

NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

NOTICES - cont'd:

2. PROPOSED NEW ETHICS BOARD REGULATION ON PROCUREMENT LOBBYING

****PUBLIC COMMENT PERIOD THROUGH AUGUST 29, 2014****

The Board of Estimates' Regulation on Meetings and Protest approved on January 22, 2014 included a requirement that a Procurement Lobbyist, as defined by Part II, §8-8(c) of the City Code must register with the Board of Ethics.

The Proposed Ethics Board Regulation is designed to clarify which activities do or do not constitute "Procurement lobbying" particularly as it relates to protests before the Board of Estimates.

Persons appearing before the Board on procurement matters are encouraged to review the proposed new regulation on procurement lobbying at <http://www.comptroller.baltimorecity.gov/boe.html>. Comment deadline August 29, 2014.

The written comment period expires on August 29, 2014.

3.

BOARD OF ESTIMATES' RECESS
AUGUST 6, 2014

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on August 6, 2014.

The Board of Estimates will not receive or open bids on August 6, 2014. The Board of Estimates will reconvene on August 13, 2014.

BOARD OF ESTIMATES' AGENDA - JULY 30, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Case Foundation Company	\$ 49,356,000.00
Commercial Interiors, Inc.	\$ 55,980,000.00
Corman Construction, Inc.	\$375,111,000.00
Driscoll Construction Co., Inc.	\$212,319,000.00
Dutchland, Inc.	\$ 8,000,000.00
E. Pikounis Construction Company, Inc.	\$ 26,172,000.00
Klicos Painting Company, Inc.	\$ 16,551,000.00
Micon Construction, Inc.	\$ 2,943,000.00
Powell's Trucking Company, Inc.	\$ 1,500,000.00
Western Summit Constructors, Inc.	\$133,875,000.00

AGENDA

BOARD OF ESTIMATES

07/30/2014

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

AD Engineering, Inc.	Engineer
Center for Watershed Protection, Inc.	Engineer
McKissack & McKissack	Architect Engineer
National Consulting Engineers, LLC	Engineer
Stantec	Landscape Architect Engineer Land Survey
Seth Harry & Associates, Inc.	Architect

AGENDA

BOARD OF ESTIMATES

07/30/2014

Office the State's Attorney - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with the State of Maryland, Department of Public Safety and Correctional Services (DPSCS). The period of the MOU is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$194,500.00 - 4000-403715-1150-118100-601001

BACKGROUND/EXPLANATION:

The DPSCS will reimburse the Office of the State's Attorney for salary and benefits of three Assistant State's Attorneys that will work as prosecutors in the Baltimore City Drug Treatment Court Initiative.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Office the State's Attorney (OSA) - Grant Awards

The Board is requested to approve acceptance of the various grant awards from the State of Maryland, Governor's Office of Crime Control and Prevention. The period of the grant is July 1, 2014 through June 30, 2015.

<u>Grant</u>	<u>Amount</u>
1. PROJECT EXILE	\$ 65,000.00

Account: 5000-504815-1150-118000-601001

The grant entitled "Gun Violence Reduction Initiative" will be used to support the salary of one cross-designated Assistant State's Attorney to the U.S. Attorney's Office assigned to handle the prosecution of gun cases as part of the citywide effort to reduce gun violence.

2. COMPREHENSIVE VIOLENCE PROSECUTION	\$ 2,459,195.00
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Account: 5000-501515-1150-118000-601001

The grant entitled "Comprehensive Violence Prosecution" will be used to support the prosecution of non-fatal shootings, recidivist gun offenders, gun trafficking cases, and homicide cases in Circuit Court. The funding covers the salary and benefits of 21 full-time employees and rent for OSA Office Space.

3. CITY CORRECTIONS INVESTIGATIVE UNIT (CCIU)	\$ 115,000.00
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Account: 5000-505715-1150-118000-601001

The grant entitled "CCIU Prosecutor" will be used to support the CCIU Prosecutor Program which consists of a team of experienced correctional investigators and intelligence officers, state troopers, and prosecutors that will build upon recent investigations and initiate new ones. The grant will provide for the salary and benefits of the CCIU Prosecutors.

AGENDA

BOARD OF ESTIMATES

07/30/2014

OSA - cont'd

<u>Grant</u>	<u>Amount</u>
4. INTER-AGENCY WAR ROOM COORDINATION	\$ 604,452.00

Account: 5000-504915-1152-137200-601001

The grant entitled "Inter-Agency War Room Coordination" is a cooperative effort among the OSA, the Department of Public Safety and Correctional Services, and the Police Department. This project provides a focused response to violent offenders in the City through a comprehensive program of electronic information sharing that identifies the most violent offenders in the City upon arrest. Currently, the program determines and tracks probation and parole status, apprehension and service of search warrants, judicial prioritization and criminal case flow management. The funds will be used to provide personnel.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Office the State's Attorney - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure of funds for the Client Protection Fund of the Bar of Maryland, assessments for prosecutors in the State's Attorney's Office.

AMOUNT OF MONEY AND SOURCE:

\$26,390.00 - 1001-000000-1151-117900-603026
(203 x \$130.00)

BACKGROUND/EXPLANATION:

The Client Protection Fund of the Bar of Maryland was created in 1965 for the purpose of maintaining the integrity and protecting the good name of the legal profession. The Client Protection Fund supported financially by practicing attorneys, reimburses claimants for losses caused by theft of funds by members of the Maryland Bar, acting either as attorneys or as fiduciaries. The payment of the Client Protection Fund assessment is required to practice law in Maryland. The Baltimore City State's Attorney's Office will cover the mandatory Client Protection Fund fee for all prosecutors.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/30/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Condemnations</u>			
1. Edward Ruggs	1100 N. Milton Ave.	L/H	\$19,000.00
2. Kianna Fowlkes	1426 N. Gay St.	F/S	\$17,200.00
3. Nicholas Lodowski	1519 McKean Ave.	L/H	\$ 6,180.00

Funds are available in Account No. 9910-910634-9588-900000-704040, Whole Block Demo Project.

4. Clementina Floyd	3313 Woodland Ave.	F/S	\$28,000.00
5. Delores Elizabeth Holland	4654 Park Heights Ave.	L/H	\$36,250.00

Funds are available in Account No. 9910-918300-9588-900000-704040, Park Heights Project.

Department of Law - Payment of Settlement

6. Sheryl Sikder (Previous Owner)	2705 Tivoly Ave.	L/H	\$ 3,550.00
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On October 10, 2012, the Board approved the acquisition of the leasehold interest, by condemnation, in 2705 Tivoly Ave. for the amount of \$6,950.00, based upon an independent appraisal report.

However, the mortgage holder produced an appraisal report indicating that the property was worth \$15,500.00. The parties agreed to settle the case for \$10,500.00. Therefore, the Board is requested to approve an additional \$3,550.00 in settlement of this case.

Funds are available in State Funds, account no. 9910-904326-9588-900000-704040, Coldstream Homestead Montebello Project Area.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Law - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense report from Mr. Steven Potter for expenses incurred during the month of October 2013.

AMOUNT OF MONEY AND SOURCE:

\$321.02 - 2036-000000-1752-175200-603001

BACKGROUND/EXPLANATION:

Mr. Potter incurred parking, lodging, meals, and mileage expenses and submitted an expense report for October 2013. These expenses are related to the representation of the City before the U.S. Court of Appeals for the Fourth Circuit in Richmond, VA to argue the case of Aaron Ross v. Wayne Early, et al.

This request is late because it was inadvertently overlooked and not submitted within the required time.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Circuit Court for Baltimore City - Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Contract No. 20B with Behavioral Health System Baltimore, Inc. The period of Contract No. 20B is July 1, 2014 through June 30, 2015 with a renewal option for two additional terms of 1-year.

AMOUNT OF MONEY AND SOURCE:

\$262,000.00 - 5000-500715-1100-117400-405001

BACKGROUND/EXPLANATION:

Contract No. 20B will provide for Competency and Responsibility Evaluations for all Court-ordered competency and responsibility evaluations that occur as a result of actions before the Circuit and District Courts in Baltimore City. These evaluations are conducted by the Medical Services Division of the Circuit Court. A principal function of this program is to divert those who would normally be hospitalized in either Clifton T. Perkins Hospital Center or the various regional facilities within the state. In approximately 80% of all referrals, defendants who would be hospitalized from 30-60 days are diverted into either community resources or resources within the local detention centers. The Pre-sentence evaluation portion of Contract No. 20B provides for evaluations after verdicts that provide proper use of outpatient facilities.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(Contract No. 20B has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Circuit Court for Baltimore City - Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Contract No. 20A with Behavioral Health System Baltimore, Inc. The period of Contract No. 20A is July 1, 2014 through June 30, 2015 with a renewal option for two additional terms of 1-year.

AMOUNT OF MONEY AND SOURCE:

\$634,035.00 - 4000-400515-1100-117300-404001

BACKGROUND/EXPLANATION:

Contract No. 20A will provide for the Forensic Alternative Services Team (F.A.S.T) Program with Behavioral Health System Baltimore, Inc. The F.A.S.T. Program provides mental health evaluation of seriously mentally ill citizens in Baltimore City, who have been arrested for minor crimes and either placed in the Baltimore City Detention Center or the Central Booking Facility.

When indicated, the F.A.S.T. Program arranges with the Court to have the defendant transferred to either a mental health facility as an in-patient or directed to an appropriate outpatient facility. Follow-up over a six-month period by the program is mandatory.

As in the prior year, the F.A.S.T. Program will continue to divert this population from incarceration and the criminal justice system to appropriate mental health treatment resources. By providing such services, the population of mentally ill individuals that are incarcerated has decreased. In addition, approximately 72% of the individuals evaluated and placed through the F.A.S.T. Program do not return to the Criminal Justice System within two-years. This program clearly is a positive contribution to the reduction of trial dockets within the courts and is a humane placement solution of the mentally ill.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(Contract No. 20A has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Circuit Court for Baltimore City - Subrecipient Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Subrecipient Agreement with Baltimore Substance Abuse Systems, Inc. (BSAS). The period of the Subrecipient Agreement was July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$432,620.00 - 4000-400614-1100-119600-404001

BACKGROUND/EXPLANATION:

The Circuit Court for Baltimore City has received a grant for the Addiction Assessment Unit from the BSAS. The funds will be used for personnel cost and other operational costs associated with the Addiction Assessment Unit. The program provides substance abuse assessments ordered by the Court for released defendants to determine their substance abuse and educational needs.

The Subrecipient Agreement is late because of delays in the signatory process and it was recently received from the BSAS.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Subrecipient Agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

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The Board is requested to approve
all of the
Extra Work Orders
as listed on the following page:

13

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

07/30/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time %
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Bureau of Water and Wastewater

- | | | | |
|---|--------------|-----------------------------------|-------------|
| 1. EWO #033, \$86,090.00 - W.C. 1168, Deer Creek Pumping Station Improvements | | | |
| \$23,320,000.00 | \$964,188.47 | Ulliman Schutte Construction, LLC | 90 -
CCD |

This contract expired January 10, 2014. The new expiration date is April 10, 2014.

Department of Transportation

- | | | | |
|--|--------------|--------------------------|-----|
| 2. EWO #008, \$167,212.62 - Project 889, Replacement of Edmondson Avenue Bridge Over Gwynns Falls and CSXT Railroad BC | | | |
| \$1,068,231.15 | \$768,400.46 | Stantec Consulting, Inc. | - - |

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following pages:

15 - 17

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/30/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>			
1.	\$ 23,471.15	9938-913001-9475	9938-901720-9474
	General Fund	Reserve - Unallotted	Active - Athletic Courts & Fields Renovation
	This transfer will provide funds to cover the costs associated with Change Order No. 2 for Cimaglia Park, Contract No. RP 08822.		
2.	\$ 8,000.00	9938-902791-9475	9938-903791-9474
	State	Reserve Playground Renovation FY 10	Active - Park and Playground Renova- tion FY 10
	This transfer will provide funds to cover the costs associated with design services for the Caroline and Hoffman basketball court renovation.		
3.	\$ 32,500.00	9938-916053-9475	
	Rec. & Parks 27 th Series	Reserve Myers Soccer Pavilion Renovation	
	97,500.00	9938-916053-9475	
	State	Reserve Myers Soccer Pavilion Renovation	
	<hr/>	-----	
	\$130,000.00		9938-917053-9474 Active Myers Soccer Pavilion Renovation

This transfer will provide funds to cover the costs associated with the HVAC upgrades at Myers Soccer Pavilion.

AGENDA

BOARD OF ESTIMATES

07/30/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
4. \$ 500,000.00 31 st CDB	9910-901926-9587 Coldstream, Homestead & Montebello Acquisition & Demolition - Reserve	9910-904326-9588 Coldstream, Home- stead & Montebello Acquisition & Demolition

This transfer will move appropriations in accordance with the FY 2015 Ordinance of Estimates to support Coldstream, Homestead & Montebello Acquisition & Demolition efforts performed by the Land Resources Division.

5. \$ 250,000.00 31 st CDB	9910-912014-9587 Ground Rent Acquisition Res.	9910-907079-9588 Ground Rent Acquisition
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This transfer will move appropriation in accordance with the FY 2015 Ordinance of Estimates to support Ground Rent Acquisition efforts by the Land Resource Division.

6. \$2,396,093.34 State	9910-906610-9588 Reservoir Hill	9910-995001-9587 Unallocated Reserve - HCD
407,948.99 29 th CDB	9910-903978-9587 Reservoir Hill Acq. & Stabil. Res.	9910-906610-9588 Reservoir Hill - State
\$2,804,042.33		

The full amount of State appropriations for the Reservoir Hill project is no longer supported by a grant from the State. Therefore, the balance of State appropriation not supported are being moved to HCD's reserve account.

Community Development Bonds from Reservoir Hill Acquisition and Stabilization's reserve account are being transferred into the Reservoir Hill-State account in order to balance and close the Reservoir Hill-State account.

AGENDA

BOARD OF ESTIMATES

07/30/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayorality-Related/Department of Planning</u>			
7.	\$100,000.00	9904-914014-9129	9904-920014-9127
	24 th Eco.	MICA Studio Center	MICA Studio Center
	Dev. Loan	Redevelopment -	
	Funds	Reserve	

This transfer will provide funds to Maryland Institute College of Art for the renovation of the former six story Millwork factory into a state of the art artistic and educational facility on North Avenue just east of Howard Street. MICA's Graduate Studio Center is a 120,000 square foot facility built in the 1900's and acquired in 1998 to use for graduate and undergraduate classrooms and studios. The building is now over 100 years old and is in need of renovations to the interior and exterior, landscaping and outdoor terrace with public seating.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Sub-Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Sub-Grant Agreement with the Maryland Department of Transportation for the Baltimore and Potomac Tunnel Federal High Speed Intercity Passenger Rail Grant. The period of performance is effective upon Board approval through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - 4000-400015-5011-383000-603050

BACKGROUND/EXPLANATION:

The purpose of this Sub-Grant Agreement is to perform Preliminary Engineering and National Environmental Policy Act analysis for the replacement of the Baltimore and Potomac Tunnel on Amtrak's Northeast Corridor (NEC). The Baltimore and Potomac Tunnel is nearing the end of its useful life, and because of capacity, speed, and safety needs, a replacement tunnel is needed; however, the existing tunnel can be analyzed for its potential for other uses. The Preliminary Engineering and National Environmental Policy Act analysis will provide necessary alternatives analysis and the completion of an Environmental Impact Statement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Sub-Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Agreement among the City, the U.S. Army Corps of Engineers, Baltimore District; and the Maryland State Historic Preservation Officer for the Replacement of Bridge No. BC 6523 Spooks Hill Rd. over Cooper's Run, Baltimore County. The period of the Memorandum of Agreement is effective upon Board approval for five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Transportation proposes to replace Bridge No. 6523 Spooks Hill Road over Cooper's Run in Baltimore County, Maryland. These actions will impact jurisdictional waters of the United States and will, therefore, require a Clean Water Act Section 404 permit from the U.S. Army Corps of Engineers, Baltimore District, as well as a Nontidal Wetlands and Waterways permit from the Maryland Department of the Environment.

The Maryland State Historic Preservation Officer has determined that the undertaking will have an adverse effect on Bridge No. BC 6523 Spooks Hill Road over Cooper's Run, which is eligible for listing in the National Register of Historic Places. This Memorandum of Agreement will allow for the proposed replacement of Bridge No. 6523 Spooks Hill Road over Cooper's Run subject to certain preservation actions.

(The Memorandum of Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Emergency Procurement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Emergency Procurement Agreement with Concrete General, Inc. for TR 14022, Emergency Repairs to Retaining Wall and Associated Infrastructure along 26th Street between North Charles and Saint Paul Streets. The period of the agreement is April 30, 2014 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$11,986,560.88 - 1001-000000-5011-694700-603051

BACKGROUND/EXPLANATION:

This Emergency Procurement Agreement will authorize payment for the 26th Street Emergency Procurement.

At approximately 3:45 PM on Wednesday, April 30, 2014, a portion of a retaining wall located along the south side of 26th Street between North Charles and Saint Paul Streets collapsed onto the neighborhood track. This incident caused damage to railway, roadway, sidewalk, curbs, water main, wastewater line, and gas line infrastructure giving rise to the need to obtain supplies, materials, equipment, and services to address the emergency.

The Director of Transportation will provide an oral report at the Board of Estimates' meeting.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office granted a waiver of the MBE/WBE goals. However, Concrete General, Inc. has committed to put forth Good Faith Efforts towards including minority and women's business enterprises in this effort.

MWBOO GRANTED A WAIVER

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Emergency Procurement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Norfolk Southern Railway Company.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 9950-916080-9512-900020-706099

BACKGROUND/EXPLANATION:

Norfolk Southern Railway Company and the City are negotiating an agreement (Crossing Agreement) for modification of the grade crossing warning devices located where the City's road intersects with the right-of-way and tracks of the Railway at O'Donnell Street in Baltimore City. The parties desire to commence certain preliminary engineering work needed to develop the details, plans and/or specifications necessary to complete the Crossing Project.

APPROVED FOR FUNDS BY FINANCE

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Task Assignment No. 3

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003, to Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture), under Project 1175, On-Call Bridge Design Services.

AMOUNT OF MONEY AND SOURCE:

\$30,006.93 - 9950-901299-9508-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for on-call mechanical and electrical engineering investigation and design services for the movable portions of the Pennington Avenue and Hanover Street Bascule Bridges.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 30,006.93	9950-902575-9509	9950-901299-9508
MVR	Construction Reserve	Design & Study
	Hanover Street	Hanover Street
	Drawbridge	Bridge Control System

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - cont'd

This transfer will provide funds to cover the costs associated with Task No. 003, Project 1175, for On-Call Bridge Design Services, with Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture).

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Task Assignment No. 18

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 018, to Rummel, Klepper & Kahl, LLP (RK&K), under Project 1161, On-Call Construction Project Management Services.

AMOUNT OF MONEY AND SOURCE:

\$ 65,050.34 - 9950-902412-9506-900010-705032
65,050.35 - 9950-908301-9527-900010-705032
35,000.00 - 9962-906062-9562-900000-705032
\$165,100.69

BACKGROUND/EXPLANATION:

This authorization provides for a Quality Assurance Inspector for the Department for one additional year.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 32% MBE AND 9% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 57,244.30	9950-944002-9507	
FED	Constr. Reserve	
	Reserve for Closeouts	
	9950-902412-9507	
	Constr. Reserve	
	Frederick Avenue	
	Gwynns Falls	
14,311.07		
<u>MVR</u>		
\$ 71,555.37	-----	9950-902412-9506-5
		Frederick Avenue
		Bridge Over Gwynns
		Falls

This transfer will provide funds to cover the costs associated with Task 018, Project No. 1161, On-call Construction Project Management Services with RK&K, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with CSX Transportation, Inc. (CSXT).

AMOUNT OF MONEY AND SOURCE:

\$634,464.00 - 9950-901363-9508-900010-705099

BACKGROUND/EXPLANATION:

On April 6, 2011, the Board approved an agreement in the amount of \$289,304.00 that specified that the CSXT would provide flagging/inspection services. The City agreed to pay for the services; however, the estimated amount was not sufficient to cover all flagging/inspection services provided. The additional flagging/inspection services were required because during the rehabilitation of Sinclair Lane TR03333, it was discovered that the south abutment and wing walls were unstable and tilting forward toward the railroad tracks. These repairs required red line revision and additional contract time which created the need for additional flagging/inspection services by the CSXT. Therefore, the Department is requesting approval of an additional \$634,464.00 to pay for flagging/inspection services in connection with TR03333, FAP No. HP-BR-2775(1) E, SHA No. BC 318-016-815, Reconstruction of Sinclair Lane Bridge over CSXT Railroad.

This amendment will increase the amount to \$923,768.00 and change the completion date of TR 03333 from December 31, 2013 to December 31, 2015.

APPROVED FOR FUNDS BY FINANCE

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$158,750.00 Federal	9950-944002-9507 Constr. Reserve for Closeout	
476,250.00 <u>Other</u>	9950-902436-9507 Constr. Reserve - Locust Point Access Road	
\$635,000.00	-----	9950-901363-9508 Contingency - Sinclair Lane Bridge

This transfer will provide funds to cover the deficit in the account and fund the project "Sinclair Lane Bridge over CSXT Railroad" for additional flagging/inspection services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Amendment No. 4 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to the 2005 Wharfage License Agreement with Harbor Care, LLC.

AMOUNT OF MONEY AND SOURCE:

\$502,383.04 - 6000-617415-2303-248700-603026
(Aggregate)

BACKGROUND/EXPLANATION:

On March 30, 2005, the Board approved the 2005 Wharfage Agreement with Harbor Boating, Inc. (HBI) and the Living Classroom Foundation (LCF) for the operation of a Water Taxi and Shuttle Service in the Inner and outer harbor.

On April 22, 2009, the Board approved Amendment No. 1 to the 2005 Agreement which provided for a direct, commuter-oriented point-to-point water taxi service upon selected routes between Maritime Park in Fells Point and Tide Point and between Canton Waterfront Park and Tide Point. Amendment No. 1 also inter alia provided for an increase in Operator fee based on the Urban Consumer Price Index.

On August 11, 2010, the Board approved a Consent of Assignment of the 2005 Agreement as amended, and was executed by the HBI assigning all rights, title, obligations, conditions and interest in the 2005 Agreement, as amended, to Operator and the City and LCF approved the assignment.

On August 10, 2011, the Board approved Amendment No. 2 to provide for a third route and to enter into a Bareboat Charter Agreement, which requires the Operator to provide preventative and maintenance services for the vessels, along with allowing bicycles on board, notifications of service delays during inclement weather, signage and marketing responsibilities, and ridership data collection.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - cont'd

On July 16, 2014, the Board approved Amendment No. 3 to provide for an increase to the value of the agreement to account for an increase associated with the Consumer Price Index-Urban (CPI-U) and pay for services provided through the end of the FY 2014.

The entities now wish to amend the agreement to cover the cost of operations, fuel consumed and the CPI-U in the amount of \$502,383.04.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Housing and - Intergovernmental Land
Community Development Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Land Disposition Agreement with the Housing Authority of Baltimore City (HABC), for the following 12 properties:

nine vacant lots located at 403, 405, 407, 409, 411, 413, 415, 417, and 419 E. 21st ½ Street and three 2-story vacant buildings located at 420, 424, & 426 E. 21st Street.

AMOUNT OF MONEY AND SOURCE:

- \$ 1.00 - 403 E. 21st ½ Street
 - 1.00 - 405 E. 21st ½ Street
 - 1.00 - 407 E. 21st ½ Street
 - 1.00 - 409 E. 21st ½ Street
 - 1.00 - 411 E. 21st ½ Street
 - 1.00 - 413 E. 21st ½ Street
 - 1.00 - 415 E. 21st ½ Street
 - 1.00 - 417 E. 21st ½ Street
 - 1.00 - 419 E. 21st ½ Street
 - 1.00 - 420 E. 21st Street
 - 1.00 - 424 E. 21st Street
 - 1.00 - 426 E. 21st Street
- \$12.00** - payment at the time of settlement

The City will convey all of its rights, title, and interest in the properties.

BACKGROUND/EXPLANATION:

The HABC is in the process of redeveloping its inventory of scattered site public housing units in the Barclay Neighborhood. In order to enhance the revitalization of the neighborhood, the

AGENDA

BOARD OF ESTIMATES

07/30/2014

DHCD - cont'd

DHCD and HABC have identified properties owned by the City for inclusion in the Barclay Redevelopment Project. The HABC issued a Request for Qualifications (RFQ) in 2005 seeking qualified development teams to manage the redevelopment of the Barclay Neighborhood and selected Telesis Baltimore Corp. (the developer) as the development team for this project. Upon selection, Telesis worked with the community, the HABC, the DHCD, and the Department of Planning to create a neighborhood revitalization plan. The project will include a mix of rehabilitated row homes and new construction, as well as a mix of affordable and market-rate rental and homeownership units.

The authority to sell these properties is within Article 13, § 2-7 (h) (2) (ii) (C) of the Baltimore City Code and the Barclay Urban Renewal Plan.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW APPRAISED VALUE:

N/A - Pursuant to Baltimore City's Appraisal policy, "unimproved real property with an assessed value of \$2,500.00 or less will not require an appraisal." 403, 405, 407, 409, 411, 413, 415, 417, and 419 E. 21st ½ Street are vacant lots assessed for \$1,000.00 each and are being sold for \$1.00 each in furtherance of the HABC's redevelopment efforts.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

420, 424, and 426 E. 21st Street are being sold for \$1.00 each. Pursuant to Baltimore City's Appraisal policy, the waiver valuation process determined the price for each property to be \$4,867.00.

DHCD - cont'd

The properties are to be conveyed from the Mayor and City Council of Baltimore City to the Housing Authority of Baltimore City for below the valuation waiver price to allow for the redevelopment for the Barclay Neighborhood. This sale will provide the following benefits:

- this development will eliminate neighborhood blight caused by City-owned vacant buildings,
- renovations will be to the specific benefit of the immediate community, and
- return the properties to the tax rolls with their eventual sale to Telesis.

The properties are being sold for less than the price determined by the waiver valuation process because of their condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The HABC will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Intergovernmental Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Health Department - Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an intergovernmental agreement with Coppin State University. The period of the agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Coppin State University Rehabilitation Counseling Program will serve as a Volunteer Station for the Retired and Senior Volunteer Program (RSVP).

The Health Department's RSVP is awarded funds to pay administrative staff to arrange volunteer work with other non-profit, private agencies, and organizations where services are performed by persons 55 years of age and older.

(The intergovernmental agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Health Department - Updated Unified Funding Document
for FY 2014

ACTION REQUESTED OF B/E:

The Board is requested to accept the Updated FY 2014 Unified Funding Document for grants for the period ending June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the State of Maryland Department of Health and Mental Hygiene. The amount of each grant is as follows:

<u>GRANT DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>AMOUNT OF ACTION</u>	<u>TOTAL AWARD</u>
Children Adoles- cent Health Advocacy	Supplement	\$ 95,818.00	\$ 95,818.00
School Health Nurse	Supplement	40,143.00	\$ 40,143.00
Administrative Care Coordination	Reduction	(230,933.00)	\$3,274,567.00
RW B - Health Support Services	Reduction	(115,223.00)	\$1,416,864.00
RW B - Health Support Services	Supplement	930,962.00	\$2,952,050.00
MD Public Health Strategy for Climate	New	15,000.00	\$ 15,000.00
Patch Tobacco Initiative	New	<u>18,000.00</u>	\$ 18,000.00
		<u>\$753,767.00</u>	

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding Awards being issued. The most current Unified Funding Document will be the official award of record.

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARDS.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Mayor's Office of Employment - Grant Awards
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the various Grant Awards from the State of Maryland, Department of Labor, Licensing and Regulation. The period of the Grant Award is July 1, 2014 through June 30, 2015.

1. **YOUTH WORKS 2014 PROGRAM** **\$ 230,496.00**

Account: 4000-807815-6397-456000-404001

2. **YOUTH WORKS 2014 PROGRAM** **\$1,130,000.00**

Account: 5000-506315-6397-483200-405001

MOED will utilize the funds for the Youth Works 2014 Program Year. The costs associated with the program will provide eligible youth with summer jobs at various approved work sites.

3. **OUT OF SCHOOL YOUTH OPERATIONS** **\$ 11,676.92**

Account: 5000-506214-6397-483200-405001

The funds will be utilized to supplement the costs associated with programs funded through the Workforce Investment Act for Out-of-School Youth Operations in the 2013 Program Year. These costs may have been affected by the 2013 sequestration period and require additional funding to compensate the reduction. The period of the Grant Award is July 1, 2013 through June 30, 2014.

The Grant Awards are late because of late notification of approval from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Bureau of Water and Wastewater - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay AMTRAK.

AMOUNT OF MONEY AND SOURCE:

\$32,685.96 - 2070-000000-5501-604300-603026

BACKGROUND/EXPLANATION:

The work on Sanitary Contract 876, Rehabilitation and Cleaning of Lower Jones Falls Sewer required accessing City infrastructure located on AMTRAK property. AMTRAK required that work performed on their property be staffed by their flagmen and inspectors at the City's expense. This request is for authorization to pay the balance due for these services.

APPROVED FOR FUNDS BY FINANCE

AUDIT REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Bureau of Water and - On-Call Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Agreement with Whitman, Requardt & Associates LLP for Project 1178W On-Call Civil/Structural Engineering Services. The period of the agreement is effective upon Board approval for 36 months, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,498,065.26

BACKGROUND/EXPLANATION:

The City wishes to retain Whitman, Requardt & Associates, LLP for on-call civil/structural engineering services for various water and wastewater facilities projects including, treatment plant, pumping stations and utilities, which may include planning, design, and construction phase services. Services will include review of available information, project management, investigations, design, emergency service, report preparation and contract documents, including construction cost estimates, permit applications and services during construction. The consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Award Commission.

MBE/WBE PARTICIPATION:

The Contractor will comply with the MBE/WBE goals of 27% and 10% respectively, established in this agreement:

MBE: Sub-Goals: AA: 15%, AsA: 8% and HA: 4%

MBE: AA Bryant Associates, Inc.	15%
AsA Dhillon Engineering, Inc.	8%
HA Mercado Consultants, Inc.	<u>4%</u>
Total	27%

AGENDA

BOARD OF ESTIMATES

07/30/2014

BW&WW - cont'd

WBE: Carroll Engineering, Inc.	7%
The Robert Balter Co.	<u>3%</u>
Total	10%

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Bureau of Water and - Amendment No. 1 to Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Patton Harris Rust & Associates/Hazen and Sawyer, P.C. for WC 1168, Post Award Services for Deer Creek Pumping Station Improvements.

AMOUNT OF MONEY AND SOURCE:

\$317,543.62 - Water Revenue Bonds
214,594.75 - Baltimore County
57,488.63 - Harford County
\$589,627.00 - 9960-904727-9557-900020-702064

BACKGROUND/EXPLANATION:

Over the course of construction of the rehabilitation of the Deer Creek Pumping Station, a number of unforeseen conditions have arisen that have required prompt responses so as not to delay the contractor's work activities by the Patton Harris Rust & Associates/Hazen and Sawyer, P.C. A Joint Venture (JV) that was not within the Post Award Services Agreement. Some of the responses required design modifications as a result of changed conditions encountered in the field that did not agree with the City's record drawings.

The JV assisted to resolve disputes with the contractor relative to the contractor's furnishing of key specified equipment. Technical services such as pump testing will be required during the warranty phase that in the past had historically been provided by the City's personnel, but are no longer available.

AGENDA

BOARD OF ESTIMATES

07/30/2014

BW&WW - cont'd

MBE/WBE PARTICIPATION:

The Consultant will comply with all terms and conditions of the MBE/WBE Programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Parking Authority for - Human Resources Services Agreement
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Human Resources Services Agreement with The Singer Group, Inc. to provide certain human resource consulting services. The period of the agreement is effective the tenth day after Board approval.

AMOUNT OF MONEY AND SOURCE:

\$35,980.00 - 2076-000000-2321-252800-607001

BACKGROUND/EXPLANATION:

The Parking Authority was created by ordinance in 2000, and became fully operational in late 2002. At the time of its creation, staffing and compensation for the PABC was developed on an anticipated need and value basis. In 2008, the PABC had a thorough evaluation and standardization of the compensation and benefits packages provided to each position within the PABC.

Since 2008, the PABC has evolved as an organization, doubling the total number of positions and acquiring valued personnel. Staffing and compensation have not received a comprehensive evaluation since the 2008 study. The PABC is seeking to update the comprehensive and standardized system of classification and compensation for all positions of employment within the PABC.

The PABC issued a Request for Proposals for the service. Three human resources services vendors responded to the Request for Proposals. The Singer Group, Inc.'s proposal was determined to be the most advantageous to the PABC and was the least expensive. The Singer Group, Inc.'s proposal was recommended to the PABC Board of Directors which approved the negotiation of this agreement.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Parking Authority for Baltimore City - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Human Resources Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Mayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

Continuum of Care Program Agreements

1. MERCY MEDICAL CENTER \$278,002.92

Account: 4000-496213-3571-591465-603051

Mercy Medical Center will provide housing assistance and support services to 60 families. On March 12, 2014, the Board approved an advance to the organization in the amount of \$52,297.58. This award in the amount of \$278,002.92 makes the total contract amount \$330,300.50. The prior Contract No. was 35654. The new Contract No. is 36321. The period of the Continuum of Care Program Agreement is February 1, 2014 through January 31, 2015.

2. YWCA OF THE GREATER BALTIMORE AREA, INC. \$137,028.38
(YWCA)

Account: 4000-496214-3572-591461-603051

The YWCA will provide housing assistance and support services to 19 families. On March 12, 2014, the Board approved an advance to the organization in the amount of \$25,777.62. This award in the amount of \$137,028.38 makes the total contract amount \$162,806.00. The prior Contract No. was 35657. The new Contract No. is 36350. The period of the Continuum of Care Program Agreement is February 1, 2014 through January 31, 2015.

MWBOO GRANTED A WAIVER.

3. BEHAVIORAL HEALTH SYSTEMS BALTIMORE, \$678,164.02
INC.

Account: 4000-496314-3573-591236-603051

The organization will provide housing assistance and support services to 112 families or individual adults. On March 12,

AGENDA

BOARD OF ESTIMATES

07/30/2014

MOHS - cont'd

2014, the Board approved an advance to the organization in the amount of \$266,421.48. The advance listed the former name of the organization, which was the Baltimore Mental Health Systems, Inc. The new name is The Behavioral Health Systems Baltimore, Inc. This award in the amount of \$678,164.02 makes the total contract amount \$944,585.50. The prior Contract No. was 35638. The new Contract No. is 36295. The period of the Continuum of Care Program Agreement is April 1, 2014 through March 30, 2015.

MWBOO GRANTED A WAIVER.

4. DAYSPRING PROGRAMS, INC. \$452,832.68

Account: 4000-496314-3573-591236-603051

Dayspring Programs, Inc. will provide housing assistance and support services to 45 families or individual adults. On March 12, 2014, the Board approved an advance to the organization in the amount of \$138,790.57. This award in the amount of \$452,832.68 makes the total contract amount \$591,623.25. The prior Contract No. was 35637. The new Contract No. is 36294. The period of the Continuum of Care Program Agreement is April 1, 2014 through March 30, 2015.

MWBOO GRANTED A WAIVER.

5. MARIAN HOUSE, INC. \$170,844.87

Account: 4000-496214-3572-591419-603051

Marian House, Inc. will provide housing assistance and support services to four families and 42 individuals. On March 12, 2014, the Board approved an advance in the amount of \$32,139.13. This award in the amount of \$170,844.87 makes the total contract amount \$202,984.00. The prior Contract No. was 35653. The new Contract No. is 36319. The period of the Continuum of Care Program Agreement is February 1, 2014 through January 31, 2015.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/30/2014

MOHS - cont'd

6. **MARIAN HOUSE, INC.** **\$ 48,892.90**

Account: 4000-496214-3572-591419-603051

Marian House, Inc. will provide housing assistance and support services to 14 families and ten individuals. On March 12, 2014, the Board approved an advance in the amount of \$9,175.10. This award in the amount of \$48,892.90 makes the total contract amount \$58,068.00. The prior Contract No. was 35659. The new Contract No. is 36324. The period of the Continuum of Care Program Agreement is March 1, 2014 through February 28, 2015.

MWBOO GRANTED A WAIVER.

7. **MARIAN HOUSE, INC.** **\$ 32,512.00**

Account: 4000-496214-3573-591419-603051

Marian House, Inc. will provide housing assistance and support services to nine families and two adult individuals. The period of the Continuum of Care Program Agreement is June 1, 2014 through May 31, 2015.

The Continuum of Care Program Agreements are late because the award of funding was recently received from the U.S. Department of Housing and Urban Development.

EMERGENCY TRANSITIONAL HOUSING SERVICE AGREEMENT

8. **BALTIMORE OUTREACH SERVICES, INC.** **\$155,000.00**

Account: 5000-529115-3572-333764-603051

The organization will use the funds to operate a 40-bed, 24-hour, 7 day a week emergency shelter for women and children. The period of this Agreement is July 1, 2014 through June 30, 2015.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/30/2014

MOHS - cont'd

SERVICE LINKED HOUSING GRANT AGREEMENTS

9. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 25,795.00**

Account: 5000-525114-3573-333729-603051

The organization will use the funds to pay the salary of the Resident Advocate of its Home Connections Program, which provides service linkages to housing, case management services, and other support services. The period of this Agreement is July 1, 2014 through June 30, 2015.

10. **COMMUNITY HOUSING ASSOCIATES INC.** **\$ 33,450.00**

Account: 5000-525114-3573-333755-603051

The organization will use the funds to pay for a portion of the salary of its Resident Advocate who will provide service linkages for its homeless clients participating in its homeless programs. The period of this Agreement is July 1, 2014 through June 30, 2015.

These Agreements are late because of delays at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Communication Services - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to the Agreement with the Millennium Technologies, LLC. (Millennium). The period of the Amendment is July 1, 2014 through June 30, 2014 with an option to extend the agreement for one additional year. The Board is also requested to authorize payment by Expenditure Authorization.

AMOUNT OF MONEY AND SOURCE:

\$407,904.00 - (\$33,992.00 per month) Maintenance service

\$ 7,000.00 - monthly estimated equipment services
charged to various agency accounts

Account: 2039-000000-1330-158400-603084

BACKGROUND/EXPLANATION:

On June 21, 2012, the Board approved a one-year contract extension with Millennium for the period July 1, 2012 through June 30, 2013 with a one-year option to renew. Millennium has been providing installation of equipment and changes to equipment, as needed. The City's voice infrastructure is in poor condition in many locations. The Millennium has extensive knowledge and experience with the City's voice infrastructure and existing equipment. The continued maintenance and service by this vendor is necessary because of the age of the City's system. This request was delayed because of negotiations on service delivery models.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. TIPCO TECHNOLOGIES, INC. | \$10,000.00 | Low Bid |
| Solicitation No. 07000 - Band-it Materials - Department of Transportation - Req. No. R601393 | | |

On August 8, 2012, the City Purchasing Agent approved the initial award in the amount of \$10,000.00. The award contained two 1-year renewal options. On May 17, 2013, the City Purchasing Agent approved an increase in the amount of \$5,000.00. On August 23, 2013, the City Purchasing Agent approved the first renewal in the amount of \$9,000.00. An increase in the amount of \$10,000.00 was approved by the Board on June 11, 2014. This renewal in the amount of \$10,000.00 is for the period August 6, 2014 through August 5, 2015.

- | | | |
|--|-------------|-------------|
| 2. TRIFLOW CORPORATION | \$48,620.00 | Sole Source |
| Solicitation No. 08000 - Hydroheater - Department of Public Works - Req. No. R670345 | | |

The agency has the requirement for procuring OEM equipment. The vendor is the sole authorized supplier/distributor of these items in our area. Therefore, the Board is requested to approve a sole source award.

- | | | |
|--|-------------|---------|
| 3. KAPLAN LEARNING COMPANY | \$ 8,657.45 | Renewal |
| Solicitation No. 08000 - Devereux Web-Based Software and License - Mayor's Office of Human Services - Req. No. R668956 | | |

On August 31, 2011, the City Purchasing Agent approved the initial award in the amount of \$10,368.45. The award contained four 1-year renewal options. On July 31, 2012, the City Purchasing Agent approved the first renewal in the amount of \$11,164.95. On August 14, 2013, the Board approved the second renewal in the amount of \$11,459.95. This renewal in the amount of \$8,657.45 is for the period September 1, 2014 through August 31, 2015, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

07/30/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|-------------|---------|
| 4. <u>PROTEC CONSTRUCTION, INC.</u>
Solicitation No. B50003605 - Brokerage Annex 2 nd & 4 th Floor
Renovations - Department of General Services - Req. R665208. | \$31,000.00 | Low Bid |
|---|-------------|---------|

The period of the award is July 30, 2014 through completion (65 days from the P.O. date).

- | | | |
|---|--------------|-----------|
| 5. <u>COST PLANS PLUS, LLC</u>
Contract No. 06000 - Cost Allocation Accounting Plans -
Department of Finance - P.O. No. P524060 | \$ 19,000.00 | Extension |
|---|--------------|-----------|

On July 21, 2010, the Board approved the initial award in the amount of \$28,500.00. The award contained one 1-year renewal option. On October 12, 2012, the City Purchasing Agent approved an increase in the amount of \$9,500.00. On June 26, 2013, the Board approved the sole renewal option in the amount of \$9,500.00. The Contractor has proprietary software and all historical data to provide cost allocation plans in accordance with the Federal Office of Management and Budget Circular OMB-A87. This extension will allow time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan and comply with the Memoranda of Understanding with the City employee unions, in conjunction with other benefit contracts and commitments. The above amount is the City's estimated requirement. The period of the extension is July 21, 2014 through July 20, 2016.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

07/30/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|--|---------------------------------|--------------|----------|
| 6. | CORRECT RX PHARMACY
SERVICES | \$100,000.00 | Increase |
| Contract No. B50003174 - Provide Ortho Products - Health Department - P.O. No. P525598 | | | |

On December 11, 2013, the Board approved the initial award in the amount of \$40,000.00. The award contained three 1-year renewal options. This increase in the amount of \$100,000.00 will allow multiple programs to use the blanket purchase order and will make the award amount \$140,000.00. The above amount is the City's estimated requirement.

- | | | | |
|--|--------------------------|--------------------|---------|
| 7. | ALWAYS RECYCLING,
LLC | Revenue Generating | Renewal |
| Contract No. B50001505 - Provide Pickup & Payment for Unclean Brass Water Meters - Department of Public Works - P.O. No. P515136 | | | |

On September 22, 2010, the Board approved the initial award in the amount of \$0.00. The award contained two 1-year renewal options. On August 29, 2012, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$0.00 is for the period September 30, 2014 through September 29, 2016.

MWBOO GRANTED A WAIVER.

- | | | | |
|--|---|--------------|--------------|
| 8. | ARUNDEL SERVICES, INC.
d/b/a ACTION ELEVATOR CO. | \$ 16,475.88 | Ratification |
| Contract No. 06000 - Emergency Procurement of Elevator Preventative Maintenance Repair Services - Departments of General Services and Public Works, Baltimore Convention Center and others - P.O. Nos. P527417 | | | |

On May 8, 2014, the City Purchasing Agent approved the initial award in the amount of \$24,999.00. The City's current vendor

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

providing Preventative Maintenance and Repair Services for Elevators suspended the services from April 30, 2014 until June 30, 2014 due to disputes in performance requirements. This contract was awarded in order to take care of immediate emergency services requirements for City elevators during this period. The City's current vendor has resumed performance. The ratification in the amount of \$16,475.88 is necessary to pay the outstanding invoices of the vendor that exceeded the initial amounts. The above amount is the City's estimated requirement. The contract expired on July 1, 2014.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 9. CA, INC. | \$ 90,000.00 | Renewal |
| Contract No. 08000 - Maintenance of Computer Associates Software - Mayor's Office of Information Technology - Req. No. R552151 | | |

On August 25, 2010, the Board approved the initial award in the amount of \$116,495.79. The software is used for the City's IBM mainframe. The award contained two 1-year renewal options. On July 19, 2013, the Board approved the first renewal in the amount of \$90,000.00. This final renewal in the amount of \$90,000.00 is for the period August 25, 2014 through August 24, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

07/30/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

10. PORT NETWORKS, INC.	\$ 90,626.00	Award
Contract No. 06000 - Inner Harbor Wi-Fi Project - Mayor's Office of Information Technology - Req. No. R671084		

This is for the procurement of Wi-Fi hardware and installation for the City's most populated tourism center, the Inner Harbor.

This project must be completed by September 1, 2014 to be in place for the Star Spangled Spectacular 2014 event. This vendor is the only vendor among the few vendors that are already familiar with the City's infrastructure, fiber and connectivity network, capable of meeting the required scheduling constraints. The period of the award is June 30, 2014 through June 29, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

11. BALTIMORE GAS AND ELECTRIC COMPANY	\$1,000,000.00	Renewal
Contract No. 08000 - Requirements for Street Lights Rehabilitation - Department of Transportation - P.O. No. P517775		

On April 13, 2011, the Board approved the initial award in the amount of \$2,100,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$1,000,000.00 is for the period August 1, 2014 through July 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

12. COURTSMART DIGITAL SYSTEMS, INC.	\$453,081.23	Sole Source/ Agreement
Solicitation No. 08000 - Baltimore City Circuit Court System Refresh - Req. No. R659224		

The Board is requested to approve and authorize execution of an Agreement with CourtSmart Digital Systems, Inc. The period of the agreement is August 1, 2014 through July 31, 2015 with two 1-year renewal options.

The CourtSmart Digital Recording System is currently in use at the Mitchell Courthouse, Courthouse East, and the Department of Juvenile Services buildings. The units are past their expected end-of-life service and need to be replaced immediately. The manufacturers do not make parts for most of the servers so replacement is necessary. CourtSmart Digital Systems, Inc. is the sole provider of the digital recording system and software used for the courts and no other vendor can provide the upgrade for the existing equipment. The above requested amount is for the updates and for a year of maintenance and support for the system.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On August 14, 2013, the Board approved the initial award in the amount of \$33,800.00. This renewal is for the continuation of access to Gartner's unique research database which will enhance MOIT in areas including enterprise architecture, applications, network security and risk management for key initiatives that will improve stability and further advance the City's network infrastructure.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

15. RUDOLPH'S OFFICE &
 COMPUTER SUPPLY, INC. \$3,000,000.00 Renewal
 Contract No. B50001027 - J.I.T. Office Supplies - Agencies -
 Various Citywide - P.O. No. P511280

On July 1, 2009, the Board approved the initial award in the amount of \$1,423,280.00. The award contained one 1-year renewal option. Subsequent increases have been approved. This sole renewal in the amount of \$3,000,000.00 is for the period August 1, 2014 through July 31, 2015. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 5% MBE AND 0% WBE.

MBE: Sutherland Data Products,	3.8%
Ltd.	
Sym, Inc.	1.6%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

07/30/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

16.	ANNE CLEWELL GRAPHIC DESIGN, LLC	\$ 16,102.00	Renewal
Contract No. B50002010 - Typeset Comprehensive Annual Financial Report - Department of Finance - Req. No. R670541			

On August 10, 2011, the Board approved the initial award in the amount of \$48,306.00. The award contained two 1-year renewal options. On September 26, 2013, the City Purchasing Agent approved an increase in the amount of \$3,300.00. This renewal in the amount of \$16,102.00 is for the period August 10, 2014 through August 9, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

17.	ADP, INC.	\$2,000,000.00	Increase
Contract No. 08000 - Automatic Data Processing Human Resources Systems Licensing - Department of Human Resources - Req. No. R668882			

On July 25, 2007, the Board approved the initial award in the amount of \$1,600,000.00. Subsequent increases, a renewal, and an amendment have been approved. The vendor is the sole provider of licensing, maintenance and support of proprietary software for the Automatic Data Processing Human Resources Systems Software in use by the Department of Human Resources. This request is for Fiscal Year 2015 funding. This increase in the amount of \$2,000,000.00 will make the award amount \$14,511,888.00. The contract expires June 30, 2015. The above amount is the City's estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

18. ADP, INC.	\$2,500,000.00	Increase
Contract No. 08000 - Human Resource Information, E-time and Enterprise Payroll Systems Licensing - Finance Department - Req. No. R671431		

On August 15, 2007, the Board approved the initial award in the amount of \$1,600,000.00. Subsequent increases, a renewal, and an amendment have been approved. The vendor is the sole provider of licensing, maintenance and support of proprietary software for the Human Resource Information, E-time and Enterprise Payroll Systems in use by the Bureau of Accounting and Payroll Services. This request is for Fiscal year 2015 funding. This increase in the amount of \$2,500,000.00 will make the award amount \$17,822,221.28 and is for the period July 1, 2014 through June 30, 2015. The contract expires on June 30, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

19. MCGLADREY, LLP	\$1,200,000.00	Increase
Contract No. B0 07105 - Local Government Integrated Financial Systems - Department of Finance - Req. No. R671517		

On October 3, 2007, the Board approved the initial award in the amount of \$5,441,471.00. Subsequent actions have been approved. This increase in the amount of \$1,200,000.00 will provide funding of the 2015 Fiscal Year licenses, maintenance,

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

support and continued integration of the City's Dynamics Financial System including on-site City agency support, training and documentation. The contract is subject to annual budget authorization. This increase in the amount of \$1,200,000.00 will make the award amount \$13,157,408.00. The above amount is the City's estimated requirement. The contract expires October 2, 2017 with no renewal options remaining.

On December 6, 2006, MWBOO set goals of 3% MBE and 2% WBE. On August 21, 2013, MWBOO waived the goals for the remainder of the contract term, due to the nature of the contract which resulted in no further opportunity for subcontracting.

MWBOO GRANTED A WAIVER.

20. MICROSOFT CORPORATION	\$690,252.00	Agreement
Contract No. 06000 - Microsoft Master Services and Premier Support Services Agreement - Mayor's Office of Information Technology - Req. No. R659349		

The Board is requested to approve and authorize execution of an Agreement with Microsoft Corporation. The period of the agreement is effective upon Board approval for six-years.

On November 6, 2013, the Board approved a cooperative purchasing agreement under the Maryland State DOIT Solicitation No. 060B2490024 - Microsoft Software & Service Large Account Reseller Contract to provide Microsoft enterprise and select software licenses. Although the State contract does include software support coordinated through Microsoft, the City opted to establish the support agreement separately in an attempt to segment those services that could be provided by Microsoft certified MBEs and WBEs.

AGENDA

BOARD OF ESTIMATES

07/30/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

MWBOO SET GOALS OF 4% MBE AND 2% WBE.

MBE: A.M. and Son Electric, LLC	0
Calmi Electric Company	0
Roane's Rigging and Transfer Company, Inc.	0

WBE: The Dexter Company	0
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MWBOO FOUND ELECTRIC MOTOR REPAIR COMPANY IN NON-COMPLIANCE ON JULY 14, 2014.

The vendor is asked to come into compliance.

MWBOO FOUND TEAM SERVICE CORPORATION OF NY IN COMPLIANCE ON APRIL 12, 2011.

22. DEPENDABLE NURSING SERVICES LLC	\$268,548.00	
PERSONAL TOUCH HOME AIDES OF BALTIMORE, INC.	82,868.00	
TRUSTWORTHY STAFFING SOLUTIONS, LLC	0.00	
CHESAPEAKE MEDICAL STAFFING, INC.	0.00	
	\$351,416.00	Increase

Contract No. B50002394 - Personal Care & Homemaker Services - Health Department - P.O. Nos. Various

On October 17, 2012, the Board approved the initial award in the amount of \$432,525.00. Subsequent increases have been approved. This increase in the amount of \$351,416.00 is required for the remainder of the contract term. This increase in the amount of \$351,416.00 will make the award amount \$2,156,470.00. The contract expires on October 16, 2014, with two 2-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

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to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks

3. RP 14805, Howards Park Dog Park **REJECTION** - On May 28, 2014, the Board opened three bids for RP 14805. The bids ranged in price from \$432,000.00 to a high of \$620,000.00. All three bids were well over the Engineer's Estimates of \$269,995.00. The Department of Recreation & Parks recommends the rejection of all bids as being in the best interest of the City. The project will be re-advertised at a later date.

Bureau of Purchases

4. B50003322, Lean Consultants, Facilitators, Trainers	\$599,500.00
<u>Trainers</u>	\$399,500.00
Operational Performance, Solutions, Inc.	
<u>Facilitators</u>	\$200,000.00
Operational Performance, Solutions, Inc. Neovista Consulting, LLC Global Productivity Solutions, LLC	

(Dept. of Finance)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/30/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

5. B50003502, Furnish Total Contracting, \$357,100.00
and Install Carpet Inc.

(Agencies: Various)

MBE: Harris Brothers Construction \$ 52,610.00 10%
Co., Inc.

WBE: Franqui Enterprises, LLC \$ 26,305.00 5%

MWBOO FOUND VENDOR IN COMPLIANCE

6. B50003557, OEM Parts H&E Equipment Services \$250,000.00
and Service for
Doosan Heavy
Equipment

(Dept. of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

7. B50003547, OEM Parts \$500,000.00
and Service for
Allison Transmissions First Call
Harbor Truck Sales &
Service, Inc. t/a
Baltimore Freightliner

Second Call
(First Call for Trans-
mission Overhaul only)
Johnson & Towers, Inc.

(Dept. of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/30/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

8. B50003570, OEM Parts and Service for New Way Trucks \$250,000.00
First Call
Waste Equipment Sales and Service, LLC

Second Call
(First Call for Warranty)
Maryland Industrial Trucks, Incorporated

(Dept. of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

9. B50003569, Crew Cab Truck with a Utility Body Cowles Ford, Inc. \$691,855.00

(Dept. of General Services)

MWBOO GRANTED A WAIVER.

10. B50003579, Conservation of Bronze Monuments B.R. Howard & Associates, Inc. \$ 58,200.00

(Dept. of Planning, Historical and Architectural Preservation)

MWBOO SET MBE AND WBE GOALS AT 0%.

AGENDA

BOARD OF ESTIMATES

07/30/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

11.B50003591, Painting E.A.R.N. Contractors, \$ 69,850.00
Services for Trusses Inc.
at the Baltimore
Convention Center

(Baltimore Convention Center)

MBE: Colossal Contractors, Inc. \$ 18,859.50 27%

WBE: Eastwood Painting & \$ 6,985.00 10%
Contracting

MWBOO FOUND VENDOR IN COMPLIANCE

12.B50003554, OEM Parts Harbor Truck Sales & \$150,000.00
and Service for Service, Inc. t/a
Cummins Engines Baltimore Freightliner

(Dept. of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

13.B50003552, OEM Parts Harbor Truck Sales & \$500,000.00
and Service for Service, Inc. t/a
Detroit Engines Baltimore Freightliner

(Dept. of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

Department of Real Estate - Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the lease agreement with MECU of Baltimore, Inc. tenant for the rental of a portion of the property known as 401 E. Fayette Street, containing approximately 476 square feet. The renewal is for the period August 1, 2014 through July 31, 2017.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Rent</u>
8/1/2014 - 7/31/2015	\$6,863.92	\$571.99
8/1/2015 - 7/31/2016	\$7,069.84	\$589.15
8/1/2016 - 7/31/2017	\$7,281.92	\$606.83

BACKGROUND/EXPLANATION:

The Board approved the lease on August 31, 2012 for the period August 1, 2011 through July 31, 2014, with the right to renew for three 3-year terms. MECU of Baltimore, Inc. has exercised its first renewal option.

All other rentals, conditions and provisions of the lease agreement dated August 31, 2011 will remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with the East Baltimore Enterprise, Inc., landlord, and the Mayor and City Council of Baltimore on behalf of the Juvenile Division of the Circuit Court, tenant, for the rental of a portion of the building known as Chance Center, located at 301 N. Gay Street, being on the 1st floor and consisting of approximately 800 square feet. The period of the Lease Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$12,325.00	\$1,027.08

Account No.: 5000-544415-1100-117001-603052

BACKGROUND/EXPLANATION:

The leased premises will be used for training classes and general office space.

The Space Utilization Committee approved this lease on July 22, 2014.

APPROVED FOR FUNDS BY FINANCE

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

Space Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Living Classrooms Foundation, Inc. tenant, for the rental of a portion of the property known as 200 S. Linwood Avenue, consisting of approximately 4,800 square feet. The period of the Lease Agreement is January 1, 2014 through December 31, 2019, with an option to renew for one additional five-year period.

AMOUNT OF MONEY AND SOURCE:

\$1.00, if demanded

BACKGROUND/EXPLANATION:

The leased premises will be used as a multi-use educational facility and for recreational programming.

The landlord will be responsible for the parking lot, all major equipment, systems, and fixtures serving the leased premises (including HVAC and roofing), keeping the entrances, passage-ways, and areas appurtenant to the building in clean and orderly condition, keeping the premises free of ice, snow, and debris, and providing all utilities including sewer and electrical power. In addition, the landlord will be responsible for capital repairs and expenses which exceed \$50,000.00 and payment of the water bill.

The tenant will be responsible for day-to-day operations, maintenance, programming, making all necessary improvements at their expense, in order to comply with all local, state, and federal requirements and regulations for the use of the leased premises, and maintaining liability insurance.

The lease is \$1.00, if demanded, because of the organization's tremendous service to the community. To name just a few, such as

Space Utilization Committee - cont'd

the Children's Target Investment Zone and Product Serve Program which provides a learning environment for children and adults in education, workforce development, and health awareness. The organization also sponsors the Fresh Start Program to create vocational training for juveniles.

The Lease Agreement is late because of delays at the administrative level.

The Space Utilization Committee approved this lease on July 22, 2014.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Enoch Pratt Free Library - Progress Report - FY2013 Audit

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Progress Report in addressing internal control weaknesses cited in the Department of Audits April 8, 2014 letter included with the FY 2013 Audit.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 30, 2014, the Board of Estimates noted receipt of the FY 2013 Comprehensive Annual Financial Report and accompanying April 8, 2014 City Auditor Report on Internal Control over Financial Reporting (IC letter). While no evidence of fraud, waste, or abuse was reported in the IC letter, the City Auditor did note a number of significant internal control weaknesses.

At the April 30, 2014 Board of Estimates, the Board requested a report within 90 days on the Library's progress in addressing those weaknesses. The Enoch Pratt Free Library believes that it has made significant progress towards correcting them going forward. The Enoch Pratt Free Library will be diligent in making needed improvements in the internal control processes in an effort to assure confidence in financial reporting.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Audits - Response to Enoch Pratt Free
Library Report to the Board

The Board is requested to **NOTE** receipt of the response to the Enoch Pratt Free Library's Report to the Board on the status of corrective actions taken on audit findings in the Library's Fiscal Year 2013 Comprehensive Annual Financial Audit.

1. Department of Audits' Response Enoch Pratt Free Library's Report to The Board of Estimates

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Finance - Revisions to AM-111-1

ACTION REQUESTED OF B/E:

The Board is requested to approve revisions to the Administrative Manual's Innovation Program Policy, AM-111-1.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Innovative Program is designed to encourage City employees to think creatively about how to improve day-to-day operations and address inefficiencies within business processes. Begun in 2012, the Innovation Program has become an integral part of the City's fiscal management approach. It consists of three parts: The Innovation Fund, the Employee Innovation Program (EIP), and Lean Government.

The proposed revisions revise the EIP and add Lean Government to the list of programs covered under the Innovation Program. The revisions also include a description of the Innovation Program Committee, the group of individuals responsibilities for selecting Innovation Fund projects, EIP recipients, and Lean Government projects.

The revisions to AM-111-1 were reviewed by the Department of Finance, the entity responsible for administering the Innovation Program.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1. JUBILEE BALTIMORE, INC.	1332	\$53,445.00

Jubilee Baltimore, Inc. would like to install a new water service to its proposed construction located at 10 East North Avenue. This agreement will allow Jubilee Baltimore, Inc. to do its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$53,445.00 has been issued to Jubilee Baltimore, Inc., which assumes 100% of the financial responsibility.

2. BEATRICE PROPERTIES, LLC.	1346	\$17,566.00
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Beatrice Properties, LLC. would like to install a new water service to its proposed construction located at 5200 Moravia Road. This agreement will allow Beatrice Properties, LLC. to do its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$2,167,103.00 has been issued to Beatrice Properties, LLC., which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/30/2014

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 5716 York Road	Xiu Qin Liu	Outdoor seating 12' x 6'
<p>\$ 337.50 Annual Charge</p>		

There are no objections, since no protests were received.

2. 300 E. Randall St.	Peter Belden	Garage Extension 20' x 3'7"
<p>\$ 252.00 Annual Charge</p>		

The applicant is requesting a three foot seven inch garage extension. The applicant does not meet all of the requirements set forth in the Minor Privilege schedule. The Minor Privilege schedule states: "Permanent projection not to project more than ¼ width of sidewalk, never to exceed four feet. Shall maintain a minimum five foot (5') portion of sidewalk unobstructed by, but not limited to poles, planters, trees, mailboxes, and fire hydrants. A clear pathway shall be maintained at all times for pedestrians' usage."

The proposed minor privilege is three feet seven inches. The total length of the sidewalk is 12 feet 4 inches. This will leave 8 feet nine inches of sidewalk. Therefore, the proposed minor privilege meets the requirement of being less than four feet, and leaves more than five feet of unobstructed sidewalk. However, to meet the requirement that the Minor Privilege take up less than one-fourth of the sidewalk, the Minor Privilege would have to be three feet one inch or less. The Board has approved ten cases in the past with similar conditions.

PROTESTS WERE RECEIVED FROM MR. DAVID URBANEK AND THE RIVERSIDE NEIGHBORHOOD ASSOCIATION. LETTERS OF SUPPORT WERE RECEIVED FROM AMY AND KIP DIGGES, SALEM LUTHERAN CHURCH, AND COZUMEL AND HUNTER PRUETTE. A RESPONSE TO THE PROTEST WAS RECEIVED FROM PETER AND MAURA BELDEN. A REBUTTAL TO THE PROTEST WAS RECEIVED FROM J. NEAL DESIGN.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Department of Transportation - Traffic Impact Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Impact Study Agreement with Miller's Square, LLC, Miller's Square Retail, LLC and 211 W. 28th Street, LLC. The agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$40,639.81 - will be covered under Project No. 1134 On-Call Agreement, Task No. 15, approved by the Board of Estimates on December 18, 2013 with Sabra, Wang & Associates, Inc.

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 06-345, approved on November 11, 2006, determined that a Traffic Impact Study was required for the Development. This agreement is necessary to perform a traffic impact analysis for Remington Row at 2700-2900 Remington Street, where the developer has applied or intends to apply for a Building Permit in Baltimore City to perform the scope of work including 45,000 square feet of office, 108 residential dwelling units, 33,000 square feet of retail, and 276 parking spaces.

The Traffic Impact Study assesses the development and its relative traffic impacts. The developer will pay for the total cost of the Traffic Impact Study.

MBE/WBE PARTICIPATION:

N/A

(The Traffic Impact Study Agreement has been approved by the Law Department as to form and legal sufficiency.)

A PROTEST WAS RECEIVED FROM THE REMINGTON NEIGHBORHOOD ALLIANCE, INC.

AGENDA

BOARD OF ESTIMATES

07/30/2014

PERSONNEL

Department of Human Resources - Personnel Matters

I. Abolish the following two positions:

a. Position No.: 2041-16734

Job Code: 33258 - Word Processing Operator III
Grade: 078 (\$29,378.00 - \$33,879.00)

Account: 1001-000000-2041-196500-601001

b. Position No.: 2121-13608

Job Code: 41211 - Firefighter Suppression
Grade: 334 (\$39,310.00 - \$63,728.00)

Account: 1001-000000-2121-226400-601001

Office of the Inspector General (OIG)

II. Create the following position:

10210 - OIG Agent

Grade: 927 (\$59,600.00 - \$95,400.00)

Position number to be determined by BBMR

Account: 1001-000000-1081-109300-601001

Costs: (\$37,943.00)

This position will be assigned to investigate Workers Compensation and Disability Fraud cases in the Police and Fire Departments.

This position is to be considered a Position of Trust, in accordance with the policy outlined in Administrative Manual, Section 237-1.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

AGENDA

BOARD OF ESTIMATES

07/30/2014

Bureau of the Budget and - Carryover of Unexpended Fiscal 2014
Management Research Appropriations to Fiscal 2015

ACTION REQUESTED OF B/E:

The Board is requested to approve the final recommendations for carry forwards by various City agencies based upon availability of funds and adherence to Article VI, §9(c) of the City Charter.

Unexpended capital project funds and special funds have been carried forward for their original purpose as is customary. All General Fund appropriations that have been encumbered have been carried forward, and all General Fund appropriations not recommended for carryover have been reverted to fund balance.

To the extent possible and pursuant to Board's approval, appropriations have been transferred within budgets to counteract such deficits in specific budget programs. In those instances where agencies have incurred deficits, these deficits will need to be covered from the Contingent Fund.

**General Fund Carry Forward Requests
 Fiscal 2014 Unencumbered Appropriation to Fiscal 2015**

Agency	Account Number	Purpose	Amount
Board of Elections	1001-000000-1801-184300-601002	Temporary	\$483,302
	1001-000000-1801-184300-603011	Rental of Business Machines	\$18,490
		Total	\$501,792
Enoch Pratt Free Library	1001-000000-4501-339600-605003	Replacement of public computers	\$200,000
		Total	\$200,000
Fire	1001-000000-2112-226000-601065	Training	\$168,000
		Total	\$168,000
General Services	1001-000000-1982-192500-603080	Replacement of windows in MECU building	\$2,000,000
	1001-000000-1982-192500-603080	Project management training	\$75,000
		Total	\$2,075,000
Housing and Community Development	1001-000000-5971-719100-603050	Weatherization enhancement	\$184,860
	1001-000000-5822-409100-603051	Homeownership - Edmondson Village	\$25,911
	1001-000000-5822-728400-603051	Wells Fargo Settlement - St. Ambrose	\$200,000
	1001-000000-5832-412899-603016	Code Enforcement office renovations	\$106,994
	1001-000000-2602-261000-603051	Permit Re-engineering project	\$481,660
	Total	\$999,425	

AGENDA

BOARD OF ESTIMATES

07/30/2014

BBMR - cont'd

Agency	Account Number	Purpose	Amount
M-R: Office of the Inspector General	1001-000000-1081-109300-606001	Data Analytics software	\$50,000
		Total	\$50,000
Public Works	1001-000000-5154-388000-604009	Municipal trash can program	\$968,000
	1001-000000-1901-190700-606003	Solid Waste Enterprise Fund	\$750,000
		Total	\$1,718,000
Grand Total			\$5,712,217

2014 FISCAL YEAR
CONTINGENT FUND

Fiscal 2014 Appropriation \$1,000,000.00

Recommended Transfers:

Board of Elections	\$219,000.00
Human Resources	\$391,342.00
Sheriff	\$217,469.00

Fiscal Balance June 30, 2014 \$ 172,189.00

AGENDA

BOARD OF ESTIMATES

07/30/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
1. John E. Kowalczyk Jeremy S. Silbert	2014 National Information Officers Association Training Conference Tampa, FL Aug. 23 - 28, 2014 (Reg. Fee \$695.00 ea.)	Asset For- feiture	\$3,480.00

Office of the Mayor

2. Stephanie Rawlings- Blake Andrew Smullian Stacey Jefferson	Maryland Assn. of Counties (MACO) Summer Conference Ocean City, MD Aug. 13 - 16, 2014	General	\$4,049.60
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The subsistence rate for this location is \$260.00 per night. The hotel cost is \$259.00 per night for the first two nights and \$329.00 for the third night. The Department is requesting \$69.00 to cover the cost of the hotel and \$39.00 per day for food for the first and second day and \$40.00 for the third day.

The hotel and registration were paid on a City credit card assigned to Ms. Kathe Hammond. The amount to be disbursed to Ms. Rawlings-Blake is \$120.00 and for Mr. Smullian and Mr. Jefferson is \$266.80 each.

Office of the City Council President

3. Helen Holton	Maryland Assoc. of Counties', 2014 Annual Summer Conf. Ocean City, MD August 13 - 16, 2014 (Reg. Fee \$285.00)	Elected Officials Expense Account	\$1,243.67
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AGENDA

BOARD OF ESTIMATES

07/30/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works/Bureau of Solid Waste</u>			
4. Valentina Ukwuoma	2014 American Public Works Association International Public Works Congress and Exposition Toronto, Ontario Aug. 16 - 20, 2014 (Reg. Fee \$785.35)	General Fund	\$2,750.15

The Department proposes a subsistence rate for this location in the amount of \$296.50 per day.

The hotel rate is \$256.50 per night, not including the occupancy tax in the amount of \$33.35 per night, plus a \$7.70 per day hotel charge. The Department is requesting \$40.00 per day to cover the cost of meals and incidentals. The airfare in the amount of \$554.64 and the registration in the amount of \$785.35 have been prepaid on a City-issued procurement card assigned to Ms. Patricia Murphy. Therefore, the amount that will be disbursed to Ms. Ukwuoma is \$1,410.16.

AM 240-5 stipulates that for travel outside the continental United States, each City representative must include a proposed amount for a daily subsistence allowance that the representative believes to be both reasonable and economical.

TRAVEL APPROVAL AND REIMBURSEMENTS

Mayor's Office

TRAVEL APPROVAL

5. Heather Brantner	2014 Florida Council	Grant
	\$1,326.97	
Against Sexual Violence Funds		
Training Summit		
St. Petersburg, FL		
May 13 - 18, 2014		
(\$315.00 Reg. Fee)		

On May 13 - 18, 2014, Ms. Brantner traveled to St. Petersburg, FL to attend the FCASV Training Summit. The subsistence rate for this area is \$150.00 per night. The total travel costs incurred were:

Airfare:		\$ 308.00
Hotel:		503.88
Food:	140.09	
Reg. Fee:	315.00	
Gr. Transportation:		60.00
		<u>\$1,326.97</u>

The airfare of \$308.00 and the hotel accommodations of \$360.00 plus hotel taxes of \$14.28 were prepaid on a City-issued credit card assigned to Ms. Kathe Hammond. Therefore, the Department is requesting that Ms. Brantner be reimbursed in the amount \$644.69, as follows:

TRAVEL REIMBURSEMENT

\$129.60 - hotel (not prepaid)
60.00 - ground transportation
315.00 - registration
<u>140.09 - meals</u>
\$644.69

The travel request is late because the employee did not receive authorization for travel in a timely manner, which did not allow enough time to submit the request to the Board prior to travel.

AGENDA

BOARD OF ESTIMATES

07/30/2014

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/
Bureau of Water & Wastewater - SC 857, Chlorination/De-
chlorination Facilities
Process Conversion at the
Patapsco Wastewater Treatment
Plant
BIDS TO BE RECV'D: 09/03/2014
BIDS TO BE OPENED: 09/03/2014

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED