

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - MARCH 1, 2017

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

A/C Power, Inc.	\$ 8,000,000.00
American Paving Fabrics, Inc.	\$ 8,000,000.00
CCTV Master, LLC	\$ 1,602,000.00
E2CR, Inc.	\$ 1,500,000.00
Fallsway Construction Company, LLC	\$ 1,500,000.00
J.A. Argetakis Contracting Company, Inc.	\$ 8,000,000.00
Kimball Construction Co., Inc.	\$ 8,000,000.00
King Construction, Inc.	\$ 1,500,000.00
L.R. Willson & Sons, Inc.	\$ 8,000,000.00
Payton Contracting, LLC	\$ 342,000.00
The Witmer Group, LLC	\$ 8,000,000.00
Wagman Heavy Civil, Inc.	\$550,620,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A. Morton Thomas and Landscape Architect

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BOARDS AND COMMISSIONS - cont'd

Associates, Inc.	Engineer Land Survey Property Line Survey
HAKS Engineers, Inc.	Engineer
Jacobs Engineering Group, Inc.	Engineer Architect
JRS Architects, Inc.	Architect
KCI Technologies, Inc.	Engineer Landscape Architect Property Line Survey
Kittelson & Associates, Inc.	Engineer
Sidhu Associates, Inc.	Engineer

PERSONNEL MATTERS

* * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

4 - 18

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

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PERSONNEL

Circuit Court for Baltimore City

1. Create the following Position:

Classification: Court Secretary I
Job Code: 00812
Grade: 091 (\$46,787.00 - \$56,927.00)
Position No.: To be assigned by BBMR

Cost: \$69,526.00 - 1001-000000-1100-109400-601001

2. Reclassify the following Vacant Position:

From: Court Secretary II
Job Code: 00813
Grade: 089 (\$43,026.00 - \$52,239.00)
Position No.: 51968

To: Human Resources Assistant I
Job Code: 07382
Grade: 081 (\$32,076.00 - \$38,001.00)

Cost: (\$16,597.00) - 1001-000000-1100-109400-601001

3. a. Create the following Non-Civil Classification:

Classification: Construction Project Supervisor I Courts
Job Code: 00872
Grade: 923 (\$58,300.00 - \$93,500.00)

b. Reclassify the following Vacant Position:

From: Master (Magistrate)
Job Code: 00834
Grade: 251 (\$90,656.00 - \$140,118.00)
Position No.: 10269

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BOARD OF ESTIMATES

03/01/2017

PERSONNEL

Circuit Court for Baltimore City - cont'd

To: Construction Project Supervisor I Courts
Job Code: 00872
Grade: 923 (\$58,300.00 - \$93,500.00)

Cost: \$105,498.00 - 1001-000000-1100-109400-601001

Office of the City Council

4. Reclassify the following Filled Position:

From: Staff Assistant (City Council)
Job Code: 00138
Grade: 903 (\$43,400.00 - \$69,400.00)
Position No.: 1000-40113

To: Operations Specialist II
Job Code: 00084
Grade: 907 (\$54,200.00 - \$86,800.00)

Cost: \$8,718.00 - 1001-000000-1100-104800-601001

These positions (item nos. 1, 2, 3.b., and 4) are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Office of Civil Rights & Wage Enforcement

	<u>Hourly/Rate</u>	<u>Amount</u>
5. SAMANTHA JEFFREY	\$20.00	\$11,520.00

Account: 1001-000000-1562-171500-601009

Ms. Jeffrey will work as a Contract Services Specialist II (Civilian Review Board Investigator/Civilian Review Board Investigator). She will perform a wide variety of investigative work including conducting interviews and

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BOARD OF ESTIMATES

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PERSONNEL

Office of Civil Rights & Wage Enforcement - cont'd

investigations, taking statements from complainants, witnesses and law enforcement officials, and writing reports. The period of the agreement is effective upon Board approval or March 28, 2017, whichever date comes later.

Fire Department

6. a. Create the following Classification:

Classification: Fire Lieutenant Investigation and
Prevention Services, Advanced Life
Support Certification (ALS)

Job Code: 41222

Grade: 373 (\$57,110.00 - \$69,372.00)

b. Reclassify the following Filled Position:

From: Fire Lieutenant Investigation and
Prevention Services

Job Code: 41221

Grade: 340 (\$55,500.00 - \$67,720.00)

Position No.: 2132-13912

To: Fire Lieutenant Investigation and
Prevention Services, ALS

Job Code: 41222

Grade: 373 (\$57,110.00 - \$69,372.00)

Cost: \$2,630.00 - 1001-000000-2132-228200-601061

7. a. Create the following Classification:

Classification: Chief, Risk Program Planning and
Development, ALS

Job Code: 41289

Grade: 384 (\$72,430.00 - \$90,130.00)

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PERSONNEL

Fire Department - cont'd

b. Reclassify the following Filled Position:

From: Chief, Risk Program Planning and
Development
Job Code: 41288
Grade: 343 (\$70,818.00 - \$88,479.00)
Position No.: 2121-12609

To: Chief, Risk Program Planning and
Development, ALS
Job Code: 41289
Grade: 384 (\$72,430.00 - \$90,130.00)

Cost: \$2,628.80 - 1001-000000-2121-226400-601061

Department of Housing and Community Development

8. Reclassify the following Filled Position:

From: Permits and Records Supervisor
Job Code: 33293
Grade: 087 (\$39,701.00 - \$47,990.00)
Position No.: 2602-46976

To: Operations Officer I
Job Code: 31109
Grade: 923 (\$58,300.00 - \$93,500.00)

Cost: \$6,702.59 - 1001-000000-2602-261000-601001

9. Create the following Position:

Classification: Operations Officer I
Job Code: 31109
Grade: 923 (\$58,300.00 - \$93,500.00)
Position No.: To be assigned by BBMR

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PERSONNEL

MOHS - cont'd

Cost: \$86,733.21 - 1001-000000-5832-412800-601001

These positions (item nos. 6.b., 7.b., 8, and 9) are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Mayor's Office of Criminal Justice (MOCJ)

	<u>Rate of Pay</u>	<u>Amount</u>
10. CHRISTINIA TERRANOVA	\$25.00	\$ 1,971.00

Account: 4000-476515-2252-690500-603018

On September 28, 2016, the Board approved the original agreement effective upon Board approval through February 28, 2017. Ms. Terranova will continue to work as a Contract Services Specialist II (Visitation Center Supervisor/Visitation Center Supervisor). She will oversee the operation of the Visitation Center, prepare documents, space and staff for shifts, check in with clients over the phone in preparation for visitations/exchanges during shifts to ensure safe service provision. She will also supervise part-time staff during shifts and outside hours; perform client intakes, create client service agreements; create and maintain files and records of client contacts and any safety concerns that come up during a visitation or exchange; create staff and client schedules; track and implement budgeting plans and facilitate quarterly meetings, etc.

On November 19, 2014, the Board approved the grant award for the Supervised Visitation grant. The term of the grant was extended by a Grant Adjustment Notice approved by the Board on September 14, 2016. The grant funds the Baltimore Visitation Center, which creates a safe haven for families affected by domestic violence. Ms. Terranova works as a Staff Supervisor at the Center providing supervision during the

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BOARD OF ESTIMATES

03/01/2017

PERSONNEL

MOCJ - cont'd

Rate of Pay

Amount

visitations and monitored exchange sessions. Ms. Terranova will take on additional duties to ensure the Center's compliance with grant requirements and the completion of administrative activities. The additional time and duties are necessary due to vacancies at the Center.

11. **DeROND RICKS** \$27.50 **\$38,000.00**

Account: 4000-479616-2252-694200-601009

Mr. Ricks will work as a Contract Services Specialist II (Fiscal Technician/Fiscal Technician). He will manage the portfolio of grants for financial fidelity and ensure timely processing of all accounting on the grants. This agreement is a 10% increase from the previous contract period.

The justification for the 10% increase is that Mr. Ricks is fully paid from grant funds specifically allocated for the financial management and administration of that award. The increase in his salary is commensurate with his workload. Mr. Ricks is a part-time employee and will work 24 hours per week. The portfolio of grants for which Mr. Ricks is financially responsible is equivalent to that of a 0.75 (or more) employee. The City has zero financial obligation for this position. The period of the agreement is March 23, 2017 through March 22, 2018.

Mayor's Office of Human Services

12. **TONIQUE HARRIS** \$16.65 **\$34,632.00**

Account: 4000-407016-3571-754600-601001

Ms. Harris will continue to work as a Contract Services Specialist II (Office Support Specialist II), Finance Office

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BOARD OF ESTIMATES

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PERSONNEL

MOHS - cont'd

Rate of Pay

Amount

Assistant). She will compile monthly financial reports, update related fiscal trackers, and provide other related finance support tasks. The period of the agreement is March 18, 2017 through March 28, 2018.

Department of Public Works

13. Reclassify the following filled position:

From: Billing Section Supervisor
Job Code: 34285
Grade: 923 (\$58,300.00 - \$93,500.00)
Position No.: 46141

To: Operations Officer IV
Job Code: 31112
Grade: 931 (\$71,000.00 - \$113,500.00)

Cost: \$16,683.00 - 2071-000000-5471-400504-601001

14. Reclassify the following vacant position:

From: Operations Officer II
Job Code: 31110
Grade: 927 (\$62,000.00 - \$99,200.00)
Position No.: 50393

To: Operations Manager I
Job Code: 31114
Grade: 939 (\$82,100.00 - \$135,300.00)

Cost: \$26,403.00 - 1001-000000-5152-386600-601001

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BOARD OF ESTIMATES

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PERSONNEL

DPW - cont'd

15. Reclassify the following vacant position:

From: Analyst/Programmer II
Job Code: 33144
Grade: 092 (\$48,812.00 - \$59,437.00)
Position No.: 23513

To: PC Support Tech II
Job Code: 33128
Grade: 087 (\$39,701.00 - \$47,990.00)

Cost: (\$11,563.00) - 2070-000000-5501-600300-601001

16. Reclassify the following filled position:

From: Environmental Inspection Supervisor
Job Code: 42255
Grade: 090 (\$44,858.00 - \$54,520.00)
Position No.: 5181-34140

To: Construction Project Supervisor I
Job Code: 42221
Grade: 923 (\$58,300.00 - \$93,500.00)

Cost: There is no cost associated with this position.

17. a. Create the following fifteen positions:

Classification: Customer Care Analyst I
Job Code: 34263
Grade: 080 (\$31,142.00 - \$36,634.00)
Positions Nos.: TBD by BBMR

AGENDA

BOARD OF ESTIMATES

03/01/2017

PERSONNEL

DPW - cont'd

b. Abolish the following fifteen vacant positions:

Classification: Construction Contract Administrator
Job Code: 72494
Grade: 927 (\$62,000.00 - \$99,200.00)
Position No.: 23882

Classification: Motor Vehicle Driver II
Job Code: 54412
Grade: 490 (\$33,342.00 - \$35,547.00)
Position No.: 21167

Classification: Laborer (2 positions)
Job Code: 52931
Grade: 482 (\$29,453.00 - \$30,430.00)
Position Nos.: 23650, 23651

Classification: Laborer Crew Leader I (2 positions)
Job Code: 52932
Grade: 486 (\$30,576.00 - \$31,970.00)
Position Nos.: 23344, 23646

Classification: Office Support Specialist II
Job Code: 33212
Grade: 075 (\$27,929.00 - \$31,746.00)
Position No.: 23342

Classification: Painter II
Job Code: 52272
Grade: 429 (\$32,114.00 - \$35,378.00)
Position No.: 23310

Classification: Pipe Fitter I
Job Code: 52281
Grade: 426 (\$30,411.00 - \$32,584.00)
Position No.: 23332

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BOARD OF ESTIMATES

03/01/2017

PERSONNEL

DPW - cont'd

Classification: Pipe Fitter II
Job Code: 52282
Grade: 429 (\$32,114.00 - \$35,378.00)
Position No.: 23447

Classification: Pollution Control Analyst II
Job Code: 71212
Grade: 089 (\$43,026.00 - \$52,239.00)
Position No.: 22920

Classification: Radio Dispatcher II
Job Code: 33372
Grade: 082 (\$33,140.00 - \$39,199.00)
Position No.: 21710

Classification: Mechanical Maintenance Tech III
Job Code: 54364
Grade: 435 (\$38,381.00 - \$43,829.00)
Position No.: 23671

Classification: Office Support Specialist III
Job Code: 33213
Grade: 078 (\$29,672.00 - \$34,218.00)
Position No.: 23963

Classification: Motor Vehicle Driver I
Job Code: 54411
Grade: 487 (\$31,221.00 - \$32,635.00)
Position No.: 22267

Cost: (\$60,791.00) - 2071-000000-5601-400100-601001
2071-000000-5521-632000-601001
2071-000000-5521-608600-601001
2071-000000-5521-393700-601001
2071-000000-5521-784500-601001
2071-000000-5521-630200-601001

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BOARD OF ESTIMATES

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PERSONNEL

DPW - cont'd

2071-000000-5471-400500-601001
2070-000000-5501-393000-601001
2070-000000-5501-396900-601001
2070-000000-5501-393100-601001
2070-000000-5501-604300-601001

18. Reclassify the following three vacant positions:

From: Customer Care Analyst Supervisor
Job Code: 34266
Grade: 087 (\$39,701.00 - \$47,990.00)
Position Nos.: 51765, 51767, 51769

To: Customer Care Analyst I
Job Code: 34263
Grade: 080 (\$31,142.00 - \$36,634.00)

Cost: (\$33,729.00) - 2071-000000-5471-609400-601001

19. Reclassify the following filled position:

From: Laborer (Hourly)
Job Code: 52931
Grade: 482 (\$14.70 - \$15.37)
Position No.: 32512

To: Customer Care Analyst I
Job Code: 34263
Grade: 080 (\$31,142.00 - \$36,634.00)

Cost: (\$935.00) - 2071-000000-5471-609200-601001

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BOARD OF ESTIMATES

03/01/2017

PERSONNEL

DPW - cont'd

These positions (except item no. 17.b.) are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of Recreation and Parks

	<u>Rate of Pay</u>	<u>Amount</u>
20. ROBYN J. EDWARDS	\$30.00	\$54,600.00

Account: 9938-917022-9474-000000-703001

Ms. Edwards will work as a Contract Services Specialist II (Design Planner I). Her duties will include, but are not limited to providing general overall project coordination and management of time lines, budgets, and status reports, overseeing data collection efforts, writing, examining, reviewing, and recommending edits of planning documents, landscape and architectural conceptual designs. Ms. Edwards will also assist with the preparation of work scopes, RFPs, evaluations, proposals and invoices, assist with liaison and presentations to the City of Baltimore Urban Design and Architectural Review Panel, the City Planning Commission, and the Commission on Historical and Architectural Preservation. She will further assist with preparing project costs estimates and descriptions for Capital Improvement Program and grant submissions for future architectural projects. The period of the agreement is effective upon Board approval for one year.

Department of Transportation

21. a. Reclassify the following vacant position:

From: New Position
 Job Code: 90000
 Grade: 900 (\$1.00 - \$204,000.00)
 Position No.: 51445

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BOARD OF ESTIMATES

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PERSONNEL

Department of Transportation - cont'd

To: Operations Manager I
Job Code: 00090
Grade: 939 (\$82,100.00 - \$135,300.00)

b. Reclassify the following two vacant positions:

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)
Position Nos.: 51439, 51440

To: GIS Analyst
Job Code: 33187
Grade: 927 (\$62,000.00 - \$99,200.00)

c. Reclassify the following two vacant positions:

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)
Position Nos.: 51442, 51444

To: Construction Project Supervisor II
Job Code: 42222
Grade: 927 (\$62,000.00 - \$99,200.00)

d. Reclassify the following vacant position:

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)
Position No.: 51443

To: Construction Project Supervisor I
Job Code: 42221
Grade: 923 (\$58,300.00 - \$93,500.00)

PERSONNEL

Department of Transportation - cont'd

e. Reclassify the following nine vacant positions:

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)
Position Nos.: 51454, 51455, 51456, 51457, 51458, 51459
51460, 51461 and 51462

To: Public Works Inspector II
Job Code: 42213
Grade: 087 (\$39,701.00 - \$47,990.00)

f. Reclassify the following two vacant positions:

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)
Position Nos.: 51465, 51466

To: Public Works Inspector III
Job Code: 42213
Grade: 092 (\$48,812.00 - \$59,437.00)

g. Reclassify the following one vacant position:

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)
Position No.: 51441

To: Office Support Specialist III
Job Code: 33213
Grade: 078 (\$29,672.00 - \$34,218.00)

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BOARD OF ESTIMATES

03/01/2017

PERSONNEL

Department of Transportation - cont'd

h. Reclassify the following two vacant positions:

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)
Position Nos.: 51467 and 51468

To: Engineer II
Job Code: 72113
Grade: 929 (\$65,900.00 - \$105,300.00)

Cost: \$655,019.00 - 2024-000000-5480-395600-601001
\$997,143.00 - 2024-000000-5480-395700-601001

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE SICK
LEAVE - WAIVER OF MAXIMUM DAYS

The Board is requested to approve a waiver/exception from the AM 203-3 policy, which allows a maximum of 30 days of sick leave transfer, and grant an additional 5 days for a total of 35 LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Tashima Miller.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

Faith Blair-Edmonds	5
Angela Matthews	5
Deborah D. Taylor	5
John Jewitt	5
Michelle Sutton	5
Gordon Krabbe	5
Christopher Lewis	<u>5</u>
Total:	35

The requirements of AM-203-3, Sick Leave Donation Program, have been followed. Ms. Miller is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All her leave has been used.

The Library is requesting a total of 35 days due to Ms. Miller's extensive medical circumstances. The employees listed above have generously donated an additional 5 days to keep Ms. Miller's in

AGENDA

BOARD OF ESTIMATES

03/01/2017

Enoch Pratt Free Library - cont'd

pay status during recovery. The additional donated days will assist the Library's retention efforts for this valued employee. Ms. Miller is expected to return to work by May 1, 2017.

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **BEHAVIORAL HEALTH SYSTEM** **\$ 42,944.00**
BALTIMORE, INC. (BHSB)

Account: 1001-000000-3023-274002-603051

The BHSB is responsible for assisting the [Community Risk Reduction - Needle Exchange Program] clients with insurance applications within seven days of intake. The BHSB will subcontract with drug treatment providers to provide medicated assisted treatment. The period of the Agreement is July 1, 2016 through June 30, 2017.

This Agreement is late because of a delay in the administrative review process.

2. **BRUCE SHAPIRO, M.D.** **\$ 11,132.00**

Account: 4000-428217-3080-294300-603051

Mr. Shapiro, Consultant, will provide guidance in the area of Developmental Pediatrician services for the Baltimore Infants & Toddlers Program. He will coordinate and lead the evaluation team of professionals from varied backgrounds, provide medical input, provide family debriefing, identify children at risk for developmental delays, review health status of referred children, serve as the official signatory for children that present with medical concerns at birth and assist in developing goals, outcomes and completion of the Individualized Family Services Plan. The period of the Agreement is July 1, 2016 through June 30, 2017.

The Agreement is late because of the State Fiscal 2016 Grant Award from the Maryland Department of Education was received in November 2016.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

3. **JOHN HOPKINS UNIVERSITY (JHU),** **\$ 25,000.00**
BLOOMBERG SCHOOL OF PUBLIC HEALTH,
CENTER FOR COMMUNICATION PROGRAMS (CCP)

Account: 4000-480617-3080-279200-603051

The JHU's CCP will continue to support the Health Department's U Choose sexual health education project through the development of print materials for teens, school and clinic staff, and parents/caregivers that provide education, tips for behavior change, and referral information. As part of the overall effort, the CCP will launch the revitalized U Choose website for teens that supplements the information presented in the evidence-based curricula taught in schools and clinics. The period of the Agreement is July 1, 2016 through June 30, 2017.

This Agreement is being presented at this time because of the delay in receiving required documentation.

4. **ROBERTA'S HOUSE, INC.** **\$ 6,072.00**

Account: 4000-483517-3080-294600-603051

Roberta's House, Inc. will provide at least one grief and loss group consultation in the Resiliency in Communities After Stress and Trauma (ReCAST) Central West Baltimore communities. On October 12, 2016, the Board approved acceptance of the ReCAST Notice of Award. The purpose of the ReCAST Central West Baltimore Project is to reduce the impact of trauma and build resilience in the Central West Baltimore Communities so that young people can complete school and engage in the workforce. Loss of life is a common occurrence in Central West Baltimore and its impact is far reaching. Roberta's House has been providing support to youth and families coping with grief and loss for decades. The period of the Agreement is January 1, 2017 through June 30, 2017.

The Agreement is late because the Department had to review and approve sub-grantee budgets.

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BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

5. N.M. CARROLL MANOR, INC. \$ 49,275.00

Account: 4000-432917-3255-761200-604014

The organization will provide Title III C-1 Congregate Housing Meal Services. Under this agreement, the organization will serve 30 seniors one meal/day at the facility located at 701 N. Arlington Avenue, Baltimore, MD 21217.

All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department on Aging, allowing periodic menu conferences between a representative of the organization and the Department as requested by either party. The period of the Agreement is October 1, 2016 through September 30, 2017.

The Agreement is late because it was recently completed by the Department.

6. FUSION PARTNERSHIPS, INC. \$ 10,000.00

7. UNIVERSITY OF MARYLAND MEDICAL CENTER \$ 20,000.00

Account: 5000-530317-3041-605800-603051

The Fusion Partnerships, Inc. and the University of Maryland Medical Center will work with the Health Department to provide tobacco use prevention services. The Fusion Partnerships, Inc. will provide services to youth and the University of Maryland Medical Center will provide services to adults. The period of the Agreement is November 1, 2016 through June 30, 2017.

These Agreements are being presented at this time because of a delay in the administrative review process.

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BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

8. PARK WEST HEALTH SYSTEMS, INC. (PWHs) \$614,994.00

Account: 4000-424517-3023-274411-603051

The PWHs will provide core medical services and/or HIV support services to HIV positive individuals seeking medical care at its facility located 4151 Park Heights Avenue, Baltimore, MD 21215.

The PWHs will offer routine HIV testing to all patients ages 15-65 and link known positives to internal HIV treatment and care. The PWHs will also partner with the Department of Public Safety and Correctional Services to assist HIV positive inmates with connecting to outpatient health and support services; and attend Exit interviews with other returning citizens that may or may not know their HIV positive status. The PWHs will also assist the Health Department, Disease Intervention Specialist, to provide same day linkage to care of newly diagnosed and those individuals that were previously lost to care to receive HIV services. The Agreement period is July 1, 2016 through June 30, 2017.

This Agreement is late because the Department of Health and Mental Hygiene, Prevention and Health Promotion Administration programmatically manages HIV/AIDS Ryan White Part B services. The providers are asked to submit a budget, budget narrative, and scope of services. The BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review is required to comply with grant requirements.

**9. LIGHT HEALTH AND WELLNESS \$ 91,180.00
COMPREHENSIVE SERVICES, INC.**

Account: 4000-499017-3023-513200-603051

The organization will provide HIV/AIDS education and risk reduction strategies using the Seeking, Evolving, and Looking Forward (SELF) Education/Support curriculum and the Healthy

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

Relationships curriculum to prevent new HIV infections among Men who have Sex with Men in Baltimore City. Participants will also receive referrals, as needed, to health and human services as indicated, and the intervention specialists will actively assist clients in accessing these services. The period of the Agreement is January 1, 2017 through December 31, 2017.

This Agreement is being presented at this time due to the delay in receiving an acceptable budget and scope of services.

MWBOO GRANTED A WAIVER.

10. **FAMILY HEALTH CENTERS OF BALTIMORE, INC. (FHCB)** **\$35,000.00**

Account: 5000-520116-3080-702900-603051

The FHCB will provide access to reproductive health services to the uninsured and underinsured citizens of Baltimore City. The services will include but are not limited to education contraception, screening and referral of reproductive-related cancers and education awareness and screening of sexually transmitted infections. The period of the Agreement is July 1, 2016 through June 30, 2017.

The Agreement is late because the program plan and budget were submitted late by the service provider.

11. **JOHNS HOPKINS UNIVERSITY, (JHU) CENTER FOR CHILD AND COMMUNITY HEALTH RESEARCH (CCCHR)** **\$142,988.00**

Account: 5000-522317-3030-271500-603051

The JHU's CCCHR will provide effective clinical management to patients with treatable sexually transmitted infections which requires treatment of the patient's current sex partner to prevent reinfection and curtail further transmission. The

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

CCCHR will design the evaluation and coordinate the project as well as conduct its analyses, in collaboration with experts at the Maryland Department of Health and Mental Hygiene. The period of the Agreement is July 1, 2016 through June 30, 2017.

The Agreement is late because of the delays at the administrative level.

12. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS** **\$58,419.00**

Account: 4000-427117-3080-294300-603051

PACT will serve four children with Autism in a comprehensive, integrated childcare setting. The children with Autism Spectrum Disorder will spend two hours of their day, three times per week, in an intensive classroom that utilizes a mixed methods teaching approach incorporating Picture Exchange Communication Systems.

PACT will provide the services of a Speech Language Therapist to act as the lead teacher for the classroom. In addition, PACT will provide training and consultation for the Childcare staff; an Occupational Therapist to assist in classroom activities, and a Classroom Aide to participate in the classroom, helping with planning and preparation of classroom materials and activities. The period of the Agreement is July 1, 2016 through June 30, 2017.

The Agreement is late because the Consolidated Local Implementation Grant from Maryland State Department of Education was approved late in the Fiscal Year, November 23, 2016.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

13. **HEALTH CARE FOR THE HOMELESS, INC. (HCH)** **\$705,193.00**

Account: 5000-569717-3023-274404-603051

The HCH will continue to provide primary care, behavioral health, outreach, case management, dental, occupational therapy, supportive housing, and additional support services to assist individuals who are vulnerable and experiencing homelessness. The Agreement period is July 1, 2016 through June 30, 2017.

This agreement is late because the Department of Health and Mental Hygiene, Office of Prevention and Health Promotion Administration programmatically manages HIV/AIDS State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. The BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are revised many times due to inadequate information from the providers. This review is required in order to comply with grant requirements.

MWBOO GRANTED A WAIVER.

14. **PARK HEIGHTS RENAISSANCE, INC. (PHR)** **\$201,514.00**

Account: 1001-000000-3160-308000-603051

The PHR will provide services to reduce gun violence by transitioning to the Safe Streets Maintenance Model (SSMM) using the Cure Violence (formerly Ceasefire) techniques. The SSMM focuses on what has been shown through mediations to be the most effective method in reducing shootings and homicides in Baltimore. The SSMM will transition the outreach teams of violence interrupters to sustain previous efforts to eradicate violence by using the following approach: identifying and detecting potential shooting events; identifying and detecting individuals and groups at

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

highest risk of involvement of shooting or killing, interrupting potential violence by mediating conflicts and preventing retaliations, changing behaviors and norms of those at highest risk of involvement in shooting or killing, and by using data to inform daily efforts and make necessary changes to interruption strategies. The period of the Agreement is July 1, 2016 through June 30, 2017.

This Agreement is late because budget review and revisions delayed its processing.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

- | | |
|----------------------------------|--------|
| 15. LIBERTY SENIOR HOUSING | \$0.00 |
| 16. METROPOLITAN BALTIMORE, INC. | \$0.00 |
| 17. PROJECT PLASE, INC. | \$0.00 |

The organizations (item nos. 15-17) will serve as a volunteer station for the Retired & Senior Volunteer Program (RSVP).

The City Health Department was awarded a grant from the Corporation for National and Community Services (CNCS) to develop and/or operate volunteer services programs, specifically the Retired and Senior Volunteer Program (RSVP) where services are performed by persons fifty-five years of age and over. No City funds are involved. Each senior volunteer is a volunteer who does not receive compensation for his/her services.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

RSVP volunteers serve in a diverse range of nonprofit private organizations, public agencies, faith-based groups, or an eligible proprietary health care agency. Assignments include but are not limited to: health and other education, assisting seniors to live independently, mentoring and tutoring children, visiting nursing home residents, disaster preparedness and response, delivery of health services, food collection and distribution and assisting organizations with capacity building through planning, organizing, and grant writing. The period of the Agreement is July 1, 2016 through June 30, 2019.

These Agreements are late because of a delay in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - Third Revision to the Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the third revision to the Notice of Award (NoA) from the Department of Health and Human Services (HHS), Centers for Disease Control and Prevention (CDC). The third revision will extend the NOA through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$1,372,339.00 - 4000-499016-3023-513200-404001

BACKGROUND/EXPLANATION:

The NoA is for the project titled Comprehensive HIV Prevention Project for Health Departments.

On January 20, 2016, the Board approved the initial NOA in the amount of \$768,068.00, for the period of January 1, 2016 through December 31, 2016.

On November 9, 2016, the Board approved the first revised NOA for additional funding in the amount of \$3,630,166.00, for the period January 1, 2016 through December 31, 2016, for a total amount of \$4,398,234.00.

On November 23, 2016, the Board approved the second revised NOA for final funding in the amount of \$1,099,557.00 for the period of January 1, 2016 through December 31, 2016, making the total amount \$5,497,791.00.

The purpose of the third revision to the NoA is to extend the budget and project period for 12 months, from December 31, 2016 to December 31, 2017, and provides \$1,372,339.00 in additional funding for the extended budget period, making the total amount \$6,870,130.00.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

All other terms and conditions of the original NoA will remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

The revised NoA is late because it was issued on August 5, 2016, and emailed to a Department employee who is no longer with the agency. The Department had to request another copy.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - Employee Expense Reports

The Board is requested to approve the various expense reports for the following employees.

1. **LORETTA BRADSHAW** **\$ 43.58**

Account: 4000-475917-3080-2946000-603002
August, 2016 - Mileage

2. **AISHA BURGESS** **\$ 81.21**

Account: 4000-428516-3160-271400-603002 \$ 77.21
June, 2016 - Mileage

4000-428516-3160-271400-603003 \$ 4.00
June, 2016 - Toll

3. **JUDITH BURLOCK** **\$ 36.50**

Account: 1001-000000-3100-295900-603003
August, 2016 - Parking

4. **ADRIENNE EDWARDS** **\$419.85**

Account: 4000-499617-3080-294213-603020
September, 2016 - Mileage

5. **NANCY JILL KERR** **\$407.74**

Account: 4000-499617-3080-294213-603002 \$264.78
September, 2016 - Mileage

1001-000000-3080-288700-604003 \$142.96
September, 2016 - Uniform

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

6. SOPHIA KROME	\$262.44
Account: 1001-000000-3080-288700-604002 September, 2016 - Mileage	
7. DOROTHY ONYEMAH	\$313.77
Account: 4000-499617-3080-294213-603002 July, 2016 - Mileage	\$ 58.31
4000-499617-3080-249213-603002 September, 2016 - Mileage	\$255.46
8. RENEE PARKER	\$279.99
Account: 4000-499617-3080-294213-603020 September, 2016 - Mileage	
9. MEAGAN SHIPLEY	\$ 11.31
Account: 5001-520117-3080-288900-603003 July, 2016 - Parking	\$ 5.00
5001-520117-3080-288900-603002 July, 2016 - Mileage	\$ 6.31
10. MEAGAN SHIPLEY	\$147.81
Account: 6000-630717-3080-292300-603003 August, 2016 - Uniforms	

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

- 11. **STEPHANIE SMILEY** **\$108.94**

 Account: 5000-520117-3080-288900-603002
 October, 2016 - Mileage

- 12. **BRITTANI STEWARD** **\$143.22**

 Account: 5000-570416-3041-605800-603002
 June, 2016 - Mileage

- 13. **DANIELLE TARVER** **\$ 53.08**

 Account: 4000-480617-3080-279200-603002
 July, 2016 - Mileage

- 14. **LATARSHA HENDERSON** **\$270.32**

 Account: 4000-499617-3080-294213-603002
 September, 2016 - Mileage

The above-listed employees; Ms. Bradshaw, Ms. Burgess, Ms. Burlock, Ms. Edwards, Ms. Kerr, Ms. Krome, Ms. Onyemah, Ms. Parker, Ms. Shipley, Ms. Smiley, Ms. Steward, Ms. Tarver, and Ms. Henderson submitted their employee expense statement and appropriate back up documents on time, but they were inadvertently misplaced as a result of an oversight.

- 15. **SEAN SPENCER** **\$ 47.41**

 Account: 5000-532817-3044-273300-603002
 August, 2016 - Mileage

Mr. Spencer neglected to submit his expense statement on time because of overwhelming unit responsibilities and not making timely submission of expense statements a priority. He has been advised that he must make an effort to submit statements timely to avoid this process.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Health Department - cont'd

16. **CASSANDRA CARY** **\$ 45.00**

Account: 1001-000000-3021-268600-603003
August, 2016 - Parking \$22.50
September, 2016 - Parking \$22.50

17. **MICHAEL CROOK** **\$ 45.00**

Account: 1001-000000-3021-268600-603003
August, 2016 - Parking \$22.50
September, 2016 - Parking \$22.50

In June 2008, the Department moved to 1001 E. Fayette Street, a location with an adjacent garage managed by the Baltimore City Parking Authority. At the former Department's location, City vehicles were often vandalized which directly impacts the program's budget. The Department was able to negotiate a parking fee of \$45.00 for staff assigned to City vehicles during the day. Staff with an assigned City vehicle pay the monthly cost of \$45.00 to the Parking Authority, share the space with their City vehicle, and receive a monthly reimbursement of \$22.50. This arrangement not only saves the program money and is a convenience to employees, but is a more efficient use of employee time. Ms. Curry and Mr. Crook timely submitted their expense statement for reimbursement, but they were lost during the review process.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/01/2017

CITY COUNCIL BILLS:

- 16-0001 - An Ordinance concerning the Sale of Property - 823-825 North Mount Street For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property located at 823-825 North Mount Street (to be known as Block 86, Lot 048E) and no longer needed for public use; and providing for a special effective date.
- 17-0012 - An Ordinance concerning the Sale of Property - 217 North Pine Street For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 217 North Pine Street (Block 0589, Lot 017) and no longer needed for public use; and providing for a special effective date.
- 17-0013 - An Ordinance concerning the Sale of Property - Sale of Property - 907½ North Fremont Avenue For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 907½ North Fremont Avenue (Block 0372, Lot 020A) and no longer needed for public use; and providing for a special effective date.

AGENDA

BOARD OF ESTIMATES

03/01/2017

CITY COUNCIL BILLS: - cont'd

17-0014 - An Ordinance concerning the Sale of Property - WS Scott Street 94' N Carroll Street (Block 851, Lot 010) For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as WS Scott Street 94' N Carroll Street (Block 851, Lot 010) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

39 - 43

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

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BOARD OF ESTIMATES

03/01/2017

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>			
1.	\$ 323.34	9910-901933-9587 Uplands Redevelop- ment	9910-901790-9588 Uplands Triangle Acquisition & Development
		Mayor and City Council Revenue	
		<p>This transfer will move appropriations to cover the expenditure deficit currently in the Uplands Triangle Acquisition and Development account. Once this transfer is recorded, the account will be in preparation of being closed.</p>	
2.	\$8,354.69	9910-995001-9587 Unallocated Reserve HCD	
		28 th Community Development Bond Funds (CDB)	
	\$ 244.35	-----	9910-904418-9588 EBDI Demolition - 28 th CDB Funds
	1,388.00	-----	9910-903977-9588 Permanent Supportive Housing - 28 th CDB Funds
	<u>6,722.34</u>	-----	9910-908087-9588 Acquisition/Relocation 28 th CDB Funds
	\$8,354.69		

This transfer will move appropriations to cover the expenditure deficits currently in the East Baltimore Development - Demolition, Permanent Supportive Housing and Acquisition/Relocation accounts. Once this transfer is recorded, the accounts will be in preparation of being closed.

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BOARD OF ESTIMATES

03/01/2017

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD - cont'd</u>			
3.	\$300,000.00	9910-923019-9587 28 th Community Baltimore Homeowner Development Incentive - Reserve	9910-907109-9588 Booster Program 2V2

This transfer will provide funds for the Booster Program for Vacants to Value, one of Baltimore Housing's Homeownership Program.

4.	\$ 6,120.00	9910-909824-9588 Pimlico Local Park Heights Acquisi- Impact Aid - tion Owner Occupant VLT Relocation	9910-906823-9588 Park Heights Acquisition Tenant Moving
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This transfer will provide funds to eliminate the deficit in the Park Heights Acquisition Tenant Moving Account.

Department of Transportation

5.	\$ 45,000.00	9950-904523-9507 MVR Construction Reserve Fulton Ave. Streetscape	9950-907673-9508 Contingencies Slab Repair
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This transfer will cover the deficit on project TR15020 Concrete Cement Slab Repairs Citywide.

Baltimore Development Corporation

6.	\$ 350.00	9910-914022-9600 1 st Com. Constr. Reserve EDF WS Historic Prop. Stabilization	9910-903355-9601 W/S Historic Prop. Rehab.
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AGENDA

BOARD OF ESTIMATES

03/01/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC</u> - cont'd		
31,470.91 23 rd EDF	9910-913990-9600 Constr. Reserve Commercial Re- vitalization	9910-921101-9601 Commercial Re- vitalization
4,800.00 23 rd EDF	9910-994001-9600 Constr. Reserve Unallocated Reserve	9910-921101-9601 Commercial Re- vitalization
2,776.00 <u>24th EDF</u> \$ 39,396.91	9910-908018-9600 Constr. Reserve Seton, Cross Rds., Park Circle	9910-907104-9601 W. Baltimore Ind. & Coml.

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending December 31, 2016.

7.	\$ 10,186.43 1 st Com. EDF	9910-907068-9600 Constr. Reserve E. North Ave. Corridor Plan	9910-906105-9601 E. Baltimore Ind. & Coml.
	31,993.10 23 rd EDF	9910-906993-9600 Constr. Reserve Inner Harbor Area	9910-909460-9601 Inner Harbor
	750.00 23 rd EDF	9910-913900-9600 Constr. Reserve Commercial Re- Vitalization	9910-921101-9601 Commercial Re- vitalization

AGENDA

BOARD OF ESTIMATES

03/01/2017

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC - cont'd</u>		
1,800.00	9910-994001-9600	9910-906835-9601
23 rd EDF	Constr. Reserve	Westside Project
	Unallocated Reserve	Initiative
976.00	9910-908018-9600	9910-907104-9601
24 th EDF	Constr. Reserve	W. Baltimore
\$ 45,705.53	Seton, Cross Rds.,	Ind. & Coml.
	Park Circle	

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending January 31, 2016.

Department of Planning

8.	\$ 30,000.00	9904-906788-9129	
	6 th Walters	Walters Art Gallery	
	Art Gallery	Reserve	
	Loan		
	300,000.00	9904-905791-9129	
	7 th Walters	Walters Art - Domino	
	Art Museum	Project - Reserve	
	Loan		
	400,000.00	9904-905791-9129	
	8 th Walters	Walters Art - Domino	
	Art Museum	Project - Reserve	
	Loan		
	\$730,000.00	-----	9904-909788-9127
			Walters Art Gallery
			Active

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Dept. of Planning - cont'd</u>		

This transfer is for many capital improvements associated with Hackerman House at One West Mount Vernon Place including fire protection and fire suppression; electrical and mechanical systems; stonework and building envelope repairs; roof repairs; windows; and other capital related work on this historical building. It will open with a new interceptive strategy for the Walters collections of art and also tell the history of the building, its owners, residents, and those who worked in or on the building, tying this capital project to broader Baltimore heritage.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Office of the State's Attorney - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Baltimore Child Abuse Center. The period of the Memorandum of Understanding is October 1, 2016 through September 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$274,000.00 - 5000-500017-1150-117900-607004

BACKGROUND/EXPLANATION:

The Baltimore Child Abuse Center and the Baltimore City State's Attorney's Office formed a partnership to serve the unique needs of child witnesses to homicide. The partnership serves to not only effectively prosecute criminals, but to serve the child witnesses and their non-offending caretakers with a goal of preventing further trauma. Grant funds will provide salary support and related expenses.

The MOU is late because the award letter was recently received from the State.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Board of Trustees of the Employees' Retirement System - Investment Advisory Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Investment Advisory Agreement with Pension Consulting Alliance, LLC for the Employees' Retirement System (ERS), the Elected Officials Retirement System (EOS), and the City's Retirement Benefit Trust (OPEB). The period of the agreement is March 15, 2017 through March 14, 2022, with the option to renew for two successive 1-year periods.

AMOUNT OF MONEY AND SOURCE:

No general fund monies are involved in this transaction. All fees (an average of \$270,000.00 annually) will be expended from the ERS, the EOS, and the OPEB Trust.

BACKGROUND/EXPLANATION:

The ERS, the EOS, and the OPEB Trust portfolios total approximately \$1,600,000.00, \$23,000,000.00, and \$457,000,000.00, respectively, and alternative investments play an increasingly important role within those portfolios.

The ERS Board of Trustees conducted a search for an investment advisor to provide specialized consulting services with respect to alternative investments. The ERS Board narrowed the Request for Proposals responses to three finalists, each of whom was interviewed by the ERS Board. Following those interviews, the Board unanimously selected Pension Consulting Alliance, LLC.

MWBOO GRANTED A WAIVER.

(The Investment Advisory Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Bureau of the Budget and
Management Research (BBMR)

- Grant Award and Appropriation
Adjustment Order No. 45

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Annie E. Casey Foundation. The period of the Grant Award is December 1, 2016 through November 30, 2017.

The Board is further requested to approve the Appropriation Adjustment Order No. 45 (AAO) to transfer unallocated federal funds within the Health Department from Service 715 (Administration - Health) to Service 308 (Maternal and Child Health).

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - From: 4000-400017
Unallocated Federal funds

To: 6000-615517
Maternal and Child Health

BACKGROUND/EXPLANATION:

The purpose of this grant award is to fund the design and development of an electronic prenatal risk-assessment (e-PRA) module that is open source and could easily be adapted to any clinic's electronic medical record. Initially, funding was appropriated within an unallocated account in the Fiscal 2017 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office of - Ratification of an Intergovernmental
Employment Development Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Intergovernmental Agreement with the Maryland State Department of Human Resources and the Baltimore City Department of Social Services. The period of the Intergovernmental Agreement was June 27, 2016 through August 12, 2016.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 4000-809616-6397-456000-404001

BACKGROUND/EXPLANATION:

This agreement provided funding for the 2016 YouthWorks Summer Jobs Program. The program provided summer employment and training opportunities to eligible City residents between the ages of 14 and 21. These opportunities included work experiences with private sector, non-profit, City and State government employers throughout Baltimore.

This Intergovernmental Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office of Employment Development - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Maryland State Department of Labor, Licensing and Regulation. The period of the Grant Award is January 1, 2017 through September 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$142,669.00 - 4000-809917-6312-456000-404001

BACKGROUND/EXPLANATION:

The grant will provide funding to the Mayor's Office of Employment Development (MOED) to administer highway or capital transit related training and a workplace - life skills program for low skilled, unemployed or underemployed Baltimore City residents. The training program will consist of hands on, project-based highway and capital transit construction related occupational training, job readiness, comprehensive case management and employment services.

The Grant Award is late because of the late notification of approval from the grantor.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of General Services - Amendment No. 1 to On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to On-Call Agreement with EBA Engineering, Inc. for Project No. 1219, Engineering Services. The Amendment No. 1 will extend the period of the agreement through April 14, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 15, 2015, the Board approved the original agreement for a two year period with an upset amount of \$2,000,000.00. This Amendment No. 1 will allow EBA Engineering, Inc. continue and complete ongoing services and any additional tasks which may be identified. The current agreement will expire on April 14, 2017.

MBE/WBE PARTICIPATION:

The Consultant will comply with the MBE goal of 27% and WBE goal of 10% established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of General Services - Amendment No. 1 to On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to On-Call Agreement with Gannett Fleming, Inc. for Project No. 1218, Engineering Services. The Amendment No. 1 will extend the period of the agreement through March 24, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 25, 2015, the Board approved the original agreement for a two year period with an upset amount of \$2,000,000.00. Gannett Fleming, Inc. is currently providing services on task which will exceed the current agreement expiration date. This Amendment No. 1 will allow this task to continue should additional services be required and additional tasks which may be identified. The current agreement will expire on March 24, 2017.

MBE/WBE PARTICIPATION:

The Consultant will comply with the MBE goal of 27% and WBE goal of 10% established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of General Services - Amendment No. 1 to On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to On-Call Agreement with Gant Brunnett Architects, Inc. for Project No. 1218, Architectural Design Services. The Amendment No. 1 will extend the period of the agreement through March 31, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 1, 2015, the Board approved the original agreement for a two year period with an upset amount of \$2,000,000.00. Gant Brunnett Architects, Inc. is currently providing services on several tasks which will exceed the current agreement expiration date. This Amendment No. 1 will allow these tasks to continue should additional services be required and additional tasks which may be identified. The current agreement will expire on March 31, 2017.

MBE/WBE PARTICIPATION:

The Consultant will comply with the MBE goal of 17% and WBE goal of 10% established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Clarence A. Brown	305 N. Carrollton Ave.	F/S	\$ 7,000.00
2. Rose M. Black	1113 W. Lexington St.	F/S	\$49,500.00
3. Laura Ann Jacobs	1201 W. Lexington St.	G/R \$114.00	\$ 1,045.00

Funds are available in account 9910-914135-9588-900000-704040, Poppleton Project.

4. Richard Holley and Sarah Holley	1119 Forrest St.	F/S	\$ 2,000.00
5. Ayisha Gary-Okoli	1120 Greenmount Ave.	F/S	\$ 5,115.00
6. Ayisha Gary-Okoli	1122 - 1130 Greenmount Ave.	F/S	\$14,300.00

Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.

7. Masada Enterprises, LLC	4311 Park Heights Ave.	F/S	\$ 8,000.00
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Funds are available in account 9910-903183-9588-900000-704040.

AGENDA

BOARD OF ESTIMATES

03/01/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.			
<u>DHCD - Condemnations</u>			
8. Masoud Mardi	911 E. Chase St.	L/H	\$49,300.00
9. Excell One, Inc.	1115 Forrest St.	L/H	\$ 1,400.00
10. Robert Holmes, Barry Chapman, and Leon Purnell	1023 - 1025 Valley St.	F/S	\$26,700.00

Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.

11. Rose Perrin, Surviving, Joint Tenant	2622 Loyola Northway	L/H	\$21,200.00
12. Odell Roy, LLC	4719 Park Heights Ave.	L/H	\$ 2,200.00
13. TTT Rentals, LLC	3118 Virginia Ave.	F/S	\$14,360.00

Funds are available in account 9910-903183-9588-900000-704040, Park Heights Project.

AGENDA

BOARD OF ESTIMATES

03/01/2017

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
14. Gregory A. Slate	1424 N. Gay St.	L/H	\$ 3,700.00

Funds are available in account 9910-910634-9588-900000-704004, FY'14 Whole Block Demolition Project.

The fair market values were substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the subject properties interest in conformity with the applicable law.

Condemnations or Redemptions

15. Leon Crane	1205 W. Lexington St.	G/R \$96.00	\$ 800.00
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Funds are available in account 9910-914135-9588-900000-704040, Poppleton Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the property.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 4914 Alhambra Avenue, (Block 5180, Lot 023) by gift from Herbert and Marcia Shields, Owners, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owners agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owners have offered to donate to the City, title to the property located at 4914 Alhambra Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 18, 2017, other than water bills, is as follows:

AGENDA

BOARD OF ESTIMATES

03/01/2017

DHCD - cont'd

4914 Alhambra Avenue

Tax Sale Cert. #293093	Date:05/18/15	\$15,168.06
Tax Sale Cert #269837	Date: 10/24/12	\$ 8,489.67
Real Property Tax	2016 - 2017	\$ 516.52
Real Property Tax	2015 - 2016	\$ 1,248.20
Real Property Tax	2014 - 2015	\$ 1,522.38
Real Property Tax	2013 - 2014	\$ 1,693.88
Real Property Tax	2011 - 2012	\$ 2,339.53
Real Property Tax	2010 - 2011	\$ 2,557.19
Real Property Tax	2009 - 2010	\$ 2,835.95
Partial Assessment	1213	\$ 76.01
Miscellaneous Bill	#5782115	\$ 288.47
Miscellaneous Bill	#6299960	\$ 350.22
Miscellaneous Bill	#6311575	\$ 207.11
Miscellaneous Bill	#6333736	\$ 252.20
Miscellaneous Bill	#6334593	\$ 322.74
Miscellaneous Bill	#6564090	\$ 309.37
Miscellaneous Bill	#6628259	\$ 199.21
Miscellaneous Bill	#6663371	\$ 197.29
Miscellaneous Bill	#6664916	\$ 297.77
Miscellaneous Bill	#6690572	\$ 546.70
Miscellaneous Bill	#6867444	\$ 280.37

AGENDA

BOARD OF ESTIMATES

03/01/2017

DHCD - cont'd

Miscellaneous Bill	#6877849	\$ 280.37
Miscellaneous Bill	#6941363	\$ 9,151.28
Miscellaneous Bill	#7122070	\$ 248.47
Miscellaneous Bill	#7466766	\$ 179.20
Miscellaneous Bill	#7596125	\$ 266.64
Miscellaneous Bill	#7719750	\$ 227.91
Miscellaneous Bill	#7778905	\$ 198.40
Miscellaneous Bill	#8026585	\$ 202.32
Miscellaneous Bill	#8086266	\$ 232.39
Miscellaneous Bill	#8134058	\$ 209.56
Environmental Citation	52507514	\$ 1,500.00
Property Registration	Reg. # 015962	\$ 1,141.60

Total Taxes Owed: \$53,536.98

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold simple interest in the property located at 2129 McHenry Street, (Block 0272, Lot 015) by gift from Matthew Bull, Owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The Owner has offered to donate to the City, title to the property located at 2129 McHenry Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 31, 2017, other than water bills, is as follows:

Real Property Tax		\$70.46
	Total Taxes Owed:	\$70.46

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Housing and - Lien Release
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the vacant property located at 3641 Cottage Avenue, for the buyer/developer, S.G. Group, LLC.

AMOUNT OF MONEY AND SOURCE:

\$45,395.93, plus all accrued interest and/or penalties

BACKGROUND/EXPLANATION:

Pursuant to the Annotated Code of Maryland, Tax Property 14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law:

- the property is a vacant building,
- the liens exceed the assessed value of the property, and
- the buyer/developer will rehab the property and return it to use as a residential single family home, which will be returned to productive use within a reasonable time and eliminate blighting conditions.

S.G. Group, LLC will pay the City the amount of \$3,385.67, which is a combination of the flat tax and water charges. The appraised value of the property is \$3,000.00. The amount paid will be applied to satisfy the water bill, real estate taxes, and flat tax first, then any other liens that have accrued prior to the date of this lien release.

AGENDA

BOARD OF ESTIMATES

03/01/2017

DHCD - cont'd

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the transferee to pay prior to settlement. Failure to record the deed and pay the assessed value of \$3,385.67, within 120 days from the date of approval by the Board, will void this release.

(The lien release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Housing and - Community Development Block Grant
Community Development Agreements

The Board is requested to approve and authorize execution of the following Community Development Block Grant Agreements.

1. PARK HEIGHTS RENAISSANCE, INC. \$ 90,650.00

Account Nos. 2089-208917-5930-682162-603051 \$ 55,000.00
2089-208917-5930-682191-603051 \$ 35,650.00

This CDBG will provide funding to subsidize the organization's operating expenses. The organization will administer the final set of rehabilitation deferred loans provided to low- and moderate-income owner occupant households that reside in the Park Heights Stabilization Area. The organization will also provide individual housing counseling services and various housing workshops. The period of the agreement is July 1, 2016 through June 30, 2017.

2. LIVING CLASSROOMS FOUNDATION, INC. \$100,000.00

Account: 2089-208917-5930-424964-603051

This CDBG will provide funding to subsidize the organization's operating costs. The organization's Adult Resource Center will provide services which include work readiness, life skills, and financial literacy workshops to residents of Perkins, Douglas, Latrobe Homes and Albermarle Square. The period of the agreement is July 1, 2016 through June 30, 2017.

On May 4, 2016, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2016 Annual Action Plan for the following formula programs:

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Housing and - cont'd
Community Development

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2016 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office of Human Services - Agreements and Amendment to Agreement

The Board is requested to approve and authorize execution of the following Agreements and Amendment to Agreement.

AGREEMENTS

1. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$451,933.50**

Account: 4000-407016-3571-759400-603051

The organization will provide permanent housing and support services to 28 homeless households. The period of the agreement is January 1, 2017 through December 31, 2017.

The agreement is late due to a delay in receiving signatures from the organization.

2. **THE FAMILY LEAGUE OF BALTIMORE CITY, INC.** **\$537,500.00**

Account: 2025-000000-3574-782800-603051

The organization will use funding to help create, monitor and evaluate innovative programs to serve youth in the Park Heights Community. The organization's program includes the Boys & Girls Club of Metropolitan Baltimore, Sinai Hospital of Baltimore, Inc., Sisters Saving the City/Strong City Baltimore and Treatment Resources for Youth, Inc. The period of the agreement is July 1, 2016 through June 30, 2017.

The agreement is late because of a delay in receiving the project budgets from the organization.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office of Human Services - cont'd

AMENDMENT TO AGREEMENT

3. **THE BALTIMORE STATION, INC.** **\$84,974.40**

Account: 1001-000000-3572-781800-603051

On October 19, 2016, the Board approved the original agreement in the amount of \$1,050,000.00 for the period of July 1, 2016 through June 30, 2017. This amendment will expand the nightly emergency shelter capacity of the organizations' homeless men's overflow shelter by 14 beds per night, bringing the approximate capacity range from 114 to 139 emergency shelter beds available through this program on a nightly basis. This amendment will also increase funds by \$84,974.40, making the new total \$1,134,974.040.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements and Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office of Human Services - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant from the Maryland State Department of Housing and Community Development. The period of the Grant Agreement is July 22, 2015 through June 22, 2017.

AMOUNT OF MONEY AND SOURCE:

\$75,721.00 - 5000-583617-3572-792700-405001

BACKGROUND/EXPLANATION:

The grant will provide funding for homeless shelter operations rapid re-housing for homeless youth. The number served under this grant is estimated to be 10 homeless youth.

The Grant Agreement is late due to a delay in obtaining the grant award from the Maryland State Department of Housing and Community Development.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 5** favorable reports by the Planning Commission on January 12, 2017, on Transfers of Funds approved by the Board of Estimates at its meeting on January 11, 2017.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to the transient rate at the City-owned Redwood Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that a rate adjustment at this parking facility is warranted at this time.

To bring the transient rate charged at Redwood Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation submitted hereto. This rate adjustment was unanimously approved by the PABC Board of Directors.

AGENDA

BOARD OF ESTIMATES

03/01/2017

PABC - cont'd

Location	Proposed Transient Rate Changes				Proposed Monthly Rate Changes
Redwood Garage	Regular Transient Rates				Regular Monthly Rate
		Current Rate	Proposed Rate	Last Rate Change	
	4-12 hour rate	\$15.00	\$16.00	June 2015	
					No Proposed Changes

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Recreation and Parks - Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Donation Agreement with Strong City Baltimore, Inc. and Playground Specialists, Inc. The period of the Donation Agreement is effective upon Board approval and will end upon final approval and acceptance of the Project.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Strong City Baltimore has contracted Playground Specialists to hold and supervise a community build of the new 26th Street Playground to be located at 26th and Calvert Streets.

Strong City Baltimore, Inc. anticipates the cost of the work to be approximately \$40,884.00 which is being donated in its entirety to the City.

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Recreation and Parks - Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Donation Agreement with Strong City Baltimore, Inc. and C.I.P. Concrete, LLC. The period of the Donation Agreement is effective upon Board approval and will end upon final approval and acceptance of the Project.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Strong City Baltimore has contracted C.I.P. Concrete, LLC to remove aged impervious surfaces and install new walkways and make site preparations for the future 26th Street Playground to be located at 26th and Calvert Streets.

Strong City Baltimore, Inc. anticipates the cost of the work to be approximately \$70,145.00 which is being donated in its entirety to the City.

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 3 to Mahan Rykiel Associates, Inc. under Project 1233, On-Call Design Services. The period of the task assignment is approximately 2 years.

AMOUNT OF MONEY AND SOURCE:

\$53,012.16 - 9938-908082-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include design services for the Roosevelt Park Skatepark Phase III.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$57,000.00	9938-907078-9475	9938-908082-9474

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1233, Task #3 to Mahan Rykiel Associates, Inc.

(In accordance with Charter provisions reports have been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Transportation - Developer's Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1464 with Green Acres Apartments, LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

\$27,395.00

BACKGROUND/EXPLANATION:

Green Acres Apartments, LLC would like to install new utilities to their proposed new building located in the vicinity of 3607 Fallstaff Road, Baltimore, MD 21215. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$27,395.00 has been issued to Green Acres Apartments, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 9 to Johnson, Mirmiran & Thompson, Inc. under Project 1217, On-Call Construction Project Management Services. The period of the task assignment is approximately 1 year.

AMOUNT OF MONEY AND SOURCE:

\$168,288.71 - 2024-000000-5480-395700-603018

BACKGROUND/EXPLANATION:

This task will provide for a senior construction inspector for various projects TR10318 and TR14306 of TEC Division.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	223 W. Saratoga Street	223 West Saratoga Street, LLC	Landing and three stairs
	Flat Charge: \$ 70.30		
2.	501 N. Calvert St.	MD-North Calvert Street, LLC	Retain existing steps 60' x 11'
	Flat Charge: \$210.90		
3.	3301 Eastern Avenue	Brocar Properties Seya, LLC	ADA ramp 28' x 4'
	Flat Charge: \$ 70.30		
4.	1602 Barclay Street	Explore Creation, LLC	One set of steps 14' x 5'
	1604 Barclay Street	Explore Creation, LLC	One set of steps 14' x 5'
	1606 Barclay Street	Explore Creation, LLC	One set of steps 14' x 5'
	1608 Barclay Street	Explore Creation, LLC	One set of steps 14' x 5'
	Flat Charge: \$140.80		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Transportation - Baltimore Gas & Electric
Relocation Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Relocation Contract with the Baltimore Gas & Electric Company (BGE), under Contract No. TR 03333, Sinclair Lane Bridge Rehabilitation over CSXT RR.

AMOUNT OF MONEY AND SOURCE:

\$144,361.17 - 9950-901363-9508-900010-707072

BACKGROUND/EXPLANATION:

On December 7, 2011, the Board approved Contract No. TR 03333, Sinclair Lane Bridge Rehabilitation over CSXT Railroad (BGE Reference No. CEGD04392 Job No. 10904653).

The purpose of this contract is to allow the BGE's assistance in relocating the electric distribution facilities and to provide clearance for highway improvements. The BGE estimates the total cost of the project to be \$288,722.34, of which Baltimore City is responsible for 50% of the actual cost of the job, which is estimates to be \$144,361.17.

DBE PARTICIPATION:

The Contract TR 03333, associated with this request has a DBE goal of 30%.

APPROVED FOR FUNDS BY FINANCE

(The Relocation Contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Pitchfork Urban Farm, LLC. The period of the MOU is effective upon Board approval for a ten-year period with an additional renewal period of ten years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The MOU establishes the framework for the owner to implement and maintain landscaping and fencing in the street bed of unimproved Todd Avenue that is adjacent to 5217 Todd Avenue, Lot 4 Block 6051.

Subsequently the owner will perform ongoing maintenance of all aspects of the Project during the term of the MOU, all such work and maintenance is at the cost of the owner.

MBE/WBE/DBE PARTICIPATION:

Not a competitive procurement item.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
78 - 81
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.
In connection with the Transfers of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

03/01/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works (DPW)/Office of
Construction and Engineering (OC&E)

1. W.C. 1286, Guilford Monumental Paving & \$8,779,238.95
Avenue and Vicinity Excavating Inc.
Water Main Replace-
ments

MBE:	Justdrafting & Construction	\$ 37,950.00	0.43%
	Support Services, Inc.		
	P&J Contracting Co., Inc.	375,350.00	4.28%
	T E Jeff, Inc.	464,700.00	5.29%
		<u>\$878,000.00</u>	<u>10.00%</u>

WBE:	S&L Trucking, LLC	\$124,700.00	1.42%
	Janis Rettaliata	18,525.00	0.21%
	American Tennis Courts, Inc.	32,415.00	0.37%
		<u>\$175,640.00</u>	<u>2.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$11,774,841.00	9960-909100-9558	
Water Revenue	Constr. Reserve	
Bonds		
\$ 877,924.00	-----	9960-915617-9557-
		900020-2,
		Extra Work
877,924.00	-----	9960-915617-9557-
		900020-3,
		Engineering

AGENDA

BOARD OF ESTIMATES

03/01/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW/OE&C - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
713,000.00	-----	9960-915617-9557- 900020-5, Inspection
8,779,238.95	-----	9960-915617-9557- 900020-6, Construction
<u>526,754.05</u>	-----	9960-915617-9557- 900020-9, Administration
<u>\$11,774,841.00</u>		

This transfer will provide funds to cover costs associated with award of WC 1286, Guilford Avenue Water Main Replacement.

Department of Transportation/Department of Recreation and Parks (R&P)

3. TR 11319, Jones Falls Trail, Phase V	Allied Contractors, Inc.	\$9,442,752.00
DBE:	Priority Construction Corp.	\$ 735,000.00 7.78%
	Charles Tillman Paving, Inc.	434,575.08 4.60%
	Priceless Industries, Inc.	50,054.00 .53%
	S&L Trucking, LLC	252,000.00 2.67%
	M&F Contracting, Co.	384,890.00 4.08%
	Guardrail, Etc., Inc.	27,020.00 .29%
	JM Murphy Enterprises, Inc.	560,017.60 5.93%
	William T. King, Inc.	210,830.00 2.23%
		<u>\$2,654,386.68 28.11%</u>

AGENDA

BOARD OF ESTIMATES

03/01/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW/R&P - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
4. \$1,189,999.91	9938-902740-9475	
State Constr.	Reserve - Jones	
Revenue - MDOT	Falls Greenway	
	Phase V	
2,030,000.00	" "	
Federal		
80,145.61	" "	
MVR		
2,600,000.00	9938-901761-9475	
25 th R&P Series	Reserve - Patterson	
	Park Recreation	
	Center Expansion	
579,854.48	9938-907081-9475	
1 st Parks &	Reserve - Park	
Public Facility	Trail Network	
269,000.00	9938-907788-9475	
<u>25th R&P Series</u>	Reserve - Jones Falls	
	Trail Enhancement	
\$6,749,000.00	-----	9938-907740-9474
		Active - Jones
		Falls Greenway
		Phase V

This transfer will provide funds to cover costs associated with the award of TR 11319, Jones Falls Trail Phase V to Allied Contractors, Inc.

AGENDA

BOARD OF ESTIMATES

03/01/2017

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW/R&P - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
5. \$2,400,000.00	9950-906077-9509	
Federal	Constr. Reserve -	
	Jones Falls Greenway	
	Phase V	
600,000.00	" "	
GF (HUR)		
<u>\$3,000,000.00</u>	-----	9950-909077-9508-6
		Structure & Im-
		provements, Jones
		Falls Trail -
		Phase V

This transfer will partially fund the costs associated with the award of TR 11319, Jones Falls Trail, Phase V to Allied Contractors, Inc. in the amount of \$9,442,752.00

Bureau of Purchases

6. B50004499, ADA	Boulevard Contractors	\$ 156,200.00
Comfort Station	Corp.	
Renovations		

(Dept. of Recreation
and Parks)

MBE: BMC Services, LLC	\$64,979.20	41.6%
WBE: A2Z Environmental Group, LLC	\$10,934.00	7%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Baltimore Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the University of Maryland, University College for the Criminal Justice Leadership Program. The period of the Agreement is January 1, 2017 through December 31, 2017.

AMOUNT OF MONEY AND SOURCE:

\$125,000.00 - 6000-611217-2013-197500-603026

BACKGROUND/EXPLANATION:

The Police Department of Baltimore City desires to increase the leadership skills of selected police officers by having them participate in an undergraduate Criminal Justice Leadership Development Program at the University of Maryland, University College.

The Agreement is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Space Utilization Committee - Interdepartmental Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Interdepartmental Lease between the Department of General Services, Landlord and the Health Department, Tenant, for the rental of the property known as the Waxter Center, 861 Park Avenue, consisting of 42,054 sq. ft. The period of the Interdepartmental Lease is July 1, 2016 through June 30, 2017, with 5 one-year renewal options.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
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\$422,831.35	\$35,235.95
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Account: 1001-000000-3024-268600-603013

BACKGROUND/EXPLANATION:

The Landlord is responsible for maintaining the interior and exterior of the building, including the foundations, roof, walls, gutters, downspouts, HVAC system, and individual window ventilation systems. The Landlord is also responsible for janitorial services, pest control two times a month, cleaning the floors, and ice and snow removal. The cost of interior lighting and exterior lighting, bulb replacement, sewer/plumbing and electric repair, and replacing air filters once every 6 months. The Landlord will further maintain and provide HVAC system providing heat and a/c, utilities. Provide security in main lobby Monday and Wednesday 6:00 a.m. to 9:00 p.m., Tuesday and Thursday from 6:00 a.m. to 10:00 p.m. and Friday 10:00 a.m. to 6:00 p.m.

The Tenant will accept the premises in its "as-is" condition. The Tenant will not make any alterations without written approval from the Landlord, must provide all equipment including refrigerators

AGENDA

BOARD OF ESTIMATES

03/01/2017

Space Utilization Committee - cont'd

or any other kitchen appliances, telephones and computers. The Tenant will also place debris into trash receptacle and the Landlord will be responsible for removing the trash receptacle liner. Keep the common break room area free of debris that can cause infestation of insects and/or rodents, keep entrances, passageway and areas adjoining or appurtenant to the building in a clean and orderly condition and free of the Tenant's equipment and furniture which will not impede ingress and egress.

The Space Utilization Committee approved this Lease Agreement on January 10, 2017.

(The Interdepartmental Lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Amber Eve Anderson, Lessee, for the rental of property located at 1427 Light Street known as School 33, Studio #105, 1st floor. The period of the Lease Agreement is March 1, 2017 through February 28, 2020 with the option to renew for 2 one-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installation</u>
\$3,900.00	\$325.00
\$4,200.00	\$350.00 - renewal option

BACKGROUND/EXPLANATION:

The demised premises will be used as an artist's studio for the Lessee. The Lessor may terminate the lease during the original term and renewal terms by giving a 60-day notice to the Lessee. The Lessor is responsible for heat, electricity and water. The Lessee is responsible for content insurance, janitorial, trash receptacles, and security.

The Space Utilization Committee approved this Lease Agreement on February 7, 2017.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Rachel Guardiola, Lessee, for the rental of property located at 1427 Light Street known as School 33, Studio #106, 1st floor. The period of the Lease Agreement is March 1, 2017 through February 28, 2020 with the option to renew for 2 one-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installation</u>
\$4,800.00	\$400.00

BACKGROUND/EXPLANATION:

The demised premises will be used as an artist's studio for the Lessee. The Lessor may terminate the lease during the original term and renewal terms by giving a 60-day notice to the Lessee. The Lessor is responsible for heat, electricity and water. The Lessee is responsible for content insurance, janitorial, trash receptacles, and security.

The Space Utilization Committee approved this Lease Agreement on February 7, 2017.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Real Estate - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve Lease Agreement Renewal with Washington 784, LLC and Baltic Gold, LLC, Landlord, for the rental of the two properties known as 782 Washington Blvd., consisting of approximately 1,600 sq. ft. and the parking lot known as 760 Eislén Street, consisting of approximately 2,100 sq. ft. The period of the Lease Agreement Renewal is March 1, 2017 through August 31, 2017.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installment</u>
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\$7,200.00	\$1,200.00
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Account: 2026-000000-2042-733000-603013

BACKGROUND/EXPLANATION:

The Board approved the original lease agreement on September 9, 2015 for the period of September 1, 2015 through February 29, 2016 with three option to renew, the Board then approved the 1st renewal option on March 16, 2016 for the period of March 1, 2016 through August 31, 2016, the Board also approved the 2nd renewal on August 10, 2016 for the period of September 2, 2016 through February 28, 2017. This is the third and final renewal option.

The leased premises, 782 Washington Blvd., will be used as a Police Substation for the Casino Mini District to conduct administrative duties and 760 Eislén Street will be used as a parking lot for the tenant's vehicles. All other rental conditions and provisions of the Lease Agreement dated August 10, 2016 will remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Public Works/Bureau - Third and Fourth Year
of Water and Wastewater Funding under the License
Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the third and fourth year funding under the License Agreement with Sparrows Point Terminal, LLC. The funding will cover the License Agreement period from January 1, 2017 through December 31, 2018.

AMOUNT OF MONEY AND SOURCE:

\$1,204,170.55 - Total cost for 2017
1,204,170.55 - Estimated total cost for 2018
\$2,408,341.10 - 2070-000000-5501-630040-603026

BACKGROUND/EXPLANATION:

On December 23, 2015, the Board approved the License Agreement between the City and Sparrows Point Terminal, LLC, for the continued acceptance and discharge of treated effluent from the Back River Wastewater Treatment Plant, through December 31, 2018. The terms of the agreement include options to extend the agreement beyond the 2018 end date should the parties mutually agree, or to terminate the agreement should a resolution for the discharge of the effluent be realized sooner.

The City's payments for the first year of the agreement were \$101,099.22 per month, based on estimated monthly electrical costs and monthly personnel and other costs. The terms of the agreement provide for the monthly payment amount to be adjusted on the anniversary date of the effective date, based on the year-over-year change in the Consumer Price Index (CPI) for the Washington D.C. - Baltimore region and on a true-up for electrical costs. The CPI has been reported as 0.7 for the last 12 months.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Public Works/ Office of - Report to the Board
Construction and Engineering (OC&E) and Emergency Procure-
ment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Report on the Emergency on the 500 Block of West Mulberry Street and to approve and authorize execution of an agreement with Spiniello Companies under S.C. 971, Mulberry Street Sewer Rehabilitation. The period of the agreement is effective upon Board approval for six months, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$4,000,000.00 - 9956-907855-9551-900020-706063

BACKGROUND/EXPLANATION:

On July 4, 2016, a large Sink hole (40' x 40' x 30' deep) has taken up the entire three lane roadway of West Mulberry Street at 500 block. Investigation discovered an 80-inch sanitary line had collapsed and caused sink hole and choked the downstream line. This section is up stream of the Centre Street sink hole which occurred earlier and that repair work was completed. Sanitary sewage overflow occurred upstream on W. Saratoga Street near intersection with Martin Luther King Jr. Boulevard shortly after the sinkhole collapsed. The sewage over flow and roadway collapse is a major public safety issue. As a result, the sink hole was immediately closed and secured. All utilities were shut down and temporary bypass connections were made to nearby businesses and residents. Spiniello Company was directed by the City to stabilize the area and do the repair on July 5, 2016. The 80-inch brick and concrete sanitary transmission main serves a large area and cannot be rerouted for a long-term solution. Installation of bypass pumping is required prior to actual repair. The scope of work includes but not limited to installation of sewage bypass pumping, cleaning and rehabilitation of approximately 3000 feet of sanitary line through the cured-in-place pipe (CIPP) method. Restored utilities were damaged by from the collapse due to the nature and

AGENDA

BOARD OF ESTIMATES

03/01/2017

OC&E - cont'd

gravity of the incident. A written notice requesting approval was given to the Director of Finance on August 10, 2016 pursuant to Article VI, Section II of Baltimore City Charter to proceed with Mulberry Street Emergency Sewer Rehabilitation and on August 10, 2016, the Director of Finance gave approval authorizing the Department of Public Works to proceed with emergency procurement. At the time of the emergency, the Spiniello Companies was performing work under SC 943, On-Call Cured in Place Sanitary Sewer.

Due to the emergency nature of this procurement, the City waives the MBE/WBE requirements for this Contract pursuant to Article 5, Subtitle 28-64 of the Baltimore City Code.

Due to the emergency of this procurement, the requirements of Article 5, Subtitle 27 of the Baltimore City Code are not applicable.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Emergency Procurement Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,800,000.00	9956-905410-9549	
Wastewater	Constr. Reserve	
Revenue Bonds	Herring Run Inter-Captor	

AGENDA

BOARD OF ESTIMATES

03/01/2017

OC&E - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,000,000.00	-----	9956-907855-9551-6 Construction
<u>800,000.00</u>	-----	9956-907855-9551-9 Administration
<u>\$4,800,000.00</u>		

This transfer will provide funds to cover the costs associated with S.C. 971, Mulberry Street Emergency Sewer Rehabilitation.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably, thereon.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Public Works/ Office of - Report to the Board
Construction and Engineering (OC&E) and Emergency Procure-
ment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Report on the Emergency on the 700 Block of Cathedral Street and to approve and authorize execution of an agreement with Spiniello Companies under S.C. 972, Cathedral Street Emergency Sewer Rehabilitation. The period of the agreement is effective upon Board approval for six months, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$4,500,000.00 - 9956-907855-9551-900020-706063

BACKGROUND/EXPLANATION:

On. October 17, 2016, a large sink hole opened the underneath roadway at 700 block of Cathedral Street. Investigation discovered 30-inch sanitary line has collapsed and causes sink hole and choke the line.

This section is down stream of the Centre Street sink hole which occurred earlier and that repair work was completed. Sanitary sewage surcharge occurred upstream at the 600 block of Cathedral Street and Centre Street where the 72-inch sewer main rehabilitation had just been completed shortly prior to the incident. The sinkhole area was immediately closed and secured. All utilities were shut down and temporary bypass connections were made to nearby businesses and residents. Spiniello Companies was directed by the City to stabilize the area and do the repairs on October 19, 2016. The 80-inch brick and concrete sanitary transmission main serves a large area and cannot be rerouted as a long-term solution. Installation of bypass pumping is required prior to actual repair. The scope of work includes but not limited to installation of sewage bypass pumping, cleaning and rehabilitation of approximately 1600 feet of sanitary line through cured-in-place pipe (CIFF) method. Restored utilities

AGENDA

BOARD OF ESTIMATES

03/01/2017

OC&E - cont'd

damage caused from the collapse, due to the nature and gravity of the incident. A written notice requesting approval was given to the Director of Finance on October 25, 2016 pursuant to Article VI, Section II of Baltimore City Charter to proceed with Cathedral Street Emergency Sewer Rehabilitation. At the time of the emergency, the Spiniello Companies was performing work under SC 943 On-Call Cured in Place Sanitary Sewer Lining and SC 942.

On October 29, 2016, the Director of Finance gave approval authorizing the Department of Public Works to proceed with emergency procurement. The consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Award Commission.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Emergency Procurement Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,407,632.00	9956-904440-9549	
Wastewater	Constr. Reserve	
Revenue Bonds	Hawkins Point Sewer	
2,000,000.00	9956-904404-9549	
Wastewater	Constr. Reserve	
Revenue Bonds	Inflow/Infiltration	
892,368.00	9956-904401-9549	
Wastewater	Constr. Reserve	
<u>Revenue Bonds</u>	Sewer Replacement	
\$5,300,000.00	Projects	

AGENDA

BOARD OF ESTIMATES

03/01/2017

OC&E - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,500,000.00	-----	9956-907855-9551-6 Construction
<u>800,000.00</u>	-----	9956-907855-9551-9 Administration
\$5,300,000.00		

This transfer will provide funds to cover the costs associated with S.C. 972, Cathedral Street Emergency Sewer Rehabilitation.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably, thereon.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Bureau of Water and Wastewater - Ratification of Services
and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify services rendered and approve and authorize an expenditure of funds to pay Ross Technical Services, Inc.

AMOUNT OF MONEY AND SOURCE:

\$13,021.98 - 2070-000000-5501-396404-603020
6,511.00 - 2070-000000-5501-396904-603020
\$19,532.98

BACKGROUND/EXPLANATION:

On December 10, 2015, the Board of Estimates approved the agreement between the City and Ross Technical Services Inc., to provide second year related instruction training for Wastewater Treatment Operator Apprentices. The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Wastewater Treatment Plants of Baltimore City be provided with 144 hours of classroom instruction for each of the three years that they are employed to successfully complete the Wastewater Treatment Technician Apprenticeship Program, which was the purpose of the agreement.

The agreement included two sessions: the first one was held between November 9, 2015 and December 18, 2015 and the second session was held between January 4, 2016 and February 12, 2016. Between 2015 and 2016, the Bureau of Water and Wastewater hired 31 Wastewater Treatment Technician Apprentices. With such a large number of hires, Ross Technical Services Inc. split the group into two sessions so that all apprentices could participate in the required sessions.

The maximum class size in the program is 15 participants, and the Department has followed that model since the beginning of the program. By having such a large group, what would normally take

AGENDA

BOARD OF ESTIMATES

03/01/2017

Bureau of Water and Wastewater - cont'd

three months to complete (one month for each year of instruction), took six months to complete. This is the reason Ross Technical Services, Inc. continued to perform the services on an expired agreement. The Baltimore City Joint Apprenticeship is registered with the Department of Labor, Licensing, and Regulation, Maryland Apprenticeship and Training Council. Under the Maryland Apprenticeship and Training Law and Regulation, COMAR09.12.43.05, related instruction must be: a minimum of 144 hours of instruction for each year of apprenticeship or the numbers of hours necessary to cover related courses required by the program sponsor is required. Payment has not been made to the vendor for this work.

Ross Technical Services, Inc. has extensive background in Wastewater Operations training and has provided a custom curriculum that enables the apprentices to be exposed to the technical requirements of the program as they relate to the actual work environment of a Wastewater Treatment Plant.

MBE/WBE PARTICIPATION:

Although goals were not assigned to this contract, Ross Technical Services, Inc. is a Certified Women's Business Enterprise registered in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Department of Public Works/Office - Change Order No. 1 and
of Engineering and Construction Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve Change Order No. 1 and authorize reimbursement to Baltimore County for the City's Share of the Fullerton Reservoir Project.

AMOUNT OF MONEY AND SOURCE:

\$266,735.74 - 9960-905722-9557-900020-703032

BACKGROUND/EXPLANATION:

Baltimore County awarded a design project to replace the Fullerton Reservoir utilizing tanks. Recently, the County notified Baltimore City that the design work required by the consultant exceeded the original projections and additional City contributions are needed.

The original cost estimate was \$1,184,929.77 and the new cost estimate for design is \$1,451,665.51. This is an increase of \$266,735.74 over the original estimate. The County will be submitting final invoices for design upon Board approval of the increase.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office on Criminal Justice - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with the House of Ruth Maryland, Inc. The period of the Agreement is July 1, 2016 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 6000-613117-2252-247800-600000

BACKGROUND/EXPLANATION:

Under Baltimore City Code, Article 5, § 48-1 requires the Circuit Clerk of the City Court to collect an additional \$75.00 for the issuance of marriage licenses in Baltimore City and to transmit the proceeds from the additional fee to the City on a monthly basis into a special fund. Monies collected benefit domestic violence shelter programs and are distributed to the House of Ruth Maryland, Inc. proportionate to the number of domestic violence victims it serves.

APPROVED FOR FUNDS BY FINANCE

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office on Criminal Justice - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Agreement (MOA) with Forest Park Action Council, Inc. (FPA) The period of the MOA is effective upon Board approval for one-year.

AMOUNT OF MONEY AND SOURCE:

\$26,886.00 - 1001-000000-2251-247700-603026

BACKGROUND/EXPLANATION:

The MOA documents a public private partnership between the City and FPA for the purchase, installation and operation of two CitiWatch CCTV cameras at the corners of North Forest Park Avenue and Windsor Mills Boulevard. The FPA is a community non-profit comprised of over 15 public and private groups including, but not limited to, UMM/Kernan, Carroll Independent Fuel, three Community Associations, five apartment complexes, two churches, and schools.

The FPA has raised and delivered a check to the City for \$24,000.00 of the estimated costs for the two CitiWatch CCTV cameras. The City has received quotes to perform the work for a total amount of \$26,886.00. The City will contribute the remainder of \$2,886.00 toward the installation of the cameras. The CCTV cameras are located on a corner with long standing public safety issues. The Baltimore Police Department closed a business in July 2016 due to public safety concerns. The business reopened and the community is unified in supporting the City, BPD and the neighbors in improving public safety in this part of the City. The CitiWatch cameras will significantly improve police presence in this location.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office on Criminal Justice - cont'd

MBE/WBE PARTICIPATION:

This project uses existing City contractors and the underlying contracts have MBE/WBE participation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office on Criminal Justice - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Agreement with Safe and Sound: Baltimore's Campaign for Children and Youth, Incorporated (Safe and Sound). This amendment will extend the period of the agreement through March 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On January 20, 2016, the Board approved a grant award from the Governor's Office of Crime Control and Prevention in the amount of \$140,000.00 for the period of October 1, 2015 through September 30, 2016.

On May 18, 2016, the Board approved an agreement with Safe and Sound, a sub-recipient of the grant for the period of October 1, 2015 through December 31, 2016.

This amendment will allow Safe and Sound to continue performing contractual services funded by the grant through March 30, 2017.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVEIWD AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office on Criminal Justice - Ratification of the Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention (GOCCP). This GAN extended the grant through December 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On January 20, 2016, the Board approved a grant from the Governor's Office of Crime Control and Prevention in the amount of \$140,000.00, for the period of October 1, 2015 through September 30, 2016

This extension allowed the Department to fully expend monies allocated for an employment agreement for one year that was funded by the grant.

This ratification is late due to late receipt of the approved GAN from the GOCCP.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Mayor's Office on Criminal Justice - Ratification of the Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention (GOCCP). This ratification extended the grant through March 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On January 20, 2016, the Board approved a grant from the Governor's Office of Crime Control and Prevention in the amount of \$140,000.00, for the period of October 1, 2015 through December 31, 2016

This ratification will allowed the sub-recipient of the grant to continue to spend the remaining monies allocated to them from the award.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|--------------|---------|
| 1. PRIME SAFERY INC. | \$ 31,785.15 | Low bid |
| Solicitation No. B50004889 - Portable Gas Monitors and Accessories - Department of Public Works, Water Analyzer's Office - Req. Nos. R750217 and R751356 | | |

Vendors were solicited via posting on CitiBuy. The only bid was opened on February 9, 2017. The award is recommended to the sole bidders whose price was determined to be reasonable. The above amount is the City's estimated requirement.

- | | | |
|--|--------------|---------|
| 2. READYCLEAN SERVICES GROUP, INC. | \$ 52,180.00 | Renewal |
| Contract No. B50003842 - Repair Services for BARCS - Department of General Services - P.O. No. P530249 | | |

On December 17, 2014, the Board approved the initial award in the amount of \$38,984.40. The award contained two 1-year renewal options. On March 23, 2016, the Board approved an increase and renewal in the amount of \$64,974.00. This final renewal is for the period March 23, 2017 through February 28, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. Initial award was below MBE/WBE subcontracting threshold of \$50,000.00.

- | | | |
|---|---------|---------|
| 3. DANO ENTERPRISES, INC. | \$ 0.00 | Renewal |
| Contract No. B50002874 - Paper Lawn & Leaf Bags for all Baltimore City Agencies - Recreation and Parks, etc. Req. No. Various | | |

On May 8, 2013, the Board approved the initial award in the amount of \$275,000.00. The award contained two 1-year renewal options. On April 27, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal is for the period May 8, 2017 through May 7, 2018. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

MBE/WBE PARTICIPATION:

On March 13, 2013, it was determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities, paper bags. No services are being provided under this contract.

MWBOO GRANTED A WAIVER.

- 4. ONE CALL CONCEPTS
LOCATING SERVICES, INC. \$2,000,000.00 Renewal
 Contract No. B50002768 - Underground Utility Locating
 Services - Department of Public Works - P.O. No. P522936

On March 20, 2013, the Board approved the initial award in the amount of \$989,500.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$2,000,000.00 is for the period April 8, 2017 through April 7, 2018. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 3% WBE.

One Call Concepts Locating Services, Inc.

	<u>COMMITMENT</u>	<u>PERFORMED</u>	
MBE: P & J Business Staffing, Inc.	10%	\$172,386.39	8.1%
WBE: Boonerang Consulting, LLC	3%	\$ 44,110.51	3%

Per contracting agency, the MBE deficit was due to unexpected higher Miss Utility volume which resulted in increased billings to the City of Baltimore.

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

5. XYLEM DEWATERING SOLUTIONS, INC. \$ 50,000.00 Renewal
 Contract No. B50002694 - Providing Temporary Bypass Pumping System - Department of Public Works - P.O. No. P522922

COMMITMENT PERFORMED

MBE: R.E. Harrington Pumping & Heating Company, Inc. N/A

Vendor has performed less than \$50,000.00 of the work.

MWBOO FOUND VENDOR IN COMPLIANCE.

On February 27, 2013, the Board approved the initial award in the amount of \$247,186.00. The award contained two 1-year renewal options. On February 10, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$50,000.00 is for the period April 1, 2017 through March 31, 2018. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 14% MBE AND 0% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

6. HUSKY ENVELOPE PRODUCT, INC. \$ 66,090.00 Renewal
 Contract No. B50003259 - Water Bill Envelopes - Department of Public Works, Bureau of Water and Wastewater - Req. No. R649065

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On April 2, 2014, the Board approved the initial award in the amount of \$50,045.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This third renewal is for the period May 1, 2017 through April 30, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 14, 2013, it was determined that no goals would be set because of no opportunity to segment this contract. This contract is for a commodity with no services being provided.

MWBOO GRANTED A WAIVER.

- 7. GREENLAWN CEMETARY OF
CAMBRIDGE, MARYLAND LLC. \$ 126,960.00 Renewal
Contract No. B50003950 - Provide Transportation, Cremation
and Disposal of Animal Carcasses - Baltimore City Health
Department - P.O. No. P530695

On April 1, 2015, the Board approved the initial award in the amount of \$99,360.00. The award contained three 1-year renewal options. On January 5, 2017, the City Purchasing Agent approved an increase in the amount of \$27,600.00. This renewal in the amount of \$126,960.00 is for the period April 1, 2017 through March 31, 2018, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On January 14, 2015 it was determined that no goals would be set because of no opportunity to segment the contract. Transportation of the carcasses must be done by the crematorium.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

MWBOO GRANTED A WAIVER.

- 8. ECLIPSE TINTING
 SERVICE LLC. \$ 6,000.00 Renewal
 Contract No. B50003911 - Automotive Window Tinting -
 Department of General Services and Baltimore City Police
 Department - P.O. No. P529937

On January 22, 2015, the Board approved the initial award in the amount of \$12,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$6,000.00 is for the period March 8, 2017 and March 7, 2018. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. The contract is below MBE/WBE subcontracting threshold of \$50,000.00. Vendor is a certified MBE.

- 9. ACRES AUTOMOTIVE
 INC. \$ 0.00 Renewal
 Contract No. B50002789 - Spray In Bedliners - Department of
 General Services - P.O. No. P522966

On February 27, 2013, the Board approved the initial award in the amount of \$30,000.00. The award contained two 1-year renewal options. On January 27, 2016, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period March 1, 2017 through February 28, 2018. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

MBE/WBE PARTICIPATION:

Not applicable. The contract is below MBE/WBE subcontracting threshold of \$50,000.00.

10. **FIRST CALL**

P & J CONTRACTING CO.,
INC.

SECOND CALL

K & K ADAMS, INC.

\$ 0.00 Renewal

Contract No. B50003217 - Whole Block Building Demolition - Department of Housing and Community Development - P.O. Nos. P527553 and P527554

On February 4, 2014, the Board approved the initial award in the amount of \$15,000,000.00. The award contained two 1-year renewal options. This first renewal in the amount of \$0.00 is for the period February 5, 2017 through February 4, 2018, with one 1-year renewal option remaining.

MBE/WBE PARTICIPATION:

MWBOO set goals of 27% MBE and 10% WBE.

P & J Contracting Co. Inc.

	<u>COMMITMENT</u>	<u>PERFORMED</u>	
MBE: Hammerhead Trucking, LLC	18%	\$ 891,378.00	18.9%
Sparks Quality Fence Co,	9%	426,882.39	9.1%
	27%	\$1,318,260.39	28%

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

WBE: Valentine Transportation	3%	\$ 144,820.00	3.1%
Hopkins Fuel Oil Co.	7%	413,451.89	8.8%
	10%	\$ 558,271.89	11.9%

K & K Adams, Inc.

<u>COMMITMENT</u>	<u>PERFORMED</u>
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MBE: N/A See note below

WBE: N/A See note below

Vendor has not performed any work on this contract.

MWBOO FOUND VENDORS IN COMPLIANCE.

11. **ITEM 1**

L/B WATER SERVICE, INC.

ITEM 2

HD SUPPLY WATERWORKS,
LIMITED PARTNERSHIP

\$150,000.00	Renewal
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Contract No. B50002577 - Bass Fittings - Department of Public Works, Bureau of Water and Wastewater - P.O. Nos. P521765 and P521766

On October 10, 2012, the Board approved the initial award. Subsequent actions were approved. The increase will permit the agency to continue to purchase the required parts for repairs to infrastructure and retain an ample supply in stock to ensure minimal disruption in service. The contract will expire on October 9, 2017.

On July 8, 2012, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is for the purchase of commodities, brass fittings. No services are being provided under this contract.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

12. METROPOLITAN PROTECTIVE

SERVICE, INC.	\$250,000.00	Renewal
Contract No. B50004352 - Armed Security Guards - Health Department - PO No. P534694		

On March 02, 2016, the Board approved the initial award for the amount of \$150,000.00. On November 23, 2016, the Board approved an increase for the amount of \$60,000.00. On December 13, 2016, the City Purchasing Agent approved an increase for the amount of \$25,000.00. The Board is requested to approve the first renewal for the amount of \$250,000.00. The renewal will make the total contract amount \$485,000.00. The period covered is March 02, 2017 through March 01, 2018.

On October 26, 2015, it was determined that no goals would be set because of no opportunity to segment the contract. The solicitation required that the armed security guards be retired or off-duty police officers, and there were no certified MBE/WBE firms able to comply with this requirement.

MWBOO SET MBE AND WBE GOALS AT 0%.

13. SECURITY EQUIPMENT

CO		
TURF EQUIPMENT AND		
SUPPLY COMPANY, INC.	N/A	Renewal
Contract No. B50003397 - O.E.M. Parts and Service for Toro Equipment - Dept. of General Services, Fleet Management - PO Nos. P526887, and P528564		

On April 09, 2014, the Board approved the initial award for the amount of \$1,000,000.00. On August 27, 2014, the Board approved an additional vendor \$100,000.00. The Board is requested to approve the first renewal at no additional cost. With this renewal, the total contract amount will remain \$1,100,000.00.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

On January 24, 2014, MWBOO determined that no goals would be set because of no opportunity to segment the contract, as there are currently no certified MBEs or WBEs who are authorized Toro parts or service providers.

MWBOO GRANTED A WAIVER.

- 14. GOEL SERVICES, INC.
- COLOSSAL CONTRACTORS, INC.
- JLN CONSTRUCTION SERVICES, L.L.C.

\$ 0.00	Renewal
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Contract No. B50003223 - Building Façade Improvements - Department of Housing Community Development - P.O. Nos. P526238, P526239 and P530199

On February 5, 2014, the Board approved the initial award in the amount of \$450,000.00. The award contained three 1-year renewal options. On June 1, 2016, the Board approved a ratification and renewal in the amount of \$0.00. This second renewal in the amount of \$0.00 is for the period February 5, 2017 through February 4, 2018, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MWBOO found JLN Construction Services, L.L.C. and Colossal Contractors, Inc. in compliance. Goel Services, Inc. was found in non-compliance. The agency requires additional vendors on this contract, due to the high volume of work necessary. Therefore, the vendor will be given 10 business days from the Board action to provide an acceptable plan to come in compliance to MWBOO.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD		AWARD BASIS
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Bureau of Purchases - cont'd

Goel Services, Inc.

	<u>COMMITMENT</u>	<u>PERFORMED</u>
MBE: See note below	0	0
WBE: See note below	0	0

Vendor is not in compliance with Article 5, subtitle 28 of the Baltimore City Code.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Colossal Contractors, Inc.

	<u>COMMITMENT</u>	<u>PERFORMED</u>
MBE: JLN Construction Services, LLC	27%	See note below
WBE: Eastwood Painting & Contracting, Inc.	10%	See note below

Vendor has not performed any work to date. MBE/WBE not applicable.

MWBOO FOUND VENDOR IN COMPLIANCE.

JLN Construction Services, L.L.C.

	<u>COMMITMENT</u>	<u>PERFORMED</u>
MBE: Harvey Harris Contractors, Inc.	27%	See note below

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases - cont'd

WBE: Franqui Enterprise, LLC 10% See note below

Vendor has performed less than \$50,000.00. MBE/WBE not applicable.

MWBOO FOUND VENDOR IN COMPLIANCE.

15. STRATIVIA LLC \$ 9,000.00 Renewal
Contract No. 08000 - Annual Website Maintenance - Office of the City Council President - P.O. No. P530884

On April 21, 2015, the City Purchasing Agent approved the initial award in the amount of \$9,000.00. On March 08, 2016, the City Purchasing Agent approved the first renewal in the amount of \$9,000.00. The Board is requested to approve the second renewal in the amount of \$9,000.00. With the second renewal, the total contract amount will be \$27,000.00. The period covered is April 22, 2017 through April 21, 2018.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

16. HEYWARD INCORPORATED
OF VIRGINIA \$200,000.00 Increase
Contract No. 08000 - Restock Vaughn Pump and Parts - Department of Public Works, Bureau of Water & Wastewater - Req. No. R754215 and R749789

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

On November 30, 2016, the Board approved the initial award for the amount of \$78,294.00. The Board is requested to approve an increase for the amount of \$200,000.00 on a sole source basis, as these items are only available from the distributor, and are not available from subcontractors. The increase will make the total contract amount \$278,294.00. The period covered is March 02, 2017 through February 28, 2019.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, §11 (e)(i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

- 17. HIGHLANDER CONTRACTING
COMPANY, LLC
BLUESTAR TECHNOLOGIES,
INC.

	\$1,000,000.00	Increase
Contract No. B50004145 - Fiber Optic Cable Installation Maintenance and Repair - MOIT, DOT, DPW, BCPD and others - PO No. P532919, and P532927		

On August 26, 2015, the Board approved the initial award for the amount of \$1,000,000.00. The Board is requested to approve an increase for the amount of \$1,000,000.00. The increase will make the total contract amount \$2,000,000.00.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases - cont'd

HIGHLANDER CONTRACTING COMPANY, LLC

	<u>COMMITMENT</u>	<u>PERFORMED</u>	
MBE: Machado Construction Co, Inc.	17%	\$54,509.41	(17.1%)
WBE: Cuddy & Associates, LLC	5%	\$16,000.00	(5.0%)

MWBOO FOUND VENDOR IN COMPLIANCE.

BLUESTAR TECHNOLOGIES, INC.

	<u>COMMITMENT</u>	<u>PERFORMED</u>	
MBE: A-Connection, Inc.	17%	\$31,545.00	(8.8%)
WBE: The Allocated Formula K Supply, Inc.	4%	\$ 4,087.50	(1.1%)
	<u>1%</u>	<u>0.00</u>	
	5%	\$ 4,087.50	(1.1%)

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

On June 10, 2015, MWBOO set goals of 17% MBE and 5% WBE. Highlander Contracting Company, LLC was found compliant by MWBOO on February 1, 2017. Bluestar Technologies, Inc. was found non-compliant by MWBOO on January 30, 2017. The agency requires additional vendors on this contract, due to the high volume of work necessary. Therefore, the vendor will be given 10 business days from the Board action to provide an acceptable plan to come in compliance to MWBOO.

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

18. WASH TECH/MID ATLANTIC CAR WASH TECHNOLOGY, INC.	\$ 45,000.00	Selected Source
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Contract No. 06000 - O.E.M. Parts and Service for Car Wash
(The Tandem Rite Touch) at Fallsway Substation - Req. No.
R747506

Vendors were solicited by posting Solicitation B50004835 on CitiBuy with no bids received. A second request for bids was posted as Solicitation B50004872 with no bids received. The incumbent contractor was contacted and provided a quote that is considered fair and reasonable. Therefore, the Board is recommended to award the contract to the selected vendor on a selected source basis.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

19. W.W. GRAINGER, INC.	\$1,000,000.00	Extension
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Maryland State Contract #BPO-001B400635, Maintenance, Repair,
and Operating Supplies - City-Wide - PO No. P519531

On February 29, 2012, the Board approved the initial award for the amount of \$1,500,000.00. On November 08, 2012, the City Purchasing Agent approved an increase for the amount of \$40,000.00. On November 26, 2012, the City Purchasing Agent approved an increase for the amount of \$10,000.00. On December 19, 2012, the Board approved an increase for the amount of \$1,500,000.00. On July 24, 2013, the Board approved an increase for the amount of \$2,000,000.00. On February 26, 2014, the Board approved the first renewal for the amount of \$5,050,000.00. On May 04, 2016, the Board approved an increase for the amount of \$2,600,000.00. The Board is

AGENDA

BOARD OF ESTIMATES

03/01/2017

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases - cont'd

requested to approve an extension for the amount of \$1,000,000.00. The increase will make the total contract amount \$13,700,000.00. The period covered is March 01, 2017 through June 30, 2017.

The requested action is an extension of a cooperative contract while negotiations for the award of the Maryland State contract are settled. The above amount is the City's estimated requirement. However, the vendor shall supply the City's entire requirement, be it more or less.

MWBOO SET MBE GOALS AT 5% AND WBE GOALS AT 0%.

MBE: Marathon, Inc. 5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Bureau of Purchases - Report on Compliance - B50004056

The Bureau of Purchases and the Minority and Women Business Opportunity Office (MWBOO) will report on the MBE/WBE compliance status on Contract Number B50004056, Enterprise Technology Staffing Support for the vendors TeleCommunication Systems, Inc. and Trigyn Technologies, Inc.

On September 09, 2015, the Board approved the initial award to three vendors, Koniag Services, Inc., TeleCommunication Systems, Inc., and Trigyn Technologies, Inc. and approved an increase on February 08, 2017 with ten days to come into compliance with MBE/WBE subcontracting goals. The Board requested a report on compliance on the March 01, 2017 agenda.

On April 20, 2015, MWBOO set goals of 27% MBE and 10% WBE. Both vendors, TeleCommunication Systems, Inc. and Trigyn Technologies, Inc. were found non-compliant by MWBOO on January 26, 2017 and were instructed to provide an acceptable plan to MWBOO by February 24, 2017 to come into compliance. The third vendor, Koniag Services, Inc., had provided no staff under the agreement to date; therefore no compliance review was required.

AGENDA

BOARD OF ESTIMATES

03/01/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
1. Gregory Scheiling	CS Week Executive Summit Fort Worth, TX May 21 - 26, 2017 (Reg. Fee \$995.00)	Water Utility Fund	\$2,812.12

The subsistence rate for this location is \$211.00 per night. The hotel cost is \$199.00 per night, plus hotel taxes of \$29.85 per night. The Department is requesting an additional \$140.00 for meals and incidentals. The registration fee of \$995.00 and airfare of \$412.87 were prepaid by a City-issued credit card assigned to Ms. Tianna Haines. Therefore, the amount to be disbursed to Mr. Scheiling is \$1,404.25.

Department of Public Works/Office of Compliance and Laboratories

2. Rosanna LaPlante	ASCE 2017 EWRI World Environmental and Water Resources (EWRI) Congress Sacramento, CA May 20 - 29, 2017 (Reg. Fee \$375.00)	Storm water Utility	\$2,255.00
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The subsistence rate for this location is \$183.00 per night. The hotel cost is \$189.00 per night plus hotel taxes of \$28.80 per night. The Department is requesting \$30.00 to cover the hotel costs and \$200.00 for meals and incidentals. The registration fee of \$375.00 and airfare of \$531.90 were prepaid on a City-issued credit card assigned to Tianna Haines. Therefore, the disbursement to Ms. LaPlante is \$1,349.00.

The conference ends on May 25, 2017, Ms. LaPlante will stay May 26 - 29, 2017 at her own expense.

AGENDA

BOARD OF ESTIMATES

03/01/2017

TRAVEL REQUESTS

Health Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
3. Charlotte Hager	National Family Planning & Reproductive Health Association Washington, D.C. March 5 - 8, 2017 (Reg. Fee \$440.00)	Family Planning Special Needs Account	\$642.91

Pursuant to AM-240-3, the Board of Estimates must take action on a Travel Request if the travel will involve one or both weekend days. Ms. Hager will be in travel status starting March 5, 2017, which is a Sunday.

The hotel cost of \$510.00 will be paid by the National Family Planning & Reproductive Health Association. Therefore, the disbursement to Ms. Hager is \$642.91.

Mayor's Office

4. Colin Tarbert	Maryland China Center EB-5 Investment Seminar Shanghai, China Feb. 23 - 28, 2017	Private Funds - Madison Marquette	\$0.00
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City funds will not be used for this request. All expenses for this travel is paid by the by the private sector.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the trip will require travel outside the continental United States regardless of the source of funds, cost of trip, or length of absence.

AGENDA

BOARD OF ESTIMATES

03/01/2017

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office</u>			
5. Catherine E. Pugh	National Basketball Association (NBA) and Total Health Forum Los Angeles, CA Jan. 25 - 27, 2017	NBA	\$ 0.00

Ms. Pugh served on a panel for the NBA and Total Health Forum and shared her experiences, perspectives, and challenges on cultivating healthy environments. The City did not incur any expenses.

Health Department

6. Tyra Pierce Alexis Alsup Yolanda Wilton Camille Burke	NEHA 2016 AEC & HUD Healthy Homes Conference San Antonio, TX June 12 - 17, 2016	Healthy Homes	\$ 753.16
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On May 4, 2016, the Board approved the travel requests, in the total amount of \$9,601.00, for Meses. Pierce, Alsup, Wilton, and Burke to attend the NEHA 2016 AEC & HUD Healthy Homes Conference in San Antonio, Texas from June 12 - 17, 2016.

The Board approved \$1,363.29 to be disbursed to each attendee. However, Meses. Pierce, Alsup, Wilton, and Burke were each disbursed checks in the amount of \$1,145.00. Each attendee personally incurred the costs of taxi fare to the hotel and to the airport, in addition to the hotel taxes. Therefore, Meses. Pierce, Alsup, Wilton, and Burke are requesting reimbursement in the amount of \$188.29 each.

AGENDA

BOARD OF ESTIMATES

03/01/2017

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
\$ 60.00	- Taxi to Hotel (\$15.00 x 4)		
60.00	- Taxi to Airport (\$15.00 x 4)		
<u>633.16</u>	- Hotel Taxes (\$158.29 x 4)		
\$753.16	- Total Reimbursement for all attendees		

Because of staffing changes in the fiscal administration office, and the documents were misplaced during the administrative review process, the attendees' expense statements were not processed within the time limit and in accordance with the AM guidelines in Section 240.11. The Department apologizes for the lateness.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Baltimore Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement among the City, the Baltimore Police Department (BPD), and the Charles Village Community Benefits District (CVCBD), a District created under Article 14, Section 6-1 of the Public and Local Laws.

AMOUNT OF MONEY AND SOURCE:

No general funds will be expended under this agreement.

BACKGROUND/EXPLANATION:

The CVCBD will reimburse the City at the rate of \$45.00 per hour per police officer plus an administrative fee of \$1.00 per hour. This is the rate the police officers will be compensated for this deployment. An official marked vehicle use fee of \$50.00 per day for each day an official marked BPD vehicle is used for this program will be assessed and reimbursed by the CVCBD.

The City has experienced an increase in crime within the boundaries of roughly from Howard Street to Greenmount Avenue, and from 20th Street to 33rd Street. The CVCBD and the BPD agree that a deployment of visible BPD police officers in the Designated Patrol Area may be helpful. The BPD's current staffing levels and budget are not sufficient to deploy additional dedicated officers in this area, at the times such measures may be helpful.

Recognizing that public safety is a shared responsibility of the entire community, the CVCBD has agreed to reimburse the City for certain costs associated with the deployment of its officers at this location. It is expected that the BPD officers will be deployed in this area on foot patrol approximately eight hours per day, seven days per week.

AGENDA

BOARD OF ESTIMATES

03/01/2017

Baltimore Police Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/01/2017

PROPOSALS AND SPECIFICATIONS

1. Department of General Services - GS 14817, Engine 44 Firehouse Roof Replacement
BIDS TO BE RECV'D: 4/12/2017
BIDS TO BE OPENED: 4/12/2017

2. Department of General Services - GS 16808, Roof Replacement & Repairs at Enoch Pratt Free Library Branch No. 13
BIDS TO BE RECV'D: 4/12/2017
BIDS TO BE OPENED: 4/12/2017

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED