

## **NOTICES:**

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., Room 215 City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**NOTICES** - cont'd:

2.

.....  
: BOARD OF ESTIMATES' RECESS :  
: DECEMBER 30, 2015 AND JANUARY 6, 2016 :  
:.....

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on December 30, 2015 and January 6, 2016.

The Board of Estimates will not receive or open bids on December 30, 2015 and January 6, 2016. The Board of Estimates will reconvene on January 13, 2016.

## **BOARD OF ESTIMATES' AGENDA - DECEMBER 16, 2015**

### **BOARDS AND COMMISSIONS**

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Advanced Underground Inspection, LLC	\$ 4,545,000.00
AMS of Skelly and Loy, Inc.	\$ 42,426,000.00
CJ Miller, LLC	\$126,819,000.00
Delta Electrical Contractors, Inc.	\$ 1,500,000.00
HEITKAMP, Inc.	\$ 30,519,000.00
Hunt Valley Contractors, Inc.	\$ 2,376,000.00
IGM Innovative Solutions, LLC	\$ 1,500,000.00
Kalika Construction, LLC	\$ 1,500,000.00
S.J. Louis Construction, Inc.	\$ 11,682,000.00
Sabre Demolition Corporation	\$ 28,071,000.00
Video Pipe Services, Inc.	\$ 57,627,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firm:

The Robert B. Balter Company	Engineer
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EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

3 - 4

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

**EXTRA WORK ORDERS**

Contract <u>Awd. Amt.</u>	Prev. Apprvd. <u>Extra Work</u>	<u>Contractor</u>	Time <u>Ext.</u>	% <u>Compl.</u>
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Department of Transportation

- |   |  |                  |    |   |
|---|--|------------------|----|---|
| 1. EWO 001, \$49,517.00 - TR 15004, Reconstruction of Alleys Citywide |  |                  |    |   |
| \$ 938,715.00 -   |  | Santos Construc- | 90 | - |
|   |  | tion Co., Inc.   |    |   |

This authorization request is for the additional work to be done at the Fire Department Facilities at various locations. Additionally, this work will require a 90-day non-compensatory time extension. The Notice-to-Proceed was effective April 27, 2015 with a completion date of April 27, 2016. The 90 days extends the completion date to July 26, 2016.

- |  |  |                   |   |   |
|--|--|-------------------|---|---|
| 2. EWO #007, (\$55,180.42) - TR 09303, Rehabilitation of W. Baltimore Trail & Implementation of Pedestrian Improvements: Edmondson Ave. & N. Pulaski St. |  |                   |   |   |
| \$ 481,497.00 \$ 98,393.09   |  | Machado Construc- | - | - |
|  |  | tion Co., Inc.    |   |   |

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or not used items, and to balance out the contract.

- |  |  |                    |     |   |
|--|--|--------------------|-----|---|
| 3. EWO #022, \$0.00 - TR 08046, Rehabilitation of Broening Highway from Holabird Ave. to Colgate Creek |  |                    |     |   |
| \$14,700,000.00 \$1,299,815.21   |  | American Infra-    | 120 | - |
|  |  | structure-MD, Inc. |     |   |

This authorization is for a 120-day time extension. The additional time will allow the Department to resolve all outstanding issues and perform all administrative functions including project closeout. The additional time will not be utilized by the Contractor. The original contract expired

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

#### EXTRA WORK ORDERS

Contract <u>Awd. Amt.</u>	Prev. Apprvd. <u>Extra Work</u>	<u>Contractor</u>	Time % <u>Ext. Compl.</u>
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#### Department of Transportation - cont'd

on August 10, 2014 with approval of an additional 513 days. The contract expired on November 12, 2015. The new completion date is March 11, 2016.

**THE TRANSFER OF FUNDS WAS APPROVED BY THE BOARD ON NOVEMBER 25, 2015.**

#### Department of Public Works/Office of Engineering & Construction

4. EWO #010, \$458,279.94 - SC 877, Enhanced Nutrient Removal Process at the Back River Wastewater Treatment Plant
- |                  |                 |                |   |   |
|------------------|-----------------|----------------|---|---|
| \$263,558,205.00 | \$15,784,764.83 | Archer Western | - | - |
|                  |                 | Contractors,   |   |   |
|                  |                 | LLC            |   |   |

The contract documents for SC 877 require the contractor to refurbish the existing blowers for Activated Sludge Plant No. 3. Blower No. 10, when evaluated was found to require extensive repairs not included under the original contract scope of work for blower refurbishing. Damage to Blower No. 10 occurred subsequent to contract award. In order to provide the required blower capacity necessary for the Plant's denitrification treatment process, it was necessary to provide an overhaul of Blower No. 10 including installation of a replacement motor. The negotiated lump sum cost proposal inclusive of all labor and material was reviewed by the Design Consultant, Whitman, Requardt & Associates, LLP for conformance with the contract documents.

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

Mayor's Office of Communications - Governmental/Charitable Solicitation Application

#### **ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Mses. Theresa Hall, Sabrina Sutton, and Marva Williams to solicit businesses, organizations, and donors for donations of goods and services and financial support to assist in paying for the event costs for the 2016 Mayor's Annual Back to School Rally. The period of the campaign will be effective upon Board approval through August 31, 2016.

#### **AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

#### **BACKGROUND/EXPLANATION:**

The Mayor's Back to School Rally will be held on August 13, 2016 on the War Memorial Plaza. This event has been held for over a decade and will feature informational booths and resources, music, live entertainment, motivational speeches, and more to invigorate students and provide parents with the tools needed to prepare for a successful school year.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

7 - 10

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.



# **AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

## **TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
1. <b>\$2,000,000.00</b>	9910-908061-9600	9910-903352-9601
Casino Area Local	Construction Res.	Warner Street/
Impact Aid	(Infrastructure	Russell Street
	Upgrades)	

This transfer will provide funds for the reimbursement of infrastructure costs related to the development of the VLT Facility and Garage to CBAC Gaming, LLC.

2. <b>\$ 454,200.00</b>	9910-917052-9600	9910-909460-9601
1 <sup>st</sup> Parks and	Constr. Res.	Inner Harbor
Public Facilities	(1 <sup>st</sup> Parks &	
	Public)	

This transfer will provide funds for the design work related to improvements at Rash Field in the Inner Harbor. The design process includes: community engagement, conceptual design, schematic design, and design documentation, leaving the City with bid ready documents for construction.

## Department of Transportation

3.    \$ 160,000.00	9950-944002-9507	
FED	Constr. Res. -	
	Res. for Closeouts	
40,000.00	9950-905215-9514	
<u>GF (HUR)</u>	Local Resurfacing	
	Southwest	
<b>\$ 200,000.00</b>	-----	9950-906660-9508-5
		Inspection
		Citywide ADA &
		Sidewalk

# AGENDA

BOARD OF ESTIMATES

12/16/2015

## TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
Department of Transportation - cont'd		
This transfer is to cover the deficit and other expenses related to project TR12319 "Citywide ADA & Sidewalk."		
4. \$48,000.00	9950-903416-9507	
FED	Constr. Res.	
	Hawkins Point Road	
	Bridge	
12,000.00	9950-903416-9507	
<u>MVR</u>	Hawkins Point Road	
	Bridge	
<b>\$60,000.00</b>	-----	9950-902416-9506-5
		Inspection
		Hawkins Point Road
		Bridge

This transfer will cover the deficit and fund the costs on project "Improvements to Hawkins Point Road".

5. <b>\$25,000.00</b>	9950-918037-9528	9950-920037-9527
GF (HUR)	Constr. Res. -	Gateway Signage
	Gateway Signage	

This transfer will cover the expenses related to the Gateway design competition related to the project "Gateway Signage" per the Memorandum of Understanding with BOPA.

# AGENDA

BOARD OF ESTIMATES

12/16/2015

## TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>		
6. \$200,000.00	9950-944002-9507	
FED	Constr. Res. -	
	Res. for Closeouts	
75,383.22	9962-903521-9563	
Other	Constr. Res. -	
<u>\$275,383.22</u>	Conduit Manhole	
	Reconstr.	
\$200,000.00	-----	9950-908301-9527
		Broening Highway
		Infrastructure
75,383.22	-----	9962-907060-9562
<u>\$275,383.22</u>		Broening Highway
		Conduit

This transfer is to cover the deficit and to fund the cost for BGE expenses on project TR08046 "Broening Highway Infrastructure".

## Department of Public Works/Office of Engineering and Construction

7. \$325,000.00	9960-907638-9558
County	Constr. Res.
Appropriations	Water Audit
325,000.00	9960-909100-9558
Water Utility	Constr. Res
Funds	Water Infra
<u>\$650,000.00</u>	Rehab

# **AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

## **TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
Department of Public Works/Office of Engineering and Construction - cont'd		
\$533,300.80	-----	9960-906733-9557-900020-6 Construction
116,699.20	-----	9960-906733-9557-900020-9 Administration
<b><u>\$650,000.00</u></b>		

The funds are required to cover the cost of Project 1213, (WC 1320) Water Distribution System.

## **Department of Housing and Community Development**

8. <b>\$600,000.00</b>	9910-903975-9587	9910-905121-9588
General Funds	Capital Admin- istration (Reserve)	Capital Admin- istration

This transfer will move appropriations in accordance with the FY2016 Ordinance of Estimates for administrative costs associated with the management of HCD's funded capital projects and programs.

9. <b>\$900,000.00</b>	9910-902985-9587	9910-914202-9588
Mayor and City Council	Housing Development (Res.)	Blight Elimination M&CC

This transfer will provide funding in accordance with the FY2016 Ordinance of Estimates to support Blight Elimination efforts performed by the Land Resources Division.

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

Baltimore Development Corporation (BDC) - Convertible Loan  
and Resolution

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve (a) City funding of a \$100,000.00 convertible loan to Amazon.Com.Dedc, LLC and/or its affiliate company's (Amazon) for employee transportation costs associated with the expansion of its fulfillment center at the Chesapeake Commerce Center, 2010 Broening Highway, (b) the Resolution in support of the Maryland Economic Development Assistance Authority and Fund (MEDAAF) loan application to the Maryland Department of Commerce submitted by Amazon for the expansion of its fulfillment center located at 2010 Broening Highway, Baltimore, Maryland, and, (c) the execution by the Mayor or Director of Finance of any ancillary documents, letters or certificates that do not change the substance of the terms of the documents, SUBJECT to review and approval for form and legal sufficiency by the Department of Law. The period of the loan is effective upon Board approval for three years.

#### **AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 - 9910-923100-9601-900000-709099  
Economic Development Bond Funds

Rate: 3.0% fixed

#### **BACKGROUND/EXPLANATION:**

Amazon.com, Inc. (Amazon), incorporated on May 28, 1996, is an e-commerce company. The Company offers a range of products and services through its websites. The products Amazon offers include merchandise and content that it purchases for resale from vendors and those offered by third-party sellers. Amazon offers its own products as well as third-party products across various categories, through its retail and mobile Websites and applications. It also manufactures and sells electronic devices, including Kindle e-readers, Fire tablets, Fire TVs, Echo and Fire phones.

## **AGENDA**

### **BOARD OF ESTIMATES**

**12/16/2015**

BDC - cont'd

Amazon established its fulfillment center at the Chesapeake Commerce Park (Project Site) in early 2015. The company sorts and fulfills orders ordered on-line to be shipped all over the world. Amazon currently employs 1,600 people at the Project Site and anticipates employment levels to grow over time to 2,600.

#### **FINANCIAL ASSISTANCE:**

The BDC is proposing the following financial assistance to Amazon: a \$100,000.00 loan that will be converted to a grant if Amazon maintains employment of at least 1,600 full-time employees at the Project Site by December 31, 2016 and retains at least 1,600 employees at the Project Site until December 31, 2018, as confirmed by Employment Reports, then as of April 1, 2019, all principal and accrued interest under this Promissory Note will be forgiven.

If, as of December 31, 2016, December 31, 2017 or December 31, 2018, Amazon employs fewer than 1,600 full-time employees at the Project Site, all principal and accrued interest will be due and payable within 90 days of the respective calendar year end.

#### **MBE/WBE PARTICIPATION:**

N/A

**THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.**

**APPROVED FOR FUNDS BY FINANCE**

(The Loan documents and Resolution have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/16/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

1. SAFETY LEAGUE INC,  
d/b/a ATLANTIC TACTICAL \$28,000.00 Selected Source  
Solicitation No. 06000 - Deftec OC/CS First Defense K9  
Stream - Baltimore City Police Department - Req. No.  
R715986

The Police Department ordered the Deftec OC/CS First Defense K9 Stream during the civil unrest in April 2015. The items were via overnight delivery due to the unrest in the City. The above amount is the amount due for delivery charges for items already received.

2. HIGHTAIL, INC. \$16,500.00 Renewal  
Solicitation No. 08000 - Annual Licensing and Software  
Support for Hightail for Enterprise - State's Attorney's  
Office - Req. No. P531250

On May 18, 2015, the City Purchasing Agent approved the initial award in the amount of \$16,500.00. The award contained three 1-year renewal options. This renewal in the amount of \$16,500.00 is for the period December 31, 2015 through December 31, 2016, with two 1-year renewal options remaining.

3. EASTERN CONTROLS, INC. \$29,511.15 Low Bid  
Solicitation No. B50004313 - Radioline Wireless System -  
Department of Public Works Wastewater Facilities Division -  
Req. No. R708688

This is for the procurement of a Radioline Wireless System. Bids were solicited via CitiBuy and three bids were received. Award is recommended to the lowest responsive and responsible bidder. This is a one-time purchase.

# AGENDA

BOARD OF ESTIMATES

12/16/2015

## INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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### Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 4. BELAIR ROAD SUPPLY<br>COMPANY, INC   | \$25,511.85 | Low Bid |
| Solicitation No. B50004415 - DPW Conduit Frames & Covers -<br>Transportation Maintenance Administration - Req. No.<br>R711019 |             |         |

The requirement was posted on CityBuy and two bids were received. Award is recommended to the low responsive and responsible bidder. The period of the award is December 16, 2015 through December 15, 2016, with two 1-year renewal options remaining.

- |  |              |         |
|--|--------------|---------|
| 5. BFI WASTE SERVICES LLC<br>d/b/a ALLIED WASTE SERVICE<br>OF BALTIMORE  | \$150,000.00 | Renewal |
| Contract No. B50002466 - Trash Removal Services for<br>Baltimore Convention Center - Convention Center Complex -<br>P.O. No. P522081 |              |         |

On October 24, 2012, the Board approved the initial award in the amount of \$426,096.00. The award contained two 1-year renewal options. This renewal in the amount of \$150,000.00 is for the period January 1, 2016 through December 31, 2016 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

### **MWBOO SET GOALS OF 8% MBE AND 2% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> L&J Waste Recycling, LLC	8%	\$ 8,890.00	5%
<b>WBE:</b> A2Z Environmental Group, LLC	2%	\$48,442.30	26%



AGENDA

BOARD OF ESTIMATES

12/16/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Per contracting agency, the MBE deficit was a result of the MBE not being able to respond due to the quick response time required for the job and the services of the WBE were utilized instead. Vendor has committed to achieving the MBE goal on the renewal by utilizing the MBE for the remainder of the year.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |    |   |         |         |
|----|---|---------|---------|
| 6. | SMITH AUTO SERVICE INC.   | \$ 0.00 | Renewal |
|    | Contract No. B50002600 - Vehicle Upholstery Service - Department of General Services - P.O. No. P522012 |         |         |

On October 24, 2012, the Board approved the initial award in the amount of \$500,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period January 1, 2016 through December 31, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |    |  |              |          |
|----|--|--------------|----------|
| 7. | ENVIRONMENTAL SYSTEMS<br>RESEARCH INSTITUTE,<br>INC.   | \$200,000.00 | Increase |
|    | Contract No. 08000 - Master License Agreement - Departments of Public Works, Transportation and Mayor's Office of Information Technology - Req. Nos. Various |              |          |

On February 16, 2011, the Board approved the initial award in the amount of \$400,000.00. Subsequent increases have been approved. The vendor is the sole provider of ArcGIS, the proprietary Geographic Information System software that is used by the City. This increase in the amount of \$200,000.00 is necessary to purchase additional licenses and associated maintenance and technical support. This increase will make the award amount \$1,400,000.00. The contract expires on February 15, 2016.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be necessary to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

8. FRANK QUINN COMPANY,  
INC. \$ 48,000.00 Increase  
Solicitation No. B50003514- Truck Mounted Generators and  
Electrical Equipment Repairs - Department of General  
Services - P.O. No. P527375

On June 2, 2014, the City Purchasing Agent approved the initial award in the amount of \$24,000.00. The award contained two 1-year renewal options. Due to an increased need for generators and unexpected major repairs an increase in the amount of \$48,000.00 is necessary. This increase will make the award amount \$72,000.00. The contract expires on June 4, 2017 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

9. SCHAEFER SYSTEMS  
INTERNATIONAL, INC. \$ 37,000.00 Increase  
Contract No. B50004267 - Rollout Containers with RFID -  
Department of Public Works, Bureau of Solid Waste - P.O.  
No. P533408

On November 4, 2015, the Board approved the initial award in the amount of \$8,940,727.50. The award contained three 1-year renewal options. This increase in the amount of \$37,000.00 is necessary to allow for an optional item that was not included in the initial award calculation. This

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

increase will make the award amount \$8,977,727.50. The contract expires on November 5, 2018 with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 4% MBE AND 2% WBE.**

**MBE:** L&J Waste Recycling, LLC 4%

**WBE:** Britt's Industries, Inc. 2%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

10. SYSTEMS INTEGRATION,  
INC. \$ 65,757.00 Increase  
Contract No. 08000 - Maintenance and Support for Software Licenses for IVR (Integrated Voice Recognition) System - Department of Finance - Req. No. R708404

On June 26, 2013, the Board approved the initial award in the amount of \$43,203.42. The vendor is the sole distributor for Interactive Intelligence, Inc. (ININ) software, maintenance and support and is a fully certified, authorized distributor with code access. The agency current software version 3.0 which was upgraded and implemented in June 2009 and needs to be upgraded to the new version 4.0 as ININ has announced that soon they will not continue to support version 3.0. Pricing is deemed fair and reasonable. The contract expires on June 30, 2016 with additional annual renewals.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be necessary to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

# AGENDA

BOARD OF ESTIMATES

12/16/2015

## INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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### Bureau of Purchases

- |   |         |           |
|---|---------|-----------|
| 11. FIRE LINE EQUIPMENT,<br>LLC   | \$ 0.00 | Extension |
| Contract No. B50001730 - OEM Parts and Service for LTI Trucks - Department of General Services - P.O. No. P515955 |         |           |

On January 19, 2011, the Board approved the initial award in the amount of \$200,000.00. Subsequent actions have been approved. Solicitation B50004390 has been advertised. This extension is necessary to allow time to award a new contract. The extension is for the period January 19, 2016 through April 30, 2016. The above amount is the City's estimated requirement.

#### **MWBOO GRANTED A WAIVER.**

- |   |         |           |
|---|---------|-----------|
| 12. F & F AND A. JACOBS<br>AND SONS, INC.   | \$ 0.00 | Extension |
| Contract No. B50001694 - Uniforms for the Fire Department - Baltimore City Fire Department - P.O. No. P515884 |         |           |

On January 12, 2011, the Board approved the initial award in the amount of \$650,000.00. Subsequent actions have been approved. This extension is necessary to allow the agency to obtain uniforms during the period prior to award of a new contract. The extension is for the period January 12, 2016 through April 11, 2016. The above amount is the City's estimated requirement.

#### **MWBOO GRANTED A WAIVER.**

- |  |        |                             |
|--|--------|-----------------------------|
| 13. TOTER, LLC   | \$ N/A | Termination for Convenience |
| Contract No. B50003032 - Rollout Containers with RFID - Department of Public Works, Bureau of Solid Waste - Req. No. N/A |        |                             |

AGENDA

BOARD OF ESTIMATES

12/16/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

The Board is requested to terminate this contract for convenience effective December 16, 2015, as being in the best interest of the City.

On November 20, 2013, the Board entered into a contract with Toter, LLC. Contract B50003032 - Rollout Containers with RFID was a pilot program, which concluded on November 20, 2015, though the term continues through March 19, 2017. On November 4, 2015, Contract B50004267 with Schaefer Systems International, Inc. was awarded for Rollout Containers with RFID, for the full program.

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Mayor's Office on Criminal Justice - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding with the Baltimore City Health Department for the Safe Streets East Program. The period of the Memorandum of Understanding is July 15, 2015 through July 14, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$50,000.00 - 4000-472813-2252-690700-600000

**BACKGROUND/EXPLANATION:**

On February 6, 2013, the Board approved the grant award for the "McElderry Park Revitalization Coalition Project" which aspires to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within the targeted neighborhood, McElderry Park. As a sub-recipient, the Baltimore City Health Department for the Safe Streets East Program will work to reduce shootings and homicides through an interdisciplinary, public health approach to violence prevention in the McElderry Park neighborhood.

The Memorandum of Understanding is late because of delays in the administrative process.

**APPROVED FOR FUNDS BY FINANCE**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Mayor's Office of Employment Development (MOED) - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention for professional services. The period of the award is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$54,548.00 - 5000-509116-6397-483200-405001

**BACKGROUND/EXPLANATION:**

The purpose of this grant is for MOED to provide services to males ages 14 through 17 that are on electronic monitoring/community detention, or have been released to their parents while awaiting their court hearing. These services are to include programming with a focus on the needs of young men in the areas of mental health, education, social and career development.

The agreement is late because of late notification of approval from the grantor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

#### Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements:

1. **PARK WEST HEALTH SYSTEM INCORPORATED (PWHS) \$32,849.00**

Account: 5000-569716-3023-274416-603051

The PWHS will provide individualized case management assessments within 24 hours of initial referral, develop a treatment plan within three sessions of the assessment and conduct quarterly face-to-face or phone contact utilizing the client's treatment plan as a guide.

The PWHS will track and monitor patient's progress on accomplishing the stated client objectives in the treatment plan, for 325 clients in need of non-medical case management services. The period of the agreement is July 1, 2015 through June 30, 2016.

The agreements are being presented at this time because the Infectious Disease and Environmental Health Administration programmatically manages Ryan White Part B, D and State Special Funds services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm with the grant requirements.

2. **ST. MARY'S OUTREACH CENTER, INC. \$10,050.00**

Account: 6000-617815-3044-273300-406001

The organization will identify 150 consumers, aged 60 plus to participate in the Economic Security Initiative. The organization will provide person centered economic case-



## **AGENDA**

### **BOARD OF ESTIMATES**

**12/16/2015**

#### Health Dept. - cont'd

work for consumers to promote economic security and financial stability, and provide thorough screening, assessment, referrals and follow-up as required.

The organization will also provide and compile data input for grant reporting, and complete and contribute monthly reports. The period of the agreement is October 1, 2015 through September 30, 2016.

The agreement is late because it was recently completed by the Department.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

#### Health Department - Amendment to Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify an Amendment to Agreement with Fusion Partnerships, Inc. The ratification will extend the agreement through December 31, 2015.

##### **AMOUNT OF MONEY AND SOURCE:**

No additional funding is associated with this action.

##### **BACKGROUND/EXPLANATION:**

On March 19, 2014, using the grant funds, the Board approved the grant agreement from the Zanyvl and Isabelle Krieger Fund for the period of March 15, 2014 through June 30, 2015, in the amount of \$45,000.00.

On November 5, 2014, using the grant funds, the Board approved the agreement with Fusion Partnerships, Inc. for the period of May 1, 2014 through June 30, 2015, in the amount of \$13,510.00.

On December 24, 2014, the Board approved a no-cost extension to the agreement with Zanyvl and Isabelle Krieger Fund to extend the grant period to December 31, 2015.

Due to oversight, the Department neglected to request a no-cost extension to the agreement with Fusion Partnerships, Inc. The Department requests the Board to ratify the agreement period to reflect the approved no-cost extension.

##### **MBE/WBE PARTICIPATION:**

N/A

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS NOTED THE TIME EXTENSION.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**12/16/2015**

Health Department - No-Cost Extension to the Memorandum of Agreement

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#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a No-Cost Extension to the Memorandum of Agreement with Carefirst BlueCross BlueShield. The period of the Memorandum of Agreement will be extended through December 31, 2015.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

On August 14, 2013, the Board approved the Memorandum of Agreement (MOA) in the amount of \$1,750,000.00 with CareFirst BlueCross BlueShield. The period of the MOA was July 1, 2013 through June 30, 2015. The MOA provided funding to support B'More for Healthy Babies Initiative.

The Department requested and received approval to carry-over \$908,358.00 in funding and extend the period of the MOA to December 31, 2015.

The No-Cost Extension was delayed because of the Department's administrative review process.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS NOTED THE TIME EXTENSION.**

(The No-Cost Extension to the Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

BOARD OF ESTIMATES

12/16/2015

### Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Reports and Related Audit Digests:

1. Performance Audit Report of the Department of Finance Bureau of Revenue Collections Inspection Unit.
2. Department of Finance A Primary Government Unit of the City of Baltimore, Maryland Quadrennial Financial Report for the Fiscal Years Ended June 30, 2010 through 2013.

**AGENDA****BOARD OF ESTIMATES****12/16/2015**Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1420 Key Highway	Key Highway Associates, LLC	Two single face electric signs 35.54 sq. ft. ea.
Annual Charge: \$281.20		
2. 900 N. Charles St.	McGillivray's Building, LLC	Outdoor seating 12' x 3' on Charles St., 12' x 3' on Read St.
Annual Charge: \$675.00		
3. 413 W. Saratoga Street	Maninder Singh	Awning w/signage 117 sq. ft.
Annual Charge: \$516.60		
4. 3240 Greenmount Ave.	Japak, LLC	Single face electric sign 18.33 sq. ft.
Annual Charge: \$ 70.30		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Transportation - Developer's Agreement No. 1276-A

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1276-A with North Barclay Green Limited Partnership.

**AMOUNT OF MONEY AND SOURCE:**

\$168,741.00

**BACKGROUND/EXPLANATION:**

The Developer would like to install new water service to its proposed new building located in the vicinity of East 22<sup>nd</sup> St., East 21<sup>st</sup> St. and Greenmount Ave. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$168,741.00 has been issued to North Barclay Green Limited Partnership, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

N/A

(The Developer's Agreement No. 1276-A has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

BOARD OF ESTIMATES

12/16/2015

Department of Transportation - Traffic Mitigation Agreement

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Cross Street Baltimore Federal Hill, L.L.C. The period of the agreement will commence upon Board approval and termination will be deemed in writing by the Department of Transportation.

### **AMOUNT OF MONEY AND SOURCE:**

\$82,603.52 - 9950-909084-9512-000000-490375

### **BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for Hanover Cross Street at 101 W. Cross Street constructing a mixed use development with a total of 298,131 sq. ft. consisting of a Specialty Retail Center with 14,599 sq. ft., and an apartment building with a total of 283,532 sq. ft. and 300 apartments. The Developer agrees to make a one-time contribution in the amount of \$82,603.52 to fund the City's multimodal transportation improvements in the Development's vicinity.

### **MBE/WBE PARTICIPATION:**

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Transportation - Memorandum of Understanding

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Johns Hopkins University. The period of the MOU is effective upon Board approval for 10 years, with an option to renew for an additional 10 years.

### **AMOUNT OF MONEY AND SOURCE:**

N/A

### **BACKGROUND/EXPLANATION:**

The MOU establishes the framework for the owner to maintain landscape in the right-of-way for the Johns Hopkins University at San Martin Drive, Wyman Park Drive, West University Parkway, and Remington Ave. (Ward 12, Section 2, Block 6390, Lot 001), all at its sole cost and subsequently for the owner to perform ongoing maintenance of all aspects of the Project during the term of the agreement.

### **APPROVED FOR FUNDS BY FINANCE**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)



## **AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Transportation - Memorandum of Understanding

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Johns Hopkins University. The period of the MOU is effective upon Board approval for 25 years, with an option to renew for an additional 25 years.

### **AMOUNT OF MONEY AND SOURCE:**

N/A

### **BACKGROUND/EXPLANATION:**

The MOU establishes the framework for the owner to maintain storm water management facilities in the right-of-way for San Martin Drive Pedestrian Improvements located at the North and South side of Ward 12, Section 2, Block 3690 & 3669, and Lots 003 & 001 of Wyman Park Drive and Ward 12 Section 2, Block 3690, Lot 001 of Charles St., all at its sole cost and subsequently for the owner to perform ongoing maintenance of all aspects of the Project during the term of the Agreement.

### **APPROVED FOR FUNDS BY FINANCE**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

#### Department of Transportation (DOT) - Task Assignments

The Board is requested to approve the Assignment of the following Tasks under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

	<u>Task No.</u>	<u>Amount</u>
1. <b>CENTURY ENGINEERING, INC.</b>	29	<b>\$32,067.64</b>

Account: 9950-906855-9514-900010-705032

This authorization will provide for post award services for the reconstruction of four signalized intersections (Baker & Bentalou, US 40 and Edmondson, US 40 and Cooks Lane, and US 40 & Orchard Road) and the design of an additional intersection located at Calvert at Center Street. Additional post award services will include attending progress meetings, preparation of redline revision plans, and other work outlined in the proposal.

2. <b>CENTURY ENGINEERING, INC.</b>	30	<b>\$ 12,372.42</b>
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Account: 9950-906855-9514-900010-705032

This authorization will provide for Ground Penetrating Radar testing services along Walker Avenue from Loch Raven to Falkirk Road.

#### **MBE/WBE PARTICIPATION:**

The consultants will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

AGENDA

BOARD OF ESTIMATES

12/16/2015

DOT - cont'd

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 82,631.73	9950-902846-9514	
FED	Resurfacing NE	
20,657.93	" "	
<u>GF (HUR)</u>		
 \$103,289.66	 -----	 9950-906855-9514 Fed Resurfacing Hwys NE I

This transfer will cover the deficit and fund the costs associated with Task Nos. 29 and 30, under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Project with Century Engineering, Inc. in the amount of \$44,440.06.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 1, to McCormick Taylor, Inc., under Project No. 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction.

**AMOUNT OF MONEY AND SOURCE:**

\$24,775.48 - 9950-905023-9508-900010-705032  
24,775.48 - 9950-905627-9527-900010-705032  
**\$49,550.96**

**BACKGROUND/EXPLANATION:**

This authorization provides for a professional engineer approved by the MDE Plan Review as a Certified Reviewer, to provide expedited review services for the Baltimore City Department of Public Works, Office of Compliance and Laboratories. The work entails reviewing submitted contract documents for compliance with the latest Erosion and Sediment Control and Stormwater Management regulations as defined by the Maryland Department of the Environment and the City of Baltimore Environmental Engineering Section.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

12/16/2015

TRANSFER OF FUNDS

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 65,802.42	9950-902627-9528	
FED	Constr. Res.	
	Park Circle Inter-	
	section Improvements	
16,450.61	" "	
<u>MVR</u>		
 \$ 82,253.03	 -----	 9950-905627-9527-5
		Inspection DOT
		Park Circle Inter-
		section

This transfer will cover the deficit and partially fund the costs associated with Task No. 1, under Project No. 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction and Projects with McCormick Taylor, Inc. in the amount of \$49,550.96.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## **AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Transportation - Task Assignment

### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 4, to McCormick Taylor, Inc., under Project No. 1183, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services.

### **AMOUNT OF MONEY AND SOURCE:**

\$85,166.54 - 9950-905097-9512-900010-703032

### **BACKGROUND/EXPLANATION:**

This authorization provides for Phase 2A of the At Grade Rail Crossing Safety Study. The scope of services includes, but is not limited to field surveying, infield layout adjustment, Information For Bid development, and database development for at grade railroad crossings.

### **DBE PARTICIPATION:**

The consultant will comply with Title 49 Code of Federal Regulations, Parts 26 (49 CFR Part 26) and the DBE goal established in the original agreement.

**DBE SET GOALS OF 25%.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

12/16/2015

TRANSFER OF FUNDS

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 78,353.22	9950-904078-9512	
FED	ITS Improvements	
19,588.30	" "	
<u>GF (HUR)</u>		
 \$ 97,941.52	 -----	 9950-905097-9512-3 Design - At Grade Rail Crossing Signing Citywide

This transfer will fund the costs associated with Task No. 4, under Project No. 1183, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA****BOARD OF ESTIMATES****12/16/2015**Employees' Retirement System - Disability Hearings Services  
Agreements

The Board is requested to approve and authorize execution of the Disability Hearings Services agreement with the following individuals:

	<u>Rate of Pay</u>	<u>Amount</u>
1. <b>DEVEREAUX E. STERRETTE</b>	\$500.00 per contested case and \$200.00 per uncontested case	<b>\$20,000.00</b> (not to exceed)
2. <b>DORENE ROTHMANN</b>	\$500.00 per contested case and \$200.00 per uncontested case	<b>\$20,000.00</b> (not to exceed)
3. <b>DEBRA A. THOMAS</b>	\$500.00 per contested case and \$200.00 per uncontested case	<b>\$20,000.00</b> (not to exceed)
4. <b>EDWARD G. DANIELS</b>	\$500.00 per contested case and \$200.00 per uncontested case	<b>\$20,000.00</b> (not-to-exceed)
5. <b>JUDY G. SMYLLIE</b>	\$500.00 per contested case and \$200.00 per uncontested case	<b>\$20,000.00</b> (not-to-exceed)
6. <b>STANLEY C. ROGOSIN</b>	\$500.00 per contested case and \$200.00 per uncontested case	<b>\$20,000.00</b> (not-to-exceed)

Account: 1001-000000-1220-147500-603026

The above-listed individuals will each continue to work as a Hearing Examiner for the Employees' Retirement System (ERS), the Fire & Police Employees' Retirement System (F&P), and the Elected Officials' Retirement System (EOS). Each of the Hearing Examiners will be responsible for adjudicating claims for disability retirement and death benefit cases. The period of the agreement is January 1, 2016 through December 31, 2016.



## **AGENDA**

### **BOARD OF ESTIMATES**

**12/16/2015**

ERS - cont'd

Under the provisions of Baltimore City Code Article 22§ 9(p), there is a panel of hearing examiners to hear and adjudicate ERS disability and death benefit cases. (Under Article, 22 §§21 (b) and 33(1), the panel also hears disability and death benefits cases under the Elected Officials' Retirement System and the Fire and Police Employees' Retirement System). The panel is appointed on a contract basis by the Board of Estimates and is to be paid under terms established by the Board of Estimates. Under §9(p)(2)(iii) the ERS Board of Trustees may submit to the Board of Estimates recommended candidates for the panel. Within this discretion, the ERS Board respectfully recommends that the above listed individuals be appointed as hearing examiners, under the terms of the agreement, on the basis of their experience and expertise in adjudicating disability and death benefit claims.

### **APPROVED FOR FUNDS BY FINANCE**

(The Disability Hearings Services Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Fire and Police Employees' - Subscription Agreement  
Retirement System

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Subscription Agreement with Equus Investment Partnership X, L.P., managed by Equus Capital Partners, Ltd.

**AMOUNT OF MONEY AND SOURCE:**

\$20,000,000.00 - approximately of F&P Funds

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The F&P Board of Trustees conducted a search for non-core real estate investment managers and as a result of that search, selected Equus Capital Partners, Ltd. as one of three managers to receive and invest \$20 million of F&P funds. The search and selection process was conducted with assistance and advice of the F&P Systems' investment advisor, Summit Strategies Group.

**MWBOO GRANTED A WAIVER.**

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Fire and Police Employees' - Amended and Restated Investment  
Retirement System Management Agreement

### **ACTION REQUESTED OF B/E:**

The Board is requested by the Board of Trustees of the Fire and Police Employees' Retirement System (F&P) to approve and authorize execution of the Amended and Restated Investment Management Agreement with Loomis, Sayles & Company, L.P. (Loomis).

### **AMOUNT OF MONEY AND SOURCE:**

\$155,000,000.00 - approximately of F&P Funds

No General Fund monies are involved in this transaction.

### **BACKGROUND/EXPLANATION:**

On February 19, 1997, the Board approved an Investment Management Agreement with the F&P Board and Loomis to manage F&P's variable benefit portfolios. Inasmuch as the F&P law no longer mandates maintenance of a separate variable portfolio, the F&P Board has resolved to diversify a portion of the former variable portfolio with other managers and to retain a portion of the assets under Loomis' management. The F&P Board wishes to update its management agreement with Loomis to enable Loomis to continue managing approximately \$55 million of F&P assets in a short duration fixed income securities portfolio and approximately \$100 million of F&P funds in a core-plus fixed income portfolio. This process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

### **MWBOO GRANTED A WAIVER.**

(The Amended and Restated Investment Management Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

#### Bureau of Water and Wastewater - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Ross Technical Services, Inc.

#### **AMOUNT OF MONEY AND SOURCE:**

##### Wastewater Utility

\$11,953.00 - 2070-000000-5501-396404-603020  
11,953.00 - 2070-000000-5501-396404-603020  
11,911.00 - 2070-000000-5501-396904-603020  
**\$35,817.00**

#### **BACKGROUND/EXPLANATION:**

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Water Treatment Plants of Baltimore City be provided with 144 hours of classroom instruction for each year of the 4 years that they are employed to successfully complete the Waste Water Treatment Technician Apprenticeship Program for the Bureau of Water and Wastewater.

Ross Technical Services, Inc. has an extensive background in Instrumentation Training and has provided a custom curriculum that enables the apprentices to be exposed to the technical requirements of the program as they relate to the actual work environment of a Water and Wastewater Treatment Plant.

The request is for the second year sessions of the three year instruction of the class of trainees hired as Waste Water Treatment Technician Apprentices.

## **AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

### Bureau of Water and Wastewater - cont'd

The training will take place on-site using existing equipment and materials. The agency hired 28 new apprentices between December, 2014 through January, 2015. The agreement asks for a maximum of 15 apprentices per class, and in order to accommodate this large group of apprentices, it was necessary to split the group into two second year sessions.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

Department of Public Works/Office - On-Call Agreement  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the On-Call Agreement with Louis Berger Water Services, Inc. under Project 1503 (Previous Project No. 1230) On-Call Project and Construction Management Assistance Services. The period of the agreement is effective upon Board approval for four years, or until the upset limit is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$4,000,000.00 - Upset Limit (To be determined with each individual task)

No funds are required at this time.

#### **BACKGROUND/EXPLANATION:**

The Construction Management Division is in need of assistance from Louis Berger Water Services, Inc. to provide construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, and review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, RFI reviews and responses, and construction, contract administrative support under this On-Call agreement.

This On-Call Agreement is necessary to provide services related to Consent Decree projects and other infrastructure related projects and will allow great latitude in staffing and funding availability to ensure that the requirements and deadlines for those projects are met.

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The On-Call Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the Minority and Women's Business Opportunity goals established in the original agreement.

<b>MBE:</b> Environ-Civil Engineering, Ltd.	\$0-1,080,000.00	0-27%
Kumi Construction Management Corporation	\$0-1,080,000.00	0-27%
Sidhu Associates, Inc.	\$0-1,080,000.00	0-27%
Techno Consult, Inc.	<u>0-1,080,000.00</u>	<u>0-27%</u>
<b>Total Aggregate</b>	<b><u>\$0-1,080,000.00</u></b>	<b><u>0-27%</u></b>
 <b>WBE:</b> Peer Consultants, P.C.	 \$ 0-400,000.00	 0-10%
Ross Technical Services, Inc.	<u>0-400,000.00</u>	<u>0-10%</u>
<b>Total Aggregate</b>	<b><u>\$ 0-400,000.00</u></b>	<b><u>0-10%</u></b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

Department of Public Works/Office - Agreement  
of Engineering and Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with HDR Engineering, Inc. under Project S.C. 951, Comprehensive Biosolids Plan (CBP). The period of the Agreement is effective upon Board approval for four years, or until the upset limit is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$537,441.18 - Baltimore County  
442,039.73 - Baltimore City  
**\$979,480.91** - 9956-928009-9551-900020-703032

#### **BACKGROUND/EXPLANATION:**

The Consultant will develop the Comprehensive Biosolids Plan, which will address solids processing from primary and waste activated sludge thickening through production and end uses of the biosolids for the City's Patapsco and Back River Wastewater Treatment Plants. The CBP will also evaluate opportunities for co-processing solid wastes such as fats, oils, grease and separated food wastes with Wastewater Treatment Plant solids for increasing the production of renewable biogas energy and increasing overall energy efficiency in biosolids operations. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Award Commission.



**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Celadon Technologies, LLC.	\$177,272.62	18.10%
Shah and Associates	89,095.40	9.09%
	<u>\$266,368.02</u>	<u>27.19%</u>

<b>WBE:</b> Phoenix Engineering, Inc.	\$101,460.54	10.35%
---------------------------------------	--------------	--------

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
\$ 603,570.00 County Approp.	9956-925009-9549 Construction Reserve Comprehensive Biosolids Management	
496,430.00 Wastewater Rev. Bonds	" "	
<u>\$1,100,000.00</u>		
\$ 979,984.49	-----	9956-928009-9551-3 Design
120,015.51	-----	9956-928009-9551-9 Administration
<u>\$1,100,000.00</u>		

The funds are to cover the cost of SC 951, Comprehensive Biosolids Plan.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

Department of Public Works/Office - Task Assignment  
of Engineering & Construction

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 021, to Arcadis-US, under Project 1303, On-Call Project and Construction Management Assistance.

#### **AMOUNT OF MONEY AND SOURCE:**

(\$ 18,640.05) - 9960-910703-9557-900020-705032, WC 1225  
( 85,936.76) - 9960-905658-9557-900020-705032, WC 1240  
( 113,024.08) - 9956-918616-9551-900020-705032, SC 922  
( 194,127.79) - 9956-905620-9551-900020-705032, SC 932  
( 204,679.35) - 9956-905620-9551-900020-705032, SC 906  
**(\$616,408.03)**

#### **BACKGROUND/EXPLANATION:**

The Consultant will provide a credit of unused funds from various tasks including: Task 002 (WC 1225), Task 006 (WC 1240), Task 008 (SC 922), Task 009 (WC 932), and Task No. 011 (SC 906). This credit will increase the agreement upset limit and allow other tasks to be developed.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Public Works/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 041, to Rummel, Klepper & Kahl, LLP, under Project 1301, On-Call Project and Construction Management Assistance.

**AMOUNT OF MONEY AND SOURCE:**

\$117,369.21 - 9960-917300-9557-900020-705032

**BACKGROUND/EXPLANATION:**

The Consultant will provide on-site inspection services on WC 1228, Ashburton Washwater Lake Dam Stream Restoration for the Bureau of Water and Wastewater.

**THE TRANSFER OF FUNDS WAS APPROVED BY THE BOARD ON OCTOBER 7, 2015.**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

52 - 58

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

**AGENDA****BOARD OF ESTIMATES****12/16/2015****RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS**Department of Public Works/Department of Recreation and Parks

1. RP 15824, Fiscal Allied Contractors, \$611,000.00  
 Year 2015 Play- Inc.  
 Ground and Court  
 Improvements

**MBE:** JM Murphy Enterprises, \$25,000.00 4.09%  
 Inc.

**WBE:** S&L Trucking, LLC \$ 6,300.00 1.03%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 25,000.00	9938-909040-9475	
R&P 27 <sup>th</sup> .	Reserve - FY'15	
Series	Court Resurfacing	
79,000.00	" "	
State-Program		
Open Space		
75,000.00	9938-909044-9475	
R&P 27 <sup>th</sup> .	Reserve - FY'15	
Series	Community Parks &	
	Playgrounds	
100,000.00	" "	
State-Program		
Open Space		
336,000.00	9938-917014-9475	
R&P 27 <sup>th</sup>	Reserve - FY'15	
Series	Balto. Playground	
<u>\$615,000.00</u>	Program	

# AGENDA

BOARD OF ESTIMATES

12/16/2015

## RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

DPW/Department of Recreation and Parks - cont'd

\$104,000.00	-----	9938-910040-9474 Active - FY'15 Court Resurfacing
175,000.00	-----	9938-911044-9474 Active - FY'15 Community Parks & Playgrounds
<u>336,000.00</u>	-----	9938-919014-9474 Active - FY'15 Balto. Playground Program
<b>\$615,000.00</b>		

This transfer will provide funds to cover costs associated with the award of Contract RP 15824, FY'15 Playground and Court Improvements.

3. WC 1230R, Prettyboy Reservoir Dam Gate- House Facility Improvements	The Whiting-Turner Contracting Co., Inc.	\$2,479,000.00
---	--	----------------

<b>MBE:</b> Horton Mechanical Contractors, Inc.	\$225,000.00	9.07%
Native Sons, Ltd.	175,000.00	7.06%
Roane's Rigging and Transfer Co., Inc.	<u>72,000.00</u>	<u>2.90%</u>
	<b>\$472,000.00</b>	<b>19.03%</b>
<b>WBE:</b> Plexus Installations, Inc.	\$ 25,000.00	1%*

\*The WBE subcontractor is not in good standing with the Department of Assessment and Taxation. The Bidder will be allowed to substitute an approved WBE, if Plexus Installations, Inc. is not in good standing at the time of award.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

# **AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

## **RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS**

DPW/Office of Engineering & Construction - cont'd

### 4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,139,602.75	9960-910300-9558	
Water Revenue	Constr. Reserve	
Bonds	Meter Replacement	
1,452,655.25	" "	
Counties		
<b>\$3,592,258.00</b>		
 \$ 247,900.00	 -----	 9960-910301-9557-2 Extra Work
247,900.00	-----	9960-910301-9557-3 Engineering
468,718.00	-----	9960-910301-9557-5 Inspection
2,479,000.00	-----	9960-910301-9557-6 Construction
148,740.00	-----	9960-910301-9557-9 Administration
<b>\$3,592,258.00</b>		

The funds are required to cover the costs for the award of WC 1230, Prettyboy Dam Gatehouse Improvements.



**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

**RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Purchases

- |    |  |                                  |              |
|----|--|----------------------------------|--------------|
| 5. | B50004022, Mowing,<br>Maintenance & Ser-<br>vices for Clusters | Lorenz Lawn &<br>Landscape, Inc. | \$569,792.00 |
|----|--|----------------------------------|--------------|

(Dept. of Recreation &  
Parks & all City Agencies)

**MWBOO SET GOALS OF 27% MBE AND 9% WBE.**

<b>MBE:</b>	4Evergreen Lawn Care	\$153,845.00	27%
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<b>WBE:</b>	Fouts Lawn Care Corp. Inc.	\$ 51,300.00	9%
-------------	----------------------------	--------------	----

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |    |  |                                       |              |
|----|--|---------------------------------------|--------------|
| 6. | B50004326, Turnout<br>Gloves for Baltimore<br>City Fire Department | Municipal Emergency<br>Services, Inc. | \$ 83,148.00 |
|----|--|---------------------------------------|--------------|

(Baltimore City Fire  
Department)

**MWBOO GRANTED A WAIVER.**

- |    |  |                  |              |
|----|--|------------------|--------------|
| 7. | B50004338, Furnish<br>and Install Carpet<br>and Floor Tile | JD Carpets, Inc. | \$400,000.00 |
|----|--|------------------|--------------|

L & R Enterprises,  
t/a L & R Floors

(Dept. of General Services)

The five bids received were opened on November 4, 2015. All five responses were non-compliant by MWBOO. This is a multiple award contract requiring site visits with each vendor bidding a not-to-exceed amount on individual projects, based upon the unit prices bid, with the low

## AGENDA

BOARD OF ESTIMATES

12/16/2015

### RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

#### Bureau of Purchases

bidder receiving award of that project. The above amount is the City's estimated requirement, however, the vendors will supply the City's entire requirement, be it more or less.

#### **MWBOO SET GOALS OF 8% MBE AND 3% WBE.**

##### JD Carpets, Inc.:

<b>MBE:</b>	0%
<b>WBE:</b> Acorn Supply & Distributing, Inc.	0%
Beachwood Distributors, Inc.	0.75%

Bidder did not achieve MBE/WBE goals. Bidder listed Acorn Supply & Distributing, Inc. for MBE participation, however Acorn Supply and Distributing is not certified as a MBE with Baltimore City (They are a certified WBE).

Furthermore, Beachwood Distributors was listed for 3% WBE participation. However, not more than 25% of each MBE/WBE goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

##### L & R Enterprises, t/a L & R Floors:

<b>MBE:</b> Stock Supply Co.	0%
<b>WBE:</b> Not Listed	0%

Bidder did not achieve MBE/WBE goals. Stock Supply is not certified by the City of Baltimore. Bidder also failed to list any WBE participation.

#### **MWBOO FOUND VENDORS IN NON-COMPLIANCE.**

The Bureau of Purchases recommends award to the two low responsive bidders, contingent upon each vendor coming into compliance within ten days of Board approval.

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

**RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Purchases

- |                                 |  |              |
|---------------------------------|--|--------------|
| 8. B50004351, Truck Accessories | Edgewater Tire Center, Inc. d/b/a Admiral Tire | \$200,000.00 |
|---------------------------------|--|--------------|

(Dept. of General Services, Fleet Management)

**MWBOO GRANTED A WAIVER.**

Rescind and Re-Award

- |  |   |              |
|--|---|--------------|
| 9. B50004117, Conversion of Microfilm & Microfiche to Digital Format | <b><u>Rescind Award to:</u></b><br>Court Record & Data Management Services, Inc.                                      |              |
|  | <b><u>Re-Award to:</u></b><br>Crowley Micrographics d/b/a The Crowley Co. (2 <sup>nd</sup> lowest responsible bidder) | \$209,661.00 |

(Dept. of Housing & Community Development)

On November 18, 2015, the Board approved the initial award to Court Record & Data Management Services, Inc. However, the solicitation stated "all bid submissions, including bid prices, shall remain fixed and good for a period of not less than 90 days following the bid opening." Court Record & Data Management Services, Inc. does not wish to extend

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

**RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS**

**Bureau of Purchases**

their bid price past the 90 days and has requested to withdraw their bid. Cowley Micrographical has confirmed that they will extend their bid prices.

**MWBOO SET GOALS OF 0% MBE AND 7% WBE:**

**WBE:** 1<sup>st</sup> Choice, LLC 7%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Baltimore Police Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the LEADERShip for tuition. The period of the expenditure is February 3, 2016 through November 3, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - 1001-000000-2041-195500-603020

**BACKGROUND/EXPLANATION:**

The tuition is for Mr. Kevin Davis to participate in the LEADERShip Class of 2016. The training will enhance the leadership and competency of members in upper level supervisory roles within the Department. A scholarship was received in the amount of \$2,500.00. This training provides a focus on accountability and responsibility within the ethical scope of the leading of other members of the Department. Focus is given to community services and improving the relationship within the community through service.

**APPROVED FOR FUNDS BY FINANCE**

## **AGENDA**

### **BOARD OF ESTIMATES**

**12/16/2015**

#### Police Department - Mutual Aid Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Mutual Aid Agreement with Montgomery County and the Montgomery County Police Department. The period of the agreement is effective upon Board approval.

##### **AMOUNT OF MONEY AND SOURCE:**

The Mutual Aid Agreement is a standby agreement and there is no commitment of funds under the agreement at this time. The Agreement does provide that the requesting jurisdiction will indemnify the responding jurisdiction from third party claims that arise from the assistance provided in the requesting jurisdiction. In the future, should the City incur any liability under the Mutual Aid Agreement, then a further request for authorization of the expenditure of funds from the Board of Estimates would be submitted and a source of funds identified.

##### **BACKGROUND/EXPLANATION:**

Under the terms of the agreement, the Baltimore City Police Department or the Montgomery County Police Department, may request personnel and equipment from the Chief of the other jurisdiction in the event local resources are insufficient to meet public safety requirements. The Chief of the responding jurisdiction will have discretion to decide whether to and how to respond to such requests, taking into account the public safety requirements of the responding jurisdiction.

The Baltimore Police Department reviewed its mutual assistance agreements following the tragic events of April 2015, and the civil unrest during this period. In order to provide for public safety, the Baltimore City Police Department has initiated mutual aid agreements with various federal, state, and local law enforcement.

##### **APPROVED FOR FUNDS BY FINANCE**

(The Mutual Aid Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA****BOARD OF ESTIMATES****12/16/2015**Police Department - Ratification of Grant Adjustment Notice**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Grant Adjustment Notice (GAN) Amendment No. 4 from the Maryland Emergency Management Agency (MEMA) for the FY 2012 Urban Area Security Initiative (UASI).

**AMOUNT OF MONEY AND SOURCE:**

<b>Project Adjustment Details</b>	<b>Account Code</b>	<b>Original Amount</b>	<b>New Amount</b>	<b>Difference</b>
Closed Circuit Television	4000-472413-2023-212600-600000	\$ 625,253.24	\$ 625,253.24	\$ -
Functional Needs & Citizen Involvement	4000-472413-2023-212601-600000	\$ 30,262.88	\$ 30,262.88	\$ -
HAZMAT	4000-472413-2023-212602-600000	\$ 96,322.65	\$ 96,322.65	\$ -
Incident Management Team	4000-472413-2023-212603-600000	\$ 25,352.43	\$ 25,352.43	\$ -
Law Enforcement and Terrorist Prevention	4000-472413-2023-212604-600000	\$ 101,579.53	\$ 101,579.53	\$ -
Mobile Command Communications Vehicle	4000-472413-2023-212605-600000	\$ 11,463.00	\$ 11,463.00	\$ -
Patient Tracking	4000-472413-2023-212606-600000	\$ -	\$ -	\$ -
Planners	4000-472413-2023-212607-600000	\$ 47,143.80	\$ 47,143.80	\$ -
Regional Exercises	4000-472413-2023-212608-600000	\$ 91,647.00	\$ 42,215.48	\$(49,431.52)
UAWG Support	4000-472413-2023-212609-600000	\$ 136,111.78	\$ 133,543.30	\$ (2,568.48)
EOC enhancements and upgrades	4000-472413-2023-212610-600000	\$ 78,220.60	\$ 78,220.60	\$ -
Establish/enhance cyber security program	4000-472413-2023-212611-600000	\$ 14,700.00	\$ 14,700.00	\$ -
Interoperable communications systems	4000-472413-2023-212612-600000	\$ 137,887.09	\$ 137,887.09	\$ -
<b>Totals</b>		<b>\$ 1,395,944.00</b>	<b>\$1,343,944.00</b>	<b>\$(52,000.00)</b>

## **AGENDA**

### **BOARD OF ESTIMATES**

**12/16/2015**

Police Department - cont'd

#### **BACKGROUND/EXPLANATION:**

On October 17, 2012, the Board authorized acceptance of a Memorandum of Agreement (MOA) with MEMA for the FY12 UASI, funding through a grant from the U.S. Department of Homeland Security, in the amount of \$1,476,804.00. The period of the agreement was from September 1, 2012 through May 31, 2014.

On April 24, 2013, the Board approved an amendment reducing the award by \$30,000.00, making the total award amount \$1,446,804.00.

On October 23, 2013, the Board approved an amendment reducing the award by \$50,860.00, making the total award amount \$1,395,944.00.

On September 10, 2014, the Board approved an amendment extending the period of the MOA through July 31, 2014.

This GAN Amendment No. 4 decreased the amount of the grant by \$52,000.00, and made the new total award amount \$1,343,944.00 to give the DGS funding to obtain an MView system.

This GAN (No. 4) is late because of the late receipt of documents explaining the transfer of funding.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **AUDITS NOTED THE RATIFICATION OF THE GRANT ADJUSTMENT NOTICE.**

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)



12/16/2015

63

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

#### Department of Housing and - cont'd Community Development

attracting and retaining businesses and engaging in community sanitation and greening efforts. The sub-grantee will facilitate economic development in the Washington Boulevard Commercial Business District by providing technical assistance and workshops to new and existing businesses. The period of the agreement is July 1, 2015 through June 30, 2016.

#### 3. **GREATER BALTIMORE COMMUNITY HOUSING** **\$27,880.00** **RESOURCE BOARD, INC. (GBCHRB)**

Account: 2089-208916-5930-436384-603051

The agreement will provide the funding to GBCHRB to procure a consultant to provide technical expertise in planning, designing and conducting an effective program of fair housing education, training, analysis and administration in the City. The consultant will, on behalf of the GBCHRB, provide general fair housing ordinance education, fair housing education for persons with disabilities, regional fair housing advocacy, special fair housing awareness events and fair housing curriculum support in Baltimore City Public Schools. The period of the agreement is October 1, 2015 through September 30, 2016.

On June 17, 2015, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2015 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Housing and - cont'd  
Community Development

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan to be effective July 1, 2015 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with East Baltimore Historic III, LLC, Developer, for the sale of the City-owned properties located at 707, 723 and 730 E. Biddle Street; 1200, 1202, 1206, 1208, 1210, 1212, and 1214 Homewood Avenue; 706, 709, 718, 719 and 726 Mura Street; and 701, 704, 726, 729, 730, 731, and 739 E. Preston Street.

**AMOUNT OF MONEY AND SOURCE:**

\$	5,000.00	-	707 E. Biddle Street
	5,000.00	-	723 E. Biddle Street
	5,000.00	-	730 E. Biddle Street
	5,000.00	-	1200 Homewood Avenue
	5,000.00	-	1202 Homewood Avenue
	5,000.00	-	1206 Homewood Avenue
	5,000.00	-	1208 Homewood Avenue
	5,000.00	-	1210 Homewood Avenue
	5,000.00	-	1212 Homewood Avenue
	5,000.00	-	1214 Homewood Avenue
	5,000.00	-	706 Mura Street
	5,000.00	-	709 Mura Street
	5,000.00	-	718 Mura Street
	5,000.00	-	719 Mura Street
	5,000.00	-	726 Mura Street
	5,000.00	-	701 E. Preston Street
	5,000.00	-	704 E. Preston Street
	5,000.00	-	726 E. Preston Street
	5,000.00	-	729 E. Preston Street
	5,000.00	-	730 E. Preston Street
	5,000.00	-	731 E. Preston Street
	5,000.00	-	739 E. Preston Street
	<u>\$110,000.00</u>	-	Purchase price to be paid at time of settlement

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in the properties to East Baltimore Historic III, LLC.

**AGENDA****BOARD OF ESTIMATES****12/16/2015**DHCD - cont'd

East Baltimore Historic III, LLC will purchase the vacant buildings known as 707, 723 and 730 E. Biddle Street; 1200, 1202, 1206, 1208, 1210, 1212, and 1214 Homewood Avenue; 706, 709, 718, 719 and 726 Mura Street; and 701, 704, 726, 729, 730, 731, and 739 E. Preston Street for the rehabilitation into residential rentals. The purchase price and improvements to the sites will be funded through Federal Historic Tax Credits, CDBG Funds, and private funds.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The 22 vacant buildings are being sold for \$5,000.00 each for a total of \$110,000.00. The Waiver Valuation Process determined the price for the properties as follows:

<u>Property Address</u>	<u>Waiver Valuation</u>
707 E. Biddle St.	\$ 5,000.00
723 E. Biddle St.	\$ 5,000.00
730 E. Biddle St.	\$10,000.00
1200 Homewood Ave.	\$10,000.00
1202 Homewood Ave.	\$10,000.00
1206 Homewood Ave.	\$10,000.00
1208 Homewood Ave.	\$10,000.00
1210 Homewood Ave.	\$10,000.00
1212 Homewood Ave.	\$10,000.00
1214 Homewood Ave.	\$10,000.00
706 Mura St.	\$ 5,000.00
709 Mura St.	\$ 5,000.00
718 Mura St.	\$ 5,000.00
719 Mura St.	\$ 5,000.00
726 Mura St.	\$ 5,000.00
701 E. Preston St.	\$10,000.00
704 E. Preston St.	\$10,000.00
726 E. Preston St.	\$10,000.00
729 E. Preston St.	\$10,000.00
730 E. Preston St.	\$10,000.00
731 E. Preston St.	\$10,000.00
739 E. Preston St.	\$10,000.00

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

DHCD - cont'd

The properties are being sold to East Baltimore Historic III, LLC for less than the price determined by the waiver valuation process for the following reasons:

- the new construction will be to the specific benefit to the immediate community,
- this transaction will eliminate blight from the block, and eliminate blight from the neighborhood,
- this sale and rehabilitation will return vacant lots to the tax rolls, and
- the property is being sold for less than the price determined by the Waiver Valuation process because of its condition, which will require extensive and immediate remediation.

#### **MBE/WBE PARTICIPATION:**

The Developer has agreed to comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA****BOARD OF ESTIMATES****12/16/2015**

Department of Housing and - Expenditure of Funds  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of payment to America's Best Value Inn.

**AMOUNT OF MONEY AND SOURCE:**

\$22,289.18 - 2089-208915-5825-608400-603026

Invoice Number	Invoice Date	Room #	Amount	Check-In Date	Check-Out Date
4623	6/17/2015	215	\$ 767.00	6/02/2015	6/14/2015
4624	6/17/2015	212	\$ 767.00	6/02/2015	6/14/2015
4625	6/17/2015	224	\$ 767.00	6/02/2015	6/14/2015
4629	6/16/2015	405	\$ 413.00	6/09/2015	6/15/2015
4630	6/22/2015	407	\$ 413.00	6/09/2015	6/15/2015
4633	6/23/2015	327	\$ 649.00	6/08/2015	6/18/2015
4635	6/23/2015	406	\$1,062.00	6/04/2015	6/21/2015
4636	6/23/2015	409	\$1,059.18	6/04/2015	6/21/2015
4642	6/29/2015	422	\$ 590.00	6/16/2015	6/25/2015
4643	6/29/2015	424	\$ 590.00	6/16/2015	6/25/2015
4644	6/29/2015	219	\$ 413.00	6/19/2015	6/25/2015
4645	6/29/2015	221	\$ 413.00	6/19/2015	6/25/2015
4646	6/29/2015	310	\$ 236.00	6/22/2015	6/25/2015
4647	6/22/2015	307	\$ 226.00	6/22/2015	6/26/2015
4652	7/06/2015	326	\$ 826.00	6/22/2015	7/05/2015
4653	7/08/2015	327	\$ 826.00	6/22/2015	7/05/2015
4654	7/06/2015	300	\$ 708.00	6/24/2015	7/05/2015
4655	7/06/2015	305	\$ 708.00	6/24/2015	7/05/2015
4658	7/07/2015	420	\$ 885.00	6/22/2015	7/06/2015
4659	7/10/2015	317	\$ 885.00	6/25/2015	7/09/2015
4668	7/27/2015	316	\$ 708.00	7/15/2015	7/26/2015
4669	7/27/2015	326	\$ 708.00	7/15/2015	7/26/2015
4673	8/03/2015	306	\$1,003.00	7/17/2015	8/02/2015
4717	10/01/2015	316	\$ 826.00	9/16/2015	9/29/2015
4718	10/01/2015	317	\$ 826.00	9/16/2015	9/29/2015

**AGENDA****BOARD OF ESTIMATES****12/16/2015**

Department of Housing and - cont'd  
Community Development

4719	10/05/2015	218	\$ 590.00	9/22/2015	10/01/2015
4720	10/05/2015	213	\$ 590.00	9/22/2015	10/01/2015
4721	10/05/2015	216	\$ 590.00	9/22/2015	10/01/2015
4722	10/05/2015	308/212	\$ 295.00	9/29/2015	10/03/2015
4723	10/06/2015	309	\$ 354.00	9/29/2015	10/04/2015
4727	10/07/2015	221	\$ 1,298.00	9/14/2015	10/05/2015
4728	10/07/2015	222	\$ 1,298.00	9/14/2015	10/05/2015

**Total** **\$22,289.18**

**BACKGROUND/EXPLANATION:**

The Lead Hazard Reduction Program reduces lead risks in homes with children under the age of six who have elevated blood lead levels. While contractors work to reduce the lead risks, the families must be relocated to a temporary residence. The program originally awarded the contract to Mt. Vernon Hotels. However, the hotel was sold, and the new company did not follow through with the contract. Since then, the program used various hotels throughout the City, until the current bid is awarded.

There was a purchase order (P530034) with America's Best Value Inn to provide this service. However, the amount of the purchase order was depleted in the beginning of June, and a change order was not processed to increase the amount. America's Best continued to provide the service, which is an integral part of the program. Without the relocation, the program could not work towards reducing the risk of lead poisoning affecting these families. Also the program required these relocations to accomplish its goal of reducing lead paint in 210 homes. If this goal was not met the grantor may not have provided the new grant which was awarded in August.

Between June and October, 32 families required to be relocated. These invoices total \$22,289.18. Currently there is a bid for



**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Department of Housing and - cont'd  
Community Development

hotels with no response. The RFP/Bid will be sent back to purchasing. The program will continue to struggle to find hotels and serve clients without a contracted vendor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

Department of Housing and Community Development (DHCD) - Memorandum of Understanding

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a Memorandum of Understanding (MOU) with the Maryland Department of Housing and Community Development (MD-DHCD). The MOU is effective upon Board approval through June 30, 2016.

#### **AMOUNT OF MONEY AND SOURCE:**

\$1,100,000.00 - 518816-5825-608400-603051

#### **BACKGROUND/EXPLANATION:**

The MOU provides funding for the Lead Hazard Reduction Program.

The State's funding commitment was recognized as matching funds by the federal government in awarding the City of Baltimore \$3,690,733.00 in federal funding to remove lead hazard in 230 homes in which young children are at-risk of lead paint poisoning. The three year period of the State grant will coincide with the federal grant which will be presented to the Board of Estimates soon, at the conclusion of budget negotiations.

The Baltimore City Lead Hazard Reduction Program (LHRP) was awarded \$3,690,733.00 by the U.S. Department of Housing and Urban Development (HUD). Budget negotiations and preliminary administrative work have been undertaken in the period since the award announcement at the end of August 2015. In its application to HUD, the City included a commitment letter from the State of Maryland pledging \$1.1 million in matching funds, state funds are dedicated to the capital costs associated with lead hazard reduction. The submitted MOU between the State and City follows through on that commitment. (The State's MOU reference a HUD grant of \$3.5 million which covers the base amount for lead hazard reduction work, additional federal funds were awarded for healthy homes supplemental improvements).

## **AGENDA**

### **BOARD OF ESTIMATES**

**12/16/2015**

DHCD - cont'd

The Baltimore City Health Department is a principle partner and sub-grantee for the LHRP providing home visits and in-home health education to the families of children with blood lead level test results in the range of concern. The Green & Healthy Homes Initiative is a non-profit partner and sub-grantee providing community outreach/application assistance, post-remediation education and healthy homes supplemental improvements.

The LHRP will serve households with total family income at or below 80% of Area Median Income, with children below six years of age, and houses with identified lead paint hazards. The HCD will coordinate weatherization and housing rehabilitation services to complement lead hazard reduction.

The LHRP is an excellent example of federal, state and local cooperation. While childhood lead poisoning has been greatly reduced over the past 20 years, the Department's work in this area is done. The LHRP, with assistance from the State as reflected in this MOU, will continue to work toward the ultimate goal...the day when every child in Baltimore City grows up in a home safe from lead poisoning.

#### **MBE/WBE PARTICIPATION:**

N/A

#### **APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

## AGENDA

### BOARD OF ESTIMATES

12/16/2015

Parking Authority - Ninth Amendment to Agreement for  
of Baltimore City Pay-and-Display Parking Stations

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Ninth Amendment to Agreement for Pay-and-Display Parking Stations with CALE America, Inc.

#### **AMOUNT OF MONEY AND SOURCE:**

\$276,617.00 - 2076-000000-2321-253300-607001

#### **BACKGROUND/EXPLANATION:**

The original agreement allowed for the purchase of 375 meters. The agreement has been amended seven times previously with approval from the Board, to increase the number of meters that may be purchased: On October 17, 2007, to purchase 120 meters (495 total), July 30, 2008 to purchase 200 meters (695 total), April 8, 2009 to purchase 25 meters (720 total), August 25, 2010 to purchase 75 meters (795 total), April 25, 2012 to purchase 75 meters (870 total), October 3, 2012 to purchase 30 meters (900 total), and on July 23, 2014 to purchase 30 meters (930 total).

An amendment approved by the Board of Estimates on February 17, 2010 allowed for upgrading the method of credit card processing at selected meters. The agreement was assigned by CALE Parking Systems USA Inc. to CALE America, Inc. with approval from the Board of Estimates, on February 15, 2012.

Currently, the City's EZ Park Multi-Space Parking Meters utilize a 2G modem for connectivity to process credit card payments and

Parking Authority of - cont'd  
Baltimore City

to notify the Parking Authority of maintenance issues. However, support for 2G connectivity is being phased out by the wireless communication carriers and is currently susceptible to lapses in communication that can lead to delayed transactions for parking customers and delayed notice of meter service issues. CALE's 3G modem will provide significantly increased connectivity and faster connection times. Additional benefits, listed below, of an upgrade to the 3G modem support the expenditure of funds as well as the return on investment to the City.

Improvements derived from an upgrade to the 3G modem include:

- Greater bandwidth for increased data transmission capacity,
- Improved communication "uptime", and faster credit card/debit card validation times, resulting in a significant decrease in the possibility of delayed customer transactions, thereby increasing customer satisfaction,
- A decrease in EZ Park Multi-Space Parking Meter battery consumption, resulting in longer battery life, and
- Compatibility with our current administrative dashboard which allows for future communications upgrades, if necessary.

The financial impact to the City of an upgrade to 3G modems would be quite significant as well. We estimate that increased parking meter uptime enabled by this upgrade will improve revenues from these meters by \$200,000.00 annually. An investment of \$279,308.00 for the 3G modem upgrade would be recouped in less than 18 months.

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Parking Authority of - cont'd  
Baltimore City

<b><u>MBE/WBE PARTICIPATION:</u></b>	<b><u>Commitment</u></b>	<b><u>Performed</u></b>
<b>MBE:</b> Pioneer Contracting Co., Inc.	17%	\$90,600.00 (39%)
<b>WBE:</b> Eddie Brown & Associates, Inc.	9%	\$74,499.64 (32%)

**MWBOO FOUND VENDOR IN COMPLIANCE**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Ninth Amendment to Agreement for Pay-and-Display Parking Stations has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

Parking Authority of - Janitorial Services Agreement  
Baltimore City (PABC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Janitorial Services Agreement with Broadway Services, Inc. The period of the agreement is January 1, 2016 through December 31, 2018 with an option to renew for two 1-year terms.

**AMOUNT OF MONEY AND SOURCE:**

Annually

\$20,415.00\* - 2076-000000-2321-253300-607001

\*If the City's living wage increases during the term, Broadway's compensation may increase accordingly.

**BACKGROUND/EXPLANATION:**

In May of 2015, the PABC issued a Request for Bids (RFB) for janitorial services to be performed at the PABC main office located at 200 W. Lombard St. Three vendors responded to the RFB and proposals were opened on September 15, 2015 by the PABC Board of Directors. Broadway Services, Inc. provided the lowest qualified and competent bid.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Janitorial Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Nancy J. Kerr Dorothy I. Onyemah*	Nurse Family Partnership - Unit 2 Training Denver, CO Jan. 11 - 15, 2016 (Reg. Fee \$0.00)	DHMH Home Visiting Grant *DHMH Child Health Systems Improvement Grant	\$3,141.38

The transportation for each attendee was prepaid using a City-issued credit card assigned to Lori Partin. The disbursement for each attendee is \$1,110.73.

**RETROACTIVE TRAVEL APPROVAL**

Health Department

2. Christy Skipper	2015 United States Conference on AIDS Conference Washington, DC Sept. 10 - 12, 2015 (Reg. Fee \$685.00)	Ryan White Part-A COM	\$953.74
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Ms. Skipper travelled to Washington, DC to attend the 2015 United States Conference on AIDS held on September 10 - 12, 2015.

The subsistence rate for this location was \$293.00 per day. The registration was pre-paid on a City-issued credit card assigned to Whitney Tantleff. Therefore, the amount to be reimbursed to Christy Skipper is \$268.74.

This request is late because the Department did not have sufficient time to process the travel request prior to Board approval. The Department requests retroactive travel approval. The requested travel reimbursement is as follows:



AGENDA

BOARD OF ESTIMATES

12/16/2015

TRAVEL REIMBURSEMENT

Health Dept. - cont'd

\$ 132.79 - Mileage (private vehicle 76.94 miles x .575)  
76.00 - Conference parking  
59.95 - Food  
(\$685.00) - Registration  
\$268.74 - **Amount to be disbursed to Ms. Skipper**

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
3. Sonny Pelham	2015 United States Conference on AIDS Washington, DC Sept. 10 - 13, 2015 (Reg. Fee \$685.00)	Ryan White	\$ 841.38

Mr. Pelham traveled to Washington, DC on September 10 - 12, 2015 to attend the United States Conference on AIDS.

The subsistence rate for this location was \$293.00 per day. The registration was pre-paid on a City-issued credit card assigned to Ms. Whitney Tantleff. Mr. Pelham rode the train to Washington, DC on September 10 - 11, 2015 and drove his personal vehicle on September 12, 2015. He did not attend the conference on September 13, 2015. Therefore, the requested reimbursement to Mr. Pelham is \$156.38.

AGENDA

BOARD OF ESTIMATES

12/16/2015

TRAVEL REIMBURSEMENT

Health Dept. - cont'd

REIMBURSEMENT

\$	32.00	- Amtrak Train (\$8.00 x 4 - 9/10/2015 and 9/11/2015)
	24.00	- Amtrak Train Station parking (\$12.00 x 2 (9/10/2015 and 9/11/2015)
	13.00	- D.C. Metro (9/10/2015)
	44.26	- Mileage (9/12/2015 - personal vehicle - 76.98 miles x .575¢)
	17.00	- Conference parking (9/12/15)
	26.12	- Meals
	(685.00)	- Registration
	<b>\$156.38</b>	<b>- Amount to be reimbursed to Mr. Pelham</b>

The travel approval request is late because Mr. Pelham did not have sufficient time to process the travel request for Board approval prior to traveling. Therefore, the Department is requesting the Board to ratify this travel request and approve and authorize reimbursement to Mr. Pelham for his travel expenses.

**AGENDA**

**BOARD OF ESTIMATES**

**12/16/2015**

**PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/ - WC 1242, Brown Pond Dam Breach  
Office of Engineering  
and Construction  
**BIDS TO BE RECV'D: 02/03/2016**  
**BIDS TO BE OPENED: 02/03/2016**
2. Department of Public Works/ - RP 15818, Office Trailer  
Department of Recreation  
and Parks  
Relocation to Gwynns Falls Park  
Maintenance Yard  
**BIDS TO BE RECV'D: 01/13/2016**  
**BIDS TO BE OPENED: 01/13/2016**
3. Department of Transportation - TR 15017, Conduit Manhole Recon-  
struction at Various Locations  
**BIDS TO BE RECV'D: 01/20/2016**  
**BIDS TO BE OPENED: 01/20/2016**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**