

NOTICE:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - OCTOBER 23, 2019

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

| | |
|---|------------------|
| Artisan Electrical, LLC | \$ 940,000.00 |
| Baltimore Pile Driving and Marine Construction, Inc. | \$ 8,000,000.00 |
| CTG, Inc. | \$ 1,500,000.00 |
| Contracting Specialists Incorporated-DC | \$ 6,590,000.00 |
| Covington Machine and Welding, Inc. | \$ 8,000,000.00 |
| DSM Properties, LLC | \$ 7,850,000.00 |
| Denver-Elek, Inc. | \$153,680,000.00 |
| Dutchland, Inc. | \$ 8,000,000.00 |
| Guardrail, etc., Inc. | \$ 8,000,000.00 |
| Manuel Luis Construction Co., Inc. | \$135,830,000.00 |
| SEH Excavating, Inc. | \$ 8,000,000.00 |
| Solara Flooring Group, Inc. | \$ 1,500,000.00 |
| Superior Painting & Contracting Co., Inc. | \$ 8,000,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|-------------------------------------|----------|
| CES Consulting LLC | Engineer |
| Essential Corrosion Protection, LLC | Engineer |

AGENDA

BOARD OF ESTIMATES

10/23/2019

BOARDS AND COMMISSIONS - cont'd

Limno-Tech, Inc.

Engineer

Simpson Gumpertz & Heger Inc.

Engineer

AGENDA

BOARD OF ESTIMATES

10/23/2019

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient rate at the City-owned Baltimore Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rates charged at the Baltimore Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

| Baltimore Street Transient Rate Adjustment | | | |
|--|--------------|---------------|------------------------|
| Rate to be Adjusted | Current Rate | Proposed Rate | Date of Last Adjustmen |
| Up to 12 hours | \$20.00 | \$21.00 | February 2018 |
| Up to 24 hours | \$21.00 | \$22.00 | February 2018 |

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/23/2019

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient rate at the City-owned Arena Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the possibly return on the City's parking investment.

Pursuant to Article 31, §13(f) (2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rate charged at the Arena Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

| Arena Garage Transient Rate Adjustment | | | |
|--|--------------|---------------|-------------------------|
| Rates to be Adjusted | Current Rate | Proposed Rate | Date of Last Adjustment |
| Up to 1 hour | \$9.00 | \$10.00 | October 2017 |
| Up to 2 hours | \$12.00 | \$13.00 | October 2017 |

AGENDA

BOARD OF ESTIMATES

10/23/2019

Parking Authority of - cont'd
Baltimore City (PABC)

| Arena Garage Transient Rate Adjustment | | | |
|--|--------------|---------------|-------------------------|
| Rates to be Adjusted | Current Rate | Proposed Rate | Date of Last Adjustment |
| Up to 3 hours | \$15.00 | \$16.00 | October 2017 |
| Up to 12 hours | \$19.00 | \$20.00 | February 2018 |
| Up to 24 hours | \$21.00 | \$22.00 | February 2018 |

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/23/2019

Space Utilization Committee - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement with German American Marketing, Inc., for the right to enter upon and use a portion of the premises located in the Inner Harbor area of Baltimore City known as Westshore Park. The period of the License Agreement is November 11, 2019 through December 31, 2019 with the option to renew for five additional terms.

AMOUNT OF MONEY AND SOURCE:

The Licensee agrees to pay a one-time license fee of \$12,500.00, payable in advance and due on or before November 10th of each year during the term of the agreement.

BACKGROUND/EXPLANATION:

The Licensee has chosen the City of Baltimore to serve as the site for its German-style Christmas Village which will be known as the Christmas Village in Baltimore (the Event). The dates of the Event's operation will be November 23, 2019 through December 24, 2019. The hours of the Event's operation will be 11:00 a.m. to 8:00 p.m. In addition to maintaining liability insurance, the Licensee will be responsible for obtaining all permits, approvals and licenses required by the City. The Licensor agrees to give Licensee a temporary license to enter upon and use the premises solely for the purpose of holding the Event.

The Space Utilization Committee approved this license agreement on October 8, 2019.

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Fire and Police Employees' - Subscription Agreement Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subscription Agreement with Lexington Capital Partners IX, L.P., a Delaware limited partnership.

AMOUNT OF MONEY AND SOURCE:

\$15,000,000.00 - approximately of F&P funds
\$ 150,000.00 - average annual investment fee of 1.00%

No General fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

Lexington Capital Partners IX, L.P., will be managing approximately \$15,000,000.00 of F&P funds in Lexington Capital Partners IX, L.P., a secondary acquisition and co-investment private equity fund. The \$150,000.00 annual investment fee 1.00% along with all other management fees and expenses will be netted out of investment proceeds.

The F&P Board of Trustees conducted a search for a secondary acquisition and co-investment private equity fund manager and, as a result of that search, selected Lexington Partners, IX, L.P. to accept an initial investment of \$15,000,000.00 to be placed with Lexington Capital Partners IX, L.P. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, New England Pension Consulting.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of an action brought by Mr. Michael Johansen against former police officer Wesley P. Cagle, current officers Isiah K. Smith, Kevin R. Leary, and Dancy E. Debrosse, and former Police Commissioner Anthony W. Batts.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On December 28, 2014, the officers responded to a report of break-in at a commercial property. Johansen was inside the premises. As he exited the store, an officer discharged his weapon, grazing Johansen, who apparently dropped to the floor declaring that he was unarmed. Other officers also discharged their weapons. As Johansen lay on his back, Cagle approached, stood over him, and deliberately fired his weapon at Johansen. As a result, Johansen suffered serious bodily injuries requiring significant surgeries and other medical treatment.

The federal court dismissed the case filed by Johansen based on insufficient pleading and he appealed. He also filed a companion case in the Circuit Court for Baltimore City. In order to resolve the litigation prudently and economically and to avoid the expense, time, and uncertainty of further protracted proceedings, the parties have agreed to settle all claims by a payment of \$40,000.00, in complete resolution of both cases, including attorney's fees.

The Settlement Committee of the Law Department respectfully recommends that the Board of Estimates approve the settlement as in the best interest of the City.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Baltimore Development Corporation - Office Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Office Lease Agreement with Building Communities Today for Tomorrow, Inc., Tenant for the premises containing 1,200 rentable square feet, at 2901 Druid Park Drive premises. The period of the Office Lease Agreement is October 1, 2019 through September 30, 2020 with an additional one-year renewal option that may exercised.

AMOUNT OF MONEY AND SOURCE:

\$18,979.83 - Base rent for the first year.

BACKGROUND/EXPLANATION:

Upon execution of the renewal option, the base rent will increase by an amount equal to 4% from the prior lease year.

Building Communities Today for Tomorrow, Inc. will use the premises for an administrative office and for no other purpose.

MBE/WBE PARTICIPATION:

N/A

(The Office Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Baltimore Development Corporation - Office Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an office Lease Agreement with Sarah's House Mental Health Services, LLC., Tenant for the premises containing 2,877 rental square feet, at 2901 Druid Park Drive premises. The period of the Lease Agreement is October 1, 2019 through September 30, 2021 with an additional two-year renewal option that may exercised.

AMOUNT OF MONEY AND SOURCE:

\$36,000.00 - Base rent for the first year.

BACKGROUND/EXPLANATION:

Upon execution of the renewal option, the base rent will increase by an amount equal to 4% from the prior lease year.

Sarah's House Mental Health Services, LLC. will use the premises for an administrative office and for no other purpose.

MBE/WBE PARTICIPATION:

N/A

(The Office Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

12 - 14

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/23/2019

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|--|--|
| <u>Department of Housing & Community Development</u> | | |
| 1. \$1,400,000.00 General Funds | 9910-922012-9587 Whole Block Demolition (Reserve) | 9910-904326-9588 Coldstream Home- stead Montebello |
| <p>This transfer will fund the acquisition and relocation of properties in the Coldstream/Homestead/Montebello Community</p> | | |
| 2. \$176,000.00 Pimlico Local Impact Aid -VLT | 9910-903963-9587 Park Heights Corridor Greening | 9910-918171-9588 Park Heights Corridor Greening |

This transfer will fund various greening projects in the Park Heights Community. There are three projects that will receive funding. Cylburn greening/art/wayfinding will work with an artist on a beautification effort along Oakley Avenue to connect the Cylburn neighborhood with the Arboretum. Oakford Avenue will receive greening treatment including artistic fencing, tree trimming, a pathway and planting. Park Circle will partner with an artist from Morgan State University to beautify prominent walls on Park Heights Avenue and Springhill.

Baltimore City office of Information Technology

| | | |
|--|--|--|
| 3. \$250,000.00 (General Fund Revenue) | 9903-915036-9117 Update Planimetric Data | 9903-917036-9116 Update Planimetric Data |
|--|--|--|

This transfer is requested for the May cyber-attack remediation and the hardening of the environment.

AGENDA

BOARD OF ESTIMATES

10/23/2019

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|--|---|
| <u>Department of General Services</u> | | |
| 4. \$90,000.00 General Funds | 9916-904242-9194 Engine 57 Window Replacement (Reserve) | 9916-907342-9197 Engine 57 Window Replacement (Active) |
| <p>The windows and HVAC units at Engine 57 are outdated and original to the building. The replacement of both will make the building more energy efficient.</p> | | |
| 5. \$75,000.00 General Funds | 9916-903193-9194 Engine 51 Window Replacement (Reserve) | 9916-906293-9197 Engine 51 Window Replacement (Active) |
| <p>The windows and HVAC units at Engine 51 are outdated and original to the building. The replacement of both will make the building more energy efficient.</p> | | |
| 6. \$65,000.00 General Funds | 9916-904241-9194 Engine 47 Window Replacement (Reserve) | 9916-906341-9197 Engine 47 Window Replacement (Active) |
| <p>The windows and HVAC units at Engine 47 are outdated and original to the building. The replacement of both will make the building more energy efficient.</p> | | |

AGENDA

BOARD OF ESTIMATES

10/23/2019

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|-----------------------|----------------------|
| <u>Department of General Services - cont'd</u> | | |
| 7. \$75,000.00 | 9916-906109-9194 | 9916-905209-9197 |
| General Funds | Fire Squad 54 | Fire Squad 54 Window |
| | Window Replacement | Replacement |
| | (Reserve) | (Active) |

The windows and HVAC units at Fire Squad 54 are outdated and original to the building. The replacement of both will make the building more energy efficient.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Office of the State's Attorney - Grant Adjustment Notice Nos.
for Baltimore City 1 and 2

ACTION REQUESTED OF B/E:

The Board is requested to ratify Grant Adjustment Notice Nos. 1 and 2 (GANs) from the State of Maryland, Governor's Office of Crime Control and Prevention. The GAN No. 2 extends the period through December 31, 2019.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-430319-1150-118000-404001

BACKGROUND/EXPLANATION:

On March 20, 2019 the Board approved acceptance of the award from the GOCCP in the amount of \$51,333.00 for the period of October 1, 2018 through September 30, 2019.

On January 29, 2019, GAN no. 1 changed the Project Director from Lisa Smith to Jeneffer Haslam.

On August 12, 2019, GAN no. 2 changed the grant's ending date from September 30, 2019 to December 31, 2019.

The GAN nos. 1 and 2 are late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Baltimore Police Department - First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Agreement (First Amendment) between the Baltimore City Office of Information and Technology (BCIT) and Metrix Technology Engineering, LLC, Consultant.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 1001-000000-2003-796300-603026

BACKGROUND/EXPLANATION:

On March 27, 2019 the Board approved the original agreement in the amount of \$100,000.00 for the period of March 27, 2019 through March 27, 2020, with two one-year renewal options.

The Consultant was previously under the administration of BCIT. The IT consulting services provided by the Consultant are primarily directed toward Baltimore Police Department (BPD) in compliance with the Consent Decree. The BPD joins in the amendment to acknowledge its administrative and financial responsibilities for the Agreement. Deputy Commissioner Danny Murphy under the Department's Compliance Bureau will be responsible for administrative responsibilities under the Agreement and First Amendment. The First Amendment also increases the amount of the contract by \$200,000.00 for a total amount of \$300,000.00 for the current term ending March 23, 2020.

The Consultant will assist all stakeholders, providers, and users to understand the IT Strategic Plan (ITSP) program mission, anticipated objectives, and support the six major tasks detailed with the Gartner Engagement Plan. The Consultant will facilitate timely decision-making over items such as City policies, procedures, standards hiring, salaries and benefits, etc.

The Consultant will assist with the coordination and alignment of the Department and BCIT's ITSP, assist City and BPD forces to

AGENDA

BOARD OF ESTIMATES

10/23/2019

Baltimore Police Department - cont'd

define, identify, advertise, source, recruit, select, board, orient and retain top-notch IT talent and to fill the positions specified in the Consent Decree IT organization. The Consultant will participate, as requested, in the evaluation of new technology systems that are under consideration for acquisition by the Department in conjunction with the Consent Decree technology upgrade program. The Consultant will assist the BPD's users and technology providers: identifying, researching, scoping, user testing, etc. of required integrations between new and existing legacy systems, including advising on data sourcing, cleansing, migration and any additional tasks mutually agreed upon.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Housing and - Subordination and Intercreditor
Community Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Subordination and Intercreditor Agreement (or similar agreement) with respect to Westhills Square Apartments (aka Westover Manor), located in the 700 block of Cooks Lane, by and among the Mayor and City Council of Baltimore, acting by and through its Department of Housing and Community Development, the State of Maryland's Department of Housing and Community Development, and M&T Bank.

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to effectuate this transaction and execute the agreement subject to review by the Department of Law for form and legal sufficiency.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 26, 2002, and on January 4, 2004 (collectively the 2002 and 2004 Board Memos), the Board approved the expenditure of HOME Investment Partnerships Program loan funds in the principal amount of \$1,663,692.00 (the "HOME Loan") to Conifer Cooks Lane Associates, LLC (the "Borrower"). The proceeds of the HOME Loan were used to support the acquisition and a portion of the rehabilitation of an existing 108 affordable unit apartment complex located in the Southwest section of Baltimore City.

As part of the original project financing, the Borrower utilized a combination of loan proceeds from Wells Fargo Bank, Low Income Housing Tax Credits, Partnership Rental Housing Program loan funds and Rental Housing Production Program loan (the "RHPP Loan") funds from the Maryland Department of Housing and Community Development, a principal department of the State of Maryland ("MD DHCD") to construct the project. The City contributed a \$1,663,692.00 loan from the HOME Investment Partnerships Program (the "HOME Loan") secured by a second lien on the property.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Housing and - cont'd
Community Development

Wells Fargo Bank provided a construction and permanent first mortgage loan in the amount of \$2,100,000.00 which is secured by a first lien on the property. The loan requires monthly payments aggregating \$14,871.00, including interest at 7.63% per annum on a thirty-year basis and matured on July 10, 2019.

The Borrower is in the process of refinancing the current first mortgage loan with a new first lender, M&T Bank ("M&T"). The refinancing is expected to accomplish two principal goals: (i) refinance the maturing first mortgage at a lower rate, and (ii) at the request of the City's Department of Housing and Community Development and MD DHCD, the Borrower has agreed to use a portion of the refinancing proceeds to pay down \$114,000 of accrued interest on both the HOME Loan and the RHPP Loan (\$228,000 total).

The new M&T Bank refinancing loan will be in the amount of \$1,985,000.00 (the "M&T Loan") and will have a five-year term with a 25-year amortization and an interest rate equal to the bank's cost of funds plus 2.25%. The annual debt service of the new M&T Bank Refinancing loan is expected to be approximately \$124,681.00 which is \$53,771.00 less than the existing first mortgage's annual debt service of \$178,452.00.

Distribution of the M&T Loan refinancing proceeds are as follows (all numbers approximate):

| | |
|---|----------------|
| Payoff of existing 1 St mortgage | \$1,606,805.00 |
| Partial payment of accrued HOME Loan interest | 114,000.00 |
| Partial payment of RHPP Loan accrued interest | 114,000.00 |
| Miscellaneous repairs | 50,000.00 |
| Financing fees | 9,925.00 |
| Extension/forbearance fees | 12,000.00 |
| Lender legal fees | 10,000.00 |
| Third party reports | 10,000.00 |
| Conifer legal | 15,000.00 |
| HCD Legal fees | 3,000.00 |
| Title, Recording, Searches | 29,570.00 |
| Survey | 5,700.00 |
| | \$1,980,000.00 |

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Housing and - cont'd
Community Development

Because the City has a lien on the property, M&T Bank is requiring the City and MD DHCD each to execute an agreement subordinating its loans. The Department respectfully requests the Board's approval to execute the Subordination Agreement between the City and M&T Bank. The Department will also collect a subordination fee of \$5,000.00.

The original tax credit investor was Boston Capital. Because the project is about to reach the end of the 15 year tax credit period, after the refinancing is complete, Boston Capital will be exiting the ownership structure and will be transferred to Conifer Realty, LLC, or an affiliate thereof.

All other terms and conditions of the 2002 and 2004 Board Memos and the approvals contained herein remain in full force and effect.

THE DIRECTOR OF FINANCE HAS REVIEWED AND RECOMMENDS APPROVAL.

AGENDA

BOARD OF ESTIMATES

10/23/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|--|---------------------|-----------------|---------------|
| <u>Department of Housing and Community Development (DHCD) - Option</u> | | | |
| 1. Charles A Skirven, Sr. and Louise B. Skirven | 2709 Fenwick Avenue | G/R \$96.00 | \$ 800.00 |

Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

DHCD - Condemnations

| | | | |
|--|---------------------------|-----|------------|
| 2. Hassan Parvizi Motlagh and Eshrat Asadi | 2645 Greenmount Avenue | L/H | \$4,360.00 |
| 3. AAC Enterprises, Inc. | 2647 Greenmount Avenue | L/H | \$4,440.00 |
| 4. Lynn Realty, Inc. | 2649 Greenmount Avenue | L/H | \$5,000.00 |
| 5. Robert D. Childress | 2651 Greenmount Avenue | L/H | \$4,200.00 |
| 6. John P. Strucko, Jr. | 2701 Greenmount Avenue | F/S | \$5,000.00 |
| 7. John P. Strucko, Jr. | 2703 Greenmount Avenue | F/S | \$5,000.00 |

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BOARD OF ESTIMATES

10/23/2019

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|--------------------------------------|--------------------------------|-----------------|---------------|
| <u>DHCD - Condemnations - cont'd</u> | | | |
| 8. John P. Strucko, Jr. | 2705 Greenmount Avenue | L/H | \$4,400.00 |
| 9. Robert R. Meek, Jr. | 500 E. 27 th Street | L/H | \$3,100.00 |
| 10. AmeriFirst Mortgage Corporation | 503 E. 27 th Street | L/H | \$3,500.00 |
| 11. Legend City Properties, LLC | 504 E. 27 th Street | L/H | \$3,128.00 |
| 12. MJ's Partnership III, Inc. | 505 E. 27 th Street | L/H | \$3,020.00 |

Funds are available in account no. 9910-904177-9588-900000-704040, Greenmount Acquisitions.

DHCD - Condemnation or Redemption

| | | | |
|--|------------------|--------------|-----------|
| 13. Francis A. Brown and Martha A. Brown | 2719 Hugo Avenue | G/R 78.00 | \$ 650.00 |
|--|------------------|--------------|-----------|

Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the property.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2019 through June 30, 2020.

1. **HEALTHCARE ACCESS MARYLAND, INC.** **\$ 85,000.00**

Account: 5000-513020-3080-292300-603051

HealthCare Access Maryland, Inc., Map to Success program will utilize the funds to provide or refer expectant and parenting youth to evidence-based case management, group-based interventions, and related social support services. The project is an expansion on current support for expectant and parenting youth.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER ON AUGUST 22, 2019.

2. **BALTIMORE HEALTHY START, INC.** **\$ 40,000.00**

Account: 4000-499620-3080-294200-603051

Baltimore Healthy Start, Inc. will utilize the funds to hire the services of a Certified Registered Nurse Practitioner (CRNP) to increase effective family planning use by postpartum, women, lengthen inter-pregnancy intervals and reduce unplanned pregnancies. The CRNP will conduct in-home and center-based reproductive health services and on-going counseling and education regarding at-risk behaviors, gynecological health and family planning.

3. **JOHNS HOPKINS BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$ 28,200.00**

Account: 4000-499620-3080-294200-603051

The Johns Hopkins Bloomberg School of Public Health will utilize the funds to provide two Preventive Medicine Fellows

AGENDA

BOARD OF ESTIMATES

10/23/2019

Health Department - cont'd

to work with and receive mentoring from the Department's Senior Medical Advisor for the Division of Maternal and Child Health (MCH). Responsibilities will include conducting a special project relating to a current issue for MCH, such as a program evaluation, needs assessment, data collection/interpretation project or implementation of a new strategy.

4. THE HEARING AND SPEECH AGENCY OF METROPOLITAN BALTIMORE, INC. \$ 80,557.00

Accounts: 4000-427120-3080-294300-603051 \$ 17,510.00
4000-427120-3080-294301-603051 \$ 63,047.00

The Hearing and Speech Agency of Metropolitan Baltimore, Inc. (HASA) will utilize the funds to provide a speech-language pathologist to staff the Baltimore Infants and Toddlers Program's eligibility center and provide occupational therapy evaluations, speech/language evaluations, audio logical evaluations, and speech/language or occupational therapy as needed.

MWBOO GRANTED A WAIVER ON AUGUST 2, 2019.

The agreements are late because of delays in the administrative review process.

5. UNIVERSITY OF MARYLAND, BALTIMORE (UMB) \$200,995.00

Accounts: 6000-622120-3080-292300-603051 \$ 2,177.00
1001-000000-3080-288700-603051 \$174,242.00
4000-427120-3080-294301-603051 \$ 5,462.00
4000-427120-3080-294300-603051 \$ 19,074.00

The UMB will utilize the funds to provide services in the Premature Infant Development Enrichment program (PRIDE²). Maryland's PRIDE² program is a collaborative endeavor between the Department of Pediatrics at the UMB and the Baltimore Infants & Toddlers Program (BITP). The purpose of Maryland's

AGENDA

BOARD OF ESTIMATES

10/23/2019

Health Department - cont'd

PRIDE² is to provide a collaborative effort of identifications, evaluation and service coordination for the BITP eligible infants in the University of Maryland Hospital for Children (UMHC) Neonatal Intensive Care Unit (NICU) and Mercy NICU or who attend the UMHC NICU follow-up clinic.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER ON OCTOBER 4, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Health Department - Ratification of Agreements

ACTION REQUESTED OF B/E:

The Board is requested to ratify the agreements with the following organizations. The period of the agreement was October 1, 2018 through September 29, 2019.

RATIFICATION OF AGREEMENTS

- 1. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$283,500.00**

Account: 4000-483519-3080-294600-603051

The University of Maryland, Baltimore School of Social Work, the lead agency for the Promise Height's Initiative will support this effort by providing the services of a Neighborhood Connector to work closely with residents, community school coordinators, school staff, mentors and community organizations to ensure the implementation, integration, alignment, and coordination of project activities.

The Agreement is late because of the delay at the administrative level.

MWBOO GRANTED A WAIVER.

- 2. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS** **\$246,558.00**

| | | |
|----------|--------------------------------|------------|
| Account: | 4000-427119-3080-294300-603051 | 94,000.00 |
| | 4000-427119-3080-294301-603051 | 143,558.00 |
| | 4000-427119-3080-294302-603051 | 9,000.00 |

The Baltimore City Public School System will provide services to children in the Baltimore Infants and Toddler's Program who are determined eligible for preschool special education and related services.

The agreement is late because the budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Health - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Ratification of Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Health Department - Amendment to Subaward Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Amendment to the Research Subaward Agreement (Amendment) with University of Baltimore, Center for Drug Policy and Enforcement, for the project titled Family Resilience Project. The Amendment extends the period of the agreement through November 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$41,255.01 - 4000-429519-3160-308600-404001

BACKGROUND/EXPLANATION:

On March 13, 2019, the Board approved the initial Research Subaward Agreement in the amount of \$262,500.00. The Amendment increases the award by \$41,255.01 making total amount \$303,755.01, and extends the grant period through December 31. 2019.

The Amendment to Subaward Agreement is late because of the delay in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Circuit Court for Baltimore City - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Maryland Judiciary Administrative Office of the Court (AOC). The period of the MOU is June 24, 2019 through April 1, 2020.

AMOUNT OF MONEY AND SOURCE:

\$583,015.83 - 5000-513720-1100-109500-405001

BACKGROUND/EXPLANATION:

The Circuit Court for Baltimore City received funding for a project from the AOC to provide enhanced security equipment for the Mitchell and East Courthouses. These enhancements were determined to be necessary through joint consultation between the Baltimore City Sheriff's Office, Circuit Court Administration and the AOC.

The MOU is late because finalizing of the grant details.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Baltimore City Fire Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Expenditure of Funds for retroactive payment to Mr. William M. Foster.

AMOUNT OF MONEY AND SOURCE:

\$47,882.85 - 1001-000000-2121-226500-601061

BACKGROUND/EXPLANATION:

On February 8, 2017 Mr. Foster, member, was placed off duty on what was then determined to be a Non-Line of Duty injury (NLOD). He received the benefits allowed per the 734 MOU of six months of full pay, with an additional 60 days of terminal leave at full pay if unable to return to duty. He was separated from employment on October 5, 2017 due to being unable to return to duty. Mr. Foster was previously paid \$54,685.93. On June 28, 2019, at a Worker's Compensation hearing, the Commission found that the "claimant sustained an occupational disease hypertension/heart disease (LE \$9-503) arising out of and in the course of employment", a Line of Duty injury (LOD). The 734 MOU states that members are entitled to up to twelve months of full pay, with an additional 90 days of terminal leave for LOD injury/illness if unable to return to duty.

Therefore, Mr. Foster needs to receive retroactive pay in the amount of \$47,882.85 from October 6, 2017 through pay period ending May 15, 2018 to make him whole for the additional 6 months and 30 days of terminal leave he should have received for a line of duty injury/illness.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Mayor's Office of Children - Provider Agreement
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Reading Partners, Inc. The period of the agreement is July 1, 2019 through June 30, 2020, covering the 2019-2020 academic year. The Board has the option to extend the contract under the same terms for two additional one year terms.

AMOUNT OF MONEY AND SOURCE:

\$74,134.00 - 20206-000000-1090-778300-603026

BACKGROUND/EXPLANATION:

Reading Partner's Inc. will administer a volunteer-based, literacy tutoring program for K-3 students in three schools: Lakeland Elementary and Middle, Arundel Elementary and Cherry Hill Elementary Schools.

The City's 2015 South Baltimore Gateway Master Plan, which guides the allocation of Casino Local Impact Grant (LIG) funds for use in South Baltimore, identified Reading Partners as a potential resource and collaborator in advancing the goals of third grade-level reading competency for students in South Baltimore schools. In FY17 the administration and the Local Development Council (LDC) approved a contract with Reading Partners to pilot expanded programs and services in schools within the Casino Impact Area (or "South Baltimore Gateway"). That pilot was successful, and programs have continued in three of these schools. The City and the LDC wish to further support Reading Partners' commitment to these schools with funds that will enable increased volunteer recruitment, student learning and family engagement, specifically by covering 60% of personnel time for a Program Coordinator, one full-time AmeriCorps Volunteer Coordinator and 60% of personnel time for AmeriCorps Regional Site Coordinator.

The agreement is late because of the change of agency oversight from the Mayor's Office of Human Services to Mayor's Office of Children and Family Success.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Mayor's Office of Children - cont'd
and Family Success

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER ON OCTOBER 18, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Mayor's Office of Employment - Provider Agreement
Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Provider Agreement with Goodwill Industries of the Chesapeake, Inc. The period of the Provider Agreement is June 14, 2019 through February 29, 2020.

AMOUNT OF MONEY AND SOURCE:

\$61,375.00 - 4000-429219-6312-4915050-603051

BACKGROUND/EXPLANATION:

Goodwill Industries of the Chesapeake, Inc. will provide occupational training and supportive services to dislocated workers, new entrants to the workforce, or incumbent workers (currently employees or underemployed) who have voluntarily disclosed a history of opioid use or reside in a community hard hit by the opioid crisis.

The Provider Agreement is late because additional time was necessary to reach a comprehensive understanding.

MBE/WBE PARTICIPATION:

Not applicable, this is a professional services agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - Developer's Agreement No. 1622

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Developer's Agreement No. 1622 with HMCharmCity, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$29,201.00

BACKGROUND/EXPLANATION:

HMCharmCity, LLC would like to install new water service to its proposed new building located at 2 East Read Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$29,201.00 has been issued to HMCharmCity, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1622 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Abell Improvement Association, Inc. The MOU is effective upon Board approval for two years with one additional two-year period.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The organization has submitted plans and a valid petition for the installation of right-of-way art and flexposts at specified locations, on 29th Street and Barclay Street.

The MOU establishes the framework for the Abell Improvement Association, Inc. to install right-of-way art and flexposts (the "Intersection Art") at specified locations on 29th Street and Barclay Street, all at its sole cost and subsequently for the Abell Improvement Association, Inc. to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

The Intersection Art will be owned solely by the City and nothing in the MOU will confer upon the Abell Improvement Association, Inc. any right, title, or interest in the Intersection Art other than as expressly provided in this MOU.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Greater Baybrook Alliance. The MOU is effective upon Board approval for five years with one additional five-year period.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Greater Baybrook Alliance has submitted an application for a community sign, to be owned by the City and maintained by the organization, located in the right-of-way for Greater Baybrook Alliance on the median at the center of the interchange of Potee Street and Frankfurst Avenue.

The MOU establishes the framework for the Greater Baybrook Alliance to maintain the community sign in the right-of-way and associated landscaping for Greater Baybrook Alliance on the median at the center of the interchange of Potee Street and Frankfurst Avenue, all at its sole cost and subsequently for the Greater Baybrook Alliance to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with Greater Baybrook Alliance. The MOU is effective upon Board approval for five years with one additional five-year period.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Organization has submitted an application for a community sign, to be owned by the City and maintained by Greater Baybrook Alliance, located in the right-of-way for Greater Baybrook Alliance at the corner of South Hanover Street and Route 2, Governor Ritchie Highway (3918 South Hanover Street).

The MOU establishes the framework for Greater Baybrook Alliance to maintain the community sign in the right-of-way and associated landscaping for Greater Baybrook Alliance on the median at the corner of South Hanover Street and Route 2, Governor Ritchie Highway (3918 South Hanover Street) at the sole cost of Greater Baybrook Alliance to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - Right-of-Entry Agreements

The Board is requested to approve and authorize execution of the various Right-of-Entry Agreements.

1. **DARTMOUTH GLEN ASSOCIATION, INC.** **\$ 0.00**

The Department of Transportation wishes to enter on to the property known as Ward 27, Section 56, Block 5138A, Lot 28, 1001-1003 Dartmouth Road.

2. **AYANA THOMPSON** **\$ 0.00**

The Department of Transportation wishes to enter on to the property known as Ward 27, Section 56, Block 5138A, Lot 778. 1015 Dartmouth Road.

These agreements will allow the City's contractor access to perform the soil test boring. These tests are being performed as part of the preliminary subsurface investigations needed for a proposed Department of Transportation project to replace the existing retaining wall. The Right-of-Entry Agreements are for a period of one year from the actual physical entry onto the property.

All of this work will be performed at no cost to the property owner.

MBE/WBE PARTICIPATION

N/A

(The Right-of-Entry Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Grant Agreement with Maryland Department of Transportation. The Grant Agreement is effective upon Board approval through December 31, 2021 or when all payments of the grant have been made.

AMOUNT OF MONEY AND SOURCE:

\$159,920.00 - 9950-905190-9527-000000-490358

BACKGROUND/EXPLANATION:

The Maryland Bikeways Program was established and approved by the General Assembly to provide state transportation funding to support and expedite projects that improve bicycle transportation in the State. The Maryland Department of Transportation has granted \$159,920.00 to the Department for a feasibility study and 30% engineering design plans for a Cycletrack on Wolfe Street and Washington Street between Aliceanna Street and Sinclair Lane at the edge of Clifton Park.

The project's scope of work will include, but is not limited to Feasibility Assessment and Concept Development to include data collection, base mapping, capacity analysis, traffic impact analysis, and community meetings; Preparation of Draft 30% Engineering Design Plans; Submittal of Draft 30% Engineering Design Plans to the Department for review and comment; Completion of 30% Engineering Design Plans; Preparation of quarterly status reports and a final report as requested by the Department; and Monitoring and supervising the compliance with all provisions in this Grant Agreement.

MBE/WBE PARTICIPATION:

As this Grant Agreement is to establish the framework for roles and responsibilities for the subject project and the future procurement as a result of the outlined funding above will be considered for minority participation.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - FY2020 Ridesharing/Commuter Assistance Program Grant

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Ridesharing/Commuter Assistance Program grant with the Maryland Department of Transportation for Fiscal year 2020. The period of the agreement is from July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$81,538.00 - 5000-518320-2303-248800-405001

BACKGROUND/EXPLANATION:

This agreement will provide for continued operation of the Ridesharing/Commuter Assistance program to promote the use of alternatives to the single occupant vehicle including mass transit, carpools, and vanpools in the Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execute of a Grant Agreement with the Department of Transportation and the Maryland Department of Transportation, Maryland Transit Administration (MTA). The period of the grant agreement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - 5000-580820-2303-248700-405001

BACKGROUND/EXPLANATION:

The Department of Transportation is a recipient of a Federal Transit Act Grant to fund operating expenses associated with the provisions of transportation services for the Charm City Circulator (Large Urban Operating, Circulator).

The purpose of this grant is to provide for the undertaking of a public transportation service with financial assistance under MTA's public transportation program. The assistance provided by this Grant consists of a combination of federal, state and local funds.

MBE/WBE/DBE:

As this Grant Agreement is to establish the frame work for roles and responsibilities for the subject project and the future of procurement as a result of the outlined funding above will be considered for minority participation.

APPROVED FOR FUNDS BY FINANCE

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 16 to Whitman, Requardt & Associates, LLP under project 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The period of the Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$215,390.77 - 9950-903189-9527-900020-703032

BACKGROUND/EXPLANATION:

The authorization provides to prepare a Contract Specification Book for the upgrade of pedestrian facilities and wayfinding signage at ten intersections near the Baltimore Inner Harbor. Thirty percent plans have been prepared for this work and will serve as the basis for this task. The improvements include installing high visibility crosswalks, reconstructing sidewalk ramps to be ADA complaint, installing countdown pedestrian signals and accessible pedestrian signals with wayfinding signing. The intersections include: Pratt Street at light Street, Pratt Street at Calvert Street, Pratt Street at Commerce Street, Pratt Street at Gay Street, Pratt Street at Market Place; Pratt Street at East Coast Greenway; Pratt Street at President Street; President Street at Eastern Avenue; and Eastern Avenue at Pier VI.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 23%

WBE: 10%

THE EAR WAS APPROVED BY MWBOO ON SEPTEMBER 11, 2019.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Transportation - cont'd

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------|-----------------------|---------------------|
| \$250,000.00 | 9950-908098-9509 | 9950-903189-9527 |
| State ConStreet | Construction | Inner Harbor Inter |
| Rev-Series FY | Reserve Inner | Impr. & Bike/Ped |
| 2020 | Harbor Crosswalks | Enhance |

This transfer will fund the costs associated with task No. 16 on Project No. 1208 On-Call Transportation Planning/Policy/Feasibility Studies with Whitman, Requardt & Associates, LLP in the amount of \$215,390.77.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with Consolidated Trailers, LLC, Landlord and Department of Public Works Bureau of Solid Waste, Property Management Division, Tenant, for the rental of 1851 Edison Highway, consisting of 2,788 sq. ft. of warehouse space and a portion of the parking lot to accommodate approximately 25 commercial vehicles. The period of the Lease Agreement is June 1, 2019 through June 30, 2021.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual</u> | <u>Monthly Installments</u> |
|---------------|-----------------------------|
| \$36,466.48 | \$3,038.87 |

Account: 1001-000000-5153-387800-603013

BACKGROUND/EXPLANATION:

Solid Waste offices are currently located at 1825-1829 Edison Highway. The referenced premises, is located to the rear of their existing location. On July 2, 2014, the Board approved a 5 year lease with Consolidated Trailers, LLC and the Department of Public Works for the parking of their vehicles. The lease expired on June 30, 2019.

The Landlord will be responsible for all of the maintenance and utilities to the premises.

The Tenant will maintain the leased premises in good, clean, and safe repair conditions.

The Space Utilization Committee approved this Lease Agreement on September 10, 2019.

APPROVED FOR FUNDS BY FINANCE

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works - Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Funding Agreement with the Department of Public Works and United States Geological Survey (USGS) for the continued operation and maintenance of continuous record streamflow-gauging stations for 13 flow gauging stations. The stations are located within Prettyboy, Loch Raven and Liberty Reservoir Watersheds and Herring Run and Moores Run in Baltimore City. The USGS also operates and maintains continuous water quality probes at six stations. Because the USGS's fiscal year does not align with the City's Fiscal year, payment will need to be made over two fiscal years. The period of the funding agreement is October 1, 2019 through September 30, 2020.

AMOUNT OF MONEY AND SOURCE:

| | | |
|---------------------|---|---------------------------------------|
| \$137,500.00 | - | 2071-000000-5181-399800-603026 |
| 61,795.00 | - | 2072-000000-5181-613200-603026 |
| <u>12,250.00</u> | - | <u>2071-000000-5521-632620-603026</u> |
| \$211,545.00 | | |

BACKGROUND/EXPLANATION:

The USGS has been under contract to operate the City's Reservoir Stream Gauging Network since 1982. The data collected is used to estimate pollutant loadings and flow to the reservoirs and is vital to the City's Reservoir Management Program. The Moores Run Station is required under the National Pollution Discharge Elimination System Permit program and has been in service since 1995.

(The Funding Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works - Grant Agreement

ACTION REQUESTED OF B/E:

The board is requested to approve and authorize execution of a grant agreement with The Baltimore Office of Promotion & the Arts, Inc. for Light City. The period of the grant agreement is effective upon Board approval through November 10, 2019.

AMOUNT OF MONEY AND SOURCE:

\$98,010.00 - 2070-000000-5541-399300-603026

BACKGROUND/EXPLANATION:

DPW will support the 2019 Baltimore Book Festival/Light City event as a part of the annual commitment of 1% for Art with the Baltimore Office of Promotion & the Arts (BOPA) and provide \$98,010.00 in funding for the event.

The Artists of Groupe Laps-Paris, France have created an installation that will be placed on The Eastern Avenue Pumping Station (751 Eastern Avenue, Baltimore, MD 21202) for the duration of Light City. The work, Keyframes will envelope the façade of the Baltimore City Department of Public Works Pumping Station, where based on the principles of the 19th century chronophotography and with the help of new technological tools, the building will come alive in what appears to be a dance of moving figures across it. Accompanied by a soundtrack, the lighting program turns more than 100 stationary figures into an illusion of motion that creates a bridge between sculpture and cinema. During the day, the simple grid framework of the installation will create an intriguing installation surrounding the building's architecture.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - Partial Release of Retainage
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for the Partial Release of Retainage to Monumental Paving and Excavating, Inc. for Water Contract No. 1345 AR, Repaving Utility Cuts and Sidewalk Restoration at Various Locations.

AMOUNT OF MONEY AND SOURCE:

\$97,974.98 - 2071-000000-5521-608903-603026

BACKGROUND/EXPLANATION:

Monumental Paving and Excavating, Inc. as of September 1, 2018 has completed 100% of all work for WC 1345 AR. The Contractor has requested a Partial Release of Retainage for \$97,974.98. The City holding \$195,949.96 in retainage for the referenced project and the contractor is requesting to reduce the amount of Retainage to \$97,974.98.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - Ratification of Amendment No.
of Engineering and Construction 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 1 to Agreement to Post Award Services Agreement for Contract No. WC 1190, Montebello Filtration Plant I Improvements (Amendment No. 1) with Whitman, Requardt & Associates, LLP, Contractor. The Amendment No. 1 will extend the period of the agreement through May 31, 2020.

AMOUNT OF MONEY AND SOURCE:

\$261,269.31 (59.5615%) - Baltimore City
177,385.37 (40.4385%) - Baltimore County
\$438,654.68 - 9960-905622-9557-900020-706063

BACKGROUND/EXPLANATION:

The Department is requesting additional time for post award services provided by the Contractor for the Montebello Filtration Plant I Electrical Distribution Project. During the excavation for the electrical duct bank, at the beginning of construction for a new standby generator, within an approved location by the Montebello Plant management, the Contractor came across an old round house foundation that was apparently built in the year of 1912 and was demolished in 1960. The exposed round house foundation was not shown in the design plans. Therefore, the Contractor was forced to halt performing the work: until a new location option for the standby generator was agreed upon with the Montebello Plant management, rerouting of the duct bank redesigned by the engineer of record, and additional construction cost and duration negotiated with the Contractor.

The post award services provided by the Consultant are needed until completion of construction and during a warranty period beyond one year after the construction.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 24%

WBE: 10%

THE EAR WAS APPROVED BY MWBOO ON AUGUST 15, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to Agreement for Post Award Services Agreement for Contract No. WC 1190, Montebello Filtration Plant I Improvements has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - Ratification of Amendment No.
of Engineering and Construction 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify Amendment No. 2 to Agreement (Amendment No. 2) with Whitman, Requardt & Associates, LLP, Contractor under Project 1227W, On-Call Stormwater and Engineering Design Services. The Amendment No. 2 will extend the period of the agreement through September 8, 2020.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 9, 2015 the Board approved the original agreement with an upset limit of 1,000,000.00 for the period three years.

On September 26, 2018 the Board approved the First Amendment to Agreement allowing the Contractor to assist the City's Construction Management Section with construction monitoring and inspection for this project.

Amendment No. 2 will extend the period through September 8, 2020, allowing the Contractor to continue to provided services.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 2 to Agreement for Project 1227W, On-Call Stormwater and Engineering Design Services has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004 to WSP USA (formerly Parsons Brinckerhoff, Inc.) under Project 1236P, (ER 4054) On-Call Stormwater Study and Engineering Design Services. The Task Assignment is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$75,294.66 - 9958-912408-9525-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is requesting a new task to continue the work that was started under Task 002, which has expired. The funds will be used for ER 4054, which includes design for Western Branch of Herring Run Stream Restoration Project within Baltimore City for potential to meet or exceed the required Municipal Separate Storm Sewer (MS4) permit to the City of Baltimore. This projects has a deadline with associated stipulated penalties.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON MARCH 29, 2019.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT</u> | <u>TO ACCOUNT</u> |
|----------------------|----------------------------|--------------------------|
| \$131,318.23 | 9958-939013-9526 | 9958-912408-9525-3 |
| Stormwater Utility | ER 4128 HR | Design |
| Funds | Stream Restoration | |

This transfer will fund the costs of Project 1236P, (ER 4054) On-Call Stormwater Study and Engineering Design Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with Rummel, Klepper & Kahl, LLP/GHD, Inc., consultant under SC 992, Egg-Shaped Digester Rehabilitation Improvements. The Agreement is effective upon Board approval for two-years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,245,783.64 - Baltimore City (50%)
1,245,783.63 - Baltimore County (50%)
\$2,491,567.27 - 9956-903944-9551-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide engineering services for SC 992 at the Back River Wastewater Treatment Plant.

The Egg Shaped Digesters (ESD) were originally built in 1992 and have been in continuous service since their initial startup. The ESDs are responsible for the majority of volatile solids destructions and gas production in the digestion system. This project will include the interior and exterior of the of the ESDs: tanks and associated equipment, upstream primary sludge screening system, and portions of the gas mixing system to enhance operation of the entire digestion system.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

| | | |
|---|---------------------|---------------|
| MBE: C.C. Johnson & Malhotra, P.C. | \$166,666.52 | 6.69% |
| Shah & Associates, Inc. | <u>506,367.41</u> | <u>20.32%</u> |
| | \$673,033.93 | 27.01% |

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

| | | |
|--|---------------------|---------------|
| WBE: Albrecht Engineering, Inc. | \$104,996.28 | 4.21% |
| Phoenix Engineering, Inc. | 116,000.00 | 4.66% |
| Ross Technical Services, Inc. | <u>31,600.00</u> | <u>1.27%</u> |
| | \$252,596.28 | 10.14% |

MWBOO FOUND THE CONSULTANT IN COMPLIANCE ON SEPTEMBER 12, 2019.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------------------------|---|--------------------------------|
| \$1,346,528.63 (County Revenue) | 9956-906526-9549 Constr. Res. - Back River Digest | |
| <u>1,346,528.63</u> (Revenue Bond) | 9956-906526-9549 Constr. Res. - Back River Digest | |
| \$2,693,057.26 | ----- | 9956-903944-9551-3 (Design) |

This transfer will provide funds to cover the cost for SC 992, Egg-Shaped Digester Rehabilitation Improvements at the Back River Wastewater Treatment Plant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004 to Rummel, Klepper & Kahl, LLP under Project 1801 (formerly Project 1279), (WC 1391) Project and Construction Management Assistance. The Task Assignment is approximately 15 months.

AMOUNT OF MONEY AND SOURCE:

\$204,995.23 - 9960-903972-9557-900020-703032

BACKGROUND/EXPLANATION:

The Department is in need of engineering services for WC 1391, Lower Fells Point Water Main Replacement.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 23, 2019

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Public Works/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT</u> | <u>TO ACCOUNT</u> |
|--|--|------------------------------|
| \$321,394.85 (Water Utility Fund) | 9960-909100-9558 Water Infrastructure Rehab | 9960-903972-9557-3 Design |

This transfer will fund the costs associated with Task No. 004 assigned to Rummel, Klepper & Kahl, LLP and miscellaneous expenses for Project 1801 (formerly Project 1279), (WC 1391) Project and Construction Management Assistance.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve
the Extra Work Orders
as listed on the following pages:

58 - 60

The Extra Work Orders have been reviewed
and approved by the Department of Audits,
CORC, and MWBOO unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

10/23/2019

EXTRA WORK ORDERS

| | | | |
|------------------|-------------------|-------------------|--------------------|
| Contract | Prev. Apprvd. | | Time % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext. Compl.</u> |

Department of Transportation/Office
of Engineering and Construction

1. EWO #002, \$0.00 TR 18009, Resurfacing Highways at Various Locations Southeast - Sector IV

| | | | | |
|----------------|-------------|--------------------------|----------|--------|
| \$2,278,787.40 | \$53,653.00 | P. Flanigan & Sons, Inc. | 270 days | 60.90% |
|----------------|-------------|--------------------------|----------|--------|

This authorization is requested on behalf of the Department and provides for a 270-day non-compensable time extension.

The Notice to Proceed was issued on October 1, 2018 with a completion date of September 30, 2019. The additional time is necessary to complete ongoing work being done for asphalt placement, pavement markings, 7 inch and 9 inch concrete placement, sidewalk & ADA ramp repairs. With the construction season coming to an end due to the cooler temperatures and the anticipated inclement weather, the additional time will be needed for the completion of the proposed work. The additional time results in a new completion date of June 26, 2020.

MBE/WBE PARTICIPATION:

MBE: 23%

WBE: 9%

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 7, 2019.

APPROVED FOR FUNDS BY FINANCE

2. EWO #001, \$0.00 TR 18006, Resurfacing Highways at Various Locations Northeast - Sector I

| | | | | |
|----------------|--------|------------------------------------|----------|--------|
| \$2,285,506.15 | \$0.00 | Manuel Luis Construction Co., Inc. | 270 days | 71.17% |
|----------------|--------|------------------------------------|----------|--------|

This authorization provides for a 270-day non-compensable time extension.

AGENDA

BOARD OF ESTIMATES

10/23/2019

EXTRA WORK ORDERS

| | | | |
|------------------|-------------------|-------------------|--------------------|
| Contract | Prev. Apprvd. | | Time % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext. Compl.</u> |

Department of Transportation/Office - cont'd
of Engineering and Construction

The Notice to Proceed was issued on October 1, 2018 with a completion date of September 30, 2019. The additional time is necessary to complete ongoing work being done for asphalt placement, pavement markings, 7 inch and 9 inch concrete placement, sidewalk & ADA ramp repairs. With the construction season coming to an end due to the cooler temperatures and the anticipated inclement weather, the additional time will needed for the completion of the proposed work. The additional time results in a new completion date of June 26, 2020.

MBE/WBE PARTICIPATION:

MBE: 23%

WBE: 9%

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 7, 2019.

APPROVED FOR FUNDS BY FINANCE

3. EWO #002, \$0.00 TR 18008, Resurfacing Highways at Various Locations Southwest - Sector III
- | | | | | |
|----------------|--------|---------------|------|--------|
| \$2,272,905.50 | \$0.00 | Manuel Luis | 120 | 77.37% |
| | | Construction | days | |
| | | Company, Inc. | | |

This authorization is requested on behalf of the Department and provides for a 270-day non-compensable time extension.

The Notice to Proceed was issued on October 1, 2018 with a completion date of September 30, 2019. The Board approved one previous time extension for a total of 150 days, which included a completion date of February 27, 2020. The additional time is necessary to complete ongoing work being done for asphalt placement, pavement markings, 7 inch and 9 inch concrete

AGENDA

BOARD OF ESTIMATES

10/23/2019

EXTRA WORK ORDERS

| <u>Contract</u> | <u>Prev. Apprvd.</u> | <u>Contractor</u> | <u>Time %</u> |
|------------------|----------------------|-------------------|--------------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | | <u>Ext. Compl.</u> |

Department of Transportation/Office - cont'd
of Engineering and Construction

placement, sidewalk & ADA ramp repairs. With the construction season coming to an end due to the cooler temperatures and the anticipated inclement weather, the additional time will be needed for the completion of the proposed work. The additional time results in a new completion date of June 26, 2020.

MBE/WBE PARTICIPATION:

MBE: 23%

WBE: 9%

THE EAR WAS APPROVED BY MWBOO ON OCTOBER 7, 2019.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 4 to Floura Teeter Landscape Architects, Inc., under On-Call Project No. 1233 to provide Design Services. The period of this task is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 1001-000000-4801-371400-603016
8,311.54 - 9938-924101-9474-900000-703032
\$308,311.54

BACKGROUND/EXPLANATION:

This task will include assessment of Baltimore City pools.

MBE/WBE PARTICIPATION:

Including this task, the Contractor has achieved 0% MBE and 21.09% WBE.

| | <u>Commitment</u> | <u>Performed</u> |
|---|-------------------|--------------------|
| MBE: MA Engineering Consultant, Inc. | 0-11% | |
| Sidhu Associates | 0-11% | |
| TOTAL (In the aggregate) | 0-11% | \$ 0.00 (0.00%) |
| WBE: Floura Teeter Landscape Architects, Inc.* | 0-10% | |
| Phoenix Engineering, Inc. | 0-10% | |
| Substance 151, Benefit, LLC | 0-10% | |
| TOTAL (In the aggregate) | 0-10% | \$6,998.40 (21.0%) |

*Indicates self-performance

MWBOO FOUND VENDOR IN COMPLIANCE.

THIS EAR WAS APPROVED BY MWBOO ON OCTOBER 15, 2019.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Baltimore City Office of Information - Grant Award
and Technology (BCIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from AARP.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 7000-711020-1472-807900

BACKGROUND/EXPLANATION:

In Fiscal Year 2020 AARP and the BCIT entered into an agreement for AARP to provide grant funding in the amount of \$20,000.00. The funds assisted BCIT with the development of City dashboards that will enable Baltimore residents to have quick and easy access to City resources and online services.

APPROVED FOR FUNDS BY FINANCE

(The terms and conditions of the Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

- 1. LIBERTY LUMBER COMPANY,
d/b/a PIKESVILLE LUMBER
COMPANY \$250,000.00 Renewal
Contract No. B50004259 - Supply and Deliver Lumber to Various
City Agencies - Departments of Public Works, Transportation,
General Services, Fire, Police and Recreation and Parks, etc.
P.O. No.: P533605

On November 18, 2015, the Board approved the initial award in the amount of \$250,000.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$250,000.00 is for the period December 1, 2019 through November 30, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On August 3, 2015, MWBOO determined that no goals would be set because there is no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON AUGUST 3, 2015.

- 2. EAZY DOES IT CLEANING
SERVICES \$ 11,100.00 Renewal
Contract No. B50004811 - Janitorial Service for Enoch Pratt
Branches 5 & 42 - Enoch Pratt Free Library - P.O. No.: P537606

On November 18, 2016, the City Purchasing Agent approved the initial award in the amount of \$11,100.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$11,100.00 is for the period December 1, 2019 through November 30, 2020. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below the MBE/WBE subcontracting threshold of \$50,000.00.

3. FIRST CALL

Millennium 2 Inc.

SECOND CALL

Smith Auto Service, Inc.

\$100,000.00

Renewal

Contract No. B50004167 - Vehicle Glass Repair and Installation Service - Department of General Services - Fleet Management - P.O. Nos.: P533675 and P533676

On October 28, 2015, the Board approved the initial award in the amount of \$200,000.00. The award contained two renewal options. Subsequent actions have been approved. This final renewal in the amount of \$100,000.00 is for the period December 1, 2019 through November 30, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 12, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 12, 2015.

4. DENTAL HEALTH PRODUCTS

AVCO ENTERPRISE, INC.

\$ 0.00

Renewal

Contract No. B50004598 - Clinical Dental Supplies - Health Department - P.O. Nos.: P537579 and P537580

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

On November 9, 2016, the Board approved the initial award in the amount of \$250,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period November 9, 2019 through November 8, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 3, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 3, 2016.

- 5. JESCO, INC.
- ALBAN TRACTOR CO., INC.
- POTTS & CALLAHAN, INC.

| | | |
|--|----------------|---------|
| | \$1,200,000.00 | Renewal |
|--|----------------|---------|

Contract No. B50003788 - Heavy Equipment and Operator Rental Services - Department of Public Works - Bureau of Solid Waste - P.O. Nos.: P529888, P529889 and P529890

On December 17, 2014, the Board approved the initial award in the amount of \$1,500,000.00. The award contained three renewal options. Two renewal options have been exercised. This final renewal in the amount of \$1,200,000.00 will enable the Department of Public Works to rent heavy equipment on an as needed basis to operate at the City's landfill. This final renewal is for the period December 17, 2019 through December 16, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 1, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 1, 2014.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

- 6. KATON PRINTING CORPORATION
- SUPERIOR DESIGNS
- R. R. DONNELLY & SONS COMPANY
- TRAY PML, INC. d/b/a TRAY INC.
- CORPORATE PRESS
- RIDGE PRINTING CORP.
- KM PRINTING, LLC
- DOYLE PRINTING & OFFSET
- UPTOWN PRESS, INC.
- TIME PRINTERS, INC.
- CAVANAUGH PRESS, INC.

| | |
|----------------|---------|
| \$1,750,000.00 | Renewal |
|----------------|---------|

Contract No. B50003778 - Qualification for Printing Services
 - Department of Finance, Digital Procurement Division - P.O.
 No.: P529588

On December 10, 2014, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two 2-year renewal options. On January 24, 2018, the Board approved the first renewal in the amount of \$1,750,000.00. Print jobs are bid among the vendors on the contract. This final renewal in the amount of \$1,750,000.00 is for the period December 10, 2019 through December 9, 2021. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 2, 2014, it was determined that on goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON OCTOBER 2, 2014.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

7. APPLIED TECHNOLOGY SERVICES

BUSINESS SERVICES
DIGICON CORPORATION
BREKFORD CORPORATION
DALY COMPUTERS, INC.
EN-NET SERVICES, LLC
THE LUCILLE MAUD CORP.
USC/CANTERBURY CORP.
STAR COMPUTER SUPPLY, LLC

| | | |
|----|------|---------|
| \$ | 0.00 | Renewal |
|----|------|---------|

Contract No. B50004091 - Computer Desktops, Laptops, and Tablets - BCIT - P.O. Nos.: P534889, P534893, P534892, P534422, P534420, P534419, P534408, P534031 and P534030

On October 28, 2015, the Board approved the initial award in the amount of \$20,000,000.00. The award contained three 1-year renewal options. On January 16, 2019, the Board approved the first renewal in the amount of \$0.00. This second renewal in the amount of \$0.00 will provide computer desktops, laptops, tablets and optional support on an as-needed basis for various end user agencies. The period of the renewal is October 28, 2019 through October 27, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 3, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 3, 2015.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

8. ITEMS #1, #2

INTERBORO PACKAGING CORPORATION

ITEM #3

MIDWEST MEDICAL SUPPLY

ITEMS #4, #5

VERITIV OPERATING COMPANY

ITEMS #6, 7, 8

FASTENAL COMPANY

| | | |
|---|---------|---------|
| | \$ 0.00 | Renewal |
| Solicitation No. B50004600 - Various Gloves - Various Agencies - P.O. Nos.: P538040, P538041, P538043 and P538044 | | |

On December 21, 2016, the Board approved the initial award in the amount of \$600,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 will enable various agencies to procure these commodities as it relates to safety protocols and regulations. The period of the renewal is December 21, 2019 through December 20, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 2, 2016, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON MAY 2, 2016.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

| | | |
|--|--------------|---|
| 9. NEXT LIFE MEDICAL CORPORATION d/b/a EMERGENT RESPIRATORY | \$ 60,000.00 | Non-Competitive Procurement/ Renewal |
| Contract No. 08000 - CPAP Units Maintenance and Accessories - Baltimore Fire Department - P.O. No. P537703 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On November 23, 2016, the Board approved the initial award in the amount of \$43,469.99. The award contained three 1-year renewal options. Two renewal options have been exercised. This final renewal in the amount of \$60,000.00 is for the period November 23, 2019 through November 22, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

| | | |
|---|--------------|--|
| 10. JADIAN, INC. | \$ 27,450.00 | Non-Competitive Procurement/ Ratification/ Renewal |
| Contract No. 08000 - Jadian Licenses - Department of Health - Req. No.: R823307 | | |

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 31, 2018, the Board approved the initial award in the amount of \$27,450.00. The requested action is an approval of a confirming purchase for software licenses currently in use by the Health Department for restaurant inspections. The period of the ratification is May 23, 2019 through October 22, 2019. The period of the renewal is October 23, 2019 through May 22, 2020.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Proprietary software.

- | | | |
|--|----------------|----------|
| 11. ITINERIS NA, INC. | \$5,464,800.00 | Increase |
| Contract No. B50003294 - Customer Information System (CIS) UMAX - Department of Public Works - P.O. No.: P529219 | | |

On October 29, 2014, the Board approved the initial award in the amount of \$8,404,016.00. Subsequent actions have been approved. The Vendor implemented the new water billing Customer Information System (CIS) UMAX. This increase in the amount of \$5,464,800.00 will provide funding to cover the cost associated with moving the date to bring Baltimore County into the new billing system, enabling vendor to provide additional UMAX-knowledgeable resources from Itineris to support the Department of Public Works management staff with post-system

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

acceptance maintenance. This increase in the amount of \$5,464,800.00 will make the award amount \$27,612,344.39. The contract expires on the latter of October 31, 2024, or ten years after System Acceptance.

MBE/WBE PARTICIPATION:

On May 20, 2014, MWBOO set goals of 4% MBE and 2% WBE. Itineris NA. Inc. was found in compliance on September 26, 2019.

| | <u>Commitment</u> | <u>Performed</u> | |
|---|-------------------|------------------|----|
| MBE: Full Circle Solutions, Inc. | 4% | \$864,100.00 | 5% |
| WBE: Applied Technology Services | 2% | \$434,929.50 | 2% |

MWBOO FOUND VENDOR IN COMPLIANCE ON SEPTEMBER 26, 2019.

| | | |
|--|--------------|---|
| 12. R.E. HARRINGTON PLUMBING AND HEATING COMPANY, INC. | \$ 45,000.00 | Non-Competitive Procurement/ Selected Source |
|--|--------------|---|

Contract No. 06000 - Repair and Replacement of Underground Utilities - Recreation and Parks - Req. No.: R831166

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

In order to complete urgent repairs at Clifton Park, the Board is requested to approve the award to the contractor, both a City-certified MBE and pre-qualified by the Office of Boards and Commissions.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The award was below MBE/WBE subcontracting threshold.

13. BEYOND THE NATURAL FOUNDATION,
INC.

GLOBAL AIR MEDIA, L.L.C.

LADY MYSTERIOUS ENTERTAINMENT

MY G.I.R.L.S., INC.

ANDRE BRADLEY JR. d/b/a

DJ DRE

SARA SHEIKH

STRONG CITY BALTIMORE, INC.

TECHNICAL SPECIALTIES, INC.

THE REMNANT OF CHRIST, LLC

Non-Competitive

Procurement/

\$ 137,042.00

Selected Source

Contract No. 06000 - Gap Camp Activities - Various - Req. Nos.:
R835741, R835660, R835492, R835220, R835217, R835216, R835215,
R835213, R834145 and R834133

The Board is requested to approve multiple awards to vendors who participated in the Gap Camp Activities on behalf of Recreation and Parks. The unauthorized procurement was a result of the urgency to respond to the immediate gap in services between summer camp ending and the start of Baltimore City's school year. The Department of Recreation and Parks have installed internal controls to ensure the proper steps

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

are taken to obtain direction from the Bureau of Procurement to prevent this measure from reoccurring. This is a one-time purchase. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was the result of a select source procurement.

| | | |
|------------------------|--------------|--|
| 14. SCHINDLER ELEVATOR | \$419,808.00 | Non-Competitive Procurement/ Selected Source |
|------------------------|--------------|--|

Contract No. 06000 - Maintenance and Repair Service for the Elevators and Escalators located at the Baltimore Convention Center - Baltimore Convention Center - Req. No.: R837586

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The elevators at the Baltimore Convention Center have not been serviced for the past year and as a result they are experiencing multiple breakdowns each week. The Baltimore Convention Center is currently without a contract for escalator and elevator maintenance and repair and would like to contract with Schlindler Elevator Corporation on a short-term basis until a new contract has been awarded. This short-term contract will allow the Baltimore Convention Center to receive maintenance services required to keep the equipment functioning. The period of the award is October 23, 2019 through September 22, 2020. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. Waiver requested due to urgency of this short term contract.

| | | |
|--|---------------|--|
| 15. BIOLYTICAL LABORATORIES, INC. | \$ 131,098.50 | Non-Competitive Procurement/ Sole Source |
| Contract No. 08000 - HIV Test Kits - Health Department - Req. No.: R837977 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Vendor is the sole source of the INST Rapid HIV Test Kit, which is the only test system approved by the FDA for use in the United States which provides HIV test results in 60 seconds. Quick results will allow clinicians to examine a larger number of patients and quickly begin treatment for those that test positive for HIV, lowering the spread of the HIV virus. The period of the award is November 1, 2019 through October 31, 2020, with three 1-year renewal options remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement.

| | | |
|---|--------------|-------------|
| 16. K2 SOLUTIONS | \$156,000.00 | Sole Source |
| Contract No. 08000 - Person-Borne Explosive Detective Canine Services - Baltimore Convention Center - Req. No.: R837475 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

This service is needed to conduct interior and exterior screening of the BCC facility. Multiple firms were contacted, but K2 Solutions is the only canine services that can provide Third Party Certified Person-Borne Explosive Detection Canine teams. This exclusive certification is run by the International Police Work Dog Association, which maintains the only nationally recognized certification standard for this type of service. The period of the award is October 23, 2019 through October 22, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

| | | |
|--|---------------------|-------------------------|
| | \$ 93,259.82 | Ratification/ |
| | 33,000.00 | Sole Source Future |
| 17. <u>E-REVIVAL, LLC</u> | <u>\$126,259.82</u> | <u>Amount Requested</u> |
| Northeast Maryland Waste Disposal Authority - Contract No. 08000 - Electronic Materials Collections - Department of Public Works - Solid Waste - P.O. No.: P518313 | | |

On January 8, 2019, the Northeast Maryland Waste Disposal Authority (Authority), of which Baltimore City is a member, received written notice from its contractor, New Horizons Supported Services, Inc., that it would be unable to provide to Baltimore City electronic materials collection and recycling services under the Authority's Master Services Agreement, dated December 12, 2018. Because there were no other proposals submitted under the Authority's original RFP responsive to Baltimore City's required container and pickup operations for Baltimore City, the Authority solicited a proposal from eRevival, LLC., under a publicly procured contract for Howard County.

The Authority, on behalf of Baltimore City entered into a Master Services Agreement for Emergent Purposes for a term through December 31, 2019. The Authority determined that there was no other contractor available to provide electronic materials collection and recycling services for the City at this time and approved the contract as a sole source. Authority is requested to pay the outstanding invoices. The period of the ratification is January 31, 2019 through December 31, 2019.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This is a ratification of a sole source award.

| | | |
|--|--------------|--------------|
| 18. <u>HIGHTAIL, INC.</u> Contract No. 08000 - Annual Licensing and Software Support for Hightail Enterprises - State's Attorney's Office - P.O. No.: P531250 | \$ 25,760.00 | Ratification |
|--|--------------|--------------|

On May 18, 2015, the City Purchasing Agent approve the initial award in the amount of \$16,500.00. The award contained three renewal options. Subsequent actions have been approved and three renewal options have been exercised. Hightail for Business is a hosted secure file sharing service that includes end user functionality to securely send, share, access, and sigh files, as well as providing enterprise IT administration features. The ratification and extension is requested to continue annual licensing and software support for authorized users of the vendor's software. The period of the ratification is January 1, 2019 through October 22, 2019. The period of the extension is October 23, 2019 through December 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below MBE/WBE subcontracting threshold of \$50,000.00. The software and support is only available from the vendor.

| | | |
|--|--------------|----------------------|
| 19. <u>APOLLO VIDEO TECHNOLOGY</u> Apollo Camera Systems - Washington Metropolitan Area Transit Authority (WAMATA) Contract #FQ15186 - Department of Transportation - Req. No.: R832881 | \$119,956.00 | Cooperative Contract |
|--|--------------|----------------------|

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Department of Transportation is seeking to procure Apollo Camera Systems (surveillance equipment) to retro-fit 12 Orion buses currently owned by the City. The camera system is an integral part of public safety and is necessary as the buses are no longer equipped with any camera system. The contract expires on July 13, 2021.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a commodity purchase from an authorized dealer who is required to provide camera systems under the WAMATA Contract #FQ15186.

- 20. FAWCETT MARINE SERVICES,
LLC t/a ANNAPOLIS

| | | |
|---|--------------|-------|
| INFLATABLES | \$ 36,536.00 | Award |
| Solicitation No. B50005918 - Inflatable Boats - Baltimore Fire Department - Req. No.: R831932 | | |

Vendors were solicited by posting on CitiBuy. On October 3, 2019, two bids were received and opened. Award is recommended to the lowest responsible, responsive bidder. This is one-time purchase. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. Award is below MBE/WBE subcontracting threshold of \$50,000.00.

| | | |
|--|---------|--|
| 21. ALBAN TRACTOR, CO., INC. | \$ 0.00 | Non-Competitive Procurement/ Extension |
| Contract No. B500003451 - Milling Machine Teeth - Department of Transportation - P.O. No.: P527172 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On May 7, 2014, the Board approved the initial award in the amount of \$37,689.00. The award contained four renewal options. Four renewal options have been exercised. An extension is necessary to continue services until a new contract is awarded. The period of the extension is November 1, 2019 through May 31, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award under the subcontracting threshold.

| | | |
|--|---------|--|
| 22. CHEMUNG SUPPLY CORP. | \$ 0.00 | Non-Competitive Procurement/ Extension |
| Contract No. B50005168 - U-Channel Post - Department of Transportation - P.O. No.: P541699 | | |

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On November 17, 2017, the City Purchasing Agent approved the initial award in the amount of \$24,900.00. On July 7, 2019, the Board approved an increase in the amount of \$35,000.00. An extension is necessary to continue services until a new contract is awarded. The period of the extension is November 13, 2019 through May 13, 2020.

MBE/WBE PARTICIPATION:

Not applicable. The initial award was below the MBE/WBE the subcontracting threshold of \$50,000.00.

| | | |
|--|---------|--|
| 23. ARC ENVIRONMENTAL LLC. | \$ 0.00 | Non-Competitive Procurement/ Extension |
| Contract No. B50003742 - Lead Risk Assessment Services - Department of Housing and Community Development - P.O. No.: P529394 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On November 12, 2014, the Board approved the initial award in the amount of \$200,000.00. The award contained two renewal options. Subsequent actions have been approved. An extension is necessary to continue services until a new contract is awarded. The contract expires on November 11, 2019. The period of the extension is November 12, 2019 through May 11, 2020. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On September 4, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON SEPTEMBER 4, 2014.

| | | |
|--|--------------|--|
| 24. ALL HANDS FIRE | \$ 15,000.00 | Non-Competitive Procurement/ Extension |
| <u>EQUIPMENT, L.L.C.</u> Contract No. B50004321 - Partner Rescue Saws and Parts - Fire Department - P.O. No.: P533316 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 21, 2015, the Board approved the initial award in the amount of \$50,000.00. The award contained three renewal options. Three renewal options have been exercised. An extension is necessary to purchase saws and components for firefighters until a new solicitation is awarded. The period of the extension is November 1, 2019 through April 30, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Award was below the MBE/WBE subcontracting threshold of \$50,000.00.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Procurement - cont'd

| | | |
|---|-----|--|
| 25. PROJECTION VIDEO SERVICES, d/b/a PROJECTION PRESENTATION TECHNOLOGY | N/A | Non-Competitive Procurement/ Extension |
| Contract No. BP-07136 - Convention Center Audio/Video Services - Baltimore Convention Center - P.O. No.: P522303 | | |

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On August 8, 2007, the Board approved the initial award in the amount of \$0.00. The award contained one renewal option. Subsequent actions have been approved. An extension is necessary to continue audio visual services at the Convention Center until a new contract is awarded. The scope of work for the new contract will be finalized after negotiations and extension of a new Memorandum of Understanding (MOU) with the International Alliance of Theatrical Stage Employees (I.A.T.S.E.). The current I.A.T.S.E. MOU expired in July 2018. This is a revenue generating contract. The contract expires on November 7, 2019. The period of the extension is November 8, 2019 through December 30, 2020.

MBE/WBE PARTICIPATION:

On April 23, 2012, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON APRIL 23, 2012.

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Procurement - cont'd

- 26. a. MEL'S TOWING AND SERVICE CENTER, INC.
- b. MCDEL ENTERPRISES, INC.
- c. UNIVERSAL TOWING, LLC
- e. FRANKFORD TOWING ASSOCIATES, LLC
- f. LILITH, INC. T/A JIM ELLIOTT'S TOWING

| | | |
|--|----------------|---------------------------------------|
| | | Non-Competitive Procurement/Extension |
| | \$1,000,000.00 | |

Contract No. B50002251 - Citywide Police Requested Towing Services - Department of Transportation - Baltimore Police Department etc. - P.O. Nos. various

On August 15, 2012, the Board approved the initial award in the amount of \$1,800,000.00. Subsequent actions have been approved including the final renewal approved on July 27, 2016. This will be the fifth extension and will make the total contract value \$16,400,500.00. An extension is being requested to continue towing services for various City agencies while a new solicitation is being prepared and to allow the City to complete a revision of the towing regulations and requirements. The contract expired on August 31, 2019. The period of the extension is September 1, 2019 through March 31, 2020. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 10% MBE AND 3% WBE.

Mel's Towing and Services Center, Inc., McDel Enterprises, Inc., Universal Towing, LLC, Frankford Towing Service, LLC, and Lilith, Inc. t/a Jim Elliott's Towing, and were found compliant on March 20, 2019, March 21, 2019, and April 12, 2019. Greenwood Towing, Inc., Frankford Towing, LLC, Frankford

AGENDA

BOARD OF ESTIMATES

10/23/2019

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement - cont'd

e. LILITH, INC. T/A JIM ELLIOT'S TOWING

| | <u>Commitment</u> | <u>Performed</u> | |
|--|-------------------|------------------|--------|
| MBE: McDel's Enterprises, Inc. | 10% | \$3,806.00 | 12.27% |
| WBE: Doug's Auto Parts | 3% | \$ 1,000.00 | 3.22% |

MWBOO FOUND VENDOR IN COMPLIANCE ON MARCH 21, 2019

AGENDA

BOARD OF ESTIMATES

10/23/2019

Mayor's Office of Homeless Services - Provider Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is October 1, 2019 through June 30, 2020, unless otherwise indicated.

1. ST. VINCENT DE PAUL, INC. \$ 113,719.50

Account: 4000-407018-3571-757301-603051

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care (CoC) Program. As a sub-recipient, St. Vincent de Paul of Baltimore, Inc. will provide supportive services to 68 individuals and/or families experiencing homelessness in the city of Baltimore. The Provider will offer services through their Project Believe Program. The goal of the Project is to increase housing stability and enhance self-sufficiency so clients do not return to homelessness status.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER ON SEPTEMBER 24, 2019.

2. ASSOCIATED CATHOLIC CHARITIES, INC. \$3,133,965.00

Account: 1001-000000-3572-779200-603051

The Associated Catholic Charities, Inc., will provide emergency homeless overflow shelter for 275 individuals experiencing homelessness in Baltimore City. The Provider will offer services through their Weinberg Housing Resource Center Program, located at 620 Fallsway.

MWBOO GRANTED A WAIVER ON SEPTEMBER 25, 2019.

A PROTEST WAS RECEIVED FROM TIME ORGANIZATION, INC.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Mayor's Office of Homeless Services - cont'd

3. BRIDGE HAVEN, INC. \$ 953,079.25

Account: 1001-000000-3572-781900-603051

The Bridge Haven, Inc., will operate an emergency homeless overflow shelter for 78 individual women and/or families experiencing homelessness in Baltimore city. The Provider will offer services through their Pinderhughes Shelter Program, located at 1200 N. Fremont Avenue.

MWBOO GRANTED A WAIVER ON SEPTEMBER 25, 2019.

A PROTEST WAS RECEIVED FROM TIME ORGANIZATION, INC.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
90 - 92
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

10/23/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement

1. B50005869, Portable Correlli Incorporated \$229,788.00
Air Compressor

(Dept. of General Services,
Fleet Management)

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

2. B50005872, Tandem Axle Beltway \$235,114.00
Tractors International, LLC

(Dept. of General Services,
Fleet Management)

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

3. B50005850, Tow Truck Beltway \$335,469.00
With Carrier Bed International, LLC

(Dept. of General Services,
Fleet Management)

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

4. B50005801, Tandem Harbor Truck Sales \$217,713.00
Wheel Dump Truck and Service, Inc.

(Dept. of General Services,
Fleet Management)

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

AGENDA

BOARD OF ESTIMATES

10/23/2019

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

5. B50005895, Crew Cab Bayshore Ford \$ 75,793.00
 Pickup Truck

(Dept. of General Services,
Fleet Management)

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019

6. B50005860, OEM Parts Marcon \$8,000,000.00
 and Service for Marine Engineering, Inc.
 Skimmers & Fire Boats

(Dept. of General Services,
Fleet Management)

MWBOO GRANTED A WAIVER ON JULY 23, 2019

7. B50005866, Road Harbor Truck Sales \$1,537,543.00
 Paving Equipment & Services, Inc.

Valley Supply &
Equipment Company,
Inc.

(Dept. of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On February 1, 2019, MWBOO determined no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO GRANTED A WAIVER ON FEBRUARY 1, 2019.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

- 8. B50005837, OEM Parts
and Services for
Orion Buses

REJECTION: The Board is requested to reject all bids received. Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. One bid was received and opened on August 21, 2019. The Vendor was determined to be non-responsive for failing to bid on labor rates. It is recommended that the Board reject the sole bid.

AGENDA

BOARD OF ESTIMATES

10/23/2019

Bureau of Procurement - Acceptance of Technical Proposal
and Opening of Price Proposal

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Technical Proposal for B50005774, Corporate Purchasing Card Services from Wells FARGO Bank, N.A., M&T Bank, and J.P. Morgan, and open Envelope/Package "B" containing their price proposal.

The proposal from Bank of America was found non-responsive by the Bureau of Procurement for failure to submit a signed affidavit and was not reviewed further. Therefore, the Board is further requested to reject the technical proposal and return the sealed price proposal to the non-responsive bidder, Bank of America.

AMOUNT OF MONEY AND SOURCE:

N/A (No award is recommended at this time.)

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers, and four proposals were received on July 10, 2019.

The other three proposals received listed above were found responsive and subsequently reviewed by the evaluation committee for technical scoring. All three responsive proposals were scored by the evaluation committee and met the City's minimum technical score requirements for price opening.

AGENDA

BOARD OF ESTIMATES

10/23/2019

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--|--|--------------------|---------------|
| <u>Department of Housing and Community Development</u> | | | |
| 1. Jennifer Jaye Matthews | 2019 Choice Means Choice New Orleans, LA Nov. 13 - 16, 2019 (Reg. Fee \$0.00) | General Funds | \$ 878.87 |

The subsistence rate for this location is \$221.00 per day. The hotel cost is \$150.00 per night, plus hotel taxes of \$25.30 per night. The airfare cost of \$232.96 was prepaid on a City-issued procurement card assigned to Elaine Harder. Therefore, Ms. Matthews will be disbursed \$645.91.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Baltimore City Recreation and Parks

| | | | |
|--|---|---------------|-------------|
| 2. Mark Bonitatibus Antonio Murphy Amy Vagoni Sharon Bucknor Elaina Kriz Felecia Doucett Nikki Cobbs | National Recreation and Parks Association (NRPA) 2019 Supervisors Management School Wheeling, WV Nov. 3 - 7, 2019 (Reg. Fee \$680.00 ea.) | General Funds | \$11,383.54 |
|--|---|---------------|-------------|

The subsistence rate for this location is \$149.00 per night. The hotel package billed by Oglebay Resort and Conference Center for each attendee is \$946.22 and will be paid by Baltimore City Recreation and Parks upon Board of Estimates' approval. The agency is requesting additional subsistence of \$87.56 per day for each attendee to cover the cost of the hotel package, which includes meals.

AGENDA

BOARD OF ESTIMATES

10/23/2019

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|------------------|--------------------|---------------|
| <u>Baltimore City Recreation and Parks - cont'd</u> | | | |

The registration fee of \$680.00 for each attendee was paid through the Robert & Katherine B. Garrett Memorial Fund which is a private educational fund. The attendees will travel to Wheeling, WV by City-vehicle.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Baltimore Police Department

| | | | |
|-------------------|-------------------------------|---------|------------|
| 3. John Fernandez | 15 th Annual IAPRO | General | \$9,987.68 |
| Jason Yerg | and Blueteam Users | Funds | |
| Jason Callaghan | Conference | | |
| Amy Strand | Nashville, TN | | |
| | Nov. 18 - 21, 2019 | | |
| | (Reg. Fee \$100.00 ea.) | | |

The subsistence rate for this location is \$240.00 per night for per attendee. The hotel rate is \$223.00 per night, plus hotel taxes of \$34.00 per night, occupancy taxes of \$2.50 per night per attendee. The Department is requesting additional subsistence of \$23.00 per day for meals and incidentals for each attendee. The airfare cost of \$189.96 was prepaid on a City-issued procurement card assigned to Mr. Tribhuvan Thacker. Each attendee personally incurred the cost of the hotel. Therefore, each attendee will be disbursed \$958.50.

AGENDA

BOARD OF ESTIMATES

10/23/2019

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|---|---|--------------------|---------------|
| <u>Baltimore Police Department - cont'd</u> | | | |
| 4. Thomas Ryan | Viper SC Re-Breather Recertification Course Key Largo, FL Nov. 2 - 10, 2019 (Reg. Fee \$0.00) | Non-City Funds | \$ 0.00 |

A Maryland State Police Grant will pay the cost of hotel accommodations and meals during the training course. City funds will not be expended.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request if the City representative's absence will exceed five work days or it involves one or both weekend days. The source or type of funds used to pay for the travel has no bearing upon the requirement of approval.

Health Department

| | | | |
|------------------------|---|--|------------|
| 5. Gloria R. Valentine | 2019 NAEYC Annual Conference Nashville, TN Nov. 19 - 22, 2019 (Reg. Fee \$295.00) | Grant Funds Con- solidated Local Imple- mentation Grant | \$1,577.81 |
|------------------------|---|--|------------|

The subsistence rate for this location is \$240.00 per night. The cost of the hotel is \$239.00 per night plus taxes of \$36.45 per night. The Department is requesting additional subsistence of \$39.00 per day for meals and incidentals. The registration cost of \$295.00 and airfare cost of \$308.96, of which \$60.00 will be reimbursed to the City for the early bird fee was prepaid using a City-issued credit card assigned to Mr. Malcolm Hayes. Therefore, the disbursement to Ms. Valentine is \$973.85.

AGENDA

BOARD OF ESTIMATES

10/23/2019

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--|--|--------------------|---------------|
| <u>Bureau of Accounting and Payroll Services</u> | | | |
| 6. Deborah Brandes | Workday Payroll Fundamentals Washington, DC Oct. 28 - Nov. 1, 2019 (Reg. Fee \$0.00) | Capital | \$1,165.34 |

The subsistence rate for this location is \$327.00 per night. The hotel cost is \$189.05 for 10/28/2019 through 10/30/2019. The hotel cost is \$141.55 for 10/31/2019, plus total hotel taxes of \$105.95. The hotel cost was prepaid on a City-issued procurement card assigned to Ms. Sandra Stecker. Therefore, Ms. Brandes will be disbursed \$350.69.

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

| | | | |
|--------------------|---|--|------------|
| 7. Jessica Speaker | Food Safety Summit Rosemont, IL May 6 - 9, 2019 (Reg. Fee \$850.00) | United States Food and Drug Admin./ Assoc. of Food and Drug Officials | \$2,176.34 |
|--------------------|---|--|------------|

Ms. Speaker travelled to Rosemont, IL to attend the 2019 Managing Retail Food Safety Training on May 6 - 9, 2019. The subsistence rate for this location was \$295.00 per night. The cost of the hotel was \$189.00 per night, plus hotel taxes of \$26.46 per night.

AGENDA

BOARD OF ESTIMATES

10/23/2019

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--|------------------|--------------------|---------------|
| <u>Baltimore City Health Department - cont'd</u> | | | |

The airfare cost, hotel costs and the hotel taxes and registration fee were prepaid by a City-issued credit card assigned to Ms. Jennifer Martin. Therefore, the reimbursement to Ms. Speaker is \$324.81.

TRAVEL REIMBURSEMENT

\$201.97 - Meals
122.84 - Ground Transportation
\$324.81

This request is late because the Department was waiting on the actual receipts for the travel.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

Department of Transportation

| | | |
|-------------------|--|------------|
| 8. Victor Miranda | 2019 ESRI Conference San Diego, CA July 8 - 12, 2019 (Reg. Fee \$0.00) | \$1,071.08 |
|-------------------|--|------------|

On July 8 - 12, 2019 traveled to San Diego, CA to attend the 2019 ESRI Conference. The allowed subsistence rate for this location is \$245.00 per day. The hotel rate was \$107.00 per night. The total tax was \$180.37. Therefore, the reimbursement to Mr. Miranda is \$1,071.08.

AGENDA

BOARD OF ESTIMATES

10/23/2019

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|--|------------------|--------------------|---------------|
| <u>Department of Transportation - cont'd</u> | | | |

This request is late because of Mr. Mirandas recent transfer from the Department of Recreation and Parks to the Department of Transportation. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

| |
|-------------------------------|
| \$361.96 - Airfare |
| 30.43 - transportation |
| 428.00 - Hotel |
| 180.37 - Hotel Tax |
| <u>70.32 - transportation</u> |
| \$1,071.08 |

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/23/2019

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works/ - WC 1406, On-Call Carbon
Office of Asset Management Fiber Reinforced Polymer
Large Water Main Repairs
BIDS TO BE RECV'D: 11/20/2019
BIDS TO BE OPENED: 11/20/2019

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED