

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President - **ABSENT**
Honorable Edward L. Reisinger, Vice President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary - **ABSENT**
George A. Nilson, City Solicitor
Rudy Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

In the absence of the Honorable Bernard C. "Jack" Young, President, the Honorable Edward L. Reisinger, Vice President will sit act on his behalf. In the absence of the Honorable Joan M. Pratt, Comptroller and Secretary, Ms. Bernice H. Taylor, Deputy Comptroller and Clerk, will act on her behalf.

The meeting was called to order by the Vice-President.

Vice President: "In the interest of promoting the order an efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room. I will direct the Board members attention to the Memorandum from the City Council President's Office dated October 20, 2014 identifying matters to be considered as routine items together with any corrections and additions that have been noted by the Deputy Comptroller. At this time, I entertain a motion to approve all items contained on the routine agenda."

MINUTES

City Solicitor: "Move Approval on all items on the routine agenda."

Director of Public Works: "Second."

Vice President: "All those in favor say AYE, those opposed NAY.

The motion carries. The routine agenda items have been adopted.

Now we will go the uh - um, non-routine agenda."

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Alberici Constructors, Inc.	\$1,200,000,000.00
Concrete General, Inc.	\$ 90,693,000.00
Delaware Elevator, Inc.	\$ 8,000,000.00
Phoenix Contracting Services, Inc.	\$ 1,500,000.00
Pleasants Construction, Inc.	\$ 158,967,000.00
Royale Construction, Inc.	\$ 8,000,000.00
Rustler Construction, Inc.	\$ 8,000,000.00
Signal Perfection, LTD	\$ 679,689,000.00
Site Work	\$ 162,000.00
Spears Mechanical Contractors, Inc.	\$ 1,188,000.00

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim A. Trueheart

October 21, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and a complete failure to provide transparent communications about priorities and outcomes.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 1, Item #1, BOARDS AND COMMISSIONS - Prequalification of Contractors, if approved:
 - i. This action demonstrates the clear need for more transparency and open public access to government information;
 - ii. This action fails to disclose the business market segment the contractor has been prequalified to perform;
 - iii. The website of the Office of Boards and Commissioners is equally lacking up to date information and appears to have been ignored and includes several dead links, thus precluded public access to current information;
 - iv. Current information on the Office of Boards and Commissions should include information on contractors and consultant who have been sanctioned, debarred or penalized for non-compliance with Baltimore City laws and policies.
3. How the protestant will be harmed by the proposed Board of Estimates' action: This action presents an opportunity for the City to provide a fair and equitable competitive opportunity for small and minority business benefit from municipal expenditures; however those responsible continue to fail to make the appropriate decisions to achieve that end. The continued mismanagement of major projects by City agencies is disgracefully wasteful and lacking innovative outcomes that generate equity for small and minority businesses.
4. The remedy I seek and respectfully request is that the information included for BOE consideration of contractor prequalification's will additionally include the business market segment the contractor has been recommended for approval and that the web site of the Office of Boards and Commissioners be updated with current information which is maintained with current information.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 17, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

MINUTES**BOARDS AND COMMISSIONS**2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

AULtec, Inc.	Engineer Land Survey
Brightwater, Inc.	Engineer
Floura Teeter Landscape Architects	Landscape Architect
Harris-Kupfer Architects, Inc.	Architect
Spartan Engineering, LLC	Engineer
Toole Design Group, LLC	Landscape Architect Engineer
Wetland Studies and Solutions, Inc.	Landscape Architect

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the foregoing firms.

MINUTES

Mayor's Office of Minority and Women-Owned Business Development - Consultant Agreements

The Board is requested to approve and authorize execution of the Consultant Agreements. The period of the Consultant Agreement is September 1, 2014 through August 31, 2015, with an additional one-year renewal.

- | | |
|---------------------|--------------|
| 1. VERNON J. MARROW | \$102,400.00 |
| 2. DAVID MOSLEY | \$ 65,900.00 |

Account: 4000-439615-1250-701000-603018

In September 2013, the U.S. Department of Commerce Minority Business Development Agency (MBDA) awarded a three-year, \$900,000.00 competitive grant to the City of Baltimore, Mayor's Office of Minority and Women-Owned Business Development (MWBD) to operate a MBDA Business Center in Baltimore. The full period of the grant award is September 1, 2013 through August 31, 2016. On December 18, 2013, to comply with the conditions of the grant the Board approved the Contractual Employment Agreement with the above-named persons for one year.

There are 50 MBDA Business Centers throughout the country, and the City of Baltimore is the only municipality awarded a grant to operate a Minority Business Center. Due to the dynamic and competitive nature of the MBDA Business Centers nationwide, it has been deemed more suitable to utilize the services provided by the Independent Consultants rather than employees of the City. The term of the Consultant Agreements were aligned with the grant award period. The Contractual Employment Agreements were terminated effective August 31, 2014.

The Independent Consultants will continue to serve as Consultants for the MBDA Business Center in Baltimore. Mr. Marrow will serve as the Project/Special Director of the MBDA Business Center. His duties include, but are not limited to managing the daily operations of the MBDA Business Center, ensuring the achievement of performance goals, supervising MBDA Business Center staff and authorizing consultants.

MINUTESMinority and Women-Owned Business Development - cont'd

He will also be responsible for developing and managing strategic relationships that enhance the MBDA Center's ability to source contracts, counseling minority firms on securing large contracts and financial transactions, assisting clients in negotiations with purchasing organizations and financial institutions. Tasks include coordinating and collaborating on client service efforts, actively promoting the brand of the MBDA Center, advising Minority Business Enterprises (MBE) on accessing global markets, client consulting, public speaking, serving as an instructor for business training classes, and representing and promoting the Center statewide. Mr. Marrow will report directly to the Director of the MWBD.

Mr. Mosley will continue to serve as a Business Consultant for the MBDA Business Center in Baltimore. His duties include, but are not limited to supporting the daily operations of the Center, ensuring the achievement of performance goals, preparing reports for MBDA and MWBD in a timely manner, and conducting reviews and analysis of MBDA Portal reports. He will also provide counseling to minority firms on securing large contracts and financial transactions and assist clients in negotiations with purchasing organizations and financial institutions and in meeting performance metrics goals (monthly, quarterly, and annually). Mr. Mosley will report directly to the Project/Special Director of the MBDA Business Center in Baltimore.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreements.

MINUTES

Health Department - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement with Chesapeake Squares, Inc. The period of the Agreement is September 1, 2014 through August 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$3,307.56 - 6000-633015-3034-268500-406001

BACKGROUND/EXPLANATION:

This License Agreement will allow Chesapeake Squares, Inc., a social club, use of the Mason F. Lord Room of the Waxter Senior Center on Tuesday and Thursday evenings from 6:30 p.m. to 10:30 p.m. The room will be used for square dances and organizational meetings.

The License Agreement is late because the Department was waiting on signatures from the licensee.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the License Agreement with Chesapeake Squares, Inc.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

4068

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Finance - BAPS</u>			
1.	\$1,447,000.00	9908-901033-9146	9908-907333-9146
	General Fund	Finance General	MUNIS Billing
		Ledger System -	System - Active
		Active	

This transfer will provide funds to cover the costs associated with the change order for the Tyler Technologies contract. The Department is requesting approval to purchase and implement new billing systems for hotel and taxi taxes.

Department of Recreation and Parks

2.	\$ 5,000.00	9938-909036-9475	
	Rec. & Parks	FY15 Park Building	
	27 th Series	Renovation - Reserve	
	15,000.00	"	"
	<u>State</u>		
	\$ 20,000.00	-----	9938-911036-9474
			FY15 Park Building
			Renovation - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task No. 12 to Hord Coplan Macht Inc.

MINUTESEnoch Pratt Free Library - Transfer of LIFE-TO-DATE Sick Leave

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employees.

The transfer of sick leave days is necessary in order for the designated employees to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances for the designated employee, as follows:

<u>Designated Employee</u>	<u>Donors</u>	<u>Days</u>
1. RUTH JOHNSON	Rhoda Ruggs	5
	Gregory Fromme	<u>1</u>
	TOTAL:	6
2. KINSHASA VARGAS-PILE	Sonia Alcantara Antoine	3
	Carolyn M. Harnick	5
	Ellen A. Calhoun	2
	Julia C. Johnson	2
	Erin Kelly	2
	Nathaniel E. Smith	5
	Ann Marie Harvey	2
	Alprescia M. Rivers	5
	D. Lynne Distance	2
	Renee Marks	<u>2</u>
TOTAL:	30	

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employees.

MINUTES

EXTRA WORK ORDER

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

on the following page:

4071

the EWO was reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDER

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Engineering & Construction

1. EWO # 003, \$31,699.30 - SC 845R, Nitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant

\$129,750,000.00	\$1,041,761.50	Balfour Beatty -	-
		Infrastructure,	
		Inc.	

MINUTES

Mayor's Office of Information - Expenditure Authorization
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve payment by Expenditure Authorization to Eastbanc Technologies.

AMOUNT OF MONEY AND SOURCE:

\$7,100.00 - 1001-000000-1474-165700-603098

BACKGROUND/EXPLANATION:

Eastbanc Technologies provided the Microsoft Share Point Development for the new Ethics website. The vendor spent additional hours providing development services for the MOIT Project Manager. The Purchase Order is now closed and Eastbanc Technologies is due \$7,100.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved payment by Expenditure Authorization to Eastbanc Technologies.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the Assignment of Task No. 003 to Whitman, Requardt & Associates/Gannett Fleming JV under Project 1403, WC 1262, On-Call Construction Management Assistance Services Inspection Services. The project completion date will expire on May 13, 2017. The duration of this task is approximately 24-months.

AMOUNT OF MONEY AND SOURCE:

\$710,750.19 - 9960-905136-9557-900020-705032

BACKGROUND/EXPLANATION:

The consultant will provide inspection services for WC 1262 - East Baltimore Midway Neighborhood & Vicinity Water Main Replacements.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the Assignment of Task No. 003 to Whitman, Requardt & Associates/Gannett Fleming JV under Project 1403, WC 1262, On-Call Construction Management Assistance Services Inspection Services.

MINUTES

Department of Public Works - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the National Association of Clean Water Agencies (NACWA) by Expenditure Authorization.

AMOUNT OF MONEY AND SOURCE:

\$41,920.00 - 2070-000000-5541-399300-603022

BACKGROUND/EXPLANATION:

This expenditure of funds is for the annual membership for the period October 1, 2014 through September 30, 2015. The annual membership is for 18 City executives. NACWA provides a viable option for public agencies as Clean Water Act regulations and enforcement continue to expand. NACWA membership services help make the case for new approaches that let municipalities act as the drivers for prioritizing compliance with existing and new Clean Water Act regulations.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the National Association of Clean Water Agencies by Expenditure Authorization.

Kim A. Trueheart

October 21, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the Department of Public Works.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 43, Department of Public Works BSW - Personnel, if approved:
 - i. This expenditure of scarce tax-payer funds is suspect;
 - ii. National Association of Clean Water Agencies (NACWA) annual group membership fees, like many other memberships, offer awards and recognition which often misrepresent the actual state of conditions.
 1. DPW and our Mayor received a NACWA award in May 2012 which stated that our water delivery system was cost effective;
 2. In May 2012 our Mayor was given a special award for her leadership of the US Conference of Mayors Urban Water Council.
 - iii. The cost of this membership has risen 27% over the 2010 fee of \$31,509.00 to \$41,920.00 annually which can be better spent to accomplish meaningful outcomes for the citizens of Baltimore, instead of falsely based, egotistical recognition to foster self-aggrandizement of mediocre political pawns;
 - iv. This item should NOT be approved.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in leadership, management and cogent decision making within the Department of Public Works, which potentially cost myself and my fellow citizens excessive amounts of money in cost overruns and wasteful spending.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 22, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Public Works/Office - Agreement
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Johnson, Mirmiran & Thompson, Inc., under S.C. 882 - ENR Activated Sludge Plant 4 at Back River Wastewater Treatment Plant Project and Construction Management Assistance Services. The period of the Agreement is effective upon Board approval for 30 months or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$7,000,000.00 - 9956-905565-9551-900020-703032

BACKGROUND/EXPLANATION:

Under this Agreement, the Consultant will provide inspection and construction management assistance. Services will include but are not limited to providing construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation. The Consultant will also review contractor's application for payment, attend progress meetings, prepare record drawings, review contract claims and support, and provide construction contract administrative support.

MBE/WBE PARTICIPATION:

MBE Goal: 27%

African American (AA)	17%
Asian American (AsA)	8%
Hispanic American (HA)	2%

WBE Goal: 10%

MBE: AA: Kumi Construction Management	\$ 595,000.00	8.50%
AA: Environ-Civil Engineering, Ltd.	595,000.00	8.50%
AsA: Shah and Associates, Inc.	700,000.00	10.00%
HA: Navarro & Wright Consulting Engineers, Inc.	140,000.00	2.00%
	<u>\$2,030,000.00</u>	<u>29.00%</u>

MINUTES

DPW - cont'd

WBE:	Ross Technical Services, Inc.	\$ 350,000.00	5%
	The Robert B. Balter Co.	350,000.00	5%
		<u>\$ 700,000.00</u>	<u>10%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Johnson, Mirmiran & Thompson, Inc., under S.C. 882 - ENR Activated Sludge Plant 4 at Back River Wastewater Treatment Plant Project and Construction Management Assistance Services.

MINUTES

Department of Housing and Community Development - Inclusionary Housing Fund Grant and Declaration of Restrictive Covenants and Regulatory Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a grant from the City's Inclusionary Housing Fund Grant (the Grant) to 520 Park Avenue Business Trust (Grantee) or an affiliate or subsidiary entity and to approve and authorize execution of the Declaration of Restrictive Covenants and Regulatory Agreement. The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents necessary to effectuate this transaction subject to approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 9910-907073-9588

BACKGROUND/EXPLANATION:

The proceeds of the City Grant will be used to provide a financial offset to the Borrower for the execution of a Declaration of Restrictive Covenants and Regulatory Agreement (the Covenants). The Covenants require the borrower to meet the requirements of the Inclusionary Housing Law (the Law) for seven housing units and the City Grant provides the offset required by the Law. 520 Park Avenue is the historic renovation/restoration of a vacant industrial warehouse on the City's Westside. The property was formerly used as offices and will be converted into a residential development containing 171 market-rate apartment units.

The Borrower will be the Master Tenant of Mount Vernon Mill (the Project) located at 520 Park Avenue. As required by the Law, and as a result of the use of the City's High Performance Market Rate Apartment Tax Credit (passed in 2013), the Project will offer seven units at rental rates affordable to households earning less than 100% of the Area Median Income (AMI) (the Affordable Units). The Affordable units will include five 1-bedroom units and two efficiency units.

MINUTESDHCD - cont'd

This number of units is 80% less than the amount required by the Inclusionary Housing Ordinance, which would otherwise have required 34 total units be made inclusionary. The reason for this reduction is that the Inclusionary Housing Fund was unable to provide the full amount of offset required by the Law. Therefore, as the Law intends, the Project was subject to a lower requirement. One efficiency unit will be made available to households earning less than 80% of the AMI.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is not applicable. The Borrower is not receiving an economic gain from the City Grant.

THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$60,000.00	9910-902985-9587	9910-907073-9588
31 st CDB	Housing Development	Inclusionary Housing

This transfer will provide funding for Inclusionary Housing Offset for the creation of seven units at the Park Avenue Project located at 520 Park Avenue.

UPON MOTION duly made and seconded, the Board approved the grant from the City's Inclusionary Housing Fund Grant to 520 Park Avenue Business Trust or an affiliate or subsidiary entity and to approve and authorize execution of the Declaration of Restrictive Covenants and Regulatory Agreement.

MINUTES

DHCD - cont'd

The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The Vice President, acting on behalf of the Honorable President voted **NO**.

MINUTES

Department of Housing and - Consultant Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Kenneth Gelula and Associates LLC. The period of the Consultant Agreement is effective upon Board approval for seven months.

AMOUNT OF MONEY AND SOURCE:

\$42,000.00 - 1001-000000-5971-439591-603018

BACKGROUND/EXPLANATION:

Kenneth Gelula and Associates LLC will provide consulting services to the Department's Division of Green, Healthy and Sustainable Homes. The DHCD's Division of Green, Healthy and Sustainable Homes was awarded an Enhancement Grant in the amount of \$260,000.00 for the Fiscal Years 2014 and 2015 combined. This grant was designed to provide training, consultation, data system development, services coordination, and program planning for the public and private partnerships engendered by this Division to make City homes greener, healthier, and more sustainable. The services are designed to meet a number of the objectives of the Enhancement Grant. Mr. Gelula is uniquely qualified to provide these services from his decades of community development experience at Comprehensive Housing Assistance, Inc. in Northwest Baltimore and his leadership of a State of Maryland Task Force studying the home repair and homeownership preservation needs of older adults from 2012 to 2013.

MINUTES

DHCD - cont'd

The scope of services for the Consultant Agreement include studying and recommending service coordination with the Division's non-profit partners, program development to improve housing services to older adults and people with disabilities, developing a model partnership between the DHCD, the Baltimore City Health Department, and a community hospital. Recommendations will be provided on intake, case management, and a data system.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consultant Agreement with Kenneth Gelula and Associates LLC.

MINUTES

Mayor's Office of Human - Governmental/Charitable
Services (MOHS) Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application to be submitted to the Board of Ethics of Baltimore City for donations to The Journey Home, Baltimore's Ten Year Plan to End Homelessness. The period of the campaign will be effective upon Board approval through December 31, 2015.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Journey Home is an initiative of the Mayor's Office working in conjunction with the United Way of Central Maryland to eradicate homelessness by making it rare and brief. The Journey Home Plan was designed to help address policy and the practical realities facing the City to ensure that the citizens of Baltimore have a safe and stable place to live. While many strides have been made since the plan was released, there is much more work to be done.

The MOHS has been working with partners and stakeholders to create a continuum of care of those experiencing homelessness or who are at risk of experiencing homelessness.

Solicitations related to The Journey Home will be directed at a broad range of potential donors and will not specially target controlled donors, as required by Baltimore City Ethics Regulation 96.26B.

MINUTES

MOHS - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board endorsed the governmental/charitable solicitation application to be submitted to the Board of Ethics of Baltimore City for donations to The Journey Home, Baltimore's Ten Year Plan to End Homelessness.

Kim A. Trueheart

October 21, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities by the Mayor of Baltimore City and the various Departments and Agencies that more appropriately should strive to end homelessness, instead of the current goal to make homelessness “rare and brief”, which is absolutely a misguided and flawed strategy.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 21, Mayor’s Office of Human Services (MOHS) – Governmental/Charitable Solicitation Application, if approved:
 - i. Fails to disclose the outcome of the 2013 application as prescribe to be reported per the Ethics Law on Baltimore City Board on Ethics Form 627.
 - b. Please provide these reports for inspection These agreements shows the flawed.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: The MOHS continues to demonstrate an inability to administer the City’s Homeless Services Program towards ending homelessness in Baltimore City. Based on the BAD outcomes that continue to be produced by this office this action should NOT be approved. The critical need being filled by this funding demands the utmost scrutiny by this board. MOHS has NOT demonstrated proper stewardship of scarce funds and has continued its flawed financial management practices that circumvent more fiscally sound procedures.
4. The remedy I seek and respectfully request is that this action be placed on the “Non-Routine” agenda and that the MOHS is requested to make an oral presentation, for public awareness, of the 2013 outcome from the charitable solicitation.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 21, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Mayor's Office of Human Services (MHS) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Metropolitan Baltimore Quadel Consulting, LLC. The period of the Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>Budget Account Number</u>	<u>Grant Code</u>
\$ 25,123.26	4000-496314-3573-591243-603051	MD0016L3B011306
2,093.60	None	MD0019L3B011306
1,395.73	4000-496314-3573-591241-603051	MD0023L3B011306
59,783.97	4000-496314-3573-591225-603051	MD0024L3B011306
3,954.58	4000-496314-3573-591236-603051	MD0033L3B011306
1,395.73	4000-496314-3573-591231-603051	MD0040L3B011306
5,815.56	4000-496314-3573-591250-603051	MD0043L3B011306
930.49	4000-496313-3573-591219-603051	MD0057L3B011205
6,978.67	4000-496313-3573-591219-603051	MD0064L3B011205
23,960.11	4000-496314-3573-591226-603051	MD0065L3B011306
2,093.60	4000-496314-3573-591252-603051	MD0073L3B011306
5,815.56	4000-496314-3573-591235-603051	MD0085L3B011306
1,628.36	4000-496314-3573-591235-603051	MD0087L3B011306
5,117.69	4000-496313-3570-591235-603051	MD0088L3B011205
930.49	4000-496314-3573-591252-603051	MD0090L3B011205
1,163.11	4000-496313-3573-591259-603013	MD0022L3B011205
10,933.26	4000-496313-3573-591200-603013	MD0253L3B011202
<u>116,311.23</u>	4000-490914-3573-333686-603051	MDH 14F 001
\$275,425.00		

BACKGROUND/EXPLANATION:

The Metropolitan Baltimore Quadel Consulting, LLC will provide housing inspection services related to rental units that house homeless individuals and families, funded by the Continuum of Care Program and the HOPWA Program.

MINUTES

MOHS - cont'd

The Agreement is late because of the delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approve and authorized execution of foregoing Agreement with Metropolitan Baltimore Quadel Consulting, LLC.

MINUTESMayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the Agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

1. **THE BALTIMORE STATION** **\$1,050,255.88**

Account: 1001-000000-3572-327228-603051

The organization will provide 100 to 125 emergency shelter beds in their overflow shelter facilities, as well as shuttle services to and from the main city shelter to their overflow facilities and other service provider sites.

MWBOO GRANTED A WAIVER.

2. **SUPPORTIVE HOUSING GROUP, INC.** **\$ 170,775.00**

Account: 4000-496215-3572-591492-603051

The organization will provide housing assistance and supportive services to 27 households.

MWBOO GRANTED A WAIVER.

3. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** **\$ 33,850.50**

Account: 4000-496214-3573-267850-603051

The organization will provide housing assistance and supportive services to six families and 24 individuals. The period of the Agreement is August 1, 2014 through July 31, 2015.

The Agreements are late because of a delay at the administrative level.

MINUTES

MOHS - cont'd

4. **WOMEN ACCEPTING RESPONSIBILITY, INC.** \$ 72,025.50
(WAR)

Account: 4000-496213-3573-591447-603051

WAR will provide housing assistance and support services to six homeless families whose parent is a homeless woman. WAR will provide supportive services which include but are not limited to HIV counseling/testing, outreach, re-entry services, HIV prevention/education, enriched life skills, client advocacy, and case management. The period of the Agreement is August 1, 2013 through July 31, 2014.

The Agreement is late because of a delay in receipt of its signature pages.

MWBOO GRANTED A WAIVER.

5. **THE SALVATION ARMY, A GEORGIA CORPORATION** \$ 78,600.00
FOR THE SALVATION ARMY, BALTIMORE

Account: 4000-480015-3572-333630-603051

The organization will provide emergency shelter services to 12 families nightly.

MWBOO GRANTED A WAIVER.

6. **CARROLL COUNTY, MD** \$ 67,416.00

Account: 4000-490915-3573-333677-603051

Carroll County Health Department will utilize the funds to provide housing assistance and supportive services to individuals or to families who have family members with AIDS. Services will be provided to ten to 15 clients.

MWBOO GRANTED A WAIVER.

MINUTES

MOHS - cont'd

7. **JOBS, HOUSING AND RECOVERY, INC.** **\$ 99,618.00**

Account: 4000-496215-3573-591458-603051

The organization will provide housing assistance and support services to 16 households. The period of the Agreement is August 1, 2014 through July 31, 2015.

MWBOO GRANTED A WAIVER.

The Agreements are late because of a delay at the administrative level.

8. **JOBS, HOUSING & RECOVERY, INC.** **\$ 405,406.00**

Account: 4000-496214-3572-591458-603051

On March 12, 2014, the Board approved an advance to the organization in the amount of \$76,264.50. This award in the amount of \$405,406.00 makes the total contract amount \$481,670.50. The prior Contract No. was 35658. The new Contract No. is 36314. The organization will provide housing assistance and support services to 27 individual adults. The period of the Agreement is March 1, 2014 through February 28, 2015.

The Agreement is late because of the delay in the receipt of funding from the U.S. Department of Housing and Urban Development.

9. **MARYLAND FAMILY NETWORK, INC.** **\$ 393,300.00**
(MFN)

Account: 4000-475915-3080-294600-404001

This Services Award Agreement with the MFN outlines the terms and conditions for the Health Department to provide and coordinate an Early Head Start Program offering comprehensive services for 46 pregnant women, and to children under age three and their families.

MINUTES

MOHS - cont'd

The period of the Agreement is October 1, 2014 through June 30, 2015. The acceptance of the grant from the MFN was approved on October 8, 2014.

10. **HEALTHCARE ACCESS MARYLAND, INC.** **\$138,264.79**

Account: 4000-496214-3571-591410-603051

On March 12, 2014, the Board approved an advance to the organization in the amount of \$26,010.21. This award in the amount of \$138,264.79 makes the total contract amount \$164,275.00. The prior Contract No. was 35649. The new Contract No. is 36290. The organization will provide housing assistance and support services to 15 families and 42 individual adults. The period of the Agreement is April 1, 2014 through March 31, 2015.

The Agreement is late because of the delay in the receipt of funding from the U.S. Department of Housing and Urban Development.

11. **PARK HEIGHTS COMMUNITY HEALTH ALLIANCE, INC. (PHCHA)** **\$213,611.11**

Account: 2023-000000-3571-727725-603051	\$ 31,080.92
2025-000000-3571-727725-603051	\$130,024.15
1001-000000-3571-327200-603051	\$ 52,506.04

On April 30, 2014, the Board approved an advance to the organization in the amount of \$16,388.89. This award in the amount of \$213,611.11 makes the total contract amount \$230,000.00. The PHCHA will provide community-based services and counseling to 50 teens and young adults 15 - 24 years of age in the Park Heights community. The period of the Agreement is January 1, 2014 through June 30, 2015.

The Agreement is late because of a delay at the administrative level.

MINUTES

MOHS - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ITEMS 1, 2, 4, 5, 6, 7, 8, 9, 10, AND 11.

The Board of Estimates received and reviewed Ms. Trueheart's protests. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protests. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

Kim A. Trueheart

October 21, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities by the Mayor of Baltimore City and the various Departments and Agencies that more appropriately should strive to end homelessness, instead of the current goal to make homelessness “rare and brief”, which is absolutely a misguided and flawed strategy.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 24, Items #1, 2, 4, 5, 6, 7, 8, 9, 10 & 11, Mayor’s Office of Human Services (MOHS) – Agreements, if approved:
 - i. These agreements shows the flawed strategies that have been implemented by the MWBOO which should otherwise advance the goals of the minority and women-owned participation program;;
 - ii. This and all future agreements initiated by the MOHS should explicitly facilitate that providers who meet the contract dollar threshold will comply with the minority and women-owned participation program law;
 - iii. The MWBOO lacks standard policy and procedures in writing;
 1. The MINORITY AND WOMEN’S BUSINESS ENTERPRISES LAW, ART. 5, clearly states that the office will produce written policy and procedures which shall be filed with the Legislative Reference Office, which HAS NOT BEEN ACCOMPLISHED!!!
 - b. Please provide access to these agreements for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: The MOHS continues to demonstrate an inability to administer the City’s Homeless Services Program towards ending homelessness in Baltimore City. Based on the BAD outcomes that continue to be produced by this office this action should NOT be approved. The critical need being filled by this funding demands the utmost scrutiny by this board. Proper administration of these funds allocated to organizations that successfully meet the critical service need to achieve the Housing First” objective to end homelessness is necessary and strict internal management controls must be in place within the MOHS. MOHS has NOT demonstrated proper stewardship of scarce funds and has continued its

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

flawed financial management practices that circumvent more fiscally sound procedures and these practices are being exacerbated by the flawed practices of the MWBOO.

4. The remedy I seek and respectfully request is that this action be placed on the “Non-Routine” agenda and that the MOHS is requested to make an oral presentation, for public awareness, of its plan to use the “Housing First” protocol in all future actions coming before this board.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 22, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Mayor's Office on Criminal - Grant Adjustment Notice
Justice (MOCJ)

ACTION REQUESTED OF B/E:

The Board is requested to approve a Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention (GOCCP). The GAN changes the award period from October 1, 2013 through September 30, 2014 to October 1, 2013 through October 31, 2014.

AMOUNT OF MONEY AND SOURCE:

Account: 4000-474114-2252-688000-600000

BACKGROUND/EXPLANATION:

On February 26, 2014, the Board authorized acceptance of the grant award for the "SART Coordination" grant. This grant funds the salary of the SART Coordinator who will work in conjunction with the Sexual Assault Response Team and aid in the effort to reduce and assist the sexual assault victims in Baltimore City. The extension allows additional time to expend all funds.

The GAN is late due to late receipt of documents.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved the Grant Adjustment Notice from the Governor's Office of Crime Control and Prevention.

MINUTES

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Agreement with Mr. Brian J. Horton. The period of the Agreement is effective upon Board approval through April 23, 2015.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 - 1001-000000-2003-195500-603026

BACKGROUND/EXPLANATION:

The Maryland Police Training Commission requests that every applicant for the position of Police Officer receive a polygraph before completing the hiring process. The combined forecast of the current economy and the Department's attrition rate in comparison to the need to hire Police Officers impacts the Agency's critical plan to create a qualified hiring pool of candidates and the need for the expert services of polygraph examiners. Currently, the Department has three sworn full-duty members that are qualified Polygraph Examiners and three contracted independent Consultant Qualified Expert Polygraph Examiners.

The strategy to keep a continued hiring pool of applicants for the position of Police Officer requires the availability of Polygraph Examiners to conduct pre-employment screening.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

MINUTES

Police Department - cont'd

UPON MOTION duly made and seconded, the Board approved the Agreement with Mr. Brian J. Horton.

Kim A. Trueheart

October 21, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Baltimore City Police Department (BCPD).

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self.
2. What the issues are:
 - a. Page 30, Police Department – Agreement, if approved:
 - i. This action hire a polygraph examiner to conduct pre-employment screening;
 - ii. This action fails to disclose the type and scope of the polygraph examination to be conducted;
 1. Please provide the type and scope of the polygraph examination to be administered as it is assumed this exam is different from the life-style and counter-intelligence exams typically administered by the U.S. Department of Defense.
 - b. The remedy I seek is that this action be delayed until the submitting agency discloses the type and scope of the exam.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed questionable management and stewardship of municipal funds by this Mayoral administration and BCPD. I seek a reasonable amount of results-oriented stewardship of scarce tax-payers funds which currently does not appear to exist. Smart money management seems to elude this Mayoral administration and the lack of checks and balances in oversight and auditing of municipal expenditures harms rather than serves the public good. This purchase serves to reverse the trend of hiring unsuitable individuals for service within the Police Department who have on occasion victimized residents. The well documented abusive behavior of a small group of rogue police officers must end and the department must first build trust with the residents who it is charged to protect and serve before this action is considered by this board.

I look forward to the opportunity to address this matter at your upcoming Board of Estimates on October 22, 2014. If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Bureau of the Budget and - Federal Fund Appropriations Transfer
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve an appropriation adjustment order (AAO) grant fund transfer within the Baltimore City Health Department from Service 715, (Health Administration) to Service 308 (Maternal and Child Health).

AMOUNT OF MONEY AND SOURCE:

\$393,300.00 - From: Health Department, Service 715
4000-400015-3001-568000-404001
Unallocated Federal Funds

To: Health Department, Service 308
4000-475915-3080-294600-404001
Maternal and Child Health

The source of funds is the grant award of Federal funds from the Maryland Family Network, Inc. that was approved for acceptance by the Board on October 8, 2014.

BACKGROUND/EXPLANATION:

The transfer is necessary to provide center and home-based Early Head Start services for 46 pregnant women, children 0 to 3 years of age, and their families. Initially, Federal funding was appropriated within an unallocated Federal fund account in the Fiscal 2015 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved the appropriation adjustment order grant fund transfer within the Baltimore City Health Department from Service 715, (Health Administration) to Service 308 (Maternal and Child Health).

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded or rejected the formally advertised

Contracts listed on the following page:

4096

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

1. B50003541, Rental of Portable Chemical Toilets
- REJECTION** - Vendors were solicited by posting on CitiBuy, e-Maryland Marketplace, and in local newspapers. Four bids were received and opened on July 30, 2014. All bids were determined to be Non-responsive. The solicitation will be revised and advertised at a later date.

(Dept. of Recreation & Parks,
Dept. of Transportation,
Dept. of Public Works, Etc.)

2. B50003687, Scale-House Software
- Western Microsystems, Inc. d/b/a DesertMicro \$112,719.27

(Dept. of Public Works,
Bureau of Solid Waste)

MBWBOO GRANTED A WAIVER.

3. B50003711, Regular Cab Dump Truck
- Norris Chesapeake Truck Sales, LLC \$158,492.00

(Department of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

4. B50003749, Nikon D7100, Camera Kits
- Service Photo Supply, Inc. \$ 58,555.00

(Police Department)

MWBOO GRANTED A WAIVER.

MINUTESSpace Utilization Committee - 2nd Amendment to Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the 2nd Amendment to Lease Agreement with RWN-200 East Lexington Street, LLC, landlord, for the rental of a part of the property located at 200 E. Lexington Street, consisting of approximately 3,000 square feet, and known as Suites 100 and 101 for use by the Environmental Control Board (ECB), tenant. The 2nd Amendment to Lease Agreement extends the period of the agreement through October 31, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$42,000.00	\$3,500.00

Account: 1001-000000-1170-138600-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for offices by the Baltimore City Environmental Control Board.

On August 10, 2011, the Board approved the original lease agreement for three years commencing November 1, 2011 through October 31, 2014. On November 9, 2011, the Board approved the first amendment. The original lease agreement expires on October 31, 2014. All other conditions, provisions, and terms of the original agreement remain in full force and effect.

The Space Utilization Committee approved this 2nd Amendment to Lease Agreement on October 8, 2014.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the 2nd Amendment to Lease Agreement

MINUTESSpace Utilization Committee - cont'd

with RWN-200 East Lexington Street, LLC, landlord, for the rental of a part of the property located at 200 E. Lexington Street, consisting of approximately 3,000 square feet, and known as Suites 100 and 101 for use by the Environmental Control Board, tenant.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|-------------|---------|
| 1. THE ASSET STORE, LLC
dba OVERSTOCK OUTLET | \$28,700.00 | Low Bid |
|---|-------------|---------|
- Solicitation No. B50003797 - Bed Sets - Mattresses, Box Springs Bed Frames & Mattress Covers - Fire Department - Req. No. R675496

The period of the award is October 6, 2014 through October 5, 2015.

- | | | |
|-----------------------------|-------------|-----------------|
| 2. CHESAPEAKE SYSTEMS, INC. | \$35,745.00 | Selected Source |
|-----------------------------|-------------|-----------------|
- Contract No. 06000 - TV25 Upgrade - MAM Server and Cantemo Software - Mayor's Office of Cable and Communications - Req. No. R680411.

Vendor is the only available Cantemo partner able to provide the customized Media Asset Management (MAM) Server and Cantemo software and configuration services.

- | | | |
|--|--------------|---------|
| 3. CITIZENS PHARMACY
SERVICES, INC. | \$ 48,000.00 | Renewal |
|--|--------------|---------|
- Contract No. 06000 - Pre-Labeled Medications - Health Department - P.O. No. P521494

On September 24, 2012, the City Purchasing Agent approved the initial award in the amount of \$23,880.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$48,000.00 is an increase because the Druid STD Clinic is being added.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|-----------------------|---------|---------|
| 4. LANDMARC-SLIGO LLC | \$ 0.00 | Renewal |
|-----------------------|---------|---------|
- Contract No. 08000 - Sligo Pump Parts - Department of Public Works, Bureau of Solid Waste - P.O. No. P525621

On November 20, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$0.00 is for the period November 20, 2014 through November 19, 2015, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

- | | | |
|---|---------|---------|
| 5. THE BALTIMORE AUTO
SUPPLY COMPANY | \$ 0.00 | Renewal |
|---|---------|---------|
- Contract No. B50002645 - Truck Chains and Links - Fire Department - P.O. No. P522007

On November 21, 2012, the Board approved the initial award in the amount of \$30,000.00. The award contained two 1-year renewal options. On November 6, 2013, the Board approved the first renewal in the amount of \$30,000.00. This final renewal in the amount of \$0.00 is for the period November 21, 2014 through November 20, 2015. The above amount is the City's estimated requirement.

- | | | |
|----------------------------------|----------------|---------|
| 6. EASTERN SALT COMPANY,
INC. | \$2,000,000.00 | Renewal |
|----------------------------------|----------------|---------|
- Contract No. B50002086 - Salt for Snow Melting - Department of Transportation - P.O. No. P518444

On October 12, 2011, the Board approved the initial award in the amount of \$6,100,000.00. The award contained two 1-year renewal options. On February 5, 2014, the Board approved an increase in the amount of \$2,000,000.00. This renewal in the amount of \$2,000,000.00 is for the period November 1, 2014 through October 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MWBOO SET GOALS OF 5% MBE AND 2% WBE.Commitment

MBE: Jeffreys Trucking, Inc.	5%	See note below*	
Fallsway Construction, Co.	0%	<u>121,654.16</u>	5%
LLC		\$121,654.16	5%
WBE: Valentine Transportation	See note below		2%

MWBOO found Eastern Salt Co., Inc. in compliance on October 10, 2014 based on its plan to cure its MBE and WBE deficits.

Contractor has pledged to cure its MBE and WBE deficits by using the above-named firms on its contracts with Anne Arundel, Harford, and Montgomery Counties in addition to its contract with the City.

MWBOO FOUND VENDOR IN COMPLIANCE.

7. TERRY L. BRUNNING

d/b/a BUSINESS SERVICES	\$ 75,000.00	Increase
-------------------------	--------------	----------

Contract No. B50002556 - Major Appliances - Fire Department, Department of Public Works, etc. - P.O. No. P521627

On October 10, 2012, the Board approved the initial award in the amount of \$41,265.18. The award contained two 1-year renewal options. The final renewal was approved by the Board on September 17, 2014. This increase in the amount of \$75,000.00 is necessary to allow the Fire Department to purchase new appliances for kitchen renovations at the engine houses. This increase in the amount of \$75,000.00 will make the award amount \$226,796.96. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|--------------|----------|
| 8. IPT LLC, d/b/a PAYLOCK | \$782,950.00 | Increase |
| Contract No. 08000 - Parking Enforcement (Self Release Smart Boots) - Department of Transportation - P.O. No. P525713 | | |

On November 20, 2013, the Board approved the initial award in the amount of \$601,800.00. The award contained two 1-year renewal options. This increase in the amount of \$782,950.00 is for the second year of the current term. This increase in the amount of \$782,950.00 will make the award amount \$1,384,750.00. The contract expires on December 31, 2016 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|--------------|----------|
| 9. HD SUPPLY WATERWORKS,
LIMITED PARTNERSHIP a/k/a
HD SUPPLY WATERWORKS, LTD | \$ 60,000.00 | Increase |
| Contract No. B50003545 - Various Water Utility/Tools -
Department of Public Works - Bureau of Water and Wastewater -
Req. No. R662773 | | |

On September 3, 2014, the Board approved the initial award in the amount of \$27,826.78. Due to an increase in the number of water main breaks, an increase in the amount of \$60,000.00 is necessary to maintain supplies of water utility tools. This increase in the amount of \$60,000.00 will make the award amount \$87,826.78. The contract expires on September 2, 2015 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On July 15, 2009, the Board approved the initial award. The award contained two 1-year renewal options. Subsequent actions have been approved. In support of the Mayor's Ten Year Financial Plan, five related agreements are necessary to complete the requirements to allow for the implementation of a new 401(a) Retirement Savings Plan in coordination with Segal Advisors, Inc., the Deferred Compensation Plan Consultants.

On August 27, 2014, the Board approved three agreements. The Participation Agreement and Letter Agreement are the final agreements necessary to complete the implementation. The period covered is July 1, 2014 through December 31, 2017.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO SET GOALS OF 16% MBE AND 6% WBE.

	<u>Commitment</u>	<u>Performed</u>
MBE: CASI, Inc.	16%	13.4%
WBE: Curry Printing & Copy Center	6%	3.9%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The vendor was found non-compliant on August 19, 2014 and will be given 60 days to cure the deficit.

MINUTES

Vice-President: "The first item on the non-routine - non-routine agenda can be found on Pages 39 -40, Informal Awards, Renewals, Increases to Contracts and Extensions, Item 11, Contract No. B50001019 which is Provide Deferred Compensation Plan and Services, Department of Finance. Will those parties please come forward?"

Tim Krus: "Tim Krus, City Purchasing Agent. This is the execution of two additional agreements with Great West Life Annuity Insurance Company to provide these deferred compensation plan services."

Thomas Corey: "Good Morning. Thomas Corey, Chief of Minority and Women's Business Opportunity Office. Um, we were asked -- uh we were given certain -- some questions to respond to from the Comptroller with regard to this contract. Um, we found Great West non-compliant because they were falling slightly behind on their MBE/WBE participation. It, it, the contract has a 16% MBE goal, they were at 13.4 and it has uh -- 6% WBE participation and they're at less than 4%. So, we asked them to submit a plan to -- um assure us that they were going to be able to achieve these goals. They did indeed submit a plan and uh, as part of that plan they added another MBE to make sure that we achieve the MBE participation."

MINUTES

The current MBE will continue to work on the contract um along with the new MBE so that 16% can be achieved and we were satisfied with that. But in the next 30 days though we would have to get back to Great West and see if they are using the new MBE that they uh that they just brought on and see how well they are progressing toward um, um achieving the goals and making up the deficits because the, that the big part that we like -- we can promise to go forward and achieve the goals but we got to try to make sure that they achieve whatever deficits that they incurred."

Vice-President: "Deputy Comptroller, do you have any questions?"

Deputy Comptroller: "Yes. Mr. Corey on behalf of the Comptroller, she sent questions and you, you've responded to some of them already and I'll try not to be duplicative of those."

Mr. Corey: "You didn't get all of the responses?"

Deputy Comptroller: "Yes, but I - there's additional questions but I will try not to be duplicative of those right now. Alright"-

MINUTES

Mr. Corey: "Okay, okay."

Deputy Comptroller: "Previously, the Board approved an extension for Great West on August 27, 2014."

Mr. Cory: "Right."

Deputy Comptroller: "Did they make any improvements in compliance since that date?"

Mr. Corey: "No, they didn't have any new dollars new MBEs dollars that were reported to us that is we haven't had any additional information on that. There were at about \$130,000.00 worth of MBE and something like \$38,000.00 worth of WBEs and that was as of the August 20th date and since that time we really don't have any new additional information."

Deputy Comptroller: "And at that time they were at 13.4% --"

Mr. Corey: "Yes."

Deputy Comptroller: "and for the MBE and 4% for the WBE?"

Mr. Corey: "Yes."

Deputy Comptroller: "And those are still the current numbers that you have."

Mr. Corey: "Yes. They are still the current numbers that we have and we still have them in non-compliance."

MINUTES

Deputy Comptroller: "Thank you. Now, also - when we asked you question number two which was um - What is the status of Great West Compliance?' And also question five asking about a plan. In your response, you indicated that they were still non-compliant. However, they have submitted a plan to cure the deficit by entering into a contract with Walker Benefit Services and Walker Benefit Services would receive 3% of the contract dollars which will make up their 2.6 shortfall. They will increase their use of Curry Printing. That's different than what you said this morning. You said that they will still use CASI. Is that correct?"

Mr. Corey: "Yes, that's correct. CASI did -- Walker Benefits is in addition to CASI."

Deputy Comptroller: "So, does that mean that they would do 3% with Walker Benefits plus do additional work for CASI?"

Mr. Corey: "They would do 13% with, with CASI --".

Deputy Comptroller: "They have already done 13% with CASI."

Mr. Corey: "Yeah, but I am saying going forward they will still gonna have a contract so they're still going make a million dollars so 13% of any dollars that they earn going forward will have to be paid to CASI and 3% to Walker Benefits in order to achieve the 16% goal. That goal stands throughout the life of the contract."

MINUTES

Deputy Comptroller: "You also responded that CASI was no longer interested in doing work on the contract. Is that correct?"

Mr. Corey: "No, no, I didn't say that I said they no longer - according to Great West they are no longer interested in increasing the number of hours that they put in the contract. They will maintain whatever they are doing because they were hired, CASI that is, to do the enrollment services and general retirement education. So, the goal is to maintain -- what they're doing but they do not want to increase and I -- I can't tell why that's the case."

Deputy Comptroller: "Did you confirm that with CASI?"

Mr. Corey: "No. we would have to confirm that with CASI."

Deputy Comptroller: "Should that have been confirmed before you came forward then to make sure that CASI does not wish to do additional hours remaining?"

Mr. Corey: "It should have, but we have a good experience with Great West and they're not one of those companies that we consider would give us bad information. So, I was willing to put myself on the line with them."

MINUTES

Deputy Comptroller: "And they were previously given a 60-day extension on August 27."

Mr. Corey: "Right."

Deputy Comptroller: "And the form that was submitted was the same form that you - that was submitted in August of this year. So, it's unclear whether they're being - or you're asking to give them additional extension or is it still from August 27?"

Mr. Corey: "It's just the extension from August 27 to today. That 60-day ends today."

Deputy Comptroller: "Alright, Okay. Will you be able to come back and give the Board a report in about two weeks as to the status of the compliance and what they have done and confirmation in terms of about CASI and to provide in writing the amount that CASI would receive in terms of -- because you said they were still going to work on --."

Mr. Corey: "We will still work with CASI and I only can give you current figure -- how much -- how many dollars that have been awarded to MBEs since August 27 to today because that's the data -- that's missing at this point. Is that what you are asking for?"

MINUTES

Deputy Comptroller: "Yes. I am asking for that but also you said they will still use CASI."

Mr. Corey: "Yes."

Deputy Comptroller: "As well as Walker."

Mr. Corey: "Right."

Deputy Comptroller: "And what they expect to use CASI for and the dollar amount."

Mr. Corey: "Right. We have that documentation here that is in order to enlist Walker Benefits Services they have to submit a Statement of Intent Form that's seen by Great West and Walker Benefits identifying Walker, what they are going to do and what percentage of the contract they expect to receive. So, that documentation we have because that's the only way we could approve the addition of another MBE or WBE."

Deputy Comptroller: "When will you be able to provide that information back to the Board."

Mayor: "He's giving it to you now. I am not understanding, what type information."

Deputy Comptroller: "No, he doesn't have a Statement of Intent, yet. He said, he didn't have that yet."

MINUTES

Mr. Corey: "Yes, yes I did. I said, here it is."

Deputy Comptroller: "I thought you said you didn't have it."

Mr. Corey: "No. I said I have it. It's here. The only way we would approve a plan if you --"

Deputy Comptroller: "May I see it please --?"

Mr. Corey: "--If you submit a Statement of Intent form -- Do you have it?"

Tim Krus: "Yes."

Deputy Comptroller: "Okay, thank you."

Mr. Corey: "Okay, you have it - and we are familiar with Walker Benefits Services and the quality of their work and um - so we're pretty satisfied with this."

Deputy Comptroller: "Okay, thank you. I am sorry, I apologize I did not know you said you already had it. Okay, thank you. Alright I don't have no other questions."

City Solicitor: "I move approval of the items submitted by the Bureau of Purchases based on the information provided by Mr. Corey."

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

Vice-President: "All those in favor say AYE. All opposed say nay."

Deputy Comptroller: Please note that the Comptroller -- acting on behalf the Comptroller, I **ABSTAINED** on that item.

Vice President: "Okay, it is noted that you [Comptroller] **ABSTAINED**. Thank you. "

UPON MOTION duly made and seconded, the Board approved the Informal Awards, Renewals, Increases to Contracts and Extensions. UPON FURTHER MOTION duly made and seconded, the Board approved and authorized execution of the participation Agreement and Letter Agreement with Great West Life and Annuity Insurance Company (item no. 11). Acting on behalf of the Comptroller, the Deputy Comptroller **ABSTAINED** on item no. 11.

MINUTES**PERSONNEL**Department of Human Resources - Fire Department

The Board is requested to approve the Overlap in Employment Waiver of Administrative Manual Policy 211-1 for the following 30 positions beginning October 15, 2014 for a period of up to 18 months.

1. Job Code: 41209: EMT Firefighter
 Grade: 311 (\$34,829.00 - \$55,658.00)
 Position Nos.: 13182, 13194, 13197, 13201, 13207, 13210,
 13212, 13216, 13223, 13231, 13233, 13234,
 13236, 13239, 13251, 13255, 13257, 13265,
 13269, 13275, 13277, 13280, 13281, 13284,
 13303, 13306, 13320, 13324, 13325, and 13326

The Fire Department in conjunction with the Bureau of Budget and Management Research is requesting authorization for an overlap in employment in excess of 20 working days to accommodate 30 new EMT Firefighters for training purposes, pending the retirement of current active members.

Overlap in employment will allow the Fire Department to train EMT Firefighters to be field-ready for positions currently occupied by retirement candidates who are on extended vacation and terminal leave prior to retirement. It will promote a smoother occupational transition during this period and reduce the need for overtime hours to provide full staffing coverage.

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

UPON MOTION duly made and seconded, the Board approved the Overlap in Employment Waiver of Administrative Manual Policy 211-1 for the following 30 positions beginning October 15, 2014 for a period of up to 18 months.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Valerie Rogers	American Public Health Assn., 142 nd Annual Meeting & Exposition New Orleans, LA Nov. 11-19, 2014 (Reg. Fee \$485.00)	General Funds	\$2,146.25

The subsistence for this location is \$211.00 per night. The hotel cost is \$245.00 per night, plus hotel taxes of \$31.14 per night. The Department is requesting additional subsistence of \$34.00 per night to cover the hotel balance and \$40.00 per day for meals and incidentals.

Law Department

2. Mark John-Charles Dimenna	The Sedona Conference All Voices Meeting New Orleans, LA Nov. 4 - 9, 2014 (Reg. Fee \$895.00)	General Funds	\$2,698.78
------------------------------	--	---------------	------------

The subsistence rate for this location is \$211.00 per night. The hotel cost is \$239.00 per night plus hotel taxes of \$37.52 per night. The attendee is requesting additional subsistence of \$112.00 for hotel and \$160.00 for food and incidentals. The registration fee in the amount of \$895.00 was prepaid on a City-issued credit card. The amount to be disbursed to Mr. Dimenna is \$1,803.78. The attendee will stay over an additional day at his own expense.

MINUTES**TRAVEL APPROVAL/REIMBURSEMENTS****TRAVEL APPROVAL**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>City Council President's Office</u>			
3. Carl Stokes	NLC University Leadership Summit Leading Through Innovation Santa Clara, CA Aug. 12 - 18, 2014 (Reg. Fee. \$849.00)	Elected Officials	\$2,700.48

Mr. Stokes traveled to Santa Clara, California on City related business. His attendance at this seminar was to gain proper understanding of how leadership and innovation can benefit Baltimore City. This request is late due to last minute changes in his schedule that allowed him the opportunity to attend.

The subsistence rate for Santa Clara, California was \$200.00 per night. The cost of the hotel on August 13 - 14, 2014 was \$289.00 per night, plus state tax and fees of \$28.65 per night. The cost of the hotel on August 15, 2014 was \$279.00 per night, plus state tax and fees of \$27.69. Therefore, Mr. Stokes is requesting additional subsistence of \$89.00 per night for August 13 - 14, 2014 and \$79.00 for August 15, 2014 to cover the costs of the hotel. The seminar was August 13 - 16, 2014. Mr. Stokes is not seeking reimbursement for the hotel stay for August 12, 2014 and August 16, 2014, as this time was for personal reasons. Mr. Stokes spent \$9.79 for food. Mr. Stokes will be reimbursed \$2,700.48.

MINUTES

TRAVEL REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>City Council President's Office - cont'd</u>			
\$ 578.00	- Hotel (Aug. 13-14, 2014)		
279.00	- Hotel (Aug. 15, 2014)		
57.30	- State tax and fees (Aug. 13-14, 2014 @\$28.65/night)		
27.69	- State tax and fees (Aug. 15, 2014)		
525.10	- Airfare from Baltimore, MD to San Jose, CA		
374.60	- Airfare from San Jose, CA to Boston, MA to Baltimore, MD		
849.00	- Registration Fee		
9.79	- Food		
<u>\$2,700.48</u>			

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.¹

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

¹ CLERK'S NOTE: The protest referenced page 43 of the agenda (min. page 4116), however, it appears that based on the description, the protest was intended for page 13 of the agenda (min. page 4074).

Kim A. Trueheart

October 21, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the Department of Public Works.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 43, Department of Public Works BSW - Personnel, if approved:
 - i. This expenditure of scarce tax-payer funds is suspect;
 - ii. National Association of Clean Water Agencies (NACWA) annual group membership fees, like many other memberships, offer awards and recognition which often misrepresent the actual state of conditions.
 1. DPW and our Mayor received a NACWA award in May 2012 which stated that our water delivery system was cost effective;
 2. In May 2012 our Mayor was given a special award for her leadership of the US Conference of Mayors Urban Water Council.
 - iii. The cost of this membership has risen 27% over the 2010 fee of \$31,509.00 to \$41,920.00 annually which can be better spent to accomplish meaningful outcomes for the citizens of Baltimore, instead of falsely based, egotistical recognition to foster self-aggrandizement of mediocre political pawns;
 - iv. This item should NOT be approved.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in leadership, management and cogent decision making within the Department of Public Works, which potentially cost myself and my fellow citizens excessive amounts of money in cost overruns and wasteful spending.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 22, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES**TRAVEL REIMBURSEMENT**Department of Public Works

4. Shonte Eldridge \$ 58.00

On May 7, 2014, the Board approved travel for Ms. Eldridge to attend the 2014 American Public Works Association International Public Works Congress & Exposition in Toronto, Ontario, from August 17 - 20, 2014. The original travel request used a rate lower than the allowable subsistence and did not include all costs. The attendee is requesting the baggage fee of \$50.00 and airport parking of \$8.00.

UPON MOTION duly made and seconded, the Board approved the travel requests and travel reimbursements. The Vice President, acting on behalf of the Honorable President **ABSTAINED** on item no. 3.

MINUTES

Parking Authority of - First Amendment to Parking
Baltimore City (PABC) Agreement and Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Parking Agreement and Lease with 2213 McElderry Street, LLC (McElderry).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On May 11, 2005, the Board approved the Parking Agreement and Lease of 30 parking spaces on a surface lot, owned by the City of Baltimore, located at the northwest corner of McElderry and Madeira Streets. The period of the lease is 25 years, effective upon the date of issuance of all final, unappealable certificates of occupancy for the improvements to be constructed at 2213 McElderry Street and owned by McElderry (Start Date). McElderry pays to the City during the lease term rental payments in the amount of \$1,500.00 per month (\$18,000.00 per lease year).

McElderry, to accommodate its prospective mortgage lender, now desires to amend the parking lease to revise the following:

Section 12.1 - Assignment and Subletting. Provides McElderry the right to assign the lease for security purposes to a lender providing First Mortgage Financing to McElderry for the building located at 2213 McElderry Street upon 10 day's notice to the City.

Section 12.2 - Estoppel Certificates will now state that the City's Department of Law will have the authority to agree to non-substantive changes to the form of City Estoppel requested by McElderry or by a lender providing financing to McElderry.

Also, the City will provide the Lender notice of any default by McElderry.

MINUTES

PABC - cont'd

An additional Section 12.20 - Lender's Rights has been included.

All other terms and conditions of the Lease remain in full force and effect.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to Parking Agreement and Lease with 2213 McElderry Street, LLC.

MINUTES

Bureau of Accounting and Payroll Services - Request for Extension - Resolution of Audit Findings

ACTION REQUESTED OF B/E:

The Board is requested to authorize a two-week extension to fully resolve the Auditor's Findings relative to the Department of Recreation and Parks Financial Audit.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Finance has completed the procedures manual and has submitted it to Department of Audits for its review. The Department of Audits will go on-site to review and verify documentation to support that the resolutions of the findings have been fully implemented.

A two-week extension will allow for all audit findings to be resolved.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized the two-week extension to fully resolve the Auditor's Findings relative to the Department of Recreation and Parks Financial Audit. The Vice President, acting on behalf of the Honorable President voted **NO**.

MINUTES

PROPOSAL AND SPECIFICATION

1. Department of Transportation - TR 11005, Replacement of Bridge No. BC 6523 - Spooks Hill Road over Cooper's Run
BIDS TO BE RECV'D: 12/03/2014
BIDS TO BE OPENED: 12/03/2014

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

MINUTES

ACKNOWLEDGEMENT

Vice President: "Mr. Solicitor --"

City Solicitor: "Yes, Mr. Chairman, thank you very much. I would like to introduce to the members of the Board ah a young man who is now joins the Law Department in the Cleo Program. He was an intern with us earlier during the summer, Lamar Lowe, he's a local senior in the Public School System. Lamar and he's - he's really a very good -- a vivid impression on us. During the summer either he adopted Elva Tillman (staff of the Law Department) or Elva Tillman adopted him. So, he's got lots of champions in the Law Department and we are delighted to have him back. And, I can't imagine a better person to be adopted by than Elva."

APPLAUSE

Mayor: "What school, what high school?"

Mr. Lamar: "Mervo."

Mayor: "Wonderful."

City Solicitor: "Terrific. Nice to have you back."

Vice-President: "As there is no more business before the Board, the meeting will recess until the bid opening at 12 noon, thank you."

* * * * *

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

October 21, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 1 - 48, City Council President and members of the Board of Estimates, BOE Agenda dated October 22, 2014, if acted upon:
 - i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
 - ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
 - iii. The members of this board continue to fail to provide good stewardship of taxpayers funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
 - iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
 - v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
 - vi. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various

Email: ktrueheart@whatfits.net

5519 Belleville Ave

Baltimore, MD 21207

agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on October 22, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases

B50003774, Quick Lime for
Water Treatment

BIDS TO BE RECV'D: 10/29/2014

BIDS TO BE OPENED: 10/29/2014

Bureau of Purchases

B50003788, Heavy Equipment
and Operator Rental Services

BIDS TO BE RECV'D: 10/29/2014

BIDS TO BE OPENED: 10/29/2014

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Finance

Tax Sale Auction of Tax Sale
Liens

NO BIDS WERE RECEIVED.

MINUTES

Department of Recreation
and Parks

RP 14825, Roofing and Related
Work at Callowhill Pool and
Cherry Hill Bath House

Bob Andrews Construction, Inc.
Boulevard Contractors Corp.

Bureau of Purchases

B50003806, Stand Behind Mower

B.M.R., Inc. t/a Lawn and Power Equipment"
Security Equipment Co.

Bureau of Purchases

B50003763, Pharmacy Benefit
Management Audit

Heritage Rx

Bureau of Purchases

B50003756, Snow Removal
Services VI

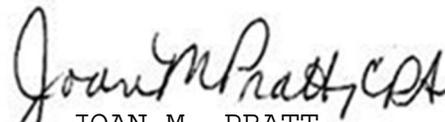
Four Seasons Landscaping & Nursery
Achievers, LLC
JLN Construction Service, LLC

Bureau of Purchases

B50003641, Provide and Deliver
New Game Tables to Recreation
Centers

Business Services
S&S Worldwide
BSN Sports, Inc.

There being no objections, the Board, UPON MOTION duly made
and seconded, adjourned until its next regularly scheduled
meeting on Wednesday, October 29, 2014.


JOAN M. PRATT
Secretary