

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (<http://www.baltimorecitycouncil.com/>) and the Secretary to the Board's web site (<http://comptroller.baltimorecity.gov/files/resolution-protestspdf>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - AUGUST 30, 2017

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Contracting Specialists, Incorporated-DC	\$ 1,500,000.00
Covington Machine & Welding, Inc.	\$ 8,000,000.00
Dixie Construction Company, Inc.	\$ 8,000,000.00
Shaney Construction Co., Inc.	\$15,670,000.00
Trionfo Builders, Inc.	\$ 8,000,000.00
Vanguard Utility Service, Inc.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Biohabitats, Inc.	Landscape Architect Engineer
HDR Engineering, Inc.	Architect Landscape Architect Engineer
Stevens Architectural Consulting	Architect
The Wilson T. Ballard Company	Engineer
Zest, LLC	Engineer

AGENDA

BOARD OF ESTIMATES

08/30/2017

Dept. of Communication Services, - Expenditure of Funds
Municipal Post Office

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment, by Expenditure Authorization, to renew the NCOALink Mail Processing License from the United States Postal Service (USPS).

AMOUNT OF MONEY AND SOURCE:

\$8,750.00 - 2032-000000-1360-159100-605008

BACKGROUND AND EXPLANATION:

The Department of Communication Services, Municipal Post Office (MPO) requires renewal of the NCOALink license from the USPS to continue to provide updated and accurate address information for mail prepared by the MPO on behalf of the City. With accurate addresses on mail and mail addressed in conformance with USPS regulations, the City can reduce mailing costs. The data used to update addresses is the exclusive property of the USPS and can only be obtained through their licensed products.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/30/2017

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Ryan Brown, Plaintiff, against Officers Steven Foster and Sufian Hassan for alleged assault, violation of Articles 24 and 26 of the Maryland Declaration of Rights, false arrest, false imprisonment, civil conspiracy, and battery.

AMOUNT OF MONEY AND SOURCE:

\$65,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On May 18, 2016, Mr. Ryan Brown was walking in the area of 2300 Bryant Avenue and listening to music. Officers Foster and Hassan were assigned to the same area as part of the Pennsylvania Avenue Initiative focusing on drug and weapon suppression. Officer Foster observed the Plaintiff engage in what appeared to be a hand-to-hand exchange with another individual after being in the area of a property believed to be vacant. Officer Foster returned to his patrol vehicle where Officer Hassan was waiting for him. Officers Foster and Hassan then pulled up next to the Plaintiff and attempted to ask him a few questions. The Plaintiff ignored the officers and continued on his walk home. Officer Foster stopped and exited the vehicle. The Plaintiff stopped and Officer Foster conducted a search based on the suspected controlled dangerous substance transaction. The Plaintiff told Officer Foster that he did not consent to a search. Officer Foster said that he could check Mr. Brown for weapons and that Officer Foster was only keeping him from running away. Officer Foster felt something in the Plaintiff's waistband area. The Plaintiff was placed on the curb while Officers Foster and Hassan searched the surrounding area.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Law Department - cont'd

Officer Foster requested backup officers to the location. The Plaintiff claims he was then searched again in front of the other officers. No weapons, drugs, or other contraband was recovered from the search. A search of the immediate area also provided negative results. The Plaintiff was then placed in handcuffs and into the marked patrol vehicle. Officers Foster and Hassan transported Mr. Brown to the Western District Police Station. The Plaintiff states that while he was in the car, Officer Hassan questioned him about murders and shootings in the area. The Plaintiff stated that he had no information. The Plaintiff claims that once he was at the police station, he was stripped and searched again, but nothing was found. Officers Foster and Hassan deny conducting any strip search. After Officer Foster did not find anything, he removed the handcuffs and offered the Plaintiff a ride home. Mr. Brown declined and walked out of the police station.

As a result of the incident, the Plaintiff filed suit in State court seeking compensatory and punitive damages in an amount to be determined at trial. Because of concerns over the lawfulness of the searches, conflicting factual issues, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$65,000.00 in return for a dismissal of the litigation.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

6 - 7

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

08/30/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 15,000.00 GF (HUR)	9950-909200-9504 Construction Reserve - Alleys	9950-906470-9504 Reconstruction of Alleys Citywide

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR18004, Reconstruction of Alleys Citywide.

2. \$ 15,000.00 GF (HUR)	9950-904100-9504 Construction Reserve - Footway Paving	9950-902468-9504 Reconstruction of Footways Citywide
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This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR18001, Reconstruction of Footways Citywide.

3. \$ 15,000.00 GF (HUR)	9950-904100-9504 Construction Reserve - Footway Paving	9950-903469-9504 Reconstruction of Footways Citywide
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This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise project TR18002, Reconstruction of Footways Citywide.

Department of Recreation and Parks

4. \$300,000.00 2 nd Parks & Public Facilities	9938-909104-9475 FY18 Recreation Facility Renovations (Reserve)	9938-910104-9474 FY18 Recreation Facility Renovations (Active)
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AGENDA

BOARD OF ESTIMATES

08/30/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks - cont'd</u>		
This transfer will cover the costs for roof replacements at Lillian Jones, Cecil Kirk, and Medfield Recreation Centers.		
5. \$275,000.00	9938-910090-9475	9938-911090-9474
General Fund HUR	FY18 Tree	FY18 Tree
Eligible	Baltimore	Baltimore
	Program (Reserve)	Program (Active)

This transfer will provide funds to cover the costs associated with the purchase and planting of trees under Forestry's TreeBaltimore Program.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Mayor's Office of - Ratification of Service Agreement
Criminal Justice

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Service Agreement with Washington/Baltimore High Intensity Drug Trafficking Area (HIDTA) and Mercyhurst University. The period of the Service Agreement was January 1, 2015 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$48,924.00 - 4000-468916-22552-690500-600000

BACKGROUND/EXPLANATION:

The Executive Board of the Washington/Baltimore HIDTA and Mercyhurst University under the authority of a federal grant from the Office of National Drug Control Policy authorized funds in the amount of \$48,924.00. The funds were used to develop and implement programs designed to prevent illicit drug use, keep drugs out of neighborhoods and schools, and provide a safe and secure community.

The agreement is late due to personnel changes at the time this Service Agreement was made.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Service Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDER

* * * * *

The Board is requested to approve the
Extra Work Order
as listed on the following page:

10

The EWO has been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

08/30/2017

EXTRA WORK ORDER

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #004, \$0.00 - TR 08308, Reconstruct E. North Ave. (US Rte. 1) from W. of Aisquith St. to E. of Washington St.

\$12,862,243.60	\$148,434.96	Allan Myers MD, Inc.	133	80
			days	

This authorization is requested on behalf of the Department of Transportation, TEC Division and the Contractor, for a 133 day non-compensable time extension as depicted in the critical path of the project schedule. The additional time will allow the department time to review, negotiate, and execute change orders, as needed. The Notice-to-Proceed was effective August 31, 2015 with a completion date of August 30, 2017. The additional time will result in a completion date of January 9, 2018.

DBE PARTICIPATION:

This contract has a Disadvantage Business Enterprise (DBE) goal of 25%.

An Engineer's Certificate of Completion has not been issued.

AGENDA

BOARD OF ESTIMATES

08/30/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Barry Abramson Fox	1320 Argyle Ave.	G/R \$67.50	\$ 619.00
Funds are available in account no. 9910-905142-9588-900000-704040, Upton Ball Fields Project.			
2. Sammie Lee James and Vondalee Height-James, Deceased	1105 Brentwood Ave.	L/H	\$52,533.00
Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Ball Fields Project.			
3. Harry Venable and Lenora Venable, Deceased	1027 Valley St.	F/S	\$21,450.00
Funds are available in City Bond Funds, account no. 9910-910715-9588-900000-704040, Johnston Square Ambrose Kennedy Park Expansion Project.			

In the event that the option agreement fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

Department of Housing and Community Development - Condemnations

4. Capital T Partners Two, LLC	1220 Argyle Ave.	L/H	\$ 6,360.00
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AGENDA

BOARD OF ESTIMATES

08/30/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
DHCD - <u>Condemnations</u> - cont'd			
5. Ida Howie	1222 Argyle Ave.	L/H	\$ 6,360.00
6. M-A Funding, Inc.	1320 Argyle Ave.	G/R \$140.00	\$ 483.33

Funds are available in City Bond Funds, account no. 9910-905142-9588-900000-704040, Upton Ball Fields Project.

7. Ella D. Jones	225 N. Carrollton Ave.	F/S	\$12,000.00
8. Ella D. Jones	227 N. Carrollton Ave.	F/S	\$12,000.00
9. The Estate of Benjamin Eisenburg	1129 W. Saratoga St.	G/R \$33.00	\$ 220.00

Funds are available in City Bond Funds, account no. 9910-914135-9588-900000-704040, Poppleton Project.

10. Addis Developers, LLC	2718 Fenwick Ave.	F/S	\$20,000.00
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Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick CHM Project.

11. Khalid Salah- Eddine	4735 Park Heights Ave.	L/H	\$10,400.00
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Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.

AGENDA

BOARD OF ESTIMATES

08/30/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>				
The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of these properties in conformity with the requirements of the applicable law.				
<u>DHCD - Condemnations or Redemptions</u>				
12.	John G. Kaufman	222 N. Carlton St.	G/R \$30.00	\$ 200.00
	The annual ground rent was created by an irredeemable lease dated April 29, 1857.			
13.	Karolyn Solomon	1135 W. Saratoga St.	G/R \$60.00	\$ 400.00
	The annual ground rent was created by an irredeemable lease dated April 4, 1949.			
Funds are available in City Bond Funds, account no. 9910-901780-9588-704040, Poppleton Project.				
14.	Unknown	1222 Argyle Ave.	G/R \$96.00	\$ 640.00
	The annual ground rent was created by an irredeemable lease dated April 25, 1878.			
Funds are available in City Bond Funds, account no. 9910-905142-9588-900000-704040, Upton Ball Field Project.				

AGENDA

BOARD OF ESTIMATES

08/30/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemptions - cont'd</u>			
The Board is requested to approve acquisition of the ground rent interests by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.			
<u>DHCD - Rescind and Re-approve Option</u>			
15. Steven Sachs, Surviving Director of PII, Inc.	1947 Perlman Place	G/R \$90.00	\$ 825.00

Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.

The Board is requested to rescind its approval of May 10, 2017 and re-approve an Option for the subject property, for the reasons stated below:

On May 10, 2017, the Board approved the DHCD to make application to the Maryland Department of Assessment and Taxation to redeem or extinguish the ground rent interest in 1947 Perlman Place for \$750.00.

The City secured appraisals, held negotiations with the owner of the property and is in compliance with the requirements of the Uniform Relocation Act for replacement, housing payment, and relocation assistance. As a result, an option in the amount of \$825.00 for the property interest has been obtained from the owner. This property will be redeveloped.

AGENDA

BOARD OF ESTIMATES

08/30/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescind and Re-approve Option - cont'd</u>			
<p>The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of the above property in conformity with the requirements of the applicable law.</p> <p>In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.</p>			
<u>Law Department - Payment of Settlement</u>			
16. NB11 Business Trust	1824 Division St.	L/H	\$ 960.00

Funds will be drawn from account no. 9910-910634-9588-900000-704040.

On July 20, 2016, the Board approved the acquisition of the leasehold interest, by condemnation, in the real property located at 1824 Division Street. The Board previously approved the fair market value of \$7,040.00 based upon the higher of two independent appraisal reports. The property owner filed an Answer refusing the City's offer. The City must acquire the property by the end of August in order to obtain site control to complete an affordable housing development project. The parties have agreed to settle the case for \$8,000.00; 13% more than the City's first offer. Therefore, the Board is requested to approve an additional \$960.00.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the fee simple interest in the property located at 2721 Fenwick Avenue by gift from Mr. Damien Lyles, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Lyles has offered to donate to the City, title to the property at 2721 Fenwick Avenue. With this Honorable Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Department will acquire the properties subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through May 22, 2017, other than water bills which must be paid as part of the transaction is as follows:

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BOARD OF ESTIMATES

08/30/2017

DHCD - cont'd

	Date:	
Tax Cert #304603	10/21/15	\$10,564.79
Real Property Taxes	2012-2013	453.52
Real Property Taxes	2011-2012	81.51
Miscellaneous Bills	#5666342	4.57
Miscellaneous Bills	#5858261	233.80
Miscellaneous Bills	#6119978	210.43
Miscellaneous Bills	#6284061	207.87
Miscellaneous Bills	#6560015	255.54
Miscellaneous Bills	#6675581	632.78
Miscellaneous Bills	#6782924	326.77
Miscellaneous Bills	#7079734	297.77
Miscellaneous Bills	#7497183	282.63
Miscellaneous Bills	#7609274	254.38
Miscellaneous Bills	#7654841	149.91
Miscellaneous Bills	#7755630	188.80
Miscellaneous Bills	#7895097	219.47
Miscellaneous Bills	#7997836	228.01
Miscellaneous Bills	#8030736	190.89
Miscellaneous Bills	#8079501	200.60
Property Registration	Reg. #407679	<u>707.20</u>
	Total Taxes Owed:	\$15,691.24

AGENDA

BOARD OF ESTIMATES

08/30/2017

DHCD - cont'd

social needs of the community. The period of the agreement is February 1, 2017 through January 31, 2018.

FOR FY 2018, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$11,525.00, AS FOLLOWS:

MBE: \$3,111.75

WBE: \$1,152.50

3. **FAMILY LEAGUE OF BALTIMORE CITY, INC. \$500,000.00**

Account: 2089-208917-5930-786900-603051

The Family League of Baltimore City, Inc. (League) is the City's Local Management Board. The League works with various partners to develop and implement initiatives that improve the well-being of Baltimore's children, youth and families. Under this agreement, the League will provide funding to local community-based organizations in high-need communities to implement the Out-of-School Time (OST) programs. The OST provides City youth with a safe place after school, academic skills development, healthy meals, and extra-curricular activities. The period of the agreement was July 1, 2016 through June 30, 2017.

FOR FY 2017, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$219,897.00, AS FOLLOWS:

MBE: \$59,372.19

WBE: \$21,989.75

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

AGENDA

BOARD OF ESTIMATES

08/30/2017

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG), and
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution, the DHCD's Contracts Section began negotiating and processing CDBG Agreements as outlined in the Plan effective July 1, 2016 and beyond. Consequently, these CDBG Agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Housing and - Side Yard Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement with Mr. Raynard Baylor for the sale of the City-owned property located at 736 N. Monroe Street.

AMOUNT OF MONEY AND SOURCE:

The lot will be sold for \$1,000.00 of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes, and associated title services.

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division, on behalf of the City, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 736 N. Monroe Street to the adjacent property owner. As a condition of conveyance, Mr. Baylor has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) (the City Code); Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code. The property was also journalized and approved for sale on May 11, 2015.

STATEMENT OF PURPOSE AND RATIONALE:

The property is being sold for One Thousand Dollars and zero cents (\$1,000.00), as the purchaser holds title on the adjacent

DHCD - cont'd

property as non-owner-occupied. The rationale for the conveyance is the sale will serve a specific benefit to the immediate community, eliminate blight, and return the property to the tax rolls.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

DHCD - cont'd

Biddle Street, which will be redeveloped into parking for the currently redeveloping Hoen Lithograph Building located at 2101 E. Biddle Street.

The exchange will result in Israel Baptist Church owning a contiguous parcel of land running from 2030 E. Biddle Street to 2044 E. Biddle Street, which will be developed into parking to be utilized by both Israel Baptist Church and the new tenants of the Hoen Lithograph Building.

Determination of comparability is based on location and valuation, which determined the properties to be valued from \$598.00 to \$903.00 because of slight variations in size.

The liens total approximately \$35,344.76, and are itemized as follows:

2000 E. Biddle Street

Real Property Taxes 2016-2017	\$ 26.36
Real Property Taxes 2015-2016	95.64
Real Property Taxes 2013-2014	605.76
Real Property Taxes 2012-2013	701.10
Real Property Taxes 2011-2012	779.80
Real Property Taxes 2010-2011	972.90
Miscellaneous Bill #6561245	242.67
Miscellaneous Bill #7083694	260.80
Miscellaneous Bill #7419229	267.86
Miscellaneous Bill #8046666	221.32
Miscellaneous Bill #8089302	217.90
Miscellaneous Bill #8122434	231.68
Property Registration	414.40
Tax Sale - Certificate #304314	3,336.80
Tax Sale - Certificate #236063	547.72
Total	\$ 8,922.71

AGENDA

BOARD OF ESTIMATES

08/30/2017

DHCD - cont'd

2014 E. Biddle Street

Real Property Taxes 2016-2017	\$ 37.40
Real Property Taxes 2015-2016	95.64
Real Property Taxes 2014-2015	112.20
Real Property Taxes 2013-2014	312.24
Real Property Taxes 2012-2013	353.92
Real Property Taxes 2011-2012	381.76
Real Property Taxes 2010-2011	664.19
Miscellaneous Bill #6043624	139.31
Miscellaneous Bill #6084131	228.17
Miscellaneous Bill #6128722	316.15
Miscellaneous Bill #6390751	430.16
Miscellaneous Bill #6560338	370.27
Miscellaneous Bill #6576359	370.27
Miscellaneous Bill #6791529	379.83
Miscellaneous Bill #7151665	309.37
Miscellaneous Bill #7314131	324.17
Miscellaneous Bill #7320724	298.96
Miscellaneous Bill #7418668	317.91
Miscellaneous Bill #7597362	260.42
Miscellaneous Bill #7727241	272.33
Miscellaneous Bill #8046674	221.32
Miscellaneous Bill #8089310	220.90
Environmental Citation 54074281	1,500.00
Property Registration	284.80
Tax Sale - Certificate #291147	5,182.98
Total	\$ 13,384.67

AGENDA

BOARD OF ESTIMATES

08/30/2017

DHCD - cont'd

2024 E. Biddle Street

Real Property Taxes 2016-2017	\$ 26.36
Real Property Taxes 2015-2016	107.01
Real Property Taxes 2014-2015	112.20
Real Property Taxes 2013-2014	128.76
Real Property Taxes 2012-2013	157.74
Real Property Taxes 2011-2012	163.14
Real Property Taxes 2010-2011	231.53
Miscellaneous Bill #6114862	261.10
Miscellaneous Bill #6553267	154.78
Miscellaneous Bill #6642839	231.07
Miscellaneous Bill #6729958	222.37
Miscellaneous Bill #6790489	880.45
Miscellaneous Bill #7082860	573.72
Miscellaneous Bill #7223472	253.60
Miscellaneous Bill #7728405	259.45
Miscellaneous Bill #8049082	221.32
Property Registration	655.84
Tax Sale - Certificate #315094	8,396.94
Total	13,037.38

2000, 2014, & 2024 E. Biddle Street Combined Total of Liens	\$ 35,344.76
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Approval of this exchange will allow the City to more expeditiously facilitate the redevelopment of the Hoen Lithograph Building at 2101 E. Biddle Street. The property exchange is less costly than acquiring the properties through tax sale foreclosure or eminent domain. This action will further the City's effort to eliminate blight and protect the health and safety of its citizens. As such, the City has agreed to pay for all title work and associated settlement costs.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR TRANSFER OF PROPERTY BY MEANS OF COMPARABLE EXCHANGE:

The rationale for the exchange of properties is to ensure the contiguity of ownership of the proposed parking sites so that the severity of blight could be successfully eliminated on both sites while simultaneously ensuring that a willing and able developer could contribute to the revitalization of Baltimore City.

MBE/WBE PARTICIPATION:

N/A

(The Land Disposition and Property Exchange Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Housing and Community Development (DHCD) - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Lease Agreement with 2101 East Biddle, LLC, Lessee for the properties located at 2000, 2002, 2004, 2006, 2008, 2010, 2012, 2014, 2016, 2018, 2020, 2022, 2024, 2026, and 2028 E. Biddle Street. The period of the Lease Agreement is September 1, 2017 through August 31, 2057.

AMOUNT OF MONEY AND SOURCE:

\$1,500.00 - Annual rent

BACKGROUND/EXPLANATION:

2101 East Biddle, LLC will purchase the Hoen Lithograph Building, located at 2101 E. Biddle Street, from the City for redevelopment. The leased premises will help meet parking requirements for the site.

The landlord's responsibilities include the following: lot consolidation and environmental remediation for any contamination that may have occurred during the ownership period.

The tenant's responsibilities include the following: commencing on September 1, 2017, the Lessee will pay for paving and development of a surface parking lot, all maintenance and repairs, all utilities, snow and ice removal, landscaping, property taxes, and security.

This Lease Agreement was approved by the Space Committee on April 11, 2017.

MBE/WBE PARTICIPATION:

N/A

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention. The period for the Grant Award is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - 5000-506518-2021-690700-600000

BACKGROUND/EXPLANATION:

The Grant will provide funds for the High Risk Juvenile Crime Reduction, Award No. DSS-2018-0024.

The award funds will provide overtime for the Baltimore Police Department's High Risk Juvenile Crime Reduction Initiative which is designed to address high incidents of Juvenile Crime in Baltimore City. The program aggressively tracks juvenile offenders by utilizing a security integration model of multi-agency collaboration with state, local law enforcement agencies, public safety agencies, and community partners.

This Grant Award is late because the award documents were recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Mayor's Office of Employment - Ratification to Second Amendment
Development (MOED) to Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Second Amendment to Memorandum of Understanding with Jane Addams Corporation, Baltimore. The Second Amendment to the Memorandum of Understanding will extend the Agreement through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A - 2025-000000-6311-734000-603051

BACKGROUND/EXPLANATION:

On November 4, 2015, the Board approved the original agreement, for the term of July 1, 2015 through June 30, 2016; the service provider agreed to occupational skills training in welding or CNC machinist training, as well as a bridge program to enhance math and reading skills, using a manufacturing-centered curriculum for Baltimore City residents.

On November 30, 2016, the Board approved the First Amendment to extend the term through June 30, 2017.

The Second Amendment will extend the term of agreement from July 1, 2017 through December 31, 2017. All other terms remain the same.

MBE/WBE PARTICIPATION:

N/A

This request is late because additional time was necessary in reaching a comprehensive understanding between both parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Second Amendment to the Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Mayor's Office of Employment - Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Maryland Center for Adult Training, Inc. (MCAT). The period of the Agreement is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$19,800.00 - 4000-807517-6312-467253-603051
 4000-806717-6312-467253-603051
 2026-000000-6311-734100-603051
 4000-807518-6312-467253-603051
 4000-806718-6312-467253-603051

BACKGROUND/EXPLANATION:

The MCAT will provide training in those areas specified on the Maryland Higher Education Commission (MHEC) list of approved Training Providers accessed through the Maryland Department of Labor, Licensing and Regulation.

The training will consist of the program(s) described in the Workforce Innovation and Opportunity Act (WIOA) training programs outline and will include any participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year.

AGENDA

BOARD OF ESTIMATES

08/30/2017

MOED - cont'd

The funds will be drawn from five different accounts (FY17/FY18 WIOA Adult, FY17/FY18 WIOA Dislocated Worker and Casino Support Funds). The accounts and the amounts drawn from those accounts cannot be determined until the participants are registered.

MBE/WBE PARTICIPATION:

N/A

The Agreement was delayed in its presentation to the Board because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2017 through June 30, 2018, unless otherwise indicated.

1. **COMMUNITY HOUSING ASSOCIATES, INC.** **\$ 26,440.00**

Account: 5000-525118-3573-333755-603051

Community Housing Associates, Inc. will utilize the funds to offset the cost of a resident advocate who will link low-income residents of permanent housing in the city of Baltimore to services to help them overcome obstacles to remain in their housing. Community Housing Associates, Inc. serves approximately 250 clients per year.

2. **PUBLIC JUSTICE CENTER, INC.** **\$ 78,971.00**

Account: 5000-523118-3571-765200-603051

Public Justice Center, Inc. will serve over 240 tenant families during Fiscal Year 2018. The funds will be utilized to assist family units at risk of being evicted from their permanent housing. Services will include but are not limited to case management, training, and mediation between landlord and tenant.

MWBOO GRANTED A WAIVER.

The agreements are late because of a delay in receiving the State grant award notice.

3. **DAYSRING PROGRAMS, INC.** **\$ 82,618.00**

Account: 4000-407018-3573-757600-603051

Dayspring Programs, Inc. will provide rental assistance to four formerly homeless households as part of their permanent

AGENDA

BOARD OF ESTIMATES

08/30/2017

MOHS - cont'd

supportive housing program. Clients served under this program are families with a parent struggling with substance abuse and domestic violence. The period of the agreement is August 1, 2017 through July 31, 2018.

The agreement is late because of a delay in receiving the final Federal grant award notice.

MWBOO GRANTED A WAIVER.

4. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC. \$ 54,825.00**

Account: 5000-529118-3572-788900-603051

AIDS Interfaith Residential Services, Inc. will utilize the funds to provide shelter and support services to the homeless of Baltimore City in the City Step-Carriage House program. AIDS Interfaith Residential Services, Inc. will serve an average of 12 homeless youth.

MWBOO GRANTED A WAIVER.

5. **ASSOCIATED CATHOLIC CHARITIES, INC. \$ 46,574.00**

Account: 5000-529118-3572-779200-603051

The Associated Catholic Charities, Inc. will utilize the funds to provide support services to homeless adults at the Weinberg Housing Resource Center. The funds will be used to cover the salary of a Crisis Prevention Specialist who will assist homeless individuals living at the emergency shelter or who are experiencing acute mental health crises.

The agreements are late because of a delay in receiving the State grant award notice from the State.

AGENDA

BOARD OF ESTIMATES

08/30/2017

MOHS - cont'd

6. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$3,875,015.00**

Account: 1001-000000-3572-779200-603051

The Associated Catholic Charities, Inc. will operate and provide emergency overnight shelter and supportive services to the homeless population of Baltimore at the Housing Resource Center located at 600 Fallsway. The funds will be utilized to cover salaries and operating costs for managing the shelter and associated programs.

MWBOO GRANTED A WAIVER.

The agreement is late because of a delay in receiving the budget from the provider.

7. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 113,500.00**

Account: 5000-529118-3572-767000-603051

Associated Catholic Charities, Inc. will serve an average of 50 women and children daily. The funds will be utilized to operate a day resource center for homeless women and their children.

MWBOO GRANTED A WAIVER.

The agreement is late because of a delay in receiving the State grant award notice.

8. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 25,000.00**

Account: 5000-490818-3571-763200-603051

The Associated Catholic Charities, Inc. will utilize the funds to provide supportive services to clients who are medically fragile and experiencing substance abuse and/or mental health issues. Services to be provided will include case management, medical assessment by a Registered Nurse, substance abuse treatment, and connecting patients with mental health services and personal care services.

AGENDA

BOARD OF ESTIMATES

08/30/2017

MOHS - cont'd

The agreement is late because of a delay in receiving the final grant award notice from the U.S. Department of Housing and Urban Development.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Mayor's Office of Human - Acceptant of Continuum Care
Services (MOHS) Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the renewal of the Continuum of Care grant program award agreements with the U.S. Department of Housing and Urban Development (HUD). The grant agreement details are listed below.

AMOUNT OF MONEY AND SOURCE:

AIRS Shelter Plus Care Program	MD0016L3B011609	4/1/2017	3/31/2018	\$ 1,431,666.00
Associated Catholic Charities - Project BELIEVE - PHP	MD0061L3B011609	2/1/2017	1/31/2018	117,283.00
Associated Catholic Charities - Project FRESH Start	MD0030L3B011609	12/1/2017	11/30/2018	102,638.00
Associated Catholic Charities - REACH Combined	MD0027L3B011609	1/1/2018	12/31/2018	742,942.00
At Jacob's Well PHP	MD0018L3B011609	9/1/2017	8/31/2018	23,968.00
BMHS SRA Multi-Grant S+C	MD0024L3B011609	4/1/2017	3/31/2018	3,781,928.00
Dayspring Programs PHP	MD0034L3B011609	1/1/2018	12/31/2018	296,792.00
Dayspring Programs Tenant Based S+C	MD0033L3B011609	4/1/2017	3/31/2018	326,028.00
Dayspring House at Patterson Park	MD0254L3B011601	8/1/2017	7/31/2018	85,412.00
GEDCO - Supportive Housing Harford House and Micah House	MD0038L3B011609	6/1/2017	5/31/2018	104,006.00
GEDCO Justice Housing (formerly GEDCO S+C)	MD0043L3B011609	4/1/2017	3/31/2018	330,585.00
GEDCO Justice Housing Case Management (formerly GEDCO Shelter Plus Care Case)	MD0042L3B011609	8/1/2017	7/31/2018	34,995.00
Healthcare Access Maryland Rapid Re-Housing	MD0358L3B011600	6/1/2017	5/31/2018	616,400.00
Healthcare for the Homeless - Homeward Bound Bonus	MD0330L3B011601	10/1/2017	9/30/2018	1,081,445.00

AGENDA

BOARD OF ESTIMATES

08/30/2017

MOHS - cont'd

Marian House - Serenity Place PHP	MD0052L3B011609	12/1/2017	11/30/2018	31,730.00
Marian House - TAMAR 2 PHP	MD0060L3B011609	3/1/2017	2/28/2018	93,933.00
Marian House PH	MD0051L3B011609	9/1/2017	8/31/2018	70,577.00
Marian House S+C Expansion	MD0057L3B011609	12/1/2017	11/30/2018	52,893.00
Marian House TAMAR S+C	MD0064L3B011609	8/1/2017	7/31/2018	614,079.00
MD-501 CoC Planning Application 2015	MD0327L3B011500	12/1/2017	11/30/2018	600,945.00
Mercy Medical Center - Coordinated Access SSO	MD0329L3B11500	2/1/2017	1/31/2018	341,470.00
MOHS - HMIS Project FY2016	MD0021L3B011609	5/1/2017	4/30/2018	362,812.00
MOHS - HMIS Project Expansion FY2016	MD0019L3B011609	4/1/2017	3/31/2018	130,200.00
MOHS Homeward Bound PHP	MD0022L3B011609	10/1/2017	9/30/2018	807,752.00
PEP Samaritan Project	MD0011L3B011609	10/1/2017	9/30/2018	695,228.00
Project PLASE - Medically Fragile SRO	MD0069L3B011609	10/1/2017	9/30/2018	70,478.00
Project PLASE - Rental Assistance Program	MD0065L3B011609	4/1/2017	3/31/2018	1,629,284.00
Project PLASE - Scattered Site PHP	MD0068L3B011609	7/1/2017	6/30/2018	240,767.00
Project PLASE - Veteran PSH Project	MD0331L3B011601	10/1/2017	9/30/2018	1,216,518.00
St. Ambrose Housing Aid Center II (formerly WAR - Responsibility Matters S+C	MD0040L3B011609	7/1/2017	6/30/2018	127,668.00
St. Ambrose Housing Aid Center III (formerly Women Accepting Responsibility, Inc.)	MD0090L3B011609	8/1/2017	7/31/2018	66,440.00

AGENDA

BOARD OF ESTIMATES

08/30/2017

MOHS - cont'd

St. Ambrose Housing Aid Center PHP (formerly Newborn, Inc. - Martha's Place PHP	MD0058L3B011609	2/1/2017	1/31/2018	42,175.00
St. Ambrose Housing Aid Center PHP II	MD0071L3B011609	4/1/2017	3/31/2018	36,016.00
St. Ambrose Housing Aid Center S+C	MD0073L3B011609	4/1/2017	3/31/2018	149,490.00
SVdP Home Connections II - Samaritan Project	MD0249L3B011609	10/1/2017	9/30/2018	500,986.00
SVdP Home Connections III	MD0039L3B011609	8/1/2017	7/31/2018	125,436.00
SVdP Home Connections PHP	MD0077L3B011609	1/1/2017	12/31/2017	463,834.00
SVdP Front Door Rapid Re-Housing	MD0356L3B011600	10/1/2017	9/30/2018	1,042,320.00
WHC - Scattered Site Housing S+C	MD0085L3B011609	5/1/2017	4/30/2018	890,375.00
Youth Empowered Society Rapid Re-Housing	MD0357L3B011600	9/1/2017	8/31/2018	306,450.00
			Total	\$19,785,944.00

Account: 4000-407016-3571-327200-404001

BACKGROUND/EXPLANATION:

The MOHS submitted renewal applications for existing Continuum of Care grants in response to the 2016 Super Notice of Funding Availability (Super NOFA). HUD announced on December 20, 2016 that the renewal applications for programs listed above have been approved. Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities. These activities include rental assistance, supportive housing, and other forms of shelter in conjunction with supportive services to the homeless population in Baltimore City. The total of all grant awards in this announcement for the City of Baltimore is \$19,785,944.00. The grant awards have different start dates, the earliest start date is February 1, 2017, and the latest start date is January 1, 2018.

AGENDA

BOARD OF ESTIMATES

08/30/2017

MOHS - cont'd

Each grant has a period of performance lasting 12 months beginning from its start date. The award amount and start and end dates for each agreement are listed above, with the exception of the three new, non-renewal projects whose start dates are labeled as TBD. The delay in submitting this request for acceptance is because of HUD's delayed notification of award.

MBE/WBE PARTICIPATION:

MBE/WBE requirements will be included in the agreements with the City and the respective service providers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Continuum Care Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notice of Award (NoA) from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. The period of the NoA is September 1, 2017 through August 31, 2018.

AMOUNT OF MONEY AND SOURCE:

\$325,000.00 - 4000-483318-3160-308000-404001

BACKGROUND/EXPLANATION:

The NoA will provide funding for the Baltimore City Teen Dating Violence and Youth Prevention Addressing Shared Risk Factors Project. The project will provide services to reduce teen dating violence and other forms of youth-violence in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Terms and Conditions of the Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **A.J. BOGGS & COMPANY D/B/A IXN (IXN)** **\$ 81,789.00**

Account: 4000-427717-3023-599613-603051

IXN is trained in the installation, maintenance, and support of CAREWare database services. IXN has over ten years of experience hosting CAREWare services to the Ryan White program, HRSA grantees, community hospitals, and private organizations. IXN will provide secure hosting support, assure cybersecurity and compliance with the Health Insurance Portability and Accountability Act and other federal regulations for data protection and sharing training and technical assistance. IXN will also assist in configuring the centralized database to assure effective and efficient operations that best meet the needs of all stakeholders. The period of the agreement is May 16, 2017 through May 15, 2018.

The agreement is late because the Department was waiting for signatures.

2. **BALTIMORE HEALTHY START** **\$337,600.00**

Account: 5000-530018-3080-595800-603051 \$300,534.00
4000-498818-3080-284000-603051 \$ 37,066.00

The Healthy Families America's (HFA) vision is that all children receive nurturing care to become compassionate and contributing members of their communities. The goal of the HFA is to systematically reach out to parents and caretakers in the community to offer resources and support based on their strengths and individual circumstances, in order to promote

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - cont'd

healthy childhood growth and development to ultimately build the foundation for strong family functioning. The organization will provide case management and conduct home visits in the communities of Forest Park/Walbrook, Southern Park Heights, and Morrell Park/Violetville. The case management includes supporting families by goal setting to improve family functioning and healthy behaviors. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because budget revisions delayed processing.

3. **SISTERS TOGETHER AND REACHING, INCORPORATED** **\$110,000.00**

Account: 4000-499016-3023-513200-603051

Sisters Together and Reaching, Inc. via the Black Wellness Project (BWP), will identify and provide counseling, testing and referral services to a minimum of 1,300 high-risk and very high-risk individuals at risk of acquiring and or transmitting the HIV virus. The period of the agreement is January 1, 2017 through December 31, 2017.

The agreement is late because of a delay in the administrative review process.

4. **BALTIMORE MEDICAL SYSTEM, INC. (BMS)** **\$ 87,262.00**

Account: 4000-498818-3080-284000-603051

The BMS will partner with the Department's Office of Maternal and Infant Care (M&I) to implement the Nurse Family

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - cont'd

Partnership (NFP) Nurse Home Visiting Model. The BMS will employ one full time bi-lingual Bachelor of Science in Nursing prepared nurse to work with three full-time M&I nurses. The BMS Nurse will conduct home visits and maintain a caseload of predominately 25 Spanish-speaking clients according to the NFP Model. The M&I nurse supervisor will provide clinical oversight for the BMS Nurse. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because budget revisions delayed processing.

5. **PLANNED PARENTHOOD OF MARYLAND, INC. (PPM)** **\$200,000.00**

Account: 5000-530018-3080-595800-603051

The PPM will continue to provide comprehensive women's health for clients based on guidelines developed by the Centers for Disease Control and Prevention. The PPM will continue to participate in and promote the Babies Born Healthy Initiative, Teen Pregnancy Prevention Initiative (TPPI), which works to reduce teen birth by improving young people's access to age appropriate and evidence-based health education, and medically appropriate clinical services. PPM clients will receive social and mental health screening, nutrition education and referrals, and smoking cessation education and referrals at routine gynecological exams. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because of a delay in the Department's administrative review process.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - cont'd

- 6. **HOPESPRINGS, INC.** **\$80,000.00**

Account: 4000-499016-3023-513200-603051

The organization has been operating the "Open Table" project for multiple years. Open Table is an anti-poverty program implemented in more than 60 cities in the United States with various populations including Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ), homeless people, people aging out of foster care, survivors of trafficking, youth and adults and people with or at high risk of HIV.

The organization will focus on increased outreach and marketing efforts within the faith community in order to implement a pilot program utilizing volunteers to help HIV positive people remain in medical care and develop a plan to be more self-sufficient and self-sustaining. The period of the agreement is January 1, 2017 through December 31, 2017.

The agreement is late because of a delay in receiving an acceptable scope and budget.

MWBOO GRANTED A WAIVER.

- 7. **STRONG CITY BALTIMORE, INC.** **\$99,840.00**

Account: 6000-616018-3100-295900-603051	\$49,920.00
6000-603418-3070-268400-603051	\$49,920.00

Strong City Baltimore, Inc. through the Baltimore Corps, a fellowship for professionals, will provide the services of a Special Assistant and a Behavioral Health Fellow to provide support to the Department's Administrative Office.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - cont'd

The Special Assistant will be responsible for providing key support in the form of project management and stakeholder outreach. Specifically, the Special Assistant's duties include project management, oversight and policy leadership for Vision for Baltimore, and the recently launched vision care initiative that seeks to bring mobile care to students in schools. These duties also include reporting on grant deliverables.

The Behavioral Health Fellow will report to the Director of Opioid Overdose Prevention and Treatment, and will be responsible for providing key support in the form of project management and stakeholder outreach. Specifically, the Fellow will convene and host a series of public anti-stigma events to bring together members of the community, city leaders, and people impacted by drug use to discuss the problems associated with substance use and health-focused solutions like harm reduction and substance use disorder treatment. The period of the agreement is September 6, 2017 through September 5, 2018.

8. VICTOR A. FERRANS \$20,000.00

Account: 4000-425518-3110-306700-603018

Mr. Ferrans will provide comprehensive reviews and complete the Pre-Admission Screening and Resident Review certification on each evaluation conducted by the Adult Evaluation and Review Services (AERS) multi-disciplinary team and/or the clients' private physicians and/or nursing home professional staff for clarification of mental health treatment plan/needs. At the request of the AERS team, he will provide an on-site psychiatric evaluation of nursing home residents. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because the Department was waiting on signatures.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - cont'd

9. **EDWARD L. ANSEL** **\$20,000.00**

Account: 4000-425518-3110-306700-603018

Mr. Ansel will perform on-site psychological evaluations of clients referred for nursing home placements, on-site psychological evaluations of clients in nursing homes, review of psychological reports for patients in nursing homes, submit a written psychological report to the Department Adult Evaluations and Review Services Program, delineating a treatment plan for each client/patient. The period of the agreement is July 1, 2017 through June 30, 2018.

The agreement is late because the Department was waiting for signatures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards for distribution to clients that participate in program activities.

AMOUNT OF MONEY AND SOURCE:

\$ 900.00 - 60 Amazon gift cards @ \$15.00 ea.
600.00 - 40 Target gift cards @ 15.00 ea.
600.00 - 40 Walmart gift cards @ 15.00 ea.
450.00 - 30 Gap gift cards @ 15.00 ea.
450.00 - 30 GameStop gift cards @ 15.00 ea.
450.00 - 30 Nordstrom gift card @ 15.00 ea.
10.99 - Shipping Fee
\$3,460.99 - 6000-622516-3080-293600-603051

BACKGROUND/EXPLANATION:

The gift cards will be distributed to program participants of the Youth Health and Wellness Youth Leadership Council (YLC) as incentives for participation in the leadership board of the Youth Health and Wellness Strategy (Strategy). Fifteen YLC representatives will meet bi-weekly throughout the year to provide guidance and direction to the Youth Health and Wellness Coordinator. These meetings will occur after school hours and require 2 hours of each young person. As part of the Strategy, young people are a valued asset to Baltimore and should be compensated at a fair wage for the role they play in the direction of the Health Department's work of improving outcomes for all youth.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Dept. - cont'd

of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with The Johns Hopkins University, School of Medicine (JHU). The period of the Agreement was July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$27,385.00 - 4000-424517-3023-274402-603051

BACKGROUND/EXPLANATION:

The JHU provided the services of an Outreach Worker who coordinated outreach and linkage to care services through the State Special-Minority AIDS Initiative Outreach Services. The services targeted and engaged HIV positive Latino and African Americans into primary medical care, as well as related support services.

The Agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White State Special and Ryan White Part B services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with Family Health Centers of Baltimore, Inc. The period of the Agreement was July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$158,866.00 - 4000-424517-3023-274404-603051

BACKGROUND/EXPLANATION:

Family Health Centers of Baltimore, Inc. provided Ryan White Part B case management services, through HIV Core Medical Services, to patients diagnosed with HIV/AIDS. The program employed two full-time Case Managers and an Outreach Worker who assisted with obtaining patients and promoting services that were offered. The targeted population was adults 18 years of age or older who were eligible to receive Ryan White medical case management services.

The Agreement is late because the State of Maryland, Department of Health and Mental Hygiene's Prevention and Health Promotion Administration programmatically manages Ryan White Part B HIV/AIDS State Special services. The Providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with the grant requirements.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Agreement with School Readiness Consulting, LLC. The period of the Agreement was April 1, 2017 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$12,963.00 - 4000-406817-3080-288500-603051

BACKGROUND/EXPLANATION:

School Readiness Consulting, LLC provided services to the Baltimore Infants & Toddlers Program.

Children with disabilities are twice as likely as their peers to not be ready for Kindergarten, as assessed by the Kindergarten Readiness Assessment. Ensuring that children with developmental delay are identified and provided early intervention consistently has shown short and long-term positive influences on developmental outcomes of children with established disabilities, those at risk, and their families. The Consultant worked with a core strategy team of early intervention partners to conduct the research necessary for a comprehensive strategic planning process.

The Agreement is late because funding was awarded late in the fiscal year.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - Ratification of Acceptance
of Notice of Program Award and
program Service Award Modification

ACTION REQUESTED OF B/E:

The Board is requested to ratify the acceptance of the Notice of Program Award for Early Head Start (EHS) State Supplemental Funding and the Program Service Award Modification for the EHS State Supplemental Funding, with the Maryland Family Network (MFN). The period of the Notice of Program Award was October 1, 2015 through September 30, 2016. The period of the Program Service Award Modification was October 1, 2015 through March 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$1,210.00 - 4000-475917-3080-294600-404001

BACKGROUND/EXPLANATION:

On November 13, 2015, the Department received the Notice of Program Award for EHS State Supplemental Funding in the amount of \$7,833.00 for the period of October 1, 2015 through September 30, 2016.

The Department did not present the EHS State Supplemental Funding award for Board approval because it was not operating an Early Head Start Center with a classroom. The funding could only be used for salary and benefits for staff who worked in the classroom. The BCHD did not spend any of the EHS State Supplemental funding.

On February 6, 2017, the Department received the Program Service Award Modification for Family Engagement/Enhancement activities, which reduced the original award to \$1,210.00. However, the Department did not present the Modification to the Board for approval, but spent the funding.

The Department is requesting the Board to ratify the initial EHS State Supplemental Funding Award and the Service Award

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - cont'd

Modification. This will allow the Department to be reimbursed for Family Engagement/Enhancement activities in the amount of \$1,210.00.

The Notice of Program Award for Early Head Start State Supplemental Funding and the Program Service Award Modification for the EHS State Supplemental Funding are late because the Department was waiting for program accounting information.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - Ratification of Amendment to Grant Agreement and Final No-Cost Time Extension

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Amendment to Grant Agreement and the Final No-Cost Time Extension to the Grant Agreement with the Annie E. Casey Foundation. The Amendment to Grant the Agreement extended the Agreement through March 31, 2017. The Final No-Cost Time Extension to the Grant Agreement extended the Agreement through July 31, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 13, 2016, the Board approved the Grant Agreement with the Annie E. Casey Foundation in the amount of \$100,000.00 for the period of December 1, 2015 through November 30, 2016.

On August 11, 2016, the Department received an Amendment to the Grant Agreement to extend the period of the award through March 31, 2017. Because of an oversight, the Amendment to the Grant Agreement was not presented to the Board for approval.

On April 25, 2017, the Department received approval from the Annie E. Casey Foundation of a Final No-Cost Time Extension through July 31, 2017. The Final No-Cost Time Extension was not presented to the Board for approval.

Therefore, the Board is requested to ratify the Amendment to Grant Agreement and the Final No-Cost Time Extension to the Grant Agreement through July 31, 2017.

These requests are late because of delays in the administrative review process.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The Amendment to Grant Agreement and the Final No-Cost Time Extension to the Grant Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the monthly rate at the City-owned Fayette Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the monthly rate charged at Fayette Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

Fayette Street Garage Monthly Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Monthly Rate	\$45.00	\$50.00	Never been adjusted

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/30/2017

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient rate at the City-owned West Street Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rate charged at West Street Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

West Street Garage Transient Rate Adjustment			
Rate to be Adjusted	Current Rate	Proposed Rate	Date of Last Adjustment
Up to 2-hour rate	\$5.00	\$6.00	Never been adjusted
Up to 3-hour rate	\$8.00	\$9.00	Never been adjusted
Sun-Wed up to 2-hour rate	\$6.00	\$7.00	Never been adjusted
4-12-hour rate	\$14.00	\$15.00	Never been adjusted

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Finance - Second Amendment to Conditional
Purchase Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Conditional Purchase Agreement with Hunter Fedderman and Louis J. Ulman, Personal Representatives of the Estate of Beatrice Fedderman, Deceased.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

By the Conditional Purchase Agreement dated September 5, 1984, approved by the Board on May 16, 1984, as subsequently amended by Amendment to Conditional Purchase Agreement dated December 30, 1985, approved by the Board on December 11, 1985, Reuben Fedderman and Beatrice Fedderman, his wife sold to the City the properties known as 10, 12, 14-16 North Gay Street, Baltimore City Maryland, for the purchase price of \$725,000.00 (Sales Agreement). The Sales Agreement provided that the City was to pay the sellers quarterly installments of principal and interest and upon payment in full the City was entitled to request a deed for the properties.

Reuben Fedderman departed this life on December 3, 2003. The City believes its fiscal agent made the final payment to Beatrice Fedderman in early September, 2004. Beatrice Fedderman departed this life on September 27, 2004. The City recently discovered that a deed was never requested for the properties and initiated discussions with the Personal Representatives of the Estate of Beatrice Fedderman for a deed to the properties. The Personal Representatives at this late date had no records to indicate

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Finance - cont'd

Beatrice Fedderman received the funds and the information that the City provided from its fiscal agent was also due to passage of time was not that clear.

The Personal Representatives have by the Second Amendment to Conditional Agreement agreed to convey the properties to the City provided the City agrees: (i) that if in the future they have evidence that sums are due and owing pursuant to the Sales Agreement that the City would, if reasonably satisfied such sums were actually owed, pay such amounts and (ii) that the deed for the properties and all documents required to be filed in the Estate of Beatrice Fedderman be prepared by the City Law Department.

(The Second Amendment to Conditional Purchase Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Transportation (DOT) - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	METRO HEIGHTS LIMITED PARTNERSHIP	1517	\$92,690.00

Metro Heights Limited Partnership would like to upgrade an existing water service and landscaping in the vicinity of their new construction at 2700-2722 Reisterstown Road. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$92,690.00 has been issued to Metro Heights Limited Partnership, which assumes 100% of the financial responsibility.

2.	101 N. CHARLES HOSPITALITY, LLC	1047	\$20,085.00
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101 N. Charles Hospitality, LLC would like to install new water service to its proposed new building located at 101 North Charles Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$20,085.00 has been issued to 101 N. Charles Hospitality, LLC, which assumes 100% of the financial responsibility.

3.	300 N. WARWICK, LLLP	1514	\$23,076.90
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300 N. Warwick, LLLP, would like to upgrade water service in the vicinity of their renovation at 300 North Warwick Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

DOT - cont'd

A Performance Bond in the amount of \$23,076.90 has been issued to 300 N. Warwick, LLLP, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects. Therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Transportation - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Right-of-Entry Agreement with the Housing Authority of Baltimore City.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City will use a portion of the vacant Somerset Homes property for staging and storage of construction material as part of the Department's Project No. TR 12317, Central Avenue Bridge and accompanying Streetscape Project.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Consultant Services Agreement with Wallace Montgomery & Associates, LLP. under Project No. 1257, On-Call Conduit Infrastructure Design Services. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - Upset limit

Account No. - To be determined with each individual project.

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consultant agreement approved by the Office of Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Wallace Montgomery & Associates, LLP. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes, but is not limited to civil engineering, traffic engineering, utility engineering, and related work for the Baltimore City Conduit System. The Consultant will also be responsible for developing duct banks, manholes, roadway alignment, storm drainage improvements, street lighting, electric

AGENDA

BOARD OF ESTIMATES

08/30/2017

DOT - cont'd

duct banks, water and wastewater, reconstruction, resurfacing, stormwater management, erosion and sediment control, surveys, environmental site assessments and other related civil engineering tasks. The scope of services may also include providing on-site project management and/or inspectors, staff support, GIS support and other miscellaneous tasks for various Capital Improvement Projects. Responsibilities will include preparation of construction contract documents including plans and specifications for bid.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: Baker Engineering Services, Inc.	\$120,000.00	6.00%
AB Consultants, Inc.	240,000.00	12.00%
Spartan Engineering, LLC.	180,000.00	9.00%
	<u>\$540,000.00</u>	<u>27.00%</u>
 WBE: Daft-McCune-Walker, Inc.	 \$200,000.00	 10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THE ON-CALL CONSULTANT AGREEMENT AND WILL REVIEW TASKS ASSIGNMENTS.

(The On-Call Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Public Works (DPW) - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Chesapeake Bay Trust (CBT). The period of the MOU is effective upon Board approval for 18 months.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 2072-000000-5181-389700-603026

BACKGROUND/EXPLANATION:

FY'18 will be the third year the DPW has partnered with the CBT to provide funding to community-based education, outreach, and restoration projects to improve water quality, create greener neighborhoods, and help the City to meet its Municipal Separate Storm Sewer System (MS4) Permit.

The DPW will provide \$200,000.00 to the CBT towards the Outreach and Restoration grant program for specific Baltimore City projects. These projects address awareness and behavior change to reduce stormwater runoff, as well as stormwater retrofit projects.

The CBT will match the City's funds with no less than \$100,000.00 of its own money for a total program amount of no less than \$300,000.00. The CBT funds will not be used to fund projects in Baltimore City. The DPW's funding source is the Watershed Protection and Restoration Fund, also known as stormwater utility.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Public Works - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with the Baltimore/Washington Laborers' District Council. The MOU is for the period beginning with Board of Estimates approval to June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department is responsible for removing litter throughout Baltimore City. In January 2017, the Department joined with other City agencies to improve quality of life within the Transformation Zones as part of a comprehensive, coordinated violence reduction strategy. The MOU will provide voluntary, supplemental removal of litter and debris below 50 pounds per item within the Transformation Zones designated by the City on Monument Street and 5100 Park Heights Avenue. The Baltimore/Washington Laborers' District Council's employees will provide the cleanup services at the Baltimore/Washington Laborers' District Council's sole cost and expense, and the Baltimore/Washington Laborers' District Council will provide all necessary training and equipment. The Baltimore/Washington Laborers' District Council's employees will provide the cleanup services on a volunteer basis as determined by the Baltimore/Washington Laborers' District Council. The Baltimore/Washington Laborers' District Council will patrol the Transformation Zones on a scheduled basis between 7a.m. to 3:30p.m. on Monday through Friday, call 311 to report illegal dumping, dirty lots, vermin burrows, and vacant properties in need of City services, and submit Daily Activity Sheets to the Department. All debris picked-up by the Baltimore/Washington Laborers' District Council will be accepted free-of-charge at the Northwest Transfer Station and Eastern Citizens' Convenience Center for appropriate disposal.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Public Works - cont'd

The Department will provide an orientation to the Clean City Guide, trash bags, and Daily Activity Report sheets upon request from the Baltimore/Washington Laborers' District Council.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Public Works/Office - Partial Release of Retainage
Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for the Partial Release of Retainage to Metra Industries for Water Contract No. 1348 - AMI/R Urgent Need Metering Infrastructure Repair & Replacement Various Locations (Up to 2" water service).

AMOUNT OF MONEY AND SOURCE:

\$85,181.96 - 9960-910602-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Water Contract No. 1348 was completed as of March 3, 2017. Subsequently, Metra Industries has requested a partial release of retainage in the amount of \$85,181.96. The City holds \$121,688.50 in retainage. The remaining \$36,506.54 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement for the Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Public Works (DPW) - Transfer of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the Transfer of Funds to the Baltimore City Foundation.

AMOUNT OF MONEY AND SOURCE:

\$15,100.00 - 1001-000000-5152-386504-603026

BACKGROUND/EXPLANATION:

The DPW requests approval to transfer funds to the Baltimore City Foundation for the BMORE Beautiful Grant Program, that provides grants to Baltimore City neighborhoods working to enhance, renew, and revitalize their neighborhoods. The grants will range from \$500.00 to \$1,000.00 and will be awarded to 16 neighborhoods participating in the BMORE Beautiful Program. The funds previously allocated to the Clean Corps Campaign within the DPW will be transferred to fund this grant program.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/30/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|---|---------------|---------|
| 1. E.J. WARD, INC.
Contract No. 08000 - O.E.M. Parts for E.J. Ward Canceivers -
Department of General Services - Fleet Management - P.O. No.
P526537 | \$ 150,000.00 | Renewal |
|---|---------------|---------|

On March 12, 2014, the Board approved the initial award in the amount of \$100,000.00. The award contained two renewal options. On March 9, 2016 the Board approved an increase in the amount of \$100,000.00. On September 14, 2016, the Board approved the first renewal in the amount of \$150,000.00. This final renewal in the amount of \$150,000.00 is for the period October 1, 2017 through September 30, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This contract is for Original Equipment Manufacturer Parts which can only be provided by the manufacturer E.J. Ward, Inc. An intent to waive competitions was posted on CitiBuy B50003207 to announce the intent to award to a sole source procurement, and no responses were received. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor and are not available from subcontractors.

- | | | |
|--|---------|---------|
| 2. SAFEWARE, INC.
Contract No. B50002461 - Turnout Gear - Baltimore Fire
Department - P.O. No. P521574 | \$ 0.00 | Renewal |
|--|---------|---------|

On September 26, 2012, the Board approved the initial award in the amount of \$3,600,000.00. The award contained six 1-year renewal options. Four renewals have been exercised. This fifth renewal in the amount of \$0.00 is for the period September 26, 2017 through September 25, 2018, with one 1-year

AGENDA

BOARD OF ESTIMATES

08/30/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On June 22, 2012, MWBOO determined that no goals would be set because of no opportunity to segment the contract. There are currently no MBE or WBE firms certified to provide police and fire equipment and supplies.

MWBOO GRANTED A WAIVER.

3. THE MIDDLETON AND MEADS

COMPANY	\$ 0.00	Renewal
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Contract No. 06000 - O.E.M. Parts and Service for Seagrave Fire Apparatus - Department of General Services, Fleet Management Division - P.O. No. P534308

On August 14, 2013, the Board approved the initial award in the amount of \$600,000.00. The award contained two renewal options. On January 20, 2016, the Board approved an Assignment in the amount of \$0.00. On August 10, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period September 1, 2017 through August 31, 2018.

MBE/WBE PARTICIPATION:

On May 10, 2013, MWBOO determined that no goals would be set because of no opportunity to segment the contract. Manufacturer's proprietary parts and diagnostic analysis equipment are required for the repairs, and must be provided by manufacturer authorized and certified mechanics. Segmentation is not feasible on this contract.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/30/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

- 4. TELECOMMUNICATIONS SYSTEMS, INC.
- TRIGYN TECHNOLOGIES, INC.
- KONIAG SERVICES, INC.

\$20,000,000.00	Renewal
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Contract No. B50004056 - Enterprise Technology Staffing Support - Mayor's Office of Information Technology, Baltimore City Police Department, Departments of General Services, Public Works and Transportation, etc. - P.O. Nos. P532843

On September 9, 2015, the Board approved the initial award in the amount of \$15,000,000.00. The award contained three 1-year renewal options. On February 8, 2017, the Board approved an increase in the amount of \$10,000,000.00. This first renewal in the amount of \$20,000,000.00 is necessary to meet City agencies continuing utilization of critical IT staffing support requirements covered by the this contract. This renewal is for the period September 9, 2017 through September 8, 2018, with two 1-year renewal options. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On April 20, 2015, MWBOO set goals of 27% MBE and 10% WBE. Trigyn Technologies, Inc. and Koniag Services, Inc. were found in compliance on July 27, 2017. Telecommunications Systems, Inc. was found in compliance on August 21, 2017.

Telecommunications Systems, Inc.

	<u>Commitment</u>	<u>Performed</u>
MBE: Bithgroup Technologies, Inc.	15%	\$ 726,277.44 14.6%
Sergor, Inc.	9%	644,913.50 13.0%

AGENDA

BOARD OF ESTIMATES

08/30/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

5. ALS GROUP USA, d/b/a ALS ENVIRONMENTAL	\$100,000.00	Increase
Contract No. B50003289 - Laboratory Analytical Services - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P526464		

On March 5, 2015, the Board approved the initial award in the amount of \$400,000.00. On October 7, 2015, the Board approved an increase in the amount of \$200,000.00. On February 24, 2016, the Board approved the 1st renewal in the amount of \$500,000.00. Due to additional testing required by the new permit renewals for both Patapsco and Back River National Pollutants Discharge Elimination Systems Permits which are being finalized by the State and City regulatory staffs. Additional samples have also been planned for both facilities which will add to the sample loading as well as more monitoring for storm water samples that are required for storm projects. This increase in the amount of \$100,000.00 will make the award amount \$1,200,000.00. The contract expires on March 14, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 7, 2013, it was determined that no goals would be set because of no opportunity to segment the contract. A more recent search of MWBOO's directory found that there are MBE/WBE certified to provide laboratory testing and delivery service. A new goal information sheet will be submitted to MWBOO to determine whether segmentation is feasible on a new solicitation to be advertised and awarded upon completion of this contract on March 14, 2018. The Department of Public Works is requesting that the additional funds be approved to allow continued use prior to this date.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/30/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

- 6. INTERGRAPH CORPORATION d/b/a
 HEXAGON SAFETY AND
 INFRASTRUCTURE \$129,101.64 Selected Source
 Contract No. 0800 - RMS Premium Annual Support - Police
 Department - Req. No. R767386

The Baltimore Police Department has already purchased and uses on a daily basis the Record Management System software provided by Intergraph Corporation d/b/a Hexagon Safety and Infrastructure. Using another vendor to supply a different product to serve the same purpose would cost an exorbitant amount of money to transition all documents over to the new system. Additionally, all computers would have to be updated to the newest version for any new software purchase. The period of the award is July 1, 2017 through June 30, 2018. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement. These commodities are only available from the vendor, and are not available from subcontractors.

- 7. COURTSMART DIGITAL SYSTEMS, Sole Source/
 INC. \$ 36,500.00 Agreement
 Contract No. 08000 - Portable Recording Systems - Circuit
 Court - Req. No. R758868

AGENDA

BOARD OF ESTIMATES

08/30/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

The Board is requested to approve and authorize execution of an Agreement with CourtSmart Digital Systems, Inc. The period of the agreement is August 30, 2017 through August 29, 2018.

The vendor is the sole developer and distributor of the CourtSmart system currently installed at the Circuit Court. The agency wishes to purchase five portable recording systems from the vendor, which must be compatible with currently installed equipment at the Circuit Court. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
8. GREENWOOD TOWING, INC.	\$ 200,000.00	
UNIVERSAL TOWING, LLC	300,000.00	
MCDEL ENTERPRISES, INC.	300,000.00	
LILITH, INC. d/b/a JIM ELLIOTT'S TOWING	200,000.00	
	<u>\$1,000,000.00</u>	Extension

Contract No. B50002251 - Citywide Police Requested Towing Services - Department of Transportation, Baltimore Police Department - P.O. Nos. Various

On August 15, 2012, the Board approved the initial award in the amount of \$1,800,000.00. The award contained two renewal options. Subsequent actions and both renewals have been approved. An extension is necessary to allow the City to complete a revision of the towing regulations before re-bidding the requirements. The period of the extension is September 1, 2017 through August 31, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On February 2, 2012, MWBOO set goals of 10% MBE and 3% WBE.

On August 2, 2017, MWBOO found Universal Towing, LLC, Greenwood Towing, Inc. and Lilith, Inc. in compliance.

On August 4, 2017, MWBOO found McDel Enterprises, Inc, in compliance.

Frankford Towing, LLC, Frankford Towing Associates, LLC, Frankford Towing Inc., Frankford Towing Services, LLC, Ted's Towing Services, Inc., and McDel's Towing & Service Center, Inc. were unable to supply subcontractor payment information or documentation necessary for a compliance review. Therefore, those vendors are not recommended for the requested extension.

AGENDA

BOARD OF ESTIMATES

08/30/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD		AWARD BASIS
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Bureau of Purchases

Greenwood Towing, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Hopkins Fuel Oil, Co., Inc.	10%	\$ 16,300.00	9%
WBE: Maryland Reprographics, Inc. Viking Chemicals, Inc.		\$ 4,089.00 <u>1,765.00</u>	2% <u>1%</u>
		\$ 5,854.00	3%

MWBOO FOUND VENDOR IN COMPLIANCE.

Universal Towing, LLC

	<u>Commitment</u>	<u>Performed</u>	
MBE: JJ Adams Fuel Oil, Co. Inc.	10%	\$ 35,395.00	12%
WBE: Tote-It, Inc.	3%	\$ 14,748.00	5%

MWBOO FOUND VENDOR IN COMPLIANCE.

McDel Enterprises, Inc.

	<u>Commitment</u>	<u>Performed</u>	
MBE: Apex Petroleum Corporation	10%	\$ 74,715.17	22%
WBE: Lichter Group, LLC	3%	\$ 11,900.00	3.5%

MWBOO FOUND VENDOR IN COMPLIANCE.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
83 - 85
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

08/30/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

1. B50004890, Medical Administration Services for HMO & PPO Plans	CareFirst of Maryland Inc., dba CareFirst Blue Cross BlueShield	\$522,014,806.00
	Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc.	\$ 48,087,146.00
	Aetna Life Insurance Company	\$100,499,246.00
	National Vision Administrators, LLC	\$ 2,394,396.00

(Dept. of Human resources)

MWBOO SET MBE OF 11% AND WBE GOALS AT 4%.

CAREFIRST OF MARYLAND, INC. (DBA CAREFIRST BLUE CROSS BLUESHIELD)

MBE: CJ Maintenance, Inc.	\$ 50,000.00	0.65%
Ntech Solutions, Inc.	100,000.00	1.3%
Ntech Connect, Inc.	700,000.00	9.11%
	<u>\$850,000.00</u>	<u>11.06%</u>
WBE: R/O Resource Solutions, LLC	\$245,000.00	3.18%
Promotions Unlimited, Inc.	16,250.00	0.21%
	<u>\$261,250.00</u>	<u>3.39%</u>

MWBOO FOUND VENDOR IN NON-COMPLIANCE

AGENDA

BOARD OF ESTIMATES

08/30/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

AETNA LIFE INSURANCE COMPANY

MBE: A. Thompson & Associates, Inc.	\$ 41,000.00	1.40%
DC Nadia Group	41,000.00	1.40%
Human Capital Consultants, LLC.	<u>200,000.00</u>	<u>6.79%</u>
	\$281,000.00	9.59%
 WBE: Well Workplace, LLC.	 \$140,000.00	 4.75%

Bidder did not achieve the MBE goals. Bidder listed Time Printers, Inc. for commercial printing, marketing, and office rental space. While Time Printers, Inc. is certified for commercial printing, they are not certified for marketing or office rental space.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

KAISER FOUNDATION HEALTH
PLAN – MID ATLANTIC STATES, INC.

MBE: Lanier Electronics Group, Inc.	\$ 33,786.67	2.8%
A Thompson & Associates, Inc.	33,786.67	2.8%
Walker Benefit Services, LLC.	33,786.67	2.8%
Associated Building Maintenance Co., Inc.	<u>19,657.70</u>	<u>1.6%</u>
	\$121,017.71	10%
 MBE: AJ Stationers, Inc.	 \$ 8,446.68	 0.7%
Dana Insurance Services, Inc.	12,286.06	1.0%
What Work Studio, LLC.	<u>17,200.48</u>	<u>1.4%</u>
	\$ 37,933.22	3.1%

AGENDA

BOARD OF ESTIMATES

08/30/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

Bidder did not meet MBE/WBE goals. Bidder listed AJ Stationers, Inc. for \$33,786.67 or 2.75% participation. However, not more than 25% of each MBE/WBE goal maybe attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

NATIONAL VISION ADMINISTRATORS, LLC

MBE: Walker Benefit Services, LLC. 0%

WBE: Curry Printing & Copy Center 4%

Bidder listed Walker Benefit Services, LLC for MBE participation on the above referenced contract. However, Walker Benefit Services, LLC is not certified for graphic design with Baltimore City.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

- 2. B50004907, Pharmacy CareFirst of Maryland, \$202,168,577.00
Benefit Management Inc. dba Blue Cross
Services BlueShield

(Dept. of Human resources)

MWBOO SET MBE OF 14% AND WBE GOALS AT 5%.

MBE: Ntech Connect, Inc. \$ 23,000.00 14.02%

WBE: R/O Resource Solutions, LLC \$ 8,200.00 5.0%

MWBOO FOUND VENDOR IN COMPLIANCE

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Real Estate - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the Lease Agreement Renewal between the Department of Recreation and Parks, Landlord, and the Omega Baltimore Foundation, Inc., Tenant, for the rental of a portion of the property known as 1530 North Bentalou Street, consisting of 6,000 square feet. The period of the first Lease Agreement Renewal is effective June 1, 2017 for one year.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - if demanded

BACKGROUND/EXPLANATION:

On June 1, 2016, the Board approved the original one-year Lease Agreement with the Tenant, with the option to renew for two additional one year periods.

The leased premises will continue to be used to operate a recreation center for the purpose of providing leisure programming and recreational resources for community residents.

The Landlord will be responsible for cutting and maintaining the grounds in accordance with Department maintenance schedules and for bearing any responsibility for capital repairs costing more than \$50,000.00. The Landlord will also maintain the premises free of environmental hazards and pay the cost of furnishing utilities such as heat, electricity, water, and sewage.

The Tenant will be responsible for general cleaning and normal maintenance of the premises, termite inspections, the alarm system, the telephone, and internet systems. The Tenant will also keep the adjacent parking lots and entrances free of snow, ice, and debris, maintain the playground and other equipment brought on premises by the Tenant, and maintain a Liability Insurance policy.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Real Estate - cont'd

The Lease Agreement Renewal is late because of delays in the administrative review process.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Real Estate - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the Lease Agreement Renewal between the Department of Recreation and Parks, Landlord, and The Boys and Girls Club of Metropolitan Baltimore, Tenant, for the rental of a portion of the property known as 3560 3rd Street, consisting of 6,185 square feet. The period of the Lease Agreement Renewal is effective June 1, 2017 for one year.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - if demanded

BACKGROUND/EXPLANATION:

On June 1, 2016, the Board approved the original one-year Lease Agreement with the Tenant, with the option to renew for two additional one year periods.

The leased premises will continue to be used to operate a recreation center for the purpose of providing leisure programming and recreational resources for community residents.

The Landlord will be responsible for cutting and maintaining the grounds in accordance with Department maintenance schedules and for bearing any responsibility for capital repairs costing more than \$50,000.00. The Landlord will also maintain the premises free of environmental hazards and pay the cost of furnishing utilities such as heat, electricity, water, and sewage.

The Tenant will be responsible for general cleaning and normal maintenance of the premises, termite inspections, the alarm system, the telephone, and internet systems. The Tenant will also keep the adjacent parking lots and entrances free of snow, ice, and debris, maintain the playground and other equipment brought on premises by the Tenant, and maintain a Liability Insurance policy.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Real Estate - cont'd

The Lease Agreement Renewal is late because of delays in the administrative review process.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Real Estate - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a Lease Agreement Renewal between the Department of Recreation and Parks (Landlord) and Park Heights Renaissance, Inc. (Tenant), for the rental of a portion of the property known as 4100 Towanda Avenue, consisting of approximately 10,209 square feet. The period of the Lease Renewal is July 13, 2017 through June 16, 2018, with one renewal option remaining.

AMOUNT OF MONEY AND SOURCE:

\$1.00, if demanded.

BACKGROUND/EXPLANATION:

The Leased Premises will be used to operate a recreation center for the purpose of recreational programming and community resource.

On July 13, 2016, the Board approved the original Lease Agreement, with an option to renew for two additional 1-year periods.

The Landlord will be responsible for cutting and maintaining the grounds in accordance with Department maintenance schedules, for bearing any responsibility for Capital Repairs costing more than \$50,000.00; for maintaining a premise free of environmental hazards; and for the cost of furnishing utilities such as heat, electricity, water, and sewage. The Tenant will be responsible for general cleaning and normal maintenance of the premises; for termite inspection(s); for the alarm, telephone, and internet systems; to keep the adjacent parking lots and entrances free of snow, ice, and debris; to be responsible for paying 25% of the cost of furnishing all Utilities such as electricity, heat, water and sewage; to maintain any playground and other equipment brought on premises by the Tenant.

The renewal is late due to the administrative review process.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Real Estate - Inter-Departmental Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Inter-Departmental Lease between the Department of General Services, Landlord, and the Baltimore City Police Department Central District, Tenant, for the rental of the property known as 500 E. Baltimore St., consisting of approximately 53,608 square feet. The period of the Inter-Departmental Lease is July 1, 2017 through June 30, 2018 with an option to renew for five, one-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$546,598.23	\$45,549.85

Account: 1001-000000-2041-716600-603096

BACKGROUND/EXPLANATION:

The Leased Premises will be used for Administrative Offices by the Baltimore City Police Department, Central District.

The Landlord will be responsible for maintaining the gutters, downspouts, HVAC systems, sewer, plumbing and electrical repairs, interior and exterior lighting, janitorial services, trash removal, pest control twice a month, floor cleaning and utilities including oil, gas, electric and water. Landlord will keep sidewalks adjacent to the Premises reasonably clear of ice, snow and debris.

The Tenant accepts the Premises in its current existing condition, and will maintain all equipment necessary for tenant operations

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Real Estate - cont'd

including kitchen appliances, telephone and computer services. Tenant shall place debris in trash receptacle, keep common break room free of debris, keep entrances, passageways and areas adjoining or appurtenant to the building in a clean and orderly condition free of Tennant's equipment and furniture.

The Space Utilization Committee approved this Inter-Departmental Lease on June 28, 2017.

(The Inter-Departmental Lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/30/2017

Department of Real Estate - Inter-Department Lease Agreement
Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Inter-Departmental Lease Agreement Renewal with the Department of General Services, Landlord and the Office of the Labor Commissioner, Tenant for the rental of a portion of the property known as the Benton Building located at 417 E. Fayette Street, consisting of approximately 2,740 square feet on the 14th floor. The period of the Inter-Departmental Lease Agreement Renewal is July 1, 2017 through June 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$29,582.45 - annual rent

Account: 1001-000000-1280-154300-603096

BACKGROUND/EXPLANATION:

On December 12, 2012, the Board approved the Interdepartmental Lease Agreement for the period of July 1, 2012 through June 30, 2013, five one-year renewal options. The Office of the Labor Commissioner would like to exercise their 5th renewal option for one year.

All other rental terms and provisions of the Lease Agreement dated December 12, 2012 shall remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/30/2017

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

95 - 96

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved by the
Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

08/30/2017

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Audits</u>		
1. BENJAMIN F. MONDELL	\$40.00	\$ 48,000.00

Account: 1001-000000-1310-157800-601009

Mr. Mondell, retiree, will continue to work as a Contract Services Specialist I (Auditor Supervisor/Special Auditor). He will review, evaluate, and recommend items for the Board of Estimates approval, provide staff training, and assist management with quality control and perform various tasks as necessary. The period of the agreement is effective upon Board approval for one year.

This salary is in compliance with AM 212-1, Part I.

2. CHRISTIAN C. YOTHER	\$54.00	\$97,200.00
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Account: 1001-000000-1310-157800-601009

Mr. Yother, will continue to work as a Contract Services Specialist II (Auditor Supervisor/Special Auditor). His duties will include, but will not be limited to assisting management with quality control, performing internal quality and work paper reviews, assisting on the City of Baltimore's Comprehensive Annual Financial Audit, the related enterprise audits, the Single Audit, and other audits of assignments. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

08/30/2017

PERSONNEL

Hourly Rate

Amount

Department of Audits - cont'd

3. **JACK P. EVANS** \$37.00 **\$44,400.00**

Account: 1001-000000-1310-157800-601009

Mr. Evans, retiree, will continue to work as a Contract Services Specialist I (Auditor Supervisor/Special Auditor). His duties will include, but will not be limited to assisting management with quality control, performing internal quality and work paper reviews, assisting on the City of Baltimore's Comprehensive Annual Financial Audit, the related enterprise audits, the Single Audit, and other audits of assignments. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

08/30/2017

TRAVEL REQUEST

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire Department</u>			
1. Sharalyn Jenson Lacoya Mitz	Annual Mid-Atlantic ADA Conference Tysons, VA Sept. 13 - 15, 2017 (Reg. Fee \$425.00 each)	General Funds	\$2,364.78

Mses. Jenson and Mitz will attend the Annual Mid-Atlantic ADA Conference from September 13 - 15, 2017 in Tysons (formerly Tysons Corner), Virginia.

The registration fee in the amount of \$425.00 for each attendee was prepaid using a City-issued credit card assigned to Mr. James Fischer. Therefore, the disbursement to Ms. Jenson is \$756.03. The disbursement to Ms. Mitz is \$758.75.

Department of Finance/Bureau of Risk Management

2. Rashard A. Barkley	2017 Mid-Atlantic ADA Update 2017 Conference Tysons, VA Sept. 13 - 15, 2017 (Reg. Fee \$375.00)	Internal Services Fund	\$1,129.68
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The registration fee of \$375.00 was prepaid on a City-issued procurement card assigned to Mr. Douglas S. Kerr. Therefore, Mr. Barkley will be disbursed \$754.68.

AGENDA

BOARD OF ESTIMATES

08/30/2017

Health Department

RETROACTIVE TRAVEL APPROVAL

3.	LaVeda Bacetti	Circle of Security International Early Intervention Program for Parents & Children Cary, North Carolina April 24 - 28, 2017 (Reg. Fee \$765.00)	\$1,838.98
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On April 24 - 28, 2017, Ms. Bacetti traveled to Cary, North Carolina to attend the Circle of Security International Early Intervention Program for Parents & Children.

The subsistence rate for this location is \$170.00 per day. The hotel rate was \$229.00 for the first night and \$239.00 for the second night. The third night was provided by the conference sponsor. The first night the state tax was \$16.60 and city tax was \$13.74 for. The second night the state tax was \$17.33 and city tax was 14.34 for. The transportation cost of \$331.97 was prepaid using a City-issued credit card assigned to Ryan Hemminger. The registration fee of \$765.00 was prepaid using EA000206113. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

\$468.00	- Hotel
62.01	- Hotel Tax
103.65	- Meals
\$633.66	

AGENDA

BOARD OF ESTIMATES

08/30/2017

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR18002, Reconstruction of
Footways Citywide
BIDS TO BE RECV'D: 09/13/2017
BIDS TO BE OPENED: 09/13/2017

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED