

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor - **ABSENT**
Rudolph S. Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
Kimberly Morton, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I will direct the Board members attention to the memorandum from my office dated May 12, 2014, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

Deputy City Solicitor: "Move the approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. Those opposed NAY. The routine agenda has been adopted."

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MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

AHP Construction, LLC d/b/a Armada Hoffler Construction Co.	\$1,064,949,000.00
Afram, Inc.	\$ 1,500,000.00
Amy's Contracting Services, LLC	\$ 1,500,000.00
Bay Town Painting, Inc.	\$ 1,500,000.00
Boyer, Inc.	\$ 61,371,000.00
Brasfield & Gorrie, LLC	\$2,013,903,000.00
Calmi Electrical Company, Inc.	\$ 6,327,000.00
DM Enterprises of Baltimore, LLC	\$ 576,000.00
Independence Excavating, Inc.	\$ 269,856,000.00
James W. Ancel, Inc.	\$ 51,921,000.00
Living Classrooms Foundation	\$ 32,823,000.00
Milton Electric Company, Inc.	\$ 1,500,000.00

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BOARDS AND COMMISSIONS - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A.J. Adam Engineering, LLC	Engineer
Cox Graae & Spack Architects	Architect
CSA Central, Inc.	Architect Engineer
DL2, LLC	Architect Engineer
ECS Mid-Atlantic, LLC	Architect Engineer
Edmeades & Stromdahl, LTD	Architect
Forella Group, LLC	Architect
Gipe Associates, Inc.	Engineer
Hord Coplan Macht	Architect Landscape Architect
Johnson, Mirmiran & Thompson, Inc.	Architect Landscape Architect Engineer Land Survey
Kovacs Whitney and Associates, Inc.	Engineer
MBP	Engineer
Manns Woodward Studios, Inc.	Architect

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BOARDS AND COMMISSIONS - cont'd

R. McGhee & Associates	Architect
Mincin Patel Milano, Inc.	Engineer
Modjeski and Masters, Inc.	Engineer
MWH Americas, Inc.	Engineer
Rubeling & Associates, Inc.	Architect
Specialized Engineering	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms. The Mayor **ABSTAINED** on the Living Classrooms Foundation only. The President **ABSTAINED** on the Living Classrooms Foundation only.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Lawrence Irvine, lessee, for rental of space located at 1427 Light Street, 2nd floor, known as School 33, Studio #205. The period of the agreement is January 1, 2014 through December 31, 2014, with an option to renew for one additional 1 year term.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$4,560.00	\$380.00

BACKGROUND/EXPLANATION:

The lessee will use the leased premises as an artist's studio.

The lessee will be responsible for content insurance, janitorial, trash receptacles and security.

The lessor will be responsible for heat, electricity and water.

The Space Utilization Committee approved this lease on April 25, 2014.

The Lease Agreement is late because of the delay in receiving lessee's signature and notary.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with Lawrence Irvine, lessee, for rental of space located at 1427 Light Street, 2nd floor, known as School 33, Studio #205.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

1725 - 1726

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>	

Department of Transportation

- | | | | | |
|--|---|----------------|------|---|
| 1. EWO #001, \$15.00 - TR 12016, Utility Locating Test Holes
for Engineering Projects | | | | |
| \$ 461,400.00 | - | Accumark, Inc. | 180 | - |
| | | | days | |

This authorization is necessary because the subject contract was bid as a task order contract with no design areas of work. After the bid, the City assigns tasks to the contractor as engineering designs require them. The City needs to add a new test hole item to this contract to make the process of taking test holes more efficient. The City also needs to add an additional, non-compensable, 180 days to extend the contract to September 12, 2014 because a contract of this kind will not be advertised this fiscal year. Credit item 203: (\$319,250.00) new item 206: \$319,920.00.

Department of General Services

- | | | | | |
|--|--------------|--|---|-----|
| 2. EWO #002, \$29,217.50 - GS 12817, Guilford Avenue Garage
Repairs | | | | |
| \$ 898,000.25 | \$135,231.25 | Mid-Atlantic
General Con-
tractors, Inc. | - | 95% |

The work was needed because additional areas of full depth flat slab repairs were identified during the demolition process. Repair costs are based on a square foot contract unit costs item.

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EXTRA WORK ORDERS

	<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
	<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>	
3.	EWO #002, \$27,280.50	- 4601 E. Monument Street	- Building Renovations		
	\$1,115,734.00	\$ 11,490.50	Cam Construction Co. of MD, Inc.	0	90%

The EWO is for the installation of two commercial grade washers and dryers that were omitted from the project documents and anticipated to be added by the owner at a later date. The equipment added to the scope of work to ensure mechanical and electrical connections were included in the construction and covered under the project warranty.

MINUTES

Office of the State's Attorney - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the State of Maryland, Department of Public Safety and Correctional Services (DPSCS). The period of the MOU is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$708,212.00 - 5000-504514-1152-137200-601001

BACKGROUND/EXPLANATION:

Under the terms of this MOU, the DPSCS will reimburse the Office of the State's Attorney for the salary and benefits of five full-time attorneys, four full-time paralegals, and one full-time office service assistant. These individuals will work in reviewing charging activity in the Baltimore Central Booking and Intake Center and the Baltimore City Detention Center.

This MOU is late because it was recently received from the DPSCS.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the State of Maryland, Department of Public Safety and Correctional Services.

MINUTES

Office of the State's Attorney - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds by Expenditure Authorization to the Baltimore Child Abuse Center (BCAC). The funds are for the period July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

The mission of BCAC is to provide all reported victims of child sexual abuse in Baltimore and their non-offending caretakers with comprehensive interviews, medical treatment, referrals and crisis counseling services, with a goal of preventing future sexual child abuse. These funds will be used to support the salary of one forensic interviewer.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Expenditure of Funds by Expenditure Authorization to the Baltimore Child Abuse Center.

MINUTES

Department of General Services - Developer's Agreement No. 1326

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1326, with Steelehouse, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$150,909.00

BACKGROUND/EXPLANATION:

The developer will install new water service, storm drain, and roadway improvements to its proposed construction located at 3701 through 3753 Fords Lane. This developer's agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$150,909.00 has been issued to Steelehouse, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1326, with Steelehouse, LLC, developer.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3411 Greenmount Avenue	Sunday B. Ekanekimem	Retain single face electric sign 10' x 2', one fluorescent tube
Annual charge: \$ 105.50		
2. 5100 Eastern Avenue	FSK Land Corporation	Service connection two 4" electrical ducts @ 326 linear feet, two 4" communication ducts @ 299 linear feet
Annual charge: \$4,375.00		
3. 1401 Riverside Avenue	Katie Luu	Retain egress stairway 19' x 3'4"
Annual charge: \$ 234.40		
4. 5518 Harford Road	K & N Investments, LLC	Retain flat sign 14' x 3'
Annual charge: \$ 58.80		
5. 1525 Russell Street	CBAC Gaming, LLC	Two directional sign 7'4" x 4'10"
Annual charge: \$ 502.84		

Since no protests were received, there are no objections to approval.

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Police Department - Addendum to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Addendum to Agreement with Ms. Barbara Harant.

AMOUNT OF MONEY AND SOURCE:

\$8,200.00 - 4000-471913-2024-212600-603018

BACKGROUND/EXPLANATION:

On August 29, 2012, the Board approved acceptance of a grant award from the U.S. Department of Justice in the amount of \$22,500.00 for the FY 12 "Forensic DNA Backlog Reduction Formula" grant for the period April 1, 2013 through March 31, 2014. On March 19, 2014, the Board approved a no-cost Grant Adjustment Notice to extend the period of the grant through September 30, 2014.

The grant funds support the Department's Crime Laboratory in reducing the backlog of DNA cases will be used to compensate Ms. Harant for analysis work performed.

This Addendum to Agreement increases the amount by \$8,200.00 for a total of \$30,700.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Addendum to Agreement with Ms. Barbara Harant.

MINUTES

Police Department - Professional Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Professional Agreement with Mr. Peter Bellmio. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$49,935.00 - 6000-611214-2013-197500-603026

BACKGROUND/EXPLANATION:

Under the terms of this Professional Agreement, Mr. Bellmio will develop a Neighborhood Police structure for the deployment of patrol personnel, assist the Department in developing a system for use of its Computer Aided Dispatch (C.A.D.) data to measure patrol workload; and assist the Department in improving its 911 call center. These three major tasks will support the implementation of the Neighborhood Patrol.

Mr. Bellmio's services will help the Department's Neighborhood Patrol create ownership of sectors within each patrol district by teams of officers assigned to them and implement a workload within each sector that is more accurately measured. In addition, Mr. Bellmio will analyze C.A.D. data and relief factor information in an effort to help patrol managers better deploy patrol and measure how patrol time is spent on work. Mr. Bellmio will also assess staffing and scheduling of 911 center personnel to provide better service to the public.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Professional Agreement with Mr. Peter Bellmio.

MINUTES

Police Department - Acceptance of Grant Award Letter of Intent

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award Letter of Intent from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the award is May 1, 2014 through March 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$122,000.00 - 4000-475014-2024-212600-600000

BACKGROUND/EXPLANATION:

On April 10, 2014, the GOCCP released a Letter of Intent to the Department for the "DNA Backlog Outsourcing" grant. The Grant Award Letter of Intent in the amount of \$122,000.00 will provide funding for the outsourcing of DNA analysis which will assist in reducing the backlog of cases in the Department's Crime Laboratory.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award Letter of Intent from the Governor's Office of Crime Control and Prevention.

MINUTES

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Adjustment Notice (GAN) with the Maryland Emergency Management Agency (MEMA). The no-cost GAN will extend the period of the grant through July 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-470912-2023-212600-600000

BACKGROUND/EXPLANATION:

On February 1, 2012, the Board approved a Sub-Recipient Agreement with MEMA for the FY 2011 Urban Area Security Initiative (UASI) in the amount of \$1,402,931.92 for the period September 1, 2011 through May 31, 2014. On October 31, 2012, the Board approved GAN No. 1 increasing the award by \$423,290.00. On October 23, 2013, the Board approved GAN No. 2, which decreased the funding by \$30,000.00, making the new total for this award \$1,796,221.92. This GAN No. 3 extends the period of the award through July 31, 2014.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Adjustment Notice with the Maryland Emergency Management Agency.

MINUTES

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Adjustment Notice (GAN) with the United States Department of Justice. The no-cost GAN extends the period of the grant through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-469812-2024-212600-600000

BACKGROUND/EXPLANATION:

On September 28, 2011, the Board approved a Forensic grant award, in the amount of \$669,143.00, for the "FY11 Forensic DNA Backlog Reduction Program" Award No. 2011-DN-BX-K463 for the period of October 1, 2011 through March 31, 2013. On March 27, 2013, the Board approved a GAN extending the period of the award through March 31, 2014. This no-cost GAN extends the period of the agreement through June 30, 2014 to assist in reducing the backlog of DNA evidence awaiting analysis. The funding is for personnel, equipment, overtime, and outsourcing dedicated to the effort.

The GAN is late because it was recently received.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Adjustment Notice with the United States Department of Justice.

MINUTES

Health Department - Agreements and Amendment to Agreements

The Board is requested to approve and authorize execution of the various Agreements and the Amendment to Agreements.

AGREEMENTS

1. PROSPECT BELIEVE, INC. \$ 15,000.00

Account: 5000-530314-3041-605800-603051

The organization will work with the Baltimore City Health Department to reduce tobacco use among K-12 students, promote cessation services and reduce secondhand smoke exposure. The period of the Agreement is July 1, 2013 through June 30, 2014.

The agreement is late because the Department of Health and Mental Hygiene did not approve the grant application until October 2013. The tobacco sub-grants went out to bid in mid-November and were submitted to the Health Department in early December. Sub-grantees were selected on December 19, 2013.

2. THE JOHNS HOPKINS UNIVERSITY \$110,445.00

Account: 4000-422614-3030-271500-603051

The Johns Hopkins University (JHU) School of Medicine (SOM) will provide specific guidance and oversight for all aspects of the STD Surveillance Network project including coordination and development. The JHU, SOM will also coordinate across all agencies and facilities collaborating on the project and will serve as the primary liaison with the Centers for Disease Control and Prevention project officers. Deliveries will include project development, coordination and implementation as well as day-to-day management. The period of the agreement is September 30, 2013 through September 29, 2014.

The Agreement is late because of prolonged negotiations with the provider for an acceptable budget and scope of services.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

AMENDMENT TO AGREEMENTS

3. THE JOHNS HOPKINS UNIVERSITY **\$ 12,698.00**
(JHU)

Account: 4000-424514-3023-599625-603051

On March 19, 2013, the Board approved the original agreement in the amount of \$48,394.00 for the period July 1, 2013 through June 30, 2014. The Department received supplemental funding for additional HIV women's health program non-medical case management services. This Amendment to Agreement increases the total amount of the agreement to \$61,092.00 and extends the period of the agreement through June 30, 2014.

4. CHASE BREXTON HEALTH SERVICES, INC. **\$ 20,625.00**

Account: 4000-424514-3023-599627-603051

On October 9, 2013, the Board approved the original agreement in the amount of \$60,000.00 for the period July 1, 2013 through June 30, 2014. The Department received supplemental funding for additional HIV oral health services for a six-month period. This amendment to Agreement increases the total amount of the Agreement to \$80,625.00.

5. CHASE BREXTON HEALTH SERVICES, INC. **\$ 37,500.00**

Account: 4000-424514-3023-599618-603051

On September 25, 2013, the Board approved the original agreement in the amount of \$67,542.00 for the period July 1, 2013 through June 30, 2014. The Department received supplemental funding for a six-month period to provide additional HIV medical case management services. This Amendment to Agreement increases the total amount of the Agreement to \$105,042.00.

MINUTES

Health Department - cont'd

6. PARK WEST HEALTH SYSTEMS, INC.**\$ 60,000.00**

Account: 4000-424514-3023-599623-603051

On October 9, 2013, the Board approved the original agreement in the amount of \$60,000.00 for the period July 1, 2013 through June 30, 2014. The Department received supplemental funding for a six-month period to provide additional non-medical case management services for 65 unduplicated HIV positive clients. This Amendment to Agreement increases the total amount of the Agreement to \$120,000.00.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various Agreements and the Amendment to Agreements. The President **ABSTAINED** on Item Nos. 2 and 3.

MINUTESHealth Department - Agreements**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the agreements.

SENIOR COMPANION PROGRAM

1. **ASSOCIATED CATHOLIC CHARITIES, INC./BASILICA PLACE** \$ 0.00

2. **ASSOCIATED CATHOLIC CHARITIES, INC./DEPAUL HOUSE** \$ 0.00

The period of the agreement is April 1, 2014 through June 30, 2014.

3. **ASSOCIATED CATHOLIC CHARITIES, INC./BASILICA PLACE** \$ 0.00

4. **ASSOCIATED CATHOLIC CHARITIES, INC./EVERALL GARDENS** \$ 0.00

The period of the agreement is July 1, 2014 through June 30, 2015.

The above-listed organizations will serve as Volunteer Stations for the Senior Companion Program. Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost of Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the senior companions are on duty, the grant provides for their life insurance, transportation and other benefits.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreements.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay Mr. Mark S. Clanton for travel expenses.

AMOUNT OF MONEY AND SOURCE:

\$ 708.00 - Round Trip Airfare
42.90 - Taxi - BWI
293.53 - Hotel/Food
\$1,044.43 - 1001-000000-3001-599000-603001

BACKGROUND/EXPLANATION:

On April 6 - 7, 2014, Mr. Clanton traveled from Austin, Texas to Baltimore, Maryland to interview for the position of Deputy Commissioner of Disease Control, Chief Medical Officer.

The Administrative Manual, Section AM-240-3, states that when the expenses of a candidate(s) who interview(s) for an executive level position with the City government exceeds \$800.00, the expenses must be approved by the Board of Estimates.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Expenditure of Funds to pay Mr. Mark S. Clanton for travel expenses.

MINUTES

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Beverly Vick for mileage for the month of January 2014.

AMOUNT OF MONEY AND SOURCE:

\$100.80 - 5000-532814-3044-273300-603002

BACKGROUND/EXPLANATION:

Ms. Vick submitted the expense report late because of the overwhelming crisis in her case load she inadvertently missed the deadline for submission.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness of this request.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expense statement for Ms. Beverly Vick for mileage for the month of January 2014.

MINUTES

Health Department - Ratification

ACTION REQUESTED OF B/E:

The Board is requested to ratify an Agreement with the Baltimore Substance Abuse Systems, Inc. (BSAS) and approve and authorize payment to BSAS for services rendered. The period of the agreement was September 30, 2013 through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$74,478.00 - 4000-497814-3070-287500-603051

BACKGROUND/EXPLANATION:

The Department of Health and Human Services, Substance Abuse and Mental Health Services Administration's (SAMHSA) Drug Court Project enhances the capacity of the Baltimore City Adult District Court's Drug Treatment Court Program to further assist non-violent offenders with successful rehabilitation from the use of drugs and alcohol. The project also assists in bringing about meaningful behavioral and lifestyle changes, which facilitates the positive integration of participants into the community.

The BSAS oversees the implementation of this project, contracts with sub-grantee providers and recovery service providers, and administers funding to sub-grantees.

On October 16, 2013, the Board approved the revised Notice of Award and Agreement from SAMHSA to extend the budget and project period from September 29, 2013 to March 31, 2014.

However, due to program oversight and staff reductions in the Department, the Agreement with BSAS was not processed until

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Health Department - cont'd

March 26, 2014 and it expired on March 31, 2014. The Department apologizes for the lateness.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and ratified the Agreement with the Baltimore Substance Abuse Systems, Inc. The Mayor **ABSTAINED**.

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OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Bennie Grissom, Jr. and Laura P. Grissom	1621 E. North Ave.	G/R \$90.00	\$ 600.00
Funds are available in account no. 9910-904403-9588-900000-704040, Great Blacks in Wax Project.			
2. A & A Realty Investment, Inc.	1622 N. Bethel Street	L/H	\$15,400.00
3. Jeffrey Ira Silberman	1333 N. Luzerne Avenue	G/R \$84.00	\$ 770.00

Funds are available in account no. 9910-905507-9588-900000-704040, AG Demolition Project.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount.

UPON MOTION duly made and seconded, the Board approved the above options.

MINUTES

Bureau of Water and Wastewater - Single Bond for Drain
Layers #MD11906

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Single Bond for Drain Layers #MD11906 for the firm, Highland Turf, Inc. t/a HTI Contractors. The period of the bond will continue until either the firm or the surety gives notice of its termination.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - bond

BACKGROUND/EXPLANATION:

The firm Highland Turf, Inc. t/a HTI Contractors occasionally obtains permits from the City to excavate in streets, alleys, lanes, footways, thoroughfares, highways, and City of Baltimore rights-of-ways for which it is obligated to give bonds. The firm desires to provide one bond to cover all permits that may be issued instead of being obligated to give a separate bond or money in each case.

UPON MOTION duly made and seconded, the Board approved and authorized `acceptance of the Single Bond for Drain Layers #MD11906 for the firm, Highland Turf, Inc. t/a HTI Contractors.

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Bureau of Water and Wastewater - Single Bond for Drain
Layers #SB0368021

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Single Bond for Drain Layers #SB0368021 for the firm, Pipeway Energy Construction, Inc. The period of the bond will continue until either the firm or the surety gives notice of its termination.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - bond

BACKGROUND/EXPLANATION:

The firm Pipeway Energy Construction, Inc. occasionally obtains permits from the City to excavate in streets, alleys, lanes, footways, thoroughfares, highways, and City of Baltimore rights-of-ways for which it is obligated to give bonds. The firm desires to provide one bond to cover all permits that may be issued instead of being obligated to give a separate bond or money in each case.

UPON MOTION duly made and seconded, the Board approved acceptance of the Single Bond for Drain Layers #SB0368021 for the firm, Pipeway Energy Construction, Inc.

MINUTES

Bureau of Water and Wastewater - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement for Project 1145 Utility Cost of Services, Rates, and Financial Consulting Services with Raftelis Financial Consultants, Inc., Consultant. The Amendment No. 2 to Agreement extends the period through December 20, 2016.

AMOUNT OF MONEY AND SOURCE:

\$ 897,943.45	-	2070-000000-5531-399300-603026
1,004,939.55	-	2071-000000-5541-398600-603026
530,160.30	-	2072-000000-5181-390700-603026
316,956.70	-	1001-000000-1901-190700-606003
<u>\$2,750,000.00</u>		

BACKGROUND/EXPLANATION:

The consultant will perform utility cost of service, rate, and financial consulting services for the Department of Public Works. The agreement contains an option to extend the contract for two additional 1-year periods which will extend the contract completion date to December 20, 2016. The original agreement currently expires on December 20, 2014.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the MBE/WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 2 to Agreement for Project 1145 Utility Cost of Services, Rates, and Financial Consulting Services with Raftelis Financial Consultants, Inc., Consultant.

MINUTES

Bureau of Water and Wastewater - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for Project 1403, On-Call Project and Construction Management Assistance Services with Whitman, Requardt & Associates/Gannett Fleming Joint Venture (JV). The agreement is effective upon Board approval for three years, or until the upset limited is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - Upset Limit
(Not-to Exceed)

BACKGROUND/EXPLANATION:

The Construction Management Division is in need of assistance from the JV to provide construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, and review of contractor's application for payment. In addition, services will include attendance at progress meetings, preparation of record drawings, and review of contract claims and support, estimating, scheduling, project engineering, constructability reviews, and construction contract administrative support.

On-Call contracts are necessary to provide services related to Consent Decree projects and other infrastructure related projects and will allow great latitude in staffing and funding availability to ensure that the requirements and deadlines for those projects are met.

MINUTES

BW&WW - cont'd

MBE/WBE PARTICIPATION:

The Contractor will comply with MBE of 27% and 10% WBE as established in the contract.

MBE:	Kumi Construction Management Corporation	\$0-1,080,000.00	0-27%
	Environ-Civil Engineering, Ltd	0-1,080,000.00	0-27%
	Sidhu Associates, Inc.	0-1,080,000.00	0-27%
	Peer Consultants, P.C.	0-1,080,000.00	0-27%
		<u>\$ 1,080,000.00</u>	<u>27%</u>
		(in the aggregate)	
WBE:	Phoenix Engineering, Inc.	\$0- 400,000.00	0-10%
	The Robert B. Balter Co.	0- 400,000.00	0-10%
	Ross Technical Services, Inc.	0- 400,000.00	0-10%
		<u>\$ 400,000.00</u>	<u>10%</u>
		(in the aggregate)	

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement for Project 1403, On-Call Project and Construction Management Assistance Services with Whitman, Requardt & Associates/Gannett Fleming Joint Venture.

MINUTES

Bureau of Water and Wastewater - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for Project No. 1401, On-Call Project and Construction Management Assistance Services with Johnson, Mirmiran & Thompson, Inc. (JMT). The agreement is effective upon Board approval for three years, or until the upset limited is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - Upset Limit
(Not-to Exceed)

BACKGROUND/EXPLANATION:

The Construction Management Division is in need of assistance from the JMT to provide construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, and review of contractor's application for payment. In addition, services include attendance at progress meetings, preparation of record drawings, review of contract claims and support, estimating, scheduling, project engineering, constructability reviews, and construction contract administrative support.

On-Call Contracts are necessary to provide services related to Consent Decree projects and other infrastructure related projects and will allow great latitude in staffing and funding availability to ensure that the requirements and deadlines for those projects are met.

MBE/WBE PARTICIPATION:

MBE:	Prime AE Group, Inc.	\$ 600,000.00	15.00%
	Bryant Associates, Inc.	240,000.00	6.00%
	Savin Engineers, P.C.	240,000.00	6.00%
		<u>\$1,080,000.00</u>	<u>27.00%</u>
WBE:	Albrecht Engineers, Inc.	\$400,000.00	10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

BW&WW - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement for Project No. 1401, On-Call Project and Construction Management Assistance Services with Johnson, Mirmiran & Thompson, Inc.

Kim A. Trueheart

May 13, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the MWBOO staff.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 30, Bureau of Water and Wastewater - On-Call Consultant Agreement - No. 1401, if approved:
 - i. Before Board consideration, this item should be moved to the non-routine agenda;
 1. This action clearly depicts the arbitrary and capricious decision making of the chief of the MWBOO who has, since 2013, mis-applied participation goals for similar purchases;
 - a. Participation goals for this award are:
 - i. MWBOO SET GOALS OF 27% MBE AND 10% WBE.
 - b. Participation goals for a similar award Project No. 1097, Task # 36 to Johnson, Mirmiran & Thompson, Inc., 01/11/2012 were:
 - i. MWBOO SET GOALS OF 27% MBE AND 9% WBE.
 - c. Participation goals for a similar award Project W.C. 1243, No. 1097 to Johnson, Mirmiran & Thompson, Inc., 12/11/2013 were:
 - i. MWBOO SET GOALS OF 26% MBE AND 10% WBE.
 - d. Participation goals for a similar award Consultant Agreement to Johnson, Mirmiran & Thompson, Inc., 04/04/2012 were:
 - i. MWBOO SET GOALS OF 27% MBE AND 9% WBE.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

- e. Participation goals for a similar award Project W.C. 1170, amendment no. 2 to Johnson, Mirmiran & Thompson, Inc., 12/11/2013 were:
 - i. MWBOO SET GOALS OF 29% MBE AND 7% WBE.
 - f. Participation goals for a similar award Project No. 1182J to Johnson, Mirmiran & Thompson, Inc., 8/14/2013 were:
 - i. MWBOO SET GOALS OF 15% MBE AND 10% WBE.
 - g. Participation goals for a similar award Project No. 1126J to Johnson, Mirmiran & Thompson, Inc., 3/27/2013 were:
 - i. MWBOO SET GOALS OF 23% MBE AND 10% WBE.
 - h. Participation goals for a similar award SC 918 to Johnson, Mirmiran & Thompson, Inc., 8/28/2013 were:
 - i. MWBOO did NOT set any goals.
 - i. Participation goals for a similar award SC 918 to Johnson, Mirmiran & Thompson, Inc., 9/4/2013 were:
 - i. MWBOO SET GOALS OF 27% MBE AND 9% WBE.
2. The MWBOO lacks standard policy and procedures in writing;
 - a. The MINORITY AND WOMEN’S BUSINESS ENTERPRISES LAW, ART. 5, clearly states that the office will produce written policy and procedures which shall be filed with the Legislative Reference Office, which HAS NOT BEEN ACCOMPLISHED!!!
 3. This MWBOO participation decision fails to uphold the MINORITY AND WOMEN’S BUSINESS ENTERPRISES LAW;
 4. This action clearly puts the entire MWBOO in jeopardy of NOT meeting the judicial test of constitutional strict scrutiny;
- b. How the protestant will be harmed by the proposed Board of Estimates’ action:

As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This action fails to aid in the elimination of business discrimination against M/WBEs in the private sector of the City of Baltimore’s market area. This already onerous burden will be exacerbated by this arbitrary practice which has failed to facilitate contract disbursements to all segments of the minority and women’s business market place.
3. The remedy I seek and respectfully request is that this action be moved to the non-routine agenda, and the MWBOO provide a detailed overview of their procedures for setting participation goals in a public presentation before the board and attending public.

5519 Belleville Ave
Baltimore, MD 21207

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 14, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

BOARD OF ESTIMATES 04/16/2014 RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

LILITH, INC.

d/b/a JIM ELLIOTT'S

TOWING \$100,000.00

AARON'S TOWING, LLC 100,000.00

MCDEL ENTERPRISES, INC. 200,000.00

\$400,000.00 Increase

Contract No. B50002397 – Citywide Violation Towing Services – Department of Transportation – P.O. Nos. Various

On November 21, 2012, the Board approved the initial award in the amount of \$498,000.00. Lilith, Inc. d/b/a Jim Elliott's Towing and Aaron's Towing, LLC were awarded on April 10, 2013. The award contained two 1-year renewal options.

Bureau of Purchases

Due to increased usage an increase in the amount of \$400,000.00 is necessary. This increase in the amount of \$400,000.00 will make the total award amount \$1,355,150.00. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 3% WBE.

LILITH, INC. d/b/a JIM ELLIOTT'S TOWING

MBE: McDel Enterprises, Inc. \$ 6,895.50 8.02%

WBE: Doug's Auto Recycling, Inc. \$ 106.00 0.12%

The Baltimore Auto Supply Co. 321.24 0.37%

\$ 427.24 0.49%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Vendor will be given 60 days to come into compliance.

AARON'S TOWING, LLC

MBE: N/A

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

The vendor has performed \$25,000.00. MBE/WBE goals not applicable at this time.

MCDEL ENTERPRISES, INC.

MBE: Diamond Ironwork, Inc. \$ 505.00 0.11%

WBE: Cherry Hill Fabrication & \$1,350.26 0.29%

Machine Shop, Inc.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Vendor will be given 60 days to come into compliance.

MINUTES

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 015 to Arcadis-US, under Project 1303, On-Call Project and Construction Management Assistance Inspection Services.

AMOUNT OF MONEY AND SOURCE:

\$871,786.70 - 9956-908614-9551-900020-705032

BACKGROUND/EXPLANATION:

The original agreement will expire on May 1, 2016. This task is approximately 16 months.

This authorization provides for inspection services for S.C. 934, Cleaning of the Outfall Interceptor and Relief Sewer Phase II.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 015 to Arcadis-US, under Project 1303, On-Call Project and Construction Management Assistance Inspection Services.

MINUTES

Bureau of Water and Wastewater - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Robert Nash for parking for December 2013.

AMOUNT OF MONEY AND SOURCE:

\$118.00 - 2071-000000-5521-274401-603003

BACKGROUND/EXPLANATION:

Mr. Nash, a new employee to the City, was unaware of the City's policy for employee reimbursement. Mr. Nash was made aware of the policy for employee reimbursement and will make an effort to submit his employee's expense report in a timely manner.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expense statement for Mr. Robert Nash for parking for December 2013.

MINUTES

Bureau of Water and Wastewater - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement for Kinsley Construction Co., for Sanitary Contract No. 849, Locust Point Wastewater Pumping Station Force Main Replacement.

AMOUNT OF MONEY AND SOURCE:

\$54,459.36 - 9956-904753-9551-000000-200001

BACKGROUND/EXPLANATION:

Kinsley Construction Co. (Contractor) was granted final acceptance of Sanitary Contract No. 849, Locust Point Wastewater Pumping Station Force Main Replacement on September 24, 2013.

The Contractor has requested a partial release of retainage in the amount of \$54,459.36. The City holds \$56,459.36 in retainage. The remaining \$2,000.00 is sufficient to protect the interests of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Partial Release of Retainage Agreement for Kinsley Construction Co., for Sanitary Contract No. 849, Locust Point Wastewater Pumping Station Force Main Replacement.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with University of Maryland Medical System Corporation, Developer. The agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$57,683.35 - 9950-906082-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the scope of work for the University of Maryland Medical Center Midtown Campus Ambulatory Care Center located at 890 Linden Avenue, constructing 101,600 square feet of medical office space. The Developer agrees to make a one-time contribution in the amount of \$57,683.35 to fund the City's multimodal transportation improvements in the project's vicinity.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with University of Maryland Medical System Corporation, Developer.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Merchant Hill, LLC, Developer. The agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$7,022.67 - 9950-905088-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the scope of work for Merchant Hill, located at 3800 Dillion Street, constructing 25 residential units. The Developer agrees to make a one-time contribution in the amount of \$7,022.67 in accordance with the Ordinance.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with Merchant Hill, LLC, Developer.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 18 to Century Engineering, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$37,400.13 - 9950-904327-9527-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides for developing plans of Parcel D, Inner Harbor East Improvements, Phase III for the City of Baltimore, Department of Transportation. The scope of work includes replacement of one of four existing access ramps at the Harbor East Marina from the promenade to the floating piers at the marina to conform to current American with Disabilities Act (ADA) access regulations and structural engineering services. The services are for the development of contract documents for the reconstruction of one of the existing ramps to give the required ADA compliant access to the floating pier at the marina.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$29,920.10 Federal	9950-904176-9528 Jones Falls Inner Harbor Trail	
7,480.03 <u>MVR</u>	9950-902169-9528 Saratoga Street Streetscape	
\$37,400.13	-----	9950-904327-9527-3 Design and Study Inner Harbor East Phase III

This transfer will provide funds to cover costs associated with Task No. 18, Project No. 1162, assigned to Century Engineering, Inc.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 18 to Century Engineering, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 18** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on April 23 and April 30, 2014.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the 18 favorable reports.

MINUTES

Mayor's Office of Human Services (MOHS) - Agreements and
Memorandum of
Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **ST. VINCENT DEPAUL OF BALTIMORE, INC.** **\$ 21,000.00**

Account: 5000-529114-3572-333729-603051

The organization will utilize the funds for the operation of the Motel Shelter Program. The program provides a secure, temporary and safe environment for vulnerable families and individuals who are not able to utilize the traditional shelter system. The period of the agreement is January 1, 2014 through June 30, 2014.

The agreement is late because of a delay at the administrative level.

2. **ANNE ARUNDEL COUNTY** **\$499,760.00**

Account: 4000-490914-3573-333679-603051

Anne Arundel County will utilize the funds to provide housing assistance and supportive services to 47 individuals or to families who have a family member with AIDS. The period of the agreement is July 1, 2013 through June 30, 2016.

The memorandum of agreement is late because of delay in obtaining the signature pages from the county.

MWBOO GRANTED A WAIVER.

MINUTES

MOHS - cont'd

3. HOMELESS PERSONS REPRESENTATION PROJECT, \$111,840.50
INC.

Account: 4000-496213-3571-591445-603051

The organization will provide 84 homeless families and individuals with legal assistance when the legal relief will alleviate the client's homelessness. The period of the agreement is January 1, 2014 through December 31, 2014. The Memorandum of Agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NO. 2) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various Agreements. The President **ABSTAINED** on item No. 1.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

1763 - 1764

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Transfers of Funds was approved
SUBJECT to receipt of a favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACTS AWARDS/REJECTIONS

Bureau of Water and Wastewater

1.	WC 1260, Edmondson Village Neighborhood and Vicinity Water Main Replacements	Monumental Paving & Excavating, Inc.	\$7,948,168.45
	MBE: T.E. Jeff, Inc.	\$874,327.00	11.00%
	WBE: Priceless Industries, Inc.	\$ 17,820.00	.22%
	S&L Trucking, LLC	141,175.00	1.78%
		\$158,995.00	2.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$10,491,582.00 Water Revenue Bonds	9960-909100-9558 Constr. Reserve Water Infra- structure Rehab.	
\$ 794,817.00	-----	9960-905659-9557-2 Extra Work
794,817.00	-----	9960-905659-9557-3 Engineering
476,890.00	-----	9960-905659-9557-5 Inspection
7,948,168.45	-----	9960-905659-9557-6 Construction
476,889.55	-----	9960-905659-9557-9 Administration
\$10,491,582.00		

The funds are required to cover the cost of the award for construction of WC 1260, Edmondson Village and Vicinity Water Main Replacement.

MINUTES

RECOMMENDATIONS FOR CONTRACTS AWARDS/REJECTIONSDepartment of Transportation

3. TR 14018, Material Testing 2014 Various Projects Citywide	Sabra Wang & Associates, Inc.	\$ 108,620.00
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MBE: Cenkun Group, LLC	\$16,293.00	15.00%
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WBE: A2Z Environmental Group, LLC	\$ 5,431.00	5.00%
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MWBOO FOUND VENDOR IN COMPLIANCE.

Bureau of Purchases

4. B50003448, O.E.M. Parts & Service for Chrysler Vehicles (Dept. of General Services, Fleet Management)	Heritage of Owings Mills II, t/a Heritage Chrysler Dodge Jeep Ram Owings Mills	\$4,000,000.00
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MWBOO GRANTED A WAIVER.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

1766 - 1767

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on Item No. 1.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayoralty-Related/Department of Planning</u>		
1. \$140,000.00	9904-905795-9129	9904-907795-9127
General Funds	Capital Project Priorities - Reserve	Capital Project Priorities - Active

This transfer will provide funds to cover the costs associated with the position of Westside Coordinator and for various initiatives. This position will be responsible for developing and/or coordinating a plan that identifies opportunities and needs for capital investment in the Westside, concentrating on the Lexington Market area and focus areas of the surrounding fabric to include:

- 400 N. Howard Street,
- Lexington/Howard Street Intersection, and
- the connection from Lexington/Howard Intersection to Lexington Market (generally, the areas north of Fayette Street, south of Monument Street, west of Park Avenue and east of Greene Street).

The position and initiatives will support on-going economic development by the City.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim A. Trueheart

May 13, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest of the item described below from this week's Board of Estimates agenda and my request for information under the Maryland Public Information Act, State Government Article §§10-611 to 628.

The following details are provided to initiate this action as required by the Board of Estimates and I fully understand that the details in paragraphs 1-4 are NOT required by the Maryland Public Information Act:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 46, Item 1; TRANSFERS OF FUNDS Mayoralty-Related/Department of Planning, if approved:
 - i. This action transfers funds for a position which on May 25, 2011 Mayor Stephanie Rawlings-Blake announced Board of Estimates approval of the contract for Mr. Brian Greenan to serve as the Westside Coordinator for the Mayor's Office of Economic and Neighborhood Development.
 1. Please identify deliverable items produced (reports, plans, assessments, briefings, etc.) under the past/current contract and where they can be inspected.
 - ii. The first meeting of the Westside Advisory Committee took place on Thursday, June 23, 2011 at 12:30 p.m. in City Hall.
 1. Please provide access to inspect the minutes/agenda produced for this first meeting and each succeeding monthly meeting in 2013 to date;
 - iii. Please provide access to inspect the documents which detail the specific funds allocated to fund the Westside Coordinator and for various initiatives
 - iv. Please provide access to inspect the investment and real estate development projects supported by the Westside Coordinator for the Mayor's Office of Economic and Neighborhood Development;
 - v. Please provide access to inspect the various short-term and long-term revitalization efforts coordinated by the Westside Coordinator for the Mayor's Office of Economic and Neighborhood Development;

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

- vi. Please provide access to inspect the comprehensive development plan produced by the Westside Coordinator for the Mayor's Office of Economic and Neighborhood Development.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be the continued disparate treatment of neighborhoods being pitted against downtown Baltimore development. Neighborhood neglect is abundantly apparent and this action demonstrates that bias in that no like positions have been established nor funded to revitalize neighborhoods similarly. As this disparate treatment continues, it leaves neighborhoods like my own under-served and under-resourced resulting in the unfair allocation of scarce resources downtown, but NOT in my neighborhood. These funds would be more beneficial to all the citizens of Baltimore if they were used to keep one neighborhood recreation center open for 6 months.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 14, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
2. \$900,000.00	9910-902985-9587	9910-902197-9588
Mayor & City Council	Housing Devel. (Reserve)	Blight Elimination - Land Sales

This transfer will move appropriations in accordance with the FY2014 Ordinance of Estimates to support Blight Elimination efforts performed by the Land Resources Division.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|---------|---------|
| 1. FOX CHEVROLET, LLC | \$ 0.00 | Renewal |
| Solicitation No. B50001929 - OEM Parts and Service for GEM Electric Vehicles - Department of General Services - Req. No. P517192 | | |

On May 25, 2011, the Board approved the initial award in the amount of \$48,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period June 1, 2014 through May 31, 2015, with one 1-year renewal option remaining.

- | | | |
|--|-------------|-----------|
| 2. PRIORITY DISPATCH CORP. | \$45,825.00 | Agreement |
| Solicitation No. 08000 - Quality Assurance Service Agreement - Mayor's Office of Information Technology - Req. No. R638804 | | |

The Board is requested to approve and authorize execution of an agreement with Priority Dispatch Corp. The period of the agreement is effective upon Board approval for one-year with five 1-year renewal options.

A quality assurance program for the City's 911 call center is mandated by State law, and can only be provided by the vendor, who is the original vendor providing the 911 dispatch software.

- | | | |
|---|---------|---------|
| 3. JADIAN ENTERPRISES, INC. | \$ 0.00 | Renewal |
| Contract No. B50002202 - Quality Management Software System for Environmental Health - Health Department - Req. No. R582054 | | |

On May 23, 2012, the Board approved the initial award in the amount of \$90,169.00. The award contained four 1-year renewal options. On May 22, 2013, the Board approved the first renewal in the amount of \$66,000.00. This renewal in the amount of \$0.00 is for the period May 23, 2014 through May 22, 2015, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|---------|---------|
| 4. AMERICAN EUROCOPTER CORPORATION | \$ 0.00 | Renewal |
| Contract No. 08000 - Helicopter Parts & Maintenance - Police Department - P.O. No. P520254 | | |

On May 23, 2012, the Board approved the initial award in the amount of \$950,000.00. The award contained five 1-year renewal options. On May 1, 2013, the Board approved the first renewal in the amount of \$950,000.00. This renewal in the amount of \$0.00 is for the period May 23, 2014 through May 22, 2015, with three 1-year renewal options remaining.

- | | | |
|---|--------------|---------|
| 5. SOCRATA, INC. | \$175,659.00 | Renewal |
| Contract No. 06000 - Open Data Portal Hosting Agreement - Mayor's Office of Information Technology - Req. No. R629414 | | |

On June 5, 2013, the Board approved the initial award in the amount of \$175,659.00. The award contained four 1-year renewal options. This renewal in the amount of \$175,659.00 is for the continuation of web based software application services to host the OpenBaltimore website (<http://data/baltimorecity.gov>). This renewal is for the period June 6, 2014 through June 5, 2015, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 6. NATIONAL CAPITAL INDUSTRIES, INC.
BELAIR ROAD SUPPLY COMPANY, INC. | \$250,000.00 | Renewal |
| Contract No. B50002318 - Cements, Mortars, & Concrete Mixes - Department of Public Works, Water and Wastewater - P.O. No. P520116 & P520115 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On March 28, 2012, the Board approved the initial award in the amount of \$150,000.00. The award contained three 2-year renewal options. On April 30, 2014, the City Purchasing Agent approved an increase in the amount of \$45,000.00. This renewal in the amount of \$250,000.00 is for the period July 1, 2014 through June 30, 2016, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

7. THE SHERWIN-WILLIAMS	
COMPANY	\$100,000.00
THE MCCORMICK PAINT WORKS	
COMPANY	\$ 25,000.00
	<u>\$125,000.00</u>

Maryland State Contract Nos. 001B3400510 and 001B3400465 - Paint and Chemical Coatings - Department of General Services, etc. - P.O. Nos. P517162 & P517163

City agencies have standardized several of their painting requirements on particular paint products from The Sherwin-Williams Company and The McCormick Paint Works Company. The State of Maryland (State) competitively bid and awarded a statewide contract for paint and chemical coating to these vendors. The State has extended their statewide contract, which the City previously utilized for its paint requirement. The State will include the City's future requirements in its next statewide solicitation. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

8. ROLLING DOORS OF
MARYLAND, INC.
ALL ABOUT DOORS, INC.
THE OVERHEAD DOOR COMPANY
OF BALTIMORE, INC.

\$100,000.00

Renewal

Contract No. B50001811 - Repair and Installations Services for Various Overhead Mechanical Door Systems - Department of General Services - P.O. Nos. P517070, P517071 & P517072

On May 11, 2011, the Board approved the initial award in the amount of \$600,000.00. The award contained four 1-year renewal options. Subsequent renewals have been approved. This renewal in the amount of \$100,000.00 is for the period June 3, 2014 through June 2, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the Informal Awards, Renewals, Increases to Contracts and Extensions. The Board also approved and authorized execution of the agreement with the American Eurocopter Corporation (item no. 2).

MINUTES

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE SICK
LEAVE - WAIVER OF MAXIMUM DAYS

The Board is requested to approve a waiver/exception from the AM 203-3 policy, which allows a maximum of 30 days of sick leave transfer, and grant an additional 30 days for a total of 60 LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Cheryle Moore.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

Ruby L. Robinson	5
Lois Wright	1
Rocksann McCray	5
Delores Chambers	5
Faith T. Edmonds	5
Nathaniel E. Smith	5
Reba A. Pile	5
Eunice Anderson	3
Michelle Sutton	2
Kennard Hopkins	5
Helen Townsend	5
Alice Gamble	5
Jerome G. Teagle	5
Tay Bushrod	2
Loren Biddle	<u>2</u>
	60

The Library is requesting a total of 60 days due to Ms. Moore's extensive medical circumstances. The employees listed above have generously donated an additional 30 days to keep Ms. Moore in pay status during recovery. The additional donated days will assist the Library's retention efforts for this valued employee. Ms. Moore is expected to return to work by July 14, 2014.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL

MINUTES

Enoch Pratt Free Library - cont'd

UPON MOTION duly made and seconded, the Board approved the waiver/exception from the AM 203-3 policy, which allows a maximum of 30 days of sick leave transfer, and grant an additional 30 days for a total of 60 LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Cheryle Moore.

MINUTES

Department of Housing and - Poppleton III HOME Loan -
Community Development Subordination and Modification

ACTION REQUESTED OF B/E:

The Board is requested to approve (i) a Consent and Subordination of Mortgagees and (ii) a modification to the cash flow repayment structure of the Poppleton III HOME Loan and the Poppleton III Purchase Money Loan. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction, SUBJECT to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

<u>Sources</u>	<u>Uses</u>
\$1,200,000.00 - HOME Loan	\$ 470,558.00 - Acquisition
6,840,651.00 - LIHTC Equity	5,512,279.00 - Constr./Rehab
232,000.00 - Purchase Money Mortg.	1,051,461.00 - Constr. Fees
56,975.00 - Solar Tax Credits	345,443.00 - Financing Fees
290,927.00 - Deferred Developer Fee	52,892.00 - Syndication Fees
0.00 - Additional	150,107.00 - Guarantee/Res.
<u>\$8,620,553.00</u>	<u>1,037,813.00</u> - Developer Fees
Equity	<u>\$8,620,553.00</u>

No additional City funds are requested.

BACKGROUND/EXPLANATION:

On August 18, 2010, to support construction of affordable rental housing now known as Poppleton Phase II Apartments, the Board approved the creation of a HOME Investment Partnerships Program (HOME Program) loan and the assumption of existing indebtedness

MINUTES

DHCD - cont'd

by Poppleton Partners II, L.P. (the Poppleton II Borrower). The City's loan of \$2,950,000.00 in HOME Program funds was secured by a Deed of Trust, Assignment of Rents, a Regulatory Agreement, and a Security Agreement and the assumption of an existing City loan of \$1,042,000.00 was secured by a Deed of Trust, an Assignment and Security Agreement, both dated September 29, 2010 (collectively, the Poppleton II Deeds of Trust).

On December 11, 2013, the Board approved a loan for HOME Program funds in the amount of \$1,200,000.00 (the Poppleton III HOME loan) and a Purchase Money Mortgage Loan in the approximate amount of \$232,000.00 (the Poppleton III Purchase Money Loan), in each case to Hampstead Poppleton Partners III, LP (the Poppleton III Borrower). The loans were to support construction of affordable rental housing to be known as Poppleton Phase III Apartments.

In order to satisfy zoning regulations applicable to the Poppleton Phase III Apartments, the Poppleton II Borrower and the Poppleton III Borrower are entering into a parking easement agreement (the Easement Agreement) that will grant to the Poppleton Phase III Apartments a perpetual easement, right, privilege and license to use of two designated parking spaces to be located on property owned by the Poppleton II Borrower.

Accordingly, the Poppleton II Borrower and the Poppleton III Borrower have asked the City, in its capacity as lender with respect to the Poppleton II Deeds of Trust (and each other lender involved in Poppleton Phase II Apartments), to execute a Consent and Subordination Agreement that (i) expressly subordinates and subjects the City's interests under the Poppleton II Deeds of Trust and the liens created thereby to the Easement Agreement and (ii) provides that a foreclosure of either of the Poppleton II Deeds of Trust by the City will not extinguish, disturb, or impair the easements, rights and privileges granted in the Easement Agreement.

MINUTES

DHCD - cont'd

Because of the zoning issues described above, the Poppleton Phase III Apartments cannot be financed until this subordination is complete.

The Department is also requesting modifications to two provisions in the Poppleton Phase III approval.

First, it is requested that the terms of both the Poppleton III HOME Loan and the Poppleton III Purchase Money Loan be changed to 30 years following the completion of construction. The Poppleton Phase III approval stated that the Poppleton III HOME Loan would have a term of 20 years and the Poppleton III Purchase Money Loan would have a term of 15 years.

Second, it is also requested that the cash flow provision be changed so that (i) until the deferred developer fee is paid in full, which is currently estimated to be 15 years (the Deferred Developer Fee Payment Date), the City will receive 50% of the available cash flow generated by the project, and (ii) after the Deferred Developer Fee Payment Date, the City will receive 75% of the available cash flow generated by the project. The Board's prior approval provided that payments, with respect to the Poppleton III HOME Loan, would be payable from 75% of the available cash flow generated by the project and payments, with respect to the Poppleton III Purchase Money Loan, would be made from the cash flow generated by the project after payment of the Poppleton III HOME Loan. The available cash flow and the order of payments, with respect to the Poppleton III HOME Loan and the Poppleton III Purchase Money Loan, will each be determined in accordance with the provisions of the documents to be negotiated.

These changes are being requested because of two major issues that have arisen since the date of the Poppleton Phase III approval memo. First, major construction cost overruns have

MINUTES

DHCD - cont'd

occurred because of the location of certain BGE and other utilities and bad soils, with respect to a portion of the project site. Because of these cost overruns, the deferred developer fee has increased to almost \$122,000.00. Second, because of increased insurance costs, the cash available to pay the City's loans and deferred developer fee has been reduced by almost \$8,000.00 per year.

The budget included in the Poppleton Phase III approval memo included a line item described as Developer Equity in the amount of \$443,977.00. This number was not the Deferred Developer Fee, it included approximately \$275,000.00 in contingency and other reserves that were essentially funded by the Developer. Because of the cost overruns, the parties have agreed to reduce the contingency and eliminate these reserves. Thus, for an accurate comparison, in the previous budget, the actual amount of the Deferred Developer Fee that would have been repaid by cash flow was approximately \$169,000.00. Due to the cost overruns, the Deferred Developer Fee that is to be repaid by cash flow is currently approximately \$291,000.00, which is an increase of approximately \$122,000.00.

Lengthening the maturity dates of the Poppleton III HOME Loan and the Poppleton III Purchase Money Loan and revising the cash flow split is necessary to avoid certain Internal Revenue Service requirements that would prevent the loans and the Deferred Developer Fee from being included in the "basis" for the purpose of generating Low-Income Housing Tax Credits. If either of the City's loans or the Deferred Developer Fee were not included in the "basis", the project would not be financeable as a large financing gap would be created.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for the Minority and Women's Business Opportunity is fully applicable and no request for a waiver or exception has been made.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

MINUTES

DHCD - cont'd

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved (i) the Consent and Subordination of Mortgagees and (ii) the modification to the cash flow repayment structure of the Poppleton III HOME Loan and the Poppleton III Purchase Money Loan. The Board also authorized the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction, SUBJECT to review and approval for form and legal sufficiency by the Department of Law.

Kim A. Trueheart

May 13, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Department of Housing and Community Development (DHCD).

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self.
2. What the issues are:
 - a. Page 52, Department of Housing and Community Development (DHCD) – Poppleton III HOME Loan - Subordination and Modification, if approved:
 1. This action appears to shift more risks to Baltimore City without adequate compensation;
 - a. This action notes both cost and schedule overruns have occurred and yet proposes to eliminate prudent key risk management provisions against similar risks in the future;
 - b. This action proposes to almost double the loan maturity periods for both loans;
 - c. This action proposes to reduce the contingency and eliminate the reserves;
 - d. This action proposes almost NO downside for the developer;
 - e. This action fails to provide details of construction workforce benefits achieved by residents of Baltimore City as a result of these generous loans;
 2. Please provide access to reports discussing Employ Baltimore outcomes to date on this construction project.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed questionable management and stewardship of municipal funds by this Mayoral administration and DCHD/HABC specifically. This action serves to demonstrate the extraordinary lengths this administration will go to in its servitude to developers instead of residents. While the proposed terms of the loan are extremely generous, it is clearly evident that DCHD does not expect the debt will be repaid. This deal demonstrates how developers make a profit in every case while the tax-payers of Baltimore City get saddled with their debt.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

4. The remedy I seek: This action should not be approved until DHCD provide a complete update on the projects progress and employment outcomes for Baltimore City residents. Again, I seek the dissolution of DHCD and HABC in their current form and the establishment of a new single entity under the direct auspicious of the municipal government of Baltimore City, thus allowing for appropriate levels of oversight and scrutiny by the citizens of Baltimore City and our duly elected representatives.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on May 14, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Human Resources - Personnel Matter

Office of the Mayor

	<u>Hourly Rate</u>	<u>Amount</u>
1. JEANNE DAVIS	\$23.91	\$28,692.00

Account: 1001-000000-1250-152800-603018

Ms. Davis, retiree, will work as a Curator for the Mayor's Office. Her duties will include but are not limited to approving and overseeing any structural changes to the building, such as partitioning of existing spaces to create a private office, approving and overseeing any changes to the décor of City Hall including furnishings, paint colors, lighting and flooring. She will also be responsible for preparing and installing all displays of artwork in public spaces as well as private offices. Ms. Davis retired on May 5, 2014. The period of the agreement is effective upon Board approval for one-year.

IN ACCORDANCE WITH AM-212-1, THE EMPLOYEE MUST HAVE BEEN RETIRED FOR AT LEAST 90 CALENDAR DAYS BEFORE BEGINNING SERVICE. THE MAYOR'S OFFICE IS REQUESTING A WAIVER OF AM-212-1.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Ms. Jeanne Davis. The Mayor **ABSTAINED**.

MINUTES

Mayor's Office of Information - Expenditure of Funds
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure of funds to pay EastBanc Technologies.

AMOUNT OF MONEY AND SOURCE:

\$19,200.00 - 6000-600614-1474-167700-603051

BACKGROUND/EXPLANATION:

In cooperation with the Baltimore City Police, MOIT received a grant from the Abel Foundation to create a web application that allows Baltimore business owners and residents to register their privately owned security cameras with the City of Baltimore. The vendor provided an additional 160 hours of services in order to complete the project. As a result EastBanc Technologies is due \$19,200.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay EastBanc Technologies.

MINUTES

Department of Housing and - Third Floor Renovations at the
Community Development Benton Building

ACTION REQUESTED OF B/E:

The Board is requested to approve construction and reconfiguration of Suite 301 on the 3rd of the Benton Building located at 417 E. Fayette Street.

AMOUNT OF MONEY AND SOURCE:

\$106,993.95 - 1001-000000-5832-412899-603016

BACKGROUND/EXPLANATION:

The construction will be conducted in accordance with the 2013 Agreement with the Department of Housing and Community Development (DHCD) and the Housing Authority of Baltimore City (HABC) and the related Memorandum of Understanding between the Department of Public Works, General Services, DHCD and HABC, which delineates their respective obligations, rights, and responsibilities pertaining to the 2013 Agreement. Both the agreement and MOU were approved by the Board on February 27, 2013.

In accordance with the agreement between the DHCD and the HABC, the HABC may perform or procure construction or renovation services on City-owned property when such services benefit both the HABC and the DHCD. For the purpose of the aforementioned MOU, construction and renovation services performed in whole or in part for the DHCD in the Benton Building will be deemed to benefit both the HABC and the DHCD. Additionally, the DHCD has received approval for the construction from the Departments of General Services and Finance in accordance with the terms of the MOU.

The proposed construction/reconfiguration will take place in Suite 301 on the 3rd floor of the Benton Building. The construction will accommodate space for additional staff hired within the Permits and Code Enforcement Division of the DHCD. The newly hired staff will perform whole block demolition, inspections and special investigations in support of the Mayor's Vacants to Value Program.

MINUTES

DHCD - cont'd

The total square footage involved in the renovation is approximately 10,650 square feet (floor area).

Total number of staff covered by the renovation is 52.

Furniture was previously purchased for \$17,208.68 in June 2013; therefore, no additional furniture will be purchased within the project cost.

The description of efficiency that will result from the renovation is:

- this renovation will create an entrance for the Permits and Code Enforcement Division so that customers can have better access to the offices with a receptionist;
- will combine four sections creating one entrance to increase efficiency (Office of the Deputy Commissioner, Construction & Demolition, Code Enforcement Legal, and Constituent Services/Notice Production);
- will also create work space for five new Whole Block Demolition employees;
- will create a secure footage storage room for supplies and equipment; and
- will create a small lunch area to deter eating at work stations, which will help minimize the rat/mouse infestation problems in the building.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved construction and reconfiguration of Suite 301 on the 3rd of the Benton Building located at 417 E. Fayette Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Baltimore Redevelopment Project, LLC, developer, for the sale of the City-owned properties located at 430, 432, 450 Pitman Place, 718, 720, 726 N. Patterson Park Avenue, 700 N. Collington Avenue and 2223 E. Madison Street.

AMOUNT OF MONEY AND SOURCE:

\$ 8,000.00 - 430 Pitman Place
 8,000.00 - 432 Pitman Place
 8,000.00 - 450 Pitman Place
 1,000.00 - 718 N. Patterson Park Avenue (VL)
 5,500.00 - 720 N. Patterson Park Avenue
 4,150.00 - 726 N. Patterson Park Avenue
 4,150.00 - 700 N. Collington Avenue
4,150.00 - 2223 E. Madison Street
\$42,950.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests to the listed properties to Baltimore Redevelopment Project, LLC for the price of \$42,950.00. The developer has paid a good faith deposit of \$4,295.00.

The developer intends to purchase the vacant buildings located at 430, 432, 450 Pitman Place, 720, 726 N. Patterson Park

MINUTES

DHCD - cont'd

Avenue, 700 N. Collington Avenue and 2223 E. Madison Street, along with the vacant lot located at 718 N. Patterson Park Avenue from the City of Baltimore. The vacant buildings will be rehabilitated into single family dwellings and sold at market rate. The developer will erect a new single family dwelling on the vacant lot. The purchase price of the properties and improvements will be financed privately.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

This is not applicable to the properties located at 430, 432, and 450 Pitman Place because they are being sold above the market value of \$7,533.00 per property, as determined by the Waiver Valuation Process. The purchase price is \$8,000.00 per property.

The vacant lot on 718 N. Collington Avenue has a market value, as determined by the Waiver Valuation Process, of \$1,009.00. It is being sold for \$1,000.00.

The properties located at 720, 726 N. Patterson Park Avenue, 700 N. Collington Avenue, and 2223 E. Madison Street are being sold for a total of \$17,950.00. The Waiver Valuation Process determined the total value of the properties to be \$25,320.00. The properties are being sold to Baltimore Redevelopment Project, LLC for less because of the following reasons:

- the renovations will be to the specific benefit of the immediate community,
- this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
- this sale and rehabilitation will return vacant building to the tax rolls, and
- the properties are being sold for less than the price determined by the waiver valuation because of their condition, which will require extensive and immediate remediation.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board is requested to approve and authorize execution of the Land Disposition Agreement with Baltimore Redevelopment Project, LLC, developer, for the sale of the City-owned properties located at 430, 432, 450 Pitman Place, 718, 720, 726 N. Patterson Park Avenue, 700 N. Collington Avenue and 2223 E. Madison Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with ZALMO, LLC, developer, for the sale of the City-owned properties located at 1415, 1417, 1419, and 1421 Ashland Avenue.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - 1415 Ashland Avenue
1,000.00 - 1417 Ashland Avenue
1,000.00 - 1419 Ashland Avenue
1,000.00 - 1421 Ashland Avenue
\$4,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interests in 1415, 1417, 1419 and 1421 Ashland Avenue to ZALMO, LLC for the price of \$4,000.00. The developer has paid a good faith deposit of \$400.00.

The developer will purchase the vacant lots known as 1415, 1417, 1419 and 1421 Ashland Avenue from the City of Baltimore and build rental housing for the families of patients who come from overseas for treatment at the Johns Hopkins Hospital. The developer has already acquired adjacent properties located at 1423 and 1425 Ashland Avenue. The purchase price and improvements to the site will be financed through private sources.

In accordance with the City's appraisal policy, unimproved real property with an assessed value of \$2,500.00 or less does not require an appraisal. These vacant lots are assessed at \$1,000.00 each. The City will sell the properties to ZALMO, LLC for the price of \$1,000.00 each, which is equal to the assessed value.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with ZALMO, LLC, developer, for the sale of the City-owned properties located at 1415, 1417, 1419, and 1421 Ashland Avenue.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Minski, LLC, Developer, for the sale of the City-owned property located at 1823 N. Wolfe Street.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in the property. A good faith deposit of \$200.00 was paid by the Developer.

The project will consist of the City-owned vacant building being rehabilitated and maintained as single-family rental property. The property is located in the Broadway East Neighborhood.

The authority to sell this property is given under Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION PRICE:

The property is being sold for \$2,000.00. The Waiver Valuation Process determined the price to be \$3,400.00. This property is in worse condition than many of the comparable properties in the area.

The sale of this vacant property at a price below the Waiver Valuation Process will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction, and the property will be reoccupied and returned to the tax rolls.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Minski, LLC, Developer, for the sale of the City-owned property located at 1823 N. Wolfe Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Ms. Ketty K. Ngonu, Developer, for the sale of the City-owned property located at 4500 Reisterstown Road (Ward 15, Section 35, Block 3193, Lot 001).

AMOUNT OF MONEY AND SOURCE:

\$9,500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of the City-owned vacant building being completely rehabilitated for residential use, as her primary family residence.

The property has been journalized and approved for sale on December 22, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE APPRAISAL PROCESS:

The property was appraised at \$18,000.00, pursuant to the Appraisal Policy of Baltimore City and is being sold for \$9,500.00.

The property is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City for the following reasons:

- (i) The sale of this property will be a specific benefit to the immediate community of revitalization through residential home-ownership and occupancy;
- (ii) elimination of blight and neighborhood-stabilization; and
- (iii) economic development, returning the property to productive use and to the active tax rolls of the City.

MINUTES

DHCD - cont'd

Pursuant to the provision given under Baltimore City Code, Article 28, § 8-3, all terms and conditions of the agreement have been approved.

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Ms. Ketty K. Ngonu, Developer, for the sale of the City-owned property located at 4500 Reisterstown Road (Ward 15, Section 35, Block 3193, Lot 001).

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Saint James Free Baptist Church, Inc., Developer, for the sale of the City-owned property located at 3906 Old York Road.

AMOUNT OF MONEY AND SOURCE:

\$6,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 3906 Old York Road to the Developer for the price of \$6,000.00. The developer will receive a credit of \$5,000.00 to cover the associated clean up and maintenance of the site prior to acquisition. The balance of the purchase price of \$1,000.00 will be paid to the City at the time of settlement.

The developer will purchase the vacant lot known as 3906 Old York Road and continue to use it as green space with possible future uses being overflow parking and church expansion. The property is located within the Pen Lucy Community. The purchase price and improvements to the site will be financed privately.

The authority to sell this property is within Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code.

The property located at 3906 Old York Road is being sold for \$6,000.00. Pursuant to Baltimore City's Appraisal Policy, the Waiver Valuation Process determined the price for the property to be \$6,000.00. Therefore, the property is not being sold for less than the price determined by the Waiver Valuation Process.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Saint James Free Baptist Church, Inc., Developer, for the sale of the City-owned property located at 3906 Old York Road.

MINUTES

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement (LDA) with Dubois Churchill, purchaser, for the sale of the City-owned property located at 4006 Edmondson Avenue.

AMOUNT OF MONEY AND SOURCE:

\$846.00 - Sale price

BACKGROUND/EXPLANATION:

Of the sale price, \$400.00 will be held in escrow by the City for the benefit of the purchaser to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes, and associated title services.

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 4006 Edmondson Avenue, to the owner of the adjacent owner-occupied property. As a condition of conveyance, Mr. Churchill has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City

MINUTES

DHCD - cont'd

Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

The property was journalized and approved for sale on December 22, 2010.

The property is being sold for \$846.00. The rationale for the conveyance of the property is that the sale will serve a specific benefit to the immediate community and eliminate blight. The purchaser will keep the property as green space.

MBE/WBE PARTICIPATION:

Mr. Churchill will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Side Yard Land Disposition Agreement with Dubois Churchill, purchaser, for the sale of the City-owned property located at 4006 Edmondson Avenue.

MINUTES

Bureau of the Budget and - Appropriation Adjustment Order
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve an appropriation adjustment order (AAO) to transfer State Funds within the Baltimore City Health Department, Service 715 (Health Administration) to the Baltimore City Health Department, Service 718 (Chronic Disease Prevention).

AMOUNT OF MONEY AND SOURCE:

\$18,000.00 - From: Health Department, Service 715
5000-500014-3001-599000-603050
Unallocated State Grant Funds

To: Health Department, Service 718
5000-570114-3041-605800-405001
Pregnancy and Tobacco Cessation Help
(PATCH) Grant

The source of funds is a grant from the Maryland Department of Health and Mental Hygiene, which was approved by the Board on April 30, 2014.

BACKGROUND/EXPLANATION:

The transfer is necessary to provide funding for a meeting the Baltimore City Health Department will host to mobilize partnerships and existing resources at the local level to better address tobacco use screening, education, prevention, and smoking cessation services among pregnant women. Initially, State funding was appropriated within an unallocated State fund account in the Fiscal 2014 Ordinance of Estimates. This AAO will allow funding to be moved from the unallocated grant source, in accordance with the actual grant award.

MINUTES

BBMR - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the appropriation adjustment order to transfer State Funds within the Baltimore City Health Department, Service 715 (Health Administration) to the Baltimore City Health Department, Service 718 (Chronic Disease Prevention).

MINUTES

Baltimore Development Corporation - First Amendment to Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Land Disposition Agreement with PDL Pratt Associates, LLC. (Developer).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 19, 2013, the Board approved a Land Disposition Agreement (LDA) for the purchase and redevelopment of a portion of the City-owned parcel adjacent to and in front of 400 East Pratt Street, with a street address of 150 South Gay Street, (Lot 3A as shown on the plat entitled "Final Subdivision Plan 400 East Pratt Street" as recorded among the Land Records of Baltimore City, Maryland in Plat Pocket Folder #4160). The LDA was approved for the purpose of constructing a two-story retail and office addition to the existing building at 400 East Pratt Street to total approximately 22,600 square feet. The approved project was a result of the Pratt Street Redesign Plan which made a specific recommendation to offer City-owned property on the north side of Pratt Street for additional infill development through additions to existing buildings. The Developer paid the City the appraised value of the property.

This First Amendment to Land Disposition Agreement is necessary to address three issues to successfully complete construction of the project:

1. Granting an easement for the purpose of installing and maintaining an underground grease interceptor in the area of the existing pedestrian and vehicular easement between the Developer and the City. Pursuant to Article 25 of the Baltimore City Code and in accordance with the State of Maryland and federal regulations, the City established a

MINUTES

Baltimore Development Corp. - cont'd

program to minimize the discharge of fats, oils and grease to the sanitary sewer systems (FOG Program). The Program has a two-pronged approach that manages FOG from both the private and public sides of the property line by requiring all food services establishments that have the potential to discharge FOG-laden wastewater to have an adequate grease control device. The interceptor will be contained in an underground area currently used by the Developer by virtue of an existing easement with the City and will not impede or affect pedestrian or vehicular right-of-way.

2. Granting an additional easement for the purpose of installing two elevated ramps on the City-owned property adjacent to and in front of the Developer's building. Due to an unforeseen grading issue it is necessary for the Developer to construct an elevated sidewalk area to facilitate handicapped access to the building therefore satisfying all ADA and Baltimore City Code related issues. The use and design of the easement area cannot change without the City's approval. In addition, it is at the City's discretion to extinguish the easement should the building ever be demolished or change use. The Developer will pay to the City an annual charge for use of the easement area in an amount equal to the minor privilege fee charged for outdoor seating in a City sidewalk in accordance with the schedule of such fees in the event that any portion of the easement is used for outdoor dining.
3. Clarifying parking signage language. In lieu of the pylon sign described in Section 2.01 (a)(iv) of the Land Disposition Agreement, the Developer may, subject to receipt of all applicable permits, install on an existing street lamp pole near the corner of Pratt Street and Gay Street a standard "P" sign indicating parking with a left turn arrow.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to Land Disposition Agreement with PDL Pratt Associates, LLC. (Developer).

MINUTES

Law Department - Claim Settlement

The Board is requested to approve the settlement of the following claim:

1. Bradd Atkinson v. \$100,000.00
Anthony Batts, et al.

Account: 1001-000000-2041-195500-603070

The settlement has been approved by the Settlement Committee of the Law Department.

UPON MOTION duly made and seconded, the Board approved the settlement of the above claim.

BOARD OF ESTIMATES

05/14/2014

MINUTES

Department of Human Resources - Personnel Matters
Environmental Control Board (ECB)

The Board is requested to approve the following personnel matters:

	<u>Hourly Rate</u>	<u>Amount</u>
1. GARY M. BROOKS	\$75.00	\$39,000.00
2. PATRICIA D. WELCH	\$75.00	\$39,000.00

The period of the agreement is May 23, 2014 through May 22, 2015.

3. JAMES MOTSAJ	\$70.00	\$30,000.00
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The period of the agreement is May 24, 2014 through May 23, 2015.

Account: 1001-000000-1170-138600-601009

These individuals will continue to work as a Contract Services Specialist II (Hearing Officer). The salary for Mr. Brooks and Ms. Welch is a 15% increase from the prior contract and the salary for Mr. Motsaj is a 17% increase from the prior contract. In order to be comparable with other hearing officers employed by the City the increases are necessary. The Department of Public Works pays its Hearing Officers \$100.00 per hour.

The Hearing Officers' duties will include but are not limited to conducting hearings to make preliminary determinations as to whether citations issued by City enforcement officers comply with the Code, the ECB rules, and relevant court decisions. The Hearing Officers will record all hearings, complete a Disposition Sheet, and submit written findings to the Executive Director of the ECB at the end of each day for each hearing that was conducted.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above agreements.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office</u>			
1. Stephanie Rawlings-Blake Colin Tarbert	2014 International Council of Shopping Centers (ICSC) Las Vegas, NV May 18 - 22, 2014	General Fund	\$2,402.00

The airfare of \$386.00 for the attendees was prepaid on the City-issued card assigned to Ms. Kathe Hammond. The amount of \$815.00 will be disbursed to each attendee.

Mayor's Office of Employment Development (MOED)

2. Karen Sitnick	The United States Conference of Mayor's - Workforce Development Council Annual Conference Dallas, TX June 19 - 21, 2014 (Reg. Fee \$750.00)	Admin. Cost Pool	\$1,610.70
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The subsistence rate for this location is \$194.00 per night. The hotel is \$199.00 per night. The MOED is requesting additional subsistence of \$5.00/night to cover the cost of the hotel. This amount is included in the total.

Department of Planning

3. Jill Lemke	Congress for New Urbanism 22 Buffalo, NY June 1 - 8, 2014 (Reg. Fee \$185.00)	Unified Planning Work program Work Grant	\$ 574.00
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MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Planning - cont'd</u>			

The subsistence rate for this location is \$163.00 per night. Ms. Lemke will not require hotel accommodations. Therefore, the Department is requesting \$30.00 per day for four days to cover the costs of meals and incidentals.

The airfare in the amount of \$209.00 and registration fee of \$185.00 were prepaid by City-issued credit card assigned to Mr. Jaime Cramer. The amount of \$180.00 will be disbursed to attendee.

Department of Public Works

4. Prakash Mistry Rosanna LaPlante*	World Environmental & Water Resources Congress 2014 Portland, OR May 31 - June 5, 2014* June 1 - 6, 2014 (Reg. Fee \$820.00 Reg. Fee \$720.00*)	Storm- Water Utility Surface- water Mgnt.	\$4,768.73
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The subsistence for this location is \$192.00 per night. The hotel cost for Ms. LaPlante is \$169.00 per night, not including hotel taxes of \$24.51. Therefore, the Department is requesting additional subsistence of \$17.00 per day for meals and incidentals for Ms. LaPlante.

Health Department - Office of Aging & Care Services

5. Ebony Alderman- McCauley	2014 Conference on Volunteering and and Service Atlanta, GA June 15 - 18, 2014 (Reg. Fee \$450.00)	Federal	\$1,568.92
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MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department - Office of Aging & Care Services - cont'd</u>			

The subsistence for this location is \$189.00 per night. The hotel cost is \$179.00 per night, not including hotel taxes of \$28.64 per night. The Department is requesting additional subsistence of \$30.00 per day for meals and incidentals. The registration was prepaid on EA 000140873. Therefore, the amount of \$1,118.92 will be disbursed to the attendee.

6. Pamela Klecan	National Guardian- ship Associates - 3 rd World Congress on Adult Guardianship Arlington, VA May 28 - 31, 2014 (Reg. Fee \$450.00)	Guard- ianship Large Estate Acct.	\$1,500.26
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The registration fee was prepaid on EA 000138999. The amount of \$1,050.26 will be disbursed to the attendee.

Police Department

7. Todd A. Ring	FBI Hazardous Devices, School, Bomb Squad Commanders Course Huntsville, MD May 27 - 31, 2014		\$ 0.00
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No costs are incurred by the Police Department as the Federal Bureau of Investigation provides transportation, housing, meals and training.

MINUTES

TRAVEL REQUESTSPolice Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
8. Antonio J. Cabezas Matthew R. Alvear	MTPC/Defense Tactics Train the Trainer Instructor Course Sykesville, MD July 1, - Aug. 1, 2014 (Reg. Fee \$300.00 ea.)	Gen. Fund	\$ 600.00
9. Anthony W. Batts *Jerónimo Rodriguez	National Executive Institute Associates 2014 Joint Meeting San Francisco, CA May 27, - June 1, 2014 (*Reg. Fee #325.00)	Asset Forfeiture Funds	\$3,128.00
10. Kyle Gooden	2014 International Council of Shopping Centers (ICSC) Las Vegas, NV May 17 - 22, 2014	General Fund	\$2,625.59

*The registration fee in the amount of \$325.00 is for Mr. Jerónimo Rodriguez who is a non-member. Both participants will stay an extra two days, May 31, 2014 through June 1, 2014 in San Francisco at their own expense.

Mr. Gooden will accompany the Mayor for Executive Protection. The subsistence rate for this location is \$163.00 per day. The hotel cost is \$275.00 per night, not including hotel taxes of \$33.00 per night.

MINUTES

TRAVEL APPROVAL

Police Department - cont'd

The Department is requesting additional subsistence of \$560.00 to cover hotel costs and \$40.00 per day for meals and incidentals which have been included in the total.

Due to the nature of the travel, in accordance with AM-240-8, a rental vehicle is requested. The cost for the rental vehicle is \$330.59 plus \$100.00 for fuel.

The airfare in the amount of \$455.00 was prepaid by a City-issued card assigned to Mr. Gooden. The amount to be disbursed to Mr. Gooden is \$2,170.59.

- 11. Kyle E. Gooden U. S. Conf. of Mayor's General \$2,287.51
 Winter Leadership Mtg. Fund
 Phoenix, AZ
 Feb. 19 - 22, 2014

Mr. Gooden traveled to Phoenix, Arizona on February 19, 2014 to accompany the Mayor to the U.S. Conference of Mayor's Winter Leadership Meeting.

The request for subsistence rate for this location is \$204.00 per day. The hotel rate is \$120.00 for the first night, plus a bed tax in the amount of \$15.80 and \$265.00 for the following two nights, plus occupancy taxes in the amount of \$34.91 per night. The Department requests approval of additional subsistence for the rental car and hotel costs that exceeded the allowable subsistence. The Police Department prepaid all expenses for Mr. Gooden, which included airfare, hotel accommodations, hotel occupancy taxes, rental car, fuel, food and incidentals on a City-issued credit card assigned to Mr. Derrick E. Mayfield. Due to the nature of the travel, in accordance with AM-240-8, it was necessary for Mr. Gooden to secure a rental car in order to transport the Mayor while in Arizona.

MINUTES

TRAVEL REQUESTSPolice Department - cont'dPaid on City-Issued Credit Card

\$ 951.50 - Airfare
50.00 - Baggage Fees
120.00 - Hotel (First hotel - one night)
530.00 - Hotel (Second hotel - two nights)
15.80 - Bed Tax (First hotel)
69.82 - Occupancy Taxes (Second hotel)
53.84 - Meals
8.00 - Incidentals
454.06 - Rental Car
34.49 - Fuel
\$2,287.51

The request for travel approval is late because of delays in the administrative process. The Police Department was unable to meet the requirements of the travel procedures outlined in the Administrative Manual, Section 240 and regrets the late submission of this request.

UPON MOTION duly made and seconded, the Board approved the foregoing travel requests. The Mayor **ABSTAINED** on Item Nos. 1, 10, and 11.

MINUTES

CITY COUNCIL BILLS:

No. 14-0353 - An Ordinance concerning Sale of Property - 1511 Ashburton Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 1511 Ashburton Street (Block 2408, Lot 066) and no longer needed for public use; and providing for a special effective date.

UTILITY RECORDS SHOW SANITARY SEWERS AND A STORM DRAIN LOCATED WITHIN THE PROPERTY. SHOULD THE CITY SELL THIS PARCEL, IT WILL BE NECESSARY TO INCLUDE EASEMENTS IN THE FINAL DEED OF SALE TO ALLOW CONTINUED ACCESS TO THE CITY-OWNED AND MAINTAINED UTILITIES. BASED ON THESE FINDINGS, THE DEPARTMENT OF PUBLIC WORKS HAS NO OBJECTION TO THE PASSAGE OF CITY COUNCIL BILL 14-0353 SUBJECT TO EASEMENTS FOR THE CITY-OWNED UTILITIES LOCATED WITHIN THE PARCEL.

IF THE PURCHASER INTRODUCES CHANGES TO THE LAND USE, THE PARKING AUTHORITY WILL WORK TO ENSURE THAT THE NEW USE OF SAID PROPERTY WILL COMPLY WITH THE CURRENT PARKING RATIOS PRESCRIBED BY CODE, SO NOT TO HAVE A NEGATIVE IMPACT TO PARKING IN THE AREA AS A RESULT OF THE NEW USE. BASED ON THE ABOVE COMMENTS, THE BALTIMORE CITY PARKING AUTHORITY SUPPORTS THE PASSAGE OF CITY COUNCIL BILL 14-0353.

THE PROPERTY WAS SURPLUSED IN 2001. THE DEPARTMENT OF REAL ESTATE RECOMMENDS REEXAMINATION OF THIS SITE WHICH IS A 20,592 SQUARE FOOT BUILDING SITUATED ON 5 ACRES OF LAND TO DETERMINE IF IT IS NEEDED TODAY FOR PUBLIC USE. THIS RECOMMENDATION IS BASED UPON THE DEMAND TO FIND SUITABLE CITY-OWNED SPACE FOR VARIOUS CITY AGENCIES THAT ARE RELOCATING AS A RESULT OF THE REDLINE AND THE MANDATE TO REDUCE THE DEPENDENCE ON THE USE OF PRIVATELY OWNED SPACE. THE SUBJECT PROPERTY MAY ALSO PROVIDE A SITE TO INSTALL A WATER METER ANTENNA FOR THE CITY.

MINUTES

CITY COUNCIL BILLS - cont'd

THEREFORE, THE DEPARTMENT OF REAL ESTATE RECOMMENDS IF THE PROPERTY IS SOLD, ANY SALE SHOULD BE SUBJECT TO AN EASEMENT AND THE FOLLOWING LANGUAGE BE INCLUDED ANY LAND DISPOSITION AGREEMENT:

"THE DEED CONVEYING THE PROPERTY FROM THE CITY TO THE DEVELOPER SHALL PROVIDE FOR A RESERVATION OF AN EASEMENT IN FAVOR OF THE CITY AS FOLLOWS: "GRANTOR RESERVES FOR ITSELF AN EASEMENT TO INSTALL, INSPECT, MAINTAIN AND REPLACE A WIRELESS COMMUNICATION DEVICE ON THE ROOF/EXTERIOR [SPECIFY LOCATION] THAT IS PART OF BALTIMORE CITY'S SYSTEM FOR REMOTE READING AND DATA TRANSMISSION OF WATER METERS (THE WIRELESS DEVICE). AT NO COST TO GRANTOR, THE GRANTEE SHALL PERMIT THE GRANTOR TO CONNECT THE WIRELESS DEVICE TO, AND TO DRAW POWER FROM, THE GRANTEE'S ELECTRICAL POWER DISTRIBUTION SYSTEM AND FROM TIME TO TIME AS NEEDED TO INSPECT, REPAIR AND/OR UPGRADE SUCH WIRED CONNECTIONS. THE GRANTEE SHALL NOT INTERFERE WITH THE PROPER FUNCTIONING OF THE WIRELESS DEVICE BY OBSTRUCTION, ELECTRICAL SYSTEM OVERLOAD, DISCONNECTION OR ANY OTHER MANNER WHATSOEVER. IF AT ANY TIME THE GRANTEE DESIRES TO HAVE THE WIRELESS DEVICE MOVED IN ORDER TO EFFECT ANY REPAIR, RENOVATION OR OTHER IMPROVEMENT TO THE PROPERTY, GRANTEE SHALL GIVE A LEAST SIXTY (60) DAYS PRIOR NOTICE TO GRANTOR, DURING WHICH TIME THE PARTIES SHALL COOPERATE IN GOOD FAITH TO ACCOMMODATE A RELOCATION OF THE WIRELESS DEVICE IN RESPECT OF GRANTEE'S NEEDS TO THE EXTENT REASONABLE AND PRACTICAL."

THE DEPARTMENT OF REAL ESTATE DOES NOT SUPPORT THE PASSAGE OF THIS LEGISLATION, UNLESS A REEXAMINATION IS PERFORMED THAT DETERMINES IT IS NOT CURRENTLY NEEDED FOR PUBLIC USE.

ALL OTHER REPORTS RECEIVED WERE FAVORABLE.

MINUTES

CITY COUNCIL BILLS - cont'd

No. 14-0354 - An Ordinance concerning Sale of Property - 1315 - 1327 Division Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 1315 - 1327 Division Street (Block 0396, Lot 038) and no longer needed for public use; and providing for a special effective date.

IF THE PURCHASER INTRODUCES CHANGES TO THE LAND USE, THE PARKING AUTHORITY WILL WORK TO ENSURE THAT THE NEW USE OF SAID PROPERTY WILL COMPLY WITH THE CURRENT PARKING RATIOS PRESCRIBED BY CODE, SO NOT TO HAVE A NEGATIVE IMPACT TO PARKING IN THE AREA AS A RESULT OF THE NEW USE. BASED ON THE ABOVE COMMENTS, THE BALTIMORE CITY PARKING AUTHORITY SUPPORTS THE PASSAGE OF CITY COUNCIL BILL 14-0354.

SINCE THIS PROPERTY IS CURRENTLY UNDER REVIEW FOR LANDMARK DESIGNATION, THE DEPARTMENT OF REAL ESTATE SUGGESTS THAT ANY FUTURE REDEVELOPMENT BE DONE IN CONFORMANCE WITH THE HISTORIC GUIDELINES.

ALL REPORTS RECEIVED WERE FAVORABLE.

MINUTES

CITY COUNCIL BILLS - cont'd

No. 14-0355 - An Ordinance concerning Sale of Property - 1749 - 1757 Gorsuch Avenue for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 1749 - 1757 Gorsuch Avenue (Block 4123, Lot 022) and no longer needed for public use; and providing for a special effective date.

IF THE PURCHASER INTRODUCES CHANGES TO THE LAND USE, THE PARKING AUTHORITY WILL WORK TO ENSURE THAT THE NEW USE OF SAID PROPERTY WILL COMPLY WITH THE CURRENT PARKING RATIOS PRESCRIBED BY CODE AND THE COLDSTREAM HOMESTEAD MONTEBELLO URBAN RENEWAL PLAN, SO NOT TO HAVE A NEGATIVE IMPACT TO PARKING IN THE AREA AS A RESULT OF THE NEW USE. BASED ON THE ABOVE COMMENTS, THE BALTIMORE CITY PARKING AUTHORITY SUPPORTS THE PASSAGE OF CITY COUNCIL BILL 14-0355.

WHILE THE SUBJECT PROPERTY IS NO LONGER NEEDED FOR PUBLIC USE, THE CITY MAY WANT TO INSTALL A WATER METER ANTENNA AT THE SUBJECT SITE. THEREFORE, THE DEPARTMENT OF REAL ESTATE RECOMMENDS THAT ANY SALE BE SUBJECT TO AN EASEMENT AND THE FOLLOWING LANGUAGE BE INCLUDED ANY LAND DISPOSITION AGREEMENT:

"THE DEED CONVEYING THE PROPERTY FROM THE CITY TO THE DEVELOPER SHALL PROVIDE FOR A RESERVATION OF AN EASEMENT IN FAVOR OF THE CITY AS FOLLOWS:
"GRANTOR RESERVES FOR ITSELF AN EASEMENT TO INSTALL, INSPECT, MAINTAIN AND REPLACE A WIRELESS COMMUNICATION DEVICE ON THE ROOF/EXTERIOR [SPECIFY LOCATION] THAT IS PART OF BALTIMORE CITY'S SYSTEM FOR REMOTE READING AND DATA TRANSMISSION OF WATER METERS (THE WIRELESS DEVICE). AT NO COST TO GRANTOR, THE GRANTEE SHALL PERMIT THE GRANTOR TO CONNECT THE WIRELESS DEVICE TO, AND TO DRAW POWER FROM, THE GRANTEE'S

MINUTES

CITY COUNCIL BILLS - cont'd

ELECTRICAL POWER DISTRIBUTION SYSTEM AND FROM TIME TO TIME AS NEEDED TO INSPECT, REPAIR AND/OR UPGRADE SUCH WIRED CONNECTIONS. THE GRANTEE SHALL NOT INTERFERE WITH THE PROPER FUNCTIONING OF THE WIRELESS DEVICE BY OBSTRUCTION, ELECTRICAL SYSTEM OVERLOAD, DISCONNECTION, OR ANY OTHER MANNER WHATSOEVER. IF AT ANY TIME THE GRANTEE DESIRES TO HAVE THE WIRELESS DEVICE MOVED IN ORDER TO EFFECT ANY REPAIR, RENOVATION OR OTHER IMPROVEMENT TO THE PROPERTY, GRANTEE SHALL GIVE A LEAST SIXTY (60) DAYS PRIOR NOTICE TO GRANTOR, DURING WHICH TIME THE PARTIES SHALL COOPERATE IN GOOD FAITH TO ACCOMMODATE A RELOCATION OF THE WIRELESS DEVICE IN RESPECT OF GRANTEE'S NEEDS TO THE EXTENT REASONABLE AND PRACTICAL."

THE DEPARTMENT OF REAL ESTATE SUPPORTS THE PASSAGE OF THIS LEGISLATION WITH THE ABOVE NOTED EASEMENT LANGUAGE.

ALL REPORTS RECEIVED WERE FAVORABLE.

No. 14-0356 - An Ordinance concerning Sale of Property - 811 West Lanvale Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 811 West Lanvale Street (Block 0411, Lot 022) and no longer needed for public use; and providing for a special effective date.

IF THE PURCHASER INTRODUCES CHANGES TO THE LAND USE, THE PARKING AUTHORITY WILL WORK TO ENSURE THAT THE NEW USE OF SAID PROPERTY WILL COMPLY WITH THE CURRENT PARKING RATIOS PRESCRIBED BY CODE, SO NOT TO HAVE A NEGATIVE IMPACT TO PARKING IN THE AREA AS A RESULT OF THE NEW USE. BASED ON THE ABOVE COMMENTS, THE BALTIMORE CITY PARKING AUTHORITY SUPPORTS THE PASSAGE OF CITY COUNCIL BILL 14-0356.

ALL REPORTS RECEIVED WERE FAVORABLE.

MINUTES

CITY COUNCIL BILLS - cont'd

No. 14-0357 - An Ordinance concerning Sale of Property - 1220 East Oliver Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 1220 East Oliver Street (Block 1123, Lot 017) and no longer needed for public use; and providing for a special effective date.

IF THE PURCHASER INTRODUCES CHANGES TO THE LAND USE, THE PARKING AUTHORITY WILL WORK TO ENSURE THAT THE NEW USE OF SAID PROPERTY WILL COMPLY WITH THE CURRENT PARKING RATIOS PRESCRIBED BY CODE AND THE OLIVER URBAN RENEWAL PLAN, SO NOT TO HAVE A NEGATIVE IMPACT TO PARKING IN THE AREA AS A RESULT OF THE NEW USE. BASED ON THE ABOVE COMMENTS, THE BALTIMORE CITY PARKING AUTHORITY SUPPORTS THE PASSAGE OF CITY COUNCIL BILL 14-0357.

WHILE THE SUBJECT PROPERTY IS NO LONGER NEEDED FOR PUBLIC USE, THE CITY MAY WANT TO INSTALL A WATER METER ANTENNA AT THE SUBJECT SITE. THEREFORE, THE DEPARTMENT OF REAL ESTATE RECOMMENDS THAT ANY SALE BE SUBJECT TO AN EASEMENT AND THE FOLLOWING LANGUAGE BE INCLUDED ANY LAND DISPOSITION AGREEMENT:

"THE DEED CONVEYING THE PROPERTY FROM THE CITY TO THE DEVELOPER SHALL PROVIDE FOR A RESERVATION OF AN EASEMENT IN FAVOR OF THE CITY AS FOLLOWS:
"GRANTOR RESERVES FOR ITSELF AN EASEMENT TO INSTALL, INSPECT, MAINTAIN AND REPLACE A WIRELESS COMMUNICATION DEVICE ON THE ROOF/EXTERIOR [SPECIFY LOCATION] THAT IS PART OF BALTIMORE CITY'S SYSTEM FOR REMOTE READING AND DATA TRANSMISSION OF WATER METERS (THE WIRELESS DEVICE). AT NO COST TO GRANTOR, THE GRANTEE SHALL

MINUTES

CITY COUNCIL BILLS - cont'd

PERMIT THE GRANTOR TO CONNECT THE WIRELESS DEVICE TO, AND TO DRAW POWER FROM, THE GRANTEE'S ELECTRICAL POWER DISTRIBUTION SYSTEM AND FROM TIME TO TIME AS NEEDED TO INSPECT, REPAIR AND/OR UPGRADE SUCH WIRED CONNECTIONS. THE GRANTEE SHALL NOT INTERFERE WITH THE PROPER FUNCTIONING OF THE WIRELESS DEVICE BY OBSTRUCTION, ELECTRICAL SYSTEM OVERLOAD, DISCONNECTION OR ANY OTHER MANNER WHATSOEVER. IF AT ANY TIME THE GRANTEE DESIRES TO HAVE THE WIRELESS DEVICE MOVED IN ORDER TO EFFECT ANY REPAIR, RENOVATION OR OTHER IMPROVEMENT TO THE PROPERTY, GRANTEE SHALL GIVE A LEAST SIXTY (60) DAYS PRIOR NOTICE TO GRANTOR, DURING WHICH TIME THE PARTIES SHALL COOPERATE IN GOOD FAITH TO ACCOMMODATE A RELOCATION OF THE WIRELESS DEVICE IN RESPECT OF GRANTEE'S NEEDS TO THE EXTENT REASONABLE AND PRACTICAL."

THE DEPARTMENT OF REAL ESTATE SUPPORTS THE PASSAGE OF THIS LEGISLATION WITH THE ABOVE NOTED EASEMENT LANGUAGE.

ALL REPORTS RECEIVED WERE FAVORABLE.

No. 14-0358 - An Ordinance concerning Sale of Property - 31 South Payson Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 31 South Payson Street (Block 0224, Lot 016) and no longer needed for public use; and providing for a special effective date.

MINUTES

CITY COUNCIL BILLS - cont'd

IF THE PURCHASER INTRODUCES CHANGES TO THE LAND USE, THE PARKING AUTHORITY WILL WORK TO ENSURE THAT THE NEW USE OF SAID PROPERTY WILL COMPLY WITH THE CURRENT PARKING RATIOS PRESCRIBED BY CODE, SO NOT TO HAVE A NEGATIVE IMPACT TO PARKING IN THE AREA AS A RESULT OF THE NEW USE. BASED ON THE ABOVE COMMENTS, THE BALTIMORE CITY PARKING AUTHORITY SUPPORTS THE PASSAGE OF CITY COUNCIL BILL 14-0358.

WHILE THE SUBJECT PROPERTY IS NO LONGER NEEDED FOR PUBLIC USE, THE CITY MAY WANT TO INSTALL A WATER METER ANTENNA AT THE SUBJECT SITE. THEREFORE, THE DEPARTMENT OF REAL ESTATE RECOMMENDS THAT ANY SALE BE SUBJECT TO AN EASEMENT AND THE FOLLOWING LANGUAGE BE INCLUDED ANY LAND DISPOSITION AGREEMENT:

"THE DEED CONVEYING THE PROPERTY FROM THE CITY TO THE DEVELOPER SHALL PROVIDE FOR A RESERVATION OF AN EASEMENT IN FAVOR OF THE CITY AS FOLLOWS:
"GRANTOR RESERVES FOR ITSELF AN EASEMENT TO INSTALL, INSPECT, MAINTAIN AND REPLACE A WIRELESS COMMUNICATION DEVICE ON THE ROOF/EXTERIOR [SPECIFY LOCATION] THAT IS PART OF BALTIMORE CITY'S SYSTEM FOR REMOTE READING AND DATA TRANSMISSION OF WATER METERS (THE WIRELESS DEVICE). AT NO COST TO GRANTOR, THE GRANTEE SHALL PERMIT THE GRANTOR TO CONNECT THE WIRELESS DEVICE TO, AND TO DRAW POWER FROM, THE GRANTEE'S ELECTRICAL POWER DISTRIBUTION SYSTEM AND FROM TIME TO TIME AS NEEDED TO INSPECT, REPAIR AND/OR UPGRADE SUCH WIRED CONNECTIONS.

THE GRANTEE SHALL NOT INTERFERE WITH THE PROPER FUNCTIONING OF THE WIRELESS DEVICE BY OBSTRUCTION, ELECTRICAL SYSTEM OVERLOAD, DISCONNECTION OR ANY OTHER MANNER WHATSOEVER. IF

MINUTES

CITY COUNCIL BILLS - cont'd

AT ANY TIME THE GRANTEE DESIRES TO HAVE THE WIRELESS DEVICE MOVED IN ORDER TO EFFECT ANY REPAIR, RENOVATION OR OTHER IMPROVEMENT TO THE PROPERTY, GRANTEE SHALL GIVE A LEAST SIXTY (60) DAYS PRIOR NOTICE TO GRANTOR, DURING WHICH TIME THE PARTIES SHALL COOPERATE IN GOOD FAITH TO ACCOMMODATE A RELOCATION OF THE WIRELESS DEVICE IN RESPECT OF GRANTEE'S NEEDS TO THE EXTENT REASONABLE AND PRACTICAL."

THE DEPARTMENT OF REAL ESTATE SUPPORTS THE PASSAGE OF THIS LEGISLATION WITH THE ABOVE NOTED EASEMENT LANGUAGE.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved City Council Bills 14-0354, 14-0355, 14-0356, 14-0357, and 14-0358, and directed that the bills be returned to the City Council with the recommendation that they also be approved and passed by that Honorable Body. Bill No. 14-0353 was **WITHDRAWN**. The President **ABSTAINED**.

MINUTES

PROPOSAL AND SPECIFICATIONS

1. Department of General Services - GS 11805R, Renovations to Engine House 45
BIDS TO BE RECV'D: 06/18/2014
BIDS TO BE OPENED: 06/18/2014

2. Department of Public Works/
Bureau of Water & Wastewater - WC 1266, Mt. Vernon & Seton Hill Area - Water Main Replacements
BIDS TO BE RECV'D: 06/11/2014
BIDS TO BE OPENED: 06/11/2014

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

* * * * *

President: "The Board is in recess until twelve o'clock noon for the opening and receiving of bids."

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Water and Wastewater - Race Street Culvert Replacement and Rehabilitation

BIDS TO BE RECV'D: 05/28/2014

BIDS TO BE OPENED: 05/28/2014

Dept. of Recreation and Parks - RP 12813, CC Jackson Recreation Center

BIDS TO BE RECV'D: 05/28/2014

BIDS TO BE OPENED: 05/28/2014

Dept. of Recreation and Parks - RP 14809, Wood Sports Floor Installation & Related Work at Robert C. Marshall Recreation Center

BIDS TO BE RECV'D: 05/28/2014

BIDS TO BE OPENED: 05/28/2014

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Water and Wastewater - SWC 13310R, Cell 6 Leachate
Conveyance System Improvements

Harden Group, LLC
Ligon & Ligon, Inc.
American Infrastructure
DMS Properties, LLC

Bureau of Purchases - B50003446, Monadnock Flex Cuffs

Maryland Police Supply
Atlantic Tactical

Bureau of Purchases - B50003484, Maintenance and Repair
for Central Chilled Water System

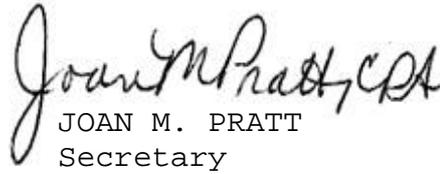
Johnson Controls, Inc.
Dever-Elek, Inc.
Servicemax, Inc.
Pepco Government Services, LLC
J.F. Fischer, inc.
R.F. Warder, Inc.

Bureau of Purchases - B50003487, OEM Parts and Service
for Mack Trucks

Columbia Fleet Service

MINUTES

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, May 28, 2014.


JOAN M. PRATT
Secretary