

## NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**BOARD OF ESTIMATES' AGENDA - SEPTEMBER 10, 2014**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Cardinale Construction, Inc.	\$ 387,000.00
Proven Management, Inc.	\$ 8,000,000.00
Schnabel Foundation Company	\$188,937,000.00
Vanguard Utility Service, Inc.	\$ 13,023,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Hanover Land Services, Inc.	Land Survey Engineer
Land Studies	Landscape Architect Engineer
Reviera Enterprises, Inc. T/A REI/Drayco	Engineer

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
all of the  
Extra Work Orders  
as listed on the following pages:

3 - 4

The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

**EXTRA WORK ORDERS**

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #001, \$201,525.50 - TR 13008, Citywide Slab Repair  

\$ 806,102.00 -		Machado Construc-	90	-
		tion Co., Inc.		
  
2. EWO #001, \$207,066.00 - TR 13311R, Traffic Signal Construc-  
tion & Rewiring Citywide (JOC)  

\$ 3,470,737.50 -		Midasco, LLC	-	-
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3. EWO #002, \$1,056,545.00 - TR 05308, Dundalk Avenue Street-  
scape from Eastern Avenue to the City Line  

\$14,163,131.25	\$154,113.15	Civil Construc-	55	-
		tion, LLC		

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 929,759.60	9950-944002-9507	9950-903453-9508-2
Federal	Constr. Reserve -	Contingencies
	Reserve for	Dundalk Avenue
	Closeouts	Streetscape
232,439.90	9962-941002-9563	9962-914059-9562-2
Others	Constr. Reserve -	Contingencies
<b><u>\$1,162,199.50</u></b>	Conduit Replace-	Dundalk Ave. -
	ment Program	Conduit System

This transfer will fund costs associated with Change Order No. 2, Project TR 05308, Dundalk Avenue Streetscape from Eastern Avenue to the City Line with Civil Construction, LLC.

AGENDA

BOARD OF ESTIMATES

09/10/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

5. EWO #006, \$0.00 - TR 11011, Citywide Traffic Calming JOC			
\$1,419,704.80	\$184,000.43	P. Flanigan & Sons, Inc.	180 -

This Extra Work Authorization is necessary because the contract was bid as a task order with no design areas of work. The extended time is needed to complete all necessary work on the project. Also, included is a non-compensable time extension of 180 days, resulting in the completion date for the contract to March 2, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Health Department - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with The American Society for the Prevention of Cruelty to Animals (ASPCA). The period of the Grant Agreement is August 2, 2014 through February 2, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - 6000-618415-2401-258300-406001

**BACKGROUND/EXPLANATION:**

The Department's Bureau of Animal Control Program's mission is to enforce City and State codes, rules and regulations and to investigate animal neglect and cruelty cases for the purposes of protecting the health and safety of Baltimore's human and animal residents.

Under this grant agreement, the funds will be utilized to support Veterinary Forensic Science Training. The Animal Enforcement Officers will attend the Forensic Photography and Animal Crime Scenes Workshops on September 8 - 12, 2014 in Gainesville, FL.

The Grant Agreement is late because the grant was received on August 4, 2014.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following page:

7

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

09/10/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
1.	<b>\$ 15,000.00</b>	9950-908042-9509	9950-910042-9508
	GF (HUR)	Construction Res.	Haven Street -
		Haven Street -	Eastern to Boston
		Eastern to Boston	

This transfer will cover the cost of prints and preliminary expenses and other related costs necessary to advertise the construction project, TR 14310 - Haven Street Resurfacing/Rehabilitation from Eastern Avenue to Boston Street.

Department of Housing and Community Development

2.	<b>\$750,000.00</b>	9910-918016-9587	9910-905507-9588
	State Funds	Blight Elimination -	Mortgage Services
		Mortgage Services	Settlement
		Settlement - Reserve	

This transfer will move appropriations in accordance with the FY 2015 Ordinance of Estimates to be used to support the Mortgage Services Settlement Program.



**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Law Department - Settlement Agreement and Release

The Board is requested to approve and authorize execution of Settlement Agreement and Release of the following claim:

1. Ashley Overbey, et al. v. \$ 63,000.00  
Officer Fred Hannah et al.

Account: 1001-000000-2041-716700-603070

The Settlement Agreement and Release has been reviewed and approved by the Settlement Committee of the Law Department.

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/10/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payment of Settlements</u>			
1. PMD, LLC (prior owner)	1702 Crystal Ave.	L/H	\$21,000.00

Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project Area.

On March 5, 2014, the Board approved by condemnation the acquisition of the leasehold interest in the property located at 1702 Crystal Avenue. The acquisition of the leasehold interest was approved for the fair market value of \$54,000.00, based upon an independent appraisal report of the exterior of the property. The owner of the property has afforded the City's independent appraiser access to the interior. The City's independent appraiser updated its valuation from \$54,000.00 to \$69,000.00. The interior of the house was in above average condition. The owner produced an appraisal report indicating that the property was worth \$130,000.00. The owner and City have agreed to settle the condemnation case for the total of \$75,000.00. Therefore, the Board is requested to approve an additional amount of \$21,000.00.

2. Charles Edward Erwin and Frances Mabel Erwin (prior owners)	1962 N. Patterson Park Avenue	L/H	\$ 7,500.00
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Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project Area.

On March 19, 2014, the Board approved by condemnation the acquisition of the leasehold interest in the property located at 1962 N. Patterson Park Ave. The acquisition of

OPTIONS/CONDEMNATION/QUICK-TAKES:

Law Department - cont'd

the leasehold interest was approved for the fair market value of \$20,000.00, based upon an independent appraisal report. The owners produced an appraisal report indicating that the property was worth \$32,000.00. The owners and City have agreed to settle the condemnation case for the total of \$27,500.00. Therefore, the Board is requested to approve an additional \$7,500.00.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Police Department - Grant Award Agreements and Letter of Intent

The Board is requested to approve and authorize acceptance of the various Grant Award Agreements with the Governor's Office of Crime Control and Prevention (GOCCP) and the Letter of Intent. The period of the Grant Award Agreement and the Letter of Intent is July 1, 2014 through June 30, 2015.

- 1. **VIOLENT CRIME REDUCTION-DRUG INTERDICTION INITIATIVE GRANT** **\$2,454,422.00**

Account: 5000-511515-2013-198400-600000

Under the terms of this Grant Award Agreement, the funds will be used to provide resources to the Department to combat violent crime and drug-related violence. This project will deploy Police Officers to suppress violent crime and deter the creation of street-level organizations. The officers will target violent offenders, eliminate open-air drug markets, dismantle violent drug organizations, dismantle gang recruitment capabilities, and debrief all arrestees forwarding information to other units.

- 2. **NEIGHBORHOOD FOOT PATROL GRANT** **\$2,763,600.00**

Account: 5000-511215-2041-196700-600000

Under the terms of this Grant Award Agreement, the funds will assist the Department to continue its pursuit to strengthen communities and eliminate violent crime. The Neighborhood Foot Patrol Program will deploy police officers to walk foot patrol throughout communities to bolster public trust, significantly reduce violent crime, and improve public safety in Baltimore City.

- 3. **NEIGHBORHOOD COMMUNITY POLICING GRANT** **\$1,974,000.00**

Account: 5000-511415-2042-662900-600000

The Neighborhood Community Policing Program is a partnership in the City aimed at increasing the trust and

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Police Department - cont'd

communication between the Department and the communities it serves. Police Officers will collaborate with community advocates to resolve neighborhood problems and work to strengthen such programs as Safe Streets, Neighborhood Block Watches, Citizens on Patrol, and Operation Crime Watch.

- 4. **MARYLAND SAFE STREETS "HYPE COALITION" GRANT** **\$ 260,000.00**

Account: 5000-596915-2252-690700-600000

The Mayor's Office on Criminal Justice's "Hype Coalition" is a juvenile-based program that addresses high incidents of crime in Baltimore City and surrounding areas. The program tracks juvenile offenders by utilizing a security integration model of multi-agency collaboration with state and local enforcement agencies, public safety agencies, and community partners. The grant funds will provide salary support, overtime, operating expenses, travel, and contractual services.

- 5. **BALTIMORE'S DOMESTIC VIOLENCE EX PARTE/ PROTECTIVE ORDER ENTRY AND SERVICE INITIATIVE GRANT** **\$ 37,816.00**

Account: 5000-596915-2013-212900-600000

On July 16, 2014, the Board approved and authorized acceptance of the GOCCP's Letter of Intent for the Department's "Domestic Violence Ex-parte/Protective Order Entry and Service Initiative" Program.

Under the terms of this Grant Award Agreement, this program will increase the efficiency and effectiveness of ex-parte/protective order data entry service and reduce the high occurrence of domestic violence in Baltimore City. This will be achieved through the services of contractual administrative assistants who will provide data entry and

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Police Department - cont'd

coordination of the overall operation of the program, while police officers work on an overtime basis to increase the number of orders served.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

6. **SUMMER EXPLORER'S CAMP GRANT** **\$ 21,000.00**

Account: 4000-475415-2041-212600-600000

On June 30, 2014, the GOCCP sent a Letter of Intent to fund the "Summer Explorer's Camp." This award will fund a camp for approximately 150 youth between the ages of 11 - 14. There are three separate sessions and each session will combine physical activities with enrichment such as anti-bullying, character building, nutrition, etc. The camp will foster a positive experience between the City's youth and police officers.

**AUDITS APPROVED AND HAD NO OBJECTION.**

The Grant Awards and Letter of Intent are late because notification of the awards was recently received.

**APPROVED FOR FUNDS BY FINANCE**

(The Grant Award conditions have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Police Department - Grant Adjustment Notice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) Amendment #3 from the Maryland Emergency Management Agency (MEMA). This GAN extended the period of the award through July 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 4000-472413-2023-212600-600000

**BACKGROUND/EXPLANATION:**

On October 23, 2013, the Board approved acceptance of Amendment #2, for the FY 2012 Urban Area Security Initiative (UASI), which decreased the original award by \$50,860.00, making the total award amount \$1,395,944.00.

The UASI is a program intended to facilitate and strengthen the nation and Maryland alongside possible risks associated with potential terrorist attacks, and concentrate on developing integrated systems for prevention, protection, response, and recovery. This GAN changes the period of the grant award from September 1, 2012 through May 31, 2014 and extends the award through July 31, 2014. All other terms and conditions of the original grant award remain unchanged.

The GAN is late because of delays in the signatory process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The conditions of the Grant Adjustment Notice have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Transportation/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 4 to Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture) under Project No. 1175, On-Call Bridge Design Services.

**AMOUNT OF MONEY AND SOURCE:**

\$ 39,922.14 - 9950-901299-9508-900020-703032

**BACKGROUND/EXPLANATION:**

This authorization provides for on-call mechanical and electrical engineering investigation and design services for the movable portions of the Pennington Avenue and Hanover Street bascule bridges.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**MBE: 27% WBE: 10%**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



AGENDA

BOARD OF ESTIMATES

09/10/2014

DOT - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$43,914.35 MVR	9950-902575-9509 Construction Reserve - Hanover Street Drawbridge	9950-901299-9508-3 Design and Study Hanover Street Bridge Control System

This transfer will fund the costs associated with expenses related to Task No. 4, Project No. 1175, for On-Call Design Services with Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture).

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Transportation/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 24 to A. Morton Thomas and Associates, Inc. under Project No. 1161, On-Call Construction Management Services.

**AMOUNT OF MONEY AND SOURCE:**

\$ 60,811.38 - 9950-903761-9506-900010-705032

**BACKGROUND/EXPLANATION:**

This authorization provides for construction inspection services on the Repairs of Various Bridges and Safety Improvements Along the I-83 project and any other various projects as required.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**MBE: 27% WBE: 9%**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

09/10/2014

DOT - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$166,781.14 FED	9950-944002-9507 Construction Res. - Reserve for Closeouts	9950-903761-9506-5 Inspection I-83 Joint Repairs

This transfer will cover the deficit and fund the costs associated with Task No. 24, Project No. 1161, for On-Call Construction Management Services with A. Morton Thomas and Associates, Inc. in the amount of \$60,811.38.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Transportation - On-Call Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Project No. 1179 On-call Livable Streets Planning and Engineering Services Agreement with Toole Design, LLC. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000,000.00

Upset limit (amount to be determined with each individual project)

**BACKGROUND/EXPLANATION:**

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission and now desires to utilize the services of Toole Design, LLC. The cost of services rendered will be on actual payroll rates not including overhead and burden times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will conduct site inspection, analysis/recommendation and final design for various locations across the City to improve livability measures including bicycle and pedestrian access. The subject services may also require obtaining the permits required for construction. The services will be consistent with the City's design criteria and specifications, the Americans with Disabilities Act (ADA) design standards, and National Association for City Transportation Officials' (NACTO) Urban Bikeway Design Guidelines, Complete Streets Policies, and Practices. The Consultant will also prepare contract plans, specifications, and cost estimates for construction. The Consultant will be required to perform general bicycle infrastructure engineering services and prepare programming designed to encourage and educate the public on bicycling as a sustainable and viable transportation option.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Sabra Wang & Associates, Inc.	\$540,000.00	27.00%
<b>WBE:</b> Carroll Engineering, Inc.	\$150,000.00	7.50%
Highmeadow Design	50,000.00	2.50%
	<u>\$200,000.00</u>	<u>10.00%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Real Estate - Renewal of License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Renewal of the License Agreement with The Towers of Harbor Court Condominium, Licensor, for the rental of a portion of 10 E. Lee Street. The period of renewal is October 1, 2014 through September 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$73,801.56 - 2042-000000-1474-165700-603013

**BACKGROUND/EXPLANATION:**

The monthly rent in the amount of \$6,150.13 during the one year renewal term will be \$73,801.56 annually.

The demised premises are used for the operation and maintenance of antennas, in conjunction with the 800 Megahertz system for the Fire and Police Departments of Baltimore City.

The license agreement was approved by the Board on November 21, 2007 for an initial term of one year beginning on October 01, 2007 with nine options to renew a term of one year. This renewal is for the seventh term which will begin on October 01, 2014.

The Fire and Police Departments desire to exercise the seventh option to renew the license agreement for a term of one year. The rental is for a portion of the premises located at 10 East Lee Street, being the roof of the East Tower building consisting of approximately 841 square feet.

The Towers of Harbor Court Condominium will be responsible for maintenance and repairs, roof and all common areas of the building, utilities, liability insurance, maintenance, and repairs to equipment.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

- |    |   |              |             |
|----|---|--------------|-------------|
| 1. | SCHNEIDER ELECTRIC IT MISSION<br><u>CRITICAL SERVICES, INC.</u>                       | \$ 26,899.00 | Sole Source |
|    | Solicitation No. 08000 - UPS System - Department of Transportation - Req. No. R674813 |              |             |

This is for replacement parts and service for the Galaxy 400 equipment utilized by the UPS (Uninterruptible Power Supply) system for Traffic Maintenance. Schneider Electric is the owner of the currently installed Galaxy 400 system and the only vendor to provide warranty, parts, and repairs.

- |    |   |              |         |
|----|---|--------------|---------|
| 2. | BIOMEDICAL WASTE SERVICES<br><u>INC.</u>  | \$ 34,425.00 | Renewal |
|    | Contract No. B50001977 - Biomedical Waste Pickup and Disposal - Baltimore City Health Department - P.O. No. P517881 |              |         |

On August 10, 2011, the Board approved the initial award in the amount of \$34,425.00. The award contained three 1-year renewal options. Subsequent renewals have been approved. This final renewal in the amount of \$34,425.00 is for the period October 1, 2014 through September 15, 2015. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |    |  |         |         |
|----|--|---------|---------|
| 3. | AMERINATIONAL COMMUNITY<br><u>SERVICES, INC.</u>   | \$ 0.00 | Renewal |
|    | Contract No. B50001175 - Provide Loan Servicing - Department of Housing and Community Development - Req. No. N/A |         |         |

On September 30, 2009, the Board approved the initial award in the amount of \$780,340.00. The award contained two 5-year renewal options. The contract provides for the servicing of various loan programs including Deferred Loans, Rental Rehab

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Loans, Real Residential and Real Commercial Loans, CHAP Loans, Baltimore Home Program Loans, Settlement Expense Loans and a small amount of other similar loans which promote home ownership and businesses in Baltimore. This renewal in the amount of \$0.00 is for the period of October 1, 2014 through September 30, 2019, with one 5-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |   |         |                         |
|---|---------|-------------------------|
| 4. RAYTHEON PROFESSIONAL SERVICES, LLC  | \$ 0.00 | Ratification of Renewal |
| Contract No. 08000 - GM Vehicle and Commercial Technical Training - Department of General Services, Fleet Management - P.O. No. P518112 |         |                         |

On August 17, 2011, the Board approved the initial award in the amount of \$67,940.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This ratification will allow continuity of the GM training services for the Fleet mechanics. This renewal in the amount of \$0.00 is for the period August 17, 2014 through August 15, 2015, with no options remaining. The request was delayed because of an administrative oversight. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.



INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

5. ASSOCIATED BUILDING

MAINTENANCE CO., INC.	\$480,000.00	Increase
Contract No. B50001547 - Provide Janitorial Services for Area B - Police Department and Department of General Services - P.O. No. P515603		

On November 24, 2010, the Board approved the initial award in the amount of \$388,032.00. The award contained two 2-year renewal options. Subsequent actions have been approved. This increase is necessary to continue services for the remainder of the contract. This request is for funding for the second year of the two-year renewal period. This increase in the amount of \$480,000.00 will make the award amount \$2,414,832.68. The contract expires on November 1, 2015, with no renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

<b>MBE:</b> CJ Maintenance, Inc.	\$110,963.10	20.6%
<b>WBE:</b> My Cleaning Service, Inc.	\$ 44,116.25	8.2%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

6. GEIGER PUMP AND

EQUIPMENT COMPANY	\$200,000.00	Increase
Contract No. 08000 - ITT Gould and ITT-Allis Chalmers Pumps Parts - Department of Public Works, Water and Wastewater - P.O. No. P525232		

On October 16, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On April 2, 2014, the Board approved the first increase in the amount of \$100,000.00. This increase is necessary to purchase additional required parts for the Depart-

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

ment of Public Works Wastewater Facilities Division, as the requirement for the parts has exceeded the City's original estimate. This increase in the amount of \$200,000.00 will make the award amount \$400,000.00. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

7. EVERGREEN LANDSCAPE

& DESIGN CORPORATION	\$300,000.00	Increase
Contract No. B50001705 - Mowing & Debris Removal for Vacant Lots and Abandoned Property - Department of Public Works - P.O. No. P517585		

On June 8, 2011, the Board approved the initial award in the amount of \$779,600.00. The award contained four 1-year renewal options. On July 21, 2014, the Board approved the third renewal which expires on June 7, 2015. This increase is necessary to have adequate funding through the end of this renewal term. This increase in the amount of \$300,000.00 will make the award amount \$1,679,600.00. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

<b>MBE:</b> Grass Roots Landscaping	\$105,290.00	27.3%
<b>WBE:</b> Rags 2 Riches Cleaning Services	\$ 41,189.00	10.7%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Mayor's Office of Employment - Ratification and  
Development (MOED)                      Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services provided and approve an Expenditure of Funds to pay Concentra Urgent Care. The services were rendered during the period of March 2013 through May 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$ 1,345.50 - 4000-806414-6313-460205-603017

**BACKGROUND/EXPLANATION:**

Concentra Urgent Care provided urinalysis testing for MOED's Summer Youthworks employees. The testing was performed as part of the background check process. The 31 outstanding invoices, totaling \$1,345.50, were submitted prior to the establishment of a new P.O. number.

This request is late because of the vendor's repeated failure to follow the proper invoice submission process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Mayor's Office of Employment - Assignment and Assumption  
Development (MOED)                      Agreement - Consent to  
Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Consent to Assignment and Assumption Agreement among MOED, the Maryland Workforce Exchange (MWC), and Baltimore County, Maryland.

**AMOUNT OF MONEY AND SOURCE:**

No Additional Funds

**BACKGROUND/EXPLANATION:**

On March 13, 2013, the Board approved acceptance of the grant from the MWC to MOED for professional services. On December 18, 2013, the Board approved an amendment to the grant agreement to increase the amount of the award by \$24,422.00. On June 25, 2014, the Board approved an Assignment provision which allowed the MWC the right to assign the agreement to Baltimore County as grantee of the Accelerating Connection to Employment (ACE) grant. MOED consents to the assignment and seeks the Board's approval of the consent.

Under the Assignment and Assumption Agreement, the MWC will assign its rights and obligations to Baltimore County and MOED will continue to implement and operate the ACE project for Baltimore City, which will expand and improve education, training, and employment opportunities for low-skilled individuals. All other terms and conditions of the Amendments will remain the same.

**APPROVED FOR FUNDS BY FINANCE.**

(The Consent to Assignment and Assumption of the Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Baltimore Development - Local Government Resolution Corporation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the Baltimore Arts Realty Corporation (BARCO) and its application to the State of Maryland's Department of Housing and Community Development's (MDDHCD) Neighborhood BusinessWorks Program. A local resolution of support is required for organizations to participate in the program.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - MDDHCD - Neighborhood BusinessWorks Program

No City funds are requested.

**BACKGROUND/EXPLANATION:**

BARCO, founded in 2012, offers a safe, sustainable, affordable space for artists and arts organizations in Baltimore City. The proposed project is in the Station North Arts & Entertainment District and is a \$5,700,000.00 conversion of the currently vacant Loads of Fun building located at 120 W. North Avenue. The building has been vacant for two years and this project will convert the space into a 25,000 square foot artist hub.

The project is expected to be completed by Fall 2015. At project completion, two additional employees are expected to be hired for BARCO, in addition to the 60 possible jobs created by the tenants in the building.

North Avenue Arts will establish a model in Baltimore for financing and developing affordable and accessible facilities for artists and arts organizations. BARCO will restore a vacant, early 20<sup>th</sup> century car dealership into a major arts hub for Station North.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

BDC - cont'd

The renovated building will house a 3,800 square foot first floor café and bar with a 175-seat black box performance space. The second floor will include 8,000 square feet of artists' studios, and the third floor will be an 8,000 square foot cultural arts incubator for non-profit arts and design organizations.

The project will bring over 600 individuals per week to the neighborhood and become an important cultural magnet, attracting and retaining more creative young professionals in Baltimore.

**MBE/WBE PARTICIPATION:**

N/A

(The Local Government Resolution has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Baltimore Development - Local Government Resolution Corporation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the City's application to the Maryland Economic Development Assistance Authority and Fund (MEDAAF), for a One Maryland Loan from the Maryland Department of Business and Economic Development (DBED) that will be disbursed to FC - 1812 Ashland, LLC (Forest City). A local resolution of support is required for the project.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000,000.00 - DBED

No City funds are requested.

**BACKGROUND/EXPLANATION:**

The loan in the amount of \$5,000,000.00 will be funded by DBED to the Borrower, Forest City, through the BDC. The MEDAAF makes loans for infrastructure improvements to jurisdictions. The City meets the eligibility criteria to request funds under the MEDAAF Program.

The loan from the DBED will be used to fund 1812 Ashland Avenue, a proposed 170,000 square foot (SF) building to be constructed in the Science & Technology Park (Park) at Johns Hopkins (East Baltimore redevelopment). This will be the third lab/office building to be constructed in the project area. The total cost of development is approximately \$59,000,000.00. The construction of a new building is required, as 855 N. Wolfe Street (the first commercial lab building in the development), is 97% leased and there is no vacant lab or office space available in the Park.

Ashland Avenue will contain approximately 168,000 SF of lab/office space and 2,000 SF of ground floor retail space. The landlord has procured an executed lease for 115,000 SF of lab/office space. The project has received commitments of allocations for \$28,000,000.00 of New Markets Tax Credit allocation from the 2014 pool and will continue to pursue an additional \$25,000,000.00 in a subsequent round.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

BDC - cont'd

The site is fully entitled, pursuant to the East Baltimore PUD. Design commenced in Spring 2014 and proposals from general contractors have been received and are under review. The rights to the land are conveyed to the landlord, pursuant to a Master Development Agreement between the East Baltimore Development, Inc. and the landlord. The landlord expects to award the contract for construction in August 2014 and close on the land, the construction loan, and One Maryland Loan in October 2014. The construction is currently scheduled to be completed in July 2016.

**MBE/WBE PARTICIPATION:**

N/A

(The Local Government Resolution has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Board of Trustees of the Elected - Application Form  
Officials' Retirement System (EOS)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Application Form for the EOS Board of Trustees' participation in the Invesco US Senior Loan Fund, managed by Invesco Management S.A.

**AMOUNT OF MONEY AND SOURCE:**

\$1,500,000.00 - EOS Assets

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Invesco Management S.A. will be managing approximately \$1,500,000.00 of EOS assets in the Invesco US Senior Loan Fund, a commingled investment vehicle investing in a bank loan portfolio.

The EOS Board of Trustees conducted a search for a bank loans investment manager and, as a result of that search, selected Invesco Management S.A. The search and selection process was conducted with the assistance and advice of the EOS's investment advisor, Marquette Associates.

**MWBOO GRANTED A WAIVER.**

(The Application Form has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Board of Trustees of the Employees' - Application Form  
Retirement System (ERS)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Application Form for the ERS Board of Trustees', as fiduciary for the Retiree Benefits Trust, commonly referred to as the (OPEB), participation in the Invesco US Senior Loan Fund, managed by Invesco Management S.A.

**AMOUNT OF MONEY AND SOURCE:**

\$19,000,000.00 - OPEB Trust

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

All funds and expenses will be expended from the OPEB Trust. Invesco Management S.A. will be managing approximately \$19,000,000.00 of the OPEB Trust assets in the Invesco US Senior Loan Fund, a commingled investment vehicle investing in a bank loan portfolio.

The ERS Board of Trustees conducted a search for a bank loans investment manager and, as a result of that search, selected Invesco Management S.A. The search and selection process was conducted with the assistance and advice of the OPEB Trust's investment advisor, Marquette Associates.

**MWBOO GRANTED A WAIVER.**

(The Application Form has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
35 - 39  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.  
In connection with the Transfers of Funds,  
reports have been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

09/10/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Engineering & Construction

- 1. SC 882, Enhanced Archer Western \$284,564,665.00  
 Nutrient Removal Contractors, LLC  
 at the Back River  
 Wastewater Treat-  
 ment Plant, Project  
 No. 2, Activated  
 Sludge Plant No. 4

DBE/MBE:

Building Construction, LLC	\$20,137,187.00	7.07%
M. Luis Products, LLC	545,299.00	.19%
J.J. Adams Fuel Oil Co.	4,000,000.00	1.40%
Horton Mechanical Contractors	4,237,000.00	1.49%
K & K Adams, Inc.	1,500,000.00	.53%
Kelly's Trucking, LLC	5,119,282.00	1.80%
Seymore Welding & Mechanical, Inc.	<u>80,240.00</u>	<u>.03%</u>
<b>Total</b>	<b>\$35,619,008.00</b>	<b>12.51%</b>

DBE/WBE:

Axis Co., Inc.	\$ 3,610,353.00	1.26%
Foundation Test Group, Inc.	73,000.00	.02%
Jernigan Concrete Pumping	784,178.00	.27%
William T. King, Inc.	103,500.00	.03%
Rowen Concrete, Inc.	<u>14,823,518.00</u>	<u>5.21%</u>
<b>Total</b>	<b>\$19,394,549.00</b>	<b>6.79%</b>

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$111,185,105.97	9956-904557-9549	
Counties	Constr. Reserve	
	Biological Nutrient	
	Removal	

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works/Office of Engineering & Construction

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
111,185,105.97	" "	
Wastewater Rev.		
Bonds		
153,255,146.06		
State	" "	
<b><u>\$375,625,358.00</u></b>		
 \$ 28,456,466.50	 -----	9956-905565-9551-2
		Extra Work
28,456,466.50	-----	9956-905565-9551-3
		Design
17,073,880.00	-----	9956-905565-9551-5
		Inspection
284,564,665.00	-----	9956-905565-9551-6
		Construction
<u>17,073,880.00</u>	-----	9956-905565-9551-9
		Administration
<b><u>\$375,625,358.00</u></b>		

This transfer will provide funds to cover costs associated with the award of SC 882, Enhanced Nutrient Removal Process at Back River Wastewater Treatment Plant.

**A PROTEST WAS RECEIVED FROM LETKE SECURITY CONTRACTORS, INC.**

- 3. WC 1268, Water Main Spiniello Companies \$5,093,300.00  
Replacement -  
Various Locations

**MBE:**

Machado Construction Co.	\$503,000.00	9.87%
Shekinah Group, LLC	<u>108,200.00</u>	<u>2.13%</u>
<b>Total</b>	<b><u>\$611,200.00</u></b>	<b><u>12.00%</u></b>

**MBE:**

R&R Contracting Utilities \$102,000.00 2.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$6,786,576.00	9960-909100-9558	
Water Revenue	Constr. Reserve	
Bonds	Water Infra- structure Rehab.	
\$ 509,330.00		9960-905136-9557-2
		Extra Work
509,330.00	-----	9960-905136-9557-3
		Engineering
369,018.00	-----	9960-905136-9557-5
		Inspection
5,093,300.00	-----	9960-905136-9557-6
		Construction
<u>305,598.00</u>	-----	9960-905136-9557-9
		Administration
\$6,786,576.00		

This transfer will provide funds to cover the costs associated with the award of WC 1268, Water Main Replacements - Various Locations.

Department of General Services

5. GS 13807R, MECU  
Building Window  
Replacement

**REJECTION** - On June 11, 2014, the Board opened three bids. The lowest bid exceeded the budget allocated for the project. The Department intends to rebid this project and anticipates making some changes to the scope of work, which may result in an increased number of bidders for the project.

AGENDA

BOARD OF ESTIMATES

09/10/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

6. B50003431, Gasoline      Space Petroleum &      \$54,000,000.00  
and Diesel Fuel      Co. Inc.

(Dept. of General  
Services, & Dept.  
of Transportation)

**MWBOO SET GOALS OF 15% MBE AND 0% WBE.**

**MBE:** JJ Adams Fuel Oil Co., LLC      15%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

7. B50003468, Revenue      FCC Environmental,      REVENUE  
for Waste Oil-      LLC  
Fluids Collection

(Dept. of General  
Services, Fleet Mgnt.  
Division)

**MWBOO GRANTED A WAIVER.**

8. B50003502, Furnish      **REJECTION** - On June 4, 2014, two bids  
and Install Carpet      were received and opened. The low  
bidder, Total Contracting, Inc. was  
found non-responsive due to its recent  
termination for default on the prior  
contract. The second low bidder,  
Townhouse Carpet & Interior, was found  
non-responsive due to missing required  
product documentation. It is recom-  
mended to be in the best interest of  
the City to reject all bids and re-  
advertise.

AGENDA

BOARD OF ESTIMATES

09/10/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

9. B50003608, Sewer Cleaning Trucks	Beltway International, LLC	\$1,526,892.00
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(Dept. of General  
Services, Fleet  
Mgmt. Div.)

**MWBOO GRANTED A WAIVER.**

10. B5003678, Tandem Axle Tractor	Beltway International, LLC	\$ 117,023.00
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(Dept. of General  
Services, Fleet  
Mgmt. Div.)

**MWBOO GRANTED A WAIVER**



**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2100 Fleet Street	William T. Jackson, II	One awning 24' x 9', one awning 38' x 9'
Annual charge: \$1,168.80		
2. 800 E. 20 <sup>th</sup> Street	Blazing Star Pentecostal Church of Christ	One handicap ramp 33' x 5'
Annual charge: \$ 70.30		
3. 4101 Frederick Avenue	Al-Mughni Holdings, LLC	One handicap ramp 43'8" x 4'
Annual charge: \$ 70.30		
4. 101 N. Schroeder Street	Park Square Homes, I, LLC	34 balconies @ 7.19' x 2'
Annual charge: \$2,591.27		
5. 201 N. Schroeder Street	Park Square Homes I, LLC	23 balconies @ 7.28' x 2'
Annual charge: \$1,172.08		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

09/10/2014

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	<b>CHARLES STREET LAND, LLC</b>	<b>1322</b>	<b>\$ 56,335.00</b>

Charles Street Land, LLC. would like to install new water, sewer, clear water connection and sidewalk improvements to its proposed construction located at 1201 South Charles Street.

An Irrevocable Letter of Credit in the amount of \$56,335.00 has been issued to Charles Street Land, LLC which assumes 100% of the financial responsibility.

2.	<b>DG STRATEGIC II, LLC</b>	<b>1365</b>	<b>\$ 67,046.00</b>
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DG Strategic II, LLC would like to install a new sidewalk and curbs to their proposed new building located in the vicinity of 4101 Pulaski Highway.

A Performance Bond in the amount of \$67,046.00 has been issued to DG Strategic II, LLC which assumes 100% of the financial responsibility.

3.	<b>TAYLORS LANDING, LLC</b>	<b>1273</b>	<b>\$182,178.00</b>
----	-----------------------------	-------------	---------------------

Taylors Landing, LLC would like to install new utilities and roads to their proposed new building located in the vicinity of Block 5514-A, Lots 4a, 4b, and 4d.

A Performance Bond in the amount of \$182,178.00 has been issued to Taylors Landing, LLC which assumes 100% of the financial responsibility.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DGS - cont'd

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of General Services - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement between the Department's Energy Office and Healthy Neighborhoods, Inc. (HNI). The Agreement is effective upon Board approval through December 31, 2014, with an additional one year renewal option.

**AMOUNT OF MONEY AND SOURCE:**

\$125,000.00 - 2051-000000-1981-194600-402631

**BACKGROUND/EXPLANATION:**

The HNI with support from the Department's Energy Office was awarded a grant from the Maryland Energy Administration in the amount of \$998,789.00 to provide energy upgrades and retrofits to 11 non-profit homeless housing and service facilities in Baltimore City. This Agreement formalizes the Energy Office's role, as a consultant to the HNI, to provide support and services for the grant with agreed compensation rates, not to exceed \$125,000.00.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of General Services - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to the Agreement with Murphy & Dittenhafer, Inc., Consultant, for On-Call Contract Project No 1125M. The Amendment No. 1 extends the Agreement for one year.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On September 12, 2012, the Board approved the original agreement with an upset limit of \$748,836.69 for two years. Due to extra work that needs to be assigned to the Consultant by the Department, an increase of the contract length is needed. All other terms and conditions of the agreement will remain unchanged.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with the MBE Goal of 27% MBE and 9% WBE that were established in the original agreement for Project No. 1125.

**AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.**

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Mayor's Office on Criminal - Grant Award  
Justice (MOCJ)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award Agreement from the Abell Foundation.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - 6000-606315-2252-667600-600000

**BACKGROUND/EXPLANATION:**

The MOCJ received a Grant Award for the Computers for Guns Event that was held on August 9, 2014. This program is a gun buy-back program held with a triple purpose:

- to remove guns from East Baltimore's streets,
- to continue to build a strong community in McElderry Park, and
- to inject technology through laptops and IT training into the community.

During the event, 26 guns were traded in and 62 people registered for free IT Certification training.

This Grant Award is late because notification of the award was recently received.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Mayor's Office on Criminal Justice - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Banner Neighborhoods. The period of the MOU is August 1, 2014 through July 14, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$47,000.00 - 4000-472813-2252-690700-600000

**BACKGROUND/EXPLANATION:**

On February 6, 2013, the Board approved a grant award for the McElderry Park Revitalization Coalition Project which aspires to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within the targeted neighborhood, McElderry Park. As a sub-recipient, Banner Neighborhoods will provide after school programming to high school age students living in McElderry Park and immediately surrounding neighborhoods.

The Memorandum of Understanding is late because the documents were received late.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Housing and - Community Development  
Community Development      Block Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Community Development Block Grant Agreement with the Historic East Baltimore Community Action Coalition, Inc. (HEBCAC). The period of the agreement is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$ 22,429.00 - 2089-208915-5930-435026-603051  
    8,981.00 - 2089-208915-5930-435081-603051  
    9,450.00 - 2089-208915-5930-435083-603051  
\$ 40,860.00

Under this agreement, the funds will be utilized to subsidize HEBCAC's operating costs. HEBCAC will provide general oversight, management, and coordination of Community Development Block Grant eligible funded activities. The organization will also provide public information regarding activities being carried out within the Historic East Baltimore area of the City and will provide public services to low and moderate-income persons seeking recovery from drug addiction.

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)



**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2012 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this agreement was delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Parking Authority of Baltimore - Parking Facility  
City (PABC) Rate Increase

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the parking facility rate increase at the Little Italy Garage.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Little Italy Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was June 2013. To bring the rates charged at the Little Italy Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes	
Little Italy Garage	No proposed rate changes	Regular Monthly Rate <u>Current</u> <u>Proposed</u> \$115.00 <b>\$120.00</b>	

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Parking Authority of Baltimore - Parking Facility  
City (PABC) Rate Increase

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the parking facility rate increase at the Water Street Garage.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Water Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was April 2012. To bring the rates charged at the Water Street Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes
Water Street Garage	<b>Regular Monthly Rate</b>	No proposed rate changes
	<b><u>Current</u></b> <b><u>Proposed</u></b>	
	4-12 hour    \$15.00 <b>\$ 16.00</b> rate	
Evening rate \$ 8.00 <b>\$ 9.00</b>		

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 17 to Greenman Pedersen, Inc., under Project 1167, On-Call Design Services.

**AMOUNT OF MONEY AND SOURCE:**

\$114,521.62 - 9938-907740-9474-000000-703032

**BACKGROUND/EXPLANATION:**

This task will include post award services for the Jones Falls Trail Phase V.

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 27.59% MBE AND 10% WBE.**

<b>MBE:</b> Navarro & Wright Consulting Engineers, Inc.	0-27%
EBA Engineering, Inc.	0-27%
Findling, Inc.	0-27%
(in the aggregate)	<u>27.00%</u>

<b>WBE:</b> Mahan Rykiel Associates, Inc.	10.00%
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Including this task, the consultant has achieved 27.59% MBE and 4.59% WBE.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Recreation and Parks - First Amendment  
to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the First Amendment to Agreement for Project No. 1165, under the On-Call Landscape Architectural Design Services Agreement with Mahan Rykiel Associates, Inc. This First Amendment to Agreement extends the period of the agreement effective upon Board approval through October 11, 2015, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$250,000.00

**BACKGROUND/EXPLANATION:**

On October 12, 2011, the Board approved the original On-Call Landscape Architectural Design Services Agreement with Mahan Rykiel Associates, Inc., for Project No. 1165, for a period of three years with an upset limit of \$750,000.00.

The Department is in need of additional services from Mahan Rykiel Associates, Inc. in order to complete several on-going capital projects. Therefore, the Board is requested to extend the period of the agreement for an additional year through October 11, 2015 and increase the upset limit by \$250,000.00 for a total upset limit amount of \$1,000,000.00. All other terms and conditions of the original agreement remain unchanged.

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the Minority and Women's Business Enterprise goals established in the original agreement.

**AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.**

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Mayor's Office of Human Services (MOHS) - Agreements and  
Memorandum  
Understanding

The Board is requested to approve and authorize execution of the various Agreements and Memorandum of Understanding. The period of the Agreement is July 1, 2014 through June 30, 2016, unless otherwise indicated.

AGREEMENTS

**1. JOSEPH RICHEY HOUSE, INC. \$ 59,536.00**

Account: 4000-490915-3573-333672-603051

Joseph Richey House, Inc. will provide intensive care services for individuals with end stage HIV/AIDS. The funds will cover a portion of the cost to provide patient comfort services, legal services, services related to the operations of the Hospice and related audit costs.

The Agreement is late because of a delay at the administrative level.

**MWBOO GRANTED A WAIVER.**

**2. HOWARD COUNTY HOUSING COMMISSION \$201,657.00**

Account: 4000-490914-3573-333675-603051

The Howard County Housing Commission will provide comprehensive diagnostic and treatment services, education and intensive care management services to approximately 15 HIV/AIDS clients, as well as short term rent, security deposits, food vouchers, and funds for transportation and nutritional supplements. The period of the agreement is July 1, 2013 through June 30, 2016.

The Agreement is late because of a delay at the administrative level and a delay in obtaining the required signatures from Howard County.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

MOHS - cont'd

MEMORANDUM OF UNDERSTANDING

**3. HEALTH CARE FOR THE HOMELESS \$ 0.00**

This Memorandum of Understanding will enable the City to manage housing vouchers related to a HUD grant received by Health Care for the Homeless, and obligates Health Care for the Homeless to pay on the housing vouchers that the City manages.

The Memorandum of Understanding is late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (EXCEPT FOR ITEM NOS. 2 and 3) AND HAD NO OBJECTION.**

(The Agreements and Memorandum of Understanding have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Mayor's Office of Human Services (MOHS) - Amendment No. 1 to  
Memorandum of  
Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Amendment No. 1 to Memorandum of Understanding (MOU) with the Baltimore Head Start Collaborative Member Agencies.

**AMOUNT OF MONEY AND SOURCE:**

\$20,225.00 - YMCA of Central Maryland, Inc.  
21,462.00 - St. Vincent DePaul  
19,665.00 - Catholic Charities of Baltimore  
**\$61,352.00**

**BACKGROUND/EXPLANATION:**

The MOHS through its Head Start Program entered into a Memorandum of Understanding on April 29, 2013, with Catholic Charities of Baltimore, Inc., Maryland Family Network, St. Vincent DePaul, and the YMCA of Central Maryland, Inc., who comprise the Baltimore City Head Start Collaborative (Collaborative). The original MOU defined how the Collaborative would cooperate to achieve the goals of the Head Start Program. The Collaborative subsequently amended the MOU to obligate three organizations, YMCA of Central Maryland, Inc., Associated Catholic Charities, Inc., and St. Vincent DePaul of Baltimore Inc. to pay for their pro rata share of costs that the City incurs to provide the joint data collections system, for a total of \$61,352.00. This amendment will obligate payment to the City. The MOHS is requesting approval for this amendment to MOU.

The Amendment No. 1 to Memorandum of Understanding is late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Amendment No. 1 to Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Public Works/Office - Agreement  
Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Dewberry & Davis, LLC, under Project No. 1185.3 WC 1312 & WC 1313, Small Water Main Replacement and Rehabilitation Design at Various Locations FY 2014. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - 9960-910609-9557-900020-705032

**BACKGROUND/EXPLANATION:**

Under these contracts, Dewberry & Davis, LLC will provide engineering services for the development of contract documents for the replacement and rehabilitation of small diameter water distribution mains and appurtenances in the designated areas as identified by the City of Baltimore.

The consultant was approved by the Architectural and Engineering Awards Commission.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Dhillon Engineering	\$ 40,000.00	4.00%
Navarro & Wright Consulting Engineers, Inc.	200,000.03	20.00%
Samms Engineering, LLC	30,000.03	3.00%
	<b>\$270,000.06</b>	<b>27.00%</b>
 <b>WBE:</b> Phoenix Engineering, Inc.	 \$ 30,000.07	 3.00%
Constellation Design Group, Inc.	50,000.04	5.00%
Sahara Communications, Inc.	20,000.00	2.00%
	<b>\$100,000.11</b>	<b>10.00%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/10/2014

Bureau of Water and Wastewater

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,100,000.00	9960-909100-9558	
Water Rev. Bonds	Constr. Res. Water	
	Infrastructure Rehab.	
1,000,000.00		9960-910609-9557-3
		(Design)
<u>\$ 100,000.00</u>		9960-910609-9557-9
		(Administrative)
<b>\$1,100,000.00</b>		

The funds are needed to cover the cost of Project 1185.3, Small Water Main Replacement & Rehabilitation Design-Various Locations FY 14.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Public Works/Office - Task Assignment  
of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Assignment of Task No. 002 to Johnson, Mirmiran & Thompson, Inc., under Project 1401 (SC 906, 909, 912, 913, and 931), On-Call Construction Management Assistance Services. The project completion date will expire on May 13, 2017.

**AMOUNT OF MONEY AND SOURCE:**

\$	394,999.19	-	9956-905620-9551-900020-705032
	394,999.19	-	9956-906652-9551-900020-705032
	394,999.19	-	9956-918616-9551-900020-705032
	394,999.19	-	9956-918616-9551-900020-705032
	394,999.23	-	9956-906342-9551-900020-705032
	<u>\$1,974,995.99</u>		

**BACKGROUND/EXPLANATION:**

The Department is requesting the consultant to provide Construction Management Assistance Services on various projects. This work will be performed on, but not limited to the following projects: SC 906 - Improvements to Sanitary Sewers in the W. Baltimore Region of the High Level Sewershed, SC 909 - Improvements to Sanitary Sewers in the Eastern Portion of Herring Run Sewershed, SC 912 - Improvements of the Eastern Portion of the Low Level Sewershed, SC 913 - Improvements to the Western Portion of the Sanitary Sewers in the Low Level Sewershed, SC 931 - Rehabilitation and Improvements to Sanitary Sewers at Various Locations in Baltimore City, in accordance with their proposal dated June 16, 2014.

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 27.59% MBE AND 10% WBE.**

<b>MBE:</b> Prime AE Group, Inc.	\$ 600,000.00	15.00%
Bryant Associates, Inc.	240,000.00	6.00%
Savin Engineers, P.C.	<u>240,000.00</u>	<u>6.00%</u>
	<b>\$1,080,000.00</b>	<b>27.00%</b>

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DPW/Off. of Eng. & Constr. - cont'd

**WBE:** Albrecht Engineers, Inc.           \$ 400,000.00           10.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Bureau of the Budget and - Special Fund  
Management Research      Appropriations Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an appropriation adjustment order (AAO) grant transfer within the Baltimore City Health Department from Service 715, (Health Administration) to Service 716 (Animal Service). The transfer is based upon receipt of a grant award from the American Society for the Prevention of the Cruelty to Animals (ASPCA).

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - From Account: 6000-600015-3001-568000-406001  
Service 715, Health Admin.

To Account: 6000-618415-2401-258300-406001  
Service 716 (Animal Service)

**BACKGROUND/EXPLANATION:**

The transfer is necessary to fund veterinary forensic science training. Initially, special funding was appropriated within an unallocated special fund account in the Fiscal 2015 Ordinance of Estimates. On page five of this agenda, the Board is requested to approve the grant agreement from the ASPCA that provides funds for this transfer.

With this AAO, funding will be moved from the unallocated grant source in accordance with the actual grant.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Baltimore Municipal Golf - Unaudited Financial  
Corporation                      Statements and Audit

The Board is requested to **NOTE** receipt of:

1. the unaudited financial statements for the nine months ended September 30<sup>th</sup>, 2013 and 2012 for the Baltimore Municipal Golf Corporation, and
2. Audit Report for years ended December 31, 2013 and 2012.

AGENDA

BOARD OF ESTIMATES

09/10/2014

TRAVEL REQUEST

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Employees' Retirement System</u>			
1. Roselyn H. Spencer	2014 Marquette Investment Symposium Chicago, IL Sept. 11-14, 2014	Special Funds - ERS	\$ 986.60

Ms. Spencer is requesting additional subsistence in the amount of \$39.10, which is included in the total, to cover the cost of food as she will be in travel status for one day prior to the conference on September 12, 2014.

Department of Transportation

2. Ciara Willis	2014 Rail-Volution Building Livable Communities with Transportation Conference St. Paul, MN Sept. 21-24, 2014	General Funds	\$ 797.20
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On August 27, 2014, the Board approved a travel request, in the amount of \$2,891.60, for Ms. Willis and Ms. Nikia Mack to travel to St. Paul Minnesota, on September 21-24, 2014. By inadvertence, the travel request did not include the cost of the hotel room for Ms. Willis. Ms. Willis' approved travel included the airfare and registration, which were prepaid on a City issued procurement card, assigned to Dharendra Sinha, \$120.00 for food and \$30.00 for parking. Therefore, Ms. Willis was disbursed \$150.00.

The subsistence rate for this area \$204.00 per day. The hotel rate is \$234.33 per night plus occupancy taxes in the amount of \$31.40 per night for a total of \$94.20. For the three night stay, the Department is requesting \$797.20.

AGENDA

BOARD OF ESTIMATES

09/10/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Development Development</u>			
3. Karen Sitnick	U.S. Conference of Mayors - Work Innovation & Opportunity Workshop and Workforce Development Council Annual Forum Washington, DC Sept. 29 - 30, 2014 (Reg. Fee \$700.00)	Admin. Cost Pool	\$1,166.78

The subsistence rate for this location is \$290.00. The hotel cost is \$295.00 per night plus hotel taxes of \$42.78. The Department is requesting additional subsistence of \$55.00 to cover the cost a conference dinner that was not included in the registration fee. The conference dinner is important for networking and discussing best practices regarding Work Force Development throughout the United States.

Office of the State's Attorney

4. Noelle Winder Eileen Murphy	14 <sup>th</sup> International Shaken Baby Conference Denver, CO Sept. 20 - 24, 2014 (Reg. Fee \$325.00 ea.)	General Funds	\$2,774.00
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Ms. Winder and Ms. Murphy will share a room. The Department is requesting additional subsistence of \$14.00 per day for Ms. Winder and \$40.00 per day for Ms. Murphy for food and incidentals. The amount has been included in the total.



AGENDA

BOARD OF ESTIMATES

09/10/2014

TRAVEL REIMBURSEMENT

Office of the President

- |    |                       |   |          |
|----|-----------------------|---|----------|
| 5. | Bernard Jack<br>Young | 2014 ICSC Recon<br>Convention<br>Las Vegas, NV<br>May 17 - 21 2014<br>(Reg. Fee \$530.00) | \$ 85.93 |
|----|-----------------------|---|----------|

On February 12, 2014, the Board approved a travel request in the amount of \$2,335.50. Mr. Young's travel did not include funds for transportation to and from the airport. The Office of the President is requesting a reimbursement in the amount of \$85.93 for travel costs incurred on location and while attending meetings on behalf of the City that were not centrally located, which required Mr. Young to secure transportation that was reliable and efficient.

Mayor's Office of Information Technology

- |    |                |   |                        |
|----|----------------|---|------------------------|
| 6. | Gayle Guilford | Gartner Security &<br>Risk Management<br>Summit 2014<br>National Harbor, MD<br>June 23 - 26, 2014 | General Funds \$ 56.58 |
|----|----------------|---|------------------------|

On June 18, 2014, the Board approved a travel request in the amount of \$1,034.50 for Ms. Guilford. On June 23 - 26, 2014, Ms. Guilford attended the Gartner Security and Risk Management Summit 2014 at the National Harbor, MD. The subsistence rate for this location is \$295.00 per day. The approved travel included \$49.50 for transportation by train. Instead of taking the train, Ms. Guilford drove round-trip from Baltimore to National Harbor and also drove between the hotel and the Convention Center. She is also requesting reimbursement for two meals not included with the event as follows:

Requested Reimbursement

Mileage	\$15.63
Meals	40.95
	<u>\$56.58</u>

TRAVEL REIMBURSEMENTDepartment of Law

7. George A. Nilson      International  
                                 Municipal Lawyers  
                                 Association (IMLA)  
                                 Mid-Year Seminar  
                                 Anchorage, AK  
                                 May 15 - 27, 2014

On March 26, 2014, the Board approved the travel request for Mr. Nilson to attend the IMLA Mid-Year Seminar in Anchorage, Alaska from May 17 through May 20, 2014.

The Department requests approval of the reimbursement of additional expenses associated with Mr. Nilson's representation of the City at IMLA's Mid-Year Seminar in Anchorage, Alaska from May 17 - 20, 2014.

Mr. Nilson and Mr. Matthew Nayden of the Law Department attended this seminar which covered the latest legal issues impacting municipalities and the strategies to address them and met with officials of IMLA and Alaska and other officials regarding details of Baltimore hosting the conference this September. A Budget rental car service was used during the conference in order to get to and from the airport in Alaska and between the locations of the conference. The attendee was not aware that the expense of a car rental for location transportation was expected or required to be approved by the Board in advance.

The Budget reservation was obtained after Board approval. Given the remoteness of the location and very early departure time for the return flight, the fact that a number of the seminar events were held at locations away from the conference hotel site, and the fact that attendees (plus spouses) were attending led Mr. Nilson to conclude that a single rental car would be less expensive and more efficient than multiple cab rides every day for the 2/4 persons.

AGENDA

BOARD OF ESTIMATES

09/10/2014

TRAVEL REIMBURSEMENT

Department of Law - cont'd

Finally, and notwithstanding the limitation in the pre-travel Board request approved March 26, 2014 that "all expenses incurred after the end of the conference on May 20, 2014, are the sole responsibility of the attendees" (which Mr. Nilson urges applies to ground expenses of attendees at the conference location), the Department is requesting additional funds of \$69.93 to cover unexpected expenses during the flight home from Anchorage to Baltimore when the continuing flight from Chicago was abruptly cancelled at 11.00 p.m. on May 27, 2014 and the attendee was required to obtain overnight lodging for \$69.93 at his own expense.

<u>Additional Expenses</u>	<u>Requested Reimbursement</u>
\$2,012.35 - car rental	\$670.79 - (1/3 <sup>rd</sup> of cost of car rental)
69.93 - hotel stay 5/27/14)	69.93 - (hotel stay 5/27/14
<u>\$2,082.28</u>	<u>\$740.72</u>

**AUDITS HAS REVIEWED AND HAS NO OBJECTION TO PAYMENT IN THE AMOUNT OF \$670.79. AUDITS TAKES EXCEPTION TO THE FOLLOWING ITEM INCLUDED IN THE REQUESTED REIMBURSEMENT OF \$740.72:**

Hotel fees that occurred on May 27, 2014 to May 28, 2014 in the amount of \$69.93 should not be allowed. Per the AM 204-1, Out-of-Town travel is defined as "necessary travel extending beyond the City limits for purposes of conducting official City business to include conventions." Because the conference ended on May 20, 2014, these hotel costs are not associated with conducting official City business. Further the March 26, 2014 Board of Estimates approval included the limitation that "All expenses incurred after the end of the conference on May 20, 2014 are the sole responsibility of the attendees."

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

Department of Housing and - Local Government Resolution  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the Community Investment Tax Credit (CITC) Program and applications to the Maryland Department of Housing and Community Development (MDDHCD). A local resolution of support is required for organizations to participate in this program.

**AMOUNT OF MONEY AND SOURCE:**

\$1,514,776.00 - MDDHCD - CITC Program

No City funds are requested.

**BACKGROUND/EXPLANATION:**

Each year, non-profit organizations in Baltimore City request Local Government Resolutions of support for applications to the CITC Program. The CITC benefits non-profit organizations with projects and programs that benefit the City and its neighborhoods, residents, and businesses. Individuals and business entities can support these local organizations through the CITC and, in turn, reduce their Maryland tax liability, help a local non-profit organization achieve an essential community goal, make a targeted community impact, improve community relations, and increase their visibility.

Non-profit organizations, designated as a 501(c)(3) organization by the Internal Revenue Service, are eligible to apply to the CITC Program to support a project or activity that is either located in, or serving a community in a Priority Funding Area (PFA).

Eligible projects must be located in a PFA or serve PFA residents. These projects typically involve activities such as; 1.) education and youth services, 2.) housing and community development, 3.) job and self-sufficiency training, 4.) enhancing neighborhoods and business districts, 5.) arts,

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

culture and historic preservation, 6.) economic development and tourism promotion, 7.) technical assistance and capacity building, and 8.) services for at-risk populations.

In 2014, the City received 41 requests for Local Government Resolutions of support, as shown in Exhibit A of the Resolution, from non-profit organizations located in Baltimore City.

**Exhibit A**

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>Arts Every Day, Inc</b>	<b>Advancing School-Wide Initiatives Program</b>	<b>\$30,000</b>
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The Advancing School-Wide Initiatives program will provide thirty high-need Baltimore City Public Schools increased funding for arts programming and expanded professional development in arts integration for teachers.

<b>Associated Black Charities, Inc.</b>	<b>More in the Middle Initiative Project</b>	<b>\$50,000</b>
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The More in the Middle Initiative project is designed to strengthen the economic presence of the State by increasing the African American middle class, focusing on Workforce and Career Development, Higher Education, Health Disparities, and Business and Economic Development.

<b>Baltimore ClayWorks, Inc.</b>	<b>Increasing, Tourism, Reach, and Neighborhood Business Project</b>	<b>\$50,000</b>
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The Increasing, Tourism, Reach, and Neighborhood Business Project seeks to increase marketing to bring visitors to Mt. Washington and ensure that underserved communities across Baltimore will have access to high quality artists and exhibitions.

<b>B &amp; O Railroad Museum, Inc.</b>	<b>Mile One Express Rail Excursion Program</b>	<b>\$50,000</b>
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The Mile One Express Rail Excursion Program, which serves more than 50,000 guests a year, provides an educational railroad experience and connects the main campus to Carroll Park, Mount Clare Museum House and the B&O Restoration Shop.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>Baltimore Montessori Charter School, Inc.</b>	<b>Playground Renovation Project</b>	<b>\$25,000</b>
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The Playground Renovation Project will increase the safety and environmental conditions within the current playground area, which is heavily used by the student population during recess and a summer camp for the local community. The playground has been the most cited area for improvement by parents in a recent survey.

<b>Baltimore Museum of Industry, Inc.</b>	<b>Exhibit-Aligned Educational Programming Project</b>	<b>\$15,000</b>
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The Exhibit-Aligned Educational Programming Project will assist with the design, review, and finalization of the “Video Game Wizards: Transforming Science and Art into Games” exhibit aligned STEM (Science, Technology, Engineering, Mathematics) educational content.

<b>Baltimore Neighborhoods, Inc.</b>	<b>Tenant-Landlord Support and Expansion Project</b>	<b>\$42,376</b>
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The Tenant-Landlord Support and Expansion Project seeks to improve the welfare and economic conditions for Baltimore City citizens and businesses by providing impartial information and knowledge to both landlords and tenants improving the rental-housing relationship.

<b>Blue Water Baltimore, Inc.</b>	<b>2015 Street Tree Planting Program</b>	<b>\$25,000</b>
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The 2015 Street Tree Planting Program will focus tree planting efforts in Highlandtown, Greenmount West, Reservoir Hill and Oliver. The 2015 project goal is to plant 270 trees and expand 200 tree pits resulting in the removal of approximately a quarter acre of concrete from the City. These activities will help the City reach its tree canopy goal to increase coverage to 40% by 2037.

<b>Bon Secours Baltimore Health System Foundation, Inc.</b>	<b>Target Chronic Disease Initiative Project</b>	<b>\$50,000</b>
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The Target Chronic Disease Initiative Project will seek to prevent and manage top chronic diseases such as diabetes, cardiovascular and respiratory disease, and HIV/AIDS in West Baltimore through education, screenings, health care access and healthy living activities.

AGENDA

BOARD OF ESTIMATES

09/10/2014

DHCD - cont'd

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>Business Volunteers Maryland (Volunteer Centrals Inc.)</b>	<b>Civic Leadership and School- Business Partnership Program</b>	<b>\$50,000</b>
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The Civic Leadership and School-Business Program is a corporate engagement program designed to engage, educate, and connect the next generation of civic leaders from the business community to volunteer in leadership roles and sustain partnerships between businesses and public schools in Baltimore City.

<b>CASA de Maryland, Inc.</b>	<b>Immigrant Integration Project</b>	<b>\$50,000</b>
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CASA's Immigrant Integration Project includes citizenship education, mentoring and interview preparation, application assistance, and post-naturalization support. It includes an innovative AmeriCorps program through which AmeriCorps members are housed at organizations throughout the State to teach citizenship, preparation classes, and provide one-on-one N-400 application assistance and support.

<b>Chesapeake Shakespeare Company</b>	<b>Chesapeake Shakespeare Company's Education Program</b>	<b>\$50,000</b>
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The Chesapeake Shakespeare Company's Education Program, which served over 5,000 students in 2013, will add afterschool programs, community outreach, and a matinee of Romeo & Juliet exclusively for Baltimore City and select Baltimore County students.

<b>Civic Works, Inc.</b>	<b>Education through Service Project</b>	<b>\$30,000</b>
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Civic Works Education through Service Project seeks to provide dedicated experiential learning and training focused on low-income populations in Baltimore City. The goal of the project is to minimize economic disparities in Baltimore by providing residents with the skills they need to graduate high school, attend college, and become self-sustaining and competitive in the current labor force.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>Comprehensive Housing Assistance, Inc.</b>	<b>Senior Housing Benefits Counseling Program</b>	<b>\$50,000</b>
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The Senior Housing Benefits Counseling Program operates a two-shuttle/two-loop system serving mostly low-income seniors in the northern Park Heights corridor and downtown Pikesville. The free transportation system connects over 220 riders per month to groceries, daily necessities, shopping, social services, and social programming.

<b>Eubie Blake National Jazz Institute and Cultural Center, Inc.</b>	<b>Eubie Blake Center Sound Proofing Project</b>	<b>\$50,000</b>
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The Eubie Blake Center Sound Proofing Project will continue the renovation of the building by providing ceiling repair and installation where needed, and insulation to areas not currently insulated, including but not limited to the ceilings of the 1<sup>st</sup> and 3<sup>rd</sup> floors. Funds will also be used towards staffing the cultural center.

<b>Everyman Theatre, Inc.</b>	<b>Education and Community Engagement Programming Program</b>	<b>\$50,000</b>
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The Education and Community Engagement Program seeks to offer a variety of high-quality, accessible educational opportunities and experiences to Baltimore such as the High School Matinee program or experiential classroom learning programs.

<b>Family and Children's Services of Central Maryland</b>	<b>Capital Renovation Program</b>	<b>\$50,000</b>
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The Capital Renovation Program seeks to renovate Family and Children's Services primary office location, including replacing the flooring, installing a new high efficiency boiler and updating the plumbing.

<b>Franciscan Center, Inc</b>	<b>Food and Empowerment Services Programs</b>	<b>\$25,000</b>
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The Food and Empowerment Services Programs provide mid-day, healthy meals to Baltimore residents, emergency food pantry services, free clothing and personal hygiene items for men, women, and children, basic computer skills training, job search and interview preparation services.



**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>Govanstown Ecumenical Development Corporation</b>	<b>Village Center Project</b>	<b>\$50,000</b>
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The Village Center Project serves as intergenerational community health, wellness and socialization center.

<b>Habitat for Humanity of the Chesapeake, Inc.</b>	<b>Homeowner Education programs and ReStores Initiative</b>	<b>\$50,000</b>
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The Homeowner Education Program teaches financial literacy to potential homeowners and the ReStores Initiative supports ReStores, nonprofit home improvement stores and donation centers that sell new and gently used furniture, home accessories, building materials, and appliances at discounted rates to fund construction and operational expenses.

<b>Health Care for the Homeless, Inc.</b>	<b>Dental Care for Homeless Children and Adults Project</b>	<b>\$50,000</b>
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The Dental Care for Homeless Children and Adults Project will fund preventative and restorative dental care for homeless children and adults.

<b>Homes for America, Inc.</b>	<b>Clare Court Apartments Supportive Services Program</b>	<b>\$5,000</b>
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The Clare Court Apartments Supportive Services Program will provide an array of social services for families living in the 30-unit residential community that supports foster families moving towards adoption of multiple siblings living in the Baltimore foster care system and for persons with disabilities.

<b>The Ingenuity Project, Inc.</b>	<b>The Ingenuity Project Management, Oversight and Evaluation Program</b>	<b>\$30,000</b>
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The Ingenuity Project Management, Oversight and Evaluation Program will provide support for the management, oversight and evaluation of the program that provides a Science, Technology, Engineering, and Math (STEM) curriculum to select Baltimore City public school students through individual research at world-class institutions and in-depth classroom instruction.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>Jobs Opportunities Task Force, Inc.</b>	<b>Pre-Apprenticeship Construction Training Program</b>	<b>\$50,000</b>
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The Pre-Apprenticeship Construction Training Program, known as JumpStart, is part of the Jobs Opportunities Task Force's mission to develop and advocate policies and programs to increase the skills, job opportunities, and incomes of low-skill, low-income workers and job seekers.

<b>Junior Achievement of Central Maryland, Inc.</b>	<b>Finance Park Virtual Phase 2 Program</b>	<b>\$50,000</b>
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The Finance Park Virtual Phase 2 Program provides an interactive simulation experience for middle-grade students, further exploring personal finance and career choice. The four-to-six week economics education program helps students ages 12 to 16 develop a foundation for making intelligent, lifelong, personal financial decisions through an authentic, life-like environment.

<b>Live Baltimore Home Center, Inc</b>	<b>Way to Stay Program</b>	<b>\$10,000</b>
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The Way to Stay Program is a City-wide family retention campaign and a broad, multi-year effort to provide families the resources and information they need to remain residents of Baltimore City.

<b>Marian House, Inc.</b>	<b>Therapeutic Recovery Program</b>	<b>\$30,000</b>
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The Therapeutic Recovery Program offers housing and rehabilitative services for homeless women and children and helps women move from dependence to independence.

<b>Maryland Humanities Council, Inc.</b>	<b>Humanities Educational Experiences Program</b>	<b>\$25,000</b>
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The Humanities Educational Experiences Program will create and support educational experiences in the humanities that inspire Baltimore City residents, and all Marylanders, to embrace a lifetime of learning, exchange ideas openly, and enrich communities with an emphasis on cultural and civic participation and literacy.

<b>Maryland Food Bank, Inc.</b>	<b>Baltimore City Youth Hunger Initiative</b>	<b>\$50,000</b>
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The Baltimore City Youth Hunger Initiative supports the Maryland Food Bank's School Pantry Program, Summer Clubs, and Supper clubs to provide meals to children and families.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>Maryland Historical Society</b>	<b>The Digital Learning Initiative</b>	<b>\$46,000</b>
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The Digital Learning Initiative is a new effort to integrate the Maryland Historical Societies educational programs with new interactive technology, including a videoconferencing studio and online web portal for curriculum based activities.

<b>Mount Vernon Place Conservancy, Inc.</b>	<b>Mount Vernon Place Services and Restoration Project</b>	<b>\$50,000</b>
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The Mount Vernon Place Services and Restoration Project supports the ongoing operations and management of Mount Vernon Place and the capital restoration of the monument and surrounding parks based on the April 2012 agreement with the City of Baltimore. The project will generate funds to landscape and maintain the grounds, beds and fountains, support a seasonal Park Steward, and public programming and events including the rededication of the Washington Monument on July 4, 2015.

<b>Mount Saint Mary's University, Inc.</b>	<b>The School of Education and Human Services Endowment Program</b>	<b>\$50,000</b>
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The School of Education and Human Services Endowment Program will provide support for operating costs associated with fundraising for an endowment, increasing donations to the School's constituency, provide additional services to students, and to secure future resources to support the continued education of educators.

<b>The Neighborhood Design Center, Inc.</b>	<b>Community Design Works Program</b>	<b>\$25,000</b>
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The Community Design Works Program serves neighborhood organizations that approach the Neighborhood Design Center for help and support with community design projects, which range from greening vacate lots, nonprofit office space plans, community master plans, façade improvements, streetscapes, parks, playgrounds and more through volunteer teams.

<b>Network for Teaching Entrepreneurship Baltimore, Inc.</b>	<b>Entrepreneurship Education Program</b>	<b>\$20,000</b>
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The Entrepreneurship Education Program provides entrepreneurship education to approximately 800 underserved students, ages 11-18, in seventeen Baltimore City Schools. The program delivers problem-based learning that is relevant to real life and focused on critical thinking, communication skills, and collaboration.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>Parks and People Foundation, Inc.</b>	<b>Neighborhood Greening Fund Project</b>	<b>\$22,400</b>
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The Neighborhood Greening Fund Project will create a diverse and sustainable funding source to support grassroots neighborhood revitalization efforts that create and enhance green and open spaces by providing financial, technical, and information assistance that enables community-based groups to envision and implement greening projects in Baltimore.

<b>Patterson Park Public Charter School, Inc.</b>	<b>Community School Program</b>	<b>\$15,000</b>
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The Community School Program is a set of activities and partnerships to engage families and communities and improve attendance and school climate at Patterson Park Public Charter School. The mission of the school is to provide a community-centered learning environment that values diversity and embraces a whole child approach to develop well-educated citizens.

<b>Playworks Maryland</b>	<b>Playworks Education Energized Program</b>	<b>\$15,000</b>
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The Playworks Education Energized Program places a well-trained adult “coach” at low-income partner elementary schools to implement the Playworks model during recess, class time, and after school to support conflict resolution strategies and support healthy play.

<b>Port Discovery Children’s Museum</b>	<b>Capital Improvement Plan Project</b>	<b>\$50,000</b>
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The Port Discovery Children’s Museum Capital Improvement Plan Project will support the renovation and preservation of the museum and the historic 107 year-old Fish Market home. The project includes replacement, reconstruction, and revocation of failing building envelope elements such as exterior walls, brickwork, terra cotta features and windows.

<b>Roberta’s House, Inc.</b>	<b>Roberta’s House Phase III- Capital and Operational Development Program</b>	<b>\$50,000</b>
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The Roberta’s House Phase III- Capital and Operational Development Program will expand programs, partnerships, and administrative needs that support the organization’s mission to provide grief and bereavement support for urban families and will address capital construction needs for the organizations facility.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

DHCD - cont'd

<u>Organization</u>	<u>Project</u>	<u>Tax Credit Requested</u>
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<b>St. Ambrose Housing Aid Center, Inc.</b>	<b>Framework for the Future Program</b>	<b>\$50,000</b>
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The Framework for the Future Program will provide support for operational costs associated with advancing the organization's top priorities including expansion of the legal services case acceptance policy, upgrades to the St. Ambrose rental portfolio, the expansion of the homesharing program, the completion of a project feasibility analysis to start construction on two rental development projects, the implementation of a post-purchasing counseling seminar, and the creation and implementation of a financial education workshop and counseling to support sustainable housing opportunities.

<b>United Ministries, Inc.</b>	<b>Permanent Supportive Housing for Homeless Men Program</b>	<b>\$15,000</b>
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The Permanent Supportive Housing Project for Chronically Homeless Men program will serve chronically homeless men and will be flexible and individualized, providing support with on-site case management to increase the residents, self-determination and independence. The services will be in-house, consumer focused and directed, amid at developing self-determination, teach skills, and promote wellness and self-management.

**AGENDA**

**BOARD OF ESTIMATES**

**09/10/2014**

**PROPOSAL AND SPECIFICATIONS**

1. Department of Public Works/ - RP 14805R, Howards Park Dog  
Dept. of Recreation & Parks Park  
**BIDS TO BE RECV'D: 10/15/2014**  
**BIDS TO BE OPENED: 10/15/2014**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**