

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of the City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

2.

.....
: BOARD OF ESTIMATES' RECESS
: DECEMBER 3, 2014
:

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on December 3, 2014.

The Board of Estimates will not receive or open bids on December 3, 2014. The Board of Estimates will reconvene on December 10, 2014.

BOARD OF ESTIMATES' AGENDA - NOVEMBER 26, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

| | |
|----------------------------------|------------------|
| Adams-Robinson Enterprises, Inc. | \$105,966,000.00 |
| Badger Daylighting Corp. | \$ 1,500,000.00 |
| Electrico, Inc. | \$ 8,000,000.00 |
| J. Vinton Schafer & Sons, Inc. | \$ 21,051,000.00 |
| JCM Control Systems, Inc. | \$ 2,637,000.00 |
| Nichols Contracting, Inc. | \$ 8,000,000.00 |
| Restoration East, LLC | \$ 8,000,000.00 |
| S.J. Louis Construction, Inc. | \$ 19,611,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|--|----------------------|
| Gerhold, Cross & Etzel, Ltd., Inc. | Property Line Survey |
| Glyndon Engineering & Technology, Inc. | Engineer |
| Hope Furrer Associates, Inc. | Engineer |

AGENDA

BOARD OF ESTIMATES

11/26/2014

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the Agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

1. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC. (AIDS INTERFAITH)** **\$ 44,618.00**

Account: 4000-424515-3023-599605-603051

Under the Ryan White Part B Program, AIDS Interfaith will provide clients with information about their conditions, inform them how they can become self-sufficient, and proper methods to access resources for support. AIDS Interfaith will also provide intensive intervention through structured programs that will assist in reengaging clients in their community and build their self esteem.

2. **CHASE BREXTON HEALTH SERVICES, INC. (CHASE BREXTON)** **\$101,250.00**

Account: 4000-424515-3023-599627-603051

Under the Ryan White Part B Program, Chase Brexton will provide quality dental health care to HIV positive residents of Baltimore City, with a focus on those patients that need dental appliances and dental labs.

MWBOO GRANTED A WAIVER.

3. **CHASE BREXTON HEALTH SERVICES, INC. (CHASE BREXTON)** **\$320,585.00**

Account: 4000-424515-3023-599603-603051

Under the Ryan White Part B Program, Chase Brexton will provide comprehensive HIV primary medical care to maximize the quality of life for HIV-positive residents of Baltimore City.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Health Department - cont'd

4. **CHASE BREXTON HEALTH SERVICES, INC. (CHASE BREXTON)** **\$ 49,348.00**

Account: 4000-424515-3023-599619-603051

Under the Ryan White Part B Program, Chase Brexton will provide services to reduce the impact of addictions as a barrier to patients establishing and maintaining a positive engagement in their health care. Chase Brexton will provide evaluations, crisis interventions, individual and group counseling that focuses on addressing the unmet needs of African American men having sex with men.

5. **JOHN HOPKINS UNIVERSITY (JHU)** **\$236,467.00**

Account: 4000-424515-3023-599604-603051

Under the Ryan White Part B Program, the JHU will provide comprehensive, HIV primary care to train and educate providers in HIV care and to conduct research to advance the treatment and prevention of HIV infection.

MWBOO GRANTED A WAIVER.

6. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$ 61,000.00**

Account: 4000-424514-3023-599606-603051

Under the Ryan White Part B Program, the organization will provide Non-Medical Case Management (Client Advocacy) services to 45 low-income individuals who are infected with HIV/AIDS.

MWBOO GRANTED A WAIVER.

7. **SINAI HOSPITAL OF BALTIMORE INC. (SINAI)** **\$ 29,740.00**

Account: 4000-425615-3023-599611-603051

AGENDA

BOARD OF ESTIMATES

11/26/2014

Health Dept. - cont'd

Under the Ryan White Part D Program, Sinai will provide services to 20 eligible clients who lack insurance or who are underinsured, either having private insurance, Maryland Health Insurance Plan, or Medicare, as well as provide services, on an interim basis to those clients who are applying for Medical Assistance but whose coverage has not yet been activated.

The agreements are being presented at this time because the Infectious Disease and Environmental Health Administration programmatically manages Ryan White Part B, A, and D services. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm with the grant requirements.

8. JOHN HOPKINS UNIVERSITY (JHU) \$ 20,890.00

Account: 4000-427714-3023-599621-603051

Under the Ryan White Part A Program, the JHU will identify and link to care HIV-positive residents of the Baltimore Eligible Metropolitan Area who have HIV but are not in care. The JHU will also test people engaged in high-risk activities who do not know their HIV status. The period of the Agreement is March 1, 2014 through February 28, 2015.

This Agreement is late because of the delay in the allocation of funds to providers.

9. BALTIMORE CITY COMMUNITY COLLEGE, INC. (BCCC) \$ 50,000.00

Account: 6000-633015-3024-295900-603026

The BCCC will provide classes at the Waxter Senior Center. These classes will be offered to members and non-members 55 years of age and older in the area of community education. The period of the Agreement is September 1, 2014 through August 31, 2016.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Health Dept. - cont'd

The Agreement is late because the Department was finalizing class courses and also was waiting for the signature from the provider.

MWBOO GRANTED A WAIVER.

10. **WALGREENS COMMUNITY OFF-SITE CLINIC** **\$0.00**

Under the Community Off-Site Clinic Agreement, Walgreens will donate the vaccine and professional services to flu clinics for uninsured and underinsured adults.

The participants will provide evidence of coverage under a third party insurance or a government funded program (e.g. Medicare). Walgreens will submit the claim for that participant.

Under the Community Off-Site Clinic Agreement, Walgreens will provide flu immunizations at designated community locations in Baltimore City. Walgreens will provide the appropriate number of qualified health care professionals and technicians to provide covered vaccine services. The period of the Agreement is effective upon Board approval for one year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Health Department - Amendment to Agreement and Acceptance of
Amendment to Notice of Grant Award

The Board is requested to approve and authorize execution of the Amendment to Agreement and authorize acceptance of the Amendment No. 3 to Notice of Grant Award.

AMENDMENT TO AGREEMENT

1. JAMES MORLICK **\$ 870.00**

Account: 5000-536015-3044-295900-603018

On June 11, 2014, the Board approved the original Agreement with Mr. Morlick in the amount of \$30,305.00. The Department is requesting an additional \$870.00, making the total Agreement amount \$31,175.00. Mr. Morlick will provide technical support to Maryland Access Point staff, participate in workgroups sponsored by the Maryland Department of Aging, and make recommendations as warranted. The period of the Agreement is July 1, 2014 through June 30, 2015.

AUDITS REVIEWED AND HAD NO OBJECTION.

AMENDMENT NO. 3 TO NOTICE OF AWARD

2. THE CENTERS FOR DISEASE CONTROL AND PREVENTION, NATIONAL CENTER FOR ENVIRONMENTAL HEALTH (NCEH) **\$ 0.00**

On October 8, 2014, the Board approved the terms and conditions of the Revised Notification of Award, Amendment No. 2 for a four-month no-cost extension, as recommended by the NCEH Program Officer, to change the end of the budget and project period from August 31, 2014 to December 31, 2014.

The purpose of this Amendment No. 3 to Notice of Award is to extend the no-cost extension budget project period end date from December 31, 2014 to March 31, 2015 per the NCEH Program Officer. All other terms and conditions of the agreement will remain unchanged.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE.

(The Amendment to Agreement and the terms and conditions of the Amendment No. 3 to Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Health Department - Revised Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Revised Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA). The period of the Grant is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 4,522.00 - 4000-433514-3024-268400-404001
Title III B/Access to Senior Services

9,063.00 - 4000-432914-3024-268400-404001
Title III C-1/Congregate Meals

2,897.00 - 4000-434314-3254-316200-404001
Title III C-2/Home Delivered Meals

341.00 - 4000-436214-3255-316200-404001
Title III D/Health Promotion & Education

1,877.00 - 4000-436114-3255-316200-404001
Title III E/National Family Caregivers

297.00 - 4000-433914-3023-273300-404001
\$18,997.00 - Title VII Ombudsman/Elder Abuse

BACKGROUND/EXPLANATION:

The original NGA was approved on March 5, 2014 in the amount of \$995,810.00. On June 11, 2014, the Board approved the revised NGA for a total amount of \$3,630,835.00.

The final 2014 NGA supersedes the previously approved grant and increases the total grant award to \$3,649,832.00.

This grant is contingent upon approval of the FY 2014 Federal Appropriation of funds for the Administration of the Older Americans Act.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Health Dept. - cont'd

This NGA will allow the Health Department to provide coordinated and accessible services for seniors in Baltimore City.

The revised NGA is late because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The terms and conditions of the Revised Notification of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Health Department - State Fund Appropriation Transfer

ACTION REQUESTED OF B/E:

The Board is requested to approve an Appropriation Adjustment Order (AAO) to transfer State funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 718 (Chronic Disease Prevention).

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - From Account: 5000-500015-3001-599000-405001
Unallocated State Funds

To Account: 5000-570115-3041-605800-405001
Pregnancy and Tobacco Cessation
Help (PATCH) Grant

The source of funds is a grant award from the Maryland Department of Health and Mental Hygiene was accepted by the Board on August 20, 2014.

BACKGROUND/EXPLANATION:

The transfer is necessary to provide funding for a meeting the Department will host to mobilize partnerships and existing resources at the local level to better address tobacco use screening, education, prevention, and smoking cessation services among pregnant women.

Initially, State funding was appropriated within an unallocated State fund account in the Fiscal 2015 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Mr. Julius Faulk, Developer, for the sale of the City-owned properties located at 502-504 E. North Avenue.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in the properties. A good faith deposit of \$1,000.00 has been paid by the Developer.

The Developer wishes to purchase the vacant building 502-504 E. North Avenue for the purpose of rehabilitating it into a mixed-use development. The rehabilitated property will house a restaurant on the ground floor and rental apartment units on the 2nd and 3rd floors. The apartment units will be offered at \$1,200.00 per month. The purchase price and improvements to the site will be financed through private sources.

Baltimore City is authorized to dispose of the property by virtue of Article 13, § 2-7 (h) (2) (ii) (c) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties were valued pursuant to the Appraisal Policy of Baltimore City by the Waiver Valuation Process. The price determined by the Waiver Valuation Process is \$10,567.00 and the purchase price is \$10,000.00. The property is being sold for below the Waiver Valuation Price because of the following reasons:

AGENDA

BOARD OF ESTIMATES

11/26/2014

DHCD - cont'd

1. the renovation will be to the specific benefit to the immediate community,
2. this transaction will eliminate blight from the block and eliminate blight from the neighborhood,
3. this sale and rehabilitation will return vacant buildings to the tax rolls, and
4. the properties are being sold less than the waiver determined value because of their conditions, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will not receive City funds or incentives for the purchase or rehabilitation; therefore MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|---|-----------------------------|-----------------|---------------|
| <u>Dept. of Housing and Community Development - Options</u> | | | |
| 1. Glen Grayman, Custodian for Nathan Grayman | 2046 E. Eager St. | G/R \$96.00 | \$ 880.00 |
| Funds are available in account 9910-906409-9588-900000-704040, EBDI Project. | | | |
| 2. Kathryn H. Gerling | 917 N. Washington Street | G/R \$42.00 | \$ 350.00 |
| 3. Nancy and Ira Oring | 921 N. Washington St. | G/R \$78.00 | \$ 715.00 |
| | 927 N. Washington St. | G/R \$42.00 | \$ 385.00 |
| 4. Mediation Works, LLC | 941 N. Washington St. | G/R \$78.00 | \$ 715.00 |

Funds are available in account 9910-906409-9588-900000-704040,
EBDI Project, Phase II.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

14 - 15

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/26/2014

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------------------|--|---|
| <u>Department of Transportation</u> | | |
| 1. \$ 300,000.00 | 9950-903550-9509 | 9950-909710-9514-2 |
| GF (HUR) | Constr. Reserve - Neighborhood Street Reconstruction | Contingencies Kent Street Streetscape |

This transfer will provide funds to cover cost associated with Change Order No. 2 and other expenses related to project TR 11313, Kent Street Transit Plaza and Pedestrian Corridor with P. Flanigan & Sons, Inc.

| | | |
|-----------------|--|--|
| 2. \$ 15,000.00 | 9950-903293-9528 | 9950-916051-9527 |
| MVR | Constr. Reserve East Baltimore Development | East Baltimore Life Science Park - 2A |

This transfer will cover the costs of prints and preliminary expenses and other related costs necessary to advertise the project, East Baltimore Life Science Park-2A, in the amount of \$15,000.00.

Department of Housing and Community Development

| | | |
|-----------------------|--|-------------------------------------|
| 3. \$3,250,000.00 | 9910-918016-9587 | |
| State Funds | Blight Elimination Mortgage Service Settlement - Reserve | |
| \$3,000,000.00 | ----- | 9910-910505-9588 MSS Demolition |
| <u>250,000.00</u> | ----- | 9910-905507-9588 MSS Acquisition |
| \$3,250,000.00 | | |

This transfer will provide appropriations for demolitions and acquisitions as approved in the Mortgage Services Settlement Agreement with the State for fiscal year 2015.

AGENDA

BOARD OF ESTIMATES

11/26/2014

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|-----------------------|---------------------|
| <u>Department of Housing and Community Development</u> | | |
| 4. \$ 600,000.00 | 9910-903975-9587 | 9910-905121-9588 |
| 31 st Comm. | Capital Admin. - | Capital Admin. |
| Dev. Bonds | Reserve | |

This transfer will move appropriations in accordance with the FY 2015 Ordinance of Estimates for administrative costs associated with the management of HCD's bond funded capital projects and programs.

Baltimore Development Corporation

| | | |
|----------------------|----------------------|---------------------|
| 5. \$ 490,000.00 | 9910-905048-9600 | 9910-907104-9601 |
| 24 th EDF | Constr. Reserve Acme | W. Balto. Industrl. |
| | Business Center | Coml. |
| | Improvements | |

This transfer of funds will be used for an ongoing economic development project at the ACME business complex, located at 2201 Mosher Street. The funds will be used to demolish an existing building and clear the site for future redevelopment. The Department of General Services will oversee the demolition process.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Mayor's Office of Employment - Grant Award
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention. The period of the Grant Award is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$72,731.00 - 5000-509115-6397-483200-405001

BACKGROUND/EXPLANATION:

Under this grant award, the funds will be used to provide services to males who are on electronic monitoring/community detention, or have been released to their parents while awaiting their court hearing. Services will include gender specific programming with a focus on the needs of young men in the areas of mental health, education, social and career development.

The Grant Award is late because of the late notification of approval from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve the
Extra Work Orders
as listed on the following page:

18

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/26/2014

EXTRA WORK ORDERS

| | | | | |
|------------------|-------------------|-------------------|-------------|---------------|
| Contract | Prev. Apprvd. | | Time | % |
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of Transportation

1. EWO #006, \$545,036.74 - TR 03333, Sinclair Lane Bridge Rehabilitation over CSXT Railroad

| | | | | |
|----------------|----------------|-----------------------|---|---|
| \$5,694,538.15 | \$2,161,917.20 | Concrete General Inc. | - | - |
|----------------|----------------|-----------------------|---|---|

This authorization is necessary to pay for the waterline expansion joint that was damaged by settlement that occurred during the waterline break, placing of rip rap to prevent soil erosion along all four quadrants of the bridge and other items dealing with sediment run-off and the installation of a trench drain system.

2. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------------|-----------------------|----------------------|
| \$136,934.18 | 9950-944002-9507 | |
| Federal | Constr. Reserve | |
| | Reserve for Close | |
| | Outs | |
| 410,802.56 | " " | |
| Others | | |
| <u>\$547,736.74</u> | ----- | 9950-901363-9508-2 |
| | | Contingencies - |
| | | Sinclair Lane Bridge |
| | | Rehabilitation over |
| | | CSXT Railroad |

This transfer will provide funds to cover costs associated with Change Order No. 6, Project TR 03333, Sinclair Lane Bridge Rehabilitation over CSXT Railroad.

Department of General Services

3. EWO #001, \$135,231.25 - GS 12817, Guilford Avenue Garage Repairs

| | | | | |
|--------------|---|---------------------------|-----|----|
| \$898,000.25 | - | Mid-Atlantic | 132 | 75 |
| | | General Contractors, Inc. | | |

AGENDA

BOARD OF ESTIMATES

11/26/2014

Mayor's Office of Human Services - Correction to Board Memo

ACTION REQUESTED OF B/E:

The Board is requested to approve a Correction to the Board Memo for Marian House, Inc.

AMOUNT OF MONEY AND SOURCE:

Amount Approved on October 8, 2014

\$81,573.52

Corrected Amount

\$226,849.01 - 4000-496314-3573-591219-603051

BACKGROUND/EXPLANATION:

On March 12, 2014, the Board approved an advance of funds to Marian House, Inc. in the amount of \$36,454.98. On October 8, 2014, the Board approved the Agreement with Marian House, Inc. requesting the remaining amount of \$81,573.52 for the period April 1, 2014 through March 31, 2015. With the advance, the total award amount was shown as \$118,028.50. The requested approval amount of \$81,753.52 was incorrect.

The correct amount for the Board Memo that requested approval of the Agreement should have been for the remaining amount of \$226,849.01, which made the total award amount of the Agreement with Marian House, Inc. \$263,303.99.

This error was made at the administrative level. All other terms and conditions of the Agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Public Works/Office - Task Assignment
Of Engineering & Construction

The Board is requested to approve the following assignment of tasks to the Consultants, under the indicated Projects:

| <u>Consultants</u> | <u>Task No. & Project Description</u> | <u>Amount</u> |
|---------------------------------|--|---------------------|
| 1. HAZEN & SAWYER PC | Task No. 005, Project 1406 On-Call Project & Construction Management Assistance Services Inspection Services | \$304,621.00 |

Account: 9956-904623-9551-900020-705032

Under Task No. 005, the Consultant will provide inspection services for SC 920, Improvements to the Gwynns Falls Sewershed Collection System - Area A. The project completion date will expire on June 3, 2017. The duration of this task is approximately 15 months.

| | | |
|---------------------------------|--|---------------------|
| 2. HAZEN & SAWYER PC | Task No. 006, Project 1406 On-Call Project & Construction Management Assistance Services Inspection Services | \$209,505.59 |
|---------------------------------|--|---------------------|

Account: 9956-903645-9551-900020-705032

Under Task No. 006, the Consultant will provide inspection services for SC 899, Improvements to Sanitary Sewers in the Western Area in the Jones Falls Sewershed. The original contract will expire on June 3, 2017. The duration of this task is approximately six months.

| | | |
|---|---|---------------------|
| 3. RUMMEL, KLEPPER & KAHL, LLP | Task No. 039, Project 1301 On-Call Project & Construction Management Assistance Inspection Services | \$220,895.93 |
|---|---|---------------------|

Account: 9956-905644-9551-900020-705032

Under Task No. 039, the Consultant will provide inspection services for SC 900, Improvements to Sanitary Sewers in

AGENDA

BOARD OF ESTIMATES

11/26/2014

DPW/OEC - cont'd

Upper Jones Falls and Maryland Avenue Areas. The project completion date will expire on May 1, 2016. The duration of this task is approximately seven months.

| | | |
|------------------------|--|-----------------------|
| 4. ARCADIS - US | Task No. 016, Project No. 1303, On-Call Project & Construction Management Assistance Inspection Services | (\$871,156.97) |
| Account: | 9960-904706-9557-900020-705032 (WC 1202, Task No. 005) | (\$172,916.65) |
| | 9960-905658-9557-900020-705032 (WC 1255, Task 004) | (\$139,154.07) |
| | 9956-905641-9551-900020-705032 (SC 875, Task 007) | (\$559,086.25) |

This task is a credit for unused funds from Task 004, 005, and 007. Task No. 004 expired on August 21, 2014; Task No. 005, expired September 27, 2014, and Task No. 007 will expire on February 26, 2015. The combined credit will increase the overall agreement upset limit and allow other tasks to be developed.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO FOUND VENDORS IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Mayor's Office on Criminal Justice - Interagency Agreement

ACTION REQUESTED OF B/E

The Board is requested to approve and authorize execution of an Interagency Agreement with the Office of the State's Attorney of Baltimore City. The period of the Agreement is July 1, 2014 to June 30, 2015.

AMOUNT OF MONEY AND SOURCE

\$73,000.00 - 5000-596915-2252-690703-607001

BACKGROUND/EXPLANATION

The Mayor's Office on Criminal Justice's "HYPER Coalition" program is a juvenile-based program that addresses high incidences of crime in Baltimore City and surrounding areas. The program tracks juvenile offenders by utilizing a security integration model of multi-agency collaboration with state and local enforcement agencies, public safety agencies and community partners. The grant funds provide salary support, overtime, operating expenses, travel and contractual services. The Baltimore City State's Attorney's Office will utilize a portion of the funding for salary support.

The agreement is late because of the late receipt of the award documents.

MBE/WBE PARTICIPATION

N/A

APPROVED FOR FUNDS BY FINANCE

(The Interagency Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|---------------------|----------------------------|---|
| 1. 2226 Kirk Avenue | Maryland Transit Authority | Sheeting and shoring 495 linear ft., Tie-backs 44 linear ft. |

Annual Charge: \$1,045.00

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Bureau of the Budget and - Fiscal 2016 Budget Calendar
Management Research

In accordance with Article VI, Section 2, of the Charter of Baltimore City (1996 Edition), the submitted schedule for preparing the Fiscal Year 2016 Budget is recommended for adoption by the Honorable Board. These dates are preliminary and subject to change.

DATE

ACTION

| | |
|----------------|--|
| November-March | Department of Finance and Mayor's Office solicit budget proposals from Agencies. Proposals are then reviewed to prepare recommended budget |
|----------------|--|

| | |
|------------|--|
| 04/01/2015 | Transmittal of Department of Finance recommendations to Board of Estimates |
|------------|--|

| | |
|------------|--|
| 04/01/2015 | Board of Estimates reviews the Department of Finance recommendations through |
|------------|--|

| | |
|------------|--|
| 05/05/2015 | Board of Estimates holds budget hearings |
|------------|--|

| | |
|------------|------------------------------|
| 04/14/2015 | Taxpayer's Night - 6:00 P.M. |
|------------|------------------------------|

| | |
|------------|---|
| 05/06/2015 | Board of Estimates adopts proposed Ordinance of Estimates |
|------------|---|

| | |
|------------|---|
| 05/07/2015 | Publication of copy of proposed Ordinance of Estimates in two daily Baltimore City newspapers |
|------------|---|

AGENDA

BOARD OF ESTIMATES

11/26/2014

Bureau of the Budget and - cont'd
Management Research

05/11/2015 Introduction of proposed Ordinance of Estimates
to City Council

05/11/2015 Delivery of Agency Detail Book

05/11/2015 City Council review of proposed Ordinance of
Estimates

through City Council schedules public hearings

06/25/2015 Passage of Ordinance of Estimates for fiscal
year ending June 30, 2016

PERSONNEL MATTERS

* * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

28 - 36

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

11/26/2014

PERSONNEL

Board of Liquor License Commissioners

| | <u>Hourly Rate</u> | <u>Amount</u> |
|------------------------------|--------------------|---------------------|
| 1. SHELTON JONES, JR. | \$38.10 | \$ 72,656.70 |

Account: 1001-000000-2501-259500-601009

Mr. Jones, retiree, will work as a Contract Services Specialist I (Chief Inspector). His duties will include, but will not be limited to acting as a lead and manager of the Inspection Division of the Board of Liquor License Commissioners. Mr. Jones will also plan, organize, and direct the actions of the Inspection Division, research, compose, and prepare investigation reports. In addition, he will manage the day-to-day operations and abide by all federal, state, and local statutes, ordinances, rules and regulations, applicable codes of ethics, as well as City policies, resolutions, and procedures. Mr. Jones is a retired Baltimore City Police Officer. Mr. Jones will work 1,907 hours, which is above the 1,200 maximum hours in AM 212-1. The hourly rate of \$38.10 exceeds the maximum hourly rate of \$30.72. The period of the agreement is effective upon Board approval for one year.

A WAIVER OF THE SALARY CAP AND THE NUMBER OF HOURS A RETIREE MAY WORK AS STIPULATED IN AM 212-1 OF THE ADMINISTRATIVE MANUAL IS REQUESTED.

Circuit Court for Baltimore City

| | | |
|------------------------|---------|---------------------|
| 2. HAJRAH AHMAD | \$32.30 | \$ 58,968.00 |
|------------------------|---------|---------------------|

Account: 5000-544415-1100-117001-601009

Ms. Ahmad will work as a Contract Services Specialist II (Assistant Counsel). She will be responsible for reviewing motions and making recommendations in a wide variety of civil non-domestic cases. The period of the agreement is December 1, 2014 through November 30, 2015.

AGENDA

BOARD OF ESTIMATES

11/26/2014

PERSONNEL

Police Department

| | <u>Hourly Rate</u> | <u>Amount</u> |
|-----------------------------|--------------------|--------------------|
| 3. DAVID W. NEVERDON | \$14.42 | \$30,000.00 |

Account: 1001-000000-2042-198100-601009

Mr. Neverdon, retiree, will work as a Contract Services Specialist I in the Evidence Control Unit. He will be responsible for receiving property/evidence submissions from police officers/lab personnel, ensuring accuracy and completeness of all associated paperwork and releasing property for examination/evidence for court and records chain of custody for all property released. The period of the agreement is November 26, 2014 through November 25, 2015.

| | | |
|--------------------------|---------|--------------------|
| 4. TERRY WILLIAMS | \$14.42 | \$30,000.00 |
|--------------------------|---------|--------------------|

Account: 1001-000000-2042-198100-601009

Mr. Williams, retiree, will continue to work as a Contract Services Specialist I in the Evidence Control Unit. He will be responsible for receiving property/evidence submissions from police officers and lab personnel, ensuring the accuracy and completeness of all associated paperwork, releasing property for examination/evidence for court, and recording chain of custody for all property released. The period of the agreement is January 25, 2015 through January 24, 2016.

| | | |
|-----------------------------|---------|--------------------|
| 5. CYNTHIA L. McCREA | \$14.42 | \$30,000.00 |
|-----------------------------|---------|--------------------|

Account: 1001-000000-2042-198100-601009

Ms. McCrea, retiree, will continue to work as a Contract Services Specialist I in the Human Resources Section. She will be responsible for maintaining the Communications Call-In system within Lotus Approach and Oracle forms and reports database on a daily basis. Ms. McCrea will also

AGENDA

BOARD OF ESTIMATES

11/26/2014

PERSONNEL

Police Department - cont'd

Hourly Rate

Amount

perform file room maintenance, drug urinalysis notifications, daily mail distribution, data entry for employee incident reports, and medical certification slips. She will monitor member's medical status, create medical folders for new members of the Department, organize documentation from Key Risk, Mercy P.S.I., and Psychology Consultant Associates. In addition, Ms. McCrea will act as a liaison to all members, as well as outside contacts such as the Fire & Police Pension System, Key Risk, private attorneys, P.S.I., and the P.C.A. The period of the agreement is December 18, 2014 through December 17, 2015.

6. **CLEMENTINE RUSSUM** \$14.42 **\$30,000.00**

7. **CAROLYN C. SMITH** \$14.42 **\$30,000.00**

Account: 1001-000000-2042-198100-601009

Mses. Russum and Smith, retirees, will each continue to work as a Contract Services Specialist I in the Human Resources Section. They will be responsible for conducting pre-employment investigations of sworn and civilian applicants, conducting local, state, and national record and warrant checks, investigating references, and performing neighborhood canvasses. In addition, Mses. Russum and Smith will interview applicants, gather all vital information, and summarize the investigation into a pre-employment file. The period of the agreement is December 22, 2014 through December 21, 2015.

8. **GARY P. HARTSOCK** \$14.42 **\$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Hartsock, retiree, will work as a Contract Services Specialist I in the Asset Forfeiture Unit. He will be responsible for receiving faxes from the Auto Theft Detectives regarding narcotic vehicles seized and reviewing the seized vehicles to ascertain if they meet the criteria

AGENDA

BOARD OF ESTIMATES

11/26/2014

PERSONNEL

Police Department - cont'd

Hourly Rate

Amount

for seizure. In addition, Mr. Hartsock will enter information on the seized vehicles into the Vehicle Forfeiture Database, create a case folder, request copies of all pertinent reports and classify cases for the Lieutenant/Sergeant review, send cases to the Police Commissioner for review, and if approved, forward cases to the Assistant State's Attorney's Office. The period of the agreement is December 18, 2014 through December 17, 2015.

9. **ATTLAY S. WILLIAMS** \$14.42 **\$30,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Williams, retiree, will continue to work as a Contract Services Specialist I in the Professional Development and Training Academy. She will be responsible for performing the duties of an academic instructor and providing entrance level training instructions in the areas of report writing and domestic violence. The period of the agreement is January 25, 2015 through January 24, 2016.

10. **KEVIN M. BROWN** \$14.42 **\$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Brown, retiree, will continue to work as a Contract Services Specialist I in the Applicant Investigation Section. He will be responsible for conducting pre-employment investigations of sworn and civilian applicants, conducting local, state, and national records and warrant checks, investigating references, and performing neighborhood canvasses. In addition, Mr. Brown will interview applicants, gather all vital information, and summarize the information into a pre-employment file. The period of the agreement is December 18, 2014 through December 17, 2015.

AGENDA

BOARD OF ESTIMATES

11/26/2014

PERSONNEL

Police Department - cont'd

| | <u>Hourly Rate</u> | <u>Amount</u> |
|----------------------------------|--------------------|--------------------|
| 11. TERESA RIGBY-MENENDEZ | \$14.42 | \$30,000.00 |

Account: 1001-000000-2042-198100-601009

Ms. Rigby-Menendez, retiree, will work as a Contract Services Specialist I in the Professional Development and Training Academy. She will be responsible for performing the duties of an academic instructor and providing entrance level training instructions in the areas of post-incident stress, community engagement, and professionalism. The period of the agreement is November 26, 2014 through November 25, 2015.

| | | |
|-------------------------------|---------|--------------------|
| 12. MICHAEL L. LINGNER | \$14.42 | \$30,000.00 |
|-------------------------------|---------|--------------------|

Account: 1001-000000-2042-198100-601009

Mr. Lingner, retiree, will work as a Contract Services Specialist I in the Court Liaison Unit. He will be responsible for contacting dockets of officers requested by the Assistant State's Attorney and comparing the rundown to the list of officers needed by the Assistant State's Attorney and sitting in the court to assist the Assistant State's Attorney in notifying officers for court via KGA (radio call signal number) or telephone. In addition, Mr. Lingner will make warrant arrests, escort the arrestee to the liaison for processing, obtain Laboratory Information Management System and various reports, and receive and forward summons to the appropriate division/district. The period of the agreement is November 26, 2014 through November 25, 2015.

| | | |
|--------------------------|---------|--------------------|
| 13. RAYVEN VINSON | \$19.68 | \$25,584.00 |
|--------------------------|---------|--------------------|

Account: 5000-596314-2021-212700-601009

Ms. Vinson will work as a Contract Services Specialist II (Best Practices Research Assistant). She will be responsible for assisting in managing data for the violence

AGENDA

BOARD OF ESTIMATES

11/26/2014

PERSONNEL

Police Department - cont'd

Hourly Rate

Amount

prevention strategy (Ceasefire); tracking the implementation of recommendations made by Independent Review Boards and Consultants to improve the Department's training practices, internal investigations and disciplinary process with particular emphasis on registered sex offenders. The period of the agreement is December 1, 2014 through November 30, 2015.

ON JANUARY 3, 1996, THE BOARD APPROVED A WAIVER TO THE ADMINISTRATIVE MANUAL POLICY 212-1, PART I, WHICH ALLOWED THE POLICE DEPARTMENT TO HIRE RETIRED POLICE OFFICERS ON A CONTRACTUAL BASIS.

Department of Human Resources

| | | |
|---------------------------------|--|--------------------|
| 14. THOMAS PETER BERNIER | \$230.00/1 st session \$192.50/each succeeding session (lasting no more than 3 hours) \$330.00/each written report | \$ 7,000.00 |
|---------------------------------|--|--------------------|

Account: 1001-000000-1603-172500-603026

Mr. Bernier will continue to work as a Hearing Officer and as the Chief Hearing Officer. The Baltimore Charter permits an investigation for employees discharged, reduced or suspended for more than 30 days after completion of the probationary period. As the Hearing Officer, Mr. Bernier will preside over these investigations and submit recommendations to the Civil Service Commissioners for approval. As the Chief Hearing Officer, he will review reconsideration requests received and assist staff as issues arise out of the hearing process.

When serving as Chief Hearing Officer, he will be paid at a rate of \$75.00 per hour. The cost incurred for each hearing is charged to the appellant's agency. The adjustment in the reimbursement rates is due to no increase since 2007. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Human Resources

| | <u>Hourly Rate</u> | <u>Amount</u> |
|-----------------------------|----------------------------------|--------------------|
| 15. JEFFREY G. COMEN | \$230.00/1 st session | \$ 7,000.00 |
| | \$192.50/each suc- | |
| | -ceeding session | |
| | (lasting no more than 3 hours) | |
| | \$330.00/each written report | |

Account: 1001-000000-1603-172500-603026

Mr. Comen will continue to work as a Hearing Officer. The Baltimore City Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after completion of the probationary period. The Hearing Officer presides over this investigation and submits a recommendation to the Civil Service Commissioners for approval. The cost incurred for each hearing will be charged to the appellant's agency. The period of the agreement is effective upon Board approval for one year.

Department of Planning

16. Reclassify position 1877-48030:

From: Secretary III
Job Code: 33233
Grade: 084 (\$35,212.00 - \$42,026.00)

To: HR Generalist II
Job Code: 33677
Grade: 923 (\$56,100.00 - \$89,900.00)

Costs: \$19,605.00 - 1001-000000-1877-187400-601001

Environmental Control Board

17. Reclassify the following three positions:

Position Nos. 45372, 49109 and 49110

From: Office Assistant II
Job Code: 33212
Grade: 075 (\$27,652.00 - \$31,432.00)

AGENDA

BOARD OF ESTIMATES

11/26/2014

PERSONNEL

Environmental Control Board - cont'd

To: Office Assistant III
Job Code: 33213
Grade: 078 (\$29,378.00 - \$33,879.00)

Cost: \$4,828.00 - 1001-000000-1170-138600-601001

Mayor's Office of Information Technology

18. a. Abolish the following position:

Position No. 47528
Classification: Office Assistant
Job Code: 34133
Grade: 078 (\$29,378.00 - \$33,879.00)

b. Reclassify position 46969

From: Call Center Agent I
Job Code: 33361
Grade: 080 (\$30,384.00 - \$36,271.00)

To: Operations Officer I
Job Code: 31109
Grade: 923 (\$56,100.00 - \$89,900.00)

Cost (\$13,555.00) - 1001-000000-1512-167700-601001

Department of Housing and Community Development

19. Reclassify Position 50509

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Operation Officer II
Job Code: 00086
Grade: 936 (\$74,600.00 - \$119,300.00)

There are no costs associated with this action.

Department of Public Works

20. Abolish the following positions

a. Position Number: 5471-22364
Classification: Data Entry Supervisor I

AGENDA

BOARD OF ESTIMATES

11/26/2014

PERSONNEL

DPW - cont'd

Job Code: 33115
Grade: 084 (\$35,212.00 - \$42,026.00)

b. Position Number: 5471-36122
Classification: Radio Dispatcher I
Job Code: 33371
Grade: 078 (\$29,378.00 - \$33,378.00)

c. Position Number: 5471-22752
Classification: Laborer (Hourly)
Job Code: 52937
Grade: 482 (\$28,309.00 - \$29,245.00)

Create the following positions:

d. Position Number: Job No. to be assigned by BBMR.
Classification: Utility Meter Reader II
Job Code: 34312
Grade: 081 (\$31,758.00 - \$37,625.00)

e. Position Number: Job No. to be assigned by BBMR.
Classification: Radio Dispatcher Supervisor
Job Code: 33375
Grade: 085 (\$36,318.00 - \$43,761.00)

Cost (\$2,341.00) - 2071-000000-5471-609500-601001

Department of Recreation and Parks

21. **FRANK LIPSCOMB** \$27.00 **\$31,968.00**

Account: 5000-578713-4711-361840-601009

Mr. Lipscomb will continue to work as a Contract Services Specialist II (Construction Project Manager) for the Capital Development Division. His duties will include, but are not limited to the oversight of the administration and management of all Department Federal Aid construction and the supervision of the preparation of federal and state reports to ensure grants are reimbursed and required records are maintained. In addition, he will review and process all contractors' monthly payment estimates, contract change orders, and extra work orders. The period of the agreement is November 26, 2014 through November 25, 2015.

AGENDA

BOARD OF ESTIMATES

11/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

- | | | |
|--|---------|---------|
| 1. AMERICAN DIVING SUPPLY, LLC | \$00.00 | Renewal |
| Solicitation No. B50002646 - Dive Rescue Maintenance Equipment - Fire Department - Req. No. P521934. | | |

On November 19, 2012, the City Purchasing Agent approved the initial award in the amount of \$15,000.00. The award contained two 1-year renewal options. On November 27, 2013, the Board approved the first renewal in the amount of \$15,000.00. This final renewal in the amount of \$0.00 is for the period December 4, 2014 through December 3, 2015.

- | | | |
|--|-------------|---------|
| 2. SMITH-BLAIR, INC. | \$30,000.00 | Renewal |
| Contract No. B50003318 - Couplings - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P526172 | | |

On January 29, 2014, the Board approved the initial award in the amount of \$36,136.53. The award contained three 1-year renewal options. This renewal in the amount of \$30,000.00 is for the period January 22, 2015 through January 21, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

- | | | |
|---|----------------|---------|
| 3. USALCO, LLC | \$1,500,000.00 | Renewal |
| Contract No. B50002185 - Aluminum Sulfate for Water Filtration Plants - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P518918 | | |

On December 7, 2011, the Board approved the initial award in the amount of \$2,000,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$1,500,000.00 is for the period January 1, 2015 through December 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | | |
|--|----------------|---------|
| 4. KEMIRA WATER SOLUTIONS, INC. | \$3,500,000.00 | Renewal |
| Contract No. B50003142 - Ferric Chloride for Wastewater Treatment Plants - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P525754 | | |

On October 30, 2013, the Board approved the initial award in the amount of \$3,076,500.00. The award contained four 1-year renewal options. This renewal in the amount of \$3,500,000.00 is for the period January 1, 2015 through December 31, 2015, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

| | | |
|--|--------------|---------|
| 5. EDWIN ELLIOT & COMPANY INCORPORATED | \$120,000.00 | Renewal |
| Contract No. 08000 - Rotork Actuator Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P525850 | | |

On December 16, 2013, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$120,000.00 is for the period December 19, 2014 through December 18, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

11/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

6. ITEM A

| | | |
|------------------------|--------------|--|
| JOBE AND COMPANY, INC. | \$ 10,000.00 | |
|------------------------|--------------|--|

ITEMS B,C,D,E & F

| | | |
|---------------------|------------|--|
| FLOW CONTROLS, INC. | 100,000.00 | |
|---------------------|------------|--|

ITEMS G & H

| | | |
|---------------|---------------------|--|
| HYDRATEC INC. | 90,000.00 | |
| | \$200,000.00 | |

Renewal

Contract No. B50002723 - Gauges, Pressure, Level Measurement Instrumentation, and Recorders - Department of Public Works, Bureau of Water and Wastewater - P.O. Nos. P522579, P522580 and P522581

On January 30, 2013, the Board approved the initial award in the amount of \$200,000.00. The award contained one 2-year renewal option. This sole renewal in the amount of \$200,000.00 is for the period January 31, 2015 through January 30, 2017. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

7. ITEM 16

| | | |
|-------------------------------|---------|--|
| LAWMEN SUPPLY COMPANY INC. | \$ 0.00 | |
|-------------------------------|---------|--|

ITEMS 2-4,7,10 & 15

| | | |
|------------------------|------------|--|
| HOWARD UNIFORM COMPANY | 280,000.00 | |
|------------------------|------------|--|

ITEMS 1,5,6,8,9,11-14 & 16

| | | |
|-------------------------------------|------------|--|
| F & F AND A. JACOBS & SONS, INC. | 310,000.00 | |
|-------------------------------------|------------|--|

\$590,000.00

Renewal

Contract No. B50003226 - Police Uniforms - Police Department - P.O. Nos. P526078, P526079 and P526080

On January 8, 2014, the Board approved the initial award in the amount of \$670,000.00. The award contained five 1-year

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

renewal options. This renewal in the amount of \$590,000.00 is for the period January 8, 2015 through January 7, 2016, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

8. ATLANTIC EMERGENCY

| | | |
|---|----------------|-------------|
| SOLUTIONS, INC. | \$6,551,322.00 | Sole Source |
| Contract No. 06000 - Pierce Fire Apparatus - Department of General Services - Req. Nos. R677646, R677647, R677648, R677649, R677650 and R677654 | | |

The total amount of \$6,551,322.00 will be financed through the City's master lease program administered by the Bureau of Treasury Management.

The ten units comprising two air flex trucks, a foam pumper truck, a hazmat truck, a fire rescue truck, two tiller trucks and three pumper trucks are being purchased from a cooperative purchasing contract HGAC, #FS12-13 with the Baltimore Regional Cooperative Purchasing Committee and Houston-Galveston Area Council. The equipment will replace older equipment in the City's fleet as part of the Fleet Management planned replacement program.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
reject
the formally advertised contracts
listed on the following page:
42
for the reasons stated.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Transportation

1. TR 14021, Utility Location Test Holes and Borings for Engineering Projects Citywide

REJECTION - On November 5, 2014, the Board opened two bids for the subject project. The low bid is 187.97% over the Engineer's Estimate. Due to the bidder exceeding the Engineer's Estimate beyond the Department's budget capacity, the Department believes that it is in the best interest of the City to reject the bids and request permission to re-advertise this project at a later date.

Department of Public Works

2. WC 1173, Guilford Finished Water Reservoir Improvements

REJECTION - On Wednesday, August 27, 2014, the Board opened three bids for the subject project. One bid was referred to the Law Department for review and deemed an unacceptable bid and the other two bids were significantly over the Engineer's Estimate. Due to these reasons, the Office of Engineering and Construction determined that the rejection of all bids is in the best interest of the City. Permission to re-advertise will be requested at a later date.

Space Utilization Committee - First Amendment to License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a First Amendment to License Agreement with T-Mobile Northeast, LLC, a Delaware Limited Liability Company, Licensee, for the rental of a portion of the tower and storage space located at 501 N. Athol Avenue.

AMOUNT OF MONEY AND SOURCE:

\$3,600.00 - Annual Rent

BACKGROUND/EXPLANATION:

A License Agreement with T-Mobile Northeast, LLC was approved by the Board on April 30, 2008.

This First Amendment to the License Agreement will allow for additional equipment and remote radio heads at an existing site. The Licensee will be permitted to add additional equipment and up to three remote radio heads along with mounting hardware and coaxial cables (collectively, the Remote Radio Head Equipment). During the period of time the Remote Radio Head Equipment is installed on the tower the Licensee will pay the City additional yearly rent of \$3,600.00. The current annual rent is \$34,163.61. With the increased rent the total annual rent due will be \$37,763.61. All other provisions of the original License Agreement will remain the same.

The Space Utilization Committee approved this First Amendment to the License Agreement on November 18, 2014.

(The First Amendment to the License Agreement has been approved by the Law Department as to form and legal sufficiency.)

Space Utilization Committee - First Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a First Amendment to the Lease Agreement with T-Mobile Northeast, LLC, a Delaware Limited Liability Company, Licensee, for the rental of a portion of the tower and storage space located at 6201 E. Lombard Street.

AMOUNT OF MONEY AND SOURCE:

\$3,600.00 - Annual Rent

BACKGROUND/EXPLANATION:

A Lease Agreement with T-Mobile Northeast, LLC was approved by the Board on October 22, 2003.

This First Amendment to the Lease Agreement will allow for additional equipment and remote radio heads at an existing site. The Lessee will be permitted to add additional equipment and up to three remote radio heads along with mounting hardware and coaxial cables (collectively, the Remote Radio Head Equipment). During the period of time the Remote Radio Head Equipment is installed on the tower, the Lessee will pay the City additional yearly rent of \$3,600.00. The current annual rent is \$33,749.57 and with the increased rent the total annual rent due will be \$37,349.57. All other provisions of the original lease will remain the same.

The Space Utilization Committee approved this First Amendment to the Lease Agreement on November 18, 2014.

(The First Amendment to the Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Space Utilization Committee - Third Amendment to Communications License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Third Amendment to Communications License Agreement with Cellco Partnership, a Delaware general partnership, d/b/a Verizon Wireless, Licensee, for a portion of the tower and storage space located at 501 N. Athol Avenue.

AMOUNT OF MONEY AND SOURCE:

\$3,600.00 - Annual Rent

BACKGROUND/EXPLANATION:

A Communications License Agreement with Cellco Partnership was approved by the Board on December 8, 2010, for cellular telephone communications. The First Amendment to the Communications License Agreement was entered into on July 20, 2011. The Second Amendment to the Communications License Agreement was entered into on August 21, 2013.

This Third Amendment to Communications License Agreement will allow for additional equipment and remote radio heads at an existing site. The Licensee will be permitted to add additional equipment described in the submitted Exhibit C to the Third Amendment and up to three remote radio heads along with mounting hardware and coaxial cables (collectively, the Remote Radio Head Equipment). During the period of time the Remote Radio Head Equipment is installed on the tower the Licensee will pay the Licensor additional yearly rent of \$3,600.00. The current annual rent is \$37,531.53 and with the increased rent the total annual rent due will be \$41,131.53. All other provisions of the original Communications License Agreement and first and second amendments will remain the same.

The Space Utilization Committee approved this Third Amendment to the Communications License Agreement on November 18, 2014.

(The Third Amendment to the Communications License Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Real Estate - Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a lease renewal with Greater Mondawmin Coordinating Council, Inc., tenant, for the rental of a portion of the property known as 2610 Francis Street, consisting of approximately 5,776 square feet. The period of the renewal is December 1, 2014 through November 30, 2015.

AMOUNT OF MONEY AND SOURCE:

| <u>Annual Rent</u> | <u>Monthly Rent</u> |
|--------------------|---------------------|
| \$8,911.56 | \$742.63 |

BACKGROUND/EXPLANATION:

The leased premises are used as operation and office space for the Operation Safe Streets Program. The original term of the lease agreement was for one (1) year, commencing on December 1, 2012 through November 30, 2013, with an option to renew for two additional one-year terms. On November 20, 2013, the Board approved the first renewal which will expire on November 30, 2014. The landlord will be responsible for repair of the central heating and ventilation when needed, snow removal, and debris in the common areas outside the building. In addition, the landlord will also be responsible for maintaining the roof, walls, and HVAC systems, maintaining the water, electrical, and plumbing supply lines.

The tenant will be responsible for keeping the leased premises free of trash and obstructions, payment for utilities, telephone and computer services, power, heat, sewer, and water to the leased premises. In addition, the tenant will also be responsible for the security system, inspection from the Fire Marshall, janitorial services, and purchasing liability insurance.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Ronald McDonald House Charities of Baltimore, Inc. The Traffic Mitigation Agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$3,889.47 - 9950-911086-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the development. The Developer proposes to perform the scope of work for the Ronald McDonald House at 1200 East Baltimore Street, constructing 57 residential units. The Developer will make a one-time contribution in the amount of \$3,889.47 to fund the City's multimodal transportation improvements in the project's vicinity.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Transportation (DOT) - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Johnson Consulting Engineers, Inc. for services rendered.

AMOUNT OF MONEY AND SOURCE:

\$1,280.80 - 1001-000000-2391-252200-603026

BACKGROUND/EXPLANATION:

The DOT requested Johnson Consulting Engineers, Inc. to make repairs to the generator at the Transportation Management Center (TMC). The generator is crucial to the operation of the traffic signals and collection of traffic data. The repairs included rewiring of the generator and uninterruptible power supply for equipment communication in the event of a power outage.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 10 to Rummel, Klepper & Kahl, LLP, under Project 1142, On-Call Consulting Services.

AMOUNT OF MONEY AND SOURCE:

\$352,034.74 - 9950-905023-9508-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides for design engineering and post award services in connection with the proposed Central Avenue Bridge. The scope of services includes, but is not limited to streetscape and utility improvements that will extend Central Avenue south to Harbor Point under a design-build contract.

MBE/WBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations parts 26 (49CFR26) and the DBE goal established in the original agreement.

DBE: 23%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Transportation - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------|---|--|
| \$314,136.86 Federal | 9950-914021-9509 Constr. Reserve Central Ave. Phase II | |
| 73,101.35 <u>MVR</u> | 9950-902363-9509 Sinclair Lane over CSX | |
| \$387,238.21 | ----- | 9950-905023-9508-5 Inspection - Central Ave. Phase II |

This transfer will provide funds to cover the costs associated with Task No. 10, Project No. 1142, for Traffic Signals & I.T.S. and Traffic Engineering On-Call Consulting Services with Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 4 to HAKS Engineers, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$109,423.40 - 9950-916080-9512-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for Traffic Engineer Services to the Traffic Division to assist with various projects.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 9%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 11 to KCI/STV Joint Venture, under Project 1136, On-Call Conduit Occupancy Surveys Citywide.

AMOUNT OF MONEY AND SOURCE:

\$126,244.08 - 2024-000000-5480-395700-603026

BACKGROUND/EXPLANATION:

This authorization provides for technical staff to support the City's conduit staff.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Transportation (DOT) - Amendment No. 3 to On-Call Consultant Agreements

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreements for Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects DOT Projects with the various consultants. The Amendment No. 3 to Agreements will extend the period of the Agreements for one year or until the upset limit is reached, whichever occurs first.

| | <u>Project No.</u> | <u>Amount</u> |
|--|--------------------|---------------|
| 1. JOHNSON, MIRMIRAM & THOMPSON, INC. (JMT) | 1162 | \$0.00 |

On November 9, 2011, the Board approved the original agreement in the amount of \$1,000,000.00 with the JMT to assist the DOT, Engineering & Construction Division in engineering design services to include, but not limited to site project support, GIS support and tasks for various Capital Improvement Projects for Project 1162 for a two-year period. On November 20, 2013, the Board approved Amendment No. 1 for a one year time extension to fully complete extra work. On January 22, 2014, the Board approved Amendment No. 2 to allow for an increase to the upset limit by \$500,000.00 to fully complete extra work. The Department is now requesting an additional one-year time extension to fully complete extra work under Amendment No. 3.

MWBOO SET GOALS OF 30.00% MBE AND 9.00% WBE.

| | | |
|--|-------------|---------------|
| 2. SABRA, WANG & ASSOCIATES, INC. (SWA) | 1162 | \$0.00 |
|--|-------------|---------------|

On December 7, 2011, the Board approved the original agreement in the amount of \$1,000,000.00 with the SWA to assist the DOT, Engineering & Construction Division in en-

AGENDA

BOARD OF ESTIMATES

11/26/2014

DOT - cont'd

MBE/WBE PARTICIPATION:

The consultants will comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the Minority and Women's Business Enterprise goals established in the original agreement.

AUDITS NOTED THE TIME EXTENSIONS AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 3 to On-Call Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Transportation - Fiscal Year 2015
Operating Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Fiscal Year 2015 Operating Grant Agreement with the Maryland Department of Transportation (MDOT) and the Maryland Transit Administration (MTA). The period of the Fiscal Year 2015 Operating Grant Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - 5000-580815-2303-248700-405001

BACKGROUND/EXPLANATION:

The MDOT has received a Federal Transit Act grant to fund operating expenses associated with the provisions of transportation services for the Charm City circulator (Large Urban Operating, Circulator).

The purpose of this grant is to provide for the undertaking of a public transportation service with financial assistance under the MTA's public transportation program. This grant consists of a combination of federal, state and local funds.

The Fiscal Year 2015 Operating Grant Agreement is late because of delays in obtaining approval from the external agency.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Fiscal Year 2015 Operating Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Settlement Agreement and Release with Mr. Keith I. Pringle to settle the lawsuit of Keith I. Pringle v Berson Tyner, et al, case no. 24-C-13-006082.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

On October 14, 2010, at about 1:00 a.m., a City employee assigned to the Bureau of Solid Waste was backing his truck up with the intention of picking up a truckload of recyclable material at the Northwest Transfer Station, 5030 Reisterstown Road, Baltimore, Maryland. As the truck backed up, it struck another truck driven by Mr. Keith I. Pringle who had just dropped off a truckload of recyclable material. Mr. Pringle was injured in the accident, was forced to undergo surgery, lost considerable time from work, and suffered a permanent injury.

The City proposes to settle this matter for a total sum of \$60,000.00, in return for a complete dismissal of the litigation by Plaintiff.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Recreation and Parks - Trail Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Trail Easement Agreement with Carlyle Apartments Associates, LLC, Grantor, for approximately 579 square feet of property shown on Plat, dated 7/29/2014 and prepared by EBA Engineering, Inc., known as Carlyle Apartments Associates, Inc. #500 West University Parkway, Block 3701B, Lot 4.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Stony Run is an important watershed that offers an unusual urban amenity - a natural woodland experience in the midst of a developed urban area and an important recreational amenity for surrounding neighborhoods.

The Stony Run Path is a walking path that runs from The Orchards neighborhood to the north through the adjacent neighborhoods of Wyndhurst, Roland Park, Evergreen, Keswick and Tuscany/Canterbury to the south.

The Department of Recreation and Parks has received a grant from the Department of Natural Resources for the improvements to Stony Run Trail in accordance with the Greater Roland Park Master Plan of 2011. The Grantee requires a Permanent Trail Easement across and through a portion of the Grantor's property for the construction of the pedestrian bridge structure over Stony Run.

AGENDA

BOARD OF ESTIMATES

11/26/2014

Department of Public Works/Office - Amendment No. 1 to Agreement
Of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with ARM Group, Inc. for Project 1157.1, On-Call Solid Waste Facilities and Management Services. The original agreement will expire on September 21, 2015. The Amendment No. 1 to Agreement extends the agreement through September 21, 2016, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

There are no additional funds involved.

BACKGROUND/EXPLANATION:

On September 21, 2011, the Board approved the agreement with ARM Group, Inc. for the On-Call Solid Waste Facilities Management Services, Project 1157.1. This amendment adds a one-year time extension and adds minority sub-consultant firms that are required for ARM Group, Inc. to meet the MBE/WBE participation requirements. The additional minority sub-consultants are:

MBE: CC Johnson Malhotra, P.C.
Leo Matanguihan, Architect
Prime AE Group, Inc.
J.A. Rice, Inc.

WBE: Floura Teeter Landscape Architects, Inc.
Carroll Engineering, Inc.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/26/2014

RETROACTIVE TRAVEL APPROVAL

Police Department

| | <u>Name</u> | <u>To Attend</u> | <u>Funds</u> | <u>Amount</u> |
|----|---------------------------------|--|--------------|---------------|
| 1. | Kyle E. Gooden Alberto Colon | Executive Protection Ocean City, MD Aug. 13 - 15, 2014 | General | \$1,082.55 |

The subsistence for this location is \$260.00 per night. The hotel cost was \$319.00 per night, plus occupancy tax of \$14.36 per night.

The Board is requested to approve the expenditure for additional subsistence of \$59.00 per day for the hotel and \$82.47 for food and incidentals.

Messrs. Gooden and Colon traveled to Ocean City, MD to accompany the Mayor for security purposes. The Police Department paid the hotel on a credit card assigned to Mr. Derrick Mayfield. The other expenses were paid on a City-issued PNC Credit Card assigned to Messrs. Gooden and Colon.

| | |
|-------|-------------------|
| Hotel | \$1,000.08 |
| Meals | 82.47 |
| | <u>\$1,082.55</u> |

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED