

NOTICE: Resolution effective February 05, 2014.

RESOLUTION
OF
THE BOARD OF ESTIMATES OF BALTIMORE CITY
THE REGULATION OF BOARD OF ESTIMATES MEETINGS AND PROTESTS

WHEREAS, the Mayor and City Council of Baltimore, acting by and through the Board of Estimates (“Board”), pursuant to Article VI, § 1 et seq. of the Charter of Baltimore City, 1996 Edition, as amended (HEREIN after referred to as “Charter”), is responsible for formulating and executing the fiscal policy of the City, approvals of settlements, acquisitions and dispositions of real property, awarding contracts and supervising purchasing by the City; and other duties as prescribed in the Charter; and

WHEREAS, the Board, pursuant to Article VI, § 1 of the Charter is composed of the Mayor, President of the City Council, Comptroller, City Solicitor, and Director of Public Works, and the President of the City Council shall be President of the Board, and one of the members shall act as Secretary; and

WHEREAS, the members of the Board meet in public forum each Wednesday at 9:00 a.m. (unless in periodic recess) in the Hyman Pressman Hearing Room to conduct the business of government; and

WHEREAS, the Board, pursuant to Article VI, § 2 et seq. of the Charter, may promulgate rules and regulations and summon before it heads of departments, bureaus or divisions, municipal officers, and members of commissions and boards; and

WHEREAS, in the interest of promoting better government, order and efficiency the Board wishes to establish certain rules, applicable to all private individuals, business entities, fraternal organizations, special interest groups, associations and other entities, etc. (HEREIN after collectively referred to as “entity”) who wish to speak at the meetings of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ESTIMATES OF BALTIMORE CITY, that the following rules for the conduct of Board meetings be formally adopted by the Board to apply to all issues to be acted upon, considered, noted, or received at any given meeting:

1. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

2. Requests to speak on matters submitted to the Board for its information, notation or status report from a previous Board action may be heard at the discretion of the President of the Board. This rule does not preclude the submitting agency from orally presenting the report or matter at the meeting of the Board.

3. Matters may be protested by any entity directly and specifically affected by a pending matter or decision of the Board. The person or entity must submit a written protest of that matter or pending decision. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

4. An entity affected by the disposition of the matter in a way different than an average taxpayer or citizen and who so specifies to the satisfaction of the Board may have their protest heard and considered by the Board. However, the President of the Board reserves the right to call a person or organization to give testimony that he/she determines furthers the effective and fair decision making process of the Board. Protests filed by persons not affected by the disposition of the matter in a way different than an average taxpayer or citizen will be handled and responded to as may be determined by the Clerk of the Board.

BOARD OF ESTIMATES' AGENDA - MARCH 26, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

American Combustion Industries, Inc.	\$	8,000,000.00
Inland Waters Pollution Control, Inc.	\$	300,000,000.00
Norair Engineering Corp.	\$	8,000,000.00
Oak Grove Restoration Company	\$	5,868,000.00
P. Flanigan & Sons, Inc.	\$	131,841,000.00
Poole and Kent Corporation	\$	100,000,000.00
Ruff Roofers, Inc.	\$	8,000,000.00
SanDow Construction, Inc.	\$	1,500,000.00
Young & Watson, Inc.	\$	1,251,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A Squared Plus Engineering Support Group, LLC	Engineer
Baker Engineering Services, Inc.	Engineer
Corrpro Companies, Inc.	Engineer
Daniel Consultants, Inc.	Engineer Land Survey

AGENDA

BOARD OF ESTIMATES

03/26/2014

BOARDS AND COMMISSIONS - cont'd

Gale Associates, Inc.	Architect Engineer
KGP Design Studio, LLC	Architect
Kittelson & Associates, Inc.	Engineer
Vision Engineering and Planning, LLC	Engineer

AGENDA

BOARD OF ESTIMATES

03/26/2014

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Joan Wolk.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Linda Tompkins-Baldwin	1
Nathaniel E. Smith	5
Eric Thornton	1
John A. Richardson	1
Jasbir Singh	1
Kim Leith	1
Alprescia Rivers	5
Jennifer Mange	5
Tay Bushrod	<u>2</u>
TOTAL	22

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

03/26/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Option</u>			
1. David M. Harris and Louis F. Friedman and David M. Harris as Personal Representatives of the Estate of Judith W. Harris	1949 N. Patterson Park Avenue	G/R \$72.00	\$ 600.00

Funds are available in account 9910-905507-9588-900000-704040,
AG Demolition Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following page:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

03/26/2014

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water & Wastewater</u>			
1.	\$250,000.00	9958-926006-9526 State Constr. Construction Res. Basin Inserts	9958-929006-9525-3 Engineering

This transfer will cover the initial phase costs for basin inserts at various locations.

Department of Housing and Community Development

2.	\$ 50,000.00	9910-904912-9587 Other Fund Revenue	9910-909124-9588 Loan Administration - Other Fund Revenue
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This transfer will move appropriations into the Loan Administration account to cover projected expenditures associated with fees incurred processing homeownership applications through FY2014.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Department of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 529 N. Charles Street 5 East Center Street	Johns Hopkins University	Two handicap ramps 21'10" x 4'6" and 12'7" x 3'6"

Annual Charge: \$140.60

Since no protests were received, there are no objections to approval.

EXTRA WORK ORDERS

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The Board is requested to approve
all of the
Extra Work Orders
as listed on the following page:

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The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

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BOARD OF ESTIMATES

03/26/2014

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

- EWO #069, \$150,000.00 - SC 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant

\$115,688,000.00	\$ 1,523,277.34	Fru-Con Construction, LLC	0	91
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- EWO #008, \$ 40,200.00 - SC 871R, Improvements to Herring Run Interceptors Phase I from Argonne Drive to 675 Feet Southeast of Harford Road

\$11,735,403.00	\$ 918,979.42	Cruz Contractors, LLC	0	97
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AGENDA

BOARD OF ESTIMATES

03/26/2014

DHCD - cont'd

2. WBC COMMUNITY DEVELOPMENT CORPORATION **\$ 25,000.00**

Account: 2089-208911-5930-728080-603051

The CDBG Agreement will provide funds to subsidize the organization's operating expenses. The organization will carry out planning activities that will assist in demonstrating its in-house capacity to carry out neighborhood and housing development activities in accordance with Federal HOME Program requirements. The agreement is effective upon Board approval for one year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement (LDA) with Adopt-A-Block, Inc., developer, for the sale of City-owned property located at 1747 E. Federal Street (Block 1477, Lot 045).

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Purchase Price

The City will convey all of its rights, title, and interest in the property at the time of settlement.

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of the vacant property located at 1747 E. Federal Street into a single-family home which the developer plans to bestow to a family in need.

Adopt-A-Block, Inc. through its outreach program, Compassion Commission, has purchased 417 Pittman Place and 1718 Holbrook Street from the City. Collectively, the outreach program has been in place for 11 years. Once transferred and redeveloped, the property will eliminate blight as well as return it to the active tax rolls of the City.

The property was journalized and approved for sale on December 6, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property located at 1747 E. Federal Street is being sold for \$1,000.00. The DHCD has determined the fair market value of the property to be \$5,000.00 using the waiver valuation process. The sale of this vacant property at a price below the waiver

DHCD - cont'd

valuation price will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction, and the property will become a primary residence as well as be returned to the City tax rolls.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement (LDA) with St. John Alpha & Omega Pentecostal Church, developer, for the sale of City-owned property located at 1924-1944 Herbert Street.

AMOUNT OF MONEY AND SOURCE:

\$6,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

A good faith deposit in the amount of \$600.00 will be paid by the developer prior to settlement and the remaining balance of \$5,400.00 will be paid in full at closing. The project is privately funded.

The property is a vacant lot located in the Mondawmin Community and has served as a dumping ground for trash and other debris. The Church has plans to pave and asphalt the lot's surface and use the property as off-street parking for its congregation, pending the required City approvals.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was priced pursuant to the appraisal policy by Baltimore City. The waiver valuation process was used in determining its value at \$8,722.00. Due to the fact that the property is vacant and is constantly littered with debris, it will be sold for the determined price of \$6,000.00. The following factors are present: 1) stabilizing the immediate community, 2) elimination of blight, 3) economic development;

DHCD - cont'd

real estate and other taxes, 4) and the opportunity to accelerate the rehabilitation of the property.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement (LDA) with Randall E. Taylor, developer, for the sale of City-owned property located at 1704 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in the property at the time of settlement.

The project will involve the rehabilitation of the vacant property into a single-family home which the Purchaser plans to use as his primary residence. Once transferred and redeveloped, the property will eliminate blight as well as returned to the active tax rolls of the City.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property located at 1704 N. Broadway is being sold for \$10,000.00. The DHCD has determined the fair market value of the property to be \$16,600.00 using the waiver valuation process. The sale of this vacant property at a price below waiver valuation will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction and the property will become a primary residence, as well as be returned to the City tax rolls.

AGENDA

BOARD OF ESTIMATES

03/26/2014

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Sugerhill, Inc., developer, for the sale of the City-owned property located at 516 E. 25th Street.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of the vacant commercial building into an automotive service repair business. Once transferred and redeveloped, the property will be active on the tax rolls of Baltimore City, thereby preventing tax abandonment. The property is in the Better Waverly neighborhood. The developer will be using private funds.

The authority to sell the property located at 516 E. 25th Street, is given under the Baltimore City Code, Article 13, § 2-7(h) of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW APPRAISED VALUE

The property located at 516 E. 25th Street is being sold for the total amount of \$15,000.00. The appraisal process determined the price for the property to be \$54,400.00. The property is being sold for less than the appraised value because of the following reasons:

- a. the condition of the property, which includes extreme deterioration of the interior of the building, a collapsed roof, as well as extensive remediation (mounds of tires and automobile removal) to the property's current condition,

DHCD - cont'd

- b. the elimination of blight,
- c. economic development, creation of real estate and other taxes, and
- d. the specific benefit to the immediate community.

MBE/WBE PARTICIPATION:

The developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with KCL Baltimore, LLC, developer, for the sale of the City-owned property located at 1526 North Caroline Street.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The project will consist of the City-owned vacant building located at 1526 North Caroline Street being completely rehabilitated for residential use as a single family dwelling, for sale to a homeowner at market rate. The developer proposes to spend approximately \$211,926.00 for acquisition and associated rehabilitation costs to complete the project. The developer will be using private funds.

The property was journalized and approved for sale on December 6, 2012.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property located at 1526 North Caroline Street was priced at \$6,666.67, pursuant to the waiver valuation process of the Appraisal Policy of Baltimore City and assessed by the Maryland State Department of Assessment and Taxation for \$5,000.00. The property will be sold for the amount of \$3,000.00. The property is being sold for less than the waiver valuation price because of the following reasons:

- (i) the renovation will be a specific benefit to the immediate community by revitalization through residential occupancy and homeownership,

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BOARD OF ESTIMATES

03/26/2014

DHCD - cont'd

- (ii) elimination of blight and neighborhood stabilization, and
- (iii) economic development, returning the property to productive use and to the active tax rolls of Baltimore City.

MBE/WBE PARTICIPATION:

The developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

03/26/2014

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 011, to Arcadis-US, under Project 1303, On-Call Project and Construction Management Assistance Inspection Services. The period of this Task Assignment is approximately 22 months.

AMOUNT OF MONEY AND SOURCE:

\$666,797.09 - 9956-905620-9551-900020-705032

BACKGROUND/EXPLANATION:

Construction Management is requesting Arcadis-US to provide inspection for SC 906, Improvements to Sanitary Sewers in the West Baltimore Region of the High Level Sewershed. The original contract will expire on May 16, 2016.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

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BOARD OF ESTIMATES

03/26/2014

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 017, to GWWO, Inc., under Project No. 1164, On-Call Architectural Design Services.

AMOUNT OF MONEY AND SOURCE:

\$161,025.75 - 9938-917022-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include the design development for expansion and renovation of the Cahill Recreation Center.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$170,000.00	9938-916022-9475	9938-917022-9474
General Fund	Reserve - Community Center Master Plan	Active - Community Center Master Plan

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task No. 17 to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

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BOARD OF ESTIMATES

03/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|---|-------------|-----------|
| 1. DAVISLOGIC, INC. T/A ALL | | |
| HANDS CONSULTING | \$49,990.00 | Agreement |
| Solicitation No. 06000 - Consulting Agreement for Threat and Hazard Identification and Risk Assessment - Fire Department - Req. No. R652223 | | |

The Board is requested to approve and authorize execution of an Agreement with DavisLogic, Inc. t/a All Hands Consulting. The period of the agreement is effective upon Board approval for one-year.

All Hands Consulting is uniquely experienced to provide consulting services to the Mayor's Office of Emergency Management in order to meet upcoming FEMA requirements.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

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| 2. P. FLANIGAN AND SONS, | | |
| INC. | \$3,000,000.00 | Renewal |
| Contract No. B50001348 - Paving Materials (Hot and Cold Patch) - Departments of Transportation and Public Works - P.O. No. P512618 | | |

On March 10, 2010, the Board approved the initial award in the amount of \$6,003,250.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$3,000,000.00 is for the period March 22, 2014 through March 21, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

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BOARD OF ESTIMATES

03/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|---|--------------|---------|
| 3. RGA, LLC
Contract No. 08000 - Traffic Signal Components - Department of Transportation - P.O. No. P519794 | \$ 50,000.00 | Renewal |
|---|--------------|---------|

On March 28, 2012, the Board approved the initial award in the amount of \$93,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$50,000.00 is for the period April 1, 2014 through March 31, 2015, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

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|---|--------------|---------|
| 4. SHERI M. BUCKEY d/b/a
AB&B TERMITE & PEST
CONTROL
Contract No. B50001701 - Pest Control Services - Department of General Services - P.O. Nos. P516127 and P520926 | \$100,000.00 | Renewal |
|---|--------------|---------|

On February 16, 2011, the Board approved the initial award in the amount of \$80,000.00. The award contained two 1-year renewal options. On July 2, 2012, the City Purchasing Agent approved an increase in the amount of \$30,000.00. On July 18, 2012, the Board approved a second vendor in the amount of \$90,000.00. On September 19, 2012, the Board approved a substitute second vendor in the amount of \$50,000.00. On January 23, 2013, the Board approved the first renewal in the amount of \$100,000.00. This final renewal in the amount of \$100,000.00 is for the period April 1, 2014 through March 31, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

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BOARD OF ESTIMATES

03/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- 7. APPLE FORD, INC.
 PACKER NORRIS PARTS, LLC
 HERITAGE OF OWINGS MILLS
 II, INC.
 AL PACKER'S WHITE MARSH FORD,
 LLC

	\$ 0.00	Extension
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Contract No. B50000665 - Automotive OEM Parts and Service -
 Department of General Services - P.O. Nos. P505762-P505765

On December 10, 2008, the Board approved the initial award in the amount of \$10,000,000.00. The award contained two 1-year renewal options, which were previously approved by the Board. The request before the Board is for an extension.

Rather than put the agency's automotive part requirements out for bid as one solicitation, the Bureau of Purchases elected to advertise three separate solicitations, based upon the manufacturer of the parts for which bids were opened on February 26, 2014. B50003375 (OEM Parts and Service for GM) is being separately awarded. No bids were received for Solicitation B50003374 (OEM Parts and Service for Ford), and the two bids received from Solicitation B50003378 (OEM Parts and Service for Chrysler) were non-responsive due to lack of a bid guarantee.

An extension of the current contract is requested to allow time to re-bid the requirements for Ford and Chrysler parts. This extension in the amount of \$0.00 is for the period April 1, 2014 through June 30, 2014. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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BOARD OF ESTIMATES

03/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

8. CB FLOORING, LLC	\$ 0.00	Renewal
Contract No. B50001765 - Furnish and Install Carpet - Department of General Services, etc. - P.O. Nos. P516836 and P516837		

On March 9, 2011, the Board approved the initial award in the amount of \$500,000.00 to two vendors, CB Flooring, LLC and Total Contracting, Inc. The award contained four 1-year renewal options. Subsequent actions have been approved. The Bureau of Purchases recommends renewal of the contract with CB Flooring, LLC on the condition that the vendor comes into compliance with MBE/WBE participation goals within 60 days of the date of Board approval, or suffer automatic termination for default on May 30, 2014. A conditional renewal of the contract is needed to provide time for the vendor to come into compliance. The contract with Total Contracting, Inc. was terminated automatically on February 18, 2014.

MBE/WBE PARTICIPATION:

Total Contracting, Inc.

On November 15, 2013, MWBOO found the vendor, Total Contracting, Inc. non-compliant. Total Contracting, Inc. was asked to submit a plan to cure its participation deficiency and was given 60 days to come into compliance. As of February 18, 2014, Total Contracting, Inc. has failed to submit a corrective compliance plan and continues to be in non-compliance.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

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BOARD OF ESTIMATES

03/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

CB Flooring, LLC

MBE: Carpet for Pennies	\$20,790.78	16.23%
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WBE: Letke Security Contractors, Inc.	\$ 0.00	0.00%
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CB Flooring, LLC was previously found compliant on November 26, 2013, but was found non-compliant on February 18, 2014. MWBOO recommends that the vendor be given 60 days to come into compliance.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

9. EXPRESS SCRIPTS INSURANCE		2 nd Amendment
<u>COMPANY</u>	\$ 0.00	to Agreement
Contract No. BP-07150 - Prescription Drug Program Services Medicare Part D - Department of Human Resources - Req. No. N/A		

The Board is requested to approve and authorize execution of the Second Amendment to Agreement with Express Scripts Insurance Company. The Second Amendment to Agreement is for the period of January 01, 2014 through December 31, 2014, with no renewal options.

On September 12, 2007, the Board approved the initial award to Express Scripts, Inc. for a Commercial Prescription Drug Program for employees and retirees. On June 30, 2010, per the terms of Contract No. BP-07150 with Express Scripts, Inc., the City implemented Part D of the Medicare Prescription Drug, Improvement and Modernization Act of 2003 for eligible retirees, effective April 1, 2010.

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BOARD OF ESTIMATES

03/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On December 8, 2010, the Board approved Medicare Part D Agreement for Calendar Year 2011. On June 6, 2012, the Board approved the Medicare Part D Agreement for Calendar Year 2012. On December 5, 2012, the Board approved the first amendment for Medicare Part D Agreement for Calendar Year 2013. This Second Amendment To Agreement extends the contract through the calendar year 2014, as required by federal regulations. No funding is required since it is included in the extension of the prescription program separately approved by the Board on September 25, 2013. The MBE/WBE Participation is set on the Administrative Fee.

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

Express Scripts

MBE: A. Thompson & Assocs., Inc.	\$11,807.10	
Human Capital Consultants*	<u>8,396.85</u>	
	\$20,203.95	6.51%
 WBE: Curry Printing & Copy Center	 \$ 1,858.18	
Well Advantage	<u>4,855.13</u>	
	\$ 6,713.31	2.16%

*Human Capital Consultants has not been approved for MBE participation.

On September 14, 2013, MWBOO found the vendor in compliance at time of extension for calendar year 2014.

MWBOO FOUND VENDOR IN COMPLIANCE.

(The Second Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

10. INTERGROUP SYNERGY AND PLANNING COLLABORATIVE, INC.	\$ 16,957.00 <u>186,524.00</u> \$203,481.00	Ratification, Renewal, and Correction
--	--	---

Contract No. B50002774 - Provide Administrative and Operational Services for the Ryan White Part A Operations - Health Department - P.O. No. P525028

On August 28, 2013, the Board approved the initial award in the amount of \$322,838.00. Due to a clerical error, the initial Board letter specified three renewal terms, rather than the two stated in the contract. The Board is requested to approve the correction to two renewals.

On November 13, 2013, the City Purchasing Agent approved a decrease in the direct fee in the amount of \$13,801.00. This is the first renewal. The renewal was delayed due to the agency's need to identify the amount of available grant funds. The period of the ratification is March 1, 2014 through March 26, 2014. This first renewal in the amount of \$186,524.00 is for the period March 27, 2014 through February 28, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

MBE: Abrams, Foster, Nole & Williams, P.A.	\$ 6,000.00	3.75%
Realistic Computing, Inc.	8,400.00	5.25%
STAR Associates, Inc.	11,050.00	6.91%
Specialty Marketing & Printing Svcs.	<u>1,729.83</u>	1.08%
	\$27,179.83	
 WBE: Expressly Yours, Gloria, Inc.	 \$10,460.75	 6.54%
Copy Cat Acquisition Co., LLC	<u>999.58</u>	0.63%
	\$11,460.33	

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/26/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

11. GAY FAMILY FOUNDATION, LTD. d/b/a THE TAYLOR- WILKS GROUP	\$ 8,334.00 91,666.00 <u>\$100,000.00</u>	Ratification, Renewal, and Correction
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Contract No. B50002791 - Provide Technical Support Services for the Ryan White Part A Operations - Health Department - P.O. No. P525582

On August 14, 2013, the Board approved the initial award in the amount of \$180,237.00. Due to a clerical error the initial Board letter specified three renewal terms, rather than the two stated in the contract. The Board is requested to approve the correction to two renewals.

On November 13, 2013, the City Purchasing Agent approved a decrease in the amount of \$9,387.00. The renewal was delayed due to the agency's need to identify the amount of available grant funds. The period of the ratification is March 1, 2014 through March 26, 2014. The period of the renewal is March 27, 2014 through February 28, 2015, with one 1-year renewal option remaining.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

MBE: Higher Ground Transportation	\$14,296.00	10%
WBE: Intergroup Services, Inc.	\$ 7,164.80	5%

MWBOO FOUND VENDOR IN COMPLIANCE.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

34 - 38

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

03/26/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 11320, Greyhound Intermodal Terminal, 2110 Haines Street	Roy Kirby & Sons, Inc.	\$6,605,032.00
DBE: Roane's Rigging & Transfer	\$ 820,000.00	12.41%
GE Frisco	850,000.00	<u>12.87%</u>
	\$1,670,000.00	25.28%

A PROTEST WAS RECEIVED FROM COMMERCIAL CONSTRUCTION.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,526,397.14	9950-905645-9528	
FED	Construction Reserve	
	Intercity/Intermodal	
	Terminal	
1,300,000.00	" " "	
Others		
1,900,000.00	9950-903621-9509	
Others	Liberty Heights Ave.	
	& Druid Hill	
569,690.20	9950-903606-9509	
Others	Internal Streets	
660,503.20	9950-903550-9509	
<u>GF(HUR)</u>	Neighborhood Street	
	Reconstruction	
\$7,956,590.54		
\$6,605,032.00	-----	9950-906645-9527-6
		Structure & Improvements
686,900.34	-----	9950-906645-9527-5
		Inspection
664,658.20	-----	9950-906645-9527-2
<u>\$7,956,590.54</u>		Contingencies
		Greyhound Intermodal
		Terminal

AGENDA

BOARD OF ESTIMATES

03/26/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

This transfer will fund the costs associated with award of project TR11320, Greyhound Intermodal Terminal, 2110 Haines Street to Roy Kirby & Sons, Inc. in the amount of \$6,605,012.00.

- 3. TR 07309, Rehabilitation P. Flanigan & Sons, \$2,333,454.75
of Roadways Around East Inc.
Baltimore Life Science
Park Phase 1C

DBE:	Fallsway Construction Co., LLC	\$175,000.00	7.50%
	Priority Construction Corp.	224,770.50	9.63%
	Sunrise Safety Services, Inc.	24,705.00	1.06%
	Bay City Construction, Inc.	136,070.00	5.83%
		<u>\$560,545.50</u>	<u>24.02%</u>

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,146,778.37	9950-902627-9528	
FED	Construction Reserve	
	Park Circle Intersec-	
	tion Improvements	
\$1,866,763.80	-----	9950-902335-9527-6
		Structure & Improvements
186,676.38	-----	9950-902335-9527-5
		Inspection
93,338.19	-----	9950-902335-9527-2
<u>\$2,146,778.37</u>		Contingencies EBDI Life
		Sciences

This transfer will partially fund the costs associated with award of project TR 07309, Rehabilitation of Roadways around East Baltimore Life Science Park Phase 1C with P. Flanigan & Sons, Inc. in the amount of \$1,866,763.80. The local match will come from account no. 9910-906426-9588.

AGENDA

BOARD OF ESTIMATES

03/26/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Housing & Community Development

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 536,694.59	9910-904979-9587	9910-906426-9588
Motor Vehicle	East Baltimore	East Baltimore
Revenue (MVR)	Redevelopment	Infrastructure
	Reserve	

This transfer will move appropriations into the East Baltimore Infrastructure account for the rehabilitation of roadways around East Baltimore Life Science Park-Phase 1C.

Bureau of Purchases

- 6. B50003192, Workers Compensation Claims Administration
- Key Risk Management Services, LLC
- \$13,614,900.00

(Dept. of Finance)

MBE: Claim Assist, LLC	1%
SPRC LLC	13%
Sutherland Data Products, Ltd.	1%
Tyson Investigation Services, Inc.	2%
	<u>17%</u>

WBE: All Pro Placement Service, Inc.	2%
Comprehensive Investigations, Inc.	2%
Expert Medical Opinions	3%
Mary Kraft & Associates, Inc.	2%
Restore Rehabilitation	1%
	<u>10%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/26/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

7. B50003276, Building Humanim, Inc. \$ 690,289.00
Deconstruction

(Dept. of Housing & Community Development)

MWBO SET MBE GOALS AT 27% AND WBE GOALS 10%.

MBE: L&J Waste Recycling, LLC 17%*

WBE: Morgan Construction Services, Inc. 10%

MWBO FOUND VENDOR IN NON-COMPLIANCE.

*Bidder did not achieve the MBE goals and did not request a waiver.

Six bids were received and opened on January 29, 2013. Five bids were determined to be non-responsive. The award is recommended to the lowest, qualified, responsive and responsible bidder.

The Bureau of Purchases is requesting approval of this award with the condition that the bidder come into compliance within ten days of the award.

A PROTEST WAS RECEIVED FROM K&K ADAMS, INC.

8. B50003375, OEM Parts Valley Chevrolet, LLC \$ 4,000,000.00
and Service for General d/b/a AutoNation
Motor Vehicles Chevrolet Timonium

(Dept. of General Services, Fleet Mgmt.)

MWBO GRANTED A WAIVER

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

9. B50003345, Tub Grinding
of Trees, Stumps and Etc.

(Dept. of Recreation
and Parks)

REJECTION: On February 12, 2014, the Board opened three bids for B50003345. Harvest RGI, LLC (\$127,800.00), Level Land, Inc. (\$333,000.00) and Hawkeye Construction (\$377,000.00). The lowest bidder was found to be non-compliant by MWBOO on March 6, 2014 and the amounts offered by the two other bidders greatly exceed the funds the Agency has budgeted for this project.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Mayor's Office of Information - Expenditure of Funds
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve payment to The Johns Hopkins University.

AMOUNT OF MONEY AND SOURCE:

\$6,000.00 - 1001-000000-1471-167700-603051

BACKGROUND/EXPLANATION:

The Johns Hopkins University provided an intern for MOIT for the summer and fall of 2013. The costs for both the summer and fall programs should have been included on P525129; however, the cost for the fall was inadvertently left off of the Purchase Order. As a result, The Johns Hopkins University is due \$6,000.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Mayor's Office of Information - Ratification
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to ratify service and approve payment to LiteCloud, Inc. (LiteCloud). The invoices are for the periods April 2012 - March 2013, April 2013, May 2013, June 2013, July 2013, August 2013, September 2013, October 2013, and November 2013.

AMOUNT OF MONEY AND SOURCE:

\$12,000.00 - 1001-000000-1474-167700-605008

BACKGROUND/EXPLANATION:

LiteCloud provides internet services for the City of Baltimore's Enterprise network. The invoices are for Lifetalk Hosted SIP Origination/Termination and Lifetalk Hosted VoIP.

MOIT was originally using the vendor LiteCast/Balticore, LLC (LiteCast) to supply these services. However, Litecast sold portions of their company to LiteCloud. The services that MOIT are using now fall under LiteCloud. MOIT was unable to cover invoices with LiteCloud until they were completely separated from the previous vendor. LiteCloud now has a federal ID number and is registered in CitiBuy. MOIT is now able to cover the open invoices to LiteCloud which total \$12,000.00. The payment covers the period of April 2012 through November 2013. Purchase Order No. P525460 has been created to cover December 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Mayor's Office of Human Services (MOHS) - Head Start Program
Grant Agreements

The Board is requested to approve and authorize execution of the various Head Start Program Grant Agreements.

1. **THE JOHNS HOPKINS HOSPITAL/MARTIN LUTHER KING JR. (MLK)/EARLY HEAD START PROGRAM** **\$30,371.00**

Account: 5000-586814-6051-452400-603051

Under the terms of this agreement, the organization will use the funds for the operation of the MLK/Early Head Start Program to enhance the quality of services provided to 178 children and their families. This Head Start program will partner with the Baltimore City Public Schools' School and Community Partnership Program. The program will acquire students who are enrolled in the Vocational Tech Child Development Program to work in MLK classrooms during non-school hours at the MLK Jr./Early Head Start Program. The period of the Agreement is October 1, 2013 through June 30, 2014.

2. **THE JOHNS HOPKINS HOSPITAL/MARTIN LUTHER KING JR. (MLK)/EARLY HEAD START PROGRAM** **\$33,486.00**

Account: 5000-586814-6051-452400-603051

Under the terms of this agreement, the organization will use the funds to restore services eliminated or reduced due to the FY14 sequestration. The program will serve 170 children and their families in Baltimore City.

Baltimore City Head Start is using the Head Start Amended Supplemental Grant funds to offset position vacancies and restore program services that were eliminated due to the sequestration. Baltimore City Head Start was awarded \$913,995.00 from the Head Start Amended Supplemental Grant. The period of the Agreement is November 1, 2013 through June 30, 2014.

AGENDA

BOARD OF ESTIMATES

03/26/2014

MOHS - cont'd

3. THE JOHNS HOPKINS HOSPITAL/MARTIN LUTHER KING JR. (MLK)/EARLY HEAD START PROGRAM \$2,573,240.00

Account: 4000-486514-6051-452400-603051 \$2,506,224.00
4000-486114-6051-452400-603051 \$ 67,016.00

Under the terms of this Agreement, the organization will use the funds for the operation of the MLK/Early Head Start Program for the fiscal year beginning July 1, 2013. The program will serve 170 children and six pregnant women and provide their families' comprehensive holistic health and educational services in Baltimore City. The period of the agreement is July 1, 2013 through June 30, 2014.

Table with 3 columns: MBE: Charm City Caterers, Inc. \$200,000.00 7.77%, D S Q Solutions, LLC 20,000.00 0.78%, Total \$220,000.00 8.55%

Table with 3 columns: WBE: A J Stationers, Inc. \$ 1,000.00 0.04%, AA Affordable Transportation, LLC 3,500.00 0.13%, Sandra B. Apple, Special Ed Consult 20,000.00 0.78%, Viking Chemicals, Inc. 3,000.00 0.12%, Total \$ 27,500.00 1.07%

The provider requested and was granted a waiver of the balance of the MBE/WBE goals. Of the total amount of \$2,573,240.00, \$2,499,875.00 is for items that are proprietary and non-segmentable. The goals are set on the non-exempt amount of \$73,365.00.

The Head Start Program Grant Agreements are late because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Head Start Program Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

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All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Planning</u>		
1. JENNY GUILLAUME	\$28.84	\$ 60,000.00
		\$ 300.00
		(Transportation)
Accounts: 5000-518412-1871-187400-601001		\$ 18,533.00
9910-910635-9588-900000-709001		\$ 41,767.00

Ms. Guillaume will work as a Contract Services Specialist II (Growing Green Initiative Coordinator). She will be responsible for developing communication material that describes the Growing Green Initiative, including handouts, flow charts, operational charts, and other graphic and written material. She will coordinate all activities of the Growing Green Group comprised of agency representatives to set goals, establish processes and identify implementation strategies for green infrastructure planning at the City-wide and neighborhood scales. In addition, Ms. Guillaume will prepare presentations for senior staff, City agencies and the Mayor's Office, facilitating meetings with agencies, community development corporations and community groups to address policies and standards regarding the implementation of the Growing Green Initiative, and serve as project manager and/or team member for the implementation of pilot projects that test the typologies of the Growing Green Initiative. The period of the Agreement is effective upon Board approval for one year.

Health Department

2. KATHLEEN CAMPBELL	\$ 8.42	\$ 6,129.76
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Account: 4000-433514-3024-268400-601009

Ms. Campbell will continue to work as a Care Aide. Her responsibilities will include answering the telephone, directing incoming calls to appropriate staff, reviewing

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

Hourly Rate

Amount

Health Dept. - cont'd

and distributing all incoming mail, filing, operating office equipment, and greeting and directing visitors and clients. She will also compile reports on incoming calls, provide assistance to clients on the phone and in person, provide clients with information on Hatton Center trips and events. The period of the Agreement is April 1, 2014 through September 30, 2014.

3. Reclassify Position No. 40883:

From: 61253 - Community Health Educator III
Grade: 088 (\$39,718.00 - \$48,120.00)

To: 42571 - Public Health Investigator
Grade: 430 (\$31,694.00 - \$35,225.00)
Job No. to be assigned by BBMR

Cost: (\$10,379.00) - 4000-427814-3030-294500-601001

4. Create the following position:

81111 - Social Work Associate II
Grade: 089 (\$41,531.00 - \$50,506.00)

Cost: \$62,292.00 - 4000-423814-3030-279200-601001

Department of Transportation

5. **RICHARD CHEN** \$48.00 **\$30,474.64**

Account: 1001-000000-5033-384400-601009

Mr. Chen, retiree, will continue to work as a Contract Services Specialist I (Special Bridge Engineer). He will be responsible for reviewing, commenting, and approving the Developer's Agreements distributed by the Department of Public Works (DPW) and reviewing, commenting, and approving contracts from the Department of Transportation and the DPW. In addition, Mr. Chen will work with the Law Depart-

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Circuit Court for Baltimore City</u>		
7. TIERRA R. GREGORY	\$29.47	\$53,900.00

Account: 5000-544414-1100-117000-601009

Ms. Gregory will continue to work as a Contract Services Specialist II (Assistant Counsel). Her duties will include, but will not be limited to reviewing motions and making recommendations in a wide variety of civil non-domestic cases, performing legal research, and drafting opinions and orders. Ms. Gregory will also train and supervise others, including paralegals, legal assistants and academic interns. She will prepare for meetings with the Bar concerning tax sale and mortgage foreclosure cases, assist with redemption hearings and status conferences in tax sale cases and be on-call for the Judges during their hearings. The period of the Agreement is April 24, 2014 through April 23, 2015.

Police Department

8. BARBARA A. SLOAN	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Ms. Sloan, retiree, will continue to work as a Contract Services Specialist I (Neighborhood Patrol Division). She will be responsible for meeting with the Assistant State's Attorney (ASA) daily for the preparation/execution of caseloads, providing contact information for officers, making warrant arrests, and requesting post car to process the arrest. In addition, Ms. Sloan will assist the ASA in obtaining Laboratory Information Management System reports. The period of the Agreement is March 28, 2014 through March 27, 2015.

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BOARD OF ESTIMATES

03/26/2014

PERSONNEL

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
9. HARRY G. HARCUM	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Harcum, retiree, will continue to work as a Contract Services Specialist I (Evidence Control Unit). He will be responsible for receiving property/evidence submissions from police officers and lab personnel and ensuring the accuracy/completeness of paperwork and entry into the tracking system. In addition, Mr. Harcum will release property for further examination/evidence for court and update the tracking system for chain of custody and documenting location. The period of the Agreement is March 28, 2014 through March 27, 2015.

10. HOWARD J. GREEN	\$14.42	\$30,000.00
11. LORETTA S. BOLLING	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Green and Ms. Bolling, retirees, will each continue to work as a Contract Services Specialist I (Human Resources Section). They will be responsible for conducting final processing and hiring for new police officer applications, conducting fingerprinting and scheduling appointments for applicants, and reviewing case folders to determine if required documents are valid. In addition, Mr. Green and Ms. Bolling will conduct all aspects of the hiring process including review of the benefits package and assist out-of-state applicants to acquire housing for employment with the agency. The period of the Agreement is March 27, 2014 through March 26, 2015.

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BOARD OF ESTIMATES

03/26/2014

PERSONNEL

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
12. MICHAEL F. BAPTIST	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Baptist, retiree, will continue to work as a Contract Services Specialist I (Application Investigation Section). He will be responsible for conducting pre-employment investigations for civilians and special enforcement officers and promotional candidates and conducting local, state, and national records and warrant checks. Mr. Baptist will also investigate references and conduct neighborhood canvasses, summarize into files, advise of the results of the investigations, and make recommendation of the candidate. The period of the Agreement is April 6, 2014 through April 5, 2015.

On January 3, 1996, the Board of Estimates approved a waiver of the Administrative Manual Policy 212-1. This waiver allowed the Baltimore Police Department to hire retired police officers on a contractual basis.

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PERSONNEL

Fire Department

	<u>Hourly Rate</u>	<u>Amount</u>
13. JOANN McDANIELS	\$22.53	\$27,040.00

Account: 1001-000000-2101-619400-601009

Ms. McDaniels will work as a Contract Services Specialist I. Her duties will include, but are not limited to interviewing visitors, answering complaints, answering calls and providing information regarding office policies and procedures, maintaining a variety of files, and updating and maintaining multiple databases. The period of the Agreement is April 9, 2014 through April 8, 2015.

14. Reclassify Position No. 12586:

From: Word Processing Operator
Job Code: 33257
Grade: 075 (\$26,842.00 - \$30,511.00)

To: HR Assistant I
Job Code: 33681
Grade: 081 (\$30,827.00 - \$36,522.00)

Cost: \$9,197.00 - 1001-000000-2101-225900-601001

Department of Public Works, Bureau of Water & Wastewater

15. a. Abolish the following Positions:

Job Nos.: 5471-22696 & 5471-22697
Job Code: 53515
Classification: Utilities Installer Repair III
Grade: 428 (\$30,260.00 - \$32,912.00)

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

DPW - cont'd

b. Create the following Position:

Job Code: 33672
Classification: Training Officer I
Grade: 111 (\$42,500.00 - \$61,700.00)
Job No.: To Be Determined BBMR

Cost: (\$28,620.00) - 2071-000000-5471-609200-601001

16. Reclassify the following 14 New Positions:

Job Nos.: 5471-49981, 5471-49982, 5471-49983, 5471-49984,
5471-49985, 5471-49986, 5471-49987, 5471-49988, 5471-49989,
& 5471-49990

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Collections Representative I
Job Code: 34253
Grade: 080 - (\$29,930.00 - \$35,208.00)

Job Nos.: 5471-49969, 5471-49970, 5471-49971, & 5471-49972

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Liaison Officer I
Job Code: 31420
Grade: 090 (\$43,112.00 - \$52,398.00)

Cost: \$733,462.00 - 2071-000000-5471-609400-601001

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

Sheriff's Office

17. Reclassify the following Position:

From: Officer, Court Security
Job Code: 00826
Grade: 085 (\$35,253.00 - \$42,478.00)
Position Nos.: 1181-24733, 1181-24743, 1181-46743,
1181-46765, 1181-46770

To: Process Server
Job Code: 01425
Grade: 085 (\$35,253.00 - \$42,478.00)

There are no costs associated with this action.

18. Reclassify the following Positions:

From: Officer, Court Security
Job Code: 00826
Grade: 085 (\$35,253.00 - \$42,478.00)
Position Nos.: 1181-24734, 1181-46745, 1181-46750,
1181-46753, 1181-46754, 1181-24742, 1181-24748

To: Administrative Aide
Job Code: 00068
Grade: 085 (\$35,253.00 - \$42,478.00)

There are no costs associated with this action.

19. a. Create the following Non-Civil Service Classifications:

Classification: Domestic Violence Clerk
Job Code: 01427
Grade: 213 (\$35,840.00 - \$56,674.00)

Classification: Domestic Violence Advocate
Job Code: 01428
Grade: 213 (\$35,840.00 - \$56,674.00)

PERSONNEL

Sheriff's Office - cont'd

b. Create the following Positions:

2 Positions:

Domestic Violence Clerk
Job Code: 01427
Grade: 213 (\$35,840.00 - \$56,674.00)
Job Nos.: to be determined by BBMR

2 Positions:

Domestic Violence Advocate
Job Code: 01428
Grade: 213 (\$35,840.00 - \$56,674.00)
Job Nos.: to be determined by BBMR

Cost: \$143,360.00 - 1001-000000-1182-138800-601001

20.a. Re-Create the following Class:

00809 - Training Coordinator
Grade: 085 (\$35,253.00 - \$42,478.00)

b. Reclassify Position No. 46761:

From: Officer, Court Security
Job Code: 00826
Grade: 085 (\$35,253.00 - \$42,478.00)

To: Training Coordinator
Job Code: 00809
Grade: 085 (\$35,253.00 - \$42,478.00)

There are no costs associated with this action.

Department of Housing and Community Development

21. Administrative Officer I
Job Code: 31101
Grade: 111 (\$42,500.00 - \$61,700.00)

Cost: \$63,777.75 - 1001-000000-5832-179300-601001

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

DHCD - cont'd

22. Reclassify the following Position:

From: Office Assistant III
Job Code: 00708
Grade: 078 (\$28,517.00 - \$32,886.00)

To: Contract Administrator I
Job Code: 72411
Grade: 085 (\$33,253.00 - \$42,478.00)
Job No. 30444

Cost: \$6,426.98 - 2089-208914-5930-599600-601001

Fire & Police Employees' Retirement Systems

23. a. Create the following New Position:

Retirement Benefits Analyst I
Job Code: 33631
Grade: 089 (\$41,351.00 - \$50,206.00)
(Job No.: to be determined by BBMR)

b. Reclassify the following Four Positions:

1. Job No. Position No. 1540-41208 (Vacant)

From: Secretary II
Job Code: 33232
Grade: 078 (\$28,517.00 - \$32,886.00)

To: Secretary III
Job Code: 33233
Grade: 084 (\$34,180.00 - \$40,794.00)

2. Job No. 1540-12056 (Vacant)

From: Lead Applications Systems
Analyst/Programmer
Job Code: 33103
Grade: 118 (\$60,000.00 - \$85,500.00)

To: Classification - Network Engineer
Job Code: 33192
Grade: 115 (\$52,000.00 - \$73,600.00)

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

Fire & Police Employees' Retirement Systems - cont'd

- 3. Job No. 1540-47184
From: Public Information Officer II
Job Code: 33412
Grade: 089 (\$41,351.00 - \$50,206.00)

To: Public Information Officer III
Job Code: 33413
Grade: 110 (\$40,800.00 - \$57,900.00)

- 4. Job No. 1540-12063
From: Office Supervisor
Job Code: 33215
Grade: 084 (\$34,180.00 - \$40,794.00)

To: Records and Payroll Manager
Job Code: 33267
Grade: 111 (\$42,500.00 - \$61,700.00)

Cost: \$62,292.00 - 6000-604114-1540-171400-601001
10,006.00 - (RBA I, R&PM, Sec. III and PIO III)
7,343.00
7,235.00
\$86,876.00

Cost: (\$10,219.00) - 6000-604114-1540-171400-601001
Network Engineer

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

Department of General Services

	<u>Hourly Rate</u>	<u>Amount</u>
24. MARK BENSON	\$32.00	\$60,800.00

Account: 2051-000000-1981-194600-601009

Mr. Benson will work as a Contract Services Specialist II (Energy Project Engineer). He will be conducting energy assessments of the City buildings to identify economic opportunities for reducing utility use and providing attractive payback for assessment for light, HVAC, appliances, renewable or other energy generation applications. He will maximize the utilization of grants and rebate programs as well as other sources of funds to pay for the projects or develop new opportunities. He will also perform assessments for non-City buildings for non-profits, churches and schools; develop designs, cost estimates, payback, ROI, and develop budgets and schedules for projects he has developed and received funds to implement, etc. The period of the Agreement is effective upon Board approval for one year.

Department of Recreation and Parks

25. GEORGE GHEE	\$10.00	\$20,800.00
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Account: 1001-000000-4803-371400-601009

Mr. Ghee, retiree, will continue to work as a Motor Vehicle Driver. His duties will include, but will not be limited to driving City vehicles (cars and vans) to transport agency administrators and staff to and from scheduled meetings and events. Mr. Ghee will also transport agency participants to and from various events and activity centers/facilities and deliver vehicles to the repair shop for routine preventive and necessary maintenance. He will ensure that the vehicles are clean, fueled, and meet the City's standards for safe and efficient operation. The period of the Agreement is March 27, 2014 through March 26, 2015.

AGENDA

BOARD OF ESTIMATES

03/26/2014

PERSONNEL

Department of Recreation and Parks - cont'd

Hourly Rate

Amount

THE DEPARTMENT IS REQUESTING A WAIVER OF AM 212-1, PART I, ON THE TOTAL AMOUNT OF HOURS A RETIREE MAY WORK.

26. VICTOR MIRANDA \$23.00 \$11,500.00

Account: 1001-000000-4783-583800-601009

Mr. Miranda will work as a Contract Services Specialist II (Environmental Conservation Analyst). His duties will include, but will not be limited to collecting and tracking tree planting data, providing maintenance for the TreeBaltimore Program's nursery, and assisting with educational and volunteer outreach. Mr. Miranda will also provide expertise and labor alongside the Department's non-profit partners during tree planting and maintenance events, coordinate implementation of forest conservation plans, and serve as the Department's representative in the City's efforts to procure and implement a City-wide GIS-based tree inventory system. The period of the Agreement is effective upon Board approval for 25 weeks.

Department of Human Resources

27. ANGELA S. SMITH \$48.73 \$32,650.00

Account: 1001-000000-1601-172500-601009

Ms. Smith, retiree, will serve as a Contract Specialist I Special Assistant to the Director. The salary shows a 2% increase from the previous contract. She will be responsible for acting as a lead worker on special projects; planning, organizing and directing project activity; researching, composing, and preparing special reports, correspondence and other written communication and acting as a Human Resource Consultant to agencies. The period of the Agreement is April 14, 2014 for one year.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Bureau of the Budget and - Special Fund Appropriation
Management Research Adjustment Order

ACTION REQUESTED OF B/E:

The Board is requested to approve a Special Fund Appropriation Adjustment Order (AAO) to transfer special funds from the Baltimore City Health Department, Service 715 (Health Administration) to the Baltimore City Health Department, Service 308 (Maternal and Child Health).

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - From: 6000-600014-3001-568000-406001
Health Department, Service 715
Unallocated Special Grant Funds

To: 6000-619014-3080-290700-406001
Health Department, Service 308
Weight Watchers Grant

The source of funds is a grant award from Weight Watchers International, Inc. which was approved by the Board on March 5, 2014.

BACKGROUND/EXPLANATION:

The AAO will provide funding to expand the B'more Fit for Healthy Babies Program. Initially, special funding was appropriated within an unallocated special fund account in the Fiscal 2014 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/26/2014

Health Department - Agreements and Acceptance of a Grant Award

The Board is requested to approve and authorize execution of the various Agreements and authorize acceptance of a Grant Award.

AGREEMENTS

1. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS** **\$10,000,689.00**

Account: 6000-624914-3100-295900-406001

The Baltimore City Public School System, with the assistance of the Baltimore City Health Department, will provide adequate and appropriate School Health Suite Services and School-based Health Center services. The period of the Agreement is July 1, 2013 through June 30, 2014.

The agreement is late because additional time was necessary to review the agreement.

2. **HEALTHY TEEN NETWORK, INC.** **\$ 16,750.00**

Account: 6000-626614-3080-292300-603018 \$ 15,000.00
6000-626614-3080-292301-603018 \$ 1,750.00

The organization will collaborate with the Department to develop strategic messages targeting young males and parents to better engage them in sexual and reproductive health decisions. The period of the agreement is January 30, 2013 through September 30, 2014.

The agreement is late because the original agreement was misplaced during the routing process. A new agreement was prepared.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Health Department - cont'd

3. **UNIVERSITY OF MARYLAND, BALTIMORE (UMB)** **\$ 21,945.33**

Account: 4000-499513-3031-579200-404001

The UMB's School of Nursing will provide support in an EPA grant funded project: Reducing Asthma in Baltimore.

The provider's assistance entails development of educational modules an evaluation tools, and integration of environmental asthma management education into the curriculum for nursing students in both classroom and community learning venues. The period of the agreement is August 01, 2013 through July 31, 2014.

The agreement is late because of changes in the grant award and revisions to the budget.

4. **THE MILLENNIUM HEALTH & HUMAN SERVICES DEVELOPMENT CORPORATION, INC.** **\$ 36,690.00**

Account: 5000-530314-3041-605800-603051

The organization will work with the Department to provide community education to reduce tobacco use among students and young adults; promote cessation services; and reduce secondhand smoke exposure. The period of the Agreement is July 1, 2013 through June 30, 2014.

The agreement is late because the grant application was not approved by the grantor until October 2013. The sub-grants went out in mid-November and vendors were selected on December 19, 2013.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Health Department - cont'd

GRANT AWARD

- 5. GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION (GOCCP) \$561,426.00**

Account: 5000-569414-3160-308600-405001

The GOCCP has awarded to the Department a grant entitled "Violence Prevention." The Department's Violence Prevention Initiative addresses high incidents of crime in the City. The initiative utilizes an innovative crime prevention and law enforcement strategy. This strategy that supports timely and accurate intelligence, coalition participation, community commitment, modern technology, and solid offender prosecutions. The grant funds will be used to provide for contractual services, travel, and other related expenses. The period of the grant is January 1, 2014 through September 30, 2016.

The grant is late because it was recently received from the grantor.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The Agreements and Grant Award Special Conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

Health Department - Ratification of Contractual Agreements

The Board is requested to ratify the Contractual Agreements with the Associated Black Charities, Inc. (ABC), the Administrative Fiscal Agent for Ryan White Part A. The ABC provides funding to the Health Department to support underserved minority and hard-to-reach populations. The agreements are for the period March 1, 2013 through February 28, 2014.

<u>Services</u>	<u>Contract No.</u>	<u>Amount</u>
1. STD CLINIC	13-2497	\$874,898.00

Account: 4000-427713-3023-599613-600000

The Department utilized these funds to ensure the continued accessibility and availability of comprehensive mental health and substance abuse services, and primary medical care. The Department also provides medically necessary short-term medical supplies and medication, HIV outpatient medical treatment, client advocacy services and transportation assistance to persons living with HIV/AIDS.

2. DENTAL	13-2498	\$139,246.00
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Account: 4000-427714-3023-599614-404001

The Department utilized these funds to provide urgent and basic oral health care to new and returning low income, uninsured and underinsured persons with HIV/AIDS referred to the Department's Dental clinics.

3. STD PREVENTION/MINORITY AIDS INITIATIVE	13-2622MAI	\$ 52,832.00
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Account: 4000-498714-3023-606104-404001

The Department utilized funds to expand the number of HIV-positive persons linked to care by offering care linkage and transportation services to clients who are newly diagnosed with HIV or previously diagnosed and have dropped out of care. The clients are identified through outreach and clinical services. The Outreach Program offers STD/HIV counseling and testing during the morning, afternoon, evening and weekend hours on street corners, fixes sites, and testing events. The clients are also identified through the Needle Exchange Program.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Health Department - cont'd

<u>Services</u>	<u>Contract No.</u>	<u>Amount</u>
4. STD PREVENTION	13-2622	\$ 75,906.00

Account: 4000-427714-3023-599604-404001

The Department utilized funds to expand the number of HIV-positive persons linked to care by addressing the complex social, logistical, and service barriers faced by their clients as they attempt to access health care services.

The Contractual Agreements are late because of an extensive bidding process conducted through the Bureau of Purchases for a Fiscal Agent to administer Ryan White Part A funds. This created delays in sub-grantee contract negotiations. The award was eventually made to the ABC on September 19, 2013. However, the ABC did not finalize agreements with the Department until February 19, 2014.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Contractual Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Health Department - Ratification of Services

ACTION REQUESTED OF B/E:

The Board is requested to ratify services provided and approve and authorize an expenditure of funds to pay the Hearing and Speech Agency of Metropolitan Baltimore, Inc. (HASA) for outstanding invoices. The services were provided for the period of July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$4,774.00 - 4000-427113-3080-294395-603051

BACKGROUND/EXPLANATION:

On December 5, 2013, the Board approved the original agreement with the HASA, in the amount of \$74,140.00, for the period July 1, 2012 through June 30, 2013.

Due to an increased need for evaluation services during the month of June 2013, when Baltimore City Public School providers were not available, the Program Manager requested the HASA to provide additional services. The additional services were provided for the period of July 1, 2012 through June 30, 2013. It was too late to amend the original agreement at that time.

The request is late because the Department was waiting for a revised invoice.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/26/2014

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subscription Agreement with Greenspring Global Partners VI, L.P. managed by Greenspring Associates, Inc.

AMOUNT OF MONEY AND SOURCE:

\$7,500,000.00 - approximately of F&P funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

F&P funds of approximately \$7,500,000.00 will be invested in Greenspring Global Partners VI, L.P., a venture capital fund-of-funds.

The F&P Board of Trustees conducted a search for a private equity investment manager and as a result of that search selected Greenspring Associates, Inc. to receive and allocate a total of \$15,000,000.00 between two funds under its management which are now accepting new investments. Greenspring Global Partners, VI, L.P. and Greenspring Secondaries Fund I, L.P. Investment by the F&P in both funds are now submitted to the Board for your consideration. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Fire and Police Employees' - Subscription Agreement Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subscription Agreement with Greenspring Secondaries Fund I, L.P. managed by Greenspring Associates, Inc.

AMOUNT OF MONEY AND SOURCE:

\$7,500,000.00 - approximately of F&P funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

F&P funds of approximately \$7,500,000.00 will be invested in Greenspring Secondaries Fund I, L.P., a venture capital fund-of-funds.

The F&P Board of Trustees conducted a search for a private equity investment manager and as a result of that search selected Greenspring Associates, Inc. to receive and allocate a total of \$15,000,000.00 between two funds under its management which are now accepting new investments. Greenspring Global Partners, VI, L.P. and Greenspring Secondaries Fund I, L.P. Investment by F&P in both funds are now submitted to the Board for your consideration. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

MWBOO GRANTED A WAIVER.

(The Subscription Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Rummel, Klepper & Kahl, LLP (RK&K).

AMOUNT OF MONEY AND SOURCE:

\$250,000.00

BACKGROUND/EXPLANATION:

On October 12, 2011, the Board approved the agreement in the amount of \$2,000,000.00 with RK&K to assist the Transportation Engineering & Construction Division in managing various Capital Improvement Projects under Project No. 1161, On-Call Construction Project Management Services for a three-year period.

The Department is now requesting the Board approve Amendment No. 1 to Agreement to allow for an increase to the upset limit by \$250,000.00 to fully complete assigned tasks. This approval will increase the upset limit of \$2,250,000.00.

AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/26/2014

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 20, to STV, Inc./PB Americas (Joint Venture) under Project 1161, On-Call Construction Management Services.

AMOUNT OF MONEY AND SOURCE:

\$199,330.10 - 9950-902454-9508-900010-705032

BACKGROUND/EXPLANATION:

This authorization provides for a Senior Construction Inspector for Reisterstown Road Streetscape Project TR 05309.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS AT 27% FOR MBE AND 9% FOR WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

03/26/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Human Resources</u>			
1. Margo Bruner	Employee Assistance Roundtable Chicago, IL Apr. 27 - 30, 2014	General Funds	\$1,065.00

The airfare was paid by the credit card assigned to Ms. Wanda L. Carrington. The amount to be disbursed to Ms. Bruner will be \$771.00.

Health Department

2. Catherine Carey	Training of Quality Leaders Kansas City, MO May 5 - 8, 2014	Ryan White	\$ 828.86
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The airfare was paid by credit card assigned to Ms. Jacquelyn Duval-Harvey. The amount to be disbursed to Ms. Carey will be \$596.86.

3. Rodrique Sumpter	Conference on Social Work & HIV/AIDS Denver, CO May 22 - 26, 2014 (Reg. Fee \$200.00)	Federal	\$1,596.01
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The airfare was paid by credit card assigned to Ms. Jacquelyn Duval-Harvey. The amount to be disbursed to Mr. Sumpter will be \$1,202.01.

AGENDA

BOARD OF ESTIMATES

03/26/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Law</u>			
4. George A. Nilson Matthew W. Nayden	International Municipal Lawyers Association (IMLA) Anchorage, AK May 15 - 27, 2014 (Reg. Fee \$250.00 ea.)	Gen Funds	\$4,267.60

The standard subsistence rate is \$129.00 per day. The hotel rate is \$169.00 per night plus a \$101.40 hotel tax. The Department of Law is requesting additional subsistence in the amount of \$40.00 per day for five days to cover the hotel accommodations, and \$40.00 per day for five days to cover the cost of food. The additional funds totaling \$400.00 have been added to the total.

The IMLA Mid-Year Seminar in Anchorage, Alaska will be held from May 17 through May 20, 2014. All expenses incurred after the end of the conference on May 20, 2014 are the sole responsibility of the attendees.

AGENDA

BOARD OF ESTIMATES

03/26/2014

PROPOSAL AND SPECIFICATIONS

Department of Public Works/
Bureau of Water & Wastewater

- SC 7764, Race Street Culvert Replacement and Rehabilitation
BIDS TO BE RECV'D: 05/14/2014
BIDS TO BE OPENED: 05/14/2014

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED