

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor - **ABSENT**
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

Pursuant to Article VI, §1(c) of the revised City Charter effective July 1, 1996, the Honorable City Solicitor, Mr. George Nilson, in his absence during the meeting, designated Mr. David Ralph, Deputy City Solicitor, to represent the City Solicitor and exercise his power at this Board meeting.

President: "I would direct the Board members attention to the memorandum from my office dated January 07, 2013, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

MINUTES

Deputy City Solicitor: "Move the approval of all the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda has been adopted."

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Adrian L. Merton, Inc.	\$124,047,000.00
Anchor Construction Corporation	\$ 55,989,000.00
Apex Data Services, Inc. and Subsidiaries and Affiliates d/b/a Apex CoVantage, LLC	\$ 8,000,000.00
Bel Air Underground Services, Inc.	\$ 405,000.00
Casper Colosimo & Son, Inc.	\$ 57,951,000.00
Donald Excavating, Inc.	\$ 1,500,000.00
Eastwood Painting & Contracting, Inc.	\$ 1,026,000.00
The Fishel Company and Subsidiaries	\$576,027,000.00
Glover Equipment Inc., d/b/a Glover Equipment Sales Group, LLC	\$ 8,000,000.00
Goel Services, Inc.	\$ 50,481,000.00
Harford Electrical Testing Co., Inc.	\$ 1,500,000.00
Insituform Technologies, LLC	\$630,747,000.00
North Point Builders, Inc.	\$ 8,000,000.00
Paige Industrial Services, Inc.	\$ 21,375,000.00
Powell's Trucking Company, Inc.	\$ 1,500,000.00
Restoration East, LLC	\$ 8,000,000.00
The Six-M Company, Inc.	\$ 8,000,000.00
Walter-Higgins Contracting, Inc.	\$ 1,500,000.00

A PROTEST OF THE PREQUALIFICATION OF ANCHOR CONSTRUCTION CORPORATION WAS RECEIVED FROM SPINIELLO COMPANIES.

Clerk: "The Board did carefully review the protest and the exhibits that were provided on this particular item. However, the Board will not entertain the protest because the information that is provided in the protest is not new. That information was considered by the Office of Boards and Commissions in making this

MINUTES**BOARDS AND COMMISSIONS** - cont'd

recommendation to the Board and its recommendation is consistent with what happens in other jurisdictions because of the attenuation of time and the matters that are reported in the protests are more than ten years. I also have to NOTE that in the absence of Mr. George Nilson, Mr. David Ralph will act on his behalf today."

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Century Engineering, Inc.	Engineer Land Survey
Gannett Fleming, Inc.	Architect Landscape Architect Engineer
Kimley-Horn and Associates, Inc.	Landscape Architect Engineer
Parsons Brinckerhoff, Inc.	Engineer

There being no objection, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the listed firms.

ROYSTON, MUELLER, McLEAN & REID, LLP

ATTORNEYS AT LAW

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LISA J. McGRATH

CARROLL W. ROYSTON
1913-1991

H. ANTHONY MUELLER
1913-2000

RICHARD A. REID
1931-2008

* ALSO ADMITTED IN D.C.

R. TAYLOR McLEAN
WILLIAM F. BLUE
THOMAS F. McDONOUGH
LAUREL PARETTA REESE*
KEITH R. TRUFFER*
ROBERT S. HANDZO*
EDWARD J. GILLISS
TIMOTHY J. OURSLER
ROBERT G. BLUE
CRAIG P. WARD
LEANNE M. SCHRECEGOST

JONATHAN M. HERBST
JAMES L. SHEA, JR.
MARTHA K. WHITE
ROBERT F. MILLER
SARAH M. GRABENSTEIN

January 8, 2013

Via Hand Delivery

Honorable President & Members of the Board of Estimates
c/o Clerk to the Board of Estimates
City Hall, Room 204
100 N. Holliday Street
Baltimore, Maryland 21202

Re: Protest to Award of Prequalification Certificate to
Anchor Construction Corporation

Mr. President & Members of the Board:

Enclosed for your review and consideration is the Protest of Spiniello Companies to the recommended action of the Board to award a Prequalification Certificate to Anchor Construction Corporation.

We request that the enclosed submission, please be acknowledged as a formal request to have this Protest heard at the January 9, 2013 Board of Estimates meeting during which the Prequalification Certificate is scheduled to be awarded.

If you have any questions regarding this Protest at any time, feel free to contact me.

Very truly yours,

Bradford Carney

Enclosure

cc: Mr. William Black, Spiniello Companies

Protest to Award of Prequalification Certificate to Anchor Construction Corp.

PROTESTANT: Spiniello Companies
FILING DATE: January 8, 2013
ISSUE: The recommendation to award a Prequalification Certificate to the contractor known as Anchor Construction Corporation
TO BE HEARD: January 9, 2013

Factual History:

On October 2, 2012, this Protestant filed a Freedom of Information Act (“FOIA”) Request for all applications and records associated with the prequalification of Anchor Construction Corporation, (hereinafter referred to as “Anchor”), or any of its iterations, as well as Anchor’s president, Florentino Gregorio.¹ Upon review of the public records produced by the City of Baltimore, it is clear that Anchor submitted false information in their Prequalification Applications submitted to the Board of Estimates and, specifically, in their Prequalification Applications dated September 10, 2010, October 20, 2011 and September 28, 2012, Anchor submitted false and perjurious Affidavits for Qualification.² The January 9, 2013 meeting agenda for the Baltimore City Board of Estimates lists a recommended action of awarding Anchor a Prequalification Certificate pursuant to the Prequalification Application submitted on September 28, 2012.

¹ See Exhibit 1 - FOIA Request.

² See Exhibit 2 – All documents produced in response to FOIA request and Exhibit 9 – Affidavits of Qualification signed by Mr. Gregorio dated September 10, 2010, October 20, 2011 and September 28, 2012

Overview of Protest:

Anchor and its President, Florentino Gregorio, by their own admission have been involved in criminal activity directly stemming from their business as a government contractor. As stated in the bid protest submitted by Spiniello on October 5, 2012 with regard to contract SC 931, the criminal history of Mr. Gregorio and Anchor, as well as the nature of their criminal offenses, raised questions as to the appropriateness of Anchor's status as a prequalified contractor. Accordingly, Spiniello submitted a Freedom of Information Act request to obtain Anchor's Prequalification Applications from Baltimore City. Upon review of the responsive documents produced by the City of Baltimore, it is abundantly clear that Anchor submitted false information and Mr. Gregorio lied under oath in the Prequalification Applications dated September 10, 2010, October 20, 2011 and September 28, 2012.³

As Anchor's Prequalification Certificate expired November 16, 2012, it is presumed that the Board's recommended action, for the January 9, 2013 meeting, of awarding Anchor a Certificate of Prequalification is based upon Anchor's September 28, 2012 Prequalification Application. As this September 28, 2012 Prequalification Application contains false information and a perjurious affidavit, Anchor's Prequalification Application should be denied.

Anchor Construction Corporate History/Criminal Charges:

Anchor Construction was founded in 1985 and operated under the name C & F Construction Company until 2005.⁴ On June 13, 2000, while still operating as C & F

³ See Exhibit 2 – All documents produced in response to FOIA request and Exhibit 9 – Affidavits of Qualification signed by Mr. Gregorio dated September 10, 2010, October 20, 2011 and September 28, 2012.

⁴ See Exhibit 3- C&F Construction's Certificate of Name Change

Construction Company, Florentino Gregorio, Anchor's current President and the then President of C & F Construction, and C & F Construction were indicted on charges of bribery, conspiracy, money laundering and fraud by the Federal Government in the U S. District Court for the District of Columbia.⁵ These criminal charges were the result of an extensive investigation conducted by the Office of the Inspector General and the FBI.⁶ The investigation revealed that C & F Construction and Mr. Gregorio had instituted multiple schemes to defraud the District of Columbia under a Federal Highway Administration paving contract the company had been awarded.

The criminal cases against Mr. Gregorio and C & F Construction continued for over a year and a half and only concluded after a plea deal was accepted. Mr. Gregorio pleaded guilty to bribery; unlawful supplementation of a government employee's income⁷ and C & F Construction pleaded guilty to bribery of a public official; payment of a gratuity.⁸ Mr. Gregorio was required to complete one year of probation, 300 hours of community service, pay a special assessment of \$25.00 and pay restitution of \$41,000.⁹ C & F Construction was required to complete one year of probation, pay a special assessment of \$400 and ordered to pay restitution of \$41,000.¹⁰

Anchor's Status as a Pre-Qualified Contractor:

Based on the documents provided by the City of Baltimore, Anchor first applied for prequalification in March of 2007. Since 2007, Anchor submitted Prequalification Applications in 2009, 2010, 2011 and 2012. In three separate Prequalification Applications,

⁵ See Exhibit 4 - Case summary for Case #1:00-cr-00200-CKK

⁶ See Exhibit 5 - OIG Investigation Summary

⁷ See Exhibit 6 - U.S.C.A §18:209, 216(a)(1).

⁸ See Exhibit 7 - U.S.C.A §18:201(c)(1)(A).

⁹ See Exhibit 8 - Criminal Docket for Case # 1:00-cr-00200-CKK

¹⁰ See Exhibit 8 - Criminal Docket for Case # 1:00-cr-00200-CKK

Mr. Gregorio, on behalf of Anchor, signed false Affidavits for Qualification dated September 10, 2010, October 20, 2011 and September 28, 2012, respectively.¹¹ In the Affidavits for Qualification, Mr. Gregorio swore under oath that “to the best of my knowledge and belief neither [Anchor] nor any of its officers [...] involved in obtaining its contracts with the State of Maryland [...] has ever been convicted of any crime of bribery [...]”¹² As detailed at length above, Mr. Gregorio pleaded guilty to bribery; unlawful supplementation of a government employee’s income¹³ and Anchor (formerly known as C & F Construction) pleaded guilty to bribery of a public official; payment of a gratuity.¹⁴ Accordingly, Mr. Gregorio committed perjury by submitting these Affidavits of Qualification after both he and Anchor had pleaded guilty to bribery. The fact that Mr. Gregorio failed to disclose these highly relevant criminal histories compounded by his submission of three separate perjurious affidavits, demonstrates that he and Anchor are continuing the same type of deceitful and corrupt behavior that resulted in their June 13, 2000 criminal indictments.

Only two of Anchor’s Prequalification Applications, those submitted in 2007 and 2009, do not contain perjurious Affidavits for Qualification. The Prequalification Applications for 2007 and 2009 also included a statement that purports to be a full disclosure about their criminal past.¹⁵ Anchor’s statement attempts to appease any concerns about Anchor’s criminal history by detailing procedural safeguards that have since been implemented by the company and claiming that “honesty and integrity” are a top priority. However, Anchor’s submission of false affidavits demonstrates that “honesty and integrity”

¹¹ See Exhibit 9 – Affidavits of Qualification signed by Mr. Gregorio dated September 10, 2010, October 20, 2011 and September 28, 2012

¹² See Exhibit 9 – Affidavits of Qualification signed by Mr. Gregorio dated September 10, 2010, October 20, 2011 and September 28, 2012

¹³ See Exhibit 6 - U.S.C.A §18:209, 216(a)(1).

¹⁴ See Exhibit 7 - U.S.C.A §18:201(c)(1)(A).

¹⁵ See Exhibit 10 – Anchor’s statement

are not a priority for this company. Anchor's failure to acknowledge their criminal past in numerous Prequalification Applications shows that they are also not abiding by the procedural safeguards detailed by them in their statement, as shown by following excerpt:

“From the day of the indictment on June 13, 2000 until the present date, Anchor Construction Corporation, formally known as C&F has included a statement similar to this attachment responding to any bid question regarding indictments, plea agreements, convictions, suspension or debarment.”¹⁶

Despite this representation, clearly the false Affidavits of Qualification submitted to the Board show that Anchor has been anything but forthright about their and Mr. Gregorio's criminal pasts in all but two of their Prequalification Applications.

Additionally, in all of Anchor's Prequalification Applications they misrepresented that they have operated under their current business name for over twenty (20) years in their Experience Statements.¹⁷ Anchor Construction was founded as C & F Construction Company in 1985 in the District of Columbia. On February 1, 2005, C & F Construction Company changed its name to Anchor Construction Corporation.¹⁸ It could be no coincidence that immediately upon the conclusion of the debarment, exclusion and suspension terms that resulted from their criminal proceedings, C & F Construction Company changed its name to Anchor Construction Corporation. The fact that in their Prequalification Applications submitted in 2010, 2011 and 2012, Anchor submitted perjurious Affidavits for Qualification and in no way acknowledged that they had operated under the name C & F Construction for over 20 years and that while they operated under that name, the company

¹⁶ See Exhibit 10 – Anchor's Statement

¹⁷ See Exhibit 11 – Experience Statements submitted by Anchor

¹⁸ See Exhibit 3- C&F Construction's Certificate of Name Change

and its president pleaded guilty to bribery evidences a continued intent to deceive the City of Baltimore.

Most significantly, on January 9, 2013, the Baltimore City Board of Estimates is intending to award Anchor another Certificate of Prequalification based upon the Prequalification Application dated September 28, 2012, which not only fails to disclose Anchor's and its officers' criminal histories and the company's recent name change, it also again contains a false Affidavit of Qualification. Although it may not be possible to retroactively revoke Anchor's status as Prequalified Contractor back to the first time they are known to have lied under oath to the City in 2010, it is possible to prevent them from continuing to benefit from their unethical behavior by denying their pending request for renewal.

The City of Baltimore Rules for Qualifications of Contractors, as approved by the Board of Estimates on October 30, 1991, provide at Section 5.1.2(1) that among the acts that shall be considered grounds for revocation of a Prequalification Certificate or suspension thereof are "Submission of falsified or inaccurate [...] data upon which qualification is based." Anchor's conduct and the behavior of its principals are grounds for disqualification of the business as a contractor to the City of Baltimore. Continuing to list Anchor as a Prequalified Contractor is not in the best interest of the citizens of Baltimore or its administration, which has worked to restore confidence in the City by focusing on the importance of ethical behavior.

Conclusion:

For the above stated reasons, the Board should deny Anchor Construction Company's Application for Prequalification.

Respectfully Submitted,



Bradford G.Y. Carney



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MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 36** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on November 21, 2012, December 5, 12, and 19, 2012.

UPON MOTION duly made and seconded, the Board **NOTED 36** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on November 21, 2012, December 5, 12, and 19, 2012.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Henry Naiditch (deceased) and Barbara Naiditch, Co-Partners Trading as Naiditch Partner- ship	2448 E. Eager St.	G/R \$90.00	\$ 750.00
2. Albert Benjamin	2448 E. Eager St.	L/H	\$14,250.00

Funds are available in account 9910-904488-9588-900000-704040,
Milton-Montford Project.

In the event that the option agreement/s fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount.

Dept. of Housing and Community Development - Condemnations

3. Skyline Residen- tial 1, L.P.	2410 E. Eager St.	F/S	\$70,000.00
4. Skyline Residen- tial 1, L.P.	2430 E. Eager St.	L/H	\$67,250.00
5. Skyline Residen- tial 1, L.P.	2436 E. Eager St.	L/H	\$74,500.00

Funds are available in account 9910-904488-9588-900000-704040,
Milton-Montford Project.

6. Lewis Grocery, LLC.	2700 Tivoly Avenue	L/H	\$39,250.00
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Funds are available in account 9910-904326-9588-900000-704040,
Coldstream Homestead Montebello Project.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnation</u>			
7. John J. Matricciani, Custodian for Guy J. Matricciani, Jr.	3037 Oakley Avenue	G/R \$90.00	\$600.00

Funds are available in account 9910-903187-9588-900000-704040,
Park Heights Demo-Woodland/Virginia Corridor Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

UPON MOTION duly made and seconded, the Board approved the options and condemnations.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,
the Board approved the
Extra Work Orders and Transfers of Funds
listed on the following pages:

9 - 11

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,
and MWBOO, unless otherwise indicated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The President **ABSTAINED** on item nos. 6 - 8.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #001, \$0.00 - TR 12301, Resurfacing Highways at Various Locations - Northeast Sector I

\$3,352,325.13	-	P. Flanigan & Sons, Inc.	120	-
			days	

2. EWO #001, \$0.00 - TR 12302, Resurfacing Highways at Various Locations Northwest - Sector II

\$3,137,658.51	-	M. Luis Construction Co., Inc.	120	-
			days	

3. EWO #005, \$88,073.80 - TR 05314, Resurfacing Wilkens Avenue from 450'+/-West of Brunswick Street to Fulton Avenue

\$2,437,856.11	\$78,700.09	M. Luis Construction Co., Inc.	120	100
			days	

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 77,504.00	9950-903280-9509	
Federal	Constr. Reserve	
	Wilkens Avenue	
	Gateway Reconstr.	
19,376.00	9950-917001-9507	
MVR	Constr. Reserve	
	Highway Federal	
<u>\$ 96,880.00</u>	-----	9950-905293-9508-2
		Contingencies -
		Resurfacing Wilkens
		Avenue

This transfer will cover the costs associated with the Project 05314, final change order no. 5 for Resurfacing Wilkens Avenue, to pay for items overrun and to close the contract of M. Luis Construction Co., Inc.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation - cont'd

This transfer will cover the costs associated with the Project 05314, final change order no. 5 for Resurfacing Wilkens Avenue, to pay for items overrun and to close the contract of M. Luis Construction Co., Inc.

5. EWO #004, \$0.00 - TR 12009, Dredging the Inner Harbor Water Channels

\$1,066,000.00	\$160,800.00	McLean Con-	180	-
		tracting Co.	days	

This authorization is for a time extension of 180 days to be added to finalize the work for the new Taxi Facility. The additional work consists of manufacturing and installing the dock. It will take approximately 120 days to manufacture and install the dock while another 60 days is necessary for shipment. The contract will expire January 7, 2013 and this request will extend the contract to July 6, 2013. The work under this change order has not been completed.

Bureau of Water & Wastewater

6. EWO #005, \$0.00 - S.W.C. 7752, Glen Edwards Run Box Culvert Rehabilitation

\$1,093,990.00	\$272,515.39	Allied Con-	0	99
		tractors, Inc.		

7. EWO #077, \$66,624.63 - SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations

\$2,834,852.00	\$2,563,020.77	R & F Con-	-	99
		struction,		
		Ltd.		

MINUTES

EXTRA WORK ORDERS

8. TRANSFER OF FUNDS

Bureau of Water & Wastewater

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$400,000.00	9956-904401-9549	9956-903341-9551-2
Wastewater Revenue Bonds	Constr. Reserve	Extra Work

This transfer will provide funds to cover the costs of extra work under SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations.

MINUTES

Mayor's Office of Employment - Agreements
Development (MOED)

The Board is requested to approve and authorize execution of the various agreements.

1. COMMUNITY COLLEGE OF BALTIMORE COUNTY (CCBC) \$ 20,000.00

Accounts: 4000-807513-6312-467253-603051
 4000-806713-6312-467253-603051

The CCBC will provide training only in those areas specified on the Maryland Higher Education Commission list. The training will consist of the programs described in the course or certificate curriculum outline and will include any participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards, and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year. The funds will be drawn from two different accounts and those amounts cannot be determined until the participants register. The period of the agreement is December 1, 2012 through June 30, 2013.

2. SINAI HOSPITAL OF BALTIMORE, INC. \$109,516.00

Accounts: 1001-000000-6331-497815-603051 \$69,592.00
 General Funds (not to exceed)
 4000-809413-6331-497805-603051 \$39,924.00
 Dept. of Juvenile Services
 Corps Funds

The organization will provide a comprehensive range of counseling and advocacy services to assist at least 31 participants in establishing and maintaining long term goals. The program is designed to provide the necessary services to assure successful transition from youth to adult life. The focus will be on the individual's choice to further his/her education or to enter the world of work.

MINUTES

MOED - cont'd

The intent of all activities funded through this agreement is to establish programs and services to assist youth in overcoming barriers to employment, reduce welfare dependency, and provide education and/or occupational skills training. This will lead to increased unsubsidized employment opportunities and earnings for youth. The period of the agreement is September 1, 2012 through June 30, 2013.

The agreements are late because additional time was necessary to reach a comprehensive understanding with service providers.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ITEM NOS. 1 AND 2.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

Kim A. Trueheart

January 8, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated school age children of Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and by most municipal entities within Baltimore City.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 65, items #1 and #2, Mayor's Office of Employment Development (MOED)
– Agreements, if approved:
 - i. Please provide for inspection the documents detailing the training to be provided under the agreements with CCBC and Sinai Hospital.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden will be exacerbated by the continued wasteful spending by the Baltimore City municipal entities within this administration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 9, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart
Citizen

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of General Services - Community Energy Savers
Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a community energy savers grant agreement with the Historic East Baltimore Community Action Coalition (HEBCAC). The period of the agreement is August 11, 2012 through May 1, 2013.

AMOUNT OF MONEY AND SOURCE:

\$10,750.00 - BGE rebates
49,426.00 - 9916-913900-9197
Energy Efficiency Community Block Grant (EECBG)
\$60,176.00 - Total

BACKGROUND/EXPLANATION:

This project will use EECBG funds to support energy efficiency improvements to the light fixtures and bulbs in the Northeast Market, part of the Baltimore Public Markets Corporation. HEBCAC is the primary community organization covering the area in which Northeast Market is located and it supports improvements to the Market. The project will take advantage of BGE energy conservation rebates, which entails using BGE's contractor for the work.

As a note, this was originally awarded on August 10, 2011 through August 10, 2012, however no work was completed during that time. This contract is a continuation of the time and funding in order to successfully complete the lighting upgrades at Northeast Market.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Department of General Services - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the community energy savers grant agreement with the Historic East Baltimore Community Action Coalition.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3811 4 th Street	The Children's Guild, Inc.	Service connection one 4" conduit @ 30 linear feet
Annual charge: \$105.00		
2. 2500 W. North Avenue	Coppin State University	Sheeting and shoring 100 linear feet, tiebacks 815 linear feet
Annual charge: \$3,032.50		
3. 700 S. President Street	Harbor East Parcel D-Retail 2 LLC	Single face electric sign 23'6" x 2"
Annual charge: \$140.60		
4. 1713 Pennsylvania Avenue	Max Properties, Inc.	Retain six goose-neck lights
Annual charge: \$105.00		
5. 900 Cathedral St.	Cathedral Court, LLC	Outdoor seating 20' x 4'
Annual charge: \$337.50		
6. 2724 Remington Ave.	Akko, LLC	Retain single face electric sign 13' x 3.75'
Annual charge: \$140.60		

MINUTES

DGS - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
7.	1000 S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
	1002 S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
	1002½ S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
	1004 S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
	1004½ S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
	1006 S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer

Annual charge: \$1,054.80

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the minor privilege permit applications.

MINUTES

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	600 BROADWAY APARTMENTS, LLC	1258	\$188,498.00

600 Broadway Apartments, LLC is renovating its building and needs upgraded fire-suppression and domestic water services as well as conduit and other improvements in the public right-of-way per the approved plans. This agreement will allow the developer to perform the needed improvements.

A performance bond in the amount of \$188,498.00 has been issued to 600 Broadway Apartments, LLC, which assumes 100% of the financial responsibility.

2.	FEDERAL HILL HOLDING COMPANY, 895A LLC		\$ 88,925.00
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On April 19, 2006, the Board approved Developer's Agreement No. 895 for a townhouse project known as Federal Place. Approximately half of the project was built with a homeowners' association structure. The developer now wishes to develop the balance of the project as townhouse condos and accordingly needs some changes in the work in the public right-of-way. This agreement will allow the developer to perform the necessary work in the public right-of-way.

An irrevocable standby letter of credit in the amount of \$88,925.00 has been issued on behalf of Federal Hill Holding Company, LLC, which assumes 100% of the financial responsibility.

MINUTES

DGS - cont'd

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing developers' agreements.

MINUTES

Bureau of Solid Waste - Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a one-year renewal of the agreement between the Department of Public Works and the Housing Authority of Baltimore City (HABC). The period of the renewal is January 12, 2013 through January 11, 2014.

AMOUNT OF MONEY AND SOURCE:

\$371,315.00

BACKGROUND/EXPLANATION:

On January 12, 2011, the Board approved a Memorandum of Understanding with the inter-agencies for the collection and disposal of residential and commercial waste from certain housing developments owned and operated by the HABC. The agreement was for a period of one year and contained the option to renew the agreement for four additional one-year periods under the same terms and conditions.

The DPW will receive \$371,315.00 as compensation from the HABC upon execution of the renewal.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement between the Department of Public Works and the Housing Authority of Baltimore City. The President **ABSTAINED**.

MINUTESMayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **ASSOCIATED CATHOLIC CHARITIES, INC. (ACC)** **\$ 95,083.00**

Account: 4000-496212-3573-591406-603051

Under the terms of this agreement, the ACC will use funds to provide temporary housing and case management services to homeless families in Baltimore through "Project FRESH Start". Adults entering the program are expected to engage in services that will lead to self-sufficiency and permanent housing, through job skills training, educational programs, and workshops on budgeting, parenting, life skills, nutrition. The period of the agreement is December 1, 2012 through November 30, 2013.

MWBOO GRANTED A WAIVER.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

2. **THE BALTIMORE STATION, INC. (BSI)** **\$415,019.00**

Account: 1001-000000-3572-327228-603051

Under the terms of this agreement, the BSI will use the funds to offset staffing and operating costs for its emergency overnight overflow shelter. The operational costs include but are not limited to: meals, general upkeep,

MINUTES

MOHS - cont'd

blankets, insurance, and emergency transport, etc. The emergency shelter serves homeless men of Baltimore City. The period of the agreement is July 1, 2012 through June 30, 2013.

MWBOO GRANTED A WAIVER.

The agreements are late because of delays at the administrative level.

3. **DAYSPRING PROGRAMS, INC.** **\$301,159.00**

Account: 4000-496212-3572-591436-603051

Under the terms of this agreement, the organization will utilize funds to operate the Dayspring Village transitional program. The program provides housing and long-term residential treatment services for homeless families with a parent in recovery from substance abuse. The costs covered under this contract include but are not limited to program staffing, insurance, utilities, transportation assistance, supplies, and janitorial services. The period of the agreement is January 1, 2013 through December 31, 2013.

MWBOO GRANTED A WAIVER.

4. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION, INC. (GEDCO)** **\$ 99,632.00**

Account: 4000-496212-3573-267850-603051

Under the terms of this agreement, GEDCO will use the funds to offset operating costs for its programs at the Harford House and the Micah House. These programs will provide comprehensive support services for 59 men and women. The services include assistance in finding and obtaining permanent housing, case management, drug and alcohol recovery counseling, life skills workshops, mental health

MINUTES

MOHS - cont'd

therapy, emergency food, and transportation assistance. The period of the agreement is June 1, 2012 through May 31, 2013.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

5. **HEALTH CARE FOR THE HOMELESS, INC. \$ 25,000.00**

Account: 4000-490913-3573-333634-603051

Under the terms of this agreement, Health Care for the Homeless, Inc. will use the funds to maintain a full-time Patient Advocate on staff at its facilities. The Patient Advocate will oversee services rendered to homeless individuals or individuals at-risk of homelessness. These services will include but will not be limited to case management, medical assessment through a Registered Nurse, substance abuse counseling and/or treatment, and other necessary programs, as required. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because of delays at the administrative level.

6. **JOBS, HOUSING AND RECOVERY, \$114,423.00**
INC. (JHR)

Account: 4000-480013-3572-333658-603051

Under the terms of this agreement, the JHR will use funds to offset some operating costs for the Housing and Resource Center (HRC). The HRC is a 275-bed emergency homeless shelter and drop-in center, which operates 24 hours a day and provides overnight beds, two meals a day, showers and service coordination, and referrals for the homeless in Baltimore City. The period of the agreement is July 1, 2012 through June 30, 2013.

MINUTES

MOHS - cont'd

The agreement is late because of the delays at the administrative level.

MWBOO GRANTED A WAIVER.

7. **MARIAN HOUSE, INC.** **\$ 57,388.00**

Account: 4000-496212-3572-591425-603051

Under the terms of this agreement, the organization will use funds to offset the cost of staffing at the Trauma, Addictions, Mental Health and Recovery (TAMAR) Program. The TAMAR program serves male and female inmates who have serious mental illnesses, co-occurring substance use disorders, and histories of trauma. The staffing provides administration and supportive services such as therapy and financial counseling. The period of the agreement is March 1, 2012 through February 28, 2013.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

8. **ST. VINCENT DE PAUL SOCIETY** **\$ 24,717.00**
OF BALTIMORE

Account: 5000-529113-3572-333729-603051

Under the terms of this agreement, the organization will use funds to offset staffing costs for the Frederick Ozanam House which is a transitional housing program for homeless men in addiction recovery. The staffing provides the homeless men with case management, psycho-education and recovery support, life skills development and employment readiness. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because of the delays at the administrative level.

MINUTES

MOHS - cont'd

9. **ST. VINCENT DE PAUL SOCIETY** **\$ 17,190.00**
OF BALTIMORE

Account: 4000-480013-3572-333629-603051

Under the terms of this agreement, the organization will use funds to offset staffing costs for the Frederick Ozanam House which is a transitional housing program for homeless men in addiction recovery. The funds will be used in tandem with their emergency transitional housing service in a separate contract. The staffing provides the homeless men with case management, psycho-education and recovery support, life skills development, and employment readiness. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because of the delays at the administrative level.

10. **VOLUNTEERS OF AMERICA** **\$106,436.00**
CHESAPEAKE, INC.

Account: 4000-496212-3572-591462-603051

Under the terms of this agreement, the organization will use funds to offset their Pratt Street Transitional Housing Program. The program provides housing and supportive services to homeless families or families who are in danger of becoming homeless. The period of the agreement is January 1, 2013 through December 31, 2013.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

Kim A. Trueheart

January 8, 2013

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 18 Item #1, Mayor's Office of Human Services (MOHS) - ASSOCIATED CATHOLIC CHARITIES, INC., if approved:
 - i. Since December 2011 ASSOCIATED CATHOLIC CHARITIES, Inc has been awarded over \$5,500,000 in tax-payer funds;
 - ii. Each disbursement has included a determination by the Mayor's Minority and Women's Business Opportunity Office that "MWBOO GRANTED A WAIVER.";
 - iii. This MWBOO determination is out-right discriminatory;
 - iv. The MWBOO determination has remarkably, some how ignored factoring the breath of services rendered by this agency which are varied and diverse across multiple business sectors;
 - v. This action fails to demonstrate that there is a lack of minority businesses available to perform;
 - vi. This action fails to substantiate this outrageous MWBOO determination which clearly discriminates against minority and women owned business.
3. How the protestant will be harmed by the proposed Board of Estimates' action: ASSOCIATED CATHOLIC CHARITIES, Inc. is receiving municipal funds and should be required to spend those funds with minority and women owned businesses as outlined in municipal policy. When municipal funds are NOT spent in accordance with municipal policy, members of my community and I suffer unnecessary hardship, unemployment and do not receive desperately needed services.
4. The remedy I seek and respectfully request is that this action be delayed until the MWBOO reassesses and adjusts its determination.
- 5.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 9, 2013.

5519 Belleville Ave
Baltimore, MD 21207

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Mayor's Office of Human Services - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an agreement with the Health Care for the Homeless, Inc. The period of the ratification is October 1, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$147,282.00 - 4000-496211-3573-591459-603051

BACKGROUND/EXPLANATIONS:

The organization provided outreach, housing placement and housing quality assurance from October 1, 2011 to September 30, 2012. The contract covered the costs of staffing that provided services to the homeless population in Baltimore City.

The agreement is late because of the delays at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Health Care for the Homeless, Inc.

MINUTES

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Caron East, Inc.

AMOUNT OF MONEY AND SOURCE:

\$3,311.73 - 1001-000000-5034-384500-604006

BACKGROUND/EXPLANATION:

This expenditure of funds will pay Caron East, Inc. for outstanding invoices for surveying supplies.

The Department's Transportation and Engineering & Construction Division - Survey Computation Section operates on an Enterprise Fund and as such their funding is limited. The Department began paying invoices with Expenditure Authorizations. However, according to the Administrative Manual, the Department is required to use a Purchase Order (P.O.) for all recurring expenditures over \$5,000.00 over the course of a fiscal year. Therefore, in attempting to establish a P.O., the Survey Computations Section funds are still limited.

However, in the interim and due to the age of the invoices, the Department has requested the expenditure of funds to pay Caron East, Inc. for the outstanding invoices.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Caron East, Inc.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with BWC Cathedral Street, LLC.

AMOUNT OF MONEY AND SOURCE:

\$2,789.01 - 9950-906082-9512-000000-490375 Revenue

BACKGROUND/EXPLANATION:

BWC Cathedral Street, LLC proposes to perform the scope of work for an Apartment Complex located at 300 Cathedral Street to construct 59 apartment units.

Under the terms of this agreement, BWC Cathedral Street, LLC will pay a one-time contribution in the amount of \$2,789.01 to fund the City's multimodal transportation improvements in the project's vicinity.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the traffic mitigation agreement with BWC Cathedral Street, LLC.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with Taylor Property Group, LLC.

AMOUNT OF MONEY AND SOURCE:

\$12,366.00 - 9950-912087-9512-000000-490375

BACKGROUND/EXPLANATION:

Taylor Property Group, LLC proposes to perform the scope of work at 1220 South East Avenue to construct a 57 apartment building with parking.

Under the terms of this agreement, Taylor Property Group, LLC will pay a one-time contribution in the amount of \$12,366.00 to fund the City's multimodal transportation improvements in the project's vicinity.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the traffic mitigation agreement with Taylor Property Group, LLC.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Mr. Warren Robinson, developer, for the property located at 3510 Duvall Avenue.

AMOUNT OF MONEY AND SOURCE:

\$6,032.88 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of conveyance of a vacant lot at 3510 Duvall Avenue to the adjacent property owner, Mr. Warren Robinson, of 3508 Duvall Avenue. Mr. Robinson will use the property as additional green space for his property.

Once transferred and redeveloped the property will be active on the tax rolls of Baltimore City. The aforementioned property was journalized and approved for sale on December 29, 2010.

In accordance with the Appraisal Policy of Baltimore City the property was priced at \$6,032.88 and will be sold for \$6,032.88.

MBE/WBE PARTICIPATION:

The property is not subject to Article 5, Subtitle 28, of the Baltimore City Code, because the property will be sold for less than \$49,999.99 and does not have a construction component.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Mr. Warren Robinson, developer, for the property located at 3510 Duvall Avenue.

MINUTES

Department of Housing and - Agreements and Supplemental and
Community Development Amendatory Agreement No. 1

The Board is requested to approve and authorize execution of the various agreements and the supplemental and amendatory agreement no. 1.

AGREEMENTS

1. **NEIGHBORHOOD HOUSING SERVICES OF** **\$365,000.00**
BALTIMORE, INC. (NHS)

Accounts: 2089-208913-5930-433562-60351	\$177,000.00
2089-208913-5930-433581-60351	\$ 59,730.00
2089-208913-5930-433583-60351	\$ 16,270.00
2089-208913-5930-433591-60351	\$112,000.00

The NHS will provide public information, housing counseling and rehabilitation services including owner-occupancy, rehabilitation loan underwriting, and the development of rehabilitation specifications. The NHS will service each loan. Under the terms of this agreement, the funds will be used to subsidize the NHS's operating expenses. The period of the agreement is September 1, 2012 through August 31, 2013.

FOR FY 2013 THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$28,500.00, AS FOLLOWS:

MBE: \$7,695.00

WBE: \$2,850.00

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

Kim A. Trueheart

January 8, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Department of Housing and Community Development (DHCD).

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self.
2. What the issues are:
 - a. Pages 28, Item #1, Department of Housing and Community Development (DHCD) – NEIGHBORHOOD HOUSING SERVICES OF BALTIMORE, INC. (NHS), if approved:
 1. Please provide access to the attendant documents for inspection.
 - a. The MWBOO has imposed participation goals on this nonprofit agreement and yet the Mayor's Office of Human Services informed me in, not one, but two (2) letters dated December 13, 2012 that nonprofit organizations are ineligible to receive designation as an MWBOO in Baltimore City.
 - i. **Something is surely rotten in ~~Denmark~~ Baltimore!!!**
 - b. Please clarify this blatant conflicting misinterpretation of municipal policy.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed questionable management and stewardship of municipal funds by this Mayoral administration and DCHD/HABC. I seek the dissolution of DHCD and HABC in their current form and the establishment of a new single entity under the direct auspicious of the municipal government of Baltimore City, thus allowing for appropriate levels of oversight and scrutiny by the citizens of Baltimore City and our duly elected representatives. Immediately abolishing the MWBOO and Mayor's Office of Human Services in there current form may also be necessary and appropriate.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 9, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

DHCD - cont'd

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

2. **THE FAMILY TREE, INC.** **\$ 26,420.00**

Account: 2089-208913-5390-666826-603051

Under the terms of this agreement, the funds will be used to support the organization's Family Clearinghouse-Parenting for Success Initiative which provides a triage model of support services along a continuum of need to low-to-moderate-income families. These support services will prevent child abuse and neglect in the communities of Greater Rosemont, Greater Mondawmin, Penn-North, Reservoir Hill, Greater Charles Village/Barclay, Waverly, Medfield/Hampden, Greenmount West, Belair-Edison, Midway, Coldstream-Homestead-Montebello, Perkins/Middle East, and Remington. The funds will also subsidize The Family Tree, Inc.'s operating expenses. The period of the agreement is January 1, 2013 through December 31, 2013.

3. **CREATIVE ALLIANCE, INC.** **\$ 62,250.00**

Accounts: 2089-208913-5930-531126-60351	\$ 22,410.00
2089-208913-5930-531130-60351	\$ 39,840.00

Under the terms of this agreement, the funds will be used to provide after-school educational activities, a summer arts program for youth, and a New Resident Program for immigrant and refugee groups residing in Southeast Baltimore. The period of the agreement is September 1, 2012 through August 31, 2013.

MINUTES

DHCD - cont'd

FOR FY 2013 THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$30,938.00, AS FOLLOWS:

MBE: \$8,353.00

WBE: \$3,093.00

4. COALITION TO END CHILDHOOD LEAD POISONING, INC. (CECLP) \$185,400.00

Account: 2089-208913-5930-436763-60351

Under the terms of this agreement, the CECLP, through it's Safe at Home Baltimore Program will implement a comprehensive approach to reduce childhood lead poisoning, asthma episodes, and other home-based environmental health and safety hazards in Baltimore's older, low and moderate-income communities. The period of the agreement is September 1, 2012 through August 31, 2013.

FOR FY 2013 THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$76,442.00, AS FOLLOWS:

MBE: \$20,639.00

WBE: \$ 7,644.00

5. LEARNING IS FOR TOMORROW, INC. \$ 51,370.00

Account: 2089-208913-5930-435134-60351

Under the terms of this agreement, Learning is for Tomorrow, Inc. will conduct a literacy program. The literacy program will offer personalized, participatory and comprehensive literacy and support services to low and

MINUTES

DHCD - cont'd

the organization to be reimbursed for costs incurred to carry out the program. All other terms and conditions of the original agreement remain unchanged.

AUDITS NOTED THIS AMENDMENT.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various agreements and the supplemental and amendatory agreement no. 1.

Kim A. Trueheart

January 8, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of poor fiscal administration and management by the Mayor of Baltimore City and the various Departments and Agencies under our mayor's leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 35 - Item #1; Page 36 - Item# 4; Page 37 - Item #5 and Page 39 - Health Department – GRANT AGREEMENTS, if approved:
 - i. These agreements meet the dollar threshold to conform with the goals of the minority/women's business participation program however the MWBOO has waived the requirements inexplicably in each instance;
 - ii. Please provide access to the documentation that justifies waiving compliance with participation goals for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates' action: Each of these actions commits \$50,000.00 for services without specific measureable desired MBE/WBE participation goals. As a citizen I am significantly impacted by poor fiscal administration and management within my home town government. It is important for the public to feel comfortable that our scarce tax dollars are NOT being haphazardly expended and thus potentially producing little or NO public benefit. Waiving participation goals is in direct violation of the LAW!!!!!!!
4. The remedy I seek and respectfully request is that these grant agreements NOT be approved until this blatant disregard for complying with the law is addressed.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 9, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Housing and - Amendment No. 2 to Grant Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to grant agreement with the Baltimore Community Foundation, Inc. The amendment no. 2 will extend the period of the grant agreement through August 31, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 22, 2011, the Board approved the original grant agreement with the Baltimore Community Foundation, Inc. for the period June 22, 2011 through December 22, 2012.

The City, through its DHCD Division of Green, Healthy, and Sustainable Homes is a national leader in the Green and Healthy Homes Initiative™ (GHHI), led by the Coalition to End Childhood Lead Poisoning. A GHHI Compact was signed by the Mayor on May 20, 2011 pledging public and non-profit cooperation to make homes healthier and more energy efficient. Baltimore Gas & Electric, working through the Baltimore Community Foundation, Inc., established a fund to support the GHHI by providing funding for roof replacement, heating system replacement and case coordination to facilitate additional green and healthy home improvements.

The furnace replacements (through the DHCD's Weatherization Assistance Program) are provided as grants and the roof replacements (through the DHCD's Office of Rehabilitation Services) are provided as loans.

MINUTES

DHCD - cont'd

The heating system funds have been fully expended. However, more time is needed to finish the expenditure of roofing funds. This amendment no. 2 will extend the period of the grant agreement through August 31, 2013. All other terms and conditions of the original grant agreement remain unchanged.

AUDITS NOTED THE TIME EXTENSION.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 2 to grant agreement with the Baltimore Community Foundation, Inc.

MINUTES

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Carolyn Grant for April 29, 2012.

AMOUNT OF MONEY AND SOURCE:

\$30.95 - 1001-000000-3100-295900-604003

BACKGROUND/EXPLANATION:

Ms. Grant submitted her expense statement for uniforms within the required timeframe; however, the statement was misplaced during the routing process.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expense statement for Ms. Carolyn Grant for April 29, 2012.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **ASSOCIATED BLACK CHARITIES, INC.** **\$997,409.00**
(ABC)

Account: 4000-427712-3023-273312-603051

The ABC provides funds to the Baltimore City Health Department for comprehensive HIV care to persons in the Baltimore City Eligible Metropolitan Area. On-site services include but are not limited to diagnosis and treatment of traditional sexually transmitted infections, primary and HIV specialty outpatient medical care, mental health treatment, medical case management, client advocacy, outreach and psychosocial support services. The period of the agreement is March 1, 2012 through February 28, 2013.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

2. **AIDS ACTION BALTIMORE, INC.** **\$ 45,000.00**

Account: 4000-499012-3030-513200-603051

The organization will prevent new HIV infections among transgender persons and their partners in Baltimore City. Positive Wellness and Renewal (POWER) provide the structure for the delivery of individual level intervention services provided in this project. POWER combines traditional case management and client-centered prevention counseling to provide highly individualized and intensive support for behavioral change. The period of the agreement was July 1, 2012 through December 31, 2012.

MINUTESHealth Department - cont'd

behavioral change. The period of the agreement was July 1, 2012 through December 31, 2012.

The agreements are late because the budgets and scope of work were received late in the fiscal year.

3. **CARSON RESEARCH CONSULTING, INC.** **\$ 9,900.00**
(CRC)

Account: 6000-626613-3080-292303-603018

The CRC will conduct monitoring and evaluation of the teen pregnancy prevention initiative. The CRC will be responsible for developing evaluation measurements tools, setting up the system for tracking performance measures and reporting on program activities. The period of the agreement is December 1, 2012 through June 30, 2013.

The agreement is late because of a delay in receipt of the required documentation.

4. **BALTIMORE MEDICAL SYSTEM, INC.** **\$100,000.00**
(BMS)

Account: 5000-519913-3041-606200-603051

The BMS will work with the Baltimore City Health Department to reduce risk factors that contribute to the health disparities among minority adult residents of Baltimore City. The BMS will enroll 220 unduplicated minority adults at risk for cardiovascular disease and diabetes, screen recruited patients for blood pressure, diabetes and body mass index. The BMS will also for 150 participants achieve adherence to medical appointments for cardiovascular disease management and make referrals for participants to other support services as appropriate. The period of the agreement is July 1, 2012 through June 30, 2013.

MINUTES

Health Dept. - cont'd

The agreement is late because of a delay in the completion of required documentation.

MWBOO GRANTED A WAIVER.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

5. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 50,508.00**
(CBHS)

Account: 4000-424513-3023-599616-603051

The CBHS will continue to coordinate the care of HIV infected inmates and provide linkage and referral services to HIV medical care, case management, housing and drug treatment services. The CBHS will establish linkages to HIV care and treatment services in community-based systems of care for incarcerated persons prior to release from custody. This program will provide support to patients to assist them to develop a long-term relationship with a medical provider/facility to increase overall healthy outcomes. The period of the agreement is July 1, 2012 through June 30, 2013.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President **ABSTAINED** on item no. 6. The Comptroller **ABSTAINED** on item no. 1.

MINUTESHealth Department - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Kennedy Krieger Institute, Inc. The period of the agreement is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

<u>Total</u>	<u># of Visits</u>	<u>Cost per Case</u>
\$ 70,000.00 -	140 visits	\$500.00 - Initial Case Management
96,250.00 -	350 visits	\$275.00 - Individualized Family Service Plan (annual)
<u>300,000.00</u> -	2,000 visits	\$150.00 - On-going Case Management (visits)
\$466,250.00 -	4000-428313-3080-294392-600000	

BACKGROUND/EXPLANATION:

The Kennedy Krieger Institute, Inc. will provide health-related early intervention/case management services for eligible patients and will be reimbursed according to the Department of Health and Mental Hygiene policies for the Maryland Medical Assistance Program.

The agreement is late because of a delay in the completion of the required documentation.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Kennedy Krieger Institute, Inc.

MINUTES

Health Department - Ratification of Agreements

The Board is requested to ratify the various agreements and approve and authorize payment for services rendered.

1. **SARAH H. CROWNE, PhD.** **\$ 4,878.00**

Account: 6000-626613-3080-292303-603018

The Maternal and Infant Care Program at the Health Department implemented nurse home visiting for multiparous mothers for over a decade but has not used a standardized program and monitoring framework and these services have not been rigorously evaluated. Ms. Crowne served as a technical advisor and assisted with reviewing literature regarding home visiting interventions and specific needs for multiparous women. The ratification is for the period April 15, 2012 through December 31, 2012.

This agreement is being presented at this time due to delayed receipt of necessary documentation.

2. **TOTAL HEALTH CARE, INC.** **\$45,695.00**

Account: 4000-422312-3030-513580-603051

On June 7, 2012, the program manager requested an agreement with the provider to provide targeted outreach and HIV testing for high-risk heterosexuals in Baltimore City. However, due to day-to-day workload and oversight the contract was not requested until November 13, 2012. It was prepared on November 21, 2012 after the period for the services expired. The ratification is for the period March 1, 2012 through June 30, 2012.

The Department apologizes for this lateness.

MINUTES

Health Dept. - cont'd

3. **UNIVERSITY OF MARYLAND** **\$125,800.00**
PEDIATRIC ASSOCIATES, PA.

Account: 4000-427111-3080-294395-603051

The agreement with this organization is for the period July 1, 2011 through June 30, 2012 and was mailed to the provider on January 17, 2012. It was held in their legal department because of revisions. The agreement was returned to the Department on July 6, 2012. In addition, because there was a change in providers from the University of Maryland, Baltimore to the University of Maryland Pediatric Associates, PA the review process took longer than anticipated. The ratification is for the period of July 1, 2011 through June 30, 2012.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the ratification of agreements and authorized payment for services rendered.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. SHANNON BUSINESS
SYSTEMS, INC. | \$35,385.24 | Low Bid |
| Solicitation No. BPO-001B3400005 (State of Maryland) - Mail
Machine Lease - Sheriff's Office - Req. No. R612915 | | |

The period of the award is January 9, 2013 through January 8, 2018.

- | | | |
|---|-------------|---------|
| 2. DLT SOLUTIONS, INC. | \$39,096.06 | Low Bid |
| Solicitation No. 07000 - Autocad Map 3D Network Licenses -
Department of Public Works - Req. No. R605786 | | |

- | | | |
|---|-------------|-------------|
| 3. MIOVISION TECHNOLOGIES, INC. | \$35,656.45 | Sole Source |
| Solicitation No. 08000 - Scout Polemount System to Analyze
Recorded Raw Video from Intersections, Roundabouts, etc. -
Department of Transportation - Req. No. R609921 | | |

The vendor is the sole provider of the product and the software on which it is run.

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|--|-------------|-------------|
| 4. VIDACARE CORP. | \$40,000.00 | Sole Source |
| Solicitation No. 08000 - EZ-IO Supplies for Existing
Intraosseous Infusion System used by EMS - Fire Department -
Req. No. R620318 | | |

Vidacare Corp. is the manufacturer and sole distributor of the requested equipment currently in use at the Fire Department. The period of the award is February 16, 2013 through February 15, 2014.

- | | | |
|--|-------------|----------|
| 5. NATIONAL CAPITAL INDUSTRIES | \$44,869.08 | Only Bid |
| Solicitation No. B50002752 - QuadGuard and Barriers -
Department of Transportation - Req. No. R617683 | | |

The period of the award is January 9, 2013 through December 31, 2013, with two 1-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|--|-------------|---------|
| 6. TRAFIX DEVICES | \$40,666.50 | Low Bid |
| Solicitation No. B50002749 - Construction Roll-Up Signs -
Department of Public Works - Req. No. R618771 | | |

The period of the award is January 9, 2013 through January 8, 2014, with two 1-year renewal options.

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|--|--------------|----------|
| 7. FERGUSON ENTERPRISES INC.,
d/b/a FRISCHKORN INC. | \$100,000.00 | Increase |
| Solicitation No. 08000 - Chesterton Mechanical Seals -
Department of Public Works, Bureau of Water and Wastewater -
P.O. No. P515579 | | |

On November 24, 2010, the Board approved the initial award in the amount of \$100,000.00. On May 29, 2012, the City Purchasing Agent approved an increase in the amount of \$50,000.00. This increase is necessary due to the higher than anticipated usage. This increase in the amount of \$100,000.00 will make the total amount \$250,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|--|--------------|----------|
| 8. TENNANT SALES AND SERVICE
COMPANY | \$ 30,000.00 | Increase |
| Solicitation No. B50001931 - PM Maintenance for Tennant
Machines - Convention Center - P.O. No. P516995 | | |

On May 11, 2011, the Board approved the initial award in the amount of \$30,000.00. The award contained three 1-year renewal options. On February 15, 2012, the Board approved the first one-year renewal in the amount of \$25,000.00. This

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

increase is necessary due to increased usage of the contract. This increase in the amount of \$30,000.00 will make the total amount \$85,000.00. The contract expires May 8, 2013, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

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|--|--------------|----------|
| 9. CHESAPEAKE FLOW SOLUTIONS,
LLC | \$200,000.00 | Increase |
| Solicitation No. B50002013 - Instrumentation Parts -
Department of Public Works, Bureau of Water and Wastewater -
P.O. No. P517870 | | |

On July 27, 2011, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. This increase is necessary due to increased usage of the contract. This increase in the amount of \$200,000.00 will make the award amount \$400,000.00 with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

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|---|--------------|-------------|
| 10. WESCO DISTRIBUTION | \$ 78,357.00 | Sole Source |
| Solicitation No. 08000 - Motor Starter Components - Department
of Public Works, Bureau of Water and Wastewater - Req. No.
R605581 | | |

Wesco Distribution is the sole authorized distributor of motor starter components for the original equipment manufacturer, Eaton Corporation. The period of the award is January 9, 2013 through January 8, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

11. <u>INFOWORKS</u>	\$ 0.00	Renewal
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Solicitation No. 08000 - Software Maintenance and Support Agreement - Department of Public Works - Req. No. R592101

On August 15, 2012, the Board approved the initial award in the amount of \$142,938.00. The award contained four 1-year renewal options. This renewal is for the period January 16, 2013 through January 15, 2014, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

12. <u>BIO-RAD LABORATORIES,</u> <u>DIAGNOSTIC GROUP</u>	\$ 65,000.00	Increase
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Solicitation No. 08000 - HIV Test Kits - Health Department - P.O. No. P520784

On June 20, 2012, the Board approved the initial award in the amount of \$89,220.50. On December 14, 2012, the City Purchasing Agent approved an increase in the amount of \$12,317.20. This increase in the amount of \$65,000.00 is necessary due to increased usage of this contract and will make the total amount \$166,537.70. The contract expires on June 19, 2013, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|----------------------------|--------------|---------|
| 13. JOHNSON CONTROLS, INC. | \$ 40,000.00 | Renewal |
|----------------------------|--------------|---------|
- Solicitation No. 08000 - Maintain Frick Chiller at Patapsco Liquid Oxygen Plant - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P519242

On February 1, 2012, the Board approved the initial award in the amount of \$24,900.00. The award contained two 1-year renewal options. On August 20, 2012, the City Purchasing Agent approved an increase in the amount of \$12,000.00. This renewal in the amount of \$40,000.00 is for the period February 1, 2013 through January 31, 2014, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|------------------------------|---------|-----------|
| 14. POWER & COMBUSTION, INC. | \$ 0.00 | Extension |
|------------------------------|---------|-----------|
- Solicitation No. B50000251 - Provide Boiler Repair and Related Services - Agencies - Various - P.O. P501238

On January 16, 2008, the Board approved the initial award in the amount of \$491,445.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Competitive bids for this requirement will be solicited on B50002764. The extension of the current contract is requested to ensure continuity of services. The period of the extension is January 12, 2013 through April 30, 2013.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

This is a requirements contract, therefore dollar amounts will vary.

MWBOO SET GOALS OF 17% MBE AND 0% WBE.

MBE: Horton Mechanical Contractors, Inc. 17%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|---|--------------|----------|
| 15. NIGHTMARE GRAPHICS | \$120,000.00 | Increase |
| Solicitation No. B50000972 - T-Shirts and Other Active Wear - Agencies - Various - P.O. No. P514789 | | |

On June 17, 2009, the Board approved the initial award in the amount of \$119,573.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This increase will provide funds through the remainder of the contract period due to increased usage of this contract. This increase in the amount of \$120,000.00 will make the total amount \$709,573.00.

MWBOO GRANTED A WAIVER.

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|---|--------------|------------------------|
| 16. VERIZON SELECT SERVICES, INC. | \$300,000.00 | Extension and Increase |
| Solicitation No. 08000 - Enhanced 911 Service - Mayor's Office of Information Technology - P.O. No. P519088 | | |

On January 11, 2012, the Board approved the initial award in the amount of \$1,100,000.00. An extension and increase is requested to allow time for a new contract to be established for the Mayor's Office of Information Technology, which has taken over this contract from the Police Department. This increase in the amount of \$300,000.00 will make the total amount \$1,400,000.00. The period of the extension is January 11, 2013 through June 30, 2013.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

17. MCGLADREY, LLP	\$ 15,435.00	Increase and Removal of Performance Bond
Solicitation No. BP 07105 - Local Government Integrated Financial Systems - Department of Finance - P.O. No. P520658		

On October 3, 2007, the Board approved the initial award in the amount of \$5,441,471.00. Subsequent actions have been approved. This increase in the amount of \$15,435.00 for the balance of FY 2013 is for funding of a mirrored database for the integration of the new Financial Budget System with the General Ledger System. The on-going monthly fee is \$1,605.00. This contract is subject to annual budget authorization. The contract expires October 2, 2017, with no renewals remaining.

McGladrey, LLP and the Department of Finance request the removal of the Performance Bond which was applicable to the implementation of the system as awarded in 2007. The implementation has been completed and the system has been in a production environment for over three years. The Law Department reviewed and approved the removal of the Performance Bond.

This is a requirements contract, therefore dollar amounts will vary.

MBE: Full Circle Solutions, Inc.	3%
WBE: Aggarwal, Inc. d/b/a New Horizon Computer, Inc.	2%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|--|--------------|-----------------------------------|
| 18. SIMPSON OF MARYLAND,
INC. | \$500,000.00 | Increase and
Additional Vendor |
| Solicitation No. B50002314 - On-Call Roofing Services -
Agencies - Various - Req. No. R593914 | | |

On June 6, 2012, the Board approved the initial award to National Roofing and Roofing and Sustainable Systems, Inc. in the amount of \$700,000.00. National Roofing has indicated that they are going out of business. Roofing and Sustainable Systems, Inc. cannot meet the City's requirements, which have also increased. The additional vendor, Simpson of Maryland, Inc. was the third and lowest bidder on the original bid.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

ALL BIDS WERE FOUND NON-COMPLIANT.

This award is recommended on the condition that the awardee comes into compliance within ten days of the award.

- | | | |
|---|---------------------|----------|
| 19. NORRIS CHESAPEAKE TRUCK
SALES, LLC | \$200,000.00 | |
| HARBOR TRUCK | 0.00 | |
| JOHNSON & TOWERS | 0.00 | |
| | <u>\$200,000.00</u> | Increase |

Solicitation No. B50001098 - O.E.M. Parts and Service for Detroit Engines and Allison Transmissions - Department of General Services, P.O. No. P522191

On July 15, 2009, the Board approved the initial award to Harbor Truck in the amount of \$100,000.00. Norris Chesapeake Truck Sales, LLC in the amount of \$70,000.00 and Johnson & Towers in the amount of \$30,000.00. The award contained one 1-year renewal option. Subsequent actions have been approved. This increase is necessary due to the higher than anticipated

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

requirement for parts and services covered under this contract. This increase in the amount of \$200,000.00 will make the total amount \$670,000.00. The contract expires on July 31, 2013 with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, and extensions. The Mayor **ABSTAINED** on item no. 8. The President **ABSTAINED** on item nos. 7, 9 - 10, and 13. The Comptroller **ABSTAINED** on item nos. 14 and 16.

MINUTES

Office of the State's Attorney - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Judicial Dialog Systems. The period of support is January 1, 2013 through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$22,000.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

This expenditure of funds will pay for the annual software support, upgrades and maintenance for the Judicial Management System and Dialog Integration Solution. The Judicial Dialog Systems specializes in providing judicial professionals with case management solutions. Judicial Dialog Systems has been one of the nation's leading providers of customizable case management solutions for the prosecuting attorneys, public defenders and other courtroom and law enforcement professionals. The Judicial Dialog Systems provides software support for the Case Management System and Dialog Integration Solution to the office.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Judicial Dialog Systems.

MINUTES

Department of Finance - New Administrative Policy, Lactation
Accommodation Policy, AM 204-7

ACTION REQUESTED OF B/E

The Board is requested to approve the new Administrative Manual Lactation Accommodation Policy, AM 204-7.

AMOUNT OF MONEY AND SOURCE OF FUNDS

Not Applicable.

BACKGROUND/EXPLANATION

The proposed Lactation Accommodation Policy, AM-204-7, provides reasonable break time to employees who are breastfeeding for lactation purposes. In addition, the policy requires agencies to provide an appropriate room for this purpose.

The proposed policy is designed in compliance with a recent amendment to the Fair Labor Standards Act (FLSA), codified at 29 U.S.C. §207(r), which requires employers to provide such breaks and room accommodations. The policy also recognizes the important health benefits of breastfeeding for infants and their mothers and will benefit City agencies by helping to reduce sick leave usage and health care costs.

The proposed policy was the result of a collaborative effort by DHR and the Health Department. The policy has been reviewed and recommended by a committee of agency human resources/legal representatives that included the Department of Transportation, the Department of Public Works, the Department of General Services, the Baltimore City Fire Department, the Baltimore Police Department, Recreation and Parks, Enoch Pratt Free Library, Department of Finance; Baltimore Housing, Baltimore Convention Center, the Mayor's Office of Employment Development, and the City Council Offices.

MINUTES

Department of Finance - cont'd

In addition, the policy was reviewed and recommended by the Law Department and the Office of the Labor Commissioner.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the new Administrative Manual Lactation Accommodation Policy, AM 204-7.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION**

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

61 - 67

to the low bidders meeting the specifications,
and rejected the bid as indicated
for the reasons stated.

The President **ABSTAINED** on item no. 2.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of General Services

1. GS 11849, Public Trionfo Builders, Inc. \$ 196,000.00
 School 103,
 Stabilization

MBE: New Century Construction \$47,100.00 24.03%
 Inc.

WBE: Eastwood Painting & \$10,000.00 5.10%
 Construction, Inc.

MWBOO FOUND VENDOR IN COMPLIANCE.

Bureau of Purchases

2. B50002642, Valve American Contracting \$ 225,902.00
 Installation and Environmental
 Services Services, Inc.

(Dept. of Public Works,
 Bur. of Water & Wastewater)

MWBOO SET GOALS OF 5% MBE AND 0% WBE.

MBE: GE Frisco Co., Inc. 5%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM DSI AND EMH ENVIRONMENTAL, INC.

President: "The first item on the non-routine agenda can be found on Page 1, item 1. I'm sorry. I'm sorry. The first item on the non-routine agenda can be found on Page 53, item 2, Valve Installation Services. Will the parties please come forward?"

MINUTES

Bureau of Purchases B50002642, Valve Installation - cont'd

Mr. Krus: "Tim Krus, City Purchasing Agent. This is the award of Valve Installation Services to American Contracting and Environmental Services for one year with two 1-year renewal options in the amount of \$225,902.00."

President: "Okay. You have to say your name and you have to talk directly into the mic."

Mr. Ryan: "My name is Eric Ryan I'm with DSI in Baltimore Maryland Depsco Services, Incorporated, I'm the manager there, and -ah- we were told two months ago that we were the apparent low bidder on this item and now it's been changed apparently American Contracting has now got the bid and we had filled out Part D of the waiver request form showing that we were not using an MBE owned company. That all of our work would be done in-house and therefore it being cheaper to be done that way. Um DSI is a Baltimore company; we've been here since 1932. We're part of the Empowerment Zone of Baltimore. Ah -- we employ Baltimore City people and we have been doing valve work since 1932. Um -- we just recently we've done valve work at uh -- Fullerton for you, ah -- working with Mike Blouse and Mario Fuentes and we did like 12 and 16- inch valves there. They were clay valves that

MINUTES

Bureau of Purchases B50002642, Valve Installation - cont'd

we had to modify in order to fit ah -- into the existing conditions. We moved it from one spot to another spot. Ah -- met with the clay valve representative, got what we needed as far as -ah- the parts that were required manufactured to make these valves fit because when they were ordered and I believe they were ordered from ah CityBuy the pressure rating of the valves were incorrect, thus the way the face to face meets they were wrong, so we had to modify the valves to make them fit, and again this the type of business that we've done for years and years and years. We've had the contract prior, we would obviously like to keep the contract and our shop is a full shop, we do the whole thing from A to Z. Um -- We are working not with an MBE company but we are working with a WBE company for parts ah -- which is Monumental Supply. Um -- other than that we have facilities I don't know if you've had a chance to go to their facility to look at their facility to see what they have and what they are capable of doing. Our facility is capable of -- of A to Z you know we have trucks, we have a full machine shop, we have a full mechanical shop, and um we have a fabrication shop. So, anything that would be brought in ah -- we can easily

MINUTES

Bureau of Purchases B50002642, Valve Installation - cont'd

come there, remove it, bring it back, totally disassemble it. Anybody from Baltimore City is always welcome to come to our shop, look at it. We take pictures as things are being taken apart, put together, um, and we entertain anybody coming by to look and see what we do and how we do it, how we test things and how we put things together. Um thus hoping that we can, you know, get back into either having this bid removed so that we can get into rebidding it. The owner Phil Strayer happens to be out of town, so I am filling in for him, again I'm the manager I'm not like totally accustomed to being here. However, he will be back in town next week um -- other than that possibly even working together. I know that these people have a -- have people that they subcontract to I don't know if you checked their subcontractors out or if you've looked at who they use for subcontracting to see what type of work they do. I'm sure they're capable of removing the valves and everything like that, but I don't know how much further they go than that."

Mr. Corey: "Good morning Mr. President, Madam Mayor and members

MINUTES

Bureau of Purchases B50002642, Valve Installation - cont'd

of the Board. My name is Thomas Corey. I'm Chief of the Minority and Women's Business Opportunity Office. We found DSI's bid submission non-compliant because they failed to name a certified MBE or WBE on their contract. They did ask for a waiver, but the basis that they cited for granting a waiver is one that we cannot ah accept. The fact that they are able to do all the work in-house is just not uh-- something that is consistent with the MBE law and we ah- have in place."

President: "Okay. You have any questions?"

Mayor: "No questions but I did want to thank DSI for the work that you have done. It pains me when it seems like ah-- something that could have been corrected prevents ah-- a company that we-- that has a tradition of doing good work with the City and employing Baltimore City residents is out of the competition. But that's why we work so hard. You know every week we're here um you know talking about the importance -ah- an- of our MBE/WBE program. Ah, if you're familiar with the program, um, you know that the many success stories that come from that and the reason why it's helping us to reach our

MINUTES

Bureau of Purchases B50002642, Valve Installation - cont'd

employment goals for the City as well as our goals to grow businesses and jobs in the City. So, I want to thank you for the work that you've done the past and while this just one contractual relationship I look forward to working with you. Well we look -- I hope I can say that we look forward to working with you in the future."

President: "Okay. I'll entertain a Motion."

Deputy City Solicitor: "I would move that we reject the protest and accept the uh - bid as submitted. I mean excuse me to approve the award as submitted."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries. Madam Mayor. Do you have nothing? Okay."

* * * * *

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases - cont'd

3.	B50002695, Survivor LED Flashlights	Witmer Public Safety Group, Inc.	\$ 65,000.00
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(Fire Department)

MWBOO GRANTED A WAIVER.

4.	B50002652, Snow Removal Services IV	A Halcon Contractors, Inc. Donald Fritts Home Remodeling	\$ 50,000.00 50,000.00
	(Agencies: Various)	Lorenz, Inc. M. Luis Construction Co., Inc.	50,000.00 50,000.00 <u>\$200,000.00</u>

MWBOO GRANTED A WAIVER.



January 7th, 2013

To: Board of Estimates (Mayor, President of City Council, Comptroller, City Solicitor, and Director of Public Works)

Reference: Solicitation #B50002642 - Valves Installation Services (was due October 24th, 2012)

I believe a mistake has been made in regards to the award of the contract for Solicitation #B50002642 for the Valve Installation Services. I was informed two months ago that we were the apparent low bidder. We have had the valve contract in the past and have successfully completed installation and repairs on all types of valves. We are the warranty repair facility for most of the valves Baltimore City uses. We are located in Baltimore City near the stadiums and our company is in an Empowerment Zone and is a disadvantaged small business. We have been there since 1932. We employ 33 city residents. Our whole business revolves around water and waste water equipment installation and repair. We have a full machine shop, fabrication shop, and repair shop.

The award is going to a company that is a contractor. Yes they can do the installation but everything else has to be sub-contracted to other vendors which in the end costs the city a lot more money. This contract is more than just installation. If you need an in house recommendation please talk to Mike Blouse or Mario Fuentes. If we were sub-contracting to other companies that are not MBE I can see why we would not be awarded this contract. But in this case, we are being penalized for being able to do the work on our own. We completed the "MBE/WBE Participation Waiver Request Form" to inform you why we would not be using an MBE. We will, however, be using a WBE to order material from. We have been working with Monumental Supply Company for many years and included their WBE certificate with our bid package stating that we would be using material ordered through them to complete the valve job.

We are also currently installing all the valves at the Frederick Road and Oella Road Stations for Gerald McHenry of Baltimore county. He can also attest to our capabilities. I hope you will take the time to reconsider your choice before the board meeting on Wednesday .We are the least expensive and best qualified vendor for the job.

Regards Phil Strayer DSI, INC.

E | EMH Environmental, Inc.
M | Contractors, Engineers

January 4, 2013

City of Baltimore
Office of the Comptroller, Room 204 City Hall
100 North Holiday Street
Baltimore, MD 21202

Copy to:

Timothy M. Krus, Purchasing Agent

231 East Baltimore Street, Suite 300
Baltimore, MD 21202

Attn: Office of the Comptroller and Mr. Krus, Purchasing Agent

Subject: Valve Installation Services Solicitation Number B50002642
Announcement to Award

Comptroller and Mr. Krus,

EMH Environmental, Inc. submitted a bid for the referenced solicitation. When the bids were opened, Depsco Services, Inc. was the apparent lowest bidder, American Contracting and Environmental Services was the 2nd apparent lowest bid and EMH Environmental, Inc. was the 3rd lowest bid. On October 29, EMH Environmental, Inc. requested that the City provide tabulated bid results (see attached email request). This information was requested to enable EMH to determine appropriate knowledge and experience relevant to the apparent low bidders. No such information was provided. The solicitation also requires all bidders to substantiate significant experience as outlined on page 4, SW4 statement of work and pages B-7 and B-8 of the bid form. Specifically, Page 4 paragraph SW4 subparagraphs A, B, C and D, require the contractor to minimum 3 years experience with neighboring County(s), Maryland state Federal Agencies or Large organizations. The offer must be a "Service Organization" providing work on service type contracts for similar agencies.

We are not aware of the reasons for the City rejecting the apparent lowest bid but the apparent second bidder; American Contracting and Environmental Services is a general construction contractor and not a valve service organization. They do not have the experience required by the documents on similar task work contracts as required by the subject solicitation. American Contracting and Environmental Services has provided construction services that happen to contain valve installation work as a small part of their overall construction project experience. EMH has been providing similar valve service work for more than 20 years to the local area municipalities and is not aware of any valve installation or repair service contracts that American Contracting and Environmental Services completed.

3060 Washington Road, Suite 216, Route 97 • Glenwood, MD 21738 • Phone: 410-489-9630 • Fax: 410-489-9925

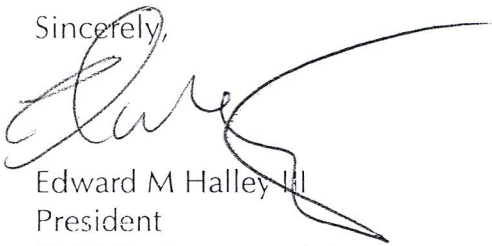
www.emhenviro.com

EMH Environmental, Inc. hereby protests the award of Solicitation B50002642 to American Contracting and Environmental Services. As stated above, the solicitation documents clearly outline specific required experience that American Contracting and Environmental Services does not have. It is further requested that the City reject the American Contracting and Environmental services bid and award to EMH Environmental, Inc.

EMH Environmental, Inc. also requests full and complete access to review all bids submitted on the reference solicitation at the earliest City office convenience.

Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Halley III', with a long, sweeping horizontal stroke extending to the right.

Edward M Halley III
President
EMH Environmental, Inc.

MINUTES

Office of the Mayor - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with Mr. William S. Ratchford, II. The period of the agreement is January 1, 2013 through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$95,000.00 (\$95.00/hr.) - 1001-000000-1250-152900-603018

The maximum billable hours will not exceed 1,000.

BACKGROUND/EXPLANATION:

Mr. Ratchford is knowledgeable of State and local legislative and fiscal matters. He has been involved in legislative and fiscal policy analysis before the Maryland General Assembly since 1962. He served as Director of the Department of Fiscal Services from 1974 to 1997 and has earned a great deal of respect in legislative policy and fiscal matters.

As a consultant to the Mayor and Senior Advisor, he will prepare and provide expert analysis on State legislative and fiscal matters impacting Baltimore City and on various fiscal matters concerning the Baltimore City Public School System.

APPROVED FOR FUNDS BY FINANCE

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

MINUTES

Office of the Mayor - cont'd

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the consultant agreement with Mr. William Ratchford, II. The Mayor **ABSTAINED**.

Kim A. Trueheart

January 8, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 55, Mayor's Office - Consultant Agreement, if approved:
 - i. The agreement period is noted as January 1, thru December 31, 2013 implies the consultant may have already incurred costs prior to BOE approval.
 - ii. Will any of the previously hired consultants be terminated due to substandard performance?
 - iii. The explanation for this item states: "As a consultant to the Mayor and Senior Advisor, he will prepare and provide expert analysis on State legislative and fiscal matters impacting Baltimore City and on various fiscal matters concerning the Baltimore City Public School System."
 1. Does this individual reside in Baltimore City?
 2. Please provide qualifications of this consultant that convey he has current and direct knowledge of Baltimore City fiscal matters and the Baltimore City Public School System.
 3. His experience ranges from 1962 through 1997, however fails to note recent, current relatable experience.
3. How the protestant will be harmed by the proposed Board of Estimates' action: The agreement appears to fund another lobbyist and to date this administration has entered into agreements with multiple consultants to provide similar services, yet Baltimore City seems NOT to be the beneficiary of any sage or impactful knowledge/insights resulting from the services of any of these individuals. The lost opportunities associated with hiring the wrong people are dramatically harmful.
4. The remedy I seek and respectfully request is that this action NOT be approved.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 9, 2013.

5519 Belleville Ave
Baltimore, MD 21207

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Real Estate - Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a management agreement with Otis Warren Management, Inc. (Manager) for the property located at 3000-3002 Druid Park Drive. The period of the agreement is January 1, 2013 through December 31, 2013 with two 1-year renewal terms.

AMOUNT OF MONEY AND SOURCE:

4% of income collected annually, with a minimum monthly base of \$1,000.00

BACKGROUND/EXPLANATION:

The management agreement includes but is not limited to providing rent collection, lease administration, building maintenance, marketing, and other services associated with real property asset management.

The Manager will be the exclusive manager for the property located at 3000-3002 Druid Park Drive. The Manager will maintain the property in good order and condition. The Manager will establish an operating budget, capital budget and an operating account. All rent and other revenues and funds of the City/Owner, received by the Manager will be held in trust and deposited by the Manager in a bank account/s designated by the City/Owner.

The Manager may pay expenses with funds from the operating account, as set forth in the Management Agreement.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the management agreement with Otis Warren Management, Inc. for the property located at 3000-3002 Druid Park Drive.

MINUTES

Department of Real Estate - Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal option of the lease agreement by and between the Mayor and City Council of Baltimore, Landlord and the Court Appointed Special Advocates of Baltimore, Inc., (CASA), Tenant, for the rental of a portion of the property known as 4 S. Frederick Street, consisting of approximately 1,498 square feet. The period of the renewal is March 1, 2013 through February 28, 2014.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

The annual rent shall be as follows:

\$10,723.43 annually, payable in equal monthly installments of \$893.62

BACKGROUND/EXPLANATION:

The Board of Estimates approved the Lease Agreement by and between the Mayor and City Council of Baltimore and CASA on February 16, 2011. The agreement is for a two-year term commencing March 1, 2011 and terminating February 28, 2013, with the option to renew for an additional one-year period. CASA has exercised its renewal option, commencing March 1, 2013 and terminating February 28, 2014.

The annual rental shall be as stated above. All other conditions and provisions of the lease agreement dated February 16, 2011 shall remain in full force and effect.

MINUTES

Department of Real Estate - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement by and between the Mayor and City Council of Baltimore, Landlord and the Court Appointed Special Advocates of Baltimore, Inc., for the rental of a portion of the property known as 4 S. Frederick Street, consisting of approximately 1,498 square feet.

MINUTESSpace Utilization Committee - Interdepartmental Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement between the Department of General Services, landlord and the Department of Planning (DOP), tenant, for the rental of a portion of the property known as 417 E. Fayette Street, consisting of approximately 20,372 sq. ft. on the eighth floor. The period of the agreement is July 1, 2012 through June 30, 2013, with an option to renew for five additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Rent</u>
Year 1	\$130,584.52	\$10,882.04

Account: 1001-000000-1877-187400-603096

Ninety days prior to the lease termination date, the landlord will determine a rental rate based on the projected operation costs and expenses for the upcoming renewal term.

BACKGROUND/EXPLANATION:

The tenant will use the leased premises for office space for the operation of its Administrative Offices.

The landlord will be responsible for the maintenance of the interior and exterior of the building including the foundations, roof, walls, gutters, downspouts, air conditioning, ventilating and heating system, cleaning the floors, providing janitorial services, trash removal, pest control, and keeping the sidewalks adjacent to the premises and the entrances thereto clear of ice, snow, and debris. The landlord will be responsible for all interior and exterior lighting of the leased premises, except

MINUTESSpace Utilization Committee - cont'd

for damage caused by the sole negligence of the tenant, tenant's employees, guests, agents, invitees, and contractors. The landlord will also furnish and pay for all utilities that are supplied to or used at the leased premises, including oil, gas, electric, and water.

The tenant will accept the leased premises in its existing condition. The tenant will provide all equipment, if applicable, necessary for the operation of the tenant's programs, including, but not limited to telephone and computer services to the leased premises. The tenant will be responsible for placing debris from the lease premises into trash receptacles, keeping the entrance, passageways, and areas adjoining or appurtenant to their leased premises in a clean and orderly condition, free of rubbish and obstruction.

The Space Utilization Committee approved this interdepartmental lease agreement on December 11, 2012.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement between the Department of General Services and the Department of Planning for the rental of a portion of the property known as 417 E. Fayette Street, consisting of approximately 20,372 sq. ft. on the eighth floor.

MINUTES

Department of Public Works/ - Amendment No. 2
Bureau of Water and Wastewater (BW&WW) to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with Hazen and Sawyer, PC/AECOM, a joint venture, under Project No. W.C. 1211, Ashburton Reservoir UV Disinfection Study. The amendment no. 2 will extend the period of the agreement through June 15, 2013, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On December 15, 2010, the Board approved the original 18-month agreement with Hazen and Sawyer, PC/AECOM, a joint venture, to evaluate and study the UV Disinfection at the Ashburton Reservoir.

During the study, Baltimore County requested that the City perform an independent study of the life cycle cost of ultraviolet disinfection vs. pre-stressed water storage tanks in addition to the study. This was a primary cause of the UV study delay and in turn triggered amendment no. 1 of the time extension for the period of six-months, from June 15, 2012 to December 15, 2012, at no additional cost to the City.

The original study's scope of work was originated to set a design basis for the Ashburton Reservoir, which will address the Consent Decree of Long Term 2 Enhanced Surface Water Treatment Rules (LT2 ESWTR or LT2 Rule) with the Environmental Protection Agency.

MINUTES

BW&WW - cont'd

The Department of Public Works (DPW), reached a consensus with the Baltimore County/DPW and made a decision that the City will forbear the UV Disinfection Study for the Ashburton Reservoir and under Water Contract No. 1211, the City will develop design bases of finished water storage tanks at two locations, Lake Ashburton/Hanlon Park and Druid Hill Park which will supply finished water to the second distribution zone.

The amendment no. 2 will extend the period of the agreement through June 15, 2013 to provide time to finalize the study and process Change Order No. 1 for the additional engineering services. All other terms and conditions of the original agreement remain unchanged.

The consultant was originally approved by the Office of Boards and Commission and Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise Programs, in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 2 to agreement with Hazen and Sawyer, PC/AECOM, a joint venture, under Project No. W.C. 1211, Ashburton Reservoir UV Disinfection Study. The President **ABSTAINED.**

MINUTES

Department of Public Works/ - Amendment No. 1
Bureau of Water and Wastewater (BW&WW) to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with URS Corporation, A Nevada Corporation, under Project No. S.C. 856, Post Award Services for Improvements to Herring Run Interceptors Phase 2 from Argonne Drive to City/County Line.

AMOUNT OF MONEY AND SOURCE:

\$29,094.42
20,218.15
\$49,312.57 - 9956-906410-9551-900020-702064

BACKGROUND/EXPLANATION:

On April 28, 2010, the Board approved the original agreement with the consultant to provide various engineering services under Project No. S.C. 856, Post Award Services for Improvements to Herring Run Interceptors Phase 2 from Argonne Drive to City/County Line. The period of the original agreement expires on April 28, 2013.

During the construction phase, several events occurred due to unforeseen site conditions which extended the construction period by 179 days and resulted in additional engineering services. These services include additional progress meetings, submittal reviews, CCTV reviews and site inspections.

Under the terms of this amendment no. 1, the consultant will continue to provide post award engineering services such as CCTV, RFI, PCO and submittals reviews, site visits, inspections, and attending progress meetings. All other terms and conditions of the original agreement remain unchanged.

MINUTES

BW&WW - cont'd

The consultant was originally approved by the Office of Boards and Commissions and the Architectural & Engineering Awards Commission.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with URS Corporation, A Nevada Corporation, under Project No. S.C. 856, Post Award Services for Improvements to Herring Run Interceptors Phase 2 from Argonne Drive to City/County Line. The President **ABSTAINED.**

MINUTES

Bureau of Water & Wastewater (BW&WW) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Blue Water Baltimore (BWB). The period of the agreement is effective upon Board approval for one-year.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 - 1001-000000-5181-389700-603026

BACKGROUND/EXPLANATION:

This agreement will fund a grant to allow the BWB to continue their Downspout Disconnection Program. The program includes community outreach, education and implementation of a stormwater best management practice that is applicable to meeting the City's NPDES MS4 permit requirements for watershed restoration. The BWB will provide semi-annual progress reports on outreach and implementation.

Downspout disconnections are a best management practice, approved by the MDE for storm water management. Funding this program is a cost effective way to meet MS4 permit requirements for watershed restoration. The estimated treatment area is approximately 13,000 square feet (0.3ac). If the City were to treat that same area using retro-fit, micro BMP designs, like a curb bump out, the estimated cost for design and construction would be on the order of \$60,000.00. This program also provides an outreach and education element that can be applied to the NPDES MS4 permit requirement for education. Both the implementation and education effort will be reported to the City's Annual Report to MDE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

BW&WW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Blue Water Baltimore. The President **ABSTAINED.**

MINUTES

Bureau of Water and Wastewater - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 3 to agreement with Louis Berger Water Services, Inc., under Project No. 1067E. The period of amendment no. 3 to the agreement is January 16, 2013 through January 15, 2014, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 16, 2008, the Board approved the original agreement with Louis Berger Water Services, Inc., under Project No. 1067 for a period of two years.

On August 19, 2009, the Board approved amendment no. 1 to the agreement. On February 9, 2011, the Board approved amendment no. 2 to the agreement, which will expire on January 16, 2013.

The important task, the Unified Emergency Response Plan (ERP) is yet to be completed. This task was started a year ago, but due to the unavailability of the ERP Share Point Server, the consultant could not install the ERP on the City website for staff use. The Share Point Server acquisition process has already been started. The consultant needed access to the server to develop the ERP website.

It is anticipated that between procurement of the server and installation of the ERP, the consultant requires a time extension of one year beyond the current completion date of the contract. The amendment no. 3 will extend the agreement from January 16, 2013 through January 15, 2014. There has been sufficient progress in the project and no funding is required to complete the task. All other terms and conditions of the original agreement remain unchanged.

MINUTES

BW&WW - cont'd

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

MBE/WBE PARTICIPATION:

The consultant will comply with all terms and conditions of Article 5, Subtitle 28 of the Baltimore City Code.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 3 to agreement with Louis Berger Water Services, Inc., under Project No. 1067E. The President **ABSTAINED.**

MINUTES

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 018 to Rummel, Klepper & Kahl, LLP. under Project No. 1120R, Inspection Services on SC 855 and 845. The task assignment is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$112,268.51 - 9956-904529-9551-900020-706032
37,422.80 - 9956-905527-9551-900010-706032
\$149,691.31

BACKGROUND/EXPLANATION:

Under this task the consultant will provide inspection services for SC 855, ENR Modification at Patapsco Wastewater Treatment Plant and SC 845 - Nitrification Filters and Related Work for ENR at Patapsco Wastewater Treatment Plant in accordance with their proposal dated August 1, 2012. The original agreement will expire on August 31, 2013.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved assignment of Task No. 018 to Rummel, Klepper & Kahl, LLP. under Project No. 1120R, Inspection Services on SC 855 and 845. The President **ABSTAINED.**

MINUTES

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 22 to Rummel, Klepper & Kahl, LLP. under Project No. 1120R, Project Management Services on W.C. 1231 and W.C. 1235. The task assignment is effective upon Board approval for eight months.

AMOUNT OF MONEY AND SOURCE:

\$153,780.40 - 9960-906653-9557-900020-703032

BACKGROUND/EXPLANATION:

Under this task the consultant will provide construction management services on W.C. 1231, Meter Settling Installation and Replacement, SE Baltimore and W.C. 1235, Meter setting Installation and Replacement, SE, in accordance with their proposal dated October 25, 2012. The original agreement will expire on August 31, 2013.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved assignment of Task No. 22 to Rummel, Klepper & Kahl, LLP. under Project No. 1120R, Project Management Services on W.C. 1231 and W.C. 1235. The President **ABSTAINED.**

MINUTES

Bureau of Solid Waste - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003 to ARM Group Inc. under Project No. 1157.1, On-Call Solid Waste Facilities Management Services. The task assignment is effective upon Board approval through September 21, 2015.

AMOUNT OF MONEY AND SOURCE:

\$923,547.70 - 9948-902047-9517-900220-703331

BACKGROUND/EXPLANATION:

On September 21, 2011, the Board approved the original award. The original agreement will expire September 21, 2015.

Under this task the consultant will provide engineering design, permitting, study, evaluation and construction support assistance for solid waste facilities.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved assignment of Task No. 003 to ARM Group Inc. under Project No. 1157.1, On-Call Solid Waste Facilities Management Services.

MINUTES

Department of Public Works (DPW) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with 1st Choice Staffing, LLC. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$24,079.05 - 2070-000000-5541-399300-603021
24,079.05 - 2071-000000-5541-398600-603021
\$48,158.10

BACKGROUND/EXPLANATION:

1st Choice Staffing, LLC will provide a temporary skilled accountant for a period of up to one year and in an amount not to exceed \$48,158.10. The need for this service was identified in a report prepared by the Inspector General.

The scope of work will include reviewing invoices, reviewing complex consultants and contractors invoices for accuracy and compliance with City policies and procedures; assisting in evaluating current invoice payment procedures, recommending changes to improve efficiency and effectiveness of the reviews, and preparing documentation of revised workflows, policies, and procedures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

MINUTES

DPW - cont'd

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with 1st Choice Staffing, LLC.

Kim A. Trueheart

January 8, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the Department of Public Works.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 70, Department of Public Works - Agreement, if approved:
 - i. Hiring a CPA to study contracting procedures and compliance is NOT logical!
 - ii. This administration should become aware of the concept of business case analysis and the various professional associations offering assistance and guidance in these matters;
 - iii. Please provide for inspection the documents delineating the statement of need and proposed statement of work for this consultant.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in leadership, management and cogent decision making within the Department of Public Works, which potentially cost myself and my fellow citizens excessive amounts of money in cost overruns and wasteful spending.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 9, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Parking Authority (PABC) - Agreement for Marketing
and Public Relations Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for marketing and public relations services with Profiles, Inc. The period of the agreement is effective upon Board approval for one year, with the option of the PABC to extend the agreement for one year.

AMOUNT OF MONEY AND SOURCE:

\$325,000.00 - 2075-000000-5800-408700-603026

BACKGROUND/EXPLANATION:

The PABC has been working for a number of years with the Mayor's Commission on Disabilities to improve the parking situation in the City for people with disabilities. Finding an available parking space on-street in Baltimore can be a daunting task for anyone, but particularly for people with mobility-restricting disabilities. With the Mayor's Commission on Disabilities, the PABC has developed a program that will address this problem.

The success of this program requires extensive public outreach to educate the entire region about the changes before they occur, while they are occurring, and after they occur. Other jurisdictions that have attempted to implement similar programs for people with disabilities relied primarily on face to face meetings with stakeholders but failed to inform the public-at-large about the program. Their efforts have been stalled or have failed altogether as a result. A professional public relations and marketing campaign will help the public understand why changes are going to occur, what changes to expect, and how the new program will work.

The PABC issued a request for proposal for this public relations service and received four responses. The proposals were

MINUTES

PABC - cont'd

reviewed by Tiffany James, Special Assistant & Public Relations Manager to the Executive Director of the Parking Authority, Mike Evitts, Public Relations Director, Downtown Partnership of Baltimore, Derrick Odoms, Assistant Manager, Meter Shop, PABC and Ruth Ann Wynegar, Member, Mayor's Commission on Disabilities (together the "Panel"). The Panel conducted interviews/presentations with the firms that submitted the top two proposals. The proposal that represented the best value to the Panel was submitted to the PABC Board of Directors who concurred with the Panel's recommendation. The proposal representing the best value was submitted by Profiles, Inc.

MBE/WBE PARTICIPATION:

MBE: Illume Communications	\$32,500.00	10%
WBE: MediaWorks, Ltd.	\$16,250.00	5%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement for marketing and public relations services with Profiles, Inc.

MINUTES

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board endorsed the Development and Capital Renewal application and project agreement with the Maryland Department of Natural Resources Capital Grants and Loans Administration, Program Open Space.

MINUTES

Charles Village
Community Benefits District

- Amendment to Bylaws

ACTION REQUESTED OF B/E:

The Board is requested to review and approve the amended Bylaws of the Charles Village Community Benefits District (CVCBD).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Earlier this year, the City Code Article 14, Subtitle 6 the CVCBD was amended in two ways:

1. City Council representatives on the CVCBD Board were changed from "non-voting" to "voting" members, and
2. the Waverly Merchants Association was replaced by the Waverly Main Street to represent the Greenmount business District.

The marked up copy of the CVCBD Bylaws simply propose those amendments necessary to bring the bylaws into compliance with the two already existing changes in the City code. The changes include changing the number of voting members, as well as changing the number needed for a quorum, etc.

In compliance with Article X, Section 1 of the Bylaws the CVCBD must give the Board at least 30 days notice of proposed amendments to Bylaws. The amendment was submitted to the CVCBD Board of Directors at the November 13, 2012 meeting and was approved at the December 13, 2012 meeting.

UPON MOTION duly made and seconded, the Board reviewed and approved the amended Bylaws of the Charles Village Community Benefits District.

Kim A. Trueheart

January 8, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the Department of Recreation and Parks.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 73, Department of Recreation and Parks - Development and Capital Renewal Application and Project Agreement, if approved:
 - i. The ability of this department to plan and forecast the operational needs of the citizens of Baltimore is questionable;
 1. Please provide access to the application and project agreement for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed the continued disinvestment in municipal recreation and park facilities, programs and services. This action services to highlight what I perceive to be another potential lost opportunity for meeting constituent needs that this department may NOT be capable of fulfilling!

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on January 9, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Housing and - Employee Expense Statement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Richard Small for mileage for the month of September 2012.

AMOUNT OF MONEY AND SOURCE:

\$172.05 - 1001-000000-5832-412899-603002

BACKGROUND/EXPLANATION:

This employee expense statement for Mr. Small was submitted on time. However, an error was found by Disbursement and sent back to the Department. The Department made the correction and re-submitted the expense statement on November 14, 2012. The Department inquired about the status of the check on December 6, 2012 and was informed by Disbursements that the report had not been received. The Department was then informed that Board of Estimates approval was required, since it was beyond the timeframe for submission

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expense statement for Mr. Richard Small for mileage for the month of September 2012.

MINUTES**PROPOSALS AND SPECIFICATIONS**

1. Department of Transportation - TR 10004, Repairs to Various Bridges & Safety Improvements Along I-83 from Gay Street to 41st Street
BIDS TO BE RECV'D: 02/27/2013
BIDS TO BE OPENED: 02/27/2013

2. Dept. of Recreation & Parks - RP 12821, Court Resurfacing FY 2012
BIDS TO BE RECV'D: 02/13/2013
BIDS TO BE OPENED: 02/13/2013

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the date indicated.

President: "There being no more business before this Board, the Board will recess until the bid opening at twelve noon. Thank you."

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Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contract. There were no objections.

THERE WERE NO ADDENDA RECEIVED.

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

- | | | |
|---|---|--|
| <u>Bureau of Purchases</u> | - | <u>B50002685, Floor Cleaning Services</u> |
| Microguard, LLC | | |
| <u>Bureau of Purchases</u> | - | <u>B50002712, Glass Beads</u> |
| Aero Circa
Swarco Industries, Inc.
Potters Industries, LLC
Garden State Highways
The Sherwin Williams Company
Weissker Manufacturing LLC | | |
| <u>Bureau of Purchases</u> | - | <u>B50002723, Gauges, Pressure, Level Measurement Instrumentation, and Recorders</u> |
| Flow Controls, Inc.
Jobe & Company
Hydratec Incorporated | | |
| <u>Bureau of Purchases</u> | - | <u>B50002727, Instrumentation Parts & Equipment</u> |
| North East Technical Sales | | |
| <u>Bureau of Purchases</u> | - | <u>B50002750, OEM Parts for PL Custom Fire Apparatus and Equipment</u> |

NO BIDS WERE RECEIVED.

MINUTES

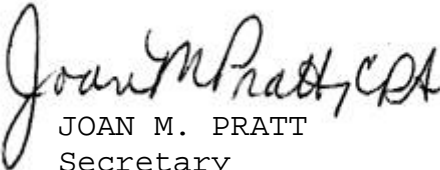
Bureau of Purchases

- B50002762, Hosted VOIP System
at State's Attorney's Office

Momentum Telecom Inc.
iCore Networks
Business Automation Technologies

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, January 16, 2013.


JOAN M. PRATT
Secretary