

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JUNE 11, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

AB Construction, Inc.	\$ 1,500,000.00
Barco Enterprises, Inc.	\$ 7,083,000.00
Brown's Communications, Inc.	\$ 1,500,000.00
Graciano Corporation	\$ 6,606,000.00
Marine Technologies, Inc.	\$ 8,000,000.00
MEB General Contractors, Inc.	\$171,594,000.00
Paige Industrial Services, Inc.	\$ 16,191,000.00
Shaney Construction Company, Inc.	\$ 25,587,000.00
Worcester Eisenbrandt, Inc.	\$ 8,000,000.00

AGENDA

BOARD OF ESTIMATES

06/11/2014

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Biohabitats, Inc.	Engineer
DM Enterprises of Baltimore	Engineer
Phoenix Engineering, Inc.	Engineer Land Survey

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
all of the
Extra Work Orders
as listed on the following pages:

4 - 5

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

06/11/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #001, \$336,817.20 - TR 13307, Resurfacing Highways at Various Locations Southeast-Sector IV

\$3,043,412.09 - P. Flanigan 245 -
& Sons, Inc.

This authorization is necessary to increase the existing bid items to satisfy the time and material needed to complete the locations that were added to the contract at Biddle St. from Aisquith St. to Homeland Ave. and Central Ave. from Madison St. to Biddle St. The Notice to Proceed was effective 08/26/13 with a completion date of 06/22/14. The additional 245 days extends the completion date to 02/22/15.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 74,099.78	9950-904216-9514	
General	Local Resurfacing	
Fund	Southeast	
296,399.14	9950-944002-9507	
<u>Federal</u>	Constr. Reserve -	
	Reserve for Closeout	
\$370,498.92	-----	9950-900854-9514-2
		Contingencies
		Resurfacing
		Highways, SE,
		Sector IV

This transfer will fund costs associated with the Change Order No. 1 to the Project TR 13307, Resurfacing Highways at Various Locations SE, Sector IV.

3. EWO #007, (\$25,888.36) - TR 02398, Rehabilitation of Argonne Drive Bridge over Herring Run

\$5,676,777.00 \$1,077,658.51 American - -
Infrastructure

AGENDA

BOARD OF ESTIMATES

06/11/2014

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation - cont'd

This authorization is necessary for payment of overrun items, deductions of amounts not paid due to underrun or not used items, and to balance out the contract.

Bureau of Water and Wastewater

4. EWO #003, \$400,000.00 - S.W.C. 7763, Drainage Repair and Improvements at Various Locations
- | | | | | |
|----------------|------------|--------------------|-----|---|
| \$1,178,378.00 | \$5,449.75 | Allied Con- | 180 | - |
| | | tractors, Inc. CCD | | |

In order to continue providing services for the City CSR System's, Urgent Need Requests until a new contract is awarded, Storm Water Engineering is requesting a 180 consecutive calendar day time extension and the addition of \$400,000.00 in funds be added to S.W.C. 7763, Drainage Repair and Improvements at Various Locations. The current contract completion date is June 19, 2014. The new contract completion date will be December 15, 2014.

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$500,000.00	9958-904099-9522	9958-907102-9520-2
State Con-	Constr. Reserve	Extra Work
struction	Small Storms Drains	

This transfer will cover the costs of extra work for SWC 7763, Drainage Repairs at Various Locations.

6. EWO #034, \$66,931.11 - W.C. 1168, Deer Creek Pumping Station Improvements
- | | | | | |
|-----------------|----------------|-----------------|---|---|
| \$23,320,000.00 | \$1,059,525.17 | Ulliman Schutte | - | - |
| | | Constr. LLC | | |

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1031 S. Charles St.	Recd Realty, LLC	Retain metal awning 13' x 2'
Annual charge: \$ 70.30		
2. 1200 S. Charles St.	Explorer Assocs., Inc.	Retain two flat signs 8' x 1' and 14' x 1'
Annual charge: \$ 52.80		
3. 2001 E. Monument St.	Prestige Enterprises, LLC	Retain two single face electric signs 3' x 3' and 17½' x 2', two awnings 24'6" x 3' and 10'4" x 3', six fluorescent tubes, four spot reflectors
Annual charge: \$717.78		
4. 2049 E. Monument St.	JK Investments 11, LLC	Retain awning w/ signage 13½' x 3', one double face electric sign 5' x 3'
Annual charge: \$200.38		

AGENDA

BOARD OF ESTIMATES

06/11/2014

DGS - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 2051 E. Monument St.	JK Investments 11, LLC	Retain awning w/signage 15' x 4', four tubes
Annual charge: \$270.50		
6. 1429 Aliceanna St.	700 South Caroline, LLC	One bracket sign 3.63 sq. ft., two flat signs 43.2 sq. ft. ea.
Annual charge: \$113.18		
7. 3326 Foster Avenue	David Tobash	Outdoor seating 35' x 3'
Annual charge: \$687.50		
8. 1022 Baylis Street	Del Mar's Recap, LLC	One set of steps 3' x 9', one oriel window 3' x 9', garage extension 18' x 4'
Annual charge: \$667.90		
9. 1649 S. Hanover St.	Frank R. Shaulis	Retain flat 10' x 3' and 10' x 2' mansard cornice w/6 recessed lights 34' x 2', two exhaust vents display case 1'5" x 1'10"
Annual charge: \$966.80		

AGENDA

BOARD OF ESTIMATES

06/11/2014

DGS - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
10. 2310 Boston St.	2310 Boston Street, LLC	Retain two flat signs 10' x 1½' each, ten spot reflectors
Annual charge: \$246.40		
11. 111 W. Heath St.	111 Heath Lofts, LLC	Two sets of steps
Flat charge: \$ 70.40		
12. 801 W. 36 th Street	Chestnut Realty, LLC	Outdoor seating 40' x 2'
Annual charge: \$337.50		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	GUERRILLA ARCHITECTURE, LLC	1311	\$59,180.00

Guerilla Architecture, LLC would like to install new utilities to their proposed new residences, located in the 3400 block of Roland Avenue. This agreement will allow Guerilla Architecture, LLC to do its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$59,180.00 has been issued to Guerilla Architecture, LLC which assumes 100% of the financial responsibility.

2.	NORTH AVENUE ARTS, LLC,	1345	\$40,135.00
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North Avenue Arts, LLC would like to install new utilities to their proposed new residences located in the vicinity of 120 West North Avenue. This agreement will allow the North Avenue Arts, LLC to do its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$40,135.00 has been issued to North Avenue Arts, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The developers' agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Recreation and Parks - Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Donation Agreement with The Cupid Foundation, Inc. (Foundation) and Sparks@Play, LLC. The period of the Donation Agreement is May 28, 2014 through Final Acceptance of the Project by the City.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Cupid Foundation, Inc. and Sparks@Play, LLC will install a new playground structure and safety surfacing at Latrobe Park. The construction cost is approximately \$285,000.00. The Foundation agrees to donate the entire cost of the project. The Foundation is collaborating with Baltimore City Department of Recreation and Parks to design and facilitate the installation of a new playground structure at Latrobe Park.

APPROVED FOR FUNDS BY FINANCE

(The Donation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Planning - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Waterfront Partnership of Baltimore, Inc. (Waterfront Partnership). The period of the Grant Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$16,000.00 - 9905-926005-9188-900000-703032

BACKGROUND/EXPLANATION:

The Waterfront Partnership is a non-profit organization that has previously contracted with the City to create Pierce's Park, a new waterfront park in the Inner Harbor focused on green design and public education.

Under this agreement, Waterfront Partnership will install 75 oyster cages in Baltimore City's Inner Harbor, train at least 50 volunteers to maintain them, install educational signage, transport the mature oysters to the Fort Carroll Oyster Sanctuary, and educate the public about the role of marine life in water quality.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Planning - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the State of Maryland Department of Natural Resources Critical Area Commission. The period of the Grant Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$11,000.00 - 5000-507415-1875-517600-600000

BACKGROUND/EXPLANATION:

This grant will extend the State's support for the City's Critical Area Management Program. The State has provided support for this project since 1988 and there is no local match required. The funds will be used to help offset the operating costs incurred by the Department in ensuring the City's compliance with State Chesapeake Bay Critical Area regulations.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Baltimore Development Corporation - Land Exchange Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Exchange Agreement with the Maryland General Hospital, Inc., for the City-owned property located at 890 Linden Avenue.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City owns property located at 890 Linden Ave. (Ward 11, Section 9, Block 501, Lots 37 and 38) comprising approximately 0.026 acres. Maryland General Hospital, Inc. owns a strip of land along the southeast side of Martin Luther King, Jr. Boulevard approximately 0.019 acres.

The City wishes to acquire the property owned by Maryland General Hospital, Inc. to accommodate a proposed street-widening of Martin Luther King, Jr. Boulevard at that location. Maryland General Hospital, Inc. wishes to acquire the property owned by the City for the construction of a proposed Ambulatory Care Center on Maryland General Hospital, Inc. property and adjacent to the City-owned parcel.

Maryland General Hospital, Inc. will grant the City, the fee simple title to 0.019 Acres of privately-owned property along the southeast side of Martin Luther King, Jr. Boulevard.

(The Land Exchange Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Baltimore Development Corporation - 2013 Audit Financial
Statements

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the December 31, 2013 Audited Financial Statements of the Baltimore Hotel Corporation pursuant to Ordinance 05-128.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 11, 2006, the Board approved and authorized the appropriation of \$305 million in tax-exempt revenue bonds for the development and construction of a 757 room Convention Center Hotel, known as The Hilton Baltimore which is owned by the Baltimore Hotel Corporation (BHC) a non-profit corporation and operated by the Hilton Hotels Corporation.

The BHC was formed to assist the City in accomplishing an essential governmental function of enhancing economic development within the City by promoting and expanding the use of the Baltimore Convention Center. The Hotel promotes the health, safety and general welfare of the residents of the City, increases commerce and industry, enhances economic development within the City and advances the efficiency of citizens.

The audit was performed by the accounting firm of Clifton Larson Allen and was prepared in accordance with auditing standards generally accepted in the United States of America.

On April 25, 2014, the BHC Board of Directors voted unanimously to accept the December 31, 2013 audited financial statements as presented.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Parking Authority of Baltimore City - Parking Facility
Rate Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the parking facility rate increase at the Caroline Street Garage.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Caroline Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last monthly rate increase was April 2013. To bring the rates charged at the Caroline Street Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes		Proposed Monthly Rate Changes		
Caroline Street Garage	Regular Transient Rates		Current	Proposed	
		<u>Current</u>			<u>Proposed</u>
	Up to 1 Hr.	\$ 5.00			\$ 6.00
	Up to 2 Hrs.	\$ 6.00			\$ 7.00
	Up to 3 Hrs.	\$ 7.00			\$ 8.00
	Up to 4 Hrs.	\$ 8.00			\$ 9.00
	Up to 5 Hrs.	\$ 9.00			\$ 10.00
	6 to 12 Hrs.	\$ 12.00			\$ 13.00
Up to 24 Hrs.	\$ 13.00	\$ 14.00			
			No proposed rate changes		

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BOARD OF ESTIMATES

06/11/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

7. MARTY'S AUTO PAINT

SUPPLY, INC.	\$200,000.00	Selected Source
Solicitation No. 06000 - Automotive Paint and Supplies - Department of General Services, Fleet Management - Req. No. R654131		

Vendors were solicited by posting on Citibuy, eMaryland Marketplace and in local newspapers as Solicitation B50003420 with no bids received. Vendors were again solicited by posting on Citibuy, eMaryland Marketplace and in local newspapers as Solicitation B50003485 again with no bids received. After numerous vendors were contacted, only the recommended vendor expressed interest in doing business with the City. The vendor's price is considered fair and reasonable. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

8. HIGHER GROUND

TRANSPORTATION SERVICES, INC.	\$ 0.00	Ratification and Renewal
Solicitation No. B50002253 - Provide Van Transportation for Infants and Toddlers Program - Health Department - P.O. No. P520136		

On April 4, 2012, the Board approved the initial award in the amount of \$125,322.78. The award contained four 1-year renewal

AGENDA

BOARD OF ESTIMATES

06/11/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

options. On March 14, 2013, the City Purchasing Agent approved an increase in the amount of \$41,511.00. On April 17, 2013, the Board approved an increase and renewal in the amount of \$166,834.00. The period of the ratification is May 1, 2014 through June 11, 2014. The period of the renewal is June 12, 2014 through April 30, 2015, with two 1-year renewal options. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 9. VIP SPECIAL SERVICES,
LLC | \$100,000.00 | Renewal |
| Contract No. B50001905 - Services for Windows and Trusses
Cleaning - Baltimore Convention Center - P.O. No. P517667 | | |

On June 22, 2011, the Board approved the initial award in the amount of \$54,530.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$100,000.00 is for the period July 13, 2014 through July 12, 2015. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

MWBOO GRANTED A WAIVER BASED ON A GOOD FAITH EFFORT.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

21 - 23

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

06/11/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
1. \$ 2,487.82 19 th EDF	9910-901876-9600 Constr. Reserve Ind. Park Dev.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
626.39 19 th EDF	9910-902875-9600 Constr. Reserve Bus. & Tech. Init.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
1,171.65 20 th EDF	9910-901880-9600 Constr. Reserve Open/Public Space Improv.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
1,380.90 20 th EDF	9910-902483-9600 Constr. Reserve S. Balto. Ind. & Coml. Dev.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
305.55 20 th EDF	9910-903354-9600 Constr. Reserve W. Balto. Ind. & Coml. Dev.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
9,999.75 21 st EDF	9910-901860-9600 Constr. Reserve Ind. & Coml.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
2,234.78 21 st EDF	9910-903354-9600 Constr. Reserve W. Balto. Ind. & Coml. Dev.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
3,231.03 22 nd EDF	9910-902873-9600 Constr. Reserve Brownfield Incentive Fund	9910-903483-9601 S. Balto. Ind. & Coml. Dev.

AGENDA

BOARD OF ESTIMATES

06/11/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC - cont'd</u>		
14,562.13	9910-920994-9600	9910-903483-9601
<u>23rd EDF</u>	Constr. Reserve	S. Balto. Ind. &
	Citywide Ind. Dev.	Coml. Dev.
\$ 36,000.00		

This transfer will provide funds towards the improvement of fencing on the Fort Avenue Bridge over Key Highway located in the Locust Point neighborhood of Baltimore City. This project is being undertaken by the Mayor's Office, Baltimore Development Corporation, the Department of Transportation, Under Armour, and in conjunction with the Locust Point community to make aesthetic improvements in the neighborhood.

2.	\$ 3,547.50	9910-903354-9600	9910-904354-9601
	21 st EDF	Constr. Reserve	W. Balto. Ind. &
		W. Balto. Ind. &	Coml. Dev.
		Coml. Dev.	
	125.00	9910-903354-9600	9910-904354-9601
	22 nd EDF	Constr. Reserve	W. Balto. Ind. &
		W. Balto. Ind. &	Coml. Dev.
		Coml. Dev.	
	1,753.00	9910-917016-9600	9910-903483-9601
	24 th EDF	Constr. Reserve	S. Balto. Ind. &
	<u>\$ 5,425.50</u>	Holabird Ind. Park	Coml. Dev.

This transfer will provide funds to reimburse BDC for eligible capital expenses for the month ending April 30, 2014.

AGENDA

BOARD OF ESTIMATES

06/11/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation - cont'd</u>		
3. \$ 27,500.00 20 th EDF	9910-906983-9600 Constr. Reserve Arts & Entertain- ment Initiative	9910-907983-9603 Arts & Entertainment Initiative

This transfer of funds to the Baltimore Office of Promotion and the Arts is to assist in the funding of the painting of a mural on the Fitchco building located at 2201 Russell Street which is off of Interstate 295. This is part of the "Love Letters to Baltimore" mural project that will include five through ten murals throughout the City.

Bureau of Water & Wastewater

4. \$ 147,407.00 Water Revenue Bonds	9960-936001-9558 Constr. Reserve Unallocated	
102,593.00 County <u>Appropriations</u>	9960-907158-9558 Constr. Reserve Earthen Dam -----	9960-907140-9557-900020-3 Engineering
\$250,000.00		

The funds are required to cover the cost of Project 1182.2W, Environmental Engineering Services - Task 1.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Public Works - Employee Expense Reports

ACTION REQUESTED OF B/E:

The Board is requested to approve the various expense reports for the following employees:

1. ERIKA PURNELL \$ 44.27

Account: 1001-000000-1901-191200-603002
March 2014

The reimbursement is late because the employee delayed submitting the request.

2. BRANDI WELSH \$ 49.86

Account: 1001-000000-1901-191200-603002
March 2014

The reimbursement is late because the employee delayed submitting the request.

3. TIFFANY G. WALKER \$ 43.62

Account: 1001-000000-1901-191200-603002
March 2014

The reimbursement is late because the employee delayed submitting the request.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Priority Trust, LLC	913 N. Collington Avenue	G/R \$60.00	\$ 500.00
2. William A. Grant	908 and 910 N. Castle Street	G/R \$30.00 ea.	\$ 550.00
3. Dorothy R. Wolfe and Bruce Knott, Personal Representative of the Estate of Clara Hensler	2028 Ashland Ave. 2040 Ashland Ave.	G/R \$42.00 G/R \$36.00	\$ 715.00

Funds are available in account 9910-906409-9588-900000-704040, EBDI Phase II Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Finance - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve a reimbursement to Mr. Douglass Kerr for the expense incurred for attending a Risk & Insurance Management Society Meeting and a Maryland Self-Insurers' & Employers' Compensation Association seminar for educational purposes during the months of August and October 2013.

AMOUNT OF MONEY AND SOURCE:

62.15 - Mileage
6.00 - Parking
\$68.15 - 2043-000000-1531-169900-603002

BACKGROUND/EXPLANATION:

Mr. Kerr is late submitting the expense report in a timely manner because he needed the applicable documentation/receipts.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

CITY COUNCIL BILL:

14-0334 - An ordinance concerning the Sale of Property - Descriptive Lot, Block 6840, Lot 001 for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as Descriptive Lot, Block 6840, Lot 001 no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Office of the Council President - Elected Official Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the elected official expense statement for Mr. James Kraft for the month of November 2013.

AMOUNT OF MONEY AND SOURCE:

\$432.23 - 1001-000000-1000-106300-603033

BACKGROUND/EXPLANATION:

Mr. Kraft is submitting an expense statement for reference books ordered in November 2013 on Landlord Tenant Law and Maryland Zoning Decisions. The request is late because the original receipt was misplaced and was not replaced in time to meet the deadline.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Office of the Council President - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve a reimbursement to Mr. Bill Henry for expenses associated with a meeting in Washington, DC with Rep. John Relman on January 10, 2014.

AMOUNT OF MONEY AND SOURCE:

\$50.10 - 1001-000000-1000-106600-603033

BACKGROUND/EXPLANATION:

This request is late because Mr. Henry's staff was unaware of the travel policies and procedures.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to purchase 80 Walmart gift cards.

AMOUNT OF MONEY AND SOURCE:

\$2,009.99 - 6000-626314-3080-513200-604025
(80 gift cards @ \$25.00 each + \$9.99 shipping cost)

BACKGROUND/EXPLANATION:

The Department requests authorization to purchase 80 Walmart gift cards as incentives for mothers to participate in HOPE Project group programs. One \$25.00 Walmart gift card will be given to each mother who completes the ten-week group program for mothers who have experienced a stillbirth or the death of an infant. The program teaches healthy coping and living skills.

The Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for 1) a single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to purchase 22 Walmart gift cards.

AMOUNT OF MONEY AND SOURCE:

\$559.99 - 4000-422814-3080-294200-604025
(22 gift cards @ \$25.00 each + \$9.99 shipping cost)

BACKGROUND/EXPLANATION:

The Department requests approval and authorization to purchase 22 Walmart gift cards as incentives for mothers to complete interviews for the Fetal-Infant Mortality Review (FIMR) Program. One \$25.00 Walmart gift card will be given to each mother who has experienced a stillbirth or the death of an infant to participate in an interview about her experience.

The Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for 1) a single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to purchase 2,350 Rite Aid gift cards and 2,000 Walgreens gift cards.

AMOUNT OF MONEY AND SOURCE:

\$11,750.00 - 2,350 Rite Aid gift cards @ \$5.00 each
10,020.00 - 2,000 Walgreens gift cards @ \$5.00 each + \$20.00
shipping cost
\$21,770.00 - 1001-000000-3023-271800-604051

BACKGROUND/EXPLANATION:

The client incentive/gift cards will be purchased and distributed to the HIV/STD Prevention Program to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS. The HIV/STD Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives.

The Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for 1) a single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - Revised Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve the Revised Notification of Grant Award Agreement (NGA) from the Maryland Department of Aging (MDoA). The Revised Grant is for the period October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 764,448.00 - 4000-433514-3024-268400-404001
Title III B/Access to Senior Services
\$ 995,379.00 - 4000-432914-3024-295900-404001
Title III C-1/Congregate Meals
\$ 499,559.00 - 4000-434314-3254-316200-404001
Title III C-2/Home Delivered Meals
\$ 27,077.00 - 4000-436214-3255-271200-404001
Title III D/Health Promotion & Education
\$ 317,456.00 - 4000-436114-3255-271200-404001
Title III E/National Family Caregivers
\$ 31,106.00 - 4000-433914-3023-295900-404001
Title VII Ombudsman/Elder Abuse
\$2,635,025.00 - Grant

BACKGROUND/EXPLANATION:

The original NGA was approved on March 5, 2014 in the amount of \$995,810.00. This NGA reflects the final award and supersedes the previously approved grant. The new FY 2014 grant award is \$3,630,835.00. This grant is contingent upon approval of the FY 2014 Federal Appropriation of funds for the Administration of the Older Americans Act.

This NGA will allow the Health Department to provide coordinated and accessible services for seniors in Baltimore City.

This revised NGA was recently received from grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Revised Notification of Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - Revised Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve the Revised Notification of Grant Award Agreement (NGA) from the Maryland Department of Aging (MDOA). The Revised Grant is for the period October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

(\$3,124.00) - Reduction

Account 6000-633514-3254-316200-404001

BACKGROUND/EXPLANATION:

On March 19, 2014, the Board approved the original FY 2014 NSIP NGA and agreement in the amount of \$292,453.00, for the period October 1, 2013 through September 30, 2014.

This revised NGA in the amount of \$289,329.00 reflects a reduction in the amount of \$3,124.00, based upon a percentage of the total FY 2013 meals.

Approval of this revised NGA will allow the Department to provide funding for senior nutrition programs at designated meal sites or home-delivered meals.

This revised NGA was recently received from grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS REVISED GRANT AWARD.

(The Revised Notification of Grant Award Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - Agreements and Amendments to Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the various Agreements and Amendments to Agreements.

AGREEMENTS

SENIOR COMPANION PROGRAM

- | | | | |
|----|--|----|------|
| 1. | CATHOLIC CHARITIES HOUSING, INC./
BASILICA PLACE | \$ | 0.00 |
| 2. | GREATER BALTIMORE AHC INC. D/B/A
AHC GREATER BALTIMORE/MONTEVERDE
APARTMENTS | \$ | 0.00 |

RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP)

- | | | | |
|----|-------------------------------------|----|------|
| 3. | ST. JAMES' TERRACE APARTMENTS, INC. | \$ | 0.00 |
|----|-------------------------------------|----|------|

The above-listed organizations will serve as Volunteer Stations for the Senior Companion Program or the RSVP, as indicated. Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program and the RSVP. The grant pays for 100% of the cost of Senior Companions and RSVP volunteers to assist special needs clients who want to remain in their homes. While the volunteers are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is July 1, 2014 through June 30, 2015.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - cont'd

4. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 51,648.00**
(HCH)

Account: 4000-499014-3023-513200-603051

The HCH will provide services to reduce high-risk behaviors related to the transmissions of HIV in Baltimore City for homeless seropositive men and women engaged in HIV primary care. In addition, the organization will provide individual HIV/AIDS/STD education and risk reduction strategies using the Positive Wellness and Renewal (POWER) Program curriculum, refer participants to HIV health and human services as indicated, and actively assist clients in accessing these services. The period of the agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because additional time was needed to obtain an acceptable budget and scope of services.

MWBOO GRANTED A WAIVER.

5. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 98,389.00**
(HCH)

Account: 4000-499014-3023-513200-603051

The HCH will identify HIV positive homeless individuals and engage them in comprehensive primary care and provide HIV prevention education to those who test negative for HIV. The period of the agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because funds were received late in the grant year from the Centers for Disease Control and additional time was needed to obtain an acceptable budget and scope of services.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - cont'd

6. **BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC. (BSAS)** **\$ 71,002.00**

Account: 4000-497914-3070-287500-603051

Under the terms of this Agreement, the BSAS will oversee and implement the Bureau of Justice Assistance (BJA) Drug Court Project. This project will expand the Baltimore City Adult District Court's Drug Treatment Court Program to further assist non-violent offenders with successful rehabilitation from the use of drugs and alcohol, and bring about meaningful behavioral lifestyle changes which facilitate the positive integration of participants into the community.

The BSAS will contract with sub-grantees and administer funding, monitor service delivery to ensure it is consistent with project requirements, and attend mandatory grantee meetings. The period of the agreement is October 1, 2013 through September 30, 2014.

The Agreement is late because of a delay in the completion of the required documentation.

MWBOO GRANTED A WAIVER.

7. **THE JOHNS HOPKINS UNIVERSITY SCHOOL OF NURSING (JHUSON)** **\$ 10,731.60**

Account: 4000-422814-3080-294285-603051

The JHUSON will administer the Fetal and Infant Mortality Review (FIMR) Program. The overall goal of the FIMR Program is to enhance health and well-being of women, infants, and families by improving the community resources and service delivery systems available to them. FIMR brings together key members of the community to examine individual cases of fetal and infant death to identify factors that contributed to those deaths, determine if those factors represent

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - cont'd

system problems that require change, create recommendations for change, and assist in the implementation of change. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because of a change in staff at the JHUSON and the new contact person at the JHUSON needed required clarification about the required budget forms. The agreement was recently received from the JHUSON.

8. **ALMOST HOME II ASSISTED LIVING, INC.** **\$ 15,600.00**

Account: 5000-534015-3044-273300-603051

Under the terms of this agreement, the Department will disburse State subsidized assisted housing funds to low-income residents at Almost Home II Assisted Living, Inc. This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living.

These individuals require assistance in performing personal and household functions associated with complete independence as per the provisions of Article 70B, Section 4 of the Annotated Code of Maryland. Senior assisted housing residents receive shelter, meals, housing, personal care services, and 24-hour on-site supervision. The period of the agreement is July 1, 2014 through June 30, 2015.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - cont'd

9. **LIGHT HEALTH AND WELLNESS** **\$ 91,180.00**
COMPREHENSIVE SERVICES, INC.

Account: 4000-499014-3030-513200-603051

The organization will provide HIV/AIDS/STD education and risk reduction strategies using the SELF Education/Support curriculum and the Healthy Relationships curriculum to prevent new HIV infections among men who have sex with men in Baltimore City. The period of the agreement is January 1, 2014 through December 31, 2014.

The agreement is late because there was a delay in receiving an acceptable budget and scope of services.

MWBOO GRANTED A WAIVER.

10. **TOTAL HEALTH CARE, INC.** **\$ 47,200.00**

Account: 4000-424514-3023-599665-603051

Total Health Care, Inc. will provide Ryan White Part B - Minority AIDS Initiative Outreach. Services will include but not be limited to comprehensive case management services. Provide face-to-face encounters to identify at risk HIV individuals, provide education groups and sessions, link HIV positive uninsured or underinsured individuals to Medicaid, Children Health Improvement Program, link clients to primary care provider, help primary adult care patients transition to Medicaid and assist them to identify a Manage Care Organization and primary care providers and link them to counseling and testing services. The period of the agreement is January 1, 2014 through June 30, 2014.

The agreement is late because supplemental funds were received late in grant year from the State of Maryland. Additional time was required for the provider allocation process and a budget presentation.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - cont'd

11. **JAMES MORLICK** **\$ 30,305.00**

Account: 1001-000000-3252-316200-603018

The consultant will work 522.50 hours at an hourly rate of \$58.00. He will assist the Department's CARE services management and staff in the aspects of the Agency Information Manager web-based client services database and the collection of data and report preparation of the federal fiscal year-end National Aging Program. He will also assist with migrating existing CARE services data to AIM database, provide support and training in transitioning data, meet with CARE Services Management and staff to determine and implement any changes or new requirements and migrate senior centers and subcontracted service providers to the AIM system. The period of the agreement is July 1, 2014 through June 30, 2015.

12. **THE AARON STRAUS & LILLIE STRAUS** **\$ 75,000.00**
FOUNDATION, INC.

Account: 6000-626615-3080-292302-406001

Under this agreement the funds will be utilized for the Teen Pregnancy Prevention Initiative. The funds will support activities to reduce teen pregnancies by making age appropriate and evidenced-based health education, clinical services and purposeful community engagement, accessible to young people to help them grow as civic leaders. The period of the agreement is April 15, 2014 through June 30, 2015.

The grant agreement is late because it was received on May 6, 2014 but returned to the grantor for signature.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - cont'd

13. **WAKEFERN FOOD CORPORATION** **\$ 7,000.00**
(WAKEFERN)

Account: 6000-623614-3001-268400-603051 \$ 5,500.00
6000-626813-3001-268400-603051 \$ 1,500.00

Under the terms of this agreement, Wakefern will home deliver groceries through ShopRite.

ShopRite is a grocery store working with the Virtual Supermarket Program to provide groceries to residents of Baltimore City at the following locations: Cherry Hill Senior Manor, and Cherry Hill Library.

The Virtual Supermarket Program is an innovative approach to food desert elimination that uses online grocery ordering and delivery to bring food to neighborhoods with low vehicle ownership and inadequate access to healthy foods. It enables residents to order groceries at their local library, senior/disabled housing, public housing, or from any computer and pick up their order at their community site for no delivery cost. The period of the agreement is March 15, 2014 through September 15, 2014.

This agreement is late because of delays in the review and signature process. The agreement was recently signed and returned.

14. **HUMAN IMPACT PARTNERS, LLC** **\$ 12,000.00**
(HIP)

Account: 4000-480114-3001-268400-603051

Under the terms of this agreement, HIP will provide training and technical assistance related to Health Impact Assessments (HIAs) to increase Baltimore City's expertise and capacity to write and use HIAs. This is integral to the City of Baltimore's effort, as manifested through its Cross-Agency Health Taskforce, to understand and consider

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - cont'd

the health implications of all proposed policies, and to increase and improve the information available to Baltimore City's policy and decision makers.

HIP will provide a maximum of 100 hours of technical assistance to the Department related to HIAs in year three of the Centers for Disease Control grant project. This technical assistance will primarily help the Department to develop and complete individual HIA projects required by the grant. The period of the agreement is September 1, 2013 through August 31, 2014.

This agreement is late because budget revisions delayed its processing.

MBE/WBE PARTICIPATION:

N/A

AMENDMENTS TO AGREEMENTS

15. **TOTAL HEALTH CARE, INC.** **\$ 80,000.00**

Account: 4000-424514-3023-599632-603051

On February 5, 2014, the Board approved the original Agreement with Total Health Care, Inc., in the amount of \$89,064.00, to provide non-medical case management services for the Ryan White Part B Program for the period of July 1, 2013 through June 30, 2014.

The Department has received supplemental funding, in the amount of \$80,000.00, for the period of January 1, 2014 through June 30, 2014, which will allow Total Health Care, Inc. to provide additional non-medical case management services. This Amendment to Agreement makes the total award \$169,064.00.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - cont'd

16. **CITIZENS PLANNING AND HOUSING ASSOCIATION, INC. (CPHA)** **\$ 15,000.00**

Account: 4000-480114-3001-268400-603051

On February 5, 2014, the Board approved the original Agreement with the CPHA in the amount of \$19,000.00, for the period of September 1, 2013 through August 31, 2014.

This Amendment to Agreement, increases the amount by \$15,000.00, and will allow the CPHA to provide additional technical assistance and community engagement services for a total award amount of \$34,000.00. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

17. **UNIVERSITY OF MARYLAND, BALTIMORE (UMB)** **\$ 10,000.00**

Account: 5000-520114-3080-702900-603051

On September 11, 2013, the Board approved the original agreement with the UMB, Adolescent and Young Adult Health Center (AYAC), in the amount of \$35,600.00 for the period of July 1, 2013 through June 30, 2014. The Department is increasing the agreement by \$10,000.00, to support additional family planning services at the AYAC. This makes the total agreement amount \$45,600.00. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NOS. 1 - 3) AND HAD NO OBJECTION.

(The Agreements and the Amendments to Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Health Department - Rescission of Memorandum of Understanding
and Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to rescind the Memorandum of Understanding (MOU) with the Maryland Department of Public Safety and Correctional Services, Community Supervision Support (DPSCS/CSS).

The Board is further requested to approve and authorize execution of a MOU with the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation, (DPSCS/ DPP). The period of the MOU is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE

\$400,000.00 - 5000-531114-3070-518500-405001

BACKGROUND/EXPLANATION:

On October 16, 2013, the Board approved the MOU with the DPSCS/CSS for the purpose of funding the Baltimore Substance Abuse Systems, Inc. to provide alcohol and drug abuse treatment services.

Since that time, the DPSCS/CSS would like to rescind that MOU and enter into an MOU between the City and the DPSCS/DPP.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Housing and Community Development - First Amendment to Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Land Disposition Agreement (LDA) with the Recreation Pier Developers, LLC (Original Developer) and 1715 Thames Street, LLC (Developer). The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 16, 2008, the Board approved the LDA between the City and Recreation Pier Developers, LLC (the Original Developer), also dated January 16, 2008, (the LDA). Among other things, the LDA provided for the sale of the Recreation Pier (the Pier) to the original developer for the construction of a hotel. The project included the rebuilding of much of the Pier itself, the renovation of the historic Head House that is located on Thames Street, at the end of the Pier, and the building of a new hotel that would incorporate much of the current building on the Pier.

Although a number of steps toward the completion of the project have occurred, including the moving of Moran Towing from the Pier and the sale of the Pier to the Original Developer on March 9, 2013, the LDA was executed just as the great recession began and the Original Developer has not been able to finance the project. The Original Developer now desires to sell the pier and all of its rights under the LDA to 1715 Thames Street, LLC (the Developer). The Developer intends to complete the plans for a hotel and carry out the project in a manner that is generally consistent with the original plans.

The newly designed project will include the rebuilding of the Pier itself, the renovation of the Head House, and the construction of a luxury hotel that incorporates the existing building on the Pier (the Project).

DHCD - cont'd

TERMS OF THE AMENDMENT

The Amendment alters the LDA in the following aspects:

1. Approval of the Developer - Under the LDA, the City must approve the transfer of the property and development rights. The Developer is controlled by Sagamore Development Company, LLC (Sagamore). The Sagamore in turn is owned by Marc Weller, an experienced developer, and Kevin A. Plank, the CEO and Chairman of the Board of Under Armour, Inc. Staff of the Department of Housing and Community have reviewed the development experience and financial qualifications of the Developer and believe that it is a strong entity with the capacity to complete the Project. The Developer will assume all of the obligations of the Original Developer that have not already been performed.
2. Easements - From technical studies performed by the Developer engineers the Developer believes that it requires an easement around the perimeter of the Pier in order to adequately stabilize the Pier and create the building platform necessary for the construction of the hotel. The DHCD staff concurs with this view and recommends that the City grant an easement and right of entry or other similar right, including transfer of land, to the Developer so that it may complete the Project as currently designed. The easement or other rights will not exceed ten feet on all sides of the Pier.
3. Schedule - The LDA set forth a series of dates by which the Original Developer was required to complete plans and specifications, apply for permits, and commence and complete construction. These dates have already occurred and the Amendment establishes new dates for the Developer. One of the key dates is that the Developer must apply for the hotel building permit within nine months of the date of the Amendment, although this date could be extended by a month if the DHCD requires additional time to review the design development plans, which are submitted earlier. The Amendment authorizes the Commissioner of the DHCD to grant two 90-day extensions to the date for submission of the design development plans and for the submission of the application for a building permit.

DHCD - cont'd

4. Waterfront Promenade - The original plans for the Pier redevelopment called for the construction of a portion of the waterfront promenade through the middle of the Head House and Pier. As plans for the hotel advanced, it became clear that this was not a physically feasible plan and the Original Developer began to consider the possibility of an extension to the waterfront promenade along one side of the Pier. The Developer believes that this plan is not feasible either and the City has received a letter from the Maryland Historic Trust (MHT) regarding the matter. The MHT believes that it would be difficult if not impossible to create a promenade along the edge of the Pier that would maintain the historic standards that are necessary for the redevelopment effort. The MHT letter goes on to state that the MHT believes that it would be preferable to enhance the public right-of-way along Thames Street as an extension to the promenade.

The Amendment calls for such an enhancement, requiring the Developer to improve the Thames Street public right-of-way from Ann Street to South Broadway and to maintain the right-of-way in front of and adjacent to the Pier. In order to allow for this change to the promenade plan, the Urban Renewal Plan established by Ordinance 07-569 that currently governs the area (the Renewal Plan) must be amended. Under the Amendment, the City intends to work with the Developer to amend the Renewal Plan.

The Developer will also enhance the appearance of the southern end of the Broadway Pier, which lies to the west of the Pier, with lighting, seating, and other improvements.

MBE/WBE PARTICIPATION:

Under the Amendment, the Developer will be assuming the Original Developer's obligations to comply with Article 5, Subtitle 28 of the Baltimore City Code, the Minority and Women's Business Enterprise Program of the City.

(The First Amendment to the Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Housing & - Employee Expense Statement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a reimbursement to Mr. Kenneth Strong for the expense incurred during the month of November 2013 for mileage.

AMOUNT OF MONEY AND SOURCE:

\$53.97 - 5000-585110-5750-648701-603002
14.24 - 4000-468513-5825-608452-603051
\$68.21

BACKGROUND/EXPLANATION:

This request is late because the expense statement was inadvertently misplaced causing the 40-day period for submission to be exceeded. The expense statement was located and submitted for reimbursement, but was untimely.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - Construction Agreement -
Edmondson Avenue Bridge Over
CSXT

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Construction Agreement with CSX Transportation, Inc. in connection with the Edmondson Avenue Bridge.

AMOUNT OF MONEY AND SOURCE:

\$969,943.00 - 9950-902315-9506-900010-705099

BACKGROUND/EXPLANATION:

The City has proposed to replace or to cause to be replaced the bridge carrying Edmondson Avenue over CSXT on the Hanover Subdivision of the Baltimore Division in Baltimore. Services include but are not limited to demolition of the existing Edmondson Avenue Bridge over CSXT, construction of the new Edmondson Avenue Bridge over CSXT, maintenance of vehicular traffic, erosion & sediment control, railroad flagging services, construction monitoring/engineering services and signal cable mark out, if necessary.

The agreement establishes a framework of the roles and responsibilities in connection with this project.

APPROVED FOR FUNDS BY FINANCE

(The Construction Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Dept of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,002,000.00	9950-903315-9507	9950-902315-9506
State Constr. Rev.	Constr. Res. - Edmondson Ave. Bridge	Contingency - Edmondson Ave. Bridge

This transfer will cover the deficit in the account and fund the project Edmondson Avenue Bridge Over CSXT for demolition of the existing Edmondson Avenue Bridge over CSXT, construction of the new Edmondson Avenue Bridge over CSXT, maintenance of vehicular traffic, erosion and sediment control, railroad flagging services, construction monitoring/engineering services and signal cable mark out if necessary.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement with the United States of America located at the U.S. Coast Guard Yard, known as 2401 Hawkins Point Road, Block 7001, Lot 1. The period of the License Agreement is May 1, 2014 for five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City would like to acquire a License Agreement for a temporary construction area on a portion of the property owned by the United States of America. This agreement will allow the City's contractor, when chosen, to make improvements in conjunction with the Rehabilitation of Hawkins Point Road over CSX, Project No. TR-00073.

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 9 under Project No. 1123, On-Call Transportation Planning/Policy/Feasibility Studies to URS Corporation.

AMOUNT OF MONEY AND SOURCE:

\$29,998.68 - 9950-918050-9527-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for landscape architectural services for planning efforts related to the Dolfield Avenue Streetscape and community plan.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$32,998.55	9950-916050-9528	9950-918050-9427-3
Pimlico Local	Constr. Res. -	Design and Study
Impact AID-VLT	Northwest DOT	Northwest DOT
	Improvement	Improvement

This transfer will fund the costs associated with expenses related to Task No. 9, Project No. 1123, for On-Call Transportation Planning/Policy/Feasibility Studies with URS Corporation.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for Project No. 1183, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services with Sabra Wang & Associates, Inc. The period of the Agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - Upset Limit

The amount will be determined with each individual project. No funds are required at this time.

BACKGROUND/EXPLANTION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of Sabra Wang & Associates, Inc. The cost of services rendered will be on actual rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which includes various activities such as, ITS and traffic engineering services, field surveys and design for traffic signals, detectors, closed circuit television traffic monitoring, variable message signs, field condition inspection and associated work in connection with Project No. 1183, On Call Consulting Services Traffic Signals & I.T.S. and Traffic Engineering On Call Consulting Services - Department of Transportation.

DBE PARTICIPATION:

Sabra Wang & Associates, Inc. will comply with Title 49 Code of Federal Regulations Part 26 (49CFR26) and the 95% DBE goal established in the agreement.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - cont'd

Sabra Wang & Associates, Inc.	\$850,000.00	85.00%
SAMMS Engineering, Inc.	50,000.00	5.00%
AB Consultants, Inc.	<u>50,000.00</u>	<u>5.00%</u>
	\$950,000.00	95.00%

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement Project No. 1161, On-Call Construction Management Services with EA Engineering Science & Technology Inc. d/b/a Louis Berger Water Services, Inc. The Amendment No. 1 will extend the period of the Agreement through August 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - Increase to Upset Limit

BACKGROUND/EXPLANATION:

On August 31, 2011, the Board approved the Agreement in the amount of \$2,000,000.00 to assist the Transportation Engineering & Construction Division in managing various Capital Improvement Projects under Project 1161, On-Call Construction Project Management Services for a three year period. The Department is now requesting that the Board approve Amendment No. 1 to allow for a one-year extension and an increase to the upset limit by \$500,000.00 to complete assigned tasks. The increase will make the total agreement \$2,500,000.00.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goals of 27% and WBE goals of 9.00% established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No.1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for Project No. 1183, Traffic Signals & I.T.S. and Traffic Engineering On-Call Consulting Services with STV, Inc. The period of the Agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - Upset Limit

The amount will be determined with each individual project. No funds are required at this time.

BACKGROUND/EXPLANTION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of STV, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which include various activities such as, ITS and traffic engineering services, field surveys and design for traffic signals, detectors, closed circuit television traffic monitoring, variable message signs, field condition inspection and associated work in connection with Project No. 1183, On Call Consulting Services Traffic Signals & I.T.S. and Traffic Engineering On-call Consulting Services - Department of Transportation.

DBE PARTICIPATION:

STV, Inc. will comply with Title 49 Code of Federal Regulations part 26 (49CFR26) and the 25% DBE goal established in the agreement.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - cont'd

AB Consultants, Inc.	\$ 40,000.00	4.00%
J.K. Datta Consultants, Inc.	70,000.00	7.00%
RJM Engineering, Inc.	70,000.00	7.00%
SAMMS Engineering, Inc.	70,000.00	7.00%
	<u>\$250,000.00</u>	<u>25.00%</u>

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement for On-Call Consultant Engineering Design, Review and Evaluation Services-Conduit, Project 1190 with KCI Technologies/STV Inc. (JV). The Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - Upset Limit

The amount will be determined with each individual project. No funds are required at this time.

BACKGROUND/EXPLANTION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Boards and Commission and Architectural and Engineering Awards Commissions and now desire to utilize the services of KCI Technologies/STV Inc. (JV). The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which include, but are not limited to civil engineering, traffic engineering, utility engineering, and related work for the Baltimore City conduit System. Also, developing duct bank, manholes, roadway alignment, storm drainage improvements, street lighting, electric duct banks, water and wastewater, reconstruction, resurfacing, stormwater management, erosion and sediment control, surveys, environmental site assessments and other related civil engineering tasks. The scope of services may also include providing on-site project management and/or inspectors, staff supports, GIS support and other miscellaneous tasks for various Capital Improvement Projects. Responsibilities will include preparation of construction contract documents including plans and specifications for bid in connection with Project 1190, On-Call Consultant Engineering Design, Review and Evaluation Services-Conduit.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - cont'd

KCI Technologies, Inc./STV Inc. will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the agreement.

MBE:	J.K. Datta Consultants, Inc.	\$ 70,000.00	7.00%
	Samms Engineering, Inc.	60,000.00	6.00%
	Baker Engineering Services, Inc.	70,000.00	7.00%
	Sabra, Wang & Associates, Inc.	70,000.00	7.00%
		<u>\$270,000.00</u>	<u>27.00%</u>
WBE:	Carroll Engineering, Inc.	\$ 50,000.00	5.00%
	Ross Technical Services, Inc.	50,000.00	5.00%
		<u>\$100,000.00</u>	<u>10.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The On-Call Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 18, to Sabra, Wang & Associates, Inc., under Project 1134, On-Call Traffic Engineering Studies.

AMOUNT OF MONEY AND SOURCE:

\$139,316.71 - 9950-904641-9508-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for transportation analysis to evaluate the impacts on neighborhood streets in the area along with street grids, and transportation system for all modes of travel for converting St. Paul Street and Calvert Street to two-way traffic operation and to study corridors from Fayette Street to University Parkway.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Department of Transportation

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$153,136.71	9950-902641-9509	9950-904641-9508-3
General	Constr. Reserve	Design & Study
Fund (HUR)	Feasibility Studies	Feasibility Studies

This transfer will provide funds to cover costs associated with expenses related to Task No. 18, Project 1134, On-Call Traffic Engineering Studies.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 20, to Sabra, Wang & Associates, Inc., under Project 1134, On-Call Traffic Engineering Studies.

AMOUNT OF MONEY AND SOURCE:

\$ 55,979.33 - 9950-904641-9508-900020-703032
83,968.99 - 9950-918050-9527-900020-703032
\$139,948.32

BACKGROUND/EXPLANATION:

This authorization provides for professional traffic engineering services to support strategic neighborhood area plans including but not limited to Brooklyn and Curtis Bay, Northwest Communities, Southeastern Neighborhoods and York Road Communities. This assignment also includes providing augmentation of Planning staff to perform as a Traffic Impact Study Liaison, Bicycle Planner/Project Coordinator, Junior Planner and Public Relations/Communications Specialist.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 70,045.53 General Fund (HUR)	9950-902641-9509 Constr. Res. - Feasibility Studies	9950-904641-9508-3 Design & Study Feasibility Studies
133,976.47 (Pimlico Local Impact & Video Lottery Terminal)	9950-916050-9528 Constr. Res. Northwest DOT Improvement	9950-918050-9527-3 Design & Study Northwest DOT Improvement
<u>\$204,022.00</u>		

This transfer will provide funds to cover costs associated with expenses related to Task No. 20, Project No. 1134, On-Call Traffic Engineering Studies and another work related to this project with Sabra Wang & Associates, Inc. in the amount of \$139,948.32.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation (DOT) - Memorandum of Understanding
for the Baltimore Downtown
Bicycle Network

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Maryland Department of Transportation acting for and on behalf of the State of Maryland by and through the State Highway Administration (SHA) for the Baltimore Downtown Bicycle Network. The period of the MOU is effective upon the date of the Concurrence In Award letter sent from the SHA to the DOT for five years.

AMOUNT OF MONEY AND SOURCE:

\$1,220,000.00 - 9950-922026-9508-000000-490360

BACKGROUND/EXPLANATION:

The purpose of this MOU is to define the responsibilities and obligations of the DOT and the SHA to provide funding for alternatives to the transportation system, in connection with the Baltimore Downtown Bicycle Network. The funding associated with this MOU will be used for the construction of approximately ten miles of bicycle facilities in Baltimore City consisting of:

- a two-way bicycle lane that is positioned between the curb and a striped buffer median with a row of parked vehicles separating it from motorized traffic ("cycletrack") on Maryland Avenue, Cathedral Street, Liberty Street and Park Avenue, and
- bike lanes on Preston Street, Biddle Street, Madison Street, Monument Street, Centre Street and Dolphin Street.

The project will connect Charles Village, State Center, East Baltimore and the Inner Harbor.

The project activities include, but are not limited to preliminary site preparation, maintenance of traffic, signs, pavement markings, landscaping, construction activities, construction management, inspections, and materials testing.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Department of Transportation - cont'd

MBE /WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Mayor's Office of Human - Amendment to Agreement
Services (MOHS)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment to Grant Agreement with the Associated Catholic Charities, Inc. (ACC). The Amendment will change the contract start date from July 1, 2013 to June 24, 2013.

AMOUNT OF MONEY AND SOURCE:

\$453,835.00 - 1001-000000-3572-327206-603051

BACKGROUND/EXPLANATION:

On May 22, 2013, the Board approved the agreement with the ACC in the amount of \$2,711,205.00. The original agreement was from July 1, 2013 through June 30, 2014.

The MOHS requests an increase to the contract in the amount of \$453,835.00 to cover unforeseen training and operational setup costs for the shelter located at 600 Fallsway as well as additional funding to cover expenses during Code Blue Emergencies. The new contract total will be \$3,165,040.00. The MOHS also requests the Board's approval to move the contract start date to June 24, 2013 because the ACC needed to conduct staff training before taking over the shelter on the original start date. All other terms and conditions of the agreement will remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following page:

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to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

06/11/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- | | | |
|--|---------------------------|--------------|
| 1. B50003304, Baltimore
Citizens Planning
Survey | The Melior Group,
Inc. | \$165,485.00 |
|--|---------------------------|--------------|

MWBO SET MBE GOALS AT 0% AND WBE GOALS AT 5%.

WBE: Maryland Reprographics, Inc. 5%

MWBO FOUND VENDOR IN COMPLIANCE.

(Department of Finance)

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of the Budget and - Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplemental Appropriation to the Department of Transportation (Service 688, Snow and Ice Removal) to provide funding for additional operating expenses in Fiscal 2014.

AMOUNT OF MONEY AND SOURCE:

\$12,500,000.00 - Transfer Tax Revenues

BACKGROUND/EXPLANATION:

During Fiscal 2014, the City of Baltimore (City) experienced the following winter weather events:

- 4.5 inches of snow accumulation from January 2-4, 2014,
- 5.5 inches of snow accumulation from January 21-23, 2014,
- 11.5 inches of snow accumulation from February 11-15, 2014
- 4.0 inches of snow accumulation from March 2-4, 2014, and
- 7.0 inches of snow accumulation from March 16-17, 2014.

In addition to these larger snowfall events, the City experienced other isolated snow, freezing rain, and sleet events. In order to respond to the winter weather events, the Department of Transportation realized significant expenses attributable to contractual snow removal services (\$3,800,000.00), road salting materials (\$5,500,000.00), vehicle maintenance (\$2,500,000.00), and overtime (\$2,100,000.00). The Department of Transportation is requesting supplemental appropriation to cover the costs attributed to snow removal above the Fiscal 2014 appropriation of \$2,751,330.00.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of the Budget and - Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplemental Appropriation to the Department of Transportation (Service 500, Street and Park Lighting) to provide funding for additional operating expenses in Fiscal 2014.

AMOUNT OF MONEY AND SOURCE:

\$2,500,000.00 - Income Tax Revenues

BACKGROUND/EXPLANATION:

As part of the Fiscal 2014 adopted budget, the Department of Transportation (DOT) projected savings resulting from the implementation of LED light fixtures for street lights. Through the installation of LED light fixtures, the DOT expected to realize savings in both energy and maintenance costs. Due to delays in implementation, the DOT has not yet completed installation of the fixtures and therefore, will not realize the energy and maintenance savings incorporated in the adopted budget. The supplemental funding will allow the DOT to end the fiscal year in balance.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of the Budget and - Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplemental Appropriation to the Department of Transportation (Service 683, Street Management).

AMOUNT OF MONEY AND SOURCE:

\$18,563,863.00 - Recordation Tax Revenues

BACKGROUND/EXPLANATION:

On April 30, 2014, a portion of a retaining wall along the south side of East 26th Street in the Charles Village neighborhood collapsed due to heavy rainfall. The retaining wall at this location collapsed onto a portion of the train tracks operated by CSX Transportation (CSX). The Department of Transportation (DOT) has initiated repair work while Baltimore City officials coordinate with the CSX to determine responsibility and share the total costs. The projected cost identified by the DOT includes all costs related to design, mobilization, street stabilization, utility relocation, and reconstruction.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of the Budget and - Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a supplemental appropriation to the Department of Transportation (Service 683: Street Management) to provide funding for additional operating expenses in Fiscal 2014.

AMOUNT OF MONEY AND SOURCE:

\$818,461.00 - State Highway User Revenues

BACKGROUND/EXPLANATION:

During Fiscal 2014, Baltimore City and other counties within the State of Maryland experienced a greater number of winter storms and winter events than in the previous three years. Due to the combination of cold temperatures and precipitation, Baltimore City and other counties identified a significant number of potholes on local roadways. The State of Maryland passed the Supplemental Budget No. 1, which provides supplemental funding in support of Baltimore City and other Maryland counties to assist with pothole repair. Funding is provided through a supplement to the City's Fiscal 2014 Highway User Revenues.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of the Budget and - Supplemental Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a supplemental appropriation to the Department of Transportation (Service 690: Complete Streets and Sustainable Transportation) to provide funding for operating expenses in Fiscal 2014.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - Maryland Transit Administration (MTA)

BACKGROUND/EXPLANATION:

During Fiscal 2014, the Department of Transportation (DOT) received a grant from the MTA for continued or improved public transportation within the City of Baltimore (City), specifically to support Charm City Circulator operations. The request for supplemental appropriation will allow the DOT to receive these grant funds and to report grant receipt during the appropriate State and City fiscal year. This grant was not anticipated during the creation of the Fiscal 2014 budget.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of the Budget and
Management Research (BBMR)

- FY 2015 Budget and Property
Tax Surcharge Rate - Charles
Village Community Benefits
District

ACTION REQUESTED OF B/E:

The Board is requested to approve the FY 2015 budget and property tax surcharge rate for the Charles Village Community Benefits District (CVCBD).

AMOUNT OF MONEY AND SOURCE:

\$674,607.00 - Estimated Revenue

The proposed FY 2015 property tax surcharge rate is \$0.1200 per \$100.00 of assessable value. The surcharge rate is exactly the same as it was for FY 2014.

BACKGROUND/EXPLANATION:

The CVCBD submitted its request for FY 2015 to the Bureau of the Budget and Management Research.

The FY 2015 estimated revenues decreased 1.473% or \$10,083.00 to \$647,607.00 from \$684,690.00 for Fiscal 2014. To control costs, the CVCBD has utilized labor from the Mayor's Office of Employment Development for sanitation services, implemented in-house website management, and received volunteer IT Services. To offset the decrease in revenue, the CVCBD has utilized grants, received revenue from service contracts, and received contributions from non-profit organizations. The CVCBD has applied for two grants to fund safety services.

The management team for the CVCBD has been a positive force in the Charles Village area since it began operations, and it has taken positive steps to assure a sound financial operation. As of May 2014, the CVCBD reserve balance is \$135,954.00, which represents a total value of about two months of its annual budget. This reserve funding will not be used to support the CVCBD Fiscal 2015 operations. Due to declining surcharge tax revenue, the reserve balance can only be increased in small increments annually. The BBMR encourages the CVCBD to work towards building a reserve fund at a minimum of approximately three months of its annual budget.

AGENDA

BOARD OF ESTIMATES

06/11/2014

BBMR - cont'd

<u>Estimated Income</u>		<u>Estimated Expenses</u>	
Prop. Tax Surcharge	\$ 674,607.00	Administration	\$ 52,600.00
Exempt Property	68,000.00	Sanitation	471,813.00
Contribution		Safety	209,854.00
Program Revenue	5,700.00	Outreach	14,040.00
	<u>\$ 748,307.00</u>	Total	<u>\$748,307.00</u>

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATE.

PROTESTS HAVE BEEN RECEIVED MR. CHRISTIAN H. WILSON, MS. PAMELA WILSON AND MR. STEPHEN GEWIRTZ.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of Water & Wastewater - On-Call Agreements

The Board is requested to approve and authorize execution of the various On-Call Project and Construction Management Assistance Services Agreements with the following consultants:

	<u>Consultant</u>	<u>Project Number</u>	<u>Amount</u>
1.	RUMMEL, KLEPPER & KAHL, LLP	PROJECT 1402	\$4,000,000.00

The Construction Management Division is in need of assistance from Rummel, Klepper & Kahl, LLP to provide construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings and review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews and construction contract administrative support under this on-call agreement.

MBE:	Baker Engineering Services, Inc.	5.00%
	Bryant Associates, Inc.	7.00%
	Eborn Enterprises, Inc.	5.00%
	E2CR, Inc.	5.00%
	Sidhu Associates, Inc.	5.00%
		<u>27.00%</u>

WBE:	Constellation Design Group, Inc.	0-10%
	Ross Technical Services, Inc.	0-10%
		<u>10%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of Water & Wastewater - cont'd

	<u>Consultant</u>	<u>Project Number</u>	<u>Amount</u>
2.	HILL INTERNATIONAL/ KCI TECHNOLOGIES, INC.	PROJECT 1404	\$4,000,000.00

The Construction Management Division is in need of assistance from Hill International/KCI Technologies, Inc. to provide construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, and review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews and construction contract administrative support under this on-call agreement.

MBE:	Navarro & Wright Consulting Engineers, Inc.	7.00%
	Dhillon Engineering, Inc.	5.00%
	Mimar Architects, Inc	15.00%
		<u>27.00%</u>
WBE:	Constellation Design Group, Inc.	5.00%
	The Robert B. Balter Company	5.00%
		<u>10.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of Water & Wastewater - cont'd

	<u>Consultant</u>	<u>Project Number</u>	<u>Amount</u>
3.	LOUIS BERGER WATER SERVICES, INC.	PROJECT 1405	\$4,000,000.00

The Construction Management Division is in need of assistance from Louis Berger Water Services, Inc. to provide construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, and review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews and construction contract administrative support under this on-call agreement.

MBE:	Tech International Corp.	0-27%
	Savin Engineers, P.C.	0-27%
	Dhillon Engineering, Inc.	0-27%
	Environ-Civil Engineering, Ltd.	0-27%
	Kumi Construction Management	0-27%
	Sidhu Associates, Inc.	0-27%
		27%

WBE:	Ross Technical Services, Inc.	0-10%
	PEER Consultant, P.C.	0-10%
		10%

MWBOO FOUND VENDOR IN COMPLIANCE.

The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

These On-Call Contracts are necessary to provide services related to Consent Decree projects and other infrastructure related projects and will allow great latitude in staffing and funding availability to ensure that the requirements and deadlines for those projects are met.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of Water and Wastewater - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve a reimbursement to Mr. Johnnie Dallas for renewal of a Operator Water Distribution License.

AMOUNT OF MONEY AND SOURCE:

\$75.00 - 2071-000000-5521-632401-603022

BACKGROUND/EXPLANATION:

Mr. Dallas failed to submit a cash receipt or a cancelled check prior to 40 working day period required by AM 240-11.

The Department of Public Works will reimburse employees for permanent certification once every three years based on the provision of the AFSCME Council 67 and Local 44, contract Article 18E, 19-D by paying the applicable certificate fee for Water and Wastewater operators. Employees who hold temporary or limited certifications will not be reimbursed.

The receipt from the Maryland Board of Waterworks and Waste System Operators application for certificate renewal indicates a total amount of \$225.00. However, the fee of \$75.00 is for renewing his certificate and a \$150.00 late fee which is not refundable.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/11/2014

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 31, to Rummel, Klepper & Kahl, LLP, (RKK), under Project 1301, On-Call Project and Construction Management Assistance Inspection Services.

AMOUNT OF MONEY AND SOURCE:

\$569,695.85 - 9956-905620-9551-900020-705032

BACKGROUND/EXPLANATION:

The RKK will provide project management and construction services for S.C. 933, Gwynns Run and High Level Interceptor Cleaning.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

06/11/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
1. Sandra A. Byrd	Equal Employment Opportunity Compliance (EEOC) 17 th Annual EXCEL Training Conf. San Diego, CA Aug. 11-15, 2014 (Reg. Fee \$1,344.00)	General Funds	\$2,760.00
The registration fee of \$1,344.00 will be paid on City procurement card assigned to Ms. Dhirendra Sinha. The amount of \$1,416.00 will be disbursed to the attendee.			
2. Damonnen Taylor Mohammed Khan Freda Caccvale Tayvon Darden	Flow Jet Water Cutting Machine System Jefferson, IN June 22-26, 2014	General Funds	\$3,315.20
3. Barry Robinson	Cities for Cycling Technical Meeting Chicago, IL June 18-21, 2014	Cleaner Greener Transportation - Private Grants	\$1,368.06

The subsistence rate for this location is \$257.00 per night, plus hotel taxes of \$40.02 per night. The hotel cost is \$244.00 per night. The Department is requesting additional subsistence of \$27.00 per day for meals and incidentals. This amount has been included in the total.

AGENDA

BOARD OF ESTIMATES

06/11/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Circuit Court for Baltimore City</u>			
4. Kevin Garfield Amado, Sr.	2014 Nat'l. Conf. on Addiction Disorders/ Behavioral Health- care Leadership Summit St. Louis, MO Aug. 22-26, 2014	FY 14 Alcohol & Drug Treat- ment Grant/ State Funds	\$2,242.66

The subsistence rate for this location is \$174.00 per night, plus hotel taxes of \$117.66. The hotel cost is \$139.00 per night. The Department is requesting additional subsistence of \$5.00 per day for meals and incidentals. The registration fee of \$495.00 was prepaid by a City-issued check EA No. 000140154. The amount of \$1,747.66 will be disbursed to the attendee.

Department of Public Works

5. Ebony Johnson	Maryland Government Finance Officer Assn. 2014 Summer Conf. Ocean City, MD June 18-20, 2014 (Reg. Fee \$234.00)	Water Funds	\$ 913.10
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Baltimore City Health Department

6. Lori Toscano	Cure Violence Secondary Assessment Recife, Brazil May 25-31, 2014		\$ 0.00
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Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the trip will require travel outside the continental United States regardless of source of funds, cost of trip, or length of absence.

This travel request was submitted late because of the administrative review process.

AGENDA

BOARD OF ESTIMATES

06/11/2014

PROPOSAL AND SPECIFICATIONS

- Department of Public Works/
1. Bureau of Water & Wastewater
- WC 1309, AMI/R Urgent Need Metering Infrastructure Repair and Replacement, Various Locations (3" & Larger Water Service)
BIDS TO BE RECV'D: 07/16/2014
BIDS TO BE OPENED: 07/16/2014
- Department of Public Works/
2. Bureau of Water & Wastewater
- WC 1310, AMI/R Urgent Need Metering Infrastructure Repair and Replacement, Various Locations (3" & Larger Water Service)
BIDS TO BE RECV'D: 07/16/2014
BIDS TO BE OPENED: 07/16/2014

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED