

NOTICES:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

2.

.....
: **BOARD OF ESTIMATES' RECESS** :
: **DECEMBER 28, 2016 AND JANUARY 4, 2017** :
:
.....

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on December 28, 2016 and January 4, 2017.

The Board of Estimates will not receive or open bids on December 28, 2016 and January 4, 2017. The Board of Estimates will reconvene on January 11, 2017.

BOARD OF ESTIMATES' AGENDA - DECEMBER 7, 2016

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

AES Electrical dba Freestate Electrical Construction, Co.	\$ 156,195,000.00
Brasfield & Gorrie, LLC	\$2,245,635,000.00
Chesapeake Turf, LLC	\$ 5,310,000.00
G.H. Nitzel, Inc.	\$ 8,000,000.00
Hawkeye Construction, LLC	\$ 6,336,000.00
Pipe & Plant Solutions, Inc.	\$ 8,000,000.00
Stormwater Maintenance, LLC	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A Squared Plus Engineering Support Group, LLC	Engineer
Emfesis, LLC	Landscape Architect
Foundation Test Group, Inc.	Engineer
GeoTech Engineers, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

12/07/2016

BOARDS AND COMMISSIONS - cont'd

Gipe Associates, Inc.	Engineer
Glyndon Engineering & Technology Co.	Engineer
Hazen and Sawyer, P.C.	Architect Engineer
KPN Architects, LLC	Architect
Leuterio Thomas, LLC	Architect Engineer
Louis Berger U.S., Inc.	Architect Landscape Architect Engineer
Tech International Corporation	Engineer
The Robert B. Balter Company	Engineer

AGENDA

BOARD OF ESTIMATES

12/07/2016

Space Utilization Committee - Assignment of Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Consent to Assignment of the Lease Agreement between Bottling Group, LLC, Assignor, and IDAC Tailgate, LLC, Assignee for the lease of the property known as 1652 Union Avenue.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 1, 2010, the Board approved the original lease agreement with the Bottling Group, LLC, Assignor. On February 4, 2015, the Board approved a renewal of lease agreement, for the rental of 1652 Union Avenue.

The leased premises were used for surface parking for motor vehicles owned or used by the employees, guests and patrons of the Bottling Group, LLC. Bottling Group, LLC is now selling their property located at 1650 Union Avenue to IDAC Tailgate, LLC. A condition of this sale is that the Assignor can obtain permission from the City to assign the Lease Agreement and Renewal to the Assignee. The Assignee has reviewed and accepts the rental and terms and conditions of the Lease Agreement and Renewal.

(The Assignment of Lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Office of the Labor Commissioner - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Memorandum of Understanding (MOU) between the City of Baltimore and the Baltimore Fire Fighters, Local 734, IAFF.

AMOUNT OF MONEY AND SOURCE:

Wage increases are budgeted for Fiscal Year 2017

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), the Office of the Labor Commissioner has concluded negotiations with Baltimore Fire Fighters, Local 734, IAFF. The results of the negotiations have been reduced to writing in the form of the submitted MOU covering Fiscal Year 2017.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Fire and Police Employees' - Independent Auditor's Report Retirement System (F&P)

The Board is requested to **NOTE** receipt of the following Audit Reports from CliftonLarsonAllen LLP.

1. The Independent Auditor's Report of the Baltimore City Fire and Police Employees' Retirement System for FY ended June 30, 2016.
2. The Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters.
3. The 2016 Baltimore City Fire and Police Employees' Retirement System's Comprehensive Annual Financial Report (CAFR).

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	329 W. 29 th Street Street	329 W. 29 th Street, LLC	One ADA Ramp 19' x 5'
	Flat Charge: \$ 70.30		
2.	3700 Gough Street Street	Louis Dipasquale, Jr.	Outdoor Seating 20' x 4'
	Annual Charge \$337.50		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Lawrence and Fort, LLC, Developer. The period of the agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$11,192.80 - 9950-903085-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for Anthem II at 1430 Lawrence Street, constructing a 48,339 SF residential five-story apartment building. The Developer agrees to make a one-time contribution in the amount of \$11,192.80 to fund the City's multimodal transportation improvements in the project's vicinity.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Transportation (DOT) - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	CONGREGATION KAHAL CHASSIDIM, INC.	1460	\$106,385.00

Congregation Kahal Chassidim, Inc. would like to install new utilities to its proposed new building located in the vicinity of 6013 Park Heights Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$106,385.00 has been issued to Congregation Kahal Chassidim, Inc., which assumes 100% of the financial responsibility.

2.	W-ARC ALAMEDA, LLC	1466	\$ 23,750.00
----	---------------------------	-------------	---------------------

W-ARC Alameda, LLC would like to install new utilities to its proposed new building located in the vicinity of 1104 Walters Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$23,750.00 has been issued to W-ARC Alameda, LLC, which assumes 100% of the financial responsibility.

3.	BALTIMORE BUDDIES LAND COMPANY, LLC	1490	\$ 21,585.00
----	--	-------------	---------------------

Baltimore Buddies Land Company, LLC would like to install new utilities to its proposed new building located in the vicinity of 2823 O'Donnell Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

AGENDA

BOARD OF ESTIMATES

12/07/2016

DOT - cont'd

A Letter of Credit in the amount of \$21,585.00 has been issued to Baltimore Buddies Land Company, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Health Department - Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award (NOA) from the Department of Health and Human Services, Centers for Disease Control and Prevention. The period of the NOA is September 30, 2016 through September 29, 2017.

AMOUNT OF MONEY AND SOURCE:

\$3,259,425.00 - 4000-484717-3023-718000-404001

BACKGROUND/EXPLANATION:

This NOA provides funding to support increased efforts to reduce HIV infections among Men Who Have Sex with Men (MSM) and transgender populations with an emphasis on MSM and Transgender Persons. The Department will collaborate with community partners across the City to provide prevention, education and essential support services.

The NOA is late because of a delay in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****12/07/2016**Health Department - Grant Award**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the update to FY 17 Grant Award from the State of Maryland Department of Health and Mental Hygiene. The period of the Grant Award is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

<u>GRANT DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>AMOUNT OF ACTION</u>	<u>TOTAL AWARD</u>
Health Care for the Homeless	Supplement	\$ 3.00	\$ 664,585.00
PREP ZIKA Supplemental	Supplement	15,000.00	15,000.00
Enhance Quality Family Planning	New	40,000.00	40,000.00
Health System Enhancement	New	36,870.00	36,870.00
Blood Pressure Cuffs	New	4,970.00	4,970.00
PWC Eligibility	Supplemental	<u>102,065.00</u>	2,126,346.00
	Total	\$198,908.00	

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Grant Awards being issued. The most current Unified Award document will be the official award of record. This update is for the month ending September 30, 2016.

The update is late because it was delayed because the Department of Health and Mental Hygiene revised the Grant Award.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to
form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Health Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the update to the FY 17 Grant Award from the State of Maryland Department of Health and Mental Hygiene. The period of the Grant Award is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

<u>GRANT DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>AMOUNT OF ACTION</u>	<u>TOTAL AWARD</u>
Sexually Transmitted Disease	Supplement	\$18,000.00	\$264,801.00
Immunization-HEP-IAP, HEP-B	Supplement	<u>20,000.00</u>	\$653,700.00
	Total	\$38,000.00	

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Grant Awards being issued. The most current Unified Award document will be the official award of record. This update is for the month ending October 31, 2016.

The update is late because it was recently received from the Department of Health and Mental Hygiene.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Employee Expense Statement for Ms. Katina Evans for the month of August 2016.

AMOUNT OF MONEY AND SOURCE:

\$15.00 - Mileage - 1001-000000-3100-295900-603003

BACKGROUND/EXPLANATION:

Ms. Evans misplaced her Employee Expense Statement and recently found it.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Health Department - Agreements and Ratification of Amendments to Agreements

The Board is requested to approve and authorize execution of the various agreements and to ratify the various amendments to agreements.

AGREEMENTS

1. **PLANNED PARENTHOOD OF MARYLAND (PPM)** **\$200,000.00**

Account: 5000-530017-3080-595800-603051

Under the terms of the Babies Born Healthy Initiative, the PPM will continue to provide comprehensive women's health services for clients based on guidelines developed by the Centers for Disease Control and Prevention. The PPM clients will receive social and mental health screenings, nutrition education and referrals, and smoking cessation education and referrals during routine gynecological exams. The period of the agreement is July 1, 2016 through June 30, 2017.

2. **UPTON PLANNING COMMITTEE, INC. (UPC)** **\$ 35,000.00**

Account: 4000-494417-3080-292300-603051

Under the terms of this agreement, the UPC will recruit, organize, facilitate, and evaluate youth groups for the Making Proud Choices!, Personal Responsibility Education Program curriculum. The period of the agreement is July 1, 2016 through June 30, 2017.

The Agreements are late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Health Department - cont'd

3. **UNITED WAY OF CENTRAL MARYLAND, INC. (UWCM)** **\$ 20,000.00**

Account: 6000-623617-3001-268400-406001

Under the terms of this UWCM 2017 Health/Access to Healthy Food Initiative Grant Agreement, the funds from the UWCM will be used to support Baltimarket - the Virtual Supermarket Program. The Virtual Supermarket Program allows customers to order high quality affordable groceries online at their local library and pick them up from the same location the very next day. The period of the Grant Agreement is September 1, 2016 through June 30, 2017.

The Grant Agreement is late because of delays in the administrative review process.

RATIFICATION OF AMENDMENTS TO AGREEMENTS

4. **BALTIMORE MEDICAL SYSTEM, INC. (BMS)** **\$ 0.00**

On June 1, 2016, the Board approved the original agreement with the BMS, in the amount of \$4,600.00, for the period of April 1, 2016 through June 30, 2016.

Due to scheduling conflicts with the other program partners, the BMS was unable to complete its program deliverables. Therefore, this ratification of the amendment to agreement is requested to extend the period of the agreement through December 31, 2016 to allow the BMS to complete its programs deliverables. All other terms and conditions of the original agreement remain unchanged.

The amendment to agreement is late because the Department was waiting for a revised budget and scope of work.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Health Department - cont'd

5. MAYOR'S OFFICE OF EMPLOYMENT DEVELOPMENT \$13,230.00

Account: 4000-428516-3160-271400-603051

On June 1, 2016, the Board approved the original Inter-Agency Agreement with MOED, in the amount of \$6,120.00, for the period March 1, 2016 through August 31, 2016.

This ratification of the amendment to the Inter-Agency Agreement will increase the amount of the Inter-Agency Agreement by \$13,230.00 and extend the period through November 30, 2016, to allow for additional services. This will make the total award \$19,350.00.

The Amendment to the Inter-Agency Agreement is late because the Department was waiting for approval of Amendment Nos. 3 and 4 to the Notice of Award and Cooperative Agreement.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements, the Amendment to Agreement, and the Amendment to the Inter-Agency Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. THE BALTIMORE STATION, INC. \$ 75,173.12

Account: 1001-000000-3572-772800-603051

The organization will be using funds to provide 11 emergency overnight shelter beds.

Beds will be for homeless men and women on nights that the temperature falls below 32 degrees Fahrenheit. The funds will be dispersed on a per diem basis and will be used to cover personnel costs, utilities, shelter operating costs and food for clients. The period of the agreement is October 15, 2016 through March 15, 2017.

The Agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

2. PEOPLE ENCOURAGING PEOPLE, INCORPORATED \$675,751.00

Account: 4000-407017-3573-758800-603051

The organization will provide supportive services to 44 homeless individuals. Services will include street outreach and engagement, case management, encouragement to accept services, rapid access to housing, medical and mental healthcare, life skills courses, 24-hour crisis intervention, and advocacy. The period of the agreement is October 1, 2016 through September 30, 2017.

The agreement is late due to a delay in receiving signatures from the organization.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Mayor's Office of Human Services - cont'd

3. HOUSE OF RUTH MARYLAND, INC. \$234,756.00

Account: 5000-525617-5940-765600-603051

The organization will use funds to provide temporary shelter, meals, counseling and/or information and referrals to services. The organization will serve 200 women and their children who are homeless over the course of one year. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late due a delay in contract negotiations with the organization.

MWBOO GRANTED A WAIVER.

4. HEALTH CARE FOR THE HOMELESS, INC. \$216,837.00

Account: 1001-000000-3572-778600-603051

The organization will use funds to manage and provide case management services to 10 formerly homeless individuals. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late due a delay in obtaining signatures from the organization.

MWBOO GRANTED A WAIVER.

5. ST. VINCENT DE PAUL OF BALTIMORE, INC. \$487,726.50

Account: 4000-407017-3573-759200-603051

The organization will provide permanent housing and supportive services to 32 formerly homeless individuals in

AGENDA

BOARD OF ESTIMATES

12/07/2016

Mayor's Office of Human Services - cont'd

a Housing First model program. The period of the agreement is October 1, 2016 through September 30, 2017.

The agreement is late due a delay in obtaining signatures from the organization.

MWBOO GRANTED A WAIVER.

6. PROJECT PLASE, INC. \$ 70,478.00

Account: 4000-407016-3572-756101-603051

The organization will provide housing assistance and support services to 10 individuals. The period of agreement is October 1, 2016 to September 30, 2017.

The agreement is late due a delay in obtaining signatures from the organization.

MWBOO GRANTED A WAIVER.

7. UNIVERSITY OF MARYLAND, BALTIMORE \$347,349.00

Account: 4000-490817-3571-762400-603051

The organization will provide housing assistance when available and case management support services to 645 HIV positive clients. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late due to a delay at the administrative level.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Mayor's Office of Human Services - cont'd

8. AT JACOBS WELL, INC. (AJW) \$ 23,184.00

Account: 4000-407017-3573-757400-603051

The organization will use funding to offset a portion of the cost of two case manager staff salaries. As part of their work at AJW, the staff will provide case management services to 20 individuals who are transitioning from the AJW Transitional Housing program to the AJW Permanent Housing program. The period of the agreement is September 1, 2016 through August 31, 2017.

The agreement is late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Mayor's Office of - Ratification of Amendment No. 1 to Contract
Human Services

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 1 to Contract with The Family League of Baltimore City, Inc. (FLBC). The amendment extended the agreement through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 24, 2015, the Board approved an agreement with The FLBC for the period of July 1, 2014 through December 31, 2015. The FLBC provided grant management, evaluation and monitoring services for Youth Projects funded through the Video Lottery Terminal grant fund, as appropriated through the Park Heights Master Plan. The Amendment No. 1 extended the period of the agreement for an additional six months, through June 30, 2016.

All other terms of the award remain the same.

The agreement is late due to a delay at the administrative level and in obtaining signatures from the FLBC.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 1 to Contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|-------------|-----------|
| 1. NCS PEARSON, INC. | \$31,857.00 | Agreement |
| Contract No. 08000 - Annual Subscription of the Work Sampling System - Mayor's Office of Human Services/Head Start - Req. No. R704201 | | |

The Board is requested to approve and authorize execution of an Agreement with NCS Pearson, Inc. The period of the agreement is December 7, 2016 through December 6, 2017 with five 1-year renewal options.

The vendor is the sole source provider of the subscription used for the management and reporting of child assessment data for the Head Start Program.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | |
|---|-------------|---------|
| 2. RUDOLPH'S OFFICE & COMPUTER SUPPLY INC. | \$12,500.00 | Renewal |
| Contract No. B50003284 - Supply and Deliver Paper & Styrofoam Products - Pratt Library - Req. No. R647662& P.O. No. P526169 | | |

On January 28, 2014, the City Purchasing Agent approved the initial award in the amount of \$12,000.00. The award contained three 1-year renewal options. Two renewal options have been exercised. This final renewal in the amount of \$12,500.00 is for the February 1, 2017 through January 31, 2018.

- | | | |
|---|-------------|---------|
| 3. WERT BOOKBINDING | \$25,500.00 | Renewal |
| Contract No. B50003866 - Book Binding Services - Pratt Library - Req. No. R677608& P.O. No. P529820 | | |

On January 5, 2015, the City Purchasing Agent approved the initial award in the amount of \$25,000.00. The award

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Purchases

contained three 1-year renewal options. On December 24, 2015, the Board approved the first renewal in the amount of \$20,000.00. This second renewal in the amount of \$25,500.00 is for the period February 1, 2017 through January 31, 2018 with one 1-year renewal option remaining.

- | | | |
|---|------------|---------|
| 4. JAY'S RESTAURANT GROUP, INC. | \$8,000.00 | Renewal |
| Contract No. 07000 - Box Lunches for Head Start Training Sessions - Mayor's Office of Human Services - Req. No. P526145 | | |

On January 16, 2014, the City Purchasing Agent approved the initial award in the amount of \$10,000.00. The award contained three 1-year renewal options. On December 22, 2014 and December 11, 2015, the Board approved the first and second renewals, respectively in the amount of \$7,000.00 each. This third renewal in the amount of \$8,000.00 is for the period February 1, 2017 through January 31, 2018.

- | | | |
|---|--------------|---------|
| 5. MARSH CLEARSIGHT, LLC f/k/a CS STARS, LLC | \$510,000.00 | Renewal |
| Contract No. 06000 - Claims Administration System, Updates and Support - Finance Department - Req. No. R64518 | | |

On December 11, 2013, the Board approved the initial award in the amount of \$511,650.00. The award contained two 3-year renewal options. This first renewal in the amount of \$510,000.00 is for the period December 1, 2016 through November 30, 2019, with one 3-year renewal option remaining.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

- | | | |
|--|--------------|---------|
| 6. SMITH-BLAIR, INC. | \$ 50,000.00 | Renewal |
| Contract No. B50003308 - Couplings - Department of Public Works - Department of Public Works - Bureau of Water and Wastewater - P.O. No. P526172 | | |

On January 29, 2014, the Board approved the initial award in the amount of \$36,136.53. The award contained three 1-year

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Purchases

renewal options. Subsequent actions have been approved. This final renewal in the amount of \$50,000.00 is for the period January 22, 2017 through January 21, 2018. The above amount is the City's estimated requirement.

- | | | |
|--|--------------|---------|
| 7. ATLANTIC MACHINERY,
INC. | \$ 65,000.00 | Renewal |
| Contract No. 08000 - Video Pipeline Inspection System - Cues Camera - Department of Public Works - Bureau of Water and Wastewater - P.O. No. P526053 | | |

On January 8, 2014, the Board approved the initial award in the amount of \$30,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$65,000.00 is for the period January 8, 2017 through January 7, 2018. The above amount is the City's estimated requirement.

- | | | |
|---|--------------|---------|
| 8. GEORGE ASSOCIATES,
INC. | \$ 50,000.00 | Renewal |
| Contract No. 06000 - OEM Parts and Service for Mauldin Manufactured Equipment - Department of General Services - P.O. No. P522689 | | |

On February 6, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$50,000.00 is for the period February 1, 2017 through January 31, 2018. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------|---------|
| 9. BLUESTAR TECHNOLOGIES,
INC. | \$ 0.00 | Renewal |
| Contract No. B50002845 - Medium and High Voltage Electrical Systems - Departments of General Services, Public Works and Transportation etc. - P.O. No. P523553 | | |

AGENDA

BOARD OF ESTIMATES

12/07/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

On May 1, 2013, the Board approved the initial award in the amount of \$940,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This first renewal in the amount of \$0.00 is for the period December 1, 2016 through November 30, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 8% MBE AND 3% WBE.

	<u>Commitment</u>	<u>Performed</u>	
MBE: A/C Power, Inc.	8%	\$47,024.00	4.4%
WBE: The Allocated Formula Group, Inc.	3%	\$26,204.75	2.5%

Per contracting agency, vendor has demonstrated good faith efforts. A large portion of the work was for additional new equipment that could not be provided by the MBE. There was also emergency work that could not be subcontracted out. Vendor is requesting a partial waiver of the MBE goal and has submitted a plan committing to achieving the MBE goal on future work.

MWBOO FOUND VENDOR IN COMPLIANCE.

10. CORRELLI INCORPORATED

FLEETPRIDE, INC.

WASTE EQUIPMENT SALES

AND SERVICE, LLC

THC ENTERPRISES, INC.

d/b/a MID-ATLANTIC WASTE

SYSTEMS

\$1,000,000.00

Renewal

Contract No. B50002613 - Aftermarket Parts and Service for Heavy Trucks and Equipment - Department of General Services - P.O. Nos. P522357, P522358, P522359 and P522360

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

On December 5, 2012, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$1,000,000.00 is for the period February 1, 2017 through January 31, 2018. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|--------------|
| 11. LOCATION AGE | | Ratification |
| LLC | \$ 50,000.00 | and Renewal |
| Contract No. 08000 - CoBLAM Software Support Agreement - Department of Housing and Community Development - P.O. No. P525010 | | |

On September 11, 2013, the Board approved the initial award in the amount of \$99,980.00. The award contained three 1-year renewal options. Two renewal options have been exercised. This final renewal in the amount of \$50,000.00 is for the use of the City of Baltimore Land Asset Manager CoBLAM software licenses, technical support, and maintenance required by Baltimore Housing and Community Development for automation of specific functions relating to the City's Vacants to Value Program, including property acquisition, stabilization, management, and disposition. The period of the ratification is September 11, 2016 through December 6, 2016. The period of the renewal is December 7, 2016 through September 10, 2017. The above amount is the City's estimated requirement.

- | | | |
|---|--------------|----------|
| 12. MARYLAND ENVIRONMENTAL | | |
| SERVICE | \$ 25,000.00 | Increase |
| Contract No. 06000 - Chlorofluorocarbon (CFC) Removal - Department of Public Works, Solid Waste Division - P.O. No. P523769 | | |

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Purchases

On June 17, 2013, the City Purchasing Agent approved the initial award in the amount of \$25,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. An increase is necessary to cover the removal of CFC for the remainder of the contract period. This increase in the amount of \$25,000.00 will make the award amount \$65,000.00. The contract expires on June 16, 2017.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

13. ATLANTIC TACTICAL,

INC.	\$350,000.00	Increase
Contract No. B50004162 - Ammunition for Police & Sheriff's Departments - Baltimore Police Department and Sheriff - Req. No. N/A		

On August 12, 2015, the Board approved the initial award in the amount of \$350,000.00. The award contained two 2-year renewal options. Subsequent actions have been approved. Due to increased usage, an increase in the amount of \$350,000.00 is necessary. This increase in the amount of \$350,000.00 will make the award amount \$1,100,000.00. The contract expires on August 11, 2018, with two 2-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

14. CROWLEY MICROGRAPHICS

d/b/a THE CROWLEY COMPANY	\$ 125,000.00	Extension
Contract No. B50004117 - Conversion of Microfilm & Microfiche to Digital Format - Department of Housing and Community Development - P.O. No. P533588		

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Purchases

On December 16, 2015, the Board approved the initial award in the amount of \$209,661.00. This extension is necessary to fund and allow additional time to complete the conversion of microfilm and microfiche images into a digital format. The period of the extension is December 16, 2016 through June 30, 2017. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 0% MBE AND 7% WBE.

	<u>Commitment</u>	<u>Performed</u>	
WBE: 1 ST Choice, LLC	7%	\$7,858.00	14.6%

MWBOO FOUND VENDOR IN COMPLIANCE.

15. KIDSMART SOFTWARE COMPANY	Case Manager Services, License and Access Agreement
	\$ 62,414.35
Contract No. 08000 - Kidsmart Software Upgrade, License, Support and Hosting Service - Mayor's Office of Employment Development - Req. No. R740499	

The Board is requested to approve and authorize execution of an Agreement with Kidsmart Software Company. The period of the agreement is December 1, 2016 through November 30, 2017, with four 1-year renewal options.

Kidsmart Software Company is the sole provider of the proprietary software license, upgrade, and support service that is used by case managers for various programs throughout the Mayor's Office of Employment Development.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore,

AGENDA

BOARD OF ESTIMATES

12/07/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Case Manager Services, License and Access Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | |
|---|---------|------------|
| 16. BALTIMORE CITY | | Correction |
| COMMUNITY COLLEGE | \$ 0.00 | of Term |
| Contract No. B50003627 - Transportation Workforce Development - Department of Transportation - P.O. No. P529935 | | |

On January 14, 2015, the Board approved the initial award in the amount of \$907,843.29. The dates shown on Board Letter No. 364 were incorrect. The incorrect period approved was January 1, 2015 through December 31, 2017. The correct period of the award is January 14, 2015 through August 9, 2018, with no renewal options.

- | | | |
|--|--------------|--------------------------|
| 17. LEVEL 3 COMMUNICATIONS, LLC | \$450,000.00 | Master Service Agreement |
| Contract No. 140AN-TISA2013-0116 (under MiCTA) Telecommunications Master Service Agreement - Department of Communication Services - Req. No. R744874 | | |

The Board is requested to approve and authorize execution of a Master Service Agreement with Level 3 Communications, LLC. The period of the agreement is December 8, 2016 through December with two 1-year renewal options.

The Department of Communication Services, Municipal Telephone Exchange has initiated the installation of new VoIP telephones per contract B50003985 - Telecommunication Improvement and Procurement Project.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Purchases

MiCTA issued a competitive RFP for Telecommunications, Internet, Specialty Services and Applications and that contract is being utilized by several members including State agencies and municipalities resulting in significant cost savings in long distance and access charges being acquired through this contract. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Master Service Agreement has been approved by the Law Department as to form and legal sufficiency.)

18. FIRST CALL

BALTIMORE POWERSPORTS,
INC. t/a HARLEY-DAVIDSON
OF BALTIMORE

SECOND CALL

OLD GLORY HARLEY-DAVIDSON
LP

\$ 48,000.00

Award

Solicitation No. B50004808 - Harley Davidson - O.E.M. Parts
and Service - Department of General Services - Fleet
Management - Req. No. R744121

Vendors were solicited by posting on CitiBuy. Two bids were received and opened on November 1, 2016. Award is recommended to both responsive and responsible vendors. The period of the award is January 20, 2017 through January 19, 2018. The above amount is the City's estimated requirement.

EXTRA WORK ORDER

* * * * *

The Board is requested to approve the
Extra Work Order
as listed on the following page:

33

The EWO has been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

12/07/2016

EXTRA WORK ORDER

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office. of Eng. & Construc.

1.	EWO #044, \$90,240.26 - W.C. 1160R, Montebello Plant 2			
	<u>Finished Water Reservoir Cover</u>			
	\$36,922,950.00	\$7,037,862.39	Allan A. Myers,	- -
			LP	

When the Montebello Covered Reservoir was being placed into service, cracks were seen on the bottom of the precast members (the cover of the reservoir). The interior of the reservoir cover is exposed to a chlorine and water-vapor atmosphere, which can aggressively corrode the iron reinforcement of the precast members and cause premature failure of the structure. The contractor was directed to seal these cracks. The contractor claimed for this additional cost, maintaining that the standards of the American Concrete Institute (ACI) allow for some cracking of the precast and the cracks were shown to be less than allowed by the ACI.

The City engineer has verified the contractor's assertion. The engineer has reviewed the contractor's lump sum cost proposal, and this change order represents a negotiated lump sum settlement of this claim.

This work started March 11, 2014 and is now completed.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - Amendment No. 2 to
Of Engineering and Construction Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with URS Corporation under project 1124U Wastewater Engineering Services for the Improvement of the Herring Run Sewershed Collection System. The amendment will extend the agreement for three years through January 25, 2021.

AMOUNT OF MONEY AND SOURCE:

\$413,236.21 - 9956-905653-9551-900020-703032

BACKGROUND/EXPLANATION:

The project is to provide design services for the replacement of the existing sewer in Chinquapin Run, from Walker Avenue to the confluence at Herring Run. The Herring Run Sewershed Collection System has to comply with Paragraph 9 of the Consent Decree. The Stream Rehabilitation is part of a series of Municipal Separate Storm Sewer Systems (MS4) projects. The Baltimore City MS4 Permit was issued on December 27, 2013. As required by the permit, the City developed a Watershed Implementation Plan to reduce contaminated stormwater runoff and improve water quality. This will allow for seamless design approach and increased efficiency through collaboration between the different Department sections. The City will create less disturbance/interruption in the community and may save money due to the combined project construction. The requested funds are needed to finish the final stage of designs.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 2 to Agreement for Project 1124U has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - Amendment No. 1 to Agreement
Of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Johnson, Mirmiran & Thompson, Inc. (JMT) for Sanitary Contract No. 940 (Project No. 1202) Wastewater Engineering Services for Sewer Capacity Improvements in the Upper Gwynns Run Area of the High Level Sewershed. The amendment will extend the agreement through March 16, 2018.

AMOUNT OF MONEY AND SOURCE:

\$375,096.00 - 9956-906647-9551-900020-703032

BACKGROUND/EXPLANATION:

On March 19, 2015, the Board awarded JMT to provide engineering services for the Sewer Capacity Improvements in the Upper Gwynns Run Area of the High Level Sewershed in compliance with the Consent Decree, which included upsizing the existing Gwynns Run Interceptor. This amendment is a result of JMT's recommendation to construct a new relief sewer in lieu of upsizing the existing Gwynns Run Interceptor. The City has agreed that the proposed relief sewer is the better alternative since it reduces the construction cost by approximately \$5,000,000.00, will be easier to construct, reduces the need for significant bypass pumping operations, reduces environmental impacts, eases coordination with railroads and provides redundancy in the collection system. However, additional funds are required to provide additional geotechnical information of the proposed sewer. Twenty-five additional soil borings and lab testing of the soil samples are required that were not included in the original scope. In addition to the above-mentioned work, the City requested 7,000 LF pipe upsized to eliminate engineering overflows as part of the Consent Decree.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - cont'd
Of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to Agreement for Sanitary Contract No. 940 (Project No. 1202) Wastewater Engineering Services for Sewer Capacity Improvements in the Upper Gwynns Run Area of the High Level Sewershed has been approved by the Law Department as to form and legal sufficiency.)

AGENDA**BOARD OF ESTIMATES****12/07/2016**

Department of Public Works/Office - cont'd
Of Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$500,000.00	9956-906619-9549	9956-906647-9551-3
Wastewater Revenue	Constr. Res. Sewer	Design
Bonds	System Evaluation	
	Program	

The funds will cover the cost of Amendment No. 1 to Agreement for SC 940, Sewer Capacity Improvements in the Gwynns Run Area.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - Amendment No. 1 to
of Engineering and Construction the Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to the Agreement with Whitman, Requardt & Associates, LLP for Design Services, under Water Contract No. 1204, Druid Lake Finished Water Tanks. The Amendment No. 1 to Agreement extends the period of the agreement for six months through May 20, 2017.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 9960-907716-9557-900020-703032

BACKGROUND/EXPLANATION:

On November 20, 2013, the Board approved the original three-year agreement, which expired on November 20, 2016. This Amendment No. 1 to the Agreement will extend the period of the Agreement for six months through May 20, 2017 to allow the Consultant to continue to provide assistance for the period between the end of the original design contract and the Notice to Proceed (NTP) for construction. During this period, assistance with the Section 106, Dam Safety, and Storm Water Maintenance reviews will be required to help secure final approvals prior to the issuance of the NTP, which will be delayed until the inspector contract is awarded. All other terms and conditions of the original agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to the Agreement for Design Services for Water Contract No. 1204, Druid Lake Finished Water Tanks has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - Amendment No. 1
of Engineering and Construction to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to Agreement with Dewberry Consultants, LLC for On-Call Engineering Services, under Project No. 1211.1. This Amendment No. 1 to Agreement extends the period of the agreement for one year through March 3, 2018.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - Upset limit to be determined with each individual project. No funds are required at this time.

BACKGROUND/EXPLANATION:

The current agreement expires March 4, 2017. The Office of Engineering and Construction is requesting a time extension for one year to allow the Consultant to continue to provide on-call engineering services for various water main appurtenances projects. These services may include planning, design for rehabilitation and construction phase services related to the evaluation, assessment and repairs, maintenance, and new construction for the continued improvement of the City's water system. The amendment is within the original scope and is requested by the agency.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business Program in accordance with the Baltimore City Code, Article 5, Subtitle 28.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to the Agreement for On-Call Engineering Services for On-Call Project No. 1211.1 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - Amendment No. 1
of Engineering and Construction to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to the Agreement with Johnson, Mirmiran & Thompson, Inc. (JMT) for Design of Cromwell Pumping Station Improvements, under Project No. WC 1243.

AMOUNT OF MONEY AND SOURCE:

\$ 94,840.06 - Baltimore City
172,357.94 - Baltimore County
\$267,198.00 - 9960-912715-9557-900020-703032

BACKGROUND/EXPLANATION:

On June 24, 2015, the Board approved the original agreement with JMT to provide engineering services to design the improvements to the Cromwell Pumping Station. The Consultant scope of work for WC 1243 required a manned inspection of the Cromwell Montebello Tunnel. The purpose of the inspection was to complete a visual assessment of the condition of the tunnel. The findings of the inspection would be used to develop a report and recommendations for any maintenance or repair activities in the tunnel.

After the Board of Estimates approval was given to proceed with the design, the City and the Consultant went through extensive efforts to develop a plan and procedures for safe entry and inspection of the tunnel. However, it was decided that the manned inspection could not be completed because there was concern within the City about the condition of the tunnel and the risk associated with dewatering the tunnel to facilitate the manned inspection. At that time, the City directed the Consultant to proceed with an evaluation of alternatives to complete the inspection using a ROV. This submarine type vehicle would complete the tunnel inspection using video and sonar technology and would not require the tunnel to be dewatered.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - cont'd of Engineering and Construction

The Consultant solicited and received two proposals for this work. Both proposals were similarly priced and the Consultant proceeded with developing a firm proposal and contract language with Hibbard Inshore, the inspection firm that provided the lowest initial cost proposal.

This amendment is necessary because the Consultant's original contract and scope of work only required a manned entry with one to two days of time from a small group of people to complete the inspection. The unmanned entry is a more expensive approach from the consultant standpoint, (though the cost is similar to the manned inspection considering the City's cost of dewatering and rechlorination of the tunnel), and the Consultant does not have funds in their original contract to pay for this specialty contractor. This approach is more sophisticated and as mentioned, the tunnel does not need to be dewatered and this inspection will only require a day. The Consultant will continue to support the City during the site inspection, report review and development of recommendations for improvements.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the Minority and Women's Business programs in accordance with the Baltimore City Code, Article 5, Subtitle 28.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to the Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - Amendment No. 1 to Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to Agreement with Johnson, Mirmiran and Thompson, Inc., Consultant for Project 882 - ENR Activated Sludge Plant 4 at Baltimore Wastewater Treatment Plant Project and Construction Management Assistance Services. The Amendment No. 1 to Agreement extends the period of the agreement for 20 months or until the upset limit is reach whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - 9956-905565-9551-900020-703032

BACKGROUND/EXPLANATION:

On October 22, 2014, the Board approved an agreement with Johnson, Mirmiran & Thompson, Inc. for Project 882 Project and Construction Management Assistance and on SC 882 ENR Activated Sludge Plant 4 at Back River Wastewater Treatment Plant. This Amendment will extend the period for 20 months.

MBE/WBE PARTICIPATION:

The Consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - Memorandum of Understanding
Legal and Regulatory Affairs

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Central Avenue, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This MOU establishes the obligations of the Developer and the City in relation to construction of a building at 711 South Central Avenue that is located within five feet of a stormwater culvert owned by the City (Culvert). Pursuant to the MOU, the Developer must design and construct the building to avoid any structural load on the Culvert and certify this condition through a licensed, structural engineer. To do so, the foundations for the building's columns must be drilled to minimize vibration, and their weight must bear below the area supporting the Culvert. Prior to construction, the Developer must also prepare and implement an engineering report that establishes a methodology approved by the City to monitor the Culvert during construction. If approved parameters for vibration or settlement are exceeded, construction must cease until an acceptable alternative is approved by the City. In addition, the Developer must document the condition of the Culvert by video and provide copies to the City. These inspections must occur on an annual basis prior to, during, and for three years after construction. The Developer must repair any damage to the Culvert as a result of construction at its sole cost and expense.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Public Works/Office - cont'd
Legal and Regulatory Affairs

To secure these obligations, the Developer must provide a \$500,000.00 letter of credit, as well as commercial general liability insurance coverage at a minimum of \$2,000,000.00 per occurrence, and a minimum aggregate limit of \$5,000,000.00. The insurance may not exclude vibration, blasting, collapse of the building, or damage to underground property. Finally, the Developer must indemnify the City from any liability arising from construction or any other negligent act or omission by the Developer.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Mayor's Office on Criminal Justice - Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Easement Agreement with Hillsdale Square II, LLC (Grantor).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City operates CitiWatch, a network of closed circuit cameras and devices, including data transmission cables (Devices) that are part of the City's video surveillance camera system for remote transmission of video images. CitiWatch assists the Baltimore Police Department and other agencies with public safety. The City intends to install Devices on the Grantor's property as part of the CitiWatch network. The Easement Agreement will give the City continued access to the Devices on the Grantor's property. The term of the Easement Agreement will continue while the building where the Devices are placed continues to exist.

APPROVED FOR FUNDS BY FINANCE

(The Easement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with the Community College of Baltimore County (CCBC). The period of the Agreement is September 26, 2016 through March 3, 2017.

AMOUNT OF MONEY AND SOURCE:

\$16,704.00 - 2070-000000-5501-396404-603020
12,528.00 - 2070-000000-5501-396804-603020
12,528.00 - 2070-000000-5501-396904-603020
\$41,760.00

BACKGROUND/EXPLANATION:

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Wastewater Treatment Plants of Baltimore City be provided with 144 hours of classroom instruction for each year of the four years that they are employed to successfully complete the Instrumentation Technician Apprenticeship Program.

The CCBC has an extensive background in Instrumentation Training and has provided a custom curriculum that enables the apprentices to be exposed to the technical requirements of the program as they relate to the actual work environment of a Water and Wastewater Treatment Plant.

The training will be no longer than 288 hours for the period of September 26, 2016 through March 3, 2017.

APPROVED FOR FUNDS BY FINANCE

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Housing and - Community Development Block Grant
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreement with Community Housing Associates, Inc. The period of the agreement is September 1, 2016 through August 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$68,230.00 - 2089-208917-5930-532361-603-51

BACKGROUND/EXPLANATION:

The purpose of this agreement is to subsidize the staff costs associated with acquiring, rehabilitating and developing properties to create rental housing opportunities for low- and moderate-income non-elderly disabled and homeless individuals.

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Housing and - cont'd
Community Development

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2016 and beyond.

Consequently, the agreement was delayed due to final negotiations and processing.

FOR FY 2017, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$13,000.00, AS FOLLOWS:

MBE: \$3,510.00

WBE: \$1,300.00

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Mr. Willie Baker III, Developer, for the sale of the City-owned properties located at 1018 and 1026 W. Franklin Street.

AMOUNT OF MONEY AND SOURCE:

\$ 5,000.00 - 1018 W. Franklin Street
5,000.00 - 1026 W. Franklin Street
\$10,000.00 - Purchase price to be paid at settlement

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of the vacant buildings which the Developer plans to rehabilitate for use as residential housing, to be sold to homeowners. The property is in the Harlem Park neighborhood. The Developer will be using private funds.

The authority to sell these properties is given under Article 13, § 2-7(h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Waiver Valuation Process of the City's Appraisal Policy, the Department determined the property located at 1018 W. Franklin Street to be valued at \$6,750.00 and 1026 W. Franklin Street was valued at \$8,250.00. The properties are being sold for \$5,000.00 each, for a total of \$10,000.00.

The sale of these vacant properties at a price below the price determined by the waiver valuation process will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction, and the properties will be returned to the tax rolls of the City of Baltimore.

AGENDA

BOARD OF ESTIMATES

12/07/2016

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement (LDA) with Ms. Robin Berkley, Purchaser, for the sale of the City-owned property located at 3122 Loch Raven Road.

AMOUNT OF MONEY AND SOURCE:

\$685.00 - Sale price

BACKGROUND/EXPLANATION:

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011.

The lot will be sold for \$685.00, of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs, including transfer taxes, recordation fees, taxes, and associated title services. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 3122 Loch Raven Road to the adjacent property owner. As a condition of conveyance, the Purchaser has agreed to the terms of the Side Yard LDA, which prohibits development of the parcel for a minimum of ten years.

AGENDA

BOARD OF ESTIMATES

12/07/2016

DHCD - cont'd

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) (hereinafter, "the City Code"); Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE OF THE PROPERTY:

The property is being sold for \$685.00, as the Purchaser holds title to the adjacent property as owner-occupied. The rationale for the conveyance of the property is that the sale will serve a specific benefit to the immediate community, eliminate blight, and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

Ms. Berkley will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, Minority and Women's Business Enterprise participation is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Housing and - Grant Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Housing Authority of Baltimore City (HABC). The period of the Grant Agreement is effective upon Board approval through August 15, 2018.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 9910-904193-9588

BACKGROUND/EXPLANATION:

The DHCD submitted an application for Fiscal Year 2016 the State of Maryland Community Legacy funds on behalf of the Housing Authority of Baltimore City for the renovation of the Gilmore Homes Community Center (Center). The State awarded \$500,000.00 for the project which the DHCD has made available to the HABC through this agreement.

The funds will be combined with other HABC funds for a total development cost of \$1,200,000.00. Because State funds are provided on a reimbursement basis, the project was completed to ensure that the Center would be able to open last summer.

MBE/WBE PARTICIPATION:

The HABC has signed a Commitment to Comply with the City's Minority and Women's Business Enterprise Program of the City of Baltimore.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Housing and - Loan Agreement
Community Development (DHCD)

ACTION REQUESTED OF BOE:

The Board is requested to approve and authorize execution of the Loan Agreement with Sojourner Argyle, LLC (Borrower).

The Board is further requested to approve and authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review for form and legal sufficiency by the Law Department.

AMOUNT OF MONEY AND SOURCE:

<u>SOURCES</u>		<u>USES</u>	
MD CDA/ Partnership	\$ 726,000.00	Construction	\$1,705,441.00
Rental Housing		Costs (includes	
Program		contingency)	
		Fees Related to	173,000.00
		construction	
HOME/CHDO Loan	700,000.00	Financing Fees	55,000.00
Weinberg Foundation	600,000.00	Acquisition	6,000.00
Grant			
Deferred Fee	93,441.00	Developer's Fee	120,000.00
		Operating	60,000.00
		Reserves	
TOTAL SOURCES	\$2,119,441.00	TOTAL USES	\$2,119,441.00

Account No. - 9910-907310-9610

BACKGROUND/EXPLANATION

Episcopal Housing Corporation (EHC) is a non-profit organization founded in 1993 committed to strengthening neighborhoods through housing and community revitalization activities. EHC develops safe, decent and affordable housing for families with very low incomes and those who have recently overcome homelessness or

AGENDA

BOARD OF ESTIMATES

12/07/2016

DHCD - cont'd

substance abuse addiction. The EHC has been a certified Community Housing Development Organization (CHDO) since 2005, with close to 20 years of experience in developing affordable housing for special needs populations, including the homeless and people in recovery from drug and alcohol addiction. During that time, the EHC has completed several projects with the Department including CS Oxford Housing in Collington Square and the recent renovation of Ashburton Apartments. All of the EHC's projects with the Department were completed without default or delinquency.

A portion of the proceeds to the EHC will be from the HOME Investment Partnerships Program (HOME)/CHDO Loan and will be used to support and finance hard construction costs of the 12-unit apartment development known as Sojourner Place at Argyle Apartments (Project) located at 1411 Argyle Avenue.

The EHC is partnering with Health Care for the Homeless to create a Project development for formally homeless single individuals in Baltimore City. The Project will use a housing first approach and will house people who meet a variety of homeless definitions. It will include people who are chronically homeless with a disabling condition, but will also house people with less severe needs. The Project will strive to maintain a mix so that the units are not all filled with people who have disabilities. Staff will provide services to the residents from Health Care for the Homeless. Those with more severe needs will require more intensive services, and some residents may need very few services. The Project will be located at 1411 Argyle Avenue in the Upton neighborhood on vacant land to be purchased via a Land Disposition Agreement (LDA) from Baltimore City. The new construction of this building will address the vacant lots on a major thoroughfare, and will improve the lives of

AGENDA

BOARD OF ESTIMATES

12/07/2016

DHCD - cont'd

individuals through the provision of affordable housing, and will provide a visible, major development in this section of the City.

Upon completion, the property will include a two-story apartment building with 12 one-bedroom units restricted to individuals with incomes at or below 60% of the Area Median Income (AMI) adjusted for family size. The Housing Authority of Baltimore City (HABC) will provide 12 Project Based Vouchers to house homeless households which were awarded under the Housing Choice Voucher Program.

An appraisal was prepared on November 3, 2016, by Principle Real Estate Consultants. The Market Value upon completion/stabilization, assuming affordable rents was determined to be \$630,000.00. The appraised value is below the total cost of the Project, which is common for transactions involving subsidized rents and preferred governmental financing. The rents are considered "Restricted" because they are supported with financing that requires long-term income and rent restrictions. As a result, the rent levels are set below the market rate thereby decreasing the property's appraised value. Gap financing such as the HOME Loan and other governmental sources, are in place in order to allow for continued affordability. The appraised value meets the underwriting standards for the permanent superior mortgage. The Department is comfortable with recommending the HOME loan as described under these circumstances.

DHCD - cont'd

PARTICIPATING PARTIES:

A. DEVELOPER

Episcopal Housing Corporation, or an affiliate thereof, will act as owner/borrower for the Project.

B. GENERAL CONTRACTOR/ARCHITECT

Southway Builders will act as the general contractor and will post 100% Payment and Performance Bonds. Marks Thomas Architects will provide architectural services.

C. Participating Lenders

MD/CDA PRHP Loan - 1st Lien Construction/Permanent

The Community Development Administration (CDA), a unit of the Division of Development Finance of the State of Maryland's Department of Housing and Community Development will make a loan from its Partnership Rental Housing Program (PRHP) in an amount up to \$726,000.00 (PRHP Loan) to fund permitted development costs. No interest will be charged on the PHRP Loan during the construction period of 12 months, which shall include up to three months for cost reconciliation. During the Permanent Loan Period, the interest rate charged will be 0% per annum. All payments of principal and interest will be deferred as long as the Project is owned and operated by the Borrower as "partnership rental housing." The CDA intends that payment of the Loan be deferred and remain outstanding in perpetuity.

DHCD - cont'd

Baltimore City HOME/CHDO Loan - 2nd Lien Construction/Permanent

The HOME/CHDO Loan will be in the approximate amount of \$700,000.00 and will have the same construction loan period of the PHRP Loan. Following construction completion, the HOME Loan will have a 40-year permanent loan period (the HOME Permanent Loan Period).

No payments on the HOME Loan will be required during construction, but during the permanent loan period, annual payments of principal and interest will be due and payable from available cash flow. The entire amount of any interest shall be due and payable in the event of a refinance, sale, transfer, conveyance or any other encumbrance of the Project or portion thereof without prior written consent of DHCD. Should an event of default occur, interest shall accrue from the date of the default at the prime rate of interest plus four percent (p+4%). The last day of the Permanent Loan Period shall constitute the "Maturity Date".

GRANTS AND DEFERRED DEVELOPMENT FEE

The Project expects to include as gap financing in the approximate amount of \$600,000.00 from the Weinberg Foundation and deferred development fee in the approximate amount of \$93,441.00.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for a waiver has been made.

AGENDA**BOARD OF ESTIMATES****12/07/2016**DHCD - cont'd**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$700,000.00	9910-923006-9609	9910-907310-9610
Federal Home	Home FY 2016	Episcopal Housing
FY 2016	(Reserve)	Argyle Apartments

This transfer will provide Federal HOME funds to Episcopal Housing Corporation to support a portion of the construction costs of Argyle Apartments.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA**BOARD OF ESTIMATES****12/07/2016****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Jacqueline Reavis, Personal Representa- tive of the Estate of Denise R. Randolph, f/k/a Denise Jones	231 Bruce Street	L/H	\$24,700.00
Funds are available in account no. 9910-908636-9588-900000-704040.			
2. Customize Home- buyers, LLC, Equitable Title Holders and Avril Johnson, Legal Title Holder	424 E. 26 th Street	L/H	\$67,533.00
Funds are available in account no. 9910-908636-9588-900000-704040.			
3. Lightfoot Ground Rents, LLC	1042 W. Saratoga Street	G/R \$25.00	\$ 150.00
Funds are available in account no. 9910-914135-9588-900000-704040, Poppleton Project.			
4. The Oblate Sisters of Providence of the City of Baltimore	1101 Brentwood Avenue	F/S	\$ 1,500.00
Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Ball Fields Site Project.			

AGENDA**BOARD OF ESTIMATES****12/07/2016****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.			
<u>DHCD - Condemnations</u>			
5. Charles Muskin Trustee	1209 W. Fayette Street	G/R \$68.25	\$ 455.00
Funds are available in City Bond Funds, account no. 9910-914135-9588-900000-704040, Poppleton Project.			
6. D&F Realty, Inc.	19 N. Carrollton Avenue	L/H	\$29,875.00
Funds are available in City Bond Funds, account no. 9910-914135-9588-900000-704040, Poppleton Project.			
7. Prayer Mission Church of God In Christ, Inc.	1209 W. Fayette Street	L/H	\$ 7,550.00
Funds are available in City Bond Funds, account no. 9910-914135-9588-900000-704040, Poppleton Project.			
8. Penn Advertising of Baltimore, Inc.	315 E. Biddle Street	L/H	\$ 1,000.00
Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Project.			

AGENDA**BOARD OF ESTIMATES****12/07/2016****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
9. Kathleen & Christopher Kouts	403 E. Biddle Street	L/H	\$12,587.00

Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Project.

10. Glenn H. Goldberg, Individually an undivided 25% interest; Glenn H. Goldberg, Trustee for the Jared Goldberg Trust, u/d/t September 11, 2000, an undivided 10% interest; Glenn H. Goldberg, Trustee, for the Cameron Goldberg Trust, u/d/t September 11, 2000, an undivided 10% interest; Glenn H. Goldberg, Trustee for the Tyler Goldberg, u/d/t September 11, 2000, an undivided 10% interest; Ronnie Marc Goldberg, individually, an undivided 25% interest; Ronnie Marc Goldberg, Trustee for the Rachel Goldberg Trust, u/d/t February 17, 1998, an undivided 10% interest; and Ronnie Marc Goldberg, Trustee for the Lance Goldberg Trust, u/d/t dated February 17, 1998, an undivided 10% interest	1105 Brentwood Avenue	G/R \$56.00	\$ 467.00
--	-----------------------	----------------	-----------

Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Project.

AGENDA**BOARD OF ESTIMATES****12/07/2016****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions</u>			
11.Lena Sauber Katz	1108 W. Fayette Street	Sub-G/R \$155.00	\$ 1,033.00
Funds are available in City Bond Funds, account no. 9910-914135-9588-900000-704040, Poppleton Project.			
12.Hamilton H. Sanger	1108, 1110, and 1112 W. Fayette Street	G/R \$155.00	\$ 327.00

Funds are available in City Bond Funds, account no. 9910-914135-9588-900000-704040, Poppleton Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Finance - Quadrennial Performance Audit
of the Fire Department

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to **NOTE** receipt of the Fire Department Performance Audit. In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department of Finance submits to the Board of Estimates the Fire Department Quadrennial Performance Audit for Fiscal Years 2011, 2012, 2013 and 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, in Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a quadrennial audit (separate financial and performance audits).

The Performance Audit reviewed several areas (permits and building plan renewals, emergency medical services billing, fire suppression and emergency response, payroll, and emergency medical services continuing education). Recommendations were developed for each area. The Department concurs with many of the findings and recommendations. The Department will take appropriate actions to address the issues raised by the audits.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Finance - Quadrennial Financial Audits
of the Fire Department

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to **NOTE** receipt of the Fire Department Financial Audit. In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department of Finance submits to the Board of Estimates the Fire Department Quadrennial Financial Audits for Fiscal Years 2011, 2012, 2013 and 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, in Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a quadrennial audit (separate financial and performance audits).

The Financial Audit received an unqualified opinion, meaning that the financial statements represented fairly, in all material respects, the respective financial position of the governmental funds for the Fire Department as of June 30, 2011, 2012, 2013 and 2014 in accordance with accounting principles generally accepted in the United States of America.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Finance - Quadrennial Performance Audits of the
Department of General Services

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to **NOTE** receipt of the Department of General Services Performance Audit. In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department of Finance submits to the Board of Estimates the Department of General Services Quadrennial Performance Audit for Fiscal Years 2011, 2012, 2013 and 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, in Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a quadrennial audit (separate financial and performance audits).

The Performance Audit reviewed several areas (fuel consumption and inventory, preventative maintenance, contracted services, and building management). Recommendations were developed for each area. The Department concurs with many of the findings and recommendations. The Department will take appropriate actions to address the issues raised by the audits.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Finance - Quadrennial Financial Audits of the
Department of General Services

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to **NOTE** receipt of the Department of General Services Financial Audit. In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department of Finance submits to the Board of Estimates the Department of General Services Quadrennial Financial Audit for Fiscal Years 2011, 2012, 2013 and 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, in Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a quadrennial audit (separate financial and performance audits).

The Financial Audit received an unqualified opinion, meaning that the financial statements represented fairly, in all material respects, the respective financial position of the governmental funds for the Department of General Services as of June 30, 2011, 2012, 2013 and 2014 in accordance with accounting principles generally accepted in the United States of America.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Finance - Quadrennial Performance Audits of
the Law Department

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to **NOTE** receipt of the Law Department Performance Audit. In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department of Finance submits to the Board of Estimates the Law Department Quadrennial Performance Audit for Fiscal Years 2011, 2012, 2013 and 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, in Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a quadrennial audit (separate financial and performance audits).

The Performance Audit reviewed several areas (collections, transactions, Minority and Women's Business Opportunity Office, and controversies). Recommendations were developed for each area. The Department concurs with many of the findings and recommendations. The Department will take appropriate actions to address the issues raised by the audits.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Finance - Quadrennial Financial Audits of
the Law Department

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to **NOTE** receipt of the Law Department Financial Audit. In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department of Finance submits to the Board of Estimates the Law Department Quadrennial Financial Audit for Fiscal Years 2011, 2012, 2013 and 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, in Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a quadrennial audit (separate financial and performance audits).

The Financial Audit received an unqualified opinion, meaning that the financial statements represented fairly, in all material respects, the respective financial position of the governmental funds for Law Department as of June 30, 2011, 2012, 2013 and 2014 in accordance with accounting principles generally accepted in the United States of America.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Finance - Quadrennial Financial Audits of the
Baltimore Police Department

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to **NOTE** receipt of the Baltimore Police Department Financial Audit. In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department of Finance submits to the Board of Estimates the Baltimore Police Department Quadrennial Financial Audit for Fiscal Years 2010, 2011, 2012 and 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, in Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a quadrennial audit (separate financial and performance audits).

The Financial Audit received an unqualified opinion, meaning that the financial statements represented fairly, in all material respects, the respective financial position of the governmental funds for Baltimore Police Department as of June 30, 2010, 2011, 2012 and 2013 in accordance with accounting principles generally accepted in the United States of America.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Finance - Quadrennial Financial Audits of the
Mayor's Office of Information Technology

ACTION REQUESTED OF B/E:

The Board of Estimates is requested to **NOTE** receipt of the Mayor's Office of Information Technology Financial Audit. In accordance with AM Policy 404-5, Quadrennial Audit Policy, the Department of Finance submits to the Board of Estimates the Mayor's Office of Information Technology Quadrennial Financial Audit for Fiscal Years 2011, 2012, 2013 and 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Council Bill 12-0053 was enacted on August 15, 2012. The Ordinance amended the City Charter, in Article VII, Section 4.5, to require 13 specific Executive Departments (Principal Agencies) to undergo a quadrennial audit (separate financial and performance audits).

The Financial Audit received an unqualified opinion, meaning that the financial statements represented fairly, in all material respects, the respective financial position of the governmental funds for the Mayor's Office of Information Technology as of June 30, 2011, 2012, 2013 and 2014 in accordance with accounting principles generally accepted in the United States of America.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

12/07/2016

Mayor's Office of Health, Human Services, - Agreement
Education, and Youth (MOHHSEY)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with The Family League of Baltimore City, Inc. (Family League). The period of the Agreement is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$6,204,727.00 - 1001-000000-4460-692000-607001
2,926,922.00 - 1001-000000-4460-742700-607001
\$9,131,649.00

BACKGROUND/EXPLANATION:

The Family League is the City of Baltimore's Local Management Board. It is a quasi-governmental non-profit organization that works with a range of partners to develop and implement initiatives that improve the well-being of Baltimore's children, youth, and families. The Family League's work touches the lives of tens of thousands of Baltimore families each year.

Under the terms of this agreement, the grant funds will support the administration of Community and School Engagement partnerships consisting of out-of-school-time (OST) and community schools programs operated by community-based organizations. The OST programs support academic skills development of youth and provide enrichment activities in areas such as athletics and the arts. The Community schools facilitate a network of partnerships between the school and other community resources that promote student achievement and family and community well-being.

The programs are expected to have a positive impact on school attendance and reduce incidences of negative behavior for participants. In FY17, the grant funds will support 46 community

AGENDA

BOARD OF ESTIMATES

12/07/2016

MOHHSEY - cont'd

schools and 79 OST programs. The grant funds will also support the provision of training and technical assistance to ensure that services are delivered with high-quality and with consistency, as well as summer programming.

In addition, this agreement will provide grant funds to provide direct support to the University of Maryland Extension and Experience Corps.

The grant funds will be made available to the Family League as follows: the first installment will be in the amount of \$2,282,912.25 and will be paid to the Family League after the agreement has been approved by the Board of Estimates; and \$2,282,912.25 will be paid quarterly for the next three quarters of the period of the agreement.

This Agreement is late because additional time was needed to negotiate and finalize subcontractor budgets.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

75 - 79

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

12/07/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 14308, Cherry Hill Civil Construction, \$1,435,452.69
Light Rail Station LLC
Area Enhancements

DBE: Traffic Systems, Inc.	\$ 56,580.50	3.94%
William T. King, Inc.	\$ 31,953.00	2.23%
Best Fence, Inc.	\$ 7,435.00	0.52%
Guardrails, Etc., Inc.	\$ 9,975.00	0.69%
Priority Construction Corp.	\$289,250.00	20.15%
	\$395,193.50	

Civil Construction, LLC has complied with the Disadvantaged Business Enterprise goal.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,300,000.00	9950-918027-9509	
FED	Construction Reserve	
	Cherry Hill Light Rail	
264,060.23	9950-918027-9509	
	Construction Reserve	
	Cherry Hill Light Rail	
<u>50,000.00</u>	9950-902106-9528	
	Construction Reserve	
	Canton Industrial Park	
\$1,614,060.23		
\$1,435,452.69	-----	9950-920030-9508-6
		Structural & Improvements
143,545.27	-----	9950-920030-9508-5
		Structural & Improvements
<u>35,062.27</u>	-----	9950-920030-9508-2
		Structural & Improvements
\$1,614,060.23		

This transfer will fund the costs associated with the award of project TR 14308, Cherry Hill Light Rail Station Area Enhancements with Civil Construction, LLC.

AGENDA

BOARD OF ESTIMATES

12/07/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

3. TR 11013, Loch Raven Watershed Culvert Repair Replacement and Resurfacing **REJECTION** - On Wednesday, September 14, 2016, four bids were opened for TR 11013, Loch Raven Watershed Culvert Repair, Replacement and Resurfacing Projects. Bids ranged from a low of \$7,092,232.28 to a high of \$10,556,998.80. Following bid analysis, it was determined the low bid was not compliant with MBE/WBE goals and therefore, the bid was deemed non-responsive. The second bid is beyond the contract budget amount and the Department therefore, requests approval to reject all bids. The solicitation will be re-advertised in the near future.

Department of Public Works,
Office of Engineering & Constr.

4. WC 1204, Druid Lake Finished Water Tanks Oscar Renda Contracting, Inc. \$134,487,493.00

DBE/MBE: Apex Petroleum Corp.	\$	901,600.00	0.67%
Bulldog Distributing		9,615,686.00	7.15%
Kelley's Trucking, LLC		1,017,715.00	0.76%
Horton Mechanical Contractors, Inc.		281,000.00	0.21%
Native Sons, Ltd.		1,410,400.00	1.05%
Bryant Associates, Inc.		45,000.00	0.03%
Brick House Brown Masonry, Inc.		1,700,000.00	1.26%
Bryant Concrete Construction		6,500,000.00	4.83%
Perrin Enterprises		5,150,000.00	3.83%
Geotech Engineers		275,000.00	0.20%
		\$26,896,401.00	

DBE/MBE: Acorn Supply & Distributing	\$	8,997,646.00	6.69%
Sunrise Safety Services, Inc.		100,000.00	0.07%
Empire Landscape, LLC		1,393,032.00	1.04%
Jernigan Concrete Pumping, Inc.		500,000.00	0.37%
		\$10,990,678.00	

A PROTEST WAS RECEIVED FROM LETKE SECURITY CONTRACTORS INC.

AGENDA

BOARD OF ESTIMATES

12/07/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works,
Office of Engineering & Constr.

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 66,626,158.23	9960-906716-9558	
County	Construction Reserve	
Appropriation	Druid Lake Finished	
90,023,073.00	Reservoir	
Water Revenue	" " "	
Bonds		
3,018,242.00	9960-904709-9558	
Water Revenue	Construction Reserve	
Bonds	Towson Finished Water	
	Reservoir	
2,820,744.00	9960-907713-9558	
Water Revenue	Construction Reserve	
Bonds	Towson Finished Water	
	Reservoir	
1,586,523.77	9960-936001-9558	
Water Revenue	Construction Reserve	
Bonds	Unallocated Reservoir	
\$164,074,741.00		
\$ 6,724,374.00	-----	9960-907716-9557-900020-2
		Extra Work
6,724,374.00	-----	9960-907716-9557-900020-3
		Engineering
8,069,250.00	-----	9960-907716-9557-900020-5
		Inspection
134,487,493.00	-----	9960-907716-9557-900020-6
		Construction
8,069,250.00	-----	9960-907716-9557-900020-9
		Administration
\$164,074,741.00		

The funds are required to cover the cost of the study of WC 1204, Druid Lake Finished Water Tanks.

AGENDA

BOARD OF ESTIMATES

12/07/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

6. B50004618, Master	\$	500,000.00
Snow Removal Services		
Snow Removal Services		490,000.00
A2Z Environmental Group, LLC		10,000.00
P&J Contracting Co., Inc.		0.00

(Dept. of Transportation)

MWBOO GRANTED A WAIVER.

The Board is requested to approve this award to include the additional vendors. On November 09, 2016, the Board approved the initial award to various vendors. The inspections of the equipment offered by these additional vendors were not completed at the time of the initial award. A2Z Environmental Group, LLC will be paid retainer fees to assure their availability to supply services on an on-call basis at the City's set rates.

7. B50004709, Vehicle	\$	299,500.00
Exhaust Repairs		
<u>FIRST CALL</u>		
Baltimore Meineke, LLC		
<u>SECOND CALL</u>		
Beltway Kenwood, LLC		

(Dept. of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

12/07/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

8. B50004735, One Ton Crew Cab Dump Truck	Hertrich Fleet Services, Inc.	\$	93,757.00
--	----------------------------------	----	-----------

(Dept. of General Services)

MWBOO GRANTED A WAIVER.

9. B50004799, Aluminum Sulfate	USALCO, LLC	\$	2,000,000.00
-----------------------------------	-------------	----	--------------

(DPW, Bureau of Water & Wastewater)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

12/07/2016

Bureau of Purchases - Acceptance of Technical Proposal
and Opening of Price Proposals

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Technical Proposal submitted for B50004585, 911 Customer Premise Equipment (CPE) System and approve the opening of the Price Proposal of the following vendors:

Carousel Industries of North America, Inc.
Motorola Solutions, Inc.
West Safety Solutions, Corp.

The Board is also requested to authorize the return of the remaining price proposals of the vendors not meeting the minimum technical score.

AMOUNT OF MONEY AND SOURCE:

N/A - No award is being recommended at this time

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, e-Maryland Marketplace, and in local newspapers.

On September 14, 2016, the Board received proposals for solicitation B50004585 from Micro Automation, Motorola Solutions, Inc., West Safety Solutions, Inc., TriTech Software Systems, and Carousel Industries of North America, Inc.. The five proposals received were found responsive and subsequently reviewed by the evaluation committee for technical scoring. Out of the five proposals scored by the evaluation committee, the bids submitted by Carousel Industries of North America, Inc., Motorola Solutions, Inc., and West Safety Solutions, Corp. met the City's technical score requirements for price opening.

Therefore, it is recommended that the technical proposals from the three vendors meeting the City's technical score requirements be accepted and the price proposals from those three vendors be opened.

AGENDA

BOARD OF ESTIMATES

12/07/2016

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Carolyn Nganga-Good	American Public Health Association Conference Denver, CO. Oct. 29, - Nov. 3, 2016 (Reg. Fee \$565.00)	Federal Funds	\$2,811.61

Ms. Nganga-Good traveled to Denver, Colorado on October 29 - November 3, 2016 to attend the American Public Health Association Conference. The subsistence rate for this location was \$241.00 per day. The hotel rate was \$249.00 per night, plus occupancy tax of \$26.77 per night and a State tax of \$9.96 per day. Therefore, the Board is requested to approve additional subsistence in the amount of \$8.00 per day to cover the hotel costs.

The airfare in the amount of \$337.96 was prepaid on a City-issued procurement card assigned to Ryan Hemminger. Therefore, the requested reimbursement amount to Ms. Nganga-Good is \$2,473.65.

REIMBURSEMENT

\$ (337.96) - Airfare (Prepaid on a City-issued procurement card)

60.00 - Taxi
200.00 - Meals
565.00 - Registration
220.00 - Membership fees
1,245.00 - Hotel (\$249.00 x 5 = \$1,245.00)
133.85 - Occupancy tax (@ \$26.77 per night x 5)
49.80 - state sales tax (@ \$9.96 per night x 5)
\$2,473.65

This request is late because of delays at the administrative level. The Department apologizes for the lateness.

AGENDA

BOARD OF ESTIMATES

12/07/2016

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Health Department - cont'd</u>			
2. Melina Turtle Rose Jefferson	Center for Disease Control National Immunization Con- ference 2016 Atlanta, GA Sept. 12 - 15, 2016 (Reg. Fee \$0.00)	DHMH Immuni- zation	\$1,709.40

Mses. Turtle and Jefferson traveled to Atlanta, Georgia on September 12 - 15, 2016 to attend the Center for Disease Control National Immunization Conference 2016.

The subsistence rate for this location was \$207.00 per day. The hotel rate for each attendee was \$138.00 per night, plus a sales tax of \$11.04 per day, an occupancy tax of \$11.04 per day, and a State hotel-motel fee of \$5.00 per day. The airfare in the amount of \$203.96 for Mses. Turtle and Jefferson was pre-paid on a City-issued credit card assigned to Mr. Ryan Hemminger.

Mses. Turtle and Jefferson personally incurred the costs of the hotel, the sales taxes, the occupancy taxes, and the State hotel-motel fees. Therefore, Ms. Turtle will be reimbursed \$654.01 and Ms. Jefferson will be reimbursed \$647.47.

REIMBURSEMENT - MS. TURTLE

\$ (203.96)	- Airfare (Pre-paid on City-issued credit card)
60.00	- Shuttle (from airport to hotel) and parking
414.00	- Hotel (@ \$138.00 x 3)
33.12	- Sales tax (@ \$11.04 x 2)
33.12	- Occupancy tax (@ \$11.04 x 3)
15.00	- State hotel-motel fee (@ \$5.00 x 3)
98.77	- Meals
\$ 654.01	- Total

AGENDA

BOARD OF ESTIMATES

12/07/2016

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
-------------	------------------	--------------	---------------

Health Department - cont'd

REIMBURSEMENT - MS. JEFFERSON

\$ (203.96)	- Airfare (Pre-paid on City-issued credit card)
20.00	- Shuttle (from airport to hotel) and parking
414.00	- Hotel (@ \$138.00 x 3)
33.12	- Sales tax (@ \$11.04 x 3)
33.12	- Occupancy tax (@ \$11.04 x 3)
15.00-	State hotel-motel fee (@ \$5.00 x 3)
112.76	- Meals
19.47	- Shuttle (from hotel to airport)
\$ 647.47	- Total

These requests are late because notification of the conference was not received in time for the attendees to request Board of Estimates approval prior to travel. The Department apologizes for the lateness.

Department of Recreation and Parks

3. Robert Signor	Non-Violent Crisis	Accessory	\$2,883.41
	Intervention	Account	
	Training		
	Hanover, MD		
	April 26 - 29, 2016		
	(Reg. Fee \$2,670.00)		

Mr. Signor traveled to Hanover, Maryland on April 26 - 29, 2017 to attend the Non-Violent Crisis Intervention Training.

The registration cost of \$2,670.00 and the training fee of \$140.00 were pre-paid using EA000185049. Mr. Signor personally incurred the costs of mileage and food. Therefore, the requested reimbursement amount to Mr. Signor is \$73.41.

AGENDA

BOARD OF ESTIMATES

12/07/2016

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
-------------	------------------	--------------	---------------

Department of Recreation and Parks - cont'd

This request is late because of delays in the administrative review process. The Department requests retroactive travel approval.

The requested travel reimbursement is as follows:

REIMBURSEMENT

\$52.92 - Mileage
<u>20.49 - Food</u>
\$73.41

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Housing and - Consolidated, Amended and
Community Development Restated Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Consolidated, Amended and Restated Grant Agreement with Baltimore Community Lending, Inc. The Agreement expires on December 1, 2026.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Between December 2011 and September 2013, the Board of Estimates approved three Grant Agreements with Baltimore Community Lending, Inc. (BCL), a nonprofit lending institution that makes loans in predominantly underserved areas.

The agreements provided a total of \$1,000,000.00 to support BCL's lending efforts in Vacants to Value Community Development cluster areas. One Hundred Seventy-Five Thousand Dollars was used to establish a Loan Loss Reserve Fund. The remaining Eight Hundred Twenty-Five Thousand Dollars was loaned to developers. All of the loan funds have been repaid. The BCL is requesting the ability to use repayment to support their lending efforts citywide for affordable and mixed income housing projects. The BCL will report on loans made and units created.

MBE/WBE PARTICIAPTION:

The Grantee has signed a Commitment to Comply with the City's Minority and Women's Business Enterprise Program of the City of Baltimore.

(The Consolidated, Amended and Restated Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

Department of Housing and - Amendment No. 1 to Memorandum
Community Development of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of Amendment No. 1 to the Memorandum of Agreement (MOA) among the Maryland Department of Housing and Community Development (MD DHCD), the Baltimore City Department of Housing and Community Development (DHCD), the Mayor and City Council of Baltimore (City), Poppleton Development I LLC, The Baltimore Commission for Historic and Architectural Preservation (CHAP), and the Maryland Historical Trust (MHT). The Amendment No. 1 to the MOA extends the period of the MOA through December 14, 2021.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 30, 2007, the parties executed the MOA agreement defining the undertaking as the acquisition of properties within the Poppleton neighborhood. The MHT determined that the undertaking would constitute an adverse effect on the National Historic Landmark/Maryland Register of Historic Properties-listed Edgar Allen Poe House and the Maryland Register of Historic Properties-listed Sarah Ann Row Houses and the Metro Metals Building.

The following requirements among others have not been completed: rehabilitation of Sarah Ann Rowhouses, rehabilitation of the Metro Metals Building, evaluation and treatment of Archeological Resources at Site 18BC151.

The Amendment No. 1 to the MOA will extend the period of the MOA through December 14, 2021 in order for the acquisition of the properties to be completed and in order that the requirements of the MOA can be met.

(The Amendment No. 1 to the Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/07/2016

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 12311, Replacement of Three Bridges Over MD 295: Waterview Avenue Bridge, Annapolis Road Bridge and Maisel Street Pedestrian Bridge; Corridor-Wide Guide Sign Replacement - Bush Street to City-County Line
BIDS TO BE RECV'D: 01/25/2017
BIDS TO BE OPENED: 01/25/2017

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED