

**MINUTES****REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President  
Honorable Stephanie Rawlings-Blake, Mayor - **ABSENT**  
Honorable Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Rudy Chow, Director of Public Works  
Henry Raymond, Director of Finance  
David E. Ralph, Deputy City Solicitor  
S. Dale Thompson, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

Pursuant to Article VI, Section 1(c) of the revised City Charter effective July 1, 1996, the Honorable Mayor, Stephanie Rawlings-Blake, in her absence during the meeting, designated Mr. Henry Raymond, Director of Finance, to represent the Mayor and exercise her power at this Board meeting.

President: "Good morning. In the interest of promoting better order and efficiency at these hearings, persons who are disruptive will be asked to leave the hearing room immediately. I would direct the Board members attention to the memorandum from my office dated September 8, 2014, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

MINUTES

City Solicitor: "Move the approval of all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda items have been adopted."

\* \* \* \* \*

**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

|                                |                  |
|--------------------------------|------------------|
| Cardinale Construction, Inc.   | \$ 387,000.00    |
| Proven Management, Inc.        | \$ 8,000,000.00  |
| Schnabel Foundation Company    | \$188,937,000.00 |
| Vanguard Utility Service, Inc. | \$ 13,023,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

|   |                                 |
|---|---------------------------------|
| Hanover Land Services, Inc.                 | Land Survey<br>Engineer         |
| Land Studies                                | Landscape Architect<br>Engineer |
| Reviera Enterprises, Inc.<br>T/A REI/Drayco | Engineer                        |

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and the Prequalification Architects and Engineers for the listed firms.

MINUTES

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,  
the Board approved the  
Extra Work Orders and Transfer of Funds  
listed on the following pages:

3448 - 3449

All of the EWOs had been reviewed and approved  
by the

Department of Audits, CORC,  
and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved  
SUBJECT to receipt of a favorable report  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

**MINUTES****EXTRA WORK ORDERS**

| <u>Contract</u>  | <u>Prev. Apprvd.</u> | <u>Time %</u>      |
|------------------|----------------------|--------------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u>    | <u>Contractor</u>  |
|                  |                      | <u>Ext. Compl.</u> |

Department of Transportation

- |  |  |                   |      |
|--|--|-------------------|------|
| 1. <u>EWO #001, \$201,525.50 - TR 13008, Citywide Slab Repair</u>      |  |                   |      |
| \$ 806,102.00 -  |  | Machado Construc- | 90 - |
|  |  | tion Co., Inc.    |      |
| 2. <u>EWO #001, \$207,066.00 - TR 13311R, Traffic Signal Construc-</u> |  |                   |      |
| <u>tion &amp; Rewiring Citywide JOC</u>                                |  |                   |      |
| \$ 3,470,737.50 -  |  | Midasco, LLC      | - -  |
| 3. <u>EWO #002, \$1,056,545.00 - TR 05308, Dundalk Avenue Street-</u>  |  |                   |      |
| <u>scape from Eastern Avenue to the City Line</u>                      |  |                   |      |
| \$14,163,131.25 \$154,113.15   |  | Civil Construc-   | 55 - |
|  |  | tion, LLC         |      |

4. **TRANSFER OF FUNDS**

| <u>AMOUNT</u>         | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|-----------------------|---------------------|
| \$ 929,759.60         | 9950-944002-9507      | 9950-903453-9508-2  |
| Federal               | Constr. Reserve -     | Contingencies       |
|                       | Reserve for           | Dundalk Avenue      |
|                       | Closeouts             | Streetscape         |
| 232,439.90            | 9962-941002-9563      | 9962-914059-9562-2  |
| Others                | Constr. Reserve -     | Contingencies       |
| <u>\$1,162,199.50</u> | Conduit Replace-      | Dundalk Ave. -      |
|                       | ment Program          | Conduit System      |

This transfer will fund costs associated with Change Order No. 2, Project TR 05308, Dundalk Avenue Streetscape from Eastern Avenue to the City Line with Civil Construction, LLC.

## MINUTES

EXTRA WORK ORDERS

| <u>Contract</u>  | <u>Prev. Apprvd.</u> | <u>Contractor</u> | <u>Time %</u>      |
|------------------|----------------------|-------------------|--------------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u>    |                   | <u>Ext. Compl.</u> |

Department of Transportation

|   |              |                          |       |
|---|--------------|--------------------------|-------|
| 5. <u>EWO #006, \$0.00 - TR 11011, Citywide Traffic Calming JOC</u> |              |                          |       |
| \$1,419,704.80  | \$184,000.43 | P. Flanigan & Sons, Inc. | 180 - |

This Extra Work Authorization is necessary because the contract was bid as a task order with no design areas of work. The extended time is needed to complete all necessary work on the project. Also, included is a non-compensable time extension of 180 days, resulting in the completion date for the contract to March 2, 2015.

**MINUTES**

Health Department - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with The American Society for the Prevention of Cruelty to Animals (ASPCA). The period of the Grant Agreement is August 2, 2014 through February 2, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - 6000-618415-2401-258300-406001

**BACKGROUND/EXPLANATION:**

The Department's Bureau of Animal Control Program's mission is to enforce City and State codes, rules and regulations and to investigate animal neglect and cruelty cases for the purposes of protecting the health and safety of Baltimore's human and animal residents.

Under this grant agreement, the funds will be utilized to support Veterinary Forensic Science Training. The Animal Enforcement Officers will attend the Forensic Photography and Animal Crime Scenes workshops on September 8 - 12, 2014 in Gainesville, FL.

The Grant Agreement is late because the grant was received on August 4, 2014.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with The American Society for the Prevention of Cruelty to Animals.

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

3452

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

## MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u>                       | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------------------|-----------------------|---------------------|
| <u>Department of Transportation</u> |                       |                     |
| 1. <b>\$ 15,000.00</b>              | 9950-908042-9509      | 9950-910042-9508    |
| GF (HUR)                            | Construction Res.     | Haven Street -      |
|                                     | Haven Street -        | Eastern to Boston   |
|                                     | Eastern to Boston     |                     |

This transfer will cover the cost of prints and preliminary expenses and other related costs necessary to advertise the construction project TR 14310, Haven Street Resurfacing/Rehabilitation from Eastern Avenue to Boston Street.

Department of Housing and Community Development

|                        |                      |                   |
|------------------------|----------------------|-------------------|
| 2. <b>\$750,000.00</b> | 9910-918016-9587     | 9910-905507-9588  |
| State Funds            | Blight Elimination - | Mortgage Services |
|                        | Mortgage Service     | Settlement        |
|                        | Settlement - Reserve |                   |

This transfer will move appropriations in accordance with the FY 2015 Ordinance of Estimates to be used to support the Mortgage Services Settlement Program.

**MINUTES**Law Department - Settlement Agreement and Release

The Board is requested to approve and authorize execution of Settlement Agreement and Release of the following claim:

1. Ashley Overbey, et al. v. \$ 63,000.00  
Officer Fred Hannah et al.

Account: 1001-000000-2041-716700-603070

The Settlement Agreement and Release has been reviewed and approved by the Settlement Committee of the Law Department.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release of the above claim.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u>                     | <u>Property</u>   | <u>Interest</u> | <u>Amount</u> |
|-------------------------------------|-------------------|-----------------|---------------|
| <u>Law Department - Settlements</u> |                   |                 |               |
| 1. PMD, LLC                         | 1702 Crystal Ave. | L/H             | \$21,000.00   |

Funds are available in account 9910-905507-9588-900000-704040.

On March 5, 2014, the Board approved by condemnation the acquisition of the leasehold interest in the property located at 1702 Crystal Avenue. The acquisition of the leasehold interest was approved for the fair market value of \$54,000.00, based upon an independent appraisal report of the exterior of the property. The owner of the property has afforded the City's independent appraiser access to the interior. The City's independent appraiser updated its valuation from \$54,000.00 to \$69,000.00. The interior of the house was in above average condition. The owner produced an appraisal report indicating that the property was worth \$130,000.00. The owner and City have agreed to settle the condemnation case for the total of \$75,000.00. Therefore, the Board is requested to approve an additional amount of \$21,000.00.

|  |                                  |     |             |
|--|----------------------------------|-----|-------------|
| 2. Charles Edward<br>Erwin and<br>Frances Mabel<br>Erwin | 1962 N. Patterson<br>Park Avenue | L/H | \$ 7,500.00 |
|--|----------------------------------|-----|-------------|

Funds are available in account 9910-905507-9588-900000-704040.

On March 19, 2014, the Board approved by condemnation the acquisition of the leasehold interest in the property located at 1962 N. Patterson Park Ave.

**MINUTES****OPTIONS/CONDEMNATION/QUICK-TAKES:**Law Department - cont'd

The acquisition of the leasehold interest was approved for the fair market value of \$20,000.00, based upon an independent appraisal report. The owner produced an appraisal report indicating that the property was worth \$32,000.00. The owner and City have agreed to settle the condemnation case for the total of \$27,500.00. Therefore, the Board is requested to approve an additional \$7,500.00.

UPON MOTION duly made and seconded, the Board approved the foregoing Settlements.

**MINUTES**Police Department - Grant Award Agreements and Letter of Intent

The Board is requested to approve and authorize acceptance of the various Grant Award Agreements with the Governor's Office of Crime Control and Prevention (GOCCP) and the Letter of Intent. The period of the Grant Award Agreement and the Letter of Intent is July 1, 2014 through June 30, 2015.

1. **VIOLENT CRIME REDUCTION-DRUG INTERDICTION INITIATIVE GRANT** **\$2,454,422.00**

Account: 5000-511515-2013-198400-600000

Under the terms of this Grant Award Agreement, the funds will be used to provide resources to the Department to combat violent crime and drug-related violence. This project will deploy Police Officers to suppress violent crime and deter the creation of street-level organizations. The officers will target violent offenders, eliminate open-air drug markets, dismantle violent drug organizations, dismantle gang recruitment capabilities, and debrief all arrestees forwarding information to other units.

2. **NEIGHBORHOOD FOOT PATROL GRANT** **\$2,763,600.00**

Account: 5000-511215-2041-196700-600000

Under the terms of this Grant Award Agreement, the funds will assist the Department to continue its pursuit to strengthen communities and eliminate violent crime. The Neighborhood Foot Patrol Program will deploy police officers to walk foot patrol throughout communities to bolster public trust, significantly reduce violent crime, and improve public safety in Baltimore City.

3. **NEIGHBORHOOD COMMUNITY POLICING GRANT** **\$1,974,000.00**

Account: 5000-511415-2042-662900-600000

The Neighborhood Community Policing Program is a partnership in the City aimed at increasing the trust and communication between the Department and the communities it serves.

## MINUTES

Police Department - cont'd

Police Officers will collaborate with community advocates to resolve neighborhood problems and work to strengthen such programs as Safe Streets, Neighborhood Block Watches, Citizens on Patrol, and Operation Crime Watch.

4. **MARYLAND SAFE STREETS "HYPE COALITION"  
GRANT** **\$ 260,000.00**

Account: 5000-596915-2252-690700-600000

The Mayor's Office on Criminal Justice's "Hype Coalition" is a juvenile-based program that addresses high incidents of crime in Baltimore City and surrounding areas. The program tracks juvenile offenders by utilizing a security integration model of multi-agency collaboration with state and local enforcement agencies, public safety agencies, and community partners. The grant funds will provide salary support, overtime, operating expenses, travel, and contractual services.

5. **BALTIMORE'S DOMESTIC VIOLENCE EX PARTE/  
PROTECTIVE ORDER ENTRY AND SERVICE  
INITIATIVE GRANT** **\$ 37,816.00**

Account: 5000-596915-2013-212900-600000

On July 16, 2014, the Board approved and authorized acceptance of the GOCCP's Letter of Intent for the Department's "Domestic Violence Ex-parte/Protective Order Entry and Service Initiative" Program.

**MINUTES**Police Department - cont'd

Under the terms of this Grant Award Agreement, this program will increase the efficiency and effectiveness of ex-parte/protective order data entry service and reduce the high occurrence of domestic violence in Baltimore City. This will be achieved through the services of contractual administrative assistants who will provide data entry and coordination of the overall operation of the program, while police officers work on an overtime basis to increase the number of orders served.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

6. **SUMMER EXPLORER'S CAMP GRANT** **\$ 21,000.00**

Account: 4000-475415-2041-212600-600000

On June 30, 2014, the GOCCP sent a Letter of Intent to fund the "Summer Explorer's Camp." This award will fund a camp for approximately 150 youth between the ages of 11 - 14. There are three separate sessions and each session will combine physical activities with enrichment such as anti-bullying, character building, nutrition, etc. The camp will foster a positive experience between the City's youth and police officers.

**AUDITS APPROVED AND HAD NO OBJECTION.**

The Grant Awards and Letter of Intent are late because notification of the awards was recently received.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the foregoing Grant Award Agreements with the Governor's Office of Crime Control and Prevention and the Letter of Intent.

**MINUTES**

Police Department - Grant Adjustment Notice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) Amendment #3 from the Maryland Emergency Management Agency (MEMA). This GAN extended the period of the award through July 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 4000-472413-2023-212600-600000

**BACKGROUND/EXPLANATION:**

On October 23, 2013, the Board approved acceptance of Amendment #2, for the FY 2012 Urban Area Security Initiative (UASI), which decreased the original award by \$50,860.00, making the total award amount \$1,395,944.00.

The UASI is a program intended to facilitate and strengthen the nation and Maryland alongside possible risks associated with potential terrorist attacks, and concentrate on developing integrated systems for prevention, protection, response, and recovery. This GAN changes the period of the grant award from September 1, 2012 through May 31, 2014 and extends the award through July 31, 2014. All other terms and conditions of the original grant award remain unchanged.

The GAN is late because of delays in the signatory process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of a Grant Adjustment Notice Amendment #3 from the Maryland Emergency Management Agency.

**MINUTES**

Department of Transportation/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 4 to Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture) under Project No. 1175, On-Call Bridge Design Services.

**AMOUNT OF MONEY AND SOURCE:**

\$ 39,922.14 - 9950-901299-9508-900020-703032

**BACKGROUND/EXPLANATION:**

This authorization provides for on-call mechanical and electrical engineering investigation and design services for the movable portions of the Pennington Avenue and Hanover Street bascule bridges.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**MBE: 27% WBE: 10%**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**MINUTES**

DOT - cont'd

**TRANSFER OF FUNDS**

| <b><u>AMOUNT</u></b> | <b><u>FROM ACCOUNT/S</u></b> | <b><u>TO ACCOUNT/S</u></b> |
|----------------------|------------------------------|----------------------------|
| <b>\$43,914.35</b>   | 9950-902575-9509             | 9950-901299-9508-3         |
| MVR                  | Construction Reserve -       | Design and Study           |
|                      | Hanover Street               | Hanover Street             |
|                      | Drawbridge                   | Bridge Control             |
|                      |                              | System                     |

This transfer will fund the costs associated with expenses related to Task No. 4, Project No. 1175, for On-Call Design Services with Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture).

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 4 to Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture) under Project No. 1175, On-Call Bridge Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Transportation/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 24 to A. Morton Thomas and Associates, Inc. under Project No. 1161, On-Call Construction Management Services.

**AMOUNT OF MONEY AND SOURCE:**

\$ 60,811.38 - 9950-903761-9506-900010-705032

**BACKGROUND/EXPLANATION:**

This authorization provides for construction inspection services on the Repairs of Various Bridges and Safety Improvements Along the I-83 project and any other various projects as required.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27% WBE: 9%

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**MINUTES**DOT - cont'd**TRANSFER OF FUNDS**

| <b><u>AMOUNT</u></b> | <b><u>FROM ACCOUNT/S</u></b> | <b><u>TO ACCOUNT/S</u></b> |
|----------------------|------------------------------|----------------------------|
| <b>\$166,781.14</b>  | 9950-944002-9507             | 9950-903761-9506-5         |
| FED                  | Construction Res. -          | Inspection I-83            |
|                      | Reserve for Closeouts        | Joint Repairs              |

This transfer will cover the deficit and fund the costs associated with Task No. 24, Project No. 1161, for On-Call Construction Management Services with A. Morton Thomas and Associates, Inc. in the amount of \$60,811.38.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 24 to A. Morton Thomas and Associates, Inc. under Project No. 1161, On-Call Construction Management Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Transportation - On-Call Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Project No. 1179 On-call Livable Streets Planning and Engineering Services Agreement with Toole Design, LLC. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000,000.00

Upset limit (amount to be determined with each individual project)

**BACKGROUND/EXPLANATION:**

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission and now desires to utilize the services of Toole Design, LLC. The cost of services rendered will be on actual payroll rates not including overhead and burden times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will conduct site inspection, analysis/recommendation and final design for various locations across the City to improve livability measures including bicycle and pedestrian access. The subject services may also require obtaining the permits required for construction. The services will be consistent with the City's design criteria and specifications, the Americans with Disabilities Act (ADA) design standards, and National Association for City Transportation Officials' (NACTO) Urban Bikeway Design Guidelines, Complete Streets Policies, and Practices. The Consultant will also prepare contract plans, specifications, and cost estimates for construction. The Consultant will be required to perform general bicycle infrastructure engineering services and prepare programming designed to encourage and educate the public on bicycling as a sustainable and viable transportation option.

## MINUTES

MBE/WBE PARTICIPATION:

|   |                     |               |
|---|---------------------|---------------|
| <b>MBE:</b> Sabra Wang & Associates, Inc. | \$540,000.00        | 27.00%        |
| <b>WBE:</b> Carroll Engineering, Inc.     | \$150,000.00        | 7.50%         |
| Highmeadow Design                         | <u>50,000.00</u>    | <u>2.50%</u>  |
|   | <b>\$200,000.00</b> | <b>10.00%</b> |

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of Project No. 1179 On-call Livable Streets Planning and Engineering Services Agreement with Toole Design, LLC.

**MINUTES**

Department of Real Estate - Renewal of License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Renewal of the License Agreement with The Towers of Harbor Court Condominium, Licensor, for the rental of a portion of 10 E. Lee Street. The period of renewal is October 1, 2014 through September 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$73,801.56 - 2042-000000-1474-165700-603013

**BACKGROUND/EXPLANATION:**

The monthly rent in the amount of \$6,150.13 during the one year renewal term will be \$73,801.56 annually.

The demised premises are used for the operation and maintenance of antennas, in conjunction with the 800 Megahertz system for the Fire and Police Departments of Baltimore City.

The license agreement was approved by the Board on November 21, 2007 for an initial term of one year beginning on October 01, 2007 with nine options to renew a term of one year. This renewal is for the seventh term which will begin on October 01, 2014.

The Fire and Police Departments desire to exercise the seventh option to renew the license agreement for a term of one year. The rental is for a portion of the premises located at 10 East Lee Street, being the roof of the East Tower building consisting of approximately 841 square feet.

The Towers of Harbor Court Condominium will be responsible for maintenance and repairs, roof and all common areas of the building, utilities, liability insurance, maintenance, and repairs to equipment.

**MINUTES**

Department of Real Estate - cont'd

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized the Renewal of the License Agreement with The Towers of Harbor Court Condominium, Licensor, for the rental of a portion of 10 E. Lee Street.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- |  |              |             |
|--|--------------|-------------|
| 1. SCHNEIDER ELECTRIC IT MISSION<br>CRITICAL SERVICES, INC.                              | \$ 26,899.00 | Sole Source |
| Solicitation No. 08000 - UPS System - Department of<br>Transportation - Req. No. R674813 |              |             |

This is for replacement parts and service for the Galaxy 400 equipment utilized by the UPS (Uninterruptible Power Supply) system for Traffic Maintenance. Schneider Electric is the owner of the currently installed Galaxy 400 system and the only vendor to provide warranty, parts, and repairs.

- |  |              |         |
|--|--------------|---------|
| 2. BIOMEDICAL WASTE SERVICES<br>INC.   | \$ 34,425.00 | Renewal |
| Contract No. B50001977 - Biomedical Waste Pickup and Disposal -<br>Baltimore City Health Department - P.O. No. P517881 |              |         |

On August 10, 2011, the Board approved the initial award in the amount of \$34,425.00. The award contained three 1-year renewal options. Subsequent renewals have been approved. This final renewal in the amount of \$34,425.00 is for the period October 1, 2014 through September 15, 2015. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |   |         |         |
|---|---------|---------|
| 3. AMERINATIONAL COMMUNITY<br>SERVICES, INC.  | \$ 0.00 | Renewal |
| Contract No. B50001175 - Provide Loan Servicing - Department of<br>Housing and Community Development - Req. No. N/A |         |         |

On September 30, 2009, the Board approved the initial award in the amount of \$780,340.00. The award contained two 5-year renewal options. The contract provides for the servicing of various loan programs including Deferred Loans, Rental Rehab

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

Loans, Real Residential and Real Commercial Loans, CHAP Loans, Baltimore Home Program Loans, Settlement Expense Loans and a small amount of other similar loans which promote home ownership and businesses in Baltimore. This renewal in the amount of \$0.00 is for the period of October 1, 2014 through September 30, 2019, with one 5-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |   |         |                         |
|---|---------|-------------------------|
| 4. RAYTHEON PROFESSIONAL SERVICES, LLC  | \$ 0.00 | Ratification of Renewal |
| Contract No. 08000 - GM Vehicle and Commercial Technical Training - Department of General Services, Fleet Management - P.O. No. P518112 |         |                         |

On August 17, 2011, the Board approved the initial award in the amount of \$67,940.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This ratification will allow continuity of the GM training services for the Fleet mechanics. This renewal in the amount of \$0.00 is for the period August 17, 2014 through August 15, 2015, with no options remaining. The request was delayed because of an administrative oversight. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

## 5. ASSOCIATED BUILDING

|                       |              |          |
|-----------------------|--------------|----------|
| MAINTENANCE CO., INC. | \$480,000.00 | Increase |
|-----------------------|--------------|----------|

Contract No. B50001547 - Provide Janitorial Services for Area B - Police Department and Department of General Services - P.O. No. P515603

On November 24, 2010, the Board approved the initial award in the amount of \$388,032.00. The award contained two 2-year renewal options. Subsequent actions have been approved. This increase is necessary to continue services for the remainder of the contract. This request is for funding for the second year of the two-year renewal period. This increase in the amount of \$480,000.00 will make the award amount \$2,414,832.68. The contract expires on November 1, 2015, with no renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

|                                       |              |       |
|---------------------------------------|--------------|-------|
| <b>MBE:</b> CJ Maintenance, Inc.      | \$110,963.10 | 20.6% |
| <b>WBE:</b> My Cleaning Service, Inc. | \$ 44,116.25 | 8.2%  |

**MWBOO FOUND VENDOR IN COMPLIANCE.**

## 6. GEIGER PUMP AND

|                   |              |          |
|-------------------|--------------|----------|
| EQUIPMENT COMPANY | \$200,000.00 | Increase |
|-------------------|--------------|----------|

Contract No. 08000 - ITT Gould and ITT-Allis Chalmers Pumps Parts - Department of Public Works, Water and Wastewater - P.O. No. P525232

On October 16, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On April 2, 2014, the Board approved the first increase in the amount of \$100,000.00. This increase is necessary to purchase additional required parts for the Department of Public Works Wastewater Facilities Division, as the requirement for the parts has exceeded the City's original estimate.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

This increase in the amount of \$200,000.00 will make the award amount \$400,000.00. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

## 7. EVERGREEN LANDSCAPE

|   |              |          |
|---|--------------|----------|
| & DESIGN CORPORATION  | \$300,000.00 | Increase |
| Contract No. B50001705 - Mowing & Debris Removal for Vacant Lots and Abandoned Property - Department of Public Works - P.O. No. P517585 |              |          |

On June 8, 2011, the Board approved the initial award in the amount of \$779,600.00. The award contained four 1-year renewal options. On July 21, 2014, the Board approved the third renewal which expires on June 7, 2015. This increase is necessary to have adequate funding through the end of this renewal term. This increase in the amount of \$300,000.00 will make the award amount \$1,679,600.00. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

|   |              |       |
|---|--------------|-------|
| <b>MBE:</b> Grass Roots Landscaping         | \$105,290.00 | 27.3% |
| <b>WBE:</b> Rags 2 Riches Cleaning Services | \$ 41,189.00 | 10.7% |

**MWBOO FOUND VENDOR IN COMPLIANCE.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

|                            |  |  |
|----------------------------|--|--|
| <u>Bureau of Purchases</u> |  |  |
|----------------------------|--|--|

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts, and extensions.

**MINUTES**

Mayor's Office of Employment - Ratification and  
Development (MOED) Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services provided and approve an Expenditure of Funds to pay Concentra Urgent Care. The services were rendered during the period of March 2013 through May 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$ 1,345.50 - 4000-806414-6313-460205-603017

**BACKGROUND/EXPLANATION:**

Concentra Urgent Care provided urinalysis testing for MOED's Summer Youthworks employees. The testing was performed as part of the background check process. The 31 outstanding invoices, totaling \$1,345.50, were submitted prior to the establishment of a new P.O. number.

This request is late because of the vendor's repeated failure to follow the proper invoice submission process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board ratified services provided approved the Expenditure of Funds to pay Concentra Urgent Care.

**MINUTES**

Mayor's Office of Employment - Assignment and Assumption  
Development (MOED) Agreement - Consent to  
Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Consent to Assignment and Assumption Agreement among MOED, the Maryland Workforce Exchange (MWC), and Baltimore County, Maryland.

**AMOUNT OF MONEY AND SOURCE:**

No Additional Funds

**BACKGROUND/EXPLANATION:**

On March 13, 2013, the Board approved acceptance of the grant from the MWC to MOED for professional services. On December 18, 2013, the Board approved an amendment to the grant agreement to increase the amount of the award by \$24,422.00. On June 25, 2014, the Board approved an Assignment provision which allowed the MWC the right to assign the agreement to Baltimore County as grantee of the Accelerating Connection to Employment (ACE) grant. MOED consents to the assignment and seeks the Board's approval of the consent.

Under the Assignment and Assumption Agreement, the MWC will assign its rights and obligations to Baltimore County and MOED will continue to implement and operate the ACE project for Baltimore City, which will expand and improve education, training, and employment opportunities for low-skilled individuals. All other terms and conditions of the Amendments will remain the same.

**APPROVED FOR FUNDS BY FINANCE**

## MINUTES

MOED - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consent to Assignment and Assumption Agreement among MOED, the Maryland Workforce Exchange, and Baltimore County, Maryland.

**MINUTES**

Baltimore Development - Local Government Resolution  
Corporation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the Baltimore Arts Realty Corporation (BARCO) and its application to the State of Maryland's Department of Housing and Community Development's (MDDHCD) Neighborhood BusinessWorks Program. A local resolution of support is required for organizations to participate in the program.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - MDDHCD - Neighborhood BusinessWorks Program

No City funds are requested.

**BACKGROUND/EXPLANATION:**

BARCO, founded in 2012, offers a safe, sustainable, affordable space for artists and arts organizations in Baltimore City. The proposed project is in the Station North Arts & Entertainment District and is a \$5,700,000.00 conversion of the currently vacant Loads of Fun building located at 120 W. North Avenue. The building has been vacant for two years and this project will convert the space into a 25,000 square foot artist hub.

The project is expected to be completed by fall 2015. At project completion, two additional employees are expected to be hired for BARCO, in addition to the 60 possible jobs created by the tenants in the building.

North Avenue Arts will establish a model in Baltimore for financing and developing affordable and accessible facilities for artists and arts organizations. BARCO will restore a vacant, early 20<sup>th</sup> century car dealership into a major arts hub for Station North.

**MINUTES**

BDC - cont'd

The renovated building will house a 3,800 square foot first floor café and bar with a 175-seat black box performance space. The second floor will include 8,000 square feet of artists' studios, and the third floor will be an 8,000 square foot cultural arts incubator for non-profit arts and design organizations.

The project will bring over 600 individuals per week to the neighborhood and become an important cultural magnet, attracting and retaining more creative young professionals in Baltimore.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and adopted the Local Government Resolution in support of the Baltimore Arts Realty Corporation and its application to the State of Maryland's Department of Housing and Community Development's (MDDHCD) Neighborhood BusinessWorks Program.

**MINUTES**

Baltimore Development - Local Government Resolution  
Corporation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the City's application to the Maryland Economic Development Assistance Authority and Fund (MEDAAF), for a One Maryland Loan from the Maryland Department of Business and Economic Development (DBED) that will be disbursed to FC - 1812 Ashland, LLC (Forest City). A local resolution of support is required for the project.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000,000.00 - DBED

No City funds are requested.

**BACKGROUND/EXPLANATION:**

The loan in the amount of \$5,000,000.00 will be funded by DBED to the Borrower, Forest City, through the BDC. The MEDAAF makes loans for infrastructure improvements to jurisdictions. The City meets the eligibility criteria to request funds under the MEDAAF Program.

The loan from the DBED will be used to fund 1812 Ashland Avenue, a proposed 170,000 square foot (SF) building to be constructed in the Science & Technology Park (Park) at Johns Hopkins (East Baltimore redevelopment). This will be the third lab/office building to be constructed in the project area. The total cost of development is approximately \$59,000,000.00. The construction of a new building is required, as 855 N. Wolfe Street (the first commercial lab building in the development), is 97% leased and there is no vacant lab or office space available in the Park.

**MINUTES**

BDC - cont'd

Ashland Avenue will contain approximately 168,000 SF of lab/office space and 2,000 SF of ground floor retail space. The landlord has procured an executed lease for 115,000 SF of lab/office space. The project has received commitments of allocations for \$28,000,000.00 of New Markets Tax Credit allocation from the 2014 pool and will continue to pursue an additional \$25,000,000.00 in a subsequent round.

The site is fully entitled, pursuant to the East Baltimore PUD. Design commenced in spring 2014 and proposals from general contractors have been received and are under review. The rights to the land are conveyed to the landlord, pursuant to a Master Development Agreement between the East Baltimore Development, Inc. and the landlord. The landlord expects to award the contract for construction in August 2014 and close on the land, the construction loan, and One Maryland Loan in October 2014. The construction is currently scheduled to be completed in July 2016.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board **DEFERRED** this item for 1 week.

**MINUTES**

Board of Trustees of the Elected - Application Form  
Officials' Retirement System (EOS)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Application Form for the EOS Board of Trustees' participation in the Invesco US Senior Loan Fund, managed by Invesco Management S.A.

**AMOUNT OF MONEY AND SOURCE:**

\$1,500,000.00 - EOS Assets

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Invesco Management S.A. will be managing approximately \$1,500,000.00 of EOS assets in the Invesco US Senior Loan Fund, a commingled investment vehicle investing in a bank loan portfolio.

The EOS Board of Trustees conducted a search for a bank loans investment manager and, as a result of that search, selected Invesco Management S.A. The search and selection process was conducted with the assistance and advice of the EOS's investment advisor, Marquette Associates.

**MWBOO GRANTED A WAIVER.**

UPON MOTION duly made and seconded, the Board approved the Application Form for the EOS Board of Trustees' participation in the Invesco US Senior Loan Fund, managed by Invesco Management S.A. The President **ABSTAINED**. The Comptroller **ABSTAINED**.

**MINUTES**

Board of Trustees of the Employees' - Application Form  
Retirement System (ERS)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Application Form for the ERS Board of Trustees', as fiduciary for the Retiree Benefits Trust, commonly referred to as the (OPEB), participation in the Invesco US Senior Loan Fund, managed by Invesco Management S.A.

**AMOUNT OF MONEY AND SOURCE:**

\$19,000,000.00 - OPEB Trust

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

All funds and expenses will be expended from the OPEB Trust. Invesco Management S.A. will be managing approximately \$19,000,000.00 of the OPEB Trust assets in the Invesco US Senior Loan Fund, a commingled investment vehicle investing in a bank loan portfolio.

The ERS Board of Trustees conducted a search for a bank loans investment manager and, as a result of that search, selected Invesco Management S.A. The search and selection process was conducted with the assistance and advice of the OPEB Trust's investment advisor, Marquette Associates.

**MWBOO GRANTED A WAIVER.**

UPON MOTION duly made and seconded, the Board approved the Application Form for the ERS Board of Trustees', as fiduciary for the Retiree Benefits Trust, commonly referred to as the, participation in the Invesco US Senior Loan Fund, managed by Invesco Management S.A. The Comptroller **ABSTAINED**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION

\* \* \* \* \*

On the recommendations of the City agency  
hereinafter named, the Board,  
UPON MOTION duly made and seconded,  
awarded the formally advertised contracts  
listed on the following pages:

3483 - 3497

to the low bidders meeting the specifications,  
and rejected the bid as indicated  
for the reasons stated.

The Transfers of Funds were approved  
SUBJECT to receipt of favorable reports  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

After the hearing, the Board **DEFERRED**  
item No. 6 for 1 week.

The Comptroller **ABSTAINED** on item nos. 1 and 2.

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of Public Works/Office of Engineering & Construction

- |    |   |                                    |                  |
|----|---|------------------------------------|------------------|
| 1. | SC 882, Enhanced<br>Nutrient Removal<br>at the Back River<br>Wastewater Treat-<br>ment Plant, Project<br>No. 2, Activated<br>Sludge Plant No. 4 | Archer Western<br>Contractors, LLC | \$284,564,665.00 |
|----|---|------------------------------------|------------------|

**DBE/MBE:**

|                                       |                        |               |
|---------------------------------------|------------------------|---------------|
| Building Construction, LLC            | \$20,137,187.00        | 7.07%         |
| M. Luis Products, LLC                 | 545,299.00             | .19%          |
| J.J. Adams Fuel Oil Co.               | 4,000,000.00           | 1.40%         |
| Horton Mechanical Contractors         | 4,237,000.00           | 1.49%         |
| K & K Adams, Inc.                     | 1,500,000.00           | .53%          |
| Kelly's Trucking, LLC                 | 5,119,282.00           | 1.80%         |
| Seymore Welding & Mechanical,<br>Inc. | <u>80,240.00</u>       | <u>.03%</u>   |
| <b>Total</b>                          | <b>\$35,619,008.00</b> | <b>12.51%</b> |

**DBE/WBE:**

|                             |                        |              |
|-----------------------------|------------------------|--------------|
| Axis Co., Inc.              | \$ 3,610,353.00        | 1.26%        |
| Foundation Test Group, Inc. | 73,000.00              | .02%         |
| Jernigan Concrete Pumping   | 784,178.00             | .27%         |
| William T. King, Inc.       | 103,500.00             | .03%         |
| Rowen Concrete, Inc.        | <u>14,823,518.00</u>   | <u>5.21%</u> |
| <b>Total</b>                | <b>\$19,394,549.00</b> | <b>6.79%</b> |

2. **TRANSFER OF FUNDS**

| <b><u>AMOUNT</u></b> | <b><u>FROM ACCOUNT/S</u></b> | <b><u>TO ACCOUNT/S</u></b> |
|----------------------|------------------------------|----------------------------|
| \$111,185,105.97     | 9956-904557-9549             |                            |
| Counties             | Constr. Reserve              |                            |
|                      | Biological Nutrient          |                            |
|                      | Removal                      |                            |

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

| <u>AMOUNT</u>           | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------|-----------------------|---------------------|
| 111,185,105.97          | " "                   |                     |
| Wastewater Rev.         |                       |                     |
| Bonds                   |                       |                     |
| 153,255,146.06          |                       |                     |
| State                   | " "                   |                     |
| <u>\$375,625,358.00</u> |                       |                     |
| <br>                    |                       |                     |
| \$ 28,456,466.50        | -----                 | 9956-905565-9551-2  |
|                         |                       | Extra Work          |
| 28,456,466.50           | -----                 | 9956-905565-9551-3  |
|                         |                       | Design              |
| 17,073,880.00           | -----                 | 9956-905565-9551-5  |
|                         |                       | Inspection          |
| 284,564,665.00          | -----                 | 9956-905565-9551-6  |
|                         |                       | Construction        |
| <u>17,073,880.00</u>    | -----                 | 9956-905565-9551-9  |
|                         |                       | Administration      |
| <b>\$375,625,358.00</b> |                       |                     |

This transfer will provide funds to cover costs associated with the award of SC 882, Enhanced Nutrient Removal Process at Back River Wastewater Treatment Plant.

**A PROTEST WAS RECEIVED FROM LETKE SECURITY CONTRACTORS, INC.**

This protest will not be heard by the Board as the party submitting it does not meet the requirements as they did not bid on this particular item.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim Letke Pres  
Letke Security Contractors Inc  
1607 Bridewells Ct  
Joppa Md 21085  
443-463-2111  
kletke33@aol.com

Wednesday, April 23, 2014

**Protest Bid BRWWTP 882 for reasons of Fraud:**

**Letke Security Contractors protest bid BRWWTP 882 since Axis a wbe is a front - fraud company for TiTan Industrial services.**

**I, Kim Letke upon bidding on the last contract found out Axis was awarded a contract with Arch Western for over 2,4 million dollars for painting at Back River waste water treatment plant.**

**At which time I spoke with Joanna Forakis the pres of Axis. Titan is run and started by Mike Forakis pres of Titan and Pete Forakis to get contracts through the DBE \_ WBE MBE program. Thus hiring Axis a-Pete's wife to pass through DBE contracts thus committing Fraud within the DBE program. I called the MBE fraud Hot Line MDOT as well as informed Tom Corey atty for the City of Baltimore WBE MBE program back in October 2013.It is now April 2014.**

**Tom Corey addressed this concerned by advising he is investigating the matter. So my concern is do you allow the Fraud to continue onto the next contract or is the investigation really going on between Titan Industrial services and Axis , swapping equipment utilizing references to create an appearance of work performed by Titan . On the SSPC APPLICATION THE EMPLOYEES WHERE TITANS EMPLOYEES AND HOW DID A NEW COMPANY GET SO ESTABLISHED.**

**In addition to calling Mr Corey regarding my concerns on how minority contractors are commercially discriminated against by General contractors and the SSPC certification and SSPC is a monopoly as well as discriminates against woman and minorities as well as small business by requesting a fee of atleast\$7,000 to get a application , SSPC is the only place in the country to get a SSPC certification and does not allow NACE or other new technology in procedure. SSPC from Pittsburgh has had this monopoly for over 25 years. The Engineering staff list the same standard procedures and the same Paint Tnemec which cost 3 'x more then Sherwin Williams ,Carboline, and Glidden**

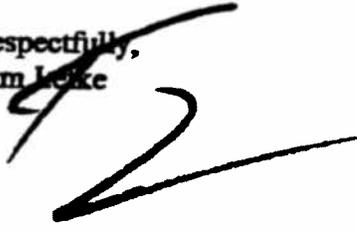
**My contact at the Maryland DOT DBE office is Monica Cruse 410 865-1381 who is still investigating the MBE DMOT fraud complaint I filed with regards to AXIS back in October , 2013. Tom Corey ATY for the MBE DBE Wbe program in Baltimore City is still investigating Axis.**

When I have called the MBE hot line sometimes no one answers the phone. As current WBE and Mbe contractor it hurts the program and makes it harder to get work when Fraud and commercial Discrimination is allow to continue.

- Solution : The GC that have Axis listed on their WBE forms to be allowed to find another WBE . Allow the Baltimore City Prequalification be above SSPC for Painting and remove SSPC and allow others access NACE ,
- Regarding Tnemec paint allow Equal to and mean it not just say it on the specification and then not approve any other paint.
- Manufacture commercial discrimination is real and the Engineering companies have been getting away with this for over 25 yrs. Sherwin Williams - Pittsburgh paint- Glidden all manufacture high performance coatings .
- The Engineer staff came up with generic equal really. Sherwin Williams did a generic testing back in 2006 comparing it with Tnemec. The engineer staff ignored these findings.
- Please look at the facts the solids - pigmentation - mil thickness at dry and warranty by the manufactures as well as training by Tnemec on use of their product and inspection services by a NACE inspector.

I also have noticed that when a complaint is filed by a DBE it does not get the same investigation as the GC get the waivers. Small business also can not get access to contracts that are 300 million dollars. These types of contracts as unusually hurt the competition and pricing for Baltimore and Maryland tax payers. I am sure the City could get more competitive bidding if the contracts were 100 million .

Respectfully,  
Kim Leike



## Kim A. Trueheart

September 9, 2014

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the Department of Public Works.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 35, Item #1, Bureau of Water and Wastewater - RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS – SC882, if approved:
    - i. This award in the amount of \$284,564,665.00 fails to:
      1. Disclose the estimate of the number of jobs anticipated;
      2. Disclose the rational for using Maryland state DBE goals instead of Baltimore City M/W-owned business participation goals.
    - ii. Please provide access to the document that provides an estimate of the number of jobs anticipated as a result of this contract award;
    - iii. Please provide access to the document that provides an access to the decision logic used to include state of Maryland DBE goals instead of Baltimore City's goals.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in leadership, management and cogent decision making within the Department of Public Works, which potentially cost me and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending, without benefit of local jobs and minority/women contracts.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 10, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

Email: [ktrueheart@whatfots.net](mailto:ktrueheart@whatfots.net)  
5519 Belleville Ave  
Baltimore, MD 21207

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

- 3. WC 1268, Water Main Spiniello Companies \$5,093,300.00  
Replacement -  
Various Locations

MBE:

|                          |                     |               |
|--------------------------|---------------------|---------------|
| Machado Construction Co. | \$503,000.00        | 9.87%         |
| Shekinah Group, LLC      | 108,200.00          | 2.13%         |
| <b>Total</b>             | <b>\$611,200.00</b> | <b>12.00%</b> |

MBE:

R&R Contracting Utilities \$102,000.00 2.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

4. TRANSFER OF FUNDS

| <u>AMOUNT</u>         | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|-----------------------|---------------------|
| <b>\$6,786,576.00</b> | 9960-909100-9558      |                     |
| Water Revenue         | Constr. Reserve       |                     |
| Bonds                 | Water Infra-          |                     |
|                       | structure Rehab.      |                     |
| <br>                  |                       |                     |
| \$ 509,330.00         |                       | 9960-905136-9557-2  |
|                       |                       | Extra Work          |
| 509,330.00            | -----                 | 9960-905136-9557-3  |
|                       |                       | Engineering         |
| 369,018.00            | -----                 | 9960-905136-9557-5  |
|                       |                       | Inspection          |
| 5,093,300.00          | -----                 | 9960-905136-9557-6  |
|                       |                       | Construction        |
| <u>305,598.00</u>     | -----                 | 9960-905136-9557-9  |
|                       |                       | Administration      |
| <b>\$6,786,576.00</b> |                       |                     |

This transfer will provide funds to cover the costs associated with the award of WC 1268, Water Main Replacements - Various Locations.

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of General Services

5. GS 13807R, MECU  
Building Window  
Replacement

**REJECTION** - On June 11, 2014, the Board opened three bids. The lowest bid exceeded the budget allocated for the project. The Department intends to rebid this project and anticipates making some changes to the scope of work, which may result in an increased number of bidders for the project.

Bureau of Purchases

6. B50003431, Gasoline      Space Petroleum &      \$54,000,000.00  
and Diesel Fuel      Co. Inc.

(Dept. of General  
Services, & Dept.  
of Transportation)

**MWBOO SET GOALS OF 15% MBE AND 0% WBE.**

**MBE:** JJ Adams Fuel Oil Co., LLC      15%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**A PROTEST WAS RECEIVED FROM PAPCO SOLUTIONS FOR SUCCESS.**

September 8, 2014

Board of Estimates  
c/o Clerk to the Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, MD 21202

RE: LETTER OF PROTEST ON AWARD OF B50003431 – Gasoline and Diesel Fuel

Gentlemen:

PAPCO, Inc. (“PAPCO”) has been advised by the Bureau of Purchases that they intend to recommend an award on the referenced solicitation to Space Petroleum & Chemical Company, Inc. (“Space”) at the Board of Estimates meeting on September 10, 2014. PAPCO protests that decision because 1) the bid we submitted was incorrectly dismissed by the City MBE/WBE office and 2) Space’s bid could cost the City \$ 900,000 more over the life of the contract.

1. The solicitation contains a goal of 15% MBE subcontracting. Further it limits the use of “non-manufacturer” MBEs so that “Only 25% of each contract goal may be attained by expenditures to MBE’s and WBEs that are non-manufacturing suppliers.” Both Space and PAPCO submitted forms declaring their intent to use J.J. Adams Fuel Oil Co. of Baltimore (a non-manufacturing company) as their MBE subcontractors. PAPCO correctly provided a Waiver Request that explained there are no petroleum-manufacturing MBE suppliers in the mid-Atlantic region and calculated that the maximum achievable goal must therefore be 25% of 15% or 3.75% and that PAPCO would meet or exceed that goal. (This is the identical language contained in our last bid which resulted in PAPCO being awarded the current contract.) It appears that Space ignored the 25% non-manufacturer rule and the City MBE office incorrectly allowed their bid but disallowed the PAPCO bid. Therefore we ask the Board to reinstate the PAPCO bid on the grounds that we are in compliance to the fullest extent possible.
2. The prices submitted by PAPCO are less than those offered by Space in almost all categories. Depending on the mix of fuels, delivery sizes, and pricing options the PAPCO bid will save the City up to \$180,000 per year or \$900,000 over the full five-year term.

Therefore we ask the Board to award the contract to PAPCO on the grounds that we submitted the cheapest responsive bid on the solicitation. We will attend the September 10 meeting to answer any questions you may have. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles E. Joanedis". The signature is fluid and cursive, with a prominent initial "C" and a long, sweeping underline.

Charles E. Joanedis  
Regional Manager

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003431 - cont'd

President: "The first item on the non-routine agenda can be found on pages -- on Page 38, Recommendation for Contract Awards/Rejections, item 6, B50003431, Gasoline and Diesel Fuel. Will the parties please come forward?"

Mr. Krus: "Tim Krus, City Purchasing Agent. This is the award of Gasoline and Diesel Fuel to Space Petroleum and Chemical Company for \$54,000,000.00."

President: "State your name?"

Mr. Joanedis: "Charles Joanedis with PAPCO, Inc."

President: "You're protesting."

Mr. Joanedis: "Do I --?"

President: "Yes."

Mr. Joanedis: "Okay. Yes um good morning."

President: "Talk in the mic."

Mr. Joanedis: "Is it on? Thank you for listening to us this morning. We PAPCO are the current supplier to the City, have been for the last 15 years of gasoline and diesel fuel. Uh -- We submitted a bid on the current bid that's up for review and we believe that our bid was bid that not only complied with all of the requirements but also was the lowest cost bid to the City

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003431 - cont'd

and we are uh -- mystified at how the calculation was done to select another vendor whose bid appears to be significantly higher in price than ours."

Mr. Corey: "Good morning members of the Board. Thomas Corey, Chief of the Minority and Women's Business Opportunity Office. We found PAPCO's bid non-compliant as they did not achieve the goals. It seems me that they understood the contract to be just for the supply of, of, of diesel fuel, when in fact it is a service contract because the subcontractor is bid high to supply and deliver the fuel to the, the site where, where it needs to be used. Ah -- so in that instance 100% of the uh - the goal can be achieved as a supplier and as a service contract. Whereas PAPCO um -- um -- listed their achievement as 25% of the goal, 3.75% as a supplier and that's a misunderstanding of the way the award is applied. We've consistently applied the rule as far as these types of contracts as being a service contract throughout the term that -- at least since I've been here"

President: "Yeah, I, I have one too."

Comptroller: "You're saying supplier, um -- you mean a non-

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003431 - cont'd

manufacturing supplier, because isn't there a formula that you only have to achieve 25% of 15% to get 3.75%?"

Mr. Corey: "It's not that your only have to apply but you can only achieve 25% of the goals for a non-manufacturing supplier. This is a service contract where we're hiring the, the fuel company to supply and deliver fuel and in fact if you look at PAPCO's Statement of Intent they've retained um -- um -- has it as delivering diesel fuel, but they only achieved 3.75% of the goal, it's a 15% goal. So, as service contract you are able to achieve the entire goal um by these particular services, supplying and delivering the, the, the fuel."

Comptroller: "Let me ask you, so previously in 2009, um - they were found compliant. But in 2014 they made the same request but they are found non-compliant? I have the record --."

Mr. Corey: "I can speak to the --."

Comptroller: "Right here on July 21, 2009, it says MWBOO determined the bidder had determined a good faith and they were approved. In the yellow highlight."

Mr. Corey: "Yes, I see that."

Comptroller: "Okay."

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003431 - cont'd

Mr. Joanedis: "And I believe the previous bid before that we were approved also."

Comptroller: "Right."

Mr. Joanedis: "So, twice in a row --."

Comptroller: "Right."

Mr. Joanedis: "The exact same language was considered compliant and now it's considered non-compliant."

President: "Are you using the same MBE, um --."

Comptroller: "Right."

President: "How much difference in price were the two bids?"

Mr. Corey: "Uh -- I don't have that information. The Bureau of Purchases would have that."

Mr. Krus: "Mr. President, that assumes that PAPCO is the next bidder who would be awarded and that's not necessarily the case."

Comptroller: "What's the difference in price?"

Mr. Krus: "Um -- we, we have to go through another calculation to see what the exact difference would be, you've lost the vendors."

President: "You said your bid was lower, what was your bid?"

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003431 - cont'd

Mr. Joanedis: "Yes. Well it's fairly complicated because there a lot of items and different products and different delivery."

President: "I'm just interested in saving money for the City."

Mr. Joanedis: "Yes, I agree."

President: "What was your?"

Mr. Joanedis: "I do have a uh - a graph here for each of you."

Comptroller: "May I have another?"

Mr. Joanedis: "Sure. What you can see here at the top we've listed the -- there are 12 different products and categories that there are prices on and there are more than that actually but some of the products are almost never used. So, this is of the common, most of them I would think. You can see on this chart that of the 12 items, ten of the 12 we had the lower price and if you would extend the math and do the savings no matter how you divide it up, it would come out cheaper. There is also differences as you can see here between fixed pricing and variable pricing and obviously we don't know what the City would ultimately split that. The City has the option on this contract to lock in for fixed prices or to let the prices float with the weekly market and each year you do a different thing based on the consultation with us. So, it's a valuable tool for the

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

City. So, we're the only supplier that's ever given that option to the City um -- but clearly if you do the math our price is lower no matter assumptions you make."

President: "So, your price is lower than the \$54,000,000.00 that's awarded to Space Petroleum?"

Mr. Joanedis: "Yes. Because like I said that \$54,000,000.00 I'm sure is an estimate based on how someone decided how much of the business is going to be fixed and how much is escalating and how much is going to be gasoline and how much is diesel. But --."

Mr. Krus: "It is a complicated analysis and um - Space Petroleum in looking at that analysis does not necessarily come out to be the second based on the way the City would be using the contract. Now Space Petroleum would not have if goals had been completely waived, Space Petroleum would not have been the lowest bidder. But in looking at the way um that this analysis works here, the next lowest bidder would not have been PAPCO."

Comptroller: "So should we defer this and you do the calculation and bring it back?"

Mr. Krus: "I would rec - I would recommend that unless the Board determines that there should be a waiver of goals um --"

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

that Space Petroleum is indeed um the responsive responsible bidder and the awardee on this contract."

Comptroller: "But shouldn't we be consistent, you approved it in the past and you are changing it now so --."

Mr. Krus: "Actually Madam Comptroller as you know not our approval."

Comptroller: "Right. Right."

Mr. Krus: "But, we do go with--"

Comptroller: "Right."

Mr. Krus: "what MWBOO has done."

Comptroller: "Right."

Mr. Corey: "Based on this information, I would ask that we would defer because I was not aware that ---."

Comptroller: "Okay. Thank you."

Mr. Corey: "I would like to find out exactly why it was written one way in 2009 and differently this time, so if --."

Comptroller: "Thank you."

Mr. Corey: "We can have a week to do that. Uh -- We would appreciate it."

Comptroller: "Okay. Thank you.'

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

Mr. Krus: "And we would be comfortable with that as long as MWBOO."

Mr. Joanedis: "Yes I think the definitions should be clear you know, I also did provide the language that was already read that only 25% of the expend -- MBE maybe from a non- manufacturing supplier which is what the our subcontractors are also the same one that Space selected, um --- and I don't even think they have done business with them before, but they kind of copied what we did last time but tried to try to steal our MBE. But in any case, the --."

President: "We are deferring it for one week."

Mr. Joanedis: "Thank you."

President: "Alright. Do we motion the hearing?"

Comptroller: "Is there a Motion to defer."

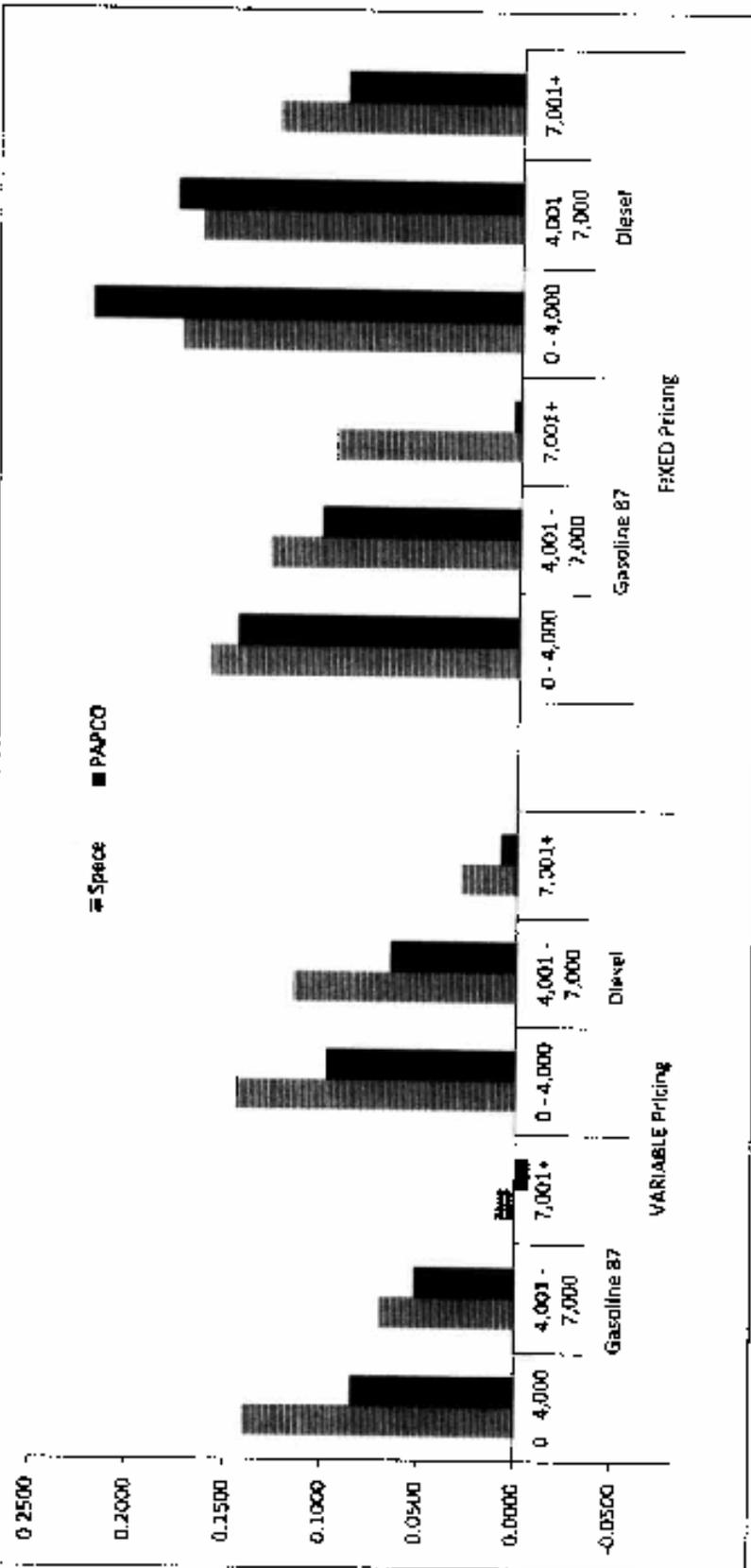
City Solicitor: "I Motion to defer it for one week."

Director of Public Works: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries."

MINUTES

September 10, 2014 - Board of Estimates Meeting  
 Pg. 18 #6, B50003431 - Exhibit submitted by Protestant,  
 PAPCO, Inc.



| Variable Pricing |               | Fixed Pricing |         |        |        |
|------------------|---------------|---------------|---------|--------|--------|
|                  | Space         | Space         | PAPCO   |        |        |
| Gasoline 87      | 0 - 4,000     | 0.1400        | 0.0845  | 0.1600 | 0.1455 |
|                  | 4,001 - 7,000 | 0.0695        | 0.0515  | 0.1290 | 0.1025 |
|                  | 7,001+        | 0.0095        | -0.0074 | 0.0950 | 0.0036 |
| Diesel           | 0 - 4,000     | 0.1450        | 0.0940  | 0.1750 | 0.2203 |
|                  | 4,001 - 7,000 | 0.1150        | 0.0650  | 0.1650 | 0.1773 |
|                  | 7,001+        | 0.0295        | 0.0085  | 0.1250 | 0.0908 |

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

7. B50003468, Revenue      FCC Environmental,      REVENUE  
     for Waste Oil-              LLC  
     Fluids Collection

(Dept. of General  
 Services, Fleet Mgmt.  
 Division)

**MWBOO GRANTED A WAIVER.**

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

8. B50003502, Furnish      **REJECTION** - On June 4, 2014, two bids  
     and Install Carpet      were received and opened. The low  
                                  bidder, Total Contracting, Inc. was  
                                  found non-responsive due to its recent  
                                  termination for default on the prior  
                                  contract. The second low bidder,  
                                  Townhouse Carpet & Interior, was found  
                                  non-responsive due to missing required  
                                  product documentation. It is recom-  
                                  mended to be in the best interest of  
                                  the City to reject all bids and re-  
                                  advertise.

## Kim A. Trueheart

September 10, 2014

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest of the item described below from this week's Board of Estimates agenda and my request for information under the Maryland Public Information Act, State Government Article §§10-611 to 628.

The following details are provided to initiate this action as required by the Board of Estimates and I fully understand that the details in paragraphs 1-4 are NOT required by the Maryland Public Information Act:

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Pages 38, Item# 7, Bureau of Purchases - Solicitation No. B50003468, FCC Environmental, LLC – Revenue for Waste Oil Fluids Collection, Department of General Services, if approved:
    - i. Fails to disclose the anticipated revenue from this contract.
    - ii. Fails to disclose the current balance of revenue collected under the current contract.
    - iii. Fails to disclose where current and future revenue will be applied;
    - iv. Please provide the solicitation No. B50003468 for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates' action: I am an underserved, disparately treated, over-taxed citizen of Baltimore City and a victim of poor fiscal planning, management an administration by the Finance Department of Baltimore City.
4. The remedy I seek and respectfully request is that this action be withdrawn until the Finance Department discloses to the public the current and anticipated revenue total for the contract.

If all or any part of this request is denied, I request that I be provided with a written statement of the grounds for the denial. If you determine that some portions of the requested records are exempt from disclosure, please provide me with the portions that can be disclosed.

I also anticipate that I will want copies of some or all of the records sought. Therefore, please advise me as to the cost, if any, for obtaining a copy of the records and the total cost, if any, for all the records described above. If you have adopted a fee schedule for obtaining copies of

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)  
5519 Belleville Ave  
Baltimore, MD 21207

records and other rules or regulations implementing the Act, please send me a copy. Electronic copies are acceptable.

I look forward to reviewing disclosable records promptly and, in any event, to a decision about all of the requested records within 30 days. Thank you for your cooperation.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases - cont'd

9. B50003608, Sewer                      Beltway International,                      \$1,526,892.00  
    Cleaning Trucks                      LLC

(Dept. of General  
Services, Fleet  
Mgmt. Div.)

**MWBOO GRANTED A WAIVER.**

10. B5003678, Tandem                      Beltway International,                      \$ 117,023.00  
    Axle Tractor                      LLC

(Dept. of General  
Services, Fleet  
Mgmt. Div.)

**MWBOO GRANTED A WAIVER.**

**MINUTES**Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u>                   | <u>APPLICANT</u>                                | <u>PRIVILEGE/SIZE</u>                       |
|-----------------------------------|---|---|
| 1. 2100 Fleet Street              | William T. Jackson,<br>II                       | One awning 24' x 9',<br>one awning 38' x 9' |
| Annual charge: \$1,168.80         |   |   |
| 2. 800 E. 20 <sup>th</sup> Street | Blazing Star<br>Pentecostal<br>Church of Christ | One handicap ramp<br>33' x 5'               |
| Annual charge: \$ 70.30           |   |   |
| 3. 4101 Frederick<br>Avenue       | Al-Mughni Holdings,<br>LLC                      | One handicap ramp<br>43'8" x 4'             |
| Annual charge: \$ 70.30           |   |   |
| 4. 101 N. Schroeder<br>Street     | Park Square Homes,<br>I, LLC                    | 34 balconies @<br>7.19' x 2'                |
| Annual charge: \$2,591.27         |   |   |

## MINUTES

Department of General Services - cont'd

| <u>LOCATION</u>               | <u>APPLICANT</u>            | <u>PRIVILEGE/SIZE</u>        |
|-------------------------------|-----------------------------|------------------------------|
| 5. 201 N. Schroeder<br>Street | Park Square Homes<br>I, LLC | 23 balconies @<br>7.28' x 2' |

Annual charge: \$1,172.08

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the foregoing Minor Privileges.

**MINUTES**Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

|    | <u>DEVELOPER</u>                    | <u>NO.</u>  | <u>AMOUNT</u>       |
|----|-------------------------------------|-------------|---------------------|
| 1. | <b>CHARLES STREET LAND,<br/>LLC</b> | <b>1322</b> | <b>\$ 56,335.00</b> |

Charles Street Land, LLC. would like to install new water, sewer, clear water connection and sidewalk improvements to its proposed construction located at 1201 South Charles Street.

An Irrevocable Letter of Credit in the amount of \$56,335.00 has been issued to Charles Street Land, LLC which assumes 100% of the financial responsibility.

|    |                                 |             |                     |
|----|---------------------------------|-------------|---------------------|
| 2. | <b>DG STRATEGIC II,<br/>LLC</b> | <b>1365</b> | <b>\$ 67,046.00</b> |
|----|---------------------------------|-------------|---------------------|

DG Strategic II, LLC would like to install a new sidewalk and curbs to their proposed new building located in the vicinity of 4101 Pulaski Highway.

A Performance Bond in the amount of \$67,046.00 has been issued to DG Strategic II, LLC which assumes 100% of the financial responsibility.

|    |                             |             |                     |
|----|-----------------------------|-------------|---------------------|
| 3. | <b>TAYLORS LANDING, LLC</b> | <b>1273</b> | <b>\$182,178.00</b> |
|----|-----------------------------|-------------|---------------------|

Taylors Landing, LLC would like to install new utilities and roads to their proposed new building located in the vicinity of Block 5514-A, Lots 4a, 4b, and 4d.

A Performance Bond in the amount of \$182,178.00 has been issued to Taylors Landing, LLC which assumes 100% of the financial responsibility.

**MINUTES**

DGS - cont'd

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Developers' Agreements.

**MINUTES**

Department of General Services - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement between the Department's Energy Office and Healthy Neighborhoods, Inc. (HNI). The Agreement is effective upon Board approval through December 31, 2014, with an additional one year renewal option.

**AMOUNT OF MONEY AND SOURCE:**

\$125,000.00 - 2051-000000-1981-194600-402631

**BACKGROUND/EXPLANATION:**

The HNI with support from the Department's Energy Office was awarded a grant from the Maryland Energy Administration in the amount of \$998,789.00 to provide energy upgrades and retrofits to 11 non-profit homeless housing and service facilities in Baltimore City. This Agreement formalizes the Energy Office's role, as a consultant to the HNI, to provide support and services for the grant with agreed compensation rates, not to exceed \$125,000.00.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement between the Department's Energy Office and Healthy Neighborhoods, Inc.

**MINUTES**

Department of General Services - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to the Agreement with Murphy & Dittenhafer, Inc., Consultant, for On-Call Contract Project No 1125M. The Amendment No. 1 extends the Agreement for one year.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On September 12, 2012, the Board approved the original agreement with an upset limit of \$748,836.69 for two years. Due to extra work that needs to be assigned to the Consultant by the Department, an increase of the contract length is needed. All other terms and conditions of the agreement will remain unchanged.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with the MBE Goal of 27% MBE and 9% WBE that were established in the original agreement for Project No. 1125.

**AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to the Agreement with Murphy & Dittenhafer, Inc., Consultant, for On-Call Contract Project No 1125M.

**MINUTES**

Mayor's Office on Criminal - Grant Award  
Justice (MOCJ)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award Agreement from the Abell Foundation.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - 6000-606315-2252-667600-600000

**BACKGROUND/EXPLANATION:**

The MOCJ received a Grant Award for the Computers for Guns Event that was held on August 9, 2014. This program is a gun buy-back program held with a triple purpose:

- to remove guns from East Baltimore's streets,
- to continue to build a strong community in McElderry Park, and
- to inject technology through laptops and IT training into the community.

During the event, 26 guns were traded in and 62 people registered for free IT Certification training.

This Grant Award is late because notification of the award was recently received.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

## MINUTES

MOCJ - cont'd

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award Agreement from the Abell Foundation.

**MINUTES**

Mayor's Office on Criminal Justice - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Banner Neighborhoods. The period of the MOU is August 1, 2014 through July 14, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$47,000.00 - 4000-472813-2252-690700-600000

**BACKGROUND/EXPLANATION:**

On February 6, 2013, the Board approved a grant award for the McElderry Park Revitalization Coalition Project which aspires to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within the targeted neighborhood, McElderry Park. As a sub-recipient, Banner Neighborhoods will provide after school programming to high school age students living in McElderry Park and immediately surrounding neighborhoods.

The Memorandum of Understanding is late because the documents were received late.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with Banner Neighborhoods.

**MINUTES**

Department of Housing and - Community Development  
Community Development      Block Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Community Development Block Grant Agreement with the Historic East Baltimore Community Action Coalition, Inc. (HEBCAC). The period of the agreement is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$ 22,429.00 - 2089-208915-5930-435026-603051  
     8,981.00 - 2089-208915-5930-435081-603051  
     9,450.00 - 2089-208915-5930-435083-603051  
**\$ 40,860.00**

Under this agreement, the funds will be utilized to subsidize HEBCAC's operating costs. HEBCAC will provide general oversight, management, and coordination of Community Development Block Grant eligible funded activities. The organization will also provide public information regarding activities being carried out within the Historic East Baltimore area of the City and will provide public services to low and moderate-income persons seeking recovery from drug addiction.

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

**MINUTES**

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2012 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this agreement was delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant Agreement with the Historic East Baltimore Community Action Coalition, Inc. The President Voted **NO**.

**MINUTES**

Parking Authority of Baltimore - Parking Facility  
City (PABC) Rate Increase

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Parking Facility Rate Increase at the Little Italy Garage.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Little Italy Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was June 2013. To bring the rates charged at the Little Italy Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

| Location            | Proposed Transient Rate Changes | Proposed Monthly Rate Changes |                 |
|---------------------|---------------------------------|-------------------------------|-----------------|
| Little Italy Garage | No proposed rate changes        | Regular Monthly Rate          |                 |
|                     |                                 | <u>Current</u>                | <u>Proposed</u> |
|                     |                                 | \$115.00                      | \$120.00        |

## MINUTES

PABC - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the Parking Facility Rate Increase at the Little Italy Garage.

**MINUTES**

Parking Authority of Baltimore - Parking Facility  
City (PABC) Rate Increase

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Parking Facility Rate Increase at the Water Street Garage.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Water Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was April 2012. To bring the rates charged at the Water Street Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

| <b>Location</b>            | <b>Proposed Transient Rate Changes</b> |                       | <b>Proposed Monthly Rate Changes</b> |                        |
|----------------------------|--|-----------------------|--------------------------------------|------------------------|
| <b>Water Street Garage</b> | <b>Regular Monthly Rate</b>            |                       | No proposed rate changes             |                        |
|                            |  | <b><u>Current</u></b> |                                      | <b><u>Proposed</u></b> |
|                            | 4-12 hour rate                         | \$15.00               |                                      | <b>\$ 16.00</b>        |
|                            | Evening rate                           | \$ 8.00               | <b>\$ 9.00</b>                       |                        |

## MINUTES

PABC - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the Parking Facility Rate Increase at the Water Street Garage.

**MINUTES**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 17 to Greenman Pedersen, Inc., under Project 1167, On-Call Design Services.

**AMOUNT OF MONEY AND SOURCE:**

\$114,521.62 - 9938-907740-9474-000000-703032

**BACKGROUND/EXPLANATION:**

This task will include post award services for the Jones Falls Trail Phase V.

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 27.59% MBE AND 10% WBE.**

|   |               |
|---|---------------|
| <b>MBE:</b> Navarro & Wright Consulting Engineers, Inc. | 0-27%         |
| EBA Engineering, Inc.                                   | 0-27%         |
| Findling, Inc.  | 0-27%         |
| (in the aggregate)                                      | <u>27.00%</u> |

|   |        |
|---|--------|
| <b>WBE:</b> Mahan Rykiel Associates, Inc. | 10.00% |
|---|--------|

Including this task, the consultant has achieved 27.59% MBE and 4.59% WBE.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

## MINUTES

Department of Recreation and Parks - cont'd

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved the Assignment of Task No. 17 to Greenman Pedersen, Inc., under Project 1167, On-Call Design Services.

## Kim A. Trueheart

September 9, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the MWBOO staff.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 51, Department of Recreation and Parks – Task Assignment, Assignment of Task No. 17 to Greenman Pedersen, Inc., under Project 1167, On-Call Design
  - b. Services, if approved:
    - i. Before Board consideration, this item should be moved to the non-routine agenda;
      1. This action clearly depicts the arbitrary and capricious decision making of the chief of the MWBOO which has erroneously declared the vender to be in compliance;
      2. The goal for WBE participation was set at 10% and the vendor failed to meet the goal;
      3. The vendor, according to MWBOO, only achieved 4.59% WBE participation;
      4. Fails to state that the board is being requested to disregard the fact that the vendor failed to meet the WBE participation goal;
    5. The MWBOO lacks standard policy and procedures in writing;
      - a. The MINORITY AND WOMEN’S BUSINESS ENTERPRISES LAW, ART. 5, clearly states that the office will produce written policy and procedures which shall be filed with the Legislative Reference Office, which HAS NOT BEEN ACCOMPLISHED!!!
    6. This MWBOO participation decision fails to uphold the MINORITY AND WOMEN’S BUSINESS ENTERPRISES LAW;
    7. This action clearly puts the entire MWBOO in jeopardy of NOT meeting the judicial test of constitutional strict scrutiny;

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)

5519 Belleville Ave

Baltimore, MD 21207

- c. How the protestant will be harmed by the proposed Board of Estimates' action:  
As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This action fails to aid in the elimination of business discrimination against M/WBEs in the private sector of the City of Baltimore's market area. This already onerous burden will be exacerbated by this arbitrary practice which has failed to facilitate contract disbursements to all segments of the minority and women's business market place.
3. The remedy I seek and respectfully request is that this action be moved to the non-routine agenda, and the MWBOO provide a detailed overview of their procedures for setting participation goals and procedures for determining a vendor's compliance for in a public presentation before the board and attending public.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 10, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

**MINUTES**

Department of Recreation and Parks - First Amendment  
to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Agreement for Project No. 1165, under the On-Call Landscape Architectural Design Services Agreement with Mahan Rykiel Associates, Inc. This First Amendment to Agreement extends the period of the agreement effective upon Board approval through October 11, 2015, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$250,000.00

**BACKGROUND/EXPLANATION:**

On October 12, 2011, the Board approved the original On-Call Landscape Architectural Design Services Agreement with Mahan Rykiel Associates, Inc., for Project No. 1165, for a period of three years with an upset limit of \$750,000.00.

The Department is in need of additional services from Mahan Rykiel Associates, Inc. in order to complete several on-going capital projects. Therefore, the Board is requested to extend the period of the agreement for an additional year through October 11, 2015 and increase the upset limit by \$250,000.00 for a total upset limit amount of \$1,000,000.00. All other terms and conditions of the original agreement remain unchanged.

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the Minority and Women's Business Enterprise goals established in the original agreement.

**AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.**

**MINUTES**

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to Agreement for Project No. 1165, under the On-Call Landscape Architectural Design Services Agreement with Mahan Rykiel Associates, Inc.

## MINUTES

Mayor's Office of Human Services (MOHS) - Agreements and  
Memorandum  
Understanding

The Board is requested to approve and authorize execution of the various Agreements and Memorandum of Understanding. The period of the Agreement is July 1, 2014 through June 30, 2016, unless otherwise indicated.

AGREEMENTS

1. **JOSEPH RICHEY HOUSE, INC.** **\$ 59,536.00**

Account: 4000-490915-3573-333672-603051

Joseph Richey House, Inc. will provide intensive care services for individuals with end stage HIV/AIDS. The funds will cover a portion of the cost to provide patient comfort services, legal services, services related to the operations of the Hospice and related audit costs.

The Agreement is late because of a delay at the administrative level.

**MWBOO GRANTED A WAIVER.**

2. **HOWARD COUNTY HOUSING COMMISSION** **\$201,657.00**

Account: 4000-490914-3573-333675-603051

The Howard County Housing Commission will provide comprehensive diagnostic and treatment services, education and intensive care management services to approximately 15 HIV/AIDS clients, as well as short term rent, security deposits, food vouchers, and funds for transportation and nutritional supplements. The period of the agreement is July 1, 2013 through June 30, 2016.

## MINUTES

MOHS - cont'd

The Agreement is late because of a delay at the administrative level and a delay in obtaining the required signatures from Howard County.

**MWBOO GRANTED A WAIVER.**

MEMORANDUM OF UNDERSTANDING

**3. HEALTH CARE FOR THE HOMELESS \$ 0.00**

This Memorandum of Understanding will enable the City to manage housing vouchers related to a HUD grant received by Health Care for the Homeless, and obligates Health Care for the Homeless to pay on the housing vouchers that the City manages.

The Memorandum of Understanding is late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (EXCEPT FOR ITEM NOS. 2 and 3) AND HAD NO OBJECTION.**

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ITEM NO. 3.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements and Memorandum of Understanding.

## Kim A. Trueheart

September 9, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities by the Mayor of Baltimore City and the various Departments and Agencies that more appropriately should strive to end homelessness, instead of the current goal to make homelessness “rare and brief”, which is absolutely a misguided and flawed strategy.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 54, Mayor’s Office of Human Services (MOHS) MEMORANDUM OF UNDERSTANDING - Health Care for the Homeless, if approved:
  - b. This agreement “enable the City to “manage housing vouchers related to a HUD grant”;
  - c. Fails to disclose the terms for reimbursement of city management services being provided by MOHS;
  - d. Fails to disclose the period of the MEMORANDUM OF UNDERSTANDING.
  - e. Please provide access to the MEMORANDUM OF UNDERSTANDING for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: The MOHS continues to demonstrate an inability to administer the City’s Homeless Services Program and based on the BAD outcomes that continue to be produced by this office this action should NOT be approved. The critical need being filled by this funding demands the utmost scrutiny by this board. Proper administration of MOHS staff and resources to successfully meet this critical service need is necessary, however this action appears to stretch these services without fiscally sound protocols and oversight by this board.
4. The remedy I seek and respectfully request is that this action be delayed until MOHS presents the improved management strategies, practices and procedures implemented as a result of the HUD audit. This item should be moved to the non-routine agenda and the MOHS should orally make a presentation containing details about this action.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 10, 2014.

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)

5519 Belleville Ave  
Baltimore, MD 21207

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

**MINUTES**

Mayor's Office of Human Services (MOHS) - Amendment No. 1 to  
Memorandum of  
Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Amendment No. 1 to Memorandum of Understanding (MOU) with the Baltimore Head Start Collaborative Member Agencies.

**AMOUNT OF MONEY AND SOURCE:**

|                    |   |                                 |
|--------------------|---|---------------------------------|
| \$20,225.00        | - | YMCA of Central Maryland, Inc.  |
| 21,462.00          | - | St. Vincent DePaul              |
| 19,665.00          | - | Catholic Charities of Baltimore |
| <u>\$61,352.00</u> |   |                                 |

**BACKGROUND/EXPLANATION:**

The MOHS through its Head Start Program entered into a Memorandum of Understanding on April 29, 2013, with Catholic Charities of Baltimore, Inc., Maryland Family Network, St. Vincent DePaul, and the YMCA of Central Maryland, Inc., who comprise the Baltimore City Head Start Collaborative (Collaborative). The original MOU defined how the Collaborative would cooperate to achieve the goals of the Head Start Program. The Collaborative subsequently amended the MOU to obligate three organizations, YMCA of Central Maryland, Inc., Associated Catholic Charities, Inc., and St. Vincent DePaul of Baltimore Inc. to pay for their pro rata share of costs that the City incurs to provide the joint data collections system, for a total of \$61,352.00. This amendment will obligate payment to the City. The MOHS is requesting approval for this amendment to MOU.

The Amendment No. 1 to Memorandum of Understanding is late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

MOHS - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to Memorandum of Understanding with the Baltimore Head Start Collaborative Member Agencies.

**MINUTES**

Department of Public Works/Office - Agreement  
Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Dewberry & Davis, LLC, under Project No. 1185.3 WC 1312 & WC 1313, Small Water Main Replacement and Rehabilitation Design at Various Locations FY 2014. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - 9960-910609-9557-900020-705032

**BACKGROUND/EXPLANATION:**

Under these contracts, Dewberry & Davis, LLC will provide engineering services for the development of contract documents for the replacement and rehabilitation of small diameter water distribution mains and appurtenances in the designated areas as identified by the City of Baltimore.

The consultant was approved by the Architectural and Engineering Awards Commission.

**MBE/WBE PARTICIPATION:**

|  |                     |               |
|--|---------------------|---------------|
| <b>MBE:</b> Dhillon Engineering                | \$ 40,000.00        | 4.00%         |
| Navarro & Wright Consulting<br>Engineers, Inc. | 200,000.03          | 20.00%        |
| Samms Engineering, LLC                         | 30,000.03           | 3.00%         |
|  | <u>\$270,000.06</u> | <u>27.00%</u> |
| <b>WBE:</b> Phoenix Engineering, Inc.          | \$ 30,000.07        | 3.00%         |
| Constellation Design Group, Inc.               | 50,000.04           | 5.00%         |
| Sahara Communications, Inc.                    | 20,000.00           | 2.00%         |
|  | <u>\$100,000.11</u> | <u>10.00%</u> |

**MINUTES**

Department of Public Works/Office - cont'd  
Engineering and Construction

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**TRANSFER OF FUNDS**

| <u>AMOUNT</u>         | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|-----------------------|---------------------|
| <b>\$1,100,000.00</b> | 9960-909100-9558      |                     |
| Water Rev. Bonds      | Constr. Res. Water    |                     |
|                       | Infrastructure Rehab. |                     |
| 1,000,000.00          |                       | 9960-910609-9557-3  |
|                       |                       | (Design)            |
| <u>\$ 100,000.00</u>  |                       | 9960-910609-9557-9  |
|                       |                       | (Administrative)    |
| <b>\$1,100,000.00</b> |                       |                     |

The funds are needed to cover the cost of Project 1185.3, Small Water Main Replacement & Rehabilitation Design-VariouS Locations FY 14.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Dewberry & Davis, LLC, under Project No. 1185.3 WC 1312 & WC 1313, Small Water Main Replacement and Rehabilitation Design at Various Locations FY 2014. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 001 to Johnson, Mirmiran & Thompson, Inc., under Project 1401 (SC 906, 909, 912, 913, and 931), On-Call Construction Management Assistance Services. The project completion date will expire on May 13, 2017.

**AMOUNT OF MONEY AND SOURCE:**

|    |                       |   |                                |
|----|-----------------------|---|--------------------------------|
| \$ | 394,999.19            | - | 9956-905620-9551-900020-705032 |
|    | 394,999.19            | - | 9956-906652-9551-900020-705032 |
|    | 394,999.19            | - | 9956-918616-9551-900020-705032 |
|    | 394,999.19            | - | 9956-918616-9551-900020-705032 |
|    | 394,999.23            | - | 9956-906342-9551-900020-705032 |
|    | <b>\$1,974,995.99</b> |   |                                |

**BACKGROUND/EXPLANATION:**

The Department is requesting the consultant to provide Construction Management Assistance Services on various projects. This work will be performed on, but not limited to the following projects: SC 906 - Improvements to Sanitary Sewers in the W. Baltimore Region of the High Level Sewershed, SC 909 - Improvements to Sanitary Sewers in the Eastern Portion of Herring Run Sewershed, SC 912 - Improvements of the Eastern Portion of the Low Level Sewershed, SC 913 - Improvements to the Western Portion of the Sanitary Sewers in the Low Level Sewershed, SC 931 - Rehabilitation and Improvements to Sanitary Sewers at Various Locations in Baltimore City, in accordance with their proposal dated June 16, 2014.

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

## MINUTES

DPW/Off. of Eng. & Constr. - cont'd

|                                      |                       |               |
|--------------------------------------|-----------------------|---------------|
| <b>MBE:</b> Prime AE Group, Inc.     | \$ 600,000.00         | 15.00%        |
| Bryant Associates, Inc.              | 240,000.00            | 6.00%         |
| Savin Engineers, P.C.                | 240,000.00            | 6.00%         |
|                                      | <u>\$1,080,000.00</u> | <u>27.00%</u> |
| <b>WBE:</b> Albrecht Engineers, Inc. | \$ 400,000.00         | 10.00%        |

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Assignment of Task No. 002 to Johnson, Mirmiran & Thompson, Inc., under Project 1401 (SC 906, 909, 912, 913, and 931), On-Call Construction Management Assistance Services.

**MINUTES**

Bureau of the Budget and - Special Fund  
Management Research      Appropriations Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an appropriation adjustment order (AAO) grant transfer within the Baltimore City Health Department from Service 715, (Health Administration) to Service 716 (Animal Service). The transfer is based upon receipt of a grant award from the American Society for the Prevention of the Cruelty to Animals (ASPCA).

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - From Account: 6000-600015-3001-568000-406001  
 Service 715, Health Admin.

To Account: 6000-618415-2401-258300-406001  
 Service 716 (Animal Service)

**BACKGROUND/EXPLANATION:**

The transfer is necessary to fund veterinary forensic science training. Initially, special funding was appropriated within an unallocated special fund account in the Fiscal 2015 Ordinance of Estimates. On page five of this agenda, the Board is requested to approve the grant agreement from the ASPCA that provides funds for this transfer.

With this AAO, funding will be moved from the unallocated grant source in accordance with the actual grant.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the appropriation adjustment order grant transfer within the Baltimore City Health Department from Service 715, (Health Administration) to Service 716 (Animal Service).

**MINUTES**

Baltimore Municipal Golf - Unaudited Financial  
Corporation Statements and Audit

The Board is requested to **NOTE** receipt of:

1. the unaudited financial statements for the nine months ended September 30<sup>th</sup>, 2013 and 2012 for the Baltimore Municipal Golf Corporation, and
2. Audit Report for years ended December 31, 2013 and 2012.

The Board **NOTED** receipt of the above Unaudited Financial Statements and the Audit Report.

**MINUTES****TRAVEL REQUESTS**

| <u>Name</u>                         | <u>To Attend</u>  | <u>Funds</u>        | <u>Amount</u> |
|-------------------------------------|---|---------------------|---------------|
| <u>Employees' Retirement System</u> |   |                     |               |
| 1. Roselyn H. Spencer               | 2014 Marquette Investment Symposium Chicago, IL Sept. 11-14, 2014 | Special Funds - ERS | \$ 986.60     |

Ms. Spencer is requesting additional subsistence in the amount of \$39.10, which is included in the total, to cover the cost of food as she will be in travel status for one day prior to the conference on September 12, 2014.

Department of Transportation

|                 |   |               |           |
|-----------------|---|---------------|-----------|
| 2. Ciara Willis | 2014 Rail-Volution Building Livable Communities with Transportation Conference St. Paul, MN Sept. 21-24, 2014 | General Funds | \$ 797.20 |
|-----------------|---|---------------|-----------|

On August 27, 2014, the Board approved a travel request, in the amount of \$2,891.60, for Ms. Willis and Ms. Nikia Mack to travel to St. Paul Minnesota, on September 21-24, 2014. By inadvertence, the travel request did not include the cost of the hotel room for Ms. Willis. Ms. Willis' approved travel included the airfare and registration, which were prepaid on a City issued procurement card, assigned to Dharendra Sinha, \$120.00 for food and \$30.00 for parking. Therefore, Ms. Willis was disbursed \$150.00.

The subsistence rate for this area \$204.00 per day. The hotel rate is \$234.33 per night plus occupancy taxes in the amount of \$31.40 per night for a total of \$94.20. For the three night stay, the Department is requesting \$797.20.

**MINUTES****TRAVEL REQUESTS**

| <u>Name</u>                                     | <u>To Attend</u>  | <u>Fund Source</u>     | <u>Amount</u> |
|---|---|------------------------|---------------|
| <u>Mayor's Office of Employment Development</u> |   |                        |               |
| 3. Karen Sitnick                                | U.S. Conference of Mayors - Work Innovation & Opportunity Workshop and Workforce Development Council Annual Forum<br>Washington, DC<br>Sept. 29 - 30, 2014<br>(Reg. Fee \$700.00) | Admin.<br>Cost<br>Pool | \$1,166.78    |

The subsistence rate for this location is \$290.00. The hotel cost is \$295.00 per night plus hotel taxes of \$42.78. The Department is requesting additional subsistence of \$55.00 to cover the cost a conference dinner that was not included in the registration fee. The conference dinner is important for networking and discussing best practices regarding Work Force Development throughout the United States.

Office of the State's Attorney

|                                   |   |                  |            |
|-----------------------------------|---|------------------|------------|
| 4. Noelle Winder<br>Eileen Murphy | 14 <sup>th</sup> International Shaken Baby Conference<br>Denver, CO<br>Sept. 20 - 24, 2014<br>(Reg. Fee \$325.00 ea.) | General<br>Funds | \$2,774.00 |
|-----------------------------------|---|------------------|------------|

Ms. Winder and Ms. Murphy will share a room. The Department is requesting additional subsistence of \$14.00 per day for Ms. Winder and \$40.00 per day for Ms. Murphy for food and incidentals. The amount has been included in the total.

**MINUTES****TRAVEL REIMBURSEMENTS**Office of the President

- |    |                       |   |          |
|----|-----------------------|---|----------|
| 5. | Bernard Jack<br>Young | 2014 ICSC Recon<br>Convention<br>Las Vegas, NV<br>May 17 - 21 2014<br>(Reg. Fee \$530.00) | \$ 85.93 |
|----|-----------------------|---|----------|

On February 12, 2014, the Board approved a travel request in the amount of \$2,335.50. Mr. Young's travel did not include funds for transportation to and from the airport. The Office of the President is requesting a reimbursement in the amount of \$85.93 for travel costs incurred on location and while attending meetings on behalf of the City that were not centrally located, which required Mr. Young to secure transportation that was reliable and efficient.

Mayor's Office of Information Technology

- |    |                |   |                           |
|----|----------------|---|---------------------------|
| 6. | Gayle Guilford | Gartner Security &<br>Risk Management<br>Summit 2014<br>National Harbor, MD<br>June 23 - 26, 2014 | General<br>Funds \$ 56.58 |
|----|----------------|---|---------------------------|

On June 18, 2014, the Board approved a travel request in the amount of \$1,034.50 for Ms. Guilford. On June 23 - 26, 2014, Ms. Guilford attended the Gartner Security and Risk Management Summit 2014 at the National Harbor, MD. The subsistence rate for this location is \$295.00 per day. The approved travel included \$49.50 for transportation by train. Instead of taking the train, Ms. Guilford drove round-trip from Baltimore to National Harbor and also drove between the hotel and the Convention Center. She is also requesting reimbursement for two meals not included with the event as follows:

Requested Reimbursement

|         |                |
|---------|----------------|
| Mileage | \$15.63        |
| Meals   | 40.95          |
|         | <u>\$56.58</u> |

**MINUTES****TRAVEL REIMBURSEMENTS**Department of Law

7. George A. Nilson      International  
                                 Municipal Lawyers  
                                 Association (IMLA)  
                                 Mid-Year Seminar  
                                 Anchorage, AK  
                                 May 15 - 27, 2014

On March 26, 2014, the Board approved the travel request for Mr. Nilson to attend the IMLA Mid-Year Seminar in Anchorage, Alaska from May 17 through May 20, 2014.

The Department requests approval of the reimbursement of additional expenses associated with Mr. Nilson's representation of the City at IMLA's Mid-Year Seminar in Anchorage, Alaska from May 17 - 20, 2014.

Mr. Nilson and Mr. Matthew Nayden of the Law Department attended this seminar which covered the latest legal issues impacting municipalities and the strategies to address them and met with officials of IMLA and Alaska and other officials regarding details of Baltimore hosting the conference this September. A Budget rental car service was used during the conference in order to get to and from the airport in Alaska and between the locations of the conference. The attendee was not aware that the expense of a car rental for location transportation was expected or required to be approved by the Board in advance.

The Budget reservation was obtained after Board approval. Given the remoteness of the location and very early departure time for the return flight, the fact that a number of the seminar events were held at locations away from the conference hotel site, and the fact that attendees (plus spouses) were attending led Mr. Nilson to conclude that a single rental car would be less expensive and more efficient than multiple cab rides every day for the 2/4 persons.

## MINUTES

TRAVEL REIMBURSEMENTS

Department of Law - cont'd

Finally, and notwithstanding the limitation in the pre-travel Board request approved March 26, 2014 that "all expenses incurred after the end of the conference on May 20, 2014, are the sole responsibility of the attendees" (which Mr. Nilson urges applies to ground expenses of attendees at the conference location), the Department is requesting additional funds of \$69.93 to cover unexpected expenses during the flight home from Anchorage to Baltimore when the continuing flight from Chicago was abruptly cancelled at 11:00 p.m. on May 27, 2014 and the attendee was required to obtain overnight lodging for \$69.93 at his own expense.

| <u>Additional Expenses</u>  | <u>Requested Reimbursement</u>                       |
|-----------------------------|--|
| \$2,012.35 - car rental     | \$670.79 - (1/3 <sup>rd</sup> of cost of car rental) |
| 69.93 - hotel stay 5/27/14) | 69.93 - (hotel stay 5/27/14)                         |
| <b>\$2,082.28</b>           | <b>\$740.72</b>                                      |

**AUDITS REVIEWED AND HAD NO OBJECTION TO PAYMENT IN THE AMOUNT OF \$670.79. AUDITS TAKES EXCEPTION TO THE FOLLOWING ITEM INCLUDED IN THE REQUESTED REIMBURSEMENT OF \$740.72:**

Hotel fees that occurred on May 27, 2014 to May 28, 2014 in the amount of \$69.93 should not be allowed. Per the AM 204-1, Out-of-Town travel is defined as "necessary travel extending beyond the City limits for purposes of conducting official City business to include conventions." Because the conference ended on May 20, 2014, these hotel costs are not associated with conducting official City business. Further the March 26, 2014 Board of Estimates approval included the limitation that "All expenses incurred after the end of the conference on May 20, 2014 are the sole responsibility of the attendees."

**MINUTES****TRAVEL** - cont'd

UPON MOTION duly made and seconded, the Board approved the foregoing Travel Requests and Travel Reimbursements. The Board **DEFERRED** item no. 7 for 1 week. The President **ABSTAINED** on item no. 5. The Comptroller **ABSTAINED** on item no. 6.

**MINUTES**

Department of Housing and - Local Government Resolution  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the Community Investment Tax Credit (CITC) Program and applications to the Maryland Department of Housing and Community Development (MDDHCD). A local resolution of support is required for organizations to participate in this program.

**AMOUNT OF MONEY AND SOURCE:**

\$1,514,776.00 - MDDHCD - CITC Program

No City funds are requested.

**BACKGROUND/EXPLANATION:**

Each year, non-profit organizations in Baltimore City request Local Government Resolutions of support for applications to the CITC Program. The CITC benefits non-profit organizations with projects and programs that benefit the City and its neighborhoods, residents, and businesses. Individuals and business entities can support these local organizations through the CITC and, in turn, reduce their Maryland tax liability, help a local non-profit organization achieve an essential community goal, make a targeted community impact, improve community relations, and increase their visibility.

Non-profit organizations, designated as a 501(c)(3) organization by the Internal Revenue Service, are eligible to apply to the CITC Program to support a project or activity that is either located in, or serving a community in a Priority Funding Area (PFA).

## MINUTES

DHCD - cont'd

Eligible projects must be located in a PFA or serve PFA residents. These projects typically involve activities such as; 1.) education and youth services, 2.) housing and community development, 3.) job and self-sufficiency training, 4.) enhancing neighborhoods and business districts, 5.) arts, culture and historic preservation, 6.) economic development and tourism promotion, 7.) technical assistance and capacity building, and 8.) services for at-risk populations.

In 2014, the City received 41 requests for Local Government Resolutions of support, as shown in Exhibit A of the Resolution, from non-profit organizations located in Baltimore City.

**Exhibit A**

| <u>Organization</u> | <u>Project</u> | <u>Tax Credit Requested</u> |
|---------------------|----------------|-----------------------------|
|---------------------|----------------|-----------------------------|

|                             |  |                 |
|-----------------------------|--|-----------------|
| <b>Arts Every Day, Inc.</b> | <b>Advancing School-Wide Initiatives Program</b> | <b>\$30,000</b> |
|-----------------------------|--|-----------------|

The Advancing School-Wide Initiatives program will provide thirty high-need Baltimore City Public Schools increased funding for arts programming and expanded professional development in arts integration for teachers.

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|---|--|-----------------|
| <b>Associated Black Charities, Inc.</b> | <b>More in the Middle Initiative Project</b> | <b>\$50,000</b> |
|---|--|-----------------|

The More in the Middle Initiative project is designed to strengthen the economic presence of the State by increasing the African American middle class, focusing on Workforce and Career Development, Higher Education, Health Disparities, and Business and Economic Development.

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|----------------------------------|--|-----------------|
| <b>Baltimore ClayWorks, Inc.</b> | <b>Increasing, Tourism, Reach, and Neighborhood Business Project</b> | <b>\$50,000</b> |
|----------------------------------|--|-----------------|

The Increasing, Tourism, Reach, and Neighborhood Business Project seeks to increase marketing to bring visitors to Mt. Washington and ensure that underserved communities across Baltimore will have access to high quality artists and exhibitions.

BOARD OF ESTIMATES

3535

9/10/2014

MINUTES

## MINUTES

DHCD - cont'd

| <u>Organization</u>                    | <u>Project</u>                                 | <u>Tax Credit Requested</u> |
|--|--|-----------------------------|
| <b>B &amp; O Railroad Museum, Inc.</b> | <b>Mile One Express Rail Excursion Program</b> | <b>\$50,000</b>             |

The Mile One Express Rail Excursion Program, which serves more than 50,000 guests a year, provides an educational railroad experience and connects the main campus to Carroll Park, Mount Clare Museum House and the B&O Restoration Shop.

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|--|--------------------------------------|-----------------|
| <b>Baltimore Montessori Charter School, Inc.</b> | <b>Playground Renovation Project</b> | <b>\$25,000</b> |
|--|--------------------------------------|-----------------|

The Playground Renovation Project will increase the safety and environmental conditions within the current playground area, which is heavily used by the student population during recess and a summer camp for the local community. The playground has been the most cited area for improvement by parents in a recent survey.

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|---|--|-----------------|
| <b>Baltimore Museum of Industry, Inc.</b> | <b>Exhibit-Aligned Educational Programming Project</b> | <b>\$15,000</b> |
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The Exhibit-Aligned Educational Programming Project will assist with the design, review, and finalization of the "Video Game Wizards: Transforming Science and Art into Games" exhibit aligned STEM (Science, Technology, Engineering, Mathematics) educational content.

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|--------------------------------------|--|-----------------|
| <b>Baltimore Neighborhoods, Inc.</b> | <b>Tenant-Landlord Support and Expansion Project</b> | <b>\$42,376</b> |
|--------------------------------------|--|-----------------|

The Tenant-Landlord Support and Expansion Project seeks to improve the welfare and economic conditions for Baltimore City citizens and businesses by providing impartial information and knowledge to both landlords and tenants improving the rental-housing relationship.

## MINUTES

DHCD - cont'd

| <u>Organization</u>               | <u>Project</u>                           | <u>Tax Credit Requested</u> |
|-----------------------------------|--|-----------------------------|
| <b>Blue Water Baltimore, Inc.</b> | <b>2015 Street Tree Planting Program</b> | <b>\$25,000</b>             |

The 2015 Street Tree Planting Program will focus tree planting efforts in Highlandtown, Greenmount West, Reservoir Hill and Oliver. The 2015 project goal is to plant 270 trees and expand 200 tree pits resulting in the removal of approximately a quarter acre of concrete from the City. These activities will help the City reach its tree canopy goal to increase coverage to 40% by 2037.

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|---|--|-----------------|
| <b>Bon Secours Baltimore Health System Foundation, Inc.</b> | <b>Target Chronic Disease Initiative Project</b> | <b>\$50,000</b> |
|---|--|-----------------|

The Target Chronic Disease Initiative Project will seek to prevent and manage top chronic diseases such as diabetes, cardiovascular and respiratory disease, and HIV/AIDS in West Baltimore through education, screenings, health care access and healthy living activities.

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|---|---|-----------------|
| <b>Business Volunteers Maryland (Volunteer Centrals Inc.)</b> | <b>Civic Leadership and School-Business Partnership Program</b> | <b>\$50,000</b> |
|---|---|-----------------|

The Civic Leadership and School-Business Program is a corporate engagement program designed to engage, educate, and connect the next generation of civic leaders from the business community to volunteer in leadership roles and sustain partnerships between businesses and public schools in Baltimore City.

|                               |                                      |                 |
|-------------------------------|--------------------------------------|-----------------|
| <b>CASA de Maryland, Inc.</b> | <b>Immigrant Integration Project</b> | <b>\$50,000</b> |
|-------------------------------|--------------------------------------|-----------------|

CASA's Immigrant Integration Project includes citizenship education, mentoring and interview preparation, application assistance, and post-naturalization support. It includes an innovative AmeriCorps program through which AmeriCorps members are housed at organizations throughout the State to teach citizenship, preparation classes, and provide one-on-one N-400 application assistance and support.

## MINUTES

DHCD - cont'd

| <u>Organization</u>                   | <u>Project</u>  | <u>Tax Credit Requested</u> |
|---------------------------------------|---|-----------------------------|
| <b>Chesapeake Shakespeare Company</b> | <b>Chesapeake Shakespeare Company's Education Program</b> | <b>\$50,000</b>             |

The Chesapeake Shakespeare Company's Education Program, which served over 5,000 students in 2013, will add afterschool programs, community outreach, and a matinee of Romeo & Juliet exclusively for Baltimore City and select Baltimore County students.

|                          |  |                 |
|--------------------------|--|-----------------|
| <b>Civic Works, Inc.</b> | <b>Education through Service Project</b> | <b>\$30,000</b> |
|--------------------------|--|-----------------|

Civic Works Education through Service Project seeks to provide dedicated experiential learning and training focused on low-income populations in Baltimore City. The goal of the project is to minimize economic disparities in Baltimore by providing residents with the skills they need to graduate high school, attend college, and become self-sustaining and competitive in the current labor force.

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|---|---|-----------------|
| <b>Comprehensive Housing Assistance, Inc.</b> | <b>Senior Housing Benefits Counseling Program</b> | <b>\$50,000</b> |
|---|---|-----------------|

The Senior Housing Benefits Counseling Program operates a two-shuttle/two-loop system serving mostly low-income seniors in the northern Park Heights corridor and downtown Pikesville. The free transportation system connects over 220 riders per month to groceries, daily necessities, shopping, social services, and social programming.

|  |  |                 |
|--|--|-----------------|
| <b>Eubie Blake National Jazz Institute and Cultural Center, Inc.</b> | <b>Eubie Blake Center Sound Proofing Project</b> | <b>\$50,000</b> |
|--|--|-----------------|

The Eubie Blake Center Sound Proofing Project will continue the renovation of the building by providing ceiling repair and installation where needed, and insulation to areas not currently insulated, including but not limited to the ceilings of the 1<sup>st</sup> and 3<sup>rd</sup> floors. Funds will also be used towards staffing the cultural center.

## MINUTES

DHCD - cont'd

| <u>Organization</u>           | <u>Project</u>  | <u>Tax Credit Requested</u> |
|-------------------------------|---|-----------------------------|
| <b>Everyman Theatre, Inc.</b> | <b>Education and<br/>Community Engagement<br/>Programming Program</b> | <b>\$50,000</b>             |

The Education and Community Engagement Program seeks to offer a variety of high-quality, accessible educational opportunities and experiences to Baltimore such as the High School Matinee program or experiential classroom learning programs.

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|---|---------------------------------------|-----------------|
| <b>Family and Children's<br/>Services of Central<br/>Maryland</b> | <b>Capital Renovation<br/>Program</b> | <b>\$50,000</b> |
|---|---------------------------------------|-----------------|

The Capital Renovation Program seeks to renovate Family and Children's Services primary office location, including replacing the flooring, installing a new high efficiency boiler and updating the plumbing.

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|-------------------------------|---|-----------------|
| <b>Franciscan Center, Inc</b> | <b>Food and Empowerment<br/>Services Programs</b> | <b>\$25,000</b> |
|-------------------------------|---|-----------------|

The Food and Empowerment Services Programs provide mid-day, healthy meals to Baltimore residents, emergency food pantry services, free clothing and personal hygiene items for men, women, and children, basic computer skills training, job search and interview preparation services.

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|--|-------------------------------|-----------------|
| <b>Govanstown Ecumenical<br/>Development<br/>Corporation</b> | <b>Village Center Project</b> | <b>\$50,000</b> |
|--|-------------------------------|-----------------|

The Village Center Project serves as intergenerational community health, wellness and socialization center.

## MINUTES

DHCD - cont'd

| <u>Organization</u>   | <u>Project</u>  | <u>Tax Credit Requested</u> |
|---|---|-----------------------------|
| <b>Habitat for Humanity<br/>of the Chesapeake,<br/>Inc.</b> | <b>Homeowner Education<br/>programs and ReStores<br/>Initiative</b> | <b>\$50,000</b>             |

The Homeowner Education Program teaches financial literacy to potential homeowners and the ReStores Initiative supports ReStores, nonprofit home improvement stores and donation centers that sell new and gently used furniture, home accessories, building materials, and appliances at discounted rates to fund construction and operational expenses.

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|---|---|-----------------|
| <b>Health Care for the<br/>Homeless, Inc.</b> | <b>Dental Care for<br/>Homeless Children and<br/>Adults Project</b> | <b>\$50,000</b> |
|---|---|-----------------|

The Dental Care for Homeless Children and Adults Project will fund preventative and restorative dental care for homeless children and adults.

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|------------------------------------|---|----------------|
| <b>Homes for America,<br/>Inc.</b> | <b>Clare Court Apartments<br/>Supportive Services<br/>Program</b> | <b>\$5,000</b> |
|------------------------------------|---|----------------|

The Clare Court Apartments Supportive Services Program will provide an array of social services for families living in the 30-unit residential community that supports foster families moving towards adoption of multiple siblings living in the Baltimore foster care system and for persons with disabilities.

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|--|---|-----------------|
| <b>The Ingenuity Project,<br/>Inc.</b> | <b>The Ingenuity Project<br/>Management, Oversight<br/>and Evaluation Program</b> | <b>\$30,000</b> |
|--|---|-----------------|

The Ingenuity Project Management, Oversight, and Evaluation Program will provide support for the management, oversight, and evaluation of the program that provides a Science, Technology, Engineering, and Math (STEM) curriculum to select Baltimore City public school students through individual research at world-class institutions and in-depth classroom instruction.

## MINUTES

DHCD - cont'd

| <u>Organization</u>                        | <u>Project</u>  | <u>Tax Credit Requested</u> |
|--|---|-----------------------------|
| <b>Jobs Opportunities Task Force, Inc.</b> | <b>Pre-Apprenticeship Construction Training Program</b> | <b>\$50,000</b>             |

The Pre-Apprenticeship Construction Training Program, known as JumpStart, is part of the Jobs Opportunities Task Force's mission to develop and advocate policies and programs to increase the skills, job opportunities, and incomes of low-skill, low-income workers and job seekers.

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|---|---|-----------------|
| <b>Junior Achievement of Central Maryland, Inc.</b> | <b>Finance Park Virtual Phase 2 Program</b> | <b>\$50,000</b> |
|---|---|-----------------|

The Finance Park Virtual Phase 2 Program provides an interactive simulation experience for middle-grade students, further exploring personal finance and career choice. The four-to-six week economics education program helps students ages 12 to 16 develop a foundation for making intelligent, lifelong, personal financial decisions through an authentic, life-like environment.

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|--|----------------------------|-----------------|
| <b>Live Baltimore Home Center, Inc</b> | <b>Way to Stay Program</b> | <b>\$10,000</b> |
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The Way to Stay Program is a City-wide family retention campaign and a broad, multi-year effort to provide families the resources and information they need to remain residents of Baltimore City.

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|---------------------------|-------------------------------------|-----------------|
| <b>Marian House, Inc.</b> | <b>Therapeutic Recovery Program</b> | <b>\$30,000</b> |
|---------------------------|-------------------------------------|-----------------|

The Therapeutic Recovery Program offers housing and rehabilitative services for homeless women and children and helps women move from dependence to independence.

## MINUTES

DHCD - cont'd

| <u>Organization</u>                      | <u>Project</u>                                    | <u>Tax Credit Requested</u> |
|--|---|-----------------------------|
| <b>Maryland Humanities Council, Inc.</b> | <b>Humanities Educational Experiences Program</b> | <b>\$25,000</b>             |

The Humanities Educational Experiences Program will create and support educational experiences in the humanities that inspire Baltimore City residents, and all Marylanders, to embrace a lifetime of learning, exchange ideas openly, and enrich communities with an emphasis on cultural and civic participation and literacy.

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|---------------------------------|---|-----------------|
| <b>Maryland Food Bank, Inc.</b> | <b>Baltimore City Youth Hunger Initiative</b> | <b>\$50,000</b> |
|---------------------------------|---|-----------------|

The Baltimore City Youth Hunger Initiative supports the Maryland Food Bank's School Pantry Program, Summer Clubs, and Supper clubs to provide meals to children and families.

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|------------------------------------|--|-----------------|
| <b>Maryland Historical Society</b> | <b>The Digital Learning Initiative</b> | <b>\$46,000</b> |
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The Digital Learning Initiative is a new effort to integrate the Maryland Historical Societies educational programs with new interactive technology, including a videoconferencing studio and online web portal for curriculum based activities.

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|---|--|-----------------|
| <b>Mount Vernon Place Conservancy, Inc.</b> | <b>Mount Vernon Place Services and Restoration Project</b> | <b>\$50,000</b> |
|---|--|-----------------|

The Mount Vernon Place Services and Restoration Project supports the ongoing operations and management of Mount Vernon Place and the capital restoration of the monument and surrounding parks based on the April 2012 agreement with the City of Baltimore. The project will generate funds to landscape and maintain the grounds, beds and fountains, support a seasonal Park Steward, and public programming and events including the rededication of the Washington Monument on July 4, 2015.

## MINUTES

DHCD - cont'd

| <u>Organization</u>                            | <u>Project</u>  | <u>Tax Credit Requested</u> |
|--|---|-----------------------------|
| <b>Mount Saint Mary's<br/>University, Inc.</b> | <b>The School of<br/>Education and Human<br/>Services Endowment<br/>Program</b> | <b>\$50,000</b>             |

The School of Education and Human Services Endowment Program will provide support for operating costs associated with fundraising for an endowment, increasing donations to the School's constituency, provide additional services to students, and to secure future resources to support the continued education of educators.

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|---|---|-----------------|
| <b>The Neighborhood<br/>Design Center, Inc.</b> | <b>Community Design Works<br/>Program</b> | <b>\$25,000</b> |
|---|---|-----------------|

The Community Design Works Program serves neighborhood organizations that approach the Neighborhood Design Center for help and support with community design projects, which range from greening vacate lots, nonprofit office space plans, community master plans, façade improvements, streetscapes, parks, playgrounds and more through volunteer teams.

|  |   |                 |
|--|---|-----------------|
| <b>Network for Teaching<br/>Entrepreneurship<br/>Baltimore, Inc.</b> | <b>Entrepreneurship<br/>Education Program</b> | <b>\$20,000</b> |
|--|---|-----------------|

The Entrepreneurship Education Program provides entrepreneurship education to approximately 800 underserved students, ages 11-18, in seventeen Baltimore City Schools. The program delivers problem-based learning that is relevant to real life and focused on critical thinking, communication skills, and collaboration.

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|--|---|-----------------|
| <b>Parks and People<br/>Foundation, Inc.</b> | <b>Neighborhood Greening<br/>Fund Project</b> | <b>\$22,400</b> |
|--|---|-----------------|

The Neighborhood Greening Fund Project will create a diverse and sustainable funding source to support grassroots neighborhood revitalization efforts that create and enhance green and open spaces by providing financial, technical, and information assistance that enables community-based groups to envision and implement greening projects in Baltimore.

## MINUTES

DHCD - cont'd

| <u>Organization</u>                               | <u>Project</u>                  | <u>Tax Credit Requested</u> |
|---|---------------------------------|-----------------------------|
| <b>Patterson Park Public Charter School, Inc.</b> | <b>Community School Program</b> | <b>\$15,000</b>             |

The Community School Program is a set of activities and partnerships to engage families and communities and improve attendance and school climate at Patterson Park Public Charter School. The mission of the school is to provide a community-centered learning environment that values diversity and embraces a whole child approach to develop well-educated citizens.

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|---------------------------|--|-----------------|
| <b>Playworks Maryland</b> | <b>Playworks Education Energized Program</b> | <b>\$15,000</b> |
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The Playworks Education Energized Program places a well-trained adult "coach" at low-income partner elementary schools to implement the Playworks model during recess, class time, and after school to support conflict resolution strategies and support healthy play.

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|---|---|-----------------|
| <b>Port Discovery Children's Museum</b> | <b>Capital Improvement Plan Project</b> | <b>\$50,000</b> |
|---|---|-----------------|

The Port Discovery Children's Museum Capital Improvement Plan Project will support the renovation and preservation of the museum and the historic 107 year-old Fish Market home. The project includes replacement, reconstruction, and revocation of failing building envelope elements such as exterior walls, brickwork, terra cotta features and windows.

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|------------------------------|---|-----------------|
| <b>Roberta's House, Inc.</b> | <b>Roberta's House Phase III- Capital and Operational Development Program</b> | <b>\$50,000</b> |
|------------------------------|---|-----------------|

The Roberta's House Phase III- Capital and Operational Development Program will expand programs, partnerships, and administrative needs that support the organization's mission to provide grief and bereavement support for urban families and will address capital construction needs for the organizations facility.

## MINUTES

DHCD - cont'd

| <u>Organization</u>                             | <u>Project</u>                              | <u>Tax Credit Requested</u> |
|---|---|-----------------------------|
| <b>St. Ambrose Housing<br/>Aid Center, Inc.</b> | <b>Framework for the<br/>Future Program</b> | <b>\$50,000</b>             |

The Framework for the Future Program will provide support for operational costs associated with advancing the organization's top priorities including expansion of the legal services case acceptance policy, upgrades to the St. Ambrose rental portfolio, the expansion of the homesharing program, the completion of a project feasibility analysis to start construction on two rental development projects, the implementation of a post-purchasing counseling seminar, and the creation and implementation of a financial education workshop and counseling to support sustainable housing opportunities.

|                                    |  |                 |
|------------------------------------|--|-----------------|
| <b>United Ministries,<br/>Inc.</b> | <b>Permanent Supportive<br/>Housing for Homeless<br/>Men Program</b> | <b>\$15,000</b> |
|------------------------------------|--|-----------------|

The Permanent Supportive Housing Project for Chronically Homeless Men program will serve chronically homeless men and will be flexible and individualized, providing support with on-site case management to increase the residents, self-determination, and independence. The services will be in-house, consumer focused and directed, aimed at developing self-determination, teach skills, and promote wellness and self-management.

UPON MOTION duly made and seconded, the Board approved the Local Government Resolution in support of the Community Investment Tax Credit Program and the foregoing applications to the Maryland Department of Housing and Community Development. The Mayor **ABSTAINED** on Baltimore Clayworks, Inc., Live Baltimore

## MINUTES

DHCD - cont'd

Home Center, Inc., Parks and People Foundation, Inc. and Port Discovery Children's Museum. The Comptroller **ABSTAINED** on Associated Black Charities, Inc. and Roberta's House, Inc.

## MINUTES

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/ - RP 14805R, Howards Park Dog  
Dept. of Recreation & Parks Park  
**BIDS TO BE RECV'D: 10/15/2014**  
**BIDS TO BE OPENED: 10/15/2014**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposal and Specifications to be advertised for receipt and opening of bids on the date indicated.

\* \* \* \* \*

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS.**

The Board of Estimates received and reviewed Ms. Trueheart's protests. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

## Kim A. Trueheart

September 9, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Pages 1 - 77, City Council President and members of the Board of Estimates, BOE Agenda dated September 10, 2014, if acted upon:
    - i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
    - ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
    - iii. The members of this board continue to fail to provide good stewardship of taxpayers funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
    - iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
    - v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
    - vi. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)

5519 Belleville Ave

Baltimore, MD 21207

agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 10, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

MINUTES

President: "There being no more business before the Board, the meeting will recess until bid opening at twelve noon. Thank you."

\* \* \* \* \*

## MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS, AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Bureau of Water and Wastewater - SWC 7763R, Rehab. and Replacement of Highlandtown Stormwater Pump Station  
**BIDS TO BE RECV'D: 09/17/2014**  
**BIDS TO BE OPENED: 09/17/2014**

Bureau of Purchases - B50003711, Regular Cab Dump Truck  
**BIDS TO BE RECV'D: 09/17/2014**  
**BIDS TO BE OPENED: 09/17/2014**

Bureau of Purchases - B50003617, Fuel System Testing & Inspection of Fuel Facilities  
**BIDS TO BE RECV'D: 09/17/2014**  
**BIDS TO BE OPENED: 09/17/2014**

## MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Water and Wastewater - WC 1266R, Mount Vernon & Seton Hill Area Water Main Replacement

Civil Construction, LLC  
J. Fletcher Creamer & Son, Inc.  
Metra Industries  
Anchor Construction Corp

Bureau of Purchases - B50003705, Sprinter Cargo Van

Contemporary Motor Car. Inc.  
American Truck & Bus, Inc.

Bureau of Purchases - B50003704, Brush Chipper

Security Equipment Co.  
Vermeer Mid Atlantic, Inc.

Bureau of Purchases - B50003692, Provide Plastic Meter Boxes

Belair Road Supply Co.  
HD Supply Waterworks, LTD  
Ferguson Waterworks d/b/a Wolsely Industrial Group  
LB Water

MINUTES

Bureau of Purchases - B50003713, Liquid Chlorine

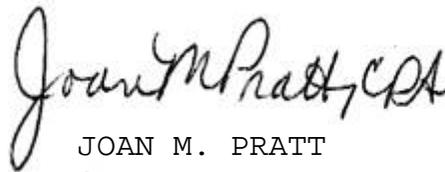
Kuehne Chemical Co., Inc.  
Univar USA, Inc.

Bureau of Purchases - B50003708, Installation  
Services for Operable Wall  
System

National Airwall Systems  
Hawkeye Construction, LLC

\* \* \* \* \*

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, September 17, 2014.

  
JOAN M. PRATT  
Secretary