

**NOTICE:**

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

## BOARD OF ESTIMATES' AGENDA - JULY 13, 2016

### BOARDS AND COMMISSIONS

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

American Lighting & Signalization, Inc.	\$ 133,209,000.00
Appalachian Stream Restoration	\$ 3,411,000.00
Asplundh Tree Expert Co.	\$5,506,614,000.00
Baltimore Pile Driving & Marine Construction, Inc.	\$ 4,671,000.00
Coastal Gunitite Construction Company	\$ 31,293,000.00
Gradeline Construction Co., Inc.	\$ 1,500,000.00
M&V Contractual Services, Inc.	\$ 1,500,000.00
Mid Atlantic Fountain Design & MFG Co. Inc. d/b/a Fountain Crafting	\$ 1,500,000.00
Nu-Vision Technologies, LLC d/b/a Black Box Network Services	\$1,463,364,000.00
Optus, Inc.	\$ 30,780,000.00
Stella May Contracting, Inc.	\$ 8,000,000.00
Ulliman Schutte Construction, LLC	\$ 597,402,000.00

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**BOARDS AND COMMISSIONS**

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Burdette, Koehler, Murphy & Associates, Inc.	Engineer
Goff Communications	Engineer
Integrated Management Services d/b/a IMS Engineers	Engineer
Louis Berger Water Services, Inc.	Engineer Architect Landscape Architect
Soil and Land Use Technology, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 23** favorable reports by the Planning Commission on June 23, 2016, on Transfers of Funds approved by the Board of Estimates at its meetings on June 8, 15, and 22, 2016.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Office of the Labor Commissioner - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to **NOTE** receipt of the Memorandum of Understanding (MOU) between the City of Baltimore and AFSCME Council 67 and Local 558.

**AMOUNT OF MONEY AND SOURCE:**

The Department of Finance, Bureau of Budget and Management Research has budgeted 2% across the board wage increases for Fiscal Year 2017.

**BACKGROUND/EXPLANATION:**

In accordance with the Municipal Employees Relations Ordinance (MERO), the Office of the Labor Commissioner has concluded negotiations with AFSCME Council 67 and Local 558. The results of the negotiations have been reduced to writing in the form of the submitted MOU covering Fiscal Year 2017.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Law Department - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release to settle a claim against the City by Buchart-Horn, Inc. (BH) in connection with City (WC 6615) at the Cromwell Pumping Station in 2001-2006.

**AMOUNT OF MONEY AND SOURCE:**

\$91,409.00 - 2071-000000-5521-632407-603026

**BACKGROUND/EXPLANATION:**

The BH, consulting engineers and architects, provided professional services in 2001-2006 under contract WC 6615 for the Department of Public Works (DPW). After WC 6615 expired, the DPW and the BH orally agreed that the DPW would pay the BH for its services in four installments. The DPW made three payments. The final payment, invoiced by the BH on January 5, 2009, has not been paid, leaving a balance due claimed by the BH of \$91,409.00.

The BH claims that despite efforts by it during the period 2009 through January 2015 to obtain payment, it has not been paid. In January 2015, the BH filed a claim with the DPW for \$91,409.00, plus interest accrued to date. The DPW has determined that the BH is owed the \$91,409.00. In exchange for payment the BH will provide a full and final release of BH's claim. No interest would be paid to the BH.

The Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of BH's claim as set forth above.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Law Department - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release to settle a lawsuit brought by Baltimore Gas and Electric Company (BGE) in connection with a gas main break that occurred while the City was repairing a 10-inch water main break in the 300 block of Millington Avenue on February 13, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$185,000.00 - 2044-000000-1450-165178-603070

**BACKGROUND/EXPLANATION:**

On February 13, 2012, a 10-inch water main broke in the 300 block of Millington Avenue (between Frederick and Wilkens Avenues in the southwest area of Baltimore City). Shortly thereafter, workers discovered that a BGE gas main situated on top of the water main had ruptured. BGE instituted litigation seeking \$1.4 million in damages and contending that the City damaged the gas main during the course of its repairs of the water main. The parties have agreed to resolve the litigation for \$185,000.00.

The Law Department's Settlement Committee has reviewed this matter, and recommends to the Board of Estimates that settlement of this matter be approved in the amount requested.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Law Department - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought on behalf of S.R., a minor, by her mother Deneen Hall, against the Mayor and City Council and paramedic Claytonia Everette regarding a personal injury sustained as the minor was being transported in an ambulance.

**AMOUNT OF MONEY AND SOURCE:**

\$97,500.00 - 2044-000000-1450-703800-603070

**BACKGROUND/EXPLANATION:**

On March 30, 2012, paramedics responding to a call for assistance at that address found S. R. and her mother present at home. Ms. Hall called 911 that evening because S. R. had been having seizures all day long. When the paramedics arrived, her mother told paramedics of these seizures and medical history.

After S.R. had been placed onto the stretcher and inside the ambulance, the paramedic placed the oxygen tank in an upright (but unsecured) position between S.R.'s legs near her feet. The paramedic covered the patient's legs with a blanket for the 8-minute transport to Sinai Hospital. When the ambulance reached the hospital, the paramedics discovered that the liquid oxygen had leaked onto the stretcher, and that the substance had burned S.R.'s legs severely. As S. R. was non-verbal and experiencing seizure activity, she could not warn her mother or paramedics of the pain she was experiencing as the oxygen was burning her feet. As a result of her injuries, the Plaintiffs incurred substantial medical bills.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Law Department - cont'd

The Plaintiff brought suit against the City and the paramedic seeking unspecified damages. The parties have however agreed to resolve the litigation for \$97,500.00.

The Law Department's Settlement Committee has reviewed this matter, and recommends to the Board of Estimates that settlement of this matter be approved in the amount requested.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Law - Settlement Agreement and Mutual  
General Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Mutual General Release to settle all outstanding disputes relating to Baltimore City Contract TR-20350, Replacement of the Frederick Avenue Bridge over Gwynns Falls & CSX (Contract) on behalf of the Department of Transportation (DOT). Specifically, the parties wish to resolve all disputes related to Joseph B. Fay Company's (Fay) differing site claim.

**AMOUNT OF MONEY AND SOURCE:**

\$463,500.00 - 9950-902412-9506-900010-702064

**BACKGROUND/EXPLANATION:**

On November 7, 2012, the City and Fay executed the Contract. The Contract contemplated the demolition of the then existing Frederick Avenue Bridge and construction of a new bridge. The Contract was to be completed within two years of its execution.

During the course of the Contract, Fay encountered difficulties with the installation of the helical anchors at the bridge abutments. Although Fay was able to overcome these issues at Abutment A, it was forced to abandon the helical anchor design at Abutment B. On January 13, 2014, the City received notice that Fay was making a differing site conditions claim in order to recover for the losses it incurred due to the failure to successfully install the helical anchors at Abutment B. Fay claims that the costs associated with the use of helical anchors and requirement to change to a different anchoring system totaled \$927,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Law - cont'd

Fay was able to successfully complete the work on the Frederick Avenue Bridge. In order to resolve the differing site conditions claim and avoid future litigation, DOT wishes to resolve this dispute.

The Law Department's Settlement Committee has reviewed this matter, and recommends to the Board of Estimates that settlement of this matter be approved in the amount requested.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Mutual General Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Law Department - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of the action brought by Tiyon Williams, Plaintiff, against Lt. Joel Fried, Det. Maurice Ward, and Det. Robert W. Mitchell, for alleged battery, civil conspiracy, false arrest, illegal imprisonment, false light, and violations of the Maryland Declaration of Rights.

**AMOUNT OF MONEY AND SOURCE:**

\$150,000.00 - 1001-000000-2041-716700-603070

**BACKGROUND/EXPLANATION:**

On May 19, 2012, the Plaintiff, was standing and talking with individuals in the vicinity of the 900 block of N. Mount Street, when officers approached. One of the individuals at the scene was arrested and the Plaintiff reacted by fleeing the scene. Several units responded. Det. Ward ultimately caught and tackled the Plaintiff after a foot chase. The Plaintiff claims that he was compliant, but nonetheless was dragged and beaten before being handcuffed. The Plaintiff alleges that he suffered injuries to his head and face as a result of being "punched," "stomped," and having his head hit a cement sidewalk during the event. The Plaintiff was determined to have committed no crime and was not charged, but was transported by ambulance, with police escort, to the hospital for treatment of his wounds.

As a result of the incident, the Plaintiff filed suit seeking an unspecified amount of compensatory and punitive damages in excess of \$75,000.00 on each count. Because of conflicting factual issues, objective injuries, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$150,000.00 in return for a dismissal of the litigation.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Law Department - cont'd

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the settlement of this case as set forth herein.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/13/2016

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

\* \* \* \* \*

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

14 - 18

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/13/2016

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of General Services

1. EWO #001, \$53,798.00 - GS 13815, Abel Wolman Building Elevator Upgrade				
\$2,514,000.00	-	Nichols Contracting, Inc.	119 CCD	58%

The Department of General Services requests the approval of extra work to furnish materials, equipment, and labor to increase the number of elevator cars that must remain in service from two to three until such time two of the four elevator cars are fully modernized and functioning, in accordance with Proposal No. 3 dated December 2, 2015. This change order will extend the contract completion date 119 additional calendar days to and including September 20, 2016.

Department of Transportation

2. EWO #002, \$0.00 - TR 15020, Concrete Cement Slab Repairs Citywide				
\$ 399,463.00	\$0.00	Machado Construc- tion Co.	90 days	90%

This authorization is requested on behalf of the Department of Transportation (DOT) and provides for a 90-day non-compensable time extension. The Board approved one previous time extension for 60 days, which included a completion date of June 16, 2016. This second request for time will result in a completion date of September 16, 2016. The additional time is needed to complete work added to this contract. The work on Parkmont Avenue between Ridgeview Avenue and Fairdel Avenue consists of installing new curb and gutters, two storm drain inlets and resurfacing the street. The first phase of the project was for the Department of Public Works (DPW) to install the storm drain

AGENDA

BOARD OF ESTIMATES

07/13/2016

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Transportation

main. Due to administrative complications at DPW, Phase I, which was to have been performed in January 2016, was delayed for five months. The Phase I delay resulted in the delay of Phase II work which was to be performed by the DOT under TR 15020. The work under the extra work order has not been completed.

- |    |  |             |                                     |             |
|----|--|-------------|-------------------------------------|-------------|
| 3. | EWO # 003, \$4,640.56 - TR 15015, Brine Facility and Building Improvements |             |                                     |             |
|    | \$654,000.08   | \$47,236.34 | Spears Mechanical Contractors, Inc. | 60 95% days |

This authorization is for a 60-day time extension and to compensate the contractor for an engineer's office. Change Order No. 2 was initiated to provide the contractor with time and money in order to generate shop drawings, its review, and approval and to complete the repairs to the Brine Facility. The requested change order expired on July 1, 2016, and the Contractor would not start work until they received an approved change order. Time was lost due to the delay in the administrative process. The Board approved two previous time extensions for a total of 150 days, which included a completion date of July 1, 2016. This third request for time will result in a completion date of August 29, 2016.

- |    |   |              |                            |              |
|----|---|--------------|----------------------------|--------------|
| 4. | EWO #005, \$6,106,575.00 - TR 14009, Conduit System Reconstruction at Various Locations, Citywide |              |                            |              |
|    | \$2,651,455.00  | \$607,000.00 | Highlander Contracting Co. | 360 99% days |

This authorization is requested on behalf of the Department for a compensable 360-day time extension. The Board approved four previous time extensions for a total of 510

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

days, which included a completion date of June 27, 2016. This fifth request for time, which is for 360 days, will result in a completion date of June 22, 2017. This additional time is needed due to the increased demand for repairs to accommodate potential public safety concerns. The increase in bid items quantity was determined by a detailed quantity analysis of existing conduit studies within the designated roadway corridor, and includes the original bid prices. The demand for conduit infrastructure rehabilitation has increased and the extension of this contract will increase the supply and capacity of said demand.

5. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$6,106,575.00</b>	9962-941002-9563	9962-909063-9562-2
Other	Constr. Reserve Conduit Replace- ment Program	Contingencies - Conduit System Re- construction

This transfer will provide funds to cover the costs associated with Change Order No. 5, Project TR 14009, Conduit System Reconstruction at Various Locations Citywide with Highlander Contracting Co., in the amount of \$6,106,575.00.

6. EWO #018, (\$54,726.47) - TR 10314, Parcel D, Inner Harbor E Improvements Phase E

\$4,126,171.10	\$860,383.64	Joseph B. Fay Company	-	-
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This authorization provides for payment of overrun items, deduction of amounts not needed due to under-run or not used items, and to balance out the contract.

AGENDA

BOARD OF ESTIMATES

07/13/2016

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Public Works/Office of Engineering and Construction

- 7. EWO #001, \$0.00 - SC 906, Improvements to Sanitary Sewers in the West Baltimore Region of the High Level Sewershed  

\$1,827,270.00	-	SAK Construction, LLC	56 days	97%
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The Department is requesting 56 calendar days time extension until December 31, 2015. The contractor was impacted by SC 932 project which was supposed to be used to divert flow from SC 906. Because of the on-going work on SC 932, its availability was on or about November 26, 2015. The delay resulted in a total loss of 56 calendar days to the SC 906 project duration. However, the contractor made efforts to complete the work by December 31, 2015, Consent Decree deadline.

- 8. EWO #001, \$0.00 - SC 925, Arc Flash Hazard System Improvements at the Back River Wastewater Treatment Plant  

\$1,538,960.00	-	Enterprise Electric Company	60 days	85%
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This is the first time extension and will increase the duration time of the contract by 60 days for a total contract duration time of 510 days. The current expiration date is May 25, 2016. The new completion date is July 24, 2016. This extra work order is within the original scope of work and was requested by the Agency.

- 9. EWO #001, \$0.00 - SC 934, Cleaning of the Outfall Interceptor & Relief Sewers, Phase II  

\$8,961,850.00	-	Metra Industries, Inc.	412 days	52%
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This is the first time extension and will increase the duration time of the contract by 412 days for a total contract duration time of 912 days. The current expiration date is October 21, 2016. The contract completion date was September 5, 2015 with no previous time extensions. This time extension was requested by the contractor.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**EXTRA WORK ORDERS**

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	%Compl.
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Department of Public Works/Office of Engineering and Construction

10. EWO #001, \$0.00 - WC 1325, Repairing Utility Cuts at Various Locations

\$5,086,628.65	-	Monumental Paving & Excavating, Inc.	365 days	-
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This is the first time extension and will increase the duration time of the contract by 365 days for a total contract duration time of 912 days. The current expiration date is October 21, 2016. The new completion date is September 24, 2017. This extra work order is within the scope which was requested by the Agency.

11. EWO #001, \$2,838,460.52 - WC 1246, Repair and Replacement of Small Diameter Water Mains Various Locations

\$7,920,990.00	-	J. Fletcher Creamer & Son, Inc.	90 days	90%
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This is the first time extension and will increase the duration time of the contract by 90 calendar days for a total contract duration time of 630 days. The current expiration date is September 1, 2016. The new completion date is November 30, 2016. This extra work order is outside of the scope which was requested by the Agency.

The Street Index provided by Transportation used by DPW during design included a large number of streets marked as asphalt, but which were determined during construction to be concrete base. This resulted in additional concrete costs for 3,038 Cubic Yards over the original budget. In addition, more existing water services were found to be deteriorated galvanized material which had to be replaced with copper lines. The Office of Engineering & Construction inspection personnel tracked all extra work. To continue this contract as designed, a change order for \$2,838,460.52 and 90 extra calendar days is requested.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with H&M Construction, LLC, Developer, for the sale of the City-owned property located at 2423 E. Federal Street.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000.00

**BACKGROUND/EXPLANATION:**

The Developer intends to rent out the house after rehabbing it.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 2423 E. Federal Street is \$4,000.00 and the purchase price is \$3,000.00.

The property is being sold to H&M Construction, LLC below the price determined by the Waiver Valuation Process because of the following reasons:

- The sale and the rehabilitation will help to promote a specific benefit to the immediate community,
- the sale and rehabilitation will continue the elimination of blight, and

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

DHCD - cont'd

- the sale and rehabilitation will promote economic development through the placement of the subject property on the City's tax roll.

**MBE/WBE PARTICIPATION:**

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

22 - 25

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

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**BOARD OF ESTIMATES**

**07/13/2016**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
1. \$ 70,532.00 23 <sup>rd</sup> Eco. Dev. Fund	9910-913990-9600 Constr. Res. (Comm. Revital- ization)	9910-921101-9601 Comm. Revitalization
<p>This transfer will provide funds so that the Department of Transportation can oversee the installation of five pedestrian street lights along the commercial area of Charles North to improve the aesthetics of the business district and provide safety for residents and shoppers.</p>		
2. \$1,058,000.00 24 <sup>th</sup> Eco. Dev. Fund	9910-906993-9600 Constr. Res. (Inner Harbor Area)	9910-909460-9601 Inner Harbor
<p>This transfer will provide funds so that the Department of Transportation can oversee the purchase and installation of new pedestrian light poles with new City-standard fixtures that will encircle the Waterfront Promenade in the Inner Harbor from the Rusty Scupper restaurant, National Aquarium and the Pier IV.</p>		
3. \$ 40,408.50 22 <sup>nd</sup> EDF	9910-904115-9600 Constr. Res. West Side Initiative	9910-906835-9603 Westside Project Initiative
10,860.00 23 <sup>rd</sup> EDF	9910-906993-9600 Constr. Res. Inner Harbor Area	9910-909460-9601 Inner Harbor
12,000.00 23 <sup>rd</sup> EDF	9910-913990-9600 Constr. Res. Commercial Revitalization	9910-921101-9601 Commercial Revitalization

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BOARD OF ESTIMATES

07/13/2016

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation - cont'd</u>		
26,607.68	9910-908018-9600	9910-907104-9601
<u>24<sup>th</sup> EDF</u>	Constr. Res.	W. Balto. Ind. &
<b>\$ 89,876.18</b>	Seton, Cross Rds.,	Coml.
	Park Circle	

This transfer will provide funds to reimburse the Baltimore Development Corporation for eligible capital expenses for the month ending May 31, 2016.

Department of Transportation

4. <b>\$ 17,000.00</b> GF (HUR)	9950-903550-9509 Constr. Res. Neighborhood Street Reconstr.	9950-905621-9508-5 Inspection Historic Preservation
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This transfer will cover the deficit and meet the costs of the project TR 10311 Historic Preservation.

5. <b>\$ 90,000.00</b> State	9950-906301-9528 Constr. Res. - Broening Highway Infrastructure	9950-904181-9527 Bicycle Improvement Projects
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This transfer will match the grant with the Department to install bicycle friendly storm drain grates on project "Bicycle Safety Improvements."

6. <b>\$500,000.00</b> State	9950-906301-9528 Constr. Res. Broening Highway Infrastructure	9950-931011-9508 Bike Share Infrastructure
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AGENDA

BOARD OF ESTIMATES

07/13/2016

TRANSFERS OF FUNDS

AMOUNT

FROM ACCOUNT/S

TO ACCOUNT/S

Department of Transportation -cont'd

This transfer will cover the procurement of bikes and other related expenses on project "Bike Share Infrastructure" with Bewegen Technologies, Inc.

7. <b>\$ 65,000.00</b> FED	9950-924080-9513 Constr. Res. Traffic Safety Improvement City- wide	9950-908023-9512-5 Inspection 33 <sup>rd</sup> & Loch Raven Intersection Improve- ments
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This transfer will cover the deficit and fund the cost associated with Task #4 on project #1217 "On-Call Construction Project Management Services" with Rummel, Klepper & Kahl, LLP."

Department of Planning

8. <b>\$100,000.00</b> 1 <sup>st</sup> Comm. and Eco. Dev. Bonds	9904-926019-9129 Chesapeake Shake- speare Theater - Reserve	9904-927019-9127 Chesapeake Shake- speare Theater - Active
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This transfer will support the renovation of the historic Mercantile Safe Deposit and Trust Company Building at Calvert & Redwood Streets into new 250 seat Chesapeake Shakespeare Company Theater.

9. <b>\$100,000.00</b> 1 <sup>st</sup> Comm. and Eco. Dev. Loan	9904-921021-9129 INSPIRE - Reserve	9904-922021-9127 INSPIRE Greening - Active
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This transfer will provide funds for greening projects recommended in INSPIRE plans. In order to leverage the 21<sup>st</sup>

AGENDA

BOARD OF ESTIMATES

07/13/2016

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning - cont'd</u>		
<p>Century School Initiative, and to enhance the connection between the schools and the surrounding neighborhood, the Department launched a program called INSPIRE, which stands for Investing in Neighborhoods and Schools to Promote Improvement, Revitalization and Excellence. This planning program focuses on the neighborhoods immediately surrounding each of the modernized schools that are part of the 21<sup>st</sup> Century program, specifically the quarter-mile surrounding each school.</p>		
<u>Department of Recreation and Parks</u>		
10. \$ 2,000.00	9938-911039-9475	
Rec. & Parks 27 <sup>th</sup>	(Reserve)	
Series		
16,000.00	9938-911039-9475	
State (Program	(Reserve) Park	
Open Space)	Maintenance	
<hr/>	Facility	
<b>\$18,000.00</b>	-----	9938-912039-9474
		(Active) Park
		Maintenance Facility

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1234, Task #1 to Murphy & Dittenhafer, Inc.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 5 to GWWO, Inc. under Project No. 1234, On-Call Architectural Design Services. The period of the task assignment is for 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$680,665.31 - 9938-908049-9474-900000-703032

**BACKGROUND/EXPLANATION:**

This task will include Phase II design services for Cahill Community Center.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

**MWBOO SET GOALS OF 20% MBE AND 10% WBE.**

**THE TRANSFER OF FUNDS TO COVER THE COST ASSOCIATED WITH DESIGN SERVICES UNDER ON-CALL CONTRACT NO. 1234, TASK #5 TO GWWO, INC. WAS APPROVED BY THE BOARD ON JUNE 15, 2016.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works (DPW)/ - Ratification of Agreement  
Bureau of Solid Waste

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify an Agreement between the Department of Public Works and the Housing Authority of Baltimore City (HABC). The period of the ratification is January 12, 2015 through January 11, 2016. The Board is also requested to authorize the DPW to continue to provide trash collection services to the HABC for the period January 12, 2016, until a new agreement is approved.

**AMOUNT OF MONEY AND SOURCE:**

\$382,454.00 - 1001-000000-5154-659000-600000

**BACKGROUND/EXPLANATION:**

On January 12, 2011, the Board approved the Memorandum of Understanding between the DPW/Bureau of Solid Waste and the HABC for the collection and disposal of residential and commercial waste from certain housing developments owned and operated by the HABC.

The original agreement was approved for one year and contained the option to renew for four additional 1-year periods under the same terms and conditions. The current agreement expired on January 12, 2015 and the DPW continued to provide services to the HABC in good faith without proper Board approval.

The DPW and the Law Department are currently working with the HABC to draft a new agreement. Permission is therefore requested to continue to provide trash collection services to the HABC for the period January 12, 2016 until a new agreement is approved.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Ratification of Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of General Services - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 002 to Manns Woodward Studios, Inc. under GS 1218, B.C. Eastern Clinics Renovation. The period of the task assignment is approximately 17 months.

**AMOUNT OF MONEY AND SOURCE:**

\$128,093.70 - 9916-9119232-9197-900000-703032

**BACKGROUND/EXPLANATION:**

Manns Woodward Studios, Inc. will provide full design, bid and construction supervision for the interior renovations, HVAC, structural repairs and upgrades.

**MBE/WBE PARTICIPATION:**

Manns Woodward Studios, Inc. has committed to use the following firms on this task:

<b>MBE:</b> Setty Associates	\$34,994.04	27.32%
<b>WBE:</b> Sugar Associates	\$14,302.82	11.17%

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of General Services - Amendment No. 3 to On-Call Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment No. 3 to On-Call Agreement with KCI Technologies, Inc. (KCI) for Project No. 1126K. The Amendment No. 3 will extend the period of the agreement through July 10, 2017.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On July 11, 2012, the Board approved the original agreement for a two year period with an upset amount of \$1,997,807.96. On July 2, 2014, the Board approved a one year time extension. On July 22, 2015, the Board approved a second 1-year time extension. This Amendment No. 3 will allow KCI to continue to provide services under existing tasks as well as assign new tasks as needed by the Department.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

**MWBOO SET GOALS OF 23% MBE AND 10% WBE.**

**AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.**

(The Amendment No. 3 to On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Mayor's Office of Health, Human - Governmental/Charitable  
Services, Education and Youth Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to permit Ms. Dawn Kirstaetter, Deputy Mayor, and staff members of the Mayor's Office of Health, Human Services, Education and Youth (HHSEY) to solicit sponsorships for the celebration for Principals of Baltimore City Public Schools. The period of the campaign will be effective upon Board approval through August 1, 2016.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The Mayor's Office of HHSEY would like to facilitate the coordination of a "Happy Hour" for Principals of Baltimore City Public Schools. This event will be sponsored by the Mayor. The Mayor's Office of HHSEY would like to solicit local restaurants to donate the venue, food, and drinks for a "Happy Hour" to get Principals excited about the upcoming 2016 - 2017 school year. In addition, sponsors will be solicited from Baltimore-area businesses and private foundations.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

<u>DEVELOPER</u>	<u>AGREEMENT NO.</u>	<u>AMOUNT</u>
1. <b>MILLERS SQUARE RETAIL, L.L.C.</b>	<b>1452</b>	<b>\$ 31,350.00</b>

Millers Square Retail, L.L.C. would like to install new water service to its proposed new building located in the vicinity of 301 West 29<sup>th</sup> Street. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Letter of Credit in the amount of \$31,350.00 has been issued to Millers Square Retail, L.L.C., which assumes 100% of the financial responsibility.

2. <b>AMPORTS, INC.</b>	<b>1442</b>	<b>\$ 21,600.00</b>
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Amports, Inc. would like to install new storm drain connection to its proposed new building located in the vicinity of 1935 Chesapeake Avenue. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$21,600.00 has been issued to Amports, Inc., which assumes 100% of the financial responsibility.

3. <b>LSH GE GATEWAY 2, LLC</b>	<b>1443</b>	<b>\$464,764.00</b>
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LSH GE Gateway 2, LLC would like to install new water, conduit, streetscape, and street lighting to its proposed construction located at 800 N. Wolfe Street. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

DOT - cont'd

**DEVELOPER**

**AGREEMENT NO.**

**AMOUNT**

A Performance Bond in the amount of \$464,764.00 has been issued to the LSH GE Gateway 2, LLC, which assumes 100% of the financial responsibility.

- |    |   |             |                     |
|----|---|-------------|---------------------|
| 4. | <b>DONOVAN DEVELOPMENT<br/>GROUP, LLC</b> | <b>1473</b> | <b>\$ 19,375.00</b> |
|----|---|-------------|---------------------|

Donovan Development Group, LLC, would like to install new water to its proposed construction located at 207 S. Washington Street. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$19,375.00 has been issued to the Donovan Development Group, LLC, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement between the Department of Public Works and CNX Marine Terminals, Inc., Grantee.

**AMOUNT OF MONEY AND SOURCE:**

This Right-of-Entry is being granted at no cost to the City.

**BACKGROUND/EXPLANATION:**

The Department of Public Works is in the process of replacing an existing 20" diameter water main in Newgate Avenue. CNX Marine Terminals, Inc. is allowing the contractor access through its property to perform the work.

**MBE/WBE PARTICIPATION:**

N/A

(The Right-of-Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Beason Street 1520, LLC and Towson Street 1220, LLC, Developer. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$13,134.40 - 9950-903085-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the development.

The Developer proposes to perform the Scope of Work at 1520 Beason Street, a new development, constructing 47 Single Family attached townhouses with a total of 84,040 sf. The Developer agrees to make a one-time contribution in the amount of \$13,134.40 to fund the City's multimodal transportation improvements in the project's vicinity.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	2915 Greenmount Avenue	Darrin K. Holly	One flat sign 16 sq. ft.
	Flat Charge:	\$105.60	
2.	3232 Eastern Avenue	324 Eastern Ave., LLC	Two canopies 16'1" x 2'1", steps and landing 18'3" x 2'
	Annual Charge:	\$350.90	

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Memorandum of Understanding for  
the Historic Red Caboose  
Restoration Project

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) between the State Highway Administration (SHA) of the Maryland Department of Transportation (MDOT), acting for and on behalf of the State of Maryland and the Mayor and City Council of Baltimore acting through its Department of Transportation for the Historic Red Caboose Restoration Project. The period of the MOU is effective upon Board approval for 4 years.

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 9950-919053-9527-000000-490360

**BACKGROUND/EXPLANATION:**

The Department of Transportation and the SHA would like to relocate and restore the Historic Red Caboose according to the Secretary of the Interior's Standards for the Treatment of Historic Properties.

The project will consist of restoring then relocating and placing the Red Caboose for public use at the President Street Station. HVAC, a security system, and an ADA access ramp will be installed. The grass surrounding the yard will be re-sodded/seeded. A path and a railroad crossing light will be installed to further mark the site as a former rail transportation nexus.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding for the Historic Red Caboose Restoration Project has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Memorandum of Understanding for the Inner Harbor Crosswalks and Bicycle Wayfinding Enhancements Project

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) between the State Highway Administration (SHA) of the Maryland Department of Transportation (MDOT), acting for and on behalf of the State of Maryland and the Mayor and City Council of Baltimore acting through its Department of Transportation for the Inner Harbor Crosswalks and Bicycle Wayfinding Enhancements Project. The period of the MOU is effective upon Board approval for 3 years.

**AMOUNT OF MONEY AND SOURCE:**

\$1,050,000.00 - 9950-904181-9527-000000-490360

**BACKGROUND/EXPLANATION:**

The Department of Transportation and the SHA would like to upgrade ten intersections to include high-visibility crossings, audible and visual countdown signals, and ADA ramp upgrades. The project will consist of intersections from Light and Pratt Street and continuing east to the intersection of Light and President Street and then continuing south to include the intersections of President and Fleet Street. The project will also include pedestrian and bicycle wayfinding signage.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding for the Inner Harbor Crosswalks and Bicycle Wayfinding Enhancements Project has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Amendment No. 1 to the Memorandum of Understanding for the Water Taxi Terminals

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment No. 1 to the Memorandum of Understanding for the Water Taxi Terminals with the Maryland Department of Transportation (MDOT) and the State Highway Administration (SHA). The period of the amendment is for 36 months upon MDOT's execution.

**AMOUNT OF MONEY AND SOURCE:**

\$1,050,000.00 - 9950-912054-9527-000000-490360

**BACKGROUND/EXPLANATION:**

On Wednesday, December 19, 2007, the Board approved a Memorandum of Understanding for the Water Taxi Terminals, which established the roles and responsibilities in connection with constructing a new Baltimore Water Taxi Terminal on Pier One.

This Amendment No. 1 modifies the project description to include demolition of the existing museum building on Pier One in Baltimore's Inner Harbor and a reduction of square footage for the new building (from 5,000 sq. ft. to 4,340 sq. ft.). This Amendment No. 1 will also provide an Inner Harbor terminal for the Water Taxi, passenger area, information, ticket sales, offices for the City Dockmaster, and access to the USS Constellation ship.

This Amendment No. 1 further reduces the Earmark funds from \$2,000,000.00 to \$1,050,000.00 and increases the Department's estimated match from \$500,000.00 to \$741,472.00. Additionally, the Amendment No. 1 includes other administrative functions such as invoices, audits, and obtaining the SHA's pre-approval of all change orders.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment No. 1 to the Memorandum of Understanding for the Water Taxi Terminals has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the Maryland Department of Transportation (MDOT). The period of the agreement is effective upon Board approval through September 29, 2017, or until all payments of the grant have been made, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$10,850.00 - 9950-904181-9527-000000-490358

**BACKGROUND/EXPLANATION:**

The Maryland Bikeways Program was established and approved by the General Assembly to provide state transportation funding to support and expedite projects that improve bicycle transportation in the State. The MDOT has granted \$10,850.00 to the Department of Transportation for the implementation of a "pop-up" cycletrack along E. Pratt Street between Central Avenue and South Broadway in the City.

The project's scope of work will include, but is not limited to, design and installation of the pop-up cycletrack, including sign fabrication, sign installation, bicycle lane striping and pavement markings, and installation of planter box barriers. The work will also include community outreach and education regarding the pop-up cycletrack both before and after installation, preparation of quarterly status reports and final reports, and monitoring and supervising the compliance of all provisions in the agreement.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 2 to KCI Technologies, Inc. under Project 1225, On-Call Consultant Services for Reconstruction and Resurfacing Project. The period of the task assignment is for 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$184,775.29 - 1001-000000-2301-249800-603026

**BACKGROUND/EXPLANATION:**

This authorization provides for requirement gathering, migration planning, implementation, training, and documentation to move the Department's Cityworks environment from the current Motorola hosted location to the City's hosted environment. The scope of work includes but is not limited to, attending the project kick-off meeting, project schedule, project management, coordination, reporting, and stakeholder interviews.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

**MWBOO SET GOALS OF 27% MBE AND 9% WBE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - Inter-Departmental Lease Renewals

The Board is requested to approve the Inter-Departmental Lease Renewals between the Department of General Services, Landlord and the City agency, Tenant, for the below-listed locations. The period of the lease renewal is for the period July 1, 2016 through June 30, 2017, unless otherwise indicated.

<u>Location</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
<u>City Council Office</u>		
1. Mr. Bill Henry - 4 <sup>th</sup> Councilmanic District 5225 York Road, First Floor	\$ 869.96	<b>\$ 10,439.52</b>

Account: 1001-000000-1000-106600-603013

On January 30, 2013, the Board approved the original lease agreement. This is the fourth renewal. The rental space is approximately 1,221 sq. ft.

Health Department

2. Eastern Healthcare Ctr. 620 N. Caroline Street	\$52,529.22	<b>\$630,350.65</b>
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Account: 1001-000000-3030-271200-603096

On September 18, 2013, the Board approved the original lease agreement. This is the third renewal. The rental space is approximately 37,145 sq. ft.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

<u>Location</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
<u>Department of Housing and Community Development</u>		
3. Code Enforcement Office 5225 York Road, Lower Level	\$ 2,725.31	\$32,703.75
Account: 1001-000000-5832-412800-603096		
On October 31, 2012, the Board approved the original lease agreement. This is the fourth renewal. The rental space is approximately 3,825 sq. ft.		
4. Code Enforcement Office 3939 Reisterstown Road, Suite 206	\$ 3,503.05	\$42,036.61
Account: 1001-000000-5832-412800-603096		
On October 31, 2012, the Board approved the original lease agreement. This is the fourth renewal. The rental space is approximately 5,929 sq. ft.		
<u>Mayor's Office of Human Services (MOHS)</u>		
5. Community Action Center 5225 York Road First Floor	\$2,161.01	\$25,932.15
Account: 1001-000000-1191-594700-603096		
On August 20, 2014, the Board approved the original lease agreement. This is the second renewal. The rental space is approximately 3,033 sq. ft.		
6. Community Action Center 3939 Reisterstown Road, Suite 105	\$4,604.36	\$55,252.37
Account: 1001-000000-1191-594700-603096		

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

<u>Location</u>	<u>Monthly Rent</u>	<u>Annual Rent</u>
<u>MOHS - cont'd</u>		

On August 20, 2014, the Board approved the original lease agreement. This is the second renewal. The rental space is approximately 7,793 sq. ft.

Parking Authority of Baltimore City

7. Balto. City Meter Shop 510 Fallsway	\$1,916.06	\$ 22,992.73
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On July 1, 2013, the Board approved the original lease agreement. This is the final two-year renewal. The rental space is approximately 3,944 sq. ft.

Department of Transportation

8. Survey & Records Office 510 Fallsway	\$11,158.69	\$113,904.39
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Account: 1001-000000-2301-248700-603096

On October 10, 2012, the Board approved the original lease agreement. This is the fourth renewal. The rental space is approximately 16,470 sq. ft.

9. Traffic & Management Ctr. 414 N. Calvert Street	\$17,716.50	\$212,598.00
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Account: 1001-000000-2301-248700-603096

On October 10, 2012, the Board approved the original lease agreement. This is the fourth renewal. The rental space is approximately 11,430 sq. ft.

The City agencies listed above will continue to use the leased premises for administrative offices.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Real Estate - Assignment of Tax Sale Certificate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of a Tax Sale Certificate to Ms. Cherlye L. Wilson for an amount that is less than the lien amount for the property known as WS Elm Ave. 172-1ft. N of W 33<sup>rd</sup> St. (Block 3511, Lot 082).

**AMOUNT OF MONEY AND SOURCE:**

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes &amp; Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
WS Elm Ave. 172-1ft. N of 33 <sup>rd</sup> St.	\$1,800.00	\$437.29	\$8,578.94	\$1,800.00

**BACKGROUND/EXPLANATION:**

The City acquired the Tax Sale Certificate for Block 3511, Lot 082 in the total amount of \$8,578.94.

Ms. Wilson has offered to purchase the Tax Sale Certificate for WS Elm Ave. 172-1ft. N of 33<sup>rd</sup> St. in the amount of \$1,800.00, file a petition to foreclose, acquire title to the property and return it to productive use. The purchase price of \$1,800.00 is the assessed value and covers the flat taxes and water bills.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement between the Department of Recreation and Parks, Landlord, and the Park Heights Renaissance, Inc., Tenant, for the rental of a portion of property located at 4100 Towanda Avenue consisting of approximately 10,209 sq. ft. The period of the Lease Agreement is effective upon Board approval for one year with an option to renew for one additional one-year period.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$1.00

**BACKGROUND/EXPLANATION:**

The Leased Premises will be used to operate a recreation center for the purpose of recreational programming and community resource. The original recreational center agreement was approved by the Board on May 9, 2012, with options to renew that have been exercised and have expired.

The Landlord will be responsible for cutting and maintaining the grounds in accordance with the Department's maintenance schedules, bearing any responsibility for Capital Repairs costing more than \$50,000.00, maintaining a premise free of environmental hazards, and to pay the cost of furnishing utilities such as heat, electricity, water, and sewage.

The Tenant will be responsible for general cleaning and normal maintenance of the premises, termite inspection, the alarm, telephones, and internet systems. The tenant is also responsible for keeping the adjacent parking lots and entrances free of snow, ice, and debris. The Tenant is responsible for paying 25%

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

of the cost of furnishing all utilities such as electricity, heat, water and sewage, and maintaining any playground and other equipment brought on premises by the Tenant.

The Space Utilization Committee approved this Lease Agreement on June 28, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement with Loyola University Maryland, Inc., Tenant, for the rental of a portion of property located at 3301 Waterview Avenue being on the lower level, consisting of approximately 1,220± sq. ft. The period of the Lease Agreement is July 1, 2015 through November 15, 2016, with no renewal options.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$1,514.10

**BACKGROUND/EXPLANATION:**

The facility will be used as storage space for the Tenant's boats. The Landlord will be responsible for fire insurance. The Tenant must obtain approval from the Facility Administrator prior to making any improvements to the storage space. The Tenant will have use of the weight room at the Facility Administrator's discretion. The Tenant must also keep the storage area in good and orderly manner and be responsible for liability insurance.

The Lease Agreement is late because the Department of Recreation and Parks needed to determine the best use for the storage of the boats.

The Space Utilization Committee approved this Lease Agreement on June 28, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Lease Agreement with Notre Dame Preparatory School, Inc., Tenant, for the rental of a portion of property located at 3301 Waterview Avenue being on the lower level, consisting of approximately 1,525± sq. ft. The period of the Lease Agreement is July 1, 2015 through November 15, 2016, with no renewal options.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$1,839.10

**BACKGROUND/EXPLANATION:**

The facility will be used as storage space for the Tenant's boats. The Landlord will be responsible for fire insurance. The Tenant must obtain approval from the Facility Administrator prior to making any improvements to the storage space. The Tenant will have use of the weight room at the Facility Administrator's discretion. The Tenant must also keep the storage area in good and orderly manner and be responsible for liability insurance.

The Lease Agreement is late because the Department of Recreation and Parks needed to determine the best use for the storage of the boats.

The Space Utilization Committee approved this Lease Agreement on June 28, 2016.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - Fourth Amendment to Sublease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Fourth Amendment to Sublease Agreement between The United Way of Central Maryland, Inc., sub-landlord, and the Mayor and City Council of Baltimore, subtenant, for the rental of a portion of the property known as the Bank of America Center, located at 100 S. Charles Street. The Fourth Amendment to Sublease Agreement will extend the period through February 28, 2017.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent                      Monthly Rent

\$22,000.00                      \$1,833.33

Account: 4000-486317-1772-180300-603013

**BACKGROUND/EXPLANATION:**

The 2,278 sq. ft. of space will be used as offices by the Baltimore City Head Start Program, under the Mayor's Office of Human Services. All other rentals, provisions, conditions and terms of the original lease agreement remain in full force and effect.

The sub-landlord will provide electric, water, drainage, gas, HVAC, lighting, restrooms, and cleaning of restrooms, building security, and trash removal of the sub-leased premises. The sub-landlord will allow the subtenant to use the large conference room (Blair Room) upon prior scheduling, and provide use of the existing desks, chairs, credenzas, and filing cabinets. The subtenant will be responsible for liability insurance, and telephone and computer services to the subleased premises.

The Space Utilization Committee approved this Fourth Amendment to Sublease Agreement on June 28, 2016.

**APPROVED FOR FUNDS BY FINANCE**

(The Fourth Amendment to Sublease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - Master License Agreement for DAS Attachment to City Poles

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Master License Agreement for DAS Attachment to City Poles (Attachment Agreement) between the Department of Transportation, the Mayor and City Council, Licensor, and Crown Castle NG Atlantic LLC (Crown Castle), Licensee. The period of the Master License Agreement is effective upon Board approval for ten years with three renewal terms of five years each.

**AMOUNT OF MONEY AND SOURCE:**

<u>Year</u>	<u>Annual Attachment Fee</u>
2015	\$ 759,900.00
2016	\$ 790,296.00
2017	\$ 821,907.00
2018	\$ 854,784.15
2019	\$ 888,975.52
2020	\$ 924,534.54
2021	\$ 961,515.92
2022	\$ 999,976.56
2023	\$1,039,975.62
2024	\$1,081,574.65

The initial estimated annual rental revenue from 484 poles upon full build out will be \$759,900.00.

**BACKGROUND/EXPLANATION:**

On October 17, 2007, the Board approved an Interim Right-of-Way Agreement with Next G. Pursuant to that agreement, antennas were placed on 61 City-owned poles. Crown Castle acquired Next G in April 2012. After the acquisition, Crown Castle entered into negotiations to expand its attachments on City Poles.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

On May 7, 2015, the Board approved a Memorandum of Understanding (MOU) with Crown Castle which allowed Crown Castle, at its sole risk, to attach antennas to City poles as the parties negotiated the terms of the Attachment Agreement and as Crown Castle obtained a Franchise Agreement. The Franchise Agreement allowing Crown Castle to construct, install, maintain, and remove certain facilities in the Right-of-Way, was approved and signed into law on November 11, 2015.

Under the terms of the Attachment Agreement, Crown Castle will be solely responsible for the cost of any remedial work to make the City poles suitable for its use and will be responsible for liability insurance, utilities, maintenance, providing public notice for its proposed use of a City pole, repairs to its equipment, and compliance with all FCC rules and regulations.

Crown Castle will not attach to any City pole without the review and approval of its plans by the Department of Transportation. The community review process will be the responsibility of the Department of Planning and the Department of Real Estate will administer the Attachment Agreement on behalf of the City. In addition, if Crown Castle needs to construct new poles, it will become the property of the City and Crown Castle will be responsible for the maintenance of said poles at the discretion of the City.

Crown Castle will pay \$300.00 per year per pole as a fee in lieu of utilizing the City's conduit. This fee will be reduced by \$300.00 per pole that is subsequently connected to the City's conduit because Crown Castle will enter into a Conduit Lease Agreement. These fees have been set by the Board of Estimates.

Furthermore, Crown Castle will pay an annual attachment fee according to the following schedule:

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

<u>No. of Attachments</u>	<u>Annual Attachment Fee</u>
1-25 attachments	\$2,400.00 each
26-100 attachments	\$2,100.00 each
101-200 attachments	\$1,700.00 each
201-300 attachments	\$1,500.00 each
301-400 attachments	\$1,300.00 each
401-500 attachments	\$1,100.00 each
501+ attachments	\$ 900.00 each

The annual attachment fee will increase by 4% annually on the anniversary date of the MOU (October 7). Upon approval by the Board of Estimates, the Attachment Agreement will supersede the MOU.

The Space Utilization Committee approved this Attachment Agreement on June 28, 2016.

The following are the addresses for the pole attachments:

ADDRESSES

ADDRESSES

475 E. Pratt St. (Jones Falls Trail)  
 Inner Harbor  
 Inner Harbor  
 141 E. Pratt St.  
 399 E. Pratt St.  
 Inner Harbor  
 949 W Lake Ave.  
 1 E Lake Ave.  
 6310 York Rd.  
 900 Light St.  
 1621 Aliceanna St.  
 36 Light St.  
 2131 E. Lombard St.  
 900 E. Lombard St.  
 401 N. Curley St.  
 2500 E. Baltimore St.

1616 Thames St.  
 1022 William St.  
 600 W. Hamburg St.  
 295 W. Pratt St.  
 22 E. Lee St.  
 100 W. Fayette St.  
 501 E. Fort Ave.  
 504 E. Lombard St.  
 429 S. Charles St.  
 2501 Fleet St.  
 1952 E. Fayette St.  
 4845 E. Lombard St.  
 1511 Woodall St.  
 125 S. Highland Ave.  
 612 Cathedral St.  
 302 Warren Ave.  
 2548 Fleet St.  
 22 Light St.  
 801 Light St.  
 200 S. President St.  
 802 S. Carey St.  
 1201 Carroll St.  
 1302 S. Hanover St.  
 1007 Hanover St.  
 1515 Washington Blvd.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

ADDRESSES

2341 E. Monument St.  
245 N. Gilmor St.  
1400 W. Pratt St.  
4 Schroeder St.  
295 W. Pratt St.  
826 Russell St.  
763 W. Pratt St.  
680 W. Lexington St.  
1692 Patapsco St.  
409 Cathedral St.  
219 N. Howard St.  
450 W. Baltimore St.  
1119 E. Baltimore St.  
100 W. Fayette St.  
323 Paca St.  
500 N. Calvert St.  
400 E. Lexington St.  
1434 Bank St.  
700 N. Broadway  
1100 Hillen St.  
1303 Orleans St.  
1001 Low St.  
1633 E. Lombard St.  
248 S. Washington St.  
3545 McElderry St.  
3025 Hudson St.  
1216 W. Lexington St.  
501 N. Schroeder St.  
1234 E. Madison St.  
1003 N. Broadway  
101 Oldham St.  
903 Key Hwy  
1300 Webster St.  
1009 E. Fort Ave.  
559 S. Broadway  
902 S. Wolfe St.

ADDRESSES

1920 E. Fort Ave.  
2000 Aliceanna St.  
2360 Boston St.  
2999 Boston St.  
415 W. Camden St.  
471 S. Charles St.  
100 Commerce St.  
520 E. Lombard St.  
852 E. Pratt St.  
808 Eastern Ave.  
660 S. Eden St.  
2239 Essex St.  
1607 Eastern Ave.  
800 Battery Ave.  
1200 Bank St.  
1499 Lina Ct.  
123 N. Ann St.  
701 S. Ann St.  
115 E. Eager St.  
601 S. Ellwood Ave.  
1618 Gough St.  
740 W. Hamburg St.  
2120 Orleans St.  
35 S. Linwood Ave.  
630 Fleet St.  
117 N. Greene St.  
288 W. Conway St.  
600 Russell St.  
301 Light St.  
415 W. Lee St.  
1400 Harper St.  
901 N. Calvert St.  
100 E. Biddle St.  
21 W. Preston St.  
18 W. Read St.  
316 S. Patterson Park Ave.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

ADDRESSES

429 S. Eaton St.  
3100 Gough St.  
3133 E. Baltimore St.  
2707 E. Fayette St.  
3850 E. Baltimore St.  
586 W. Ostend St.  
1189 Burgundy St.  
704 S. Sharp St.  
1146 S. Sharp St.  
213 E. Cross St.  
633 E. Fort Ave.  
1570 E. Heath St.  
700 W. Pratt St.  
835 W. Lexington St.  
1120 Key Hwy.  
1201 James St.  
1816 E. Pratt St.  
1733 Eastern Ave.  
1563 E. Fairmount Ave.  
2346 E. Fayette St.  
2626 Boston St.  
1627 E. Fort Ave.  
Foster Avenue  
(on corner near 641 Grundy  
Street)  
3301 Eastern Ave.  
620 N. Caroline St.  
2734 Fait Ave.  
719 N. Lovegrove St.  
1227 W. Cross St.  
800 E. Baltimore St.  
1434 Fleet St.  
650 W. Baltimore St.  
1988 Russell St.  
323 S Sharp St.  
169 Colvin St.  
110 N. Howard St.  
125 W. Randall St.  
508 W. Hamburg St.  
101 W. West St.

ADDRESSES

2300 Fleet St.  
2901 Eastern Ave.  
2809 E. Fairmount Ave.  
2046 E. Fairmount Ave.  
236 Grundy St.  
1393 E. Pratt St.  
1342 McElderry St.  
1734 Orleans St.  
500 N. Washington St.  
4215 Eastern Ave.  
1883 Webster St.  
1601 Ramsay St.  
123 S. Fulton St.  
1532 Hollins St.  
21 N. Calhoun St.  
26 Fulton Ave.  
1421 E. Clement St.  
722 W. Saragota St.  
548 N. Fulton St.  
540 N. Carrollton Ave.  
1636 W. Lanvale St.  
1101 W. Lanvale St.  
704 Calhoun St.  
1433 Edmondson Ave.  
1714 Riggs Ave.  
1018 N. Gilmor St.  
Mosher Street (on corner by 929  
N. Carry St.)  
Across the street from 1627  
Laurens Street  
1202 N. Calhoun St.  
640 W. Franklin St.  
505 Brune St.  
911 Argyle Ave.  
1150 Myrtle Ave.  
1343 James St.  
716 N. Park Ave.  
593 Orchard St.  
815 Madison Ave.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

ADDRESSES

507 Preston Ave.  
871 N. Howard St.  
1001 Cathedral St.  
1022 N. Eutaw St.  
1143 N. Fremont Ave.  
540 W. Mosher St.  
1250 McCulloh St.  
Rear of 1100 N Eutaw St.  
201 W. Preston St.  
1040 Park Ave.  
1275 Eutaw Pl.  
1429 McCulloh St.  
502 Laurens St.  
645 Waltemeyer Ct.  
1408 Presstman St.  
1901 Division St.  
Presstman St. (Around the  
corner from 1448 N. Mount  
St.)  
1655 McKean Ave.  
2139 Pennsylvania Ave.  
2101 Druid Hill Ave.  
On Robert Street around the  
corner from 1904 McCulloh  
Street  
10 W. Chase St.  
1408 Mason St.  
140 Dolphin Lane  
1200 Mt. Royal Ave.  
1420 N. Charles St.  
1710 North Ave.  
36 Division St.  
2313 McCulloh St.  
922 W. North Ave.  
661 W. North Ave.  
152 W. Lafayette Ave.  
1490 W. Mount Royal Ave.  
22 W. North Ave.  
1905 Mount Royal Terrace  
2300 Callow Ave.

ADDRESSES

2262 Linden Ave.  
2500 McCulloh St.  
1601 Retreat St.  
975 Druid Park Lake Dr.  
2558 Brookfield Ave.  
2209 Park Ave.  
2148 Payson St.  
2315 N. Fulton Ave.  
1922 N. Bentalou St.  
2020 Bryant Ave.  
3300 Auchentoroly Terrace  
1907 Monroe St.  
2301 Gwynns Falls Pkwy.  
3525 Woodbrook Ave.  
Across the street from 2424  
Liberty Heights Avenue  
2600 Gwynns Falls Pkwy.  
3201 Burleith Ave.  
2112 Poplar Grove St.  
2741 Gwynns Falls  
3801 Hudson  
3034 E. Monument  
802 N. Kenwood Ave.  
2548 E. Eager St.  
2100 E. Monument St.  
122 N. Highland Ave.  
1880 Ashland Ave.  
923 N. Caroline St.  
1024 N Collington Ave.  
2303 E. Biddle St.  
1918 E. Chase St.  
2742 E. Chase St.  
1201 N. Decker Ave.  
2900 E. Oliver St.  
2700 E. Preston St.  
593 E. Madison St.  
887 McKim St.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

ADDRESSES

1005 McAleer Ct.  
1022 N. Aisquith St.  
1003 Brentwood Ave.  
1029 Valley St.  
Across the street from 918  
    Biddle St.  
1401 E. Eager St.  
421 E. Chase St.  
702 E. Preston St.  
1208 N. Gay St.  
1301 N. Chester St.  
1234 N. Eden St.  
309 Federal St.  
317 Dolphin St.  
1319 Aisquith St.  
1403 N. Caroline St.  
1414 N. Wolfe St.  
1440 N. Broadway  
2314 E. Oliver St.  
1701 N. Charles St.  
1887 Greenmount Ave.  
1900 N. Calvert St.  
1700 Ensor St.  
1701 Harford Ave.  
702 E. 20th St.  
1703 N. Bond St.  
1701 Rutland Ave.  
1619 N. Chester St.  
1801 N. Washington St.  
2414 E. Lafayette Ave.  
2105 E. North Ave.  
1956 Sinclair Ln.  
1711 E. North Ave.  
1023 Bonaparte Ave.  
2035 N. Broadway  
1636 Cliftview Ave.  
901 Curtain Ave.

ADDRESSES

1120 Darley Ave.  
2160 Kirk Ave.  
900 E. 25th St.  
2414 Loch Raven Blvd.  
2100 Guilford Ave.  
2029 St. Paul St.  
2201 Maryland Ave.  
323 E. 24th St.  
2300 St. Paul St.  
101 W. 24th St.  
300 Eden St.  
338 W. Pratt St.  
876 W. Pratt St.  
24 Commerce St.  
100 Charles St.  
1100 Covington St.  
1720 Key Hwy.  
1201 S. Ellwood Ave.  
1803 Ramsay St.  
2063 Kennedy Ave.  
2101 Barclay St.  
2200 Aisquith St.  
1925 Cecil Ave.  
1931 Aisquith St.  
1373 E. 20th St.  
1101 E. North Ave.  
1230 E. North Ave.  
1835 N. Caroline St.  
1238 E Lafayette Ave.  
1285 Federal St.  
1329 Valley St.  
1401 N. Milton Ave.  
1530 E. Preston St.  
2431 St. Paul St.  
9 W 24th St.  
1500 N. Eden St.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

ADDRESSES

1116 N. Eden St.  
1209 Homewood Ave.  
2267 Kirk Ave.  
1807 N. Collington Ave.  
1643 N. Patterson Park Ave.  
1808 N. Patterson Park Ave.  
323 McMechen St.  
205 Wilson St.  
1700 Madison Ave.  
1823 Eutaw Pl.  
638 W. Mosher St.  
427 E. Preston St.  
701 W. Lafayette Ave.  
782 Dolphin St.  
1201 Pennsylvania Ave.  
On Hoffman around the corner  
from 1018 Pennsylvania Ave.  
1301 Division St.  
639 N. Eutaw St.  
212 W. Centre St.  
317 W. Franklin St.  
211 W. Franklin St.  
725 Fallsway  
413 E. Centre St.  
685 N. Exeter St.  
460 N. Exeter St.  
765 Hillen St.  
411 Holliday St.  
518 N. Charles St.  
239 N. Gay St.  
101 E. Pleasant St.  
309 N. Calvert St.  
307 N. Holliday St.  
103 N. Calvert St.  
146 N. Gay St.  
201 Fallsway

ADDRESSES

500 E. Fayette St.  
976 E. Fayette St.  
522 W. Lombard St.  
200 W. Lombard St.  
206 W. Baltimore St.  
167 W. Lombard St.  
502 S. Mount St.  
1821 Eagle St.  
723 S. Monroe St.  
723 S. Monroe St.  
693 Wyeth St.  
1002 W. Ostend St.  
1146 Scott St.  
1224 Wicomico St.  
791 W. Ostend St.  
1046 Light St.  
21 West St.  
1251 Light St.  
402 E. Fort Ave  
1700 Johnson St.  
200 E. Wells St.  
1801 Covington St.  
1605 Wetstone Way  
2605 W. North Ave.  
1900 E. Baltimore St.  
3100 Boston St.  
3218 Elliott St.  
3413 Elliott St.  
1028 S. Linwood Ave  
3018 O'Donnell St.  
649 S. Curley St.  
3693 Dillon St.  
993 Grundy St.  
901 S. East Ave  
828 S. Highland St.  
(On S. Highland Avenue around  
the corner from 3328 Foster  
Avenue)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Space Utilization Committee - cont'd

ADDRESSES

227 N. Schroeder St.  
1036 Vine St.  
1047 Hollins St.  
924 W. Lombard St.  
107 S. Carrolton Ave.  
847 W. Baltimore St.  
41 S. Poppleton St.  
21 North Fremont Ave.  
West shoulder of MLK Blvd.  
(East of 807 Hollins St.)  
306 S. Carey St.  
918 Ramsay St.  
827 McHenry St.  
732 McHenry St.  
343 Scott St.  
701 Washington Blvd.  
Front of 621 Portland St.  
212 FLoyd St.  
121 Lloyd St.  
803 S. Caroline St.  
1914 Fleet St.  
2031 Eastern Ave.  
2503 Fait Ave.  
2206 Boston St.  
1771 E Fort Ave.  
100 W. Barney St.  
3 W. Lee St.  
509 S. Sharp St.  
1200 Battery Ave.  
237 Albemarle St.  
838 Aliceanna St.  
400 S. Wolfe St.  
100 N. Broadway  
2138 Brookfield Ave.  
2005 Park Ave.  
1535 Park Ave.  
2316 Reisterstown Rd.  
2528 Madison Ave.

ADDRESSES

157 W. Henrietta St.  
43 N. Patterson Park Ave.  
1616 E. Fayette St.  
2021 E. Pratt St.  
2488 Greenmount Ave.  
204 E. 25th St.  
1870 N. Howard St.  
422 E. Oliver St.  
2663 McElderry St.  
744 N. Patterson Park Ave.  
87 W. Saratoga St.  
2440 Eutaw Pl.  
1564 N. Carey St.  
1602 N. Fulton Ave.  
1621 W. Baltimore St.  
1289 W. Franklin St.  
300 S. Stricker St.  
3023 E. Pratt St.  
3601 E. Lombard St.  
3500 Bank St.  
10 S. Bouldin St.  
1903 N. Pulaski St.  
1647 Westwood Ave  
501 N. Streeper St.  
337 Gold St.  
Inner Harbor/Pier-5  
Inner Harbor  
Inner Harbor  
Inner Harbor  
Inner Harbor  
701 E. Pratt St.  
700 E. Pratt St.  
Inner Harbor  
Inner Harbor  
Inner Harbor  
Inner Harbor

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Real Estate - Escrow Termination Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Escrow Termination Agreement with Wells Fargo Bank, N.A., successor by merger to Signet Bank, Seller, and Chicago Title Insurance Company, Escrow Agent, for the funds held by the Escrow Agent in connection with the City's purchase of 210 and 220 Guilford Avenue, Property, from Seller.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

By Contract of Sale approved by the Board on February 21, 1996, the City agreed to purchase the Properties from the Seller, upon terms and conditions more particularly set forth therein. By Amendment to the Contract of Sale approved by the Board on April 10, 1996, and the accompanying Escrow Agreement approved on the same date, the date of settlement was extended and the Seller agreed to perform certain environmental remediation on the Properties after settlement. Pursuant to the terms of the Escrow Agreement, by and between the parties, the Seller was to deposit \$57,990.00 of the proceeds of sale for the Properties with the Escrow Agent to be held by it until the required environmental remediation was completed.

The Escrow Agent recently contacted the parties to advise them that they were still holding the funds and due to the passage of time and interest accrual the account balance is presently \$101,913.84. Neither Seller nor the City had adequate records to determine whether the required remediation work was completed within the time required by the documents. In order to avoid an interpleader of the funds in Court by the Escrow Agent and deduction of the Escrow Agent's legal fees and other costs from the funds, the Seller and the City agreed to terminate the Escrow Agreement and equally divide the funds remaining in the

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Real Estate - cont'd

escrow account, less \$2,000.00, which will be retained by the Escrow Agent to cover its third party out of pocket costs to settle this matter. The Escrow Termination Agreement provides that the Escrow Agent is to disburse the funds to the City and Seller within 30 days of approval of the Escrow Termination Agreement by the Board.

(The Escrow Termination Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Mayor's Office of Continuum of Care Program  
Human Services (MOHS) - Agreements and Grant Agreement

The Board is requested to approve and authorize execution of the Continuum of Care Program Agreements and Grant Agreement.

**1. HEALTHCARE ACCESS MARYLAND, INC. \$ 49,215.00**

Account: 4000-480012-3572-333610-603051

Healthcare Access Maryland, Inc. will provide transportation to 250 homeless clients to medical appointments, overnight shelters and other locations as needed for case management purposes. The funds from this grant will be used to purchase a handicap-accessible passenger van and to cover insurance and fuel costs for the passenger van. The period of the agreement is January 1, 2016 through December 31, 2016.

The agreement is late because of delays at the administrative level.

**2. THE WOMEN'S HOUSING COALITION, INC. \$ 86,782.00  
(WHC)**

Account: 4000-407016-3571-759001-603051

On March 16, 2016, the Board approved a three-month advance of funds in the amount of \$25,872.00, to allow the organization to provide support services to homeless individuals. The agreement includes an additional \$86,782.00 making the total contract amount \$112,654.00. The Women's Housing Coalition, Inc. will provide housing as part of their WHC Family Scattered Site CoC Rental Assistance program. In addition to housing, the WHC Family Scattered Site Rental Assistance program provides comprehensive case management, drug testing, child care, and transportation assistance. Client support services include financial literacy, well-being and nutrition, job readiness, and computer skills training. Referrals are also provided to a host of health, education, and employment resources existing in the Baltimore community.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

MOHS - cont'd

The housing assistance and support services will be provided to 7 households. The period of the agreement is May 1, 2016 through April 30, 2017.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

3. **AT JACOB'S WELL, INC.** **\$ 179,676.27**

Account: 4000-407016-3571-757401-603051

On March 16, 2016, the Board approved a three-month advance of funds in the amount of \$50,935.00 to allow the organization to provide support services to homeless individuals. The agreement includes an additional \$179,676.27 making the total contract amount \$230,611.27. At Jacob's Well, Inc. will provide permanent housing and supportive services to 18 families or individual adults. The period of the agreement is April 1, 2016 through March 31, 2017.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

4. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC.** **\$1,055,254.88**

Account: 4000-407016-3571-757510-603051

On March 16, 2016, the Board approved a three-month advance of funds in the amount of \$353,576.00 to allow the organization to provide support services to homeless individuals. The agreement includes an additional \$1,055,254.88 making the total contract amount \$1,408,830.88. Behavioral Health System Baltimore, Inc. will provide housing and support services to homeless adults 18 years and older with serious mental illness and other disabilities.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

MOHS - cont'd

Services provided include access to health care, substance abuse, and mental treatment, case management, housing placement and entitlements. Housing assistance and support services will be provided to 110 families or individual adults. The period of the agreement is April 1, 2016 through March 31, 2017.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

5. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC.** **\$ 66,294.00**

Account: 4000-407016-3571-757501-603051

On March 16, 2016, the Board approved a three-month advance of funds in the amount of \$21,655.00, to allow the organization to provide support services to homeless individuals. The agreement includes an additional \$66,294.00 making the total contract amount \$87,949.00. Behavioral Health System Baltimore, Inc. will provide housing rental assistance to 6 homeless households. The period of the agreement is April 1, 2016 through March 31, 2017.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

6. **MARIAN HOUSE, INC.** **\$ 30,692.50**

Account: 4000-407016-3571-758400-603051

Marian House, Inc. will use the funds to offset the cost of providing case management supportive services to 19 households. The period of the agreement is December 1, 2015 through November 30, 2016. The agreement is late because of delays at the administrative level.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

MOHS - cont'd

**7. MARIAN HOUSE, INC. \$211,420.96**

Account: 4000-407016-3571-758351-603051

On March 16, 2016, the Board approved a three-month advance of funds in the amount of \$71,533.00, to allow the organization to provide support services to homeless individuals. The agreement includes an additional \$211,420.96 making the total contract amount \$282,953.96. Marian House, Inc. will provide housing assistance and supportive services to homeless adults 18 years and older with serious mental illness and other disabilities. Services include access to health care, substance abuse, and mental treatment, case management, housing placement and entitlements. Housing assistance and support services will be provided to 18 families or individual adults. The period of the agreement is April 1, 2016 through March 31, 2017.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

**8. DAYSPRING PROGRAMS, INC. \$264,597.00**

Account: 4000-407016-3571-757604-603051

On March 16, 2016, the Board approved a three-month advance of funds in the amount of \$85,893.00, to allow the organization to provide support services to homeless individuals. The agreement includes an additional \$264,597.00 making the total contract amount \$350,490.00. Dayspring Programs, Inc. will provide housing rental assistance to 17 families. The period of the agreement is April 1, 2016 through March 31, 2017.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

MOHS - cont'd

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

9. **DAYSPRING PROGRAMS, INC.** **\$634,992.00**

Account: 4000-407016-3571-757603-603051

On March 16, 2016, the Board approved a three-month advance of funds in the amount of \$204,776.00, to allow the organization to provide support services to homeless individuals. The agreement includes an additional \$634,992.00 making the total contract amount \$839,768.00. Dayspring Programs, Inc. will provide housing assistance and supportive services to homeless adults 18 years and older with serious mental illness and other disabilities. Services include access to health care, substance abuse, and mental treatment, case management, housing placement and entitlements. Housing assistance and support services will be provided to 43 families or individual adults. The period of the agreement is April 1, 2016 through March 31, 2017.

The agreement is late because of delays at the administrative level.

**MWBOO GRANTED A WAIVER.**

GRANT AGREEMENT

10. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$159,459.00**

Account: 4000-407117-3571-761000-603051

St. Vincent de Paul of Baltimore, Inc. will use funds for homelessness prevention and rapid re-housing assistance through their Front Door program. St. Vincent de Paul of Baltimore, Inc. will serve 65 clients. The period of the agreement is July 1, 2016 through June 30, 2018.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

MOHS - cont'd

11. **DAYSPRING PROGRAMS, INC.** **\$ 75,984.00**

Account: 5000-586816-1772-769600-603051

The Dayspring Programs, Inc. will provide services to 100 children five days per week for two months from 8:30 am to 3:30 pm. Education staff will continue to work towards goals that prepare children for school readiness during the period of performance. The Dayspring Programs, Inc. will provide classroom supplies, including science and math kits to enhance school readiness. The Dayspring Programs, Inc. will also provide field trips to enhance classroom experiences. The period of the agreement is June 20, 2016 through August 12, 2016.

**MWBOO GRANTED A WAIVER.**

12. **UNION BAPTIST CHURCH-SCHOOL, INC.** **\$ 57,000.00**

Account: 5000-586816-1772-769601-603051

The Union Baptist Church-School, Inc. will use funding to enhance children's social, physical, cognitive and language development through its Head Start program. Union Baptist will, as necessary, hire teachers, assistant teachers, and an Education Coordinator. The Union Baptist Head Start program will serve 51 children. The funding will cover the summer session of Head Start. The period of the agreement is June 20, 2016 through August 12, 2016.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Continuum of Care Program Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Mayor's Office of - One Month Advance Funding  
Human Services (MOHS)

The Board is requested to approve a one month advance of funds for the following programs:

1. **DAYSPRING PROGRAM, INC.** **\$394,200.00**

Account: 4000-486317-1772-515600-603051

The MOHS is requesting a one-month advance on the full amount of the contract which is \$4,730,400.00. This program will provide services to 584 children. This advance will allow operations of the Dayspring Programs Head Start program to continue for Fiscal Year 2016-17.

2. **UNION BAPTIST CHURCH-SCHOOL, INC.** **\$118,125.00**

Account: 4000-486317-1772-516000-603051

The MOHS is requesting a one-month advance on the full amount of the contract which is \$1,417,500.00. This program will provide services to 175 children. This advance will allow operations of the Dayspring Programs Head Start program to continue for Fiscal Year 2016-17.

The agreements will have a start date of July 1, 2016 and end June 30, 2017. The programs will provide educational, social, psychological, health, nutritional, and parental educational services to children and their families.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 1. ROBERTS OXYGEN<br>COMPANY, INC.  | \$16,000.00 | Renewal |
| Solicitation No. B50003719 - Compressed Air & Gasses -<br>Baltimore City Police Department - Req. No. R672915 |             |         |

On August 20, 2014, the initial award was approved by the City Purchasing Agent in the amount of \$21,883.00. The Board is requested to approve a contract renewal with Robert's Oxygen Company, Inc. in the amount of \$16,000.00. The period of the renewal is September 01, 2016 through August 31, 2018 with one, two-year renewal option remaining. This renewal will make the total contract amount \$37,883.00.

- |  |             |         |
|--|-------------|---------|
| 2. INQUIRIES, INC.   | \$35,000.00 | Low Bid |
| Solicitation No. B50004640 - Background Investigation<br>Services - Human Resources - Req. No. R729813 |             |         |

The period of the award is June 29, 2016 through June 28, 2017, with five 1-year renewal options.

- |   |            |           |
|---|------------|-----------|
| 3. SEQGEN, INC.   | \$2,391.00 | Extension |
| Solicitation No. B50003156 - Repair and Maintenance Plan for<br>DNA Instruments (ABI 7500 Instruments) - Baltimore City<br>Police Department - Lab - Req. P528639 |            |           |

On September 20, 2013, the initial award was approved by the City Purchasing Agent in the amount of \$8,200.00. The first renewal was approved by the City Purchasing Agent in the amount of \$8,200.00. The second renewal was approved by the City Purchasing Agent in the amount of \$8,200.00. The Board is requested to approve a contract extension in the amount of \$2,391.00 so that all DNA Instruments will expire on the same date and can be put out for bid at the same time. The period of the extension is September 18, 2016 through December 31, 2016. This extension will make the total contract amount \$26,991.00.

AGENDA

BOARD OF ESTIMATES

07/13/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 4. ARROWHEAD SCIENTIFIC,<br>INC.  | \$35,136.42 | Low Bid |
| Solicitation No. B50004658 - Lab Supplies - Police Department<br>- Req. R732760 |             |         |

The lowest bidder was found non-responsive due to failure to bid all of the items. This is a one-time procurement.

- |   |             |         |
|---|-------------|---------|
| 5. MODULAR GENIUS, INC.   | \$34,390.00 | Low Bid |
| Solicitation No. B50004637 - Pre-Fabricated Guard Booth at<br>Park Terminal Facility - Department of Public Works - Req.<br>R730164 |             |         |

Bids for this requirement were solicited on CitiBuy. The solicitation requested a "turn-key" response (to include all relevant structural and utility tasks); Modular Genius, Inc. was the only bidder who included all of the requisite elements required for this project. Therefore, award to the sole responsive bidder is recommended. This is a one-time procurement.

- |   |             |         |
|---|-------------|---------|
| 6. MARYLAND INDUSTRIAL<br>TRUCKS, INC.  | \$49,519.50 | Low Bid |
| Solicitation No. B50004614 - Pneumatic Tire Forklift -<br>Department of General Services - Fleet Management - Req. No.<br>R719787 |             |         |

Vendors were solicited by posting on CitiBuy Marketplace, and in local newspapers. The two bids received were opened on June 15, 2016. The award is recommended to the low bidder. The amount requested is for two units to be purchased as part of Fleet Management's replacement program.

The total amount of \$49,519.50, will be financed through the City's Master Lease Program administered by the Bureau of Treasury Management.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

7. EXPRESS SCRIPTS, INC. F/N/AESI ACQUISITION, INC.	\$12,252.10	Renewal
Solicitation No. 08000 - WebEOC Software - Fire Department - Req. No. P527620		

On June 19, 2014, the initial award was approved by the City Purchasing Agent in the amount of \$12,252.10. The first renewal was approved by the City Purchasing Agent in the amount of \$12,252.10. The Board is requested to approve a contract renewal in the amount of \$12,252.10. The period of the renewal is July 01, 2016 through June 30, 2017, with one, 1-year renewal option remaining. This renewal will make the total contract amount \$36,756.30.

8. TENNANT SALES AND SERVICES COMPANY	\$ 64,970.00	Renewal
B50004062 - New Preventive Maintenance Contract for Tennant Machines - Baltimore Convention Center - P.O. No. P531763		

On June 17, 2015, the Board approved the initial award in the amount of \$34,970.00. The award contained three 1-year renewal options. On February 24, 2016, the Board approved an increase in the amount of \$33,000.00. This renewal in the amount of \$64,970.00 is for the period June 17, 2016 through June 16, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

9. LAWMEN SUPPLY COMPANY OF NEW JERSEY, INC.	\$ 0.00	Renewal
Contract No. B50003683 - SWAT Uniforms - Baltimore City Police Department - P.O. No. P528602		

On September 3, 2014, the Board approved the initial award in the amount of \$35,000.00. The award contained five 1-year renewal options. On October 7, 2015, the Board approved the first renewal in the amount of \$35,000.00. This second renewal in the amount of \$0.00 is for the period September 3, 2016 through September 2, 2017, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

10. <u>KONE, INC.</u>	\$1,000,000.00	Renewal
Contract No. B50002985 - Elevator Maintenance Services - Departments of General Services, Public Works, Transportation, Recreation and Parks, Baltimore Convention Center, etc. - P.O. No. P524796		

On August 28, 2013, the Board approved the initial award in the amount of \$2,412,590.00. The award contained two 1-year renewal options. This renewal in the amount of \$1,000,000.00 is for the period September 1, 2016 through August 31, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 25% MBE AND 0% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Admiral Elevator	25%	\$442.503.00	28.8%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

11. <u>AIR LIQUIDE INDUSTRIAL</u>		
<u>U.S. LP</u>	\$ 200,000.00	Renewal
Contract No. B50002343 - Liquid Oxygen - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P520756		

On June 27, 2012, the Board approved the initial award in the amount of \$40,035.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$200,000.00 is for the period July 15, 2016 through July 14, 2017. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

12. PRIORITY HEALTHCARE DISTRIBUTION, INC. d/b/a CURAScript SPECIALTY DISTRIBUTION	\$ 200,000.00	Renewal
Contract No. 06000 - Nexplanon Contraceptives - Health Department - P.O. No. P528414		

On August 20, 2014, the Board approved the initial award in the amount of \$99,975.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$200,000.00 is for the period July 16, 2016 through July 15, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

13. NIGHTMARE GRAPHICS, Inc.	\$ 300,000.00	Increase
Contract No. B50003458 - T Shirts, Caps & Other Active Wear - Recreation and Parks, Departments of Health, Transportation, Public Works, General Services, etc. - P.O. No. P527514		

On June 4, 2014, the Board approved the initial award in the amount of \$115,580.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Due to an increase in usage, an increase in the amount of \$300,000.00 is necessary to provide t-shirts and other active wear. This increase will make the award amount \$905,580.00. The contract expires on June 3, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

14. <u>SAFEWARE, INC.</u>	\$ 50,000.00	Increase
Contract No. B50003108 - Revolution Traffic Cones - Department of Transportation - P.O. No. P525008		

On September 11, 2013, the Board approved the initial award in the amount of \$129,300.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$50,000.00 is necessary to procure more cones. This increase will make the award amount \$179,300.00. The contract expires on September 30, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

15. <u>VISIONATIONS, LLC</u>	\$ 75,000.00	Increase
Contract No. 08000 - CrimePad Software License - Baltimore Police Department - Req. No. R685995		

On January 8, 2015, the City Purchasing Agent approved the initial award in the amount of \$20,010.00. The award contained two 1-year renewal options. This increase in the amount is necessary for the addition of software licenses that were omitted from the original award and for continued service through the term of the contract. This increase will make the award amount \$95,010.00. The period covered is through January 7, 2017 with two 1-year renewal options remaining.

16. <u>SHINGLE &amp; GIBB COMPANY</u>	\$ 18,270.00	Amendment
Contract No. 08000 - Citect Software Maintenance Support and SCADA Services - Department of Public Works - Req. Nos. R580294 and R731930		

On December 21, 2011, the Board is requested to approve and authorize execution of the First Amendment to Agreement with Shingle & Gibb Company.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On December 21, 2011, the Board approved the sole source award to the vendor with a five year initial term through December 20, 2016. The license provided under the agreement has historically been provided for the term July 1, 2016. This Amendment to Agreement will extend the initial term to allow the agreement to coincide with the license term. This Amendment will extend the period of the agreement through June 30, 2017, with five 1-year renewal options.

(The First Amendment to Agreement has been reviewed by the Law Department as to form and legal sufficiency.)

- |   |               |           |
|---|---------------|-----------|
| 17. TEAM CORPORATION OF<br>NEW YORK   | \$ 200,000.00 | Extension |
| Contract No. B50001988 - Repair and Maintenance Services for Electrical Motors above 300 H.P - Departments of Public Works, General Services, Transportation and others -P.O. No. P517876 |               |           |

On July 20, 2011, the Board approved the initial award in the amount of \$500,000.00. The award contained one renewal option. On July 16, 2014, the Board approved the sole renewal in the amount of \$300,000.00. This extension is necessary to allow for uninterrupted service while this requirement is re-advertised. This extension is for the period July 20, 2016 through December 31, 2016. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 4% MBE AND 2% WBE.**



**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Health Department - Agreements, Amendment to Agreements,  
Ratification to the Agreements and Extension  
to the Agreement

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The Board is requested to approve and authorize execution of the Agreements, Amendments to Agreements, Ratification to the Agreements and Extension to Agreement. The period of the agreement is July 1, 2015 through June 30, 2016, unless stated otherwise.

AGREEMENTS

1. **HOPESPRINGS, INC.** **\$ 80,000.00**

Account: 4000-499016-3023-513200-603051

HopeSprings, Inc. will focus on increased outreach and marketing efforts within the faith community in order to implement a pilot program utilizing volunteers to help HIV positive people remain in medical care. The period of the agreement is January 1, 2016 through December 31, 2016.

The Agreement is late because of a delay in receiving an acceptable budget and scope of services.

**MWBOO GRANTED A WAIVER.**

2. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$112,312.00**

Account: 1001-000000-3030-271500-603051

The JHU's School of Medicine will provide a physician to serve as Medical Director of Clinical Services with a variety of public health, research and clinical expertise, and assistance in the areas of sexually transmitted diseases, HIV, and tuberculosis. The period of the Agreement is July 1, 2015 through June 30, 2016.

The Agreement is late because budget negotiations delayed processing.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Health Department - cont'd

**3. THE JOHNS HOPKINS UNIVERSITY (JHU) \$63,131.00**

Account: 4000-499016-3023-513200-603051

The JHU will complete at least 750 HIV test and provide counseling and testing services to clients receiving services in Johns Hopkins Hospital obstetrical and gynecology clinics. Patients identified as HIV-infected are enrolled into an outreach program to assist them in coping with their diagnosis and obtaining appropriate health care. The outreach staff will assist HIV-infected patients with access to available health and social services in Baltimore and the surrounding counties. The period of the Agreement is January 1, 2016 through December 31, 2016.

The Agreement is late because of a delay in receiving an acceptable budget and scope of services.

**MWBOO GRANTED A WAIVER.**

AMENDMENTS TO AGREEMENTS

**4. PLANNED PARENTHOOD OF MARYLAND, INC. \$ 15,000.00**

Account: 4000-494416-3030-295900-603051

On November 18, 2015, the Board approved the original agreement with Planned Parenthood of Maryland, Inc. in the amount of \$45,000.00 for the period July 1, 2015 through June 30, 2016 to provide services for the new Baltimore City Teen Pregnancy Prevention Initiative: Out of Home Youth Project. The Department received supplemental funding from the State of Maryland, Department of Health, and Mental Hygiene in the amount of \$15,000.00 for additional services. This amendment for \$15,000.00 makes the total agreement amount \$60,000.00. All other terms and conditions of the original agreement remain unchanged.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Health Department - cont'd

The Amendment to Agreement is late because of a delay in budget revisions.

**MWBOO GRANTED A WAIVER.**

5. **BALTIMORE MEDICAL SYSTEM, INC.** **\$10,000.00**

Account: 5000-520116-3080-388900-60305

On September 23, 2015, the Board approved the original agreement in the amount of \$49,929.00 for the period of July 1, 2015 through June 30, 2016.

The Department received supplemental funds in the amount of \$10,000.00 for the additional Title X Family Planning services. This makes the total amount \$59,929.00.

The amendment is late because budget revisions delayed the processing.

**MWBOO GRANTED A WAIVER.**

RATIFICATION TO THE AGREEMENTS

6. **THE JOHNS HOPKINS UNIVERSITY/SCHOOL OF MEDICINE (JHUSOM)** **\$ 783.00**

Account: 5000-569716-3023-274423-603051

The JHUSOM will provide psychosocial counseling to all women who are enrolled in reproductive health services in the Johns Hopkins HIV Women's Health Program. Counseling will include problem solving by peer outreach worker that will support the pregnant woman through pregnancy with the ultimate goal of prevention of mother to child transmission of HIV and maintenance or improvement in maternal health.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Health Department - cont'd

7. **THE JOHNS HOPKINS UNIVERSITY/SCHOOL OF MEDICINE (JHUSOM)** **\$ 3,282.00**

Account: 5000-569716-3023-274421-603051

The JHUSOM will provide the services of a registered nurse who is experienced in HIV Obstetrical Care to assist HIV infected women in maintaining and tracking all medical services needed during pregnancy, and treatment adherence.

On September 22, 2015, the Department was notified by the Department of Health and Mental Hygiene's Prevention and Health Promotion Administration that the State Fiscal Year (SFY) 2016 Unified Grant Award for all local health departments would be revised to a single funding stream, and total amount of the SFY 2016 allocation would be reduced.

Because of reduced funding, the State Special Women, Infants, Children and Youth (WICY) awards to several providers were rescinded or reduced to reflect the State Special WICY funding period of July 1, 2015 through July 31, 2015.

The ratifications are late because the providers had to modify their budgets to reflect a one-month budget period, which delayed processing the agreement on time.

EXTENSION TO THE AGREEMENT

8. **BALTIMORE ANIMAL RESCUE AND CARE SHELTER, INC. (BARCS)** **\$1,185,115.00**

Account: 1001-000000-2401-271300-603051

On July 16, 2014, the Board approved the initial operating agreement with BARCS in the amount of \$1,182,265.00, for the period of July 1, 2014 through June 30, 2015. The

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Health Department - cont'd

operating agreement included the option to extend the term of the agreement for four additional one-year periods under the same terms.

On April 15, 2015, the Board approved an amendment to the operating agreement in the amount of \$57,000.00 making the total amount \$1,239,265.00. On August 12, 2015, the Board approved a one-year extension of the operating agreement for the period July 1, 2015 through June 30, 2016, in the amount of \$1,262,910.00. On April 6, 2016, the Board approved an Amendment in the amount of \$54,000.00, making the agreement total amount \$1,316,910.00.

The Department would like to extend the operating agreement for one-year. The period of the extension to the Agreement is July 1, 2016 through June 30, 2017, with two one-year renewal options.

The agreement is late because of the administrative review process.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements, Amendments to Agreements, Ratification to the Agreements and Extension to the Agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Health Department - Rescind Approved Expenditure of Funds  
And Re-Approve New Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to rescind the expenditure of funds request for gift cards for the Bureau of School Health approved on January 13, 2016. The Board is also requested to re-approve the new Expenditure of Funds for gift cards to the below-listed vendors.

**AMOUNT OF MONEY AND SOURCE:**

	<u>Budget Account Numbers</u>	<u>Vendors</u>
\$ 1,000.00	4000-480616-3100-268600-603026	Dunkin Donuts
1,000.00	4000-480616-3100-268600-603026	Amazon.com
1,000.00	4000-480616-3100-268600-603026	AMC Theaters
1,000.00	4000-480616-3100-268600-603026	Bath & Body Works
1,000.00	4000-480616-3100-268600-603026	CVS Pharmacy
1,000.00	4000-480616-3100-268600-603026	IHOP
1,000.00	4000-480616-3100-268600-603026	Darden Restaurants
1,000.00	4000-480616-3100-268600-603026	Domino's
1,000.00	4000-480616-3100-268600-603026	Safeway
1,000.00	4000-480616-3100-268600-603026	iTunes
1,000.00	4000-480616-3100-268600-603026	Marshalls
1,000.00	4000-480616-3100-268600-603026	JC Penney
1,000.00	4000-480616-3100-268600-603026	Old Navy
1,000.00	4000-480616-3100-268600-603026	Panera Bread
1,000.00	4000-480616-3100-268600-603026	Papa John's
1,000.00	4000-480616-3100-268600-603026	Entertainment Group
1,000.00	4000-480616-3100-268600-603026	Loews Theatres
1,000.00	4000-480616-3100-268600-603026	Subway
1,000.00	4000-480616-3100-268600-603026	Target
<u>1,000.00</u>	4000-480616-3100-268600-603026	Walmart
<b>\$20,000.00</b>		

The above-listed vendors will provide 50 gift cards at \$20.00 each.

Health Department - cont'd

**BACKGROUND/EXPLANATION:**

On January 13, 2016, the Board approved the Expenditure of Funds for the BSH to purchase gift cards for distribution to clients that participate in the Baltimore City U Choose Evidence-based Teen Pregnancy Prevention Program. When the program went to purchase the gift cards, it was found that some of the selected vendors did not offer the denomination needed and as approved by the Board. Therefore, the Department is requesting the Board to rescind its previous approval for gift cards and re-approve the expenditure.

The Bureau of School Health (BSH) has been awarded grant funds to support the Baltimore City U Choose evidence-based Teen Pregnancy Prevention Program. The BSH will administer the teen prevention curriculum, Seventeen Days, to teenagers visiting the Department's School-Based Health Centers. Seventeen Days is a theory-based interactive video designed to educate young women about contraception and sexually transmitted infections (STIs). Upon completion of the Seventeen Days curriculum, participating students will receive an incentive. Incentives for the evidence-based program include participation gift cards for various clothing, food and entertainment venues. An estimated 1,000 teenagers are expected to benefit from the clinic-based curriculum and incentives. Funding is available in the State of Maryland Department of Health and Mental Hygiene grant from the Office of Adolescent Health Tier 1B.

The Department has a consolidated policy account for the purchase, distribution, and documentation of all incentive cards (as submitted). The central tenets of this policy account for: 1) A single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and, 4) periodic internal review of programs' activity vis-à-vis the internal policy (which are to be shared with the Department of Audits.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Health Department - cont'd

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Parking Authority of - Second Amendments to Parking Facility  
Baltimore City (PABC) Operations and Management Agreements

The Board is requested to approve and authorize execution of the following Second Amendments to Parking Facility Operations and Management Agreements:

<u>Operators</u>	<u>Facility/ies</u>
1. <b>IMPARK/DANAS PARKING LLC</b>	Marina Garage West Street Garage

Marina Garage:

<u>Second Amendment</u>	<u>Original Agreement + 1<sup>st</sup> Amendment</u>	<u>Account Number</u>
\$267,556.00	\$549,278.00	2076-000000-2321-253800-603016 Maintenance & Repair
3,600.00	7,200.00	2076-000000-2321-253800-603026 Management & Incentive
<u>30,000.00</u>	<u>60,000.00</u>	2076-000000-2321-253800-603038 Security
<b><u>\$301,156.00</u></b>	<b><u>\$616,478.00</u></b>	

West Street Garage:

<u>Second Amendment</u>	<u>Original Agreement + 1<sup>st</sup> Amendment</u>	<u>Account Number</u>
\$285,049.00	\$578,366.00	2076-000000-2321-254000-603016 Maintenance & Repair
3,600.00	7,200.00	2076-000000-2321-254000-603026 Management & Incentive
<u>67,200.00</u>	<u>134,604.00</u>	2076-000000-2321-254000-603038 Security
<b><u>\$355,849.00</u></b>	<b><u>\$720,170.00</u></b>	



**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

PABC - cont'd

**MBE/WBE PARTICIPATION:**

Franklin Street Garage:

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Admiral Elevator Company	\$ 6,331.00		13.8%
Watkins Security Agency, Inc.	1,519.00		3.3%
T.E. Jeff, Inc.	1,059.00		2.3%
Total MBE: 17%	<b><u>\$ 8,909.00</u></b>		
 <b>WBE:</b> Sue-Ann's Office Supply	\$ 1,277.29		2.8%
Sign Solutions, Inc.	0.00		
dba Sign-A-Rama			
Copy Cat Acquisition	1,552.00		3.4%
Co., LLC			
Total WBE: 9%	<b><u>\$ 2,829.29</u></b>		<b>6.2%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

<u>Operators</u>	<u>Facility/ies</u>
3. <b>PMS PARKING, INC. AND LAZ PARKING MID-ATLANTIC, LLC</b>	Saint Paul Place Garage

Saint Paul Place Garage:

<u>Second Amendment</u>	<u>Original Agreement + 1<sup>st</sup> Amendment</u>	<u>Account Number</u>
\$271,470.00	\$507,594.00	2075-000000-2321-408100-603016 Maintenance & Repair
84,210.00	168,420.00	2075-000000-2321-408100-603026 Management & Incentive
<u>10,000.00</u>	<u>12,000.00</u>	2075-000000-2321-408100-603038 Security
<b><u>\$365,680.00</u></b>	<b><u>\$688,014.00</u></b>	





**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

PABC - cont'd

**MBE/WBE PARTICIPATION:**

Little Italy Garage:

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> T.E. Jeff, Inc.	\$1,400.00		4.6%
Reff, LLC	2,000.00		6.6%
Grass Roots	2,000.00		6.6%
Watkins Security Agency, Inc.	<u>1,105.00</u>		<u>3.7%</u>
Total MBE: 17%	<b>\$6,505.00</b>		<b>21.5%</b>
 <b>WBE:</b> The Fireline Corporation	\$ 781.00		2.6%
Copy Cat Acquisition Company, LLC	1,628.00		5.4%
Sue-Ann's Office Supply, Inc.	<u>1,325.00</u>		<u>4.4%</u>
Total WBE: 9%	<b>\$3,734.00</b>		<b>12.4%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE**

<u>Operators</u>	<u>Facility/ies</u>	
6. <b>REPUBLIC PARKING SYSTEM, INC.</b>	Market Center Garage	
		<u>Account Number</u>
Second Amendment	Original Agreement + 1 <sup>st</sup> Amendment	
\$276,275.00	\$545,995.00	2075-000000-2321-407100-603016 Maintenance & Repair
60,000.00	120,000.00	2075-000000-2321-407100-603026 Management & Incentive
<u>96,000.00</u>	<u>192,000.00</u>	2075-000000-2321-407100-603038 Security
<b><u>\$432,275.00</u></b>	<b><u>\$857,995.00</u></b>	



**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

PABC - cont'd

**MBE/WBE PARTICIPATION:**

Fleet and Eden Garage:

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> Evergreen Landscape & Design Corp.		\$ 1,250.00 3.9%
Grady Environmental Services		<u>12,595.00</u> 39.7%
Total MBE: 17%		<b>\$13,845.00</b>
<b>WBE:</b> Sue-Ann's Office Supply Sign Solutions, Inc. dba Sign-A-Rama		\$ 2,800.00 8.8%
		681.00 2.1%
Total WBE: 9%		<b>\$ 3,481.00 10.9%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE**

Under the original agreements, compensation to the operators was based on a monthly base management fee and a calculation for the incentive fee with reimbursement for approved operating expenses at the parking facilities. The second amendment, authorizes required additional funding to pay for anticipated operating expenses and to compensate the operators during the extended term upon the original compensation structure.

The term of the original agreement was twelve months, from July 1, 2014 to June 30, 2015 with a PABC option to extend for an additional 12 months, that was exercised in 2015. The first amendment extended the term through June 30, 2016. This second amendment will extend the term for twelve months through June 30, 2017.

In addition, this second amendment will allow the Bureau of Purchases to incorporate the recently developed local, small, minority, and women owned business initiatives into the solicitation for management services at this facility.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

PABC - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Second Amendments to Parking Facility Operations and Management Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Parking Authority of - Second Amendment to Memorandum  
Baltimore City (PABC) of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Second Amendment to Memorandum of Understanding with ZipCar, Inc. This Second Amendment to Memorandum of Understanding will extend the term of the Memorandum of Understanding through June 30, 2017.

**AMOUNT OF MONEY AND SOURCE:**

The City will receive \$100.00 per space per month.

**BACKGROUND/EXPLANATION:**

The Parking Authority of Baltimore City has partnered with Zipcar, Inc. to reduce car ownership in Baltimore City through a memorandum of understanding that was approved by the Board of Estimates on June 23, 2010. In the past six years, the partnership has removed 3,000 personally owned cars from the City, reducing the demand for parking and the need for the construction of parking garages. If the City built garages to park those vehicles, it would have cost the City 75 million dollars.

The PABC has helped in placing over 100 Zipcars throughout the City, which has allowed thousands of Baltimore residents to become Zipcar members, providing an additional mode of transit while living with fewer personal vehicles.

The PABC is currently exploring additional car-sharing methods and requires time to see where the car-sharing market is moving before it attempts new procurement of car-sharing services for the City.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

PABC - cont'd

	<u>Commitment</u>	<u>Performed</u>
<b>MBE:</b> See note below*	\$15,000.00	
<b>WBE:</b> Haines Industries		\$28,609.38
Mjach Designs		1,785.00
Flowers by Chris		127.20
X-Treme Painting		38.20
Total WBE: \$ 5,000.00		<b>\$30,559.78</b>

\*Based on continuing efforts, MWBOO has determined that Zipcar, Inc. has demonstrated good faith efforts to comply with the MBE/WBE program. There is very little available opportunity for subcontracting.

**MWBOO FOUND VENDOR IN COMPLIANCE**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING**

(The Second Amendment to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - Amendment No. 6  
of Engineering and Construction to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment No. 6 to Agreement with KCI Technologies, Inc., for Project 1118, Improvements to the Wastewater Collection System for Consent Decree Wet Weather Compliance. The Amendment No. 6 to Agreement extends the period of the agreement for one year, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,371,905.43 - 2070-000000-5601-399012-603026  
110,383.20 - 2070-000000-5501-604304-603026  
47,307.08 - 2071-000000-5521-393704-603026  
47,307.08 - 2071-000000-5521-393804-603026  
**\$1,576,902.79**

**BACKGROUND/EXPLANATION:**

The scope of the work includes helping the Office of Asset Management set-up, maintain and support a Capacity, Management, Operation & Maintenance (CMOM) Unit for the City. The work performed under this contract supports Consent Decree requirements. The original agreement will expire on September 22, 2016. All other terms and conditions of the original agreement remain unchanged.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the M/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Amendment No. 6 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - Agreement  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Agreement with Johnson, Mirmiran & Thompson, Inc., Consultant, under SC 918S PAS for Advanced Site Preparation for Headwork's Improvements at the Back River Wastewater Treatment Plant. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$ 569,217.82 - Baltimore City  
569,217.82 - Baltimore County  
**\$1,138,435.64** - 9956-907689-9551-900020-703032

**BACKGROUND/EXPLANATION:**

The Consultant will provide Post Award Engineering Services during construction of SC 918S, Advanced Site Preparation for the Headwork's Improvements at the Back River Wastewater Treatment Plant. The engineering services will include: review of shop drawings, response to requests for information, coordinate, and attend meetings with the City and County to review construction progress as well as any concerns from Baltimore County related with the county force main relocation, participate in system start-up, and develop record drawings. The Consultant will also provide personnel for inspection and monitoring of the surcharge stages and evaluate the field readings, verify and provide a final report. In addition, the Consultant will conduct conditional and final acceptance inspection and prepare punch list items. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission to design this project.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

<b>MBE:</b> E2CR, Inc.	\$233,203.32	20.48%
Transviron, Inc.	<u>74,486.08</u>	<u>6.54</u>
<b>TOTAL:</b>	<b>\$307,689.40</b>	<b>27.02%</b>
<b>WBE:</b> Constellation Design	\$ 61,443.01	5.40%
Group, Inc.		
Phoenix Engineering, Inc.	<u>52,759.46</u>	<u>4.63%</u>
<b>TOTAL:</b>	<b>\$114,202.47</b>	<b>10.03%</b>

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with The University of Baltimore. The period of the MOU is effective upon Board approval for one year or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$24,499.00 - 2072-000000-5181-613200-603026

**BACKGROUND/EXPLANATION:**

Microbial Source Tracking (MST) is a method used to determine the host origin of fecal bacteria contamination. Four watersheds in the City have been listed as impaired for bacteria by the Maryland Department of the Environment. The City plans to document and estimate bacteria load restrictions resulting from consent decree capital improvement projects. The MST study will help establish a baseline to evaluate the impact of these improvements.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - On-Call Agreement for  
of Engineering and Construction Project No. 1237E, On-Call  
Environmental Site Design  
and Engineering Services

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the On-Call Agreement under Project No. 1237E, On-Call Environmental Site Design and Engineering Services with EA Engineering & Technology, Inc. The period of the On-Call Agreement is effective upon Board approval for five years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000,000.00 - Upset limit

**BACKGROUND/EXPLANATION:**

On December 27, 2013, the Maryland Department of the Environment (MDE) reissued a National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit to the City of Baltimore. The City prepared and submitted the Watershed Implementation Plan (WIP), as required by the MS4 Permit.

The WIP projects must be designed and constructed before the MS4 permit expires on December 26, 2018, to avoid stipulated penalties. EA Engineering & Technology, Inc. will provide design and biddable documents for storm water drainage systems and storm water management projects listed in the WIP.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with the Baltimore City Code, Article 5, Subtitle 28.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - cont'd  
of Engineering and Construction

<b>MBE:</b> AB Consultants, Inc.	\$220,000.00	11%
Dhillon Engineering, Inc.	120,000.00	6%
Transviron, Inc.	<u>220,000.00</u>	<u>11%</u>
<b>Total</b>	<b>\$560,000.00</b>	<b>28%</b>
<b>WBE:</b> Carroll Engineering, Inc.	\$100,000.00	5%
Phoenix Engineering, Inc.	80,000.00	4%
Urban Green Environ- mental, LLC	<u>40,000.00</u>	<u>2%</u>
<b>Total</b>	<b>\$220,000.00</b>	<b>11%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The On-Call Environmental Site Design and Engineering Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - Ratification of Supplemental  
of Engineering and Construction Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Supplemental Agreement with Rummel, Klepper & Kahl, LLP (RKK), under Sanitary Contract No. 8526, Post Award Services (PAS) Sludge Digester Facilities at the Back River Wastewater Treatment Plant approve and authorize payment for services rendered. The ratification will extend the period of the Supplemental Agreement through November 5, 2016 or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 9956-907526-9551-900020-703032

**BACKGROUND/EXPLANATION:**

Due to the leaks discovered in the High Rate Digesters during construction, the construction contract was delayed. An amendment to extend the contract was delayed and the PAS agreement expired.

The warranty period on the construction contract expires in November 2016. Therefore, ratification of the Supplemental Agreement will extend the period of the PAS agreement to allow the Consultant to complete the Acid Phase Reactor (APR) Performance testing, finalize the Consultant O&M Manual, and complete the As-Built drawings and construction contract closeout. The APR also required extensive performance testing during the start-up and is continually being monitored for performance.

The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Award Commission.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The RKK will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Supplemental Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction (DPW)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 004 to Dewberry & Davis LLC, under Project No. 1178D, On-Call Civil/Structural Engineering Services.

**AMOUNT OF MONEY AND SOURCE:**

\$104,575.51 - 9956-904549-9551-900020-703032

**BACKGROUND/EXPLANATION:**

The original contract will expire May 27, 2017. The duration of this task is approximately ten months.

During the study phase of SC 950, the consultant performed a comprehensive assessment of current conditions at the pumping station and identified deficiencies. To correct the deficiencies, a comprehensive improvement program was developed which calls for hydraulic, mechanical and electrical improvements to the pumping station, and for structural rehabilitation of the station structure itself. Improvements to the discharge valves and the installation of transducers will be made as well as installing screens over the existing bypass structure to isolate debris. The Consultant was approved by the Office of Boards and Commission and Architectural and Engineering Awards Commission.

<b>WBE:</b>	Aresolve Engineering, Inc.	\$ 8,222.00	7.86%
	Dhillon Engineering, Inc.	24,499.39	23.43%
		<u>\$32,721.39</u>	<u>31.29%</u>

**WBE:** Carroll Engineering, Inc. \$ 7,179.30 7.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction (DPW)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 002 to Louis Berger Water Services, Inc., under Project No. 1503, On-Call Project and Construction Management Assistance Services.

**AMOUNT OF MONEY AND SOURCE:**

\$709,983.29 - 9960-905668-9557-900020-703032

**BACKGROUND/EXPLANATION:**

The original contract will expire December 15, 2019. The duration of this task is approximately 24 months.

The Office of Engineering and Construction is in need of continued assistance from Louis Berger Water Services, Inc. to provide Construction Management Assistance and on-site inspection services on WC 1278 Old York Road and Vicinity Water Main Replacement for the Bureau of Water and Wastewater, Department of Public Works.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Police Department - Payment of Back Salary

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the payment of back salary for Mr. Caesar Goodson, a Baltimore City Police Officer. The back pay represents the amount of salary that Mr. Goodson would have earned for the period of May 1, 2015 through June 22, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$87,705.16 - 1001-000000-2042-198100-601062

**BACKGROUND/EXPLANATION:**

On May 1, 2015, Mr. Goodson was suspended without pay as a result of being criminally charged with a felony in the State of Maryland.

On June 22, 2016, the State charges were dismissed against Mr. Goodson and he was restored to pay status effective June 23, 2016. Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, Mr. Goodson is entitled to receive back pay for the period he was suspended without pay.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Police Department - Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Consultant Agreement with Gary P. Hartsock Forfeiture Consultant Specialist LLC, Consultant. The period of the agreement is effective October 7, 2016 for two years.

**AMOUNT OF MONEY AND SOURCE:**

\$84,000.00 - 1001-000000-2042-198100-603026

**BACKGROUND/EXPLANATION:**

The Consultant will assist the Department in the furtherance of its law enforcement and public safety mission by providing the Department with expertise and consultant services in the field of asset forfeitures. The total cost (including fees and expenses) of the Consultant Agreement may not-exceed \$84,000.00 at the rate of \$20.19 per hour.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

108 - 117

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/13/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works (DPW)/Office  
of Engineering and Construction

1.	WC 1343, Water Appurtenances Installations and Small Main Repairs & Installations at Various Locations	J. Fletcher Creamer & Son, Inc.	\$4,810,850.00
	<b>MBE:</b>	Machado Construction Company, Inc.	\$ 5,000.00 0.10%
		Dough Boy Hauling	50,000.00 1.00%
		AB Trucking & Contracting, LLC	50,000.00 1.00%
		Manuel Luis Construction Company, Inc.	336,759.00 7.00%
			<b>\$441,759.00 9.10%</b>
	<b>WBE:</b>	R&R Contracting Utilities, Inc.	\$ 97,000.00 2.01%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$5,213,376.75	9960-909100-9558	
Water Revenue	Constr. Reserve	
Bonds	Water Infrastruc- ture Rehabilitation	
1,737,792.25	9960-910300-9558	
<u>Balto. County</u>	Constr. Reserve	
<b>\$6,951,169.00</b>	Water Facilities	

AGENDA

BOARD OF ESTIMATES

07/13/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW - cont'd

\$ 481,085.00	-----	9960-904143-9557-2 Extra Work
481,085.00	-----	9960-904143-9557-3 Engineering
937,606.00	-----	9960-904143-9557-5 Inspection
4,810,850.00	-----	9960-904143-9557-6 Construction
<u>240,543.00</u>	-----	9960-904143-9557-9 Administration
<b>\$6,951,169.00</b>		

The funds are required to cover the costs of the award for WC 1343, Appurtenances Installations and Small Main Repairs and Installations.

**A PROTEST AND A SUPPLEMENTAL PROTEST HAVE BEEN RECEIVED FROM R.E. HARRINGTON PLUMBING & HEATING CO., INC.**

- 3. WC 1348, AMI/R                      Metra Industries, Inc.                      \$2,433,770.00  
Urgent Need  
Metering  
Infrastructure  
Repair & Replace-  
ment, Various  
Locations

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

DPW - cont'd

**4. TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,853,275.00 (Water Utility Funds)	9960-909100-9558 (Constr. Res. Water Infrastructure Rehab)	
1,853,275.00 (Baltimore County)	9960-907713-9558 (Constr. Res. Towson Finished Water Reservoir)	
<b>\$3,706,550.00</b>		
\$ 243,377.00	-----	9960-910602-9557-2 (Extra Work)
243,377.00	-----	9960-910602-9557-3 (Engineering)
640,000.00	-----	9960-910602-9557-5 (Inspection)
2,433,770.00	-----	9960-910602-9557-6 (Construction)
146,026.00	-----	9960-910602-9557-9 (Administration)
<b>\$3,706,550.00</b>		

The funds are required to cover the cost of the award for WC 1348, AMI/R Urgent Need Metering Infrastructure Repair & Replacement at Various Locations.

AGENDA

BOARD OF ESTIMATES

07/13/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW - cont'd

5.	WC 1276, Water Main Replacements Georgetown Road/ Winans Way/Wells Street & Vicinity	Spiniello Companies	\$4,933,000.00
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6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$6,588,580.00</b> (Water Revenue Bonds)	9960-909100-9558 (Constr. Res. Water Infrastructure Rehab	
493,300.00	-----	9960-905668-9557-2 (Extra Work)
493,300.00	-----	9960-905668-9557-3 (Engineering)
373,000.00	-----	9960-905668-9557-5 (Inspection)
4,933,000.00	-----	9960-905668-9557-6 (Construction)
295,980.00 <u><b>\$6,588,580.00</b></u>	----- (Administration)	9960-905668-9557-9

The funds are required to cover the cost of the award for WC 1276, Water Main Replacements Georgetown Road/Winans Way/Wells Street & Vicinity.

AGENDA

BOARD OF ESTIMATES

07/13/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW - cont'd

- 7. SDC 7771, Drainage R.E. Harrington \$4,442,755.00  
Repairs and Plumbing & Heating  
Improvements at Co., Inc.  
Various Locations

**A PROTEST WAS RECEIVED FROM METRA INDUSTRIES.**

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,711,872.00 (SW Utility)	9958-936004-9526 (Constr. Res. Stormwater Management)	
4,384,000.00 <u>(State Constr.)</u>	9958-904099-9522 (Constr. Res. Small Storm Drain & Inlet Repair)	
<b>\$6,095,872.00</b>		
\$ 444,276.00	-----	9958-907102-9520-2 (Extra Work)
444,276.00	-----	9958-907102-9520-3 (Engineering)
498,000.00	-----	9958-907102-9520-5 (Inspection)
4,442,755.00	-----	9958-907102-9520-6 (Construction)
<u>266,565.00</u>	-----	9958-907102-9520-9 (Administration)
<b>\$6,095,872.00</b>		

The transfer will provide funding for the award of SDC 7771, Drainage Repairs, and Improvements at Various Locations.

AGENDA

BOARD OF ESTIMATES

07/13/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW - cont'd

9.	WC 1345, Repaving Utility Cuts and Sidewalk Restoration at Various Locations	Monumental Paving & Excavating, Inc.	\$3,622,516.22
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<b>MBE:</b> T.E. Jeff, Inc.	\$470,975.00	13%
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<b>WBE:</b> S&L Trucking, LLC	\$108,700.00	3%
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**MWBOO FOUND VENDOR IN COMPLIANCE**

**A PROTEST AND A SUPPLEMENTAL PROTEST WAS RECEIVED FROM R.E. HARRINGTON PLUMBING & HEATING COMPANY, INC.**

**CORRESPONDENCE WAS RECEIVED FROM MONUMENTAL PAVING & EXCAVATING, INC.**

Bureau of Purchases

10.	B50004550, Dress & Work Uniforms for the Fire Department	Groups 1-4 & Items 40, 42-50 F&F and A. Jacobs & Sons, Inc.	\$1,500,000.00
		Item 41 Howard Uniform Company	\$ 200,000.00

(Fire Department)

**MWBOO GRANTED A WAIVER**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Purchases

11. B50004591, Furnish and Install a Vehicle Wheel Wash System	Stearns, Conrad and Schmidt, Consulting Engineers, Inc.	\$ 398,481.00
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(Department of Public Works)

12. B50004593, Sodium Hydroxide (Caustic Soda) Solution	Item 1: 50% Sodium Hydroxide (Diaphragm Grade Caustic Soda) Solutions Univar USA, Inc.	\$ 700,000.00
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Item 2: 25% Sodium  
Hydroxide (Caustic  
Soda) Solutions  
Brenntag Northeast,  
Inc.

(Department of Public Works,  
Bureau of Water & Wastewater)

**MWBOO GRANTED A WAIVER**

13. B50004552, After- market Body and Fender Parts	Cummings Cooling Products, Inc.	\$ 100,000.00
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(Dept. of General Services)

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

07/13/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

14. B50004532, Uni- Dhillon Engineering, \$1,132,000.00  
directional Inc.  
Flushing and Leak  
Detection Services

(Dept. of Public Works)

**MBE:** Min Engineering, Inc. \$22,640.00 2%

**WBE:** N/A

**MWBOO GRANTED A WAIVER.**

15. B50004588, Tandem Beltway International, \$ 190,223.00  
Dump Truck LLC

(Dept. of General Services)

**MWBOO GRANTED A WAIVER.**

Department of Transportation

16. TR 16018, Conduit Highlander Contracting \$3,945,300.00  
System Reconstr. Company, LLC  
at Various  
Locations

**MBE:** Machado Construction, \$1,087,900.00 27.57%  
Co., Inc.

**WBE:** Cuddy & Associates, \$ 118,359.00 3.00%  
LLC

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation - cont'd

**17. TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,537,095.00	9962-941002-9563	
Other	Constr. Res. Conduit	
	Replacement Program	
3,945,300.00	-----	9962-908070-9562-6
		Structure &
		Improvements
394,530.00	-----	9962-908070-9562-5
		Inspection
197,265.00	-----	9962-908070-9562-2
<b><u>\$4,537,095.00</u></b>		Contingencies
		Conduit System
		Reconstr.

This transfer will fund the costs associated with the award of project TR 16018 "Conduit System Reconstruction" with Highland Contracting Company, LLC.

18. TR 16019, Conduit System Reconstr. at Various Locations      Highlander Contracting Company, LLC      \$4,766,400.00

**MBE:** Machado Construction, Co., Inc.      \$1,286,928.00      27%

**WBE:** Cuddy & Associates, LLC      \$ 142,992.00      3%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

19. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$5,481,360.00	-----	9962-941002-9563
Other		Constr. Res. Conduit Replacement Program
\$4,766,400.00	-----	9962-915071-9562-6
		Structure & Improvements
476,640.00	-----	9962-915071-9562-5
		Inspection
238,320.00	-----	9962-915071-9562-2
<u>\$5,481,360.00</u>		Contingencies Conduit System Reconstr.

This transfer will fund the cost associated with award of project TR 16019 "Conduit System Reconstruction" Highlander Contracting Company, LLC.

Department of General Services

20. GS 16809, Penn and Melvin Playground Improvements	Hunt Valley Contractors, Inc.	\$ 35,568.07
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**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Bureau of the Budget and - Federal Appropriation Transfer  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of a Federal Grant Fund Operating Appropriation from the Department of Housing and Community Development (Service 593 - Community Support Projects to Mayoralty-Related Educational Grants (Service 446 - Educational Grants).

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - Community Development Block Grant

**BACKGROUND/EXPLANATION:**

As part of the Fiscal 2017 budget process, the Mayor and City Council worked together to find additional funding for after-school programs and other shared priorities. This action will initiate a transfer of appropriation to fund grants for out-of-school time programming.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Bureau of the Budget and - General Fund Appropriation Transfer  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of General Fund Operating Appropriation as indicated below:

<b>From:</b>	<b>Agency</b>	<b>Service #</b>	<b>Service Name</b>	<b>Description of Impact</b>
-\$ 100,000.00	Liquor License Board	851	Liquor License Compliance	Eliminate one vacant position
-\$ 500,000.00	Human Resources	772	Civil Service Management	Eliminate five vacant positions
-\$ 100,000.00	Public Works	661	Public ROW Cleaning	Eliminate enhancement for anti-litter campaign
-\$ 100,000.00	Public Works	661	Public ROW Cleaning	Reduce funding for street and alley cleaning, slowing response to SRs
-\$ 200,000.00	Finance	704	Accounting	Eliminate two new grants management positions
-\$ 100,000.00	Enoch Pratt Free Library	788	Information Services	Reduce funding for materials and supplies
-\$ 170,000.00	Transportation	692	Bridge and Culvert Mgmt.	Reduce funding for small bridge repairs and preventative maintenance
-\$ 30,000.00	Transportation	681	Administration - DOT	Reduce funding for personnel training
-\$ 100,000.00	Public Works	663	Waste Removal and Recycling	Reduce funding for trash collection, slowing response to trash pickups
-\$ 160,000.00	Housing and Comm. Dev.	745	Housing Code Enforcement	Eliminate three vacant positions
-\$1,250,000.00	M-R: Miscellaneous General	122	Miscellaneous General	Reduce special studies; Eliminate MAPS pay-for-performance program
-\$ 570,000.00	Law	861	Controversies	Eliminate enhancement for Law Department technology upgrades
-\$ 320,000.00	M-R: Innovation Fund	833	Innovation Fund	Reduce funding available for Innovation Fund loans to agencies
-\$3,700,000.00				

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Bureau of the Budget and - cont'd  
Management Research

<b>To:</b>	<b>Agency</b>	<b>Service #</b>	<b>Service Name</b>	<b>Description of Impact</b>
173,078.00	Housing and Comm. Dev.	604	Before and After Care	Restore funding for Northwood and Waverly child care centers
346,000.00	M-R: Educational Grants	446	Educational Grants	Restore grants to Maryland Extension Program and Experience Corps.
<u>3,180,922.00</u>	M-R: Educational Grants	446	Educational Grants	Increase funding for out of school time programming
\$3,700,000.00				

**AMOUNT OF MONEY AND SOURCE:**

\$3,700,000.00 - FY 2017

**BACKGROUND/EXPLANATION:**

As Part of the Fiscal 2017 budget process, the Mayor and City Council worked together to find additional funding for after-school programs and other shared priorities. This Board action will initiate a transfer of appropriation to fund the following items: grants for out-of-school time programming (\$3.2 million), grants to the Maryland Extension Program and Experience Corps (\$346,000.00), and the Northwood and Waverly Child Care Centers (\$173,078.00).

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Mayor's Office on Criminal Justice - Extension to the  
Intergovernmental Agreement

The Board is requested to approve an extension to an Intergovernmental Agreement with the Housing Authority of Baltimore City (HABC). The extension extends the period of the Intergovernmental Agreement through June 30, 2017.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 1001-000000-2251-247700-603026

**BACKGROUND/EXPLANATION:**

On May 27, 2015, the Board approved an Intergovernmental Agreement with the HABC. The purpose of the agreement was for the maintenance and upgrading to the HABC security cameras and associated equipment.

On August 22, 2015, the Board approved an extension to the agreement extending the ending of the term to June 30, 2016. On February 10, 2016, the Board approved an amendment to the agreement addressing the addition of 12 new cameras at Poe Homes and the elimination of 21 cameras at Pleasant View Gardens.

This extension will allow for the maintenance of the HABC security cameras.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Baltimore Development Corporation - Harbor Point Development Agreement and the Second Supplement to the Development Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of 1) the Series 2016A Development Agreement by and among the Mayor and City Council of Baltimore (City), Harbor Point Open Space Corp., Harbor Point Development Holdings, LLC, and Beatty Development Group, LLC, and 2) the Second Supplement to the Development Agreement by and among the Mayor and City Council of Baltimore, Harbor Point Open Space Corp., Harbor Point Development Holdings, LLC, and Beatty Development Group, LLC.

The Board is further requested to authorize and direct the Mayor, or the Mayor's designee, to execute any and all other documents, amendments, supplements, modifications, or changes necessary to effectuate this transaction including, without limitation, deeds and estoppel or other similar certificates, provided such documents do not materially alter the relationship of the parties or the principal elements of the project.

**AMOUNT OF MONEY AND SOURCE:**

Pursuant to the terms of the Series 2016A Development Agreement, the City will issue Tax Increment Finance Bonds in an amount not to exceed \$39,000,000.00, on terms established by the Board of Finance, to finance the construction of public infrastructure and open space related to Phase 2 of the Harbor Point Project.

**BACKGROUND/EXPLANATION:**

Pursuant to City Council Ordinance Nos. 13-0232, 13-0233, and 13-0234 approved by the City Council on September 9, 2013 and signed by the City on September 13, 2013, and on the approval of

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

Baltimore Development Corporation - cont'd

and upon the terms established by the Board of Finance, the City will issue Tax Increment Finance Bonds in an amount not to exceed \$125,000,000.00 and an interest rate not to exceed seven percent (7%), in order to finance public infrastructure and open space associated with the Harbor Point Project.

The Second Supplement to the Development Agreement (regarding Series 2014 Tax Increment Financing bonds that were issued in April 2014) amends the existing Development Agreement for Phase 1 of the Harbor Point Project and the Series 2016A Development Agreement is necessary for the City to issue the bonds and otherwise fulfill its intent to finance the public infrastructure and open space associated with Phase 2 of the Harbor Point Project.

**MBE/WBE PARTICIPATION:**

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(The Series 2016A Development Agreement and the Second Supplement to Development Agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Jeremy Silbert	2016 National Information Officers Association Conference Nashville, TN Aug. 27 - 31, 2016 (Reg. Fee \$515.00)	Asset Forfeiture Fund	\$1,985.10
<p>The subsistence rate for this location is \$204.00 per night. The hotel cost for August 27, 2016 is \$379.00, plus taxes of \$60.30. The hotel cost for August 28 - 30, 2016 is \$145.00 per night plus taxes of \$24.61 per night. The Department is requesting additional subsistence of \$158.00 to cover hotel costs.</p>			
2. Caroline Sturgis Elaine Harder	27 <sup>th</sup> Annual Major Cities Chief's Financial Managers Conference Atlanta, GA July 31 - Aug. 4, 2016 (Reg. Fee \$595.00 Ea.)	Asset Forfeiture Fund	\$3,463.92

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>City Council</u>			
3. Helen Holton	2016 National Association of Counties Annual Conference and Exposition Long Beach, CA July 21, - 26, 2016 (Reg. Fee \$505.00)	Elected Official Expense	\$2,488.46

The subsistence rate for this location is \$214.00 per night, plus hotel taxes of \$34.35 per night and hotel resort fee of \$1.95 per night. The Department is requesting additional subsistence of \$75.00 to cover hotel costs and taxes and \$40.00 per for meals and incidentals.

Department of Public Works

4. Maria DeChellis	CIS Conference Philadelphia, PA Aug. 8 - 9, 2016 (Reg. Fee \$0.00)	Non-City Fund	\$ 0.00
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Ms. DeChellis will be the speaker at the CIS Conference therefore the Electric Utility Consultants, Inc. will pay the cost of the travel. City funds will not be expended.

5. Maria DeChellis	Smart Metering Conference July 25 - 26, 2016 (Reg. Fee \$0.00)	Non-City Fund	\$ 0.00
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**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**TRAVEL REQUEST**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Public Works - cont'd

Ms. DeChellis will be the speaker at the Smart Metering Conference therefore the Electric Utility Consultants, Inc. will pay the cost of the travel. City funds will not be expended.

Health Department - Division of Aging/CARE Services

6. Anita Clay Stark Teresa Jeter- Cutting	National Association of Area Agencies on Aging Annual Conf. & Tradeshow San Diego, CA July 25 - 28, 2016 (Reg. Fee \$525.00 ea.)	Medicaid Waiver	\$3,324.48
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The subsistence rate for this location is \$217.00 per night. The cost of the hotel is \$229.00 per night plus taxes of \$28.85 and a resort fee of \$19.00 per night. The airfare in the amount of \$541.96 and the registration fee in the amount of \$525.00 for each attendee were pre-paid on a City-issued credit card assigned to Mr. Ryan Hemminger.

The Department is requesting additional subsistence for Ms. Jeter-Cutting in the amount of \$12.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals. Ms. Stark is requesting subsistence in the amount of \$40.00 per day for meals and incidentals and \$60.00 for parking only, as the attendees will share one hotel room. Therefore, Ms. Stark will be disbursed \$180.000. Ms. Jeter-Cutting will be disbursed \$1,011.56.

**AGENDA**

**BOARD OF ESTIMATES**

**07/13/2016**

**PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/ - ER 4097, Watershed 263-  
Office of Engineering and Phase 3 & 4/Slope Repair at  
Construction Biddison Run and Western Run  
(WS 263 Portion)  
**BIDS TO BE RECV'D: 08/31/2016**  
**BIDS TO BE OPENED: 08/31/2016**
  
2. Department of Public Works/ - ER 4019RR, East Stony Run  
Office of Engineering and Stream Restoration  
Construction **BIDS TO BE RECV'D: 08/31/2016**  
**BIDS TO BE OPENED: 08/31/2016**
  
3. Department of Transportation - TR 16022, Urgent Need Contract  
Citywide  
**BIDS TO BE RECV'D: 08/17/2016**  
**BIDS TO BE OPENED: 08/17/2016**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**