

The Department of Transportation has negotiated and procured the consulting agreements approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission and now desire to utilize the services of the above-listed On-Call Consultants. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The Consultants will assist with the scope of services which includes, but is not limited to assisting the Transportation Engineering and Construction Division in managing various Capital Improvement and other Transportation Infrastructure related Projects. The responsibilities will include, but are not limited to constructability review of construction documents, tracking and assisting in answering contractor requests for information (RFI's) change orders and claims analysis and inspection.

MWBOO FOUND VENDORS IN COMPLIANCE.**AUDITS NOTED THE ON-CALL AGREEMENTS AND WILL REVIEW TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the On-Call Consultant Agreements, for Project 1217, On-Call Construction Project Management Services with the foregoing Consultants. The President Voted **NO** on item nos. 1 - 3.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 005, to HAKS Engineers, Inc., under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$359,113.79 - 9952-912045-9510-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for design engineering services in connection with the development of plans, contract documents, and a cost estimate for a street lighting project. The services will include, but are not limited to evaluating LED lights, energy cost savings, attending meetings, providing project management and on-site construction management.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$395,075.17	9952-905034-9511	9952-912045-9510-3
MVR	Constr. Reserve -	Design Studies
	Pedestrian Lighting	Street Light -
		LED Conversion

This transfer will fund the costs associated with Task No. 5, under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects with HAKS Engineers, Inc.

UPON MOTION duly made and seconded, the Board approved assignment of Task No. 005, to HAKS Engineers, Inc., under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The President Voted **NO**.

MINUTES

Department of Transportation - Agreements

The Board is requested to approve and authorize execution of the following Agreements:

1. **BALTIMORE GAS & ELECTRIC CO. (BGE)** **\$40,000.00**

Account: 9950-903453-9508-900020-707072

On October 24, 2012, the Board approved Contract TR 05308, Dundalk Avenue Streetscape from Eastern Avenue to the City Line (BGE Project Number WMS #2246109). The purpose of this contract is to allow BGE's Underground Line Crews to assist the Contractor in order to rebuild 12 manholes. This service is necessary to make the cables and equipment safe in and around the manholes and to re-rack the cables inside of the manholes.

2. **BALTIMORE GAS & ELECTRIC CO. (BGE)** **\$48,000.00**

Account: 9950-904208-9514-900020-707072

On January 12, 2010, the Board approved Contract TR 10301, North Charles Street Reconstruction from 25th Street to University Parkway (BGE Project No. WMS #2210389). The purpose of this contract is to allow BGE's Underground Line Crews to assist the Contractor in order to rebuild four manholes. This service is necessary and will make the cables and equipment safe in and around the manholes while the contractor enlarges and/or alters the existing manholes along the North Charles Street project.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTES

Mayor's Office of Employment Development - Training Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Training Agreement with Job Opportunities Task Force, Inc. (JOTF). The period of the Training Agreement is April 1, 2015 through November 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$89,771.00 - 2026-000000-6311-734100-603051

BACKGROUND/EXPLANATION:

The JOTF will provide training services and workplace-life training for low-skilled, unemployed, or underemployed Baltimore City residents of the Baltimore City Casino Planning Area. The JOTF will recruit, screen and enroll at least 15 Baltimore City residents, and conduct a 15 week construction related occupational skills training program including, job readiness and certifications in OSHA and First AID/CPR. The JOTF will also provide comprehensive case management, employment and retention services.

The obligation level of this Agreement will not exceed \$89,771.00. The money will be drawn from Casino Support Funds generated by the Horseshoe Casino.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Training Agreement with Job Opportunities Task Force, Inc.

MINUTES

Department of Public Works - Trail Stewardship Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Trail Stewardship Agreement with Mid-Atlantic Off Road Enthusiasts (MORE). The period of the Agreement is effective upon Board approval for one-year.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Loch Raven Reservoir (Loch Raven) is a vital component of Baltimore City's drinking water infrastructure, but it is also an attractive location for recreation such as hiking, boating and mountain biking. For many years mountain bikers utilized unsanctioned single-track trails that disrupted sensitive areas, cut through the 100 foot forest buffer around the reservoir, which lead to vegetation damage and erosion.

Under this agreement, MORE would be permitted to create a specified network of trails that are not harmful to the reservoir and provide an enhanced mountain biking experience at Loch Raven. MORE also commits to maintaining trails, providing education and outreach to its members and other mountain bikers and to regularly report to the Department of Public Works on its progress on these fronts. The Department of Public Works agrees to continue to work with MORE to provide mountain biking opportunities that are appropriate to the stewardship of the drinking water resource.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Trail Stewardship Agreement with Mid-Atlantic Off Road Enthusiasts.

MINUTES

Department of Public Works/Office - Amendment No. 2 to
of Engineering & Construction Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with KCI Technologies, Inc. for Project No. 1116K, SC 899, Design of Improvements to the Jones Falls Sewershed Collection System. The current Agreement expires on August 17, 2015. The Amendment No. 2 to Agreement extends the period of the agreement for one year.

AMOUNT OF MONEY AND SOURCE:

\$ 90,264.44 - Wastewater Revenue Bonds
24,284.34 - Baltimore County
\$114,548.78 - 9956-903645-9551-900020-702064

BACKGROUND/EXPLANATION:

On August 18, 2010, the Board approved the original agreement in the amount of \$1,499,454.25 to provide engineering services for the Improvement to Jones Falls Sewershed Collection System for five years. On February 1, 2014, the Board approved Amendment No. 1 to allow the Consultant to provide additional engineering services to complete the Post Award phase. The construction duration has been extended and therefore Amendment No. 2 will allow the Consultant to continue to provide post award engineering services which include but are not limited to attending additional progress meetings, site visits, responding to request for information, review of submittals, technical consultations, review of proposed change orders, and review of post-rehabilitation videos.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE program in accordance with Baltimore City Code, Article 5, Subtitle 28.

MINUTES

Department of Public Works/Office - cont'd
of Engineering & Construction

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT
WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 2 to Agreement with KCI Technologies, Inc. for Project No. 1116K, SC 899, Design of Improvements to the Jones Falls Sewershed Collection System.

MINUTES

Department of Housing and - Agreement of Lease
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement of Lease with Jane Addams Resource Corporation (JARC) for a portion of the building known as The Baltimore Regional Technical Training Center (Training Center), located at 4910 Park Heights Avenue. The period of the Agreement of Lease is effective upon Board approval through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual rent

BACKGROUND/EXPLANATION:

The JARC, located in Chicago, has since 1985 promoted strong communities, businesses, and households to ensure that people who work do not live in poverty. The JARC provides high quality skills training and support services in the Chicago area to help lower-income and unemployed workers achieve self-sufficiency and provides economic and workforce development to businesses to improve their competitiveness.

The JARC has agreed to lease a portion of the Training Center for job training and skill development education at the site and to provide area citizens with a technical education and skill-set in demand among area manufacturers. Local industries will be able to hire credentialed employee-graduates of the program.

The Agreement of Lease was approved by the Space Utilization Committee on March 24, 2015.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement of Lease with Jane Addams Resource Corporation for a portion of the building known as The Baltimore Regional Technical Training Center, located at 4910 Park Heights Avenue.

MINUTES

Department of Housing and - Community Development Block
Community Development Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Community Development Block Grant Agreement (CDBG) with the Latino Economic Development Corporation. The period of the CDBG Agreement is February 1, 2015 through January 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 2089-208915-5930-727673-603051

BACKGROUND/EXPLANATION:

Under the terms of this CDBG Agreement, the funds will be used to subsidize the organization's costs for its Micro Lending Program. This program will provide technical assistance and micro-loans to low and moderate-income owners and developers of micro-enterprises located in Baltimore City. The organization's Loan Officer will provide services through offices in the Southeast Community Development Corporation, located at 3323 Eastern Avenue.

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

MINUTES

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2014 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant Agreement with the Latino Economic Development Corporation.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a Local Government Resolution in support of the Mary Harvin Transformation Center and its application to the State of Maryland's Department of Housing and Community Development's (MDDHCD) Community Legacy Program. A local resolution of support is required for organizations to participate in the program.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00- MDDHCD - Community Legacy Program
No City funds are requested.

BACKGROUND/EXPLANATION:

The Mary Harvin Transformation Center is a community-based organization that supports youth and families with the goal of assisting them in their quest to move towards quality living. The vision of the Mary Harvin Transformation Center is to restore communities by restoring the individuals and families that make up those communities.

The Mary Harvin Transformation Center Community Development Corporation is strategically acquiring vacant properties in the Broadway East neighborhood adjacent to the Southern Baptist Church. These acquired properties will be included in a redevelopment project which will eliminate blight and build a family life center, facilitate community events and services, and create affordable housing units to revitalize the East Baltimore community.

MINUTES

DHCD cont'd

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and adopted Local Government Resolution in support of the Mary Harvin Transformation Center and its application to the State of Maryland's Department of Housing and Community Development's Community Legacy Program.

MINUTES

Mayor's Office of Human Services (MOHS) - Continuum of Care
Program Agreements

The Board is requested to approve and authorize execution of the Continuum of Care Program Agreements.

1. **PROJECT PLASE, INC.** **\$ 232,635.50**

Account: 4000-496215-3573-267826-603051

The organization will use funding to provide permanent housing services for homeless persons with disabilities and their families in a diversity of community based sites as appropriate to the person's needs. Specifically, Project PLASE, Inc. will use continued funding for case managers, partial salary of S+C coordinator, and client assistance to maintain permanent housing. The support provided will cover the needs identified in an individually-determined treatment and case-management plan.

The organization will provide a van, staff, and volunteers to provide clients access to important appointments. In addition, the organization will provide bus tokens so that clients can reach appointments. Housing assistance and support services will be provided to 103 households. The period of the Agreement is July 1, 2015 through June 30, 2016.

2. **PROJECT PLASE, INC.** **\$1,495,385.00**

Account: 4000-496315-3573-591226-603051

The organization will serve homeless citizens and assist in accessing permanent housing through Sponsor Based Rental Assistance in 103 units/scattered site apartments- both one bedroom and family units. The population includes those heads of households having histories affected by chronic mental illness, chronic substance abuse, and persons living with HIV/AIDS. The rental assistance program is coupled with Project PLASE's Permanent Housing Services, through

MINUTES

MOHS - cont'd

HUD's Supportive Housing Program and HOPWA Case Managers, which assures persons will receive services in their home, individually tailored, and focused on stability in housing and functioning. The period of the agreement is April 1, 2015 through March 31, 2016.

3. **PROJECT PLASE, INC.** **\$151,037.50**

Account: 4000-496214-3572-591426-603051

The organization will use funding to offset costs for operating its Transitional Housing Program for Medically Fragile persons. The program is focused toward being a bridge from the streets to permanence for an underserved portion of the homeless population in Baltimore. The target population is homeless men and women with HIV/AIDS with additional health, mental health, and substance abuse needs. In addition, the organization will help provide onsite nursing care, 24 hour support and supervision, case management and counseling. The organization will also help persons move into appropriate long term housing. Housing assistance and support services will be provided to 12 individuals. The period of the agreement is October 1, 2014 through September 30, 2015.

The Agreement is late because of a delay in negotiating the budget and obtaining signature pages for the contract.

4. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** **\$100,604.00**

Account: 4000-496215-3573-267850-603051

The organization will provide housing assistance and support services at their Harford House and Micah House project sites. Harford House and Micah House are part of Govans Ecumenical Development Corporation, a non-profit

MINUTES

MOHS - cont'd

organization. The projects will serve a total of 59 men and women with disabilities who are moving from homelessness into permanent housing. The period of the agreement is June 1, 2015 through May 31, 2016.

5. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$137,709.00**

Account: 4000-496315-3573-591252-603051

The organization will provide support services to 9 families or individuals. The support services program works to move families to self-sufficiency using a home-based approach that utilizes the building of life skills, and employability skills. Some individuals in this program have been determined to be permanently disabled by the Social Security Administration and not employable. The Program objective remains the same in that it will strive to move individuals and families to self-sufficiency by addressing financial independence through reducing old debt and acquiring new skills. The period of the agreement is April 1, 2015 through March 30, 2016.

6. **SUPPORTIVE HOUSING GROUP, INC.** **\$170,775.00**

Account: 4000-496215-3572-591492-603051

The organization will use the funding to offset costs related to their Lanvale Institute Residential Program. The Lanvale Institute Residential Program is a project-based Section 8, transitional housing program, serving homeless women and men with children. The program has 36 one-bedroom units with a total of 88 beds. The period of the agreement is July 1, 2015 through June 30, 2016.

MINUTES

MOHS - cont'd

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Continuum of Care Program Agreements.

MINUTES

Department of Public Works/ - Agreement
Bureau of Water and Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Ross Technical Services, Inc. The period of the Agreement is February 2, 2015 through May 8, 2015.

AMOUNT OF MONEY AND SOURCE:

\$ 5,953.83 - 2070-000000-5501-396404-603020
5,953.83 - 2070-000000-5501-630004-603020
5,953.84 - 2070-000000-5501-396804-603020
\$17,861.50

BACKGROUND/EXPLANATION:

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Wastewater Treatment Plants of Baltimore City be provided with 144 hours of classroom instruction for each of the three years they are employed to successfully complete the Wastewater Treatment Technician Apprentice Program.

Ross Technical Services, Inc. has an extensive background in wastewater treatment training and has provided a custom curriculum that enables apprentices to be exposed to the technical requirements of the program as it relates to the actual work environment.

This agreement is for the first year instruction for the class of trainees hired as Wastewater Treatment Apprentices. The training will take place on-site using existing equipment and materials.

MINUTES

DPW/BW&WW - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Ross Technical Services, Inc.

Kim A. Trueheart

March 31, 2015

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of poor fiscal administration and management by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 61, Bureau of Water and Wastewater – Agreement, if approved:
 - i. The agreement appears to provide funding for a worthwhile job training initiative which has received little or no public awareness;
 - ii. Please provide access to the documents for inspection:
 1. The document that describes the Baltimore City Joint Apprenticeship Program curriculum;
 2. The document that shows the number of apprentices who were provided workforce development and training under this program last year;
 3. The document that shows the number of apprentices who will be provided workforce development and training under this program this year;
 4. The document that shows the number of apprentices who obtained jobs as a result of the workforce development and training provided under this program.
 - iii. The action appears to be a worthwhile initiative benefiting our youth, however, in isolation; it shows the lack of a comprehensive strategy for investing in positive development opportunities for them.
 - iv. This action should be incorporated into a city-wide comprehensive strategic plan for our youth which should be an initiative undertaken by the new Deputy Mayor for Health, Humans Service, Youth and Education.
 - v. Please provide access to the for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates' action: While the work to be performed is welcomed to support the underserved residents of Baltimore City, it appears that the lack of a strategic portfolio of programs and services for their employment development is lacking, but desperately needed.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

4. The remedy I seek and respectfully request is that this agreement receives the full and immediate endorsement of this board and is that this action be placed on the “Non-Routine” agenda and that the Bureau of Water and is requested to make an oral presentation, for public awareness, giving details about Baltimore City Joint Apprenticeship Program.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on April 1, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

**BOARD OF ESTIMATES 06/04/2014 44 Bureau of Solid Waste - Renewal
ACTION REQUESTED OF B/E:**

The Board is requested to approve exercising the renewal option of the Memorandum of Understanding (MOU) with the Maryland Department of Juvenile Services (DJS). The period of the Renewal is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$150,800.00 - 1001-000000-5152-386500-603026

BACKGROUND/EXPLANATION:

The Department of Public Works, Bureau of Solid Waste desires to renew the agreement with the DJS for the Trash Busters Job Program (the Program) to provide youth under the DJS' supervision with workforce development and training opportunities for an additional one year period, July 1, 2014 through June 30, 2015, under the same terms and conditions as the agreement approved by the Board on February 26, 2014.

APPROVED FOR FUNDS BY FINANCE

(The Renewal of Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Baltimore Development Corporation - Governmental Charitable
Solicitations Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitations Application for submission to the Baltimore City Ethics Board to permit the employees of the Emerging Technology Centers (ETC) to solicit funds for the ETC programs. The period of the solicitation is April 1, 2015 through March 31, 2017.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction. Sponsorship will be solicited from Baltimore-area businesses and private foundations.

BACKGROUND/EXPLANATION:

The ETC would like to create a Public Private Partnership for the purpose of supplementing the ongoing City subsidy to the ETC, Baltimore's technology business incubator. The funds will be used to support growth and community development within the technology business sector by hosting small-scale events, such as lunchtime working or learning sessions, breakfast round-tables, technology hackathons, working group type meet-ups and various collaborative exchanges among emerging and entrepreneurial companies to promote synergies. The sponsorship contributions will go towards the refreshments and promotional efforts to enhance and grow this important community of small business entrepreneurs and foster their collaborations.

Generally, the solicitations will be made by the ETC senior staff members and they will be to certain key industry or category leading service providers and/or major corporations. The solicitations are expressly for one and only one event and for the sole purpose of advancing knowledge for private sector companies that are associated with the ETC.

MINUTES

BDC - cont'd

Businesses dealing in financial services, banking, law, accounting, construction, medical devices and others, as appropriate, will be solicited for sponsorship funding. The criteria for targeting a corporate entity for solicitation will include commitment to the overall community, value to overall community, perceived interest in the growing technology community in Baltimore, and interest in entrepreneurship. These firms may or may not be controlled donors and can include the larger firms in the City. The solicitations will be made in the context of a scheduled formal meeting, with presentation materials, detailed budgets, and follow-up, as required. The ETC will not provide exclusive access of the ETC clients to any sponsors.

Baltimore City Code Article B, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity that has been pre-approved by the Ethics Board. Ethic Regulation 96.36B sets out the standards for approval, which include the requirement that the program, function or activity to be benefitted and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

MBE/WBE PARTICIPATION:

It is a stated goal of the ETC to recruit more WBE/MBE companies and this goal will be emphasized regarding the sponsorship funding effort. Currently, the ETC's portfolio of over 70 companies is made up of 45% MBE/WBE companies. Please note this statistic varies based on individual companies and their business status and the ETC's variable company graduation rate which averages 26 months.

MINUTES

BDC - cont'd

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitations Application for submission to the Baltimore City Ethics Board to permit the employees of the Emerging Technology Centers to solicit funds for the ETC programs.

MINUTES

Mayor's Office of Health, Human - Governmental/Charitable
Services, Education & Youth Solicitations Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitations Application to be submitted to the Board of Ethics of Baltimore City on behalf of the Say Yes to Education initiative. The period of the solicitations will be effective upon Board approval through May 31, 2016.

AMOUNT OF MONEY AND SOURCE:

No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Say Yes to Education is a city-wide collective impact initiative that wraps support services around students and guarantees those who graduate high school a tuition-free two or four-year college education.

Solicitations related to the Say Yes to Education initiative will be directed to a broad range of potential donors and will not specially target controlled donors, as required by Baltimore City Ethics Regulation 96.26B.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

MINUTES

Mayor's Office of Health, Human - cont'd
Services, Education & Youth

UPON MOTION duly made and seconded, the Board endorsed a Governmental/Charitable Solicitations Application to be submitted to the Board of Ethics of Baltimore City on behalf of the Say Yes to Education initiative.

MINUTES

Bureau of the Budget and - Appropriation Adjustment Order
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Appropriation Adjustment Order (AAO) to transfer Federal funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 315 (Emergency Services - Health).

AMOUNT OF MONEY AND SOURCE:

\$115,238.00 - From: 4000-400015-3001-568000-404001
Unallocated Federal Funds
(Service 715)

To: 4000-480315-3150-736900-404001
(Service 315)

The source of the Federal funds is a pass-through grant award from the Maryland Department of Health and Mental Hygiene.

BACKGROUND/EXPLANATION:

The grant award funds Community-based Programs to Test and Cure Hepatitis C and was approved by the Board on March 18, 2015.

The transfer is necessary to fund expanded Hepatitis C surveillance and epidemiology, case management and treatment coordination, and linkage to care services. Initially, Federal funding was appropriated within an unallocated Federal fund account in the Fiscal 2015 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

MINUTES

BBMR - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order to transfer Federal funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 315 (Emergency Services - Health).

MINUTES

Department of Real Estate - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Lease Agreement with Olivia Robinson, Lessee, for the rental of a portion of the property known as School 33, Art Center, Studio #206, located at 1427 Light Street. The Amendment to Lease Agreement extends the period from April 1, 2015 through June 30, 2015, with an option to renew for one additional 1-year term.

AMOUNT OF MONEY AND SOURCE:**Monthly Rent**

\$380.00

BACKGROUND/EXPLANATION:

The original lease terminates on March 31, 2014. Other than the extension, it is agreed by all parties that all other rentals, conditions, provisions, and terms of the original lease agreement will remain in full effect.

The Space Utilization Committee approved this Amendment to Lease Agreement on March 24, 2015.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Lease Agreement with Olivia Robinson, Lessee, for the rental of a portion of the property known as School 33, Art Center, Studio #206, located at 1427 Light Street.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement between Orion Properties I, LLC, landlord, and the Office of Civil Rights and Wage Enforcement, tenant, for a portion of the property at 231 E. Baltimore Street, on the 8th floor, consisting of approximately 6,276 sq. ft. The Board is requested to approve and authorize the tenant to pay the below rental amount by Expenditure Authorization. The period of the Lease Agreement will be for 2 months commencing April 1, 2015 and terminating May 31, 2015.

AMOUNT OF MONEY AND SOURCE:Monthly Rent

\$8,106.50

Account - 1001-000000-1561-171500-603013

BACKGROUND/EXPLANATION:

The tenant is waiting to move into space at 7 E. Redwood which at this time is not currently complete; therefore, the tenant is in need of temporary space for their office operations. The leased premises will be used for offices for the tenant. The Landlord will provide trash removal, utilities, and will be responsible for the roof and other structural portions of the property. The tenant will be responsible for computer and telephone services. The tenant's liability insurance is under the City's a self-insured program.

The Space Utilization Committee approved this Lease Agreement at its meeting of March 24, 2015.

MINUTES

Space Utilization Committee - cont'd

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement between Orion Properties I, LLC, landlord, and the Office of Civil Rights and Wage Enforcement, tenant, for a portion of the property at 231 E. Baltimore Street, on the 8th floor, consisting of approximately 6,276 sq. ft.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement between 1410 Management, Inc., landlord, and the Mayor's Office of Employment Development, tenant, for the rental of a portion of property located at 1410 Bush Street, being on the 1st floor, consisting of approximately 1,500 sq. ft. The period of the Lease Agreement is April 1, 2015 through March 31, 2016 with an additional 1-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$18,000.00	\$1,500.00

Account - 2026-000000-6311-733900-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for a small-scale career center for the Mayor's Office of Employment Development. The landlord will provide heating and air conditioning services at all times with no cost to the tenant. The landlord will also maintain exterior structural elements of the building, walls, gutters, electrical and plumbing supply lines except damage caused by the negligence of the tenant. Snow removal, real estate taxes, and fire insurance will also be the responsibility of the landlord.

The tenant is responsible for the payment of computer, telephone, and cable services, if applicable. The tenant will also be responsible for janitorial services and liability insurance under the City's self-insured program.

The Space Utilization Committee approved this Lease Agreement at its meeting of March 24, 2015.

MINUTES

Space Utilization Committee - cont'd

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement between 410 Management, Inc., landlord, and the Mayor's Office of Employment Development, tenant, for the rental of a portion of property located at 1410 Bush Street, being on the 1st floor, consisting of approximately 1,500 sq. ft.

MINUTESDepartment of Law - Settlement Agreement and Release**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement and Release among Mr. Damon Lynch, the Mayor and City Council of Baltimore (City), and the Baltimore Police Department (BPD).

AMOUNT OF MONEY AND SOURCE:

\$70,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

This Settlement Agreement and Release is a charge of disability discrimination under the Americans With Disabilities Act, 42.U.S.C. § 12112, ET SEQ. (2015) (ADA).

Mr. Lynch applied for a Storekeeper II position with the BPD on July 30, 2014. Between August 1-4, 2014, the BPD sent Mr. Lynch for a pre-employment medical examination, instead of giving him conditional offer of employment as required by the ADA. On or about August 28, 2014, Mr. Lynch was determined to be medically disqualified for the Storekeeper II position because of a prior injury. On or about September 9, 2014, the BPD sent Mr. Lynch a letter formally notifying him that his application would not continue to be processed for consideration for employment with the BPD.

The parties have agreed to settle the dispute over this matter for the amount of \$70,000.00. The Settlement Agreement and Release covers Mr. Lynch's back pay from the alleged ADA violation until the present, and includes attorney's fees (which would have been recoverable if Mr. Lynch were successful in a Federal Civil Rights lawsuit under the ADA).

MINUTESLaw Department - cont'd

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release among Mr. Damon Lynch, the Mayor and City Council of Baltimore, and the Baltimore Police Department.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Settlement Agreement and Release among Mr. Thomas Stoner, the Mayor and City Council of Baltimore (City), and the Baltimore Public Markets Corporations (BPMC).

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

This Settlement Agreement and Release is arising out of a slip and fall related accident that occurred at the Baltimore City Public Market located at 2101 E. Monument Street.

The Plaintiff, Mr. Stoner, alleges that on the morning of October 29, 2011, he entered the market in order to purchase some food. After entering the building and taking several steps, Mr. Stoner slipped and fell due to a wet area on the floor.

The Plaintiff suffered serious and permanent bodily injuries, including a fractured ankle and fibula. He also suffered a ruptured quadriceps which required two surgical procedures. He was disabled for several weeks, was under the care of an Orthopedic surgeon, and had to undergo rehabilitative therapy. The Plaintiff's medical bills totaled approximately \$60,000.00.

As a result of his injuries, the Plaintiff filed suit against the City and the BPMC. However, the parties have agreed to resolve the litigation for \$35,000.00.

MINUTES

Law Department - cont'd

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Settlement Agreement and Release among Mr. Thomas Stoner, the Mayor and City Council of Baltimore, and the Baltimore Public Markets Corporations.

MINUTESDepartment of Law - Settlement Agreement and Release**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement and Release among Ms. Wanda King, the Mayor and City Council of Baltimore (City), the Housing Authority of Baltimore City (HABC), and the Department of Housing and Community Development (DHCD).

AMOUNT OF MONEY AND SOURCE:

\$67,000.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

This Settlement Agreement and Release is related to a charge of discrimination asserted by Ms. King.

On some date between May 23, 2014 and June 16, 2014, Ms. King filed a charge with the United States Equal Opportunity Commission (EEOC) alleging discrimination and retaliation arising during the course of her employment as one of four employees serving as Ombudsmen. Ms. King alleges gender and disability-based discrimination and retaliation against her for making prior claims, all in violation of State and Federal law.

In lieu of litigation, the parties have reached the proposed settlement. The Settlement Agreement and Release includes a payment of \$67,000.00 to Ms. King in exchange for a full waiver of any and all claims against the City, the HABC, and the DHCD. The HABC and the DHCD agree with the proposed resolution.

The Settlement Committee of the Law Department has reviewed this matter and recommends that the Board of Estimates approve the proposed settlement of this claim.

MINUTES

Department of Law - cont'd

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board **DEFERRED** this item for 1 week.

MINUTES

Department of Planning - Fiscal Year 2016 - 2021 Capital Budget
and Capital Improvement Program

On March 12, 2015, the Planning Commission adopted the recommended Fiscal Year (FY) 2016 Capital Budget and FY 2016 - 2021 Capital Improvement Program.

The Board is requested to **NOTE** receipt of the recommended FY 2016 Capital Budget and the FY 2016 - 2021 Capital Improvement Program and to **REFER** both to the Director of Finance and the Board of Finance for review and to make a report and recommendations to the Board of Estimates.

The recommended program totals \$3,272,000,000.00 for capital projects during FY 2016 - 2021 and \$662,000,000.00 to be appropriated in July as part of the FY 2016 budget.

The Board **NOTED** receipt of the recommended FY 2016 Capital Budget and the FY 2016 - 2021 Capital Improvement Program and **REFERRED** both to the Director of Finance and the Board of Finance for review to make a report and recommendations to the Board of Estimates. The President **ABSTAINED**.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

1044 - 1045

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Finance</u>		
1. JAMES WAYLAND	\$47.41	\$15,171.20

Account: 1001-000000-1472-165800-601009

Mr. Wayland, retiree, will continue to work as a Senior Systems Analyst in the Mayor's Office of Information Technology. He will provide analysis and programming support for the real property tax system with special focus in getting the real property tax bill produced for Fiscal 2015.

The period of the agreement is effective upon Board approval through August 07, 2015.

THE DEPARTMENT OF FINANCE IS REQUESTING A WAIVER ON THE HOURLY RATE AS STIPULATED IN THE ADMINISTRATIVE MANUAL 212-1, PART I.

Department of Recreation & Parks

2. GEORGE GHEE	\$10.00	\$20,800.00
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Account: 1001-000000-4803-371400-601009

Mr. Ghee, retiree, will continue to work as a Motor Vehicle Driver. His duties will include, but will not be limited to driving City vehicles (cars and vans) to transport agency administrators and staff to and from scheduled meetings and events. Mr. Ghee will also transport agency participants to and from various events and activity centers/facilities and deliver vehicles to the repair shop for routine preventive and necessary maintenance.

MINUTES**PERSONNEL****Department of Recreation & Parks - cont'd**

He will ensure that the vehicles are clean, fueled, and meet the City's standards for safe and efficient operation. The period of the agreement is effective upon Board approval for one year.

THE DEPARTMENT OF RECREATION & PARKS IS REQUESTING A WAIVER OF ADMINISTRATIVE MANUAL 212-1, PART I ON THE TOTAL AMOUNT OF HOURS A RETIREE MAY WORK.

MINUTES**TRAVEL REQUESTS**

	<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Baltimore City Board of Elections</u>				
1.	Eleanor Wang Hakima Shaulis Aureilia Jones Mildred Easterling Frankie Powell Lawrence Cager, Sr. Deitra Redmond Terri Marciszewski Armstead B. Jones, Sr. Abigail Goldman Catherine Brown Rochelle Lucas Lisa Stanley David Larson Ann MacNeille* Tara Andrews	Maryland Assn. of Elected Officials Annual Conference Ocean City, MD Jun. 9 - 13, 2015 Jun. 9 - 10, 2015* (Reg. Fee \$235.00) (Reg. Fee \$120.00)*	General Funds	\$18,192.36

Law Department

2.	Victor Terval	Broadband Communi- ties 2015 Summit Austin, TX Apr. 12 - 16, 2015 (Reg. Fee \$350.00)	General Funds	\$ 1,710.80
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MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
3. William Vondrasek	Greater & Greener Conference 2015 San Francisco, CA Apr. 10 - 19, 2015 (Reg. Fee \$850.00)	General Funds	\$ 2,774.32

Mr. Vondrasek is leaving a day early because the conference starts early on April 11, 2015. He is staying four additional days at his own expense.

The conference in the amount of \$350.00 was paid on EA 000158 and a shuttle in the amount of \$19.00 was prepaid by a City-issued credit card assigned to Mr. Kenn King. The amount to be disbursed to Mr. Vondrasek is \$1,905.32.

Department of Finance/Office of Risk Management

4. Charmane T. McDaniel	RIMS 2015 Annual Conference & Exhibition New Orleans, LA Apr. 26 - 30, 2015 (Reg. Fee \$945.00)	Internal Service Fund	\$2,544.56
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The subsistence rate for this location is \$222.00 per night. The cost of the hotel is \$243.00 per night, plus taxes of \$35.84 and \$2.00 service per night. The Department is requesting additional subsistence of \$21.00 for the hotel balance and \$40.00 per day for meals and incidentals.

The airfare in the amount of \$256.20 and registration fee of \$945.00 were pre-paid on a City-issued credit card assigned to Mr. Douglas S. Kerr. The amount to be disbursed to Ms. McDaniel is \$1,343.36.

MINUTES**TRAVEL REQUESTS**

	<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Police Department</u>				
5.	Christopher E. Rivera	End Violence Against Women Conference New Orleans, LA April 6 - 10, 2015 (Reg. Fee \$495.00)	GOCC Grant	\$ 1,466.50

The registration fee was prepaid by Mercy Medical Center as scholarship and is not included in the total.

Fire Department

6.	Timothy Cullen	Basic Designated Infection Control Officer Training Moon Township, PA Apr. 7 - 11, 2015 (Reg. Fee \$650.00)	General Funds	\$1,357.46
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The subsistence rate for this location is \$129.00 per night. The hotel cost is \$118.75 per night plus hotel taxes of \$18.11 per night. The Department is requesting additional subsistence of \$29.75 per day for meals and incidentals. The registration was prepaid by a City-issued procurement card assigned to Mr. James M. Fischer. Mr. Cullen will drive to the conference and use a Department vehicle. The amount to be disbursed to Mr. Cullen is \$707.46.

MINUTES**TRAVEL REQUESTS**

	<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
	<u>Fire and Police Employees' Retirement System</u>			
7.	Joe Wade	Trustees Educational Seminar New Orleans, LA May 1 - 3, 2015 (Reg. Fee \$400.00)	Special Funds	\$1,755.67

The subsistence rate for this location is \$222.00 per night. The hotels cost is \$266.00 per night plus hotel taxes of \$42.24 per night. The Department is requesting additional subsistence of \$44.00 per day to cover the hotel balance and \$40.00 per day for meals and incidentals. The registration was prepaid by the F&P Fund. The amount to be disbursed to Mr. Wade is \$1,355.67.

Department of Public Works

8.	Rudy Chow	Annual Conference and Exposition Uniting the World of Water Anaheim, CA June 6-9, 2015 (Reg. Fee \$795.00)	General Funds	\$2,115.00
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The subsistence rate for this location is \$209.00 per night. The cost of the hotel is \$199.00 per night plus hotel taxes of \$105.00. The airfare is \$438.00. The registration fee in the amount of \$795.00 was pre-paid on a City-issued credit card assigned to Ms. Lyque O'Connor.

The Department is requesting additional subsistence of \$30.00 per day for meals and incidentals. Mr. Chow will be disbursed \$1,320.00.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Employees' Retirement System</u>			
9. Joan Pratt	Government Finance Officers Association 109 th Annual Conf. Philadelphia, PA May 31, - June 3, 2015 (Reg. Fee \$425.00)	Special Funds	\$1,478.88

The subsistence rate for this location is \$237.00 per day. The hotel rate is \$232.00 per night plus \$35.96 per night hotel taxes. The ERS is requesting an additional \$35.00 per day for three days for food and incidentals.

10. Deborah Moore-Carter	NCPERS Annual Conference and Exhibition New Orleans, LA May 3 - 7, 2015 (Reg. Fee \$800.00)	Special Funds ERS	\$3,226.94
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The subsistence rate for this location is \$222.00 per day. The hotel rate is \$266.00 per night plus \$42.24 per night hotel taxes. The ERS is requesting additional subsistence of \$44.00 per night to cover the cost of the hotel, and \$40.00 per day for four days. Due to the time of return travel and time zone difference the ERS is requesting an additional \$20.00 for food and incidentals for the fifth day.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Fire and Police Employees' Retirement System</u>			
11. Joan Pratt	Consortium East envision + invest New York, NY Jun 10 - 11, 2015	Special Funds F & P	\$ 730.30

The subsistence rate for this location is \$339.00 per day. The hotel rate is \$419.00 per night plus \$67.30 per night hotel taxes. The Fire and Police are requesting additional subsistence of \$80.00 to cover the cost of the hotel and \$40.00 per day for two days for food and incidentals. The additional subsistence is requested for the second day because the conference ends at 4:00 p.m. on June 11, 2015.

Baltimore City Council

12. Helen Holton	NACo 2015 Western Interstate Regional Conference Kaua'i County, Hawaii May 19 - 23, 2015 (Reg. Fee \$420.00)	Elected Officials Expense Account	\$3,070.04
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Ms. Holton will travel to Kaua'i County, Hawaii to attend the NACo 2015 Western Interstate Regional Conference Board of Director's Meeting and other educational sessions on May 19-23, 2015.

Ms. Holton is arriving a day early due to the early meeting schedule. AM 240-5 stipulates that for travel outside the continental United States, each City representative must include a proposed amount for a daily subsistence allowance that the representative believes to be both reasonable and economical.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Baltimore City Council</u> - cont'd			

Therefore, the Department is requesting the cost of the hotel in the amount of \$465.00 for May 19, 2015, plus the hotel tax of 62.40 and \$265.00 per night for May 20-22, 2015, plus the hotel tax of \$38.247 per day and a portage fee of \$18.00.

The Department is requesting additional subsistence in the amount of \$40.00 per day for food and incidentals. The representative believes the requested subsistence to be both reasonable and economical.

The airfare is \$898.90. The registration, in the amount of \$420.00 was prepaid on a City-issued credit card assigned to Hosea Chew. The amount to be disbursed to Ms. Holton is \$2,650.04.

13.	Helen Holton	2015 NACo Legis- lative Conference Washington, DC Feb. 20 - 24, 2015 (Reg. Fee \$515.00)	Elected Officials Expense Account	\$1,884.46
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On February 20-24, 2015, Ms. Holton traveled to Washington, DC to attend the 2015 NACo Legislative Conference.

The subsistence rate for this location is \$248.00 per day.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Baltimore City Council</u> - cont'd			

Ms. Holton personally incurred the costs of the hotel in the amount of \$972.00, hotel taxes in the amount of \$140.96, mileage in the amount of \$48.30, parking in the amount of \$60.00, and meals and incidentals in the amount of \$148.20. The registration, in the amount of \$515.00 was prepaid on a City-issued credit card assigned to Hosea Chew. Ms. Holton will be reimbursed \$1,369.46.

TRAVEL REIMBURSEMENT

\$	972.00	- Hotel (\$243.00 x 4)
	140.96	- Hotel Taxes (\$35.24 x 4)
	48.30	- Mileage (\$.575 x 84 miles R/T)
	60.00	- Parking
	148.20	- Meals and Incidentals
	<u>\$1,369.46</u>	

UPON MOTION duly made and seconded, the Board approved the travel requests and the travel reimbursement. The President **ABSTAINED** on item nos. 12 and 13. The Comptroller **ABSTAINED** on item nos. 7, 9, 10, and 11. The Director of Public Works **ABSTAINED** on item no. 8.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

March 31, 2015

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self

2. What the issues are:

a. Pages 1 - 85, City Council President and members of the Board of Estimates, BOE

Agenda dated April 1, 2015, if acted upon:

i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;

ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;

iii. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;

iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;

v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.

vi. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.

3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and

Email: kimtrueheart@gmail.com

5519 Belleville Ave
Baltimore, MD 21207

departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on April 1, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

President: "There being no more business before the Board, the meeting will recess until bid opening at 12 Noon. Thank you."

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued Addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

- | | |
|-----------------------------------|--|
| <u>Department of Public Works</u> | - SC 902, Improvements to Sanitary Sewers in the Dundalk Sewershed
<u>BIDS TO BE RECV'D: 04/08/2015</u>
<u>BIDS TO BE OPENED: 04/08/2015</u> |
| <u>Department of Public Works</u> | - SC 942, On-Call Assessment & Repairs of Small Diameter Sanitary Sewer Mains and Laterals
<u>BIDS TO BE RECV'D: 04/08/2015</u>
<u>BIDS TO BE OPENED: 04/08/2015</u> |
| <u>Department of Public Works</u> | - SC 943, On-Call Cured In Place Sanitary Sewer Lining
<u>BIDS TO BE RECV'D: 04/08/2015</u>
<u>BIDS TO BE OPENED: 04/08/2015</u> |
| <u>Bureau of Purchases</u> | - B50003917, Unidirectional Flushing of Various Water Distribution Systems
<u>BIDS TO BE RECV'D: 04/08/2015</u>
<u>BIDS TO BE OPENED: 04/08/2015</u> |

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 15011, Resurfacing
Highways at Various Locations
Northwest - Sector I

Manuel Luis Construction Co., Inc.
P. Flanigan & Sons, Inc.

Bureau of Water and Wastewater - SC 944, Rehabilitation &
Improvements to Sanitary
Sewers at Various Locations

Spiniello Companies
Anchor Construction Corp.
Metra Industries

Bureau of Water and Wastewater - WC 1295, Towson Generator and
Main Substation

Enterprise Electric Company
W.M. Schlosser Company, Inc.
The Whiting-Turner Contracting Company
Cianbro Corporation

Department of General Services - GS 14838, Building Stabili-
zation at 109-111 N. Howard
Street (IQC GS 13810)

Centennial Contractors Enterprise, Inc.

MINUTES

Bureau of Purchases

- B50003997, Welding Equipment and Supplies

Airgas USA, LLC

Bureau of Purchases

- B50003826, Landscape Maintenance Services for Exterior & Interior Plants for the Baltimore Convention Center

Four Seasons Nursery & Landscape Services
Jan Ferguson, Inc.
Lorenz, Inc.

Bureau of Purchases

- B50003988, Conventional Cab Air Compressor Truck

Harbor Truck Sales & Svc., Inc.
d/b/a Baltimore Freightliner
Beltway International, LLC

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, April 8, 2015.



JOAN M. PRATT
Secretary