

**NOTICE**: Resolution effective February 05, 2014.

RESOLUTION  
OF  
THE BOARD OF ESTIMATES OF BALTIMORE CITY  
THE REGULATION OF BOARD OF ESTIMATES MEETINGS AND PROTESTS

WHEREAS, the Mayor and City Council of Baltimore, acting by and through the Board of Estimates (“Board”), pursuant to Article VI, § 1 et seq. of the Charter of Baltimore City, 1996 Edition, as amended (HEREIN after referred to as “Charter”), is responsible for formulating and executing the fiscal policy of the City, approvals of settlements, acquisitions and dispositions of real property, awarding contracts and supervising purchasing by the City; and other duties as prescribed in the Charter; and

WHEREAS, the Board, pursuant to Article VI, § 1 of the Charter is composed of the Mayor, President of the City Council, Comptroller, City Solicitor, and Director of Public Works, and the President of the City Council shall be President of the Board, and one of the members shall act as Secretary; and

WHEREAS, the members of the Board meet in public forum each Wednesday at 9:00 a.m. (unless in periodic recess) in the Hyman Pressman Hearing Room to conduct the business of government; and

WHEREAS, the Board, pursuant to Article VI, § 2 et seq. of the Charter, may promulgate rules and regulations and summon before it heads of departments, bureaus or divisions, municipal officers, and members of commissions and boards; and

WHEREAS, in the interest of promoting better government, order and efficiency the Board wishes to establish certain rules, applicable to all private individuals, business entities, fraternal organizations, special interest groups, associations and other entities, etc. (HEREIN after collectively referred to as “entity”) who wish to speak at the meetings of the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ESTIMATES OF BALTIMORE CITY**, that the following rules for the conduct of Board meetings be formally adopted by the Board to apply to all issues to be acted upon, considered, noted, or received at any given meeting:

1. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

2. Requests to speak on matters submitted to the Board for its information, notation or status report from a previous Board action may be heard at the discretion of the President of the Board. This rule does not preclude the submitting agency from orally presenting the report or matter at the meeting of the Board.

3. Matters may be protested by any entity directly and specifically affected by a pending matter or decision of the Board. The person or entity must submit a written protest of that matter or pending decision. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

4. An entity affected by the disposition of the matter in a way different than an average taxpayer or citizen and who so specifies to the satisfaction of the Board may have their protest heard and considered by the Board. However, the President of the Board reserves the right to call a person or organization to give testimony that he/she determines furthers the effective and fair decision making process of the Board. Protests filed by persons not affected by the disposition of the matter in a way different than an average taxpayer or citizen will be handled and responded to as may be determined by the Clerk of the Board.



## BOARD OF ESTIMATES' AGENDA - APRIL 2, 2014

### BOARDS AND COMMISSIONS

#### 1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

A.R. Marani, Inc.	\$	8,000,000.00
Asbestos Specialists, Inc.	\$	8,000,000.00
B.S. Environmental, Inc.	\$	2,241,000.00
Berg Corporation	\$	8,000,000.00
Day and Sons, Inc.	\$	4,320,000.00
Erosion Control & Landscape Services, Inc.	\$	1,500,000.00
French Construction Services, Inc.	\$	3,429,000.00
Kalkreuth Roofing & Sheet Metal, Inc.	\$	8,000,000.00
L.R. Willson & Sons, Inc.	\$	8,000,000.00
Mar-Allen Concrete Products, Inc.	\$	1,500,000.00
Michels Corporation	\$	1,970,127,000.00
Midasco LLC	\$	90,126,000.00
Ryan Restoration, Inc.	\$	1,500,000.00
Savin Engineers, P.C.	\$	36,288,000.00
Schemm Electric Co., Inc.	\$	8,000,000.00
ServiceMax, Inc.	\$	1,500,000.00
World Wide Corporation	\$	1,500,000.00

AGENDA

BOARD OF ESTIMATES

04/02/2014

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

BVF Engineering, Inc.	Engineer
Bayland Consultants & Designers, Inc.	Engineer Property Line Survey
Bryant Associates, Inc.	Engineer Land Survey
Endesco, Inc.	Engineer
Hatch Mott MacDonald, LLC	Architect Land Architect Engineer Land Survey
Precision Measurements, Inc.	Land Survey
Tucker, Young, Jackson, Tull, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Department of Transportation lessee, for the rental of the entire basement level of space located at 3002 Druid Park Drive. The period of the Agreement is March 1, 2014 through February 28, 2015, with one 1-year renewal option.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$1.00 - if demanded.

**BACKGROUND/EXPLANATION:**

The lessee will use the leased premises for storage purposes. The space is being leased "As Is".

The lessee will be responsible for janitorial and security services and any improvements to the premises, only upon receiving landlord's approval.

The Space Utilization Committee approved this lease on March 25, 2014.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/02/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payments of Settlements</u>			
1. Glenn H. Goldberg (1/2 interest) and Ronnie Marc Goldberg, Trustee of the Ronnie Marc Goldberg Revocable Trust (1/2 interest) (previous owners)	2022 E. Biddle Street	G/R \$90.00	\$ 75.00

On September 12, 2012, the Board approved the acquisition, by condemnation, of the reversionary interest (i.e., ground rent) in 2022 East Biddle Street for the amount of \$750.00 (i.e., a 12% cap rate), based upon an independent appraisal report. The former owners argued that the City should pay the \$1,058.82 (i.e., 8.5% cap rate). The parties agreed to settle the case for \$825.00 (i.e., an additional 10% above the previously approved valuation). Therefore, the Board is requested to approve an additional \$75.00 in settlement of this case.

2. Glenn H. Goldberg (1/2 interest) and Ronnie Marc Goldberg, Trustee of the Ronnie Marc Goldberg Revocable Trust (1/2 interest) (previous owners)	2436 E. Eager Street	G/R \$60.00	\$ 50.00
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On December 19, 2012, the Board approved the acquisition, by condemnation, of the reversionary interest (i.e., ground rent) in 2436 East Eager Street for the amount of \$500.00 (i.e., a 12% cap rate), based upon an independent appraisal report. The property owner argued that the City should pay the \$705.88

AGENDA

BOARD OF ESTIMATES

04/02/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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(i.e., 8.5% cap rate). The parties agreed to settle the case for a total of \$550.00 (i.e., an additional 10% above the previously approved valuation). Therefore, the Board is requested to approve an additional \$50.00 in settlement of this case.

Funds are available in account no. 9910-910634-9588-900000-704040.

Department of Housing and Community Development - Options

- |   |                                  |                |             |
|---|----------------------------------|----------------|-------------|
| 3. Ina Sally Axelrad<br>n/k/a Sally<br>Axelrad Bratman              | 1040 N. Stricker<br>Street       | G/R<br>\$65.00 | \$ 596.00   |
| 4. Barbara L. Himple,<br>a/k/a Barbara Goode<br>and Travis J. Goode | 1949 N. Patterson<br>Park Avenue | L/H            | \$17,400.00 |

In the event that the option agreement fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

DHCD - Condemnations

- |  |                   |                |           |
|--|-------------------|----------------|-----------|
| 5. Ebony Neal, the<br>Personal Repre-<br>sentative of the<br>Estate of Vivian<br>C. Gregg, deceased,<br>and Henry Clarence<br>Judd | 1423 Ensor Street | G/R<br>\$78.00 | \$ 520.00 |
|--|-------------------|----------------|-----------|

Funds are available in account no. 9910-905507-9588-900000-704040, AG Demolition Project.



AGENDA

BOARD OF ESTIMATES

04/02/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
6. Prakash Rampatsingh	1040 N. Stricker Street	L/H	\$29,250.00

DHCD - Payment of Settlement

7. The Estate of Leoni- das G. Newton, deceased (previous owner)	2624 Puget Street	F/S	\$14,000.00
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On February 12, 2014, the Board approved the acquisition, by condemnation, of the fee simple interest in 2624 Puget Street for \$27,000.00. This price was determined by the higher of two appraisals. The previous owners agreed to settle the condemnation suit for \$41,000.00. The previous owner is entitled to the balance of \$14,000.00.

Funds are available in account no. 9910-905507-9588-900000-704040, AG Demolition Project.

8. Armin Jaeger, IIC (previous owner)	1613 E. North Avenue	G/R \$120.00	\$ 200.00
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On November 27, 2013, the Board approved the acquisition, by condemnation, of the ground rent interest in 1613 E. North Avenue for \$800.00. This price was determined by the higher of two appraisals. The previous owner agreed to settle the condemnation suit for \$1,000.00. The previous owner is entitled to the balance of \$200.00.

Funds are available in account no. 9910-904403-9588-900000-704040, Great Blacks in Wax Project.

AGENDA

BOARD OF ESTIMATES

04/02/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
9. Benjamin Eisenberg, Alan G. Eisenberg and Irwin D. Eisenberg	1617 Harlem Avenue	G/R \$90.00	\$ 600.00

Funds are available in account no. 9910-905507-9588-900000-704040, AG Demolition Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 21** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on March 5, 12, 19, 2014. Also included in this total is one transfer from October 30, 2013 that was inadvertently left off of the reviewed and approved capital transfers, but was previously approved by the Board of Estimates at its meeting on March 19, 2014.



**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

**1. GREENMOUNT SENIOR CENTER, INC. \$ 69,646.00**

Accounts: 4000-433514-3024-295909-603051	\$ 41,746.00
4000-436114-3255-316200-603051	\$ 27,900.00

The organization will operate a senior program which serves as the focal point for seniors and their caregivers. Services will include but are not limited to transportation, social, recreational and educational programs, information and assistance, outreach, and wellness. The period of the Agreement is October 1, 2013 through September 30, 2014.

The Agreement is late because the Health Department was waiting on a final budget and signatures from the provider.

**MWBOO GRANTED A WAIVER.**

**2. BALTIMORE MEDICAL SYSTEM, INC. \$365,000.00  
(BMS)**

Account: 1001-000000-3100-295900-603051

The BMS will work with the Health Department to provide School Health Services which consist of School Health Suite Coverage and School Based Health Centers (SBHC). The BMS will provide services at Tench Tilghman Elementary/Middle School, Dr. Rayner Browne Elementary/Middle School, Collington Square Elementary/Middle School, Friendship Academy of Science and Technology Middle/High School, Maritime Industries Academy High School, Harford Heights Elementary and Northwestern High School. Services will also be provided at Vanguard Collegiate Middle School, and William C. March Middle School.

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Health Dept. - cont'd

The BMS will maintain approval from the Maryland Medical Assistance Program for designation of the school-based clinics at Collington Square Elementary/Middle School, Maritime Industries Academy High and Friendship Academy of Science and Technology at SBHC. The period of the Agreement is August 21, 2013 through June 30, 2014.

The Agreement is late because of revisions to the scope of work and budget.

**MWBOO GRANTED A WAIVER.**

3. **BALTIMORE MEDICAL SYSTEM, INC. (BMS) \$101,663.00**

Account: 1001-000000-3100-295900-603051

The BMS was awarded funding from the Health Resources and Services Administration to operate School-Based Health Centers, previously operated by the Baltimore City Health Department at Patterson Senior High and Paul Laurence Dunbar High Schools. In order to maintain continuity of services, and avoid disruption to students and their families, the BMS is awarding funds to the Department to continue operations at the School-Based Centers until the end of the school year. The period of the Agreement begins on the date that the BMS receives the required approvals and will end on June 30, 2014.

This agreement is late because it was just finalized.

4. **THE JOHNS HOPKINS UNIVERSITY (JHU) \$236,467.00**

Account: 4000-424514-3023-599604-603051

The JHU will provide comprehensive, HIV primary and specialty care to uninsured/underinsured clients in the Baltimore Eligible Metropolitan Area. The period of the Agreement is July 1, 2013 through June 30, 2014.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Health Dept. - cont'd

5. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 30,001.00**

Account: 4000-424514-3023-599653-603051

The JHU will provide services directed to immediately solve problems through a peer client advocate. Services will include but are not limited to assistance with legal, financial, housing, transportation and other psychosocial issues that will support the pregnant woman with the ultimate goal of prevention of mother to child transmission of HIV and maintenance or improvement in maternal health. The period of the Agreement is July 1, 2013 through June 30, 2014.

6. **HEALTH CARE FOR THE HOMELESS, INC.** **\$140,400.00**

Account: 4000-424513-3023-599638-603051

The organization will provide outpatient ambulatory health services for the Ryan White Part B Program. The services also include comprehensive primary care to 60 HIV+ positive persons experiencing homelessness and will provide at least 150 encounters. The period of the Agreement is July 1, 2013 through June 30, 2014.

**MWBOO GRANTED A WAIVER.**

The agreements are being presented at this time because the Infectious Disease and Environmental Health Administration programmatically manages Ryan White Part B services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm with the grant requirements.

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Health Dept. - cont'd

**7. CRIBS FOR KIDS, INC. \$0.00**

The Cribs for Kids, Inc., a non-profit organization is the owner of the service mark "Cribs for Kids", and has granted the Health Department use of the Licensed Trademark, U.S. Federal Registration No. 3,078,862. The Department will use the license trademark to promote and enhance Baltimore's safe-sleep educational program, with the intervention of a safety-approved crib and other products that will constitute a safe sleep environment to families. The period of the Agreement is effective upon Board approval for one year, with an automatic renewal if the Department is not in default at the end of the term.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (EXCEPT ITEM NO. 7) AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency).



**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Health Department - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with the University of Maryland School of Medicine, Center for Infant and Child Loss (CICL).

**AMOUNT OF MONEY AND SOURCE:**

\$2,500.00 - 6000-618614-3080-728100-406001

**BACKGROUND/EXPLANATION:**

The Department has received a grant from the CICL in support of the Safe Sleep Summit scheduled for April 10, 2014. The funds will be used to assist with payments for food, beverages, and printed materials for the event.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Health Department - Renewal of Sponsorship Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize exercising the third renewal option of the Sponsorship Agreement with the Baltimore County Department of Aging (BCDA). The period of the renewal is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$15,000.00 - 5000-536015-3044-295900-603026  
10,000.00 - 4000-433515-3023-295900-603026  
**\$25,000.00**

**BACKGROUND/EXPLANATION:**

On August 15, 2012, the Board approved the initial Sponsorship Agreement with the BCDA, in the amount of \$25,000.00, for the "2013 Edition" of the Regional Community Resource Directory in production from May - December 2012. The agreement contained four 1-year renewal options.

On August 14, 2013, the Board approved an amendment that changed the language in the Agreement from "2013 Edition" to "Annual Edition", to allow the Department to pay annually for production of the Regional Community Resource Directory. The Board also approved the second renewal option, with two 1-year renewal options remaining.

This is the third renewal option with one 1-year option remaining. All other terms and conditions of the original Sponsorship Agreement remain unchanged.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Health Department - Employee Expense Reports

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Employee Expense Report of Mr. Garland Chase.

**AMOUNT OF MONEY AND SOURCE:**

\$ 6.78 - 4000-424614-3030-294500-603002  
October 2013 - Mileage

19.21 - 4000-424614-3030-294500-603002  
November 2013 - Mileage

15.00 - 4000-424614-3030-294500-603003  
**\$40.99** November 2013 - Parking

**BACKGROUND/EXPLANATION:**

When Mr. Chase's expense statement was submitted, the Immunization Program was in the process of relocation. As a result, the paperwork was mixed up and overlooked.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Baltimore Development Corporation (BDC) - Landlord Subordination

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Landlord Subordination on behalf of the National Aquarium in Baltimore.

**AMOUNT OF MONEY AND SOURCE:**

No City Funds Required.

**BACKGROUND/EXPLANATION:**

The Landlord Subordination will facilitate necessary energy efficiency upgrades to the City-owned real property located in Piers 3 and 4 in the Inner Harbor East Urban Renewal Plan collectively known as the National Aquarium in Baltimore (Aquarium).

Pursuant to an Amended and Restated Lease Agreement dated July 1, 2001, between the Mayor and City Council of Baltimore (the City) and the Aquarium, the City is the owner of certain real property located on Piers 3 and 4 in the Inner Harbor East Urban Renewal Plan and currently leases the property to the Aquarium. The Aquarium intends to enter into a Master Equipment Financing Agreement between the Aquarium and Maryland Clean Energy Center, as Issuer, and Bank of America Public Capital Corp., as Lender for certain improvements which will be located upon the City-owned property. This is being done as part of an energy-efficiency upgrade to the Aquarium. Pursuant to this agreement, the City agrees to subordinate BDC's interest in the new improvements being installed at the Aquarium to the Lender in order to facilitate the financing and installation of the equipment.

(The Landlord Subordination has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Department of Transportation - Employee Expense Reports

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the various expense reports for the following employees:

1. **KOHL FALLIN** **\$ 66.61**

Account: 1001-000000-2301-249000-603002  
November 2013 - Mileage

The mileage reimbursement is late because the Project Identification Number was incorrect.

2. **MICHELLE WASHINGTON** **\$185.32**

Account: 1001-000000-6971-605100-603002  
October 2013 - Mileage  
November 2013 - Mileage

The Department of Transportation, Traffic Division received the original reimbursement request beyond the Department of Finance's deadline for reimbursement. The submitting employee is new with the section has been advised of the procedure.

3. **VALORIE LaCOUR** **\$ 97.38**

Account: 1001-000000-2301-249000-603002  
November 2013 - Mileage

The mileage reimbursement is late because the Project Identification Number was incorrect.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Bureau of Water and Wastewater - Amendment No. 3 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with Rummel, Klepper & Kahl, LLP (RKKL) under Project 1128R, Urgent Need Water Design and Engineering Services. This Amendment No. 3 extends the period of the Agreement through October 18, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 9960-908714-9557-900020-702064

**BACKGROUND/EXPLANATION:**

On January 19, 2011, the Board approved the original two-year agreement with the RKKL for Urgent Need Water Design and Engineering Services. On June 6, 2012, the Board approved amendment no. 1 to the agreement. On June 12, 2013, the Board approved amendment no. 2 to the agreement which increased the upset limit and extended the period of the agreement through April 18, 2014.

The consultant was asked to provide additional water design services related to replacement and rehabilitation of existing water mains at various locations identified by the City.

Under this proposed Amendment No. 3, the consultant will continue to provide engineering services for on-going tasks related to water main replacements. In order to complete these tasks, it is necessary to extend the period of the agreement by six-months through October 18, 2014. All other terms and conditions remain unchanged.

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Bureau of Water and Wastewater - cont'd

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise Programs, in accordance with the Baltimore City Code, Article 5, Subtitle 28.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Bureau of Water and Wastewater - Amendment No. 3 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with Patton Harris Rust & Associates under Project 1128P, Urgent Need Water Design and Engineering Services. This Amendment No. 3 extends the period of the Agreement through October 11, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 9960-911713-9557-900020-702064

**BACKGROUND/EXPLANATION:**

On January 12, 2011, the Board approved the original two-year agreement with Patton Harris Rust & Associates for Urgent Need Water Design and Engineering Services. On March 14, 2012, the Board approved amendment no. 1 to the agreement. On June 5, 2013, the Board approved amendment no. 2 to the agreement which increased the upset limit and extended the period of the agreement through April 11, 2014.

The consultant was asked to provide additional water design services related to replacement and rehabilitation of existing water mains at various locations identified by the City.

Under this proposed Amendment No. 3, the consultant will continue to provide engineering services for on-going tasks related to water main replacements. In order to complete these tasks, it is necessary to extend the period of the agreement through October 11, 2014. All other terms and conditions remain unchanged.



**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Bureau of Water and Wastewater - cont'd

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise Programs, in accordance with the Baltimore City Code, Article 5, Subtitle 28.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The Amendment No. 3 to Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement (LDA) with Oakford 2932, LLC. for the sale of 2932 Oakford Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$24,500.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. The City has agreed to convey the property known as 2932 Oakford Avenue to Oakford 2932, LLC.

The City may dispose of the property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition) (hereinafter, "the City Code"); Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 § 2-7 (h) of the City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE:**

The property was sold for \$24,500.00 via auction. Pursuant to the appraisal policy under "Exceptions to Requiring an Appraisal," no appraisal is required for the sale of properties under an approved Board of Estimates Policy which allows for an alternative method in determining value such as a Broker Price Opinion. Sale of City-owned property via auction was approved on November 3, 2010.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

04/02/2014

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1120 S. Hanover Street	Thirty-Seven West Cross Street, LP	Retain awning 33' x 2½', single face electric sign 6' x 4', three recessed lights
	Annual charge: \$ 250.48		
2.	1132 S. Hanover Street	BSH, Inc.	Retain bracket sign 4' x 2', four spot reflectors
	Annual charge: \$ 175.90		
3.	1035 Light Street	Annamarie Christopher	Awning 14'6" x 4', flat sign 10' x 2½'
	Annual charge: \$ 159.04		
4.	436 E. Fort Avenue	1237-39 Wall Street, LLC	Retain cornice sign 7' x 2', four spot reflectors
	Annual charge: \$ 105.60		

AGENDA

BOARD OF ESTIMATES

04/02/2014

Department of General Services - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5.	4545 Harford Road	Christ Power Church and Ministries, Inc.	Single face electric sign 8' x 3'
	Annual charge: \$ 70.30		
6.	1137 W. Baltimore Street	Lofton McLean, Jr.	Retain awning w/ signage 28' x 2½', four spot reflectors
	Annual charge: \$ 252.60		
7.	901 Eastern Avenue	Joseph A. Oliveri	Retain awning 12' x 2' three spot reflectors
	Annual charge: \$ 105.50		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

Department of Finance - Special Fund Appropriation Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an appropriation adjustment order (AAO) - Grant Fund transfer within the Baltimore City Health Department from Service 715 (Health Administration) to Service 308 (Maternal and Child Health).

**AMOUNT OF MONEY AND SOURCE:**

\$45,000.00 - From: Health Department, Service 715  
6000-600014-3001-568000-406001  
Unallocated Special Grant Funds

To: Health Department, Service 308  
6000-618714-3080-595600-406001  
Zanvyl and Isabelle Krieger Fund

The source of funds is a grant from the Zanvyl and Isabelle Krieger Fund accepted by the Board on March 19, 2014.

**BACKGROUND/EXPLANATION:**

The AAO is necessary to provide funding for training for frontline supervisors of the Department's home visiting programs and for the completion of the B'More Fit for Healthy Babies Pilot Program.

Initially, special funding was appropriated within an unallocated special fund account in the Fiscal 2014 Ordinance of Estimates. This AAO will allow funding to be moved from the unallocated grant source, in accordance with the actual grant award.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

29 - 32

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

04/02/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
1. <b>\$400,000.00</b>	9956-906114-9549	9956-904531-9551-3
Wastewater	Constr. Res.	Engineering
Utility Funds	Mapping Program/ GIS	
<b>\$400,000.00</b>	9960-907099-9558	9960-906531-9557-3
Water Utility	Constr. Res.	Engineering
Funds	Mapping Program/ GIS	

The funds are needed to cover the cost of Requisition 660202, Utility GIS Aerial Photography.

Department of Planning

2. <b>\$ 50,000.00</b>	9904-924009-9129	9904-926009-9127
24 <sup>th</sup> Eco. Dev.	Center Stage 50 <sup>th</sup>	Center Stage 50 <sup>th</sup>
Loan	Anniversary	Anniversary
	Renovation -	Renovation - Active
	Reserve	

This transfer will provide funds to Center Stage Theater for study and design costs, and building renovations. Center Stage Theater, located at 700 N. Calvert Street will renovate the theater in response to their 50<sup>th</sup> Anniversary. Improvement plans include public and non-performances space, the building exterior and infrastructure to better support new and changing technologies.



**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
3. \$ 6,904.31	9938-901729-9474	
General Fund	Active - Clifton	
	Park Master Plan	
	-----	9938-906807-9474
\$ 2,292.17		Active - Baltimore
		Playlot Program
		FY 12
	-----	9938-901750-9474
<u>4,612.14</u>		Active - Park
<b>\$ 6,904.31</b>		Building Renovation
		FY 08

This transfer will provide funds to clear account deficits.

4. \$10,000.00	9938-917027-9475	9938-919027-9474
State	Reserve - Clifton/ Wegworth Parks Courts	Active - Clifton/ Wegworth Parks Courts

This transfer will provide funds to cover the costs associated with design services for Clifton Park Tennis Courts.

5. \$20,000.00	9938-902719-9475	9938-901719-9474
MVR	Reserve - Druid Hill Park Neigh- borhood Access	Active - Druid Hill Park Neighborhood Access

This transfer will provide funds to cover the costs associated with design and administration services for Druid Hill Park Neighborhood Access Project.

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
6. <b>\$ 5,000.00</b> General Fund HUR Eligible	9938-918020-9475 Reserve - Patterson Park Roadway Improve- ments	9938-919020-9474 Active - Patterson Park Roadway Improvements

This transfer will provide funds to cover the costs associated with design services for Patterson Park Roadway Improvements.

7. <b>\$30,000.00</b> General Fund	9938-916022-9475 Reserve - Community Center Master Plan	9938-901743-9474 Active - Recreation & Parks Facility Improvements
---------------------------------------	--	---

This transfer will provide funds to cover the costs associated with construction administration services for the Morrell Park Recreation Center and to reconcile the account's deficit.

8. <b>\$10,000.00</b> Rec. & Pks. 27 <sup>th</sup> Series	9938-915017-9475 Reserve - Riverside Park Fields	9938-916017-9474 Active - Riverside Park Fields
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This transfer will provide funds to cover the costs associated with design services for Riverside Park Fields.

9. <b>\$10,000.00</b> Rec. & Pks. 26 <sup>th</sup> Series	9938-933005-9475 Reserve - Gwynns Falls Athletic Fields	9938-934005-9474 Active - Gwynns Falls Athletic Fields
---	--	---

This transfer will provide funds to cover the costs associated with design and administration services for roadway improvements at Gwynns Falls/Leakin Park.

AGENDA

BOARD OF ESTIMATES

04/02/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
10. <b>\$40,000.00</b>	9938-916022-9475	9938-917022-9474
General Fund	Reserve -	Active - Community
	Community Center	Center Master Plan
	Master Plan	

This transfer will provide funds to cover the costs associated with electric service upgrades at various community centers.

11. <b>\$ 5,000.00</b>	9938-935010-9475	9938-936010-9474
Rec. & Parks	Reserve - Park	Active - Park
26 <sup>th</sup> Services	Lighting & Signage	Lighting & Signage

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1165, Task No. 6 to Mahan Rykiel Associates, Inc.

12. <b>\$11,000.00</b>	9938-925004-9475	9938-928004-9474
State	Reserve - Stony	Active - Stony Run
	Run Trail	Trail

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1165, Task No. 7 to Mahan Rykiel Associates, Inc.

AGENDA

BOARD OF ESTIMATES

04/02/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |    |   |             |         |
|----|---|-------------|---------|
| 1. | <u>AMERICAN DIVING SUPPLY, LLC</u>  | \$29,024.40 | Low Bid |
|    | Solicitation No. B50003427 - Custom Dry Suits and Scuba Accessories - Fire Department - Req. No. R657545    |             |         |
| 2. | <u>TOTAL CONTRACTING, INC.</u>  | \$27,890.80 | Low Bid |
|    | Solicitation No. B50003393 - Wood Floor Refinishing - Department of Recreation and Parks - Req. No. R651893 |             |         |
| 3. | <u>STANDARD FUSEE DBA</u><br><u>ORION SAFETY PRODUCTS</u>   | \$22,000.00 | Renewal |
|    | Solicitation No. B50002869 - Road Flares - Police and Fire Department - Req. No. R626111                    |             |         |

On March 20, 2013, the City Purchasing Agent approved the initial award in the amount of \$22,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$22,000.00 is for the period April 3, 2014 through April 2, 2015, with two 1-year renewal options remaining.

- |    |   |             |           |
|----|---|-------------|-----------|
| 4. | <u>CHESAPEAKE</u><br><u>ENVIRONMENTAL EQUIPMENT LLC</u>   | \$49,665.00 | Low Bid   |
|    | Solicitation No. B50003413 - ABS Submersible Pumps - Department of Public Works - Req. No. R653095                    |             |           |
| 5. | <u>FINITE MATTERS, LTD.</u>   | \$10,000.00 | Extension |
|    | Solicitation No. 08000 - Budget Book Annual Maintenance and Setup Services - Department of Finance - P.O. No. P517040 |             |           |

On May 16, 2011, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. On March 28, 2012, the City Purchasing Agent approved an increase in the amount of \$3,000.00. On February 6, 2013, the City Purchasing Agent approved an increase in the amount of \$3,000.00. On March 11, 2013, the City Purchasing Agent approved an increase in the amount of \$3,762.00. This extension in the amount of \$10,000.00 is for the period June 1, 2014 through May 31, 2015. The contract expires on May 31, 2014.

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

- |    |   |              |         |
|----|---|--------------|---------|
| 6. | TENNANT SALES AND SERVICE COMPANY   | \$ 60,000.00 | Renewal |
|    | Contract No. B50001931 - PM Maintenance for Tennant Machines - Convention Center - P.O. No. P516995 |              |         |

On May 11, 2011, the Board approved the initial award in the amount of \$30,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$60,000.00 is for the period May 9, 2014 through May 10, 2015. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |    |   |              |         |
|----|---|--------------|---------|
| 7. | ALLIED CONTRACTORS, INCORPORATED  | \$200,000.00 | Renewal |
|    | Contract No. B50001768 - Requirements for Concrete Sidewalk and Other Structural Repairs at Various Locations - Recreation and Parks, etc. - P.O. No. P516895 |              |         |

On April 20, 2011, the Board approved the initial award in the amount of \$344,300.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$200,000.00 is for the period April 20, 2014 through April 19, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

<b>MBE:</b> JM Murphy Enterprises, Inc.	\$2,764.79	5%
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<b>WBE:</b> S & L Trucking, LLC		0
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**MWBOO FOUND VENDOR IN COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

04/02/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |    |  |                    |                 |
|----|--|--------------------|-----------------|
| 8. | HD SUPPLY WATERWORKS,<br><u>LIMITED PARTNERSHIP</u>  | <u>\$15,000.00</u> | <u>Increase</u> |
|    | Contract No. B50001992 - Various Water Tools - Department of Public Works - P.O. No. P517287 |                    |                 |

On June 13, 2011, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Due to the unusually high number of water main breaks this winter an increase in the amount of \$15,000.00 is necessary. This increase in the amount of \$15,000.00 will make the total award amount \$55,000.00. The contract expires on June 12, 2014 with no renewal options remaining. The above amount is the City's estimated requirement.

- |    |   |                     |                |
|----|---|---------------------|----------------|
| 9. | POWER-LITE INDUSTRIES<br><u>INC.</u>  | <u>\$200,000.00</u> | <u>Renewal</u> |
|    | Contract No. B50001368 - Steel Sub Base for Light Poles - Department of Transportation - P.O. No. P513112 |                     |                |

On April 28, 2010, the Board approved the initial award in the amount of \$385,200.00. The award contained two 1-year renewal options. On March 13, 2013, the Board approved the first renewal in the amount of \$200,000.00. This final renewal in the amount of \$200,000.00 is for the period April 21, 2014 through April 20, 2015. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

10. GEIGER PUMP AND EQUIPMENT

<u>COMPANY</u>	<u>\$100,000.00</u>	<u>Increase</u>
Contract No. 08000 - ITT Gould and ITT-Allis Chalmers Pumps Parts - Department of Public Works, Water and Wastewater - P.O. No. P525232		

On October 16, 2013, the Board approved the initial award in the amount of \$100,000.00. This increase in the amount of \$100,000.00 is necessary to include the requirements of the Environmental Services Division and an increase in usage of these parts. This increase in the amount of \$100,000.00 will make the award amount \$200,000.00. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

11. LORENZ LAWN & LANDSCAPE

<u>INC. d/b/a LORENZ, INC.</u>	<u>\$800,000.00</u>	<u>Renewal</u>
Contract No. B50001231 - Mowing Services for Recreation and Parks - Department of Recreation and Parks - P.O. No. P512903		

On April 14, 2010, the Board approved the initial award in the amount of \$578,960.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$800,000.00 is for the period April 14, 2014 through April 13, 2015 with no renewal options remaining.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

AGENDA

BOARD OF ESTIMATES

04/02/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

MBE: 4 Evergreen Lawn Care	\$557,606.00	20%
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WBE: Fouts Lawn Care	\$490,601.00	18%
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MWBOO found the vendor in non-compliance on March 6, 2014 and recommended that the vendor be given 60 days from date of renewal to come into compliance.

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

12. FREEMIRE & ASSOCIATES,  
INC. \$100,000.00 Sole Source  
 Solicitation No. 08000 - Dezurik Plug Valves - Department of  
 Public Works, Bureau of Water and Wastewater - Req. No. R655802

An Intent to Waive Competition was advertised (B50003428) with no responses received. The vendor is the sole distributor of the manufacturer's OEM valves and parts.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.



AGENDA

Bureau of Purchases - Master Lease Financing

**ACTION REQUESTED OF B/E:**

The Board is requested to authorize the Department of Finance to seek Master Lease financing for the purchase of vehicles, to be awarded to vendors in separate solicitations with subsequent Board approvals as required.

**AMOUNT OF MONEY AND SOURCE:**

\$29,888,398.05 - City's Master Lease through the Bureau of Treasury Management

**BACKGROUND/EXPLANATION:**

No additional funds are required. The total cost will be financed through the City's Master Lease program administered by the Bureau of Treasury Management.

On April 13, 2013, the Board approved the City's use of a Master Lease vehicle financing approach, as part of the City's 10-Year Financial Plan. This is the second round of such financing. The awards for provision of specific vehicles have already received Board approval, or approval will be sought as required. This request for Board approval authorizes the financing of the future purchase of the following vehicles by gross vehicular weight (GVW) class.

	<i>Vehicle Count</i>	<i>Estimated Costs</i>
6-Year Tranche Total	197	\$5,209,243.80
<8,500 GVW	156	\$4,107,590.40
8,501- 10,000 GVW	25	\$971,825.40
>10,001 GVW	4	\$27,745.50
Specialty Equipment	12	\$102,082.50
10-Year Tranche Total	141	\$24,679,154.25
8,501 - 10,000 GVW	18	\$1,485,902.40
>10,001 GVW	4	\$207,096.60
14,001 - 16,000 GVW	8	\$1,442,807.88
19,501-26,000 GVW	1	\$151,815.00
26,001- 33,000 GVW	4	\$523,162.87
>33,001 GVW	96	\$20,638,553.00
Specialty Equipment	10	\$229,816.50
Total Financing Amount	338	\$29,888,398.05

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:

40 - 44

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, reports have  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation

1. TR 11320, Greyhound Intermodal Terminal, 2110 Haines Street	Roy Kirby & Sons, Inc.	\$6,605,032.00
<b>DBE:</b> Roane's Rigging & Transfer	\$ 820,000.00	12.41%
GE Frisco	850,000.00	<u>12.87%</u>
	<b>\$1,670,000.00</b>	<b>25.28%</b>

**A PROTEST WAS RECEIVED FROM COMMERCIAL CONSTRUCTION.**

**2. TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,526,397.14	9950-905645-9528	
FED	Construction Reserve	
	Intercity/Intermodal	
	Terminal	
1,300,000.00	" " "	
Others		
1,900,000.00	9950-903621-9509	
Others	Liberty Heights Ave.	
	& Druid Hill	
569,690.20	9950-903606-9509	
Others	Internal Streets	
660,503.20	9950-903550-9509	
<u>GF(HUR)</u>	Neighborhood Street	
	Reconstruction	
<b>\$7,956,590.54</b>		
\$6,605,032.00	-----	9950-906645-9527-6
		Structure & Improvements
686,900.34	-----	9950-906645-9527-5
		Inspection
664,658.20	-----	9950-906645-9527-2
<u>\$7,956,590.54</u>		Contingencies
		Greyhound Intermodal
		Terminal

AGENDA

BOARD OF ESTIMATES

04/02/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

This transfer will fund the costs associated with award of Project TR11320, Greyhound Intermodal Terminal, 2110 Haines Street to Roy Kirby & Sons, Inc. in the amount of \$6,605,012.00.

- 3. TR 07309, Rehabilitation of Roadways Around East Baltimore Life Science Park Phase 1C P. Flanigan & Sons, Inc. \$2,333,454.75

<b>DBE:</b>	Fallsway Construction Co., LLC	\$175,000.00	7.50%
	Priority Construction Corp.	224,770.50	9.63%
	Sunrise Safety Services, Inc.	24,705.00	1.06%
	Bay City Construction, Inc.	136,070.00	5.83%
		<u>\$560,545.50</u>	<u>24.02%</u>

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,146,778.37	9950-902627-9528	
FED	Construction Reserve	
	Park Circle Intersec-	
	tion Improvements	
\$1,866,763.80	-----	9950-902335-9527-6
		Structure & Improvements
186,676.38	-----	9950-902335-9527-5
		Inspection
93,338.19	-----	9950-902335-9527-2
<u>\$2,146,778.37</u>		Contingencies EBDI Life
		Sciences

This transfer will partially fund the costs associated with award of Project TR 07309, Rehabilitation of Roadways around East Baltimore Life Science Park Phase 1C with P. Flanigan & Sons, Inc. in the amount of \$1,866,763.80. The local match will come from account no. 9910-906426-9588.

AGENDA

BOARD OF ESTIMATES

04/02/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Housing & Community Development

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 536,694.59	9910-904979-9587	9910-906426-9588
Motor Vehicle Revenue (MVR)	East Baltimore Redevelopment Reserve	East Baltimore Infrastructure

This transfer will move appropriations into the East Baltimore Infrastructure account for the rehabilitation of roadways around East Baltimore Life Science Park-Phase 1C.

6. B50003276, Building Deconstruction Humanim, Inc. \$ 690,289.00

(Dept. of Housing & Community Development)

**MWBOO SET MBE GOALS AT 27% AND WBE GOALS 10%.**

**MBE:** L&J Waste Recycling, LLC 17%\*

**WBE:** Morgan Construction Services, Inc. 10%

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

\*Bidder did not achieve the MBE goals and did not request a waiver.

Six bids were received and opened on January 29, 2013. Five bids were determined to be non-responsive. The award is recommended to the lowest, qualified, responsive and responsible bidder.

The Bureau of Purchases is requesting approval of this award with the condition that the bidder come into compliance within ten days of the award.

AGENDA

BOARD OF ESTIMATES

04/02/2014

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

7. B50003329, Heavy Duty Transmission & Differentials Rebuild & Repair Service Holabird Enterprises of Maryland, Inc. t/a Trans-Tech Transmission Center \$1,000,000.00

(Dept. of General Services  
Fleet Management)

**MWBOO GRANTED A WAIVER.**

8. B50003355, O.E.M. Parts & Service for Bobcat Equipment Metro Bobcat, Inc. \$ 250,000.00

(Dept. of General Services  
Fleet Management)

**MWBOO GRANTED A WAIVER.**

9. B50003259, Water Bill Envelopes Husky Envelope Products, Inc. \$ 50,045.00

(Dept. of Public Works,  
Bur. of Water & Wastewater)

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

04/02/2014

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

10. B50003396, Auto- Cummins Cooling \$ 800,000.00  
Motive Radiators Products, Inc. d/b/a  
& Heaters Cummins Radiator Co.

(Dept. of General Services,  
Fleet Management)

**MWBOO GRANTED A WAIVER.**

RECISSION AND RE-AWARD

11. B50003274, RESCIND AWARD to Orly Industry, Inc.  
Polyethylene Liners On January 8, 2014, the Board approved  
for all Baltimore the initial award to Orly Industry,  
City Agencies Inc. The solicitation required that  
the vendor supply Polyethylene liners  
(Dept. of Rec. & to all City agencies. The vendor is  
Parks, etc.) not able to deliver liners per the  
contract's requirements.

RE-AWARD

Central Poly-Bag Corp. \$ 258,420.00  
(next lowest responsible  
and responsive bidder)

On October 7, 2013, it was determined that no goals would  
be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
1. Ernest W. Burkeen, Jr.*	MD Recreation & Parks Assn. Conf.	General Funds	\$9,033.86
Robert Wall	Ocean City, MD		
Tracey Estep	Apr. 7 - 11, 2014*		
Ronnie Daniels	Apr. 8 - 11, 2014		
Thomas Jeannetta	(Reg. Fee \$195.00)		
Todd Clary	(Reg. Fee \$141.00)**		
David Carter			
Lynetta Cromer**			
Gwendolyn Fields-Walker**			
Devon Brown			
Joseph E. Burch**			
Corinne Parks			

\*\* For first time attendees and new members the registration fee is \$85.00 and membership dues is \$56.00; making the total fee \$141.00. As indicated below the registration or registration and membership fees were pre-paid by Expenditure Authorization or City card issued to the attendee.

<u>Attendees</u>	<u>Registration/ Membership</u>	<u>City Credit</u>	<u>Expenditure Authorization</u>
Mr. Burkeen	Registration		000137375
Mr. Wall	Registration		000137375
Ms. Estep	Registration		000137375
Mr. Daniels	Registration		000137375
Mr. Jeannetta	Registration		000137989

Mr. Burkeen will be disbursed \$632.00. Ms. Estep and Messrs. Wall and Jeanetta will be disbursed \$625.54 each. Mr. Daniels will be disbursed \$474.00.



**AGENDA**

**BOARD OF ESTIMATES**

**04/02/2014**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
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Department of Recreation and Parks - cont'd

<u>Attendees</u>	<u>Registration/ Membership</u>	<u>City Credit</u>	<u>Expenditure Authorization</u>
Mr. Clary	Registration		000137970
Mr. Carter	Registration	Credit Card	
Ms. Cromer	Registration & Membership		000137970
Ms. Fields- Walker	Registration & Membership		000137970

Mr. Clary, Mr. Carter, and Ms. Cromer will be disbursed \$625.54. Ms. Fields-Walker will be disbursed \$474.00.

Mr. Brown	Registration		000137970
Mr. Burch	Registration	Credit Card & Membership	
Ms. Parks	Registration	Credit Card	

Mr. Brown and Ms. Parks will be disbursed \$625.54 each. Mr. Brown will be disbursed \$271.00 for mileage and food.

Police Department

2. Ebony Lee Monique Brown	2014 International Conference on Sexual Assault, Domestic Violence, and Trafficking April 21 - 25, 2014 Seattle, WA (Reg. Fee \$545.00 ea.)	GTEAP Grant	\$4,090.00
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AGENDA

BOARD OF ESTIMATES

04/02/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of Transportation</u>			
3. Laetitia Griffin Khadriah Ward Evan Smith	FTA Region 3 FY14 Triennial Review Workshop April 6 - 8, 2014 Philadelphia, PA	General Funds	\$1,651.89

Department of Planning

4. Laurie Feinberg	2014 National Planning Conference Atlanta, GA April 25 - 29, 2014 (Reg. Fee \$1,105.00)	General Funds	\$2,478.43
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The subsistence rate for this area is \$189.00 per day. The Hotel rate is \$184.00 per night plus a \$121.00 hotel tax. The Department of Planning is requesting additional subsistence in the amount of \$35.00 per day for the cost of meals and incidental expenses. The additional subsistence totaling \$140.00 has been added to the total.

The registration was purchased using a City issued credit card assigned to Mr. Jamie Cramer. Therefore, the disbursement amount to Ms. Feinberg will be \$1,373.45.

Department of Planning

5. Jessica Varsa	2014 National Planning Conference Atlanta, GA Apr. 25 - 29, 2014 (Reg. Fee \$765.00)	Unified Planning Work Program Grant	\$1,660.95
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The airfare and registration fee were prepaid on a City-issued credit card assigned to Ms. Jaime Cramer. Therefore, Ms. Varsa will be disbursed \$627.00.

AGENDA

BOARD OF ESTIMATES

04/02/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Mayor's Office</u>			
6. Kathe Hammond	Nat'l Forum for Black Public Administrators Conference San Antonio, TX Apr. 11 - 15, 2014 (Reg. Fee \$495.00)	General Funds	\$2,111.32

The subsistence rate for this location is \$176.00 per night. The hotel rate is \$199.00 per night and the occupancy tax is \$33.33 per day. The Department is requesting additional subsistence of \$23.00 per day to cover the cost of the hotel and \$40.00 per day to cover the cost of food and incidentals. The airfare and hotel costs have been prepaid on a City-issued credit card assigned to Ms. Hammond. Therefore, Ms. Hammond will be disbursed \$715.00.

TRAVEL APPROVAL & REIMBURSEMENT

Baltimore City Fire Department

7. Nicole Errett	\$1,372.39
Shani Buggs	1,354.34
Shannon Egan	255.00
	<u>\$2,981.73</u>

On November 02 - 06, 2014, Ms. Nicole Errett, Ms. Shani Buggs, and Ms. Shannon Egan of the Mayor's Office of Emergency Management traveled to Boston, MA to attend the Annual American Public Health Association Meeting. The Fire Department is requesting the Board to ratify the travel request and approve reimbursement for each representative.

The Fire Department is requesting approval of expenses for transportation, parking, hotel accommodations, registration, meals and incidental expenses. The reimbursements are as follows:

AGENDA

BOARD OF ESTIMATES

04/02/2014

TRAVEL APPROVAL & REIMBURSEMENT

Baltimore City Fire Department - cont'd

Nicole Errett

Transportation:	\$ 155.80
Parking:	56.00
Hotel	717.00
Hotel Tax	103.59
Meals & Incidentals:	120.00
Registration:	220.00
	<u>\$1,372.39</u>

Shani Buggs

Transportation:	\$ 155.80
Parking:	60.00
Hotel	717.00
Hotel Tax	103.59
Meals & Incidentals:	95.97
Registration:	220.00
	<u>\$1,354.34</u>

Shani Buggs

Registration:	\$ 255.00
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A City issued credit card assigned to Ms. Connor Scott was used to pay airfare in the amount of \$155.80 and registration fee in the amount of \$220.00 for Ms. Errett and Ms. Shani. However, Ms. Shannon Egan was a late addition to this travel and therefore she paid her registration fee of \$255.00 with a personal credit card.

In addition, Ms. Egan secured her airfare, lodging, and food expenses personally and therefore is only seeking reimbursement for her registration fee in the amount of \$220.00. The reimbursement amount to Ms. Errett, Ms. Buggs, and Ms. Egan will be \$996.59, \$978.54, and \$220.00, respectively.

AGENDA

BOARD OF ESTIMATES

04/02/2014

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR 13305, Resurfacing Highways at Various Locations Northwest - Sector II  
**BIDS TO BE RECV'D: 05/07/2014**  
**BIDS TO BE OPENED: 05/07/2014**
  
2. Department of Public Works/  
Dept. of Recreation & Parks - RP 11864, Rita Church Community Center Gymnasium  
**BIDS TO BE RECV'D: 05/07/2014**  
**BIDS TO BE OPENED: 05/07/2014**
  
3. Department of Public Works/  
Bureau of Solid Waste - SWC 13310-R, Cell 6 Leachate Conveyance System Improvements at the Quarantine Road Landfill  
**BIDS TO BE RECV'D: 05/07/2014**  
**BIDS TO BE OPENED: 05/07/2014**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED