

## NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

NOTICES - cont'd:

2. PROPOSED NEW ETHICS BOARD REGULATION ON PROCUREMENT LOBBYING

**\*\*PUBLIC COMMENT PERIOD THROUGH AUGUST 29, 2014\*\***

The Board of Estimates' Regulation on Meetings and Protest approved on January 22, 2014 included a requirement that a Procurement Lobbyist, as defined by Part II, §8-8(c) of the City Code must register with the Board of Ethics.

The Proposed Ethics Board Regulation is designed to clarify which activities do or do not constitute "Procurement lobbying" particularly as it relates to protests before the Board of Estimates.

Persons appearing before the Board on procurement matters are encouraged to review the proposed new regulation on procurement lobbying at <http://www.comptroller.baltimorecity.gov/boe.html>. Comment deadline August 29, 2014.

**The written comment period expires on August 29, 2014.**

**BOARD OF ESTIMATES' AGENDA - AUGUST 27, 2014**

Parking Authority of Baltimore - Parking Facility  
City (PABC) Rate Increase

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the parking facility rate increase at the Arena Garage.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Arena Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was November 2013. To bring the rates charged at the Arena Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes		Proposed Monthly Rate Changes	
	Regular Transient Rates		Current	Proposed
	<u>Current</u>	<u>Proposed</u>		
Arena Garage	4-12 Hrs. \$14.00	\$15.00	No proposed rate changes	

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Parking Authority of Baltimore - Parking Facility  
City (PABC) Rate Increase

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the parking facility rate increase at the Market Center Garage.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Market Center Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was December 2011. To bring the rates charged at the Market Center Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes		Proposed Monthly Rate Changes	
Market Center Garage	<b>Regular Transient Rates</b>		<b>Current</b>	<b>Proposed</b>
	Early Bird	\$6.00		
	4-24 hours	\$8.00		
			No proposed rate changes	

AGENDA

BOARD OF ESTIMATES

08/27/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Malcolm's Three Sons, LLC	1100 N. Milton Ave.	G/R \$120.00	\$ 1,000.00
2. Sarah D. Boyd	1116 N. Milton Ave.	Sub L/H	\$17,000.00
3. Kevin Bell	2727 Fenwick Ave.	L/H	\$18,250.00

Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

4. Lien Logic REO F1, LLC	1380 N. Calhoun St.	F/S	\$32,600.00
---------------------------	---------------------	-----	-------------

Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.

5. 4824 Park Heights LLC	4824 Park Heights Ave.	F/S	\$45,000.00
6. Park Heights Purchase LLC	4822 Park Heights Ave.	F/S	\$26,500.00
7. Meal Man 50 Plus, Inc.	4828 Park Heights Ave.	F/S	\$10,000.00

AGENDA

BOARD OF ESTIMATES

08/27/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owners</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
8.	Jerry E. Bullock	4836 Park Heights Ave.	FS	\$ 9,500.00
9.	Ong Weng Ching- Valeri	4658 Park Heights Ave.	L/H	\$ 4,400.00
10.	Lee Grace Wade & Alice Smith	4662 Park Heights Ave.	L/H	\$32,375.00

Funds are available prior to settlement in account 9910-903180-9588-900000-704040, Park Heights Project.

The Board is requested to approve acquisition of the above-listed fee simple/leasehold interests by condemnation. The fair market value was substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of, the property interest in conformity with the requirements of the applicable law.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Health Department - Case Monitoring Services Agreement

The Board is requested to approve and authorize execution of a Case Monitoring Services Agreement. The period of the agreement is July 1, 2014 through June 30, 2015.

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Medical Assistance Personal Care (MAPC) Case Monitors who will supervise personal care services to eligible recipients.

The Case Monitor will exercise independent professional judgment and carry professional liability insurance. Each case monitor will be an independent contractor and not an employee of the City.

The Case Monitor will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her, unless otherwise indicated. They will make home visits at least once every 90 days, maintain clinical records, and consult with each client's personal physician and other providers in order to develop a care plan.

In addition, the Case Monitor will conduct an InterRAI comprehensive evaluation on each MAPC recipient and inform them about participation in the Community First Choice (CFC) Program, which allows states to offer the option of certain community-based services as a state plan benefit to individuals who meet an institutional level of care. The Case Monitor must offer the CFC option of community services to older adults and people with disabilities to enable them to live in their own homes.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Health Department - cont'd

<u>Case Monitor Name</u>	<u>Rate of Pay</u>	<u>Amount</u>
1. <b>LOUISE REED, R.N.</b>	\$45.00 per case 75 cases/month \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	<b>\$ 60,500.00</b>
Account: 4000-425515-3110-306700-603018		\$ 10,000.00
4000-426215-3110-306801-603018		\$ 50,500.00

**MWBOO GRANTED A WAIVER.**

The Case Monitoring Services Agreement is late because of changes made to the MAPC program. The template was revised to include new billing procedure codes and reimbursement rates for personal assistance services.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Case Monitoring Services Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

Rate of Pay

- |    |                      |              |                    |
|----|----------------------|--------------|--------------------|
| 1. | <b>KILDIA CEPEDA</b> | \$39.00/hour | <b>\$ 6,552.00</b> |
|----|----------------------|--------------|--------------------|

Account: 4000-436115-3255-316200-603018

Ms. Cepeda will work as a Training Instructor with the National Family Caregivers Program to provide support training and education classes to family caregivers, volunteers, and grandparents. She will also maintain personal and confidential files and report all problems or potential problems to the Program Manager. The period of the Agreement is October 1, 2014 through September 30, 2015.

- |    |  |   |                     |
|----|--|---|---------------------|
| 2. | <b>PACT: HELPING CHILDREN<br/>WITH SPECIAL NEEDS,<br/>INC.</b> | \$115.00/30 min.<br>therapy sessions<br>\$175.00/evaluation | <b>\$ 48,095.00</b> |
|----|--|---|---------------------|

Account: 4000-427115-3080-294308-603051

The organization's World of Care Therapy Center will coordinate its services with the Department's Infants and Toddlers Program. The services will include screenings, evaluations, and therapy in the areas of occupational therapy, speech language pathology, and physical therapy. The organization will provide a maximum of 403 therapy sessions and a maximum of ten evaluations. The period of the agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays in the signatory process.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Health Department - cont'd

3. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 255,229.00**

Account: 4000-422514-3030-271500-603051

The JHU will provide services to prevent syphilis and other sexually transmitted diseases by program coordination and laboratory services.

Under the terms of the Agreement, The JHU will use the funds to support a project coordinator to oversee the daily operations of three HIV Care Linkage programs, a disease intervention specialist to provide partner services and linkages to care for persons who test HIV positive, a laboratory technician to process, label, and inspect all gonorrhea/chlamydia specimen samples at the Baltimore Disease Control Laboratory, and a part-time community outreach worker to provide field testing for HIV and syphilis in high morbidity neighborhoods in Baltimore City. The period of the Agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because of delays in the administrative process.

**MWBOO GRANTED A WAIVER.**

4. **HEALTHCARE ACCESS MARYLAND, INC.** **\$1,726,850.00**  
**(HCAM)**

Account: 4000-421015-3080-294600-603051

Under the terms of the Agreement, HCAM will use the funds for The Maryland Children's Health Program (MCHP). The MCHP provides full benefits for children up to age 19, and pregnant women of any age who meet the income requirements.

The HCAM's Eligibility Determination Programs provide information and outreach to enrollees regarding HealthChoice, WIC, Federally Qualified Health Centers,

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Health Department - cont'd

other resources linked to the Maryland Department of Social Services, and other government and local support organizations.

The Agreement is late because of delays in the signatory process.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Mayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **MARIAN HOUSE, INC.** **\$194,000.00**

Account: 5000-529115-3572-333719-603051

The organization will utilize the funds to provide transitional housing and support services to homeless women and children. The period of the agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of a delay at the administrative level.

**MWBOO GRANTED A WAIVER.**

2. **THE WOMEN'S HOUSING COALITION, INC.** **\$310,800.00**

Account: 4000-496314-3573-591235-603051

The organization will utilize the funds to provide housing assistance and support services to 12 families and 13 individual adults. The period of the agreement is May 1, 2014 through April 30, 2015.

The Agreement is late because of a delay in the award of funding by the U.S. Department of Housing and Urban Development.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Mayor's Office of Human Services - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Award from the U.S. Department of Health and Human Services. The period of the grant award is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$7,211,078.00 - 4000-486315-6051-180700-404001

**BACKGROUND/EXPLANATION:**

Under this grant award, the funds will be utilized to support Head Start services to 759 preschool age children. The award's funding is as follows: 100% of the fiscal year 2015 base funding for Program 22, and 100% of Training and Technical Assistance funds for Program 20.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 55 Market Place	Market Place Commercial Limited Partnership	One cornice sign 22'9" x 3'
Annual charge: \$238.88		
2. 31 S. Calvert Street	31 South Calvert Street, LLC	Two double face electric signs @ 17.57 sq. ft. ea., one single face electric sign @ 122.28 sq. ft.
Annual charge: \$931.31		
3. 412 E. Baltimore Street	412 E. Baltimore Street, LLC	One dumpster 2 yd.
Annual charge: \$210.90		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

08/27/2014

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	<b>PROJECT PLASE, INC.</b>	<b>1292</b>	<b>\$ 17,471.00</b>

The Project PLASE, Inc. will install a new water service to its proposed construction located at 251 South Morley Street.

A performance Bond in the amount of \$17,471.00 has been issued to Project Plase, Inc., which assumes 100% of the financial responsibility.

2.	<b>ERASMUS (WALLACE STREET) BUSINESS TRUST</b>	<b>1334</b>	<b>\$12,500.00</b>
----	--	-------------	--------------------

The Erasmus (Wallace Street) Business Trust will install a new water service to their existing commercial building located at 1201 Wallace Street.

A performance Bond in the amount of \$12,500.00 has been issued to Erasmus (Wallace Street) Business Trust, which assumes 100% of the financial responsibility.

3.	<b>MOSAIC COMMUNITY SERVICES, INC.</b>	<b>1349</b>	<b>\$23,965.00</b>
----	--	-------------	--------------------

The Mosaic Community Services, Inc. would like to install new water service to their existing construction located at 2221-2227 North Charles Street.

An Irrevocable Letter of Credit in the amount of \$23,965.00 has been issued to Mosaic Community Services, Inc., which assumes 100% of the financial responsibility.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Dept. of General Services - cont'd

The agreements will allow the organizations to do their own installation in accordance with Baltimore City Standards.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of General Services - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 007, to EBA/Kennedy Porter & Associates, Inc. under Project 1126E, Design Fire Alarm for the Baltimore City Police Department Headquarters (BCPD-HQ).

**AMOUNT OF MONEY AND SOURCE:**

\$368,987.00 - 9916-902956-9197-900000-703032

**BACKGROUND/EXPLANATION:**

The EBA/Kennedy Porter & Associates, Inc. will design a new single fire alarm for the BCPD-HQ building located at 601 E. Fayette Street, the Police HQ's Annex Building located at 712 E. Baltimore Street, and the Central District Station located at 500 E. Baltimore Street (all three buildings in one fire alarm system).

**MBE/WBE PARTICIPATION:**

<b>MBE:</b>	ATI Inc.	\$115,554.92	31.3%
	MIN Engineering, Inc.	\$122,723.53	33.3%
<b>WBE:</b>	Phoenix Engineering	\$ 26,692.19	7.2%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

08/27/2014

Department of General Services - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$400,000.00	9916-904845-9194	9916-902956-9197
5 <sup>th</sup> Public	Capital Constr.	Police HQ/Annex/
Bldg. Loan	Reserve	Central Fire Alarm
		Active

The transfer will provide funds to replace the fire alarms at Police Headquarters, Annex Bldgs., and Central District, and all associated in-house costs. This project will be in two parts, design and construction. Once the designs are completed, a second transfer request will be submitted to cover the cost of construction.

The existing fire alarm system is outdated and certain parts of the system do not appear to be functioning, which prevents the City from performing a smoke and heat sensor test that is necessary for the State's approval of the system.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following page:

18 - 20

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

08/27/2014

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayoralty-Related/Department of Planning</u>		
1. \$ 500,000.00	9904-905335-9129	9904-908335-9127
26 <sup>th</sup> Rec. and	Mount Vernon Place	Mount Vernon Place
Parks Loan	Conservancy -	Conservancy -
	Reserve	Active

This transfer will provide funds to the Mount Vernon Place Conservancy, Inc. for the restoration project. Mount Vernon Place Conservancy, Inc. will be responsible for coordinating professional services for the project to restore, repair, replace, and install improvements necessary and appropriate to effect the restoration plan for over \$5,000,000.00 at the site (Mount Vernon Place, a National Historic Landmark in Baltimore is composed of the Washington Monument, four squares and attendant street and sidewalks) as approved by the Baltimore City Commission for Historical Architectural Preservation.

2. \$ 100,000.00	9938-904050-9485	9938-913052-9483
8 <sup>th</sup> Baltimore	MD Zoo Improv. &	MD Zoo Improv. &
Zoo Loan	Upgrades - Reserve	Upgrades - Active

This transfer will provide funds for the Maryland Zoo to maintain the largest and most prolific colony of African penguins in North America. This colony is an important participant for the successful captive management of this species within the Association of Zoo and Aquarium's (AZA) Species Survival Program. The exhibit has exceeded its useful life and needs to be replaced to meet AZA standards, provide capacity for a larger collection of birds, enhance the educational experience for guests, and improve energy and resource efficiency. The funds will be used toward the total cost of building a new exhibit in the central part of the Zoo with underwater viewing and a state-of-the-art life support system for one of the most popular animals.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
3.   \$ 19,040.79	9950-904176-9528	
FED	Constr. Res.	
	Jones Falls Inner	
	Harbor Trail	
4,760.20	9950-906139-9528	
<u>MVR</u>	Constr. Res.	
	Pennsylvania Ave.	
	Main Street	
	Improvement	
<b>\$ 23,800.99</b>	-----	9950-904327-9527-2
		Contingencies
		Inner Harbor East -
		Phase III

This transfer will fund the costs associated with Change Order No. 12 to Project TR 10314, Parcel D Inner Harbor Improvements Phase III, with Joseph B. Fay Company.

Department of Recreation and Parks

4. <b>\$ 20,000.00</b>	9938-913038-9475	9938-915038-9474
General Fund	Latrobe Park Field	Latrobe Park Field
	House - Reserve	House - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task No. 23 to GWWO, Inc.

5. <b>\$ 20,000.00</b>	9938-906784-9475	9938-908784-9474
Rec. & Parks	Cherry Hill	Cherry Hill
25 <sup>th</sup> Series	Recreation Center	Recreation Center
	Reserve	Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task No. 24 to GWWO, Inc.

AGENDA

BOARD OF ESTIMATES

08/27/2014

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Recreation and Parks - cont'd</u>			
6.	\$ 6,000.00	9938-905776-9475	
	State	Reserve - Recrea-	
		tion Facility Expan-	
		sion FY12	
	2,000.00	" "	
	Rec. & Parks		
	<u>26th Series</u>		
	\$ 8,000.00	-----	9938-906776-9474
			Recreation Facility
			Expansion FY12
			Active

This transfer will provide funds to cover the advertising costs associated with CC Jackson Community Center.

Department of Housing and Community Development

7.	\$ 350,000.00	9910-921011-9608	9910-923020-9607
	24 <sup>th</sup> Economic	Lexington Market	Lexington Market
	Dev. Bonds	Area Reserve	

This transfer will provide funds needed by the Downtown Partnership to reimburse Lexington Market, Inc. for a portion of the Lexington Market Study, a study that was conducted by Market Ventures, Inc. to help determine the next steps for the market.

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve  
all of the Personnel matters  
listed on the following pages:

22 - 36

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved  
by the Law Department as to form and legal sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**PERSONNEL**

Hourly Rate

Amount

Office of the City Council President

1. **MICHAEL L. SWIFT** \$90.00 \$ 6,750.00

Account: 1001-000000-1000-104800-601009

Mr. Swift will continue to work as a Contract Services Specialist II (Parliamentarian) for the Office of the City Council President. Mr. Swift is a Professional Registered Parliamentarian and a Certified Professional Parliamentarian. His duties will include, but will not be limited to attending City Council meetings and providing technical support to the President of the City Council. Mr. Swift will provide advice on parliamentary procedures, review and comment on questions of parliamentary procedures, and educate the President and City Council on parliamentary procedures. The period of the agreement is effective upon Board approval for one year.

Department of General Services (DGS)

2. **SEAN BURNETT** \$21.10 \$ 42,000.00

Account: 1001-000000-1911-192100-601009

Mr. Burnett will work as a Contract Services Specialist II (Special Events and Vendors Inspector). His duties will include, but will not be limited to conducting scheduled and unscheduled patrols of known violation locations and license holders, which includes participating in joint investigative operations, development and planning of investigations, and strategic enforcement of street vendor license regulations such as location, license posting, hours of operation, and refuse disposal.

Mr. Burnett will draft and issue citations to violators, conduct inspections at certain special events and large festivals to ensure compliance with posting requirements and permit conditions, and review and complete work for inspections and enforcement activity. In addition, he will



**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**PERSONNEL**

Hourly Rate

Amount

DGS - cont'd

receive complaints and review the enforcement database for investigation and enforcement of street vendor license violations, perform inspections on mobile vending units for stationery and mobile vendors applying for street vendor licenses to ensure compliance with the operating, design and size standards, prepare narrative reports to document findings sufficient to justify prosecution of a case, where necessary, and maintain records of inspections and enforcement actions which include labeling and posting photos to an enforcement database for street vendors that allows cross tracking by license number and vehicle tag identifiers. Mr. Burnett will also perform inspection activities necessary for the application review of new street vendors and proposed locations or existing locations that need to be changed due to City events, construction plans, new development activity or to maintain public safety. The period of the agreement is effective upon Board approval for one year.

3. **MICHAEL E. O'CONNOR**                      \$33.33                                      **\$ 40,000.00**

Account: 2030-000000-1890-189900-601009

Mr. O'Connor, retiree, will continue to work as a Financial Assessment Specialist. His duties will include, but will not be limited to reviewing the Fleet Management Consultant's recommendations and providing oversight of the implementation project that will phase in new operational and financial structures. Mr. O'Connor will develop an internal service fund for the building Maintenance Division and assist in the implementation of that fund so that a structure is in place when the DGS prepares for the FY16 budget. He will develop funding structures to support the

AGENDA

BOARD OF ESTIMATES

08/27/2014

PERSONNEL

Hourly Rate

Amount

DGS - cont'd

reorganization of the DGS, including the establishment of the Property Management Bureau and the Contract Administration Section, assist in the assimilation of the DGS's Chief Financial Officer, and the development of a defined procedure to capture capital funding. In addition, Mr. O'Connor will track and report expenditures, attend meetings within the DGS and other agencies on behalf of the CFO, such as CitiStat statistical prep, outcome budget assessments and reviews, and other budget-related meetings, and make recommendations regarding the budgetary and fiscal structure, with an emphasis on improvements. The period of the agreement is effective upon Board approval for one year.

4. Reclassify the following position:

From: 90000 - New Position  
Grade: 900  
Job No.: To be determined by BBMR

To: 33677 - HR Generalist II  
Grade: 923 (\$56,100.00 - \$89,200.00)

Cost: Savings (\$10,593.00) - 1001-000000-1981-627700-601001

This position is to be considered a Position of Trust, in accordance with the policy outlined in Administrative Manual, Section 237-1.

AGENDA

BOARD OF ESTIMATES

08/27/2014

PERSONNEL

Hourly Rate

Amount

DGS - cont'd

- 5. a. Create the following new classification:

Job Code: 71263 - Fuel Technician Specialist  
 Grade: 085 (\$36,318.00 - \$43,761.00)

- b. Create the following position:

Job Code: 71263 - Fuel Technician Specialist  
 Grade: 085 (\$36,318.00 - \$43,761.00)  
 Position No.: To be determined

Costs: \$59,546.00 - 2030-000000-1890-189500-601001

This position is to be considered a Position of Trust, in accordance with the policy outlined in Administrative Manual, Section 237-1.

Police Department

- 6. **DOROTHIA PARKER-JOHNSON**                      \$14.42                      **\$ 30,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Parker-Johnson will continue to work as a Contract Services Specialist I (Court Liaison Unit). She will be responsible for maintaining and furthering relationships with the State's Attorney's Office, reducing the failure to appear by Police Department personnel, limiting court overtime expenditures, and ensuring proper professionalism and appearance of Police Department personnel. In addition, Ms.

AGENDA

BOARD OF ESTIMATES

08/27/2014

PERSONNEL

Hourly Rate

Amount

Police Department - cont'd

Parker-Johnson will provide courtroom personnel with professional police service, represent the Police Department, and provide liaison service to the various criminal justice entities. The period of the agreement is September 28, 2014 through September 27, 2015.

7. **ROBERT H. ANDERSON, JR.**            \$14.42                    **\$ 30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Anderson, retiree, will continue to work as a Contract Services Specialist I (Professional Development and Training Academy). He will be responsible for creating and teaching the Baltimore Police Department Basic Instructor School and training new Field Officers. The period of the agreement is September 25, 2014 through September 24, 2015.

8. **BARBARA A. DAIS**                    \$14.42                    **\$ 30,000.00**

Account: 1001-000000-2042-198100-601009

Ms. Dais, retiree, will continue to work as a Contract Services Specialist I (CODIS Unit). She will be responsible for maintaining CODIS Candidate Match Support Documentation folders, processing investigative notices from Maryland State Police lab and other convicted offender laboratories participating in the National DNA Index System, and DNA case-tracking data entry. The period of the agreement is September 28, 2014 through September 27, 2015.

9. **JOSEPH I. McMAHON, JR.**            \$14.42                    **\$ 30,000.00**

10. **THERESA A. ANDERSON**            \$14.42                    **\$ 30,000.00**

Account: 1001-000000-2042-198100-601009



AGENDA

BOARD OF ESTIMATES

08/27/2014

PERSONNEL

Hourly Rate

Amount

Police Department - cont'd

understanding. In addition, she will review award documents for completeness, accuracy, and appropriate approvals and signatures, and update databases and spreadsheets with current grant information. The period of the agreement is September 28, 2014 through September 27, 2015.

**ON JANUARY 3, 1996, THE BOARD OF ESTIMATES APPROVED A WAIVER OF THE ADMINISTRATIVE MANUAL POLICY 212-1. THIS WAIVER ALLOWED THE BALTIMORE POLICE DEPARTMENT TO HIRE RETIRED POLICE OFFICERS ON A CONTRACTUAL BASIS.**

Law Department

13. **JOHN P. MACHEN** \$62.40 **\$107,889.00**

Account: 1001-000000-8620-175200-601009 \$ 26,972.25  
6000-694015-5851-662770-601009 \$ 80,916.75

Mr. Machen will continue to work as a Contract Services Specialist II (Special Chief Solicitor). His duties will include, but will not be limited to drafting and reviewing documents for the Baltimore Development Corporation and other City departments and agencies. The period of the agreement is October 1, 2014 through September 30, 2015.

14. **JEFFREY P. HOCHSTETLER** \$27.00 **\$ 47,250.00**

Account: 2036-000000-1752-175200-601009

Mr. Hochstetler will work as a Contract Services Specialist II (Special Assistant Solicitor). His duties will include, but will not be limited to assisting with advising City agencies on responses to subpoenas and public information requests; providing training in advising and responding to public information requests; handling guardianship matters for the Health Department and assisting in litigation involving the City. The period of the agreement is effective upon Board approval for one year.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**PERSONNEL**

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
15. <b>GEORGE CANNOLES</b>	\$ 8.50	<b>\$10,200.00</b>

Account: 6000-680815-4781-583802-601009

Mr. Cannoles, retiree, will continue to serve as a Contract Service Specialist I (Curator) in the Horticultural Division. His duties will include, but will not be limited to serving as Curator of the Orchid Exhibit at the Howard P. Rawlings Conservatory and providing gardening work in and around the grounds of the Conservatory. The period of the agreement is August 29, 2014 through August 28, 2015.

16. <b>DAVID KNOWLTON</b>	\$40.00	<b>\$72,800.00</b>
---------------------------	---------	--------------------

Account: 5000-577714-4711-362600-601009

Mr. Knowlton will work as a Contract Service Specialist II (Architect) for the Capital Division. He will be responsible for managing the design and construction phases associated with the renovation of various recreation facilities. His duties will include but not be limited to preparing architectural plans and specifications for various improvements and upgrades at existing recreation facilities, conferring with consulting architects, contractors, municipal agencies and in-house staff on various projects. Mr. Knowlton's duties will also include monitoring construction projects and reviewing Baltimore City Green Building Standards for projects over 10,000 square feet, and designing and reviewing security systems for all new Baltimore City Recreation and Parks buildings. The period of the Agreement is August 28, 2014 through August 27, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation and Parks - cont'd</u>		
17. <b>VICTOR MIRANDA</b>	\$37.09	<b>\$70,720.00</b>
Account: 1001-000000-4783-583800-601009		\$25,720.00
5000-577714-4781-363970-601009		\$45,000.00

Mr. Miranda will work as a Contract Services Specialist II (GIS Coordinator). His duties will include but are not limited to serving as the point of contact for map and Geographic Information System (GIS) related matters. He will design and implement specific recreation, parks, forestry and event mapping and data projects. He will also manage the master GIS files; administer the collection of published maps; manage or advise GIS projects; consult with Department employees on their GIS needs; provide training or classes about GIS to Department employees; provide technical support; provide guidance to GIS interns and stay informed about available data from external sources. The period of the Agreement is effective upon Board approval for one year.

18. <b>EARL SAVAGE</b>	\$24.76	<b>\$29,712.00</b>
Account: 5000-577714-4781-373960-601009		

Mr. Savage, retiree, will continue to work as a (Architect/Engineer) Contract Services Specialist I for the Department of Recreation and Parks. His duties will include but not be limited to preparing contract drawings and specifications for the renovation of recreation centers and park buildings, feasibility studies, field investigation reports, and detailed cost estimates. The period of the agreement is August 28, 2014 through August 27, 2015.



**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation and Parks - cont'd</u>		
19. <b>LAUREN CARRIG</b>	\$32.00	<b>\$ 6,400.00</b>
20. <b>MIRIAM BLANK</b>	\$32.00	<b>\$ 6,400.00</b>

Account: 6000-680514-4792-369900-601009

Ms. Carrig and Ms. Blank will work as Contract Services Specialist IIs (Ice Skating Instructors). Their duties will include, but are not limited to providing instructions in figure skating skills for participants in the Learn to Skate Program and summer camps, including skills that are the basis for the U.S. Figure Skating National Proficiency Tests. They will also evaluate student performance to determine mastery of specific skills and advancement to the next level and assist students in planning an individual presentation program to music. The period of the Agreement is effective upon Board approval for one year.

Fire Department

21. <b>DANIEL C. RAMOS</b>	\$28.28	<b>\$53,900.00</b>
----------------------------	---------	--------------------

Account: 1001-000000-3191-308700-601009

Mr. Ramos will continue to work as a Contract Services Specialist II (Operations Research Analyst). Mr. Ramos will perform operational, organizational, management and procedural analysis. He will also draft narrative, statistical and graphic reports and participate in the preparation of group presentations, including CitiStat. He will also provide recommendations on Emergency Medical Services policies and strategies, analyze studies and draft alternative plans for implementation of new systems, procedures or organizational changes. The period of the Agreement is August 30, 2014 through August 29, 2015.

AGENDA

BOARD OF ESTIMATES

08/27/2014

PERSONNEL

Hourly Rate

Amount

Health Department - cont'd

22. **MATTIE SHIVERS** \$ 8.16 \$ 8,062.08

Account: 4000-432914-3024-268400-601009

Ms. Shivers will work as a Contract Services Specialist II (Food Service Manager). Her duties will include but, not be limited to ensuring the receipt and storage of food products, ensuring that meals are served, and ensuring that the serving area and equipment are kept clean and sanitary. She will also be responsible for preparing and maintaining paperwork, meal counts, collecting funds, ordering supplies, preparing daily reports via the Touch Screen System and supervising food service aids. The period of the agreement is October 1, 2014 through September 30, 2015.

23. **DARLENE KESS** \$ 9.00 \$ 8,892.00

Account: 4000-433515-3024-268400-601009

Ms. Kess will continue to work as a Contract Services Specialist II (Office Assistant) for the Zeta Center (Center). She will provide office support to the Center Manager and act as liaison between the public and Center Director. She will use basic office equipment such as the telephone, computer, copy and fax machine. She will register participants for membership and classes, maintain membership information, maintain filing system, and collect fees for membership. She will send out brochures and information to the public, including Center members. She will enter membership and class information in the UPT System and greet visitors and members. The period of the agreement is October 1, 2014 through September 30, 2015.

AGENDA

BOARD OF ESTIMATES

08/27/2014

PERSONNEL

Health Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
24. <b>MOLLIE W. JENCKES, R.N.</b>	\$38.00	<b>\$36,480.00</b>

Account: 4000-427714-3023-599610-601009

Ms. Jenckes will work as a Contract Services Specialist II (Nurse Case Manager). She will perform duties related to medical care management as a member of the health care and support services team providing services to HIV infected individuals in the STD/HIV/TB Clinics. The period of the Agreement is effective upon Board approval through June 30, 2015.

25. Create the following Position:

Social Program Administrator II  
Job Code: 81152  
Grade: 927 (\$59,600.00 - \$95,400.00)  
Job No. to be assigned by BBMR

Cost: \$85,896.00 - 4000-427713-3023-606100-601001

Dept of Public Works/Bureau of Solid Waste

26. <b>CHARLES W. MCMILLION SR.</b>	\$35.66	<b>\$42,793.00</b>
---	---------	--------------------

Account: 1001-000000-5161-390100-601009

Mr. McMillion, Sr., a retiree, will work as a Contract Services Specialist I (Administrative Analyst). His duties will include, but are not limited to managing and operating the agency's facilities and implementing standard operating procedures that will serve as a guide for the facilities. He will manage and supervise staff; work with the supervisory staff to coordinate and implement modifications in the operations of the facilities; assist with inspecting

AGENDA

BOARD OF ESTIMATES

08/27/2014

PERSONNEL

DPW/Bureau of Solid Waste - cont'd

work sites to ensure compliance with regulations and procedures and to ensure efficient operations. He will also report findings and make corrective recommendations; ensure implementation and enforcement of new policies; procedures and operational modifications. He will facilitate the development of and arrangement of training programs in solid waste practices that are related to disposal and maintenance procedures. The period of the Agreement is effective upon Board approval for one year.

Department of Planning

27. Reclassify Job Nos. 50507 and 50508:

From: New Position  
Job Code: 9000  
Grade: 900

To: City Planner II  
Job Code: 74137  
Grade: 927 (\$59,600.00 - \$95,400.00)

Cost: \$0.00 - 1001-000000-1873-187400-601001

Mayor's Office

28. Reclassify the following position:

From: 90000 - New Position  
Grade: 900 (\$1.00 - \$204,000.00)  
Position No.: 1873-50400

To: 00086 - Operations Officer II  
Grade: 927 (\$59,600.00 - \$95,400.00)

Cost: \$0.00 - 2026-000000-1873-732600-601001

AGENDA

BOARD OF ESTIMATES

08/27/2014

PERSONNEL

Department of Human Resources

29. Reclassify the following position:

From: 90000 - New Position  
Grade: 999 (\$1.00 - 204,000.00)  
Job No.: 1601-50272

To: 33658 - Equal Opportunity Officer  
Grade: 923 (\$56,100.00 - \$89,900.00)

Costs: There are no costs associated with this action.

30. Reclassify the following position:

From: 33629 - HR Specialist II  
Grade: 927 (\$59,600.00 - \$95,400.00)  
Job No.: 1603-47492

To: 33679 - HR Business Partner  
Grade: 931 (\$68,200.00 - \$109,100.00)

Costs: \$11,180.00 - 1001-000000-1603-172500-601001

31. Reclassify the following position:

From: 33628 - HR Specialist I  
Grade: 090 (\$44,414.00 - \$53,980.00)  
Job No.: 1603-33851

To: 33674 - Recruitment & Talent Acq. Specialist I  
Grade: 090 (\$44,414.00 - \$53,980.00)

There are no costs associated with this action.

32. Reclassify the following positions:

From 90000 - New Position  
Grade: 999 (\$1.00 - \$204,000.00)  
Job No.: 1601-50279

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**PERSONNEL**

Department of Human Resources - cont'd

To: 33626 - HRIS Analyst  
Grade: 927 (\$59,600.00 - \$95,400.00)

There are no costs associated with this action.

Mayor's Office on Criminal Justice

33. **ERIN CUNNINGHAM** \$26.00 **\$15,000.00**

Account: 5000-516411-2252-690500-601009

Ms. Cunningham will continue to work as a Contract Services Specialist II (Visitation Center Supervisor). She will be responsible for overseeing supervised visitation and monitoring exchange services as well as support the operations of the Visitation Center through administrative duties. The period of the agreement is September 1, 2014 through February 28, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Horizon Property Group, LLC, developer, for the sale of the City-owned properties located at 2427 and 2353 Lauretta Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000.00 - 2427 Lauretta Ave.  
3,000.00 - 2353 Lauretta Ave.  
\$6,000.00 - Purchase Price, payable at settlement

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in the properties. A good faith deposit of \$600.00 has been paid by the developer.

The developer will purchase the vacant buildings located at 2427 and 2353 Lauretta Avenue. The developer will rehabilitate the properties back to functional single-family homes. The rehabilitated properties will be offered as rentals to low income families including those with Section 8 vouchers at a rate of \$1,598.00 per month. The purchase price and improvements to the site will be financed through private sources and Baltimore Community Lending.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties were valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation Price for 2353 and 2427 Lauretta Avenue was \$5,370.00 each and the purchase price is \$3,000.00 each. The properties are being sold to Property Group, LLC for below the price determined by the Waiver Valuation process because:

- the renovation will be to the specific benefit to the immediate community;

DHCD - cont'd

- will eliminate blight from the block and neighborhood;
- the sale and rehabilitation will return vacant buildings to the tax rolls; and
- the condition of the properties will require extensive and immediate remediation.

**MBE/WBE PARTICIPATION:**

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with KDRB Construction, developer, for the sale of the City-owned properties located at 1608 and 1626 N. Broadway.

**AMOUNT OF MONEY AND SOURCE:**

\$ 5,000.00 - 1608 N. Broadway  
5,000.00 - 1626 N. Broadway  
**\$10,000.00** - Purchase Price, payable at settlement

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in the properties. A good faith deposit of \$1,000.00 has been paid by the developer.

The developer will purchase the vacant buildings located at 1608 and 1626 N. Broadway. The developer will rehabilitate the properties back to functional single-family homes. The rehabilitated properties will be offered for sale at market price which the developer has deemed to be \$200,000.00. Improvements to the site will be financed through private sources.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties were valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation Price for 1608 and 1626 N. Broadway was \$8,813.00 each and the purchase price is \$5,000.00 each. The properties are being sold to KDRB Construction below the price determined by the Waiver Valuation process because:

- the renovation will be to the specific benefit to the immediate community;

DHCD - cont'd

- will eliminate blight from the block and neighborhood;
- the sale and rehabilitation will return vacant buildings to the tax rolls; and
- the condition of the properties will require extensive and immediate remediation.

**MBE/WBE PARTICIPATION:**

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with William M. Pickens, Jr., developer, for the sale of the City-owned property located at 1022 W. Lanvale Street.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000.00 - Purchase Price, payable at settlement

**BACKGROUND/EXPLANATION:**

The City will convey all its rights, title, and interest in the property.

The project will involve the rehabilitation of the vacant property into a single-family home which the purchaser plans to use as its primary residence. The property is in the Harlem Park neighborhood. The developer will use private funds.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property located at 1022 W. Lanvale Street is being sold for \$3,000.00. The DHCD has determined the price of the property to be \$5,000.00 using the Waiver Valuation process. This property is in far worse condition than many of the comparable properties in the area. The property is being sold to Mr. William M. Pickens, Jr. below the price determined by the Waiver Valuation process because:

- it will be a specific benefit to the immediate community;
- eliminate blight;

DHCD - cont'd

- create jobs during the reconstruction; and,
- the property will be reoccupied and returned to the tax rolls.

The property will also be used as the buyers primary residence which promote homeownership within the City.

**MBE/WBE PARTICIPATION:**

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Housing and - Side Yard Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Side Yard Land Disposition Agreement with Mr. Michael Hall, developer, for the sale of the City-owned property located at 414 E. 26<sup>th</sup> Street.

**AMOUNT OF MONEY AND SOURCE:**

\$500.00 - Purchase Price

The lot will be sold for \$500.00 of which \$400.00 will be held in escrow by the City for the benefit of the purchaser to be applied at settlement for closing costs including transfer of taxes, recordation fees, taxes, and associated title services.

**BACKGROUND/EXPLANATION:**

The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The DHCD's Land Resource Division, on behalf of the Mayor and City Council, strategically acquires, and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 414 E. 26<sup>th</sup> Street to the owner of the adjacent owner-occupied property. As a condition of the conveyance, Mr. Hall has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, §8 of the Baltimore City Code (2011 Edition), Article II, §15 of the Baltimore City Charter, 2011 Edition, and Article 13 of the City Code.

The property was journalized and approved for sale on January 13, 2014.

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE:**

The property is being sold for \$500.00. The rationale for the conveyance is the sale will serve a specific benefit to the immediate community and elimination of blight. Mr. Hall intends to keep it as a green space.

**MBE/WBE PARTICIPATION:**

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

(The Side Yard Land Disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Housing and - Second Amendment to Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Second Amendment to Agreement with Railway Express, LLC, Developer.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Second Amendment to Agreement will increase the interest rate from 4% to 5% (from the original 4% in the previous agreement). This amendment will also revise the lender to be Ladder Capital Finance, LLC. and extend the term for five years.

The City entered into an agreement with Railway Express, LLC on August 11, 2004, as amended by the First Amendment to Agreement on August 16, 2006, and as further amended by an Extension and Consent Agreement on January 24, 2007, as to the sale and development of certain real property and the improvement thereon, located at 1501 St. Paul Street, Baltimore, MD.

The principal balance due on the Note as per agreement is \$744,164.97. The Railway Express, LLC is current and paid to date, on the current Note. The parties have agreed that beginning the first day of the month following the approval of the Second Amendment to Agreement that the interest rate will increase from 4% to 5%. The lender has been updated to show that the new lender will be Ladder Capital Finance, LLC, which will take first lien position through a Subordination Agreement. The terms of the agreement will extend the terms of the loan, for an additional five years to July 1, 2025.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)





**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

DHCD - cont'd

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2014 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Police Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with University of Maryland University College (University). The period of the Agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$125,000.00 - 6000-611215-2013-197500-603026

**BACKGROUND/EXPLANATION:**

The University will develop and deliver an undergraduate Criminal Justice Leadership Certificate Program (the Program) in accordance with the terms and conditions of this Agreement. The Program will be delivered to 25 program participants in each cohort. The University may increase the number of program participants by mutual agreement of the parties.

It is hereby certified that the requirement is of such a nature, that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the equipment and/or service is recommended.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Police Department - Grant Adjustment Notice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention (GOCCP). This GAN extends the period of the award through February 28, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 5000-516411-2252-690500-600000

**BACKGROUND/EXPLANATION:**

On July 28, 2010, the Board approved acceptance of the grant award for the "Supervised Visitation" grant. The grant provides funds for the creation and operation of a fully functional "Supervised Visitation" Center (Center). The Center is intended to address the persistent problem of domestic violence and child abuse in the metropolitan area. The period of the grant award was April 1, 2010 through August 31, 2013.

On August 28, 2013, the Board approved a GAN extending the grant award through August 31, 2014. This GAN extends the period of the grant award through February 28, 2015. All other terms and conditions of the original grant award remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The conditions of the Grant Adjustment Notice have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Police Department - Grant Awards

The Board is requested to approve and authorize acceptance of the various Grant Awards from the Governor's Office of Crime Control and Prevention.

**1. SEX OFFENSE VICTIM ADVOCACY GRANT \$16,890.00**

Account: 5000-596815-2252-688000-600000

The "Sex Offense Victim Advocacy" grant provides contractual funds used for the salaries of Victim Advocates. The Victim Advocates accompany detectives to conduct outreach to victims of current sexual assault cases and cold case notification/s in Baltimore City. The period of the Grant Award is July 1, 2014 through June 30, 2015.

The Grant Award is late because it was recently received.

**2. "SART VERTICAL ADVOCATE" PROJECT \$12,725.00**

Account: 4000-475515-2252-688000-600000

The "SART Vertical Advocate" project assists in developing and implementing strategies specifically intended to provide assistance to victims of crime in the State of Maryland. The funds will provide salary support for a Victim Advocate who will provide ongoing crisis response, support, and advocacy to victims of sexual assault. The period of the Grant Award is July 1, 2014 through September 30, 2014.

The Grant Award is late because it was recently received.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The general and special conditions of the Grant Awards have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Mayor's Office on Criminal Justice - Addenda to Agreement

The Board is requested to approve and authorize execution of the Addenda to Agreement. The Addendum to Agreement with the below-listed persons extends the period of the agreement through February 28, 2015.

1.	<b>ANN MYERS</b>	<b>\$ 0.00</b>
2.	<b>LATISHA CARTER</b>	<b>\$ 0.00</b>
3.	<b>NATASHA PETERSON</b> <b>(nee' NATASHA GRIFFIN)</b>	<b>\$ 0.00</b>
4.	<b>DARNELL PENN</b>	<b>\$ 0.00</b>
5.	<b>AMANDA MUMFORD</b>	<b>\$ 0.00</b>
6.	<b>ANN TINDALL</b>	<b>\$ 0.00</b>
7.	<b>ELISEBA OSORE</b>	<b>\$ 0.00</b>
8.	<b>CHRISTINA TERRANOVA</b>	<b>\$ 0.00</b>
9.	<b>WANDA CARTER</b>	<b>\$ 0.00</b>
10.	<b>LISA FINK</b>	<b>\$ 0.00</b>
11.	<b>CHERYLE FRALING</b>	<b>\$ 0.00</b>
12.	<b>WANDA ASHLEY</b>	<b>\$ 0.00</b>

Account: 5000-516411-2252-690500-603018

The Supervised Visitation grant funds a Visitation Center that creates a safe haven for families of domestic violence. The above listed individuals will each continue to work as a Monitor to provide supervision during supervised visitation and monitored exchange sessions at the center.

On July 28, 2010, the Board approved acceptance of the grant award for the "Supervised Visitation" grant. The period of the grant was April 1, 2010 through August 31, 2012. On September 12, 2012, the Board approved a Grant Adjustment Notice (GAN) that extended the grant award period through August 31, 2013. On August 28, 2013, the Board approved a GAN extending the grant award through August 31, 2014.

An additional GAN has been released that extends the grant period through February 28, 2015. The Addendum to Agreement

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Mayor's Office on Criminal Justice - cont'd

extends the contract period for the above listed individuals to coincide with the extension date of the new GAN. All other terms and conditions of the original grant award remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Addenda to Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Recreation and Parks - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 22 to GWWO, Inc., under Project 1164, On-Call Design Services.

**AMOUNT OF MONEY AND SOURCE:**

\$126,678.96 - 9938-917022-9474-000000-703032

**BACKGROUND/EXPLANATION:**

This authorization includes post-award services for Rita Church Community Center Gymnasium.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

Including this task, the contractor has achieved goals of MBE: 29.14% and WBE: 9.35%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

08/27/2014

Dept. of Recreation & Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$150,000.00	9938-916022-9475	9938-917022-9474
General Fund	Reserve - Community Center Master Plan	Active - Community Center Master Plan

This transfer will provide funds to cover costs associated design services under Task No. 22, Project 1164, On-Call Design Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)



**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Bureau of the Budget and - Appropriation Adjustment Order  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Appropriation Adjustment Order (AAO) to transfer General funds within the Baltimore City Health Department from Service 303 (Clinical Services) to Service 716 (Animal Services - BARCS).

**AMOUNT OF MONEY AND SOURCE:**

\$57,000.00 - From: 1001-000000-3030-271500-603051  
Clinical Services  
(Service 303)

To: 1001-000000-2401-271300-603051  
Animal Services - BARCS  
(Service 716)

**BACKGROUND/EXPLANATION:**

The transfer is necessary to convert a part-time BARCS veterinarian position to a full-time position. The appropriation that will be debited within Clinical Services was approved as part of the Fiscal 2015 Ordinance of Estimates. With this AAO, funding will be moved from Clinical Services to Animal Services.

**APPROVED FOR FUNDS BY FINANCE**

AGENDA

BOARD OF ESTIMATES

08/27/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |  |        |         |
|--|--------|---------|
| 1. FISHER SCIENTIFIC COMPANY, LLC  | \$0.00 | Renewal |
| Solicitation No. B50002081 - Drug Lab Daily Use Consumables - Police Department - Req. No. R580791 |        |         |

On September 12, 2011, the Board approved the initial award in the amount of \$16,000.00. The award contained three 1-year renewal options. Two renewals have been approved. This final renewal in the amount of \$0.00 is for the period September 9, 2014 through September 9, 2015.

- |   |             |         |
|---|-------------|---------|
| 2. BELIEVE WIRELESS LLC   | \$49,776.00 | Low Bid |
| Solicitation No. B50003677 - Wireless Access Points Installation - State's Attorney - Req. No. R66340 |             |         |

This is for the procurement of Ruckus wireless installation points which will provide wireless connectivity for the Clarence M. Mitchell and Courthouse East Courthouses. Bids were solicited and received via CitiBuy. An award is recommended for the sole responsive bidder. The bid price offered is considered fair and reasonable. The period of the award is August 27, 2014 through August 26, 2015.

- |  |              |         |
|--|--------------|---------|
| 3. MITCHELL PLUMBING & HEATING, INC.   | \$200,000.00 | Renewal |
| Contract No. B50002088 - Drain Cleaning Services - Department of General Services - P.O. No. P518386 |              |         |

On September 14, 2011, the Board approved the initial award in the amount \$138,230.00. Subsequent increases have been approved. This sole two-year renewal in the amount of \$200,000.00 is for the period September 15, 2014 through September 14, 2016. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |  |              |         |
|--|--------------|---------|
| 4. UNIVAR USA, INC.  | \$ 70,000.00 | Renewal |
| Contract No. B50002133 - Sodium Hydroxide (25% Solution) - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P518556 |              |         |

On October 19, 2011, the Board approved the initial award in the amount of \$122,265.00. The award contained four 1-year renewal options. Two renewals have been approved. This renewal in the amount of \$70,000.00 is for the period November 1, 2014 through October 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |   |         |         |
|---|---------|---------|
| 5. GEORGE S. COYNE<br>CHEMICAL CO., INC.  | \$ 0.00 | Renewal |
| Contract No. B50002045 - Liquid Hydrogen Peroxide - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P518110 |         |         |

On August 31, 2011, the Board approved the initial award in the amount of \$47,380.00. The award contained four 1-year renewal options. Subsequent renewals have been approved. This renewal in the amount of \$0.00 is for the period October 1, 2014 through September 30, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

08/27/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |  |  |              |         |
|--|--|--------------|---------|
| 6.   | CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. | \$400,000.00 | Renewal |
| Baltimore Regional Cooperative Purchasing Committee (BRCPC)<br>Contract No. PCR-09-125-Household Hazardous Waste: Collection and Disposal - Department of Public Works, Bureau of Solid Waste - P.O. No. P521645 |  |              |         |

On September 19, 2012, the Board approved the initial award in the amount of \$200,000.00. The award contained one 2-year renewal option. This sole two year renewal in the amount of \$400,000.00 is for the period October 30, 2014 through October 29, 2016. The above amount is the City's estimated requirement.

**MBE/WBE PARTICIPATION:**

N/A

- |  |                              |             |         |
|--|------------------------------|-------------|---------|
| 7.   | LANGUAGE LINE SERVICES, INC. | \$ 5,000.00 | Renewal |
| Contract No. 050B2400001 - Statewide Language Interpretation Services (Telephonic Translation Services) - Baltimore City Health Department, etc. |                              |             |         |

On September 27, 2012, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$5,000.00 is for the period October 1, 2014 through September 30, 2015, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

- |   |                            |              |         |
|---|----------------------------|--------------|---------|
| 8.  | FERGUSON ENTERPRISES, INC. | \$300,000.00 | Renewal |
| Contract No. B50002465 - Water Meter Expansion Connectors - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P521302 |                            |              |         |

On August 15, 2012, the Board approved the initial award in the amount of \$300,000.00. The award contained two 1-year renewal

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

options. This renewal in the amount of \$300,000.00 is for the period September 3, 2014 through September 2, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |  |              |         |
|--|--------------|---------|
| 9. SMITH-BLAIR, INC.   | \$100,000.00 | Renewal |
| Contract No. B50002456 - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P521288 |              |         |

On August 15, 2012, the Board approved the initial award in the amount of \$50,000.00. The award contained two 1-year renewal options. On May 15, 2013, the Board approved an increase in the amount of \$140,000.00. This renewal in the amount of \$100,000.00 is for the period September 21, 2014 through September 20, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |   |              |         |
|---|--------------|---------|
| 10. <u>FIRST CALL</u><br>FERGUSON ENTERPRISES, INC.   |              |         |
| <u>SECOND CALL</u><br>HD SUPPLY WATERWORKS,<br>LIMITED PARTNERSHIP  |              |         |
|   | \$100,000.00 | Renewal |
| Contract No. B50002447 - Poly Vinyl Chloride (PVC) Pipe and Fittings - Agencies - Various - P.O. Nos. P521295 and P521294 |              |         |

On August 22, 2012, the Board approved the initial award in the amount of \$120,000.00. The award contained two 1-year renewal options. On January 8, 2014, the Board approved an increase in the amount of \$150,000.00. This renewal in the amount of \$100,000.00 is for the period September 9, 2014 through September 8, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

08/27/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

11. NEENAH FOUNDRY COMPANY  
 CAPITAL FOUNDRY OF VIRGINIA,  
 INCORPORATED

	\$ 0.00	Renewal
--	---------	---------

Contract No. B50002437 - Casting Gray Iron Manhole Covers &  
 Frame - Agencies - Various - P.O. Nos. P521925 and P521926

On November 14, 2012, the Board approved the initial award in the amount of \$1,745,600.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period November 1, 2014 through October 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

12. COST PLANS PLUS, LLC	\$ 19,000.00	Extension
--------------------------	--------------	-----------

Contract No. 06000 - Cost Allocation Accounting Plans -  
 Department of Finance - P.O. No. P524060

On July 21, 2010, the Board approved the initial award in the amount of \$28,500.00. Subsequent actions have been approved. The contractor has proprietary software and all historical data to provide cost allocation plans in accordance with the Federal Office of Management and Budget Circular OMB-A87. This extension in the amount of \$19,000.00 is for the period July 21, 2014 through July 20, 2016. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

08/27/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |     |  |              |          |
|-----|--|--------------|----------|
| 13. | CROWN SECURITY SYSTEM, INC.  | \$500,000.00 | Increase |
|     | Contract No. B50000642 - Personnel for CCTV Monitoring - Mayor's Office on Criminal Justice - P.O. No. P505173 |              |          |

On October 29, 2008, the Board approved the initial award in the amount of \$1,739,424.60. The award contained two 3-year renewal options. On August 5, 2011, the City Purchasing Agent approved an increase in the amount of \$50,000.00. On September 28, 2011, the Board approved the first renewal in the amount of \$2,000,000.00. This increase in the amount of \$500,000.00 is necessary to continue personnel services needed to monitor the CCTV cameras in the Baltimore Police Department's CitiWatch Center. This increase in the amount of \$500,000.00 will make the award amount \$4,289,424.60. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 27% MBE AND 0% WBE.**

<b>MBE:</b> Stronghold Security, LLC	\$56,150.25	15%
--------------------------------------	-------------	-----

**WBE:** Waived

**MWBOO FOUND CROWN SECURITY SYSTEM, INC. IN NON-COMPLIANCE.**

The vendor will be given 120 days to find a suitable MBE firm to replace Stronghold Security, LLC.

14. **FIRST CALL**

EXCEL STAFFING AND PERSONNEL SERVICES, INCOPORATED	\$ 50,000.00	
--	--------------	--

**SECOND CALL**

DEPENDABLE SERVICES, GROUP, INC.	150,000.00	
----------------------------------	------------	--

	<b>\$200,000.00</b>	Increase
--	---------------------	----------

Contract No. B50002453 - Providing Temporary Nursing Services - Health Department, Bureau of School Health - P.O. Nos. Various

On December 5, 2012, the Board approved the initial award in the amount of \$1,500,000.00. The award contained one 3-year

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

renewal option. Subsequent increases to vendors have been approved. Due to the agency's need for services an increase for two vendors in the amount of \$200,000.00 is necessary. This increase in the amount of \$200,000.00 will make the award amount \$5,247,500.00. The contract expires on December 31, 2015, with one 3-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 15% MBE AND 8% WBE.**

Excel Staffing and Personnel Services, Inc.

<b>MBE:</b> Trustworthy Staffing Solutions	\$353,643.02	15.31%
<b>WBE:</b> Dependable Services, Group, LLC	\$574,794.10	24.89%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

Dependable Services Group, LLC

<b>MBE:</b> Crownhills Enterprises, Inc.	\$ 13,629.00	8.5%
<b>WBE:</b> Sym, Inc.	\$ 774.00	0.5%

**MWBOO FOUND DEPENDABLE SERVICES GROUP, LLC IN NON-COMPLIANCE.**

The vendor will be given 60 days to cure its deficit.



**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

15.	TURF EQUIPMENT AND SUPPLY COMPANY, INC.	\$100,000.00	Increase (Additional Vendor)
Contract No. B50003397 - O.E.M. Parts and Service for Toro Equipment - Department of General Services, Fleet Management - Req. No. R653614			

On April 9, 2014, the Board approved the initial award to Security Equipment Company in the amount \$1,000,000.00. The award contained two 1-year renewal options. This vendor can no longer meet the increasing requirements of the City. The additional vendor was the second lowest bidder on the original bid and has agreed to provide services under the original terms of the solicitation and the prices bid. The period of the award is September 3, 2014 through April 8, 2017, with two 1-year renewal options remaining. This increase makes the total contract amount \$1,000,000.00. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

16.	OFFICIAL PAYMENTS CORPORATION	\$1,152,000.00	Agreement
Solicitation No. 06000 - Payment Gateway Services - Department of Finance - Req. No. R661047			

The Board is requested to approve and authorize execution of an Agreement with Official Payments Corporation. The period of the agreement is October 1, 2014 through September 30, 2018, with four 2-year renewal options.

The Bureau of Revenue Collections desires to engage Official Payments Corporation to provide confidential and proprietary software licenses and services to allow for electronic bill payment services to the City for a suite of services including, internet, phone, credit card, debit card, etc. for payment and transfer of funds for various fees and other obligations.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

The services are currently provided by Official Payments Corporation as a subcontractor on the General Banking Contract with M & T Bank. It was determined by the using agency that the new General Banking solicitation should not include this function, and that a separate contract should be negotiated directly with Official Payments Corporation due to the operational infeasibility of competitively bidding both contracts during the same term.

The pricing has been reviewed and deemed fair and reasonable. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

(The Agreement has been approved by the Law Department for form and legal sufficiency.)

17. GREAT WEST LIFE AND	Amendment to
<u>ANNUITY INSURANCE COMPANY</u>	N/A Agreement
Contract No. B50001019 - Provide Deferred Compensation Plan Services - Department of Finance - Req. No. N/A	

The Board is requested to approve and authorize execution of the following:

- a. First Restated and Amendment for Recordkeeping and Communication Services with Great West Life and Annuity Insurance Company.
- b. Amendment #1 Reality Investing Advisory Services Agreement with Advised Assets Group, LLC.
- c. Section 401(a) Custodial Account Agreement with Wells Fargo Bank, National Association.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

On July 15, 2009, the Board approved the initial award. In support of the Mayor's Ten Year Plan, this Amendment includes the three-year extension and a request to allow for the implementation of a new 401(a) Retirement Savings Plan in coordination with Segal Advisors, Inc., the Deferred Compensation Plan Consultants. The new 401(a) Plan is in addition to the existing 457 Plan.

The Deferred Compensation Plan fees are structured so that the administrative fees paid by each of the two Plans are part of the investment funds entrusted to the Plan administrator, Great West Life and Annuity Company. This recommendation is made with the concurrence of the Deferred Compensation Plan Committee.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO SET GOALS OF 16% MBE AND 6% WBE.**

**MBE:** CASI, Inc. 13.4%

**WBE:** Curry Printing & Copy Center 3.9%

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

The vendor will be given 60 days to cure its deficit.

(The First Restated and Amended Agreement, Amendment No. 1 Reality Investing Advisory Services Agreement, and Section 401(a) Custodial Account Agreement have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
67 - 69  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

08/27/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Dept. of Public Works, Bureau of Water and Wastewater/ Office  
of Engineering & Construction

---

1. SWC 7764, Race Street Culvert Replacement and Rehabilitation Allied Contractors, Inc. \$2,437,080.00

**MBE:** Priority Construction Corp. \$232,134.00 9.52%  
J.M. Murphy Enterprises, Inc. \$ 61,000.00 2.50%

**WBE:** Sunrise Safety Services, Inc. \$19,328.00 0.79%  
S&L Trucking, LLC \$53,856.00 2.20%

**MWBOO FOUND VENDOR IN COMPLIANCE**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 800,000.00	9958-905093-9522	
State Construction		
755,669.00	" "	
26 <sup>th</sup> Rec. & Parks		
Loan		
15,000.00	9958-906400-9522	
State Construction		
75,000.00	9958-903439-9522	
State Construction		
679,087.00	9958-903451-9522	
State Construction		
261,773.00	9958-906405-9526	
State Construction		
50,074.00	9958-909407-9526	
<u>\$2,636,603.00</u>		
<u>State Construction</u>		
\$ 199,743.00	-----	9958-908093-9520-2 (Extra Work)
\$ 199,743.00	-----	9958-908093-9520-3 (Engineering)
\$ 119,846.00	-----	9958-908093-9520-5 (Inspection)



RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 4. B50003510 Major Repairs, Upgrades and Replacement of AST and UST (Above Ground Storage Tanks and Underground Storage Tanks)

**REJECTION** - On July 30, 2014, the Board received and opened the sole bid. In the process of evaluation, it was determined that an award would not be in the best interest of the City and revised specification would increase competition. This requirement will be revised and re-bid at a later date.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Transportation - Ratification and Expenditure  
of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services and authorization of payment by Expenditure Authorization to P. Flanigan & Sons, Inc., under TR 10308, Resurfacing Highways at Various Locations.

**AMOUNT OF MONEY AND SOURCE:**

**\$207,955.06 - 9950-903771-9514-900010-703064**

**BACKGROUND/EXPLANATION:**

On Wednesday, July 14, 2010, the Board awarded TR 10308, Resurfacing Highways at Various Locations Citywide, with a duration of 450 consecutive calendar days, resulting in an expiration date of November 9, 2011. During the course of construction, this project experienced several unforeseen project management issues, which adversely impacted handling outstanding extra work orders.

Final review of construction documents revealed that the need for additional funding to close out the contract and reimburse the contractor for purchased materials, which are to be utilized by the Traffic Division. The Department is requesting additional funding in the amount of \$207,955.06, and to bring the contract timeline to date with final acceptance, and address outstanding contractual issues. The contract ended November 9, 2011. The services for which payment is requested were provided November 10 through 15, 2011.

**DBE PARTICIPATION:**

The contractor has complied with 49 CFR Part 26 in meeting the established 30% DBE goal.

**APPROVED FOR FUNDS BY FINANCE.**

**AUDITS HAS REVIEWED AND HAD NO OBJECTION.**



AGENDA

BOARD OF ESTIMATES

08/27/2014

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$298,000.00</b>	9950-917001-9507	9950-903771-9514-2
MVR	Constr. Reserve	Contingency - JOC
	Highway Federal	Citywide TR 10308

This transfer will provide funds to close Project TR 10308, Resurfacing Highways at Various Locations Citywide.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 24 to Century Engineering, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

**AMOUNT OF MONEY AND SOURCE:**

\$ 46,245.76 - 9950-904327-9527-900010-703032

**BACKGROUND/EXPLANATION:**

This authorization provides for additional construction phase services to cover contract time extension and minor changes made in design of permanent ADA marina camp access. This proposal will also cover services provided for temporary ADA marina access to accommodate construction phasing. Finally, this proposal will cover construction phase services for permanent ADA marina access.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**MWBOO SET GOALS OF 27% MBE AND 9% WBE.**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

AGENDA

BOARD OF ESTIMATES

08/27/2014

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 40,696.27 Federal	9950-904176-9528 Jones Falls Inner Harbor Trail	
10,174.07 <u>MVR</u>	9950-906139-9528 Pennsylvania Ave. Main Street Improv.	
<b>\$ 50,870.34</b>	-----	9950-904327-9527-5 Inspection - Inner Harbor East Phase III

This transfer will provide funds to cover costs associated with Task No. 24, Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects in the amount of \$46,245.76.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
all of the  
Extra Work Orders  
as listed on the following page:

75

The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

In connection with the Transfers of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

08/27/2014

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time % Ext. Compl.
-----------------------	-----------------------------	------------	-----------------------

Department of Transportation

1. EWO #003, \$400,346.82 - Project 799, Improvements to Hawkins Point Road  


---

\$374,228.29      \$517,729.54      Century Engineer-      -      -  
ing, Inc.

This authorization provides for additional engineering services in connection with improvements to Hawkins Point Road. The scope of services includes but is not limited to, pre-bid meeting and preparing addenda, additional design services, bridge joint modifications and right-of-way.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$352,305.20 Federal	9950-903416-9507 Constr. Reserve Hawkins Point Rd. Bridge	
88,076.30	" "	
<u>MVR</u>		
<b>\$440,381.50</b>	-----	9950-902416-9506-3 Design & Study Hawkins Point Road

This transfer will provide funds to cover costs associated with expense related to Change Order No. 3, Project 799, for improvements to Hawkins Point Road with Century Engineering, Inc. in the amount of \$400,346.82.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Public Works/ - Extend Adjustment Increase  
Bureau of Water and Wastewater to Interim Agreement Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an Extension of the Adjustment Increase to the Interim Agreement Renewal with Sparrows Point LLC. The Adjustment Increase to the Interim Agreement will be extended through December 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$374,500.00 - 2070-000000-5501-630040-603026

**BACKGROUND/EXPLANATION:**

On January 23, 2013, the Board approved the initial Interim Agreement for the acceptance and discharge of treated effluent from the Back River Wastewater Treatment Plant in the amount of \$908,666.67. Section 8 of the Agreement provided for the automatic renewal of the Agreement for one year terms unless terminated by the parties.

On September 4, 2013, the Board approved the first one-year renewal of the Agreement in the amount of \$960,000.00. The Interim Agreement required the City to pay the Sparrows Point, LLC \$80,000.00 per month for costs incurred by them to manage the Back River effluent. Sparrows Point LLC was not satisfied with the amount of monthly payments due to high electricity costs and other considerations.

Sparrows Point LLC claims that they terminated the Interim Agreement. The City disputed this claim and asserted that the Agreement automatically renewed for another year. Pending litigation on this matter is before the Federal Court. The Court has issued a stay prohibiting Sparrows Point LLC from taking any action to prevent the City from discharging its effluent, in accordance with the terms or the Interim Agreement until the Court decides this matter.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

BW&WW - cont'd

On December 18, 2013, the Board approved an Adjustment/Increase in the monthly payments in the amount of \$105,000.00, for the period December 1, 2013 through September 13, 2014, in exchange for jointly requesting a delay in the Court hearing and to continue negotiations between the parties.

As the parties are still in litigation and the Court hearing date has been further postponed, the Board is requested to approve the Extension to the Adjustment Increase to the Interim Agreement through December 31, 2014.

This request in the amount of \$374,500.00 makes the total Agreement amount \$2,479,000.00.

**AUDITS NOTED THE TIME EXTENSION.**

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Public Works/Bureau - Task Assignment  
of Water & Wastewater/Office  
Engineering & construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 027 to EBA Engineering, Inc., under Project No. 1174, On-Call Material Testing and Inspection Services on SC 863, SC 888, WC 1168, 1164, and 1237. This project will expire on February 5, 2015.

**AMOUNT OF MONEY AND SOURCE:**

(\$ 9,448.57) - 9956-904532-9551-900020-705032  
( 17,659.27) - 9956-905752-9551-900020-705032  
( 42,535.80) - 9960-904727-9557-900020-705032  
( 102,289.78) - 9960-903709-9557-900020-705032  
( 3,020.93) - 9960-906653-9557-900020-705032  
**(\$174,954.35)**

**BACKGROUND/EXPLANATION:**

EBA Engineering, Inc. will provide a credit of unused funds, in the amount of \$174,954.35, from Tasks Nos. 002, 003, 007, 008, and 010. This task will expire on February 5, 2014 and this credit will increase the remaining agreement upset limit and allow other tasks to be developed.

**MWBOO GRANTED APPROVAL.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Law Department - Settlement Order

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a proposed settlement of the City and its contractor, P & J Construction Co., (P&J) by with 504 South Broadway, LLC , Owner of the property located at 500-502 S. Broadway. The damages are in connection the March 2013 demolition of structure.

**AMOUNT OF MONEY AND SOURCE:**

The City will pay no money for this settlement. The City will receive:

\$50,000.00 - partial cost incurred for razing  
3,995.44 - outstanding real property taxes for  
2012/2013, 2013/2014

**BACKGROUND/EXPLANATION:**

Within 30 days of the Board's approval of this settlement, the Owner will: a) dismiss with prejudice its lawsuit; b) pay the City \$50,000.00 of the \$81,352.62 cost that the City incurred for the razing; and c) pay the City the outstanding real property taxes for 2012/2013 and 2013/2014 as well as unpaid \$15.00 water meter charge, all of which totals \$3,995.44 as of August 14, 2014. The amount will be adjusted to the date of payment. In turn, the City will abate the remainder of the demolition bill, including all interest and penalties incurred on that bill since it was issued on November of 2010, and will redeem the property from the 2014 Tax Sale.

On March 30, 2010, one of two adjoining structures located at the property collapsed onto the public right-of-way at the corner of Broadway and Eastern Avenue in Fells Point. The Department of Housing and Community Development (DHCD) directed the City's demolition contractor, P&J to demolish this corner structure on an emergency basis. During the demolition of this structure, the Building Inspector discovered that the interior of the adjoining related structure and located on the same lot had also suffered a collapse.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Dept. of Law - cont'd

The Building Inspector therefore directed P&J to demolish the adjoining structure as well. In March of 2013, the owner filed suit against the City and P&J, alleging that the adjoining structure had been made unsafe as a result of negligence in the manner of demolition of the corner building. The Owner also claimed that the demolition bill it later received in the amount of \$81,352.62 had been inflated. The Owner and P&J have separately reached a settlement not involving the City. As to the City, the Owner has agreed to dismiss its lawsuit with prejudice and pay \$50,000.00 of the original \$81,352.62 demolition charge (as well as the other charge listed above which resulted in the 2014 Tax Sale of the property) if the City will abate the remainder of the razing charge, including interest and penalties. Both DHCD and the Law Department's Settlement Committee have reviewed and recommend approval of this agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Real Estate - Agreement of Sale

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement of Sale with Ms. Lydia Alexander, purchaser, for the sale of the property located at 1443 Montpelier Street.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000.00 - Assessed Value

**BACKGROUND/EXPLANATION:**

The authority to sell this property was approved by City Council Ordinance No. 477 on December 6, 1973. This vacant lot, located at 1443 Montpelier Street, is being sold to Ms. Alexander, who lives at 1445 Montpelier Street. The price for the property is its assessed value of \$1,000.00. The property will continue to be used as open space.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Real Estate - Landlord's Acknowledgement and Agreement, Amendment to Lease Agreement, and Memorandum of Lease

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the following:

1. Landlord's Acknowledgement and Agreement with The Reinvestment Fund, Inc. (TRF).
2. Amendment to Lease Agreement with Creative City Public Charter School Foundation, Inc.
3. Memorandum of Lease between the Mayor and City Council of Baltimore and Creative City Public Charter School Foundation, Inc.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On June 19, 2013, the City, Landlord, entered into a Lease Agreement with the Creative City Public Charter School Foundation, Inc., the Tenant, for the rental of the property known as 2810 Shirley Avenue, Block 3176A, Lot 012, consisting of approximately 33,200 square feet and the adjacent lot, Block 3176A, Lot 16 for the operation of a charter elementary school. The term of the lease is five years which commenced on June 19, 2013. The Tenant has three successive options to renew the Lease for five years each.

The Tenant's costs to make the leasehold improvements to the property to operate as a public charter elementary school and to

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Department of Real Estate - cont'd

acquire and install certain equipment in the property to be used in connection with the school have been and are financed through proceeds of certain loans in the aggregate principal amount of \$297,600.00. These funds are from the Lender, the TRF. Part of the funds were used for the initial capital improvements (1<sup>st</sup> floor) and additional funds are being used for improvements to the 2<sup>nd</sup> floor of 2810 Shirley Avenue. The Landlord's Acknowledgement and Agreement that is requested to be executed outlines the above.

The Amendment to Lease Agreement will allow the Tenant to encumber its leasehold interest in the leased premises for the purpose of financing improvements to the building with the prior approval from the Landlord.

The Memorandum of Lease summarizes the terms and conditions of the Lease. The Memorandum of Lease will be recorded in the Land Records of Baltimore City.

(The Landlord's Acknowledgement and Agreement, Amendment to Lease Agreement, and the Memorandum of Lease have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

Board of Trustees of the Fire and Police - Information  
Employees' Retirement System (F&P) Technology Services Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Information Technology (IT) Services Agreement with Magothy Technology, LLC (Magothy). The period of this IT Services Agreement is effective upon Board approval for one year, with four 1-year renewal periods at the sole discretion of the Board.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - 6000-604114-1540-171400-605008

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

All consulting services fees and charges will be expended from the F&P trust funds. Total compensation over the 1-year term of this IT Services Agreement may not exceed \$1,000,000.00; taking into account the four additional 1-year optional renewals under this IT Services Agreement, total compensation may not exceed \$5,000,000.00.

In 2010, the Board approved an IT Services Agreement retaining Magothy as the F&P's principal consultant. Since that time, Magothy has been instrumental in the design, development, and maintenance of the F&P's website and IT network. Magothy has also successfully implemented the F&P's digital record conversion. As a result, Magothy is uniquely positioned to continue to (1) maintain and modernize the F&P's current IT network and integrate its digital records system and (2) support, design, and eventually install a fully-integrated benefits administration system.

It is the position of the F&P Board that, as a professional service contract, this IT Services Agreement with Magothy is exempt from formal competitive bidding generally required under Article VI, Section 11 of the Baltimore City Charter because no

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

F&P - cont'd

advantage would result there from, nor would it be practical to obtain competitive bids. It is believed that selection of another IT consultant would be disruptive to the continued development of the F&P's IT platform and result in degradation of services to the F&P benefits recipients and members and in increased costs to the City.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

(The IT Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/27/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of Transportation</u>			
1. Fleming El-Amin	2014 Rail-Volution Building Livable Communities with Transportation Conference St. Paul, MN Sept. 21, - 24, 2014	General Funds	\$1,181.68

The subsistence rate for this location \$204.00 per day. The hotel rate is \$207.66 per night plus occupancy taxes in the amount of \$83.48. The Department is requesting additional subsistence in the amount of \$11.00 for hotel costs and \$120.00 for food and incidentals. The Department has prepaid the airfare in the amount of \$295.20 on a City-issued credit card assigned to Dharendra Sinha. The disbursement to Fleming El-Amin is \$886.48.

2. Ciara Willis Nikia Mack	2014 Rail-Volution Building Livable Communities with Transportation Conference St. Paul, MN Sept. 21, - 24, 2014	General Funds	\$2,891.62
-------------------------------	--	---------------	------------

The subsistence rate for this location \$204.00 per day. The hotel rate is \$234.33 per night plus occupancy taxes in the amount of \$31.40 per night for a total of \$94.20. The Department is requesting an additional \$91.00 for the hotel balance and \$120.00 per attendee for food and incidentals. The Department has prepaid the airfare in the amount of \$402.20 per attendee and registration fee in the amount of 495.00 per attendee on a City-issued credit card assigned to Dharendra Sinha. The disbursement to Ms. Willis is \$150.00. The disbursement to Ms. Mack is 947.20.



AGENDA

BOARD OF ESTIMATES

08/27/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Office of the State's Attorney</u>			
3. Bethany Durand	AFT Arson for	General	\$6,878.48
Lisa Goldberg	Prosecutors	Funds	
Janet Hankin	Seminar		
Andrew Kowalczyk	Alexandria, VA		
Kathleen Murphy	Sept. 2-5, 2014		
Nancy Olin			
Christopher Sandmann			

Sheriff's Department

4. John W. Anderson	MD Chiefs of Police.	General	\$5,423.72
Henry A. Martin	MD Sheriff's Assn.	Fund	
Samuel Cogen	Annual Training Seminar		
Sabrina Tapp-	Ocean City, MD		
Harper	Sept. 7 - 11, 2014		
Jacqueline Conway	(Reg. Fee \$275.00 ea.)		

Messers. Anderson/Martin

The subsistence rate for this location is \$168.00 per night. Mr. Anderson and Mr. Martin will share a room. Therefore, the hotel cost per person is \$520.00 plus hotel taxes of \$54.60 each. The Department is requesting additional subsistence of \$2.00 per day per person for meals and incidentals. The registration fees were prepaid by EA 000148075. The total cost of travel for Mr. Anderson is \$1,009.60 and he will be disbursed \$734.60. The total cost of travel for Mr. Martin is \$1,009.60 and he will be disbursed \$734.60.

AGENDA

BOARD OF ESTIMATES

08/27/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Sheriff's Office - cont'd</u>			

Mr. Cogen

Mr. Cogen's hotel cost is \$170.00 per night, plus hotel taxes of \$17.85 per night. The Department is requesting an additional \$2.00 per night to cover the cost of the hotel and \$40.00 per day for food. The registration fee of \$275.00 was prepaid on EA 000148075. The total travel for Mr. Cogen is \$1,186.40 and he will be disbursed \$911.40.

Ms. Tapp-Harper

Ms. Tapp-Harper's hotel cost is \$165.00 per night, plus hotel taxes of \$17.32 per night. The Department is requesting an additional \$37.00 per day for meals and incidentals. The registration fee of \$275.00 was prepaid on EA 000148075. The total travel for Ms. Tapp-Harper is \$1,164.32 and she will be disbursed \$889.32.

Ms. Conway

Ms. Conway's hotel cost is \$140.00 per night, plus hotel taxes of \$14.70 per night. The Department is requesting an additional \$12.00 per day for meals and incidentals. The registration fee of \$275.00 was prepaid on EA 000148075. The total travel for Ms. Conway is \$1,053.83 and she will be disbursed \$778.80.

Fire Department

5.	Cal Bowman	\$44.41
----	------------	---------

On May 7, 2014, the Board approved the travel request for Mr. Bowen to attend the National Urban Area Security Initiative Conference on May 19-22, 2014, in Philadelphia, PA. Mr. Bowen used his private vehicle and incurred \$44.00 for parking. Therefore, the Department is requesting reimbursement for Mr. Bowman in the amount of \$44.00.

**AGENDA**

**BOARD OF ESTIMATES**

**08/27/2014**

**PROPOSAL AND SPECIFICATIONS**

1. Department of General Services - GS 14815, Sarah's Hope Roof Replacement  
**BIDS TO BE RECV'D: 10/08/2014**  
**BIDS TO BE OPENED: 10/08/2014**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**