

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JUNE 18, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

ACM Services, Inc.	\$	1,500,000.00
Admiral Elevator Company, Inc.	\$	522,000.00
Advanced Government and Industrial Security, Inc.	\$	90,000.00
Brandenburg Industrial Service Company	\$	375,822,000.00
Bristol Environmental, Inc.	\$	8,000,000.00
Caplan Bros., Inc.	\$	8,000,000.00
Chilmar Corporation	\$	8,000,000.00
Clark Construction Group, LLC	\$	1,002,879,000.00
Eastern Glass & Glazing	\$	1,500,000.00

AGENDA

BOARD OF ESTIMATES

06/18/2014

BOARDS AND COMMISSIONS - cont'd

Galway Bay Corporation	\$ 76,914,000.00
Kiewit Infrastructure Co.	\$ 206,343,000.00
MRP Contractors, LLC.	\$ 4,356,000.00
P & J Contracting Company, Inc.	\$ 20,979,000.00
RWC Contracting, LLC	\$ 8,000,000.00
Sunrise Safety Services, Inc.	\$ 1,500,000.00
Titan Industrial Services, Inc.	\$ 77,364,000.00
Traffic Systems, Inc.	\$ 8,000,000.00

AGENDA

BOARD OF ESTIMATES

06/18/2014

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

<u>Owner(S)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Charles Muskin, Trustee	2000 Ashland Ave.	G/R \$48.00	\$ 440.00
2. Charles Muskin Trustee	2006 Ashland Ave.	G/R \$42.00	\$ 385.00
3. Charles Muskin Trustee	2008 Ashland Ave.	G/R \$42.00	\$ 385.00
4. Charles Muskin, Trustee	2030 Ashland Ave.	G/R \$42.00	\$ 385.00
5. Charles Muskin, Trustee	2038 Ashland Ave.	G/R \$36.00	\$ 330.00
6. Charles Muskin, Trustee	970 N. Chester St.	G/R \$36.00	\$ 330.00
7. Charles Muskin, Trustee	930 N. Duncan St.	G/R \$22.00	\$ 202.00
8. Mindy Fishkind, Trustee for Scott Jeremy Fishkind	939 N. Chester St.	G/R \$66.00	\$ 440.00

Funds are available in Account No. 9910-906409-9588-900000-704040, EBDI Phase II Project.

AGENDA

BOARD OF ESTIMATES

06/18/2014

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

<u>Owner(S)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
9. Eutaw Place, LLC.	542 Baker St.	G/R \$55.00	\$ 458.00
10. Eutaw Place, LLC.	1410 N. Gay St.	G/R \$65.00	\$ 542.00

Funds are available in Account No. 9910-910634-9588-900000-704040, Whole Block Blight Elimination Project.

11. M & E Invest- ments, LLC	1356 N. Calhoun St.	G/R \$64.00	\$ 586.00
12. Barry M. Wasserman & Vera S. Wasserman	1114 N. Milton Ave.	G/R \$90.00	\$ 750.00

Funds are available in Account No. 9910-910634-9588-900000-704040, Whole Block Demolition Project.

13. Ground Rents LLC.	4743 Reisterstown Rd.	G/R \$120.00	\$1,100.00
14. William A. Grant	2600 Rosewood Ave.	G/R \$72.00	\$ 660.00
15. Turf LLC.	2608 Rosewood Ave.	G/R \$90.00	\$ 825.00

Funds are available in Account No. 9910-903180-9588-900000-704040, Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interests in the aforementioned above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

AGENDA

BOARD OF ESTIMATES

06/18/2014

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

<u>Owner(S)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
16. Victor Posner Foundation, Inc.	1711 Brentwood Ave.	L/H	\$ 1,480.00
Funds are available in Account No. 9910-902487-9588-900000-704040, City Arts II.			
17. Marcellus Boles	1408 N. Gay St.	F/S	\$21,000.00
18. Carl A. Boyd	3016 Herbert St.	F/S	\$16,000.00
19. Ljaz Usman & Tahir Chaudhry	1114 N. Milton St.	L/H	\$16,900.00
Funds are available in Account No. 9910-910634-9588-900000-704040, Whole Block Demolition Project.			
20. Robert P. Bedford	Descriptive Lot - Blk. 3307B, Lot 031	F/S	\$1,250.00
21. James E. Henderson & Beatrice Taylor Joint Tenants	Descriptive Lot - Blk. 3307B, Lot 032	F/S	\$ 600.00
Funds are available in Account No. 9910-903180-9588-900000-704040, Park Heights Project.			
The Board is requested to approve acquisition of the below-listed ground rent interests by condemnation, or in the alternative may SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest/s for the property/ies.			
22. Emma L. Harris	1002 N. Castle St.	G/R \$42.00	\$ 280.00

AGENDA

BOARD OF ESTIMATES

06/18/2014

OPTIONS/CONDEMNATIONS/QUICK-TAKES:

<u>Owner(S)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
23. August & Theresia Hannemann	1105 Rutland Ave.	G/R \$37.50	\$ 313.00
Funds are available in Account No. 9910-906409-9588-900000-704040, EBDI Project.			
24. George P. Mahoney, Trustee	1111 Rutland Ave.	G/R \$60.00	\$ 500.00
25. The Malden Company	1113 Rutland Ave.	G/R \$37.50	\$ 313.00

Funds are available in Account No. 9910-906409-9588-900000-704040, EBDI Project.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the Agreement is January 1, 2014 through June 30, 2015.

1. **THE FAMILY LEAGUE OF BALTIMORE, CITY, INC.** **\$120,000.00**

Account: 1001-000000-3571-327200-603051

The organization will provide evaluation and monitoring services for youth projects funded through the Video Lottery Terminal grant funds, as appropriated through the Park Heights Master Plan.

The agreement is late because of a delay in funding availability.

MWBOO GRANTED A WAIVER.

2. **SINAI HOSPITAL OF BALTIMORE, INC. (SINAI)** **\$139,858.00**

Account: 2025-000000-3571-727716-603051

Sinai will work with a local organization to develop a center (Kujichagulia Center) for youth development and violence prevention in the Baltimore City Park Heights community. Sinai will use the funds to run the Center and provide curriculum, promotional, and instructional materials during the 18-month agreement.

The agreement is late because of various delays with administrative processes and obtaining funding for this project.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Health Department - Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve the Revised Notice of Award (NoA) from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA). The period of the Revised NoA is March 1, 2014 through February 28, 2015.

AMOUNT OF MONEY AND SOURCE:

\$10,024,239.00 - 4000-427714-3023-606100-404001
1,169,135.00 - 4000-498714-3023-606100-404001
\$11,193,374.00

BACKGROUND/EXPLANATION:

On March 5, 2014, the Board approved the initial FY2014 NoA issued January 23, 2014, from the HRSA for the period of March 1, 2014 through February 28, 2015, in the amount of \$5,802,179.00.

This Revised NoA, in the amount of \$11,193,374.00, supersedes the award notice dated January 23, 2014 and provides the balance of the FY2014 funding based on final FY2014 HRSA appropriations and includes the remainder of the Ryan White Part A reporting requirements. This makes the total amount for FY2014 \$16,995,553.00.

The Revised NoA is late because it was recently received.

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Revised Notice of Award have
been approved by the Law Department as to form and legal
sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Orline Johnson for mileage for the month of January 2014.

AMOUNT OF MONEY AND SOURCE:

\$52.08 - 4000-499014-3023-513200-603002

BACKGROUND/EXPLANATION:

Ms. Johnson submitted her Employee Expense Statement on time, but it was lost during routing for the supervisor's signature. During the inquiry regarding payment to the employee, the original expense could not be found. The expense statement is now outside of the guidelines set forth in AM 240-11.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the purchase of gift cards as incentives for the Operation Safe Kids Program.

AMOUNT OF MONEY AND SOURCE:

\$ 1,500.00 - 150 Subway gift cards @ \$10.00 each
2,500.00 - 500 McDonald's Corporation gift cards @ \$5.00 each
2,500.00 - 100 Target gift cards @ \$25.00 each
2,500.00 - 100 Walmart gift cards @ \$25.00 each
2,000.00 - 80 AMC gift cards @ \$25.00 each
1,995.00 - 266 AMC Movie Passes @ \$7.50 each
1,000.00 - 40 Down Town Locker Room gift cards @ \$25.00 each
1,000.00 - 100 GameStop gift cards @ \$10.00 each
1,000.00 - 40 Golden Corral gift cards @ \$25.00 each
1,500.00 - 30 Food Depot gift cards @ \$50.00 each
\$17,495.00 - 5000-518614-3160-308000-604051

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to youth in the Office of Youth Violence Prevention/Operation Safe Streets program as a way of rewarding them for achievements such as, progress in school, compliance with court ordered mandates, etc. The cards will also be given to youth to help with their living situation such as purchase of hygienic products, clothing, etc. as needed.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and;

AGENDA

BOARD OF ESTIMATES

06/18/2014

Health Dept. - cont'd

4) periodic internal reviews of programs' activity vis'a'vis the internal policy, which are to be shared with the Department of Audits. This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Health Department - Agreements and Amendment to Agreements

The Board is requested to approve and authorize execution of the various Agreements and Amendment to Agreements.

AGREEMENTS

- | | |
|--------------------------------------|--------------------|
| 1. ELLA'S IN HOME CARE, INC. | \$23,400.00 |
| 3007 Belair Road | |
| 2. STERLING HOSPITALITY, LLC. | \$ 7,800.00 |
| 7015 Park Heights Ave. | |

Account: 5000-534015-3044-273300-603051

The above facilities are enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. These individuals require assistance in performing personal and household functions associated with complete independence as per the provisions of Article 70B, Section 4 of the Annotated Code of Maryland. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The period of the Agreement is July 1, 2014 through June 30, 2015.

- | | |
|-----------------------------|---------------------|
| 3. HOPESPRINGS, INC. | \$ 80,000.00 |
|-----------------------------|---------------------|

Account: 4000-499014-3023-513200-603051

The organization will focus on increased outreach and marketing efforts to implement a pilot program utilizing volunteers from the faith-based community to help HIV positive people remain in medical care. The period of the Agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because of the delay in receiving an acceptable scope and budget.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Health Department - cont'd

- 4. **MARYLAND ASSOCIATION OF NON-PROFIT ORGANIZATIONS, INC.** **\$ 8,750.00**

Account: 6000-619713-3001-599000-603051

The organization will draft an annex to the Baltimore City Health Department Strategic Plan to fulfill the Public Health Accreditation Board requirements for accreditation. The period of the Agreement is March 1, 2014 through June 30, 2014.

The Agreement is late because the Department was waiting for budget information.

- 5. **TOTAL HEALTH CARE, INC. (THC)** **\$122,220.00**

Account: 4000-499014-3023-513200-603051

The THC will recruit and retain adult persons (ages 18 and older) who are seeking medical care at the THC and at-risk of being exposed to or contracting HIV/AIDS. The persons recruited will reside in high HIV incidence areas of 21215, 21216, 21217, 21218, and 21223. The period of the Agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because of the delay in receipt of required documentation from provider.

MWBOO GRANTED A WAIVER.

- 6. **SCIMETRIKA, LLC.** **\$ 50,000.00**

Accounts:	1001-000000-3021-268600-607016	\$ 20,000.00
	5000-520114-3030-702900-603051	\$ 30,000.00

SciMetrika, LLC. will provide an analysis of the Department's current electronic health records (EHR) and billing infrastructure for clinical services. It will also make recommendations on the design and implementation of billing and EHR processes that will span all clinical services that occur in the Department clinics.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Health Department - cont'd

- 7. UNIVERSITY OF MARYLAND, BALTIMORE (UMB) \$194,000.00**

Account: 4000-499014-3023-513201-603051

The UMB will complete at least 6,467 HIV tests at the following sites: University of Maryland Medical Systems, through the JACQUES Initiative, University of Maryland Medical Center, Mercy, and the School of Dentistry. The services will include testing, counseling, linkage to care, and referrals for partner services and prevention services. The period of the Agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because of a delay in the completion of the required documentation.

MWBOO GRANTED A WAIVER.

AMENDMENT TO AGREEMENTS

- 8. HEARING AND SPEECH AGENCY OF METROPOLITAN BALTIMORE, INC. \$ 5,850.00**

Account: 4000-428214-3080-294312-603051

On December 11, 2013, the Board approved the original agreement in the amount of \$74,140.00 for the period of July 1, 2013 through June 30, 2014.

Under the terms of this Amendment to Agreement, the funds will support additional services at the Baltimore Infants & Toddlers Program's Eligibility Center. This Amendment to Agreement increases the agreement amount by \$5,850.00 for a total award of \$79,990.00. All other terms and conditions of the original agreement remain unchanged.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Health Department - cont'd

9. SISTERS TOGETHER AND REACHING INCORPORATED **\$ 37,676.00**

Account: 4000-424514-3023-599615-603051

On January 15, 2014, the Board approved the original agreement in the amount of \$29,764.00 for the period of July 1, 2013 through June 30, 2014.

The Department has received supplemental funding for the period January 1, 2014 through June 30, 2014 to provide additional Supporting Positive Attitudes services for the Ryan White Part B Program. This Amendment to Agreement increases the agreement amount by \$37,676.00 for a total award of \$67,440.00. All other terms and conditions of the original agreement remain unchanged.

MWBOO GRANTED A WAIVER.

10. TOTAL HEALTH CARE, INC. **\$ 30,925.00**

Account: 4000-424514-3023-599635-603051

On January 8, 2014, the Board approved the original agreement in the amount of \$38,526.00 for the period of July 1, 2013 through June 30, 2014.

The Department has received supplemental funding for a six month period to provide additional Ryan White Part B psychosocial services. This Amendment to Agreement increases the agreement amount by \$30,925.00 for a total award of \$69,451.00. All other terms and conditions of the original agreement remain unchanged.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements and Amendments to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Bureau of Accounting and - Revised Rental Schedules FY 2015
Payroll Services

ACTION REQUESTED OF B/E:

The Board is requested to approve the revised schedule of Payment in Lieu of Taxes (PILOT) payments for FY 2015.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Whenever there is a change in the rental schedule of an apartment house built under Section 202, National Housing, or any subsequent section which accomplishes the same purpose of Section 202, the owners of such property will furnish the revised schedules of rents to the Department of Finance.

The actual amount of change of PILOT payments for the fiscal year 2014-2015 will be as follows:

	<u>Increase (Decrease)</u>	<u>New Pilot</u>
Advent Senior Housing	\$ 336.00	\$ 31,752.00
Bradford St. Development Corp.	\$ 2,259.60	\$ 19,596.00
Christ Church Harbor Apartments	\$ 3,096.72	\$141,927.84
Epiphany	\$ 1,056.14	\$ 25,014.50
Greater New Hope Towers	\$ 1,560.00	\$130,728.00
Homes for Arundel, Inc.	(\$ 294.00)	\$ 2,800.80
Micah House	\$ 542.28	\$ 23,277.00

AGENDA

BOARD OF ESTIMATES

06/18/2014

Bureau of Accounting & Payroll Services - cont'd

	<u>Increase (Decrease)</u>	<u>New Pilot</u>
Naomi Project Ltd. Part.	(\$ 454.32)	\$ 22,067.88
New Waters Tower Apartments	(\$ 5,455.40)	\$250,444.10
O'Donnell Square	\$ 392.76	\$ 11,418.36
St. James Terrace	\$ 1,179.36	\$ 87,598.80
St. Mary's (East & West)	\$ 3,854.16	\$139,951.44
Westminster House Apartments	\$ 2,512.80	\$127,380.96

AGENDA

BOARD OF ESTIMATES

06/18/2014

Office of the Labor Commissioner - FY 2014-2015 Wage Scales

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Wage Scales for FY 2014-2015 for the City Union of Baltimore (CUB), Units I and II.

AMOUNT OF MONEY AND SOURCE:

Retroactively to January 1, 2014, employees represented by CUB Units I and II will receive a 1% across the Board wage increase.

Effective July 1, 2014, employees represented by CUB Units I and II will receive a 2% across the Board wage increase.

Wage increases for both fiscal years have been budgeted.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), negotiations with CUB Units I and II have concluded and resulted in multi-agreements covering Fiscal Years 2014-2016.

To facilitate the January 1, 2014 retroactive payments and the July 1, 2014 wage increases the Board is requested to approve the wage scales before the Memoranda of Understanding are submitted for notation.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Office of the Labor Commissioner - FY 2014-2015 Wage Scales

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Wage Scales for FY 2014 - 2015 for the Baltimore City Lodge No. 3 Fraternal Order of Police, Inc. (FOP) Units I and II.

AMOUNT OF MONEY AND SOURCE:

Retroactively to July 1, 2013, employees represented by FOP Units I and II and who were on the Police Department payroll the date that the tentative agreement was ratified by the membership will receive a 2% across the board wage increase. Wages for both fiscal years are included in the Baltimore Police Department's budget for FY 2014-2015.

Effective July 1, 2014, employees represented by FOP Units I and II will receive a 5% across the board wage increase.

In addition, effective July 1, 2014, employees who have completed seven years of service will receive a 3% longevity step. Employees who have completed 15 years of service will receive a 3% longevity step.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), negotiations with FOP Units I and II have concluded and resulted in multi-agreements covering Fiscal Years 2014-2016. To facilitate the July 1, 2013 retroactive payments and the July 1, 2014 wage increases, the Board is requested to approve the wage scales before the Memoranda of Understanding are submitted for notation.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 24** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on May 28, 2014 and June 4, 2014.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Baltimore Development Corporation (BDC) - Parking Lot Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Parking Lot Lease for the City-owned parking lot located at 701 W. Ostend Street with Baltimore Ravens Limited Partnership (BRLP). The period of the Parking Lot Lease is June 1, 2014 through May 31, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Installment Payments</u>	<u>Payment Dates</u>
\$ 40,000.00	November 10, 2014
40,000.00	January 10, 2015
40,000.00	May 15, 2015
<u>\$120,000.00</u>	

BACKGROUND/EXPLANATION:

The City of Baltimore is the owner of the parcel located at 701 W. Ostend Street in the Carroll Camden Industrial Area of Baltimore City. The parcel, also known as Lot O, is a 4 +/- acre lot at the intersection of Ostend and Ridgley Streets. In the past, Lot O has been used for stadium parking and the staging of special events.

In May 2013, the BDC, on behalf of the Mayor and City Council of Baltimore (M&CC), issued a Request for Proposals (RFP), seeking written proposals from qualified respondents for the operation and use of Lot O for the purpose of providing a venue to host activities that support and enhance the events held at the M&T Bank Stadium. Through that process, the BRLP was selected as one of two operators who would be granted rights to utilize Lot O. The other operator is the CBS Radio Stations, Inc. The BRLP entered into a Parking Lot Lease for the property with the BDC that expired May 31, 2014. The activities will include automo-

AGENDA

BOARD OF ESTIMATES

06/18/2014

BDC - cont'd

bile parking, tailgating, catering, broadcasting, vending, and other similar uses.

The M&CC is proposing to renew last year's lease for a portion of 701 W. Ostend Street, consisting of the entire parking facility (approximately 550 parking spaces) minus 44 spaces on the Ostend and Ridgely Streets corner of the lot and 44 spaces outside the fence, to the BRLP for \$120,000.00 for Ravens home scheduled football games and for other special events for the period of June 1, 2014 through May 31, 2015.

The lease payments will be made in three installments. The first installment of \$40,000.00 will be paid by November 10, 2014, the second installment of \$40,000.00 will be paid by January 10, 2015, and the final installment of \$40,000.00 will be paid by May 15, 2015.

The BRLP will be responsible for keeping, maintaining, repairing and making replacements to the leased premises for any damages that occur during the leased times to ensure that the premises are in good condition and repair. Additionally, the BRLP will be responsible for counting tickets, removing trash and snow, procuring restroom facilities, and finding and employing staff to park vehicles during the term of the lease.

The BRLP will pay all taxes and assessments levied upon or assessed against the leased premises. The BRLP will pay all City parking taxes in accordance with the utilization of the leased premises.

MBE/WBE PARTICIPATION:

N/A

(The Parking Lot Lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Baltimore Development Corporation (BDC) - Parking Lot Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Parking Lot Lease for the City-owned parking lot located at 701 W. Ostend Street with CBS Radio Stations, Inc. (CBS Radio). The period of the Parking Lot Lease is June 1, 2014 through May 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00

BACKGROUND/EXPLANATION:

The City of Baltimore is the owner of the parcel located at 701 W. Ostend Street in the Carroll Camden Industrial Area of Baltimore City. The parcel also known as Lot O is a four +/- acre lot at the intersection of Ostend and Ridgely Streets. In the past, Lot O has been used for stadium parking and the staging of special events.

In May 2013, the BDC, on behalf of the Mayor and City Council of Baltimore (M&CC), issued a Request for Proposals (RFP), seeking written proposals from qualified respondents for the operation and use of Lot O for the purpose of providing a venue to host activities that support and enhance the events held at the M&T Bank Stadium. Through that process, CBS Radio was selected as one of two operators who would be granted rights to utilize Lot O. The other operator is the Baltimore Ravens Limited Partnership. CBS Radio entered into a Parking Lot Lease for the property with the BDC that expired May 31, 2014. The activities will include automobile parking, tailgating, catering, broadcasting, vending, and other similar uses.

The M&CC is proposing to lease a portion of 701 West Ostend Street, consisting of 44 spaces on the Ostend and Ridgely Streets corner of the parking facility and 44 spaces outside of

AGENDA

BOARD OF ESTIMATES

06/18/2014

BDC - cont'd

the fence to CBS Radio for \$10,000.00 for Ravens home scheduled football games and for other special events for the period of June 1, 2014 through May 31, 2015.

The lease payment will be made in one installment of \$10,000.00 to be paid by November 10, 2014. CBS Radio will be responsible for keeping, maintaining, repairing, and making replacements to the leased premises for any damages that occur during the leased times to ensure that the premises are in good condition and repair.

Additionally, CBS Radio will be responsible for counting tickets, removing trash and snow, procuring restroom facilities, and finding and employing staff to park vehicles during the term of the lease.

CBS Radio will pay all taxes and assessments levied upon or assessed against the leased premises. CBS Radio will also pay all City parking taxes, in accordance with the utilization of the leased premises.

MBE/WBE PARTICIPATION:

N/A

(The Parking Lot Lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Baltimore Development Corporation - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with 106-110 Eutaw St., L.L.C., developer, for the sale of the City-owned property located at 106-110 N. Eutaw Street (Ward 4, Section 7, Block 0618, Lots 30, 31, and 32).

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The developer seeks to purchase the property for the purpose of developing residential housing units, ground floor commercial space, and restaurant space. The developer agrees to a profit sharing payment if the property is transferred to an unaffiliated third-party within 60-months of the settlement date.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore, Article 5, Subtitle 28 of the Baltimore City Code.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Baltimore Development Corporation - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with 416 Howard St., L.L.C., developer, for the sale of the City-owned property located at 416 N. Howard Street (Ward 4, Section 2, Block 0562, Lot 12).

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The developer seeks to purchase the property for the purpose of developing residential housing units and ground floor commercial space. The developer agrees to a profit sharing payment if the property is transferred to an unaffiliated third-party within 60-months of the settlement date.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore, Article 5, Subtitle 28 of the Baltimore City Code.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

29 - 32

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

06/18/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

1. WC 1254, Water Infra-structure Rehabilitation Various Locations

REJECTION - On February 12, 2014, the Board opened four bids for WC 1254. The bids ranged from a low of \$3,382,763.81 to a high of \$5,393,275.00. The apparent low bidder's bid was determined to be unbalanced. The second lowest bidder is over their pre-qualified work capacity limit. The two remaining bidders were over the allowable percentage of the engineer's estimate. The Bureau requests that all bids be rejected. Permission to re-advertise will be requested at a later date.

2. WC 1226, McElderry and Monumental Paving \$3,954,122.85
 Various Street Water & Excavating, Inc.
 Main Replacement &
 Relocation

MBE: T.E. Jeff, Inc.	\$344,000.00	8.70%
P&J Contracting Co., Inc.	<u>90,975.00</u>	<u>2.30%</u>
	\$434,975.00	11.00%
 WBE: Priceless Industries, Inc.	 \$ 12,532.50	 0.32%
S&L Trucking, LLC	<u>66,575.00</u>	<u>1.68%</u>
	\$ 79,107.50	2.00%

MWBOO FOUND VENDOR IN COMPLIANCE

3. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$5,219,443.00	9960-909100-9558	
Water Revenue Bonds	Construction Reserve	Water Infrastructure Rehabilitation

AGENDA

BOARD OF ESTIMATES

06/18/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 395,412.00	-----	9960-905659-9557-2 Extra Work
395,412.00	-----	9960-905659-9557-3 Engineering
237,248.15	-----	9960-905659-9557-5 Inspection
3,954,122.85	-----	9960-905659-9557-6 Construction
<u>237,248.00</u>	-----	9960-905659-9557-9 Administration
\$5,219,443.00		

The funds are required to cover the cost of the award for construction of WC 1226, McElderry & Various Street Water Main Replacement and Relocations.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

Bureau of Purchases

- 4. B50003300, Hackathon Events Support
 - REJECTION** - On February 12, 2014, the Board opened two bids for B50003300. In the process of evaluation, the Bureau determined that an award would not be in the best interest of the City and revised specifications would be required. The Bureau requests the Board to reject all bids received. This requirement will be revised and re-bid at a later date.

(Mayor's Off. of Information Technology)

AGENDA

BOARD OF ESTIMATES

06/18/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 5. B50003417, On-site Columbia Fleet \$2,000,000.00
Preventative Maintenance Service, Inc.
for Heavy Duty Vehicles

(Dept. of General Services, Fleet Mgmt.)

The above is the City's estimated requirement.

MBOO SET MBE GOALS AT 5% AND WBE GOALS AT 0%.

MBE: See note below* 0

*Bidder did not achieve the MBE goal. WM. J. Gleason & Sons, Inc. named for MBE participation is not certified as MBE with Baltimore City.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Three bids were received and opened on April 9, 2014. The bid from Middleton Meads was found non-responsive. Both responsive bids were found in non-compliance by MWBOO.

The Bureau recommends that the low bidder be given 10 days to come into compliance.

- 6. B50003465, TV25 Storage Chesapeake \$ 72,290.00
Area Network (SAN) Systems, Inc.
Equipment

(Mayor's Office of Cable & Communications)

MWBOO GRANTED A WAIVER.

- 7. B50003470, Hook Lift Waste Equipment Sales \$752,164.00
Trucks & Services, LLC

(Dept. of General Services, Fleet Mgmt.)

The above is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/18/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- | | | |
|---|--------------------------------------|----------------|
| 8. B50003483, Marine
Skimmers Maintenance
and Repair Parks and
Service | Marcon Engineering
Services, Inc. | \$1,500,000.00 |
|---|--------------------------------------|----------------|

(Dept. of General Services, Fleet Mgmt.)

The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|-------------------------------|--------------|
| 9. B50003523, Zamboni
Ice Resurfacing Machine | J&C Ice Technologies,
Inc. | \$ 99,960.00 |
|--|-------------------------------|--------------|

The above amount is the City's estimated requirement.

(Dept. of General Services, Fleet Mgmt.)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Housing and Community Development (DHCD) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Jubilee Baltimore, Inc. The period of the Agreement is January 1, 2014 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$39,330.00 - 2089-208914-5930-436466-603051

BACKGROUND/EXPLANATION:

This Agreement will provide Community Development Block Grant funds to subsidize subgrantee's staff and overhead costs directly related to carrying out a historic preservation activity. The subgrantee will complete the historic rehabilitation of The Centre, located at 10 E. North Avenue into a mixed-use commercial space. The project was awarded Maryland Sustainable Communities Tax Credits for committing to restore the building envelope and structure per State and Federal historic preservation guidelines and meeting Baltimore City Green Building Standards.

MBE/WBE PARTICIPATION:

N/A

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

AGENDA

BOARD OF ESTIMATES

06/18/2014

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

<u>Department of Housing and Community Development (DHCD)</u>	- Strategic Demolition and Smart Growth Impact Funds <u>(SD-SGIF)</u>
---	---

The Board is requested to approve and authorize execution of the SD-SGIF agreements with the Maryland Department of Housing and Community Development.

The SD-SGIF Agreements will allow the City to receive the SD-SGIF for the former New Psalmist Baptist Church and Mt. Winans School sites. The SD-SGIF provides funds for projects that will have a catalytic affect on revitalization efforts.

1. NEW PSALMIST BAPTIST CHURCH	\$650,000.00
---------------------------------------	---------------------

Account: 9910-911018-9588-900000-704045

In 2013, the DHCD applied for and was awarded \$650,000.00 from the SD-SGIF program for the demolition of the former New Psalmist Baptist Church located at 4501 Old Frederick Road. The former church is part of the Uplands redevelopment initiative. Infrastructure planning will add value to the site and make it more attractive to potential developers.

2. MT. WINANS SCHOOL	\$400,000.00
-----------------------------	---------------------

Account: 9910-920016-9588-900000-704045

In 2012, the DHCD applied for and was awarded \$400,000.00 from the SD-SGIF program to assist with the redevelopment of the former Mt. Winans School located at 2400 Harman Avenue. The funds will be used to assist with the mass grading to prepare the site for future redevelopment. The School was repeatedly identified by the community as an eyesore and was demolished in December 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND IT CONFIRMED THE GRANT AWARD.

(The SD-SGIF Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Baltimore Green Space, developer (a Land Trust for community-managed space), for the sale of the City-owned property located at 104 S. Duncan Street.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Purchase price

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division, on behalf of the Mayor and City Council of Baltimore, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In an effort to further the Mayor's Cleaner Greener Initiative, as well as the new Sustainability Plan, which calls for the City to "develop and support a Land Trust to help communities retain control of appropriate open space upon the communities' commitment to maintain the space", the DHCD is seeking approval for the transfer of the community-managed open space located at 104 S. Duncan Street, which has been used by the Butcher's Hill community for the past five years as a community garden.

The transfer of the property located at 104 S. Duncan Street into a land trust represents a cost-effective way to provide neighborhoods with amenities such as community gardens and other beautification and recreational spaces. Through their own labor and investments, as well as outside funding, residents increase property values while creating social and environmental benefits.

104 S. Duncan Street was journalized on December 12, 2012.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The assessed value of the property located at 104 S. Duncan Street is \$118,200.00. The sale of this property for a price below the appraised value to a Land Trust, whose sole purpose is to ensure the preservation of the community-managed open space, is reflective of the City's understanding that community-managed open spaces serve a specific benefit to the immediate community by elimination of blight and by providing the neighborhoods with amenities such as community gardens and other beautification and recreational spaces.

MBE/ WBE PARTICIPATION:

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|----|--|---------|-----------|
| 1. | EXCALIBUR COMPUTER SYSTEMS, LLC | \$ 0.00 | Extension |
| | Solicitation No. 08000 - Maintenance for IVIC Database - Department of Transportation - Req. No. P525500 | | |

On November 13, 2013, the City Purchasing Agent approved the initial award in the amount of \$16,000.00. On January 18, 2014, the Board approved an increase in the amount of \$16,000.00. This extension in the amount of \$0.00 is for the period July 1, 2014 through June 30, 2015.

- | | | | |
|----|--|-------------|---------|
| 2. | CONTRACT VIDEO SPECIALISTS, INC. | \$30,672.00 | Low Bid |
| | Solicitation No. B50003516 - Audio Video Equipment Installation for City Council Chambers - Mayor's Office of Cable and Communication - Req. No. R661922 | | |

The period of the award is June 18, 2014 through June 17, 2015.

- | | | | |
|----|---|-------------|---------|
| 3. | EMH ENVIRONMENTAL, INC. | \$32,301.00 | Low Bid |
| | Solicitation No. 07000 - Service for Potable Water Supply for Sulfur Dioxide Building - Department of Public Works - Req. No. R665178 | | |
| 4. | CHESAPEAKE UNIFORM | \$17,000.00 | Renewal |
| | Solicitation No. B50003011 - Mat Cleaning Services - Department of Recreation and Parks - Req. No. R629922 | | |

On June 13, 2013, the Board approved the initial award in the amount of \$7,516.60. The award contained two 1-year renewal options. On October 4, 2013, the Board approved an increase in the amount of \$1,073.28. On January 16, 2014, and April 14, 2014 the City Purchasing Agent approved an increase in the amount of \$1,600.00 and \$802.00, respectively. This renewal in the amount of \$17,000.00 is for the period June 13, 2014 through June 12, 2015, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

06/18/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|--|--|--------------|---------|
| 5. | LORENZ LAWN & LANDSCAPE
INC. d/b/a LORENZ, INC. | \$765,000.00 | Renewal |
| Contract No. B50001934 - Mowing of Grass Medians - Department of Transportation - P.O. No. P517625 | | | |

On July 13, 2011, the Board approved the initial award in the amount of \$887,939.49. The award contained one 2-year renewal option. Two subsequent increases have been approved. This sole renewal in the amount of \$765,000.00 is for the period July 15, 2014 through July 14, 2016. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: 4 Evergreen Lawn Care	\$225,673.04	27%
WBE: Fouts Lawn Care	\$102,489.85	11%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|--|--|--------------|----------|
| 6. | TERRY L. BRUNNING
d/b/a BUSINESS SERVICES | \$ 28,000.00 | Increase |
| Contract No. B50002556 - Major Appliances - Fire Department, DPW, etc. | | | |

On October 10, 2012, the Board approved the initial award in the amount of \$41,265.18. The award contained two 1-year renewal options. On October 9, 2013, the Board approved the first renewal in the amount of \$41,265.18. This increase is necessary because of increased usage by the Department of Public Works and to make certain that adequate funding authorization level is maintained to meet the needs of the Fire Department and various other City agencies through-out the duration of the contract year. This increase in the amount of \$28,000.00 will make the award amount \$110,530.36 and is for the period October 10, 2013 through October 9, 2014, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

06/18/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|--|--------------|----------|
| 7. CRIBS FOR KIDS, INC. | \$ 29,181.00 | Increase |
| Contract No. 07000 - Portable Cribs - Health Department - P.O. No. P521056 | | |

On August 8, 2012, the Board approved the initial award in the amount of \$48,991.00. The award contained two 1-year renewal options. On September 18, 2013, the Board approved a renewal in the amount of \$26,446.00. Due to a shortage of cribs needed for families in the Maternal and Infant Care Program an increase in the amount of \$29,181.00 is necessary. This increase in the amount of \$29,181.00 will make the award amount \$104,618.00. The contract expires on August 7, 2014, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

- | | | |
|--|--------------|----------|
| 8. TATE ENGINEERING, SERVICES, INC. | \$100,000.00 | Increase |
| Contract No. 08000 - Cleaver Brooks Boilers Maintenance - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various | | |

On January 26, 2011, the Board approved the initial award in the amount of \$70,000.00. Subsequent increases have been approved. This increase in the amount of \$100,000.00 is necessary for the continuity of required maintenance services, and unexpected boiler repairs. This increase will make the award amount \$400,000.00. The contract expires January 25, 2016.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

06/18/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

9. AIR LIQUIDE INDUSTRIAL

U.S. LP	\$150,000.00	Renewal
---------	--------------	---------

Contract No. B50002343 - Liquid Oxygen - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P520756

On June 27, 2012, the Board approved the initial award in the amount of \$40,035.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$150,000.00 is for the period July 15, 2014 through June 14, 2015, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

10. LAWRENCE SCRIBER JR. d/b/a

I GIVE QUALITY NOT QUANTITY FLOOR CLEANING SERVICE	\$ 1,800.00	Extension
---	-------------	-----------

Contract No. B50001475 - Janitorial Services for the Zeta Center - Health Department - P.O. No. P513547

On June 9, 2010, the Board approved the initial award in the amount of \$10,800.00. The award contained three 1-year renewal options. All renewal options have been exercised. A 60-day extension is requested to provide time to solicit bids and award a new contract. This extension in the amount of \$1,800.00 will make the award amount \$45,000.00 and is for the period July 1, 2014 through August 31, 2014. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

06/18/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

11. MANUFACTURERS & TRADERS
TRUST COMPANY, d/b/a M&T

BANK	\$ 0.00	Extension
Contract No. B5000011 - Provide Credit Card Services - Department of Finance - Req. No. N/A		

On January 9, 2008, the Board approved the initial award. The award contained three 1-year renewal options. Subsequent actions have been approved and the final renewal was approved on December 5, 2012. Solicitation No. B50003351 General Banking Services opened on March 19, 2014 with four responses which incorporated the Credit Card Services. This request for an extension is to allow the necessary time to evaluate the submittals and negotiate the required agreements with the recommended awardee. The period of the extension is July 1, 2014 through September 30, 2014.

MWBOO GRANTED A WAIVER.

12. MANUFACTURERS & TRADERS
TRUST COMPANY, d/b/a M&T

BANK	\$100,000.00	Extension
Contract No. B50000362 - Banking/Safekeeping Services, Payroll Services and Online Payment Transfer Services - Finance Department - P.O. Nos. P524069 and P524070		

On May 21, 2008, the Board approved the initial award in the amount of \$1,061,673.82. The award contained two 1-year renewal options. Subsequent actions have been approved. Solicitation No. B50003351 General Banking Services opened on March 19, 2014 with four responses. This request for an extension is to allow the necessary time to evaluate the submittals and negotiate the required agreements with the recommended awardee. The above amount is the City's estimated requirement. The period of the extension is July 1, 2014 through September 30, 2014.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

13. C.N. ROBINSON LIGHTING
 SUPPLY COMPANY \$100,000.00 Extension
 Baltimore Regional Cooperative Purchasing Committee (BRCPC)
 Contract Number 4719 - Lamps and Ballasts, Large and Specialty
 - Departments of General Services and Recreation and Parks,
 etc. - P.O. No. P507739

On April 15, 2009, the Board approved the initial award in the amount of \$300,000.00. The award contained three 1-year renewal options. The final renewal was approved on February 13, 2013. The BRCPC issued a solicitation for Lamps and Ballasts, Large and Specialty for which all bids were determined to be non-responsive. On May 8, 2014, the BRCPC, through lead procuring entity Anne Arundel County, Maryland executed Contract No. 4719 at the same prices, specification, terms and conditions as Contract 09-005 for requirement products while a new solicitation is prepared and awarded, in which the City's requirements will be included. An extension is requested to allow time for the BRCPC to issue and implement a new contract. The period of the extension is April 22, 2014 through March 31, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/18/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

14. VERIZON MARYLAND	\$ 938,000.00	Renewal and
INC.	234,060.00	Ratification
	\$1,172,060.00	

Contract No. 08000 - Enhanced 911 Service - Mayor's Office of Information Technology - P.O. No. P519088

On April 16, 2014, the Board approved the initial award in the amount of \$767,855.00. The Board is requested to exercise the annual 12-month renewal option and approve ratification expenditures for previously unpaid balances due to the vendor. The period of the ratification is July 1, 2013 through June 30, 2014. The period of the renewal is July 1, 2014 through June 30, 2015 with annual 12-month renewals. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

15. WEISSER ENTERPRISES d/b/a		
CREATIVE IMPRESSIONS	\$ 88,081.64	Award
Contract No. B50003283 - Fabrication, Delivery and Installation of Signs for Cylburn Park - Department of Recreation and Parks - Req. No. R648415		

Vendors were solicited by posting on Citibuy, eMaryland Marketplace, and in local newspapers. Five offers submitted were opened on January 29, 2014. The offer submitted by the lowest bidder was found to be conditional and non-responsive. The offer submitted by the second lowest bidder was found to be responsive and responsible.

AGENDA

BOARD OF ESTIMATES

06/18/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

MWBOO SET GOALS OF 3% MBE AND 2% WBE.

MWBOO found the recommended vendor non-compliant on March 6, 2014. MWBOO found the other responsive bidders non-compliant on March 19, 2014. Vendor will be given ten days to come into compliance.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

16. EDGEWATER TIRE CENTER	DONALD B. RICE	SERVICE TIRE
INC. d/b/a ADMIRAL TIRE	TIRE CO., INC.	TRUCK CENTER, INC.
CARS - 2 nd Call	CARS - 1 st Call	CARS - 3 rd Call
TRUCKS & HEAVY EQUIP. -	TRUCKS & HEAVY	TRUCKS & HEAVY
1 st Call	EQUIP. - 2 nd Call	EQUIP. - 3 rd Call
	No add'l. funds	No add'l. funds

\$600,000.00	<u>Increase</u>
---------------------	-----------------

Contract No. B50003065 - Vehicle Tires: Cars, Trucks & Heavy Equipment - Department of General Services, Fleet Management - P.O. No. P525024

On September 18, 2013, the Board approved the initial award in the amount of \$1,198,000.00. The award contained two 1-year renewal options. This increase is needed to continue tire service for the City Fleet of cars, trucks, heavy equipment and heavy trucks through the end of this contract term. This increase in the amount of \$600,000.00 will make the award amount \$1,798,000.00. The above amount is the City's estimated requirement. The contract expires on September 30, 2016, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Finance/Office - Insurance Renewal
of Risk Management

ACTION REQUESTED OF B/E:

The Board is requested to approve the FY 2015 Insurance Renewal for Mayor's Office of Employment Development (MOED) Worker's Compensation with the Chesapeake Employers Insurance Company (previously IWIF, a state agency). The renewal is for the period July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$66,251.00 - 4000-806415-6313-460205-603017

BACKGROUND/EXPLANATION:

The coverage provides Workers' Compensation benefits for the MOED trainees program.

MOED receives federal grant money, a requirement of which is the purchase of Worker's Compensation Insurance for the participants in its various programs. MOED has completed its 19th year under the Chesapeake Employer Insurance (IWIF) Program. The rate/premium offered by Chesapeake Employers Insurance is favorable again this year. A 40% credit was negotiated due to Good Loss Experience.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Finance/Office - Insurance Renewal
of Risk Management

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the School Bus Automobile Liability Insurance Policy through the incumbent carrier, Scottsdale Insurance. The policy renewed on July 1, 2014.

AMOUNT OF MONEY AND SOURCE:

\$381,779.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

The commercial market for School Bus Automobile Liability remains very limited. The total of 293 buses is being covered under this policy. The renewal rate is \$1,303.00 per year per bus, which represents a 5% rate decrease.

This policy is purchased on behalf of the Baltimore City Public School System for its School Bus Contractors. The City will be reimbursed for the premium in accordance with the July 1, 2006 Memorandum of Understanding concerning Self Insurance between the Mayor and City Council of Baltimore and the Baltimore City Public School System.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Circuit Court of Baltimore City - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consultant Agreement with Mr. Andre Cherry. The period of the Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$ 30,000.00	-	1001-000000-1100-109501-603026
63,600.00	-	4000-401514-1100-116800-603026
<u>13,500.00</u>	-	<u>5000-500715-1100-117400-603026</u>
\$107,100.00		

The rate of pay is \$61.20 per hour.

BACKGROUND/EXPLANATION:

The Fiscal Administration/Grant Accountant manages the Circuit Court's general fund appropriation and grants on a daily basis to ensure fiscal accuracy and proper reporting. Under the direction of the Administrative Judge, this position is the first point of contact on all fiscal matters related to Circuit Court's general fund appropriations and grants received from external organizations.

APPROVED FOR FUNDS FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3419 Belair Road	Anchor Loan Company, Ltd.	Retain awning w/ signage 20' x 2'
Annual charge: \$162.80		
2. 1100 E. Fort Avenue	William Gardner	Dumpster 6.33' X 4.16'
Annual charge: \$368.65		
3. 2312 Boston Street	C & C Boston, LLC	Retain two single face electric signs 18' x 1½' and 3' x 3', one flat sign 10½' x 7", four spot reflectors
Annual charge: \$398.90		
4. 761 Washington Boulevard	Baltic Gold, LLC	Bracket sign 5.75 sq. ft.
Annual charge: \$ 52.70		
5. 502 S. Sharp St.	Federal Reserve Bank of Richmond	One 4" duct @ 6 linear ft.
Annual charge: \$ 21.00		

AGENDA

BOARD OF ESTIMATES

06/18/2014

DGS - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 1818 Pennsylvania Avenue	O & N Enterprise, Inc.	Awning 6' x 3'
Annual charge: \$ 70.30		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	MT. VERNON MANSION, LLC	1329	\$150,000.00

Mt. Vernon Mansion, LLC would like to install streetscape and lighting improvements to their proposed construction located at 1125-1129 North Calvert Street. This agreement will allow Mt. Vernon Mansion, LLC to do its own installation in accordance with Baltimore City Standards.

An irrevocable letter of credit in the amount of \$150,000.00 has been issued to Mt. Vernon Mansion, LLC which assumes 100% of the financial responsibility.

2.	330-332 SAINT PAUL, LLC	1347	\$ 17,715.00
----	------------------------------------	-------------	---------------------

330-332 Saint Paul, LLC would like to install upgraded utilities to their proposed new building located in the vicinity of 330-332 Saint Paul Place. This agreement will allow the 330-332 Saint Paul, LLC to do its own installation in accordance with Baltimore City Standards.

An irrevocable letter of credit in the amount of \$17,715.00 has been issued to 330-332 Saint Paul, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of General Services - MD Energy Administration
MD Smart Energy Communities
Grant Program Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Maryland Energy Administration Maryland Smart Energy Communities Grant Program Grant Agreement with the Maryland Energy Administration. The period of the grant agreement is effective upon Board approval through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$262,500.00 - 5000-584214-1981-194608-6000

BACKGROUND/EXPLANATION:

The funds will be used to implement projects to decrease energy and petroleum fuel usage in the City. The grant will provide funding to conduct an LED pilot lighting program on street, park and/or other City lights, perform and evaluate an electric vehicle pilot project, and conduct retro-commissioning in three City facilities: the Benton Building, Oliver Multi-Purpose Center, and the Orleans Street Library.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Maryland Energy Administration Maryland Smart Energy Communities Grant Program Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of General Services - Employee Expense Reports

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense reports for the following employees:

1. **ROBERT RYNES** **\$135.60**

Account: 9936-905058-9457-900000-705050	79.69
1001-000000-5921-422300-603016	55.91

Mr. Rynes, a Construction Building Inspector, is submitting his November 2013 mileage expense report late because of delays in the approval process.

2. **CARLO PANICCIA** **\$ 54.24**

Account: 2075-000000-5800-408600-603016	26.50
9936-906060-9457-900000-705050	15.25
1001-000000-3572-377200-603051	12.49

Mr. Paniccia, a Construction Electrical Inspector, is submitting his March 2014 mileage expense report late because of delays in the approval process.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Space Utilization Committee - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement Renewal with Mr. Andrew J. Bartenfelder, tenant, and the Mayor and City Council of Baltimore, landlord, for the rental of a portion of the property known as 4566 Ridge Road, consisting of approximately 20-acres of farmland. The period of the Lease Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

\$1,391.13

BACKGROUND/EXPLANATION:

The leased premises will be used for agricultural purposes of growing crops.

The landlord will not be responsible for damages because of interruption in utility services. The lessee will be responsible for furnishing, maintaining and paying for all utilities including such services as electrical power, heat, sewer services and water.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Real Estate - Renewal of License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the seventh renewal option of the License Agreement with The Towers of Harbor Court Condominium, Licensor, and the City, Licensee, for the rental of a portion of the premises located at 10 E. Lee Street, being the roof of the East Tower Building consisting of approximately 841 square feet. The period of the License Agreement is effective October 1, 2014 for one year.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$73,801.56	\$6,150.13

Account: 2042-000000-1474-165700-603013

BACKGROUND/EXPLANATION:

The demised premises are used for the operation and maintenance of antennas, in conjunction with the 800 Megahertz system for the Fire and Police Departments of Baltimore City.

The Board originally approved the License Agreement with the Licensor for an initial term of one year effective September 30, 1997 with an option to renew for nine terms of one year.

A new License Agreement was approved by the Board on November 21, 2007 for an initial term of one year effective on October 1, 2007 with an option to renew for nine terms of one year.

This renewal is for the seventh term which will begin on October 1, 2014. The Licensor will be responsible for maintenance and repairs, roof and all common areas of the building and utilities. The Licensee will be responsible for liability insurance, maintenance and repairs to equipment.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Transportation - Extension Agreement Regarding
City Conduit System

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Extension Agreement Regarding City Conduit System with the Baltimore Gas and Electric Company. The agreement extends the period through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of this Extension Agreement Regarding City Conduit System is to allow the City and the Baltimore Gas and Electric Company to work towards the preparation of a Master Conduit Lease Agreement. The parties do not believe that they will complete such an agreement by the end of the City's FY 2014, which is June 30, 2014. The parties agree to work in good faith toward an agreement regarding the municipal conduit system by September 30, 2014.

(The Extension Agreement Regarding City Conduit System has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Transportation - Traffic Mitigation Agreements

The Board is requested to approve and authorize execution of the various Traffic Mitigation Agreements. The agreement will commence upon Board of Estimates' approval and termination will be deemed in writing by the Department of Transportation.

<u>DEVELOPER</u>	<u>LOCATION</u>	<u>AMOUNT</u>
1. 111 HEATH LOFTS, LLC	HEATH STREET LOFTS AT 111 WEST HEATH STREET	\$ 9,598.42 Revenue

Account: 9950-911085-9512-000000-490375

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for the Heath Street Lofts located at 111 West Heath Street, constructing 59 apartment units. The Developer agrees to make a one-time contribution in the amount of \$9,598.42 to fund the City's multimodal transportation improvements in the project's vicinity.

2. EQUITABLE DEVELOPMENT, LLC	10 NORTH CALVERT STREET AT 12 NORTH CALVERT STREET	\$12,519.65 Revenue
--	---	--------------------------------------

Account: 9950-906082-9512-000000-490375

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for 10 North Calvert Street at 12 North Calvert Street constructing 188 apartment units. The Developer agrees to make a one-time contribution in the amount of \$12,519.65 to fund the City's multimodal transportation improvements in the project's vicinity.

(The Traffic Mitigation Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 7, to McCormick Taylor, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing.

AMOUNT OF MONEY AND SOURCE:

\$49,862.41 - 9950-905627-9527-900020-703032
49,862.40 - 9950-902323-9527-900020-703032
\$99,724.81

BACKGROUND/EXPLANATION:

This authorization provides for Project Management, full-time on-site engineering support on various tasks for the Transportation Engineering and Construction Division.

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 54,848.65	9950-902627-9528	
MVR	Construction Reserve	
	Park Circle Intersection	
	Improvements	
76,551.68	9950-903323-9528	
MVR	Construction Reserve	
	Key Highway/Inner Harbor	
\$131,400.33	Intersection	
\$ 54,848.65	-----	9950-905627-9527-3
		Design and Study
		DOT Park Circle
		Intersection
76,551.68	-----	9950-902323-9527-3
		Design and Study
\$131,400.33		Key Highway

This transfer will cover the deficit and fund the costs associated with expenses related to Task No. 7, under Project No. 1162 for On-Call Consultant Services for Reconstruction and Resurfacing with McCormick Taylor, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 for Project No. 1142, On-Call Traffic Signals & I.T.S. and Traffic Engineering Design Services with Sabra Wang & Associates, Inc. This Amendment No. 1 to Agreement extends the period of the agreement through June 7, 2016 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 8, 2011, the Board approved the original agreement in the amount of \$1,000,000.00 with Sabra Wang & Associates, Inc. to assist the Traffic Division for a three-year period. Amendment No. 1 to Agreement will allow for a two-year time extension to complete ongoing assigned tasks. This Amendment No. 1 to Agreement will expire on June 7, 2016. All other terms and conditions of the original agreement remain unchanged.

DBE PARTICIPATION:

The Consultant will comply with Title 49 Code of the Federal Regulations, Part 26 and the DBE goals of 23% established in the original.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

62 - 64

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

06/18/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development (DHCD)</u>		
1. \$4,854,842.00 Pimlico Local Impact Aid - Video Lottery Terminal	9910-903963-9587 Park Heights Redevelopment - Reserve	9910-903183-9588 Park Heights - Major Redevelopment

This transfer will move appropriations to support major redevelopment in the Park Heights Community.

2. \$1,500,000.00 State Funds	9910-995001-9587 Unallocated Reserve	9910-903180-9588 Park Heights - Acquisition
---	--	---

This transfer of funds is necessary to increase appropriation to match the grant award from the State. Funds will be used for acquisition in the Park Heights Community.

3. \$ 325,000.00 31 st Comm. Development Bonds	9910-902985-9587 Housing Develop- ment	9910-931003-9588 Capital Project Support
---	--	--

This transfer will provide appropriation for staff costs directly related to the management of capital projects and programs within the DHCD.

AGENDA

BOARD OF ESTIMATES

06/18/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD - cont'd</u>		
4. \$ 500,000.00 31 st Comm. Development	9910-949002-9587 Urgent Need Stabilization - Reserve	
\$ 200,000.00	-----	9910-913074-9588 Urgent Need Stabilization
<u>300,000.00</u>	-----	9910-907115-9588 Urgent Demolition
\$ 500,000.00		

This transfer will move appropriations from the reserve account to the active account as approved in the FY2014 Ordinance of Estimates, for the use in urgent demolition and urgent stabilization.

5. \$ 150,000.00 31 st CD Bonds	9910-902985-9587 Housing Develop- ment	9910-904434-9588 Park View at Ashland
150,000.00 <u>Federal</u>	9910-904434-9588 Park View at Ashland	9910-995001-9587 Unallocated Reserve
\$ 300,000.00		

On August 16, 2006, the Board approved a transfer in the amount of \$150,000.00 in Federal funds to the Park View at Ashland account. However, the funding source should have been Community Development Bonds rather than Federal. The error was recently discovered during preparation of a grant inventory report requested by the Department of Audits as part of the FY2013 Single Audit. This transfer corrects the funding source error by swapping Federal Funds with Community Block Bonds Funds.

AGENDA

BOARD OF ESTIMATES

06/18/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
6. \$ 25,000.00	9938-917027-9475	9938-919027-9474
State	Reserve - Clifton/ Wegworth Parks Courts	Active - Clifton/ Wegworth Parks Courts

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task No. 18 to Rummel, Klepper & Kahl, LLP.

7. \$ 2,500.00	9938-913001-9475	9938-901759-9474
General Fund	Reserve - Unallotted	Active - Park & Recreation Facil. Renovation FY09

This transfer will provide funds to cover the costs associated with Change Order No. 23 for Morrell Park Recreation Center, Contract RP 09816.

Baltimore Development Corporation (BDC)

8. \$900,007.19	9910-908991-9600	9910-903490-9601
23 rd Econ. Dev. Funds	Constr. Reserve West Baltimore Development	North Avenue Streetscape

This transfer will provide funds for the construction of streetscape elements on North Avenue between Greenmount and Howard Streets. This project is being coordinated with the Department of Transportation.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Department of Real Estate - Option Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Option Agreement with Harry Ratrie, III and Elizabeth Weise Ratrie for the fee simple interest in the property known as Lot 21A containing 11,242 square feet, on the final subdivision plat known as 610 Saint John Road, Ward 27, Section 14, Block 4923, Lot 1.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 9938-928004-9474-900010-704040

BACKGROUND/EXPLANATION:

This acquisition is necessary to ensure the continuity of the Nature Trail that runs along the Stony Run Stream, in accordance with the Greater Roland Park Master Plan of 2011.

APPROVED FOR FUNDS BY FINANCE

(The Option Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for Project No. 1185.6, WC 1314 and WC 1315 Small Water Main Replacement and Rehabilitation Design at Various Locations FY 2014 with Transviron, Inc. The agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - Upset Limit
(Not-to Exceed)

BACKGROUND/EXPLANATION:

Under this agreement, Transviron, Inc. will provide engineering services for the development of contractor documents for the replacement and rehabilitation of small diameter water distribution mains and appurtenances in the designated areas, as identified by the City of Baltimore.

MBE/WBE PARTICIPATION:

MBE: EBA Engineering, Inc.	\$ 56,271.27	5.63%
Chester Engineers, Inc.	<u>213,187.00</u>	<u>21.32%</u>
Total	<u>\$269,458.27</u>	<u>26.95%</u>
 WBE: Axiom Engineering, Design, LLC	 \$100,025.00	 10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The On-Call Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

BW&WW - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,100,000.00 Water Rev. Bonds	9960-909100-9558 Const. Res. Water Infrastructure Rehabilitation	
\$1,000,000.00	" "	9960-911610-9557-3 Engineering
100,000.00	" "	9960-911601-9557-9 Administration
<hr/> \$1,100,000.00		

The funds are required to cover the cost of the award for Project 1185.6 WC 1314 and 1315 Small Main Replacements and Rehabilitation.

(In accordance with Charter requirements, a report has been requested from the Planning commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Ross Technical Services, Inc. The first session will be held June 9, 2014 through June 20, 2014 and the second session will be held July 14, 2014 through July 25, 2014 (excluding Saturday, Sunday and legal holidays.)

AMOUNT OF MONEY AND SOURCE:

\$ 5,627.66 - 2070-000000-5501-396404-603020
5,627.66 - 2070-000000-5501-630004-603020
5,627.68 - 2070-000000-5501-396804-603020
\$16,883.00

BACKGROUND/EXPLANATION:

Ross Technical Services, Inc. will conduct the third year of a three-year Wastewater Treatment Technician Apprenticeship Training Program for the Bureau of Water and Wastewater.

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Wastewater Treatment Plants of Baltimore City be provided with 144 hours of classroom instruction for each year of the three years that they are employed to successfully complete the Wastewater Treatment Technician Apprenticeship Program.

Ross Technical Services, Inc. has an extensive background in Wastewater Treatment Training and has provided a custom curriculum that enables the apprentices to be exposed to the technical requirements of the program as they relate to the actual work environment of a Waste and Wastewater Treatment Plant.

This request is for the third year of the three-year instruction of the class of trainees hired as Wastewater Treatment Technician Apprentices. The training will take place on-site using existing equipment and materials.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/18/2014

Bureau of Water and Wastewater - General Consent Letter

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a General Consent Letter with the National Railroad Passenger Corporation (Amtrak).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City acting through the Department of Public Works, Bureau of Water and Wastewater desires to install an additional existing 36 inch ductile iron sanitary sewer pipe under Amtrak right-of-way, as part of the Quad Avenue Pumping Station Improvement Project, Sanitary Contract 890.

Upon approval, the letter will be inserted into the specification book for the contract and will become a special condition of the contract, namely that the contractor once awarded and provided a notice to proceed will need to adhere to the conditions and requirements indicated in the General Consent Letter.

(The General Consent Letter has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Bureau of Water and - Amendment to Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Rummel, Klepper & Kahl, LLP, under Project 1154.2, On-Call Storm Water Study and Engineering Design Services. The Amendment No. 1 extends the Agreement for one year.

AMOUNT OF MONEY AND SOURCE:

No Funds are being requested.

BACKGROUND/EXPLANATION:

On January 11, 2012, the Board approved the original agreement for three years, in the amount \$1,500,000.00. The current contract expires January 11, 2015.

The Storm Water Engineering Division Office requires immediate and emergency civil engineering services to study, investigate and propose recommendations that will modify, upgrade and repair the storm water drain systems. The work involves the inspections, serviceability assessment, and structural assessment of various drains to determine the impacts of failure and the structural conditions of the drains and to determine a plan for maintenance and rehabilitation as part of a Capital Improvement Project. The work will also involve the determination of a failure impact rating score, completion of a study area surface investigation, development of an inspection plan, completion of an electronic drain inspection, completion of a walk-through drain inspection, completion of a geo-technical assessment, completion of a structural assessment, completion of a serviceability assessment, determination of a drain condition rating score, and completion of a maintenance and rehabilitation plan of the drain within the limits of the study areas.

AGENDA

BOARD OF ESTIMATES

06/18/2014

BW&WW - cont'd

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE and WBE program in accordance with Baltimore City Code, Article 5, Subtitle 28.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Bureau of Water and - Amendment to Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with Patton Harris Rust & Associates (PHRA)/Hazen & Sawyer, Joint Venture, under Project WC 1173, Design of Guilford Finished Water Reservoir Improvement. The current Agreement expires on June 14, 2014. The Amendment No. 2 extends the Agreement through December 13, 2014.

AMOUNT OF MONEY AND SOURCE:

No Funds are being requested.

BACKGROUND/EXPLANATION:

On December 15, 2010, the Board approved the agreement in the amount of \$1,803,353.00, for three years.

The Joint Venture has been providing engineering services for a period of three years. The design is completed, drawings were signed and sealed by the designer; however, the BW&WW need additional time to complete bid services and process Change Order No. 1. In addition, time is needed to finalize the Memoranda of Understanding between the Guilford Community, Loyola University, and Baltimore City before the construction will commence. This amendment extends the period for six months.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE and WBE program in accordance with Baltimore City Code, Article 5, Subtitle 28.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

Law Department - Settlement Agreements and Releases

The Board is requested to approve the settlement agreements and releases for the following claims:

1. **HARRY SINGLETON, ET AL. v.** **\$50,000.00**
BALTIMORE CITY SCHOOL
BOARD COMMISSIONERS

Funds are available in account no. 2049-000000-7490-000000-603101.

The Law Department, on behalf of the Legal Counsel for the Baltimore City Board of School Commissioners, requests authorization to approve this settlement.

2. **JONATHAN HUNT v.** **\$60,000.00**
TIMOTHY BEALE, ET AL.

Funds are available in account No. 1001-000000-2041-195500-603070.

APPROVED FOR FUNDS BY FINANCE

(The settlement agreements and releases have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/18/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Leo Furman	FLETC UCOS Mandatory Training Program Glynco, GA June 17 - 26, 2014		\$ 0.00

The training is free. The Department will not incur any costs.

Mayor's Office of Information Technology

2. L. Jerome Mullen Gayle Guilford	Gartner Security & Risk Management Summit 2014 National Harbor, MD June 23 - 26, 2014	General Funds	\$1,283.00
---------------------------------------	--	------------------	------------

Mr. Mullen will be driving his personal car to and from the event each day. Ms. Guilford is requesting hotel accommodations.

Breakfast and lunch are provided. However, the sessions run into the early evening. The Department is requesting \$40.00 to each representative for evening meals.

AGENDA

BOARD OF ESTIMATES

06/18/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office</u>			
3. Stephanie Rawlings-Blake Andrew Smullian	United States Conference of Mayors Dallas, TX June 19 - 24, 2014 (Reg. Fee \$750.00 ea.)	General Funds	\$4,762.00

The subsistence rate for this location is \$194.00 per night. The cost of the hotel is \$199.00 per night. The airfare, registration fee, and hotel cost for each attendee was pre-paid on a City-issued credit card assigned to Ms. Kathe Hammond. The Mayor's Office is requesting additional subsistence in the amount of \$5.00 per day to cover the cost of the hotel, which has been included in the total, and \$40.00 per day to cover the costs for meals and incidental expenses. Therefore, the amount to be disbursed to Ms. Rawlings-Blake will be \$200.00 and the amount to be disbursed to Mr. Smullian will be \$260.00.

RATIFICATION OF TRAVEL REQUEST

Mayor's Office of Criminal Justice

4. Heather Brantner	International Conf. on Sexual Assault, etc. Seattle, WA April 21 - 25, 2014 (Reg. Fee \$445.00)	Grant Funds	\$1,597.22
---------------------	---	-------------	------------

This request was not submitted for Board of Estimates' approval prior to travel because the agency did not anticipate the expenditures exceeding \$800.00 and prompting the requirement for Board approval.

Transportation	\$ 377.00
Hotel	710.84
Meals & Incidentals	64.38
Registration Fee	445.00
	<u>\$1,597.22</u>

AGENDA

BOARD OF ESTIMATES

06/18/2014

RATIFICATION OF TRAVEL REQUEST

Mayor's Office of Criminal Justice - cont'd

The airfare and hotel accommodation were paid using a City-issued credit card assigned to Ms. Kathe Hammond. The registration fee was paid under expenditure authorization EA000131668. Therefore, the reimbursement to Ms. Brantner will be \$64.38.

TRAVEL APPROVAL AND REIMBURSEMENTS

Department of Planning

5. Thomas J. Stosur Dialogues for Change Workshop #4 Dallas, TX Bottrop, Germany Mar. 23 - 26, 2014	General Funds	\$1,306.36
---	------------------	------------

Mr. Stosur traveled to Bottrop, Germany to attend the Dialogues for Change workshop on March 23 - 26, 2014.

The airfare in the amount of \$1,104.80 was prepaid on a City-issued credit card assigned to Jaime Cramer. The airfare was partially reimbursed in the amount of \$950.00 by the German Marshall Fund of the United States. The out-of-pocket expenses for which reimbursement is requested total \$194.56.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the trip will require travel outside the continental United States regardless of source of funds, cost of trip, or length of absence.

The request is late because there was insufficient time to submit the request to the Board for approval before the travel date.

TRAVEL REIMBURSEMENT

\$ 65.14	- Meals
<u>129.42</u>	- Taxi Service and Foreign Transaction Fee
\$194.56	

AGENDA

BOARD OF ESTIMATES

06/18/2014

Space Utilization Committee - Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement Renewal with Park Heights Renaissance, Inc., tenant, for the rental of approximately 2,359 square feet of space located at 3939 Reisterstown Road, Suites 268 and 283, a/k/a Lower Park Heights Multipurpose Center. The period of the Lease Renewal is July 1, 2014 through June 30, 2016.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$15,548.88	\$1,295.74

BACKGROUND/EXPLANATION:

The tenant will be using the leased premises as office space to provide community-based planning, human development, and housing services.

The tenant will be responsible for liability insurance, security of the leased premises, janitorial in the leased premises, and payment of utilities used in the leased premises.

The landlord will be responsible for the parking area, exterior of the building, trash and snow removal and providing for utilities such as water, gas, and electric.

AGENDA

BOARD OF ESTIMATES

06/18/2014

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/
Bureau of Water & Wastewater
 - WC 1307, AMI/R Urgent Need Metering Infrastructure Repair and Replacement, Various Locations (Up to 2" Water Service)
BIDS TO BE RECV'D: 07/16/2014
BIDS TO BE OPENED: 07/16/2014

2. Department of Public Works/
Bureau of Water & Wastewater
 - WC 1308, AMI/R Urgent Need Metering Infrastructure Repair and Replacement, Various Locations (Up to 2" Water Service)
BIDS TO BE RECV'D: 07/16/2014
BIDS TO BE OPENED: 07/16/2014

3. Department of Public Works/
Bureau of Water & Wastewater
 - WC 1311, AMI/R Urgent Need Pavement and Sidewalk Restoration, Various Locations
BIDS TO BE RECV'D: 07/16/2014
BIDS TO BE OPENED: 07/16/2014

4. Department of Public Works/
Dept. of Recreation & Parks
 - RP 11821, Caroline & Hoffman Park Basketball Improvements
BIDS TO BE RECV'D: 07/23/2014
BIDS TO BE OPENED: 07/23/2014

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED