

MINUTES

REGULAR MEETING

Honorable Stephanie Rawlings-Blake, President
Honorable Sheila Dixon, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
David E. Scott, Director of Public Works
Donald Huskey, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

MINUTES

Office of the Mayor - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with The Johns Hopkins Health System Corporation (JHHS). The period of the MOU is effective upon Board approval through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City and the JHHS agree to provide each other with access to certain CCTV cameras that are under their control. The JHHS will provide CitiWatch with access to view their 136 external CCTV cameras. The City will provide the JHHS with access to view six cameras that are located on or in close proximity to the JHHS' campus as well as the ten cameras installed by the East Baltimore Development, Inc. Designated JHHS employees will have "view only" access to City cameras and will not be permitted to actively manipulate the pan, tilt, and zoom controls of the cameras and the same will apply to the JHHS cameras viewed by City employees and the Baltimore Police Department.

NOTED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding (MOU) with The Johns Hopkins Health System Corporation (JHHS). The Mayor **ABSTAINED** on this item.

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President: "I do want to comment on the Memorandum of Understanding for the CCTV cameras between the City and Johns Hopkins Health System. The MOU is approved on the first page of this agenda. It would allow the City and Hopkins to leverage their existing CCTV Camera infrastructure. As I mentioned in September of last year when the Board of Estimates approved the "Crime Camera Expansion Grant Award" we must continue to expand and enhance the use of Close Circuit cameras as a crime fighting tool. Currently there are 493 crime cameras being monitored at Citiwatch, it is a very sophisticated operation that we should be proud of. Under this agreement, Hopkins Health Systems will provide CitiWatch with viewing access to their 136 external CCTV Cameras. In addition, the City will provide Hopkins Health Systems with access to six cameras in the Hopkins Health Systems Campus and the ten cameras installed by the East Baltimore Development Corporation. It is a win, win, win; this is an example of working harder and smarter with the tools that we have. If we are going to make Baltimore safer and stronger

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these are the types of public - private partnerships that will be integral to our success. Given the current budget outlook, we will be looking more actively for these types of partnerships to help accomplish our public safety goals. I want to congratulate Hopkins Health Systems and Sheryl Goldstein on behalf of the City for reaching this agreement and I am looking forward to more opportunities for partnership in the future."

MINUTES

Office of the Labor Commissioner - Memorandum of Understanding
for Fiscal Years 2010-2011

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Memorandum of Understanding (MOU) for Fiscal Years 2010-2011 with the Baltimore Fire Fighters, Local 734, IAFF AFL-CIO, CLC.

AMOUNT OF MONEY AND SOURCE:

For Fiscal Years 2010 and 2011, the FY 2009 wage rates will remain in effect. Employees will be eligible for step and longevity increases. Wages are included in the Fire Department's budget each fiscal year.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees' Relations Ordinance (MERO) negotiations with the Baltimore Fire Fighters Local 734 (Union) for Fiscal Years 2010-2011 have concluded through negotiations, arbitration, mediation and settlement. The results of the activities have been reduced to writing in the MOU.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the Memorandum of Understanding (MOU) for Fiscal Years 2010-2011 with the Baltimore Fire Fighters, Local 734, IAFF AFL-CIO, CLC.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

107 - 108

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
1. \$200,000.00	9905-901009-9186	9905-903009-9188
22 nd Econ.	Planning Dept.	Planning Dept.
Dev. Loan	Initiatives	Initiatives

This transfer will provide funds for the architectural engineering services of Cho Benn Holback to provide Master Plans for the Seton Hall Task No. 2, Mount Vernon Task No. 3, and Broadway East Task No. 4.

Enoch Pratt Free Library

2. \$325,000.00	9936-908200-9458	9936-902028-9457
General Funds	Facilities	Edmondson Avenue
	Modernization	
234,000.00	" "	" "
State		
\$559,000.00		

The Edmondson Avenue Branch Library built in 1952 is undergoing renovation in order to address basic structural issues as well as physical improvements that will dramatically affect service delivery. The branch improvements will provide access to all customers including those with disabilities, offer greater space for public use of technology, and provide for appropriate spaces for services to children and teens. The State has provided \$534,000.00 in matching grants for this project. The transfer of funds will allow for awarding of change orders to the original construction contract due to unforeseen site conditions. The facilities modernization account was created to support renovations in neighborhood libraries and is a holding account until projects are initiated.

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TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
3. \$ 36,000.00	9938-904746-9475	
State	Reserve - Park & Playgrounds Renovations FY'08	
12,000.00	" "	
Rec. & Parks		
<u>24th Series</u>		
\$ 48,000.00	-----	9938-901746-9474
		Active - Park & Playgrounds Renovations FY'08

This transfer will provide funds to cover the costs associated with the design services under the On-Call Contract No. 1064, Task No. 10 to Rummel, Klepper & Kahl, LLP.

Department of Housing and Community Development

4. \$2,450,000.00	9990-903938-9587	9990-907714-9593
35 th CDBG	Johnston Square	Johnston Square

This transfer will provide funding for the acquisition and rehabilitation of scattered vacant properties for low/moderate income households for fiscal year 2010.

(FILE NO. 570070)

5. \$ 774,000.00	9910-902996-9587	9910-903058-9588
29 th Com. Dev. Bonds FY'10	Stabilization Program	Stabilization Program

This transfer will provide funds for the Department's Stabilization Program for fiscal year 2010.

MINUTES

Law Department - Claim Settlement

The Board is requested to approve and authorize execution of the settlement agreement and mutual release of the below-listed claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

The University of Maryland	\$425,000.00
Medical System v. Mayor &	
City Council of Baltimore City	

Account: 2044-000000-1450-164878-603070

UPON MOTION duly made and seconded, the Board approved the settlement as requested by the Law Department.

MINUTES

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditures of funds to pay the following corporation:

1. **CSX TRANSPORTATION, INC.** **\$ 25,452.46**

Account: 9950-901532-9506-900010-707063

On September 23, 2009, the Board approved a supplemental agreement with CSX Transportation, Inc. to replace an existing storm drain as part of the Chesapeake Avenue Phase II reconstruction project. This is the final payment for this project.

2. **CSX TRANSPORTATION, INC.** **\$ 45,842.00**

Account: 9950-901321-9508-900020-703063

On March 14, 2007, the Board approved a construction agreement with CSX Transportation, Inc., in the amount of \$556,544.00, for the widening and reconstruction of the Washington Blvd. at-grade crossing at the CSX Transportation, Inc. track. On December 24, 2008, \$119,029.00 was approved for continued signal work, railroad flagging, and construction monitoring/coordination. Based upon an updated force account estimate issued by CSX Transportation, Inc. in the amount of \$721,415.00, for increases in labor and additive rates, equipment expenses, contract engineering, flagging rates, and material costs, the Department is requesting an additional \$45,842.00 to cover the anticipated cost.

(FILE NO. 56198)

MINUTES

Department of Transportation - cont'd

Section 4.2, Estimate of the original construction agreement, states that in the event CSX Transportation, Inc. anticipates that the actual reimbursable expenses exceed such estimate, it will provide the City with a revised estimate of the total reimbursable expenses.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditures of funds to pay the foregoing corporation.

MINUTES

Department of Transportation - Refund of Excess Proceeds
from an Auction

ACTION REQUESTED OF B/E:

The Board is requested to approve payment by expenditure authorization of the refund of excess proceeds from a City vehicle auction to the registered owner, Cheri Grant.

AMOUNT OF MONEY AND SOURCE:

\$2,518.00 - 1001-000000-1950-505215-401774

BACKGROUND/EXPLANATION:

The refund represents the proceeds beyond the expenses of receiving, storing, and disposing of the vehicle in question at auction. The refund is in accordance with AM-303-1 and Article 31, Section 97 of the Baltimore City Code (2000).

The registered owner and/or lienholder was properly notified that the vehicle was at the Towing Section, and the vehicle remained unclaimed. Therefore, the vehicle was sold at auction and the owner has requested the refund of the excess proceeds from the auction.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved payment by expenditure authorization of the refund of excess proceeds from a City vehicle auction to the registered owner, Cheri Grant.

MINUTES

PERSONNEL MATTERS

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UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following page:

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The Personnel matter has been approved

by the EXPENDITURE CONTROL COMMITTEE.

The contract has been approved

by the Law Department

as to form and legal sufficiency.

MINUTES

PERSONNELBaltimore City Fire Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. MICHELLE LACEY	\$31.00	\$10,747.00

Account: 4000-452708-2010-210702-601009

Ms. Lacey will continue to work as a Grants Coordinator. Her duties will include but are not limited to; identifying public and private grant resources and developing plans for proper, timely and accurate submissions for grants. She will also develop and plan Departmental procedures for the budget, and track and account all allocations for Homeland Security and Emergency Preparedness grants. The period of the agreement is January 24, 2010 through March 24, 2010.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

116 - 117

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

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EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #002, (\$112,354.18) - TR 03033, Union Wharf Bulkhead & Promenade

\$ 3,916,183.00	\$ 9,852.75	Corman-Imbach Marine, Inc.	-	-
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2. EWO #039, \$236,961.57 - TR 06012R, New East Baltimore Community Phase 1A/1B

\$13,665,417.99	\$ 3,748,339.51	Monumental Paving & Excavating, Inc.	60	-
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3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$236,961.57	9960-901763-9514 Resurfacing Highways - Sector 2	9950-904166-9527-2 Contingencies East Baltimore Development

This transfer will fund the repairs of roadway, sidewalk and curbs at the Hillsdale Estates through Change Order No. 39 of contract TR 06012R, New East Baltimore Community - Phase 1A/1B with Monumental Paving & Excavating, Inc.

Bureau of Water and Wastewater

4. EWO #001, \$ 64,850.00 - SC 854, Roof Replacement at Patapsco Wastewater Treatment Plant

\$ 653,200.00	-	Metropolitan Siding and Windows, Inc.	0	99
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5. EWO #027, \$310,240.00 - WC 1156, Locust Point Area Infrastructure Rehabilitation

\$ 7,883,300.00	\$ 4,010,901.27	Spiniello Companies	0	99
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MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>
<u>Bureau of Water and Wastewater</u>				
6. EWO #053, \$ 30,540.77 - SC 791, Eastern Avenue Pumping Station Improvements				
\$22,677,334.00	\$ 605,571.26	Whiting-Turner Contracting Co., Inc.	0	80
7. EWO #057, \$ 33,514.88 - SC 791, Eastern Avenue Pumping Station Improvements				
\$22,677,334.00	\$ 658,783.00	Whiting-Turner Contracting Co., Inc.	0	80
8. EWO #019, \$ 72,870.80 - SC 817, Improvement to Upper Portion of Moore's Run Interceptor				
\$ 3,272,242.75	\$ 902,604.51	V & S Contractors, Inc.	0	99
<u>Department of General Services</u>				
9. EWO #006, \$112,454.43 - PB 06813R, Wall/Roof Replacement Enoch Pratt Free Library No. 31, 6310 Reisterstown Road				
\$ 1,359,000.00	\$ 613,793.65	J.A.K. Construction Co., Inc.	0	99

MINUTES

TASK ASSIGNMENTS

The Board is requested to approve the task assignments with the following on-call consultants.

<u>On-Call Consultant</u>	<u>Task No.</u>	<u>Amount</u>
<u>Department of Transportation</u>		
1. RUMMEL, KLEPPER & KAHL, LLP	005	\$155,275.84

Account: 9950-908536-9506-900020-703032

The consultant will provide services under Project 1074, On-Call Transportation Planning Policy and Feasibility Studies for streetscape improvements for the Fulton Avenue Bridge between Franklin and Mulberry Streets, and a pedestrian /bicycle loop extending from Fulton Avenue to Calhoun Street.

MWBOO SET MBE GOALS AT 21% AND WBE GOALS AT 7%.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$168,606.28	9950-904523-9507	9950-908536-9506-3
MVR	Const. Res.-Fulton Ave. Streetscape	Design & Studies Fulton Ave Streetscape

This transfer will fund the costs associated with the award of Task No. 5 on Project 1074 with Rummel, Klepper & Kahl, LLP for the design of the streetscape improvements for the Fulton Avenue Streetscape project.

MINUTES

TASK ASSIGNMENTS

Bureau of Water and Wastewater

	<u>On-Call Consultant</u>	<u>Task No.</u>	<u>Amount</u>
3.	EA ENGINEERING, SCIENCE AND TECHNOLOGY	10	\$294,287.24

Account: 9956-903553-9551-900020-703031

The consultant will provide services under Project 1067E, Storm Water Utility and Feasibility Study. The City's current Storm Water Management Program needs to be studied and evaluated. A complete understanding of the current program will help in developing a financial model for a proposed utility. This will be accomplished by evaluating storm water program goals, procedures, existing laws and regulations as well as benchmarking other comparable large cities and Mid-Atlantic jurisdictions for comparable rate systems and fees.

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$400,000.00	9956-549-627	
Wastewater	Const. Res.-Wet	
Revenue Bonds	Weather Program	
\$294,287.24	-----	9956-903553-9551-900020-3
Engineering		
105,712.76	-----	9956-903553-9551-900020-9
<u>Administration</u>		
\$400,000.00		

These funds are needed to develop a Storm Water Utility that would support the activities and services currently provided by the Surface Water Management Program.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

UPON MOTION duly made and seconded, the Board approved the task assignments with the foregoing on-call consultants. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The Comptroller **ABSTAINED** on items no. 3 and 4.

MINUTES

Health Department - Agreements, Standard Grant Agreement, and Senior Community Service Employment Program (SCSEP) Agreements

The Board is requested to approve and authorize execution of the various agreements, standard grant agreement, and SCSEP agreements.

AGREEMENTS

1. **JOHNS HOPKINS UNIVERSITY, BLOOMBERG SCHOOL OF PUBLIC HEALTH (JHU) \$ 67,360.00**

Account: 4000-422410-3050-283300-603051	\$ 18,000.00
4000-428710-3050-283300-603051	\$ 33,201.00
4000-428711-3050-283300-603051	\$ 16,159.00

The Department's Healthy Homes Division implements several programs aimed at reducing the burden of asthma on the Baltimore City residents. Healthy Homes will partner with the JHU to provide evidence-based healthy homes intervention to the families of 250 Baltimore Public School students aged 4-18 who have persistent asthma. The period of the agreement is July 1, 2009 through September 29, 2011.

The agreement is late because it was just finalized.

MWBOO GRANTED A WAIVER.

STANDARD GRANT AGREEMENT

2. **MARYLAND DEPARTMENT OF HEALTH AND MENTAL HYGIENE (DHMH), OFFICE OF MINORITY HEALTH AND HEALTH DISPARITIES PROJECT \$100,000.00**

Account: 5000-519910-3040-589800-600000

The primary objective of this project is to reduce minority adult cardiovascular disease disparities in Baltimore City.

The standard grant agreement is late because it was just received from the grantor.

MINUTES

Health Department - cont'd

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)

3. **BON SECOURS OF MARYLAND** **\$ 0.00**
FOUNDATION, INC.

The period of the agreement is November 1, 2009 through June 30, 2010.

4. **MARYLAND DEPARTMENT OF HEALTH AND** **\$ 0.00**
MENTAL HYGIENE - MARYLAND BOARD
OF PHARMACY

The period of the agreement is December 1, 2009 through June 30, 2010.

5. **HABITAT FOR HUMANITY OF THE** **\$ 0.00**
CHESAPEAKE, INC./ReSTORE
DISCOUNT HOME IMPROVEMENT
CENTER

The period of the agreement is December 1, 2009 through June 30, 2010.

The above-listed organizations will serve as host agencies for the Senior Community Service Employment Program. This program provides part-time work experience and training opportunities for low-income residents of Baltimore City, aged 55 years and older with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds.

The agreements are late because they were recently returned from the host agencies.

MINUTES

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NOS. 3-5) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements, standard grant agreement, and SCSEP agreements.

MINUTESHealth Department - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an expenditure of funds to pay the Forum Caterers. The Senior Companion Luncheon will be held on Friday, June 11, 2010 at the Forum.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00	- Luncheon Package @ \$20.00 per person (125 attendees)
281.25	- Assorted Cheese and Gourmet Crackers @ \$2.25 per person
531.25	- Seasonal Fruit Festival @ \$4.25 per person
<u>375.00</u>	- Assorted Cake Table @ \$3.00 per person
\$3,687.50	- 4000-423510-3110-306500-604014

BACKGROUND/EXPLANATION:

The Department will sponsor a Senior Companion Luncheon Banquet. The Senior Companion Program brings together volunteers and homebound adults who have difficulty with simple day-to-day tasks. Senior Companions assist with shopping, running errands and light chores.

The program is one of several outreach programs under the Bureau of Adult and Geriatric Health Services.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to pay the Forum Caterers.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|-------------|-------------|
| 1. C&D MUNICIPAL SALES, INC. | \$11,212.00 | Only Bid |
| Solicitation No. 07000 - Dewatering Pumps - Department of Public Works - Req. No. R538900 | | |
| 2. USC CANTERBURY | \$ 9,766.10 | Low Bid |
| Solicitation No. 07000 - HP Gigabit LXLIC - Circuit Court - Req. No. R539057 | | |
| 3. BELTSVILLE CONSTRUCTION SUPPLY | \$ 8,000.00 | Low Bid |
| Solicitation No. 07000 - Saw and Equipment - Police Department - Req. No. R539604 | | |
| 4. DIGITAL RECEIVER TECHNOLOGY, INC. | \$20,595.00 | Sole Source |
| Solicitation No. 08000 - DF System Upgrade - Police Department - Req. No. R537665 | | |

The vendor is the manufacturer and sole source of equipment upgrades for this system.

- | | | |
|--|-------------|---------|
| 5. TIPCO TECHNOLOGIES | \$ 7,948.00 | Low Bid |
| Solicitation No. 07000 - Boots - Department of Public Works - Req. No. R539209 | | |

The period of the award is January 20, 2010 through January 19, 2011.

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|---|-------------|-----------------|
| 6. PRICE MODERN, LLC | \$13,327.04 | Selected Source |
| Solicitation No. 08000 - Firearms Laboratory Examination Units - Police Department - Req. No. R536745 | | |

This vendor is needed to provide continuity of equipment and laboratory accreditation.

- | | | |
|--|-------------|-----------------|
| 7. A/C SERVICE AND REPAIR | \$25,000.00 | Selected Source |
| Solicitation No. 06000 - Rebuild of Cromwell D-Unit Cone Valve - Department of Public Works - Req. No. R539804 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

The vendor is the sole source for the parts needed during the rebuild of the valve.

- | | | |
|--|---------------------|----------------|
| 8. <u>WITH ANOINTED HANDS, LLC</u> | <u>\$ 23,160.00</u> | <u>Renewal</u> |
| Solicitation No. B50000865 - Exterior Window Washing - Enoch Pratt Free Library - Req. No. R508753 | | |

On December 24, 2008, the Board approved the initial award in the amount of \$17,760.00. The award contained two 1-year renewal options at the sole discretion of the City. On May 29, 2009, an increase was approved in the amount of \$5,400.00. This is the first 1-year renewal in the amount of \$23,160.00 for the period February 1, 2010 through January 31, 2011 making the award amount \$46,320.00.

- | | | |
|--|---------------------|----------------|
| 9. <u>EMH ENVIRONMENTAL, INC.</u> | <u>\$ 65,650.00</u> | <u>Renewal</u> |
| Solicitation No. B50000375 - Renovate Valves - Department of Public Works, Bureau of Water and Wastewater - Req. No. Various | | |

On March 19, 2008, the Board approved the initial award in the amount of \$65,650.00. The award contained two 1-year renewal options at the sole discretion of the City. This is the first one-year renewal in the amount of \$65,650.00 for the period March 12, 2010 through March 11, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|---|--------------|----------|
| 10. COLDSRING CO., INC. | \$750,000.00 | Increase |
| Solicitation No. B50000874 - Baltimore City Weatherization Assistance Program-HVAC 2009 - Department of Housing and Community Development - Req. Nos. Various | | |

On January 14, 2009, the Board approved the initial award in the amount of \$400,000.00. On August 12, 2009, the Board approved an increase in the amount of \$250,000.00. Due to increased usage, an increase in the amount of \$750,000.00 is necessary, making the amount \$1,400,000.00.

MWBOO SET GOALS OF 27% MBE AND 7% WBE.

MBE: Bey Refrigeration & Heating, Inc.	11%
BMC Services, LLC	11%
Noah's Plumbing	5%

WBE: K&S Environmental Solutions 7%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|--|--------------|-------------|
| 11. BENTLEY PRINCE STREET, INC. | \$ 39,375.00 | Sole Source |
| Solicitation No. 08000 - Attic Stock Replacement Carpet Tiles - Convention Center - Req. No. R539476 | | |

The carpet tiles must exactly match the existing tiles currently in place and are only available from this vendor.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|--|--------------|---------|
| 12. WALTERS RELOCATIONS,
INCORPORATED | \$150,000.00 | Renewal |
| Solicitation No. B50000145 - Requirements for Office Moving and Related Work - Departments - Various - Req. Nos. Various | | |

On February 20, 2008, the Board approved the initial two-year award in the amount of \$300,000.00. The award contained two 1-year renewal options at the sole discretion of the City. This is the first 1-year renewal in the amount of \$150,000.00 for the period February 4, 2010 through February 3, 2011.

MWBOO SET GOALS OF 10% MBE AND 4% WBE.

MBE: Allen & Son Moving and Storage 10%

WBE: PAJ Business Staffing, Inc. 4%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|--|--------------|-----------------|
| 13. PETE'S CYCLE CO.,
INC. | \$ 30,000.00 | Selected Source |
| Solicitation No. 06000 - O.E.M. Parts and Service for Dirt Bikes & ATV's - Police Department - Req. Nos. R530764 | | |

The Board is requested to approve and authorize execution of an agreement with Pete's Cycle Co., Inc. The period of the agreement is effective upon Board approval for three years, with an option to renew for two 1-year terms, at the sole discretion of the City.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

This requirement was advertised twice with no bids received for either solicitation, and the Police Department has an urgent need for dirt bikes and ATV repairs. The selected vendor has provided this service for several years and no other vendor contacted could meet the City's needs. Furthermore, the vendor's repair location is in close proximity to the Police Department's motor pool, helping to expedite service. The vendor's labor rates are considered fair and reasonable.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases and extensions to Contracts. The President **ABSTAINED** on items no. 10 and 11. The Comptroller **ABSTAINED** on item no. 12.

MINUTES

Fire Department - Baltimore Metropolitan
Council Mutual Aid Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Baltimore Metropolitan Council Mutual Aid Agreement for additional fire and related protection with the local governments of Anne Arundel County, Baltimore County, Carroll County, Harford County, the City of Annapolis, Howard County, and any other jurisdiction or municipality which desires to participate for additional fire and related protection.

AMOUNT OF MONEY AND SOURCE:

No funds to or from the City funds are required, unless there is a response to an incident, as specified in this agreement.

BACKGROUND/EXPLANATION:

This agreement was developed by the Baltimore Metropolitan Council for mutual aid for additional fire and related protection, such as medical emergencies or rescues which require special operational resources. The Maryland Emergency Management Compact, Maryland Annotated Code - Public Safety §14.803 governs the terms of the mutual assistance in the event of a declared emergency.

This agreement clarifies mutual assistance from other jurisdictions or municipalities which are needed before a declared state of emergency has been established. The assistance will be established under the National Incident Management System (NIMS) guidelines and such assistance will not be mandatory under this agreement.

MINUTES

Each party will be responsible for wages and all benefits to workers of its own jurisdiction, as well as reimbursement for the time spent on the incident. Any expenses incurred will be the responsibility of the jurisdiction and is subject to appropriation and the manner of approval, as required by law or established regulation of the participating jurisdiction.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Baltimore Metropolitan Council Mutual Aid Agreement for additional fire and related protection with the local governments of Anne Arundel County, Baltimore County, Carroll County, Harford County, the City of Annapolis, Howard County, and any other jurisdiction or municipality which desire to participate for additional fire and related protection.

MINUTES

Fire Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) between the Maryland Department of the Environment (MDE) and the Baltimore City Local Emergency Planning Committee (LEPC). The period of the grant is March 1, 2010 through February 28, 2015.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 (not to exceed) - 5000-558810-2130-229200

BACKGROUND/EXPLANATION:

The Department has received a State grant administered through the MDE. Under the terms of this MOU, the grant funds will be used for federally required planning and training activities for the LEPC.

The level of funding for each grant year is dependent upon the total amount of fees collected by the MDE and the number of eligible LEPCs requesting funding for that grant period.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the memorandum of understanding between the Maryland Department of the Environment and the Baltimore City Local Emergency Planning Committee.

BOARD OF ESTIMATES

1/20/10

MINUTES

Department of Housing and - Supplemental Grant Award
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Head Start and Early Head Start Supplemental Continuation Grant from the Maryland State Department of Education. The period of the grant is October 1, 2009 through September 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$712,536.00 - Baltimore City Head Start
3,557.00 - Martin Luther King, Jr. Early Head Start
\$716,093.00 - 5000-586810-6050-449900-603051

BACKGROUND/EXPLANATION:

Maryland State funds are awarded to supplement Federal Head Start funds to enhance the school readiness of Head Start and Early Head Start children. Expanded hours and/or days of services are provided to eligible children; birth to five who are currently enrolled in or who are scheduled to enter an Early Head Start or Head Start program, and children who will attend kindergarten in the fall of the following year. The program will also address the full-day, year-round needs of parents who are working, attending an educational program or attending job training, and implement quality improvement measures for accreditation, and other related services.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Head Start and Early Head Start Supplemental Continuation Grant from the Maryland State Department of Education.

MINUTES

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the property leasehold interest in 1901 Aisquith Street as a gift from Messrs. Steven Thompson and Sylvester Thompson, subject to outstanding municipal liens, except for water bills.

AMOUNT OF MONEY AND SOURCE:

Messrs. Thompson agree to pay for any title work and all associated settlement costs, not to exceed \$600.00.

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Messrs. Thompson have offered to donate to the City title to the property located at 1901 Aisquith Street. The City will receive clear and marketable title to the property subject only to certain City liens. Messrs. Thompson will pay all current water bills up through the date of settlement. Acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

Cumulative Real Property Taxes 1998-2010

Total Tax	\$ 289.00
Interest/Penalties	133.22
Other	204.72
Tax Sale Interest	42,275.50
Miscellaneous Bills	<u>28,505.24</u>
Total Municipal Liens	\$71,407.68

MINUTES

DHCD - cont'd

The municipal liens, other than current water bills, will be administratively abated after settlement.

UPON MOTION duly made and seconded, the Board approved and authorized the acquisition of the property leasehold interest in 1901 Aisquith Street as a gift from Messrs. Steven Thompson and Sylvester Thompson, subject to outstanding municipal liens, except for water bills.

MINUTES

Department of Housing and - Partial Release
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the partial release of City-held collateral securing Rental Rehabilitation Deferred Mortgage Loans on 25 properties located in the East Baltimore Development Initiative Phase II area (EBDI). The Properties will be acquired from City Homes, Inc. and its subsidiaries. The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this partial release subject to review and approval by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

No additional City funds requested.

BACKGROUND/EXPLANATION:

The properties subject to this request are to be acquired through a voluntary settlement for Phase II of the EBDI project and are located specifically within the East Baltimore Community School site, the planned East Baltimore site of the Maryland Department of Health and Mental Hygiene, and the EBDI Phase II mixed-use, mixed-income redevelopment site.

The properties will be purchased through a voluntary sales agreement with City Homes, Inc., and its subsidiaries, (collectively the owner). The purchases were previously approved by the Board. The City's acquisition of the listed properties is contingent on the partial release of these properties as collateral to several City-held Rental Rehabilitation mortgages made to City Homes, Inc. in 1988 and 1989. All other terms and

MINUTES

DHCD - cont'd

conditions of the City's mortgages will remain intact and in full effect, and the principal loan amount will not be reduced as a result of the partial release. The total portfolio consists of seven mortgages with ten properties listed on each mortgage for a total of 70 properties and an aggregate principal amount of \$348,500.00. A complete release of 25 properties from the respective mortgage instruments in the standard form recorded partial Releases of Mortgages will be executed.

These mortgages are not in default, as the City is not currently collecting any funds. The level of repayment for all seven loans will be determined at the end of the respective terms of the mortgages, in the years of 2028 and 2029. Due to the decline of market conditions within the neighborhood, the properties have become vacant and the values of the properties have declined. The economic life value of the properties is zero.

The City's loans affecting the subject properties are subordinate to first mortgages held by the Maryland Department of Housing and Community Development/Community Development Administration (CDA). The CDA will receive all net proceeds from this transaction, in return for which the CDA has agreed to an omnibus partial release of collateral from its security instruments encumbering the subject properties.

The properties for which a partial release is requested are as follows:

2007 Ashland Ave.	Block 1604, Lot 026
920 N. Castle St.	Block 1587, Lot 113
922 N. Castle St.	Block 1587, Lot 114
811 N. Castle St.	Block 1604, Lot 068
2008 E. Chase St.	Block 1551, Lot 031

MINUTES

DHCD - cont'd

2014 E. Chase St.	Block 1551, Lot 034
938 N. Chester St.	Block 1587, Lot 063
952 N. Chester St.	Block 1587, Lot 056
955 N. Chester St.	Block 1588, Lot 028
951 N. Collington Ave.	Block 1589, Lot 026
2006 E. Chase St.	Block 1551, Lot 030
2208 E. Chase St.	Block 1553, Lot 005
933 N. Chester St.	Block 1588, Lot 017
2007 E. Eager St.	Block 1587, Lot 030
2220 E. Eager St.	Block 1589, Lot 049
1112 N. Wolfe St.	Block 1549, Lot 056
1724 E. Chase St.	Block 1548, Lot 012
931 N. Chester St.	Block 1588, Lot 016
935 N. Chester St.	Block 1588, Lot 018
961 N. Chester St.	Block 1588, Lot 031
964 N. Chester St.	Block 1587, Lot 050
904 N. Chester St.	Block 1587, Lot 080
939 N. Duncan St.	Block 1588, Lot 118
1246 N. Gay St.	Block 1529, Lot 024
823 N. Madeira St.	Block 1606, Lot 085

(FILE NO. 56017)

UPON MOTION duly made and seconded, the Board approved and authorized the partial release of City-held collateral securing Rental Rehabilitation Deferred Mortgage Loans on 25 properties located in the East Baltimore Development Initiative Phase II area.

The Board also approved and authorized authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this partial release subject to review and approval by the Department of Law.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with A Step Forward, Inc. The period of the agreement is November 1, 2009 through October 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 4000-485710-5750-642200-603051

BACKGROUND/EXPLANATION:

The organization will provide long-term residential treatment and a continuum of support services to low-and moderate-income persons working to recover from drug addiction and other related issues such as homelessness, mental illness, joblessness, under-employment, unemployment, illiteracy, incarceration, and financial deprivation.

On May 27, 2009, the Board approved a Resolution authorizing the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to accept American Recovery and Reinvestment Act of 2009 (ARRA) funds for the Community Development Block Grant (CDBG-R) Program.

Upon receipt of the Housing and Urban Development grant agreement for the CDBG-R funds on July 24, 2009, the DHCD's Contract Section began negotiating and processing CDBG-R agreements as awarded in the Substantial Amendment to the 2008 Annual Action Plan to be effective beginning October 1, 2009 and beyond. Consequently, the agreement was delayed due to final negotiations and processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with A Step Forward, Inc.

MINUTES

DHCD - cont'd

2. **JOHN L. WILLIAMS FUNERAL DIRECTORS,** **\$115,000.00**
 P.A. **(NBWP)**

The John L. Williams Funeral Directors, P.A. proposes the John L. Williams Funeral Home project. The funds will be used to remodel a property to create a funeral home located at 4517 Park Heights Avenue.

UPON MOTION duly made and seconded, the Board approved and adopted the foregoing local government resolutions.

MINUTES

TRAVEL REQUESTSHealth Department

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1.	Vincent Marsiglia	Dangerous Goods Cargo Shipping Dallas, TX Feb. 7 - 10, 2010 (Reg. Fee of \$575.00 pd. on EA000027568 and is not included in the total amount requested)	Ryan White Non-Traditional	\$902.90
2.	Ralph Brisueno Cypriana Fowell Jennifer Conyers Meghann Ward Kibibi Matthews	Grants Management Training Vienna, VA Feb. 15 - 19, 2010	Federal Ryan White Part A	\$6,050.20
3.	Jennifer Martin Deborah Hammond	Public Health Preparedness Summit Atlanta, GA Feb. 15 -19, 2010 (Reg. Fees of \$600.00 and \$550.00 respectively, pd. on EA000027863 and are not included in the total amount requested)	Public Health Emerg. Preparedness Grant	\$2,204.30

MINUTES

TRAVEL REIMBURSEMENTBaltimore City Fire Department

4. Lawrence E. Faries \$ 4,927.69

On April 26, 2009 through May 8, 2009 Mr. Faries attended the International School of Tactical Medicine Course A and B in Palm Springs, CA. The dates for training were changed at the last minute, thus preventing prior approval from the Board. The subsistence for this location is \$198.00 for April 26, 2009 through April 30, 2009 and \$156.00 for May 1, 2009 through May 8, 2009. Mr. Faries is requesting reimbursement for tuition, hotel and car rental expenses all of which are included in the total as follows:

Hotel	\$1,138.37
Tuition	\$3,278.00
Car Rental	\$ 511.32

The Board, UPON MOTION duly made and seconded, approved the travel requests and reimbursement.

MINUTES

Mayor's Office of Employment Development - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Healthy Teen Network, Inc. The period of the agreement is February 2, 2010 through May 10, 2010.

AMOUNT OF MONEY AND SOURCE:

\$2,450.00 - 4000-805310-6310-532605-603051

BACKGROUND/EXPLANATION:

The organization will conduct 63 hours of training for one incumbent employee of Healthy Teen Network, Inc. through an initiative known as Maryland Business Works. The incumbent employee will receive training in the area of Non-profit Management Executive Certificate Program at Georgetown University.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Healthy Teen Network, Inc.

MINUTES

Department of Public Works/ - Developer's Agreement No. 772
Bureau of General Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 772 with The Black Olive Development Company, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$47,322.00

BACKGROUND/EXPLANATION:

The developer would like to install new water service to its proposed construction located in the vicinity of 803 South Caroline Street. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$47,322.00 has been issued to The Black Olive Development Company, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(FILE NO. 55759)

UPON MOTION duly made and seconded, the Board approved and authorized execution of developer's agreement no. 772 with The Black Olive Development Company, LLC.

MINUTESDept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1401 Fleet Street	Abraham J. Union	Retain awning 5'x 10" x 3', one spot reflector, three flat signs 10' x 2½', 5'x 3', 5'x 1'

Annual Charge: \$175.90

2. 1119 Light Street	Pelta Management, LLC	Retain flat sign 10' x 1', four gooseneck lamps
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Annual Charge: \$ 88.00

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of General Services - Deed of Release and Surrender

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a deed of release and surrender agreement with the Pompeian, Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Pompeian, Inc. has requested the release of two utility easements for the construction of their new storm drain and sanitary sewer to its property located at 4203 Pulaski Highway.

This deed of release and surrender was approved by the Law Department and the Bureau of Water and Wastewater, under Ordinance 09-187 on June 23, 2009, which authorized the Deed of Release and Surrender.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(FILE NO. 56575)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the deed of release and surrender agreement with the Pompeian, Inc.

MINUTES

Department of General - Amendments No. 1 to Agreements
Services (DGS)

The Board is requested to approve and authorize execution of amendment no. 1 to agreement for the Indefinite Quantity Contract (IQC) for PB-07301 for HVAC and Related Work with the listed contractors. The period of the amendment no. 1 extends the period of the agreement through July 12, 2011.

AMENDMENTS

	<u>CONTRACTORS</u>	<u>AMOUNT</u>
1.	EMJAY ENGINEERING AND CONSTRUCTION CO., INC.	\$ 0.00
2.	DENVER-ELEK, INC.	\$ 0.00
3.	M & E SALES, INC.	\$ 0.00
4.	POWER AND COMBUSTION, INC.	\$ 0.00

On January 21, 2009, the Board approved five IQC's for HVAC and Related Work. The period of the award was effective upon Board approval through January 13, 2010. This amendment will extend the agreement for an additional 18 months through July 12, 2011.

The opportunity to utilize these special discipline IQC's has only recently presented itself. So that the contracts remain viable, the Department of General Services is requesting that the contract time be extended. The Department of General Services continues to work closely with the City's Law Department to explore options for establishing new Job Order contracts including IQC's. All other terms and conditions remain unchanged.

MINUTES**MBE/WBE PARTICIPATION:**

The aggregate 25% MBE/WBE contract goals remain unchanged, as established by MWBOO.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to the agreement for the Indefinite Quantity Contract (IQC) for PB-07301 for HVAC and Related Work with the listed contractors.

MINUTES

Bureau of Water and Wastewater - Expenditure of Funds

The Board is requested to approve the expenditure of funds to pay for the following services rendered:

1. **BGE** **\$4,316.40**

Account: 9956-906636-9551-900020-706063

In order to install the new sewer main in Sinclair Lane and Truesdale Avenue under Sanitary Contract No. 843, it was necessary to install and remove temporary utility pole braces.

2. **BGE** **\$1,210.59**

Account: 9956-906636-9551-900020-706063

In order to install the new sewer main in Lorelly Avenue under Sanitary Contract No. 843, it was necessary to install a temporary utility pole brace in Truesdale Avenue.

3. **BGE** **\$ 473.94**

Account: 9958-906101-9520-900020-706063

In order to perform work at the location of 6408 Sefton Avenue for Storm Water Contract No. 7758, it was necessary for BGE to temporarily remove the utility pole guy wires.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to pay for the foregoing services rendered.

MINUTES

Department of Real Estate - Contract of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contract of sale for the following property.

<u>Purchaser</u>	<u>Property</u>	<u>Sale Price</u>
Ming Wei Lu	812 N. Broadway	\$30,000.00

The purchaser agrees to complete the renovation of the property and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the properties and providing the City with sale contracts. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

(FILE NO. 56663)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the contract of sale for the foregoing property.

MINUTES

Baltimore Development Corporation - Local Government Resolution

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the local government resolution in support of the Baltimore Development Corporation's (BDC) application to the Maryland Department of Housing and Community Development Community Legacy Program (CLP). A local government resolution of support is required by the State for all applications to this program for funding.

AMOUNT OF MONEY AND SOURCE:

\$680,000.00 - CLP Funds

BACKGROUND/EXPLANATION:

The BDC made application to the Maryland Department of Housing and Community Development, Community Legacy Program to fund:

- Design Improvements - \$75,000.00 (\$25,000.00 per neighborhood) for the Fells Point, Brooklyn and Hamilton-Lauraville neighborhoods to complete façade and streetscape improvements, such as tree plantings, hanging baskets, installing benches, and other façade improvements;
- Phase I Belair-Edison Streetscape - \$130,000.00 for landscaping and the purchase and the installation of new signage in the Main Street District;
- Pigtown Streetscape - \$100,000.00 for landscaping and the purchase of pedestrian street lights, benches, and flower pots for the 700-900 blocks of Washington Boulevard;
- Trash Initiative - \$25,000.00 to purchase and install six Big Belly solar-powered, trash compacting trash cans (Big Bellies) for Brooklyn (two cans) and Hamilton-Lauraville (four cans), and;

MINUTES

BDC - cont'd

- Waverly Library Expansion - \$350,000.00 for the acquisition of vacant garages behind the existing Waverly Library for additional parking and library expansion.

UPON MOTION duly made and seconded, the Board approved and adopted the foregoing local government resolutions.

MINUTES

Department of Real Estate - Renewal of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal option of the lease agreement with Court Appointed Special Advocates of Baltimore, Inc. (CASA), lessee, for a portion of the property located at 4 S. Frederick Street, being on the first floor, consisting of approximately 1,498 square feet. The period of the renewal is March 1, 2010 through February 28, 2011, with two 1-year renewal options remaining.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Equal Monthly Installments</u>
\$9,001.43	\$750.12

BACKGROUND/EXPLANATION:

On March 26, 2008, the Board approved the initial agreement for the period March 1, 2008 through February 28, 2010. The initial agreement was for a two year term with one 1-year renewal option. CASA has exercised their renewal option commencing March 1, 2010 and terminating February 28, 2011. This is the only renewal option.

All other terms and conditions of the original agreement will remain in full force and effect.

(FILE NO. 54712)

UPON MOTION duly made and seconded, the Board approved the renewal option of the lease agreement with the Court Appointed Special Advocates of Baltimore, Inc.

MINUTES

Department of Real Estate - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve acquisition by gift of the fee simple interest of the property known as ES Northwood Drive 145 S. Cedarcroft Road (Block 5137E, Lot 164) containing 1.716 acres, located in Baltimore City, as a donation from the Chinquapin Hollow Women's Association, Incorporated, formerly known as Modern Manor Improvement Association, Inc.

AMOUNT OF MONEY AND SOURCE:

No City funds will be expended.

BACKGROUND/EXPLANATION:

The Chinquapin Hollow Women's Association, Incorporated is donating the property known as ES Northwood Drive 145 S. Cedarcroft Road (Block 5137E, Lot 164), an undeveloped 1.716 acre lot to the Mayor and City Council of Baltimore on behalf of the Department of Recreation and Parks as a contribution to the Chinquapin Park. The donation is subject to the terms, conditions, covenants, restrictions, or reservations contained in Liber MLP 6914, Folio 149; Liber MLP 7004, Folio 600; Liber 7015 MLP 7015, Folio 513; Liber MLP 7467, Folio 463; Liber RHB 3304, Folio 175. These restrictions include a Conservation Easement issued by the Maryland Environmental Trust, which states that property shall remain an undeveloped lot in perpetuity being part of the Chinquapin Run stream valley and right-of-way easements for utilities. This property is free of liens and encumbrances.

MINUTES

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the fee simple interest of the property known as ES Northwood Drive 145 S. Cedarcroft Road (Block 5137E, Lot 164) containing 1.716 acres, located in Baltimore City, as a donation from the Chinquapin Hollow Women's Association, Incorporated, formerly known as Modern Manor Improvement Association, Inc.

MINUTES

Police Department - Correction to Amount of
Payment of Back Wages

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to the amount of payment of back wages for Mr. Melvin E. Jones, IV. The payment represents the salary that Mr. Jones would have earned between November 17, 2008 through June 19, 2009, less other salary he earned during that time period.

AMOUNT OF MONEY AND SOURCE:

<u>Previously Approved Amount</u>	<u>Correct Amount</u>
\$3,914.29	\$13,914.29

Account: 1001-000000-2010-197600-601062

BACKGROUND/EXPLANATION:

On November 25, 2009, the Board approved a request for payment of back wages for Mr. Jones. The Department incorrectly submitted back wages owed in the amount of \$3,914.24. The correct amount is \$13,914.29.

The error was the result of a clerical error. By mistake the amount of his earnings was misread by the Department as \$32,909.00, instead of \$22,909.00. Therefore, an additional \$10,000.00 was not calculated in the initial computation.

The Police Department regrets this error and the late notification of it. The Board can be assured that due attention has been given to eliminating the factors that contributed to the error and there will be no such problems in the future.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the correction to the amount of payment of back wages for Mr. Melvin E. Jones, IV.

MINUTES

Police Department - Employment Agreement

The Board is requested to approve and authorize execution of an employment agreement with the following Police Department retiree. The period of the agreement is effective upon Board approval for one year.

<u>Name</u>	<u>Hourly Rate</u>	<u>Amount</u>
JOSEPHINE V. KENNEDY	\$14.42	\$30,000.00

Account: 1001-000000-2010-197600-601009

On January 3, 1996, the Board approved a waiver of Administrative Manual Policy AM 212-1, which allowed the Baltimore Police Department to hire retired Police Officers as contract employees.

The retiree will perform a variety of tasks, previously performed by full-duty Police Officers, which are supportive in nature. This will allow the Department to continue to assign active Police Officers to crime fighting duties.

The retiree will receive no benefits other than workmen's compensation and F.I.C.A.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved execution of the employment agreement with the foregoing Police Department retiree.

MINUTES

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Center for Research on Institutions and Social Policy, Contractor. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$182,480.00 - 6000-611210-2020-218500-603020

BACKGROUND/EXPLANATION:

The Contractor will provide training development and consulting services to the Department. The training will consist of providing technical assistance and planning for the 28 day Diamond Standard Training courses. Additionally, the contractor will develop commander and first-line supervisor training programs. The contractor will be responsible for providing all instructors (except for those excluded in submission B) and subject matters experts to provide the specific training modules. This agreement will also include all travel and per diem expenses for accommodations, food, and incidentals (maximum \$216.00 per day).

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Center for Research on Institutions and Social Policy, Contractor.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

161 - 162

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Transfers of Funds were approved

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Water and Wastewater

1.	SC 878, Repair & Replacement of Existing Sanitary Sewers at Various Locations	R.E. Harrington Plumbing & Heating, Inc.	\$2,893,528.30
	MBE: Riviera Enterprises, Inc.	\$133,275.00	4.60%
	A & A Plumbing, Inc.	156,134.70	5.40%
	Total	\$289,409.70	10.00%
	WBE: D & O Contracting Services, Inc.	\$ 86,805.84	3.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,819,459.00	9956-904404-9549	
Wastewater Utility Fund	Constr. Res. Inflow & Infiltration	
\$ 289,353.00	-----	9956-903341-9551-2
		Extra Work
289,353.00	-----	9956-903341-9551-3
		Design
173,612.35	-----	9956-903341-9551-5
		Inspection
2,893,528.30	-----	9956-903341-9551-6
		Construction
173,612.35	-----	9956-903341-9551-9
		Administrative
\$3,819,459.00		

This transfer will provide funds to cover the costs associated with the award of SC 878.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

3.	B50001337, Portable Light Towers	Wanco, Inc.	\$26,000.00
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MWBOO GRANTED A WAIVER

4.	B50001283, Welding Equipment & Supplies	Airgas East	\$500,000.00
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MWBOO GRANTED A WAIVERCORRECTION

5.	B50000752, APC - Uninterrupted Power Supply (UPS) Setup Preventive Maintenance Services	Static Power Conversion Services, Inc.	\$ 0.00
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On February 25, 2009, the Board made an initial award to Static Power Conversion Services, Inc. with an initial term of one year. The actual contract term contained in the solicitation was three years. The correct period of the agreement is February 25, 2009 through February 24, 2012, with two one year renewal options. All other terms and conditions of the contract remain unchanged.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with Notre Dame Preparatory School, Inc., tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15), being on the lower level, consisting of 25% of the total leased space. The period of the agreement is January 1, 2010 through December 31, 2010, with no renewal options.

AMOUNT OF MONEY AND SOURCE:

\$1,785.00 - Annual rent

BACKGROUND/EXPLANATION:

The space is being used as storage space for the tenant's boats. The tenant will be responsible for fire insurance. The tenant may perform modifications to the storage space for the purpose of storing boats, which must be pre-approved by the Facility Administrator. The tenant must keep the areas it uses in a clean and orderly condition and maintain required insurance coverage. The weight room may be used at the Facility Administrator's discretion.

The lease agreement is late because Notre Dame Preparatory School, Inc. recently returned the signed agreement to the Department of Real Estate.

The Space Utilization Committee approved this lease agreement at its meeting on January 12, 2010.

(FILE NO. 54777)

MINUTES

Space Utilization Committee - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with Notre Dame Preparatory School, Inc.

MINUTESSpace Utilization Committee - License Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a license agreement with New Cingular Wireless PCS, LLC, a Delaware limited liability company, Licensee, for a portion of the tower and storage space located at 2700 Glen Avenue. The period of the agreement is five years commencing upon the completion of installation of transmission and equipment lines, with an option to renew for three additional five years terms.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Rent</u>	<u>Monthly Rent</u>
2010	\$ 30,000.00	\$ 2,500.00
2011	\$ 31,200.00	\$ 2,600.00
2012	\$ 32,448.00	\$ 2,704.00
2013	\$ 33,745.92	\$ 2,812.16
2014	\$ 35,095.76	\$ 2,924.65

The rent will continue to escalate annually by 4% over the amount of rental payments for the preceding year.

BACKGROUND/EXPLANATION:

The Licensee will use the premises for cellular telephone communication.

The licensor will be responsible for maintenance of its building. The Licensee will be responsible for liability insurance, utilities, maintenance of its area, and repairs to their equipment, and compliance with all Federal Communications Commission and the Federal Aviation Administration rules and regulations.

The Space Utilization Committee approved this license agreement at its meeting on January 12, 2010.

(FILE NO. 56649)

MINUTES

UPON MOTION duly made and seconded, the Board approved and authorized execution of a license agreement with New Cingular Wireless PCS, LLC, a Delaware limited liability company.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with Spiniello Companies, Inc., tenant, for the rental of a portion of the property known as ES S. Hanover Street 113'2 S W Wells Street (Block 1036, Lot 9) containing 0.284 acres. The period of the agreement is October 1, 2009 through September 30, 2011 with the option to renew for one 1-year term.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$14,400.00	\$1,200.00

BACKGROUND/EXPLANATION:

The premises will be utilized as storage for the landlord's trailer and the tenant's construction equipment. The landlord will be responsible for giving the tenant five business days notice in writing or verbally for any purpose of constructing or servicing its utilities. Any paving materials dug up or disturbed will be replaced by the landlord at its expense. The landlord retains the right to utilize the premises for maintaining or repairing any utilities or proposed utilities that may be installed in the future.

The tenant will be responsible for erecting a fence around the premises, snow removal, and liability insurance. No permanent storage or shed may be erected. The tenant will not store gasoline or other flammable, ignitable, or explosive substances on the premises. The tenant will not repair vehicles or equipment on the premises and will not use the premises for any illegal or unlawful purposes.

The lease is late because of a delay in receipt of a signed lease from the Tenant.

The Space Utilization Committee approved this lease at its meeting on January 12, 2010.

MINUTES

Department of Real Estate - Cont'd

(FILE NO. 57102)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with Spiniello Companies, Inc.

MINUTES

PROPOSALS AND SPECIFICATIONS

Department of Public Works/
 Department of Recreation
 and Parks

- RP 10810, Patterson Park
 Entrance at Baltimore St. and
 Linwood Ave.
BIDS TO BE RECV'D: 2/24/2010
BIDS TO BE OPENED: 2/24/2010

Department of Public Works/
 Department of Recreation
 and Parks

- RP 10809, Patterson Park
 Entrance at Patterson Park
 Avenue and Baltimore Street
BIDS TO BE RECV'D: 2/24/2010
BIDS TO BE OPENED: 2/24/2010

President: "The Board is in recess until twelve o'clock noon
 for the opening and receiving of bids."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

THERE WERE NO ADDENDA RECEIVED.

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 09026 Rebuild deteriorated
Manholes at Various Locations

R&F Construction, LTD
 Flippo Construction
 Casper Colosimo & Son,
 Inc.
 Allied Contractors, Inc.
 LAI Construction Services,
 Inc.
 V&S Contractors, Inc.
 Severn Construction
 Services, LLC

Bureau of Purchases - B50001310 Services for Lead
Testing

CONNOR
 Leadtec Services, Inc.
 Advance Air Analysis,
 Inc.
 ARC Environmental, Inc.
 Kynoch Environmental
 Management, Inc.
 Tidewater, Inc.

MINUTES

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, January 27, 2010.

A handwritten signature in cursive script that reads "Joan M. Pratt, CPA". The signature is written in black ink and is positioned above the typed name and title.

JOAN M. PRATT
Secretary