

NOTICE:

On March 20, 2019, the Board of Estimates adopted the Regulations on Procurement, Protests, Minority and Women-owned Business Enterprise and Debarment/Suspension (Regulations) effective July 1, 2019. Pursuant to Section II. Protest Regulations:

- a. The Resolution on the Regulations of Board Meetings and protests adopted by the Board on January 22, 2014 was repealed effective July 1, 2019.
- b. Protests.
 1. A person wishing to protest a proposed action of the Board or otherwise address the Board, whether individually or as a spokesperson, shall notify the Clerk of the Board, Room 204, City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202 in writing no later than noon on the Tuesday preceding the Board meeting during which the item will be considered, or by an alternative date and time specified in the agenda for the next scheduled meeting.
 2. A protest shall be considered proper when the protestant is directly and specifically affected by a pending matter or decision of the Board.
 3. The written protest shall include:
 - a. The name of the person protesting or, if a spokesperson, the entity or organization protesting;
 - b. A narrative description of the issues and facts supporting the protest; and
 - c. A description as to how the protestant will be harmed by the proposed Board action.
 - d. If a person fails to appear before the Board to argue and defend their protest, the Board may reject the protest without discussion.

c. Procurement Lobbyist

1. A Procurement Lobbyist, as defined by the Baltimore City Ethics Code § 8-8(c) must register with the Board of Ethics as a Procurement Lobbyist in accordance with Baltimore City Ethics Code § 8-12.
2. If any member of the Board has sufficient information to determine that Baltimore City Ethics Code § 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

d. Required Posting

The full provisions of these Protest Regulations shall be posted in a manner and format that ensures adequate notice in the Department of Legislative Reference, as well as on the President of the Board's web site and the Secretary to the Board's web site.

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JANUARY 15, 2020

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Adams-Robinson Enterprises, Inc.	\$ 72,030,000.00
Anchor Construction Corporation	\$ 84,000,000.00
BLD Services, LLC	\$ 8,000,000.00
Blue Sky Contractors, Inc.	\$ 1,200,000.00
Hunt Valley Contractors, Inc.	\$ 2,210,000.00
J.M. Murphy Enterprises, Inc.	\$ 360,000.00
Plano-Coudon, LLC	\$ 48,500,000.00
TFE Resources, Ltd.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CST Engineering, Inc.	Engineer
Greeley and Hansen, LLC	Engineer
LandStudies, Inc.	Landscape Architect Engineer
RJN Group, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Audits - Audit Reports

The Board is requested to **NOTE** receipt of the following Audit Reports:

1. Department of General Services Biennial Financial Audit Report Fiscal Years Ended June 30, 2018 and 2017.
2. Department of General Services Biennial Performance Audit Report Fiscal Years Ended June 30, 2018 and 2017.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Communication Services - License Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment for the expenditure of funds for the License Renewal to pay Siemens Industry. The period of the renewal is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$10,746.47 - 2032-000000-1360-159100-605008

BACKGROUND/EXPLANATION:

On July 28, 2010, the Board approved the UMove Master Standard Maintenance Agreement with Siemens Industry Inc. The agreement contained automatic annual renewals for the license fees.

UMove identifies mail that has been processed on a sorter that contains a change of address filing with the USPS. UMove attempts to identify and correct any address that has not been updated with a change of address filing. This aids in mail being delivered to the correct address. The License Renewal is late due to administrative review.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Adrian Oneal Wright for an amount that is less than the lien amount for the property located at 2927 Belmont Avenue.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes</u>	<u>Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
2927 Belmont Avenue	\$7,500.00	\$6,322.96	\$191.82	\$464,481.47	\$7,500.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on May 14, 2018.

Adrian Oneal Wright of AW Cooling and Heating, LLC has offered to purchase the Tax Sale Certificate, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$7,500.00 will cover the property's flat taxes and water bills.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Daley, DiFranco & Co., LLC, Purchaser for an amount that is less than the lien amount for the property located at 947 Bennett Place.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes</u>	<u>Water</u>	<u>Total Liens</u>	<u>Recommended Purchase Price</u>
947 Bennett Place	\$11,467.00	\$4,384.88	\$1,392.7	\$43,920.53	\$11,467.00

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate on May 14, 2018.

Daley, DiFranco & Co., LLC has offered to purchase the Tax Sale Certificate for this vacant property, file a petition to foreclose, acquire title and return it to productive use. The purchase price is the assessed value, which is greater than the flat taxes and water for the property.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Real Estate - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Lease Agreement between Baltimore Child Abuse Center, Inc., Landlord, and the Baltimore City Police Department Child Abuse, Family Crimes, Missing Persons and Sex Offender Registry Units, Tenant, for the rental of approximately 9,885 square feet located at 2300 N. Charles Street.

AMOUNT OF MONEY AND SOURCE:

<u>Annual</u>	<u>Monthly Installments</u>
---------------	-----------------------------

\$68,500.00	\$5,708.33
-------------	------------

Account No.: 5000-588519-2021-212900-603026

BACKGROUND/EXPLANATION:

On August 10, 2016 the Board approved a Lease Agreement with the Landlord.

On August 28, 2019 the Board approved the first renewal option for the period of October 1, 2019 and through September 30, 2020.

This amendment removes the Sex Offender Registry Unit as a user of premises thereby reducing the amount of square footage the Tenant will occupy by 1,290 square feet. The portion of the building occupied by the Tenant is reduced from 38.5% to 34.1%, and the total portion of building costs the Tenant is responsible for is reduced from 38.5% to 34.1%.

The leased premises will continue to be used by the Tenant for its Child Abuse, Family Crimes, and Missing Persons Units.

All other terms and conditions of the Lease Agreement dated August 10, 2016 will remain in full force and effect.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Real Estate - cont'd

The Space Utilization Committee approved this Amendment to Lease Agreement on December 10, 2019.

(The Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Real Estate - Deed and Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Deed to Biopark Fremont, LLC (Biopark) for the closing of certain parcels of land known as the former bed of West Fairmount Avenue, 10-foot alley, a portion of Martin Luther King Jr. Boulevard and a portion of a 3-foot alley, bounded by North Fremont Avenue, West Fayette Street, Martin Luther King Jr. Boulevard, and West Baltimore Street, no longer needed for public use. In addition, the Board is requested to approve an Easement Agreement wherein Biopark is granting an easement back to the City for certain City-owned and maintained City utilities that are located within the street beds being conveyed.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00

BACKGROUND/EXPLANATION:

On September 11, 2018, the City entered into a Closing Agreement with Biopark. As part of the expansion of the University of Maryland Bio-Park, it is necessary for Biopark to acquire certain parcels of land as described above, known as the former bed of West Fairmount Avenue, a 10-foot alley, a portion of Martin Luther King Jr. Boulevard, and a portion of a 3-foot alley, Martin Luther King Jr. Boulevard, and West Baltimore Street. The proposed purchaser/developer, the University of Maryland, desires to incorporate the roadbed and alley into the expansion of its Bio-park.

The sale of the site is subject to the separate Easement Agreement preserving the City's rights as to utilities located in the parcels conveyed.

The closing and sale was authorized by means of Sale Ordinance No. 19-283 approved on August 29, 2019.

(The Deed and Easement Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development (DHCD) - Options</u>			
1. Ground Rents, LLC	901-903 N. Chester Street	G/R \$ 34.50	\$ 316.25
Funds are available in account no. 9910-910427-9588-900000-704040, EBDI Acquisitions.			
2. Fairfield, LLC.	2731 Fenwick Avenue	G/R \$120.00	\$ 1,100.00
Funds are available in account no. 9910-904326-9588-900000-704040, Coldstream Homestead Montebello.			
3. Ground Rents, LLC	4724, 4726 Delaware Avenue	G/R \$120.00	\$ 1,100.00
Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Major Redevelopment.			

In the event that the option agreement/s fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Law - Assignment Agreement and First Amendment to Agreement for Contract No. B50003192

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Assignment Agreement from York Risk Services Group, Inc. (York Risk) to Sedgwick Claims Management Services, Inc. (Sedgwick), under Contract No. B50003192, Workers' Compensation Claims Administration.

The Board is further requested to approve and authorize execution of the First Amendment to Agreement (First Amendment) with Sedgwick, under Contract No. B50003192. The First Amendment extends the period of the Agreement through March 31, 2020.

AMOUNT OF MONEY AND SOURCE:

No additional funding is required for this action.

BACKGROUND/EXPLANATION:

In 2013, the Department of Finance, Bureau of Purchases issued a Request for Proposals for Workers' Compensation Claims Administration, under Contract No. B50003192, and its addendums.

On March 26, 2014, the Board approved the Agreement under Contract Number B50003192 with Key Risk Management Services, LLC (Key Risk), wherein Key Risk agreed to furnish all labor, materials and equipment, and perform all work required on items awarded on the Agreement, in accordance with each and every condition, covenant, stipulation, and term contained in the specifications and bid or proposal thereof.

As of April 25, 2018, the City had exercised all the renewal options under the Agreement, extending its duration to March 31, 2020. Key Risk assigned the Agreement to York Risk by an Assignment Agreement which was approved by the Board of Estimates on June 27, 2018. Sedgwick acquired the assets of York Risk around September 4, 2019.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Law - cont'd

This Assignment Agreement will document that York Risk assigns the Agreement to Sedgwick. This First Amendment will acknowledge the Department of Law instead of the Department of Finance is now the responsible party for the Workers' Compensation claims administration functions of the City under the Agreement.

MBE/WBE PARTICIPATION:

On February 7, 2012, MWBOO set goals of 17% MBE and 10% WBE.

(The Assignment Agreement and the First Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Fran-Coa Real Estate Mgmt., LLC, Tenant, for the rental of a portion of the property known as 2901 Druid Park Drive at the Business Center @ Park Circle, Suite 212, consisting of approximately 447 rentable square feet. The period of the Lease Agreement is January 1, 2020 through December 31, 2021 with an additional two-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Base Rent</u>	<u>Monthly Installments</u>
1	\$9,176.16	\$764.68
2	\$9,543.21	\$795.27

The base rent will increase by an amount equal to 4% from the prior lease year.

BACKGROUND/EXPLANATION:

Fran-Coa Real Estate Mgmt., LLC. will use the premises for an administrative office and for no other purpose.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Generations Family Services, Inc., Tenant, for the rental of a portion of the property known as 2901 Druid Park Drive, Suite 102 at the Business Center @ Park Circle, consisting of approximately 912 rentable square feet. The period of the Lease Agreement is February 1, 2020 through January 31, 2021 with one additional one-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Base Rent</u>	<u>Monthly Installments</u>
1	\$13,809.84	\$1,150.82

The base rent will increase by an amount equal to 4% from the prior lease year.

BACKGROUND/EXPLANATION:

Generations Family Services, Inc. will use the premises for an administrative office and for no other purpose.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Soul Harvest Church and Ministries, Inc., Tenant, for the rental of a portion of the property known as 2901 Druid Hill Park Drive, Suites A104 and B104, at the Business Center @ Park Circle, consisting of approximately 1,471 rentable square feet. The period of the Lease Agreement is January 1, 2020 through December 31, 2021 with an additional two-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Base Rent</u>	<u>Monthly Installments</u>
1	\$15,600.00	\$1,300.00
2	\$16,224.00	\$1,352.00

The base rent will increase by an amount equal to 4% from the prior lease year for the second year of the term and any subsequent years executed under the renewal option.

BACKGROUND/EXPLANATION:

Soul Harvest Church and Ministries, Inc. will use the premises for an administrative office and for no other purpose.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Housing and - Release of Liens -Second Mortgage
Community Development

ACTION REOUESTED OF THE B/E:

The Board of Estimates is requested to approve the Release of Liens securing second mortgage loans issued in 1986 by the Neighborhood Assistance Corporation to the buyers of three properties on Brunt Street. Information regarding these liens is as follows:

<u>Property</u>	<u>Borrower(s)</u>	<u>Loan Date</u>	<u>Loan Amount</u>
2005 Brunt St.	Deborah Carter	2/14/1986	\$18,225.59
2013 Brunt St.	Mark Beyene, Joseph Terry	3/4/1986	\$18,225.59
2014 Brunt St.	Linda Latimer	6/12/1986	\$18,225.00

AMOUNT OF MONEY AND SOURCE:

The loans were originally made with funds from the Urban Development Action Grant (UDAG) and Community Development Block Grant (CDBG).

BACKGROUND/EXPLANATION:

The property owners listed above took out second mortgages through the now-defunct Neighborhood Assistance Corporation in 1986. The terms of repayment are the lesser of the full amount of the first mortgage with interest of 6% compounded annually or 25% of the net proceeds of the sale of the property.

In June 2016, the property owners collaborated to request forgiveness of these loans based on the very low property values of their homes (estimated at \$30,000.00), which are located in a blighted neighborhood with many vacant units, and because there are no known plans for revitalization of the area. The request was considered by the Department of Housing and Community and the Department of Finance, which are in agreement to fully forgive the loans and release the liens.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Belair Edison Neighborhoods, Inc., Developer, for the sale of city-owned property located at 2836 Kentucky Avenue (Block 4151 Lot 019) in the Belair-Edison Neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00

BACKGROUND/EXPLANATION:

The Developer wants to purchase the vacant building located at 2836 Kentucky Avenue. The price of \$20,000.00, for the property will be paid to the City at the time of settlement.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISAL VALUE:

The property will be sold pursuant to the Appraisal Policy of Baltimore City. The property was valued by appraisal for \$25,000.00, and will be sold for \$20,000.00, which is less than the appraised value, because of the following reasons:

- the sale and rehabilitation will help to promote a specific benefit to the community,
- the sale and rehabilitation will help to eliminate blight from the neighborhood, and
- the sale and rehabilitation will promote economic development through the placement of the subject property on the City's tax roll.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Housing and - cont'd
Community Development

MBE/WBE PARTICIPATION:

The Developer will purchase the property for the total price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department for form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with the Cherry Hill Development Corporation for the sale of 448 Roundview Road (Block 7615 Lot 014) in the Cherry Hill Community.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00

BACKGROUND/EXPLANATION:

The project will consist of rehabbing one vacant building located at 448 Roundview Road, as a single-family residential unit for homeownership.

The City may dispose of the property by virtue of Article II, section 15 of the City Charter (2010 Edition), Article 12, 2-7 (h) (2) (ii) (c) and Article 28, Subtitle 8 of the Baltimore City Code (2010).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

Pursuant to the Appraisal Policy of Baltimore City using the Valuation Process, the price determined was \$4,000.00, and will be sold for \$2,500.00, because of the following reasons:

- the sale and rehabilitation will help to promote a specific benefit to the community,
- the sale and rehabilitation will help to eliminate blight from the community and,
- the sale and rehabilitation will promote economic development through the placement of the subject property on the City's tax roll.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Housing and - cont'd
Community Development

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 106 S. Monroe Street, (Block 0242, Lot 067), by gift from Mr. Damon Bennett, Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Bennett has offered to donate to the City, title to the property located at 106 S. Monroe Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 28, 2019, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/15/2020

DHCD - cont'd

106 S. Monroe Street

Real Property Tax	2019-2020	\$ 122.62
Real Property Tax	2018-2019	131.58
Real Property Tax	2017-2018	106.68
Tax Sale	2017-2019	9,739.73
Miscellaneous	6985469	329.73
Miscellaneous	7118854	285.88
Miscellaneous	7310865	280.30
Miscellaneous	7311319	159.23
Miscellaneous	7367899	167.10
Miscellaneous	8091324	236.80
Miscellaneous	8184269	193.79
Miscellaneous	8329310	306.64
Miscellaneous	8620106	204.30
Miscellaneous	8661951	198.90
Environmental Citation	52753589	1,500.00
Property Registration	830701	<u>1,501.51</u>
Total Taxes Owed:		\$15,464.79

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2508 E. Federal Street, (Block 1476A, Lot 003), by gift from Bulldog Baltimore 1, LLC Owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The Owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Bulldog Baltimore 1, LLC has offered to donate to the City title to the property located at 2508 E. Federal Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The Owner will pay all current water bills up through the date of settlement. The DHCD will acquire the property subject to all municipal liens, and all interest and penalties that may accrue prior to recording a deed. The water bills must be paid as part of the transaction. A list of open municipal liens accrued through December 28, 2019, other than water bills, are as follows:

AGENDA

BOARD OF ESTIMATES

1/15/2020

DHCD - cont'd

2508 E. Federal Street

Real Property Tax	2019-2020	\$ 122.62
Real Property Tax	2015-2016	139.80
Real Property Tax	2012-2013	190.94
Real Property Tax	2011-2012	218.88
Miscellaneous	5679188	239.77
Miscellaneous	6012876	120.28
Miscellaneous	6136345	409.47
Miscellaneous	6405716	348.67
Miscellaneous	6595797	311.70
Miscellaneous	6727119	173.46
Miscellaneous	6777361	169.98
Miscellaneous	7277221	242.67
Miscellaneous	7449267	293.47
Miscellaneous	7786197	311.68
Miscellaneous	7937725	299.81
Miscellaneous	8024903	260.07
Miscellaneous	8545238	202.80
Miscellaneous	8719932	263.27
Miscellaneous	8746315	262.06
Property Registration	817869	158.60
Total Taxes Owed:		\$4,740.00

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Housing and Community Development (DHCD) - Community Development Block Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Community Development Block Grant (CDBG) Agreement with Southeast Community Development Corporation, Inc. The period of the CDBG Agreement is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$ 15,000.00 - 2089-208920-5930-437681-603051
105,000.00 - 2089-208920-5930-437681-603051
\$120,000.00

BACKGROUND/EXPLANATION:

Southeast Community Development Corporation, Inc. will provide comprehensive housing counseling services to low and moderate-income persons in addition to public information to residents and organizations within the southeast area of the City that are participating in community activities.

On July 17, 2019, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2019 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

AGENDA

BOARD OF ESTIMATES

1/15/2020

DHCD - cont'd

Upon approval of the Resolution and submission of the Annual Action Plan to the Department of Housing and Urban Development, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2019 and beyond. Consequently, this Agreement was delayed due to final negotiations and processing.

MWBOO GRANTED A WAIVER ON DECEMBER 23, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve the
Extra Work Orders
as listed on the following pages:

27 - 28

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

1/15/2020

EXTRA WORK ORDERS

<u>Contract</u> <u>Awd. Amt.</u>	<u>Prev. Apprvd.</u> <u>Extra Work</u>	<u>Contractor</u>	<u>Time</u> <u>%</u> <u>Ext. Compl.</u>
-------------------------------------	---	-------------------	--

Department of Public Works/Office of Engineering & Construction

- | | | | |
|----|---|--------------------------------|------------------|
| 1. | EWO #001, \$0.00 - SC 892R, Structural Rehabilitation of Chlorine Contact Chambers at Patapsco Wastewater Treatment Plant | | |
| | \$7,795,800.00 - | Kiewit Infra-structure Company | 28 85
Days |

The Office of Engineering & Construction is requesting a non-compensable time extension of 28 days due to a combination of weather delays and delayed access to the chambers because of Plant operations. This was proven and justified during the time impact analysis review of the contractor's request. The Certificate of Completion form will not be completed until a scheduled time after final payment and final completion has been given by the Office of Engineering & Construction.

The scope of the construction project includes structural repair and rehabilitation of the four chlorine contact chambers, weir walls, effluent channel, and other structural elements located within the chambers. The repair and rehabilitation will consist of sealing the cracks and spalls on the concrete surfaces, removal and replacement of the deteriorated or missing expansion joint material, coating of all the walls and floor slabs by chemical resistant epoxy coatings, partial demolition and disposal of all masonry baffle walls in the chambers, and other miscellaneous work.

MBE/WBE PARTICIPATION:

Kiewit Infrastructure Company will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 13% MBE and 4% WBE goals assigned to the original agreement.

AGENDA

BOARD OF ESTIMATES

1/15/2020

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>	

Department of Public Works/Office of Engineering & Construction

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 12, 2019.

Department of Recreation and Parks/Capital Dev. and Planning

2.	EWO #002, \$0.00 - RP 19804, Mt. Pleasant Ice Arena Renovations				
	\$1,250,000.00	\$8,530.10	C & N Associates, LLC	79	60 Days

This authorization request is for a 79-day, non-compensatory time extension. The time will be used to complete modification of unforeseen conditions such as mechanical, structural, plumbing, electrical, and service lines.

Due to the nature of the existing pre-engineered building, many unforeseeable conditions have required modifications. Heavy precipitation during the early phases of excavation on the exterior and modifications to the sunken entryway required remediation and hampered the progress of the work.

This Change Order was requested by the Contractor and the Baltimore City Department of Recreation and Parks. The Notice to Proceed was effective August 5, 2019 with a completion date of December 17, 2019. The request will extend the contract to March 5, 2020. There was no previous time extension.

MBE/WBE PARTICIPATION:

C & N Associates, LLC will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 21% MBE and 8% WBE goals established in the original agreement.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 13, 2019.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Planning - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with Parks and People Foundation, Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$47,600.00 - 9904-922021-9127-900000-706047

BACKGROUND/EXPLANATION:

Parks and People Foundation, Inc. will utilize the funds to complete design and construction of an existing community garden and gathering space. The project is part of the INSPIRE program and was selected by residents and school leadership as part of the Fort Worthington Elementary/Middle School INSPIRE planning.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Office of the State's Attorney - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the grant award from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant award is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$1,955,951.00 - 5000-501520-1150-118000-405001

BACKGROUND/EXPLANATION:

The GOCCP awarded these funds to the State's Attorney's Office to support the prosecution of non-fatal shootings, recidivist gun offenders, gun trafficking cases, and homicide cases in Circuit Court. Grant funding covers the salary and benefits of seventeen full time employees.

The Grant Award is late because it was recently received from the GOCCP.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Finance/Office - Renewal of FY 2020 Insurance
of Risk Management Coverage

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of liability insurance covering students enrolled in the Student Nursing, Geriatric Nursing Assistants, and Medical Assistants programs in Baltimore City Public Schools and the Baltimore City Fire Department EMT programs. The policy renewed December 31, 2019 with TDC Specialty Insurance Company.

AMOUNT OF MONEY AND SOURCE:

\$15,199.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This policy reduces the exposure of the Mayor and City Council and Baltimore City Public Schools from liability that may result from injuries and damages attributable to students enrolled in the Student Nursing, EMT, Geriatric Nursing Assistants and Medical Assistants Programs. This coverage is also required by the hospitals and other medical facilities in which the students work.

The request is late because of administrative delays.

MBE/WBE PARTICIPATION:

There are no MBE/WBE goals for the purchase of this insurance policy.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of General Services - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 002 to Gant Brunnett Architects, Inc. under Project 1802 Baltimore Streetcar Museum Renovations. The Task Assignment is approximately one year.

AMOUNT OF MONEY AND SOURCE:

\$101,493.63 - 9916-907321-9197-900000-703032

BACKGROUND/EXPLANATION:

Gant Brunnett Architects, Inc. will provide design, bid analysis and post award services for renovations of the Baltimore Streetcar Museum.

MBE/WBE PARTICIPATION:

Gant Brunnett Architects, Inc. committed to utilize the following firms as part of this task:

MBE: Johnson Consulting Engineers	\$19,654.80	19.37%
WBE: Carroll Engineering Inc.	\$24,884.12	24.52%

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 26, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 22 to GWWO, Inc. under Project 1234, On-Call Design Services. The Task Assignment is approximately five months.

AMOUNT OF MONEY AND SOURCE:

\$55,798.98 - 9938-908784-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include bid phase design services for Middle Branch Fitness & Wellness Center at Cherry Hill.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 20% and WBE: 10%.

The Consultant has achieved 15% of the MBE goal at this time. However, they have enough capacity to meet the remaining goals.

The Consultant has achieved 22.87% of the WBE goal at this time.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 5, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$60,000.00	9938-906784-9475	9938-908784-9474
Rec. & Parks 25 th	Cherry Hill	Cherry Hill
Series	Recreation Center	Recreation Center
	Replace - Reserve	Replace - Active

This transfer will fund the cover the costs associated with design services under Task No. 22 on Project 1234, On-Call Design Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 34 to Rummel, Klepper & Kahl, LLP under Project 1232 On-Call Engineering Design Services for Renovation and Improvements of Various Park and Recreation Facilities. The Task Assignment is approximately four months.

AMOUNT OF MONEY AND SOURCE:

\$12,637.57 - 9938-916017-9474-900000-703032

BACKGROUND/EXPLANATION:

The task will include engineering design services for Riverside Park Athletic Field - Wetland Delineation.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement of MBE: 25% and WBE: 10%.

The Consultant has exceeded the MBE goal of 25%, achieving 25.46%.

The Consultant has achieved 9.06% of the WBE goal at this time. However, they have enough capacity to meet the remaining goals.

THE EAR WAS APPROVED BY MWBOO ON DECEMBER 10, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 3,000.00	9938-915017-9475	
Rec. & Parks 27 th	Reserve - Riverside	
Series	Park Fields and Dog	
	Park	
9,000.00	" "	
State Program		
<u>Open Space</u>		
\$12,000.00	-----	9938-916017-9474
		Active - Riverside
		Park Fields and Dog
		Park

This transfer will fund the costs associated with Task No. 34 on Project 1232 On-Call Engineering Design Services for Renovation and Improvements of Park and Recreation Facilities.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

38 - 40

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

1/15/2020

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$20,000.00	9938-907113-9475	9938-911114-9474
3 rd Parks & Public	CHOICE NH	Chick Webb/Madison
Facilities	Recreation	Square Recreation
	Facility	Center - Active

This transfer will provide funds to cover the cost associated with topographic survey for Chick Webb Recreation Center, Madison Square Recreation Center, and City Springs Pool.

2. \$30,000.00	9960-902070-9588	
Water Revenue	Watershed Bridge	
Bond	Maintenance	
20,000.00	" "	
<u>County Revenue</u>		
\$50,000.00	-----	9960-907997-9557-3
		Design

The transfer will cover costs of Task No. 17, Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects for BC-6520 Prettyboy Dam Bridge Deck Repairs.

3. \$ 3,900,000.00	9958-906994-9526	
State Water	Powder Mill Run	
Quality Revenue	Stream Restoration	
4,575,000.00	9958-922037-9526	
State Water	Powder Mill Run	
Quality Revenue	Stream Project	

AGENDA

BOARD OF ESTIMATES

1/15/2020

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
Department of Public Works/Office - cont'd <u>of Engineering and Construction</u>		
1,071,741.00	9958-926001-9526	
State Water	Unallotted	
Quality Revenue		
1,721,345.72	9958-906405-9526	
<u>Revenue Bonds</u>	Citywide Stream	
	Restoration	
\$11,268,086.72	-----	9958-905994-9525-6 Construction
The transfer will cover costs for ER 4018, Powder Mill Interceptor Improvements & Stream Restoration.		
4. \$ 740,000.00	9960-926022-9558	
Water Revenue	SCADA Single	
Bond	Platform	
740,000.00	" "	
<u>County Revenue</u>		
\$1,480,000.00	-----	9960-904640-9557-6 Construction
\$1,110,000.00	9956-925030-9549	
Wastewater	SCADA Single	
Revenue Bond	Platform SC 1326	
1,110,000.00	" "	
<u>County Revenue</u>		
\$2,220,000.00	-----	9956-903955-9551-6 Construction
The transfer will cover costs of WC-1248, Municipal Software/Balti-meter.		

AGENDA

BOARD OF ESTIMATES

1/15/2020

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works/Office - cont'd</u> <u>of Engineering and Construction</u>		
5. \$50,000.00	9960-906161-9558	9960-904976-9557-6
Revenue Bond	WC 1302, Large Water Main	Construction

This transfer will cover the costs of construction for WC 1406 (1302 Replacement No. 1), Project On-Call Carbon Fiber Reinforced Polymer Repair of Large Water Mains.

Department of General Services

6. \$150,000.00	9916-905001-9194	9916-904379-9197
5 th Public Building Loan	Construction Reserve - Unallotted	Visitor's Center Roof Replacement - Active

This transfer will provide funds to the Department for entry/exit door replacement at the Visitor's Center and all associated in-house costs. The replacement will include full replacement of doors and hardware and will require floor, ceiling and adjacent window sidelight modifications within each vestibule.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's Office of Homeless Services - Provider Agreements

The Board is requested to approve and authorize execution of the various Provider Agreements. The period of the agreement is July 1, 2019 through June 30, 2021, unless otherwise indicated.

1. **ST. VINCENT DE PAUL OF BALTIMORE, INC. \$ 160,000.00**

Account: 4000-407120-3571-761000-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, St. Vincent De Paul of Baltimore, Inc., will utilize the funds to provide supportive services to 110 individuals and/or families in Baltimore City experiencing homelessness. The Provider will offer services under their Front Door Rapid Re-Housing Program.

MWBOO GRANTED A WAIVER ON OCTOBER 4, 2019.

2. **ST. VINCENT DE PAUL OF BALTIMORE, INC. \$1,062,082.50**

Account: 4000-407018-3571-761001-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Continuum of Care Program. As a sub-recipient, St. Vincent De Paul of Baltimore, Inc., Inc. will utilize the funds to provide rental assistance and supportive services to 110 individuals and/or families in Baltimore City experiencing homelessness. The Provider will offer services under their Front Door Rapid Re-Housing Program. The period of the agreement is September 1, 2019 through August 31, 2020.

MWBOO GRANTED A WAIVER ON NOVEMBER 6, 2019.

3. **HEALTHCARE ACCESS MARYLAND, INC. \$ 125,000.00**

Account: 4000-407120-5940-788800-603051

The City received a U.S. Department of Housing and Urban

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's Office of Homeless Services - cont'd

Development grant to undertake the Emergency Solution Grant Program. As a sub-recipient, HealthCare Access Maryland, Inc. will utilize the funds to provide homeless street outreach services to 300 individuals and/or families in Baltimore City experiencing homelessness.

MWBOO GRANTED A WAIVER ON OCTOBER 16, 2019.

4. **HOUSE OF RUTH MARYLAND, INC.** **\$ 103,806,00**

Account: 4000-407120-3572-755700-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Emergency Solutions Grant Program. As a sub-recipient, House of Ruth Maryland, Inc. will utilize the funds to provide rental assistance and supportive services to 200 women and/or families in Baltimore City experiencing homelessness resulting from intimate partner violence. The Provider will offer services under their Rapid-Rehousing Program.

MWBOO GRANTED A WAIVER ON OCTOBER 4, 2019.

5. **ANNE ARUNDEL COUNTY, MARYLAND** **\$ 560,894.00**

Account: 4000-490820-3573-763203-603051

The City received a U.S. Department of Housing and Urban Development grant to undertake the Housing Opportunities for Persons with AIDS Program. The City is the grantee for the Baltimore Eligible Metropolitan Statistical Area which includes Baltimore City, Anne Arundel County, Carroll, Harford, Howard and Queen Anne's counties. As a sub-recipient, Anne Arundel County, Maryland will utilize the funds to provide rental assistance and supportive services to 35 low income HIV positive individuals in Anne Arundel County. The period of the agreement is July 1, 2019 through June 30, 2022.

MWBOO GRANTED A WAIVER ON AUGUST 2, 2019.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's Office of Homeless Services - cont'd

6. CENTER FOR URBAN FAMILIES, INC. \$258,717.00

Account: 5000-529120-3572-754900-603051

The City received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. As a sub-recipient, Center for Urban Families, Inc. will utilize the funds to provide housing stabilization in the form of eviction prevention services to 60 individuals and/or families that are issued court order evictions and are at risk of experiencing homelessness in the city of Baltimore. The Provider will offer services under their Eviction Solutions Program. The period of the agreement is January 1, 2020 through June 30, 2020.

MWBOO GRANTED A WAIVER ON DECEMBER 4, 2019.

7. STRONG CITY BALTIMORE, INC. \$220,000.00

Account: 5000-529120-3572-766800-603051

The City received a Maryland Department of Housing and Community Development grant to undertake the Homelessness Solutions Program. As a sub-recipient, Strong City Baltimore, Inc. will utilize the funds to provide rental, utility, financial assistance, and case management to ten individuals and/or families experiencing homelessness in the city of Baltimore. The Provider will offer services under their Youth Empowered Society Rapid Re-Housing Program. The period of the agreement is July 1, 2019 through June 30, 2020.

MWBOO GRANTED A WAIVER ON SEPTEMBER 18, 2019.

The agreements are late because of delays at the administrative level.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's Office of Homeless Services - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's Office of Employment - Modification to Grant Awards
Development

The Board is requested to approve and authorize execution of the Modification to Grant Awards.

1. **MARYLAND DEPARTMENT OF LABOR** **\$0.00**

Account: 4000-429219-6312-456000-404001

The purpose of this modification is to extend the initial term by two additional months to May 31, 2020. The period of the Grant Award was December 19, 2018 through March 31, 2020. This extension will allow the providers and participants more time to complete required training and meet deliverables. The funding level remains the same.

The Modification to Grant Award was delayed in its presentation to the Board due to the additional time necessary to reach a comprehensive understanding between the parties.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE NO-COST TIME EXTENSION.

2. **CAREER PATHWAYS (BACE-EMT)** **\$0.00**

Account: 4000-420118-6312-456000-404001

This modification will allow more time for participants to receive credentials in the emergency medical services field by extending the grant end date by three months, from March 31, 2020 to June 30, 2020 and changes the funding sources to WIOA Set Aside PY18/PY19 funds. The new funding source is effective October 1, 2019.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's Office of Employment Development - cont'd

There is no additional cost. All terms and conditions of the original grant award remain in full effect, including the grant narratives, deliverables and grant budget.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The terms and conditions of the Modification to Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Circuit Court for Baltimore City - Non-Construction Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Non-Construction Consultant Agreement with Andre Cherry as Acting Fiscal Administrator. The period of the agreement is January 1, 2010 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$65.00 - per hour not to exceed \$42,250.00

Account: 1001-000000-1100-109500-603026

BACKGROUND/EXPLANATION:

Mr. Cherry will manage the fiscal activities of the Court for general fund and grant funded appropriations. Mr. Cherry will also assist court management and staff with any fiscal matters as they arise.

The agreement is late because of the delay by both parties to agree to the final terms of the contract.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Non-Construction Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's office of Children - Provider Agreement
and Family Success

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Provider Agreement with Associated Catholic Charities, Inc. The period of the agreement is June 25, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$149,996.00 - 2026-000000-1772-751600-603051

BACKGROUND/EXPLANATION:

The City is a recipient/grantee of an award of Casino Local Impact Grant funds from the State of Maryland, which are administered in consultation with the Baltimore Casino Local Development Council (LDC), consistent with the South Baltimore Gateway Master Plan. The City and the LDC identified a need for a program that services Head Start eligible children and their families in South Baltimore. These children will receive comprehensive summer services in order to decrease the effects of summer learning loss.

The agreement is late because of a change in agency oversight and renegotiation of the agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Provider Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Transportation - Minor Privilege Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1209 Dellwood Avenue	J & G Properties No 7, LLC	One set of steps @ 21 sf.
	\$35.20 Flat Charge		
2.	1207 Dellwood Avenue	Loveus Louise Whyte	One set of steps @ 22.5 sf.
	\$35.20 Flat Charge		
3.	Madison St. & Caroline St. Harford Road & 25 th St Garrison Blvd. & Oval Drive Patapsco Ave. & 2 nd St. Edmondson Ave. & Stricker St Highland Ave. & Monument St. Poplar Grove St. & Rayner Ave. Patapsco Ave. & 10 th St.	MTA	Eight 12-9" x 6' 11" bus shelters

Charge: N/A, The State is exempt from minor privilege fees.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Transportation - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
4.	1901 E. Eager Street	Eager Place, LLC	Two canopies, one @ 41 sf.; one @ 32.36 sf.; seven bay windows @ 11 sf.
	\$10,047.40 Annual Charge		
5.	801 N. Charles Street	Charles & Madison, LLC	ADA ramp 16.5' x 5'
	\$ 25.00 Flat Charge		
6.	1065 S. Charles Street	Cross Street Market	One awning 17.87 sf.
	\$ 210.90 Flat Charge		
7.	815 Cathedral Street	Emmanuel P E Church	ADA ramp 88 sf. stairs and landing 47 sf.
	\$ 235.90 Flat Charge		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Transportation - Developer's Agreement No. 1650

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1650 with CYD, LLC.

AMOUNT OF MONEY AND SOURCE:

\$36,212.00 - Performance Bond

BACKGROUND/EXPLANATION:

CYD, LLC, would like to install a new water service to its proposed new building located at 2132 West North Avenue. This agreement will allow the organization to do its own installation in accord with Baltimore City Standards. A Performance Bond in the amount of \$36,212.00 has been issued to CYD, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement No. 1650 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Transportation - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement (Amendment No. 3) with A. Morton, Thomas and Associates, Inc., for Project No. 1217, On-Call Construction Project Management Services. The Amendment No. 3 extends the period of the agreement for two-years through March 31, 2022.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - Increase in upset limit

BACKGROUND/EXPLANATION:

On April 1, 2015, the Board approved the subject agreement for three years in the amount of \$2,000,000.00 with A. Morton, Thomas and Associates, Inc., which provided for engineering design services in connection with projects included in the Capital Improvement Plan and other transportation infrastructure related projects. On December 13, 2017 the Board approved Amendment No. 1 for a one year time extension and an increase to the upset limit by \$1,000,000.00 to fully complete extra work and efficiently staff these projects to meet Federal Highway Administration, State Highway Administration and Baltimore City Standards and Guidelines. On December 12, 2018 the Board approved Amendment No. 2 for a one-year time extension and an increase to the upset limited by \$1,000,000.00 to fully complete extra work and efficiently staff these projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines. The Department is now requesting a two-year time extension and an increase to the upset limit by \$2,000,000.00 to continue ongoing staffing needed for capital projects to meet Federal Highway Administration, State Highway Administration and Baltimore City standards and guidelines. This approval will increase the upset limit to \$6,000,000.00 and extend the period of the agreement through March 31, 2022.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

The Consultant has achieved 17% of the MBE goal and achieved 83% of the WBE goal. They have the capacity to meet the remaining MBE goal required.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Amendment No. 3. to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Transportation - Amendment No. 2 to the Agreement
for Speed Camera Calibrations

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to the Agreement for Speed Camera Calibrations (Amendment No. 2) with MRA Digital, LLC. Amendment No. 2 will extend the period of the Agreement through November 2020.

AMOUNT OF MONEY AND SOURCE:

\$174,400.00 - 1001-000000-6971-659100-603051

BACKGROUND/EXPLANATION:

On May 17, 2017, the Board approved a five-year Speed Camera Calibrations agreement with MRA Digital, LLC. to provide annual calibration checks for both Fixed and Portable School Zone and Work Zone Speed Cameras. The agreement was funded for the first two years in the amount of \$80,000.00.

On June 26, 2019, the Board approved Amendment No. 1 to continue ongoing services and to fund the remaining three years of the five year agreement at \$76,800.00 per year for a total of \$230,400.00. At the time of the approval of Amendment No. 1, the background explanation submitted to the Board contained an error which the Department now requests be corrected. The background explanation stated that the funding requested was for \$80,000.00 per year; this was incorrect, and the explanation should have read \$80,000.00 to be used in the first two years, not per year. The Department apologizes for any inconvenience this may have caused.

The Department now seeks approval of Amendment No. 2 in order to continue ongoing services, to add funding because the number of speed cameras needing calibration has increased to 115 cameras and to fund the cost through November 2020. This makes the total contract amount \$484,800.00 for the project.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Transportation - cont'd

The Department determined through research that MRA Digital, LLC is the only company that has the expertise, business structure, past performance record, and calibration equipment available to service both selected vendors.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the approval of this agreement is recommended.

MBE/WBE PARTICIPATION:

This meets the requirement for certification as a selected source procurement. These services are only available from the Vendor and are not available from subcontractors.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's Office of Emergency - Employee Expense Statement
Management (MOEM)

ACTION REQUESTED OF B/E:

The Board is requested to approve an Employee Expense Statement for Ms. Elise Major Whiteford for expenses incurred for her attendance at the DELMARVA Hurricane Evacuation Workshop in Cambridge, Maryland from April 3 - 4, 2018.

AMOUNT OF MONEY AND SOURCE:

\$100.38 - Mileage
8.50 - Tolls
173.96 - Lodging
63.57 - Meals
\$346.41 - 1001-000000-2131-228200-603001

BACKGROUND/EXPLANATION:

Ms. Whiteford submitted her Employee Expense Statements with the appropriate back-up documents on time, but the documents were inadvertently lost. No travel request form was submitted as per Administrative Manual, Section 240-3 since all requirements were met.

The Administrative Manual, Section 240-11, states that Employee Expense Statements that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Mayor's Office of Emergency - cont'd
Management (MOEM)

The MOEM apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Police Department - Acceptance of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention entitled the Police Recruitment and Retention Program PRAR-2020-0001. The period of the Grant Award is July 1, 2019 through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$436,500.00 - 5000-514020-2041-796100-603026

BACKGROUND/EXPLANATION:

The primary goal of Baltimore Police Department's Recruitment and Retention Program is to ensure there are adequate staffing levels of law enforcement officers to provide and improve emergency police services to the citizens of Baltimore City. Through this program, the BPD will utilize innovative methods to recruit and retain qualified sworn police officers. Program funds will provide for a targeted recruitment campaign and software for human resources to support innovative methods to retain its police officers.

The Grant is late because it was received from the Grantor on December 11, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND IT CONFIRMED THE GRANT AWARD.

(The Terms and Conditions of the Grant Award has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:

60 - 62

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

1/15/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office
of Engineering and Construction

- 1. SC 999, Cleaning and Inspection of Sanitary Sewer Laterals in Baltimore City - Citywide B & B Partnership Initiative, LLC \$ 284,550.00

MWBOO SET GOALS OF 20% FOR MBE AND 11% FOR WBE.

MBE: B & B Partnership, Initiative, LLC *	\$ 99,592.50	35%
---	--------------	-----

WBE: A-Plus Contracting, LLC	\$ 31,300.50	11%
--	--------------	-----

*Indicates Self-Performance.

MWBOO FOUND VENDOR IN COMPLIANCE.

- 2. SC 1000, Cleaning and Inspection of Sanitary Sewer Laterals in Baltimore - Various Locations B & B Partnership Initiative, LLC \$ 225,450.00

MWBOO SET GOALS OF 20% FOR MBE AND 11% FOR WBE.

MBE: Seal Tight Plumbing, LLC	\$ 38,195.25	16.94%
A-Plus Contracting, LLC	<u>6,894.75</u>	<u>3.06%</u>
Total	\$45,090.00	20.00%

AGENDA

BOARD OF ESTIMATES

1/15/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office - cont'd
of Engineering and Construction

WBE: B & B Partnership, \$ 78,907.50 35%
Initiative, LLC *

*Indicates Self-Performance.

MWBOO FOUND VENDOR IN COMPLIANCE.

3. WC 1403, Urgent Need Metra Industries, \$8,454,504.00
Water Infrastructure Inc.
Rehabilitation and
Improvements - Phase
II - FY20

MWBOO SET GOALS OF 13% FOR MBE AND 5% FOR WBE.

MBE: Economic International Construction Co., Inc.	\$ 846,000.00	10.00%
AB Trucking & Contracting, LLC	<u>254,000.00</u>	<u>3.00%</u>
Total	\$1,100,000.00	13.00%

WBE: R&R Contracting Utilities, Inc. \$ 423,000.00 5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

1/15/2020

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office - cont'd
of Engineering and Construction

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$6,918,000.00 Revenue Bond	9960-911049-9558 Water Infra. Rehab. Urgent Need	
288,000.00 County Revenue	" "	
1,183,864.32 Revenue Bond	9960-907122-9558 WC 1388 URG Infra- structure III	
741,000.00 <u>County Revenue</u>	" "	
\$9,130,864.32	-----	9960-904978-9557-6 Construction

This transfer will cover the costs associated with WC 1403, Urgent Need Water Infrastructure Rehabilitation and Improvements - Phase II - FY20.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Health Department - Agreements, Ratification of Agreements and
Ratification of Amendment to Agreement

The Board is requested to approve and authorize execution of the agreements and to ratify the Agreements and Amendment to Agreement.

AGREEMENTS

1. **FAMILY HEALTH CENTERS OF BALTIMORE, INC. (FHCB)** **\$224,700.00**

Account No.: 5000-569720-3023-273320-603051

The FHCB remains committed to identifying and serving individuals that are diagnosed with HIV/AIDS, and will use targeted strategies for testing and referring to treatment for this condition.

The FHCB will utilize funds to conduct Early Intervention Services which includes counseling, testing, referrals, linkage to care and outreach services. The period of the agreement is July 1, 2019 through June 30, 2020.

MWBOO GRANTED A WAIVER ON DECEMBER 3, 2019

2. **FAMILY HEALTH CENTERS OF BALTIMORE, INC. (FHCB)** **\$ 54,700.00**

Account No.: 5000-569720-3023-273320-603051

The FHCB will provide a full range of dental services to people living with HIV/AIDS regardless of ability to pay. The period of the agreement is July 1, 2019 through June 30, 2020.

MWBOO GRANTED A WAIVER ON DECEMBER 3, 2019

3. **FAMILY HEALTH CENTERS OF BALTIMORE, INC. (FHCB)** **\$155,300.00**

Account No.: 5000-569720-3023-273322-603051

The FHCB is committed to identifying and serving individuals

AGENDA

BOARD OF ESTIMATES

1/15/2020

Health Department - cont'd

that are diagnosed with HIV/AIDS, and will use a targeted strategy for testing and referring to treatment. Family Health Centers of Baltimore will utilize medical case management services to ensure that the individuals they serve are engaged in a service integration model that will best address all of their needs, to include case management, mental health, substance abuse treatment, dental, and a full range of medical services. The period of the agreement is July 1, 2019 through June 30, 2020.

MWBOO GRANTED A WAIVER ON DECEMBER 3, 2019

4. **FAMILY HEALTH CENTERS OF BALTIMORE, INC. (FHCB)** **\$ 11,000.00**

Account No.: 5000-569720-3023-273323-603051

The FHCB will provide non-emergency transportation services that enable an eligible client to access or be retained in core medical or support services. Medical transportation may be provided through: use of company vehicle to provide transportation services; contracts with providers of transportation services; and purchase and distribution of MTA tokens or monthly bus passes to clients as needed. The period of the agreement is July 1, 2019 through June 30, 2020.

5. **NEW VISION HOUSE OF HOPE, INC.** **\$ 50,000.00**

Account: 5000-569720-3023-273399-603051

New Vision House of Hope, Inc. will provide emergency needs funding and make payments on behalf of 30 individuals living with, affected by, or at risk of HIV/AIDS. Emergency needs payments may include food, transportation to medical/dental appointments, rental payments (up to one month in a 12-month period), and rental security deposits (a maximum of one rental subsidy deposit in a 12-month period). The period of the agreement is July 1, 2019 through June 30, 2020.

MWBOO GRANTED A WAIVER ON DECEMBER 6, 2019

AGENDA

BOARD OF ESTIMATES

1/15/2020

Health Department - cont'd

The agreements are late because the State of Maryland, Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages Ryan White Part B HIV/AIDS State Special services. The providers are asked to submit a budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the Providers. This review is required to comply with grant requirements.

6. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS/BALTIMORE CITY PUBLIC SCHOOL SYSTEM (BCPSS)** **\$ 75,000.00**

Account: 4000-483320-3160-308000-603051

The BCPSS will render services for the School-Based Violence Prevention Program.

The goal of the School-Based Violence Prevention Program is to prevent incidents of teen dating violence and other forms of youth violence by addressing shared risk and protective factors among youth attending four Baltimore City Public High Schools in high-risk urban communities.

The Baltimore City Public Schools (Augusta Fells, Renaissance Academy, and ConneXions) will coordinate the project, work with the Health Department staff to implement the program components, and collect process and outcome data. The period of the agreement is September 1, 2019 through August 31, 2020.

The Agreement is late because of administrative delays.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Health Department - cont'd

7. **PAYNE MEMORIAL OUTREACH, INC. FOR** **\$ 16,448.22**
GOLDEN DOVES ADULT DAY CARE

Account: 5000-533320-3254-316200-603051

The Board's approval of this request will allow the Health Department to enter into an agreement with Payne Memorial Outreach, Inc., for Golden Doves Adult Day Care (Payne Memorial Outreach, Inc.) to provide adult medical day care services to ill, frail, or disabled elderly persons who are eligible to receive Office of Health Services grant funding from the City.

The City will pay the Provider the set rate of \$39.73 per day of service provided to an individual recipient, not to exceed 414 days of service provided to recipients per year for all combined. This rate includes transportation services for the recipient.

Payne Memorial Outreach, Inc., will develop an appropriate care plan for each recipient, in accordance with policies as specified in COMAR 10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program. The period of the agreement is July 1, 2019 through June 30, 2020.

The agreement is late because of administrative delays.

RATIFICATION OF AGREEMENT

8. **BLACK PROFESSIONAL MEN, INC.** **\$78,701.00**

Account No. 4000-499019-3023-513200-603051

The organization worked with the Department to incorporate HIV prevention messaging in supported social marketing campaigns and provided adequate space for outreach programs to conduct HIV and STD testing and prevention education.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Health Department - cont'd

The organization started an initiative to encourage one million young black males to get tested and practice safe sex through the "Million Safe and Protected" media campaign. The period of the agreement was July 1, 2019 through December 31, 2019.

The agreement is late because the Department received supplemental funding on June 27, 2019, which was approved by the Board on July 31, 2019.

MWBOO GRANTED A WAIVER ON NOVEMBER 5, 2019.

9. **MARYLAND INSTITUTE COLLEGE OF ART (MICA) \$53,350.00**

Account No.: 4000-499019-3023-513200-603051

The MICA Center for Social Design will work directly with the Department to continue past successful collaborative work intended to foster creative, innovative and breakthrough social design solutions to help the Department better understand the perspectives of people in Baltimore who are living with HIV.

MICA will develop design efforts to address and ameliorate those issues and concerns. This work focuses on stigma related to HIV/AIDS and trust related to the healthcare environment in Baltimore City, seeking to engage often overlooked audiences (for example: transgender persons, youth, women, older adults, etc.). The period of the agreement was July 1, 2019 through December 31, 2019.

MICA Center for Social Design utilized funds to provide resources and knowledge in a human-centered collaborative design process to understand and define the problem better, to identify opportunities and generate ideas, and to make tools that support the overall goals and objectives of the design process.

This agreement is late because of administrative delays.

MWBOO GRANTED A WAIVER ON DECEMBER 2, 2019.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Health Department - cont'd

RATIFICATION OF AMENDMENT TO AGREEMENT

10. **STATE'S ATTORNEY OFFICE FOR BALTIMORE CITY** **\$ 3,000.00**

Account No. 4000-483519-3080-294600-603051

On May 15, 2019, the Board approved the original agreement in the amount of \$70,000.00 for the period of October 1, 2018 through September 30, 2019.

The amendment increased the agreement by \$3,000.00 for additional services to be completed. This makes the total agreement amount \$73,000.00.

The amendment is late because budget revisions delayed processing.

11. **HEALTHY TEEN NETWORK, INC.** **\$40,350.00**

Account No. 6000-626619-3080-292302-603051

On October 3, 2018, the Board approved the original agreement in the amount of \$150,000.00 for the period July 1, 2018 through June 30, 2019.

The amendment increased the agreement by \$40,350.00 for additional services to be completed. This made the total agreement amount \$190,350.00.

The amendment is late because of administrative delays.

RATIFICATION OF AGREEMENT

12. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$281,767.00**

Account No. 4000-422519-3030-271500-603051

The JHU's mid-level clinicians provided services in the

AGENDA

BOARD OF ESTIMATES

1/15/2020

Health Department - cont'd

Baltimore City Health Department Sexual Health and Wellness clinics. They were expected to serve as STD providers by testing and treating STDs; and testing for HIV in STD clients. The mid-level clinicians also tested for HIV positive viral loads.

The Medical Directors supported the STD clinics by establishing express STD testing at each clinic location (Druid and Eastern). The period of the Agreement was September 16, 2019 through December 31, 2019.

The agreement is late because budget revisions delayed processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements and Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Health Department - Ratification of Grant Award and No-Cost
Time Extension

ACTION REQUESTED OF B/E:

The Board is requested to ratify the Grant Award from Zanvyl and Isabelle Krieger Fund. The period of grant award was May 1, 2018 through May 4, 2018. The Board is further requested to approve the No-Cost Time Extension from Zanvyl and Isabelle Krieger Fund. The No-Cost Time Extension will extend the period through June 30, 2020.

AMOUNT OF MONEY AND SOURCE:

\$8,598.80 - 7000-713720-3080-288700-407001

BACKGROUND/EXPLANATION:

On March 19, 2018, the Department received the initial grant award to support three members of B'More for Healthy Babies Maternal & Infant Care staff to participate in the "Seventh Baltimore Circle of Security Parenting (COS-P) Learning Collaborative" for the period of May 1, 2018 through May 4, 2018.

Because of an oversight the grant award was not presented for Board of Estimates approval.

On July 30, 2019, the Department received approval of a no-cost time extension of the grant. The grant was extended for the period of July 1, 2019 through June 30, 2020.

This request will allow the Department time to complete all grant requirements and final reports.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 008 to Whitman, Requardt & Associates, LLP, under Project No. 1805 (WC 1241), On-Call Project and Construction Management Assistance. The period of the Task Assignment is approximately 18 months.

AMOUNT OF MONEY AND SOURCE:

\$440,394.76 - 9960-905668-9557-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is requesting Whitman, Requardt & Associates, LLP to provide Construction Management Assistance and Inspection Services on WC 1241, Water Main Replacement at Various Locations. The work requested is within the original scope of the agreement.

The scope of the original agreement includes assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's applications for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, and construction contract administrative support.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 29% MBE and 10% WBE goals assigned to the original agreement.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 26, 2019.

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT
WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to Hazen & Sawyer PC under Project 184 (SC 910, SC 953, SC 956, SC 976, SC 977, SC 964), On-Call Project and Construction Management Assistance and Inspection Services. The Task Assignment is approximately 8 months.

AMOUNT OF MONEY AND SOURCE:

\$ 14,666.52	-	9956-905653-9551-900020-705032	-	SC 910
11,556.48	-	9958-905709-9525-900020-705032	-	ER 4021
26,223.00	-	9956-904938-9551-900020-705032	-	SC 953
26,223.00	-	9956-908658-9551-900020-705032	-	SC 956
26,223.00	-	9956-907936-9551-900020-705032	-	SC 976
26,223.00	-	9956-905663-9551-900020-705032	-	SC 977
26,228.00	-	9956-901577-9551-900020-705032	-	SC 964

\$157,343.00

BACKGROUND/EXPLANATION:

The Department is in need of review of contract claims and scheduling support services for the ongoing work on various wastewater utility projects. The work is requested within the original scope of the agreement.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 29% and WBE: 10%.

THE EAR WAS APPROVED BY MWBOO ON AUGUST 15, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
1.	\$14,444.00	9956-903569-9549	
	Revenue Bonds	Sanitary Sewer	
		Replace/Rehab	
	63,877.00	9956-903569-9549	
	Federal	Sanitary Sewer	
	Infrastructure	Replace/Rehab	
	WIFIA		
	\$78,321.00	-----	9956-907936-9551-5
			Inspection

The transfer will cover costs for Project 1804, (SC 976 only), On-Call Project and Construction Management Assistance and Inspection Services Task No. 7.

2.	\$78,321.00	9956-904620-9549	9956-904938-9551-5
	Federal	High Level Sewer	Inspection
	Infrastructure	System Rehab	
	WIFIA		

The transfer will cover costs for SC 953 of Project 1804 (SC 953 only), On-Call Project and Construction Management Assistance and Inspection Services Task No. 7.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - Task Assignment
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 005 to Rummel, Klepper & Kahl, LLP under Project 1801 (WC 1386) (formerly Project 1279), On-Call Project and Construction Management Assistance. The Task Assignment is approximately 12 months.

AMOUNT OF MONEY AND SOURCE:

\$101,457.08 - 9960-926986-9557-900020-703032

BACKGROUND/EXPLANATION:

The Department is in need of engineering services for the ongoing work on WC 1386, Urgent Need Infrastructure Rehabilitation & Improvement-Phase II.

On July 8, 2019, there was a 12-inch water main break near the CSX tunnel at the intersection of W. Pratt Street and S. Howard Street. The Consultant was tasked to provide engineering review and modifications to the contractor's support of excavation submittal, to meet structural requirements from CSX and MTA and to provide onsite construction management and quality assurance/quality control assistance.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement MBE: 29% and WBE: 10%.

MWBOO APPROVED THE EAR ON NOVEMBER 19, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - Agreement for Project Number
of Asset Management 1290 On-Call Stormwater
Asset Management Engineering
Services

ACTION REQUESTED OF B/E:

The Board is requested to approve the Agreement with AECOM Technical Services, Inc. under Project 1290, On-Call Stormwater Asset Management Engineering Services. The period of the agreement is effective upon Board approval for two-years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$3,100,000.00 - 2072-000000-5181-752200-603026
 530,000.00 - 2072-000000-5181-752500-603026
 370,000.00 - 2072-000000-5181-752400-603026
\$4,000,000.00

BACKGROUND/EXPLANATION:

The Office of Asset Management is requesting \$4,000,000.00 to procure the service of a consultant for On-Call Stormwater Asset Management Design and Engineering Services.

The scope of the original agreement includes the following services, but is not limited to, all On-Call Stormwater Asset Management Design and Engineering Services necessary to conduct an inspection, performing condition assessment, repairing and rehabilitating various types of stormwater assets, maintenance to extend the life cycle of stormwater assets, developing inventories and Geographical Information System (GIS), implementing risk models based on condition and criticality, performing hydraulic modeling, developing contract documents, and managing contract team including Minority Business Enterprise and Woman Business Enterprise.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals assigned to the original agreement: MBE 29% and WBE 10%.

MBE Goal: 29%

WBE Goal: 10%

Contractor: AECOM Technical Services, Inc.

Total Contract Amount: \$4,000,000.00

MBE/WBE Firms	Dollar Amount	Percentage
MBE: C.C. Johnson & Malhotra, P.C.	\$ 360,000.00	9%
Tech International Corp.	\$ 200,000.00	5%
Savin Engineers, P.C.	\$ 360,000.00	9%
AB Consultants, Inc.	\$ 240,000.00	6%
Total	\$1,160,000.00	
 WBE: Chesapeake Environmental Management, Inc.	 \$400,000.00	 10%

MWBOO FOUND CONSULTANT IN COMPLIANCE ON DECEMBER 9, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office of Engineering and Construction - Amendment No. 1 to Post Award Services for Sanitary Contract No. 892R Structural Rehabilitation of Chlorine Contact Chambers at Patapsco Wastewater Treatment Plant

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 with EBA Engineering, Inc. under SC 892R, Structural Rehabilitation of Chlorine Contact Chambers at Patapsco Wastewater Treatment Plant (Amendment No. 1). The Amendment No. 1 will extend the period of the agreement through February 7, 2022.

AMOUNT OF MONEY AND SOURCE:

\$ 47,345.42 - Water Revenue Bond (32%)
100,609.03 - County Grants (68%)
\$147,954.45 - 9956-907542-9551-900020-703032

BACKGROUND/EXPLANATION:

The Department is requesting a time extension and upset limit increase on the Post Award Services for SC 892R, so that sufficient punch list and project closeout services will be available to the City. Due to weather related high flow conditions, the contractor was required to put the channel back in service;, therefore requiring more time.

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office of - cont'd
Engineering and Construction

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 12, 2019.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to SC 982R, Structural Rehabilitation of Chlorine Contact Chambers at Patapsco Wastewater Treatment Plant has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - Amendment No. 3 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement (Amendment No. 3) with Hazen & Sawyer, PC under SC 941. This Amendment No. 3 will extend the period of the agreement through May 27, 2020.

AMOUNT OF MONEY AND SOURCE:

\$77,141.93 - 9956-905648-9551-900020-703032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction, the Department of Public Works and Hazen & Sawyer, PC continue to negotiate Post Award Services for SC 941. Contractor bids for this project were received on February 6, 2019.

This amendment for supplemental engineering and time extension will provide time and budget (remaining budget, as well as some minor additional budget being requested under this amendment) for Hazen & Sawyer, PC to initiate a Post Award Services Contract that Hazen & Sawyer, PC and the Department of Public Works will enter into to provide services during the construction period. The remaining \$80,000.00, in addition to the additional funds requested by this amendment will be utilized to provide additional engineering services associated with, but not limited to, technical consultation, constructability guidance, and data review. These additional engineering services, which were originally not anticipated, are required to initiate construction of SC 941. The period of the agreement ended on November 27, 2019. This Amendment No. 3 extends the agreement for six months through May 27, 2020.

The scope of the original agreement included engineering services necessary to develop contract documents for the rehabilitation of the collection system in the Jones Falls Sewershed. Specific rehabilitation projects and/or other corrective actions were

AGENDA

BOARD OF ESTIMATES

1/15/2020

Department of Public Works/Office - cont'd
of Engineering and Construction

identified previously (Jones Falls Sewershed Study and Plan) to address deficiencies noted during past Sewershed contracts, including SC 895, SC 897R, and SC 899. The limits and required rehabilitation work assigned to Hazen & Sawyer, PC consists of approximately 65,000 Linear Feet (LF) of Cured In Place Piping (CIPP) lining and approximately 500 manholes to be rehabilitated or replaced. The assigned project areas include areas within the Charles Street Corridor, the Maryland Avenue Subsewershed area, and the Reisterstown/Park Heights Area. Engineering services also include design associated with the elimination of the City's two largest sanitary sewer overflows, sanitary sewers overflow 67 and 72. These improvements will be completed concurrently with the Back River Wastewater Treatment Plant Headworks and Flow Equalization project (SC 918), which is currently under construction. The combination of these projects will help to reduce the hydraulic grade line such that overflows will be eliminated under select design storm events. Change Order No. 1 covered additional engineering services for tasks associated with pressure sewer upsizing, grinder pump design, additional manhole sealing, and additional Post Award Services that were over and above those outlined in the base agreement. Amendment No. 3 is associated with a time extension and additional budget requested.

THE EAR WAS APPROVED BY MWBOO ON NOVEMBER 19, 2019.

MBE/WBE PARTICIPATION:

The Contractor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

Bureau of the Budget and
Management Research (BBMR)

- Grant Award Agreement and
Appropriation Adjustment
Order (AAO) No. 15

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Award Agreement from the United States Department of Justice (DOJ) titled FY19 Crime Gun Intelligence Center (CGIC) Program Grant, Award No. 2019-DG-BX-0008. The period of the award is October 1, 2019 through September 30, 2022.

The Board is further requested to approve the AAO No. 15 to transfer unallocated State funds within the Police Department from Service 621: Administration and Technology to Service 624: Target Violent Criminals.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - From: 5000-500020-2041-667600-607004
Unallocated State funds
Administration and Technology (Service 621)

To: 4000-437620-2013-804700-607004
Target Violent Criminals (Service 624)

BACKGROUND/EXPLANATION:

The DOJ awarded the Baltimore Police Department (BPD) a grant in the amount of \$750,000.00 to initiate the Baltimore CGIC. The goal of CGIC is to reduce violent crime and the use of crime guns. This will be done through collaboration with the Bureau of Alcohol, Tobacco, and Firearms (ATF), the United States Attorney's Office, the State's Attorney's Office, and the Department of Probation and Parole. The CGIC will engage in a seven step process that follows

AGENDA

BOARD OF ESTIMATES

1/15/2020

BBMR - cont'd

the ATF workflow from a comprehensive collection of shell casings and crime guns to feedback to CGIC partners. In the BPD, the Eastern District will serve as the pilot for this program. Once the program is viable, the entire City will be involved.

Initially, funding was appropriated within an unallocated account in the Fiscal 2020 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

This request is late because of administrative delays.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

1. KIDSMART SOFTWARE COMPANY	\$ 38,460.00	Non-Compliance Procurement/Sole Source/Renewal
Contract No. 08000 - Kidsmart Software Upgrade, Support and Hosting Service - Mayor's Office of Employment Development - Req. No.: R838214		

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 7, 2016, the Board approved the initial award in the amount of \$62,414.35. The award contained four 1-year renewal options. Two renewal options have been exercised. Kidsmart Software Company is the sole provider of the proprietary software, license, upgrade and support services that is used by case managers for various programs throughout the Mayor's Office of Employment Development. This third renewal in the amount of \$38,460.00 is necessary to continue annual licensing and software support for authorized users of the vendor's software. This third renewal is for the period December 1, 2019 through November 30, 2020, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

Not applicable. This is a sole source renewal for software and support that is only available from the Vendor.

2. GRANICUS, INC.	\$ 33,623.38	Non-Competitive Procurement/Sole Source/Renewal
Contract No. 08000 - Legistar Matrix Disaster Recovery System, Support and Maintenance - Office of the City Council President - P.O. No.: P527503		

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 29, 2013, the City Purchasing Agent approved the initial award in the amount of \$15,656.04. The award contained annual renewal options. Since 1999, the Office of the City Council President has utilized Legistar as its legislation workflow application. The Boards and Commissions module for

the Office of the Mayor was terminated effective September 30, 2018. This contract may be renewed annually subject to agreement of the parties. This sixth renewal in the amount of \$33,623.38 is for the period January 1, 2020 through December 31, 2020 with annual renewal options.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirements for a sole source.

- 3. NO OPPORTUNITY WASTED,

LLC	\$1,272,000.00	Renewal
-----	----------------	---------

Contract No. B50004606 - Janitorial Services for Service Area D - Department of General Services - P.O. No.: P537826

On November 2, 2016, the Board approved the initial award in the amount of \$739,980.00. The award contained one 2-year renewal option. Subsequent actions have been approved. This sole renewal in the amount of \$1,272,000.00 is for the period December 1, 2019 through November 30, 2021. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

options. Two renewal options have been exercised. This third renewal in the amount of \$41,819.05 is necessary to continue providing the required continuation of modeling and mapping of the sewerage system. This renewal is for the period January 15, 2020 through January 14, 2021, with one 1-year renewal option remaining.

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as a sole source procurement. The proprietary software and support is only available from the vendor.

5. AMERICAN OFFICE EQUIPMENT

- CO. (548849)
- DOURON, INCORP. (P535372)
- GLOVER FURNITURE AND DESIGN GROUP, INC. (P535405)
- MDM OFFICE SYSTEMS, INC. d/b/a STANDARD OFFICE SUPPLY (P535414)
- AMERICAN DESIGN (P535365)
- RUDOLPH'S OFFICE AND COMPUTER SUPPLY, INC. (P535410)

\$2,000,000.00	Renewal
----------------	---------

Contract No. 2015-42 Furniture (Office, School, Library, etc.) and Equipment - Agency Various - P.O. Nos.: See above

On April 27, 2016, the Board approved the initial award in the amount of \$4,000,000.00. The award contained seven 1-year renewal options. Subsequent actions have been approved. Studio Q Furniture is no longer in business. Therefore, no renewal will be made to this firm's contract. This second renewal in the amount of \$2,000,000.00 is for the period January 1, 2020 through December 31, 2020, with five 1-year renewal options remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On April 23, 2015, MWBOO originally set goals at 5% MBE and 0% WBE. On July 28, 2019, MWBOO found the goals established for the contract are voluntary as there is no binding language in the Howard County contract with establishing MBE/WBE goals. Therefore, MWBOO cannot determine compliance.

MBE: Affordable Delivery Services, LLC	\$10,550.00	5%
---	-------------	----

WBE: N/A

This is a Howard County contract that Baltimore City is "piggybacking". The City awarded the contract on April 27, 2016. At the time of award, this vendor was not compliant with Baltimore City MBE/WBE requirements and was not added to the original list of "highest discount" furniture providers for the City. The Convention Center has asked to now add the vendor to fulfill pre-existing requirements. The goals established for the contract are voluntary as there is no binding language in the Howard County contract with established M/WBE goals.

The City has not established guidelines for MBE/WBE goals when joining a cooperative agreement from another jurisdiction. At this time, the vendor is not legally bound to comply with Article 5, subtitle 28, therefore, MWBOO cannot determine compliance.

- 6. CORE & MAIN LP
FERGUSON ENTERPRISES, INC.
d/b/a FERGUSON WATERWORKS
L/B WATER SERVICE, INC.

	\$1,350,000.00	Increase
--	----------------	----------

Contract No. B50004958 - Fire Hydrants and Replacement Parts
- Department of Public Works, Bureau of Water and Wastewater
- P.O. Nos.: P539633, P539634 and P539635

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

On May 17, 2017, the Board approved the initial award in the amount of \$3,000,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$1,350,000.00 is necessary in order to have a supply of hydrants and parts for repairs by the Department of Public Works. This increase will make the award amount

\$5,900,000.00. The contract expires on May 17, 2020, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 13, 2017, it was determined that no goals would be set because of no opportunity to segment the contract. This contract is for the purchase of commodities. No services are being provided under the contract.

MWBOO GRANTED A WAIVER ON MARCH 13, 2017.

- 7. CORE & MAIN LP f/k/a
 HD SUPPLY WATERWORKS,
 LIMITED PARTNERSHIP
 FERGUSON ENTERPRISES, LLC
 t/a FERGUSON WATERWORKS

\$ 350,000.00	Increase
---------------	----------

Contract No. B50004153 - Waterworks Repair Parts - Department of Public Works - P.O. Nos.: P532496 and P532429

On August 26, 2015, the Board approved the initial award in the amount of \$300,000.00. The award contained one renewal option. Subsequent actions have been approved. This increase in the amount of \$350,000.00 is necessary to continue to purchase waterworks repair parts and will make the total contract value \$1,150,000.00. The contract expires on August 31, 2020, with no renewal options remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On June 11, 2015, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON JUNE 11, 2015.

8. AIRBUS HELICOPTERS, INC.	\$1,200,000.00	Non-Competitive Procurement/Sole Source/Agreement
--------------------------------	----------------	---

Contract No. 08000 - Helicopter Parts and Service - Baltimore Police Department - Req. No. R843235

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of an Agreement with Airbus Helicopters, Inc. The period of the Agreement is January 15, 2020 through January 14, 2023, with two 1-year renewal options.

The Vendor is the manufacturer's sole authorized source of these products which must be compatible with currently used Airbus Helicopters in the police fleet.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. This meets the requirement for certification as sole source procurement.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

9. AVOLVE SOFTWARE CORP.	\$ 150,000.00	Non-Competitive/ Procurement/Sole Source/Renewal
Contract No. 08000 - ProjectDox Maintenance - Department of Housing and Community Development - P.O. No.: P550005		

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of the ProjectDox® Contract Renewal Agreement. The period of the ProjectDox Contract Renewal Agreement is October 1, 2019 through June 1, 2022.

Execution of this agreement will provide for the continuation of ProjectDox software maintenance subscription, which provides the ability to review electronic plans, and is integrated with the using agency's current permitting system (Accela). The above amount is the City's estimated requirement.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The Vendor is the sole proprietor of the software.

(The ProjectDox® Contract Renewal Agreement has been approved by the Law Department as to form and legal sufficiency.)

10. DYNTEK SERVICES, INC.	\$ 800,000.00	Non-Competitive/ Procurement/Selected Source/Agreement
Contract No. 06000 - Microsoft 365 Deployment Services - BCIT - Req. No.: R834253		

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of an Agreement with DynTek Services, Inc. The period of the Agreement is effective upon Board approval and terminates 18 months thereafter, unless terminated earlier in accordance with the terms of the Agreement.

Execution of this Agreement will provide the support for the deployment of Microsoft 365 and Windows 10 to all eligible users, upgrade to Exchange 2016, and migration from On-Premise SharePoint to SharePoint Online. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On November 14, 2019, MWBOO determined that no goals would be set because of no opportunity to segment the contract. Support for software deployment can only be performed by an authorized

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement - cont'd

Microsoft partner. However, pursuant to the Contract §J (5) and City Code Art. 5, §28-54 the Vendor has made a good faith effort to utilize a certified MBE/WBE to provide support in the deployment.

MBE: Bith Group Technologies, LLC.

MWBOO GRANTED A WAIVER ON NOVEMBER 14, 2019.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

11. SKILLSOFT CORPORATION	Non-Competitive/ Procurement/Selected Agreement
	\$130,000.00

Contract No. 06000 - Skillsoft Licenses Agreement - Department of Human Resources - P.O. No.: To be determined.

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to ratify and authorize execution of a License Agreement with Skillsoft Corporation. The period of the License Agreement is November 11, 2019 through November 10, 2022.

Execution of this Agreement will provide for the continuation of the Skillsoft subscription licenses, which is courseware software that provides access to a plethora of online classes, including IT skills, Professional Development, Leadership and Management, Environmental Safety, Health and Transportation, Compliance and professional certification prep courses for City of Baltimore employees. This function is a vital component to the Department of Human Resource's Learning and Development Division for City of Baltimore employees.

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

Not applicable. The Vendor is the sole proprietor of the software.

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

12. CUMMINS, INC.	Non-Competitive
d/b/a CUMMINS POWER	Procurement/Cooperative
SYSTEMS	Agreement
\$1,000,000.00	
<u>Board of Education of Baltimore County Contract #MBU-501-19-007 Vehicle Service and Repairs - Department of General Services, Fleet Management - Req. No.: R838821</u>	

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Board is requested to approve and authorize execution of a Cooperative Agreement with Cummins, Inc. d/b/a Cummins Power Systems at 500 Jackson Street, Columbus, IN 47201. The period of the Agreement is January 15, 2020 through December 31, 2023, with available renewals.

The Department of General Services, Fleet Management will be procuring OEM Engines and Transmission Parts and Repair Services to repair Orion buses currently owned by the City. The repairs are essential for getting the Charm City Circulator buses operational for the citizens. This contract was competitively bid by the Board of Education of Baltimore County.

It is hereby certified that the procurement is of such a nature that no advantage will result in seeking nor would it be

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

practicable to obtain competitive bids. Therefore, pursuant to Article VI, § 11 (e) (i) of the City Charter, the procurement of the equipment and/or services is recommended.

MBE/WBE PARTICIPATION:

Not applicable. This is a cooperative contract. Pursuant to Baltimore City Code Article 5, Subtitle 28, the Contract requires the Vendor to make every good faith effort to utilize Minority and Women's Business Enterprises as subcontractors and suppliers, whenever possible, if subcontractors are used.

(The Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

13. WHC BAL ASSOCIATION LLC d/b/a ZTRIP	\$40,000.00	Non-Competitive Procurement/ Selected Source
Contract No. 06000 - Transportation for Special Election - Baltimore City Board of Elections - Req. No.: 841635		

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

This vendor, previously known as the Yellow Cab Company, has provided the transportation services to all Citywide precincts at the same time for Special Election, Early Voting and Primary Elections. Rates are set by the State of Maryland Public Service Commission. The services provided are for the transportation needs of commuting the election judges, staff and evaluators to polling precincts. The period is January 15, 2020 through April 30, 2020. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable. The award is below the MBE/WBE subcontracting threshold of \$50,000.00.

14. MEDWAY AIR AMBULANCE, LLC	\$200,000.00	Non-Competitive Procurement/ Selected Source
<u>Contract Number 06000 – Non Emergent Medical Air Transportation Services - Health Department - Req. No.: R838286</u>		

This meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

The Baltimore City Health Department (BCHD) receives an annual grant from the Maryland Department of Health (MDH), Medical Assistance Non-Emergency Transportation Program. As part of this grant, the BCHD is tasked to review air medical transportation for compliance with State and Federal Medical Assistance (Medicaid) regulations, and on behalf of MDH, retroactively approve grant-funded payments for air transportation provided to Medicaid recipients who are Maryland residents. All funding for these expenditures is provided by MDH. The City pays the medical claims and the State reimburses the City at 100% pass through rate for performing this service on their behalf. Provision for payment in the event of shortfall is the responsibility of MDH. No Baltimore City funds are involved. The period is November 7, 2019 through November 6, 2020 with two one-year renewal options.

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

It is hereby certified that the above procurement is of such a nature either that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On December 20, 20129, MWBOO determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER ON DECEMBER 20, 2019.

15. CPR SAVERS AND FIRST AID

SUPPLY, LLC	\$45,090.00	Award
Solicitation Number B50005968, IFAK Kits - Baltimore Police Department - Req. No.: R838441		

Vendors were solicited by posting on CitiBuy. The nine bids were received and opened on November 29, 2019. Award is recommended to be made to the lowest responsive, responsible bidder meeting specifications. The period is January 15, 2020 through January 14, 2022 with two one-year renewal options. The above amount is the City's estimated requirement.

16. CITIROOF CORP.

SIMPSON OF MARYLAND, INC.	\$1,900,000.00	Non-Competitive Procurement/ Extension
AUTUMN CONTRACTING, INC. Contract Number B50003575 - On-Call Roofing - Department of General Services - P.O. No.: P529221, P529222 and P529224		

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Procurement - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On October 8, 2014, the Board approved an initial award in the amount of \$2,000,000.00. Subsequent actions followed. An extension is being requested to continue this service while a new solicitation is prepared. The period is October 8, 2019 through June 30, 2020. This request meets the condition that there is no advantage in seeking competitive responses. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11€(i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On April 29, 2014 it was determined that no goals would be set to encourage small business to bid as prime contractors.

17. REPUBLIC PARKING SYSTEM, LLC	\$360,000.00	Non-Competitive Procurement/ Extension
Contract Number B50001251 - Parking Meter Coin Collection Services - Department of Finance - P.O. No.: P535444		

This request meets the condition that there is no advantage in seeking competitive responses.

STATEMENT OF PURPOSE AND RATIONALE FOR NON-COMPETITIVE PROCUREMENT:

On December 9, 2009, the Board approved the initial award in the amount \$705,600.00 with subsequent actions approved. An

AGENDA

BOARD OF ESTIMATES

1/15/2020

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

extension is being requested to continue this service while a new solicitation is prepared. The period is February 1, 2020 through January 31, 2021 with no renewals options remaining.

The requested action is an extension of a competitively bid requirements contract. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On October 8, 2009, it was determined that no goals would be set because there is no opportunity to segment the contract due to the handling of substantial amounts of City funds. The security and liability issues leave no items to be segmented.

MWBOO GRANTED A WAIVER ON OCTOBER 8, 2009.

18. OLD TOWN HOTEL GROUP, LLC d/b/a HOLIDAY INN EXPRESS BALTIMORE DOWNTOWN BALTIMORE HOTEL INVESTMENT, LLC. d/b/a SLEEP INN & SUITES DOWNTOWN INNER HARBOR OHIB HOTEL, LLC. d/b/a HOLIDAY INN INNER HARBOR	\$75,000.00	Non-Competitive/ Procurement Extension
--	-------------	--

Contract No. 06000 - Lodging for Housing Renovations - Housing and Community Development - P.O. Nos.: P535563, P535572 and P535574

This meets the condition that there is no advantage in seeking competitive responses.

AGENDA

BOARD OF ESTIMATES

1/15/2020

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office</u>			
1. Bernard C. "Jack" Young Lester Davis	The United States Conference of Mayors 88 th Winter Meeting Washington, District of Columbia Jan. 22 - 24, 2020 (Reg. Fee \$750.00 ea.)	Elected Official Expense Account	\$3,126.12

The subsistence rate for this location is \$260.00 per night. The hotel cost is \$319.00 per night, plus hotel taxes of \$47.53 per night. The Department is requesting additional subsistence of \$59.00 per day to cover the hotel costs and \$40.00 per day for meals and incidentals. The hotel cost of \$638.00, and registration fee of \$750.00 for each attendee were prepaid on a City-issued procurement card assigned to Mr. Hosea Chew. Transportation is being provided by the Mayor's Executive Protection Unit, therefore, no transportation cost is being requested. Therefore, the disbursement to Mr. Bernard C. "Jack" Young and Mr. Lester Davis is \$80.00 ea.

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

Health Department

2. Amber Braswell	CDC Passport to Partner Services: Track D Newark, New Jersey Sept. 15 - 20, 2019 (Reg. Fee \$0.00)	Comprehensive STD Prevention Project	\$1,388.64
-------------------	--	--------------------------------------	------------

On September 15, 2019, Ms. Braswell traveled to Newark, New Jersey to attend the Passport to Partner Services: Track D

AGENDA

BOARD OF ESTIMATES

1/15/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
-------------	------------------	--------------------	---------------

Health Department - cont'd

training. The subsistence rate for this location was \$202.00 per day.

The cost of the hotel was \$141.00 per night, plus total hotel tax of \$21.38 per night. The cost of the hotel and Amtrak ticket were prepaid on a City-issued procurement card assigned to Mr. Malcolm Green-Haynes. Ms. Braswell requests reimbursement of \$86.33.

This request is late because after receiving pre-approval Ms. Braswell did not complete her final arrangements in time to be submitted to the Board of Estimates before leaving and in accordance to the BHCD travel policy. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

\$73.92 - Meals
12.41 - Uber (Paid for out of subsistence)
\$86.33

3. Tanya Bobo-Lenoci	2019 CSTE Annual Conference Raleigh, NC June 2 - 5, 2019 (Reg. Fee \$0.00)	Maryland Department of Health Hepatitis C Surveillance	\$858.81
----------------------	---	---	----------

On June 1 - 5, 2019, Ms. Bobo-Lenoci traveled to Raleigh, NC to attend the 2019 CSTE Annual Conference. The allowed subsistence rate for this location is \$173.00 per day. The hotel rate was \$89.99 for the nights of June 1 - 2, 2019 and \$80.99 for the nights was June 3 - 4, 2019. The state tax was \$6.52, the county tax was \$5.40, the safe tax was \$1.50 and

AGENDA

BOARD OF ESTIMATES

1/15/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department - cont'd</u>			

miscellaneous tax was \$0.10 for the nights of June 1 - 2, 2019. The state tax was \$5.87, the county tax was \$4.86, the safe tax was \$1.50 and miscellaneous tax was \$0.10 for the nights of June 3 - 4, 2019.

The airfare cost was \$263.01 was prepaid using a City-issued credit card assigned to Malcolm Green-Hayes.

This request is late because was the administrative process. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:

TRAVEL REIMBURSEMENT

- \$341.96 - Hotel
- 45.30 - Hotel Tax
- 123.50 - Meals
- 45.04 - Local Transportation (Paid for out of Subsistence)
- 40.00 - Parking (Paid for out of Subsistence)
- \$595.80**

4. D'Paul Nibber	Maryland Association of Counties Convention Ocean City, MD Aug. 14 - 17, 2019 (Reg. Fee \$325.00)	General Fund	\$1,490.94
------------------	---	-----------------	------------

Mr. Nibber traveled to Ocean City, Maryland on August 14 - 17, 2019 to represent the Health Department at the Maryland Association of Counties Convention.

The subsistence rate for this location was \$311.00 per day. The hotel rate was \$312.33 per night, plus \$14.06 per night for hotel taxes.

AGENDA

BOARD OF ESTIMATES

1/15/2020

RETROACTIVE TRAVEL APPROVAL/REIMBURSEMENT

The hotel costs and the registration fee were prepaid on a City issued credit card assigned to Mr. Malcolm Green-Haynes. Mr. Nibber personally incurred the costs of mileage. Therefore, Mr. Nibber requests reimbursement in the amount of \$186.76.

TRAVEL REIMBURSEMENT

\$186.76 - Mileage (322 miles x 0.58)

The request is late because after receiving pre-approval, a week out from his trip, Mr. Nibber could not complete his final arrangements to travel in time to submit the request to the Board for approval before leaving for the trip.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

1/15/2020

PERSONNEL MATTERS

* * * * *

The Board is requested to **NOTE**
all of the Personnel matters
listed on the following pages:

106 - 110

AGENDA

BOARD OF ESTIMATES

1/15/2020

PERSONNEL

Department of Human Resources

1. Adjust the following salary range:

FROM:		TO:
Classification:	CDL Driver I	Same
Job Code:	54516	Same
Grade:	99D (\$36,739.00 - \$41,089.00)	447 (\$38,044.00 - \$41,623.00)

Upgrade the following classifications:

FROM:		TO:
Classification:	Laborer	Same
Job Code:	52941	Same
Grade:	423 (\$31,623.00 - \$33,342.00)	426 (\$33,240.00 - \$35,615.00)

FROM:		TO:
Classification:	Laborer (Hrly)	Laborer
Job Code:	52931	52941
Grade:	482 (\$32,198.00 - \$33,259.00)	426 (\$33,240.00 - \$35,615.00)

FROM:		TO:
Classification:	Laborer Crew Leader I	Same
Job Code:	52942	52942
Grade:	426 (\$33,240.00 - \$35,615.00)	431 (\$37,389.00 - \$41,512.00)

FROM:		TO:
Classification:	Laborer Crew Leader I (Hrly)	Laborer Crew Leader I
Job Code:	52932	52942
Grade:	486 (\$33,426.00 - \$34,944.00)	431 (\$37,389.00 - \$41,512.00)

FROM:		TO:
Classification:	Laborer Crew Leader II	CDL Driver II
Job Code:	52943	54517
Grade:	429 (\$35,102.00 - \$38,669.00)	448 (\$41,772.00 - \$47,871.00)

AGENDA

BOARD OF ESTIMATES

1/15/2020

PERSONNEL

Department of Human Resources - cont'd

FROM: Classification: Motor Vehicle Driver I Job Code: 54421 Grade: 427 (\$33,645.00 - \$36,323.00)	TO: CDL Driver I 54516 447 (\$38,044.00 - \$41,623.00)
FROM: Classification: Motor Vehicle Driver I (Hrly) Job Code: 54411 Grade: 487 (\$34,133.00 - \$35,672.00)	TO: CDL Driver I 54516 447 (\$38,044.00 - \$41,623.00)
FROM: Classification: Motor Vehicle Driver II Job Code: 54422 Grade: 430 (\$36,043.00 - \$40,059.00)	TO: CDL Driver II 54517 448 (\$41,772.00 - \$47,871.00)
FROM: Classification: Motor Vehicle Driver II (Hrly) Job Code: 54412 Grade: 490 (\$36,442.00 - \$38,854.00)	TO: CDL Driver II 54517 448 (\$41,772.00 - \$47,871.00)
FROM: Classification: Automotive Maintenance Worker Job Code: 52193 Grade: 426 (\$33,240.00 - \$35,615.00)	TO: Same Same 428 (\$34,411.00 - \$37,427.00)
FROM: Classification: Automotive Mechanic Job Code: 52110 Grade: 434 (\$40,823.00 - \$46,107.00)	TO: Same Same 435 (\$41,952.00 - \$47,907.00)
FROM: Classification: Automotive Lead Mechanic Job Code: 52114 Grade: 437 (\$45,030.00 - \$51,836.00)	TO: Same Same 439 (\$48,411.00 - \$56,232.00)

AGENDA

BOARD OF ESTIMATES

1/15/2020

PERSONNEL

Department of Human Resources - cont'd

FROM:

Classification: Heavy Equipment Operator I
Job Code: 54431
Grade: 429 (\$35,102.00 - \$38,669.00)

TO:

CDL Driver I
54516
447 (\$38,044.00 - \$41,623.00)

FROM:

Classification: Heavy Equipment Operator II
Job Code: 54432
Grade: 433 (\$39,489.00 - \$44,381.00)

TO:

CDL Driver II
54517
448 (\$41,772.00 - \$47,871.00)

FROM:

Classification: Tow Truck Operator
Job Code: 54461
Grade: 427 (\$33,645.00 - \$36,323.00)

TO:

CDL Driver I
54516
447 (\$38,044.00 - \$41,623.00)

FROM:

Classification: Tractor Trailer Driver
Job Code: 54440
Grade: 433 (\$39,489.00 - \$44,381.00)

TO:

CDL Driver III
54518
449 (\$48,322.00 - \$56,312.00)

FROM:

Classification: Solid Waste Driver
Job Code: 53812
Grade: 490 (\$36,442.00 - \$38,854.00)

TO:

CDL Driver I
54516
447 (\$38,044.00 - \$41,623.00)

FROM:

Classification: Solid Waste Worker
Job Code: 53811
Grade: 485 (\$33,197.00 - \$34,445.00)

TO:

Same
Same
428 (\$34,411.00 - \$37,427.00)

FROM:

Classification: WW Operations Tech II Pump
Job Code: 54332
Grade: 433 (\$39,489.00 - \$44,381.00)

TO:

Same
Same
434 (\$40,823.00 - \$46,107.00)

AGENDA

BOARD OF ESTIMATES

1/15/2020

PERSONNEL

Department of Human Resources - cont'd

FROM: Classification: WW Operations Tech II Sanitary Job Code: 54333 Grade: 433 (\$39,489.00 - \$44,381.00)	TO: Same Same 434 (\$40,823.00 - \$46,107.00)
FROM: Classification: Water Treatment Tech II Job Code: 54312 Grade: 433 (\$39,489.00 - \$44,381.00)	TO: Same Same 434 (\$40,823.00 - \$46,107.00)
FROM: Classification: Water Treatment Tech III Job Code: 54313 Grade: 436 (\$43,455.00 - \$49,802.00)	TO: Same Same 437 (\$45,030.00 - \$51,836.00)
FROM: Classification: Mechanical Sweeper Operator Job Code: 53813 Grade: 491 (\$37,482.00 - \$40,186.00)	TO: CDL Driver I 54516 447 (\$38,044.00 - \$41,623.00)
FROM: Classification: Electrical Mech. St. Light II Job Code: 53422 Grade: 432 (\$38,223.00 - \$42,745.00)	TO: CDL Driver II 54517 448 (\$41,772.00 - \$47,871.00)
FROM: Classification: Hydraulic Mechanic Job Code: 52134 Grade: 437 (\$45,030.00 - \$51,836.00)	TO: CDL Driver III 54518 449 (\$48,322.00 - \$56,312.00)

AGENDA

BOARD OF ESTIMATES

1/15/2020

PERSONNEL

Department of Human Resources - cont'd

AMOUNT OF MONEY AND SOURCE:

The Bureau of Budget and Management Research will establish the costs after the Board of Estimates Noted.

BACKGROUND/EXPLANATION:

The Department of Human Resources (DHR) conducted a competitive market analysis for classifications in response to an agreement between the City of Baltimore and AFSCME Local 44. The DHR was tasked with reviewing classifications for salary competitiveness and to identify any positions out-of-line with the external marketplace. DHR confirmed that the salary planning for these classifications lagged the market, i.e., other Maryland jurisdictions.

As a result of the study, the DHR recommended upgrading some of the classifications and consolidating classes that require a Commercial Driver's License to operate heavy equipment essential to the delivery of services to Baltimore City residents. The recommended changes will allow Baltimore City to competitively attract and retain talent.

Therefore, the DHR respectfully requests Board's approval of the above-listed position actions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED