

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - DECEMBER 10, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

A&M Electric, LLC	\$ 1,098,000.00
American Contracting & Environmental Services, Inc.	\$22,464,000.00
C&W Construction Company	\$ 1,500,000.00
Comus Construction, LLC.	\$ 8,000,000.00
G.H. Nitzel, Inc.	\$ 8,000,000.00
Heitkamp, Inc.	\$47,619,000.00
Hempt Bros., Inc.	\$67,835,000.00
Henry H. Lewis Contractors, LLC. d/b/a Lewis Contractors	\$53,775,000.00
Industrial Monitoring and Control System, Inc.	\$ 144,000.00
JC Sons, LLC	\$ 1,008,000.00
McFarland Construction Co.	\$ 180,000.00
Scriba Welding, Inc.	\$ 1,500,000.00
Video Pipe Services, Inc.	\$56,376,000.00
Walter-Higgins Contracting, Inc.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firm:

Arcadis U.S., Inc.	Engineer
--------------------	----------

AGENDA

BOARD OF ESTIMATES

12/10/2014

Wage Commission - Living Wage Recommendation for FY 2016

The Wage Commission in accordance with Article 5, Subtitle 26, Baltimore City Code (Living Wage), is required to recommend to the Board of Estimates, on or before December 15, of each calendar year a revised Living Wage Rate for the City of Baltimore service contracts for the coming fiscal year.

The Wage Commission reviewed the yearly revision of the U.S. Bureau of Census Poverty threshold for a family of four. After careful consideration of the Bureau of Census poverty level threshold, currently set at \$23,834.00 for a family of four, and other wage data, the Commission is recommending to the Board of Estimates that the Living Wage be increased from the current hourly rate of \$11.29 to \$11.46. This pay rate will apply to City of Baltimore service contracts as recommended by the City Purchasing Agent and designated by the Board of Estimates.

Methodology for calculation:

\$23,834.00 divided by 2,080 (a 40 hour week x 52) = \$11.46

AGENDA

BOARD OF ESTIMATES

12/10/2014

Wage Commission - Prevailing Wage Rate Recommendation 2015

ACTION REQUESTED OF B/E:

The Board is requested to approve the recommended Prevailing Wage Rates in accordance with Article 5, Subtitle 25, Baltimore City Code, to be paid to laborers, mechanics and apprentices on all Prevailing Wage projects awarded by the Mayor and City Council of Baltimore. It is recommended that the rates become effective for contracts that are advertised on or after December 31, 2014.

BACKGROUND/EXPLANATION:

The submitted recommended Prevailing Wage rates represent an average increase of less than 0.01% for Classes 1, 2, 3 and 5 (\$23.35 is the dollar amount increase).

Class 1	Building Construction	0.01%
Class 2	Highways	0.00%
Class 3	Utility	0.00%
Class 5	Purchases, etc.	0.00%
		0.00% Average Increase

The Wage Commission requested evidence from contracting associations, unions, related trade groups and the general public on work both public and private, in order to establish rates to be recommended to the Board of Estimates.

Classification 4 is not included in this calculation since this residential category applies to federally funded HUD projects and has no impact on the City's general funds. For this reason the Wage Commission adopted the US DOL wage rates for this category.

AGENDA

BOARD OF ESTIMATES

12/10/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Eutaw Place, LLC	2739 Fenwick Ave.	G/R \$78.00	\$ 650.00
2. Christine M. Barksdale	1032 N. Stricker St.	F/S	\$15,000.00
3. James Martin	1919 Ridgehill Ave.	L/H	\$14,600.00
4. Fraternity Federal Savings & Loan Association	2123 Herbert St.	G/R \$48.00	\$ 440.00

Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.

5. Jeffrey I. Silberman	933 N. Washington St.	G/R \$36.00	\$ 330.00
-------------------------	-----------------------	----------------	-----------

Funds are available in account 9910-906409-9588-900000-704040, EBDI Project, Phase II.

DHCD - Rescind Condemnation & Approval of Option

6. Fraternity Federal Savings & Loan Association	4728 Park Heights Ave.	G/R \$90.00	\$ 825.00
--	------------------------	----------------	-----------

On October 15, 2014, the Board approved the acquisition by condemnation of the ground rent interest in the property located 4728 Park Heights Avenue. Since the original Board approval, the owner has agreed to the City's offer price and would like to proceed with a voluntary settlement.

AGENDA

BOARD OF ESTIMATES

12/10/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
-----------------	-----------------	-----------------	---------------

Dept. of Housing and Community Development - Options

Funds are available in account 9910-903180-9588-900000-704040,
Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

7 - 11

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

12/10/2014

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
1. \$ 7,000.00 20 th EDF	9910-906983-9600 Constr. Res. Arts & Entertainment Init.	9910-907983-9603 Arts & Entertainment Init.
125.00 22 nd EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml.	9910-907104-9601 W. Balto. Ind. & Coml.
9,073.00 23 rd EDF	9910-908992-9600 Constr. Res. E. Balto. Development	9910-906105-9601 E. Balto. Ind. & Coml.
7,531.00 <u>24th EDF</u>	9910-917016-9600 Constr. Res. Holabird Ind. Park	9910-907104-9601 W. Balto. Ind. & Coml.
\$ 23,729.00		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending August 31, 2014.

2. \$ 7,966.45 23 rd EDF	9910-913990-9600 Constr. Res. Coml. Revit.	9910-921101-9601 Coml. Revit.
---	--	----------------------------------

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending July 31, 2014.

AGENDA

BOARD OF ESTIMATES

12/10/2014

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
3. \$ 613.74 19 th EDF	9910-904115-9600 Constr. Res. Westside Initiative	9910-906835-9603 Westside Project Initiative
125.00 22 nd EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml.	9910-907104-9601 W. Balto. Ind. & Coml.
8,300.00 22 nd EDF	9910-904115-9600 Constr. Res. Westside Initiative	9910-906835-9603 Westside Project Initiative
1,120.88 23 rd EDF	9910-906993-9600 Constr. Res. Inner Harbor Area	9910-909460-9601 Inner Harbor
6,240.00 24 th EDF	9910-914022-9600 Constr. Res. WS Historic Prop. Stab.	9910-906835-9603 Westside Project Initiative
571.00 24 th EDF	9910-917016-9600 Constr. Res. Holabird Ind. Park	9910-906105-9601 E. Balto. Ind. & Coml.
2,852.00 <u>24th EDF</u>	9910-917016-9600 Constr. Res. Holabird Ind. Park	9910-907104-9601 W. Balto. Ind. & Coml.
\$19,822.62		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending September 30, 2014.

AGENDA

BOARD OF ESTIMATES

12/10/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>			
4.	\$ 12,000.00	9938-920026-9475 Rec. & Parks 27 th Series - Reserve	9938-921026-9474 CC Jackson Pool and Park Improv. - Active

This transfer will provide funds to cover the costs associated with installation of a new telephone service for CC Jackson Community Center.

5.	\$ 10,000.00	9938-933005-9475 Rec. & Parks 26 th Series - Reserve	9938-934005-9474 Gwynns Falls Athletic Fields - Active
----	---------------------	--	---

This transfer will provide funds to cover the costs associated with design and administration services for roadway improvements at Gwynns Falls/Leakin Park.

6.	\$ 10,000.00	9938-909028-9475 State FY14 MD Community Park and Playgrounds - Reserve	9938-910028-9474 FY14 MD Community Park and Play- grounds - Active
----	---------------------	---	---

This transfer will provide funds to cover the costs associated with design services for McKim Park Playground.

7.	\$ 25,000.00	9938-912055-9475 Video Lottery Terminal Revenue FY15 Northwest Park Improvement - Reserve	9938-913055-9474 FY15 Northwest Park Improvement - Active
----	---------------------	--	--

This transfer will provide funds to cover the costs associated with design services for Northwest Park Improvement.

AGENDA

BOARD OF ESTIMATES

12/10/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>			
8.	\$ 60,000.00	9916-902304-9194 3 rd Public Building Loan	9916-906305-9197 Benton Building Soffit Insulation - Active

The 3rd floor of the Benton Building is located immediately above the building's outside entry area causing extreme conditions at the City offices on the floor. The new insulation will better retain heat in those offices and help keep employees and citizens comfortable during the winter months.

9.	\$125,000.00	9916-904845-9194 5 th Public Building Loan	9916-903961-9197 Carroll Mansion HVAC Replacement - Active
----	---------------------	---	---

The Carroll Mansion is a City-owned facility, which is open to the public for tours and educational programming. This project will create a climate controlled environment, which is essential for continuing operations and the preservation of the building. The Department of General Services is required to perform this work under the terms of a lease agreement with Carroll Museums, Inc. This lease agreement was previously approved by the Board on December 11, 2013.

Department of Housing and Community Development

10.	\$900,000.00	9910-902985-9587 M&CC Housing Development - Reserve	9910-914202-9588 Blight Elimination M&CC
-----	---------------------	--	--

This transfer will provide funding in accordance with the FY 2015 Ordinance of Estimates to support Blight Elimination efforts performed by the Land Resources Division.

AGENDA

BOARD OF ESTIMATES

12/10/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
DHCD - cont'd			
11.	\$ 50,000.00	9910-902985-9587 Housing Development - Reserve	9912-905083-9591 Emergency Housing

This transfer will provide funding for emergency housing costs associated with citizens displaced by fire, flooding or other hardships.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 13** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on November 12, and November 19, 2014.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Mayor's Office of Employment Development - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the Agreement is September 1, 2014 through June 30, 2015, unless otherwise indicated.

1. MEDSTAR GOOD SAMARITAN HOSPITAL, INC. \$ 70,000.00

Accounts: 4000-807515-6312-736205-603051
4000-806715-6312-736205-603051
1001-000000-6331-736215-603051

The organization will provide Patient Care Technician Training for 20 eligible participants enrolled in an on-the-job employer based customized training program. Services will include a customized training plan for each participant prior to training. Patient Care Technician training will include basic personal and medical care such as taking vital signs, transporting and assisting with physical examinations. Training will also include, pathophysiology of organs, clinical and safety skills. The period of the agreement is November 19, 2014 through June 30, 2015.

AUDITS REVIEWED AND HAD NO OBJECTION.

2. BALTIMORE CITY COMMUNITY COLLEGE \$ 66,300.00

Accounts: 4000-807515-6312-467253-603051
4000-806715-6312-467253-603051

3. COMMUNITY COLLEGE OF BALTIMORE COUNTY \$ 4,000.00

Accounts: 4000-807515-6312-467253-603051
4000-806715-6312-467253-603051

Under the agreement, the colleges will provide training on those areas specified on the Maryland Higher Education Commission list. Training will consist of the programs described in the course or certificate curriculum outline and will include any

AGENDA

BOARD OF ESTIMATES

12/10/2014

MOED - cont'd

participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards and the total hours of each course in a certificate program.

The accounts and amounts cannot be determined until the participants are registered.

The Agreements are late because additional time was necessary to reach a comprehensive understanding that was agreeable to both parties.

APPROVED FOR FUNDS BY FINANCE

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Mayor's Office of Employment Development - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention. The period of the Grant Award is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$72,731.00 - 5000-509115-6397-483200-405001

BACKGROUND/EXPLANATION:

The purpose of this Grant is for MOED to provide services to Baltimore City males ages 14-17 who are on electronic monitoring/community detention, or have been released to their parents while awaiting their court hearing. These services are to include gender specific programming with a focus on the needs of young men in the areas of mental health, education, social and career development.

The Grant Award is late because notification of the award was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form legal sufficiency.)

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

17 - 19

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

12/10/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Public Works/Office of Eng. & Constr.

1. EWO #001, \$2,999,997.00 - W.C. 1239, Water Appurtenance Installation
-
- | | | | | |
|----------------|---|---------------|---|---|
| \$4,492,050.00 | - | R. E. Har- | - | - |
| | | rington | | |
| | | Plumbing & | | |
| | | Heating, Inc. | | |

Additional work scope quantities were needed for the contract because the Utility Maintenance Division could not address the dramatic increase in number and severity of emergency repairs for the numerous water main breaks that occurred during the harsh winter of 2013. Additional monies are needed to provide on-call assistance to utility maintenance and to manage the backlog of hydrant, meter vault, and water service repairs.

Bureau of Water and Wastewater

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,093,800.00	9960-936001-9558	
County Appro.	Constr. Res.	
	Unallocated	
1,906,200.00	9960-906133-9558	
Water Utility	Constr. Res.	
<u>Funds</u>	Meter Replace-	
	ment	
\$3,000,000.00	-----	9960-907719-9557-2
		Extra Work

The funds are required to cover the cost of extra work for WC 1239, Water Appurtenances Installation.

AGENDA

BOARD OF ESTIMATES

12/10/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

- | | | | | | |
|----|---|---------------------|-------------|---|---|
| 3. | EWO #016, \$145,793.94 - TR 10314, Parcel D, Inner Harbor East Improvements | | | | |
| | <u>\$4,126,171.10</u> | <u>\$658,458.98</u> | Joseph B. | - | - |
| | | | Fay Company | | |
| 4. | EWO #017, \$56,130.72 - TR 10314, Parcel D, Inner Harbor East Improvements | | | | |
| | <u>\$4,126,171.10</u> | <u>\$804,252.92</u> | Joseph B. | - | - |
| | | | Fay Company | | |

5. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 192,000.00	9950-902627-9528	
FED	Park Circle	
	Intersection	
	Improvement	
	Constr. Res.	
48,000.00	9950-904124-9528	
MVR	North Ave. (Howard	
	St. to Guilford	
	Ave.)	
<u>\$ 240,000.00</u>	-----	9950-904327-9527-2
		Contingencies
		Inner Harbor East -
		Phase III

AGENDA

BOARD OF ESTIMATES

12/10/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation - cont'd

This transfer will cover the deficit and fund the costs associated with Change Order Nos. 16 and 17 to the Project No. TR 10314, Parcel D, Inner Harbor Improvements Phase III with Joseph B. Fay Company.

- 6. EWO #027, \$85,347.43 - TR 10005, Uplands Redevelopment:
Mass Grading & Infrastructure

\$18,279,447.78	\$2,545,156.80	Monumental	-	-
		Paving &		
		Excavating Inc.		

AGENDA

BOARD OF ESTIMATES

12/10/2014

Health Department - Update to Unified Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Update to the Unified Grant Award from the State of Maryland Department of Health and Mental Hygiene. The Update to the Unified Grant Award is for the month ending September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

<u>Grant Award</u>	<u>Type of Action</u>	<u>Amount of Action</u>	<u>Total Award</u>
Tobacco Use - Cessation	Addition	\$102,998.00	\$187,300.00
Surveillance and Quality Improvement	Addition	\$ 60,000.00	\$191,180.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administration with revised Unified Funding Awards being issued. The most current Unified Funding Document (UFD) will be the official award of record.

The UFD is presented at this time because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Health Department - Update to Unified Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Update to the Unified Grant Award from the State of Maryland Department of Health and Mental Hygiene. The Update to the Unified Grant Award is for the month ending October 31, 2014.

AMOUNT OF MONEY AND SOURCE:

<u>Grant Award</u>	<u>Type of Action</u>	<u>Amount of Action</u>	<u>Total Award</u>
RW B - Health Support Services	Supplement	\$ 735,347.00	\$3,161,473.00
AIDS Case Management	Addition	\$1,711,511.00	\$1,711,511.00
Maryland Million Hearts	New	\$ 105,896.00	\$ 105,896.00
Tobacco Enforcement	Addition	\$ 115,000.00	\$ 115,000.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administration with revised Unified Funding Awards being issued. The most current Unified Funding Document (UFD) will be the official award of record.

The UFD is presented at this time because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the Agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

- 1. **THE UNIVERSITY OF MARYLAND, BALTIMORE (UMB) \$ 95,000.00**

Account: 4000-494415-3030-279200-603051

The UMB School of Social Work will provide a process and outcome evaluation for the Baltimore City Teen Pregnancy Prevention Initiative: Out-of-Home Youth Project. The UMB School of Social Work will develop data collection procedures for obtaining information on family planning clinics used by out-of-home youth from the Ahlers system (DHMH Title X clinic database), refine procedures for data management and respond to data requests from the DHMH, analyze the process and outcome evaluation for 80 adults of child welfare and foster care providers curriculum to test procedures and instruments, and present research findings to at least one professional conference.

The Agreement is late because the program was waiting for a revised budget.

MWBOO GRANTED A WAIVER.

- 2. **ARBOR E & T d/b/a CARE RESOURCES \$716,254.00**

Accounts: 4000-428215-3080-294312-603051	\$450,187.00
4000-427115-3080-294303-603051	\$200,000.00
4000-499815-3080-284000-603051	\$ 66,067.00

The organization will provide the services of a Speech Language Therapist, a Physical Therapist, an Occupational Therapist and a Special Instructor to staff the Baltimore Infants and Toddlers Eligibility Center.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Health Dept. - cont'd

The Agreement is late because the provider signed the Agreement but did not have his signature witnessed or include a corporate seal. It was returned to the corporate office in Louisville, KY and received at the Health Department on November 17, 2014. The Department apologizes for the lateness.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

3. **THE HARRY AND JEANETTE WEINBERG FOUNDATION, INC.** **\$ 20,000.00**

Account: 6000-618115-3080-290700-406001

Under this Agreement, the funds will be utilized to support the Preventing Substance Exposed Pregnancies Collaborative, which provides screenings, brief intervention and referral to treatment to women with substance exposed pregnancies. The period of the Agreement is October 1, 2014 through September 30, 2015.

The Agreement is late because the Department's administrative review process delayed processing.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Fire Department - Payment of Back Salary

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment of back salary for Ms. Chantelle N. Robinson for the payroll periods ending September 23, 2014 through November 4, 2014.

AMOUNT OF MONEY AND SOURCE:

\$5,304.00 - 1001-000000-2130-228200-601061

BACKGROUND/EXPLANATION:

Pursuant to Local 734's Memorandum of Understanding, Article 12 (G), Ms. Robinson is entitled to receive back pay.

The back pay represents the amount of salary that Ms. Robinson would have earned for the period September 23, 2014 through November 4, 2014.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

12/10/2014

Mayor's Office of Information Technology - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay 22nd Century Technologies, Inc.

AMOUNT OF MONEY AND SOURCE:

\$5,950.00 - 1001-000000-1474-167700-603026

BACKGROUND/EXPLANATION:

22nd Century Technologies, Inc. was the CATS II vendor that employed Hardik Modi previous to his switch to the City's IT staffing contract with TeleCommunications Inc. The vendor's original invoice charged the City for the entire month of February 2014 (160 hours).

However, after review, it was confirmed that the vendor is only due payment for 70 hours. 22nd Century Technologies, Inc. revised its invoice and resubmitted it for payment in the amount of \$5,950.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Fire Department - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Agreement (MOA) with the Maryland Emergency Management Agency (MEMA). The period of the MOA is September 9, 2014 through September 9, 2017.

AMOUNT OF MONEY AND SOURCE:

\$612,910.00 - 4000-476815-2142-225900-404001
204,303.00 - 1001-000000-2142-225900-606007 - 25% Match
\$817,213.00

BACKGROUND/EXPLANATION:

This grant from MEMA will cover expenditures for the installation of emergency power generators for 11 locations under the Hazard Mitigation Grant Program. The cost share for this grant is 75% Federal and a 25% match by the City.

The MOA is late because notification of the grant award was recently received and it was necessary to hold an award briefing meeting with MEMA.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Fire Department - Training Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Training Grant Agreement with the Maryland Institute for Emergency Medical Services System. The period of the Training Grant Agreement is July 1, 2014 through June 15, 2015.

AMOUNT OF MONEY AND SOURCE:

\$2,687.00 - 5000-558415-2121-226300-405001

BACKGROUND/EXPLANATION:

The purpose of this grant is to provide emergency medical dispatch recertification training for members of the Baltimore City Fire Department. There are no future obligations of the Fire Department or the City as a result of the receipt of this grant.

The Training Grant Agreement is late because notification of the award was recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Training Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** \$ **48,798.00**
(GEDCO)

Account: 4000-490915-3573-333650-603051

The organization will utilize the funds to provide Case Management and other supportive services to homeless clients that participate in GEDCO's housing program. The period of the Agreement is July 1, 2014 through June 30, 2015.

2. **PEOPLE ENCOURAGING PEOPLE, INC.** **\$584,872.00**

Account: 4000-496214-3573-591486-603051

The organization will provide housing assistance and support services to 44 individuals. The period of the Agreement is October 1, 2014 through September 30, 2015.

MWBOO GRANTED A WAIVER.

The Agreements are late because of a delay at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Transportation - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with McCormick Taylor, Inc., for Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects. The Amendment No. 2 to Agreement will extend the Agreement for an additional year.

AMOUNT OF MONEY AND SOURCE:

No funds are required at this time.

BACKGROUND/EXPLANATION:

On July 11, 2012, the Board approved the Agreement in the amount of \$1,000,000.00 to assist the Transportation, Engineering and Construction Division in engineering design services to include, but not limited to: site project support, GIS support and tasks for various Capital Improvement Projects for Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects, for a two-year period.

On April 23, 2014, the City approved Amendment No. 1 to allow for a one-year time extension and an increase to the upset limit by \$500,000.00 to fully complete extra work. The Department is now requesting a one-year time extension to fully complete assigned tasks under Amendment No. 2.

MBE/WBE PARTICIPATION:

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Transportation - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with T.Y. Lin International, for Project No. 1040, Reconstruction of the Annapolis Road Bridge over the Baltimore Washington Parkway (MD-295). The Amendment No. 2 will extend the period of the Agreement for three years through June 17, 2017.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 18, 2008, the Board approved the project in the amount of \$999,821.38, with T.Y. Lin International, to provide engineering design services, for a three year period. On July 29, 2009, the Board approved Change Order No. 1 in the amount of \$342,540.53 to expand the design to include two adjacent bridges, Russell Street and Monroe Street Ramp Bridge into the original scope of the Project.

On July 13, 2011, the Board approved Amendment No. 1 for a three year time extension to permit the completion of the Reconstruction of the Annapolis Road Bridge over Baltimore Washington Parkway (MD 295).

On September 21, 2011, the Board approved Change Order No. 2 in the amount of \$125,214.88 Post Award Services for 1) Coordination meetings with City contractor or construction engineer, 2) Request for Information, 3) review of submittals, and 4) technical assistance during bridge construction. On February 22, 2012, the Board approved Change Order No. 3 in the amount of \$146,835.91, which provided for additional design engineering services in connection with the Reconstruction of Annapolis Road over BW/Parkway. This additional request for an additional three year time extension under Amendment No. 2 is needed to complete extra work for the Reconstruction of the Annapolis Road Bridge over the Baltimore Washington Parkway.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Transportation - cont'd

It is hereby certified that the above described services of the consultant is of such a nature that no advantage would have resulted in seeking, nor was it practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the Baltimore City Charter, the ratification of the services of the consultant is recommended to the Board.

DBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations, Part 26 and the DBE goals established in the original agreement.

DBE: 23.00%

AUDITS NOTED THE TIME.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Housing and - Community Development Block Grant
Community Development Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant Agreements. The period of the agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

1. **ROBERTA'S HOUSE, INC.** **\$100,000.00**

Account: 2089-208915-5930-736126-603051

The organization provides free grief counseling and bereavement support services for low and moderate-income youth and their families who have experienced acute emotional distress related to a death and/or traumatic loss. The funds will be utilized to offset the operating costs.

THE FY 2015 MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$62,655.00.

MBE: \$16,916.85

WBE: \$ 6,265.50

2. **THE DEVELOPMENT CORPORATION OF NORTHWEST BALTIMORE, INC.** **\$ 34,780.00**

Account: 2089-208915-5930-429591-603051

The organization will provide housing counseling services, housing workshops and other aspects of homeownership to eligible low and moderate-income persons. The funds will be utilized to offset the organization's operating costs. The period of the Agreement is September 1, 2014 through August 31, 2015.

AGENDA

BOARD OF ESTIMATES

12/10/2014

DHCD - cont'd

**3. PEOPLE'S HOMESTEADING GROUP, INC. \$145,000.00
(PHG)**

Accounts: 2089-208915-5930-512662-603051	\$ 92,800.00
2089-208915-5930-512683-603051	\$ 26,100.00
2089-208915-5930-512681-603051	\$ 26,100.00

The organization will utilize the funds to offset the operating costs associated with the rehabilitation of vacant properties for sale to low and moderate-income households. The PHG will also conduct public meetings to deliver specific neighborhood information that will directly support the housing development projects within the Greenmount-Barclay-Midway areas.

MWBOO GRANTED A WAIVER.

**4. PARK HEIGHTS RENAISSANCE, INC. \$190,650.00
(PHR)**

Accounts: 2089-208915-5930-682126-603051	\$ 21,972.00
2089-208915-5930-682183-603051	\$ 21,972.00
2089-208915-5930-682162-603051	\$ 35,216.00
2089-208915-5930-682191-603051	\$ 55,434.00
2089-208915-5930-682181-603051	\$ 56,056.00

The PHR will administer a rehabilitation deferred loan program for low and moderate-income owner occupant households that reside in the Park Heights Stabilization Area as defined by the Park Heights Master Plan. The PHR will also provide housing counseling workshops and individual counseling. The PHR will sponsor community cleanups and educational events to engage the community and improve physical appearances.

THE FY 2015 MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$83,686.00.

MBE: \$22,585.22

WBE: \$ 8,368.60

AGENDA

BOARD OF ESTIMATES

12/10/2014

DHCD - cont'd

5. SOUTHEAST COMMUNITY DEVELOPMENT CORPORATION, INC. \$111,430.00

Accounts: 2089-208915-5930-437681-603051	\$ 2,200.00
2089-208915-5930-437683-603051	\$ 5,230.00
2089-208915-5930-437691-603051	\$104,000.00

The organization will utilize the funds to continue its Housing Counseling Program and neighborhood outreach activities. The period of the agreement is August 1, 2014 through July 31, 2015.

THE FY 2015 MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$52,850.00.

MBE: \$14,269.50

WBE: \$ 5,285.00

6. NEIGHBORHOOD HOUSING SERVICES OF BALTIMORE, INC. (NHS) \$346,750.00

Accounts: 2089-208915-5930-433562-603051	\$140,110.00
2089-208915-5930-433583-603051	\$ 32,658.00
2089-208915-5930-433581-603051	\$ 52,012.00
2089-208915-5930-433591-603051	\$121,970.00

Under this agreement, the organization will utilize the funds to provide public information, housing counseling and rehabilitation services including owner-occupancy, rehabilitation loan under-writing and the development of rehabilitation specifications. The NHS will service each loan. The period of the agreement is September 1, 2014 through August 31, 2015.

MWBOO GRANTED A WAIVER

AGENDA

BOARD OF ESTIMATES

12/10/2014

DHCD - cont'd

7. VILLAGE LEARNING PLACE, INC. \$ 40,750.00

Account: 2089-208915-5930-429330-603051

The organization provides free educational and youth programs to low to moderate-income persons in the Greater Charles Village/Barclay area of Baltimore City. The funds will be utilized to subsidize the operating expenses of the Learning Center.

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2014 and beyond. Consequently, the Agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Mr. Emmanuel Ade Bajulaiye for the sale of the City-owned property located at 4253 Park Heights Avenue.

AMOUNT OF MONEY AND SOURCE:

\$4,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in the property located at 4253 Park Heights Avenue to Mr. Bajulaiye for the price of \$4,000.00, which will be paid at the time of settlement.

The project will consist of the City-owned vacant building being renovated as part of the expansion of Mr. Bajulaiye's existing pharmacy business, located at 4257-4259 Park Heights Avenue. Mr. Bajulaiye has also recently purchased 4255 Park Heights Avenue as part of his expansion goals. The property is located in the Park Heights Neighborhood.

This property was journalized and approved for sale on October 18, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the Waiver Valuation policy, the DHCD determined the property located at 4253 Park Heights Avenue to be valued at \$4,250.00. The property is being sold for \$4,000.00. This property is in considerably worse condition than many of the comparable property sale prices in the area.

AGENDA

BOARD OF ESTIMATES

12/10/2014

DHCD cont'd

The sale of this vacant property at a price below the Waiver Valuation price will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction, and the property will be returned to the tax rolls.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, Minority and Women's Business Enterprise participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Housing and - Subordination Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a Subordination Agreement between Enterprise Mortgage Investments, LLC (EMI), a Fannie Mae underwriter, and the City acting through the Department of Housing and Community Development for the entity known as O'Donnell Heights I Associates, LP. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

No additional funding is required.

BACKGROUND/EXPLANATION:

On September 12, 2012, the Board approved a HOME Investment Partnerships Program (HOME) Loan in an amount not to exceed \$1,500,000.00 (the HOME Loan) to O'Donnell Heights I Associates, LP (the Borrower). Proceeds of the HOME loan were used to support a portion of the hard construction costs associated with the O'Donnell Townhomes Phase IA rental project located at 6349 Boston Street.

The Phase IA Project involved the new construction of 76 rental units, of which 75 units are affordable and one unit is the manager's unit. Thirty-nine of the units are deeply subsidized and affordable to households at or below 30% of the Area Median Income (AMI) and are supported by a Housing Choice Voucher Housing Assistance Payment (HAP) contract for rental subsidy from the Housing Authority of Baltimore City (HABC). The remaining 36 units will be affordable to households at or below 50% of the AMI. Of the 39 deeply affordable units, 27 were expected to be made available to current and former O'Donnell Heights residents and 12 units were to be restored for non-elderly persons with disabilities.

AGENDA

BOARD OF ESTIMATES

12/10/2014

DHCD - cont'd

As part of the original project financing, Bank of America provided a first lien construction loan in the amount of \$3,600,000.00. The Bank of America construction loan has a term of 24 months, requiring payments of interest only until maturity, and accrued interest at a variable-rate (LIBOR plus 250 basis points). Following construction completion, it was anticipated that the Bank of America loan will be repaid by a first lien permanent loan from Enterprise Mortgage Investments, LLC (Enterprise).

The Department's HOME loan is in the fourth lien position during construction and will move to the third position during the permanent loan period. During the construction period, interest was charged at the rate of zero percent. During the permanent loan period, interest will be charged at the rate of one percent and will be amortized on a 40-year term with payments to be made from available cash flow.

O'Donnell Heights 1 Associates, LP (the Borrower) has been working to convert the Bank of America construction loan to a permanent loan with Enterprise. Enterprise has agreed to provide a first lien permanent mortgage in the amount of \$3,600,000.00. The term of the mortgage will be 18 years from the first day of the month following loan closing, amortizing over thirty years with fixed principal and interest payments. The permanent mortgage loan will have an interest rate of approximately 5.5% per annum.

Because the financing from Enterprise Mortgage Investment Services is crucial not only to the Borrower, but also to the project, the subordinate lenders are required to execute a Subordination Agreement, which is common practice for real estate transactions such as this. Without the approved and signed Subordination Agreement, Enterprise Mortgage Investments will be unable to make a loan without having a priority lien position.

AGENDA

BOARD OF ESTIMATES

12/10/2014

DHCD - cont'd

The Department has determined that the City's position in the transaction is not materially affected or is otherwise improved for the following reasons:

- The project remains financially feasible and the Borrower has sufficient sources to support the Project.
- The Borrower will not be taking on new debt or otherwise adding any encumbrances.
- The position of the HOME Loan will remain unchanged relative to the other debt.
- No additional City funding is being requested or is needed.

All other terms and conditions of the Board's September 12, 2012 approval will remain in effect.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is not applicable.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of General Services- Minor Privilege Permit Applications

The Board is requested to approve the following applications for Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	2312 E. Monument St.	Peep Eye Corporation	Awning 20' x 4'6"
	Annual Charge: \$228.40		
2.	2202 Boston St.	Themis N. Smyrnioudis	Retain one single face electric sign 14' x 3', two awnings with signage 12' x 2'8"
	Annual Amount: \$398.40		
3.	324 W. Baltimore St. k/a 11 N. Eutaw St.	FTP Centerpoint, LP	Single face electric sign 141" x 20"
	Annual Charge: \$ 70.30		
4.	1000 Morton St. k/a 10 W. Eager St.	10 W. Eager St., LLC	Two awnings 14' x 2'6"
	Amount Charge: \$203.84		
5.	606 S. Broadway k/a 614 S. Broadway	600 S. Broadway Apartments, LLC	One blade sign 1.75 sq. ft., one flat sign 27.96 sq. ft.
	Amount Charge: \$ 91.85		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

12/10/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|-------------|---------|
| 1. SHANNON-BAUM SIGNS, INC. | \$48,000.00 | Renewal |
| Solicitation No. B50002690 - Decals for the Fire Department - Department of General Services - Req. No. P522309 | | |

On December 5, 2012, the Board approved the initial award in the amount of \$48,000.00. The award contained two 1-year renewal options. On October 30, 2013, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period January 1, 2015 through December 31, 2016.

- | | | |
|--|-------------|---------|
| 2. GOVERNMENT SCIENTIFIC | | |
| SOURCE, INC. | \$30,000.00 | Low Bid |
| Solicitation No. B50003790 - Laboratory Supplies - Department of Health - Req. No. R670500 | | |

The period of the award is December 10, 2014 through December 9, 2015, with three 1-year renewal options remaining.

- | | | |
|---|---------|---------|
| 3. FIRE LINE EQUIPMENT | | |
| LLC | \$ 0.00 | Renewal |
| Contract No. B50001730 - OEM Parts and Service for LTI Trucks - Department of General Services - P.O. No. P515955 | | |

On January 19, 2011, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. On November 6, 2013, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period January 19, 2015 through January 18, 2016. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

12/10/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

4. GovernmentJobs.Com, Inc. d/b/a NEOGOV	\$152,600.00	Renewal
Contract No. B50001787 - State of Oregon Contract No. 107-1815-09 - E-Recruitment Management Systems - Department of Human Resources - Req. No. R682478		

On January 19, 2011, the Board approved the initial award in the amount of \$198,100.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$152,600.00 is for the period January 19, 2015 through January 18, 2016.

MWBOO GRANTED A WAIVER.

5. ORASURE TECHNOLOGIES, INC.	\$ 58,125.00 <u>60,000.00</u>	Increase and Renewal
<u>\$118,125.00</u>		

Contract No. 08000 - Oraquick Advance HIV Test Kits - Health Department - P.O. No. P522548

On January 24, 2013, the City Purchasing Agent approved the initial award in the amount of \$24,450.00. The award contained three 1-year renewal options. Subsequent actions have been approved. An increase is requested to purchase additional kits for the City rapid HIV testing programs before December 31, 2014. The Maryland Department of Health and Mental Hygiene previously provided the majority of the tests, but the City is now responsible for doing so. This renewal in the amount of \$60,000.00 is for the period February 16, 2015 through February 15, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

12/10/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

6. ALERE NORTH	\$ 83,875.00	Increase
AMERICA, LLC	60,000.00	and Renewal
	<u>\$143,875.00</u>	

Contract No. 08000 - Clearview HIV Test Kits - Health Department - P.O. No. P522539

On January 23, 2013, the Board approved the initial award in the amount of \$175,565.00. The award contained three 1-year renewal options. Subsequent actions have been approved. An increase is necessary to purchase additional kits for the City rapid HIV testing programs before December 31, 2014. The Maryland Department of Health and Mental Hygiene previously provided the majority of these tests, but the City is now responsible for doing so. This renewal in the amount of \$60,000.00 is for the period January 16, 2015 through January 15, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

7. MID ATLANTIC FOUNTAIN	\$ 0.00	Ratification
DESIGN AND MFG. CO. INC.	400,000.00	and Renewal
	<u>\$400,000.00</u>	

Contract No. B50001980 - Routine and Preventive Maintenance of City-Owned Fountains - Department of Transportation - P.O. No. P518457

On October 12, 2011, the Board approved the initial award in the amount of \$189,142.00. The award contained three 1-year renewal options. Subsequent actions have been approved. There was a delay in the vendor providing necessary information required to complete a compliance review. The above amount is the City's requirement. This renewal in the amount of \$400,000.00 is for the period December 10, 2014 through October 11, 2015 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 22% MBE AND 7% WBE.

AGENDA

BOARD OF ESTIMATES

12/10/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

The dollar amount performed to date is \$413,255.46.

	<u>Commitment</u>	<u>Performed</u>
MBE: C.L. McCoy	11.11%	\$69,739.98 (16.88%)
Plexus Installations	5.58%	\$ 6,959.84 (1.68%)
		\$76,699.82 (18.56%)
WBE: The Fitch Dustdown Company, Inc.	1%	\$ 2,861.22 (.69%)

MWBOO FOUND VENDOR IN COMPLIANCE.

8. ROY KIRBY & SONS,
INC. \$ 38,205.00 Increase
-
- Contract No. B50003540 - Engine 2 Kitchen Renovations and Bathroom Relocation - Fire Department - P.O. No. P522539

On June 11, 2014, the Board approved the initial award in the amount of \$48,313.00. This increase in the amount of \$38,205.00 is necessary to allow additional work to complete the project, including unanticipated requirements and additional items required per inspections. This increase in the amount of \$38,205.00 will make the award amount \$86,518.00.

MWBOO GRANTED A WAIVER.

9. LAKESIDE EQUIPMENT
CORPORATION \$ 75,900.00 Agreement
-
- Contract No. 08000 - Washer Compactor - Department of Public Works, Bureau of Water and Wastewater - Req. No. R678830

The Board is requested to approve and authorize execution of an Agreement with Lakeside Equipment Corporation.

AGENDA

BOARD OF ESTIMATES

12/10/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

The Waste Water Facilities Maintenance Division requires a spare Washer Compactor unit for replacement of the installed Washer Compactor at Patapsco Waste Water Treatment Plant. The spare unit must be compatible with the existing installed unit. The manufacturer, Lakeside Equipment Corporation has confirmed that the sole supplier of its equipment in the State of Maryland is Sherwood-Logan & Associates, Inc. Sherwood-Logan & Associates will serve as the supplier for this equipment.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

10. THE SHERWIN-WILLIAMS

COMPANY d/b/a DURON	\$100,000.00	Extension
Maryland State Contract No. 001B3400510 - Paint & Chemical Coatings - Department of General Services, etc. - P.O. No. P528664		

On September 12, 2014, the City Purchasing Agent approved the initial award in the amount of \$24,800.00. On October 7, 2014, the City Purchasing Agent approved an increase in the amount of \$12,400.00. City agencies have standardized several of their painting requirements on particular paint products from the vendor. The State of Maryland (State) competitively bid and awarded a statewide contract for paint and chemical coating to this vendor. The State has extended their statewide contract, which the City previously utilized for its paint requirement. The State will include the City's future requirements in its next statewide solicitation. This extension in the amount of \$100,000.00 is for the period December 1, 2014 through February 28, 2015. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

12/10/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|-----------------|---|
| 11. ADP,
LLC | \$15,000,000.00 | 2 nd Amendment to Master
Services Agreement |
| Contract No. 08000 - Human Resource Information, Automatic Processing, E-time and Enterprise Payroll Systems Licensing - Departments of Finance and Human Resources - P.O. No. P529369 | | |

The Board is requested to approve and authorize execution of a 2nd Amendment to Master Services Agreement with ADP, LLC. Previously, the funding requests for each agency were submitted to the Board as separate annual actions. This amendment to agreement is for upgrading various systems to the most recent version beginning January 1, 2015 and extending the current contract for three years with two 1-year renewal options at specified pricing. The above amount is the City's estimated requirement.

On July 25, 2007, the Board approved the initial award in the amount of \$1,600,000.00. Subsequent actions have been approved. The vendor is the sole provider of licensing, maintenance and support of proprietary software for the Human Resources Information, Automatic Processing, E-time and Enterprise Payroll Systems.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Second Amendment to Master Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Enoch Pratt Free Library - TRANSFERS OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfers of LIFE-TO-DATE sick leave days from the listed City employees to the designated employees.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Designated Employee</u>	<u>Donors</u>	<u>Days</u>
1. Janie Hewlett	Samuel Griffin	5
	Angel Fulton	5
	Eric Thornton	5
	Evelyn Barnhard Wallace	<u>5</u>
	TOTAL	20
2. Elizabeth Keyser	Jasbir Singh	1
	Nathaniel Smith	5
	Judith Avera	1
	Wendy Allen	2
	Lara Spahr	2
	Jennifer Young	2
	Kathleen D' Angelo	<u>2</u>
	TOTAL	15
3. Alexis Young	Vivian Cheatham	5
	Stanley Butler	5
	Carolyn Harnick	<u>5</u>
	TOTAL	15

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
50 - 55
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

12/10/2014

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works, Office of Engineering & Construction

1,538,960.00	-----	9956-907335-9551-6
		Construction
<u>92,338.00</u>	-----	9956-907335-9551-9
\$2,173,450.00		Administration

This transfer will provide funds to cover the costs associated with award for SC 925, Arc Flash Hazard System Improvements at the Back River Wastewater Treatment Plant.

- 3. SC 924, ARC Flash Enterprise Electric Co. \$ 999,474.00
Hazard System at
Patapsco Wastewater
Treatment Plant

MWBOO SET GOALS OF 15% MBE AND 3% WBE.

MBE: Calmi Electrical Co., Inc. \$155,000.00 15.50%

WBE: Oelmann Electric Supply Co., Inc. \$ 7,496.05 .75%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The Bidder did not achieve the WBE goal. Bidder listed Oelmann Electric Supply Co., Inc. for \$31,800.00. However, not more than 25% of each MBE/WBE goal may be attained by expenditure to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value has been applied. Additionally, Part C, MBE/WBE Participation Affidavit is not fully completed.

The Department is recommending award subject to the Contractor coming into compliance with the MBE/WBE Program within ten days of award.

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 471,353.60	9956-908692-9549	
Water Revenue	Constr. Reserve	
Bonds	Electrical System	
	Upgrade	
1,001,626.40	" "	
Counties		
<u>\$1,472,980.00</u>		

AGENDA

BOARD OF ESTIMATES

12/10/2014

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Dept of Public Works - Office of Engineering & Construction

5. TRANSFER OF FUNDS - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 99,947.00	-----	9956-905334-9551-2 Extra Work
99,947.00	-----	9956-905334-9551-3 Engineering
213,643.00	-----	9956-905334-9551-5 Inspection
999,474.00	-----	9956-905334-9551-6 Construction
59,969.00	-----	9956-905334-9551-9 Administration
\$1,472,980.00		

The funds are required to cover the cost of the award of SC 924, Arc Flash Hazard System Improvements at the Patapsco Wastewater Treatment Plant.

- 6. GS 14815, Sarah's Citiroof Corp. \$ 319,000.00
Hope Roof Replace- (Sole Bidder)
ment

MWBOO SET GOALS OF 18% MBE AND 3% WBE.

MBE: Innovative Building Solutions* *See note below 0.00%

WBE: Innovative Building Solutions **\$2,392.00 .75%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Bidder did not achieve the MBE and WBE goal and did not request a waiver.

*Innovative Building Solutions is certified as a WBE and cannot be used to achieve the MBE goal.

AGENDA

BOARD OF ESTIMATES

12/10/2014

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

** Additionally, bidder named Innovative Building Solutions for \$66,990.00. However, not more than 25% of each MBE or WBE goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

The Department recommends award subject to the vendor coming into compliance within 14 days of award.

- 7. B50003385, Employee OptumHealthCare \$2,524,808.00
Wellness and Health Solutions, Inc.
Improvement Program

(Department of Human Resources)

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

- MBE:** Time Printers, Inc. 5%
Camera Ready 5%
- WBE:** Mary Kraft & Associates, Inc. 2.5%
The Well Workplace, LLC 2.5%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM ACTIVE HEALTH MANAGEMENT, INC.

- 8. B50003634, Sound Signal Perfection \$ 658,679.61
System Repairs& Ltd.
Upgrades for Baltimore
Convention Ctr.

(Baltimore Convention Center)

MWBOO set goals of 3% MBE and 1% WBE.

- MBE:** Not indicated
- WBE:** Oelmann Electric Supply, Inc. .25%*

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

12/10/2014

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

*Bidder did not achieve the MBE and WBE goals. Bidder did not name any MBE firm for participation. Additionally, bidder named Oelmann Electric Supply Co., Inc. for 1% and did not give any dollar amount. However, not more than 25% of each goal may be attained by expenditure to MBE/WBE suppliers who are not manufacturer; therefore, the maximum value allowed has been applied.

The Award is recommended on the condition that the vendor come into compliance within ten days of the award.

- 9. B50003708, Instal- National Airwall \$ 294,850.00
 lation Services for Systems, LLC
 Operable Wall
 Systems

(Baltimore ConventionCenter)

MWBOO SET GOALS OF 5% MBE AND 0% WBE.

The vendor requested a waiver however did not make a good faith effort to achieve the MBE goals.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The award is recommended on the condition that the vendor come into compliance within ten days of the award.

- 10. B50003778, Qualifi- \$2,500,000.00
 cation for Printing Blanket Award
 Services Katon Printing Corp

(Dept. of Finance) Nathaniel D. Holland
 Jr. d/b/a Superior
 Designs

R.R. Donnelly & Sons
 Co.

TrayPML, Inc. d/b/a
 Tray Inc.

AGENDA

BOARD OF ESTIMATES

12/10/2014

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

Corporate Press, Inc.

KM Printing, LLC

Printing Matters LLC

Ridge Printing Corp.

Doyle Printing and
Offset Co., Inc.

Time Printers, Inc.

Cavanaugh Press, Inc.

Uptown Press, Inc.

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|--|---|--------------|
| 11. | B50003806, Stand
Behind Mowers

(Dept. of General
Services, Fleet Mgmt.) | BMR, Inc. d/b/a Lawn
and Power Equipment | \$ 85,200.00 |
|-----|--|---|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|--|---|--------------|
| 12. | B50003835, Septic
Tank Pumping &
Disposal Services

(Dept. of Public
Works, Bur. of Solid
Waste) | The Good Shepherd
Septic Service, Inc. | \$ 60,000.00 |
|-----|--|---|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|---|---------------------------------------|----------------|
| 13. | B50003841, Crew
Cab Dump Truck
(Dept. of General
Services) | Norris Chesapeake
Truck Sales, LLC | \$1,246,425.00 |
|-----|---|---------------------------------------|----------------|

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/Bureau - Agreement of Water and Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Shah & Associates, Inc., under Project No. SC 925, PAS Arc Flash Hazard Improvements at the Back River Wastewater Treatment Plant, Post Award Services. The period of the agreement is 30 months or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 55,710.50 - Baltimore City
55,710.50 - Baltimore County
\$111,421.00

BACKGROUND/EXPLANATION:

The Consultant will provide post award engineering services during construction of SC 925-Arc Flash Hazard Improvements at the Back River Wastewater Treatment Plant. Services will include review of shop drawings, respond to request for information, prepare operation and maintenance manuals related to remote breaker control and maintenance switches and record drawings. The consultant will also provide assistance inspection during construction of the reconditioned breakers, maintenance switches and remote breaker control cabinets at eight of the primary substations, train the plant operation and maintenance personnel in the operation of remote breaker control and maintenance switches for reducing arc flash hazards. In addition, the Consultant will conduct conditional and final acceptance inspection and prepare punch list items. The Consultant was approved by the Office of Board and Commissions and the Architectural and Engineering Awards Commission to design this project.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 10% MBE AND 4% WBE.

MBE: Johnson Consulting Engineers, Inc.	\$ 5,387.00	4.83%
DM Enterprises of Baltimore, LLC	<u>6,011.00</u>	<u>5.39%</u>
	\$11,398.00	10.22%

AGENDA

BOARD OF ESTIMATES

12/10/2014

DPW/BW&WW - cont'd

WBE: Phoenix Engineering, Inc.

\$ 4,679.00

4.20%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Police Department - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Mr. Craig C. Moore. The period of the Consultant Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$7,000.00 - 6000-603015-8331-731600-603026

BACKGROUND/EXPLANATION:

Mr. Moore will administer one 40-hour, one week training course in Basic Bloodstain Pattern Analysis. This basic course provides the foundation of practice in bloodstain pattern analysis by establishing the student's firm understanding of flight characteristics and stain patterns, the examination and identification of bloodstain evidence, and the documentation of bloodstains and their patterns.

The course is a unique blend of theory-enriched study broken down into bloodstain pattern analyst history, bio-chemistry, physics, and trigonometry, with hands-on practical experiments and exercises utilizing mammalian blood. The course establishes connection with "real life" through case presentations.

These courses will help to better prepare the police officers and reduce the Department's and the City's potential risks and liabilities. This is highly technical training that also supports and improves the Safer Streets priority.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) from the U.S. Department of Justice, Office of Justice Programs. This GAN extends the period of the grant through March 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-471913-2024-212600-600000

BACKGROUND/EXPLANATION:

On August 29, 2012, the Board approved acceptance of the Grant Award for the "2012 DNA Backlog Reduction" program. The Board approved acceptance of a GAN on March 19, 2014 to extend the grant award through September 30, 2014.

This grant funds the contracts of various lab technicians and serologists, as well as equipment, overtime and outsourcing while assisting in the overall effort to reduce DNA backlog and reach the full potential of DNA technology.

This GAN extends the period of the grant from September 30, 2014 through March 31, 2015. All other terms and conditions remain unchanged.

The GAN is late because it was recently received.

MBE/WBE REQUIREMENT

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The terms of the Grant Adjustment Notice have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Police Department - 2014 Sub-Recipient Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the 2014 Sub-Recipient Agreement with the Maryland Emergency Management Agency (MEMA). The period of the 2014 Sub-Recipient Agreement is September 1, 2014 through May 31, 2016.

AMOUNT OF MONEY AND SOURCE:

\$271,697.85	-	4000-476415-2023-212600-600000	(Planning)
77,368.28	-	4000-476415-2023-212601-600000	(LE Crime Detection)
69,518.22	-	4000-476415-2023-212602-600000	(Operational Coordination)
20,000.00	-	4000-476415-2023-212603-600000	(Radios)
30,188.65	-	4000-476415-2023-212604-600000	(Mgmt. & Admin.)
30,000.00	-	4000-476415-2023-212605-600000	(Mass Search & Rescue)
40,000.00	-	4000-476415-2023-212606-600000	(On Scene Security Prot.)
30,000.00	-	4000-476415-2023-212607-600000	(Environmental Response)
20,000.00	-	4000-476415-2023-212608-600000	(Risk Management)
<u>15,000.00</u>	-	4000-476415-2023-212609-600000	(Infrastructure Systems)

\$603,773.00

BACKGROUND/EXPLANATION:

The 2014 Sub-Recipient Agreement with MEMA is for the 2014 State Homeland Security Program, funded by a grant from the U.S. Department of Homeland Security, Award #EMW-2014-SS-00007-S01.

The 2014 State Homeland Security grant provides support for the development and sustainment of core capabilities to fulfill the

AGENDA

BOARD OF ESTIMATES

12/10/2014

Police Department - cont'd

goal of national preparedness. The funding will be used for costs related to planning, organization, equipment, and training and exercise needs associated with acts of terrorism and other catastrophic events.

The Agreement is late because the award and required documents were recently sent to the City.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The 2014 Sub-Recipient Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Real Estate - Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Department of Public Works, Bureau of Solid Waste to continue to pay rental by Expenditure Authorization to the BMF Limited Partnership, LLC, Landlord, of the property located at 111 Kane Street. The period of the authorization is November 17, 2014 until settlement which is expected to occur by February 16, 2018.

AMOUNT OF MONEY AND SOURCE:

\$30,300.86 - monthly rent

Account - 1001-000000-5152-386500-603013

BACKGROUND/EXPLANATION:

The Lease Agreement with Landlord expired July 16, 2014. The Landlord and the Tenant are in negotiations for the City to purchase the property located 111 Kane Street. On July 8, 2014, the Board approved payment of rental on a month-to-month basis, from July 17, 2014 to November 16, 2014 at \$30,300.86 per month. The Tenant is now requesting that monthly payments in the amount of \$30,300.86 continue from November 17, 2014 until the expected settlement which will occur on or before February 16, 2015.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

12/10/2014

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Sandtown-Winchester Senior Center, Inc., landlord for the rental of approximately 11,117 square feet of space, for the property known as 1601 Baker Street. The period of the agreement is December 1, 2014 through November 30, 2018.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$51,585.00	\$4,298.75

Account: 1001-000000-3024-268600-603013

BACKGROUND/EXPLANATION:

The leased premises will be used for office and municipal purposes by the Department of Health's Office of Aging and CARE Services.

The landlord will provide all systems in working condition (heating, air conditioning, ventilation, elevators, electrical, plumbing, heating and air-conditioning services) at all times and at no cost to the tenant and will include the changing of air filters for the system. The landlord will maintain the roof, exterior structural elements of the building, walls, gutters, downspouts, air-conditioning, ventilating and heating systems, elevator and all water, electrical and plumbing supply lines except damage caused by the negligence of the tenant, real estate taxes and fire insurance.

The tenant will be responsible for payment of utilities, water, sewer, gas & electric, telephone, cable and alarm system, janitorial services, security, trash removal and routine maintenance of the leased premises which will include, changing

AGENDA

BOARD OF ESTIMATES

12/10/2014

Space Utilization Committee - cont'd

of light bulbs, clogged toilets, broken faucets, broken windows, cleaning of carpet due to normal wear and tear, repairing of carpet and floor tiles due to normal wear and tear or due to any negligence of the tenant. The tenant will also be responsible for keeping sidewalks adjacent to the leased premises and the entrance clear of ice, snow and debris, and maintain liability insurance, which will be covered under the City's self-insured program.

The Space Utilization Committee approved this lease on December 2, 2014.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Loyola University Maryland, Inc., tenant for the rental of approximately 1,220 square feet of space for the property known as 3301 Waterview Avenue. The period of the agreement is July 1, 2014 through December 31, 2014, with an option to renew for one 6-month period.

AMOUNT OF MONEY AND SOURCE:

\$757.05 - 6-month rental payment

BACKGROUND/EXPLANATION:

The landlord will be responsible for fire insurance.

The tenant must obtain approval from the Facility Administrator prior to making any improvements to the storage space. The tenant must keep the storage area in a good and orderly manner, maintain liability insurance, and may use the weight room at the Facility Administrator's discretion.

The Lease Agreement is late because negotiations of the terms and conditions took longer than anticipated.

The Space Utilization Committee approved this lease on November 18, 2014.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Notre Dame Preparatory School, Inc., tenant for the rental of approximately 1,525 square feet of space for the property known as 3301 Waterview Avenue. The period of the agreement is July 1, 2014 through December 31, 2014, with an option to renew for one 6-month period.

AMOUNT OF MONEY AND SOURCE:

\$919.50 - 6-month rental payment

BACKGROUND/EXPLANATION:

The landlord will be responsible for fire insurance.

The tenant must obtain approval from the Facility Administrator prior to making any improvements to the storage space. The tenant must keep the storage area in a good and orderly manner, maintain liability insurance, and may use the weight room at the Facility Administrator's discretion.

The Lease Agreement is late because negotiations of the terms and conditions took longer than anticipated.

The Space Utilization Committee approved this lease on November 18, 2014.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Space Utilization Committee - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to Lease Agreement with the Bar Association of Baltimore City, for the rental of a portion of the City-owned property known as 111 N. Calvert Street, being on the 6th floor, containing 1,325 square feet.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Rent</u>	<u>Monthly Installment</u>
1	\$7,168.25	\$597.35
2	\$7,383.30	\$615.28
3	\$7,604.80	\$633.73
4	\$7,832.94	\$652.75
5	\$8,067.93	\$672.33

BACKGROUND/EXPLANATION:

The Amendment to Lease Agreement reduces the rent to amount shown above. The rental amount is being reduced because the tenant performs their own janitorial services. The City has agreed to abate the rent charged from January 1, 2013 to September 30, 2014 in the amount of \$3,866.01 which represents the costs for janitorial services. All other terms and conditions of the original lease agreement dated March 5, 2008 and the renewal option dated November 7, 2012 remain in full force and effect.

The Space Utilization Committee approved the Amendment to Lease on December 2, 2014.

(The Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/ - Amendment No. 3 to Agreement
Office of Eng. & Constr. (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with Patton Harris Rust & Associates/Hazen & Sawyer, a Joint Venture (PHRA/Hazen & Sawyer, a Joint Venture), for Project W.C. 1173, Design of Guilford Finished Water Reservoir Improvements. The Amendment No. 3 to Agreement extends the period of the agreement for nine months through September 14, 2015.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 9960-903710-9557-900020-702064

BACKGROUND/EXPLANATION:

On June 18, 2014, the Board approved Amendment No. 2 to Agreement with PHRA/Hazen & Sawyer, a Joint Venture to continue design improvements for the Guilford Reservoir for a period of six months through December 14, 2014. The bids for the construction came in 30% higher than the engineer's cost estimate. As a result, the DPW decided to make changes to the design to reduce construction cost and re-advertise this project. As a result, a nine-month extension is needed to make changes in the design drawings and specs and to re-advertise this project for construction.

The original agreement expires December 14, 2014.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE program, in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/ - Amendment No. 3 to
Office of Eng. & Constr. (DPW) Supplemental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 (S.C. 935) to the Supplemental Agreement with Whitman, Requardt & Associates, under Project S.C. 877, ENR at Back River Wastewater Treatment Plant. The Amendment No. 3 to Agreement extends the period of the agreement for one-year through January 26, 2016.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 9956-904564-9551-900020-702064

BACKGROUND/EXPLANATION:

The current agreement will expire on January 26, 2015. Concurrent with the ENR projects at Back River Wastewater Treatment Plant and various discussions with the Maryland Department of the Environment, the consultant is evaluating a water quality impact on a possible increased discharge to the Back River Wastewater Treatment Plant, which in turn will decrease or possibly eliminate the need to send the effluent to Sparrows Point. This will be achieved by an in stream water quality sampling and monitoring program over a one-year period.

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs, in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/Office - Agreement
of Engineering Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Gannett Fleming, Inc. under Project No. 1180.3 WC 1282, WC 1283, Small Water Main Replacement and Rehabilitation Design at Various Locations, FY 2013. The period of the agreement is two years.

AMOUNT OF MONEY AND SOURCE:

\$900,005.16 - 9960-906618-9557-900020-703032

BACKGROUND/EXPLANATION:

The Consultant will provide water main design and engineering services related to the existing water infrastructure that has been identified by the City at various locations for replacements and/or rehabilitation. The scope of work includes preparation of contract documents including plans, specifications, cost estimates, permit applications, community outreach meetings, right-of-ways, etc. The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission to design this project.

MBE/WBE PARTICIPATION:

MBE: Dhillon Engineering, Inc.	\$100,296.41	11.14%
Sabra Wang Associates	90,016.59	10.00%
Phoenix Engineering, Inc.	35,991.01	3.99%
Sahara Communications, Inc.	29,997.50	3.33%
	<u>\$256,301.51</u>	<u>28.46%</u>
 WBE: J.A. Rice, Inc.	 \$ 82,092.77	 9.12%
Carroll Engineering, Inc,	33,530.18	3.72%
	<u>\$115,622.95</u>	<u>12.84%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

12/10/2014

DPW/OEC - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,000,000.00	9960-909100-9558	9960-906618-9557-3
Water Rev. Bonds	Constr. Res. Water Infrastructure Rehab.	Design

The funds are needed to cover the cost of Project 1180.3 & WC 1282 & WC 1283, Small Water Main Replacement & Rehabilitation/Design.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment No. 1 to Agreement with Sidhu Associates, Inc., under Project 1160.2, On-Call Electrical Services. The Amendment No. 1 to Agreement extends the period of the agreement for two years through December 6, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On December 7, 2011, the Board approved the original agreement for three years. The project consists of on-call electrical engineering services for various tasks assigned by the City on an as-needed basis. The scope involves electrical consulting for various water and wastewater facilities including water and wastewater treatment plants, water and wastewater pumping stations, and may include planning design and construction phase services. The Bureau has need for these services to address any electrical issues that requires immediate response and cannot be postponed until the customary architect and engineering selection can be executed. The original agreement expired on December 6, 2014.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/ Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004, to Rummel, Klepper & Kahl, LLP, (RK&K) under Project 1110R, On-Call Environmental Restoration Design and Engineering Services. The duration of this task is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$73,665.98 - 9958-903993-9525-900020-703032

BACKGROUND/EXPLANATION:

The RK&K will update mylars for a proposed bio-retention facility at Lanvale Park and a proposed curb bump-out at Bush Street. This project will help the City comply with its MS4 Permit to control stormwater runoff.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

12/10/2014

DPW/Office of Engineering & Construction - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$303,000.00 State Constr.	9958-909404-9526 Constr. Reserve Neighborhood Greening Project	
<u>51,397.00</u> State Constr.	9958-906405-9526 Constr. Reserve Citywide Stream Restoration	
<u>\$354,397.00</u>	-----	9958-903993-9525-6 Construction

This transfer will cover the portion of design and construction costs associated with installation of stormwater restoration BMPs in Watershed 263, utilizing available funding through FY 12 County Transportation Bonds. The construction contract is scheduled for advertisement in July 2015. The Board's approval will also serve as the City's approval of changes to the original bond schedule.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/ Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001, to Rummel, Klepper & Kahl, LLP, (RK&K) under Project 1154.2, On-Call Storm Water Study and Engineering Design Services. The project completion date will expire on January 11, 2016

AMOUNT OF MONEY AND SOURCE:

\$125,000.00 - 2072-000000-5181-390700-603018

BACKGROUND/EXPLANATION:

The duration of this task is approximately 12 months.

The RK&K will provide technical support services and assistance for immediate response and investigation of storm drain systems throughout the City at the discretion of the Storm Water Engineering Office. The technical service will include determining the hydrological and hydraulics analysis and structural integrity of storm drain structures through field investigation research. In addition, this task will evaluate existing conditions, analyze repair options, and develop concepts for the repair of failures.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/ Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 009, to Rummel, Klepper & Kahl, LLP, (RK&K) under Project 1154.2, On-Call Storm Water Study and Engineering Design Services.

AMOUNT OF MONEY AND SOURCE:

\$216,700.00 - 9958-906992-9525-900020-703032

BACKGROUND/EXPLANATION:

The RK&K will complete the remaining ER 4020 Environmental Restoration at Lower Stony Run design, obtain all necessary permits and prepare biddable documents. This project will help the City meet its MS4 Permit goals when completed.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

12/10/2014

DPW/Office of Engineering & Construction - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$220,000.00	9958-906405-9526	9958-906992-9525-3
State Constr.	Construction Reserve	Engineering
	Citywide Stream	
	Restoration	

This transfer will cover the cost of Project 1154.2, Task No. 9, Storm Water Study.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Department of Public Works/ Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001, to Whitman Requardt & Associates/Gannett Fleming, Joint Venture (JV) under Project 1403, On-Call Project and Construction Management Assistance Services Inspection Services.

AMOUNT OF MONEY AND SOURCE:

\$455,739.62 - 9960-905136-9557-900020-705032

BACKGROUND/EXPLANATION:

The Whitman Requardt & Associates/Gannett Fleming, Joint Venture will provide inspection services for W.C. 1245, Westfield Neighborhood Water Main Replacements.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Bureau of Water and Wastewater/ - Employee Expense Statement
Office of Eng. and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Charleen Shaw for the month of July 2014.

AMOUNT OF MONEY AND SOURCE:

\$125.44 - 9956-907643-9551-900020-705001 (Mileage)

BACKGROUND/EXPLANATION:

The originally submitted expense statement for Ms. Shaw, was returned to Ms. Shaw because the expense exceeded the deadline for submission.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Fire and Police Employees' - Second Amended and Restated Retirement System (F&P) Agreement of Limited Partnership and Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amended and Restated Agreement of Limited Partnership and Subscription Agreement with Ares European Real Estate Fund IV, L.P., managed by Ares Management, LLC.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

\$20,000,000.00 - approximately of F&P funds

BACKGROUND/EXPLANATION:

The F&P Board conducted a search for a 2014 vintage year, value-added, closed-end, real estate fund allocation and, as a result of that search, selected Ares Management, LLC to receive and allocate approximately \$20,000,000.00 to a European real estate fund under its management, Ares European Real Estate Fund IV, L.P.

The search and selection process was conducted with the assistance and advice of the F&P's investment advisor, Summit Strategies Group.

MWBOO GRANTED A WAIVER.

(The Second Amended and Restated Agreement of Limited Partnership and Subscription Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Employees' Retirement System (ERS) - Subscription Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subscription Agreement with Cornerstone Patriot Fund LP, managed by Cornerstone Real Estate Advisors LLC.

AMOUNT OF MONEY AND SOURCE:

No General Fund monies are involved in this transaction.

\$17,000,000.00 - approximately of OPEB Trust assets

BACKGROUND/EXPLANATION:

The ERS Board, as fiduciary for the OPED Trust, conducted a nationwide search for a commingled real estate investment fund manager, and as a result of that search, selected Cornerstone Real Estate Advisors LLC. The search and selection process was conducted with the assistance and advice of the OPED Trust's investment advisor, Marquette Associates.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Fire and Police Employees' - Independent Auditor's Report
Retirement System (F&P)

The Board is requested to **NOTE** receipt of the following Audit Report from CliftonLarsonAllen LLP.

1. The Independent Auditor's Report of the Baltimore City Fire and Police Employees' Retirement System for FY ended June 30, 2014.
2. The Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters.

AGENDA

BOARD OF ESTIMATES

12/10/2014

Employees' Retirement System - Disability Hearings Services
Agreements

The Board is requested to approve and authorize execution of the following

	<u>Rate of Pay</u>	<u>Amount</u>
1. DEVEREAUX E. STERRETTE	\$500.00 per uncontested case and \$200.00 per contested case	\$20,000.00 (not to exceed)
2. DORENE ROTHMANN	\$500.00per uncontested case and \$200.00 per contested case	\$20,000.00 (not to exceed)
3. DEBRA A. THOMAS	\$500.00 per uncontested case and \$200.00 per contested case	\$20,000.00 (not to exceed)
4. EDWARD G. DANIELS	\$500.00 per uncontested case and \$200.00 per contested case	\$20,000.00 (not-to-exceed)
5. JUDY G. SMYLLIE	\$500.00 per uncontested case and \$200.00 per contested case	\$20,000.00 (not-to-exceed)
6. STANLEY C. ROGOSIN	\$500.00 per uncontested case and \$200.00 per contested case	\$20,000.00 (not-to-exceed)

Account: 1001-000000-1220-147500-603026

The above-listed individuals will each continue to work as a Hearing Examiner for the Employees' Retirement System (ERS), the Fire & Police Employees' Retirement System (F&P), and the Elected Officials' Retirement System (EOS). Each of the Hearing Examiners will be responsible for adjudicating claims for disability retirement, and death benefit cases. The period of the agreement is January 1, 2015 through December 31, 2015.

AGENDA

BOARD OF ESTIMATES

12/10/2014

ERS - cont'd

Under the provisions of Baltimore City Code Article 22§ 9(p), there is a panel of hearing examiners to hear and adjudicate ERS disability and death benefit cases. (Under Article, 22 §§21 (b) and 33(1), the panel also hears disability and death benefits cases under the Elected Officials' Retirement System and the Fire and Police Employees' Retirement System). The panel is appointed on a contract basis by the Board of Estimates and is to be paid under terms established by the Board of Estimates. Under §9(p)(2)(iii) the ERS Board of Trustees may submit to the Board of Estimates recommended candidates for the panel. Within this discretion, the ERS Board respectfully recommends that the hearing examiners be reappointed as hearing examiners, under the terms of the agreement, on the basis of experience and expertise in adjudicating disability and death benefit claims.

APPROVED FOR FUNDS BY FINANCE

(The Disability Hearings Services Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

Law Department - Claim Settlement

ACTION REQUESTED OF B/E:

The Board is requested to approve the settlement of a litigation action, Reginald Peakes vs the Mayor and City Council of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

Plaintiff, Reginald Peakes, was traveling northbound on Loch Raven Blvd. when, while in the course of pulling over, his vehicle was struck by a police vehicle in emergency status. As a result of the accident, Mr. Peakes suffered objective injuries. His medical bills totaled \$16,233.26.

In order to resolve this ligation economically and to avoid the expense, time, and uncertainties of further ligation, the parties have agreed to a complete settlement of the case for \$30,000.00.

Based on a review of the emotional and factual issues presented by this claim, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the proposed settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

12/10/2014

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay John E. Reid and Associates, Inc. for training to be provided January 12 - 15, 2015.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - 1001-000000-2021-212600-603020

BACKGROUND/EXPLANATION:

The Department will train 50 Investigators from the Investigations and Intelligence Division in interview and interrogation techniques by contracting with John E. Reid and Associates, Inc. for \$500.00 per student for 30 participants and for 20 students at no-cost. The training is a four-day program.

The first three days consists of these primary topics:

- Behavior Symptoms Analysis,
- The Behavior Analysis Interview,
- The Reid Nine Steps of Interrogation, and
- Advanced Interrogation Techniques.

The fourth day of training will train the Investigators in Advanced Interrogation Techniques. In this segment of the program, the various stages of the interrogation process, including the Defiant Stage, the Neutral Stage, and the Acceptance Stage, as well as how to identify the suspect's needs that may have motivated his commission of the crime (real, impulse, esteem, and lifestyle needs) that in turn, need to be addressed during the interrogation process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The terms of the letter agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

12/10/2014

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/ - WC 1325, Repaving Utility
Office of Engineering & Cuts at Various Locations
Construction **BIDS TO BE RECV'D: 01/14/2015**
BIDS TO BE OPENED: 01/14/2015

2. Department of Public Works/ - WC 1228, Ashburton Wash-
Office of Engineering & water Lake Dam Stream
Construction Stabilization
BIDS TO BE RECV'D: 02/18/2015
BIDS TO BE OPENED: 02/18/2015

AGENDA

BOARD OF ESTIMATES

12/10/2014

CANCELLATION OF PROPOSALS AND SPECIFICATIONS

The Board is requested to cancel the Proposal and Specifications and Notice of Letting for the following contracts:

1. Department of Public Works/ - WC 1279, Distribution Water
Office of Engineering & Main Replacement & Rehabili-
Construction tation - Sefton Area and
Vicinity

On October 29, 2014, the Board approved the Proposal and Specifications and Notice of Letting for advertisement of WC 1279, Distribution Water Main Replacement and Rehabilitation - Sefton Area and Vicinity. The bids are scheduled to be received and opened on December 10, 2014.

2. Department of Public Works/ - WC 1241, Water Main Replace-
Office of Engineering & ments, Various Locations
Construction

On November 12, 2014, the Board approved the Proposal and Specifications and Notice of Letting for advertisement of WC 1241, Water Main Replacements, Various Locations. The bids are scheduled to be received and opened on December 10, 2014.

Because of funding issues it is requested that the Board cancel the Proposals and Specifications and the Notice of Lettings and that bids not be accepted and opened on December 10, 2014. The Office of Engineering and Construction will re-advertise the contracts at a later date.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED