

## NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

NOTICES - cont'd:

2.

BOARD OF ESTIMATES' RECESS  
OCTOBER 01, 2014

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on October 01, 2014.

The Board of Estimates will not receive or open bids on October 01, 2014. The Board of Estimates will reconvene on October 08, 2014.

## BOARD OF ESTIMATES' AGENDA - SEPTEMBER 17, 2014

### BOARDS AND COMMISSIONS

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

A/C Power, Inc.	\$ 6,030,000.00
Bay City Construction, Inc.	\$ 1,500,000.00
Lee's Electrical Contracting, Inc.	\$ 1,500,000.00
Long Fence Company, Inc.	\$114,696,000.00
Mid-Atlantic General Contractors, Inc.	\$ 4,050,000.00
Star Electric Company, Inc.	\$ 8,000,000.00
William T, King, Inc.	\$ 1,500,000.00

#### 2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Coastal Resources, Inc.	Engineer Landscape Architect
Columbia Engineering, Inc.	Engineer
Hydrostructures, LLC	Engineer
O'Connell & Lawrence, Inc.	Engineer Land Survey
Skelly and Loy, Inc.	Engineer Landscape Architect

AGENDA

BOARD OF ESTIMATES

09/17/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Wosley Duncan and Ingrid Duncan	4720 Park Heights Ave.	F/S	\$31,500.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
2. Daniel Lenning and Arlene L. Lenning	4748 Park Heights Ave.	G/R \$70.00	\$ 583.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
3. Fondjo Biondokin Improvement, LLC	4812 Park Heights Ave.	F/S	\$27,000.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
4. Shontell M. Proctor and Deonne S. Person	4834 Park Heights Ave.	L/H	\$ 4,400.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
5. Ilene H. Powers	3305 Woodland Ave.	G/R \$96.00	\$ 880.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
6. Mary Alice Waller	3305 Woodland Ave.	L/H	\$27,200.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			

AGENDA

BOARD OF ESTIMATES

09/17/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
7. Judy G. Miller	3307 Woodland Ave.	F/S	\$23,000.00

Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

Rescission and Approval

8. Roland Whitley	547 Laurens St.	F/S	\$28,050.00
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On March 5, 2014, the Board approved the acquisition of the fee simple interest, by condemnation, in 547 Laurens Street for \$25,500.00. Since the original Board approval, the owner has agreed to the offer price of \$28,050.00 and would like to proceed with a voluntary settlement.

Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project. This includes an administrative settlement in the amount of \$2,550.00.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

9. CE Realty, LLC	4666 Park Heights Ave.	F/S	\$10,000.00
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Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

10. Kenroy A. Register and Herbert Register	2600 Rosewood Ave.	L/H	\$29,400.00
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Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

AGENDA

BOARD OF ESTIMATES

09/17/2014

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize the following developers' agreements:

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	LP TOWNS, LLC	1324	\$809,354.00

LP Towns, LLC would like to repair, replace, and/or install services for water, sewer, storm drain, conduit, and roadway improvement to its proposed construction located at 1700 Beason Street. This agreement will allow LP Towns, LLC to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$809,354.00 has been issued to LP Towns, LLC which assumes 100% of the financial responsibility.

2.	LIBERTY GRACE DEVELOPMENT, LLC	1321	\$ 24,228.00
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Liberty Grace Development, LLC would like to install new water and fire protection to their proposed new building located in the vicinity of 3915-17 Liberty Heights Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$24,228.00 has been issued to Liberty Grace Development, LLC which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/17/2014

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1020 Light Street	Genaro N. Fullano	One flat sign 8' x 2'
Annual charge: \$	35.20	
2. 131 E. Redwood Street	131 East Redwood (Landlord), LLC	Double face electric sign 37.75' x 4'
Annual charge: \$	1,057.00	
3. 101 N. Wolfe Street	JAG Washington Gateway, LLC	One double face electric sign 34" x 34"
Annual charge: \$	70.30	

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of General Services (DGS) - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with Healthy Neighborhoods, Inc. (HNI). The period of the Grant Agreement is effective upon Board approval for three years.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000,000.00 - 5000-594014-1981-718400-603050

**BACKGROUND/EXPLANATION:**

The DGS' Energy Office was awarded \$10,000,000.00 as a result of the Exelon settlement, the Customer Investment Fund, to be used towards grants and loans to assist energy conservation activities in non-profits and small businesses, particularly those serving the disadvantaged in the City. The Energy Office has partnered with HNI to select and administer loans less than \$150,000.00, and grants to non-profits for energy audits or when given explicit approval from the Energy Office. The HNI was selected for this role as a professional service, pursuant to City Charter Article VI § 11. The HNI will receive its initial grant disbursement of \$1,000,000.00 within 60 days of Board approval, with the ability to receive up to an additional \$4,000,000.00 for a three year period, with optional annual extensions, at the discretion of the Energy Office. The HNI will use \$84,000.00 of disbursements, or 10% of available funding when \$84,000.00 is greater than 10%, each year of the contract towards personnel costs to manage loan processes. The Energy Office will play an active role throughout the loan process with all applicants along with its other CREATES partners.

**MBE/WBE PARTICIPATION:**

The Minority and Women's Business Opportunity Office has agreed to play an active role with the Energy Office and the HNI to review each loan applicant for MBE/WBE participation goals prior to loan approval.



**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

DGS - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 46** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on August 13, 20, 27, and September 03, 2014.

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Fire Department - Memorandum of Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Agreement (MOA) with the Maryland Emergency Management Agency (MEMA) for the 2014 Hazardous Materials Emergency Preparedness Grant (HMEP). This MOA extends the period of the MOA through October 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

No additional funds are needed.

**BACKGROUND/EXPLANATION:**

On November 13, 2013, the Board approved the original MOA with MEMA for the period of October 1, 2013 through September 30, 2014. The funds from the MOA covered expenditures for hazardous materials planning, community outreach planning, and/or training. This MOA will extend the period through October 31, 2014 to continue the services. All other terms and conditions of the original agreement remain unchanged.

**MBE/WBE PARTICIPATION:**

N/A

**AUDITS NOTED THE TIME EXTENSION.**

(The Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Mayor's Office on Criminal - Memoranda of Understanding  
Justice (MOCJ)\_

The Board is requested to approve and authorize execution of the Memoranda of Understanding (MOU). The period of the MOU is August 1, 2014 through July 14, 2015.

On February 6, 2013, the Board approved and authorized acceptance of the grant award for the McElderry Park Revitalization Coalition Project which aspires to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within the targeted neighborhood, McElderry Park. A component of the project will be provided by the following organizations:

1. **BALTIMORE CITY HEALTH DEPARTMENT (BCHD)** **\$49,950.00**

The BCHD for the Safe Streets East Program will work to reduce shooting and homicides through an interdisciplinary, public health approach to violence prevention in the McElderry Park Neighborhood.

2. **LIVING CLASSROOM FOUNDATION, INC. (LCF)** **\$23,500.00**

On February 6, 2013, the Board approved a grant award for the McElderry Park Revitalization Coalition Project.

The Project SERVE, a subsidiary of LCF, will provide cleaning and improvements to the McElderry Park neighborhood.

Account: 4000-472813-2252-690700-600000

The Agreements are late because the Department recently received final documents from service providers.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (EXCEPT ITEM NO. 1) AND HAD NO OBJECTION.**

(The Memoranda of Understanding have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Police Department - Final Grant Adjustment Notice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Final Grant Adjustment Notice (GAN) from the U.S. Department of Homeland Security.

**AMOUNT OF MONEY AND SOURCE:**

\$4,174.26 - 4000-471813-2015-683900-600000

**BACKGROUND/EXPLANATION:**

On August 22, 2012, the Board approved acceptance of the grant award for the 2011 Citizen Corps Program Award in the amount of \$5,000.00. The Citizen Corps Program brings community and government together to coordinate the involvement of community members in emergency preparedness, planning, mitigation, response and recovery.

This Final GAN will provide additional funding in the amount of \$4,174.26 making the total award \$9,174.26. All other terms and conditions of the original grant award remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The terms and conditions of the Final Grant Adjustment Notice have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Police Department - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$65,000.00 - 5000-596715-2013-212900-600000

**BACKGROUND/EXPLANATION:**

On July 23, 2014, the Board approved and authorized acceptance of the Grant Award Letter of Intent from the GOCCP for the Gun Violence Reduction Grant (GVRG).

The GVRG assists in developing and implementing strategies specifically intended to decrease gun-related crime(s) in the State of Maryland.

Under the terms of this Grant Award, the funds support a Firearms Technician, a Gun Trace Task Force Analyst, and equipment.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with A New Door Developing, LLC (Developer), for the sale of the City-owned vacant buildings located at 903 Harlem Avenue and 2740 Mosher Street.

**AMOUNT OF MONEY AND SOURCE:**

\$2,500.00 - 903 Harlem Avenue  
5,000.00 - 2740 Mosher Street  
**\$7,500.00** - Purchase Price

**BACKGROUND/EXPLANATION:**

The Project will consist of complete rehabilitations to the vacant buildings for residential use as single family homes, which will be sold to first-time home buyers.

The properties were journalized and approved for sale on April 29, 2011 and April 8, 2011, respectively.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties were priced pursuant to the Appraisal policy of Baltimore City through the Waiver Valuation Process. The property located at 903 Harlem Avenue was priced at \$5,000.00 and will be sold for \$2,500.00. The property located at 2740 Mosher Street was priced at \$7,500.00 and will be sold for \$5,000.00. The total sales price for both properties is \$7,500.00.

The subject properties are being sold below the price determined in accordance with the Appraisal Policy of Baltimore City through the Valuation Waiver process for the following reasons:

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

DHCD - cont'd

1. specific benefit to the immediate community of revitalization through residential occupancy and home ownership,
2. elimination of blight and neighborhood stabilization, and
3. economic development; returning the properties to productive use and to the active tax rolls of the City.

Pursuant to the provisions under Baltimore City Code, Article 28 § 8-3, all terms and conditions of the agreement have been approved.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Mr. Cuthbert Phillips (Developer), for the sale of the City-owned vacant building located at 1736 W. Lexington Street.

**AMOUNT OF MONEY AND SOURCE:**

\$5,500.00 - Purchase Price

**GROUND/EXPLANATION:**

The Project will consist of completely rehabilitating the vacant building for residential use as a single family dwelling. The buyer will occupy it as his primary residence.

The property was journalized and approved for sale on June 30, 2010.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property was priced at \$8,550.00 pursuant to the Appraisal policy of Baltimore City through the Waiver Valuation Process. The property was assessed by SDAT for \$5,000.00 and will be sold for \$5,500.00.

The property is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City through the Valuation Waiver Process for the following reasons:

1. specific benefit to the immediate community of revitalization through residential occupancy and home ownership,
2. elimination of blight and neighborhood stabilization, and
3. economic development; returning the properties to productive use and to the active tax rolls of the City.

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

DHCD - cont'd

The buyer proposed to spend approximately \$53,000.00, inclusive of acquisition and associated costs to complete the project.

Pursuant to the provisions under Baltimore City Code, Article 28 § 8-3, all terms and conditions of the agreement have been approved.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of Housing and - Community Development Block  
Community Development Grant Agreement (CDBG)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the CDBG Agreement with Belair Edison Neighborhoods, Inc. (BENI). The period of the Agreement is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$25,650.00	-	2089-208915-5930-436872-603051
10,000.00	-	2089-208915-5930-436881-603051
4,850.00	-	2089-208915-5930-436883-603051
54,150.00	-	2089-208915-5930-436891-603051
<u>\$94,650.00</u>		

**BACKGROUND/EXPLANATION:**

The BENI will continue to provide homeownership counseling services to low and moderate-income persons. BENI will also work to facilitate economic development in the Belair-Edison Commercial Business District. The CDBG funds will be used to subsidize the organization's operating costs.

**FOR FY 2014, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$26,369.82, AS FOLLOWS:**

**MBE:** \$7,118.90

**WBE:** \$2,636.98

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Solutions Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2014 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreement was delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The CDBG Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/17/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

1. THE BALTIMORE SUN COMPANY, LLC	\$28,124.20	Selected Source
Solicitation No. 06000 - Legal Notice on Bonds - Department of Finance - Req. No. R676527		

Pursuant to the City Charter and Maryland State law, the City is required to provide residents with legal notice of pending bond issues for the upcoming ballot. The Baltimore Sun is currently the only newspaper with the circulation necessary to reach the largest possible audience in Baltimore City.

2. VERMEER MID-ATLANTIC INC	\$37,511.30	Low Bid
Solicitation No. B50003706 - Stump Grinder - Department of General Services - Req. No. R669464		

3. WILMOT MODULAR STRUCTURES, INC.	\$40,668.00	Low Bid
Solicitation No. B50003727 - Mezzanine - Department of Transportation - Req. No. R673010		

4. GAY FAMILY FOUNDATION, LTD. d/b/a THE TAYLOR-WILKS GROUP	\$139,283.00	Increase
Contract No. B50002971 - Provide Technical Support Services for the Ryan White Part A Operations - Health Department - P.O. No. P525582		

On August 14, 2013, the Board approved the initial award in the amount of \$180,237.00. The award contained two 1-year renewal options. On November 13, 2013, the City Purchasing Agent approved a decrease in direct fee in the amount of (\$9,387.00). On March 26, 2014, the Board approved a renewal in the amount of \$100,000.00. This increase in the amount of \$139,283.00 will allow the Baltimore City Health Department to

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

provide additional funds to increase essential HIV/AIDS health care and support services to persons who are uninsured or partially covered by health insurance. This increase in the amount of \$139,283.00 will make the award amount \$410,133.00. The above amount is the City's estimated requirement. The contract expires on February 28, 2015, with one 1-year renewal option remaining.

**MWBOO SET GOALS OF 10% MBE AND 5% WBE.**

<b>MBE:</b> Higher Ground Transportation	\$14,296.00	10%
<b>WBE:</b> Intergroup Services, Inc.	\$ 7,164.80	5%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

5. INTERGROUP SYNERGY AND

PLANNING COLLABORATIVE, INC.	\$328,809.00	Increase
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Contract No. B50002774 - Provide Administrative and Operational Services for the Ryan White Part A Operations - Health Department - P.O. No. P525028

On August 28, 2013, the Board approved the initial award in the amount of \$322,838.00. The award contained two 1-year renewal options. On November 12, 2013, the City Purchasing Agent approved a decrease in the direct fee in the amount of (\$13,801.00). This increase in the amount of \$328,809.00 will allow the continuation of technical, research and administrative support services to further the Eligible Metropolitan Area Planning Council's efforts to increase community awareness of Ryan White CARE Act Programs and services. This increase in the amount of \$328,809.00 will make the award amount \$841,327.00. The contract expires on February 28, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

09/17/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

**MWBOO SET GOALS OF 10% MBE AND 5% WBE.**

<b>MBE:</b> Abrams, Foster, Nole & Williams, PA	\$ 6,000.00	3.75%
Realistic Computing, Inc.	8,400.00	5.25%
STAR Associates, Inc.	11,050.00	6.91%
Specialty Marketing & Printing Svcs.	1,729.83	1.08%
	<b>\$27,179.83</b>	<b>17.00%</b>
 <b>WBE:</b> Expressly Yours Gloria, Inc.	 \$10,460.75	 6.54%
Copy Cat Acquisition Co., LLC	999.58	0.63%
	<b>\$11,460.33</b>	<b>7.17%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

6. KIDSMART SOFTWARE COMPANY      \$ 32,622.56      Renewal  
 Contract No. 08000 - Kidsmart Software License, Support and Hosting Service - Mayor's Office of Employment Development - Req. No. R675757

On November 9, 2011, the Board approved the initial award in the amount of \$28,993.25. The award contained four 1-year renewal options. Two renewals have been approved. This third renewal in the amount of \$32,622.56 is for the period October 1, 2014 through September 30, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

7. TERRY L. BRUNNING d/b/a BUSINESS SERVICES      \$ 41,266.00      Renewal  
 Contract No. B50002556 - Major Appliances - Fire Department, Department of Public Works, etc. - P.O. No. P521627

On October 10, 2012, the Board approved the initial award in the amount of \$41,265.18. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$41,266.00 is for the period October 10, 2014 through October 9, 2015. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

8. CUMMINS POWER SYSTEMS, LLC	\$ 24,000.00	Renewal
Contract No. B50001550 - OEM Parts and Service for Onan and Cummins Generators - Department of General Services - P.O. No. P514551		

On August 18, 2010, the Board approved the initial award in the amount of \$24,000.00. The award contained two 1-year renewal options. This final renewal in the amount of \$24,000.00 is for the period August 24, 2014 through August 23, 2015. The request is late because of an administrative oversight. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

9. S. FREEDMAN & SONS, INC.	\$ 45,000.00	Renewal
Contract No. B50003181 - Restroom Tissue and Paper Towels - Baltimore Convention Center - P.O. No. P525399		

On October 30, 2013, the Board approved the initial award in the amount of \$30,760.00. The award contained two 1-year renewal options. On July 16, 2014, the Board approved an increase in the amount of \$20,000.00. This renewal in the amount of \$45,000.00 is for the period October 30, 2014 through October 29, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.



INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

10. WASTE EQUIPMENT SALES

AND SERVICE, LLC	\$500,000.00	Renewal
Contract No. B50001524 - OEM Parts and Service for FUSO Mitsubishi Trucks - Department of General Services - P.O. No. P514834		

On August 18, 2010, the Board approved the initial award in the amount of \$225,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$500,000.00 is for the period October 1, 2014 through September 30, 2015. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

11. WOODLAWN MOTOR COACH	\$400,000.00	Renewal
Contract No. B50003063 - General Charter Bus Transportation Service - Department of Recreation and Parks, etc. - Req. Nos. Various		

On September, 4, 2013, the Board approved the initial award in the amount of \$350,000.00. The award contained four 1-year renewal options. On July 30, 2014, the City Purchasing Agent approved an increase in the amount of \$50,000.00. The second vendor on the award, American Limousines, Inc. is not recommended for renewal due to failure to provide service and failure to honor the bid prices. This renewal in the amount of \$400,000.00 is for the period September 4, 2014 through September 3, 2015, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

09/17/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |                                                                                                                                                                             |              |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|
| 12. SKALAR, INC.<br>Contract No. 08000 - Consumable Parts for Skalar San++ Analyzer Systems - Department of Public Works, Bureau of Water and Wastewater - Req. No. R669376 | \$ 65,000.00 | Sole Source |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|

A Notice of Intent to Waive Competition (B50003652) was posted in CitiBuy with no responses received. The vendor is the sole manufacturer of consumable parts for Skalar San++ Analyzer Systems.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |                                                                                                                                                                                                                                                    |              |           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|
| 13. LOCATION AGE, LLC<br>Contract No. 06000 - Automatic Vehicle Location AVL Agreement - Departments of Public Works, General Services, Transportation, Health, Housing and Community Development, and Recreation and Parks - Req. Nos.: - Various | \$340,000.00 | Extension |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|

On October 9, 2013, the Board approved the initial award and ratification in the amount of \$513,393.00. On March 12, 2014, the Board approved a renewal in the amount of \$335,850.00. This extension in the amount of \$340,000.00 will provide the required continuity of services while the bids received for Bid Solicitation B50003586 are evaluated and a new contract is awarded. The period of the extension is October 9, 2014 through April 30, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

09/17/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |                                                                                                                                 |              |                           |
|---------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------------|
| 14. ALICOMP, A DIVISION OF<br>ALICARE, INC.                                                                                     | \$918,900.00 | Amendment to<br>Agreement |
| Contract No. 06000 - Mainframe Migration and Support Agreement<br>- Mayor's Office of Information Technology - Req. No. R602190 |              |                           |

The Board is requested to approve and authorize execution of an Amendment to Agreement with Alicomp, A Division of Alicare, Inc. The contract expires on June 19, 2015, with two 1-year renewal options at the sole discretion of the City.

On June 20, 2012, the Board approved the initial award in the amount of \$955,000.00. The award contained two 1-year renewal options. The Contractor's remote data center facility currently houses the City's mainframe environment, which hosts critical enterprise revenue generating systems such as Real Property Tax and Parking Citations.

This Amendment to Agreement will provide mainframe application and staff role documentation, and upgrade of the operating system in preparation for the City's transition to the MUNIS environment for these applications.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**MWBOO GRANTED A WAIVER.**

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve the

Extra Work Order

as listed on the following page:

27

The EWO has been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

09/17/2014

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation/Engineering & Construction

1. EWO # 001, \$100,000.00 - TR 12017RR, Material Testing 2013, Various Projects Citywide  


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\$ 84,975.00	\$ 0.00	Froehling & Robert-	-	-
		son, Inc.		

This Extra Work Authorization is necessary because the contract was bid as a task order with no designed areas of work. After the bid, the City assigns tasks to the contractor as they are needed to help with the design of engineering projects. The original contract book was established with various work items and quantities for the contractors to bid. However, additional funding is needed to complete this contract.

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services and approve authorize an expenditure of funds to pay Sandtown Winchester Senior Center.

**AMOUNT OF MONEY AND SOURCE:**

	<u>Date</u>	<u>Invoices Number</u>
\$ 504.10	01/01/2009	2420-1482095
504.10	06/01/2009	2420-1533382
539.39	01/01/2010	2420-1612695
539.39	03/01/2010	2420-1817550
539.39	06/01/2010	2420-1845143
582.54	08/01/2010	2420-1869418
582.54	09/01/2010	2420-1878802
407.75	02/01/2012	2420-2051008
407.75	03/01/2012	2420-2061189
436.29	05/01/2012	2420-2081515
436.29	06/01/2012	2420-2091419
<b><u>\$5,479.53</u></b>		

**BACKGROUND/EXPLANATION:**

The Department is requesting the Board to authorize final payment for services provided by the Sandtown Winchester Senior Center. The services were for removal of trash. Under the Agreement the City, Lessee, is responsible for trash removal.

This request is late because of a misunderstanding between the Sandtown Winchester Senior Center and the Department of who was responsible for paying expenses incurred by the Sandtown Winchester Center.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Department - Notification of Grant Awards and Revised Grant Award

The Board is requested to approve the acceptance of the Notification of Grant Awards (NGA) and the Revised Grant Award.

GRANT AWARDS

1. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION, NATIONAL, CENTER FOR HIV, VIRAL, HEPATITIS, STDS, AND TB PREVENTION **\$299,737.00**

Account: 4000-406315-3030-271500-404001

The grant is entitled "Community Approaches to Reducing Sexually Transmitted Diseases". The grant provides funds to reduce chlamydia and gonorrhea infection among adolescents and young adults in Baltimore City through the implementation of community engagement and mobilization methods (e.g. community-based participatory research) and multi-sector partnerships. The period of the Grant Award is September 30, 2014 through September 29, 2015.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION, NATIONAL, CENTER FOR HIV, VIRAL, HEPATITIS, STDS, AND TB PREVENTION **\$160,000.00**

Account: 4000-422615-3030-271500-404001

The grant is entitled "STD Surveillance Network". The grant provides funds to assure that sexually transmitted disease data collection in the Baltimore region meets nationally defined goals. The project's director represents Baltimore City Health Department on national network conference calls, during Centers for Disease Control visits, and at collaborators meetings throughout the year. The period of the Grant Award is September 30, 2014 through September 29, 2015.

Health Department - cont'd

**REVISED GRANT AWARD**

3. STATE OF MARYLAND DEPARTMENT OF AGING (MDOA) \$ 1,228.00

Account: 6000-633514-3254-316200-404001

On March 19, 2014, the Board approved the original FY14 NGA for the Nutrition Service Incentive Program in the amount of \$292,453.00. On June 11, 2014, the Board approved a reduction of this NGA in the amount of \$3,124.00 making the new total \$289,329.00.

This revised NGA in the amount of \$1,228.00 reflects an increase, based upon a percentage of the total FY13 meals for a total of \$290,557.00. The approval of this request will allow the Department to provide funding for senior nutrition programs at designated meal sites or home-delivered meals. The period of the revised Grant Award is October 1, 2013 through September 30, 2014.

The revised NGA is presented at this time because it was recently received from the grantor.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notification of Grant Awards and Revised Grant Award have been approved by the Law Department as to form and legal sufficiency.)



AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Department - Notification of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the FY15 Senior Center Operating Funds (SCOF) Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA). The period of the NGA is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$ 13,013.00	5000-535715-3024-295905-603051 Action In Maturity, Inc.
3,030.00	5000-535715-3024-295901-603051 Allen Center Board, Inc.
11,685.00	5000-535715-3024-295914-603051 Edward A. Myerberg Senior Center, Inc.
12,458.00	5000-535715-3024-295903-603051 Forest Park Senior Center, Inc.
19,644.00	5000-535715-3024-295906-603051 Govans Ecumenical Development Corp. (Harford Senior Center)
15,000.00	5000-535715-3024-295918-603051 Grace Outreach Center, Inc.
6,062.00	5000-535715-3024-295909-603051 Greenmount Senior Center
3,214.00	5000-535715-3024-295910-603051 Hatton Senior Center, Inc.
2,600.00	5000-535715-3024-295907-603051 John Booth Senior Center, Inc.
9,500.00	5000-535715-3024-295908-603051 Oliver Senior Center, Inc.
12,254.00	5000-535715-3024-295911-603051 Sandtown-Winchester Senior Center, Inc.
7,500.00	5000-535715-3024-295904-603051 Govans Center for Retired Persons, Inc. (Senior Network Center)
9,600.00	5000-535715-3024-295902-603051 Waxter Senior Center, Inc.
15,000.00	5000-535715-3024-295919-603051 Wayland Village Center, Inc.
<u>5,940.00</u>	5000-535715-3024-295913-603051 Zeta Senior Center, Inc.
<b>\$146,500.00</b>	

Health Dept. - cont'd

**BACKGROUND/EXPLANATION:**

The NGA will allow the Health Department to provide funding to the above-listed Senior Centers for program activities and services.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Notification of Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Department - Grant Award Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award Agreement from the Annie E. Casey Foundation. The period of the grant award agreement is October 1, 2014 through September 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$124,827.00 - 6000-651115-3080-708800-406001

**BACKGROUND/EXPLANATION:**

The purpose of this grant award is to provide funds for the Baltimore City Health Department to support a process evaluation to determine whether the Maternal and Infant Care home visiting program which focuses on the needs of multiparous mothers, is being implemented as designed.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Department- Agreements and Amendment to Agreement

The Board is requested to approve and authorize execution of the various agreements and an amendment to agreement. The period of the agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

AGREEMENTS

- 1. **HEALTHY TEEN NETWORK, INC. \$ 50,000.00**  
**(HTN)**

Accounts: 4000-494415-3030-279200-603051	\$ 20,000.00
4000-422714-3030-279200-603051	\$ 30,000.00

The HTN will oversee the implementation of a health education curriculum for child welfare workers and foster care providers for the Baltimore City Teen Pregnancy Prevention Initiative: Out of Home Youth Project. In addition, HTN will assist with the development and implementation of a clinical training and core standards program for the Baltimore City Health Department Title X clinics.

The Agreement is late because of a delay in receiving the required documentation.

**MWBOO GRANTED A WAIVER.**

- 2. **BALTIMORE MEDICAL SYSTEM, INC. \$ 49,985.00**

Account: 5000-520115-3030-702900-603051

The organization will provide access to reproductive health services to the uninsured and underinsured citizens of Baltimore City. Services will include but are not limited to education, contraception, screening and referral of reproductive-related cancers and education and screening of sexually transmitted infections.

The Agreement is late because the Department was waiting for the budget and scope of work from the provider.

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Dept. - cont'd

- 3. **MEDSTAR HEALTH, INC. (Medstar)** **\$ 25,000.00**

Account: 6000-629015-3100-295900-406001

The organization will donate physician services and also provide funding for a part-time Nurse Practitioner as part of its community service. The Medstar pediatricians will provide on-site consultation and patient evaluation at the School-Based Health Centers at a minimum of one-half day per week. The period of the agreement is September 1, 2014 through August 31, 2015. The \$25,000.00 is for funding for the part-time Nurse Practitioner Services.

The Agreement is late because the Department was waiting for signatures.

- 4. **THE UNIVERSITY OF MARYLAND, BALTIMORE (UMB)** **\$329,103.00**

Accounts: 4000-499815-3080-284001-603051	\$ 66,068.00
4000-428215-3080-294304-603051	\$263,035.00

The UMB will provide services in the Premature Infant Development Enrichment Program (PRIDE<sup>2</sup>). Maryland's PRIDE<sup>2</sup> program is a collaborative endeavor between the Department of Pediatrics at the University of Maryland, Baltimore and the Baltimore Infants & Toddlers Program (BITP).

The purpose of Maryland's PRIDE<sup>2</sup> is to provide a collaborative effort of identifications, evaluation and service coordination for the BITP eligible infants in the University of Maryland Hospital for Children (UMHC) Neonatal Intensive Care Unit (NICU) and Mercy NICU, or who attend the UMHC NICU follow-up clinic.

The Agreement is late because of a delay in completion of the required documentation.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Dept. - cont'd

- 5. HOPE FORWARD, INC. \$ 21,000.00

Account: 4000-494415-3030-295900-603051

The organization will assist the Baltimore City Health Department with the implementation of the project curriculum to the Out of Home Youth Project. The goals of this initiative are to educate significant adults working with out of home youth on pregnancy prevention and to develop a curriculum for integration within in-service programs for child welfare workers and foster care providers.

The Agreement is late because of a delay in the completion of the required documentation.

- 6. PROGRESSUS THERAPY, LLC \$244,155.00

Accounts: 4000-427115-3080-294301-603051 \$104,479.00  
 4000-428215-3080-294301-603051 \$139,676.00

Progressus Therapy, LLC will provide occupational, speech-language pathology therapy and special education services for the Baltimore Infants & Toddlers Program. The organization will also provide school readiness orientation, training, documentation and reporting.

The Agreement is late because of a delay in receiving the required documentation.

**MWBOO GRANTED A WAIVER.**

RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP)

- 7. READING PARTNERS, INC. A/K/A READING PARTNERS \$ 0.00

- 8. UNITY PROPERTIES, INC./ LIBERTY SENIOR HOUSING \$ 0.00

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Dept. - cont'd

The above-listed organizations will serve as a volunteer station for the RSVP. The RSVP has been funded since 1982 by the federal government. The Baltimore City Health Department was awarded a grant from the Corporation of National and Community Services to pay administrative staff to arrange volunteer work for persons 55 years of age and over.

9. **THE JOHNS HOPKINS UNIVERSITY** **\$ 50,000.00**

Account: 4000-422715-3030-279200-603051

The Johns Hopkins University School of Medicine will provide Title X Family Planning Services @ Harriett Lane Adolescent Clinic. Services will include access to reproductive health services for the uninsured and underinsured citizens of Baltimore City. Services will include but are not limited to education, contraception, screening and referral of reproductive-related cancers and education and screening of sexually transmitted infection.

The Agreement is late because of a delay in receiving an acceptable budget and scope.

**MWBOO GRANTED A WAIVER.**

10. **RONA MARTIYAN** **\$49.47/hour** **\$ 40,268.58**

Account: 4000-432915-3024-268400-603018

Ms. Martiyan, a Registered Dietitian, will provide consultation services, nutrition monitoring, training, and related administrative services for the Department. These services will be provided to over 4,000 seniors in 60+ congregate nutrition sites in Baltimore City and other Department service sites. Ms. Martiyan's duties will include follow-up and referral services associated with nutritional screenings of clients and analyzing and evaluating nutritional educational materials. The period of the agreement is October 1, 2014 through September 30, 2015.

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Dept. - cont'd

- 11. **AAA MANAGEMENT, LLC., FOR RAVEN'S MEDICAL ADULT DAY CARE CENTER** **\$ 24,791.52**
  
- 12. **PAYNE MEMORIAL OUTREACH, INC.** **\$ 11,442.24**

Account: 4000-433315-3254-316200-603051

The above-listed organizations (item nos. 11 and 12) will provide adult medical day care services to ill, frail, or disabled elderly persons who are eligible to receive Office of Health Services grant funding from the City.

The City will pay AAA Management, LLC., for Raven's Medical Adult Day Care Center \$39.73 per day for three recipients not to exceed 624 days per year for all combined recipients.

The City will pay Payne Memorial Outreach, Inc. \$39.73 per day for three recipients not to exceed 288 days per year for all combined.

The organizations will develop an appropriate care plan for each recipient in accordance with policies as specified in COMAR 10.12.04. Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

These Agreements are late because the Department was awaiting grant information and the required signatures from the providers.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**



Health Dept. - cont'd

Case Monitoring Services Agreements

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Medical Assistance Personal Care (MAPC) Case Monitors who will supervise personal care services to eligible recipients.

The Case Monitor will exercise independent professional judgment and carry professional liability insurance. Each case monitor will be an independent contractor and not an employee of the City.

The Case Monitor will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her, unless otherwise indicated. They will make home visits at least once every 90 days, maintain clinical records, and consult with each client's personal physician and other providers in order to develop a care plan.

In addition, the Case Monitor will conduct an InterRAI comprehensive evaluation on each MAPC recipient and inform them about participation in the Community First Choice (CFC) Program, which allows states to offer the option of certain community-based services as a state plan benefit to individuals who meet an institutional level of care. The Case Monitor must offer the CFC option of community services to older adults and people with disabilities to enable them to live in their own homes.

<u>Case Monitor Name</u>	<u>Rate of Pay</u>	<u>Amount</u>
13. NIOCA OSBOURNE, R.N.	\$45.00 per case/ 75 cases/month \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	\$ 60,500.00

AGENDA

BOARD OF ESTIMATES

09/17/2014

Health Dept. - cont'd

Account:	4000-425515-3110-306700-603018	\$ 10,000.00
	4000-426215-3110-306801-603018	\$ 50,500.00

**MWBOO GRANTED A WAIVER.**

14.	<b>DEBRA A. BECOTE, R.N.</b>	\$45.00 per case/ 75 cases/month \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	<b>\$ 60,500.00</b>
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Account:	4000-425515-3110-306700-603018	\$ 10,000.00
	4000-426215-3110-306801-603018	\$ 50,500.00

**MWBOO GRANTED A WAIVER.**

15.	<b>DYNAMIC MEDICAL SUPPORT SERVICES, INC.</b>	\$45.00 per case/ 225 cases/month \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	<b>\$161,500.00</b>
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Account:	4000-425515-3110-306700-603018	\$ 20,000.00
	4000-426215-3110-306801-603018	\$141,500.00

**MWBOO GRANTED A WAIVER.**

The Case Monitoring Services Agreements are late because of changes made to the MAPC program. The template was revised to include the new billing procedure codes and reimbursement rates for personal assistance services.

Health Dept. - cont'd

AMENDMENT TO AGREEMENT

16. THE BAR ASSOCIATION OF BALTIMORE CITY \$10,000.00

Account: 4000-433514-3024-295912-603051

On January 15, 2014, the Board approved the original agreement in the amount of \$64,408.00. The Bar Association of Baltimore City will provide free legal assistance in general civil matters to Baltimore City residents age 60 and above. In addition to legal representation services, the program will also provide outreach and education services regarding matters typically of concern and interest to seniors. This amendment to agreement in the amount of \$10,000.00 will make the total award amount \$74,408.00. The period of the period of the agreement is October 1, 2013 through September 30, 2014.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**APPROVED FOR FUNDS BY FINANCE**

(The Agreements and Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

Health Department -Ratification

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the amendment to agreement with the Maryland Association of Non-Profit Organizations, Inc. The Amendment will extend the agreement through December 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

There are no funds involved.

**BACKGROUND/EXPLANATION:**

On June 18, 2014, the Board approved the original agreement with the organization, in the amount of \$8,750.00, for the period March 1, 2014 through June 30, 2014.

The organization was unable to draft the annex to the Health Department's Strategic Plan and perform other tasks in the scope of work because of personnel changes in the Department's administrative office.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Space Utilization Committee - Amendment to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Amendment to Lease Agreement with Kolper Properties, Inc., tenant, for the rental of the properties known as 3409, 3411 Ash Street and ES Ash Street NEC Clipper Road (Block 3525B), Lots 2/3, 4 and 5 being approximately 12,917 square feet of space. The amendment to agreement extends the period from December 1, 2014 through November 30, 2017 with an option to renew for one additional 2-year term.

**AMOUNT OF MONEY AND SOURCE:**

	<u>Annual Rent</u>	<u>Monthly Rent</u>
Year 1	\$ 1,485.26	\$ 123.77
Year 2	\$ 1,529.81	\$ 127.48
Year 3	\$ 1,575.70	\$ 131.30
Year 4	\$ 1,622.91	\$ 135.34
Year 5	\$ 1,671.59	\$ 139.29
Year 6	\$ 1,721.73	\$ 143.47

**BACKGROUND/EXPLANATION:**

This amendment to lease agreement will extend the period of the agreement for three years effective December 1, 2014 through November 30, 2017, with the right to renew for one 3-year term effective December 1, 2017 through November 30, 2020. All other terms and conditions remain in full force and effect.

The Space Utilization Committee approved the Amendment to Lease Agreement on September 9, 2014.

(The Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Space Utilization Committee - Site Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Site Agreement with Cellco Partnership, d/b/a Verizon Wireless, grantee, for a portion of the roof of 40 E. West Street, West Street Garage, Block 0950, Lot 015. The period of the Site Agreement is effective 30 days from the date of approval.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.00

**BACKGROUND/EXPLANATION:**

The grantee has requested access to a portion of the garage roof at 40 E. West Street (Block 0950, Lot 015). The grantee intends to use the property to boost wireless communication in the surrounding area to accommodate an expected increase in demand for telecommunication services during the Baltimore Orioles 2014 post-season games and period.

The grantee will obtain insurance with the coverages required by the City.

The Space Utilization Committee approved the Site Agreement on September 9, 2014.

(The Site Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Mayor's Office of Human Services (MOHS) - Agreements and  
Amendment to  
Agreement

The Board is requested to approve and authorize execution of the various Agreements and the Amendment to Agreement.

AGREEMENTS

1. **HOUSING AUTHORITY OF BALTIMORE CITY (HABC)** **\$ 81,600.00**

Account: 6000-685214-3572-333629-603051

The HABC receives federal funding to administer housing programs. Under the terms of this Memorandum of Understanding (MOU), the HABC has agreed to contribute federal funds in the amount of \$81,600.00 to the MOHS. These funds will be used by the MOHS to provide rental assistance subsidies to the St. Vincent de Paul of Baltimore (SVDP) for up to 36 homeless families in Baltimore City. This MOU delineates the responsibilities of the MOHS and the HABC for the funding of these rental subsidies. The period of the MOU is July 1, 2014 through June 30, 2015.

The MOU is late because of delays at the administrative level.

**MBE/WBE PARTICIPATION:**

MBE Participation Requirements will be fulfilled upon execution of the agreement between the SVDP and the MOHS.

2. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC. (BHSB)** **\$ 69,760.00**

Account: 4000-486315-6051-452299-603051

The purpose of this Grant Agreement is to provide licensed outpatient Mental Health Services to Head Start children in three Head Start Delegate programs. The BHSB clinicians will access and coordinate mental health referrals and services agreed upon by the program and agency. The BHSB

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

MOHS - cont'd

will also provide consultation to program staff and parent participants, conduct classroom observations, and provide written and verbal feedback to staff and parents. The funds are primarily for consultant salaries and staff training and development. The period of the MOU is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays in the administrative review process.

**MWBOO GRANTED A WAIVER.**

**3. MARILYN STACK-GILL \$ 89,440.00**

Account: 4000-486315-6051-452200-603018

Under the terms of this Consultant Agreement, Ms. Stack-Gill will implement the requirements of the Head Start Federal Performance Standards for services to all children with suspected and documented disabilities and their families. The Consultant will place emphasis on the use of community resources, early identification, and intervention services. In addition, Ms. Stack-Gill will collaborate with the Baltimore City Public Schools to ensure that all children are appropriately identified and assessed, in accordance with the Statewide Early Childhood Special Education accountability system. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays in the administrative review process.

**MWBOO GRANTED A WAIVER.**

AMENDMENT TO AGREEMENT

**4. ASSOCIATED CATHOLIC CHARITIES, INC. \$ 17,083.00  
(ACC)**

Account: 5000-586814-6051-516600-603051

On March 5, 2014, the Board approved the original Agreement with the ACC in the amount of \$68,290.00 through September 30, 2014.



**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

MOHS - cont'd

Under the terms of this Amendment to Agreement, the ACC funding is increased to provide services for an additional 18 Head Start eligible children. The children were served for six weeks during the summer from June 2014 through July 2014, five days per week.

This increase in the amount of \$17,083.00 makes the total award \$85,373.00. All other terms and conditions of the original Agreement remain unchanged.

The Amendment to Agreement is late because of delays in the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (EXCEPT ITEM NO. 1) AND HAD NO OBJECTION.**

(The Agreements and the Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Baltimore Development - Local Government Resolution Corporation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the City's application to the Maryland Economic Development Assistance Authority and Fund (MEDAAF), for a One Maryland Loan from the Maryland Department of Business and Economic Development (DBED) that will be disbursed to FC - 1812 Ashland, LLC (Forest City). A local resolution of support is required for the project.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000,000.00 - DBED

No City funds are requested.

**BACKGROUND/EXPLANATION:**

The loan in the amount of \$5,000,000.00 will be funded by DBED to the Borrower, Forest City, through the BDC. The MEDAAF makes loans for infrastructure improvements to jurisdictions. The City meets the eligibility criteria to request funds under the MEDAAF Program.

The loan from the DBED will be used to fund 1812 Ashland Avenue, a proposed 170,000 square foot (SF) building to be constructed in the Science & Technology Park (Park) at Johns Hopkins (East Baltimore redevelopment). This will be the third lab/office building to be constructed in the project area. The total cost of development is approximately \$59,000,000.00. The construction of a new building is required, as 855 N. Wolfe Street (the first commercial lab building in the development), is 97% leased and there is no vacant lab or office space available in the Park.

1821 Ashland Avenue will contain approximately 168,000 SF of lab/office space and 2,000 SF of ground floor retail space. The landlord has procured an executed lease for 115,000 SF of lab/office space. The project has received commitments of allocations for \$28,000,000.00 of New Markets Tax Credit allocation from the 2014 pool and will continue to pursue an additional \$25,000,000.00 in a subsequent round.

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

BDC - cont'd

The site is fully entitled, pursuant to the East Baltimore PUD. Design commenced in Spring 2014 and proposals from general contractors have been received and are under review. The rights to the land are conveyed to the landlord, pursuant to a Master Development Agreement between the East Baltimore Development, Inc. and the landlord. The landlord expects to award the contract for construction in August 2014 and close on the land, the construction loan, and One Maryland Loan in October 2014. The construction is currently scheduled to be completed in July 2016.

**MBE/WBE PARTICIPATION:**

N/A

(The Local Government Resolution has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/17/2014

Department of Public Works/ Office - Task Assignments  
of Engineering & Construction

The Board is requested to approve the assignment of the following tasks under Project No. 1403, On-Call Construction Management Assistance Services to Consultant.

	<u>Consultant</u>	<u>Task No.</u>	<u>Amount</u>
1.	<b>WHITMAN REQUARDT &amp; ASSOCIATES/GANNETT FLEMING JV</b>	002	<b>\$ 396,066.52</b>
	Accounts: 9956-905527-9551-900020-705032		\$ 90,000.00
	9956-904529-9551-900020-705032		\$ 90,000.00
	9956-904564-9551-900020-705032		\$ 90,000.00
	9960-910703-9557-900020-705032		\$ 75,000.00
	9960-905658-9557-900020-705032		\$ 51,066.52

The consultant will provide construction management assistance including constructability review on various projects. This work will be performed on but will not be limited to SC 903 - Improvements at Patapsco Collection System, WC 1190 - Montebello Plant I Improvements, WC 1131 - Design of Water Recycling Facilities at the Montebello Water Filtration Plant, WC. 1180.5 - Small Water Main Replacement and Rehabilitation Design at Various Locations, and WC 1183 - Loch Raven Dam Environmental Operations Facility Improvement. The project completion date will expire April 28, 2017. The duration of this task is approximately 24 months.

2.	<b>WHITMAN REQUARDT &amp; ASSOCIATES/GANNETT FLEMING JV</b>	005	<b>\$ 192,319.05</b>
----	---------------------------------------------------------------------	-----	----------------------

Account: 9960-905136-9557-900020-705032

The consultant will provide inspection services for WC 1269 - Northwest Community Action Neighborhood - Water Main Replacements. The project completion date will expire May 13, 2017. The duration of this task is approximately 12 months.

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

DPW/Office of Eng. & Construction - cont'd

	<u>Consultant</u>	<u>Task No.</u>	<u>Amount</u>
3.	<b>WHITMAN REQUARDT &amp; ASSOCIATES/GANNETT FLEMING JV</b>	007	<b>\$ 210,702.61</b>

Account: 9960-905659-9557-900020-705032

The consultant will provide inspection services for WC 1226 - McElderry & Various Streets - Water Main Replacement & Relocation. The project completion date will expire May 13, 2017. The duration of this task is approximately 12 months.

4.	<b>WHITMAN REQUARDT &amp; ASSOCIATES/GANNETT FLEMING JV</b>	008	<b>\$ 202,084.61</b>
----	---------------------------------------------------------------------	-----	----------------------

Account: 9960-905659-9557-900020-705032

The consultant will provide inspection services for WC 1263 - South BCIC Neighborhood Water Main Replacements. The project completion date will expire May 13, 2017. The duration of this task is approximately 12 months.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of Public Works/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 003 to Whitman Requardt & Associates, under Project 1182.2W (WC 1306), On-Call Environmental Engineering Services Montebello Wash Water Lake Residual Removal. The project completion date will expire on December 11, 2015. The duration of this task is approximately 12 months.

**AMOUNT OF MONEY AND SOURCE:**

\$117,114.61 - Baltimore Revenue Bonds  
81,509.97 - Baltimore County  
**\$198,624.58**

**BACKGROUND/EXPLANATION:**

A large amount of residuals are currently settled in Montebello Wash Water Lake and affecting Plant operation. This task is necessary to remove residual and restore lake capacity. The engineer will develop a plan for residual removal, evaluation of requirements for residual removal, development of design criteria, preparation of design, preparation of bid ready contract documents and assistance to the City during the bidding phase.

Under this Task of Project 1182.2W On-Call Environmental Engineering Services was approved by the Board of Estimates on December 11, 2013, for \$749.941.60

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

09/17/2014

DPW/Office of Eng. & Constr. - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$102,593.00	9960-910300-9558	
Baltimore County	Constr. Res. Water	
	Facilities	
147,407.00		
<u>Water Rev. Bonds</u>	-----	
<b>\$250,000.00</b>		
\$198,624.58	-----	9960-905596-9557-
		900020-3
		Engineering
51,375.42	-----	9960-905596-9557-
		900020-9
		Administration
<u>\$250,000.00</u>		

The funds are required to cover the cost of Project 1182.2W-Task 3, WC 1306, Montebello Wash Water Lake Residual Removal.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of Public Works/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 003 to Louis Berger Water Services, Inc. under Project 1405, SC 931, On-Call Construction Management Assistance Services Inspection. The project completion date will expire on June 10, 2017. The duration of this task is approximately five-months.

**AMOUNT OF MONEY AND SOURCE:**

\$127,912.60 - 9956-906342-9551-900020-705032

**BACKGROUND/EXPLANATION:**

The consultant will provide inspection services for SC 931 - Rehabilitation and Improvements to Sanitary Sewers at Various Locations.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of Finance - Title Sponsorship Agreement  
and First Amendment to the  
Revenue Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Title Sponsorship Agreement (Agreement) with Two Farms, Inc. t/a Royal Farms and a First Amendment to the Revenue Agreement with SMG. The period of the Title Sponsorship Agreement is November 1, 2014 through October 31, 2019.

**AMOUNT OF MONEY AND SOURCE:**

\$1,250,000.00 - (\$250,000.00 per year for five years for the  
Sponsorship)  
- 200,000.00 - Payment to SMG  
**\$1,050,000.00**

**BACKGROUND/EXPLANATION:**

The City solicited a Request for Proposals (RFP) for the Baltimore Arena Title Sponsorship (B50002463), Baltimore Arena Title Sponsorship, Advertising, Manage, and Operate), which the City awarded by contract to SMG on December 19, 2012. Pursuant to the RFP, SMG was to acquire a Title Sponsor for the Baltimore Arena and to acquire and sell advertising space inside and outside of the Arena.

SMG subcontracted with Legends Sales and Marketing, LLC (Legends) to identify a Title Sponsor. Royal Farms has been identified as the Title Sponsor for the Arena and under the Agreement will receive (i) the temporary right from the City to brand the Arena with the name of Royal Farms Arena, and (ii) the non-exclusive, temporary right from the City to have its name on certain existing internal and external signage at the Arena.

Over the five year period of the Agreement, the City will receive \$1,250,000.00 (\$250,000.00 per year) from Royal Farms. The City has obligations under the Agreement such as the design, construction, installation, and maintenance of signage. Under the terms of the Agreement, Royal Farms also has first rights of negotiation for the existing location and for a significantly redeveloped existing location or new venue of the Arena.

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

Department of Finance - cont'd

Under the terms of the RFP, SMG has the right to contract with any and all necessary subcontractors to perform services or to provide materials and supplies, as necessary, to operate and maintain the Arena. Further, SMG is responsible to ensure that all City zoning requirements and/or variances, if necessary, are met and that all necessary permits are obtained as they relate to the changing and/or use of outside signs and advertising.

The First Amendment to the Revenue Agreement clarifies that SMG will be responsible for the City's obligations to Royal Farms under the Agreement (e.g., design, construction, installation, and maintenance of signage).

Under the terms of the First Amendment to the Revenue Agreement, the City will pay SMG \$200,000.00, of which \$150,000.00 is designated for the design, construction, installation, and maintenance of signage and \$50,000.00 is designated for the one-time "Finder's Fee" under the RFP due SMG for Legends' obtaining Royal Farms as the Title Sponsor.

**MBE/WBE PARTICIPATION:**

SMG will follow the goals set by MWBOO under the Revenue Agreement of 8% MBE and 3% WBE for the \$150,000.00 to be expended on signage.

(The Title Sponsorship Agreement and the First Amendment to the Revenue Agreement have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
58 - 62  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.  
In connection with the Transfers of Funds,  
reports have been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

09/17/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

- 1. WC 1244, Patterson Place Neighborhood & Vicinity WaterMain Replacements Spiniello Companies \$4,523,300.00

MBE:

Machado Constr. Co.	\$434,000.00	9.59%
Shekinah Group, LLC	<u>108,800.00</u>	<u>2.40%</u>
	<b>\$542,800.00</b>	<b>12.00%</b>

WBE:

R & R Contracting Utilities, Inc.	\$90,500.00	2.00%
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**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$6,089,092.00</b>	9960-909100-9588	
Water Revenue Bonds	Constr. Reserve	
	Water Infrastruc-	
	ture Rehabilitation	
\$ 452,330.00	-----	9960-905136-9557-2
		Extra Work
452,330.00	-----	9960-905136-9557-3
		Engineering
389,734.00	-----	9960-905136-9557-5
		Inspection
4,523,300.00	-----	9960-905136-9557-6
		Construction
<u>271,398.00</u>	-----	9960-905136-9557-9
<b>\$6,089,092.00</b>		Administration

The funds are required to cover the costs of the award for WC 1244, Patterson Place and Vicinity Water Main Replacement.

**A PROTEST WAS RECEIVED FROM CIVIL CONSTRUCTION, LLC.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Public Works/Office of Engineering & Construction

3. WC 1307, AMI/R  
Urgent Need Metering  
Infrastructure  
Repair & Replacement  
Various Locations  
(Up to 2" Water  
Service)
- REJECTION** - On July 23, 2014, the Board opened three bids. The bids ranged from a low of \$2,157,025.00 to a high of \$3,827,815.00. The lowest bid was rejected by the MWBOO Office due to non-compliance. Since the other two bids are 78.51% and 86.02% higher than the engineer's estimate, it is the Office of Engineering and Construction's recommendation that all bids be rejected. Permission to readvertise will be requested at a later date.
4. WC 1308, AMI/R  
Urgent Need Metering  
Infrastructure Repair  
& Replacement.  
Various Locations
- REJECTION** - On July 23, 2014, the Board opened three bids. The bids ranged from a low of \$2,157,025.00 to a high of \$4,138,190.00. The lowest bid was rejected by the MWBOO Office due to non-compliance. Since the other two bids are 78.51% and 101.11% higher than the engineer's estimate, it is the Office of Engineering and Construction's recommendation that all bids be rejected. Permission to readvertise will be requested at a later date.
5. WC 1309, AMI/R  
Urgent Need Metering  
Infrastructure Repair  
& Replacement.  
Various Locations  
(3" & Larger Water  
Service)
- REJECTION** - On July 23, 2014, the Board opened three bids. The lowest bidder was found non-compliant by MWBOO. The other two bids are 89.14% and 110.91% above the engineer's estimate; therefore, the Office of Engineering and Construction recommends that it is in the best interest of the City to reject all bids. Permission to readvertise will be requested at a later date.

**A PROTEST WAS RECEIVED FROM METRA INDUSTRIES.**

AGENDA

BOARD OF ESTIMATES

09/17/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

- 6. WC 1310, AMI/R  
Urgent Metering  
Infrastructure  
Repair & Replacement  
Various Locations  
(3" & Larger Water  
Service)
- REJECTION** - On July 23, 2014, the Board opened three bids. The lowest bidder was found non-compliant by MWBOO. The other two bids were 89.14% and 110.91% above the engineer's estimate of \$3,690,262.00; therefore, the Office of Engineering and Construction recommends it is in the best interest of the City to reject all bids. Permission to re-advertise will be requested at a later date.

**A PROTEST WAS RECEIVED FROM METRA INDUSTRIES.**

Department of Public Works/Recreation and Parks

- 7. RP 12813, CC Jackson      Plano-Coudon      \$4,220,000.00  
Recreation Center

**MBE:**

Chevy Chase Contractor, Inc.	\$ 40,000.00	0.94%
Ironshore Contracting, LLC	155,000.00	3.67%
Aegis Mechanical Corp.	480,000.00	11.37%
Superior Automatic Sprinkler Corp.	50,000.00	1.18%
Stokit Supply Co., Inc.	125,000.00	2.96%
Wilson Point Steel, Inc.	300,000.00	7.10%
	<u>\$1,150,000.00</u>	<u>27.22%</u>

**WBE:**

Patterson Enterprises, Inc.	\$ 12,150.00	0.28%
K-Supply, LLC	60,000.00	1.42%
Finishes, Inc.	185,000.00	4.38%
	<u>\$ 257,150.00</u>	<u>6.08%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

09/17/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

DPW/Recreation and Parks

8. <u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$923,000.00 State	9938-905776-9475 Reserve - Rec. Facility Expansion FY12	
2,053,000.00 Rec. & Pks. 26 <sup>th</sup> Series	" "	
394,067.20 State	9938-913001-9475 Reserve - Unallocated	
400,000.00 State	9938-920026-9475 Reserve - Pimlico Local Impact Aid	
450,000.00 State	9938-920026-9475 Reserve - CC Jackson Pool & Park Improve- ments	
<u>\$4,220,067.20</u>		
\$3,370,067.20	-----	9938-906776-9474 Active - Rec. Facil. Expansion FY 12
850,000.00	-----	9938-921026-9474 Active - CC Jackson Pool & Park Improve- ments
<u>\$4,220,067.20</u>		

This transfer will provide funds to cover the costs associated with the award of RP 12813, CC Jackson Recreation Center.

AGENDA

BOARD OF ESTIMATES

09/17/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

9. GS 13825, Roland Trionfo Builders, Inc. \$ 128,000.00  
Park Trolley House  
Restoration

**MWBOO GRANTED A WAIVER.**

10. GS 14814, Water **REJECTION** - On Wednesday, August 28,  
Street Garage 2014, the Board opened one bid. The  
Repair bid exceeded the budget allocated for  
the project. The Department intends  
to re-bid this project.

Bureau of Purchases

11. B50003525, Recovery FCC Environmental, \$ 75,000.00  
for Hazardous Waste LLC  
Oil Contamination

(Dept. of General  
Services, Fleet Mgmt.  
Div.)

**MWBOO GRANTED A WAIVER.**

12. B50003694, 16 Cubic Maryland Industrial \$1,642,480.00  
Yard Rear Loading Trucks, Inc.  
Refuse Collection  
Truck

(Dept. of General  
Services)

**MWBOO GRANTED A WAIVER.**



TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfer of Funds  
listed on the following page:

64

In accordance with Charter provisions  
areport has been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

09/17/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
\$240,000.00	9950-903416-9507	
Federal	Constr. Reserve	
	Hawkins Point Road	
	Bridge	
60,000.00	" "	
<u>MVR</u>		
<b>\$300,000.00</b>	-----	9950-902416-9506
		Hawkins Point Road

This transfer will provide funds to cover costs associated with expenses related to the relocation of businesses from the site of the project, Hawkins Point Road.

AGENDA

BOARD OF ESTIMATES

09/17/2014

TRAVEL REIMBURSEMENT

Department of Law

- |    |                  |                                                                                                                    |           |
|----|------------------|--------------------------------------------------------------------------------------------------------------------|-----------|
| 1. | George A. Nilson | International<br>Municipal Lawyers<br>Association (IMLA)<br>Mid-Year Seminar<br>Anchorage, AK<br>May 15 - 27, 2014 | \$ 670.79 |
|----|------------------|--------------------------------------------------------------------------------------------------------------------|-----------|

On March 26, 2014, the Board approved the travel request for Mr. Nilson to attend the IMLA Mid-Year Seminar in Anchorage, Alaska from May 17 through May 20, 2014.

The Department requests approval of the reimbursement of additional expenses associated with Mr. Nilson's representation of the City at IMLA's Mid-Year Seminar in Anchorage, Alaska from May 17 - 20, 2014.

Mr. Nilson and Mr. Matthew Nayden of the Law Department attended this seminar which covered the latest legal issues impacting municipalities and the strategies to address them and met with officials of IMLA and Alaska and other officials regarding details of Baltimore hosting the conference this September. A Budget rental car service was used during the conference in order to get to and from the airport in Alaska and between the locations of the conference. The attendee was not aware that the expense of a car rental for location transportation was expected or required to be approved by the Board in advance.

The Budget reservation was obtained after Board approval. Given the remoteness of the location and very early departure time for the return flight, the fact that a number of the seminar events were held at locations away from the conference hotel site, and the fact that attendees (plus spouses) were attending led Mr. Nilson to conclude that a single rental car would be less expensive and more efficient than multiple cab rides every day for the 2/4 persons.

AGENDA

BOARD OF ESTIMATES

09/17/2014

TRAVEL REIMBURSEMENT

Department of Law - cont'd

<u>Additional Expenses</u>	<u>Requested Reimbursement</u>
\$2,012.35 - car rental	\$670.79 - (1/3 <sup>rd</sup> of cost of car rental)

**AUDITS REVIEWED AND HAD NO OBJECTION TO PAYMENT IN THE AMOUNT OF \$670.79.**

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
2. Jennifer Ludwig	Water Customer Care Forum Annual Conference Portland, OR Sept. 17 - 19, 2014	Water Funds	\$ 997.20

Health Department

3. Jacquelyn Duval-Harvey	MACo Annual Conference 2014 Ocean City, MD Aug. 13-16, 2014 (Reg. Fee \$440.00)	General Funds	\$1,212.56
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Ms. Duval-Harvey traveled to Ocean City, MD to attend the Maryland Association of Counties (MACo) Annual Conference on August 13 -16, 2014.

The cost of the hotel was \$139.95 per night for August 13-14, 2014, plus hotel taxes of \$6.30 per night and \$179.95 for August 15, 2014, plus hotel taxes of \$8.10. The costs for meals was \$136.78. The registration fee in the amount of \$440.00 was pre-paid on a City-issued credit card assigned to Ms. Jacquelyn Duval-Harvey. Therefore, the requested reimbursement for Ms. Harvey is \$772.56.

AGENDA

BOARD OF ESTIMATES

09/17/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
-------------	------------------	--------------------	---------------

TRAVEL REIMBURSEMENT

\$ 155.23 - Mileage  
 279.90 - Hotel (Aug. 13-14, 2014 @\$139.95 per night)  
 12.60 - Hotel Taxes (Aug. 13-14, 2014 @\$6.30 per night)  
 179.95 - Hotel (Aug. 15, 2014)  
 8.10 - Hotel Tax (Aug. 15, 2014)  
 136.78 - Food  
\$ 772.56

Health Department

4.	Melina Turtle Rose Jefferson	CDC National Immunization Conference Atlanta, GA Sept. 28 - 30, 2024 (Reg. Fee \$125.00 ea.)	DHMH- HEP B	\$1,755.52
----	---------------------------------	-------------------------------------------------------------------------------------------------------------	----------------	------------

The airfare in the amount of \$283.20 and registration fee in the amount of \$125.00 for both attendees were purchased on a City procurement card issued to Jacquelyn Duval-Harvey. Therefore, the disbursement amount to Ms. Turtle is \$469.92 and the disbursement Ms. Jefferson is \$ 469.20.

Mayor's Office of Human Services (MOHS)

5.	Olivia Farrow Renard Brooks	National Conference on Correctional Health Care Las Vegas, NV Oct. 19-23, 2014 (Reg. Fee \$205.00 ea.)	General Funds	\$2,981.20
----	--------------------------------	-----------------------------------------------------------------------------------------------------------------------	------------------	------------

The subsistence rate for this location is \$163.00 per night. The cost of the hotel is \$155.00 per night, plus hotel taxes of \$18.60 per night. The registration fee in the amount of

AGENDA

BOARD OF ESTIMATES

09/17/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<p>\$205.00 per attendee was pre-paid by Expenditure Authorization No. 000146382. The Department is requesting additional subsistence in the amount of \$32.00 per day for a total of \$128.00 to cover the cost of food and incidentals for each attendee. The airfare for each attendee was pre-paid on a City-issued credit card. Therefore, Ms. Farrow will be disbursed \$902.40. Mr. Brooks will be disbursed \$902.40.</p>			

Department of General Services, Fleet Management Division

6. Renee Johnson*	2014 Annual FASTER	Intern-	\$2,599.36
Rick Opitz	Conference	al	
Ray Lacher	Portsmouth, VA	Service	
Malcolm Green-	Oct. 19 - 23, 2014*	Fund	
Hayes	Oct. 19 - 22, 2014		
Mark Sibel			

**AGENDA**

**BOARD OF ESTIMATES**

**09/17/2014**

**PROPOSAL AND SPECIFICATIONS**

1. Department of Public Works/  
Office of Engineering and  
Construction \_\_\_\_\_ - WC 1246, Repair and Replacement  
of Small Diameter Water Mains -  
Various Locations and Sizes  
**BIDS TO BE RECV'D: 10/08/2014**  
**BIDS TO BE OPENED: 10/08/2014**
  
2. Department of Public Works/  
Office of Engineering and  
Construction \_\_\_\_\_ - WC 1245R, Westfield Neighborhood  
Water Main Replacements  
**BIDS TO BE RECV'D: 10/15/2014**  
**BIDS TO BE OPENED: 10/15/2014**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**