

## **NOTICES :**

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

NOTICES - cont'd:

2. BALTIMORE CITY OFFICES WERE CLOSED ON MONDAY, JANUARY 18, 2016 IN OBSERVANCE OF DR. MARTIN LUTHER KING, JR.'S BIRTHDAY.

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 8:45 AM ON WEDNESDAY JANUARY 20, 2016 PRECEDING THE BOARD OF ESTIMATES' MEETING.

## BOARD OF ESTIMATES' AGENDA - JANUARY 20, 2016

### BOARDS AND COMMISSIONS

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

A/C Power, Inc.	\$ 8,000,000.00
Broughton Construction Company, LLC	\$ 5,103,000.00
Dustin Construction, Inc.	\$74,574,000.00
Gabe's Services, Inc.	\$ 8,000,000.00
HASCON, LLC	\$ 5,976,000.00
L.J. Brossoit and Sons, Inc.	\$ 1,500,000.00
McNew Excavating, Inc.	\$ 1,500,000.00
North Point Builders, Inc.	\$ 8,000,000.00
Southern Insulation, Inc.	\$ 8,000,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

E2CR, Inc.	Engineer
EA Engineering, Science, and Technology, Inc., PBC	Engineer
EMA, Inc.	Engineer
Gannett Fleming, Inc.	Engineer
Rummel, Klepper & Kahl, LLP	Engineer Landscape Architect Land Survey
Shah & Associates, Inc.	Engineer
Site Resources, Inc.	Engineer Landscape Architect

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Real Estate - Deed

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the execution of a deed with the Maryland Transportation Authority, an agency of the State of Maryland, to convey the former Bed of Cardiff Avenue, which has been legally closed.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00

**BACKGROUND/EXPLANATION:**

The subject parcel which is approximately 70 ft. by 145 ft. is part of the bed of the former Cardiff Avenue. The parcel lies inside of the State right-of-way line that is part of the Baltimore Harbor Tunnel which was built in the 1960's. At the time of the construction of the Harbor Tunnel, there were numerous properties transferred between the City and the State Highway Administration in order to provide the right-of-way for the tunnel. For some reason, this parcel was never conveyed to the State. The authority for the sale of the parcel is contained in Ordinance No. 15-432 recently passed by the City Council.

(The Deed has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Real Estate - Side Yard Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Side Yard Agreement with 1400 Hull Street, LLC, Purchaser.

**AMOUNT OF MONEY AND SOURCE:**

\$500.00

**BACKGROUND/EXPLANATION:**

The authority to sell this property was approved by City Council Ordinance No. 15-410 on September 25, 2015. The property is known as the NS Worcester Street 417-10 Ridgely Street (Block 833, Lot 1A), which contains 875 square feet. The Purchaser will use the property for parking and equipment storage for Len The Plumber, Inc. The Purchaser accepts the property "as is" in its present condition. The Purchaser will provide, construct, and maintain all necessary footways which abut on and form the perimeter of the property.

(The Side Yard Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/20/2016

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Option</u>			
1. Bevco, Inc.	1600 Argyle Ave.	G/R \$ 50.00	\$ 333.00
Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.			
2. Groundlease Management, LLC	718 E. Chase St.	G/R \$120.00	\$ 1,000.00
Funds are available in account 9910-910715-9588-900000-704040.			

DHCD - Condemnation

3. Ihor Krawec (prior owner)	1832 Division St.	F/S	\$ 1,864.00
Funds are available in account 9910-910634-9588-900000-704040.			

On September 16, 2014, the City filed a condemnation action to acquire the fee simple interest in the property located at 1832 Division Street. On August 13, 2014, the Board approved the condemnation of the fee simple interest for the fair market value of \$18,640.00, based on an independent appraisal report of the property. The property owner did not formally respond to the condemnation suit and was found to be in default. The mortgage holder offered to settle the case for an additional 10% over the approved valuation, a total of \$20,504.00. Therefore, the Board is requested to approve an additional \$1,864.00.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Law - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Kianga Mwamba against the Baltimore City Police Department, Officers Stephanie Uruchima, Marlon Koushall, Erick Jackson, and Kelly Larson for alleged assault, battery, "illegal arrest," false imprisonment, intentional infliction of emotional distress and violations of a provision of the Maryland Declaration of Rights arising out of an incident in which the Plaintiff was arrested.

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 1001-000000-2041-716700-603070

**BACKGROUND/EXPLANATION:**

The Plaintiff was traveling northbound Harford Road and stopped to record an interaction between Baltimore City Police Officers and an individual being arrested. An Officer saw the Plaintiff and told her to pull over and park if she wished to continue doing so because she was blocking traffic. The situation escalated and resulted in an Officer using a stun gun to subdue and arrest the Plaintiff. There are conflicting accounts regarding whether the Plaintiff's car struck an officer on the scene. The Plaintiff also claims to have been punched several times during the arrest.

As a result of the incident, the Plaintiff filed suit seeking \$1,000,000.00 in compensatory damages and \$1,000,000.00 in punitive damages. Because of conflicting factual issues and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$60,000.00 in return for a dismissal of the litigation.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Law - cont'd

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board approve the settlement of this case as set forth herein.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Law - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the action brought by Leonard Key against Sgt. Fontaine Smallwood, Officer Norman Rogers and Officer Michael Mercado for alleged assault, battery, false arrest, false imprisonment, and violations of provisions of the Maryland Declaration of Rights arising out of an incident in which the Plaintiff was arrested by the Defendants.

**AMOUNT OF MONEY AND SOURCE:**

\$75,000.00 - 1001-000000-2041-716700-603070

**BACKGROUND/EXPLANATION:**

A Baltimore Police Department Officer who is not a party to the lawsuit observed the Plaintiff carrying what appeared to be CDS and pointed him out to the Defendants. When one of the officers approached the Plaintiff, he ran into the street and collided with the vehicle occupied by the Defendants. The officer who initially pursued the Plaintiff fell. The Plaintiff continued running. The Defendants continued pursuing the Plaintiff on foot until they apprehended him. A "stun gun" was used to take the Plaintiff into custody. The Plaintiff contends the Defendants used excessive force on him. The Plaintiff was transported by ambulance from the scene of the incident to Johns Hopkins ER for evaluation. X-rays showed a fracture/dislocation of the left ankle. His ankle was adjusted and splinted before he was transported to Central Booking. The Plaintiff subsequently had an open reduction and internal fixation of his left ankle and went to Johns Hopkins for physical therapy and follow-up medical treatment. The Plaintiff incurred medical bills in excess of \$20,000.00 related to this incident. He claims to need an additional surgery.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Law - cont'd

As a result of the incident, the Plaintiff filed suit seeking an unspecified amount of damages. Because of conflicting factual issues and objective injuries suffered by the Plaintiff, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$75,000.00 in return for a dismissal of the litigation.

Based on a review of the facts specific to this case, the Settlement Committee of the Law Department recommends that the Board approve the Settlement of this case as set forth herein.

**APPROVED FOR FUNDS BY FINANCE**

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 36 S. Paca Street	36 South Paca Street, LLC	Two awnings 1.66' x 4' each, two non-illuminated blade signs 21.6' x 5.75' each, two cornice signs 25.5' x 3'
Annual Charge:	\$1,543.57	
2. 1801 W. North Avenue	Jin Suk Kim	One ADA ramp 36' x 7'
Flat Charge:	\$ 25.00	

Since no protests were received, there are no objections to approval.

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

11 - 12

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

01/20/2016

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. <b>\$ 65,000.00</b>	9938-920026-9475	9938-921026-9474
State (Program	(Reserve) CC	(Active) CC Jackson
Open Space)	Jackson Pool and	Pool and Park
	Park Improve-	Improvements
	ments	
This transfer will provide funds to cover the costs associated with the security system required for the CC Jackson Community Center.		
2.    \$ 89,000.00	9938-935010-9475	
Rec. & Parks	(Reserve) Park	
26 <sup>th</sup> Series	Lighting and	
	Signage	
56,000.00	9938-910058-9475	
1 <sup>st</sup> Parks & Public	(Reserve) FY16	
<u>Facilities</u>	Park/Rec Facility	
<b>\$145,000.00</b>	Signage	

AGENDA

BOARD OF ESTIMATES

01/20/2016

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks - cont'd</u>		
\$ 89,000.00	-----	9938-936010-9474 (Active) Park Lighting and Signage
<u>56,000.00</u>	-----	9938-911058-9474
<b><u>\$145,000.00</u></b>		(Active) FY16 Park/ Rec. Facility Signage

This transfer will provide funds to cover the costs associated with the furnishing and installing park signs in Carroll Park, Federal Hill Park, and Luckman Park.

Department of General Services

3.	\$250,000.00 1 <sup>st</sup> Community & Eco. Dev. Loan	9916-912086-9194 Peale Museum Restoration - Reserve	9916-903386-9197 Peale Museum Renovations - Active
	70,000.00 1 <sup>st</sup> Parks & Public <u>Facilities Loan</u> <b><u>\$320,000.00</u></b>	9916-910124-9194 Peale Museum Roof Replacement - Reserve	9916-903386-9197 Peale Museum Renovations - Active

This project will stem ongoing damage to a Baltimore City Landmark and prepare the building for eventual reopening. The future usage of the Peale Museum will increase tourism, both fulfilling the Mayor's initiative of a Growing Economy, and reducing the City's long-term operational expenses at the property.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and - Community Development Block  
Community Development Grant Agreements

The Board is requested to approve and authorize execution of the Community Development Block Grant Agreements.

- 1. **BALTIMORE METROPOLITAN COUNCIL (BMC) \$ 30,000.00**

Account: 2089-208916-5930-599600-603026

This agreement will subsidize the cost of a staff position, the Housing Policy Coordinator at the BMC to coordinate the implementation of the action steps set forth in the Baltimore Region Fair Housing Action Plan that resulted from the 2012 Baltimore Region Analysis of Impediments to Fair Housing. The City will make an annual payment of \$10,000.00 in each of the three years. The period of the agreement is July 1, 2015 through June 30, 2018.

This agreement is late because of the amount of time it took to coordinate and obtain approvals from the various jurisdictions that are signatories of the agreement.

- 2. **SOUTHEAST COMMUNITY DEVELOPMENT CORPORATION, INC. \$111,430.00**

Accounts: 2089-208916-5930-437681-603051	\$ 2,200.00
2089-208916-5930-437683-603051	\$ 5,230.00
2089-208916-5930-437691-603051	\$104,000.00

The Subgrantee seeks to continue its Housing Counseling Program and neighborhood outreach activities. The period of the agreement is August 1, 2015 through June 30, 2016.

AGENDA

BOARD OF ESTIMATES

01/20/2016

DHCD - cont'd

FOR FY 2016, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$39,888.00, AS FOLLOWS:

MBE: \$10,769.76

WBE: \$ 3,988.80

3. NEIGHBORHOOD DESIGN CENTER, INC. (NDC) \$ 89,050.00

Account: 2089-208916-5930-436080-603051

This agreement will provide CDBG funds to subsidize the NDC's budget. The NDC will provide design and planning assistance for a minimum of 37 community-based revitalization projects in the City's low and moderate income neighborhoods. The period of the agreement is July 1, 2015 through June 30, 2016.

FOR FY 2016, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$20,942.00, AS FOLLOWS:

MBE: \$ 5,654.34

WBE: \$ 2,094.20

On June 17, 2015, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2015 Annual Action Plan for the following formula programs:

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2015 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and - Weatherization Assistance Grant  
Community Development Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the grant agreement with the Maryland Department of Housing and Community Development. The period of the agreement is effective upon Board approval through September 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$228,000.00 - 5000-594216-5971-439500-603051

**BACKGROUND/EXPLANATION:**

The Department is the Local Weatherization Agency for the Federal Weatherization Assistance Program and the State's EmPower Maryland Program serving approximately 1,000 low-income families a year. Neither federal nor state weatherization programs provide for significant heating system repairs and replacements. The State of Maryland periodically provides complementary funding from the Maryland Energy Assistance Program (MEAP) to meet the heating system needs of weatherization program clients.

The Department will use the MEAP funding in this grant agreement to aid weatherization client families, with incomes at or less than 200% of Federal poverty guidelines, who experience "no heat" emergencies during winter months. MEAP funding is expected to aid 50 families with heating system emergencies from the date of approval to the end of the grant term which is September 30, 2016. New heating systems provided by this grant agreement will be "energy star" rated and will significantly reduce utility bills for low-income families years after installation.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and - cont'd  
Community Development

Weatherization contractors, including those providing heating system repairs and replacements, are required to meet City standards for MBE/WBE participation, Employ Baltimore and Local Hiring.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Weatherization Assistance Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 327 Furrow Street by gift from Ms. Clarice Sullivan, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Sullivan has offered to donate to the City, title to the property located at 327 Furrow Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 29, 2016, other than water bills, are as follows:

Tax Sale Cert. #276000	Date 05/20/2013	\$ 4,906.93
Real Property Taxes	2015-2016	\$ 749.49
Real Property Taxes	2014-2015	\$ 915.45
Real Property Taxes	2013-2014	\$ 1,081.41

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

DHCD - cont'd

Real Property Taxes	2012-2013	1,257.99
Real Property Taxes	2010-2011	30.00
Miscellaneous Bills	#6439707	158.04
Real Property Taxes	#6453658	253.34
Miscellaneous Bills	#6759948	132.20
Miscellaneous Bills	#6789663	234.33
Miscellaneous Bills	#6907836	163.25
Miscellaneous Bills	#6944193	218.09
Miscellaneous Bills	#7385248	143.94
Miscellaneous Bills	#7399892	142.24
Miscellaneous Bills	#7796071	127.21
Miscellaneous Bills	#7798580	312.83
<b>Total Taxes Owed:</b>		<b><u>\$10,826.74</u></b>

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2559 Garrett Avenue by gift from Ms. Valerie Drakeford, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Drakeford has offered to donate to the City, title to the property located at 2559 Garrett Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 29, 2016, other than water bills, are as follows:

Tax Sale Cert. #285907	Date 05/19/2014	\$ 6,668.02
Real Property Taxes	2015-2016	124.93
Real Property Taxes	2014-2015	152.65
Real Property Taxes	2013-2014	808.34

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

DHCD - cont'd

Real Property Taxes	2012-2013	880.83
Real Property Taxes	2011-2012	998.07
Real Property Taxes	2010-2011	1,167.02
Real Property Taxes	2009-2010	245.14
Miscellaneous Bills	#7004179	270.68
Miscellaneous Bills	#7112840	216.57
Miscellaneous Bills	#7314594	204.97
Miscellaneous Bills	#7349301	196.27
Miscellaneous Bills	#7471410	260.30
Miscellaneous Bills	#7481146	257.11
Miscellaneous Bills	#7617202	130.15
Miscellaneous Bills	#7638067	239.67
Miscellaneous Bills	#7649080	233.09
Miscellaneous Bills	#7706492	172.00
Miscellaneous Bills	#7756943	277.54
Miscellaneous Bills	#7769334	150.55
Miscellaneous Bills	#7775133	167.20
Environmental Fine	#51595890	180.00
Environmental Fine	#52013190	180.00
Environmental Fine	#54128335	500.00
Property Registration	Reg #414911	404.20
<b>Total Taxes Owed:</b>		<b><u>\$15,085.30</u></b>

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and Community Development (DHCD) - Acquisition by Gift

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1641 Ashburton Street by gift from US Bank N.A., Trustee, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

US Bank N.A., Trustee has offered to donate to the City, title to the property located at 1641 Ashburton Street. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 29, 2016, other than water bills, are as follows:

Real Property Taxes	Tax Year 2015-2016	<u>\$0.00</u>
<b>Total Taxes Owed:</b>		<b>\$0.00</b>

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 2733 Fenwick Avenue by gift from Lum E. Brown, Jr., owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Brown has offered to donate to the City, title to the property located at 2733 Fenwick Avenue. With the Board's approval, the City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The DHCD will acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through January 29, 2016, other than water bills, are as follows:

Environmental Fine	Citation #52433257	\$ 330.00
Property Registration	Reg #829246	738.40
Alley Paving Bill	9950-504-433-10-135	350.67
<b>Total Taxes Owed:</b>		<b><u>\$1,419.07</u></b>

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Grand Development, LLC Developer, for the sale of seven City-owned vacant lots located at 1626, 1628, 1630, 1632, 1636, 1638, and 1640 E. Pratt Street in the Washington Hill neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$77,000.00 - purchase price

**BACKGROUND/EXPLANATION:**

The project will consist of combining the City-owned vacant lots located at 1626, 1628, 1630, 1632, 1636, 1638, and 1640 E. Pratt Street with the four lots the Developer currently owns, into a single consolidated parcel. The project will be completed with private funds. The consolidated parcel will be converted into a fenced and landscaped parking lot with some green space for a neighborhood urban garden on the periphery. The parking lot would be used by tenants, customers, and visitors and would alleviate current parking problems in the immediate area.

The properties have been journalized and approved for sale as follows; 1626 - 1632 on April 6, 2011, 1636 on July 20, 2011 and 1638 - 1640 on December 6, 2012.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE APPRAISAL VALUE:**

The properties were valued at a total price of \$90,000.00, pursuant to the Appraisal Policy of Baltimore City and will be sold for a total price of \$77,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

DHCD - cont'd

The properties are being sold to Grand Development, LLC below the price determined in accordance with the Appraisal Policy of Baltimore City because of the following reasons:

- the renovation will be a specific benefit of revitalization to the community through community development,
- this transaction will eliminate blight and stabilize the neighborhood, and
- economic development by returning the property to productive use and to the active tax rolls of the City of Baltimore.

**MBE/WBE PARTICIPATION:**

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Kiwi Construction, LLC Developer, for the sale of the City-owned property located at 5107 Gwynn Oak Avenue in the Howard Park neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$5,400.00 - Purchase price

**BACKGROUND/EXPLANATION:**

The project will consist of the vacant property being developed into the new construction of a residential single-family detached home for sale at market rate.

The property was journalized and approved for sale on December 6, 2012.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property was priced at \$11,314.00, pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The property will be sold for \$5,400.00.

The property is being sold to Kiwi Construction, LLC below the price determined by the Waiver Valuation process because of the following reasons:

- the renovation will be a specific benefit of revitalization to the community through construction of a new residential single family home,

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

DHCD - cont'd

- this transaction will eliminate blight and stabilize the neighborhood, and
- economic development by returning the property to productive use and to the active tax rolls of the City of Baltimore.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with A Step Forward, Inc., Developer, for the sale of the City-owned lots located at 1835 and 1837 W. Lanvale Street in the Harlem Park West neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000.00 - 1835 W. Lanvale Street  
1,000.00 - 1837 W. Lanvale Street  
**\$2,000.00** - Purchase price

**BACKGROUND/EXPLANATION:**

The project will consist of the two vacant lots to be developed as community green space and a community garden.

The property was journalized and approved for sale on December 6, 2012.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE APPRAISED VALUE:**

Pursuant to the Appraisal Policy of Baltimore City, "unimproved real property with an assessed value of \$2,500.00 or less will not require an appraisal." The properties located at 1835 and 1837 W. Lanvale Street were assessed by the Maryland Department of Assessments and Taxation at \$1,000.00 each and will be sold for \$1,000.00 each.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no city funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Mayor's Office on Criminal Justice - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention. The period of the grant award is October 1, 2015 through September 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$140,000.00 - 4000-481116-2252-212600-600000

**BACKGROUND/EXPLANATION:**

The Office's Operational CeaseFire program helps reduce existing gaps in services and fosters collaboration and cooperation among partner agencies and stakeholders throughout Maryland. The program seeks to reduce gang violence, illegal gun possession, and gun violence in communities through deterrence and consequences. Grant funds will be utilized to provide personnel and contractual services.

The award is late because of the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award terms and conditions have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Employees' and Elected Officials' - Independent Auditor's Report  
Retirement Systems & Comprehensive Annual  
Financial Report

The Board is requested to **NOTE** receipt of the following Audit Report from CliftonLarsonAllen LLP.

1. The Independent Auditor's Report of the Baltimore City Employees' and Elected Officials' Retirement Systems for Fiscal Year ended June 30, 2015.
2. The Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters.
3. Fiscal Year ended June 30, 2015 Comprehensive Annual Financial Reports for:
  - a.) Employees' Retirement System and
  - b.) Elected Officials' Retirement System

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Mayor's Office of Information - Mutual Assignment of FCC Licenses, Technology      Reconfiguration Certification

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Mutual Assignment of FCC Licenses, Reconfiguration Certification with Nextel Communications of the Mid-Atlantic, Inc. (Nextel).

**AMOUNT OF MONEY AND SOURCE:**

\$38,914.00 - Payment to the City

**BACKGROUND/EXPLANATION:**

The Frequency Reconfiguration Agreement to reconfigure the 800 MHz frequencies as approved by the Federal Communication Commission was executed on June 25, 2010 and amended December 6, 2010, July 6, 2011 and April 29, 2013. The completion of work was verified and closed on November 5, 2015.

This Mutual Assignment of FCC Licenses, Reconfiguration Certification will allow the remaining payment due to the City from the Nextel and provides for the mutual assignment of FCC licenses between the City and Nextel.

(The Mutual Assignment of FCC Licenses, Reconfiguration Certification has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Health Department - Update to the FY16 Unified Funding Document

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Update to the Unified Funding Document for the month ending November 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

The funding is provided by the State of Maryland Department of Health and Mental Hygiene. The actions are as follows:

<b><u>GRANT DESCRIPTION</u></b>	<b><u>TYPE OF ACTION</u></b>	<b><u>AMOUNT OF ACTION</u></b>	<b><u>TOTAL AWARD</u></b>
Routine HIV Testing	New	\$347,744.00	\$347,744.00

**BACKGROUND/EXPLANATION:**

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding Awards being issued. The most current Unified Funding Document will be the official award of record.

This Update to the Funding Document is late because of the delay at the administrative level.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Health Department - Update to the FY16 Unified Funding Document

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Update to the Unified Funding Document for the month ending October 31, 2015.

**AMOUNT OF MONEY AND SOURCE:**

The funding is provided by the State of Maryland Department of Health and Mental Hygiene. The actions are as follows:

<b><u>GRANT DESCRIPTION</u></b>	<b><u>TYPE OF ACTION</u></b>	<b><u>AMOUNT OF ACTION</u></b>	<b><u>TOTAL AWARD</u></b>
Core Public Health Services	Reduction	(\$176,858.00)	\$8,763,877.00
Babies Born Healthy Initiative	Supplement	865.00	870,865.00
Maryland Million Hearts	Supplement	9,748.00	53,852.00
HFA Expansion	Supplement	470,000.00	1,625,731.00
Tobacco-Enforcement Initiative Support	Supplement	125,000.00	275,000.00
Children/Adolescent Health Advocacy	Correction	(40,143.00)	95,818.00
School Health Nurse	Correction	(95,818.00)	40,143.00
PWC Eligibility	Reduction	(874,907.00)	1,951,346.00
Sexually Transmitted Disease	Supplement	117,024.00	268,037.00
AIDS Case Management	Supplement	2,101,955.00	4,934,643.00
RW B - Health Support Services	Reduction	(2,478,473.00)	0.00
Tobacco Use Prev.-Community-Based	Reduction	(23,058.00)	76,942.00
Tobacco Use Cessation	Reduction	(80,625.00)	96,432.00

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Health Department- cont'd

**BACKGROUND/EXPLANATION:**

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding Awards being issued. The most current Unified Funding Document will be the official award of record.

The document is late because of the delay at the administrative level.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Health Department - Notice of Award and Cooperative Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notice of Award and approve and authorize execution of the Cooperative Agreement with the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral, Hepatitis, STDs and TB Prevention. The period of the Cooperative Agreement is January 1, 2016 through December 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$768,068.00 - 4000-499016-3023-513200-404001

**BACKGROUND/EXPLANATION:**

The funds will be used to provide funding for HIV testing activities that increase the identification of undiagnosed HIV infections and/or improve the cost effectiveness of HIV testing activities. The funds will also be used to enhance linkage to and retention in care for persons with new and prior diagnoses of HIV infection.

The Notice of Award is late because it was recently received from the grantor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notice of Award and Cooperative Agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Health Department - Notice of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notice of Grant Award from the Maryland State Department of Education for the School-Based Health Center (SBHC) Program. The period of the grant award is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$505,021.00 - 5000-525716-3100-295900-405001

**BACKGROUND/EXPLANATION:**

The grant will provide funding for the Department to provide medical, mental health, dental and other services to children and adolescents on-site in schools, with parental consent.

The Notice of Grant Award is late because it was received on December 1, 2015.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notice of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the agreement is July 1, 2015 through June 30, 2016, unless otherwise indicated.

1. **THE JOHNS HOPKINS BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$ 8,200.00**

Account: 4000-406616-3080-294200-603051

The Johns Hopkins Bloomberg School of Public Health will provide Preventive Medicine Fellows to work with and receive mentoring from the Deputy Commissioner, Division of Youth Wellness and Community Health and/or the Assistant Commissioner, Division of Maternal and Child Health.

The agreement is late because revisions delayed its processing.

2. **BLACK MENTAL HEALTH ALLIANCE FOR EDUCATION & CONSULTATION, INC.** **\$64,000.00**

Account: 5000-570316-3041-605800-603051

The organization will work with the Baltimore City Health Department on tobacco control issues that relate to illegal sale of tobacco products. The organization will conduct 1,200 unannounced tobacco/retailer/youth access compliance checks during school hours and weekends. The period of the agreement is August 1, 2015 through June 30, 2016.

The agreement is late because of a delay in the administrative review process.

3. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$50,000.00**

Account: 4000-480616-3030-294500-404001

The Adolescent and Young Adult Center of the University of Maryland, Baltimore will work on the U-Choose EBP project and implement the Seventeen Days Curriculum within its settings.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Health Department - cont'd

The agreement is late because budget concerns delayed its processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Health Department - Ratification of the Amendment  
to an Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Amendment to the Agreement with The Johns Hopkins University (JHU), Bloomberg School of Public Health. The Amendment to the Agreement extended the agreement through December 31, 2015.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On March 18, 2015, the Board approved the original agreement in the amount of \$107,179.00 for the period of September 1, 2014 through August 31, 2015. The JHU was unable to complete its reports within the agreement period. The Department requests the Board to ratify the amendment which was for a no-cost extension through December 31, 2015. The amendment provided the JHU time to compile its data and reports for the BCHD.

The Amendment is late because of revisions to the scope of work.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE RATIFICATION OF THE TIME EXTENSION.**

(The Amendment to the Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Office of the President - Governmental/Charitable Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application to the Baltimore City Ethics Board. Mr. James B. Kraft wishes to continue to solicit donations from local individuals and businesses to fund the Southeast Schools Fund. The period of the solicitation is effective upon Board approval through December 8, 2016.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this request.

**BACKGROUND/EXPLANATION:**

There is an acute need to provide Baltimore City students with supplementary programs that will allow them to explore issues and activities beyond the classroom. However, the scarcity of resources available often means that supplementary programs are overlooked. These funds would be used to establish a variety of activities that could otherwise not be implemented, such as the Southeast Schools Baseball League, recycling competitions, and essay contests. These programs would promote competition and collaboration among schools and the involvement of community members in school-based activities.

Donations will be solicited from local individuals and businesses. A potential donor list will be comprised of businesses and individuals that have a history of participating in activities related to the content matter or specific programs, or who live or do business in the communities served by participating schools. Most of the individual and corporate entities fitting that description are not controlled donors.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Office of the President - cont'd

However, those potential donors who are controlled donors will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as all other potential donors.

The Southeast Schools Fund has been established with the Baltimore City Foundation in order to maintain these funds. Expenditures will be reviewed at meetings including representatives of participating schools and other involved community members.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Bureau of Purchases - Open Price Proposal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acceptance of the technical proposal in response to B50004050, Body Worn Cameras submitted by Taser International, Inc. The Board is also requested to authorize the return of the unopened price proposals to the two bidders in the pilot phase whose price proposals are not requested to be opened.

**AMOUNT OF MONEY AND SOURCE:**

N/A - (No award recommended at this time)

**BACKGROUND/EXPLANATION:**

Vendors were solicited by posting on CitiBuy, eMaryland Marketplace, and in local newspapers, and ten proposals were received on July 29, 2015. One proposal was referred to the Law Department and found non-responsive. Out of nine proposals evaluated, three received sufficient technical scores to be included in the pilot phase of the evaluation. Taser International Inc., Brekford Corp., and Atlantic Tactical, Inc. participated in the pilot phase. Taser International, Inc. was the only vendor who achieved the minimum technical score in the pilot phase required to open the price proposal.

**MBE/WBE PARTICIPATION:**

On June 3, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

**APPROVED FOR FUNDS BY FINANCE**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
45 - 47  
to the low bidder meeting specifications,  
or reject the bids on those as indicated  
for the reasons stated.



AGENDA

BOARD OF ESTIMATES

01/20/2016

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

Allec, LLC

**MBE:** Lifeline Environmental, LLC 17.00%

**WBE:** IH Services, Inc. 5.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

C & W Construction Company

**MBE:** Young's Floor Service and Remodeling Co., Inc. 7.00%

IH Services, Inc. 10.00%  
**17.00%**

**WBE:** Aria Environmental, Inc. 5.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

Retro Environmental, Inc.

**MBE:** Young's Floor Service and Remodeling Co., Inc. 8.50%

IH Services, Inc. 8.50%  
**17.00%**

**WBE:** Colt Insulation, Inc. 3.75%

Acorn Supply & Distributing, Inc. 1.25%  
**5.00%**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 4. B50004202, Providing Temporary Medical Personnel Services      Excel Staffing and Personnel Services, Inc.      \$3,000,000.00

**MBE/WBE PARTICIPATION:**

**MBE:** Trustworthy Staffing Solutions, LLC      10%

**WBE:** Excel Staffing and Personnel Services, Inc.\*      5%

\*Indicates Self-Performing

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- 5. B50004200, Providing Temporary Accounting Personnel Services      1<sup>st</sup> Choice, LLC      \$2,500,000.00

**MBE/WBE PARTICIPATION:**

**MBE:** Swift Staffing      10%

**WBE:** Beacon Staffing Alternatives, Inc.      5%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Public Works/ - Agreement for Energy  
Office of Sustainable Energy Performance Contracting

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement for Energy Performance Contracting - Phase I with Johnson Controls, Inc. (ESCO). The period of the agreement is effective upon Board approval and continuing until the acceptance or rejection of the ESCO's Phase II Proposal.

**AMOUNT OF MONEY AND SOURCE:**

\$247,600.00 - 5000-594014-1981-718302-603051

**BACKGROUND/EXPLANATION:**

This agreement is for the completion of a Phase I Study, an audit and study of energy savings measures, at Ashburton Water Treatment Plant and Back River Waste Water Treatment Plant. Johnson Controls, Inc., will provide energy audits, engineering, survey, cost analysis, and proposal of financing needed to develop a comprehensive energy efficiency and guaranteed savings program for Ashburton Water Treatment Plant and Back River Waste Water Treatment Plant. Johnson Controls, Inc. will deliver the results as a Phase II Proposal, for implementation of cost savings measures to be accepted or rejected by the City. The payment of \$247,600.00 will be made a part of the Phase II implementation costs, and financed as such, to be paid using a guaranteed energy savings.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement for Energy Performance Contracting has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

- |    |  |                    |                    |
|----|--|--------------------|--------------------|
| 1. | <u>HARRIS CORPORATION</u>  | <u>\$29,619.00</u> | <u>Sole Source</u> |
|    | Solicitation No. 08000 - Hailstorm Cell Phone Tracker Annual Maintenance - Police Department - Req. No R717645 |                    |                    |

The Harris Corporation annual maintenance is to provide software upgrades and equipment repair for the current software and equipment that is being used by the Police Department. The period of the award is January 20, 2016 through January 19, 2017.

- |    |  |                    |                    |
|----|--|--------------------|--------------------|
| 2. | <u>BALTIMORE POWERSPORTS, INC. T/A BALTIMORE HARLEY-DAVIDSON</u>   | <u>\$45,000.00</u> | <u>Sole Source</u> |
|    | Solicitation No. B50004458 - O.E.M. Parts and Service for Harley Davidson - Department of General Services Fleet Management - Req. No. R718110 |                    |                    |

Vendors were solicited via CitiBuy. Bids were opened on December 23, 2015. Award is recommended to the sole, responsive, and responsible bidder. The period of the award is January 20, 2016 through January 19, 2017.

- |    |  |                    |                |
|----|--|--------------------|----------------|
| 3. | <u>TAYJOR-MED, INC. dba MED-ELECTRONICS</u>  | <u>\$26,577.64</u> | <u>Low Bid</u> |
|    | Solicitation No. B50004461 - Welch Allyn Spot Vision Screeners - Baltimore City Health Department - Req. No. R715244 |                    |                |

This is a one-time procurement of four screeners.

- |    |   |                       |                               |
|----|---|-----------------------|-------------------------------|
| 4. | <u>ATLANTIC EMERGENCY SOLUTIONS, INC.</u>   | <u>\$2,500,000.00</u> | <u>Sole Source/ Agreement</u> |
|    | Contract No. 08000 - O.E.M. Parts and Service for Pierce Fire Apparatus - Department of General Services, Fleet Management - Req. No. R707813 |                       |                               |

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The Board is requested to approve and authorize execution of an Agreement with Atlantic Emergency Solutions, Inc. The period of the agreement is January 20, 2016 through January 19, 2019, with two 1-year renewal options.

An intent to waive competition was posted on CitiBuy B50004317 with no responses received. The vendor is the manufacturer's only authorized dealer in Maryland. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- |    |   |                      |                    |
|----|---|----------------------|--------------------|
| 5. | <u>MUELLER SYSTEMS, LLC</u>   | <u>\$ 200,000.00</u> | <u>Sole Source</u> |
|    | Contract No. 08000 - EDC IV Detector Check and FM3 Fireline Meters - Department of Public Works, Water and Wastewater-Revenue Measuring & Billing - Req. No. 716758 |                      |                    |

Mueller Systems, LLC is the sole source manufacturer of the Hersey Model EDCIV Detector Check Valves and distributor for F3 Fireline Meters required by the City's Water Meter Shop. The period of the award is February 15, 2016 through February 14, 2019, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |                             |  |
|---|-----------------------------|--|
| 6.  | MOTOROLA SOLUTIONS,<br>INC. | Sole Source/Master<br>\$10,000,000.00 Purchase Agreement |
| Contract No. 08000 - Motorola Radio Equipment and Master Purchase Agreement - Baltimore City Fire Department, Baltimore City Police Department, Department of Public Works, etc. - P.O. No. To be determined. |                             |  |

The Board is requested to approve and authorize execution of a Master Purchase Agreement with Motorola Solutions, Inc. The period of the agreement is February 2, 2016 through February 1, 2021, with five 1-year renewal options.

This agreement will provide replacement radios, spare parts, and services that must be compatible with the City's 800 MHz communications infrastructure. The vendor is the manufacturer and sole provider of the radio equipment required. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Master Purchase Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/20/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |  |   |              |                 |
|--|---|--------------|-----------------|
| 7.   | BEECHER EMISSION SOLUTION TECHNOLOGIES, LLC | \$120,000.00 | Selected Source |
| Contract No. 08000 - Ward Diesel Filter Systems - Department of General Services - Fleet Management - Req. No. R707889 |   |              |                 |

The vendor is the sole manufacturer and distributor of this product, which is already in place within the City's fleet. The period of the award is March 1, 2016 through February 28, 2019, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |                         |              |         |
|---|-------------------------|--------------|---------|
| 8.  | EMH ENVIRONMENTAL, INC. | \$150,000.00 | Renewal |
| Contract No. B50003901 - Maintenance Services for Clarifiers and Related Equipment - Department of Public Works - Water and Wastewater - P.O. No. P530268 |                         |              |         |

On February 25, 2015, the Board approved the initial award in the amount of \$125,000.00. This sole renewal in the amount of \$150,000.00 is for the period February 25, 2016 through February 24, 2017. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |   |                         |              |         |
|---|-------------------------|--------------|---------|
| 9.  | GEORGE ASSOCIATES, INC. | \$ 50,000.00 | Renewal |
| Contract No. 06000 - OEM Parts and Service for Mauldin Manufactured Equipment - Department of General Services - P.O. No. P522689 |                         |              |         |

AGENDA

BOARD OF ESTIMATES

01/20/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On February 6, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On June 3, 2015, the Board approved an increase in the amount of \$40,000.00. This renewal in the amount of \$50,000.00 is for the period February 1, 2016 through January 31, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- 10. WEST PUBLISHING CORPORATION,  
d/b/a WEST, a THOMSON REUTERS  
BUSINESS \$ 85,740.00 Renewal  
Contract No. B50002166 - Investigative Resource Software for LawEnforcement for the Police Department - Police Department - Req. No. R578385

On March 1, 2012, the Board approved the initial award in the amount of \$257,220.00. The award contained two 1-year renewal options. On January 21, 2015, the Board approved the first renewal in the amount of \$85,740.00. This final renewal in the amount of \$85,740.00 is for the period March 21, 2016 through March 20, 2017.

**MWBOO GRANTED A WAIVER.**

- 11. PATUXENT MATERIALS, INC. \$ 0.00 Renewal  
Contract No. B50003280 - Pea Gravel - Departments of Public Works, Transportation, etc. - P.O. No. P526339

On February 12, 2014, the Board approved the initial award in the amount of \$199,500.00. The award contained four 1-year renewal options. On January 21, 2015, the Board approved the first renewal in the amount of \$0.00.



**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |     |  |              |         |
|-----|--|--------------|---------|
| 14. | ONE CALL CONCEPTS, INC.  | \$500,000.00 | Renewal |
|     | Contract No. 08000 - Miss Utilities - Call Center - Department of Public Works/Bureau of Water and Wastewater - P.O. No. P526187 |              |         |

On January 22, 2014, the Board approved the initial sole source award in the amount of \$250,000.00. The award contained four 2-year renewal options. On June 24, 2015, the Board approved an increase in the amount of \$150,000.00. This renewal in the amount of \$500,000.00 is for the period of January 22, 2016 through January 21, 2018, with three 2-year renewal options remaining. The above amount is the City's estimated requirement.

- |     |   |              |         |
|-----|---|--------------|---------|
| 15. | GOVERNMENT SCIENTIFIC SOURCE, INC.  | \$ 35,000.00 | Renewal |
|     | Contract No. B50003333 - Provide RPR Antigens and Test Control Cards - Health Department - P.O. No. P526234 |              |         |

On March 13, 2014, the City Purchasing Agent approved the initial award in the amount of \$7,690.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$35,000.00 is for the period February 1, 2016 through January 31, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

- |     |  |              |         |
|-----|--|--------------|---------|
| 16. | RUNNERS, INC.  | \$ 43,200.00 | Renewal |
|     | Contract No. B50002714 - Courier Services - Health Department - BDC Lab - P.O. No. P522555 |              |         |

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

On January 30, 2013, the Board approved the initial award in the amount of \$43,200.00. The award contained three 1-year renewal options. Two renewals and an amendment have been approved. This final renewal in the amount of \$43,200.00 is for the period February 11, 2016 through February 10, 2017. The above amount is the City's estimated requirement.

- |     |  |              |         |
|-----|--|--------------|---------|
| 17. | RGA, LLC   | \$ 50,000.00 | Renewal |
|     | Contract No. 08000 - Traffic Signal Components - Department of Transportation - P.O. No. P519794 |              |         |

On March 28, 2012, the Board approved the initial award in the amount of \$93,000.00. Two renewals have been approved. This final renewal in the amount of \$50,000.00 is for the period April 1, 2016 through March 31, 2017. The above amount is the City's estimated requirement.

- |     |  |              |         |
|-----|--|--------------|---------|
| 18. | BELAIR ROAD SUPPLY<br>COMPANY, INCORPORATED  | \$ 30,000.00 | Renewal |
|     | Contract No. B50003896 - Inlet Head w/Galvanized Facebar - Storm Drain - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P530105 |              |         |

On February 4, 2015, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$30,000.00 is for the period February 4, 2016 through February 3, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

- |     |   |              |         |
|-----|---|--------------|---------|
| 19. | MOBILE DREDGING &<br>PUMPING CO.  | \$221,550.00 | Renewal |
|     | Contract No. B50002730 - Industrial Cleaning Services - Departments of Transportation and Public Works, etc. - P.O. No. P522651 |              |         |

AGENDA

BOARD OF ESTIMATES

01/20/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On January 23, 2013, the Board approved the initial award in the amount of \$221,550.00. The award contained two 1-year renewal options. On November 23, 2015, the City Purchasing Agent approved an increase in the amount of \$72,000.00. This renewal in the amount of \$221,550.00 is for the period January 23, 2016 through January 22, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 10% MBE AND 0% WBE.**

Mobile Dredging & Pumping Co., was found in non-compliance on December 17, 2015 and is working with the City on a plan to come into compliance. On January 12, 2016, the vendor was found in compliance.

Commitment Performed

<b>MBE:</b> Penguin Services*10% Group, Inc.*	\$188.00	0.1%
JJ Adams Fuel Oil See note below Company*		

\*Bidder had submitted a plan to achieve the MBE participation goal. Penguin Services Group, Inc. is no longer certified with Baltimore City and vendor will utilize JJ Adams Fuel Oil Company to achieve the MBE goal.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

20.	<u>POLYDYNE INC.</u> Contract No. B50003258 - Polymeric Flocculant for Patapsco Wastewater Treatment Plants - Department of Public Works, Water and Wastewater - P.O. No. P526024	\$ 0.00	Renewal
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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On January 8, 2014, the Board approved the initial award in the amount of \$187,455.24. The award contained four 1-year renewal options. On December 24, 2014, the Board approved the first renewal in the amount of \$0.00. This renewal in the amount of \$0.00 is for the period February 1, 2016 through January 31, 2017, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |  |              |         |
|--|--------------|---------|
| 21. REPUBLIC PARKING SYSTEM, INC.  | \$360,000.00 | Renewal |
| Contract No. B50001251 - Parking Meter Coin Collection Services - Department of Finance - P.O. No. P529769 |              |         |

On December 9, 2009, the Board approved the initial award in the amount of \$705,600.00. The award contained eight 1-year renewal options. Four renewals have been approved. This fifth renewal in the amount of \$360,000.00 is for the period February 1, 2016 through January 31, 2017, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

- |  |              |         |
|--|--------------|---------|
| 22. TRAFFIC SYSTEMS, LLC<br>d/b/a TRAFFIC SYSTEMS &<br>TECHNOLOGY                                      | \$ 20,000.00 | Renewal |
| Contract No. 08000 - Traffic Surveillance Components - Department of Transportation - P.O. No. P530572 |              |         |

On March 25, 2015, the Board approved the initial award in the amount of \$82,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$20,000.00 is for the period March 25, 2016 through March 24, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

01/20/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

23. ASSOCIATED BLACK CHARITIES, INC.	\$7,584,474.00	Sub-grantee Funds
	612,727.00	Direct Fee
	<u>\$8,197,201.00</u>	Total-Renewal

Contract No. B50002790 - Provide Fiscal Agent Services for the Ryan White Part A Operations - Health Department - P.O. No. P525581

On August 14, 2013, the Board approved the initial award in the amount of \$280,355.00 for the direct fee. On October 16, 2013, the Board approved the sub-grantee fee in the amount of \$9,376,853.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$8,197,201.00 is for the period March 1, 2016 through February 28, 2017. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 10% MBE AND 5% WBE.**

**MWBOO GRANTED THE VENDOR'S WAIVER REQUEST ON AUGUST 22, 2013.**

24. CORRELLI INCORPORATED FLEETPRIDE, INC. WASTE EQUIPMENT SALES AND SERVICE, LLC THC ENTERPRISES, INC. d/b/a MID-ATLANTIC WASTE SYSTEMS	\$1,000,000.00	Renewal
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Contract No. B50002613 - Aftermarket Parts and Service for Heavy Trucks and Equipment - Department of General Services - P.O. Nos. P522357, P522358, P522359, and P522360

On December 5, 2012, the Board approved the initial award in the amount \$2,500,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$1,000,000.00 is for the period February 1, 2016 through January 31, 2017, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

01/20/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |  |                              |                               |
|--|------------------------------|-------------------------------|
| 25.  | VIDSYS,<br>INC. \$ 47,567.00 | Ratification<br>and Agreement |
| Contract No. 08000 - Maintenance and Support for PSIM Software - Police/Citiwatch - Req. No. R713031 |                              |                               |

The Board is requested to ratify an Agreement with Vidsys, Inc. The period of the ratification is September 1, 2015 through January 20, 2016. The period of the agreement is retroactive to September 1, 2015 through August 31, 2016, with three 1-year renewal options remaining.

On January 14, 2015, the Board approved the initial Agreement with Vidsys, Inc. in the amount of \$47,566.89 for the maintenance and support needed for the PSIM system already in use for CitiWatch.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

- |  |                                   |          |
|--|-----------------------------------|----------|
| 26.  | MUELLER SYSTEMS, LLC \$500,000.00 | Increase |
| Contract No. B50002963 - Hersey Water Meter Repair Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P524318 |                                   |          |

On July 3, 2013, the Board approved the initial award in the amount of \$500,000.00. The award contained two 1-year renewal options. A renewal was approved by the Board on July 1, 2015 and an increase in the amount of \$49,000.00 was approved by the City Purchasing Agent on December 31, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

Due to increased usage, an increase in the amount of \$500,000.00 is necessary. This increase will make the award amount \$1,049,000.00. The contract expires on July 2, 2017, with no renewal options remaining.

**MWBOO GRANTED A WAIVER.**

27. CHAPMAN AUTO d/b/a CHAPMAN  
 AUTO GROUP  
 AL PACKER'S WHITE MARSH  
 FORD, LLC  
 KING BUICK GMC, LLC  
 CRISWELL PERFORMANCE CARS,  
 INC. d/b/a CRISWELL CHRYSLER  
 JEEP DODGE  
 CRISWELL CHEVROLET, INC.  
 APPLE FORD, INC.  
 HERTRICH FLEET SERVICES,  
 INC.

	\$10,000,000.00	Increase
	12,000,000.00	Renewal
	<b>\$22,000,000.00</b>	

Contract No. B50002786 - Qualify Dealers for Cars and Trucks - Department of General Services, Fleet Management - P.O. No. P522846

The City's master lease program administered by the Bureau of Treasury Management will be the primary source of funding for the vehicles purchased under this contract; however, some will be purchased using other funding sources with prior approval from the Director of Finance.

On February 27, 2013, the Board approved the initial award in the amount of \$22,000,000.00. The award contained two 1-year renewal options. This increase and renewal in the amount of \$22,000,000.00 is necessary to purchase vehicles for round three of Fleet Management's planned replacement program.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

This increase will make the award amount \$44,000,000.00. The period of the renewal is March 1, 2016 through February 28, 2017, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- 28. BIOMEDICAL WASTE SERVICES, INC. \$ 11,745.00 Extension  
Solicitation No. B50001977 - Biomedical Waste Pickup and Disposal - Health Department - P.O. No. P517881

On August 10, 2011, the Board approved the initial award in the amount of \$34,425.00. The award contained three 1-year renewal options. All three renewals have been exercised and an extension through January 31, 2016 was approved by the Board on September 23, 2015. An extension is being requested to allow time to bid, evaluate, and award a new contract. The extension is for the period February 1, 2016 through May 31, 2016. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- 29. BLACKBAUD, INC. \$ 12,126.75 Extension  
Contract No.08000 - Software Support and Maintenance - Mayor's Office of Employment Development - Req. No.: to be determined.

On July 11, 2011, the City Purchasing Agent approved the initial award in the amount of \$10,296.25. The award contained four 1-year renewal options. All renewals were approved. This extension is required for the continued use of software support and maintenance service while a new contract agreement is being negotiated. The period of the extension is February 1, 2016 through January 30, 2017.

AGENDA

BOARD OF ESTIMATES

01/20/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

30. LIFESTAR RESPONSE OF MARYLAND, INC.	\$100,000.00	Extension
Solicitation No. 06000 - Emergency Medical Technicians - Health Department - P.O. No. P531734		

On June 17, 2015, the Board approved the initial award in the amount of \$322,676.76. Due to a delay in receiving the necessary information from the agency, an extension is being requested to allow time to draft, bid, evaluate, and award a new solicitation. The period of the extension is February 1, 2016 through June 30, 2016. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

31. THE SHERWIN-WILLIAMS CO. D/B/A DURON	\$100,000.00	Extension
Contract No. 06000 - Paint & Chemical Coatings - Department of General Services - P.O. No. P532436		

On August 18, 2015, the City Purchasing Agent approved the initial award in the amount of \$24,800.00. Subsequent actions were approved. City agencies have standardized several of their painting requirements on particular products from the vendor, based on the expiring State of Maryland Contract No. 001B3400510. The State of Maryland is working on a new competitively bid contract which includes the City's requirements. The period of the extension is February 1, 2016 through July 31, 2016. The above amount is the City's estimated requirement.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |  |                                  |           |
|--|----------------------------------|-----------|
| 32. APPLIED TECHNOLOGY SERVICES, INC.<br>ePLUS TECHNOLOGY, INC.<br>DIGICON CORPORATION<br>SHI INTERNATIONAL CORPORATION<br>EN-NET SERVICES, LLC.<br>USC/CANTERBURY CORPORATION | Blanket Amount<br>\$2,000,000.00 | Extension |
| Solicitation No. B50001422 - Computer Hardware, Software, and Related Items - Mayor's Office of Information Technology - MOIT, etc. - P.O. Nos. Various                        |                                  |           |

On August 11, 2010, the Board approved the initial award in the amount of \$5,000,000.00. Subsequent renewals, increases and an extension were approved. This extension will provide the required continuity of the network hardware and off-the-shelf software portions of this contract while new contracts with expanded requirements are competitively bid and awarded. This is a competitively bid requirements contract using discounts off of the MSRP for initial award and subsequent quotes among line item vendors when procurement is requested. The period of the extension is August 12, 2015 through July 31, 2016. The above amount is the City's estimated requirement.

- |   |     |                                 |
|---|-----|---------------------------------|
| 33. THE MIDDLETON & MEADS COMPANY   | N/A | Consent to Assignment Agreement |
| Contract No. 06000 - O.E.M. Parts and Service for Seagrave Fire Apparatus - Department of General Services, Fleet Management - P.O. No. P524625 |     |                                 |

AGENDA

BOARD OF ESTIMATES

01/20/2016

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The Board is requested to approve and authorize execution of the Consentto Assignment to Agreement.

On August 14, 2013, the Board approved the initial award to Interstate Truck Equipment in the amount of \$600,000.00. On December 1, 2015, Interstate Truck Equipment assigned to The Middleton & Meads Company all of its rights, title, obligations, conditions and interests in Contract No. 06000, OEM Parts and Service for Seagrave Fire Apparatus.

The contract expires on August 31, 2016 with two 1-year renewal options remaining.

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

34.	CliftonLarsonAllen LLP	\$ 76,980.00	Financial Audit
		<u>52,710.00</u>	Performance Audits
		<b>\$129,690.00</b>	Engagement Letter
Solicitation No. B50003161 - Baltimore City Agency and Miscellaneous Audits - Department of Finance - P.O. No. P526653			

On March 19, 2014, the Board approved an award to four auditing firms. Audits are scheduled on an as-needed basis by submitting to the Board individual engagement letters with the selected firm for the particular audits that agencies request to be performed under Contract B50003161 at the fixed hourly rates awarded. An Engagement Letter has been received by the selected firm for the financial and performance audits of the Law Department. The contract expires on March 18, 2019 with five 1-year renewal options.

**MWBOO SET GOALS OF 10% MBE AND 5% WBE.**

Compliance has not yet been reviewed as payments to vendor under previous engagement letters have not yet exceeded \$50,000.000.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
1. Dean Palmere	Major Cities Chiefs Association (MCCA) 2016 Winter Meeting San Antonio, TX Feb. 3 - 5, 2016 (Reg. Fee \$0.00)	General Funds	\$ 944.98

The subsistence rate for this location is \$184.00 per night. The cost of the hotel is \$209.00 per night plus taxes of \$35.30 per night, and the State fee of \$1.71 per night. The Department is requesting additional subsistence of \$25.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidentals.

2. Timothy Hamilton	2016 Crash Data Retrieval (CDR) Summit Houston, TX Jan. 24 - 27, 2016 (Reg. Fee \$1,499.00)	General Funds	\$2,522.96
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The registration cost of \$1,499.00 was prepaid using EA000179724. Therefore, the disbursement to Mr. Hamilton is \$1,023.96.

AGENDA

BOARD OF ESTIMATES

01/20/2016

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Employment Development</u>			
3. Donnice E. Brown	Skills Summit Arlington, VA Feb. 7 - 9, 2016 (Reg. Fee \$250.00)	Workforce Investment Opportunity Act	\$829.66
4. Craig B. Lewis	SMART Training Seminar Philadelphia, PA Feb. 15 - 18, 2016 (Reg. Fee \$0.00)	Workforce Investment Opportunity Act	\$625.62
<u>Department of Public Works-Office of Engineering &amp; Construction</u>			
5. Andrew Hofert	Water and Wastewater Equipment & Treatment Show Indianapolis, IN Feb. 16 - 19, 2016 (Reg. Fee \$70.00)	Waste Water	\$ 983.13

The subsistence rate for this location is \$161.00 per day. The hotel cost is \$143.00 per night, plus hotel tax of \$24.31 per night. The Department is requesting additional subsistence of \$66.00 for food and incidentals. The airfare of \$231.20 and registration fee of \$70.00 were prepaid on a City-issued procurement card assigned to Ms. Tiana Haines. The amount to be disbursed to the attendee is \$681.93.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
6. Rudolph S. Chow	The Utility Management Conference 2016 San Diego, CA Feb. 24 - 27, 2016 (Reg. Fee \$780.00)	General Fund	\$2,895.21

The subsistence rate for this location is \$217.00 per day. The hotel cost is \$242.00 per night plus hotel and occupancy taxes of \$30.45 per night. The Department is requesting additional subsistence of \$25.00 per night to cover the hotel cost and \$40.00 per day for food. The registration fee of \$780.00 was paid by a City-issued procurement card assigned to Ms. Tianna Haines. The amount to be disbursed to Mr. Chow is \$2,115.21.

**RETROACTIVE TRAVEL APPROVAL**

Fire Department

7. Robert Maloney David McMillan	National Homeland Security Conference 2015 San Antonio, TX Jun. 8 - 11, 2015 (Reg. Fee \$450.00 ea.)	FY13 Urban Area Security Initiative Grant	\$3,919.24
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Messrs. Maloney and McMillan traveled to San Antonio, TX on June 8 - 11, 2015 to attend the National Homeland Security Conference 2015.

The subsistence rate for this location was \$181.00 per day. The airfare in the amount of \$1,062.00 for each attendee and the registration fees in the amount of \$450.00 for each attendee were prepaid on a City-issued credit card assigned to Mr. Connor Scott. Therefore, the requested reimbursement to Mr. Maloney is \$447.87 and to Mr. McMillan is \$447.37.

AGENDA

BOARD OF ESTIMATES

01/20/2016

RETROACTIVE TRAVEL APPROVAL - cont'd

REIMBURSEMENT

Robert Maloney

\$ (1,062.00) - Airfare (Prepaid)  
    (450.00) - Registration Fee (Prepaid)  
    345.00 - Hotel (\$115.00 x 3 days)  
    57.78 - Total hotel taxes (\$19.26 x 3 days)  
    15.91 - Meals  
    29.18 - Taxi  
            
**\$ 447.87 - Amount to be reimbursed to Mr. Maloney**

REIMBURSEMENT

David McMillan

\$ (1,062.00) - Airfare (Prepaid)  
    (450.00) - Registration Fee (Prepaid)  
    345.00 - Hotel (\$115.00 x 3 days)  
    57.78 - Total hotel taxes (\$19.26 x 3 days)  
    8.00 - (Water on hotel bill)  
    36.59 - Meals  
            
**\$ 447.37 - Amount to be reimbursed to Mr. McMillan**

The travel approval and reimbursement requests are late because all necessary receipts were not submitted in a timely manner. The requests were originally submitted so that a travel advance could be given. However, at the last minute air arrangements had to be changed. As a result, the information could not be submitted in time to process the travel request for Board approval prior to traveling. Therefore, the Department is requesting the Board to ratify this travel request and approve and authorize reimbursement to Messrs. Maloney and McMillan for their travel expenses.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**RETROACTIVE TRAVEL APPROVAL**

Mayor's Office

8. Nollie Wood	20 <sup>th</sup> Annual Conference on Advancing School Mental Health New Orleans, LA Nov. 5 - 7, 2015 (Reg. Fee \$350.00)	General Funds	\$1,284.56
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Mr. Nollie Wood travelled to New Orleans, LA on November 5 - 7, 2015 to attend the 20<sup>th</sup> Annual Conference on Advancing School Mental Health.

**REIMBURSEMENT**

\$ 329.20 - Airfare
442.06 - Hotel @ \$221.03 per night (including taxes of \$31.03 per night)
60.00 - Ground Transportation
350.00 - Registration Fee
103.30 - Meals
<b><u>\$1,284.56</u> - Amount to be reimbursed to Mr. Wood</b>

The travel approval request is late because there was not ample time between the conference start date and final approval from the attendee's immediate supervisor. The Executive Director learned valuable information from the conference that can be applied to the continued development and enhancement of the disability community in Baltimore City. The Department is requesting additional subsistence for food and incidentals due to the length of travel time.

Therefore, the Department is requesting the Board to ratify this travel request and approve and authorize reimbursement to Mr. Wood for his travel expenses.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**RETROACTIVE TRAVEL APPROVAL**

<u>Name</u>	<u>To Attend</u>	<u>Source</u>	<u>Amount</u>
<u>Office of the President</u>			
9. William Henry	2015 National Convening Los Angeles, CA Oct. 25 - 28, 2015	Elected Officials Expense Account	\$1,031.86
	Progressive Policy Study Tour Seattle, WA Oct. 28 - 31, 2015		

Mr. Henry traveled to Los Angeles, CA and Seattle, WA on City-related business to attend presentations by national leading experts about a wide array of important policies; workshops to help elected officials build progressive power locally; and strategy conversations with some of the country's leading labor and movement leaders in Los Angeles. He also attended a series of conversations with administrators now charged with implementing progressive policy initiatives, as well as members of the non-profit and advocacy community who were instrumental in defining the need for initiatives and coalescing the grassroots support behind them in Seattle, WA.

Mr. Henry incurred out-of-pocket expenses. Mr. Henry paid all the costs for the trip and is requesting reimbursement as follows:

**TRAVEL REIMBURSEMENT**

Hotel (Seattle)	\$103.35 x 2 days	\$ 336.05
Hotel Room Taxes & Fees		69.64
Meals & Incidentals		173.97
Transportation to and from LA Airport		31.00
Ground Transportation		5.00
Airfare (Expedia)		416.20
		<u>\$1,031.86</u>

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Public Works - Request for Transitional Housing Allowance and Reimbursement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a transitional housing allowance and reimbursement to Ms. Maria DeChellis Ehrenpreis for six months.

**AMOUNT OF MONEY AND SOURCE:**

\$7,200.00 - 2071-000000-5471-400504-603026  
(not-to-exceed)

**BACKGROUND/EXPLANATION:**

Ms. Ehrenpreis has been selected as a result of recruitment from outside of the Baltimore Area for the position of the Chief of Customer Support and Services. She was selected based on her unique combination of skills and attributes critical to success in this role. Ms. Ehrenpreis has been given a letter of intent which included a transitional housing allowance of \$7,200.00 since she is coming from out-of-state.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

Department of Human Resources - Ratification of Sales Agreement  
and Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Sales Agreement with the Embassy Suites Hotel and the Expenditure of Funds by Department of Human Resources (DHR) for the 2015 Fire Pump Operator Promotional Assessment. The Ratification and Expenditure of Funds were for the period September 21-25, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$ 7,661.52 - Hotel Accommodations  
3,252.67 - Examiners' Airfare (Roundtrip)  
1,840.00 - Per Diem (Meal Allowance)  
501.39 - Miscellaneous Expenses  
\$13,255.58 - 1001-000000-1603-172500-603026

**BACKGROUND/EXPLANATION:**

Eight examiners were recruited from surrounding non-Baltimore City Fire departments to administer the Fire Pump Operator performance test. This examination occurs as needed but not less than every other year. A total of ten rooms were necessary for overnight accommodations for the examiners, the Assessment Administrator and a Test Monitor. Under the Sales Agreement the Embassy Suites Hotel provided overnight hotel accommodations.

The written multiple choice portion of the assessment was administered at the War Memorial at zero cost. There was no charge because the multiple choice assessment was administered on a week-day before 4:30 p.m.

Twenty-one candidates were scheduled to take the performance test. The performance test was administered at the Baltimore Fire Training Academy. Room reservations were pre-scheduled at a cost of \$9,348.00 and later reduced resulting in a reimbursement of \$1,686.48 from Embassy Suites, making the total hotel cost \$7,661.52.

AGENDA

BOARD OF ESTIMATES

01/20/2016

DHR - cont'd

The examiners arrived in Baltimore on Monday, September 21, 2015 and participated with the assistance of the examination Consultant, Irfan Bhanji, and Brandi Richmond, Recruitment & Talent Acquisition Specialist III, (Assessment Administrator) of DHR in administering the assessments. The performance test process began on Tuesday, September 22, 2015 and ran through Thursday, September 24, 2015. September 25, 2015 was reserved to use as a performance test make-up/reschedule date.

A detailed breakdown of expenses is listed below:

Hotel Accommodations: September 21 - 25, 2015

\$6,120.00	10 Guest Suites x 4 nights @ \$153.00
612.00	4 Guest Suites x 1 night @ \$153.00
148.00	1 Guest Suite x 3 night @ \$148.00
653.52	Occupancy Taxes x 15 Guests @ 9.5%
<u>128.00</u>	Valet Parking for 1 car (examiner x 4 nights @ \$32.00)

**\$7,661.52 - Embassy Suites Hotel - paid by EA 000172635 and City Procurement Card assigned to Ms. Latonya Bryant**

Examiners' Airfare Roundtrip:

\$ 446.28	Memphis, TN
491.86	Memphis, TN
348.70	Memphis, TN
356.20	Seattle, WA
391.92	Columbus, OH
391.92	Columbus, OH
400.42	Columbus, OH
<u>425.37</u>	Detroit, MI

**\$3,252.67 - paid by City Procurement Card (Visa) assigned to Ms. Latonya Bryant.**

Per Diem (Meal Allowance):

\$1,840.00 - \$46 per day x 8 examiners x 5 days -  
paid by Expenditure Authorization (EA)\*

Miscellaneous Expenses:

\$ 501.39	Travel to and from BWI to Baltimore (Parking/taxi fare/shuttle fare/luggage) - paid by Expenditure Authorization (EA)*
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**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

DHR - cont'd

\*EA Nos. 000173223, 000173220, 0001733221, 000173222, 000173226,  
000173257, 000173258, 000173224, 000176077, 000176070,  
000176071, 000175745, and 000175746

This request is late because of the delays in communication of  
the submittal process before Board of Estimates acceptance.  
Further delays occurred awaiting receipt all invoices.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

77 - 78

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

01/20/2016

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
Awd. Amt.	Extra Work	Contractor	Ext.
			Compl.

Department of Public Works/Office of Construction & Engineering

1. EWO #002, \$240,646.87 - SC 882, Enhanced Nutrient Removal at the Back River Wastewater Treatment Plant, Project 2 - Activated Sludge Plant No. 4

\$284,564,665.00	\$3,290.58	Archer Western Contractors, LLC	-	-
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SC 882 included demolition of the existing Activated Sludge No. 1 Structures. These structures were originally constructed in 1930s. After Notice to Proceed, as part of the contractor's safety plan, an industrial hygienist performed a survey of the buildings prior to start of demolition work. The hygienist reported data that these buildings contained lead, asbestos, mercury and pigeon fences (also a haz-mat). A subsequent report from a hygienist employed by the City confirmed these findings. The presence of these haz-mats was not stated in the contract document and remediation was not included in the specifications. The design engineer subsequently performed a survey to confirm the contractor's findings and quantify the amount of removal required to be compliant with current regulations. The contractor was directed to perform the work on a time and material basis to avoid this issue causing a delay to the project. The City inspectors tracked the contractor's time and materials and equipment utilized to remediate the structures.

2. EWO #003, \$30,650.27 - SC 882, Enhanced Nutrient Removal at the Back River Wastewater Treatment Plant, Project 2 - Activated Sludge Plant No. 4

\$284,564,665.00	\$243,861.99	Archer Western Contractors, LLC	-	-
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**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>	
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Office of Construction & Engineering - cont'd

SC 882 includes the installation of Energy Dissipating Gates in the clarifiers. During the shop drawing review process, the engineer saw an opportunity to improve the ability of the gates to open and close to adjust in response to variations in flow, and this would increase solids removal by the clarifiers. Revised fabrication details were provided by the design engineer and the contractor has provided a lump sum cost proposal for this additional work. The design engineer has reviewed this negotiated lump sum cost proposal, inclusive of all labor and materials and found the cost to be acceptable.

**AGENDA**

**BOARD OF ESTIMATES**

**01/20/2016**

**PROPOSALS AND SPECIFICATIONS**

1. Department of General Services - GS 14857, Old Town Firehouse  
Roof Replacement  
**BIDS TO BE RECV'D: 03/09/2016**  
**BIDS TO BE OPENED: 03/09/2016**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**