

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JULY 16, 2014

Department of Recreation and Parks - Amendment No. 1 to
Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Donation Agreement with the Cal Ripken, Sr. Foundation, Inc. (Foundation).

AMOUNT OF MONEY AND SOURCE:

The City will not expend any funds for this project.

BACKGROUND/EXPLANATION:

On April 9, 2014, the Board approved a Donation Agreement between the Department of Recreation and Parks and the Cal Ripken, Sr. Foundation, Inc. for the construction of a synthetic combination football/soccer field at Latrobe Park.

Pursuant to Amendment No. 1, the Foundation wishes to donate the additional service of demolishing the Latrobe Park Field House for the estimated total of \$55,000.00, at the Foundation's sole cost and expense. The demolition of the Latrobe Park Field House was approved by CHAP and supported by Locust Point Civic Association. All other terms and conditions remain unchanged.

(The Amendment No. 1 to Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Mayor's Office on Criminal Justice - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Award Agreement with the Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award Agreement is April 1, 2014 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$2,240.00 - 5000-596414-2252-213000-600000

BACKGROUND/EXPLANATION:

The Department has received a grant award from the GOCCP for the "Death Notification Project". This project provides funding for training of law enforcement in death notifications to families of homicide victims.

The agreement is late because the grant award package was recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Police Department - Acceptance of Grant Award Letter of Intent

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award Letter of Intent from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the award is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$37,816.00 - 5000-596515-2013-212900-600000

BACKGROUND/EXPLANATION:

The GOCCP has submitted a Letter of Intent to the Department, in the amount of \$37,816.00, for Baltimore's "Domestic Violence Ex-parte/Protective Order Entry and Service Initiative" program.

The program is designed to increase the efficiency and effectiveness of ex parte/protective order entry service and to reduce the high occurrence of domestic violence in Baltimore City. This is achieved through the services of contractual administrative assistants who provide data entry and coordination of the overall operation of the program, while police officers work on an overtime basis to increase the number of orders served.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Award Letter of Intent conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention (GOCCP). The GAN extends the period of the award through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-474514-2041-688000-600000

BACKGROUND/EXPLANATION:

On November 27, 2013, the Board approved acceptance of a grant award from the GOCCP, in the amount of \$37,500.00 for the period November 1, 2013 through July 31, 2014, for the "Crime Victim Advocate" Program.

The "Crime Victim Advocate" Program is designed to provide crisis counseling, safety planning, and resource identification to adult victims of domestic violence. The advocate will also accompany victims to court to offer support throughout court proceedings. This GAN will extend the period of the award through December 31, 2014.

All other terms and conditions of the original award remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The Grant Adjustment Notice conditions has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Law Department - Settlement Agreement and Release

The Board is requested to approve the Settlement Agreements and Releases for the following claims:

1. Forde v Officer Kimberly Darden, et al. \$26,500.00

Funds are available in account no. 1001-000000-2041-195500-603070.

2. Bolaji Obe and Akinola Adesanya v Det. McSpadden et al. \$62,000.00

Funds are available in account no. 1001-000000-2041-195500-603070.

The Settlement Agreements and Releases have been reviewed and approved by the Settlement Committee of the Law Department.

(The Settlement Agreements and Releases have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Law - Lien Abatement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the abatement of the liens on the 1415 North Broadway property.

AMOUNT OF MONEY AND SOURCE:

\$16,781.98 - amount to be abated ; no funds are to be expended

BACKGROUND/EXPLANATION:

The request to approve and authorize abatement or the demolition bill is order to settle a lawsuit brought by Broadway Management, LLC. The property (1415 North Broadway) was demolished by the City and the Plaintiff was billed for the demolition cost. No City funds will be expended. The Deputy Housing Commissioner, Michael Braverman, does not oppose abatement of this bill.

On the night of April 16, 2011, a DHCD inspector received an emergency 311 call regarding a vacant property at 1417 North Broadway (1417). The front of that building was reported to be collapsing, and this was weakening the structure of 1415, as well as another vacant property on the other side at 1419 North Broadway (1419).

The condition of the building at 1417 North Broadway created the need for demolition of Plaintiff's property. During the demolition of the 1417 property by Phipps Construction Contractors, Inc. (Phipps), the subcontractor of the City's on-call contractor, P&J Contracting Company, Inc. (P&J), the Plaintiff's property became unstable creating an emergency and requiring the City to order immediate demolition of Plaintiff's property at 1415 North Broadway. Following the demolition, the City issued a bill to the Plaintiff, in the amount of \$13,020.00. With accrual of interest and penalties, this bill has increased to \$16,781.98, as of May 7, 2014.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Law - cont'd

The Plaintiff sued the City, Commissioner Graziano and Defendants P&J and Phipps in Trespass and Negligence, seeking an award of damages of \$75,000.00, an injunction, and an order quieting title to the property. Pursuant to its indemnification agreement, P&J has offered to resolve this matter with payment of \$50,000.00, if the City abates this demolition bill.

This request seeks approval to settle the above matter by abating a demolition bill that was issued to the property owner after the property was demolished.

The Settlement Committee of the Law Department has reviewed this matter and recommends settlement of this matter to the Board of Estimates by abatement of the bill.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Audit Digest:

1. Audit of The War Memorial Commission for Fiscal Year Ended June 30, 2012.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the ratification of service and approve and authorize an expenditure of funds to pay Sandtown Winchester Senior Center.

AMOUNT OF MONEY AND SOURCE:

	<u>Date</u>	<u>Invoice No.</u>
\$ 582.54	02/01/2011	1934343-2420-1
399.75	03/01/2011	1945453-2420-5
399.75	04/01/2011	1954725-2420-4
399.75	05/01/2011	1963909-2420-3
399.75	06/01/2011	1973204-2420-7
407.75	08/01/2011	1993406-2420-4
407.75	09/01/2011	2002714-2420-8
407.75	10/01/2011	2012276-2420-6
407.75	11/01/2011	2021697-2420-2
407.75	12/01/2011	2032084-2420-0
407.75	01/01/2012	2041580-2420-6
436.29	04/01/2012	2070843-2420-2
941.80	09/24/2010	Lowe's (Light Bulbs)
<u>595.00</u>	12/14/2011	Al Bahr & Sons (Bathroom Repairs)

\$6,601.13 - 1001-000000-3024-268700-603026

BACKGROUND/EXPLANATION:

The Department is requesting the Board to authorize payment for services provided by the Sandtown Winchester Senior Center.

The request is late because of a misunderstanding between the Sandtown Winchester Senior Center and the Health Department of who was responsible for paying expenses incurred by the Sandtown Winchester Senior Center.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - Employee Expense Reports

ACTION REQUESTED OF B/E:

The Board is requested to approve the various expense reports for following employees.

1. **VENETIA THOMAS** **\$ 62.97**

Account: 1001-000000-3100-295900-604003
December 2013 - Uniforms

2. **BRENDA McGLONE-THATCH** **\$167.58**

Account: 1001-000000-3100-295900-603002 \$ 22.04
1001-000000-3100-295900-604003 \$145.54
December 2013 - Uniforms and Mileage

3. **ANGELA BOYD** **\$ 53.50**

Account: 1001-000000-3100-295900-603002 \$ 43.51
1001-000000-3100-295900-604003 \$ 9.99
December 2013 - Uniforms and Mileage

4. **NANCY WOODHEAD** **\$124.98**

Account: 1001-000000-3100-295900-604003
February 2014 - Uniforms

5. **DENISE SMITH WILIAMS** **\$ 35.15**

Account: 1001-000000-3100-295900-604003 \$ 22.50
1001-000000-3100-295900-603002 \$ 5.65
1001-000000-3100-295900-603003 \$ 7.00
November 2013 - Uniforms, Parking,
and Mileage

6. **VALERIE TOMLIN** **\$150.85**

Account: 1001-000000-3100-295900-604003
March 2013 - Uniforms

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - cont'd

- 14. **KAREN PAYNE** **\$ 20.00**
Account: 1001-000000-3100-295900-603003
November 2013 - Parking

- 15. **APRIL MANSON** **\$ 30.00**
Account: 1001-000000-3100-295900-603003
November 2013 - Parking

- 16. **LINDA STAFFORD** **\$ 15.00**
Account: 1001-000000-3100-295900-603003
November 2013 - Parking

- 17. **SHIRLEY RUCKER** **\$ 14.00**
Account: 1001-000000-3100-295900-603003
November 2013 - Parking

- 18. **DRUE HODGETTS** **\$ 6.78**
Account: 1001-000000-3100-295900-603002
December 2013 - Mileage

- 19. **DRUE HODGETTS** **\$ 14.95**
Account: 1001-000000-3100-295900-603002
January 2014 - Mileage

- 20. **VIVIAN FOSTER** **\$ 41.25**
Account: 1001-000000-3100-295900-603002
December 2013 - Mileage

- 21. **IEASHIA BRANCH** **\$ 51.98**
Account: 1001-000000-3100-295900-603002
December 2013 - Mileage

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - cont'd

- 22. **SHAWAN JOHNSON** **\$ 37.29**
Account: 1001-000000-3100-295900-603002
December 2013 - Mileage

- 23. **TIFFANY SYE** **\$ 36.73**
Account: 1001-000000-3100-295900-603002
November 2013 - Mileage

- 24. **TIFFANY SYE** **\$ 15.82**
Account: 1001-000000-3100-295900-603002
December 2013 - Mileage

- 25. **CECELIA WILLIAMS** **\$ 8.48**
Account: 1001-000000-3100-295900-603002
November 2013 - Mileage

- 26. **BARBARA KADIN** **\$181.14**
Account: 1001-000000-3100-295900-604003 \$174.92
1001-000000-3100-295900-603002 \$ 6.22
January 2014 - Mileage and Uniforms

- 27. **MONIQUE NKERE** **\$ 32.60**
Account: 1001-000000-3100-295900-603002 \$ 2.60
1001-000000-3100-295900-603003 \$ 30.00
November 2013 - Mileage and Parking

The above-listed individuals submitted their expense statements within the required time frame. However, the expense statements were misplaced and therefore not processed in a timely manner. Due to several vacancies in the Administration of the Bureau of School Health (BSH), the process for ensuring that expense statements were submitted timely was not able to be followed. The BSH has instituted measures to ensure that expense statements are processed in a timely manner.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - cont'd

28. WILMA JEWEL BROWN	\$140.51
Account: 5000-532814-3044-273300-603002	\$ 56.90
January 2014 - Mileage	
5000-532814-3044-273300-603002	\$ 32.16
February 2014 - Mileage	
5000-532814-3044-273300-603002	\$ 51.45
March 2014 - Mileage	

Ms. Brown neglected to submit her expense statements on time due to work schedule demands for multi-programs that require field visits and follow up with written or computer documentation. Ms. Brown has been advised that she must make an effort to submit statements timely to avoid not following the process.

The Department apologizes for the lateness of this request.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

AGREEMENTS

RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP)

- | | | | |
|----|---|----|------|
| 1. | N.M. CARROLL MANOR, INC. | \$ | 0.00 |
| 2. | UNITED PRESBYTERIAN MINISTRIES OF MARYLAND, INC./WESTMINSTER HOUSE APARTMENTS | \$ | 0.00 |

SENIOR COMPANION PROGRAM

- | | | | |
|----|--|----|------|
| 3. | LOCHEARN NURSING HOME, LLC | \$ | 0.00 |
| 4. | KESWICK MULTI-CARE CENTER, INC. | \$ | 0.00 |
| 5. | CANTON HARBOR HEALTHCARE, CENTER, INC. | \$ | 0.00 |
| 6. | CHARLES STREET HEALTHCARE, LLC | \$ | 0.00 |
| 7. | SANDTOWN-WINCHESTER NURSING HOME, LLC | \$ | 0.00 |
| 8. | FUTURE CARE - CHARLES VILLAGE, LLC | \$ | 0.00 |

The above-listed organizations will serve as Volunteer Stations for the RSVP or Senior Companion Program as indicated. Through a grant from the Corporation for National and Community Service, the Department sponsors the RSVP and the Senior Companion Program. The volunteers under the RSVP perform volunteer work in non-profit and private organizations. The Senior Companions assist special needs clients who want to remain in their homes. While the Senior Companions are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the Agreement is July 1, 2014 through June 30, 2015.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Dept. - cont'd

MBE/WBE PARTICIPATION:

N/A

- 9. THE JOHNS HOPKINS UNIVERSITY, BLOOMBERG SCHOOL OF PUBLIC HEALTH (JHBSPH) \$ 24,600.00

Account: 4000-499615-3080-294200-603051

The JHBSPH will provide a Preventive Medicine Fellow to work with and receive mentoring from the Deputy Commissioner, Division of Health Promotion & Disease Prevention and/or the Assistant Commissioner, Division of Maternal and Child Health. The period of the Agreement is July 1, 2014 through June 30, 2015.

- 10. THE JOHNS HOPKINS UNIVERSITY, SCHOOL OF MEDICINE (JHSM) \$ 40,853.00

Account: 1001-000000-3100-295900-603051

The JHSM will provide a consultant for the Bureau of School Health's Vision Screening Program. The consultant will be responsible for providing services at a minimum of two days a week. The consultant will assist the Bureau of School Health in updating current protocols for screening students enrolled in Pre-K to first grade with possible vision problems, so that they may be referred for appropriate diagnosis and treatment. The consultant will also assist with the development of an algorithm for the Baltimore City Public Schools Electronic Health Record which will automatically prioritize students most at risk for amblyopia and require follow-up. The period of the Agreement is April 1, 2014 through December 31, 2014.

The Agreement is late because budget information delayed processing.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Dept. - cont'd

11. **JOHNS HOPKINS UNIVERSITY** \$ **33,537.00**
(JHU)

Account: 4000-424514-3023-599656-603051

The JHU will provide services to enhance client adherence with medication taking and keeping medical appointments, provide LINK adherence to 62 new clients entering the program, provide 1,800 nurse-based education sessions, provide 2,600 peer navigation visits and collect existing outcome measures to 75 clients. The period of the Agreement is January 1, 2014 through June 30, 2014.

The Agreement is late because supplemental funds were received late in the grant year from the State of Maryland. Additional time was required for the provider allocation process and budget preparation.

12. **SINAI HOSPITAL OF BALTIMORE, INC.** \$ **80,000.00**

Account: 4000-499014-3023-513201-603051

Sinai Hospital of Baltimore, Inc. will complete at least 2,667 HIV tests during the project period, ensure the provision of confirmatory HIV testing for all patients with reactive rapid HIV tests, ensure the provision of HIV test results to all patients with particular attention paid to reaching patients with HIV-positive test results, actively re-link previously diagnosed patients who are currently not in medical care, insure that all HIV-positive and high-risk HIV negative pregnant women who do not report being in prenatal care are actively linked to prenatal care. The period of the Agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because of a delay in obtaining an acceptable budget and scope of services.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Dept. - cont'd

13. **BALTIMORE ANIMAL RESCUE AND CARE SHELTER, INC. (BARCS)** **\$1,182,265.00**

Account: 1001-000000-2401-271300-603051

Under this Agreement BARCS will assume responsibility to operate the Animal Shelter, located at 301 Stockholm Street. BARCS will follow the requirements of the Health Article of the Baltimore City Code and the rules and regulations adopted by the Commissioner of Health.

BARCS will provide humane care to animals and administer the application process for licenses within Baltimore City and collect applicable license fees. The organization will coordinate with the Bureau of Animal Control for its enforcement of animal control and protection laws within Baltimore City, provide services as outlined in the budget and provide reports as requested by the Commissioner of Health. The period of the Agreement is July 1, 2014 through June 30, 2015, with four 1-year renewal options.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards for snacks and refreshments for distribution to clients that participate in program activities.

AMOUNT OF MONEY AND SOURCE:

\$ 500.00 - 25 Walmart gift cards @ \$20.00 each
1,000.00 - 20 Walmart gift cards @ \$50.00 each
1,200.00 - 150 AMC gift cards @ \$8.00 each
2,500.00 - 125 Shoppers gift cards @ \$20.00 each
1,000.00 - 20 Shoppers gift cards @ \$50.00 each
4,000.00 - 200 Target gift cards @ \$20.00 each
3,000.00 - 300 Target gift cards @ \$10.00 each
\$13,200.00

Funds are available in the following accounts:

\$ 7,000.00 - 4000-494414-3030-279200-604015
\$ 6,200.00 - 5000-520114-3030-702900-604051

BACKGROUND/EXPLANATION:

The Bureau of Adolescent & Reproductive Health (ARH) runs several successful community outreach programs through its Health Education and Outreach (HEO) component. The HEO is charged with recruiting clients for the clinic and implementing two new-funded community-based programs. Recruitment for clients consists of "in-reach" activities such as snacks for client appreciation events, which are purchased by staff utilizing the Sam's Walmart cards, and AMC movie passes for clients of the successful "Bring a Friend" campaign. Incentives for the community-based programs include Sam's Club/Walmart, Target and Shoppers cards.

An estimated 300 adolescents and adults are expected to benefit from the clinic activities and incentives. Funding is available from the State of Maryland Department of Health and Mental Hygiene grants of Healthy Teens and Young Adults and Personal Responsibility Education Program.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Dept. - cont'd

The Department adopted a consolidated policy for the purchase, distribution and documentation of all incentive cares. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards and; 4) periodic internal audits of programs; activity vis-à-vis the internal policy which will be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the incentive cards are subject to the Department of Audits approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - Ratification of Invoice and
Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify the services for Saber Corporation and approve and authorize an Expenditure of Funds to pay Saber Corporation for services rendered. The period of the services was June 1, 2013 through May 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$18,720.00 - 4000-433514-3024-295900-605003

BACKGROUND/EXPLANATION:

The Office of Aging and CARE Services is mandated by the Maryland Department of Aging to use the Agency Information Manager (AIM) system for Federal National Aging Program Information Systems' reporting. The Saber Corporation monitors the AIM web-based client services database.

This request is late because the Department did not receive the renewal maintenance agreement in time to process a Purchase Order through the Citibuy System. The Department apologizes for the lateness.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Health Department - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Agreement with the Baltimore City Board of School Commissioners, Baltimore City Public School System (BCPSS). The Amendment to Agreement extends the period of the agreement through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

No additional funding is associated with this action.

BACKGROUND/EXPLANATION:

On February 12, 2014, the Board approved the original agreement with the BCPSS to provide services for the Baltimore Infants and Toddlers Program, in the amount of \$94,000.00, for the period July 1, 2013 through June 30, 2014.

The Department requested and received approval from the Maryland State Department of Education to extend the period of the original agreement through September 30, 2014. This extension will reflect the actual grant award period and allow for the provision of services during the summer months of July through September.

MBE/WBE PARTICIPATION:

N/A

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

24 - 26

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/16/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayoralty-Related/Department of Planning</u>			
1.	\$ 150,000.00	9904-902152-9129	9904-901152-9127
	23 rd Eco. Dev. Loan	Baltimore City Heritage Area - Reserve	Baltimore City Heritage Area - Active

This transfer will provide funds to Baltimore National Heritage Area for local support to heritage tourism capital projects in order to make sites more visitor-ready and friendly. To be eligible, projects must be consistent with the recommendations of the Baltimore City Heritage Area Management Plan.

Department of Transportation

2.	\$1,207,946.98	9962-903521-9563	9962-908065-9562
	Other	Constr. Reserve - Conduit Manhole Reconstruction	Boston Street - Conduit

This transfer will fund the costs for the expense related to design and construction for the project of Boston Street-Conduit.

Department of General Services

3.	\$ 75,044.94	9916-904845-9194	9916-902959-9197
	General Funds	Capital Constr. & Maintenance - Reserve	Cherry Hill MPC Cooling Tower - Active

The cooling tower at the Cherry Hill MPC is worn from aging and has had repeated issues with major leaking problems. Adjustments to the tower were attempted after various inspections. However, these adjustments were unable to alleviate the leaking problem. The tower has since been deemed defective and in need of replacement.

AGENDA

BOARD OF ESTIMATES

07/16/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
4. \$ 29,148.82	9910-903354-9600	9910-906575-9601
22 nd EDF	Constr. Res. W. Balto. Ind. & Coml. Dev.	E. Balto. Ind. & Coml. Dev.
2,475.00	9910-904115-9600	9910-906835-9603
22 nd EDF	Constr. Res. West Side Initiative	Westside Project Initiative
10,058.00	9910-906993-9600	9910-909460-9601
23 rd EDF	Constr. Res. Inner Harbor Area	Inner Harbor
2,625.00	9910-913990-9600	9910-902879-9601
23 rd EDF	Constr. Reserve Commercial Revitalization	Commercial Revitalization
34,941.18	9910-920994-9600	9910-906575-9601
23 rd EDF	Constr. Res. Citywide Ind. Dev.	E. Balto. Ind. & Coml. Dev.
4,484.00	9910-917016-9600	9910-904354-9601
24 th EDF	Constr. Reserve Holabird Ind. Park	W. Balto. Ind. & Coml. Dev.
252.00	9910-917016-9600	9910-906575-9601
24 th EDF	Constr. Reserve Holabird Ind. Park	E. Balto. Ind. & Coml. Dev.
<hr/>		
\$ 83,984.00		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending May 31, 2014.

AGENDA

BOARD OF ESTIMATES

07/16/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>			
5.	\$2,769,830.20	9995-927989-9587	
	40 th CDBG	Loan Repayment - Reserve	
	\$ 892,918.00	-----	9995-923080-9593 Public Housing 108
	1,876,912.20	-----	9995-922410-9593 East Baltimore Development Initiative 108
	<u>\$2,769,830.20</u>		

This transfer will provide appropriation authority for repayment on HUD Section 108 loans for fiscal year 2015.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Office of the Labor Commissioner - Fraternal Order of Police
Baltimore City Lodge No. 3
Wage Scales for FY 2015

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Wage Scales for FY 2015 for the Baltimore City Lodge No. 3, Fraternal Order of Police, Inc. (FOP) Units I and II.

AMOUNT OF MONEY AND SOURCE:

Effective July 1, 2014, employees represented by the two FOP Units will receive a 5% across the board wage increase.

In addition, effective July 1, 2014, employees who have completed seven years of service, but less than 15 will receive an additional 3% wage increase. Employees who have completed 15 years of service will receive an additional 6% wage increase.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance, negotiations with the FOP Units I and II have concluded and resulted in multi-agreements covering Fiscal Years 2014-2016. To facilitate the July 1, 2014 wage increases, the Board is requested to approve the wage scales before the Memoranda of Understanding are submitted for notation.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Transportation - Ratification of Services Performed
& General Release of Claims and
Indemnification

ACTION REQUESTED OF B/E:

The Board is requested to ratify services performed and authorize payment in the amount \$485,483.36, to P. Flanigan & Sons, Inc. in connection with TR10324, Baltimore City Downtown Infrastructure Improvement Project, and to ratify the time period for which services were provided covering July 8, 2011 through May 10, 2012. The Board is also requested to approve and authorize execution of the General Release of Claims and Indemnification with P. Flanigan & Sons, Inc.

AMOUNT OF MONEY AND SOURCE:

\$485,483.36 - 9950-905819-95406-900020-702064

BACKGROUND/EXPLANATION:

On Wednesday, July 28, 2010, the Board awarded TR10324, Baltimore Downtown Infrastructure Improvements, with a duration of 340 consecutive calendar days, resulting in an expiration date of July 8, 2011. During the course of construction for the Grand Prix, various red line revisions were necessary to adequately complete construction and further necessitated an increase in the quantity of existing bid items and to comply with strict requirements in order for the activities to proceed as planned. Due to an administrative error, formal approval was not requested. The Department apologizes for this oversight. Final review of construction documents revealed the need for additional funding to close out the contract and pay the contractor for verified completed work.

The General Release of Claims and Indemnification (Release) resolves all claims and indemnifies the City. The Releases also authorizes the payment of the retainage to P. Flanigan & Sons, Inc. as provided in TR10324.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Transportation - cont'd

DBE PARTICIPATION:

The contractor exceeded the established 30% DBE goal, which was verified by the Department of Transportation.

APPROVED FOR FUNDS BY FINANCE

(The General Release of Claims and Indemnification has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$485,483.36	9950-903550-9509	9950-905819-9506-2
GF(HUR)	Construction Reserve	Contingencies
	Neighborhood Street	Downtown Infrastructure
	Reconstruction	Improvements

This Transfer will fund the cost associated with project TR 10324 E. Baltimore Downtown Infrastructure Improvements in the amount of \$485,483.36.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Baltimore City Fire Department (BCFD) - Firehouse Expo
Training Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Firehouse Expo Training Agreement with Cygnus Business Media, Inc. (Cygnus).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Under this agreement Cygnus will conduct a training session on July 15 and 16, 2014 that will be put on by members of the BCFD for conference attendees. The attendees will be made up of fire fighters from other jurisdictions. The BCFD will receive excess conference registration fees up to the BCFD's costs for the training sessions.

Firehouse Magazine and Cygnus will hold their 27th Annual Firehouse Expo in the Baltimore City. With the exception of several years, every Firehouse Expo has been held in Baltimore City. As reported by the Baltimore Area Convention and Visitors Association, the Firehouse Expo accounts for approximately \$15.1 million dollars in direct spending with more than 16,000 attendees. It is the third largest show of this demographic in country.

In recent years, in an effort to bolster training opportunities for attendees, the managers of the Firehouse Expo have forged working relations with surrounding fire departments to explore mutually beneficial opportunities that would include training for the local departments.

AGENDA

BOARD OF ESTIMATES

07/16/2014

BCFD - cont'd

This proposed agreement will allow the Firehouse Expo to offer training sessions on City property using certified BCFD trainers. Members of the BCFD and its local mutual aid fire departments will also be able to attend this training. This agreement provides indemnification to the City and lays out requirements for site safety. Individual participants are required to sign the City's standard waiver of liability as a condition of participation in the program.

(The Firehouse Expo Training Agreement has been approved for form and legal sufficiency by the Law Department.)

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
all of the
Extra Work Orders
as listed on the following pages:

33 - 35

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/16/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #008, \$25,749.39 - TR 10314, Parcel 'D' Inner Harbor Improvements Phase III

\$ 4,126,171.00 \$ 368,908.64 Joseph B. Fay Company - -

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 58,018.35 FED	9950-904176-9528 Construction Reserve Jones Falls Inner Harbor Trail	
14,504.59	9950-906139-9528 Construction Reserve Pennsylvania Ave. Main Street Improve- ment	
<hr/>	-----	9950-904327-9527-2 Contingencies Inner Harbor East- Phase III
\$ 72,522.94		

This Transfer will fund the cost associated with the change order #7, #8, and #9 to project TR 10314, Parcel 'D' Inner Harbor Improvements Phase III with Joseph B. Fay Company in the amount of \$65,929.94.

3. EWO #003, \$ 0.00 - TR 10004, Repairs to Various Bridges & Safety Improvements Along I-83: Gay Street to 41st Street

\$ 4,986,355.65 \$ 349,041.12 Orfanos Contractors, 60 -
Inc. days

AGENDA

BOARD OF ESTIMATES

07/16/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation - cont'd

4. EWO #002, (\$ 945.00)- TR 13006, Resurfacing Highways at
 Various Locations Citywide Emergency JOC IV

\$ 1,841,000.00	(\$ 300.00)	M. Luis Construction	-	-
		Co., Inc.		

5. EWO #002, \$49,106.77 - Project 743, Reconstruction of
 Annapolis Road/Waterview Avenue Interchange at MD 295 Russell
 Street

\$ 699,229.62	\$ 115,440.09	Jacobs Engineering	-	-
		Group, Inc.		

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$105,480.09	9950-901824-9509	9950-901882-9508-3
MVR	Construction Reserve	Design & Study
	Maisel Street	Annapolis Road Bridge
	Pedestrian Bridge	

This transfer will cover the deficit and fund the costs associated with the expense related to Change Order No. 2, Project No. 743, Reconstruction of Annapolis Road/Waterview Avenue Interchange at MD 295 Russell Street with Jacobs Engineering Group, Inc. in the amount of \$49,106.77.

Department of General Services

7. EWO #014, \$80,542.56 - GS 12810, Enoch Pratt Free Library,
 Library #22 Roof Replacement

\$ 192,400.00	\$ 193,930.50	Bob Andrews	0	99
		Construction, Inc.		

AGENDA

BOARD OF ESTIMATES

07/16/2014

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water & Wastewater

8. EWO #024, \$	0.00	- SC 8526, Sludge Digester Facilities		
<u>at the Back River Wastewater Treatment Plant</u>				
\$ 38,667,000.00	\$ 377,514.88	Ulliman Schutte	90	-
		Construction, LLC.	Days	

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with MCS Fort Avenue, LLC, developer. The agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$18,961.65 - 9950-909084-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the scope of work for the McHenry Row II located at 1215 East Fort Avenue constructing 102,750 square feet of general office space (68,500 square feet addition and 34,250 square feet interior renovation) The Developer will pay a one-time contribution in the amount of \$18,961.65 to fund the City's multimodal transportation improvements in the project's vicinity.

MBE/WBE PARTICIPATION:

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Transportation - Traffic Impact Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Impact Study Agreement with Miller's Square, LLC, Miller's Square Retail, LLC and 211 W. 28th Street, LLC. The agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$40,639.81 - will be covered under Project No. 1134 On-Call Agreement, Task No. 15, approved by the Board of Estimates on December 18, 2013 with Sabra, Wang & Associates, Inc.

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 06-345, approved on November 11, 2006, determined that a Traffic Impact Study was required for the Development. This agreement is necessary to perform a traffic impact analysis for Remington Row at 2700-2900 Remington Street, where the developer has applied or intends to apply for a Building Permit in Baltimore City to perform the scope of work including 45,000 square feet of office, 108 residential dwelling units, 33,000 square feet of retail, and 276 parking spaces.

The Traffic Impact Study assesses the development and its relative traffic impacts. The developer will pay for the total cost of the Traffic Impact Study.

MBE/WBE PARTICIPATION:

N/A

(The Traffic Impact Study Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 16 to McCormick Taylor, Inc., under Project No. 1123, On-Call Transportation Planning/Policy/Feasibility Studies.

AMOUNT OF MONEY AND SOURCE:

\$140,065.64 - 9950-901046-9512-900020-703032

BACKGROUND/EXPLANATION:

This task assignment will authorize McCormick Taylor, Inc. to provide on-site traffic engineering support to both the Planning Division and the Traffic Division of the Department of Transportation.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MBE 35.00% WBE 9.00%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Transportation - Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for Release of Retainage to Bensky Construction Company for TR 12007, Demolition of Pratt Street Pedestrian Bridges.

AMOUNT OF MONEY AND SOURCE:

\$77,939.80 - 9950-909632-9527-000000-200001

BACKGROUND/EXPLANATION:

All work on TR 12007 is substantially completed and all punch list items completed. Bensky Construction Company has requested a partial release of retainage in the amount of \$77,939.80. The City holds \$79,939.80 in retainage. The remaining \$2,000.00 is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Transportation - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Wharfage License Agreement with Harbor Care, LLC (Operator) and Living Classrooms Foundation.

AMOUNT OF MONEY AND SOURCE:

\$186,739.01 - 6000-617414-2303-248700-603026

BACKGROUND/EXPLANATION:

This Amendment No. 3 increases the value of the Wharfage License Agreement with Harbor Care, LLC and Living Classrooms Foundation. The City will pay the Operator \$186,739.01 for services and to reflect the 1.5% Consumer Price Index-Urban provided in connection with Amendment No. 1.

On March 30, 2005, the Board approved the 2005 Wharfage Agreement with Harbor Boating, Inc. and the Living Classroom Foundation, Inc. for the operation of a Water Taxi and Shuttle Service in the inner and outer harbor.

On April 22, 2009, the Board approved Amendment No. 1 to the 2005 Agreement which provided for a direct, commuter-oriented point to point water taxi service upon selected routes between Maritime Park in Fells Point and Tide Point and between Canton Waterfront Park and Tide Point. Amendment No. 1 also provided for an increase in operator fee based on the Urban Consumer Price Index.

On August 11, 2010, the Board approved a Consent of Assignment of the 2005 Agreement as amended and executed by the Harbor Boating, Inc. assigning all of its rights, title, obligations, conditions and interest in the 2005 Agreement as amended to Operator. The City and the Living Classrooms Foundation approved the assignment.

On August 10, 2011, the Board approved Amendment No. 2 to provide for a third route and to enter into a Bareboat Charter Agreement which requires the Operator to provide preventative and maintenance services for the vessels, along with allowing bicycles on board, notification of service delays during inclement weather, signage and marketing responsibilities and ridership data collection.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Dept. of Transportation - cont'd

This Amendment No. 3 increases the value of the Wharfage License Agreement with Harbor Care, LLC and Living Classrooms Foundation. The City will pay the Operator \$186,739.00 for services and to reflect the 1.5% consumer price index-urban provided in connection with Amendment No. 1.

APPROVED FOR FUNDS BY FINANCE

(The Amendment No. 3 to Wharfage License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of General Services - Developer's Agreement No. 1355

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1355 with RRR 1 Investments, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$23,795.00

BACKGROUND/EXPLANATION:

The developer, RRR 1 Investments, LLC is renovating its building primarily at 1718 Thames Street and needs to upgrade the fire-suppression and domestic water services. This developer's agreement will allow for the upgraded improvements.

The Western Surety Company has issued Performance Bond 71552639 in the amount of \$23,795.00 on behalf of RRR 1 Investments, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project; therefore, MBE/WBE participation is not applicable.

(The Developer's Agreement No. 1355 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of General Services (DGS) - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Agreement with Marks, Thomas Architects, Inc. for Project No. 1125T. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - Upset limit

BACKGROUND/EXPLANATION:

Various City agencies, on a continuing basis, require architectural design services to modify, upgrade or repair their facilities. Typically, the work involved is limited in scope and/or of an urgent nature, which in either case, should not be postponed until the customary architectural design selection process can be executed. Under these contracts, the call for these services will be made as needs are identified.

The cost of services rendered will be negotiated on a not-to-exceed price for each task assigned. The fees will be based on actual payroll rates, not including overhead and burden, times a set multiplier. The payroll rate and multiplier have been reviewed by the Department of Audits.

The period of the contract is for two years. However, projects that are started within the two-year period may continue beyond the two-year time frame until completion. The total fee for this consultant's contract will not exceed \$750,000.00 for the two-year period.

The consultant has been approved by the Architect and Engineering Awards Commission (AEAC) procedures, under AEAC Project No. 1125T.

AGENDA

BOARD OF ESTIMATES

07/16/2014

DGS - cont'd

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% FOR MBE AND 9% FOR WBE.

MBE: Waldon Studio Architects and Planners	\$ 75,000.00	10%
Phoenix Engineering, Inc.	60,000.00	8%
Paulco Engineering, Inc.	37,500.00	5%
Peristyle, LLC	30,000.00	4%
Total	\$202,500.00	27%
WBE: A Squared Plus Engineering Support Group, LLC	\$ 37,500.00	5%
Carroll Engineering, Inc.	30,000.00	4%
Total	\$ 67,500.00	9%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of General Services - Agreement for Incoming Loan

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for an Incoming Loan with the Baltimore & Ohio Railroad Museum, Inc. (B&O). The period of the Agreement for an Incoming Loan is August 1, 2014 through July 31, 2019.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In late 2013, the B&O expressed interest in receiving the loan of a Civil War-era cannon from the War Memorial Building. The cannon, located outside of the War Memorial building on Saratoga Street, had previously been identified as being at high-risk for theft. The exposure had also affected the cannon's physical condition.

The B&O currently has a Civil War exhibition that the cannon tube will complement. While at the museum, the B&O will conserve and restore the cannon.

The B&O will be responsible for insuring the cannon, de-installation, transportation, installation, and return of the cannon. The City will incur no cost by loaning the cannon.

MBE/WBE PARTICIPATION:

N/A

(The Agreement for an Incoming Loan has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of General Services - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Administrative Office of the Courts (AOC).

AMOUNT OF MONEY AND SOURCE:

No City funds are required.

BACKGROUND/EXPLANATION:

Pursuant to the MOU, the AOC will provide funding to the City for the construction and related costs of the Appellate Judges Chambers in the amount of \$452,215.00 (the funds).

The funds provided by the MOU will be expended only for the purposes of the construction listed in the City's Budget Memo of May 13, 2014, for the Project known as the Appellate Judges Chambers in Courthouse East.

The funds have been determined based upon estimates from the City and are limited to \$452,215.00, unless approved and increased by the AOC.

The funds will be disbursed to the City after the AOC receives an invoice with required documentation for reimbursement.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 601 S. Montford Ave.	Concord	Retain awning 9' x 3'
Annual Charge: \$ 70.30		
2. 3829 Eastern Ave.	Leon Hindoyan	Retain cornice sign 12 ½' x 2 ½'
Annual Charge: \$ 70.30		
3. 1626 E. Fort Ave.	Jay S. Lewbow	Retain single face electric sign 7' x 2 ½'
Annual Charge: \$ 70.30		
4. 2701 W. North Ave.	Edison Reynoso	Retain awning w/signage 17' x 2'
Annual Charge: \$106.60		
5. 3400 Fait Ave.	David Wine	Outdoor seating 13'2" x 4'
Annual Charge: \$184.25		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Housing and - Community Development Block
Community Development Grant Agreements

The Board is requested to approve and authorize execution of the Community Development Block Grant (CDBG) Agreements. The period of the agreement is July 1, 2014 through June 30, 2015.

- 1. **BANNER NEIGHBORHOODS COMMUNITY CORPORATION, INC.** **\$ 59,864.00**

Account: 2089-208915-5930-436630-603051

The purpose of the agreement is to provide CDBG-40 funding to the organization to provide educational, recreational and cultural enrichment activities for youth in Southeast Baltimore. All activities will be monitored by City staff.

FOR FY 2015, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$15,000.00.

MBE: \$4,050.00

WBE: \$1,500.00

- 2. **BALTIMORE OFFICE OF PROMOTION AND THE ARTS, INC.** **\$ 51,300.00**

Account: 2089-208915-5930-423230-603051

Under this agreement the funds will be utilized to fund the Bright StARTS Workshop for Children Program. The Bright StARTS program will provide free art instruction to children ages 5 - 19 with workshops in such areas as visual, literacy and performing arts. Thirty-two after-school workshops will be held from October 2014 to May 2015 and eight summer workshops at locations throughout Baltimore City. Professional artists who are experienced

AGENDA

BOARD OF ESTIMATES

07/16/2014

DHCD - cont'd

teachers will conduct the workshops. Bright StARTS has become a model arts educational program in Baltimore City, introducing under-served children to their rich heritage and to their own potential.

FOR FY 2015, MBE AND WBE PARTICIPATION GOALS HAVE BEEN WAIVED.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Stadium Square I, LLC, developer, for the sale of the City-owned property located at 123 W. Cross Street.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 123 W. Cross Street to Stadium Square I, LLC for the price of \$100,000.00, which will be paid to the City of Baltimore at the time of settlement. The purchase price of the site will be financed through private funds.

The purchase of the property located at 123 W. Cross Street in the Sharp-Leadenhall neighborhood will enhance the developable footprint for Stadium Square I, LLC. The developer is completing the acquisition of all surrounding properties in an effort to assemble a contiguous development parcel. The development plan calls for a mixed-use project that can potentially incorporate 350 residential units and 525 structured parking spaces.

The City is authorized to dispose of the property, located at 123 W. Cross Street, by virtue of the provisions of Article II, Section 15 of the Baltimore City Charter (2010 Edition); Article 13 of the Baltimore City Code (2010 Edition), which established the Department of Housing and Community Development; and Ordinance No. 581, the Sharp-Leadenhall Urban Renewal Plan, originally approved by the Mayor and City Council of Baltimore on April 19, 1974; and Ordinance No. 06-228, approved by the Mayor and City Council of Baltimore on May 15, 2006.

AGENDA

BOARD OF ESTIMATES

07/16/2014

DHCD - cont'd

Pursuant to the Appraisal Policy of the City of Baltimore, "unimproved real property with an assessed value of \$2,500.00 or less will not require an appraisal". The property located at 123 W. Cross Street is currently assessed by the State Department of Assessment and Taxation for \$1,100.00. The property is being sold for \$100,000.00.

MBE/WBE PARTICIPATION:

Stadium Square I, LLC will not receive any City funds or incentives for the purchase or redevelopment of the property; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with En Provence, LLC, developer, for the sale of the City-owned property located at 1715 Hollins Street in the Union Square neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$8,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of the City-owned vacant building to be completely rehabilitated for residential use as a single family dwelling. It will be sold to a homeowner at market rate.

The property will be purchased and renovated with private funds.

The aforementioned property has been journalized and approved for sale on February 1, 2007.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property located at 1715 Hollins Street was priced at \$17,700.00, pursuant to the Appraisal policy of Baltimore City using the Waiver Valuation Process and will be sold for \$8,000.00.

The subject property is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City using the Waiver Valuation Process for the following reasons:

- (i) specific benefit to the immediate community of revitalization through residential single family occupancy,

DHCD - cont'd

- (ii) elimination of blight and neighborhood stabilization, and
- (iii) economic development, returning the property to productive use and to the active tax rolls of the City of Baltimore.

The developer proposes to spend approximately \$210,000.00 for acquisition and associated rehabilitation costs to complete the project.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Convergence Development, LLC, developer, for the sale of the City-owned property located at 2626 Park Heights Terrace in the Greenspring neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of the rehabilitation of the property and once rehabilitated, it will be sold to a low-to-mid-income homeowner. The project will be privately financed.

The sale of this property will generate a considerable amount of revenue in real estate property taxes to the City of Baltimore. Once transferred and redeveloped the property will be active on the tax rolls of Baltimore City thereby preventing tax abandonment.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced pursuant to the Appraisal Policy of Baltimore City using the Waiver Valuation Process. The property was valued at \$9,033.00 and is being sold for \$5,000.00.

The property will be sold to Convergence Development, LLC for \$5,000.00, which is below the price determined using the Waiver Valuation Process because of the following factors:

- (1) the sale and rehabilitation of this property will help to promote a specific benefit to the immediate community,

AGENDA

BOARD OF ESTIMATES

07/16/2014

DHCD - cont'd

- (2) the sale and rehabilitation will continue the elimination of blight, and
- (3) the sale and rehabilitation will promote economic development through the placement of the subject property on the City's tax rolls.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Gulf Investment LLC, developer, for the sale of the City-owned properties located at 1417, 1429, 1443, 1445 E. Eager Street, 926, 928 N. Caroline Street, 1412, 1428, and 1436 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$ 3,500.00 - 1417 E. Eager Street
3,500.00 - 1429 E. Eager Street
500.00 - 1443 E. Eager Street
500.00 - 1445 E. Eager Street
500.00 - 926 N. Caroline Street
500.00 - 928 N. Caroline Street
10,000.00 - 1412 N. Broadway
5,000.00 - 1428 N. Broadway
5,000.00 - 1436 N. Broadway
\$29,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest of the properties to Gulf Investment, LLC for the price of \$29,000.00. The purchaser has paid a good faith deposit of \$2,900.00.

The developer wishes to purchase the vacant lots located at 1443, 1445 E. Eager Street, 926 and 928 N. Caroline Street to construct new row homes. The new single family homes will be sold at market price.

The developer wishes to purchase the vacant buildings located at 1412, 1428, and 1436 N. Broadway, and 1417 and 1429 E. Eager

AGENDA

BOARD OF ESTIMATES

07/16/2014

DHCD - cont'd

Street for the purpose of rehabilitating the properties back to functional single family homes. The rehabilitated properties will be sold at market price. The purchase price and improvements to the site will be financed through private sources.

Baltimore City is authorized to dispose of the properties by virtue of Article 13, § 2-7 (f) of the Baltimore City Code; and through the Gay Street I Urban Renewal Plan, approved by the Mayor and City Council of Baltimore by Ordinance No. 1183, dated December 2, 1967 and Ordinance No. 1067, the Oliver Neighborhood Urban Renewal Plan, originally approved by the Mayor and City Council of Baltimore on May 17, 1971.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The properties were valued pursuant to the Appraisal Policy of Baltimore City using the Waiver Valuation Process:

1. 1417 E. Eager Street was priced at \$11,146.00 and will be sold for \$3,500.00,
2. 1429 E. Eager Street was priced at \$11,146.00 and will be sold for \$3,500.00,
3. 1443 E. Eager Street was priced at \$740.48 and will be sold for \$500.00,
4. 1445 E. Eager Street was priced at \$740.48 and will be sold for \$500.00,
5. 926 N. Caroline Street was priced at \$728.91 and will be sold for \$500.00,
6. 928 N. Caroline Street was priced at \$694.20 and will be sold for \$500.00,
7. 1412 N. Broadway was priced at \$8,540.00 and will be sold for \$10,000.00,
8. 1428 N. Broadway was priced at \$8,540.00 and will be sold for \$5,000.00, and
9. 1436 N. Broadway was priced at \$8,540.00 and will be sold for \$5,000.00.

The properties, except 1412 N. Broadway, are being sold to Gulf Investment, LLC for the price below the waiver valuation price because of the following reasons:

- the renovations will be to the specific benefit to the immediate community,

AGENDA

BOARD OF ESTIMATES

07/16/2014

DHCD - cont'd

- this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
- this sale and rehabilitation will return vacant buildings to the tax rolls, and
- the properties are being sold less than the price determined by the wavier valuation because of their condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation of the properties. Therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Izhak Alkaslasi, developer, for the sale of the properties located at 726 and 730 E. 21st Street, 722, 1024, 1026 and 1028 E. North Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 2,100.00 - 726 E. 21st Street
3,800.00 - 730 E. 21st Street
1,100.00 - 722 E. North Avenue
1,100.00 - 1024 E. North Avenue
1,100.00 - 1026 E. North Avenue
1,100.00 - 1028 E. North Avenue
\$10,300.00 - Purchase Price

BACKGROUND/EXPLANATION:

A good faith deposit in the amount of \$2,000.00 has been paid by the developer.

The developer will be using private funds to pay for the acquisition and rehabilitation of the property.

The DHCD's Land Resource Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the properties known as 726 and 730 E. 21st Street, 722, 1024, 1026 and 1028 E. North Avenue to Izhak Alkaslasi. As a condition of conveyance, Izhak Alkaslasi has agreed to the terms of the Land Disposition Agreement.

AGENDA

BOARD OF ESTIMATES

07/16/2014

DHCD - cont'd

The City may dispose of the properties located at 730 E. 21st Street, 722, 1024, 1026 and 1028 E. North Avenue by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) ("the City Code"); and Article 13 § 2-7 (h) of the Baltimore City Code.

The property located at 726 E. 21st Street was journalized and approved for sale on December 22, 2010.

STATEMENT OF PURPOSE AND RATIONALE/APPRaisal EXCEPTION:

The properties were sold by auction. Pursuant to the appraisal policy under "Exceptions to Requiring an Appraisal". No appraisal is required for the sale of properties under an approved Board of Estimates Policy, which allows for an alternative method in determining value, such as a Broker Price Opinion, will not require an appraisal. The sale of City-owned property via auction was approved on November 3, 2010.

MBE/WBE PARTICIPATION:

The developer will purchase these properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Bureau of Water and Wastewater - Amendment No. 4 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 4 to Agreement with KCI Technologies, Inc. for Project No. 1118, Improvements to the Wastewater Collection System for Consent Decree Wet Weather Compliance.

AMOUNT OF MONEY AND SOURCE:

\$2,271,890.98 - 2070-000000-5601-399012-603026

BACKGROUND/EXPLANATION:

On September 22, 2010, the Board approved the original agreement with KCI Technologies, Inc. under Project No. 1118, Improvements to the Wastewater Collection System for Consent Decree Wet Weather Compliance for a period of three years ending on September 20, 2013. On December 12, 2012, the Board approved Amendment No. 1 in the amount of \$2,678,998.74. On June 5, 2013, the Board approved Amendment No. 2, extending the period of the Agreement through September 21, 2014 at no additional cost to the City. On January 29, 2014, the Board approved Amendment No. 3 in the amount of \$999,953.76.

In order to continue providing staffing for the newly created Utility Asset Management Division, Amendment No. 4 is necessary. This Amendment No. 4 will extend the period of the agreement through September 21, 2015 at an additional cost of \$2,271,890.98. This brings the total upset limit for this agreement to \$8,950,513.37.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 38.

MWBOO APPROVED ON MAY 5, 2014.

AGENDA

BOARD OF ESTIMATES

07/16/2014

BW&WW - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 4 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Bureau of Water and Wastewater - Major Equipment Pre-Selection
for SC 918 Headworks at Back
River Wastewater Treatment
Plant

ACTION REQUESTED OF B/E:

The Board is requested to authorize Johnson, Mirmiran and Thompson (JMT) to competitively pre-select the major equipment including influent and equalization pumps, Traveling Bridge Grit Removal System and Circular Pre-Cast storage tanks required for SC 918 Headworks Improvements and Wet Weather Equalization project at the Back River Wastewater Treatment Plant.

AMOUNT OF MONEY AND SOURCE:

It is anticipated that the cost for the pre-selected equipment when competitively procured will be in the range of \$50 million. The total construction estimate for this project is \$240 million. The cost for the pre-selected equipment will be passed through the construction contract rather than direct payment by the City to the vendors.

BACKGROUND/EXPLANATION:

To help avoid Sanitary Sewer Overflows the City agreed with the Maryland Department of the Environment and Environmental Protection Agency to undertake planning, design and construction of the Headworks facilities at the Back River Wastewater Treatment Plant (BRWWTP). Under this Agreement, the facility has to be constructed and fully operational by December 2018. The Bureau is designing the new Headworks facility at BRWWTP under an Agreement with JMT.

Some of the key major process equipment required for the Headworks project, has a long lead time associated with shop fabrication. This equipment is furnished by a small number of vendors each processing unique features and formats. The competitive procurement and pre-selection will allow the other segments of design to be most effectively completed around pre-selected equipment and thereby benefit the City by reducing the risk of potential delays during construction should the General Contractor decide to submit an "Or Equal" product.

AGENDA

BOARD OF ESTIMATES

07/16/2014

BW&WW - cont'd

The Bureau believes by pre-selecting these key process equipment items, the City will have effective control over the product selection, quality and performance expectations in a competitive environment. The Bureau agrees with the consultant's determination and recommends approval of the request.

MBE/WBE PARTICIPATION:

The equipment cost will be exempted from MBE/WBE participation in accordance with Baltimore City Code, Article 5, Subtitle 28.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|---|-------------|---------|
| 1. <u>F&F AND A.JACOBS & SONS, INC.</u> | \$33,099.55 | Low Bid |
| Solicitation No. B50003551 - Environmental Police Uniforms -
Department of Public Works - Req. No. R661752 | | |

The period of the award is July 19, 2014 through July 18, 2015, with two 1-year renewal options remaining.

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|---|-------------|---------|
| 2. <u>CHESAPEAKE UNIFORM RENTAL, INC.</u> | \$12,000.00 | Renewal |
| Contract No. B50003053 - Uniforms for Electrical Personnel -
Department of Public Works - Req. No. P524327 | | |

On July 31, 2013, the City Purchasing Agent approved the initial award in the amount of \$9,068.35. The award contained two 1-year renewal options. On April 1, 2014, the City Purchasing Agent approved an increase in the amount of \$10,931.65. This renewal in the amount of \$12,000.00 is for the period July 31, 2014 through July 30, 2015, with one 1-year renewal option remaining.

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|---|-------------|-----------------|
| 3. <u>COOPER WILLIAMS, V.M.D.</u> | \$ 8,000.00 | Selected Source |
| Contract No. 06000 - Veterinary Services for Mounted Unit -
Police Department - Req. No. R582389 | | |

On August 12, 2011, the Board approved the initial award in the amount of \$8,000.00. The award contained three 1-year renewal options. On April 18, 2012, the City Purchasing Agent approved an increase in the amount of \$4,000.00. Subsequent renewals and increases have been approved. Mr. Williams has a unique familiarity with the mounted units' horses and is located locally enabling a rapid response to emergencies. The period of the renewal is August 11, 2014 through August 10, 2015.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|----|--|-----------|
| 4. | SOCIAL SOLUTIONS GLOBAL, INC. \$34,285.00 | Agreement |
| | Contract Number 08000 - ETO Yearly Software Contract and
Upgrade - Health Department - Req. No. R666175 | |

The Board is requested to approve and authorize execution of an Agreement with Social Solutions Global, Inc. The period of the agreement is July 16, 2014 through July 15, 2015, with three 1-year renewal options.

Social Solutions Global, Inc. is the current provider of the Efforts to Outcomes (ETO) software for the Operation Safe Kids Program.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

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|----|---|---------|
| 5. | NCS PEARSON, INC. \$29,748.00 | Renewal |
| | Contract No. 08000 - On-Line Licenses - Mayor's Office of Human
Services - Head Start - Req. No. R635915 | |

On January 11, 2012, the Board approved the initial award in the amount of \$38,073.00. The award contained four 1-year renewal options. Subsequent renewals have been exercised. The software provided gathers child-assessment data and produces reports that are required by Head Start performance standards. This renewal in the amount of \$29,748.00 is for the period September 1, 2014 through August 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

6. HIGHLANDER CONTRACTING

COMPANY, LLC	\$ 0.00	Renewal
Contract No. B50002414 - Fiber Optic Cable Installation, Maintenance and Repair Services - Mayor's Office of Information Technology - P.O. No. P520882		

On July 11, 2012, the Board approved the initial award in the amount of \$190,950.00. The award contained two 1-year renewal options. On March 25, 2013, the City Purchasing Agent approved an increase in the amount of \$49,999.00. Subsequent increases and renewals have been approved. This final renewal in the amount of \$0.00 is for the period July 15, 2014 through July 14, 2015.

MWBOO SET GOALS 17% MBE AND 8% WBE.

MBE: A-Connection, Inc.	\$ 6,095.00	
CI Contracting Company	3,500.00	
DM Enterprises of Baltimore, LLC	42,541.00	
Machado Construction Co., Inc.	23,056.95	
	\$75,192.95	17%
WBE: Cuddy & Associates, LLC	\$18,350.00	
Sunrise Safety Services, Inc.	26,890.49	
	\$45,240.49	8%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|---|--------------|----------|
| 7. S. FREEDMAN & SONS, INC. | \$ 20,000.00 | Increase |
| Contract No. B50003181 - Restroom Tissue and Paper Towels -
Baltimore Convention Center - P.O. No. P525399 | | |

On October 30, 2013, the Board approved the initial award in the amount of \$30,760.00. The award contained two 1-year renewal options. This increase in the amount of \$20,000.00 is necessary to cover the balance of the current period of the contract resulting from increased usage. This increase in the amount of \$20,000.00 will make the award amount \$50,760.00. The contract expires October 29, 2014, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

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| 8. BIO-RAD LABORATORIES,
DIAGNOSTIC GROUP | \$ 74,650.00 | Sole Source |
| Solicitation No. 08000 - HIV Test Kits - Health Department -
Req. No. R652097 | | |

The HIV test kits manufactured by Bio-Rad Laboratories Diagnostic Group are specifically designed to work with the testing equipment currently used by the Health Department. Bio-Rad Laboratories is the sole distributor for these HIV test kits. The period of of the award is July 16, 2014 through July 15, 2015, with three, 1-year renewal options. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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| 9. | NORITSU AMERICA CORPORATION | \$ 22,201.00 | Renewal |
| | Contract No. 08000 - Annual Maintenance for Noritsu Equipment - Police Department - P.O. No. P514219 | | |

On July 21, 2010, the Board approved the initial award in the amount of \$22,201.00. The award contained five 1-year renewal options. Subsequent renewals have been approved. This renewal in the amount of \$22,201.00 is for the period July 21, 2014 through June 30, 2015, with one 1-year renewal option remaining.

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|-----|--|--------------|---------|
| 10. | J. GILBERT, INC. d/b/a
LAMB AWARDS & ENGRAVING | \$ 42,000.00 | Renewal |
| | Contract No. B50002393 - Various Trophies & Awards - Agency - Various - P.O. No. P521411 | | |

On August 29, 2012, the Board approved the initial award in the amount of \$41,472.42. The award contained two 1-year renewal options. On August 8, 2013, the City Purchasing Agent approved an increase in the amount of \$15,000.00. On August 28, 2013, the Board approved the first renewal in the amount of \$42,000.00. This final renewal in the amount of \$42,000.00 is for the period August 29, 2014 through August 28, 2015.

MWBOO GRANTED A WAIVER.

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|-----|---|--------------|---------|
| 11. | BIOMEDICAL WASTE SERVICES,
INC. | \$ 20,000.00 | Renewal |
| | Contract No. 06000 - Bio-Medical & Bio-Hazardous Waste Removal - Police Department - Req. No. R553477 | | |

On July 28, 2010, the Board approved the initial award in the amount of \$10,000.00. The award contained five 1-year renewal options. Subsequent renewals have been approved. This renewal in the amount of \$20,000.00 is for the period July 27, 2014 through July 26, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|---|--------------|-------------|
| 12. <u>LANDSCAPE FORMS, INC.</u> | \$108,420.00 | Sole Source |
| Solicitation No. 08000 - Supply and Deliver Gretchen Benches and Ash Urns - Department of Transportation - Req. No. R664463 | | |

An intent to waive competition was advertised (B50003618) with no responses received. Landscape Forms, Inc. is the only known manufacturer and sole provider of the products. These products are already installed around the Inner Harbor Promenade. Additional products are required to maintain a uniform appearance and will allow for needed replacements.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|--|--------------|----------|
| 13. <u>L/B WATER SERVICES, INC.</u> | \$125,000.00 | Increase |
| Contract No. B50002591 - American Darling Hydrants & Parts - Department of Public Works - P.O. No. P521834 | | |

On October 24, 2012, the Board approved the initial award in the amount of \$175,000.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$125,000.00 is necessary. This increase in the amount of \$125,000.00 will make the award amount \$300,000.00. The contract expires October 31, 2015, with two 1-year renewal options remaining. The above amount is the City estimated requirement.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|--|---|--------------|----------|
| 14. | UNIFORM RENTAL, INC. d/b/a
LORD BALTIMORE UNIFORM
SERVICE | \$225,000.00 | Increase |
| Contract No. B50002829 - Industrial Work Uniforms - Public Works, General Services and others - P.O. No. P523185 | | | |

On April 10, 2013, the Board approved the initial award in the amount of \$297,344.00. The award contained two 1-year renewal options. On July 2, 2014, the City Purchasing Agent approved an increase in the amount of \$30,000.00. This increase in the amount of \$225,000.00 is necessary to cover the remainder of the contract period and because of an increase in the number of uniforms provided to each employee, and the addition of new employees. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

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|---|------------------------|--------------|---------|
| 15. | MAGELLAN ADVISORS, LLC | \$100,000.00 | Renewal |
| Contract No. B50002934 - Consultant Services - Broadband Public Infrastructure Strategic Planning - Mayor's Office of Information Technology - P.O. No. P524604 | | | |

On August 14, 2013, the Board approved the initial award in the amount of \$157,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$100,000.00 is for the period August 1, 2014 through July 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

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|---|-----|
| MBE: The Bith Group Technologies, Inc. | 17% |
| WBE: Catalpha Advertising & Design, Inc. | 9% |

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

16. CREATIVE SOFTWARE SOLUTIONS, LLC	\$499,270.00	Renewal
Contract No. 06000 - Manage Taxi Card Program - Health Department - P.O. No. P524894		

On October 16, 2013, the Board approved the initial award in the amount of \$499,270.00. The award contained two 1-year renewal options. The contractor provides management and administrative services, including pass-through services for direct subsidies, for the Taxi Card Program. The vendor's direct fee is a set amount for all services required under the Agreement. The program provides 24-hour, general purpose, curb-to-curb taxi service for senior citizens. The Taxi Card Program is funded through the Statewide Special Assistance Program. This renewal in the amount of \$499,270.00 is for the period July 1, 2014, through June 30, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 3% MBE AND 1% WBE.

MBE: Sue Ann's Office Supply	\$ 629.89	0.3%
J & P Childs Transportation*	<u>0.00</u>	
	\$ 629.89	0.3%
WBE: Curry Printing & Copy Center	\$4,433.98	2.06%
Jodi M. Stappler, CPA	<u>425.00</u>	0.20%
	\$4,858.98	2.26%

*Per contracting agency, transportation services were eliminated due to budget constraints. Vendor will be given 60 days to cure its MBE deficit.

MWBOO FOUND VENDOR IN NON-COMPLAINCE.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

17.	TEAM SERVICE CORPORATION OF NEW YORK	\$300,000.00	Renewal
Contract No. B50001988 - Repair and Maintenance Services for Electrical Motors above 300 H.P. - Departments of Public Work, General Services and others - P.O. No. P517876			

On July 20, 2011, the Board approved the initial award in the amount of \$500,000.00. The award contained one 2-year renewal option. This sole renewal in the amount of \$300,000.00 is for the period July 20, 2014 through July 19, 2016. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 4% MBE AND 2% WBE.

MBE: Personal Electric, LLC	\$2,345.75	5%
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WBE: Oelmann Electric Supply Co., Inc.	\$ 242.00*	0.50%
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*Vendor spent \$1,949.30 with WBE. However, expenditures from suppliers who are not manufacturers are limited to 25% (or \$242.00) of the WBE goal.

MWBOO FOUND VENDOR IN COMPLIANCE.

18.	ALARM SECURITY GROUP LLC d/b/a ASG SECURITY	\$400,000.00	Renewal
Contract No. B50000984 - Installation, Repair and Maintenance for Commercial Security Alarm & Fire Protection Systems for Various City Agencies - Various - P.O. No. P508352			

On May 13, 2009, the Board approved the initial award in the amount of \$400,000.00. The award contained two 5-year renewal options. On March 2, 2011, the Board approved an increase in the amount of \$400,000.00. This renewal in the amount of \$400,000.00 is for the period June 30, 2014 through June 29, 2019, with one 5-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MWBOO SET GOALS OF 11% MBE AND 4% WBE.

MBE: London Technologies, LLC 0%

WBE: Plexus Installations, Inc. 0%

MWBOO FOUND VENDOR IN NON-COMPLIANCE ON JUNE 9, 2014.

Due to the essential and safety-related services provided by the contract, it is recommended that renewal is in the City's best interests. The Bureau will work with MWBOO to determine the next steps in the process and report to the Board.

19. ATLANTIC TACTICAL, INC.	\$200,000.00	
FIRING LINE, INC.	<u>150,000.00</u>	
	\$350,000.00	Renewal

Contract No. B50001477 - Ammunition - Police and Sheriff's Departments - P.O. Nos. P514475 and P514476

On August 18, 2010, the Board approved the initial award in the amount of \$350,000.00. The award contained four 1-year renewal options. Subsequent renewals have been approved. This final renewal in the amount of \$350,000.00 is for the period August 11, 2014 through August 10, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

20. SHI INTERNATIONAL CORP.	\$1,430,726.90	Amendment to Agreement
Contract No. 060B2490024 - Microsoft Software & Services Large Account Reseller Contract - Mayor's Office of Information Technology - Req. Nos. Various		

The Board is requested to approve and authorize execution of an Amendment to Agreement with SHI International Corp. The period of the Amendment to Agreement is November 1, 2014 through October 31, 2019. The Board is also requested to exercise the renewals of the original contract and modify the expiration date of the contract to October 31, 2019 to coincide with the Board's previous approval of funding up to that date.

On November 6, 2013, the Board approved the initial award in the amount of \$10,264,687.91. This Amendment to Agreement with Microsoft Dynamics AX licenses and software assurance not originally procured under the cooperative purchasing agreement. On November 6, the Board included a term that ends on October 16, 2015, with two 2-year renewal options. However funding was requested and approved for the entire 72 month term from November 1, 2013 through October 31, 2019. No additional funding is required for the exercise of renewals up to October 31, 2019, as this action will conclude with the payment timetables included in the original contract approved by the Board. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

21. INTERPERSONAL FREQUENCY LLC	\$ 59,000.00	Amendment to Agreement
Contract No. B50003075 - City of Baltimore Web Site Redesign and Hosting - Mayor's Office of Information Technology - Req. Nos. Various		

The Board is requested to approve and authorize execution of an Amendment to Agreement with Interpersonal Frequency LLC. The period of the Agreement is January 15, 2014 through January 14, 2018, with four 1-year renewal options.

On January 15, 2014, the Board approved the initial award in the amount of \$286,367.00. The award contained four 1-year renewal options. This Amendment to Agreement will provide an additional design component required for the City of Baltimore website www.baltimorecity.gov.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/16/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

22. PITNEY BOWES, INC.	\$171,789.00	Cooperative Purchase Award
Western States Contracting Alliance - National Association of State Procurement Officials (WSCA-NASPO) - Contract No. ADSP011-00000411-7 - Mailing Equipment, Supplies and Maintenance - Department of Public Works, Bureau of Water and Wastewater, Revenue Measuring and Billing - Req. No. R661300		

This procurement is for the replacement of a 15 year old Pitney Bowes mail inserter machine that has failing hardware and the machine's system software is no longer supported by Microsoft. Due to the age of the machine, replacement parts and components are increasingly difficult to obtain. The WSCA-NASPO competitively bid this contract, which provides pricing substantially below the market rate. The vendor is the sole provider of the machine and embedded software that will interface with the existing Pitney Bowes postage machine. Additionally, the price above reflects the vendor giving a \$40,000.00 credit for the trade-in of the old machine.

The contract includes the first year of equipment maintenance for the machine at no additional cost, with maintenance terms available at \$15,737.00 per year for years two through five. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

23. ASSOCIATED BUILDING

MAINTENANCE CO., INC.

Correction to Extension

Contract No. B50001705 - Light Maintenance Man for Animal Control - Department of General Services - P.O. No. P523844

On June 19, 2013, the City Purchasing Agent approved an award in the amount of \$23,251.20 to Associated Building Maintenance Co., Inc. Due to an administrative error, an incorrect contract number was stated on the extension letter submitted and approved by the Board on June 25, 2014. The Board is requested to approve the correction of this error so that the approved Board letter reads B50002936 - Light Maintenance Man for Animal Control.

AGENDA

BOARD OF ESTIMATES

07/16/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Condemnation</u>			
1. Meyer & Minnie Reamer	2029 E. Chase St.	G/R \$42.00	\$ 280.00
2. Chester & Philomena Krasniewski, t/a Philanter Company	2224 E. Madison St.	G/R \$60.00	\$ 400.00
3. Mary Duley	2209 Ashland Ave.	G/R \$54.00	\$ 360.00
4. John M. Price and Mary M. Price	909 N. Castle St.	G/R \$30.00	\$ 200.00
5. David Siegel	906 N. Chester St.	G/R \$36.00	\$ 240.00
6. Board of Foreign Missions of the Presbyterian Church in the United States of America of NY	914 N. Chester St.	G/R \$36.00	\$ 300.00
7. Carol June Graham	920 N. Chester St.	G/R \$30.00	\$ 200.00
8. Mutual Benefit Society of Baltimore	944 N. Castle St.	G/R \$60.00	\$ 400.00

Funds are available in account no. 9910-906409-9588-900000-704040, EBDI Phase II Project.

AGENDA

BOARD OF ESTIMATES

07/16/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
9. Unknown	1714 Greenmount Ave.	G/R \$100.00	\$ 666.67
<p>Funds are available in account no. 9910-902487-9588-900000-704040, Greenmount West Project.</p> <p>The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the above listed properties.</p>			
10. Mohammad Sahid	1333 N. Luzerne Ave.	L/H	\$11,600.00
<p>Funds are available in account no. 9910-905507-9588-900000-704040, AG Demolition Project.</p>			
11. Glenn H. Goldberg, ½ interest and Ronnie Marc Goldberg, Trustee of the Ronnie Marc Goldberg Revocable Trust, ½ interest	2602 Rosewood Ave.	G/R \$72.00	\$ 600.00
12. SS4 Business Trust	4726 Park Heights Ave.	L/H	\$ 4,534.00
13. Kerry J. Davidson	4716 Park Heights Ave.	F/S	\$ 7,400.00
14. Santos E. Ochoa	3410 Woodland Ave.	F/S	\$18,000.00

AGENDA

BOARD OF ESTIMATES

07/16/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
15. Margaret M. Grillo, Life Estate Full Powers - Remainder Rosalie Margaret Rehrman	3518 Woodland Ave.	G/R \$90.00	\$ 600.00
16. Woman's Christian Temperance Union of Maryland of Baltimore City	3323 Woodland Ave.	G/R \$75.00	\$ 500.00
17. Elsie E. Ensminger Alice Ruth Prodoehl and Mildred G. Drury	3341 Woodland Ave.	G/R \$66.00	\$ 550.00
Funds are available in account no. 9910-918300-9588-900000-704040, Park Heights Project.			
18. Everette Whitley	557 Laurens St.	L/H	\$ 7,576.00
19. Rosemarie Wilson	1808 N. Rosedale St.	L/H	\$26,200.00
Funds are available in account no. 9910-905507-9588-900000-704040, AG Demolition Project.			
20. Heather Boles	1430 N. Gay St.	L/H	\$16,000.00
21. Oluranti Jacob Awe	1838 Division St.	L/H	\$20,250.00
22. Friendly Outreach Services, Inc.	550 Baker St.	F/S	\$ 7,000.00

AGENDA

BOARD OF ESTIMATES

07/16/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
23. Peter Khrizman	2519 E. Biddle St.	F/S	\$20,900.00
24. Odell Knox	4808 Park Heights Ave.	F/S	\$ 5,000.00
25. Eleanor A. Cawthorne	552 Baker St.	F/S	\$ 7,000.00
Funds are available in account no. 9910-910634-9588-900000-704040, Whole Block Demo Project.			
26. Darlene Pencek and Eugene L. Williams as Trustees of the Hoenig Maryland Revocable Living Trust	2606 Rosewood Ave.	G/R \$84.00	\$ 560.00
27. A&L, LLC	4658 Park Heights Ave.	G/R \$90.00	\$ 825.00
28. Michael Eisenberg and Mollie Eisenberg	4716 Park Heights Ave.	G/R \$70.00	\$ 466.00
29. William Lange Hermann, Trustee of the Last Will and Testament of Mary Magdalene Hermann, Estate No. 142041, and Alfred Hermann, Jr., deceased	2610 Rosewood Ave.	G/R \$78.00	\$ 650.00

Funds are available in account no. 9910-918300-9588-900000-704040, Park Heights Project.

AGENDA

BOARD OF ESTIMATES

07/16/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
30. AG Investments, LLC	3516 Woodland Ave.	G/R \$80.00	\$ 734.00
31. Richard Burley and Roxanne Burley	4718 Park Heights Ave.	L/H	\$26,250.00
32. Frances Knopf, Trustee (deceased) and Robyn K. Needel, Trustee	3516 Woodland Ave.	L/H	\$13,467.00

Funds are available in account no. 9910-918300-9588-900000-704040, Park Heights Project.

33. Carolyn Class	959 N. Washington St.	G/R \$39.00	\$ 357.00
34. Carolyn Class	1804 E. Chase St.	G/R \$96.00	\$ 800.00

Funds are available in account no. 9910-906409-9588-900000-704040, EBDI Phase II Project.

35. Eutaw Place, LLC	923 N. Castle St.	G/R \$30.00	\$ 200.00
	937 N. Castle St.	G/R \$27.50	\$ 183.00

Funds are available in account no. 9910-906409-9588-900000-704040, EBDI Phase II Project.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Mayor's Office of Employment Development (MOED) - Ratification

ACTION REQUESTED OF B/E:

The Board is requested to ratify services and to authorize payment to My Brother's Keeper, Inc. (MBK) for the services provided July 2013 through November 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 1,354.87 - July 2013
1,871.87 - August 2013
3,580.62 - September 2013
5,012.49 - October 2013
3,892.57 - November 2013
\$15,712.42 - 4000-806414-6313-709605-603051

BACKGROUND/EXPLANATION:

The MOED was in the process of entering into a sub-recipient agreement with the MBK, by which the MBK would provide services to assist young adults in achieving educational and employment successes.

However, the MBK displayed an inability to meet the enrollment goals in the proposed agreement and as a result, the Baltimore City Law Department recommended discontinuing the approval process.

The submitted outstanding invoices constitute the salaries and various start-up costs expended by the MBK in advance of an executed agreement approved by the MOED.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Public Works - Change Order to Increase
Purchase Orders for Sludge
Heat Drying Services

ACTION REQUESTED OF B/E:

The Board is requested to approve a change order to add funds to four existing master blanket purchase orders which provide Sludge Heat Drying Services to the Back River and Patapsco Wastewater Treatment Plants.

AMOUNT OF MONEY AND SOURCE:

\$ 1,647,000.00	- 2070-000000-5501-630065-603053	P502277
	Base Tipping Fee	
3,920,400.00	- 2070-000000-5501-630064-603053	P502276
	Service Tipping Fee	
1,595,490.00	- 2070-000000-5501-396865-603053	P502273
	Base Tipping Fee	
3,972,097.00	- 2070-000000-5501-396864-603053	P502275
	Service Tipping Fee	

\$11,134,987.00

BACKGROUND/EXPLANATION:

This increase is needed to cover the FY'15 cost of this service for six months, which is provided by Synagro Technologies.

The Department of Public Works is requesting a change order to add funds to master blanket purchase orders: P502277, P502276, P502273 and P502275 which provide Sludge Heat Drying Services to the Back River and Patapsco Wastewater Treatment Plants for FY 2015.

The agreements between the City and Synagro Technologies, which set the fees and contract specifications, were approved by the Board of Estimates on June 12, 1996. The master blanket end dates for the purchase orders are 6/12/14. However, the purchase order must be funded each fiscal year.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

07/16/2014

Bureau of Solid Waste - Ratification

ACTION REQUESTED OF B/E:

The Board is requested to ratify the procurement of equipment and authorize the payment of a past due invoice from Potts & Callahan, Inc.

AMOUNT OF MONEY AND SOURCE:

\$27,500.00 - 1001-000000-5161-389800-603041

BACKGROUND/EXPLANATION:

The Bureau of Purchases issued the Release of Purchase Order Number 7 off of Master Blanket Purchase Order P507700. The release was made on September 05, 2013 in the amount of \$188,200.00 for rental of construction equipment for use at the Quarantine Road Landfill. A change order was subsequently issued decreasing the Release Purchase Order and eliminating three line items, including one line item for the rental of a hydraulic excavator. Subsequently, Landfill Management had a need to rent a hydraulic excavator, but did not recall that the rental of this equipment had been eliminated from the Release Purchase Order. Potts & Callahan, Inc. delivered the excavator to the landfill where it was utilized for a period of one month.

The error was not discovered until the invoice for the rental of the excavator was received. By then, the Master Blanket Purchase Order had expired, and at that time, there was not sufficient funding remaining on the Master Blanket Purchase Order to cover the invoice for the rental of the excavator.

Accordingly, the Board is requested to pay Potts and Callahan, Inc. \$27,500.00, which is the total amount of the outstanding past due invoice is for the rental of the hydraulic excavator.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

AGENDA

BOARD OF ESTIMATES

07/16/2014

Bureau of Water and Wastewater (BW&WW) - Ratification

ACTION REQUESTED OF B/E:

The Board is requested to Ratify the outstanding invoice to authorize payment to New Environment, Inc. for services rendered March 31, 2014 through April 2, 2014 and April 3, 2014 through April 5, 2014.

AMOUNT OF MONEY AND SOURCE:

\$7,500.00 - 40-Hour class presentation fee
900.00 - Travel and lodging
\$8,400.00 - 2071-000000-5601-400200-603020

BACKGROUND/EXPLANATION:

The BW&WW's Construction Management Division used New Environment, Inc. in order to train 31 employees in a 40-hour class presentation on hazardous waste. The Division Chief authorized the classes between March 31, 2014 through April 2, 2014 for Session 1 and April 3, 2014 through April 5, 2014 for Session 2.

Proper procedures were not followed and Board approval was not requested in accordance with City procedures. All employees have been made aware of how to properly follow procedure.

Therefore, the Board is requested to ratify the services and approve payment to New Environment, Inc. for services rendered.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Planning - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Grant Agreement with Healthy Neighborhoods, Inc. The Board is further requested to approve and authorize the Director of Planning to approve sub-recipients related to this transaction, SUBJECT to review and approval by the Law Department for form and legal sufficiency. The period of the agreement is effective upon Board approval for 30 months.

AMOUNT OF MONEY AND SOURCE:

\$1,175,500.00 - 9910-921080-9588
478,500.00 - 2025-000000-1873-729600-603051
\$1,654,000.00

BACKGROUND/EXPLANATION:

The Maryland General Assembly passed the Maryland Education Trust Fund - Video Lottery Terminals Legislation (Title 9 Section 1A-32) which provides Video Lottery Terminal Revenue (slots) funding to the City of Baltimore for a 20 year period beginning in Fiscal Year 2012 through Fiscal Year 2032 to support primarily capital community and economic development projects in the Pimlico community.

Accordingly to the legislation, 75% of the funds received by the City must be expended in the Park Heights Master Plan area and the remaining 25% in census tracts that are within one-mile radius of Pimlico Racetrack, the Northwest Community Planning Forum, or the Liberty-Wabash area. Of the projects within the one mile radius, a portion of the funds are for projects to be implemented by community-based organizations.

The City is proposing to use the Healthy Neighborhoods, Inc. as the financial and programmatic manager for these community-based projects. Under the terms of the agreement, Healthy Neighborhoods, Inc. will be responsible for meeting with grantees that have been awarded FY13/14 and FY15 slots revenue to provide the following services:

AGENDA

BOARD OF ESTIMATES

07/16/2014

Dept. of Planning - cont'd

- A. Technical Assistance Healthy Neighborhoods, Inc. will provide all necessary and reasonable technical assistance to enable sub-recipients to execute Grant Agreements to receive funds and to implement projects.

- B. Compliance and Monitoring Healthy Neighborhoods, Inc. will provide ongoing periodic review of sub-recipients and their projects to verify that such projects meet all City requirements (including but not limited to Minority and Women's Business Participation and Local Hiring Law Requirements) and that funds are spent in accordance with the approved Spending Plan.

- C. Compliance with City Laws Healthy Neighborhoods, Inc. will be responsible for verifying that sub-recipients comply with all applicable City Rules and Regulations including, but not limited to the following items:
 - 1. Evidence of Good Standing
 - 2. Zoning and Regulatory Requirements
 - 3. Obtaining Permits
 - 4. Rights-of-Entry

- D. Recognition of City Support Healthy Neighborhoods, Inc. agrees that the City's support shall be acknowledged in all literature, signage or other promotional materials.

Healthy Neighborhoods, Inc. will provide quarterly reports to the City of progress on all community-based projects under this agreement.

Healthy Neighborhoods, Inc. will receive an administrative fee not to exceed \$196,000.00 that will cover costs associated with staff that will be required to manage this project and to support information management costs associated with managing data to meet City requirements. Quarterly reports will also include information on how Healthy Neighborhoods, Inc. staff are allocating their time and the costs associated with work performed.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Dept. of Planning - cont'd

MBE/WBE PARTICIPATION:

Healthy Neighborhoods, Inc. has signed a Commitment to Comply.

AUDITS REVIEWED AND HAD NO OBJECTION SUBJECT TO REVIEW OF THE INVOICES PRIOR TO PAYMENT.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Housing and Community Development

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 425,500.00	9910-905962-9587 Northwest Neighbor- hood Improvement - Reserve	
750,000.00	9910-903963-9587 Park Heights Re- development - Reserve	
<u>\$1,175,500.00</u>	-----	9910-921080-9588 Healthy Neighbor- hoods, Inc.

This transfer will provide appropriations to the Healthy Neighborhoods, Inc. which has been identified as the project manager for the one-mile radius funds. Healthy Neighborhoods, Inc. will work with organizations whose projects have been approved for funding to implement projects.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Real Estate - Expenditure Authorization

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Department of Public Works (DPW), Bureau of Solid Waste (tenant) to continue to pay BMF Limited Partnership, LLC (landlord), by Expenditure Authorization, for the rental of the property located at 111 Kane Street. The period of the rental is July 17, 2014 through November 16, 2014.

AMOUNT OF MONEY AND SOURCE:

\$30,300.86 per month - 1001-000000-5152-386500-603013

BACKGROUND/EXPLANATION:

The lease agreement between the landlord and the tenant expires July 16, 2014. The landlord and the tenant are in negotiations for the Mayor and City Council to purchase the property located at 111 Kane Street.

The tenant will continue to pay the rental fee of \$30,300.86 on a month-to-month basis from July 17, 2014 through November 16, 2014, until a determination is reached. It is expected that the negotiations will be concluded on or before November 16, 2014.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Mr. Dwight Donaldson for an amount that is less than the lien amount for the property located at 302 N. Calhoun Street.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
302 N. Calhoun St.	\$25,000.00	\$4,059.01	\$17,055.15	\$4,059.01

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for 302 N. Calhoun Street on October 24, 2012 for \$17,055.15. Mr. Donaldson has offered to purchase the Tax Sale Certificate for \$4,059.01 cash, file the petition to foreclose, acquire title to the property and return it to productive use.

The assignment amount \$4,059.01 for the Tax Sale Certificate will cover the flat taxes and water bills on that property. The comparable sales of vacant properties in the neighborhood indicate an appraised value of approximately \$4,000.00.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement of Sale with Mr. Bryant Alexander, purchaser, for the sale of the property located at 1524 Druid Hill Avenue.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Assessed Value

BACKGROUND/EXPLANATION:

The authority to sell this property was approved by City Council Ordinance No. 477 on December 6, 1973. This vacant lot located at 1524 Druid Hill Avenue is being sold to Mr. Alexander for its assessed value of \$1,000.00.

(The Agreement of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement Ms. Alison Spiesman and Mr. Brian Dowdall, Tenants, for the rental of the property known as 2090 Woodbourne Avenue located on the grounds of the Mt. Pleasant Golf Course. The period of the Lease Agreement is effective upon Board approval for two years, with the option to renew for two 1-year terms.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual Rent - if demanded

BACKGROUND/EXPLANATION:

The property is being used for a residence for two, parking and the right of ingress and egress. The Landlord will correct any structural defects and maintain the exterior of the building.

The Tenants will provide the following: 1) paint two murals in two Baltimore City Parks annually; the Department of Recreation & Parks (R&P) will determine the parks; 2) plan, organize and implement two art events in a Baltimore City park annually, 3) will assist the City with Artscape and Nature Art in the Park annually, as determined by the R&P.

The Tenants will provide three-hour art workshops monthly at a Recreation Center/Park to be determined by the R&P. The R&P will monitor, on a quarterly basis, the progress of the work to be performed by the Tenants, pursuant to the Lease and at the completion of the work, it will report back to the Space Committee the status of completion of the work prior to granting any renewal.

The Tenants are providing services at the following estimated costs: two-hour workshops monthly worth \$300.00 each for a total of \$3,600.00; two murals annually for \$7,000.00; interior

AGENDA

BOARD OF ESTIMATES

07/16/2014

Space Utilization Committee - cont'd

painting of the demised premises for \$4,500.00; two large-scale art events for \$10,000.00; and consult, design and implement programs for 200 hours annually at \$30.00 per hour for a total of \$6,000.00. Since the Tenants are providing services totaling \$31,100.00, which exceeds the Fair Market Rental Value of \$1,125.00 to \$2,000.00/month the Department proposes to lease the property for \$1.00.

The Tenants will accept the premises in its "as is" condition, keep it clean and free of trash and debris, dispose of any garbage, trash rubbish and other refuse in trash receptacles, pay for all costs of supplying and maintaining the trash containers, and all fees related to collecting and removing trash, and comply with the law for removal and disposal of hazardous materials.

The Space Utilization Committee approved this Lease Agreement on June 24, 2014.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

PERSONNEL

Department of Human Resources - Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. DELLA YVONNE DUNCAN	\$13.00	\$13,520.00

Account: 4000-499014-3030-513200-601009

Ms. Duncan will continue to work as a Community Outreach Worker/Special Populations for the STD/HIV Prevention Program. Her duties will include, but will not be limited to recruiting clients for STD/HIV testing in community settings with high incidence of syphilis and/or HIV infection, identifying venues and key community stakeholders to reach priority populations such as youth and Men Who Have Sex with Men. She will also provide client-based health education and risk reduction counseling for STD/HIV prevention, complete intake forms, client logs and other paper work associated with the outreach testing program, and assist with the collection of gonorrhea and chlamydia specimens. The period of the agreement is effective upon Board approval through June 30, 2015.

2. ERNEST DRAKE	\$ 8.00	\$8,320.00
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Account: 5000-535715-3024-268400-601009

Mr. Drake will work as a Contract Services Specialist II (Recreation Leader Assistant). His duties will include but not be limited to setting-up and breaking down various senior center activities and programs, assisting the Recreation Leader with decorating the center every month for holidays and events. In addition, his duties will include moving furniture, cleaning specific areas within the center and removing trash, updating the flyer board, and managing the Auxiliary snack bar. The period of the agreement is effective upon Board approval through June 30, 2015.

PERSONNEL

Department of Finance

3. Reclassify three positions

Position Nos. 7100-50476, 7100-50477 and 7100-5-505

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Senior Program Assessment Analyst
Job Code: 10183
Grade: 927 (\$59,600.00 - \$95,400.00)

Costs: \$0.00 - 1001-000000-7100-691400-601001

These positions are considered Positions of Trust in accordance with AM 237-1.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Office of State's Attorney - Grant Award
for Baltimore City

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award from the Maryland State Police. The period of the grant award is July 01, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$46,000.00 - 5000-501615-1150-118300-600000

BACKGROUND/EXPLANATION:

The Maryland State Police has awarded these funds to assist the State's Attorney's Office with the screening, case preparation, and enhanced prosecution of juvenile vehicle theft cases. This funding will pay for one full-time law clerk that will maintain a vehicle theft database and assist prosecutors with the case preparation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Office of State's Attorney - Intergovernmental Agreement
for Baltimore City

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Department of Juvenile Services. The period of the Intergovernmental Agreement is July 01, 2014 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$442,670.00 - 5000-504715-1150-118300-601001

BACKGROUND/EXPLANATION:

This intergovernmental agreement will fund the Immediate Charging Project which allows the State's Attorney Office to expedite the charging process at the Baltimore City Juvenile Justice Center. The primary goal is to reduce case processing time between arrest and final disposition for Baltimore City youth. The funding covers the salaries of three full-time attorneys, and three part-time attorneys.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Intergovernmental Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
102 - 106
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/16/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

1. SC 922R, Large Diameter Video Pipe Services, \$1,777,504.40
 Sewer Cleaning in the Inc.
 Lower Sewershed

DBE/MBE: JJ Adams Fuel Oil Company	\$110,000.00	6.19%
Goel Services	97,000.00	5.46%
	\$207,000.00	11.65%

DBE/WBE: Peer Consultants, Inc.	\$ 96,000.00	5.40%
R&R Contracting Utilities	10,000.00	0.56%
Tomar Trucking, Inc.	275,000.00	15.47%
	\$381,000.00	21.43%

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,316,742.54	9956-907611-9549	
Wastewater	Construction Reserve	
Revenue Bonds	Sewer System Rehab-	
	Low Level	
29,563.46	9956-933001-9549	
Baltimore Co.		
\$2,346,306.00		
\$ 177,750.00	-----	9956-918616-9551-2
		Extra Work
177,750.00	-----	9956-918616-9551-3
		Design
106,650.80	-----	9956-918616-9551-5
		Inspection
1,777,504.40	-----	9956-918616-9551-6
		Construction
106,650.80	-----	9956-918616-9551-9
\$2,346,306.00		Administrative

The funds are needed to award SC 912, SC 922R, Large Diameter Sewer Cleaning in the Low Level Sewershed.

AGENDA

BOARD OF ESTIMATES

07/16/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Solid Waste

3. SW 13310R, Cell 6 Leachate Conveyance System Improvements at Quarantine Rd. Landfill	DSM Properties, LLC	\$1,479,162.00
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MBE: R.E. Harrington Plumbing & Heating Company, Inc.	\$178,210.00	12.03%
Priority Construction Corp.	30,975.00	2.09%
	<u>\$209,185.00</u>	<u>14.12%</u>

WBE: S&L Trucking, LLC.	\$ 44,375.00	3%
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MWBOO FOUND VENDOR IN COMPLIANCE.

Bureau of Water & Wastewater

4. WC 1219, New Montebello Water Quality Laboratory at Montebello Filtration Plant	REJECTION - On April 30, 2014, the Board opened three bids for WC 1219. The bids ranged from a low of \$10,830,000.00 to a high of \$11,488,000.00. The Office of Engineering and Construction is requesting rejection of all three bids for Water Contract 1219 based on the fact that one bid was deemed unbalanced and the other two were significantly over the engineer's estimate. The Office of Engineering and Construction recommends that all bids be rejected. The project will be re- advertised at a later date.
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AGENDA

BOARD OF ESTIMATES

07/16/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

5. WC 1264, Water Main Replacement, Various Locations Anchor Construction Corp. \$4,874,425.50

MBE: S&J Service, Inc. \$488,000.00 10.01%

WBE: Barbie's Recycling & Hauling, Inc. \$ 98,000.00 2.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST AND SUPPLEMENTAL PROTEST WERE RECEIVED FROM METRA INDUSTRIES, INC. RESPONSES TO THE PROTEST FROM METRA INDUSTRIES, INC. WERE RECEIVED FROM ANCHOR CONSTRUCTION.

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$6,434,374.00	9960-909100-9558 Wastewater Revenue Bonds	Construction Reserve Water Infrastructure Rehab.
\$ 487,453.00	-----	9960-905136-9557-2 Extra Work
487,453.00	-----	9960-905136-9557-3 Engineering
292,471.25	-----	9960-905136-9557-5 Inspection
4,874,525.50	-----	9960-905136-9557-6 Construction
292,471.25	-----	9960-905136-9557-9 Administration
<u>\$6,434,374.00</u>		

The funds are required to cover the cost of the award for construction of WC 1264, Water Main Replacements at Various Locations.

AGENDA

BOARD OF ESTIMATES

07/16/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

7. B50003559, Police Duty Gear	Atlantic Tactical, Inc.	\$111,366.00
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(Police Dept.)

MWBOO GRANTED A WAIVER.

8. B50003548, 24-Gallon Litter Receptacles & 24-Gallon Plastic Liners	Victor Stanley, Inc.	\$159,150.00
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(DPW, Bureau of Solid Waste)

MWBOO GRANTED A WAIVER.

9. B50003573, Mack Trucks - OEM Parts and Service	Columbia Fleet Service, Inc.	\$166,375.00
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(Dept. of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

10. B50003519, Hauling of Asphalt	Joseph Moreno Sr. d/b/a JM Trucking	\$ 64,500.00
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(Dept. of Transportation)

MBE: Unlimited Trucking	\$ 12,900.00	20%
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WBE: Julian Trucking, LLC	\$ 4,515.00	7%
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MWBOO FOUND VENDOR IN COMPLIANCE

AGENDA

BOARD OF ESTIMATES

07/16/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

11.B50003533, Supply, Prepare, & Deliver Foods to Two Head Start Centers	Meals on Wheels of Central Maryland, Inc.	\$162,711.25
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(Mayor's Office of Human Services, Head Start)

MWBOO SET MBE AND WBE GOALS AT 0%.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Mayor's Office of Human Services (MOHS) - Continuum of Care
Program Agreements

The Board is requested to approve and authorize execution of the Continuum of Care Program Agreements.

1. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$ 29,321.98**

Account: 4000-496214-3573-591452-603051

St. Ambrose Housing Aid Center, Inc. will provide housing assistance and support services to nine families or individuals. On March 12, 2014, the Board approved an advance to the organization in the amount of \$5,516.02. This award in the amount of \$29,321.98 makes the total contract amount \$34,838.00. The prior Contract No. was 35661. The new Contract No. is 36333. The period of the Continuum of Care Program Agreement is April 1, 2014 through March 31, 2015.

2. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$119,112.00**

Account: 4000-496314-3573-591231-603051

St. Ambrose Housing Aid Center, Inc. will provide housing assistance and support services to six families. The period of the Continuum of Care Program Agreement is July 1, 2014 through June 30, 2015.

MWBOO GRANTED A WAIVER.

3. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$106,675.76**

Account: 4000-496314-3573-591252-603051

St. Ambrose Housing Aid Center, Inc. will provide housing assistance and support services to nine families or individuals. On March 12, 2014, the Board approved an advance to the organization in the amount of \$33,193.24. This award in the amount of \$106,675.76 makes the total contract amount \$139,869.00. The prior Contract No. was 35632. The new Contract No. is 36334. The period of the Continuum of Care Program Agreement is April 1, 2014 through March 30, 2015.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/16/2014

MOHS - cont'd

4. **MANNA HOUSE, INC.** **\$ 65,334.37**

Account: 4000-496214-3571-591420-603051

Manna House, Inc. will provide housing assistance and support services to approximately 50 clients per day. On March 12, 2014, the Board approved an advance to the organization in the amount of \$12,290.63. This award in the amount of \$65,334.37 makes the total contract amount \$77,625.00. The prior Contract No. was 35652. The new Contract No. is 36316. The period of the Continuum of Care Program Agreement is February 1, 2014 through January 31, 2015.

MWBOO GRANTED A WAIVER.

5. **BEHAVIORAL HEALTH SYSTEMS BALTIMORE, INC.** **\$ 63,791.11**

Account: 4000-496314-3573-591241-603051

The Behavioral Health Systems Baltimore, Inc. will provide housing assistance and support services to two families and eight individual adults. On March 12, 2014, the Board approved an advance in the amount of \$21,345.39. The advance listed the former name of the organization which was the Baltimore Mental Health Systems, Inc. The new name is The Behavioral Health Systems Baltimore, Inc. This award in the amount of \$63,791.11 makes the total contract amount \$85,136.50. The prior Contract No. was 35642. The new Contract No. is 36292. The period of the Continuum of Care Program Agreement is April 1, 2014 through March 31, 2015.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/16/2014

MOHS - cont'd

- 6. ASSOCIATED CATHOLIC CHARITIES, INC. (ACC) **\$246,786.77****

Account: 4000-496213-3572-591404-603051

The ACC will provide housing assistance and support services to 27 individual adults. On March 12, 2014, the Board approved an advance to the organization in the amount of \$46,425.23. This award in the amount of \$246,786.77 makes the total contract amount \$293,212.00. The prior Contract No. was 35651. The new Contract No. is 36301. The period of the Continuum of Care Program Agreement is February 1, 2014 through January 31, 2015.

The Continuum of Care Program Agreements are late because the award of funding was recently received from the U.S. Department of Housing and Urban Development.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Continuum of Care Program Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Finance - Training and Professional
Development Procurement - AM 219-03

ACTION REQUESTED OF B/E:

The Board is requested to approve new Administrative Manual Policy AM 219-03, Training and Professional Development Procurement. The policy is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The organizational and individual effectiveness of City of Baltimore employees is enhanced by a wide range of work-related training and professional development opportunities. In order to ensure that the City of Baltimore realizes the maximum return on training investments and the most efficient utilization of the City's training resources, all procurements for training and professional development and procurements that contain a training or professional development component must be reviewed and approved by the Department of Human Resources (DHR).

The DHR will review the scope of training and the justification to determine if the proposed training can be provided by the DHR or an authorized vendor. Agencies will be granted a Certificate of Unavailability to authorize agencies to procure specialized training or professional development that cannot be provided by the DHR's internal or external resources.

Training directly related to performing the duties of a Police Officer, Firefighter or Paramedic such as internal academy training, re-certification training, training in specialized apparatus, firearms, tactical training, and firefighting techniques is excluded from this policy.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Dept. of Finance - cont'd

Centralizing professional development procurement and reducing the reliance on external vendors, is projected to realize substantial cost savings while continuing to provide high quality professional development to City employees by maximizing the economies of scale.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Department of Communication Services - UMove License Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the UMove License with Siemens Industry, Inc. The period of the renewal is July 01, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$ 9,270.00 - 2032-000000-1360-159115-605001

BACKGROUND/EXPLANATION:

On July 28, 2010, the Board approved the UMove Master and Standard Maintenance Agreement with Siemens Industry, Inc. The agreement contained automatic annual renewals for the license fees. Subsequently, a renewal of the UMove license is requested. UMove identifies mail that has been processed on a sorter that contains a change of address filing with the USPS. UMove attempts to identify and correct any address that has not been updated with the change of address filing. This aids in mail being delivered to the correct address.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

07/16/2014

Employees' Retirement Services - Disability Hearing Services Agreement

- | | |
|---------------------------|---------------------------------------|
| 1. JUDY SMYLIE | \$10,000.00
(not to exceed) |
| 2. STANLEY ROGOSIN | \$10,000.00
(not to exceed) |

Account: 1001-000000-1220-147500-603026

The above-listed individuals will each work as Disability Hearing Examiners for the ERS, the Fire & Police Employees' Retirement System (F&P), and the Elected Officials' Retirement System (EOS). Each of the Hearing Examiners will be responsible for adjudicating disability and death benefit cases. The period of the agreement is effective upon Board approval through December 31, 2014.

Each of the Hearing Examiners will be paid at the rate as follows:

- \$500.00 per contested case and
- \$200.00 per uncontested case

APPROVED FOR FUNDS BY FINANCE

(The Disability Hearings Services Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/16/2014

Mayor's Office of Human Services - Grant Program Awards

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize renewal of the Continuum of Care Grant Program Awards with the U.S. Department of Housing and Urban Development

AMOUNT OF MONEY AND SOURCE:

\$19,021,725.00

BACKGROUND/EXPLANATION:

Funds in the amount of \$19,021,725.00 are available to support Tier 1 program activities through the Continuum of Care Grant program. The funds are accessible through wire transfer.

The Mayor's Office of Human Services, on behalf of the City, submitted renewal applications on February 3, 2014 for existing Continuum of Care Grants in response to the 2013 Super Notice of Funding Availability (Super NOFA). The U.S. Department of Housing and Urban Development announced on April 8, 2014 that the renewal applications for Tier 1 programs have been approved.

Under the terms of the grant renewals, the related sub-contracts will be renewed with various organizations throughout Baltimore City that carry out Homeless Service activities. These activities include rental assistance, supportive housing, temporary housing, and other forms of shelter in conjunction with supportive services to the homeless population in Baltimore City. The total of all grant awards in this announcement for the City is \$19,021,725.00. The grant awards have different start dates. The earliest start date being February 1, 2014 and the latest start date being January 1, 2015. Each grant has a period of performance lasting 12 months beginning from its start date. The award amount, start, and end dates for each agreement are listed below.

AGENDA

BOARD OF ESTIMATES

07/16/2014

Mayor's Office of Human Services - cont'd

No.	Grant Award Title	Grant Award	Grant Number	Start	End
1	AIRS Shelter Plus Care Program CoCR	1,465,364.00	MD0016L3B011306	4/1/2014	3/31/2015
2	Associated Catholic Charities - Christopher Place THP CoCR	100,662.00	MD0028L3B011306	2/1/2014	1/31/2015
3	Associated Catholic Charities - My Sister's Place Lodge CoCR	303,127.00	MD0029L3B011306	2/1/2014	1/31/2015
4	Associated Catholic Charities - Project BELIEVE PHP CoCR	117,074.00	MD0061L3B011306	2/1/2014	1/31/2015
5	Associated Catholic Charities - Project FRESH Start CoCR	100,165.00	MD0030L3B011306	12/1/2014	11/30/2015
6	Associated Catholic Charities - REACH Combined CoCR	725,258.00	MD0027L3B011306	1/1/2015	12/31/2015
7	At Jacob's Well PHP CoCR	23,968.00	MD0018L3B011306	9/1/2014	8/31/2015
8	BHSB (Formerly BMHS) Project Based S+C	88,013.00	MDOO23L3B011306	4/1/2014	3/31/2015
9	Community Housing Associates, Inc. Multi-Grant S+C CoCR	3,663,665.00	MD0024L3B011306	4/1/2014	3/31/2015
10	Dayspring Programs PHP CoCR	296,792.00	MD0034L3B011306	1/1/2015	12/31/2015
11	Dayspring Programs Tenant Based S+C CoCR	349,015.00	MD0033L3B011306	3/16/2014	3/15/2015
12	Dayspring Village - THP CoCR	314,380.00	MD0036L3B011306	1/1/2015	12/31/2015
13	GEDCO - Harford House and Micah House SRO CoCR	104,006.00	MD0038L3B011306	6/1/2014	5/31/2015
14	GEDCO S+C CoCR	321,300.00	MD0043L3B011306	4/1/2014	3/31/2015
15	GEDCO Shelter Plus Care Case Management CoCR	34,995.00	MD0042L3B011306	8/1/2014	7/31/2015
16	HealthCare Access Maryland, Inc. CoCR	169,830.00	MD0020L3B011306	2/1/2014	1/31/2015
17	House of Ruth - THP CoCR	256,539.00	MD0044L3B011306	11/1/2014	10/31/2015
18	HPRP - Legal Service Project CoCR	115,622.00	MD0045L3B011306	1/1/2015	12/31/2015
19	JHR, Inc. - Lighthouse 1 CoCR	103,831.00	MD0046L3B011306	10/1/2014	9/30/2015
20	JHR, Inc. - Lighthouse 2 PHP CoCR	102,959.00	MD0012L3B011305	8/1/2014	7/31/2015

AGENDA

BOARD OF ESTIMATES

07/16/2014

Mayor's Office of Human Services - cont'd

21	JHR, Inc. Carrington House Expansion THPCoCR	497,959.00	MD0047L3B011306	3/1/2014	2/28/2015
22	JHR, Inc. Carrington HouseTHP CoCR	218,102.00	MD0048L3B011306	1/1/2015	12/31/2015
23	Manna House - Soup Plus Project CoCR	80,250.00	MD0050L3B011306	2/1/2014	1/31/2015
24	Marian House Serenity Place PHP CoCR	31,730.00	MD0052L3B011306	12/1/2014	11/30/2015
25	Marian House - TAMAR 2 PHP CoCR	60,016.00	MD0060L3B011306	3/1/2014	2/1/2015
26	Marian House -TAMAR PUP CoCR	33,611.00	MD0063L3B011306	6/1/2014	5/31/2015
27	Marian House PH CoCR	70,577.00	MD0051L3B011306	9/1/2014	8/31/2015
28	Marian House S+C Expansion CoCR	51,408.00	MD0057L3B011306	12/1/2014	11/30/2015
29	Manan House TAMAR S+C CoCR	589,588.00	MD0064L3B011306	7/26/2014	7/25/2015
30	Marian House THP CoCR	209,848.00	MD0053L3B011306	2/1/2014	1/31/2015
31	MCVET-THPCoCR	1,305,174.00	MD0055L3B011306	11/1/2014	10/31/2015
32	Mercy Medical Center - Supportive Housing Project CoCR	341,470.00	MD0056L3B011306	2/1/2014	1/31/2015
33	MOHS - HMIS Project CoCR	362,812.00	MD0021L3B011306	5/1/2014	4/30/2015
34	MOHS - Homeward Bound Housing First Expansion PHP CoCR	66,937.00	MD0253L3B011303	10/1/2014	9/30/2015
35	MOHS - Housing First S+C CoCR	115,668.00	MD0019L3B011306	4/1/2014	3/31/2015
36	MOHS Homeward Bound PUP CoCR	748,615.00	MD0022L3B011306	10/1/2014	9/30/2015
37	Newborn, Inc. - Martha's Place PUP CoCR	42,175.00	MD0058L3B011306	2/1/2014	1/31/2015
38	People Encouraging People, Inc. Samaritan CoCR	604,349.00	MD0011L3B011304	10/1/2014	9/30/2015
39	Project PLASE - Medically Fragile SRO CoCR	70,478.00	MD0069L3B011306	10/1/2014	9/30/2015
40	Project PLASE - S+C CoCR	1,570,066.00	MD0065L3B011306	4/1/2014	3/31/2015
41	Project PLASE - Scattered Site - PUP CoCR	240,498.00	MD0068L3B011306	7/1/2014	6/30/2015
42	SHG, Inc. - Lanvale Institute Residential TH CoCR	176,550.00	MD0070L3B011306	7/1/2014	6/30/2015
43	St. Ambrose Housing Aid Center PUP CoCR	36,016.00	MD0071L3B011306	4/1/2014	3/31/2015
44	St. Ambrose Housing Aid Center S+C CoCR	144,522.00	MD0073L3B011306	3/15/2014	3/14/2015
45	SVdP - Beans and Bread Outreach Center CoCR	38,853.00	MD0074L3B011306	12/1/2014	11/30/2015
46	SVdP - Cottage Avenue Community THP CoCR	56,401.00	MD0075L3B011306	3/1/2014	2/28/2014
47	SVdP - Frederick Ozanam House TUP CoCR	109,156.00	MD0076L3B011306	12/1/2014	11/30/2015
48	SVdP - Home Connections PUP CoCR	375,842.00	MD0077L3B011306	1/1/2015	12/31/2015

AGENDA

BOARD OF ESTIMATES

07/16/2014

Mayor's Office of Human Services - cont'd

49	SVdP Home Connections H - Samaritan Project CoCR	411,391.00	MD0249L3B011304	10/1/2014	9/30/2015
50	The Salvation Army - Booth House THP CoCR	158,511.00	MD0078L3B011306	10/1/2014	9/30/2015
51	VOA-PrattHouseTHPCoCR	88,794.00	MD0081L3B011306	1/1/2015	12/31/2015
52	WAR - Responsibility Matters S+C CoCR	123,096.00	MD0040L3B011306	6/27/2014	6/26/2015
53	WAR Responsibilities Matter PHP CoCR	74,461.00	MD0039L3B011306	8/1/2014	7/31/2015
54	WHC - Bennett House S+C CoCR	179,375.00	MD0088L3B011306	8/26/2014	8/25/2015
55	WHC Bennett House SRO CoCR	68,841.00	MD0082L3B011306	10/1/2014	9/30/2015
56	WHC - Family Scattered Site S+C CoCR	112,524.00	MD0087L3B011306	5/16/2014	5/15/2015
57	WHC - Jenkins House Family Program CoCR	44,409.00	MD0013L3B011304	8/1/2014	7/31/2015
58	WHC-Scattered Site Housing PHP CoCR	47,116.00	MD0084L3B011306	1/1/2015	12/31/2015
59	WHC Calverton Residence PHP CoCR	56,924.00	MD0083L3B011306	7/1/2014	6/30/2015
60	WHC Scattered Site Housing S+C CoCR	321,300.00	MD0085L3B011306	5/1/2014	4/30/2015
61	WHC Susanna Wesley House Family PHP CoCR	46,242.00	MD0086L3B011306	1/1/2015	12/31/2015
62	Women Accepting Responsibility, Inc PHP CoCR	50,975.00	MD0089L3B011306	8/1/2014	7/31/2015
63	Women Accepting Responsibility, Inc. - S+C CoCR	64,232.00	MD0090L3B011306	8/1/2014	7/31/2015
64	YWCA Druid Heights - THP CoCR	168,298.00	MD0092L3B011306	2/1/2014	1/31/2015

The delay in submitting this request for acceptance is due to HUD's delayed application process and notification of awards.

MBE/WBE PARTICIPATION:

The MBE/WBE requirements will be included in the agreements with the City and the respective service providers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

07/16/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Police Department</u>			
1. Matthew C. Lyons	Helicopter Maintenance Training Grand Prairie, TX July 14 - 25, 2014		\$ 0.00
2. Michael J. Lavery	FBI Hazardous Devices Technician Basic Course Huntsville, AL, TX July 20 - 25, 2014	FY'13 SHSP Grant	\$6,381.83
<u>Office of the Mayor</u>			
3. MacKenzie Garvin	Meeting/Tour of Jane Addams Resource Corporation Chicago, IL July 30 - Aug. 1, 2014	General Funds	\$1,156.80

The subsistence rate for this location is \$237.00 per day. The hotel rate is \$289.00 per night plus occupancy taxes in the amount of \$47.40 per night. The Office is requesting an additional \$52.00 per night to cover the cost of the hotel as well as \$40.00 per day to cover meals and incidental expenses. The airfare and hotel were paid on a City-issued credit card assigned to Ms. Kathe Hammond. The disbursement to Ms. Garvin will be \$140.00.

AGENDA

BOARD OF ESTIMATES

07/16/2014

PROPOSAL AND SPECIFICATIONS

1. Department of General Services - GS 14803, Department of
Finance Treasury Management
Interior Renovation
BIDS TO BE RECV'D: 08/20/2014
BIDS TO BE OPENED: 08/20/2014

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED