

NOTICE: Resolution effective February 05, 2014.

RESOLUTION
OF
THE BOARD OF ESTIMATES OF BALTIMORE CITY
THE REGULATION OF BOARD OF ESTIMATES MEETINGS AND PROTESTS

WHEREAS, the Mayor and City Council of Baltimore, acting by and through the Board of Estimates (“Board”), pursuant to Article VI, § 1 et seq. of the Charter of Baltimore City, 1996 Edition, as amended (HEREIN after referred to as “Charter”), is responsible for formulating and executing the fiscal policy of the City, approvals of settlements, acquisitions and dispositions of real property, awarding contracts and supervising purchasing by the City; and other duties as prescribed in the Charter; and

WHEREAS, the Board, pursuant to Article VI, § 1 of the Charter is composed of the Mayor, President of the City Council, Comptroller, City Solicitor, and Director of Public Works, and the President of the City Council shall be President of the Board, and one of the members shall act as Secretary; and

WHEREAS, the members of the Board meet in public forum each Wednesday at 9:00 a.m. (unless in periodic recess) in the Hyman Pressman Hearing Room to conduct the business of government; and

WHEREAS, the Board, pursuant to Article VI, § 2 et seq. of the Charter, may promulgate rules and regulations and summon before it heads of departments, bureaus or divisions, municipal officers, and members of commissions and boards; and

WHEREAS, in the interest of promoting better government, order and efficiency the Board wishes to establish certain rules, applicable to all private individuals, business entities, fraternal organizations, special interest groups, associations and other entities, etc. (HEREIN after collectively referred to as “entity”) who wish to speak at the meetings of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ESTIMATES OF BALTIMORE CITY, that the following rules for the conduct of Board meetings be formally adopted by the Board to apply to all issues to be acted upon, considered, noted, or received at any given meeting:

1. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

2. Requests to speak on matters submitted to the Board for its information, notation or status report from a previous Board action may be heard at the discretion of the President of the Board. This rule does not preclude the submitting agency from orally presenting the report or matter at the meeting of the Board.

3. Matters may be protested by any entity directly and specifically affected by a pending matter or decision of the Board. The person or entity must submit a written protest of that matter or pending decision. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

4. An entity affected by the disposition of the matter in a way different than an average taxpayer or citizen and who so specifies to the satisfaction of the Board may have their protest heard and considered by the Board. However, the President of the Board reserves the right to call a person or organization to give testimony that he/she determines furthers the effective and fair decision making process of the Board. Protests filed by persons not affected by the disposition of the matter in a way different than an average taxpayer or citizen will be handled and responded to as may be determined by the Clerk of the Board.

5. Protests may be submitted, orally presented and argued by representatives or entities directly impacted by a matter or pending decision before the Board. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code. If any member of the Board has sufficient information to determine that Section 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

6. The President of the Board shall have the right to limit all speakers to items and issues on the Board agenda, as well as provide a maximum time limit available to a speaker who wishes to address the Board.

7. In the interest of promoting order and efficiency of hearings, persons who are disruptive to the hearing may be required to leave the hearing room.

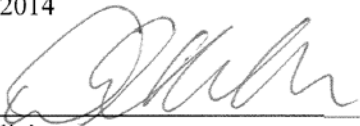
8. A copy of this Resolution shall be posted in the Department of Legislative Reference, the President of the Board's web site, and the Secretary to the Board's web site and shall be included in all Solicitations.

9. This Resolution shall apply to all Board meetings which are convened two (2) weeks or more after its formal adoption.

Adopted by the Board of Estimates:

Bernie W. Taylor JAN 22 2014
Clerk Date

Approved As To Form and Legal
Sufficiency This 14th Day of
January, 2014



Chief Solicitor

BOARD OF ESTIMATES' AGENDA - APRIL 23, 2014

* * * * *

THE DEPARTMENT OF FINANCE

WILL PRESENT THE

PROPOSED ORDINANCE OF ESTIMATES FOR FY 2015

AND

AN ORDINANCE TO LEVY AND COLLECT A TAX

AND

REQUEST AUTHORIZATION TO ADVERTISE

THE ORDINANCE OF ESTIMATES

AGENDA

BOARD OF ESTIMATES

04/23/2014

Department of Planning - Fiscal Year 2015 - 2020 Capital Budget
and Capital Improvement Program

The Board is requested to **NOTE** receipt of the revised FY 2015 Capital Budget and the FY 2015 - 2020 Capital Improvement Program.

On February 27, 2014, the Planning Commission adopted the recommended Fiscal Year 2015 Capital Budget and FY 2015 - 2020 Capital Improvement Program.

The recommended program totals \$4,251,236,000.00 for capital projects during FY 2015 - 2020, and \$882,227,000.00 to be appropriated in July as part of the FY 2015 budget.

Since the February 27, 2014, Planning Commission approval, the Finance Department recommended the following revisions to the FY 2015 Capital Budget. With these changes, the recommended program totals \$4,267,000,000.00 for capital projects during FY 2015-2020 and \$898,000,000.00 to be appropriated as part of the FY 2015 Budget.

<u>CIP #</u>	<u>Project</u>	<u>Source</u>	<u>Change</u>
206-010	Police Technology Improvements	100-General	\$5,000,000
474-047	Cherry Hill Indoor Pool	100-General	(\$800,000)
588-019	Baltimore Homeownership Incentive Program	100-General	<u>\$2,800,000</u>
		General Funds TOTAL	\$7,000,000
551-553	Annual Facilities Improvements	401-Wastewater Utility Funds	<u>\$4,500,000</u>
		Waste Water Utility Funds TOTAL	\$4,500,000
557-100	Water Infrastructure Rehabilitation	402-Water Utility Funds	<u>\$3,610,000</u>
		Water Utility Funds TOTAL	\$3,610,000
474-047	Cherry Hill Indoor Pool	503-CDBG	\$800,000
588-019	Baltimore Homeownership Incentive Program	503-CDBG	\$300,000
588-986	Housing Repair Assistance Program	503-CDBG	<u>(\$300,000)</u>
		CDBG TOTAL	\$800,000

AGENDA

BOARD OF ESTIMATES

04/23/2014

Department of Finance Six-Year Capital Improvement Program

ACTION REQUESTED OF B/E:

The Board is recommended to adopt the Six-Year Capital Improvement Program for Fiscal Years 2015 through 2020.

BACKGROUND/EXPLANATION:

The Department of Finance completed its review of the Six-Year Capital Improvement Program for Fiscal Years 2015 through 2020.

As required by City Charter, the first year of this program represents the Capital Budget for Fiscal Year 2015 and will be included in Part B of the proposed Ordinance of Estimates.

The Six-Year Capital Improvement Program is summarized as follows:

(Dollars in Thousands)

Source	2015	2016	2017	2018	2019	2020	Total
G.O. Bonds	50,000	65,000	65,000	65,000	65,000	65,000	375,000
General Fund	25,700	12,000	18,000	27,000	18,000	13,000	113,700
Revenue Loans	421,432	381,915	285,951	544,556	174,318	167,254	1,975,426
Federal	60,294	57,710	40,424	37,779	37,774	37,729	271,710
State	85,623	64,200	59,340	25,500	26,550	33,650	294,863
Other	255,088	242,619	228,244	372,418	63,320	74,758	1,236,447
TOTAL	898,137	823,444	696,959	1,072,253	384,962	391,391	4,267,146

AGENDA

BOARD OF ESTIMATES

04/23/2014

Board of Finance - Six Year Capital Improvement Program

By City Charter, the review schedule for the Capital Improvement Program (CIP) includes an endorsement by the Board of Finance. At a scheduled meeting on March 24, 2014, the FY 2015 Capital budget totaling \$898,137,000, and the FY 2015-2020 CIP totaling \$4,267,146,000, as amended by the Department of Finance, was presented to the Board of Finance. Following the presentation, the Board of Finance endorsed the CIP as summarized below:

**Board of Finance Recommended 2015-2020 CIP
(\$000)**

Source	2015	2016	2017	2018	2019	2020	Total
G.O. Bonds	50,000	65,000	65,000	65,000	65,000	65,000	375,000
General Fund	25,700	12,000	18,000	27,000	18,000	13,000	113,700
Revenue Loans	421,432	381,915	285,951	544,556	174,318	167,254	1,975,426
Federal	60,294	57,710	40,424	37,779	37,774	37,729	271,710
State	85,623	64,200	59,340	25,500	26,550	33,650	294,863
Other	255,088	242,619	228,244	372,418	63,320	74,758	1,236,447
TOTAL	898,137	823,444	696,959	1,072,253	384,962	391,391	4,267,146

AGENDA

BOARD OF ESTIMATES

04/23/2014

Bureau of the Budget and - Annual Property Tax Ordinance FY 2015
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Fiscal 2015 Tax Rate Ordinance for transmittal to the Baltimore City Council.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Real Property Tax Rate is proposed to remain at \$2.248 per \$100.00 of assessed value. The Personal Property Tax Rate is 2.5 times the Real Property Tax Rate per State Law.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Bureau of the Budget and - Annual Ordinance of Estimates FY 2015
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Fiscal 2015 Ordinance of Estimates for transmittal to the Baltimore City Council.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Ordinance of Estimates totals \$3,363,707,701.00, including \$2,465,570,701.00 for operating expenses and \$898,137,000.00 for capital expenses.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

8 - 11

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

04/23/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 97,226.06	9910-907994-9587	9910-910017-9588
Other Fund	Special Capital Project - Reserve	Buy Into Baltimore Program

This transfer will provide funds for Baltimore Housing's Homeownership Incentive's Buy Into Baltimore for fiscal year 2014.

Department of General Services (DGS)

2. \$ 50,000.00	9916-902020-9194	9916-908220-9197
State Slots Appropriation Pimlico Local Impact Aid - VLT	Northwest Facility Improvements - Reserve	Northwest Facility Improvements - Active

Operations at the Reisterstown Road Library are greatly inhibited due to a lack of adequate parking at the facility. At the request of the community, and in accordance with the requirements of the State Legislation, the Department of Planning has requested that the DGS undertake this project in conjunction with the Department of Real Estate to address this need. This transfer will provide funds to DGS for the investigation, appraisal, subdivision, and expansion of the Reisterstown Road Library Parking Lot in regards to the Pimlico Local Impact Area and all associated in-house costs. The project intends to encompass purchasing a property that is currently a used car lot next to the library.

AGENDA

BOARD OF ESTIMATES

04/23/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services (DGS)</u>		
3. \$750,000.00	9916-904845-9194	9916-902957-9197
General Funds	Capital Construction & Maintenance - Reserve	City Hall Carpet Replacement - Active

Within City Hall, the majority of the office areas have carpeting that has reached the end of its useful life and needs to be replaced. The subflooring in multiple locations is inconsistent and uneven. In addition, carpeting in various office entry areas has experienced staining and severe wear and tear which creates tripping hazards. This transfer will provide funds to DGS to install new carpeting on six floors at City Hall and all associated in-house costs. This will include removal of existing carpeting, carpet tile, and waste disposal in accordance with local and federal codes. Surfaces will be required to be smoothed to become even for floor material installation and transition strips will be placed where different surfaces meet. In addition, the existing base will be removed to install a new vinyl base. This will include repairing walls in which the base is removed.

AGENDA

BOARD OF ESTIMATES

04/23/2014

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
4. \$ 25,000.00	9938-909018-9475	9938-910018-9474
General Fund HUR	Clifton Park	Clifton Park
Eligible	Roadway Improve- ments - Reserve	Roadway Improve- ments-Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #17 to Rummel, Klepper & Kahl, LLP.

5. \$ 25,000.00	9938-901744-9475	9938-904744-9474
Rec & Parks	Clifton Park	Clifton Park
25 th Series	Recreation Center Reserve	Recreation Center Active

This transfer will provide funds to cover the costs associated with the percent-for-art design fee reimbursement for the Councilwoman Rita Church Community Center.

6. \$ 20,000.00	9938-901744-9475	9938-904744-9474
Rec. & Parks	Clifton Park	Clifton Park
25 th Series	Recreation Center Reserve	Recreation Center Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task #18 to GWWO, Inc.

AGENDA

BOARD OF ESTIMATES

04/23/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
7. \$19,896,923.00	9960-9558-906133	
Water Revenue	Construction Reserve	
Bonds	Meter Replacement	
19,896,923.00	" "	
Counties		
\$39,793,846.00		
\$36,176,223.70	-----	9960-905647-9557-6
		Construction
3,617,622.30	-----	9960-905647-9557-9
\$39,793,846.00		Administration

The funds are required to cover the cost for the supply of water meters and components associated with AMI/AMR.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Baltimore Corporation - Local Government Resolution
Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a Local Government Resolution in support of the Creative Alliance, Inc. and its application to the State of Maryland, Department of Housing & Community Development Neighborhood BusinessWork Program (MD-DHCD, NBWP). A local resolution of support is required for organizations to participate in the program.

AMOUNT OF MONEY AND SOURCE:

\$18,100.00 - MD-DHCD, NBWP

BACKGROUND/EXPLANATION:

Chesapeake Wellness Collaborative is a minority/women-owned small business that plans to provide a number of programs and services for adults and youth with mental health challenges. The business will provide direct psychiatric rehabilitation services to individuals in Baltimore City and the surrounding areas. Program support services are community-based and will be available on-site, in the community and often in a client's home. The business will impact the neighborhood by supporting and strengthening the most vulnerable population of our society, the mentally ill.

The program loan is for \$18,100.00 to support the business operations with working capital such as rent, promotional items, and insurance. The Chesapeake Wellness Collaborative program office is located at 5900 York Road, Suite 201 in the Govans Retail District. With the assistance of this loan, Chesapeake Wellness will be able to retain one position and create three additional positions.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Baltimore City Fire Department (BCFD) - FY 2014 Marine Fire
Suppression Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an FY 2014 Marine Fire Suppression Agreement with the Maryland Department of Transportation (MDOT). The period of the Agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$1,399,940.00 - 1001-000000-2120-502000-401590

BACKGROUND/EXPLANATION:

This agreement provides for payment by the Maryland Department of Transportation to the City as reimbursement during FY 2014 for providing waterborne fire protection and related emergency services within the Port of Baltimore. This agreement is similar to those executed in previous years dating back to FY 1983.

The agreement is late because the person responsible for processing it retired. The BCFD is now attempting to correct the lateness and is forwarding the agreement to all parties to approve so that MDOT can pay the City for the services rendered.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

Bureau of Water and - Amendment No. 1 to Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement for Project No. 1133E, On-Call Environmental Engineering Services for Hazardous Waste Handling, with Louis Berger Water Services, Inc. The original agreement will expire June 22, 2014. The Amendment No. 1 will extend the agreement for one year.

AMOUNT OF MONEY AND SOURCE:

No funds are involved.

BACKGROUND/EXPLANATION:

At its various treatment plants, filtration plants, pumping stations, yards and other installation, the Bureau has a need for rapid response for handling hazardous waste materials such as chrome and oil contaminated soils, lead paint, and asbestos. Because of impending environmental tasks, the Bureau wishes to extend the agreement.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

Bureau of Water and - Amendment No. 3 to Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement for Project No. 1170, Design Engineering Project Management Services, with Johnson, Mirmiran and Thompson, Inc. (JMT).

AMOUNT OF MONEY AND SOURCE:

\$ 569,989.98 - Wastewater Revenue Bonds
330,000.00 - Water Revenue Fund
\$ 899,989.98

BACKGROUND/EXPLANATION:

On April 4, 2012, the Board approved the agreement for Project 1170, Design Engineering Project Management Services in the amount of \$899,989.98 effective for one year, plus three additional 1-year options.

Amendment No. 1 exercised the first one-year option in the amount of \$899,989.98 and was approved by the Board on March 20, 2013. Amendment No. 2 in the amount of \$100,000.00 added an additional MBE team member, and was approved by the Board on December 11, 2013. This Amendment No. 3 will exercise the second one-year option in the amount of \$899,989.98 and will continue the consultant services required to assist and support the Department of Public Works, Bureau of Water and Wastewater, and Water and Wastewater Engineering Division (WWED) in two major program components. The two components are General Program Management activities and the EPA and State construction grant/loan applications and required documentation. In addition, the consultant will provide assistance with annual and quarterly reports required by the EPA, State of Maryland, and municipal bond agencies; strategic planning and asset management efforts; and assist the WWED in project monitoring. The Project Management and review activities support the WWED in the review of studies, designs, drawings, specifications, cost estimates,

AGENDA

BOARD OF ESTIMATES

04/23/2014

BW&WW - cont'd

project schedules, and post award services.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

Mayor's Office of Employment - Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with The Family League of Baltimore. The period of the agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$90,000.00 - 4000-809214-6331-456000-404001

BACKGROUND/EXPLANATION:

The MOED has received a grant from The Family League of Baltimore City for professional services. The MOED will provide services to youth referred by the Maryland State Juvenile Court system to participate in the Pre-Adjudicated Coordination and Training Program. Services will include individual service planning, intensive case management, educational/vocational support, transportation, crisis intervention, dining and recreational activities.

The Agreement is late because additional time was required to reach a comprehensive understanding that was agreeable to both parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

Mayor's Office of Employment - Grant Award
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the State of Maryland, Department of Labor, Licensing and Regulation. The period of the Grant Award is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$79,387.98 - 5000-502314-6311-483200-405001

BACKGROUND/EXPLANATION:

The MOED will utilize the funds to supplement costs associated with the programs funded through the Workforce Investment Act for Adult Learning of the 2013 program year. These costs may have been affected by the 2013 sequestration period and require additional funding to compensate for the reduction.

This Grant Award is late because of late notification of approval from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Award conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

Department of Transportation - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement with the Maryland Stadium Authority. The period of the agreement is effective upon Board approval for three years with two 1-year renewal options.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Transportation desires to enter into a License Agreement with the Maryland Stadium Authority to secure parking for nearby residents during Phase II and III Snow Emergency. One hundred and seventy-five unmarked parking spaces located at Lot F of the Oriole Park at Camden Yards will be utilized by residents in this area until the snow emergency has been downgraded to Phase I.

(The License Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement for Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects, with McCormick Taylor, Inc. This amendment extends the period of the agreement through July 10, 2015.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - upset limit

BACKGROUND/EXPLANATION:

On July 11, 2012, the Board approved the initial agreement in the amount of \$1,000,000.00 with McCormick Taylor, Inc. to assist the Transportation, Engineering and Construction Division in engineering design services to include, but not limited to: site project support, GIS support, and tasks for various Capital Improvement Projects for a two-year period. The Department is now requesting a one-year time extension to fully complete assigned tasks under Amendment No. 1. This approval is one year with an expiration date of July 10, 2015 and an upset limit of \$1,500,000.00.

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

Mayor's Office of Human Services - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Angela Waddell for the month of October 2013.

AMOUNT OF MONEY AND SOURCE:

\$22.60 - 5000-569013-1191-594700-603002
5.00 - 5000-569013-1191-594700-603001
\$27.60 - Mileage

BACKGROUND/EXPLANATION:

Ms. Waddell neglected to submit the expense statement and was unable to complete the form in time to stay within the guidelines set forth in AM 240-11.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval. The MOHS requests the Board's approval to reimburse Ms. Waddell.

The MOHS apologizes for the lateness of this request.

MWE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Mayor's Office of Human Services (MOHS) - Emergency Solution
Grants Program
Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Emergency Solution Grants Program Agreement with The Salvation Army, a Georgia Corporation for the Salvation Army, Baltimore (The Salvation Army). The period of the Agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$74,070.00 - 4000-480014-3572-333630-603051

BACKGROUND/EXPLANATION:

The Salvation Army will use the funds for one or more of the following services: operating emergency shelters, street outreach for the homeless, homelessness prevention, and rapid re-housing assistance. The organization will serve 245 clients.

The Emergency Solution Grants Program Agreement is late because of delays in negotiating the contract terms with the Salvation Army.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Emergency Solution Grants Program Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|--------------|-----------------|
| 1. <u>DESIGN PLASTIC SYSTEMS, INC.</u>
Solicitation No. 07000 - Storage Tanks for Odor Control
Chemical - Department of Public Works - Req. No. R659916 | \$ 37,698.00 | Low Bid |
| 2. <u>APPLIED TECHNOLOGY SERVICES, INC.</u>
Solicitation No. 06000 - License Plate Readers - Baltimore
Police Department - Req. No. R662287 | \$226,420.00 | Selected Source |

The vendor is the authorized representative of the manufacturer in the State of Maryland. The Departments of Transportation and General Services have procured the same equipment from the vendor. For compatibility of equipment, the Baltimore Police Department wants to procure the same equipment. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|--------------|---------|
| 3. <u>HD SUPPLY WATERWORKS, LIMITED PARTNERSHIP</u>
Contract No. B50002341 - Multi Sizes Fire Hydrants &
Replacement Parts - Department of Public Works, Bureau of Water
& Wastewater - P.O. No. P520646 | \$900,000.00 | Renewal |
|---|--------------|---------|

On May 23, 2012, the Board approved the initial award in the amount of \$740,000.00. The award contained three 1-year renewal options. On December 18, 2013, the Board approved an increase in the amount of \$150,000.00. This renewal in the amount of \$900,000.00 is for the period May 23, 2014 through May 22, 2015, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|---|--------------|---------------------------------|
| 4. RHYTHM ENGINEERING,
LLC | \$211,900.00 | First Amendment
to Agreement |
| Contract No. 08000 - InSync Adaptive Signal Control Technology
Service - Department of Transportation - Req. No. R654546 | | |

The Board is requested to approve and authorize execution of an Amendment to Agreement. The contract expires on July 31, 2014.

On July 31, 2013, the Board approved the initial award and executed the original agreement in the amount of \$246,700.00. Authority is requested to approve an amendment to the agreement to expand the technology to Russell Street.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | |
|--|--------------|---------------------------|
| 5. PICTOMETRY INTERNATIONAL
CORP. | \$288,864.00 | Sole Source/
Agreement |
| Solicitation No. 08000 - Pictometry Imagery Agreement - Mayor's
Office of Information Technology - Req. No. R654949 | | |

The Board is requested to approve and authorize execution of an Agreement with Pictometry International Corp. The period of the Agreement is effective upon Board approval for six years.

This new agreement will ensure that the City's geographical information systems mapping and imagery database system remains current. The vendor is the sole provider of the licenses, maintenance and technical support required, which enables users to work with their oblique images within ESRI solutions. The vendor is the only company that offers web access to a main server of all existing imagery, allowing for back up and redundancy.

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

6. HIGHLANDER CONTRACTING

COMPANY, LLC	\$2,000,000.00	Increase
Contract No. B50002414 - Fiber Optic Cable Installation, Maintenance and Repair Services - Mayor's Office of Information Technology - P.O. No. P520882		

On July 11, 2012, the Board approved the initial award in the amount of \$190,950.00. The award contained two 1-year renewal options. On March 25, 2013, the City Purchasing Agent approved an increase in the amount of \$49,999.00. Subsequent actions have been approved. This increase in the amount of \$2,000,000.00 is necessary to cover the \$754,000.00 installation of fiber optic cabling infrastructure on Warner and Stockholm Streets for the Baltimore City Police Department to establish appropriate security measures for the Horseshoe Casino, and also for phased installation of fiber required to complete the Overbuild project connecting Baltimore City to the State Inter-County Broadband Network. This increase in the amount of \$2,000,000.00 will make the total award amount \$4,540,949.00.

MWBOO SET GOALS OF 17% MBE AND 8% WBE.

MBE: A-Connection, Inc.	\$ 6,095.00	
CI Contracting Company	3,500.00	
DM Enterprises of Baltimore, LLC	42,541.00	
Machado Construction Co., Inc.	23,056.95	
	<u>\$75,192.95</u>	17.63%

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

WBE: Cuddy & Associates, LLC	\$18,350.00	
Sunrise Safety Services, Inc.	26,890.49	
	<u>\$45,240.49</u>	10.60%

MWBOO FOUND VENDOR IN COMPLIANCE.

7. FIRST CALL

ROOFING AND SUSTAINABLE SYSTEMS, INC.

\$ 500,000.00

SECOND CALL

SIMPSON OF MARYLAND, INC.

500,000.00

\$1,000,000.00

Increase

Contract No. B50002314 - On-Call Roofing Services - Department of General Services - P.O. Nos. Various

On June 6, 2012, the Board approved the initial award in the amount of \$700,000.00. The award contained two 1-year renewal options. The contract expires on June 5, 2015. On January 9, 2013, the Board approved an additional vendor in the amount of \$500,000.00. On September 10, 2013, the City Purchasing Agent approved an increase in the amount of \$45,000.00. On November 6, 2013, the Board approved an increase in the amount of \$700,000.00. Due to unexpectedly high usage an increase in the amount of \$1,000,000.00 is necessary. The City is currently reviewing its requirements based on these usage patterns and is considering whether a new solicitation is warranted in lieu of renewal. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

ROOFING AND SUSTAINABLE SYSTEMS, INC.

MBE: Global Roofing & Construction, Inc.		0%
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WBE: Innovative Building Solutions, Inc.		0%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

MWBOO found vendor non-compliant on April 9, 2014. Roofing and Sustainable Systems, Inc. has been given an extension of time to June 2, 2014 to come into compliance.

SIMPSON OF MARYLAND, INC.

MBE: Stokit Supply Company	\$10,050.05	2.08%
L & J Waste Recycling, LLC	1,403.15	0.29%
	\$11,453.20	2.37%

WBE: Colt Insulation, Inc.	\$11,707.50	2.42%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

MWBOO found Inc. vendor non-compliant on March 24, 2014. Simpson of Maryland, Inc. has been given 60 days after Board approval to come into compliance and permitted to replace L & J Waste Recycling, LLC with another MBE firm.

8. LILITH, INC.

d/b/a JIM ELLIOTT'S

TOWING	\$100,000.00	
AARON'S TOWING, LLC	100,000.00	
MCDEL ENTERPRISES, INC.	200,000.00	
	\$400,000.00	Increase

Contract No. B50002397 - Citywide Violation Towing Services - Department of Transportation - P.O. Nos. Various

On November 21, 2012, the Board approved the initial award in the amount of \$498,000.00. Lilith, Inc. d/b/a Jim Elliott's Towing and Aaron's Towing, LLC were awarded on April 10, 2013. The award contained two 1-year renewal options.

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

Due to increased usage an increase in the amount of \$400,000.00 is necessary. This increase in the amount of \$400,000.00 will make the total award amount \$1,355,150.00. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 3% WBE.

LILITH, INC. d/b/a JIM ELLIOTT'S TOWING

MBE: McDel Enterprises, Inc.	\$ 6,895.50	8.02%
WBE: Doug's Auto Recycling, Inc.	\$ 106.00	0.12%
The Baltimore Auto Supply Co.	321.24	0.37%
	\$ 427.24	0.49%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Vendor will be given 60 days to come into compliance.

AARON'S TOWING, LLC

MBE: N/A

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE.

The vendor has performed \$25,000.00. MBE/WBE goals not applicable at this time.

MCDEL ENTERPRISES, INC.

MBE: Diamond Ironwork, Inc.	\$ 505.00	0.11%
WBE: Cherry Hill Fabrication & Machine Shop, Inc.	\$1,350.26	0.29%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Vendor will be given 60 days to come into compliance.

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
9. GREENWOOD TOWING, INC.	\$ 400,000.00	
UNIVERSAL TOWING, LLC	500,000.00	
MCDEL ENTERPRISES, INC.	400,000.00	
	<u>\$1,300,000.00</u>	Increase

Contract No. B50002251 - Citywide Police Requested Towing Services - Department of Transportation, Police Department - P.O. Nos. Various

On August 15, 2012, the Board approved the initial award in the amount of \$1,800,000.00. The contract expires on August 31, 2015 with two 1-year renewal options. On April 10, 2013, the Board approved termination and substitution of vendors in the amount of \$1,200,000.00. Subsequent actions have been approved. Due to increased usage, an increase in the amount of \$1,300,000.00 is necessary. This amount is the City's estimated requirement. This increase in the amount of \$1,300,000.00 will make the total award amount \$7,000,000.00.

MWBOO SET GOALS OF 10% MBE AND 3% WBE.

GREENWOOD TOWING, INC.

MBE: Hopkins Fuel Oil Company	\$18,486.26	10%
WBE: Maryland Reprographics, Inc.	\$ 3,329.86	
Viking Chemicals, Inc.	1,376.29	
	<u>\$ 4,706.15</u>	3%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

UNIVERSAL TOWING, LLC

MBE: JJ Adams Fuel Oil Co.	\$ 8,400.00	2.48%
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WBE: Tote-It, Inc.	\$ 3,048.00	0.90%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Vendor will be given 60 days to come into compliance.

MCDEL ENTERPRISES, INC.

MBE: Diamond Ironwork, Inc.	\$ 505.00	0.28%
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WBE: Anne Tisdale & Associates, Inc.	0	0%
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MWBOO FOUND VENDOR IN NON COMPLIANCE.

Vendor will be given 60 days to come into compliance.

10. LIFESTAR RESPONSE OF MARYLAND, INC.	\$ 43,140.00 <u>96,900.00</u> \$140,040.00	Ratification Selected Source
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Solicitation No. 06000 - Emergency Medical Technician - Health Department - Req. No. R661179

The Health Department is in urgent need of Emergency Technician Services. Due to the sudden loss of the Program Director the contract has expired. The current provider has agreed to continue providing the services while the solicitation is advertised and a new award is made. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

04/23/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

It is hereby certified, the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

33 - 48

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Hourly Rate

Amount

Health Department

- | | | |
|---------------------------|---------|--------------------|
| 1. CARL J. JOHNSON | \$20.00 | \$23,000.00 |
|---------------------------|---------|--------------------|

Account: 5000-530315-3041-605800-601009

Mr. Johnson, retiree, will continue to work as a Tobacco Control Enforcement Officer. He will be responsible for enforcing tobacco control laws for Baltimore City regarding tobacco retailers and product placement, illegal sales to youth under age 18, illegal sales of individual cigarettes, and issuing citations to violators of tobacco control laws. Mr. Johnson will also work with the student transport vendor and public school students to conduct compliance checks of underage purchase of tobacco products. In addition, he will conduct routine field inspections and investigations regarding tobacco control code violations. Mr. Johnson will also conduct face-to-face group education for residents, retailers, restaurants, restaurant owners, police officers, youth, and others regarding the City's tobacco control laws and citations for violations. Mr. Johnson will also maintain data records and evidence files on field inspections and citations, testify in adjudicative Environmental Control Board hearings when violators appeal citations, complete other tobacco enforcement activities, and maintain time-and-effort activities for payroll documentation. The period of the agreement is July 1, 2014 through June 30, 2015.

- | | | |
|--|---------|--------------------|
| 2. JOHN LAWS NICKENS, JR.,
D.D.S. | \$66.00 | \$85,800.00 |
|--|---------|--------------------|

Account: 1001-000000-3030-271993-601009

Mr. Nickens will continue to work as a Contract Services Specialist II. He will provide general dentistry procedures i.e., diagnostic, preventive, periodontal, restorative, and

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Hourly Rate

Amount

Health Department - cont'd

fixed prosthodontics. In addition, he will provide minor oral surgery treatment and on-site supervision over public health hygienist and clinic staff. The period of the agreement is July 1, 2014 through June 30, 2015.

- | | | | |
|----|----------------------------------|---------|--------------------|
| 3. | JAMIKA L. YOCHIM,
RDH | \$45.00 | \$81,900.00 |
|----|----------------------------------|---------|--------------------|

Account: 6000-624010-3030-273200-601009

Ms. Yochim will continue to work as a Contract Services Specialist II (Clinical Dental Hygienist) for the Dental Program. She will be responsible for providing services within the Eastern and Druid Dental clinics and at designated outreach facilities and events. Ms. Yochim will provide diagnostic, preventive, and periodontal dental care to clinic patients. She will also provide oral health education to clinic patients, outreach to participants, participant family members, and facilities' staff. Ms. Yochim will also serve as a patient referral source for clinic services, and monitor outreach activities, off-site activities, and outcomes. The period of the agreement is July 1, 2014 through June 30, 2015.

4. Create the following position:

81322 - Program Assistant I
Grade: 080 (\$29,920.00 - \$35,208.00)
Job No.: To be determined by BBMR

Cost: \$47,505.00 - 5000-535414-3044-273300-601001

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Hourly Rate

Amount

Health Department - cont'd

5. Create the following four positions:

81171 - Social Services Coordinator
Grade: 084 (\$34,180.00 - \$40,794.00)
Job No.: To be determined by BBMR

Cost: \$212,060.00 - 5000-532814-3044-273300-601001

Department of Public Works

6. **CHERYL CARLEY-STEWART** \$32.91 **\$62,726.46**

Accounts: 2070-000000-5541-399300-601009	\$20,908.82
2071-000000-5541-398600-601009	\$20,908.82
1001-000000-1901-191200-601009	\$20,908.82

Ms. Carley-Stewart will work as a Contract Services Specialist II (Public Relations Officer). She will be responsible for developing, recommending and implementing marketing strategies to promote and educate the public on environmental/health related issues and customizing marketing strategies in accordance with neighborhood issues. Ms. Carley-Stewart will develop press release pamphlets, signs, banners, and website content, utilize various types of mass informational media including radio, television, print, and social media. She will establish and maintain effective working relationships with community associations and work with the liaison unit to promote agency programs and initiatives. In addition, she will develop responses to inquiries from the media, elected officials and businesses, arrange public appearance events, educational lectures, tours and other outreach vehicles to promote services awareness and current issues, partner with advertising

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Hourly Rate

Amount

Department of Public Works - cont'd

agencies to develop promotional campaigns, and coach managers and staff in effective communication methods for internal and external matters. The period of the agreement is effective upon Board approval for one year.

Office of the President

7. **THOMAS A. PHILLIPS, III** \$20.98 **\$27,274.00**

Account: 1001-000000-1000-104800-601009

Mr. Phillips will continue to work as a Contract Services Specialist II (Community Outreach Liaison). His duties will include, but are not limited to informing the Director of the Office of Neighborhood Relations of issues and concerns among communities. Mr. Phillips will serve as a point of contact for neighborhood referrals, developing ideas for legislation, attend regular meetings and special events of the Office of Neighborhood Relations, and represent the City Council President at events or meetings. The period of the agreement is effective upon Board approval for one year.

Department of General Services

8. **SAMUEL SAVIN** \$18.00 **\$35,000.00**

Account: 1001-000000-1981-194600-601009

Mr. Savin will work as a Contract Services Specialist II (Special Properties Associate). His duties will include, but will not be limited to assisting with the management of special, miscellaneous, or atypical properties operated by

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Hourly Rate

Amount

Department of General Services - cont'd

the Department of General Services that are historic in nature. Mr. Savin will administer rental of the War Memorial by scheduling, recording, and processing space rental requests and processing War Memorial records requests from the general public. He will manage, maintain, and oversee the valuation of artifacts and archive the collection of historic documents on repository and assist the War Memorial Manager with curating the public museum exhibits. In addition, Mr. Savin will maintain the security of the exhibits and also revitalize and interpret such exhibits on a regular basis to ensure accurate assessment and relevancy to the general public. He will also develop and engage event programming for the veteran's community and educational institutions and provide community outreach and support to veterans and veteran's organizations. The period of the agreement is effective upon Board approval for one year.

9. **JANICE BROWN-HYATT** \$20.76 **\$38,061.00**

Account: 1001-000000-1981-194600-601009

Ms. Brown-Hyatt, retiree, will continue to work as a Contract Services Specialist I (Special Communications Coordinator). Her duties will include, but will not be limited to conducting site surveys, reviewing blueprints and floor plans pertaining to the installation of communication equipment and services. Ms. Brown-Hyatt will also serve as liaison with the Department of Communication Services regarding relocations, new installations, disconnections and other routine agency transactions involving the municipal telephone system. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Board of Liquor License Commissioners for Baltimore City</u>		
10. CLEVELAND BRISTER	\$15.00	\$ 3,600.00
11. TOM KARANIKOLIS	\$15.00	\$ 3,600.00
12. SYLVIA WILLIAMS	\$15.00	\$ 3,600.00

Account: 1001-000000-2501-259500-601063

Mr. Brister, retiree, Mr. Karanikolis, and Ms. Williams will each continue to work as part-time Contract Service Specialist II (Liquor Board Inspectors). Mr. Brister's salary is in compliance with AM 212-1, Part I. Their duties will include, but will not be limited to visiting locations that have been issued special or one-day licenses, monitoring the sale and service of alcohol at the one-day licensed events or extensions of licenses, participating in undercover investigations, and completing inspection reports for licensed premises in the City of Baltimore. The period of the agreement is effective upon Board approval for one year.

Law Department

13. STEPHEN J. CAMPBELL	\$22.85	\$40,000.00
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Account: 1001-000000-1761-175200-601009

Mr. Campbell will work as a Contract Services Specialist II (MBE Compliance Officer). He will be responsible for reviewing and analyzing bidder compliance documents; reviewing and analyzing MBE and WBE certification applications; compiling statistical reports; monitoring Minority/Women Business Opportunity Office compliance on private development projects and creating and maintaining various software databases. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Law Department - cont'd</u>		
14. M. JENNIFER LANDIS	\$36.20	\$47,060.00

Account: 1001-000000-8620-175200-601009

Ms. Landis will work as a Contract Services Specialists II (Special Assistant Solicitor). The salary is a 1% increase from the previous contract. Her duties will include, but are not limited to reviewing City Council bills for form and legal sufficiency; assisting in the drafting of City Council bills and amendment; attending City Council hearings and committee hearings and testifying at committee hearings. She will also assist in reviewing of State legislation referred by the Mayor's Office of Governmental Relations; draft testimony on State legislation; respond to requests for advice from Mayor's Office, City agencies and the City Council, etc. The period of the agreement is effective upon Board approval for one year.

Office of the State's Attorney

15. DENISE LESNIEWSKI	\$29.47	\$35,364.00
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Account: 1001-000000-1150-118000-601009

Ms. Lesniewski, retiree, will continue to work as a Contract Services Specialist I (Secretary). She will be responsible for managing a database that tracks lab results from the Police Department to assure that prosecutors throughout the Office of the State's Attorney know the status of each request in preparing for trial. She will also track lab reports for every trial, post conviction petitions, DNA post conviction petitions, Actual Innocence petitions, and motions to reopen petitions and various new trial motions. The period of the agreement is May 11, 2014 through May 10, 2015.

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department - cont'd</u>		
16. SHARON M. MARKOV	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Markov, retiree, will continue to work as a Contract Services Specialist I - Validations Unit. She will be responsible for reviewing original National Crime Information Center (NCIC) entries, reports and documents. She will also contact victims, complainants and the court for follow-up information; accessing local, state, and federal databases for additional information; and updating databases and NCI to reflect changes. In addition, she will prepare supplemental reports and assist the Crime lab for NCIC hit confirmations on recovered guns. The agreement is for the period May 22, 2014 through May 21, 2015.

17. CELIO OLIVERAS, JR.	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Oliveras, retiree, will continue to work as a Contract Services Specialist I - Warrant Section. He will be responsible for reviewing original National Crime Information Center (NCIC) entries, warrants and supporting documents; contacting appropriate sources for follow-up information; accessing local, state, and federal databases for additional information and updating databases and NCIC to reflect changes, and preparing reports. The agreement is for the period May 22, 2014 through May 21, 2015.

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
18. WALTER G. HEUER	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Heuer, retiree, will continue to work as a Contract Services Specialist I - Uniform Crime Reporting (UCR) Section. He will be responsible for verifying information on Offense Reports to ensure it matches Record Management System database; and maintaining records for juvenile/adult arrestees and monthly clearance offenses. He will also complete the Uniform Crime Reporting Statistical Crime & Arrest Data Book and deliver the monthly UCR Statistical Crime & Arrest Book. The agreement is for the period May 22, 2014 through May 21, 2015.

19. LAVINIA M. DAVIS	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Ms. Davis, retiree, will continue to work as a Contract Services Specialist I - Professional Development and Training Academy. She will be responsible for scheduling sworn members for range related training to include yearly qualification, shotgun qualification, less lethal qualification, and taser training. She will assist in ensuring members meet annual firearms qualification and maintain a thorough updated database. The agreement is for the period May 22, 2014 through May 21, 2015.

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department - cont'd</u>		
20. EUGENE J. CASSIDY	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Cassidy, retiree, will continue to work as a Contract Services Specialist I - Professional Development and Training Academy. He will be responsible for educating, instructing and coordinating courses in criminal and constitutional law, victimology, post-shooting trauma and learning techniques. He will also be responsible for advising and supervising recruit classes in professional and personal matters and also serve as the BPD intern liaison with other colleges and places and evaluate interns in BPD. The period of the agreement is May 22, 2014 through May 21, 2015.

21. ALLAN D. CARREIRA	\$14.42	\$67,600.00
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Account: 4000-474014-2252-694200-601009

Mr. Carreira will serve as a Contract Services Specialist II - Court Operations Specialist. He will be responsible for tracking and updating all felony gun cases for GunStat, overseeing the Civil Citation Pilot Program, reviewing and analyzing the Criminal Citation Program, working extensively with civil and criminal citations, assisting the Baltimore Police with warrant projects, tracking failure to appears and conducting court and case disposition research. The period of the agreement is June 1, 2014 through May 31, 2015.

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Hourly Rate

Amount

Police Department - cont'd

22. **PATRICIA A. D. DAVIS** \$14.42 \$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Davis, retiree, will continue to work as a Contract Services Specialist I - Evidence Control Section Unit. She will be responsible for the entry timely and accurate retention of all property that is retained by the department and several surrounding agencies; releasing property for the examination or evidence for court with appropriate changes of location for chain of custody and documentation of location. The agreement is for the period May 22, 2014 through May 21, 2015.

Fire Department

23. **MARY G. LESSER** \$14.71 \$17,657.76

Account: 4000-471312-2023-212602-601009

Ms. Lesser, retiree, will continue to work as a Contract Services Specialist I Special Advisor. The salary is a 2% decrease from the previous contract in compliance with AM 212-1, Part I. She will be responsible for scheduling and attending meetings, assembling materials, taking and transcribing minutes, and producing and managing documents. The period of the agreement is May 25, 2014 through May 24, 2015.

24. Reclassify the following position 13153:

From: 41208 - Fire Emergency Vehicle Driver
Grade: 318 (\$36,632.00 - \$59,202.00)

To: 41240 - Senior Fire Operations Aide, ALS
Grade: 373 (\$55,986.00 - \$68,007.00)

Costs: \$13,912.00 - 1001-000000-2101-225900-601061

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Fire Department - cont'd

25. a. Create the following new classification:

41259 - Battalion Fire Chief Special Operations
Grade: 343 (\$69,425.00 - \$86,738.00)

b. Reclassify position number 12609:

From: 41243 - Battalion Fire Chief, EMS EMT-P
Grade: 383 (\$73,521.00 - \$90,938.00)

To: 41259 - Battalion Fire Chief Special Operations
Grade: 343 (\$69,425.00 - \$86,738.00)

Costs: (\$6,636.00) - 1001-000000-2121-226400-601061

26. a. Create the following new classification:

41250 - Fire Lieutenant Special Operations, DIVE
Grade: 340 (\$54,408.00 - \$66,387.00)

b. Reclassify position number 12773:

From: 41212 - Fire Lieutenant, Suppression
Grade: 338 (\$59,901.00 - \$73,090.00)

To: 41250 - Fire Lieutenant Special Operations, DIVE
Grade: 340 (\$54,408.00 - \$66,387.00)

Costs: (\$10,591.00) - 1001-000000-2121-226400-601061

27. Reclassify the position: 12833

From: 41249 - Fire Lieutenant, ALS
Grade: 373 (\$55,986.00 - \$68,007.00)

To: 41212 - Fire Lieutenant Suppression, ALS
Grade: 338 (\$59,901.00 - \$73,090.00)

Costs: \$8,328.00 - 1001-000000-2121-226400-601061

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Hourly Rate

Amount

Fire Dept. - MOEM

28. Create the following position:

00142 - Executive Level I
Grade: 948 (\$56,300.00 - \$101,200.00)
Job No. to be assigned by BBMR

Costs: \$126,460.00 - 4000-470922-2123-212612-601109

29. Reclassify the following position 2023-12578

From: 72492 - Building Project Coordinator
Grade: 093 (\$48,945.00 - \$59,678.00)

To: 00142 - Executive Level I
Grade: 948 (\$56,300.00 - \$101,200.00)

Costs: \$12,519.00 - 4000-471312-2023-212602-601001

Mayor's Office of Information Technology (MOIT)

30. **EMMANUEL ABBEY, III** \$26.25 **\$54,600.00**

Account: 1001-000000-1472-165800-601009

Mr. Abbey, will continue to work as a Jr. Data Analyst in the Mayor's Office of Information Technology. This salary is a 5% increase from the previous contract. Mr. Abbey's duties will include but not be limited to working with Application Support group/developers to troubleshoot and diagnose production issues. He will track and resolve database related incidents, requests and resolve incidents in the Enterprise. In addition, Mr. Abbey will initiate and perform changes on production system and proactively escalate any issues that cannot be resolved within the established timeframes. Mr. Abbey will maintain database security, integrity, and availability, database capacity planning, implementation and support, as well as, the SQL

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>MOIT</u> - cont'd		

Server installation, replication, high availability and disaster recovery options. Mr. Abbey has taken on additional duties that consist of creating database objects and structures including databases, tables, indexes, views, snapshots, stored procedures, triggers, functions and cursors, database maintenance, management and performance monitoring with native and third party tools. The period of the agreement is effective upon Board approval for one-year.

31.	IAN POTTS	\$25.50	\$53,040.00
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Account: 1001-000000-1471-165700-601009

Mr. Potts will continue to work as a Graphic Web Designer. This salary is a 2% increase from the previous contract. His duties will include, but are not limited to leverage understanding of user experience principles, graphic design standards, trends and techniques for web and mobile platforms to re-design, enhance, and create graphic art for website, advertisement, promotional, presentational, and other use. In addition, he will be responsible for data visualization and representation, creating graphic design, site navigation, and content layout prototypes for web-based applications and sites, and standardize design for applications and sites. The period of the agreement is effective upon Board approval for one-year.

Department of Recreation and Parks

32. a. Reclassify the following six positions to Tree Trimmer:

Job Nos.: 24249, 44643, 24231 and 24243

From: 52931 - Laborer
Grade: 482 (\$13.61 - \$14.06 Hourly)

To: 53651 - Tree Trimmer
Grade: 429 (\$30,867.00 - \$34,004.00)

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Dept. of Recreation and Parks- cont'd

b. Job Nos.: 24183 and 24192

From: 54411 - Motor Vehicle Driver
Grade: 487 (\$14.43 - \$15.08 Hourly)

To: 53651 - Tree Trimmer
Grade: 429 (\$30,867.00 - \$34,004.00)

Costs: \$34,399.00 - 1001-000000-4811-364500-601001
1001-000000-4811-364600-601001

33. Reclassify the following position:

From: 83120 - Recreation Program Asst.
Grade: 084 (\$34,180.00 - \$40,794.00)
Job No.: 49440

To: 71430 - Park Administrator
Grade: 110 (\$40,800.00 - \$57,900.00)

Costs: \$8,496.00 - 6000-680413-4731-363400-601001

Department of Transportation:

	<u>Hourly Rate</u>	<u>Amount</u>
34. MAXWELL V. FRYE, III	\$30.16	\$50,186.24

Account: 1001-000000-1952-194100-601009

Mr. Frye will continue to work as a Contract Services Specialist II (Special Investigator). This salary is a 4% increase from the previous contract. He will create and maintain files on all Trespass Towing Companies, BPD Medallion Towing Companies, and Peak Hour Towing Companies to include mandatory background records for each company's personnel and vehicle records for each licensed truck. He

AGENDA

BOARD OF ESTIMATES

04/23/2014

PERSONNEL

Dept. of Transportation - cont'd

Hourly Rate

Amount

will receive and process complaints made against Trespass Towing Companies, initiate investigations pertaining to complaints, attempt mediated remedies between the complainant and Trespass Towing Company, and present unresolved complaints to the Trespass Towing Board for resolution. He will also coordinate regular Trespass Tow Board hearings for Trespass Towing Companies to be held on a quarterly basis. He will schedule hearings, prepare agendas, attend hearings and document minutes. He will establish and ensure the integrity of a credentialing system, and investigate claims pertaining to integrity failures and damages resulting from negligence or abuse at the Department's Towing Facility. Mr. Frye's additional duties include conducting investigations for Towing Company office locations and storage facilities upon submission of license application, receipt of citizen complaint and at routine intervals, to ensure compliance with Rules and Regulations pertaining but not limited to security of stored vehicles, required signage, accessibility, proper zoning, customer safety and proper operation of machines used by the public for payment of assessed towing fees. The agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

04/23/2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Axis Company, Inc.	\$ 1,500,000.00
Baltimore Pile Driving & Marine Construction, Inc.	\$ 4,374,000.00
Boulevard Contractors Corp.	\$ 2,115,000.00
Chesapeake Containment Systems, Inc.	\$ 8,000,000.00
Debra's Glass, Inc.	\$ 4,509,000.00
Harris Brothers Construction Co., Inc.	\$ 243,000.00
John W. Brawner Contracting Company, Inc.	\$ 5,409,000.00
Joseph B. Fay Co.	\$231,300,000.00
Judlau Contracting, Inc.	\$465,030,000.00
Midwest Mole, Inc.	\$ 40,806,000.00
Talley Interior Exterior Painting	\$ 360,000.00
Utilities Unlimited, Inc.	\$ 5,382,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

AB Consultants, Inc.	Landscape Architect Engineer Land Survey
Faisant Associates, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

04/23/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Domino Financial Corporation	1702 Crystal Ave.	G/R \$120.00	\$ 1,000.00
Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.			
2. Goldye Abramson	1902 N. Longwood St.	G/R \$ 96.00	\$ 640.00
Funds are available in account 9910-908044-9588-900000-704040, North Avenue Gateway Project.			
3. Cav Commercial, LLC	958 N. Collington Ave.	G/R \$ 48.00	\$ 440.00
Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project.			
4. Marion I. and Henry J. Knott Foundation	925 N. Collington Ave.	G/R \$ 90.00	\$ 600.00
Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project.			
5. Gregory J. Summons and Penny A. Summons	2000 E. Chase St.	L/H	\$99,000.00
Funds are available in account 9910-906409-9588-900000-704040, EBDI Project, Phase II.			
6. Kimberly Mims	4816 Park Heights Ave.	L/H	\$27,250.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Site.			

AGENDA

BOARD OF ESTIMATES

04/23/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
7. Russell Jones and Valerie Jones (Deceased)	2240 E. North Ave.	F/S	\$12,000.00
Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.			
8. Solomon Galloway	1812 N. Rosedale St.	F/S	\$34,000.00

Funds are available in account 9910-905507-9588-900000-704040,
AG Demolition Project.

DHCD - Rescission and Approval

9. M-A Funding, Inc. (f/k/a Mid-Atlantic Funding Corporation)	912 N. Broadway	G/R \$120.00	\$ 1,000.00
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Funds are available in account 9910-908044-9588-900000-704040,
Undesignated Project.

On December 18, 2013, the Board approved the acquisition of the ground rent interest, by condemnation, in 912 N. Broadway for \$800.00. Since the original Board approval, the owner has negotiated a sale price and would like to proceed with a voluntary settlement. Therefore, the Board is requested to rescind the prior approval in the amount of \$800.00 and approve the acquisition of the \$120.00 ground rent interest in 912 N. Broadway for \$1,000.00.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

04/23/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
10. Ethel and John Thomas	958 N. Chester St.	G/R \$36.00	\$ 240.00

Funds are available in account 9910-906409-9588-900000-704040, EBDI Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

11. Glenn H. Goldberg	933 N. Castle St.	G/R \$30.00	\$ 200.00
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Funds are available in account 9910-906409-9588-900000-704040, EBDI Phase II Project.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Office of the Comptroller - Employment of Outside Counsel

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the employment of outside counsel.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - Not to exceed

No funds are requested at this time

BACKGROUND/EXPLANATION:

Pursuant to the Baltimore City Charter, Article VII, §24, the Board is requested to authorize the employment of outside counsel by the Comptroller for a pending Board of Ethics investigation.

The employment of outside counsel will be in an amount not to exceed \$2,000.00, payable upon services rendered and presentation of an invoice. As required by Baltimore City Charter, the City Solicitor has given written notice that representation by the Law Department will present a conflict of interest.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Mayor's Office of Information - Expenditure of Funds
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay Port Networks.

AMOUNT OF MONEY AND SOURCE:

\$154.70 - 1001-000000-1474-165700-603080

BACKGROUND/EXPLANATION:

Port Networks installed point-to-point connection from the Ravens Stadium to the Baltimore Animal Rescue & Care Shelter (BARCS) in order to obtain MOIT network connectivity. The connection was needed for the Grand Prix event. Initially, a Change Order was submitted to the Bureau of Purchases to cover additional costs of \$1,604.70 for the grounding project which in turn closed out the P.O. P524435. However, MOIT received a final invoice in the amount of \$154.70 for minor supplies related to that project after the P.O. was closed. Therefore, Port Networks is due \$154.70.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Mayor's Office - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for donations for the Baltimore City Youth Commission. The solicitation will be on an ongoing basis and not specific to a particular event. The period of the campaign will be effective upon Board approval through December 31, 2014.

AMUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Baltimore City Youth Commission will be soliciting funding and sponsorships to help support The Baltimore City Youth Commission's operations and events.

The purpose of the Youth Commission is to allow youth the opportunity to provide advice, recommendations, and information for the Mayor, the City Council, and municipal agencies on the development of community and government policies, programs, and services that support children, youth, and their families.

The Youth Commission is comprised of 17 voting members and 14 non-voting members. The 17 voting members include one young person from each of the 14 council districts and 3 at-large seats.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An

AGENDA

BOARD OF ESTIMATES

04/23/2014

Mayor's Office - cont'd

exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE SICK
LEAVE - WAIVER OF MAXIMUM DAYS

The Board is requested to approve a waiver/exception from the AM 203-3 policy, which allows a maximum of 30 days of sick leave transfer, and grant an additional 48 days for a total of 77 LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Leslie Nord.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

Shaileen S. Beyer	1
Nathaniel E. Smith	5
Danielle Ford	1
Shannon Hersey	1
Darcell Graham	1
Sheila Ricks	1
Kennard Hopkins	5
Sarah McRae	1
Lorraine M. Godfrey	2
Eric Thornton	2
Jamillah Abdul-Saboor	2
Judith C. Cooper	5
Helen Townsend	5
Barbara B. Collins	3
Wendy L. Allen	3
Carolyn Lee	5
Alice F. Gamble	5
James W. Grant, Jr.	5
Eva Slezak	3
Jerome G. Teagle	5
Pamela Potter-Hennessey	2

AGENDA

BOARD OF ESTIMATES

04/23/2014

Enoch Pratt Free Library - cont'd

John A. Richardson	1
John Damond	3
Ruby L. Robinson	2
Devon Ellis	1
Ann H. Stanton	5
Nyilah Covington	<u>2</u>
	77

The Library is requesting a total of 77 days due to Ms. Nord's extensive medical circumstances. The employees listed above have generously donated an additional 48 days to keep Ms. Nord in pay status during recovery. The additional donated days will assist the Library's retention efforts for this valued employee. Ms. Nord is expected to return to work by June 30, 2014.

THE LABOR COMMISSIONER RECOMMENDED APPROVAL

AGENDA

BOARD OF ESTIMATES

04/23/2014

Bureau of the Budget and - Supplementary General Fund
Management Research Operating Appropriation

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplementary General Fund Operating Appropriation to the Police Department (Service 622, Police Patrol) for new crime fighting initiatives.

AMOUNT

\$1,239,800.00

SOURCE:

General Fund Drug and Gambling
Contraband Revenue in excess of the
revenue relied on by the Board of
Estimates in determining the tax levy
required to balance the budget for Fiscal
Year 2014

BACKGROUND/EXPLANATION:

In an effort to reduce violent crime, the City will test several new crime prevention strategies which will be evaluated in Fiscal 2015. The Police Department will deploy surges at locations determined by command staff based on the most current crime trends. The funding will cover both Fiscal 2014 and 2015.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

04/23/2014

Bureau of the Budget and Management Research (BBMR) - Supplementary General Fund Operating Appropriation

ACTION REQUESTED OF B/E:

The Board is requested to approve a Supplementary General Fund Operating Appropriation to the Mayor's Office of Criminal Justice (Service 758, Coordination of Public Safety Strategy) for new crime fighting initiatives.

AMOUNT

SOURCE:

\$950,800.00

General Fund Drug and Gambling Contraband Revenue in excess of the revenue relied on by the Board of Estimates in determining the tax levy required to balance the budget for Fiscal Year 2014

BACKGROUND/EXPLANATION:

In an effort to reduce violent crime, the City will test several new crime prevention strategies which will be evaluated in Fiscal 2015. The funding will cover both Fiscal 2014 and 2015.

Operation Cease Fire (\$415,800.00): The National Network for Safe Communities at John Jay College will work with Baltimore to institutionalize a comprehensive violence prevention program. Research and field study from other cities has demonstrated that these interventions can lead to sharp reductions in violent crime.

Milwaukee Homicide Review (\$195,000.00): Baltimore will review and implement the model established by the Milwaukee Homicide Review Commission (MHRC). The MHRC is a multi-disciplinary group in Milwaukee that identifies and implements crime prevention methods from both a public health and criminal justice perspective.

Unity (\$85,000.00): Unity will support Baltimore in building, developing, and evaluating effective and sustainable youth violence prevention efforts.

AGENDA

BOARD OF ESTIMATES

04/23/2014

BBMR - cont'd

Gun Reward Program (\$60,000.00): The City, in conjunction with Metro Crime Stoppers, will offer rewards for tips that lead to the recovery of illegal firearms.

Youth Connection Center (\$195,000.00): The Connection Center will allow youth that are in violation of curfew laws to be transported to a safe, non-punitive environment until their parents or guardians arrive for pick-up.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

04/23/2014

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Audit Digest:

1. Audit of the Department of Recreation and Parks a Primary Government Unit of the City of Baltimore, Maryland Fiscal Report for the Fiscal Year Ended June 30, 2012.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

64 - 65

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

04/23/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

- 1. SC 933, High Level Interceptor Cleaning Proven Management, Inc. \$3,894,473.00
- DBE/MBE: Riviera/ReiDrayco \$663,500.00 17.04%
- DBE/MBE: A2Z Environmental Group \$623,500.00 16.01%

The lowest bidder, Video Pipe Services, Inc. was non-responsive on Bid Item 801 (Large Diameter Pipe Cleaning and CCTV/Sonar Inspection). Therefore, the Bureau of Water & Wastewater is recommending the award to the second lowest bidder, Proven Management, Inc.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,640,704.00	9956-904440-9549	
Wastewater	Construction Reserve	
Revenue Bonds	Hawkins Point	
1,500,000.00	9956-933001-9549	
<u>State Revenue</u>	Construction Reserve	
\$5,140,704.00	Unallocated	
\$ 389,447.00	-----	9956-905620-9551-2
		Extra Work
389,447.00	-----	9956-905620-9551-3
		Design
233,668.50	-----	9956-905620-9551-5
		Inspection
3,894,473.00	-----	9956-905620-9551-6
		Construction
233,668.50	-----	9956-905620-9551-9
<u>\$5,140,704.00</u>		Administrative

The transfer of funds is needed to award SC 933, High Level Interceptor Cleaning.

A PROTEST WAS RECEIVED FROM VIDEO PIPE SERVICES, INC.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

3. B50003342, Latex and Nitrile Gloves (Police Department)

REJECTION: Vendors were solicited by posting on CitiBuy and in local newspapers. In the process of evaluation, it was discovered that a significant element of the agency's detailed specifications was not included in the solicitation. Specifications will be reviewed and re-bid at a later date.

AGENDA

BOARD OF ESTIMATES

04/23/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Minority & Women-Owned Business Development</u>			
1. Sharon R. Pinder	National Organization of Black County Officials 30 th Annual Economic Development Conference Tunica, MS April 23-26, 2014	General Funds	\$ 949.67

The airfare was purchased using a City issued credit card assigned to Ms. Sharon R. Pinder. Therefore, the disbursement amount to the representative will be \$468.17.

Office of the President

2. Sharon Middleton Helen Holton	2014 National Assn. of Counties Annual Conference & Exposition July 10 - 15, 2014 (Reg. Fee \$490.00 ea.)	General Funds	\$4,274.66
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The subsistence rate for this location is \$179.00 per night per person. The hotel cost is \$174.00 per night, not including hotel taxes of \$28.67 per night. The Office of the President is requesting additional subsistence of \$35.00 per day for food and incidentals. The registration fee was prepaid using a City issued credit card assigned to Mr. Hosea Chew. The disbursement amount to each attendee will be \$1,647.33.

AGENDA

BOARD OF ESTIMATES

04/23/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Finance/Office of Risk Management</u>			
3. Charmaine T. McDaniel	Risk and Insurance Management Society 2014 Annual Conference & Exhibition Denver, CO April 27 - May 1, 2014 (Reg. Fee \$1,140.00)	Internal Service Fund	\$2,797.22

The subsistence rate for this location is \$222.00 per night. The hotel cost is \$192.00 per night, not including hotel taxes in the amount of \$114.04. The hotel is eight miles from the conference site. The cost of taxi service from the hotel to the conference site is \$35.00 one way, which would cost the attendee \$280.00 to travel to and return from the conference site. Therefore, the Department is requesting approval for a rental car in the amount of \$107.73, which has been included in the total cost of travel and additional subsistence of \$40.00 for food and incidentals. The registration was prepaid by City-issued card assigned to Mr. Meir Goldman. The amount to be disbursed to the attendee will be \$1,657.22.

AGENDA

BOARD OF ESTIMATES

04/23/2014

Baltimore Office of Promotion & the Arts - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the Baltimore Office of Promotion & The Arts (BOPA). The period of the Agreement is July 1, 2014 through June 30, 2019, with two additional 5-year renewal periods under the same terms.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In 1977, the Baltimore Office of Promotion & Tourism was created as a program of Charles Center Inner Harbor Management, a non-profit predecessor to the Baltimore Development Corporation (BDC), to produce special events, festivals, and promotions to attract residents and tourists downtown. In 1989, the tourism responsibilities were transferred to the Baltimore Convention and Visitors Association and the Baltimore Office of Promotion (BOP) continued to serve as the City's "special events" agency.

In 2002, at the City's request, the BOP assumed responsibility for programs handled until that time by the Mayor's Advisory Committee on Art & Culture (including serving as the City's designated arts council) and became BOPA. Two years later, BOPA assumed responsibility for the Baltimore Film Commission, a task formerly assigned to the Department of Transportation.

By 2004, BOPA had assumed administrative and financial oversight for Artscape, the School 33 Art Center, The Cloisters, the Bromo Seltzer Arts Tower, public murals, public art, and a school/community-based arts education program and was newly serving as the City's "one stop shop" for film production, permits and promotion. In addition, BOPA continued its longstanding management and operation of the Top of the World Observation Level, the Farmers' Market & Bazaar, and dozens of annual City events, festivals, fireworks and parades.

AGENDA

BOARD OF ESTIMATES

04/23/2014

BOPA - cont'd

BOPA's expanded mission and assumption of additional responsibilities required changes to its longstanding governance and management structure. A management contract was initiated with the City in 2006 when BOPA's classification as a BDC program was no longer in effect. That contract and its annual renewals expired in 2012.

This proposed agreement includes:

- the scope of services to be performed by BOPA, including responsibilities conveyed under both City Council Resolution and Public Ordinance,
- the scope of services and funding to be provided by the City in furtherance of BOPA's role, and
- the terms and conditions for contract renewal and/or termination.

The management terms include:

- the initial term to commence on July 1, 2014 and end on June 30, 2019, with up to two additional five-year renewal periods under the same terms.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/23/2014

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/ - RP 14805, Howards Park
Department of Recreation Dog Park Construction
and Parks **BIDS TO BE RECV'D: 05/28/2014**
BIDS TO BE OPENED: 05/28/2014

2. Department of Public Works/ - SC 924, Arc Flash Hazard
Bureau of Water & Wastewater Improvements at the Patapsco
Wastewater Treatment Plant
BIDS TO BE RECV'D: 05/28/2014
BIDS TO BE OPENED: 05/28/2014

3. Department of Public Works/ - SC 925, Arc Flash Hazard
Bureau of Water & Wastewater Improvements at the Back
River Wastewater Treatment
Plant
BIDS TO BE RECV'D: 05/28/2014
BIDS TO BE OPENED: 05/28/2014

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED