

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (<http://www.baltimorecitycouncil.com/>) and the Secretary to the Board's web site (<http://comptroller.baltimorecity.gov/files/resolution-protestspdf>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - APRIL 5, 2017

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

AB Construction, Inc.	\$ 8,000,000.00
Communications Construction Group, LLC	\$207,000,000.00
JBN Corporation	\$ 90,000.00
MSI Controls, Inc.	\$ 1,500,000.00
Pleasants Construction, Inc.	\$ 1,500,000.00
Shrader Electric Co., Inc.	\$ 1,500,000.00
Sunryse Construction Services, Inc.	\$ 7,866,000.00
Zone 1 Utility Services, LLC	\$ 558,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Daniel Consultants, Inc.	Engineer
Delon Hampton & Associates, Chartered	Engineer
Design Collective, Inc.	Architect Landscape Architect
Pennoni Associates, Inc.	Landscape Architect Engineer Land Survey

AGENDA

BOARD OF ESTIMATES

04/05/2017

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release with the Personal Representative of the Estate of Johnny Lee Jones, Jr.

AMOUNT OF MONEY AND SOURCE:

\$350,000.00 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

The Plaintiff, Rochelle Jones is the Personal Representative of the Estate of her late brother, Johnny Lee Jones, Jr. who was involved in a fatal auto-related accident that occurred at the intersection of South Charles Street and East Fort Avenue on January 13, 2016.

On January 13, 2016, Mr. Jones was walking southbound on S. Charles Street and was crossing the intersection at E. Fort Avenue. There is a pedestrian signal at that intersection, and Mr. Jones had a "walk" signal. At the same time, a City trash truck was also travelling southbound on S. Charles Street, and attempted to turn left on a green light onto E. Fort Avenue. The trash truck struck Mr. Jones as he crossed the street causing serious and fatal injuries, including a traumatic brain injury that was determined to be non-survivable. His care was provided by University of Maryland Medical Center before being taken off life support.

The Law Department's Settlement Committee reviewed the legal and factual issues of this lawsuit and recommends that the Board approve the settlement of this claim in the amount stated.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release with Ntambo Ciwengo.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

This matter stems from two consolidated lawsuits based on the same occurrence. On September 24, 2013, Baltimore Police officers in an undercover vehicle began pursuing a vehicle, driven by Terrell Young, for a suspected CDS violation and traffic infraction. The vehicle fled through Baltimore City at speeds around 90 miles per hour. The officers called dispatch to advise of the pursuit, and dispatch advised the officers to cease the pursuit. The officers decelerated, but the fleeing vehicle continued its flight at a high speed through a red light at the intersection of Northern Parkway and York Road. The fleeing vehicle collided with another vehicle. As a result of the accident, both Terrell Young and the passenger in the fleeing vehicle died. Tragically, the passenger in the vehicle that was struck also died from the collision and the driver of that vehicle sustained serious injuries.

Because of the extensive injuries involved, conflicting factual issues, and given the uncertainties and unpredictability of jury verdicts, the City proposes to settle the matter for a total sum of \$500,000.00 in return for a dismissal of both lawsuits.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends

Law Department - cont'd

that the Board of Estimates approve the settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Mr. Troy Carr for an amount that is less than the lien amount for the property located at 2200 Chelsea Terrace.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Appraised Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
2200 Chelsea Terrace	\$20,000.00	\$12,342.99	\$54,847.93	\$20,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 2200 Chelsea Terrace on May 16, 2016 for \$54,847.93. Mr. Carr has offered to purchase the Tax Sale Certificate for \$20,000.00 cash, file the petition to foreclose, acquire title to the property and return it to productive use. The appraised value of \$20,000.00 is greater than the flat taxes and water bills on that property.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Ms. Darlene Watkins for an amount that is less than the lien amount for the property located at 3714 Towanda Avenue.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Appraised Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
3714 Towanda Avenue	\$5,000.00	\$4,503.44	\$20,033.17	\$5,000.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 3714 Towanda Avenue on May 16, 2016 for \$20,033.17. Ms. Watkins has offered to purchase the Tax Sale Certificate for \$5,000.00 cash, file the petition to foreclose, acquire title to the property and return it to productive use. The appraised value of \$5,000.00 is greater than the flat taxes and water bills on that property.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Space Utilization Committee - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Lease Agreement (Amendment) with 1410 Management, Inc., Landlord, for additional space at the property known as 1410 Bush Street, being on the 1st floor, consisting of approximately 923 square feet. This Amendment will extend the period of the Lease Agreement through March 31, 2019, with a two year option to renew.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installation</u>
\$29,948.28	\$2,495.69 - April 1, 2017*
\$30,846.73	\$2,570.56 - April 1, 2018

Account: 2026-000000-6311-733900-603013

BACKGROUND/EXPLANATION:

On April 1, 2015, the Board approved the Lease Agreement with the Landlord for the period of April 1, 2015 through March 31, 2016 with the option to renew for one additional year. On March 16, 2016, the City, Tenant, exercised its option to renew for the period of April 1, 2016 through March 31, 2017. This amendment will extend the square footage by 923 sq. ft. on the 1st floor. The additional space will be added to the 1,500 sq. ft. on the 1st floor for a total of 2,423 sq. ft. The Amendment will extend the period of the Lease Agreement through March 31, 2019.

The Landlord, as to the additional 923 sq. ft., will spot paint walls, clean the carpet and replace any bad carpet tiles, replace damaged ceiling tiles and be sure all lighting is

AGENDA

BOARD OF ESTIMATES

04/05/2017

Space Utilization Committee - cont'd

operable. The Landlord as to the total of 2,423 sq. ft. of space, will provide all systems in working condition (heating, air conditioning and ventilation, elevators, electrical and plumbing) and provide heating and air conditioning services at all times and at no cost to the Tenant, which will include the changing of air filters for the system. The Landlord will also maintain exterior structural elements of the building, walls, gutters, electrical and plumbing supply lines except for damage caused by the negligence of the Tenant. Snow removal, real estate taxes, payment of utilities, and fire insurance will also be the responsibility of the Landlord.

The Tenant will be responsible for installation of the doorway between the current 1,500 sq. ft. and the additional 923 square feet. The Tenant will also be responsible for all costs relating to this installation. The tenant will be responsible for payment of computer, telephone and cable services, if applicable, monitoring costs associated with the security system, if applicable, janitorial services and liability insurance under the City's self-insured program.

*Should the additional 923 sq. ft. of space not be ready for occupancy on April 1, 2017, the rental will be pro-rated from the date of occupancy to the first full calendar month of the current term.

The Space Utilization Committee approved this Lease Agreement on March 14, 2017.

APPROVED FOR FUNDS BY FINANCE

(The Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Space Utilization Committee - Inter-Departmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Inter-Departmental Lease Agreement between the Department of General Services, Landlord, and the Department of Recreation and Parks, Tenant, for the rental of a portion of the property known as Oliver Recreation Center, located at 1400 E. Federal Street, consisting of 9,891 sq. ft. The period of the Inter-Departmental Lease Agreement is July 1, 2016 through June 30, 2017, with the option to renew for five 1-year periods.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$56,932.20	\$4,744.35

BACKGROUND/EXPLANATION:

The annual rent for the renewal term will be determined based on projected operating costs and expenses for the upcoming renewal term. Based on this determined rental rate, the rental payment will be effective July 1, 2017 and will increase or decrease each year during the renewal terms.

The leased premises will be used as the Oliver Recreation Center. The Landlord is responsible for maintaining the interior and exterior of the building, including the foundation, the roof, walls, gutters, downspouts, and the HVAC system. The Landlord is responsible for pest control, clearing of ice and snow removal, interior and exterior lighting, including bulb replacement, sewer, plumbing, and electric repairs, and replacing air filters once every 6 months.

The Landlord is also responsible for maintenance and repair of the HVAC system, paying the cost of utilities, including oil, gas, electric, and water, and stripping and waxing the floors

AGENDA

BOARD OF ESTIMATES

04/05/2017

Space Utilization Committee - cont'd

once a year. The Tenant accepts the premises in its "as is" condition. Tenant will not make any alterations without written approval from the Landlord. The Tenant agrees to provide all equipment including refrigerators or any other kitchen appliances. The Tenant is responsible for telephone and computer services, the security guard, and all costs and expenses relating to the security guard. The Tenant will provide janitorial services and trash removal, place debris from the leased premises into a trash receptacle and will be responsible for removing the trash receptacle liner from the leased premises. The Tenant will keep the common break room area free of debris that can cause infestation of insects and/or rodents, keep entrances, passageways and areas adjoining or appurtenant to the building in a clean and orderly condition and free of Tenant's equipment and furniture, which will not impede ingress and egress.

This Inter-Departmental Lease Agreement is late because of the delay in receiving the signature from the Department of Recreation and Parks.

The Space Utilization Committee approved this Inter-Departmental Lease Agreement on February 28, 2017.

(The Inter-Departmental Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Planning - Report on Previously
Approved Transfers of Funds

At a previous meeting, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 14** favorable reports by the Planning Commission on March 2, 2017 on Transfers of Funds approved by the Board of Estimates at its meeting on March 1, 2017.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

13 - 14

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

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BOARD OF ESTIMATES

04/05/2017

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>			
1.	\$1,481,296.64 State Revenue	9942-914001-9488 Baltimore Museum of Art Unallocated (Reserve)	9942-919012-9488 Baltimore Museum of Art Comprehensive Renovation (Active)
		This transfer will complete State funding of the Baltimore Museum of Art Comprehensive Renovation project in preparation for closing.	
2.	\$ 400,000.00 10 th National Aquarium Loan	9904-926011-9129 National Aquarium Chesapeake Bay Exhibit (Reserve)	9904-929011-9127 National Aquarium Chesapeake Bay (Active)

This transfer will fund replacement of the remaining original air handling units located in the main aquarium building. The original units were installed in 1981 and had exceeded their intended lifespan. The units replaced provide heating and cooling to both the gallery (public) areas in and around the Chesapeake Watershed exhibits as well as the back of housing areas where animal holding and critical life support equipment is housed. By replacing these units, the systems operate much more efficiently and do not require constant attention and maintenance of aging and obsolete parts. They also cut down on added wear and tear on equipment in the space, helped maintain healthy tank temperatures for animal collection and provide well needed comfort for the guests - particularly during the summer months.

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BOARD OF ESTIMATES

04/05/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
3. \$158,501.00	9910-910063-9600	9910-905360-9601
1st Comm. & Econ. Dev. Fund	Constr. Reserve Lexington Market	Lexington Market Improvements

This transfer will provide funds to Lexington Market, Inc. to assist in various upgrades and improvements to Lexington Market. The repairs and/or improvements to this iconic Baltimore City public market include: asphalt and garage ceiling repairs to eliminate falling concrete.

Department of Housing and Community Development

4. \$ 30,000.00	9997-909985-9587	9997-906550-9593
Comm. Dev. Block Grant 42	Housing Develop- ment - Reserve	The Arc

This transfer will provide funds to the Arc Baltimore to renovate and improve the physical access to the home located at 3306 Rosalie Avenue for individuals with intellectual and developmental disabilities. The Arc's mission is to provide advocacy and high quality, life changing support to adults and children with intellectual and developmental disabilities.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of General Services - Partial Release of Retainage

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage to Trionfo Builders, Inc. for GS15807R - Structural Repairs to Four Firehouses - Engine 57, 21, 29, 30.

AMOUNT OF MONEY AND SOURCE:

\$ 204.60 - 9916-905153-9197-900000-200001
\$22,029.32 - 9916-906157-9197-900000-200001

BACKGROUND/EXPLANATION:

As of August 10, 2016, Trionfo Builders, Inc. has completed 100% of the work for GS15807R, Structural Repairs to Four Firehouses - Engine 57, 21, 29, 30. The City agreed to a Release of Retainage in the amount of \$22,233.92 to Trionfo Builders, Inc. Currently, the City is holding \$23,233.92 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$1,000.00 which is sufficient to protect the interest of the City.

MWBOO APPROVED THE PARTIAL RELEASE OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

17 - 18

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

04/05/2017

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office
of Engineering & Construction

1. EWO #001, \$ 0.00 - W.C. 1266R, Mt. Vernon & Seton Hill Areas
Water Main Replacements
\$ 8,399,660.00 - Civil Construction, 92 75%
LLC days

The current construction completion date is April 14, 2017. The Office of Engineering & Construction is requesting a 92 calendar-day time extension to July 15, 2017 for W.C. 1266R. The request is necessary because of the Mulberry Street collapse on July 15, 2016 and repair activities by a third party contractor, which was anticipated to be completed by December 21, 2016. Because of this delay, Civil Construction, LLC demonstrated that they are not able to continue their activities on Mulberry Street and other related activities at the street collapse location. This time extension, which changes the completion date from April 14, 2017 to July 15, 2017, was reviewed by City personnel and found reasonable.

2. EWO #001, \$ 0.00 - W.C. 1311R, AMI/R Urgent Need Pavement
and Sidewalk Restoration, Various Locations
\$ 4,495,792.50 - Monumental Paving 12 31%
& Excavating, Months
Inc.

The Office of Engineering & Construction is requesting a 12-month time extension for W.C. 1311R. The scope of the contract is for permanent site restoration following construction of urgent need large and small meter contracts. The City's current large and small meter contracts do not include paving or restoration and rely on W.C. 1311R to complete all restoration work. However, the W.C. 1311R completion date as per the approved Notice to Proceed is July 20, 2017, which is before the completion of the active large meter and small contracts. In addition, the Office of Engineering & Construction is currently preparing to advertise a new contract, W.C.1361 by Spring of 2017.

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BOARD OF ESTIMATES

04/05/2017

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>
		<u>Ext. Compl.</u>

Office of Engineering & Construction - cont'd

Both new contracts will have a one year duration with an expected completion date of June 2018 and will require site restoration as well. This time extension is required in order to utilize the funds in WC 1311R to cover the restoration efforts required by the large and small meter installation and coincide with the completion dates of the large and small meter installation contracts.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Parking Authority of - Second Amendment to Memorandum of
Baltimore City Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Memorandum of Understanding (Amendment) with LH Water Tower, LLC (LH) and the Council of Unit Owners of 414 Water Street Residential Condominium, Inc. (Condo Association).

AMOUNT OF MONEY AND SOURCE:

\$6,750.00

BACKGROUND/EXPLANATION:

The City's Water Street Garage (Garage) was constructed in 1991 and is one of five condominium units within the 414 Water Street Condominium regime (414 Condo). The 312 residential condominiums on top of the Garage, known as 414 Water Street Residential Condominium, are also a single condominium unit within 414 Condo. Beginning in 2004, the City through multiple agencies, worked to make the 414 Water Street Residential Condominium (Residential Condo) development a reality. Construction of the Residential Condo was completed in 2008.

The original Memorandum of Understanding (the MOU) between the City and LH (the Residential Condo developer) was approved by the Board of Estimates on November 16, 2005, along with numerous other documents that authorized and facilitated the development of the Residential Condo. The MOU governs the relationship between the City (acting through the Parking Authority), LH, and the Condo Association with regard to parking for the Residential Condo in the Garage.

At the time of execution of the MOU the Residential Condo was not yet constructed but residential real estate was booming. The City

AGENDA

BOARD OF ESTIMATES

04/05/2017

Parking Authority of - cont'd
Baltimore City

and LH believed that, once constructed, the residential condominium units would sell within a year. When construction was completed in 2008, the economic downturn had arrived and the market for residential real estate had evaporated. As a result, one provision of the MOU that the City/PABC could have enforced 12 months after completion of construction of the Residential Condo was not enforced and has not been enforced since.

Pursuant to the MOU, Residential Condo parking spaces are located on the uppermost levels of the Garage, and are to be secured from the lower public portion of the Garage by a gated entry/exit. The MOU states that LH is to provide the final number of parking spaces that Residential Condo will need for the term of the MOU (50 years plus renewals) within 6 months of sale of the last residential unit, or 12 months of construction completion, whichever is earlier, so that the City may install the gate and offer all remaining parking spaces to the public. To date, LH has sold only 85% of the 312 units and still cannot provide an accurate final number of parking spaces that the Residential Condo will need.

The PABC has not needed LH to provide a final number of parking spaces because there has not been demand for the parking spaces at the Garage. As the Garage nears capacity, the reservation of spaces for new Residential Condo owners becomes a problem. PABC, LH and the Condo Association are requesting resolution of this approaching problem by amending the MOU to establish a payment schedule for future reservation of parking spaces for Residential Condo owners, and establishing a deadline for LH to provide a final number of parking spaces. Pursuant to this proposed Second Amendment to the MOU, LH will pay to the City a fee to reserve the right to future parking spaces for new purchasers of residential condo units (Reservation Fees). The Reservation Fees begin at \$6.25 per space per month in 2016 and escalates to \$8.32

Parking Authority of - cont'd
Baltimore City

per space per month in 2019. LH will also be required to provide a final number of parking spaces to the City by December 31, 2019.

APPROVED FOR FUNDS BY FINANCE

(The Second Amendment to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Housing and - Community Development
Community Development (DHCD) Block Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Community Development Block Grant (CDBG) Agreement with the Southeast Community Development Corporation. The period of the CDBG Agreement is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$ 5,000.00 - 2089-208917-5930-437681-603051
7,000.00 - 2089-208917-5930-437683-603051
108,000.00 - 2089-208917-5930-437691-603051
\$120,000.00

BACKGROUND/EXPLANATION:

Under the terms of this CDBG Agreement, the Southeast Community Development Corporation will continue its housing counseling program and neighborhood outreach activities.

MBE/WBE PARTICIPATION:

FOR FY 2017, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$22,340.00, AS FOLLOWS:

MBE: \$6,031.80

WBE: \$2,234.00

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

AGENDA

BOARD OF ESTIMATES

04/05/2017

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution, the DHCD's Contracts Section began negotiating and processing this CDBG Agreement as outlined in the Plan effective July 1, 2016 and beyond. Consequently, this CDBG Agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Mr. Roderick C. Demmings, Jr., Developer, for the sale of the City-owned property located at 1126 Myrtle Avenue.

AMOUNT OF MONEY AND SOURCE:

\$3,500.00

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of the vacant building as a single family home, which the Developer plans to use as his private residence. The property is in the Upton neighborhood.

The authority to sell the property is given under Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 1126 Myrtle Avenue is \$4,400.00 and the purchase price is \$3,500.00.

The property is being sold to Mr. Demmings, Jr. below the price determined by the Waiver Valuation Process because of the following reasons:

- The sale and the rehabilitation will help to promote a specific benefit to the immediate community, and

DHCD - cont'd

- the sale and rehabilitation will continue the elimination of blight.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with the Park for Good People, LLC, Developer, for the sale of the City-owned lots located at 28, 30, and 32 S. Carey Street.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00	-	28 S. Carey Street	(Journalized and approved on 12/22/2010)
3,000.00	-	30 S. Carey Street	(Journalized and approved on 12/06/2012)
<u>3,000.00</u>	-	32 S. Carey Street	(Journalization pending)
\$9,000.00	-	Purchase price	

BACKGROUND/EXPLANATION:

The Developer intends to use the lots as public green space for community events. There will not be any construction on the lots. The Developer currently owns 1313 and 1321 Hollins Street, both of which are located in the neighborhood. The purchase of the property will be financed with private funds.

The City may dispose of the properties/lots by virtue of Article II, Section 15 of the Baltimore City Charter (2010 Edition) (hereinafter, the City Code).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE AT THE ASSESSED VALUE:

Pursuant to the Appraisal Policy of Baltimore City, using the Waiver Valuation process, these lots have been valued at \$1,753.00 each, for a total amount of \$5,259.00, but will be sold for \$3,000.00 each, for a total of \$9,000.00.

AGENDA

BOARD OF ESTIMATES

04/05/2017

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer will purchase the lots for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Recreation & Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to GWWO, Inc., under Project No. 1234, On-Call Design Services. The period of the task is approximately nine months.

AMOUNT OF MONEY AND SOURCE:

\$78,744.89 - 9938-910046-9474-000000-703032

BACKGROUND/EXPLANATION:

This task will include design services for the renovation of the Cherry Hill Splash Pad and Wading Pool.

MBE/WBE PARTICIPATION:

The Contractor has achieved 20.71% MBE and 11.16% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Dept. of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$80,000.00	9938-908046-9475	9938-910046-9474
Rec. & Parks 27 th Series	FY15 Pool and Bath House Renovation (Reserve)	FY15 Pool and Bath House Renovation (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call contract No. 1234, Task No. 007 assigned to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Recreation & Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004 to Mahan Rykiel Associates, Inc., under Project No. 1233, On-Call Design Services. The period of the task is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$27,458.36 - 9938-911083-9474-000000-703032

BACKGROUND/EXPLANATION:

This task will include miscellaneous structural design services for various Recreation and Parks capital projects.

MBE/WBE PARTICIPATION:

The Contractor has achieved 30.66% MBE and 22.90% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Dept. of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$30,000.00	9938-910083-9475	9938-911083-9474
1 st Parks and Public Facilities	FY17 Historic Park Facility Renovations (Reserve)	FY17 Historic Park Facility Renova- tions (Active)

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1233, Task No. 004 assigned to Mahan Rykiel Associates, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Public Works - Amendment to Memorandum
of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to the Memorandum of Understanding with the Chesapeake Bay Trust. The Amendment to the Memorandum of Understanding extends the period of the Memorandum of Understanding through October 01, 2017.

AMOUNT OF MONEY AND SOURCE:

No funding is required with this request.

BACKGROUND/EXPLANATION:

On November 18, 2015, the Board approved the Memorandum of Understanding for 18 months to provide funding to restoration projects that included vacant lot greening projects as well as outreach and education projects. Instead of a stand-alone Baltimore City competition, the Department of Planning and the Department of Public Works funding was incorporated into the Chesapeake Bay Trust's 2015 Outreach and Restoration Grant Program.

The Chesapeake Bay Trust's original scope included: crafting Request for Proposals to solicit community environmental projects let in Baltimore City projects, hosting the Request for Proposals on the Chesapeake Bay Trust webpage, organizing a technical review committee and implementing a competitive review process. The scope also included input from the Department of Planning and the Department of Public Works for all Baltimore City-based proposals submitted in response to Requests for Proposals, executing approved grant agreements for each approved awardee, and submitting quarterly fiscal reports to the Departments of Planning and the Department of Public Works, including the accounting of expenditures and the documentation of awardee status.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Public Works - cont'd

The Amendment to the Memorandum of Understanding will authorize a time extension to allow the sub-grantees to complete their projects and the Chesapeake Bay Trust to submit its final report to the City as required by the original agreement.

(The Amendment to the Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Public Works/ - Agreement
Office of Eng. & Constr.

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for Project No. W.C. 1305-PAS Services for Ashburton Filtration Plant Standby Generator with Whitman, Requardt and Associates, LLP. (Consultant). The period of the Agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$230,225.00 - 9960-902298-9557-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide engineering services including, submittal, RFI and shop drawings reviews, attend progress meetings, site visits, factory witness testing, preparation of record drawings and provides reports to MDE during the construction period of the new standby generator.

The new standby generator is to provide power to meet the Ashburton Water Filtration Plant emergency load demand requirements during loss of normal power from Baltimore Gas and Electric. The Consultant will prepare contract documents for W.C. 1305. Subsequent to the initial design, the City has requested follow-up design services to address previously unknown existing conditions. The following scope of services will assist the City in completing the necessary installation of the new generator and supporting infrastructure and provide services during construction. The Consultant will coordinate with the City Project Manager including assisting in management of the project to monitor progress, budgets and schedules and coordinate as needed with other City agencies. The Consultant will also, modify the designs to include the removal of the existing fountain and the abandonment of the related piping including both the fill and drain pipes.

AGENDA

BOARD OF ESTIMATES

04/05/2017

DPW/OE&C - cont'd

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

MBE: 27%

WBE: 9%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Public Works/Office - Partial Release of Retainage
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage to W.M. Schlosser Co., Inc. for Stormwater Contract No. 7762R - Rehabilitation and Replacement of the Highlandtown Stormwater Pump Station.

AMOUNT OF MONEY AND SOURCE:

\$75,870.00 - 9958-905708-9520-000000-200001

BACKGROUND/EXPLANATION:

As of July 27, 2016, W.M. Schlosser Co., Inc. completed 100% of the work for Stormwater Contract No. 7762R, Rehabilitation and Replacement of the Highlandtown Stormwater Pump Station. Currently, the City is holding \$84,300.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$8,430.00 which is sufficient to protect the interest to the City.

MWBOO APPROVED THE PARTIAL RELEASE OF RETAINAGE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Office of Engineering & Construction - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 028 to Arcadis US, Inc., under Project No. 1303, On-Call Project and Construction Management Assistance.

AMOUNT OF MONEY AND SOURCE:

(\$150,328.50)

BACKGROUND/EXPLANATION:

Arcadis US, Inc. will provide a credit of unused funds from various tasks including Task 001, Task 012, Task 013, Task 015, Task 020, Task 022, Task 023, and Task 024. This credit will increase the agreement upset limit and allow other tasks to be developed.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Public Works/Office - Task Assignment Task No. 007 of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to Rummel, Klepper & Kahl, LLP under Project No. 1504 (S.C. 902, S.C.903, S.C. 882, and S.C. 937), Construction Management Assistance Services. The period of the task is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$162,483.31	-	9956-909602-9551-900020-705032	S.C. 902
162,483.31	-	9956-907603-9551-900020-705032	S.C. 903
162,483.31	-	9956-905565-9551-900020-705032	S.C. 882
162,483.31	-	9956-903654-9551-900020-705032	S.C. 937
\$649,933.24			

BACKGROUND/EXPLANATION:

The Office of Engineering and Construction is in need of assistance from Rummel, Klepper & Kahl, LLP to provide construction management assistance services on various projects, including but not limited to S.C. 902-Improvement to the Sanitary Sewers in Dundalk Sewershed, S.C. 903-Improvements to Patapsco Sewershed, S.C. 882-Enhanced Nutrient Removal at Back River Wastewater Treatment Plant Project 2, Activated Sludge Plant No. 4, and S.C. 937-High Level Interceptor Cleaning for the Department of Public Works, Bureau of Water and Wastewater.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 20%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Transportation - Developer's Agreement No. 1492

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1492 with Taxi, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$26,000.00

BACKGROUND/EXPLANATION:

The developer is desiring to upgrade an existing water service in the vicinity of their renovation to 5005-5007 York Road, Baltimore, MD 21212. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$26,000.00 has been issued to Taxi, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Transportation - Temporary Construction Easement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Temporary Construction Easement with Mr. Vincent S. Fava and Ms. Diane Fava, grantor.

AMOUNT OF MONEY AND SOURCE:

\$13,211.00 - 9956-907855-9551-900020-704040

BACKGROUND/EXPLANATION:

The Department of Public Works has performed emergency repair work on West Mulberry Street to repair a failed sanitary sewer main which caused the street to collapse. In the emergency repair, bypass pumps were needed to keep the sanitary flow moving. These pumps were placed on the Fava's property. The agreement compensates the Fava's for the use of the property in this emergency repair.

MBE/WBE PARTICIPATION:

N/A

(The Temporary Construction Easement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	701 Saint Paul Street	The Annie E. Casey Foundation, Inc.	Awning 115 s.f.
	Flat Charge:	\$966.00	
2.	824 E. Fort Avenue	Harry V. Nguyen	Single face electric sign 8' x 2'
	Flat Charge:	\$254.40	

A PROTEST HAS BEEN RECEIVED FROM BRIAN PERRONE AND KELLIE MECH.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **THE JOHNS HOPKINS UNIVERSITY (JHU)**
- MOORE CLINIC **\$ 158,306.00**

Account: 4000-484716-3023-513200-603051

The JHU Moore Clinic is the "centerpiece" of the Johns Hopkins AIDS Service which currently follows over 2,000 patients in various stages of HIV infection. This clinic has been developed to provide specialized services tailored to the idiosyncratic needs of patients with HIV infection. Services available within the clinic are sub-specialty consults, counseling, case management, social work service, pulse oximetry, infusion services, lab services, and wound care. Specifically, the Moore Clinic will be one of the primary providers for pre-exposure prophylaxis (PrEP) to the young Men who have Sex with Men and transgender of color community. The JHU Moore Clinic will also participate with the REACH Institute in providing training on best practices for providing the PrEP. The period of the agreement is September 30, 2016 through September 29, 2017.

The agreement is late because of budget reviews and the approval process.

2. **JOHNS HOPKINS UNIVERSITY**
- HARRIET LANE CLINIC **\$ 186,278.00**

Account: 4000-484717-3023-718000-603051

The Johns Hopkins Harriet Lane Clinic (HLC) is a primary care community-based clinic on the City's eastside that has been serving children, youth, and their families since 1912. The HLC is a comprehensive youth and family-centered medical home to an estimated 3,500 adolescents and young adults aged 13-25. Specifically for this project, the HLC will be one of

Health Department - cont'd

the primary providers for pre-exposure prophylaxis (PrEP) to the young Men who have Sex with Men and transgender of color community. The HLC will participate with the REACH Institute in providing training on best practices for providing PrEP, and hire peer navigators to assist clients in accessing PrEP when appropriate and ensuring the obstacles to care are overcome. The HLC will participate in quarterly meetings that elucidate best practices and ensure dissemination of best practices among the members of the collaborative. The period of the agreement is September 30, 2016 through September 29, 2017.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

- 3. **JOHNS HOPKINS UNIVERSITY,
SCHOOL OF MEDICINE (JHUSOM) \$ 15,212.00**

Account: 4000-480317-3150-762100-603051

The JHUSOM will provide the services of an epidemiologist to direct the coordination of efforts to expand and enhance Hepatitis C (HCV) surveillance. The JHUSOM will manage and analyze the HCV surveillance data to measure the HCV testing, diagnosis, and clinical outcomes at the population level and among clients served by clinical partners in Baltimore City and support data integration efforts. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because budget revisions delayed processing.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

04/05/2017

Health Department - cont'd

4. **CHASE BREXTON HEALTH SERVICES, INC. (CBHS) \$ 315,311.00
(CBHS)**

Account: 4000-484717-3023-718000-403051

The CBHS has been providing clinical services to the Lesbian, Gay, Bi-sexual, Transgender, Queer/Questioning (LGBTQ) community for more than 30 years. The organization has clinics throughout the metropolitan area and will thus help meet the objectives of providing services throughout the metropolitan statistical area.

The CBHS will be one of the primary providers for pre-exposure prophylaxis (PrEP) to the LGBTQ community. It will participate with the REACH Institute in providing training on best practices for providing the PrEP, train peer navigators and case managers to best assist clients in accessing HIV prevention services, such as the PrEP and post exposure prophylaxis when appropriate and ensure that potential barriers to care are overcome. The CBHS will also participate in and contribute to quarterly meetings that develop best practices among the members of the collaborative. The period of the agreement is September 30, 2016 - September 29, 2017.

The agreement is late because budget review delayed processing.

5. **CHASE BREXTON HEALTH SERVICES, INC. (CBHS) \$ 468,207.00**

Account: 5000-569717-3023-274402-603051

The CBHS has a long history of providing accessible, long-term, integrated comprehensive HIV care services. These services focus on providing access to high quality Early Intervention Services, Health Education/Risk Reduction, Outreach Services-Traditional, and CAREWare Implementation. The period of the agreement is July 1, 2016 through June 30, 2017.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Health Department - cont'd

6. CHASE BREXTON HEALTH SERVICES, INC. (CBHS) \$1,069,053.00

Account: 4000-424517-3023-274402-603051

The CBHS has a long history of providing accessible, long-term, integrated comprehensive HIV CARE services. These services focus on providing access to high quality Medical Case Management, Medical Nutrition Therapy, Mental Health, Oral Health Care, Outpatient Ambulatory Health, Substance Abuse Outpatient Care, and Outreach Services - Minority AIDS Initiative (MAI). The period of the agreement is July 1, 2016 through June 30, 2017.

These agreements (item nos. 5 and 6) are late because the Prevention and Health Promotion Administration (PHPA) programmatically manages HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The Baltimore City Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

7. BEHAVIORAL HEALTH SYSTEM BALTIMORE (BHSB), INC. \$1,002,613.00

Accounts: 1001-000000-3070-286400-603051 \$ 966,693.00
1001-000000-6331-468700-603051 \$ 35,920.00

The BHSB will administer public funding for substance abuse treatment services for uninsured and underinsured Baltimore City residents. The organization leads the City's response to substance abuse by developing/implementing a Drug and Alcohol Jurisdiction Plan that identifies priorities and effective strategies for preventing, treating, and supporting long term recovery from addiction. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because budget revisions delayed processing.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Health Department - cont'd

8. **BON SECOURS BALTIMORE HEALTH CORPORATION** \$ **90,000.00**

Account: 4000-499016-3023-513201-603051

Bon Secours Baltimore Health Corporation will complete at least 3,000 HIV tests at Bon Secours Hospital to include testing, counseling, linkage to care, and referrals for partner services and prevention services. The period of agreement is January 1, 2017 through December 31, 2017.

The agreement is late because it was delayed during the administrative review process.

9. **HEALTH CARE FOR THE HOMELESS, INC.** \$ **409,982.00**

Account: 4000-424517-3023-274405-603051

Health Care for the Homeless, Inc. provides primary care, behavioral health, outreach, case management, dental, occupational therapy, supportive housing, and additional support services to assist individuals who are vulnerable and experiencing homelessness. For those diagnosed with HIV, the organization has specific workflows and considerations to ensure access to wrap-a-round services. The organization provides Health Education and Risk Reduction (HERR) and outreach services. Case Managers are available for referrals to connect those who need additional support and work to ensure persons adhere to medication and appointments. HERR and outreach programs collaborate on external appointment coordination to assist individuals in remembering and making appointments. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because the Department of Health and Mental Hygiene, Office of Prevention and Health Promotion Administration programmatically manages HIV/AIDS State Special services. The providers are asked to submit a bud-

AGENDA

BOARD OF ESTIMATES

04/05/2017

Health Department - cont'd

get, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. The review is required to comply with grant requirements.

NURSE MONITOR AGREEMENTS

- | | |
|-------------------------------------|--------------------|
| 10. WELL TRUST COMPANY, INC. | \$60,500.00 |
| 11. HARRIETT KNIGHT, R.N. | \$60,500.00 |

Account: 4000-426217-3110-306800-603018

The Maryland State Department of Health and Mental Hygiene is designated as the single State agency to administer all aspects of the Community Personal Assistance Services (CPAS) and the Community First Choice (CFC) Nurse Monitors through the full term of this agreement.

The Nurse Monitors will exercise independent professional judgment and carry professional liability insurance. Each Nurse Monitor will be an independent contractor and not an employee of the City.

The Nurse Monitors will be responsible for providing personal assistance services for the CFC/CPAS participants through the term of this agreement. They will make home visits, maintain clinical records, and utilize the Long Term Services and Support Maryland Tracking System, as required. The period of the agreement is July 1, 2016 through June 30, 2017.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Health Department - cont'd

The Agreements are late because they were requested late in the fiscal year and required revisions which delayed processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|----------------|---------|
| 1. UWS, INC. | \$1,500,000.00 | Renewal |
| Contract No. B50004450- - Large Water Meter Testing, Repair and Replacement Services - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P534917 | | |

On March 16, 2016, the Board approved the initial award in the amount of \$292,138.50. The award contained four 1-year renewal options. This first renewal in the amount of \$1,500,000.00 is for the period March 31, 2017 through March 30, 2018, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 7, 2015, MWBOO approved a waiver as segmentation was not considered practicable. All meters and meter parts are provided by the City, and the vendor is required to provide repair trucks with a two-person team. All tests and repairs are done on-site with the meter in-line, as scheduled by the Department of Public Works.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 2. ECCOVIA, INC. d/b/a | | |
| CLIENT TRACK, INC. | \$ 93,600.00 | Renewal |
| Contract No. B50002737 - Homeless Management Information System - Mayor's Office of Human Services - P.O. No. P523147 | | |

On April 24, 2013, the Board approved the initial award in the amount of \$215,000.00. The award contained five 1-year renewal options. Subsequent actions have been approved. This third renewal in the amount of \$93,600.00 is for the period April 10, 2017 through April 9, 2018, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

04/05/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE/WBE PARTICIPATION:

On November 29, 2012, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This was a competitively bid solicitation for proprietary software and implementation services.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------------------|----------------|
| 3. <u>NSI LAB SOLUTIONS, INC.</u> | <u>\$ 13,000.00</u> | <u>Renewal</u> |
| Contract No. B50003962 - Analysis of Drinking Water - Proficiency Test - Department of Public Works - Bureau of Water and Wastewater - P.O. No. P530731 | | |

On April 8, 2015, the City Purchasing Agent approved the initial award in the amount of \$13,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This second renewal in the amount of \$13,000.00 is for the period April 15, 2017 through April 14, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Contract is below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|--|----------------|----------------|
| 4. <u>HIGHLANDER CONTRACTING COMPANY, LLC</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
| Contract No. B50002858 - CCTV and Video Surveillance System Maintenance and Installation - Mayor's Office of Information Technology, Department of Public Works, etc. - P.O. No. P523999 | | |

On May 15, 2013, the Board approved the initial award in the amount of \$200,000.00. The award contained two renewal options. On June 15, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period May 22, 2017 through May 21, 2018. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

04/05/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE/WBE PARTICIPATION:

On March 4, 2013, MWBOO set goals of 15% MBE and 5% WBE. No current compliance review was requested due to expenditures not meeting the threshold for a compliance review. The City has only requested \$17,000.00 worth of services.

- | | | |
|-----------------|---------------|---------|
| 5. PROMIUM, LLC | \$ 100,000.00 | Renewal |
|-----------------|---------------|---------|
- Contract No. B50002679 - Laboratory Information Management System (LIMS) - Department of Public Works - P.O. No. P523392

On May 1, 2013, the Board approved the initial award in the amount of \$511,684.00. The award contained two 1-year renewal options. On April 27, 2016, the Board approved the first renewal in the amount of \$200,000.00. This final renewal in the amount of \$100,000.00 is for the period May 8, 2017 through May 7, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 24, 2012, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

- | | | |
|----------------------|---------|---------|
| 6. BIOHABITATS, INC. | \$ 0.00 | Renewal |
|----------------------|---------|---------|
- Contract No. B50004355 - Master Planning Services for a Citywide Green Network Plan - Department of Planning - P.O. No. P534827

On March 9, 2016, the Board approved the initial award in the amount of \$170,745.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period March 9, 2017 through March 8, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

04/05/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

MBE/WBE PARTICIPATION:

	<u>Commitment</u>	<u>Performed</u>	
MBE: Living Design Lab, LLC	10%	\$18,250.00	14.6%
WBE: Floura Teeter Landscape Architects, Inc.	15%	\$12,126.04	9.7%

MWBOO FOUND VENDOR IN COMPLIANCE.

Per contracting agency, the Consultant has demonstrated good faith efforts. Goals will be achieved by contract completion.

7. AARON SHAWN BELL d/b/a

A.S.B.	\$ 90,000.00	Increase
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Contract No. B50004643 - Carpet, floor, Drapery and Upholstered Furniture Cleaning - Department of General Services - P.O. No. P536188

On July 14, 2016, the City Purchasing Agent approved the initial award in the amount of \$24,999.00. The award contained four 1-year renewal options. These increases have been approved. Due to unforeseen usage, an increase in the amount of \$90,000.00 is necessary. This increase will make the award amount of \$276,999.00. The contract expires on July 17, 2017, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On May 6, 2016, it was determined that no goals would be set because of no opportunity to segment the contract. The Contractor, A.S.B., is a City certified MBE.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

AGENDA

BOARD OF ESTIMATES

04/05/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|--------------|-------------|
| 8. DAS SOLUTIONS, LLC | \$ 43,174.95 | Sole Source |
| Contract No. 08000 - Replacement Parts - Flocculator and Clarifier Drives - Department of Public Works - Water Analyzer's Office - Req. No. R755262 | | |

DAS Solutions, LLC is the sole authorized Nidec-Shimpo Drive Distributor in the State of Maryland. The requirement is for SHIMPO RXC Ringcone Adjustable Speed Direct Drive upgrade and is required for compatibility with installed and in use equipment at the Department of Public Works water treatment plants.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement as these commodities are only available from the distributor, and are not available from subcontractors. Additionally, this procurement is below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|--------------|-------------|
| 9. SAFEWARE, INC. | \$118,619.16 | Cooperative |
| Contract No. 4400001839 - AREA RAE Pro for Hazmat Systems and Accessories - Baltimore City Fire Department - Req. No. R748976 | | |

The above referenced contract was competitively bid by the County of Fairfax, Virginia on behalf of the cooperative US Commodities. The system will be funded utilizing the Amos Grant funds which will expire on June 30, 2017. Safeware, Inc. is the authorized vendor offering the lowest price for the AREA RAE Pro System in the Mid-Atlantic area.

AGENDA

BOARD OF ESTIMATES

04/05/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On March 17, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a purchase of commodities only. There are currently no certified MBEs or WBEs who provide public safety equipment.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Police Department - Ratification of Grant Adjustment Notices

ACTION REQUESTED OF B/E:

The Board is requested to ratify Grant Adjustment Notices (GANs) Nos. 1, 2, and 3 from the Governor's Office of Crime Control and Prevention for the Technology Innovation for Public Safety (TIPS) Program Award.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On January 13, 2016, the Board approved acceptance of the grant award for the TIPS Program in the amount of \$368,130.00. The period of the grant award was October 1, 2015 through September 30, 2016.

GAN No. 1 extended the period of the grant award through December 31, 2016. GAN No. 2 extended the period of the grant award through January 31, 2017. GAN No. 3 extended the period of the grant award through February 28, 2017. The three GANs were no-cost extensions to the grant award.

The grant award provided funding for the Department to purchase technology which allows the Department to receive real-time notifications of gunshot locations in selected parts of the City. The three extensions were needed due to an extensive Request for Proposal and procurement process involved in the grant award.

Police Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The terms and conditions of the Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Police Department - Grant Adjustment Notice No. 4

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of Grant Adjustment Notice No. 4 from the Governor's Office of Crime Control and Prevention for the Technology Innovation for Public Safety (TIPS) Program Award. This no cost GAN No. 4 will extend the period of the grant award through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On January 13, 2016, the Board approved acceptance of the grant award for the TIPS Program in the amount of \$368,130.00. The period of the grant award was October 1, 2015 through September 30, 2016.

The Department has requested the Board to ratify GAN Nos. 1, 2, and 3. GAN No. 1 extended the period of the grant award through December 31, 2016. GAN No. 2 extended the period of the grant award through January 31, 2017. GAN No. 3 extended the period of the grant award through February 28, 2017. The three GANs were no-cost extensions to the grant award.

This no-cost GAN No. 4 will extend the period of the grant award through December 31, 2017.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

(The terms and conditions of the Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Fire and Police Employees' - Subscription and Limited Retirement System (F&P) Partnership Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve the Subscription and Limited Partnership Agreements authorizing the F&P to purchase limited partnership interests in Castlelake Aviation III Stable Yield, L.P., a closed-end, private equity limited partnership managed by Castlelake, L.P.

AMOUNT OF MONEY AND SOURCE:

\$16,000,000.00 - Initial investment of F&P funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a private equity manager and, as a result of that search, selected Castlelake, L.P. to initially receive and invest \$16,000,000.00 in its Castlelake Aviation III Stable Yield, L.P.

The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

MWBOO GRANTED A WAIVER.

(The Subscription and Limited Partnership Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/05/2017

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subscription Agreement to purchase limited partnership interests in EnCap Equity Capital Fund XI, L.P.

AMOUNT OF MONEY AND SOURCE:

\$20,000,000.00 - Initial investment of F&P Funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

The F&P Board conducted a search for a natural resources manager and, as a result of that search, selected EnCap Investments, L.P. to initially receive \$20,000,000.00 to be invested in its EnCap Energy Capital Fund XI, L.P. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
61 - 62
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

04/05/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Office of Engineering & Construction

1. WC 1356, AMI/R Urgent Need Metering Infrastructure Repair Replacement, Various Locations	R.E. Harrington Plumbing & Heating Co, Inc.	\$3,994,581.50	
MBE: R.E. Harrington Plumbing & Heating Co., Inc.*		\$1,398,103.53	35%
Reviera Enterprises, Inc.		119,837.45	3%
JLN Construction Services, LLC		119,837.45	3%
Economic International Construction Co., Inc.		<u>119,837.45</u>	<u>3%</u>
		\$1,757,615.88	44%
WBE: Franqui Enterprise, LLC		\$ 159,783.26	4%
R & R Contracting Utilities, Inc.		<u>79,891.63</u>	<u>2%</u>
		\$ 239,674.89	6%

*Indicates Self-Performance

MWBOO FOUND VENDOR IN COMPLIANCE

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2. \$2,641,586.00	9960-909100-9558	
Water Revenue	Construction Reserve	
Bonds	Water Infrastructure	
800,000.00	Rehab	
Baltimore County		
1,200,000.00	9960-904709-9558	
Baltimore County	Construction Reserve	
	Towson Finished Water	
	Reservoir	
334,086.00	9960-907688-9558	
Baltimore County	Construction Reserve	
	Falls Road Water	
	Main Replacement	

AGENDA

BOARD OF ESTIMATES

04/05/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Office of Engineering & Construction - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
307,500.00	9960-907158-9558	
Baltimore County	Construction Reserve	
	Earthen Dam Improvement	
<u>\$5,283,172.00</u>		
\$ 399,458.00	-----	9960-906600-9557-2
		(Extra Work)
399,458.00	-----	9960-906600-9557-3
		(Engineering)
250,000.00	-----	9960-906600-9557-5
		(Inspection)
3,994,581.50	-----	9960-906600-9557-6
		(Construction)
239,674.50	-----	9960-906600-9557-9
<u>\$5,283,172.00</u>		(Administration)

The funds are required to cover the cost of the award for WC 1356, AMI/R Urgent Need Metering Infrastructure Repair & Replacement at Various Locations.

A PROTEST WAS RECEIVED FROM METRA INDUSTRIES.

Bureau of Purchases

3. B50004652, Demand	THG Energy	\$ 798,500.00
Response System	Solutions, LLC	

(DPW, Office of Sustainable Energy)

The award is recommended to THG Energy Solutions, LLC subject to it coming into compliance within ten days of award.

MWBOO SET MBE GOALS AT 5% AND WBE GOALS AT 2%.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

Bidder did not list any MBE or WBE participation.

AGENDA

BOARD OF ESTIMATES

04/05/2017

Department of Finance - Revisions to the Municipal
Post Office Charging Slip

ACTION REQUESTED OF B/E:

The Board is requested to approve modification to the Municipal Post Office Charging slip.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The modification to the Municipal Post Office Charging slip will provide accurate billing information. This is policy AM-503-1-2. The correct preparation of the charge ticket is necessary to ensure accurate fees are billed to the correct agency budget numbers.

The Municipal Post Office has added additional fields to the charging slip form, which will reduce the delay in the mailing process.

- Name
- Phone Number
- Location

The revisions to AM-503-1-2 was recommended and reviewed by the Bureau of the Budget and Management Research and the Office of Risk Management, Department of Finance.



a

AM-503-1-2

m **Municipal Post Office Charging Slip**

28-1429-8110
5400-07-10

MUNICIPAL POST OFFICE
100 Gullford Avenue - Garage Level

DATE 1.

2.
BUREAU - DIVISION

CHARGE THE ACCOUNT LISTED BELOW WITH POSTAGE INDICATED:

3. 4.
PIECES BUDGET ACCOUNT

5. 6.
PRINT NAME SIGNATURE

7. M.P.O. USE ONLY
PHONE NUMBER \$
AMOUNT

1. Date Submitted to MPO
2. Agency's Name - Bureau - Division
3. Number of pieces of mail (Certified or First Class)
4. Agency's VALID Budget Account Number (26 Digits)
5. Agency's Representative - Print Name
6. Agency's Representative Signature.
7. Agency Rep. - Phone Extension.

If you are preparing the mail for the Municipal Post Office, please ensure that the applicable fields are completed correctly. The correct preparation of the charge ticket is necessary to ensure the accurate fees, audit, and accountability for each agency.

Thank you,
Municipal Post Office

AGENDA

BOARD OF ESTIMATES

04/05/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement System (ERS)</u>			
1. Gary Gilkey	2017 NCPERS Annual Conference & Exhibition Hollywood, FL May 19 - 25, 2017 (Reg. Fee \$1,250.00)	Special Funds - ERS	\$3,553.31

The subsistence rate for this location is \$182.00. The hotel cost is \$259.00 per night plus hotel taxes of \$28.49 per night. The ERS is requesting additional subsistence of \$77.00 per day for hotel costs and \$40.00 per day for meals and incidentals.

The early registration fee of \$1,250.00 which includes educational sessions was paid directly to NCPERS by the Employees' Retirement System. There is no disbursement from the City. His funds will come directly from the ERS's account with Mellon.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED