

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - OCTOBER 29, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Congressional Contracting, Inc.	\$ 585,000.00
Contracting Enterprises, LLC	\$ 1,500,000.00
Dixie Construction Company, Inc.	\$ 8,000,000.00
Elite Sheet Metal Works, Inc.	\$ 1,500,000.00
Mid Atlantic Fountain Design & MFG Co.	\$ 1,500,000.00
Moisture Proof & Masonry, Inc.	\$ 1,782,000.00
Nicholson Construction Company	\$165,402,000.00
Reviera Enterprises, Inc. T/A REI/Drayco	\$ 8,000,000.00
SGK Contracting, Inc.	\$ 3,267,000.00
Simpson of Maryland, Inc.	\$ 8,000,000.00
Tilt Up Construction, Inc.	\$ 639,000.00
Tuckman-Barbee Construction Co., Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

EBA Engineering, Inc.	Engineer Land Survey
Foundation Test Group, Inc.	Engineer
Hardestry & Hanover, LLC	Engineer

AGENDA

BOARD OF ESTIMATES

10/29/2014

BOARDS AND COMMISSIONS

2. Prequalification of Architects and Engineers - cont'd

KES Engineering, Inc.

Engineer

Ruxton Design Corporation

Engineer

Land Survey

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following page:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 15,000.00	9950-904100-9504	9950-907463-9504
GF (HUR)	Construction Res.	Reconstruction of
	Footways Paving	Alleys Citywide

This transfer will cover the cost of prints and preliminary expenses and other related costs necessary to advertise the construction project TR15004, Reconstruction of Alleys Citywide.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Nottingham & Associates (Contractor). The period of the Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$28,000.00 - 6000-611215-2013-197500-603026

BACKGROUND/EXPLANATION:

The Contractor will provide two training courses on topics specifically selected by the Police Commissioner per fiscal year. The topics for the two courses are Command and Control Incidents and Practical Incident Command Systems. Both will focus on best practices and will be train the trainer classes. Both instructional blocks will address high liability use of force encounters. The agency believes these courses will help to better prepare its officers, and reduce the Department's and City's potential risks and liabilities.

Through this training, the Department hopes to build in concepts which address alternatives to officers involved in shootings. The training will structure cultural norms and habits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention. The GAN changes the award period from July 1, 2013 through June 30, 2014 to July 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 5000-598314-2013-212900-600000

BACKGROUND/EXPLANATION:

On August 28, 2013, the Board approved acceptance of the Grant Award for the Gun Violence Reduction grant. The goal of the grant program is to reduce firearm related crimes by supporting the Multi-Jurisdictional Gun Trace Task Force and Baltimore's Gun Offender Registry. This award funds a Data Entry Operator position and overtime.

This GAN is late because it was recently received from grantor.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Airbus Helicopter, Inc. by Expenditure Authorization for training on November 11 - 14, 2014.

AMOUNT OF MONEY AND SOURCE:

\$17,100.00 - 6000-611215-2013-197500-603026

BACKGROUND/EXPLANATION:

All portions of the requested training are mandatory to meet risk management requirements and uphold and improve high safety standards. Eight Flight Officers will receive annual EC-120 recurrent training. The training will greatly reduce the risk of injury, death, and liability to the Department and the civilian population.

The recurrent pilot training for Flight Officers Renonzo L. Belcher, Mathew W. Hart, Floyd S. Werner, Cory M. Grochowski, Arnold Russo, David J. Muller, Thomas P. Davis, and Mick Greene will be conducted at Airbus Helicopters, Inc., utilizing the Aviation Unit facility.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/29/2014

MOED - cont'd

hearing. These services are to include gender specific programming with a focus on the needs of young ladies in the areas of mental health, educational, social, and career development. The period of the Grant Award is July 1, 2014 through June 30, 2015.

The Grant Award is late because notification of the award was recently received from the GOCCP.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The terms and conditions of the Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Mayor's Office of Employment - Intergovernmental Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Maryland Department of Juvenile Services. The period of the Intergovernmental Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$146,743.00 - 4000-809515-6331-456000-404001

BACKGROUND/EXPLANATION:

This Intergovernmental Agreement is for the grant entitled Pre-Adjudicated and Coordination & Transition Center (PACT). The funds will be used to provide assessments, literacy, and related services to youth at the PACT Center.

The PACT Center integrates evening reporting/supervision with assessments, service planning, and transition to community-based placements for youth as an alternative to secure detention. The funds will be used to provide personnel, contractual services, and assessment tools.

The Intergovernmental Agreement is late because notification of the award was recently received.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

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The Board is requested to approve
all of the Personnel matters
listed on the following pages:

12 - 30

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Hourly Rate

Amount

Office of the President

- 1. **CHRISTINE M. MULDOWNEY** \$19.23 **\$ 20,000.00**

Account: 1001-000000-1000-106500-601009

Ms. Muldowney will work as a Contract Services Specialist II to perform Constituent services for Mr. Robert Curran. She will be responsible for attending community meetings, investigating, and responding to constituent concerns, advising on community issues, and assisting in the development of public forums and hearings on issues of interest to the community. This is the same salary as in the previous contract period. The period of the agreement is effective upon Board approval for one year.

State's Attorney's Office

- 2. **AVON G. MACKEL** \$26.93 **\$ 46,598.00**

Account: 1001-000000-1150-118000-601009

Mr. Mackel, retiree, will continue to work as a Contract Services Specialist I (Investigator). He will be responsible for reviewing charging documents and statement of charges, interviewing and locating witnesses, performing record checks, and appearing before the Grand Jury. This is a 2% increase in the hourly rate from the previous contract period. The period of the agreement is October 30, 2014 through October 29, 2015.

THIS CONTRACT IS CONSISTENT WITH THE WAIVER OF THE AM 212-1, APPROVED BY THE BOARD IN MARCH 1999 TO HIRE RETIRED POLICE OFFICERS AS INVESTIGATORS FOR THE STATE'S ATTORNEY'S OFFICE WITH NO RESTRICTIONS ON THE NUMBER OF HOURS WORKED AND RATE OF PAY.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation and Parks (Rec. and Parks)</u>		
3. COURTNEY EVANDER	\$32.00	\$ 12,800.00

Account: 6000-680515-4711-363400-601009

Ms. Evander will continue to work as a Contract Services Specialist II (Ice Skating Instructor). Her duties will include, but are not limited to providing instructions in figure skating skills for participants in the Learn to Skate and summer camp programs, which include skills that are the basis for the U.S. Figure Skating National Proficiency Tests. Ms. Evander will evaluate student performance to determine mastery of specific skills and advancement to the next level, assist students in planning an individual presentation program set to music, and provide skating instructions to members of the Youth and Adult Performance Troupes. In addition, she will provide instructions to all levels of the Adult Skating Seminar. This is the same salary as in the previous contract period. The period of the agreement is effective upon Board approval for one year.

4. STEPHANIE PARHAM-BROWN	\$35.36	\$42,432.00
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Account: 5000-577714-4781-363930-601009

Ms. Parham-Brown, retiree, will continue to work as a Contract Services Specialist I (Grant Management Assistant). Her duties will include, but are not limited to reviewing fiscal reports for submission to the Federal and State government for verification and proper documentation and monitoring the Department's capital expenditures. Ms. Parham-Brown will also prepare monthly financial reports for various capital projects and audit financial and accounting records with State and City auditors. This is the same salary as in the previous contract period and it is in compliance with AM 212-1. The period of the agreement is October 29, 2014 through October 28, 2015.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Rec. and Parks - cont'd</u>		
5. KRISHANA DAVIS	\$25.36	\$48,006.48

Account: 1001-000000-4711-362100-601009

Ms. Davis, retiree, will work as a Contract Services Specialist II (Digital Media Specialist). Her duties will include, but are not limited to utilizing print, publishing, web design, and electronic media to assist the Department in featuring people, places, events, and storylines that define its mission. Ms. Davis will explore mobile and digital media opportunities, develop Departmental storylines, and will distribute them to local and/or national media outlets. In addition, she will explore opportunities to enhance market revenue-generators, ensure that all design is consistent, lean and complements the Department's brand, and utilize available media tools to improve customer relations and awareness, etc. The period of the Agreement is effective upon Board approval for one year.

6. WILLIAM S. RUSKIN	\$26.00	\$32,448.00
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Account: 5000-578713-4711-361850-601009

Mr. Ruskin, retiree, will continue to work as a Contract Services Specialist I (Civil Engineer). His duties will include, but are not limited to developing engineering plans, specifications, and cost estimates for Capital Projects. Mr. Ruskin will design utility systems and act as liaison between the Department, local utility companies, and State and City agencies. In addition, he will review and prepare reports and plans, process estimates, assist

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Hourly Rate

Amount

Rec. and Parks - cont'd

with testing and certifications, coordinate with various departments and consultants, and assist with closing out Federal and State projects. This is the same salary as in the previous contract period. The period of the Agreement is November 6, 2014 through November 5, 2015.

A WAIVER IS REQUESTED OF THE NUMBER OF HOURS A RETIREE MAY WORK AS STIPULATED IN AM 212-1 PART I OF THE ADMINISTRATIVE MANUAL.

7. **WALLY STEPHENSON** \$37.98 **\$79,000.00**

Account: 1001-000000-4803-371400-601009

Mr. Stephenson will continue to work as a Contract Services Specialist II (Facility Maintenance Coordinator). His duties will include, but are not limited to prioritizing building maintenance projects based on the Department's priorities and project cost/benefit to achieve the most efficient/effective utilization of the maintenance budget. Mr. Stephenson will distribute maintenance projects, track and account for job completion and performance using the City's Service Request System and track and account for job cost and fund expenditures. In addition, he will inspect and approve the final work product, evaluate the performance of contractors and sign-off on finished work, monitor the building maintenance budget and prepare expenditure status reports for program administration and evaluation. This is the same salary as in the previous contract period. The period of the Agreement is effective upon Board approval through October 28, 2015.

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BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Department of General Services

8. **THEODROS AYECHOLET** \$20.69 **\$39,308.00**

Account: 1001-000000-1911-730900-601009

Mr. Ayechelet will continue to work as a Contract Services Specialist II (Engineer Associate). His duties will include, but are not limited to assisting with special event application processing for large festivals and events at which temporary structures and large tent layouts are involved. Mr. Ayechelet will provide plan review, over the counter feedback to applicants at the One Stop Shop for special event application submissions in the City, and determine the level of appropriateness and completeness of plans after review.

In addition, he will coordinate scheduling for inspections for festivals and event structures, perform site visits for major events and large festivals to ensure that inspections occur where non-City-owned structures are a part of the festival or event, prepare reports to document findings, and maintain records of inspections. Mr. Ayechelet will also perform data entry on special event applications in a permit and project tracking software system, communicate with festival and large event organizers, serve as a point of contact for all issues related to the plan review, and approve permitted construction and use of temporary event structures. The period of the Agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Department of General Services - cont'd

9. Create the following position:

Job Code 33565 - Stores Supervisor I
Grade: 086 (\$37,774.00 - \$45,563.00)
Job No.: To be determined by BBMR

Costs: \$57,664.67 - 2030-000000-1890-189500-601001

Department of Public Works (DPW)

10. **MINLEI XIAO** \$34.40 **\$65,560.00**

Account: 2071-000000-5541-398300-601009

11. **MAIA TATINCLAUX** \$34.24 **\$65,262.00**

Account: 2070-000000-5541-399300-601009

Mses. Xiao and Tatinclaux will each work as a Contract Services Specialist II (Engineer I). Their duties will include but are not limited to preparing engineering plans and designs, and writing specifications and developing cost estimates. They will also consult with contractors, engineers, architects, and others on plans, designs, and specifications and conduct field investigations on major projects, facility operations, and maintenance complaints. They will provide corrective and preventive recommendations to senior engineering staff, etc. The period of the Agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>DPW</u> - cont'd		
12. JOANA YING PEI	\$29.42	\$56,100.00

Account: 2072-000000-5181-613400-601009

Ms. Pei will work as a Contract Services Specialist II (Environmental Conservation Analyst). Her duties will include, but are not limited to conducting studies, collecting data from various sources and analyzing data, documents, consultant reports and other information and material, and developing and preparing recommendations on environmental policy. In addition, Ms. Pei will research ecosystem and natural management practices, conduct field investigations and tests to obtain data for determining sources of pollution and methods of controlling pollutants in the air, water, and soil. She will also recommend corrective measures to senior staff, review, and evaluate construction designs for environmental impact. The period of the Agreement is effective upon Board approval for one year.

13. RICHARD DOUGLAS	\$100.00/hour per conference session	\$26,000.00
14. SUSANNAH PRUCKA	\$100.00/hour per conference session	\$26,000.00

Account: 2071-000000-5471-400504-603021

Mr. Douglas and Ms. Prucka will each work as a Contract Services Specialist II (Conference Chairman) to hear water revenue billing disputes. They will be responsible for conducting informal conferences and rendering written recommendations for the DPW, Bureau of Water and Wastewater, Customer Care Division, and conducting the formal hearings and taking testimonies from complainants, witnesses, and DPW personnel. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>DPW</u> - cont'd		

15. Reclassify position number 5501-23485:

FROM: Job Code - 31500, Program Compliance Assistant
Grade: 080 (\$30,834.00 - \$36,271.00)

TO: Job Code - 31100, Administrative Coordinator
Grade: 087 (\$39,308.00 - \$47,515.00)

Costs: \$10,961.00 - 1001-000000-1901-190400-601001

Office of the Comptroller

16. MARY PATRICIA TURCHI	\$21.40	\$20,214.00
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Account: 1001-000000-1300-157300-601009

Ms. Turchi will continue to work as a Contract Services Specialist II (Special Board of Estimates Technician I). Her duties will include, but are not limited to assisting with the preparation of the agenda, minutes, and maintenance of records and files for the Board of Estimates. Ms. Turchi will also assist in researching Board documents to respond to request for information and/or documents and respond to routine questions from agencies or the public, and assist with bid openings. This is the same salary as in the previous contract period. The period of the Agreement is effective upon Board approval for six months.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Fire Department

17. **RYAN D. McBYRNE** \$31.22 \$64,950.00

Account: 2071-000000-5521-394300-601009

Mr. McByrne will work as a Contract Services Specialist II (Emergency Planner) for the Office of Emergency Management. He will be responsible for analyzing and providing recommendations for Public Works emergency plans; managing short and long-term projects such as hazard and vulnerability analysis for water system critical infrastructure; collaborating with and advising public and private partners on emergency planning initiatives. The period of the Agreement is effective upon Board approval for one year.

18. **BARBARA J. HEMBERGER** \$32.35 \$24,000.00

Account: 1001-000000-2101-225900-601009

Ms. Hemberger, retiree, will work as a Contract Services Specialist I (Special Advisor). Her duties will include, but are not limited to scheduling and attending meetings, assembling materials, taking and transcribing minutes, managing contact lists, and producing and managing documents. The period of the Agreement is November 6, 2014 through November 5, 2015.

A WAIVER IS REQUESTED OF THE HOURLY RATE PORTION IN AM 212-1.

19. Reclassify Position No. 47639:

From: Secretary to the Fire Chief
Job Code: 10207
Grade: 091 (\$46,324.00 - \$56,363.00)

To: Operations Officer I
Job Code: 00085
Grade: 923 (\$56,100.00 - \$89,100.00)

Cost: \$50,088.00 - 1001-000000-2101-225900-601001

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Fire Department - cont'd

20. Create the following new Classification:

- a. Fire Lieutenant Safety and Health, ALS
Job Code: 41269
Grade: 373 (\$55,986.00 - \$68,007.00)
- b. Fire Captain Safety and Health, ALS
Job Code: 41270
Grade: 372 (\$62,564.00 - \$76,841.00)

Reclassify the following two Positions:

c. Position No. 2121-13137

From: Fire Emergency Vehicle Driver
Job Code: 41208
Grade: 318 (\$36,632.00 - \$59,202.00)

To: Fire Lieutenant Safety and Health, ALS
Job Code: 41269
Grade: 373 (\$55,986.00 - \$68,007.00)

d. Position No. 2121-12834

From: Fire Lieutenant
Job Code: 41248
Grade: 340 (\$54,408.00 - \$66,387.00)

To: Fire Captain Safety and Health, ALS
Job Code: 41270
Grade: 372 (\$62,564.00 - \$76,841.00)

Cost: \$30,430.00 - 1001-000000-2121-226400-601061

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Fire Department

Reclassify the following eight positions:

21. a. Position No. 2121-13054:

From: Fire Emergency Vehicle Driver Suppression
Job Code: 41297
Grade: 324 (\$40,330.00 - \$65,179.00)

To: Fire Emergency Vehicle Driver Suppression, ALS
Job Code: 41277
Grade: 354 (\$42,070.00 - \$66,961.00)

b. Position Nos. 2112-12593; 46183; and 13829:

From: Emergency Services Instructor
Job Code: 41244
Grade: 325 (\$42,967.00 - \$65,985.00)

To: Emergency Services Instructor, ALS
Job Code: 41246
Grade: 368 (\$44,545.00 - \$67,605.00)

c. Position Nos. 2121-12739; 49818; and 12795:

From: Fire Lieutenant Suppression
Job Code: 41212
Grade: 338 (\$59,901.00 - \$73,090.00)

To: Fire Lieutenant Suppression, ALS
Job Code: 41278
Grade: 374 (\$61,639.00 - \$74,783.00)

d. Position No. 2121-12920:

From: Fire Pump Operator Suppression
Job Code: 41296
Grade: 335 (\$40,615.00 - \$65,575.00)

To: Fire Pump Operator Suppression, ALS
Job Code: 41273
Grade: 355 (\$42,355.00 - \$67,357.00)

There are no additional costs.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
22. DARLENE A. TYSON-HILL	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Tyson-Hill, retiree, will continue to work as a Contract Services Specialist I (CitiWatch Operations). She will work as a liaison for the Department and the State's Attorney's Office. She will be responsible for CD's burned to evidence and ensure that videos for evidence are processed and/or handled accordingly. She will track shooting of murder cases captured by Closed Circuit Television Video, update database of videos requested by subpoena for release and work with districts to ensure that proper paperwork is filed by officers. The period of the Agreement is October 29, 2014 through October 28, 2015.

23. CHARLES WILLIAMS	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Williams, retiree, will continue to work as a Contract Services Specialist I in the Internal Affairs Division. He will be responsible for compiling statistical analysis, including identifying complaint trends and mapping complaints. In addition, Mr. Williams will also prepare the weekly CitiStat package, monitor, correct, and modify IAD databases, and run weekly Internal Affairs Stat meetings. The period of the Agreement is November 23, 2014 through November 22, 2015.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
24. SHEREE D. PETERSON	\$14.42	\$30,000.00

The period of the Agreement is November 23, 2014 through November 22, 2015.

25. PATRICIA N. COCHRANE	\$14.42	\$30,000.00
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The period of the Agreement is November 21, 2014 through November 20, 2015.

Account: 1001-000000-2042-198100-601009

Mses. Peterson and Cochrane, retirees, will each continue to work as a Contract Services Specialist I. Ms. Peterson will work in the Validations Unit and Ms. Cochrane will work in the Warrant Section. They will be responsible for reviewing National Crime Information Center (NCIC) entries, police reports, and supporting documents. Mses. Peterson and Cochrane will also contact victims, complainants, courts, individuals, and sources for follow-up. In addition, they will access local, state, and federal databases for additional information, update records on local databases/NCIC to reflect changes, and prepare police supplemental reports.

26. ESSEX R. WEAVER	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Weaver, retiree, will continue to work as a Contract Services Specialist I in the Property Section, Evidence Control Unit. He will be responsible for handling all money and gun property, inventorying of new property, storing and documenting the location of the property; purging old property and filling in at the receiving counter. The period of the Agreement is November 23, 2014 through November 22, 2015.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
27. JAMES L. PRICE	\$14.42	\$35,000.00

Account: 1001-000000-2042-198100-601009

Mr. Price, retiree, will continue to work as a Contract Services Specialist I in the Staff Review Unit. He will be responsible for checking the Coplogic database for reports and reviewing all reports submitted via Coplogic. Mr. Price will also send correspondence to the reporting individual, maintain records, and assist with various projects in the division. The period of the Agreement is November 21, 2014 through November 20, 2015.

28. DUANE A. JEFFERSON	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Jefferson, retiree, will continue to work as a Contract Services Specialist I in the Sex Offender Registry Unit. He will be responsible for registering offenders, explaining requirements to the registrants, and obtaining a signed statement from the registrant acknowledging receipt of the requirements. Mr. Jefferson will also photograph the registrants at a minimum of every six-months, and enter DNA samples into the Maryland State Police Crime Lab. The period of the Agreement is November 23, 2014 through November 22, 2015.

ON JANUARY 3, 1996, THE BOARD APPROVED A WAIVER TO ADMINISTRATIVE MANUAL POLICY 212-1, WHICH ALLOWED THE POLICE DEPARTMENT TO HIRE RETIRED POLICE OFFICERS ON A CONTRACTUAL BASIS.

29. Reclassify Position No. 17258:

From: Community Service Officer
 Job Code: 41179
 Grade: 080 (\$29,343.00 - \$34,518.00)

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Police Department - cont'd

To: Legal Assistant II
Job Code: 32933
Grade: (\$39,308.00 - \$47,515.00)

Cost: \$7,064.28 - 1001-000000-2044-219600-301001

30. EARL W. MAISEL	\$200.00/scheduled exam	\$30,000.00
	\$100.00/scheduled exam - failure to appear	

Account: 1001-000000-2003-195500-603026

Mr. Maisel will continue to work as a Contract Services Specialist II (Polygraph Examiner). He will be responsible for consulting with background investigators; assisting in developing an investigative plan for questioning; conducting scheduled polygraph examinations; providing written evaluations of examinations and developing intelligence liaison with federal, state and local law enforcement agencies concerning the latest polygraph investigative methods. The period of the Agreement is effective upon Board approval through April 15, 2015.

31. JOHN R. DOLLY, JR.	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Dolly, retiree, will continue to work as a Contract Services Specialist I in the Firearms Examination Unit. He will be responsible for the transfers of all evidence requested for analysis by the Firearms Unit; assuring the safe condition and completion of the inventory of every firearm received into the lab. The period of the agreement is November 21, 2014 through November 20, 2015.

On January 3, 1996, the Board approved a waiver to Administrative Manual Policy 212-1, which allowed the Police Department to hire retired police officers on a contractual basis.

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Health Department

32. Create the following Position:

Community Health Educator III
Job Code: 61253
Grade: 088 (\$40,917.00 - \$49,573.00)
Job number to be assigned by BBMR

This position is considered a Position of Trust in accordance with AM 237-1.

Costs: \$61,730.00 - 5000-530315-3041-605800-601001

33. Create the following Two Positions:

- a. Medical Office Assistant
Job Code: 61391
Grade: 078 (\$29,378.00 - \$33,879.00)
Job number to be assigned by BBMR
- b. Medical Claims Examiner
Job Code: 33663
Grade: 080 (\$30,934.00 - \$36,271.00)
Job number to be assigned by BBMR

Costs: \$46,804.00 - 4000-422715-3030-279200-601001
\$48,687.00 - 5000-520115-3030-702400-601001

These positions are considered Positions of Trust in accordance with AM 237-1.

Department of Finance

34. Reclassify the following Positions:

- a. Position No. 1480-48590

From: Office Assistant II
Job Code: 33212
Grade: 075 (\$27,652.00 - \$31,432.00)

To: Office Assistant III
Job Code: 33213
Grade: 078 (\$29,378.00 - \$33,879.00)

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Dept. of Finance - cont'd

b. Position No. 1480-12490

From: Accounting Assistant II
Job Code: 34132
Grade: 078 (\$29,378.00 - \$33,879.00)

To: Accounting Assistant III
Job Code: 34133
Grade: 084 (\$35,212.00 - \$42,026.00)

These positions are considered Positions of Trust in accordance with AM 237-1.

Cost: \$2,342.00 - 1001-000000-1480-166400-601001

Mayor's Office of Human Services

35. Reclassify the following Position:

Position No. 3573-14265

From: Operations Officer I
Job Code: 00085
Grade: 923 (\$56,100.00 - \$89,900.00)

To: Accounting Assistant II
Job Code: 00079
Grade: 078 (\$29,378.00 - \$33,879.00)

This position is considered a Position of Trust in accordance with AM 237-1.

Cost: (\$37,617.00) - 6000-685215-3573-267800-601001

PERSONNEL

Employees' and Elected Officials' Retirement System

36. a. Create the following Classification:

Senior Investment Analyst
Job Code: 34456
Grade: 936 (\$74,600.00 - \$119,300.00)

Investment Analyst
Job Code: 34454
Grade: 929 (\$63,300.00 - \$101,200.00)

b. Create the following Positions:

Senior Investment Analyst
Job Code: 34456
Grade: 936 (\$74,600.00 - \$119,300.00)
Position No. to be determined by BBMR

Investment Analyst
Job Code: 34454
Grade: 929 (\$63,300.00 - \$101,200.00)
Position No. to be determined by BBMR

HR Generalist II
Job Code: 33677
Grade: 923 (\$56,100.00 - \$89,900.00)
Position No. to be determined by BBMR

c. Abolish the following Position No. 12064:

Accounting Assistant III
Job Code: 34133
Grade: 084 (\$35,212.00 - \$42,026.00)

These positions are considered Positions of Trust in accordance with AM 237-1.

Cost: \$265,595.00 - 6000-604015-1520-168500-601001

AGENDA

BOARD OF ESTIMATES

10/29/2014

PERSONNEL

Fire and Police Employees' Retirement System

37. Create the following Position:

Investment Analyst
Job Code: 34454
Grade: 929 (\$63,300.00 - \$101,200.00)

This position is considered a Position of Trust in accordance with AM 237-1.

Costs: \$115,194.00 - 6000-604115-1540-171400-601001

Department of Audits

38. **ERIC D. BERRY** \$42.00 \$52,416.00

Account: 1001-000000-1310-157800-601009

Mr. Berry will continue to work as a Special Network/Database Administrator. His duties will include, but are not limited to maintaining and administering the servers and databases; installing and monitoring the servers; diagnosing and repairing the server problems; assisting in formulating, reviewing and updating the server plans and strategies, and assisting in IT related functions. The hourly rate is a 5% increase from the previous contract period to reflect the MAPS Salary Study Implementation. The period of the Agreement is effective upon Board approval for twelve months.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 9 to Whitman, Requardt & Associates, under Project 1134, On-Call Traffic Engineering Studies.

AMOUNT OF MONEY AND SOURCE:

\$134,925.33 - 1001-000000-2303-248900-603026

BACKGROUND/EXPLANATION:

This authorization provides for on and off-site support for a variety of active transportation-related assignments. Activities include the proposed bike share program, bicycle master plan update, project review, support for ongoing planning projects, project related site visits to observe and resolve specific issues and on-site support for the Transportation Planning Division.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original Agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 10 to KCI/STV Joint Venture, under Project 1136, On-Call Conduit Occupancy Surveys Citywide.

AMOUNT OF MONEY AND SOURCE:

\$115,856.73 - 2024-000000-5480-395700-603026

BACKGROUND/EXPLANATION:

This authorization provides for support to the City in evaluating the proposed project impact the Red Line System will impose on the existing City Conduit System. The scope of work includes an analysis of the Conduit Manager System, identifying crossings of the Red Line Alignment requiring additional conduits to support future maintenance and expansion of the system.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 27 to Louis Berger Water Services, Inc., under Project 1161, On-Call Construction Project Management Services.

AMOUNT OF MONEY AND SOURCE:

\$130,141.32 - 9950-905980-9508-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for review of the Charm City Circulator which includes operations evaluation, revenue evaluation, operating cost, contract evaluation, and long-term financial operations alternatives.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original Agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 3 to HAKS Engineers, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$213,447.62 - 2024-000000-5480-395600-603026

BACKGROUND/EXPLANATION:

This authorization provides for a Utilities Engineer, to the Transportation Engineering and Construction Division, for conduit design coordination with MTA's Redline Project at the Baltimore City Department of Transportation.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 20 to Rummel Klepper & Kahl, LLP, under Project 1161, On-Call Construction Management Services.

AMOUNT OF MONEY AND SOURCE:

\$ 35,000.00 - 9950-902335-9527-900010-705032
166,696.51 - 9950-908301-9527-900010-705032
\$201,696.51

BACKGROUND/EXPLANATION:

This authorization provides for a full time Project Engineer for a 12-month period for Broening Highway, EBDI IC and other construction projects with the Department of Transportation.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 32% MBE AND 9% WBE.

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with ARCO Design/Build Construction Company, Inc. The period of the Agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$16,071.24 - 9950-917089-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the scope of work for the MTC Logistics, Phase 2 at 4851 Holabird Avenue, constructing 133,927 square feet of warehouse space. The Developer agrees to make a one-time contribution in the amount of \$16,071.24 to the City's multimodal transportation improvements in the project's vicinity.

MBE/WBE PARTICIPATION:

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Transportation - Partial Release of Retainage Agreements

The Board is requested to approve and authorize execution of the Release of Retainage Agreements with the following contractors for the various contracts:

<u>Contractor</u>	<u>Contract No.</u>	<u>Release of Retainage Amount</u>
1. ALLIED CONTRACTORS, INC.	TR 12010	\$158,584.91

Account: 9962-907058-9562-000000-200001

All work on Contract No. TR 12010, Conduit System Reconstruction at Various Locations Citywide (JOC), is substantially completed and all punch list items complete, and the contractor has requested a partial release of retainage in the amount of \$158,584.91. The City holds funds in the amount of \$163,584.91. The remaining \$5,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of the Specifications, a Conditional Inspection for the Contract was held on November 13, 2013.

2. ALLIED CONTRACTORS, INC.	TR 12018	\$ 58,731.00
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Account: 9950-906760-9506-000000-200001

All work on Contract No. TR 12018, Structural Repairs on Bridges Citywide, JOC-1, is substantially completed and all punch list items complete, and the contractor has requested a partial release of retainage in the amount of \$58,731.00. The City holds funds in the amount of \$60,731.00. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of the Specifications, a Conditional Inspection for the Contract was held on November 20, 2013.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

The Contractor has demonstrated a good faith effort towards achieving both MBE/WBE goals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Mayor's Office of Human Services - Grant

ACTION REQUESTED OF B/E:

The Board is requested to approve a grant for the Baltimore Child Abuse Center, Inc. (BCAC).

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 1001-000000-1220-146500-607004

BACKGROUND/EXPLANATION:

Under the terms of this grant, the funds will be used to help the BCAC to continue to support forensic interviews along with the necessary medical care and crisis support for children who are victims of human trafficking, domestic violence, or have witnessed a homicide. In the past year, with the support of the City, the BCAC has provided these services to 920 children. The BCAC will use this funding to provide services for the next year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Mayor's Office of Health, Human - Governmental/Charitable
Services, Education & Youth Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application to be submitted to the Board of Ethics of Baltimore City for contributions to the Success Mentors Program. The period of the campaign will be effective upon Board approval through July 31, 2015.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Success Mentors is an initiative of the Mayor's Office working in conjunction with the Big Brothers Big Sisters of the Greater Chesapeake to reduce student chronic absence. Success Mentors is an evidence-based program that recruits, trains, and supports adults already working in schools to act as mentors to students who are at-risk, or who already have a history of chronic absence.

Solicitations related to Success Mentors will be directed at a broad range of potential donors and will not specially target controlled donors, as required by Baltimore City Ethics Regulation 96.26B.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Mayor's Office on Criminal Justice - Grant Awards

The Board is requested to approve and authorize acceptance of the Grant Awards from the Governor's Office of Crime Control and Prevention (GOCCP).

1. **SART COORDINATION PROGRAM II** **\$69,689.00**

Account: 4000-476115-2252-688000-600000

Under the terms of this Grant Award, the funds will be used to fund the salary of the SART Coordinator who will work in conjunction with the Sexual Assault Response Team and aid in the effort to reduce sexual assault and assist the sexual assault victims in Baltimore City. The period of the Grant Award is October 1, 2014 through September 30, 2015.

2. **SART VERTICAL ADVOCACY PROJECT II** **\$51,709.00**

Account: 4000-476015-2252-688000-600000

Under the terms of this Grant Award, the funds will be used to assist in developing and implementing strategies specifically intended to provide assistance to sexual assault victims. The program funds a Victim Advocate position that will provide crisis response, support, and advocacy to victims of sexual assault. The period of the Grant Award is October 1, 2014 through September 30, 2015.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Mayor's Office on Criminal Justice - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Y of Central Maryland at Patterson High Community School. The period of the MOU is August 1, 2014 through July 14, 2015.

AMOUNT OF MONEY AND SOURCE:

\$23,500.00 - 4000-472813-2252-690700-600000

BACKGROUND/EXPLANATION:

On February 6, 2013, the Board approved and authorized a grant award for the "McElderry Park Revitalization Coalition Project," which aspires to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within the targeted neighborhood, McElderry Park.

As a sub-recipient, the Y of Central Maryland at Patterson High Community School will provide various programs to increase parental engagement and to address chronic absenteeism and after school programming needs.

The MOU is late because the documentation was recently received.

MBE/WBE PARTICIPATION:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Public Works - Modification No. 1 to
Cooperative Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Modification No. 1, Cooperative Agreement with the Department of the Interior United States Fish and Wildlife Service (USF&WS). The period of the Modification No. 1 to Cooperative Agreement is 54 months or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$61,702.00 - 2072-000000-5181-390700-603026

BACKGROUND/EXPLANATION:

Pursuant to Modification No. 1, to the Cooperative Agreement approved on July 1, 2009, the USF&WS will provide technical expertise to the City of Baltimore by monitoring and surveying selected streams in the City to ensure that they meet the stability objectives set out in the stream restoration designs that were utilized. This service will help the City of Baltimore comply with its new MS4 Permit requirements. The City will transfer \$61,702.00 to the USF&WS for the services.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Modification No. 1 to Cooperative Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Department - Notice of Grant Award and Agreements

The Board is requested to approve and authorize acceptance of the Notice of Grant Awards, and approve and authorize execution of the Grant Agreement. The period of the grant award is July 1, 2014 through June 30, 2015, unless otherwise indicated.

Grantor

Amount

GRANT AWARDS

- 1. **MARYLAND DEPARTMENT OF AGING** **\$117,997.00**

Account: 5000-536015-3044-295900-405001

This Grant Award provides funds to assist the Maryland Access Point (MAP) sites and the Department to realign existing resources and philosophies within its organization.

The MAP's overall objective is to increase consumer knowledge of resources, ensure access to programs and services to older adults and persons with disabilities using the single point of entry "no wrong door" model. The Baltimore City MAP site will provide long-term services and support to ensure promotion of the State's rebalancing efforts.

GRANT AGREEMENT

- 2. **MARYLAND DEPARTMENT OF TRANSPORTATION** **\$379,335.00**
& MARYLAND TRANSIT ADMINISTRATION

Account: 5000-532715-3254-316200-405001

The grant is for the FY15 Statewide Special Transportation. The Department will use the grant funds to provide subsidy assistance for taxi rides for elderly persons and/or persons with disabilities in Baltimore City. The period of the Grant is July 1, 2014 through June 30, 2015.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Department - cont'd

The grant award and Grant Agreements are late because they were recently received from grantors.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The terms and conditions of the Notice of Grant Awards and the Grant Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

PROPOSAL AND SPECIFICATION

1. Department of Public Works/
Office Engineering &
Construction

WC 1279, Distribution Water
Main Replacement and Reha-
bilitation Sefron Area and
BIDS TO BE RECV'D: 11/26/2014
BIDS TO BE OPENED: 11/26/2014

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2014 through June 30, 2015.

1. **MEDSTAR HEALTH, INC.** **\$648,164.00**

Account: 4000-497315-3041-688202-603051

The organization will provide up to 350 cancer screening and case management services to clients at its Union Memorial and Harbor Hospitals who are referred by the Baltimore City Health Department.

MWBOO GRANTED A WAIVER.

2. **BALTIMORE MEDICAL SYSTEM, INC.** **\$ 82,490.00**

Account: 4000-498815-3080-284000-603051

The Baltimore Medical System, Inc. will employ one full-time bi-lingual prepared nurse to work with three full-time maternal and infant care nurses. The BMS nurse will conduct home visits and maintain a caseload of predominately 25 Spanish-speaking clients according to the Nurse Family Model (NFP). The Maternal & Infant Care NFP will provide clinical oversight for the BMS nurse.

MWBOO GRANTED A WAIVER.

The Agreements are late because budget revisions delayed processing.

3. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC.** **\$ 58,419.00**

Account: 4000-427215-3080-294306-603051

The organization will coordinate their services with the Baltimore Infants and Toddlers Program to provide an Autism Classroom to the children served by their program.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Department - cont'd

The Agreement is late because the Department was waiting for signatures.

MWBOO GRANTED A WAIVER.

4. **INDEPENDENT MARYLANDERS ACHIEVING GROWTH \$ 17,993.00
EMPOWERMENT, INC. (IMAGE)**

Account: 5000-563015-3044-295900-603051

The Department receives funding from the Maryland Department of Aging for the development of an Aging and Disability Resource Center through the Area Agencies on Aging (AAA), Maryland Access Point (MAP) Program. The Department engages IMAGE to perform services in the area of MAP Enhancement for nursing home residents that want to explore the option to return to the community. The organization will provide Options Counseling and Medicaid application assistance to all referred individuals between the ages of 18 - 49 who are referred to the MAP/AAA by the Department of Health and Mental Hygiene.

The Agreement is late because the Department was waiting on finalization of budget and signatures from the provider.

5. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC. \$ 54,240.00**

Account: 4000-424515-3023-599621-603051

The organization will provide Ryan White Part B - Project ENGAGE (Educate, Nurture, Guide, Anticipate, Grow, Empower) Outreach Services to HIV+ clients. The clients will receive information about their condition, how they can become self-sufficient, and proper methods to access resources for support. The organization will also provide intensive intervention through structured programs to assist in reengaging clients in their community and building their self-esteem.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Dept. - cont'd

The Agreement is late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B services. The IDEHA selects the providers through a competitive Request for Proposal process. The providers submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Department - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation. The period of the Memorandum of Understanding is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 5000-531115-3070-518500-405001

BACKGROUND/EXPLANATION:

This MOU will establish the terms and conditions of the award from the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation, for the purpose of the Behavioral Health System Baltimore (BHSB) to provide alcohol/drug abuse treatment services.

The Health Department as fiscal administrator will contract with the BHSB to administer substance abuse treatment services to certain offenders in the criminal justice system.

The Memorandum of Understanding is late because the Department was waiting for additional signature pages.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Department - No-Cost Extension to Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a No-Cost Extension to the Grant Agreement with the Abell Foundation.

AMOUNT OF MONEY AND SOURCE:

No additional funding is associated with this action.

BACKGROUND/EXPLANATION:

On October 30, 2013, the Board approved the initial grant agreement in the amount of \$50,000.00 for the period October 1, 2013 through September 30, 2014.

The Department requested and received approval from the grantor to extend the project period effective October 1, 2014 through January 31, 2015 to allow the Department to complete the Long-Acting Reversible Contractive (LARC) Community-based Participatory Research.

The extension will run concurrent with the FY'15 grant renewal.

MBE/WBE PARTICIPATION:

N/A

AUDITS NOTED THE TIME EXTENSION.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Department - Correction to No-Cost Extension

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to the No-Cost Extension to the grant agreements from The David and Barbara B. Hirschhorn Foundation and The Henry and Ruth Blaustein Rosenberg Foundation.

AMOUNT OF MONEY AND SOURCE:

No additional funding is associated with this action.

BACKGROUND/EXPLANATION:

On July 2, 2014, the Board approved the No-Cost Extension to the grant agreement from The David and Barbara B. Hirschhorn Foundation. However, the name of The Henry and Ruth Blaustein Rosenberg Foundation was omitted from the Department's Board memo.

The grant award letter previously submitted correctly showed The David and Barbara B. Hirschhorn Foundation and The Henry and Ruth Blaustein Rosenberg Foundation, both approved the No-Cost Extension to their grants supporting the Department's Teen Pregnancy Prevention Initiative.

The Department apologizes for the error.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/29/2014

Health Department - Request for Proposal

ACTION REQUESTED OF B/E:

The Board is requested to approve a Request for Proposal (RFP) for the Safe Streets Program. The period of the RFP is January 1, 2015 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$ 30,000.00 - 4000-430212-3160-308600-603051
74,308.00 - 5000-569514-3160-308600-603051
25,000.00 - 6000-619514-3160-308600-603051
\$129,308.00

BACKGROUND/EXPLANATION:

In 2002, the Department and the Mayor responded to the epidemic of increasing youth violence and homicide in the City by creating the Office of Youth Violence Prevention (OYVP). Since then, the OYVP's priority has been to provide intensive services to youth most at risk of becoming victims or perpetrators of violence.

The OYVP is seeking one community organization (Provider) to implement the Safe Streets Program in Cherry Hill, based on the Cure Violence Chicago model (formerly CeaseFire). The Cure Violence Chicago model is an innovative, community-based public health initiative that successfully reduced shootings and homicides in high-crime areas in Chicago.

This RFP outlines the role of the Provider and the Department.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

CHAI will also provide default and delinquency counseling to assist low- and moderate-income existing homeowners with foreclosure prevention and in obtaining mortgage modifications.

**4. COLDSTREAM HOMESTEAD-MONTEBELLO \$ 68,585.00
COMMUNITY CORPORATION, INC. (CHM)**

Accounts: 2089-208915-5930-432726-603051	\$ 11,120.00
2089-208915-5930-432730-603051	\$ 21,049.00
2089-208915-5930-432735-603051	\$ 8,067.00
2089-208915-5930-432781-603051	\$ 22,423.00
2089-208915-5930-432783-603051	\$ 5,926.00

Under this Agreement, the funds will be utilized to subsidize CHM's operating expenses. The CHM will administer activities and coordinate citizen participation in the planning and implementation of community development activities in the CHM Urban Renewal Area.

MWBOO GRANTED A WAIVER.

5. RESERVOIR HILL IMPROVEMENT COUNCIL, INC. \$ 66,160.00

Accounts: 2089-208914-5930-428026-603051	\$ 9,000.00
2089-208914-5930-428076-603051	\$ 11,200.00
2089-208914-5930-428081-603051	\$ 16,960.00
2089-208914-5930-428083-603051	\$ 17,760.00
2089-208914-5930-428091-603051	\$ 11,240.00

Under this Agreement, the organization will utilize the funds to subsidize its operating costs. The organization will provide residents with information regarding activities in the community. It will continue public safety and sanitation efforts provide quarterly workshops, and one-on-one housing services. The period of the Agreement is November 1, 2013 through October 31, 2014.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

**6. UPTON PLANNING COMMITTEE \$ 50,000.00
(UPC)**

Accounts: 2089-208915-5930-594076-603051	\$ 15,000.00
2089-208915-5930-594081-603051	\$ 20,000.00
2089-208915-5930-594083-603051`	\$ 15,000.00

The funds will be utilized to subsidize the operating costs of the UPC. The UPC will provide eligible public information and organizational capacity building activities to support neighborhood revitalization and other CDBG eligible activities within the Upton community.

FOR FY 2015, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$42,967.00.

MBE: \$11,601.09

WBE: \$ 4,296.70

**7. HABITAT FOR HUMANITY OF THE CHESAPEAKE, \$236,514.00
INC.**

Account: 2089-208915-5930-431662-603051

The organization will complete the rehabilitation and sale of 15 vacant properties for first-time owner-occupancy by low- and moderate-income households within the Brooklyn/Curtis Bay and Woodbourne-McCabe areas of Baltimore City.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the Resolution, the DHCD's Contract Section began negotiating and processing the CDBG Agreements as outlined in the Plan effective July 1, 2014 and beyond. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Housing and Community Development (DHCD) - Payment for Lead Testing Services

ACTION REQUESTED OF B/E:

The Board is requested to authorize payment to Arc Environmental, Inc. for services performed in calendar year 2014 and services anticipated to be performed until a new vendor is chosen by the Bureau of Purchases through a competitive bidding process now underway.

AMOUNT OF MONEY AND SOURCE:

\$ 90,560.00 - 4000-468514-5825-608449-603051

BACKGROUND/EXPLANATION:

The DHCD Lead Hazard Reduction Program is supported by Federal, State and local funds to make 210 homes safe for young children at risk of lead poisoning.

The DHCD Division of Green Healthy and Sustainable Homes was awarded \$2.9 million in federal HUD funding with \$2.2 million in matching State and local funds to make 210 homes lead safe for children at risk of lead paint poisoning. An essential component of the program is independent lead testing before and after contractors perform work to make the home lead safe. Arc Environmental, Inc. was competitively selected in coordination with the Bureau of Purchasing, but the contract for these services was due to end early in 2014. The lowest bidder was disputed by another and a long investigation ensued which was concluded in June 2014.

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

The earlier bids were rejected and a new bidding process initiated with new bids opened on October 14, 2014. During all of these months of 2014 to date, the Lead Hazard Reduction Program had to continue to meet federal benchmarks and had to incur testing expenses through Arc Environmental Services, Inc. The actual unpaid invoices from the company to date total \$66,667.00 and the estimated expenses through October and November until a new vendor is established and working is \$23,893.00. The total requested authorization is \$90,560.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Housing and - Local Government Resolution
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize of a Local Government Resolution with the Baltimore Regional Neighborhood Initiative (BRNI) in support of the Community Investment Tax Credit Program of the Maryland Department of Housing and Community Development. A local government resolution of support is required by the State for all applications to this program for funding.

AMOUNT OF MONEY AND SOURCE:

\$2,410,820.00 - MD-DHCD
No City Funds

BACKGROUND/EXPLANATION:

Funds for the Baltimore Regional Neighborhood Initiative (BRNI) were included in the State budget for Fiscal Year 2014 to accelerate revitalization strategies in Sustainable Community areas in Baltimore City, and the inner-beltway communities of Baltimore County and Anne Arundel County. In order to be designated a Sustainable Community, Baltimore City submitted a Sustainable Communities Plan and subsequent modifications to the State of Maryland under the Sustainable Communities Act of 2010. In Fiscal Year 2015, up to \$2,430,000.00 will be available to eligible applicants.

The overarching goal of BRNI is to increase the competitiveness of the Sustainable Communities in Baltimore City and inner-beltway communities of Baltimore County and Anne Arundel County for new homeownership and private-sector business, residential and commercial investment, through strategic property acquisition, redevelopment, rehabilitation and new infill development activities. According to the BRNI application to the MD-DHCD, the pilot aims to focus on areas where modest investment and a coordinated strategy will have an appreciable neighborhood revitalization impact.

Eligible applicants in Baltimore City are locally based nonprofit community development corporations, or coalitions, that are implementing a clear revitalization strategy in a

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

specific neighborhood or set of neighborhoods. The BRNI aims to grow the population, support workforce development, and improve key quality-of-life features in communities to establish conditions for increasing market-rate investment and position the target communities to become competitive for residential and economic investment in the region.

Baltimore City received requests for local government resolutions of support for four Fiscal Year 2015 BRNI applications to the MD-DHCD. These four applications include a total of 19 separate housing and community development projects. The applicants and projects as listed on Exhibit A.

Exhibit A

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested BRNI Funds</u>
Central Baltimore Partnership, Inc.	Waverly Main Street, Inc.	Waverly Main Street Master Plan - Waverly Commons Phase II Project	\$75,000

The Waverly Main Street Master Plan - Waverly Commons Phase II Project will support the completion of several facades, greening enhancements, a pedestrian walkway, fixtures and furniture in the area commonly used for the 32nd Street Farmers Market. Waverly Commons is located in the proximity of Greenmount Avenue to Barclay Street from 33rd Street to 32nd Street.

Central Baltimore Partnership, Inc.	Greater Homewood Community Development Corporation	North Charles and Saint Paul Streets Façade Grants Project	\$50,000
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The North Charles and Saint Paul Streets Façade Grants Project will provide matching funds for property owners investing in façade improvements. A portion of the project area is located along the Charles Street National Scenic Byway.

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested BRNI Funds</u>
Central Baltimore Partnership, Inc.	Seawall Development Company, LLC	Remington Commercial and Green Space Redevelopment Project	\$112,500

The Remington Commercial and Green Space Redevelopment Project will provide funds to subsidize the acquisition, relocation, and site maintenance costs at 211 West 28th Street

Central Baltimore Partnership, Inc.	Central Baltimore Partnership, Inc.	Historic Parkway Theater Redevelopment Project	\$100,000
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The Historic Parkway Theater Redevelopment Project will provide predevelopment funds for the final design and engineering costs for this historic theater. Upon completion, the project will support a three screen, a 600-seat theater, restaurant, and office space for the Maryland Film Festival. The Parkway Theater will host Baltimore films, film series, and filmmakers and partner with the film programs of Johns Hopkins University and the Maryland Institute College of Art.

Central Baltimore Partnership, Inc.	Ernst Valery Investments Corp.	Lanvale Apartments Project	\$100,000
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The Lanvale Apartments Project will consist of a new mixed-use residential apartment building with parking, common areas, and retail on the lower floor. The grant funds will be used for final design and community outreach.

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested BRNI Funds</u>
Central Baltimore Partnership, Inc.	Central Baltimore Partnership, Inc.	Homewood Community Partners Initiative (HCPI) Spruce-Up Grant Project	\$100,000

The Homewood Community Partners Initiative (HCPI) Spruce-Up Grant Project will continue to implement a competitive capital improvement grant fund that advances HCPI's goals of strengthening the quality of life and growing the residential population in the Abell, Barclay, Charles North, Charles Village, Greenmount West, Harwood, Oakenshawe, Old Goucher, Remington, Wyman Park neighborhoods, and the commercial district of Waverly Main Street. The Central Baltimore Partnership will administer the grant program, which seeks to provide matching grants ranging from \$10,000.00 - \$25,000.00.

Central Baltimore Partnership, Inc.	Telesis Corporation	Barclay Phase 2 Homeownership Unit Rehabilitation Project	\$300,000
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The Barclay Phase 2 Homeownership Unit Rehabilitation Project will provide funds for the rehabilitation of sixteen (16) market-rate homeownership units in and around the 300 block of East 20th Street.

Healthy Neighborhoods Inc.	Healthy Neighborhoods Inc.	Acquisition and Rehabilitation of Vacant Properties on the 2200 Block of Callow Avenue Project	\$500,000
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The Acquisition and Rehabilitation of Vacant Properties Project on the 2200 Block of Callow Avenue Project will provide funds for acquisition and rehab of two vacant properties. This project continues existing efforts to increase homeownership rates in targeted areas by Healthy Neighborhoods Inc. on the 2200 Block of Callow Avenue.

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested BRNI Funds</u>
Southeast Community Development Corporation	Banner Neighborhoods Community Corporation	Library Square Placemaking Project	\$104,800

The Library Square Greening and Revitalization Project seeks to increase the aesthetic appeal of Library Square, provide pedestrian lighting, artistic fencing, and other amenities for a public park through a Creative Placemaking process.

Southeast Community Development Corporation	Southeast Community Development Corporation	Housing Market Stimulus Program	\$106,800
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The Housing Market Stimulus Program will supplement Live Near Your Work funds in the CARE community, provide support for The Reinvestment Fund & SECDC to operate the program, and provide a small grants program in partnership with MICA for neighborhood improvements.

Southeast Community Development Corporation	Parks and People Foundation, Inc.	East Fayette Street Corridor Street Trees Project	\$54,000
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The East Fayette Street Corridor Street Trees Project will enhance the streetscape of the Fayette Street corridor between Patterson Park and East Avenues with street trees.

Southeast Community Development Corporation	Historic East Baltimore Community Action Coalition, Inc.	Northeast Market Renovation - Phase 2 - Connecting to the Community Project	\$54,000
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The Northeast Market Renovation - Phase 2 - Connecting to the Community Project will continue with Northeast Market Renovations Phase 2, which includes improvements to McElderry facade, graphics/signage, and landscaping enabling event programming, and increasing connectivity to the community.

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested BRNI Funds</u>
Southeast Community Development Corporation	Southeast Community Development Corporation	Exterior Repair Grant Program	\$181,250

The Exterior Repair Grant Program, along with matching funds from residents, will provide existing properties with improvements comparable to newly rehabbed homes in the community. The Exterior Repair Grant Program work will be performed by Civic Works and Banner Neighborhoods.

Southeast Community Development Corporation	Historic East Baltimore Community Action Coalition, Inc.	Eager Street V2V Project	\$175,000
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The Eager Street V2V Project will improve ten additional rowhome facades and provide subsidy for five additional home buyers as part of the Eager Street Vacants to Value project.

Southeast Community Development Corporation	The Door	219 N. Chester St. Capital Improvement Project	\$36,720
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The 219 N. Chester St. Capital Improvement Project will assist the Door/Baltimore Urban Leadership Foundation in the renovation of its operations building that has housed its services in youth leadership, community building, and family strengthening for over 30 years.

Southeast Community Development Corporation	The Door	Workforce Development Hub - Orleans Project	\$36,720
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The Workforce Development Hub - Orleans Project will support The Door/Baltimore Urban Leadership Foundation to create and operate a neighborhood workforce development hub that will connect the residents of East Baltimore to jobs and career opportunities.

AGENDA

BOARD OF ESTIMATES

10/29/2014

DHCD - cont'd

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested BRNI Funds</u>
Southeast Community Development Corporation	Civic Works, Inc.	Community Lot Transformation Project	\$195,760

The Community Lot Transformation Project will transform abandoned vacant spaces into gardens, and multi-use areas that can be maintained by the community in Southeast Baltimore.

Southeast Community Development Corporation	Amazing Grace Evangelical Lutheran Church	Center for Grace-Fill Living Renewal Project	\$21,110
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The Center for Grace-Fill Living Renewal Project will make Improvements to the Center for Grace-Fill Living/Wellness Community Center, including roof repair, expanded pantry shelving, central air, and office space for the social worker.

City Life Historic Properties, Inc	City Life Historic Properties, Inc	Oliver Community Demolition and Design Services Project	\$180,600
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The Oliver Community Demolition and Design Services Project will include funding for the demolition and architectural and engineering services for properties on North Caroline Street, Hoffman Street, and Bond Street.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following page:

68

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

10/29/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- | | | | |
|----|--|-------------------|----------------|
| 1. | B50003294, Water
Billing Customer
Information Systems
(CIS) Selection &
Implementation | Itineris NA, Inc. | \$8,404,016.00 |
|----|--|-------------------|----------------|

(Dept. of Public Works,
Mayor's Office of Infor-
mation Technology, &
Dept. of Finance)

MWBOO SET GOALS OF MBE 4% AND WBE 2%.

- | | | | |
|-------------|--------------------------------|--------------|----|
| MBE: | Full Circle Solutions,
Inc. | \$244,837.68 | 4% |
| WBE: | Applied Technology
Inc. | \$122,418.84 | 2% |

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

10/29/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | | |
|--|-------------------------------|-------------|----------|
| 1. | EXCALIBUR COMPUTER SYSTEM LLC | \$17,500.00 | Increase |
| Solicitation No. 08000 - Maintenance for IVIC Database - Department of Transportation - Req. No. P525500 | | | |

On November 13, 2013, the City Purchasing Agent approved the initial award in the amount of \$16,000.00. This increase is needed to allow the agency to continue using software maintenance for this blanket PO until it expires on June 30, 2015. This increase in the amount of \$17,500.00 will make the award amount \$49,500.00. The contract expires on June 30, 2015.

- | | | | |
|---|----------------------|-------------|---------|
| 2. | ANNASHAE CORPORATION | \$27,735.00 | Low Bid |
| Solicitation No. B50003782 - Radiology Technician - Department of Health - Req. No. R675746 | | | |

The sole bid was evaluated and found to be fair and reasonable. The period of the award is November 1, 2014 through October 31, 2015.

- | | | | |
|---|-----------------------------|-------------|-------------|
| 3. | COMMONWEALTH CONTROLS CORP. | \$40,000.00 | Sole Source |
| Solicitation No. 08000 - Replacement Parts for Programmable Logic Controller, Filter Table and Consoles - Department of Public Works - Req. No. R666862 | | | |

The requirements for these parts are specific and unique to the existing installed equipment. The vendor is the sole provider and distributor for Maryland of the manufacturer's proprietary parts. The period of the award is November 1, 2014 through October 31, 2016, with one 1-year renewal option.

- | | | | |
|--|-----------------------|---------------|-----------|
| 4. | PREMIER MAGNESIA, LLC | \$2,000,000.0 | Agreement |
| Contract No. 08000 - Thioguard Chemical Application Technology - Department of Public Works, Bureau of Water and Wastewater - Req. No. R674064 | | | |

The Board is requested to approve and authorize execution of an Agreement with Premier Magnesia, LLC. The period of the

AGENDA

BOARD OF ESTIMATES

10/29/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

agreement is November 1, 2014 through October 31, 2016, with three 1-year renewal options.

A Notice of Intent to waive competition B50003754 was posted in CitiBuy with no responses received. The award is proprietary chemical application technology required to be used at the Patapsco Wastewater Treatment Plant and is patented by Premier Magnesia, LLC. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

Not applicable, see above certification.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

5. MERKLE RESPONSE SERVICES, INC.	\$ 725,000.00	Renewal
Contract No. B50002524 - Lock Box Services - Finance Department - P.O. No. P521818		

On October 24, 2012, the Board approved the initial award in the amount of \$1,267,540.00. The award contained three 1-year renewal options. The period of the renewal is December 5, 2014 through December 4, 2015, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/29/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

6.	THE MIDDLETON & MEADS COMPANY,	\$ 0.00	Renewal
	Contact No. B50002000 - Springs and Suspension Repairs - Department of General Services - P.O. No. P518464		

On September 28, 2011, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period November 1, 2014 through October 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 2% MBE AND 1% WBE.

	<u>Commitment</u>	<u>Performed</u>
MBE: Millennium Auto Parts	2.00%	\$19,373.00 (1.12%)
WBE: Chesapeake Wiper & Supply, Inc.		\$ 4,345.00*
Higher Ground Transportation Svcs.		4,769.00
William T. Gleason & Sons Welding		1,383.00
Maryland Chemical Co., Inc.		0.00*
Robnet, Inc.		0.00*
		\$10,497.00 (1.00%)

MWBOO FOUND VENDOR IN COMPLIANCE.

*The vendor spent \$23,339.00 for supplies. However, credit is given for only \$4,345.00 which is the maximum value allowed for expenditures from non-manufacturing suppliers.

7.	CROWN SECURITY SYSTEMS, INC.	\$ 900,000.00	Renewal
	Solicitation No. B50000642 - Personnel for CCTV Monitoring - Mayor's Office on Criminal Justice, Police - P.O. No. P505173		

On August 29, 2008, the Board approved the initial award in the amount of \$1,739,424.60. The award contained two three-year renewal options. On August 5, 2011, the City Purchasing Agent approved an increase in the amount of \$50,000.00.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On September 28, 2011, the Board approved the first renewal and increase in the amount of \$2,000,000.00. On August 27, 2014, the Board approved an increase in the amount of \$500,000.00. This contract has one, three-year renewal available. However, because of the vendor's non-compliance with MBE/WBE participation goals, the agency has requested the CCTV monitoring services be rebid, rather than renewing the contract for the entire available term. This renewal in the amount of \$900,000.00 is for the period November 1, 2014 through October 21, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO SET GOALS OF 27% MBE AND 0% WBE.

The vendor was given 60 days to come into compliance on August 27, 2014. The vendor is not in compliance and has not submitted a plan to come into compliance.

8. ANNE ARUNDEL VETERINARY

HOSPITAL, INC.	\$ 0.00	Extension
Contract No. B50000619 - Veterinary Services for Police K-9 - Baltimore Police Department K-9 Unit - P.O. No. P505132		

On November 5, 2008, the Board approved the initial award in the amount of \$75,000.00. The award contained two renewal options. On July 3, 2013, the City Purchasing Agent approved an increase in the amount of \$37,500.00. Subsequent actions have been approved. This extension in the amount of \$0.00 is necessary to allow time to award Solicitation B500003831. Bids are due on November 12, 2014. The period of the extension is November 5, 2014 through December 31, 2014. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

Baltimore Development - Local Government Resolution
Corporation

ACTION REQUESTED OF B/E:

The Board is requested to approve a Local Government Resolution in support of Miller's Square, LLC and its application to the State of Maryland's Department of Housing and Community Development's (MDDHCD) Neighborhood BusinessWorks Program. A local resolution of support is required for organizations to participate in the program.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - MDDHCD - Neighborhood BusinessWorks Program

No City funds are requested.

BACKGROUND/EXPLANATION:

Remington Row is a \$35,500,000.00 mixed-use project that builds upon the momentum of a series of commercial, retail, and residential projects sponsored by Seawall Development in the last seven years. The project calls for the complete demolition of the existing set of small and functionally obsolete and vacant industrial buildings in an one block area, and the redevelopment of the site as a new 5-story building with apartments, offices, and retail services. The result will be a new neighborhood anchor, underground parking for the apartments and offices, and parking at grade for retail customers.

The project will provide 14,000 square feet of retail space, 30,000 square feet of non-profit office space, two elevated courtyards for nonprofit and community events and 108 loft style apartments offered to the workforce at below market rates.

This new "historic looking" brick project is designed with loft style industrial windows that will resemble, in character, other nearby Seawall projects such as the adaptive reuse at Miller's Court and the Baltimore Design School.

BDC - cont'd

The financing for the project is expected to come from several sources, including the Community Legacy, New Market Tax Credits, the Bank of America, and the property owner. The requested funds from the Neighborhood BusinessWorks Program will take third position on the project behind the Bank of America and the Calvert Foundation.

MBE/WBE PARTICIPATION:

N/A

(The Local Government Resolution has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3800 - 3804 Dillon Street	Merchant Hill, LLC " "	Three sets of steps @ 3'8" x 4'10", three awnings @ 14'10" x 4'
3806 - 3810 Dillon Street	" "	One set of steps 3'8" x 6'6", three awnings @ 3'5" x 13'8"
3806 Dillon Street	" "	One set of steps 3'8" x 8'2"
3810 Dillon Street	" "	One set of steps 3'8" x 11'6'

Flat Charge: \$654.11

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Planning - TRANSFER OF LIFE-TO-DATE SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employees.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Designated Employee</u>	<u>Donors</u>	<u>Days</u>
1. IVOR QUASHIE	Laurie Feinberg	5
	Woldeyohanes Ararsa	5
	Nana T. Ngongang Ouandji	4
	Tammy Horton	4
	Tommy Williams	3
	Thomas J. Stosur	<u>5</u>
	TOTAL	26
2. STACY MONTGOMERY	Eric L. Holcomb	5
	Laurie Feinberg	5
	Lauren Schiszik	<u>5</u>
	TOTAL	15

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 27** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on October 8, and 15, 2014.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Law Department - Transfer of LIFE-TO-DATE Sick Leave

The Board is requested to approve the Transfer of LIFE-TO-DATE Sick Leave days from the listed City employees to the designated employee, Ms. Lestine Wilkins Bailey.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Robert Anbinder	3
Asenath Brown	5
Sara Gross	2
Kurt Heinrich	3
Joann Levin	1
Adam Levine	3
Cynthia Moll	1
George Nilson	3
Shirl Randall	3
Michael Redmon	1
Robert Seward	2
Elva Tillman	1
Gwen Tromley	<u>2</u>
TOTAL	30

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

10/29/2014

Department of Law - Payment of Settlement

ACTION REQUESTED OF B/E:

The Board is requested to approve the payment of a settlement to the Bankruptcy Trustee of the United States Bankruptcy Court for the District of Maryland (Baltimore) for recovery of a preference payment made by the Debtor to the Baltimore Convention Center (BCC).

AMOUNT OF MONEY AND SOURCE:

\$35,031.00 - 2044-000000-1450-703800-603070

BACKGROUND/EXPLANATION:

On September 17, 2014, Zvi Guttman, the United States Bankruptcy Trustee introduced an adversary proceeding in which a complaint was filed against the BCC. The relief sought from the Court is 1) a judgment in favor of the Trustee avoiding the transfer, 2) a judgment in favor of the Trustee directing the BCC to pay an amount equal to the transfer, plus costs and interest, and 3) disallowance of any claim filed by the BCC.

The transfer referred to is a payment made by Commerce to the BCC on or around November 19, 2012 for a tradeshow, which was held on September 7, 2012 thru September 15, 2012. In the 90-day period preceding the filing of the bankruptcy petition, Commerce transferred property to or for the benefit of the BCC in the amount of \$35,031.00. This transfer puts the BCC in a better position than all other creditors.

An action for preference under 11 U.S.C. §547(b) allows that the Trustee may avoid any transfer in the 90-days prior to the date of filing. The burden lies with the BCC to overcome the presumptions of §547(b) and prove the defenses allowed in §547(c).

Based upon an application of the facts, applicable statutory provisions and case law, it is the Law Department's recommendation that it is in the best interest of the City to settle the matter. Accordingly, the Law Department's Settlement Committee recommends to the Board that settlement of this matter be approved in the amount requested.

APPROVED FOR FUNDS BY FINANCE

Department of Public Works - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001 to Hill/KCI Technologies, Inc., a Joint Venture under Project 1404, SC 845R, SC 868, SC 875, SC 931, WC 1239, WC 1261 and WC 1251 On-Call Construction Management Assistance Services. The project completion date will expire on June 10, 2017. The duration of this task is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$	318,057.38	-	9956-905527-9551-900010-706032	SC	845R
	209,000.00	-	9956-903552-9551-900020-705032	SC	868
	309,057.38	-	9956-905641-9551-900020-705032	SC	875
	209,028.69	-	9956-906342-9551-900020-705032	SC	931
	209,028.69	-	9960-907719-9557-900020-705032	WC	1239
	209,028.69	-	9960-910720-9557-900020-705032	WC	1261
	168,503.23	-	2071-000000-5521-608903-603018	WC	1251
	19,622.58	-	2071-000000-5521-608911-603018	WC	1251
	20,902.86	-	2070-000000-5501-604302-603018	WC	1251
	<u>\$1,672,229.50</u>				

BACKGROUND/EXPLANATION:

Construction Management is requesting Hill/KCI Technologies, Inc. a Joint Venture, to provide construction management assistance services on various projects. This work will be performed on but not limited to the following projects: SC 845R-ENR Nitrification Facilities Patapsco Wastewater Treatment Plant, SC 868-Liquid Oxygen Plant Improvements Patapsco Wastewater Treatment Plant, SC 875-Rehabilitation of Southwest Diversion Pressure/Gravity Sewer-Phase III, SC 931-Rehabilitation and Improvements to Sanitary Sewers at Various Locations in Baltimore City, WC 1239-Water Appurtenance Installation, WC 1251-Repaving Utility Cuts at Various Locations and WC 1261-O/C Urgent Need Infrastructure Rehabilitation.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/29/2014

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Kyle E. Gooden	Executive Protection Las Vegas, NV May 17 - 22, 2014	General	\$ 893.58

Mr. Gooden traveled to Las Vegas, NV to accompany the Mayor for security purposes. The Baltimore Development Corporation assumed the costs of lodging and parking.

Because of the necessary land travel, it was necessary to secure a rental car. The Department paid the airfare, car rental, and other expenses on a City-Issued PNC Credit Card assigned to Mr. Gooden, as follows:

Airfare	\$ 455.00
Meals	97.80
Rental Car	309.78
Fuel	31.00
	<u>\$ 893.58</u>

2. Kyle E. Gooden	Executive Protection	General	\$3,019.23
Derrick E.	Charlotte, NC		
Mayfield	July 11 - 18, 2014		

Messrs. Gooden and Mayfield traveled to Charlotte, NC to accompany the Mayor for security purposes. The Police Department paid hotel accommodations and other expenses on a City-issued PNC Credit card assigned to Messrs. Gooden and Mayfield.

The subsistence rate for this location is \$161.00 per day. Messrs. Gooden and Mayfield shared the hotel room. The hotel cost for the night first and second night was \$219.00/night, plus hotel taxes of \$34.40 per night. The hotel cost for nights three through seven was \$359.00 per night, plus hotel taxes of \$54.75 per night. The hotel parking was \$18.00 per night for all nights. The attendees are requesting approval of the additional subsistence of \$92.10 each for the costs of the hotel. Mr. Gooden is requesting approval of the additional subsistence of \$80.61 for food and Mr. Mayfield is requesting approval of the additional subsistence of \$33.07 for food.

AGENDA

BOARD OF ESTIMATES

10/29/2014

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department - cont'd</u>			

Hotel nights (1-2)	\$	438.00
Hotel taxes		66.80
Hotel nights (3-7)		1,795.00
Hotel taxes		273.75
Parking		126.00
Meals (Gooden)		183.61
Meals (Mayfield)		136.07
		\$3,019.23

3. Derrick Mayfield Executive Protection General \$3,079.13
 Dallas, TX
 June 17 - 24, 2014

Mr. Mayfield traveled to Dallas, TX on June 17 - 24, 2014 to accompany the Mayor for security purposes. The subsistence rate for this location was \$194.00 per day. The hotel was \$199.00 per night, plus hotel taxes of \$30.37 per night, and hotel parking of \$30.31 per day. Mr. Mayfield is requesting approval of additional subsistence of \$35.00 expended to cover the costs of the hotel and \$80.38 expended for food.

Approval of the expenses incurred for the rental car is requested because of necessary land travel, in accordance with AM-240-8. The Police Department paid all expenses on a City-issued PNC Credit Card assigned to Mr. Mayfield as follows:

Airfare	\$	335.50
Hotel		1,393.00
Hotel Taxes		212.59
Meals		80.38
Rental Car		789.49
Fuel		56.00
Parking		212.17
		\$3,079.13

AGENDA

BOARD OF ESTIMATES

10/29/2014

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department - cont'd</u>			

The travel approvals are late because of the delays in the administrative process. The Department was unable to meet the requirements of travel procedures outlined in the Administrative Manual, Section 240 and regrets the late submission of these requests and asks for the Board's indulgence.

TRAVEL REQUESTS

Police Department

4. Todd A. Ring	Homicide Explosive Course Huntsville, AL Feb. 23 - 27, 2015	N/A	\$0.00
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Department of Recreation & Parks

5. Erik Dihle Charles Murphy	Partners In Community Forestry/ACTrees Conf. Charlotte, NC Nov. 03 - 06, 2014	General Funds	\$2,842.08
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The subsistence rate for this location is \$161.00 per day. The hotel costs for Mr. Dihle is \$110.00 for the first night and \$169.00 per night for the remainder of his stay, plus a tax of 15.30% per night. The Department is requesting an additional \$16.00 to cover the balance of Mr. Dihle's hotel accommodations on the nights above the allowed subsistence rate, and an additional \$80.00 for the cost of food.

The hotel costs for Mr. Murphy is \$169.00 per night plus a tax of 15.30% per night. The Department is requesting an additional \$24.00 to cover the balance of Mr. Murphy's hotel accommodations, and \$120.00 for the costs of food.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED