

NOTICE: Resolution effective February 05, 2014.

RESOLUTION
OF
THE BOARD OF ESTIMATES OF BALTIMORE CITY
THE REGULATION OF BOARD OF ESTIMATES MEETINGS AND PROTESTS

WHEREAS, the Mayor and City Council of Baltimore, acting by and through the Board of Estimates (“Board”), pursuant to Article VI, § 1 et seq. of the Charter of Baltimore City, 1996 Edition, as amended (HEREIN after referred to as “Charter”), is responsible for formulating and executing the fiscal policy of the City, approvals of settlements, acquisitions and dispositions of real property, awarding contracts and supervising purchasing by the City; and other duties as prescribed in the Charter; and

WHEREAS, the Board, pursuant to Article VI, § 1 of the Charter is composed of the Mayor, President of the City Council, Comptroller, City Solicitor, and Director of Public Works, and the President of the City Council shall be President of the Board, and one of the members shall act as Secretary; and

WHEREAS, the members of the Board meet in public forum each Wednesday at 9:00 a.m. (unless in periodic recess) in the Hyman Pressman Hearing Room to conduct the business of government; and

WHEREAS, the Board, pursuant to Article VI, § 2 et seq. of the Charter, may promulgate rules and regulations and summon before it heads of departments, bureaus or divisions, municipal officers, and members of commissions and boards; and

WHEREAS, in the interest of promoting better government, order and efficiency the Board wishes to establish certain rules, applicable to all private individuals, business entities, fraternal organizations, special interest groups, associations and other entities, etc. (HEREIN after collectively referred to as “entity”) who wish to speak at the meetings of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ESTIMATES OF BALTIMORE CITY, that the following rules for the conduct of Board meetings be formally adopted by the Board to apply to all issues to be acted upon, considered, noted, or received at any given meeting:

1. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

2. Requests to speak on matters submitted to the Board for its information, notation or status report from a previous Board action may be heard at the discretion of the President of the Board. This rule does not preclude the submitting agency from orally presenting the report or matter at the meeting of the Board.

3. Matters may be protested by any entity directly and specifically affected by a pending matter or decision of the Board. The person or entity must submit a written protest of that matter or pending decision. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

4. An entity affected by the disposition of the matter in a way different than an average taxpayer or citizen and who so specifies to the satisfaction of the Board may have their protest heard and considered by the Board. However, the President of the Board reserves the right to call a person or organization to give testimony that he/she determines furthers the effective and fair decision making process of the Board. Protests filed by persons not affected by the disposition of the matter in a way different than an average taxpayer or citizen will be handled and responded to as may be determined by the Clerk of the Board.

5. Protests may be submitted, orally presented and argued by representatives or entities directly impacted by a matter or pending decision before the Board. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code. If any member of the Board has sufficient information to determine that Section 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

6. The President of the Board shall have the right to limit all speakers to items and issues on the Board agenda, as well as provide a maximum time limit available to a speaker who wishes to address the Board.

7. In the interest of promoting order and efficiency of hearings, persons who are disruptive to the hearing may be required to leave the hearing room.

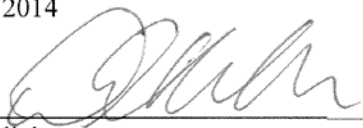
8. A copy of this Resolution shall be posted in the Department of Legislative Reference, the President of the Board's web site, and the Secretary to the Board's web site and shall be included in all Solicitations.

9. This Resolution shall apply to all Board meetings which are convened two (2) weeks or more after its formal adoption.

Adopted by the Board of Estimates:

Bernice W. Taylor **JAN 22 2014**
Clerk Date

Approved As To Form and Legal
Sufficiency This 14th Day of
January, 2014



Chief Solicitor

BOARD OF ESTIMATES' AGENDA - MARCH 12, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Archer Western Construction, LLC	\$32,223,728,000.00
Best Fence, LLC	\$ 1,500,000.00
E2CR, Inc.	\$ 1,500,000.00
Hirsch Electric, LLC	\$ 8,000,000.00
Itron, Inc.	\$ 3,946,000,000.00
Kinsley Construction, LLC	\$ 556,965,000.00
Metra Industries, Inc.	\$ 51,813,000.00
Titan Construction, LLC	\$ 801,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A. Morton Thomas and Associates, Inc.	Landscape Architect Engineer Land Survey
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AGENDA

BOARD OF ESTIMATES

03/12/2014

BOARDS AND COMMISSIONS - cont'd

Prequalification of Architects and Engineers - cont'd

Buchart-Horn, Inc.	Architect Engineer Land Survey
Environ-Civil Engineering, LTD	Engineer
iCivil, Inc.	Engineer
Schamu Machowski Greco Architects, Inc.	Architect
Urban Design Group, LLC	Architect

AGENDA

BOARD OF ESTIMATES

03/12/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Fairfield, LLC	4816 Park Heights Avenue	G/R \$90.00	\$ 825.00
Funds are available in Account No. 9910-903180-9588-900000-704040, Park Heights Site.			
2. Ja'Juan Whitley	1734 Division St.	F/S	\$46,200.00
Funds are available in Account No. 9910-905507-9588-900000-704040, AG Demolition Project.			

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

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BOARD OF ESTIMATES

03/12/2014

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 10,000.00	9938-901744-9475	9938-904744-9474
Rec. & Parks	Clifton Park	Clifton Park
25 th Series	Recreation Center - Reserve	Recreation Center - Active

This transfer will provide funds to cover the costs associated with the construction administration services and Change Order No. 23 for Clifton Park Recreation Center, Contract No. RP 10811.

2. \$ 27,000.00	9938-913001-9475	9938-904811-9474
Gen. Fund	Unallotted - Reserve	Park Master Plan Implementation - Active

This transfer will provide funds to cover the costs associated with the renovation of the baseball fields at Morrell Park.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 19** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on February 12 and February 26, 2014.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Police Department - 2013 Sub-Recipient Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a 2013 Sub-Recipient Agreement with the Maryland Emergency Management Agency (MEMA). The period of the 2013 Sub-Recipient Agreement is September 30, 2013 through May 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$288,834.48	-	4000-474815-2023-212600-600000	(Planners)
85,000.00	-	4000-474815-2023-212601-600000	(Intelligence & Information)
80,000.40	-	4000-474815-2023-212602-600000	(Operational Coordination)
33,413.82	-	4000-474815-2023-212603-600000	(Operational Communication)
30,420.30	-	4000-474815-2023-212604-600000	(Management & Administration)
15,000.00	-	4000-474815-2023-212605-600000	(Mass Search & Rescue Operation)
40,000.00	-	4000-474815-2023-212606-600000	(On-Scene Security & Prot.)
10,737.00	-	4000-474815-2023-212607-600000	(Situational Assessment)
20,000.00	-	4000-474815-2023-212608-600000	(Risk Management)
<u>5,000.00</u>	-	4000-474815-2023-212609-600000	(Infrastructure Systems)
\$608,406.00			

BACKGROUND/EXPLANATION:

The 2013 State Homeland Security grant provides support to the development and sustainment of core capabilities to fulfill the

AGENDA

BOARD OF ESTIMATES

03/12/2014

Police Department - cont'd

goal of National Preparedness. The funding will be used for costs related to planning, organization, equipment, and training and exercise needs associated with acts of terrorism and other catastrophic events.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The 2013 Sub-Recipient Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Police Department - Consultant Agreements

The Board is requested to approve and authorize execution of the Consultant Agreements for expert Polygraph Examiners. The period of the agreement is effective upon Board approval through April 23, 2015.

- | | | |
|----|------------------------|--------------------|
| 1. | EARL W. MAISEL | \$35,000.00 |
| 2. | BRIAN J. HORTON | \$35,000.00 |

Account: 1001-000000-2003-195500-603026

BACKGROUND/EXPLANATION:

It is required by the Maryland Police Training Commission that every applicant for the position of Police Officer receive a polygraph before completing the hiring process. The combined forecast of the current economy and the Baltimore Police Department's attrition rate in comparison to the need to hire Police Officers impacts the Department's critical plan to create a qualified hiring pool of candidates and the need for the expert services of Polygraph Examiners. Currently, the Department has three sworn full-duty members that are qualified Polygraph Examiners and one contracted independent Consultant Qualified Expert Polygraph Examiner.

The strategy to keep a continued hiring pool of applicants for the position of Police Officer will require the availability of Polygraph Examiners to conduct pre-employment screening. Therefore, the Department is requesting the approval of the agreements for expert Polygraph Examiners.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Consultant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **BALTIMORE MEDICAL SYSTEM, INC.** **\$ 40,000.00**
(BMS)

Account: 5000-530314-3041-605800-603051

The BMS will work with the Department to reduce tobacco use among adults, young adults, and women, promote cessation services and reduce secondhand smoke exposure in the home or any enclosed space. The agreement is for the period July 1, 2013 through June 30, 2014.

The agreement is late because the Department of Mental Health and Mental Hygiene did not approve the grant application until October 2013. The tobacco sub-grants went out to bid in mid-November and were submitted to Baltimore City Health Department in early December. Sub-grantees were selected on December 19, 2013.

2. **THE JOHNS HOPKINS UNIVERSITY** **\$17,496.00**
(JHU)

Account: 4000-421713-3030-271500-603051

The JHU will collaborate with the Baltimore City Health Department STD Program to implement a health intervention in its STD clinic to reduce the risk of alcohol-exposed pregnancy among female patients. The purpose of this counseling intervention is to improve the use of family planning services and to decrease the problem drinking behavior among women of child rearing age in order to prevent alcohol-exposed pregnancy. The period of the agreement is September 30, 2013 through September 29, 2014.

The agreement is late because of prolonged budget negotiations and revisions.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Health Department - cont'd

3. **THE JOHNS HOPKINS UNIVERSITY** **\$ 26,543.00**
(JHU)

Account: 4000-427713-3023-599620-603051

The JHU will provide the services of a client advocate for eligible HIV patients receiving Ryan White services at the Eastern Sexually Transmitted Disease clinics. The client advocate will triage support service needs and link patients with in-clinic case management, mental health and substance abuse services. The period of the agreement is September 1, 2013 through February 28, 2014.

The agreement is late because funding was awarded late in the fiscal year to the sub-grantee.

4. **THE JOHNS HOPKINS UNIVERSITY** **\$200,000.00**
(JHU)

Account: 4000-424514-3023-599608-603051

The JHU will increase mental health services available to HIV infected patients attending the Moore Clinic. The JHU will perform new patient evaluations for primary care patients whose intake screenings indicate significant mental illness or impairment and provide individual follow-up visits. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is being presented at this time because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B services. The providers are asked to submit a budget, budget narrative, and scope of services. The Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm with the grant requirements.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Health Department - cont'd

5. **THE HARRY AND JEANETTE WEINBERG PLACE, INC.** **\$ 13,187.00**

Account: 4000-432914-3024-268400-604014

The organization will serve 2,080 Kosher meals annually at a cost of \$6.34 per meal to elderly clients at the Weinberg Place Apartments located at 2500 W. Belevdere Avenue, Baltimore, MD 21215. The period of the agreement is October 1, 2013 through September 30, 2014. The agreement is late because the Health Department was waiting on the grant award and for signatures from the provider.

6. **N.M. CARROLL MANOR, INC.** **\$ 32,193.00**

Account: 4000-432914-3024-268400-604014

The organization will serve 20 seniors nutritional meals per day at N.M. Carroll Manor, located at 701 N. Arlington Avenue, Baltimore, MD 21217. All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department on Aging. The agreement also allows periodic menu conferences between a representative of the provider and the Department, as requested by either party. The period of the agreement is October 1, 2013 through September 30, 2014.

The agreement is late because the Department was waiting for final budget approval and signatures from the provider.

7. **HEALTH LEADS, INC.** **\$ 72,000.00**

Account: 5000-530014-3080-595800-603051

Health Leads, Inc. at the University of Maryland Medical Center Mother-Baby Unit will provide eligible patients with accurate information about key community and government resources, assist patients in completing benefit applications and accessing resources, contact agencies and

AGENDA

BOARD OF ESTIMATES

03/12/2014

Health Dept. - cont'd

service providers directly on behalf of patients if appropriate, and assist patients in negotiating barriers they encounter in accessing services. The period of the agreement is July 1, 2013 through June 30, 2014.

The agreement is late because revisions delayed processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Notification of Grant Award (NGA), from the Maryland Department of Aging (MDoA). The NGA is for the period October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 48,110.00 - 4000-433514-3023-273300-404001
52,484.00 - 4000-432914-3252-514300-404001
27,700.00 - 4000-434314-3254-316200-404001
17,494.00 - 4000-436114-3255-316200-404001
\$145,788.00

BACKGROUND/EXPLANATION:

These funds are to be used with FY 14 State Hold Harmless - Older Americans Act Federal grants for Title III-B, Title III-C1, Title III-C-2 and the Title III-E programs only. This NGA also provides funds for coordinated and accessible services for seniors in Baltimore City.

The NGA is late because it was just received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The NGA has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Health Department - Update to the 2014 Unified Document

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Updated Unified Funding Document (UFD) from the State of Maryland, Department of Health and Mental Hygiene. The UFD is for the period ending January 31, 2014.

AMOUNT OF MONEY AND SOURCE:

<u>Grant Description</u>	<u>Type of Action</u>	<u>Amount of Action</u>	<u>Total Award</u>
Maryland Million Hearts	New	\$81,683.00	\$106,364.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding Awards being issued. The most current UFD will be the official award of record.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA). The period of the NGA is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 56,174.00	-	4000-433514-3024-268400-404001
116,919.00	-	4000-432914-3024-268400-404001
31,800.00	-	4000-434314-3254-316200-404001
2,504.00	-	4000-433914-3023-273300-404001
<u>\$207,397.00</u>		

BACKGROUND/EXPLANATION:

The NGA is for the 2014 Restoration Grant Award for State Sequestration Restoration Funding. By acceptance of this grant the Department agrees to abide by the Older Americans Act, as amended, and all applicable Federal and State policies, rules and procedures.

This NGA is being present at time because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The NGA has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Health Department - Reimbursement for Senior Care
Services Program

ACTION REQUESTED OF B/E:

The Board is requested to approve Reimbursement to the Senior Care Services Program. The period of the reimbursement is July 1, 2013 through June 30, 2014. The Board is requested to authorize payment by Expenditure Authorization to the below listed medical adult daycare centers.

AMOUNT OF MONEY AND SOURCE:

\$99,200.00 - 5000-535414-3044-273300-607001

BACKGROUND/EXPLANATION:

Upon receipt of monthly invoices, reimbursement payments will be made on an ongoing basis, provided funds are available.

The Adult Day Care providers provide medical day care services to ill, frail or disabled elderly persons age 65 and older who are eligible to receive Maryland Department of Aging (MDoA) grant funding from the City. The MDoA grant was approved by the Board on October 16, 2013. The City will pay the provider the set rate of \$73.58 per day for approved recipients based on the number of days of service.

The medical adult day centers are as follows:

- A. Providence Adult Day Care, Inc.
AAA Management, LLC t/a Raven's Medical Adult Day Care
Center
- Active Day, Inc.
- Associated Catholic Charities, Inc./St. Ann's Adult Day
Care
- Adult Medical Day Care of Overlea, Inc.

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BOARD OF ESTIMATES

03/12/2014

Health Department - cont'd

Easter Seal Society for Disabled Children & Adults, Inc.
Extended Family Adult Day Care, Inc.
Golden Pond Adult Day Program, Inc.
Happy Days of Maryland, LLC/Happy Days Adult Day Care
Heritage Adult Day Care, Inc.
Keswick Multi-Care Center, Inc.
Levels Medical Adult Day Care, Inc.
Levindale Hebrew Geriatric Center and Hospital,
Inc./Levindale Adult Day Care (Belvedere)
Levindale Hebrew Geriatric Center and Hospital,
Inc./Levindale Adult Day Care (Pikesville)
LIFE, Inc. Adult Medical Day Care
Maryland Avenue Adult Daycare Center, Inc.
Paradise Adult Medical Day Care, Inc.
Sunrise Adult Medical Day Care, Inc.
Team 2 Inc. d/b/a Phoenix Adult Medical Center
The League for People with Disabilities, Inc.
Today's Care & Family, Inc.

The City will pay all providers the collective amount not to exceed \$99,200.00. Each Adult Day Care provider will develop an appropriate care plan to each recipient in accordance with policies as specified in C.O.M.A.R. 10.12.04. AND C.O.M.A.R. 10.09.07.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement with Lineal Industries, Inc., tenant, for the rental of a portion of the property known as ES S. Hanover Street 113'2 S W Wells Street (Block 1036, Lot 9/11), containing 0.284 acres. The period of the Lease Agreement is March 1, 2014 through February 28, 2015 with an option to renew for one additional 1 year term.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$15,000.00	\$1,250.00

BACKGROUND/EXPLANATION:

The tenant will use the leased premises as storage for the Landlord's trailer and the tenant's construction equipment.

The landlord will be responsible for giving tenant 5 business days notice in writing or verbally for any purpose of constructing or servicing its utilities, any paving material dug up or disturbed will be replaced by Landlord at its expense. Landlord retains the right to utilize the premises for maintaining or repairing any utilities or proposed utilities that may be installed in the future.

The tenant will be responsible for erecting a fence around the premises, if applicable. Under the terms of the lease no permanent storage building or shed may be erected, and no storage of gasoline or other flammable ignitable or explosive substances is allowed.

The Space Utilization Committee approved this lease agreement on February 25, 2014.

(The Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office of Human Services (MOHS) - Funding Advances for Sub-Recipients of the U.S. Department of Housing and Urban Development's Continuum of Care Grant Program

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize funding advances for Sub-Recipients of the U.S. Department of Housing and Urban Development's (HUD) - Continuum of Care (CoC) Grant Program.

AMOUNT OF MONEY AND SOURCE:

\$1,665,723.01 - Account Nos. various

BACKGROUND/EXPLANATION:

HUD announced the renewal of Baltimore City's CoC grant in December of 2013. However, due to the sequestration that occurred in 2013, the issuance of the official agreement will be delayed until at least April of 2014. The MOHS uses this funding to provide rental assistance, supportive services, and operating support through contracts with non-profits throughout Baltimore City. Due to the delay in the receipt of an official agreement, several of these sub-recipients will stop receiving payments for these contracts effective January 31, 2014.

Therefore, the MOHS requests approval of up to three months of advance funding for rental assistance contracts to ensure that the supported citizens are not evicted from their housing. The MOHS also requests up to two months of advance funding for contracts that provide supportive services to the aforementioned citizens. Upon issuance of the official agreement from HUD, the MOHS will issue contracts that will cover the remainder of their agreements taking into account funds already disbursed with these advances. This request covers the following advances:

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BOARD OF ESTIMATES

03/12/2014

MOHS - cont'd

Provider Name	Prior Award #	Months	Advance Requested	Budget Account Number	New Award Start Date	New Award End Date	Assistance Type
St. Ambrose Housing Aid Center	35632	3	\$33,193.24	4000-496313-3573-591252-603051	3/15/14	3/14/15	Rental Assistance
The Women's Housing Coalition, Inc.	35633	3	29,505.10	4000-496313-3573-591235-603051	3/16/14	3/15/15	Rental Assistance
HealthCare Access Maryland, Inc.	35649	2	26,010.21	4000-496213-3571-591410-603051	2/1/14	1/31/15	Supportive
Associated Catholic Charities, Inc.	35650	2	15,416.76	4000-496213-3572-591404-603051	2/1/14	1/31/15	Supportive
Associated Catholic Charities, Inc.	35651	2	46,425.23	4000-496213-3572-591404-603051	2/1/14	1/31/15	Supportive
Manna House, Inc.	35652	2	12,290.63	4000-496213-3571-591420-603051	2/1/14	1/31/15	Supportive
Marian House, Inc.	35653	2	32,139.13	4000-496213-3572-591419-603051	2/1/14	1/31/15	Supportive
Mercy Medical Center	35654	2	52,297.58	4000-496213-3571-591465-603051	2/1/14	1/31/15	Supportive
Newborn, Inc.	35655	2	6,422.24	4000-496213-3573-591424-603051	2/1/14	1/31/15	Supportive
Associated Catholic Charities, Inc.	35656	2	17,917.87	4000-496213-3573-267825-603051	2/1/14	1/31/15	Supportive
YWCA of Central Maryland, Inc.	35657	2	25,777.62	4000-496213-3572-591461-603051	2/1/14	1/31/15	Supportive
Jobs, Housing and Recovery, Inc.	35658	2	76,264.50	4000-496213-3572-591458-603051	3/1/14	2/28/15	Supportive
Marian House, Inc.	35659	2	9,175.10	4000-496213-3572-591425-603051	3/1/14	2/28/15	Supportive
St. Vincent de Paul of Baltimore, Inc.	35660	2	8,638.03	4000-496213-3572-591429-603051	3/1/14	2/28/15	Supportive
AIDS Interfaith Residential Services, Inc.	35630	2	231,221.61	4000-496313-3573-591243-603051	4/1/14	3/30/15	Rental Assistance
Project PLASE, Inc.	35631	2	244,268.80	4000-496313-3573-591226-603051	4/1/14	3/30/15	Rental Assistance
Dayspring Programs, Inc.	35634	2	56,544.08	4000-496313-3573-591236-603051	4/1/14	3/30/15	Rental Assistance
At Jacob's Well, Inc.	35635	2	38,601.19	4000-496313-3573-591207-603051	4/1/14	3/31/15	Rental Assistance
Marian House, Inc.	35636	2	36,454.98	4000-496313-3573-591219-603051	4/1/14	3/31/15	Rental Assistance
Dayspring Programs, Inc.	35637	2	138,790.57	4000-496313-3573-591236-603051	4/1/14	3/31/15	Rental Assistance
Baltimore Mental Health Systems	35638	2	266,421.48	4000-496313-3573-591241-603051	4/1/14	3/31/15	Rental Assistance
Govans Ecumenical Development Corporation	35639	2	49,204.06	4000-496313-3573-591250-603051	4/1/14	3/31/15	Rental Assistance
Associated Catholic Charities, Inc.	35640	2	155,404.64	4000-496313-3573-591225-603051	4/1/14	3/31/15	Rental Assistance
Baltimore Mental Health Systems	35642	2	21,345.39	4000-496313-3573-591241-603051	4/1/14	3/31/15	Rental Assistance
St. Ambrose Housing Aid Center	35661	2	5,516.02	4000-496213-3573-591452-603051	4/1/14	3/31/15	Supportive
Mosiac Community Services, Inc.	35966	2	30,476.95	4000-496313-3573-591260-603051	4/1/14	3/31/15	Rental Assistance
Total			\$1,665,723.01				

MOHS- cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office of Human Services - Continuum of Care
Program Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Continuum of Care Program (CoC) Agreement with Dayspring Programs, Inc. The period of the Agreement is January 1, 2014 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$304,097.00 - 4000-496213-3572-591436-603051

BACKGROUND/EXPLANATION:

Dayspring Programs, Inc. will provide 28 homeless families and one homeless individual with temporary housing assistance and supportive services.

The CoC Program Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Continuum of Care Program Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office of Human - Amendment to Continuum of Care Program Services (MOHS) Grant Agreement and Amendment No. 1 to Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Continuum of Care (CoC) Grant Agreement with the U.S. Department of Housing and Urban Development (HUD). The Board is also requested to ratify an Amended Agreement with AIDS Interfaith Residential Services, Inc. (AIRS). The Amendments extend the period of the Agreements through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 10, 2013, the Board approved and authorized 64 grant awards from HUD. HUD now has granted an amendment to extend the grant MD0016L3B011205 which was part of the approved awards on April 10, 2013. HUD is granting the amendment so the service provider can continue to provide rental assistance with the unspent funds under the award.

The Board approved Contract No. 35630 with AIRS on April 17, 2013 which is the agreement related to MD0016L3B0011205. The MOHS requests that the Board ratify the related contract for a no-cost extension. The original, end date was January 31, 2014. The new end date for this contract will be March 31, 2014, as approved in the HUD amendment.

Futhermore, the original contract award has the incorrect start date listed in the contract. In addition to the extension, the Amendment No. 1 to Contract corrects the start date of the original agreement. The original, agreement had an incorrect start of February 1, 2013. The correct start date for this Agreement is March 1, 2013.

APPROVED FOR FUNDS BY FINANCE.

AUDIT NOTED THE TIME EXTENSION.

(The Amendment to Continuum of Care Program Grant Agreement and Amendment No. 1 to Contract have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office of Human - Amendment to Continuum of
Services (MOHS) Care (CoC) Grant Agreement
Amendment No. 1 to Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment to CoC Grant Agreement and Amendment with Project Plase, Inc. The Amendments extend the period of the agreements through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 10, 2013, the Board approved and authorized 64 grant awards from HUD. HUD now has granted an amendment to extend the grant MD0065L3B011205 which was part of the approved awards from April 10, 2013. HUD is granting the amendment so the service provider can continue to provide rental assistance with the unspent funds under the award.

The MOHS requests that the Board ratify the related contract for a no-cost extension. The original end date was January 31, 2014. The new end date for this contract will be March 31, 2014, as approved in the HUD amendment. The Board approved contract No. 35631 with Project Plase, Inc. On January 23, 2013, which is the agreement related to MD0065L3B011205. The period performance for this contract will now be February 1, 2013 to March 31, 2014.

APPROVED FOR FUNDS BY FINANCE

AUDIT NOTED THE TIME EXTENSION.

(The Amendments to agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Recreation & Parks - Ratification

ACTION REQUESTED OF B/E:

The Board is requested to ratify the services under Contract No. BP 06049, Morrell Park Baseball Complex for concrete, sidewalks and other structural repairs to pay Allied Contractors Inc. and authorize payment. The ratification is for the period of December 20, 2010 through April 04, 2011.

AMOUNT OF MONEY AND SOURCE:

\$120,391.04 - 9938-904811-9474-900000-706063

BACKGROUND/EXPLANATION:

This contract expired on December 8, 2010. However, the vendor continued to provide the necessary services to meet the needs of the Department. It is requested that the services be ratified from December 20, 2010 through April 4, 2011 be ratified.

The Department of Audits has reviewed and adjusted the amount based on the time & material records submitted. The adjusted amount was accepted by Allied Contractors Inc.

It is hereby certified that the above procurement is of such a nature that no advantage would result in seeking nor would it have been practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter the ratification of the service is recommended.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Audit Digest:

1. Single Audit of the City of Baltimore Fiscal Year ended 2012.

AGENDA

BOARD OF ESTIMATES

03/12/2014

CITY COUNCIL BILL:

14-0315 - A Resolution of the Mayor and City Council concerning Charter Amendment - Sustainability and Related Funds FOR the purpose of modifying the revenue sources that may be dedicated to special funds established for promoting sustainability, maintaining and establishing parks and other open spaces, and cleaning and preserving the natural environment within the City of Baltimore; and submitting this amendment to the qualified voters of the City for adoption or rejection.

THE LAW DEPARTMENT RECOMMENDS AMENDMENT OF THE BILL TO HARMONIZE IT WITH EXISTING CHARTER PROVISIONS REGARDING APPROPRIATION. IF SUCH AN AMENDMENT IS MADE, THE LAW DEPARTMENT COULD APPROVE THE CITY COUNCIL BILL 14-0315 FOR FORM AND LEGAL SUFFICIENCY.

THE OFFICE OF SUSTAINABILITY IS APPRECIATIVE OF THE INTENT OF THE AMENDMENTS OF COUNCIL BILL 14-0315, HOWEVER MUST DEFER TO THE OFFICE OF FINANCE FOR DIRECTION. IT IS NOT CLEAR HOW THE RECOMMENDED CHANGES WILL IMPACT THE LARGER CITY BUDGET.

THE DEPARTMENT OF FINANCE OPPOSES BILL NUMBER 14-0315 FOR TWO PRIMARY REASONS. FIRST, THE DESIGNATION OF FUNDS FOR A PARTICULAR PURPOSE, IN THIS CASE TO SUPPORT SUSTAINABILITY EFFORTS, LIMITS THE FLEXIBILITY OF CURRENT OR FUTURE ADMINISTRATIONS TO ALLOCATE RESOURCES ACCORDING TO CURRENT PRIORITIES AND TO MANAGE REVENUE SHORTFALLS. THE DEPARTMENT OF FINANCE BELIEVES THAT DECISIONS REGARDING THE ALLOCATION OF RESOURCES AMONG PRIORITIES, INCLUDING SUSTAINABILITY EFFORTS, OUGHT TO BE PART OF THE ANNUAL BUDGET PLANNING PROCESS. SECOND, TO THE EXTENT, THIS BILL PROVIDES THE CITY COUNCIL THE AUTHORITY TO DEDICATE PROCEEDS FROM FINES, FEES, AND PROGRAMS TO THIS FUND BY ORDINANCE, IT COULD POTENTIALLY PUT THE CITY'S OPERATING BUDGET AT RISK DURING THE COURSE OF A GIVEN FISCAL YEAR.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office of Information - Ratification of Services and
Technology (MOIT) Approval of Payment of Invoices

ACTION REQUESTED OF B/E:

The Board is requested to ratify services provided by DataClean and approve the payment of Invoice Nos. 0045389, 0045390, and 0045391 for those services.

AMOUNT OF MONEY AND SOURCE:

\$1,475.00 Invoice No. 0045389
500.00 Invoice No. 0045390
2,294.00 Invoice No. 0045391
\$4,269.00 - 1001-000000-1472-165800-603080

BACKGROUND/EXPLANATION:

DataClean provides professional IT cleaning and maintenance services for the computer rooms in the MOIT. When the manager monitoring this service retired, this contract was missed when preparing items for Fiscal Year 2014. As a result this vendor is due \$4,269.00 for the December 2013 payment. A requisition has been entered into CitiBuy to cover the Mayor's Office of Information Technology through June 2014.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office of Information - Ratification
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to ratify service and approve payment to LiteCloud, Inc. (LiteCloud). The invoices are for the periods April 2012 - March 2013, April 2013, May 2013, June 2013, July 2013, August 2013, September 2013, October 2013, and November 2013.

AMOUNT OF MONEY AND SOURCE:

\$12,000.00 - 1001-000000-1474-167700-605008

BACKGROUND/EXPLANATION:

LiteCloud provides internet services for the City of Baltimore's Enterprise network. The invoices are for Lifetalk Hosted SIP Origination/Termination and Lifetalk Hosted VoIP.

MOIT was originally using the vendor LiteCast/Balticore, LLC (LiteCast) to supply these services. However, Litecast sold portions of their company to LiteCloud. The services that MOIT are using now fall under LiteCloud. MOIT was unable to cover invoices with LiteCloud until they were completely separated from the previous vendor. LiteCloud now has a federal ID number and is registered in CitiBuy. MOIT is now able to cover the open invoices to LiteCloud which total \$12,000.00. The payment covers the period of April 2012 through November 2013. Purchase Order No. P525460 has been created to cover December 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Housing and - Contract of Sale
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Contract of Sale with the Housing Authority of Baltimore City (HABC), owner, for the fee simple interest in the properties located at 2302 and 2304 E. North Avenue. The Board is further requested to approve the acquisition of 2302 and 2304 E. North Avenue, SUBJECT to all municipal liens, interest, and penalties, other than water bills that may accrue.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - 2302 E. North Avenue
1.00 - 2304 E. North Avenue
\$2.00 - 9910-908044-9588-900000-704040 (Miscellaneous Project)

BACKGROUND/EXPLANATION:

This Contract of Sale enables the City to acquire the fee simple interests in the vacant properties located at 2302 and 2304 E. North Avenue, for resale through the planning and development efforts of the DHCD.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code and subject to the prior approval of the Board of Estimates, the DHCD may acquire, for and on behalf of the City, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of the DHCD has made the required determination with regard to these properties. These properties will be redeveloped.

In addition, the Board is requested to approve the acquisition of 2302 and 2304 E. North Avenue, SUBJECT to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens other than water bills, accrued through January

AGENDA

BOARD OF ESTIMATES

03/12/2014

DHCD - cont'd

28, 2014, is shown below. The HABC is exempt from real estate taxes. Therefore, no taxes are included in these figures. The water bills will be paid and are not listed.

<u>Property</u>	<u>Bill No.</u>	<u>Bill Date</u>	<u>Balance</u>
2302 E. North Ave.	5268172	5/12/2008	\$4,947.98
2304 E. North Avenue			0.00
	Total		\$4,947.98

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The Contract of Sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Housing and Community Development (DHCD) - Community Development Block Grant (CDBG) Agreement _____

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Community Block Grant Agreement with the Baltimore Office of Promotion and the Arts, Inc. The period of the CDBG Agreement is January 1, 2014 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$65,000.00 - 9996-911333-9593-900003-706047

BACKGROUND/EXPLANATION:

The Baltimore Office of Promotion and the Arts, Inc. Baltimore Community Arts Program works with artists, neighborhood groups, associations and funding sources to abate graffiti, revitalize blighted areas, beautify the cityscape, employ local artists, increase exposure to the arts and unite community residents by engaging them in neighborhood improvement projects. The art forms are created by professional artists in a variety of styles throughout Baltimore neighborhoods. Two murals and one sculpture or other works of art will be designed and painted and/or repaired under this CDBG Agreement.

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for People with AIDS (HOPWA)

AGENDA

BOARD OF ESTIMATES

03/12/2014

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2013 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreement was delayed due to final negotiations and processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Employees' and Elected Officials - Audit and Accounting
Retirement Systems Consulting Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Audit and Accounting Consulting Services Agreement with CliftonLarsonAllen LLP (CLA) for the Board of Trustees Employees' Retirement Systems (ERS) and Elected Officials' Retirement Systems (EOS). The period of the Agreement is July 1, 2014 through June 30, 2019, with two 1-year renewal options, at the approval of the Board of Estimates.

AMOUNT OF MONEY AND SOURCE:

\$249,999.00 - 6000-604014-1520-168600-603026
Not to Exceed

No General Funds are involved.

All audit and accounting consulting fees and charges will be expended from ERS and EOS trust funds.

BACKGROUND/EXPLANATION:

During the course of a comprehensive RFP search and interview process conducted by the ERS/EOS Board, CLA demonstrated its ability to provide competent audit and accounting consulting services for public pension plans. The ERS/EOS Board recommends that the Board of Estimates select CLA to serve as ERS and EOS's independent auditor for fiscal years 2015 - 2019, plus two 1-year renewal options, and consult with the ERS/EOS Board on related accounting matters. Pursuant to Article V, §10(b) of the City Charter, the Board of Estimates is authorized to retain an independent CPA firm to audit the books and records of ERS/EOS.

AGENDA

BOARD OF ESTIMATES

03/12/2014

ERS - cont'd

MBE/WBE PARTICIPATION:

The total fees for the contract is less than \$50,000.00 annually and, consequently, MBE/WBE subcontracting requirements do not apply.

APPROVED FOR FUNDS BY FINANCE

(The Audit and Accounting Consulting Services Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Baltimore Development - Local Government Resolution Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Local Government Resolution with Creative Alliance, Inc., in support of its application to the State of Maryland, Department of Housing and Community Development (MD-DHCD), Neighborhood BusinessWorks Program (NBWP). A local government resolution of support is required by the State for all applications to this program for funding.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - MD-DHCD, NBWP

BACKGROUND/EXPLANATION:

The Creative Alliance plans to purchase and redevelop a vacant property at 3137 Eastern Avenue in the Highlandtown Arts and Entertainment District/Main Street. The vacant property is 6,600 square feet and the building was once a disreputable bar and a nuisance in the community. The community rallied together to have the bar shut down and the business' liquor license revoked.

The plan for the property is to redevelop it into The Creative Alliance Education Center. It will be used for after-school, summer and weekend youth education classes, adult workshops, community workshops and events, studios and offices. The community support of this project includes the Southeast CDC and state representatives Senator Bill Ferguson and Delegates Luke Clippinger, and Peter Hammen for the 46th District.

The total capital investment for the project is \$1,210,000.00 and the requested amount from the NBWP is \$200,000.00.

(The Local Government Resolution has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Baltimore Development - Local Government Resolution Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve: a) Resolution to Accept Grant Funds from the State of Maryland Department of Business and Economic Development (DBED) to supplement BDC's existing micro-loan program; and b) approve an additional \$125,000.00 as the required match from the BDC.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - Funds will be received from DBED
\$125,000.00 - 1001-000000-5851-417400-607001

BACKGROUND/EXPLANATION:

The BDC, on behalf of the City, has been operating a micro-loan fund geared to small, minority and women-owned businesses, Citywide since 2013. On November 21, 2012, the Board approved the initial \$125,000.00 as a match to DBED's first round of funding. This request is for approval of the resolution required by DBED and for the additional \$125,000.00 match required by the State.

The primary objective of the fund is to increase and/or create full-time, quality, year round employment opportunities, as well as stabilize existing employment opportunities in Baltimore City. In addition, it is an objective of the loan fund to aid in the expansion of small businesses and micro-enterprises.

The funding from DBED will be the second round of funding received for this program. The fund has the following eligible uses: acquisition of commercial property, rehabilitation of existing commercial buildings, leasehold improvements, acquisition of machinery and equipment, contract mobilization, and other costs associated with operating a small business. The program requires that the City fund a match in the amount of \$125,000.00.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

03/12/2014

Baltimore Development - Land Disposition Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement (LDA) with PMC Property Group, Inc., Developer, for the sale of City-owned property located at 26 S. Calvert Street, 30-36 S. Calvert Street, and 31 Grant Street (Ward 4, Section 11, Block 0661, Lots 002, 004-07; 026).

AMOUNT OF MONEY AND SOURCE:

\$2,200,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The Developer seeks to purchase the property for the purpose of developing market-rate residential housing units. The Developer intends to preserve and renovate the existing structures at 26 W. Calvert Street, 30 S. Calvert Street, and 31 Grant Street and will demolish 32-36 S. Calvert Street to allow for new residential construction that will incorporate ground-floor retail space.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 802 S. Broadway	802 S. Broadway LLC	Retain two cornice signs 3' x 1', 1 double face sign 3' x 3', 2 gooseneck spots
Annual Charge:	\$ 175.00	
2. 801 W. 36 th St.	Chestnut Realty, LLC	Retain two cornice signs 16' x 3' and 13' x 3'
Annual Charge:	\$ 140.60	
3. 701 S. Curley St.	Gilbert Sapperstein	Retain egress stairway, 2 awnings 5' x 3½'
Annual Charge:	\$ 375.00	
4. 1420 Key Highway	Key Highway Associates, LLC	Three single face electric signs, 1 @ 37 sq. ft., 1 @ 66.67 sq. ft., 1 @ 214.33 sq. ft.
Annual Charge:	\$ 857.12	
5. 3111 Greenmount Ave.	Kwang Won Kim	Retain awning w/ signage 24'9" x 2', 6 tubes
Annual Charge:	\$ 350.35	

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of General Services - cont'd

- | | | | |
|-----|-------------------------|-----------------------------|---|
| 6. | 1701 McCulloh St. | Joanne R. Harris | Handicap ramp
388.5' |
| | Annual Charge: | \$ 70.30 | |
| 7. | 650 W. Baltimore
St. | University of
Maryland | 1595 linear ft.
tiebacks, 238
linear ft.
sheeting and
shoring |
| | Annual Charge: | \$6,010.90 | |
| 8. | 808 S. Broadway | E. Pikounis
Construction | Retain cornice
sign 16' x 1',
double face sign
4' x 3', 5 spot
reflectors |
| | Annual Charge: | \$ 193.50 | |
| 9. | 3408 Eastern Ave. | U S Construction,
LLC | Retain one flat
sign 15' x 4',
3 gooseneck
lights |
| | Annual Charge: | \$ 101.60 | |
| 10. | 3718 Eastern Ave. | U S Construction,
LLC | Retain one flat
sign 9' x 4', 3
spot reflectors |
| | Annual Charge: | \$ 103.20 | |

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of General Services - Public Infrastructure
Developer's Agreement No. 1328

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Public Infrastructure Developer's Agreement No. 1328 (Developer's Agreement) with Harbor Point Open Space Corp., a related entity to Harbor Point Development, LLC the developer of Harbor Point. The period of the Developer's Agreement is effective upon Board approval for four years.

AMOUNT OF MONEY AND SOURCE:

\$7,500,000.00

BACKGROUND/EXPLANATION:

The Harbor Point Open Space Corp. will provide payment and performance bonds acceptable to the City in the amount of \$7,500,000.00 ten days prior to the commencement of the infrastructure work on the project, and will pay the City a fee of 9% of the final cost of the public infrastructure to the City. The form of the bonds will be reviewed and approved by the Law Department.

This Developer's Agreement governs Harbor Point Open Space Corp.'s construction of the roads, alleys, sidewalks, water utilities, conduit, street lighting, storm drain, sanitary improvements, parks, plazas, and or open spaces (the "Improvements") in the first phase of Harbor Point. Upon completion of the Improvements, they will be dedicated to the City in an easement area owned by the Harbor Point Open Space Corp. The Developer's Agreement also provides for the City to maintain the Improvements once they are dedicated. As the Improvements are constructed, the City and the Harbor Point Open Space Corp. will develop an Operation, Maintenance, and Emergency Action Plan which will be a manual for maintaining the Improvements.

The Developer has executed a Memorandum of Understanding with the City of Baltimore to be in compliance with the Mayor's Employ Baltimore Executive Order, as approved by the Board of Estimates on August 14, 2013.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of General Services - cont'd

MBE/WBE PARTICIPATION:

The Developer has signed a Commitment to Comply with the Minority and Women's Business Enterprise Program of Baltimore City and has executed a Memorandum of Understanding with the City of Baltimore respecting same, as approved by the Board of Estimates on August 14, 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Public Infrastructure Developer's Agreement No. 1328 has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of General Services - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 013 under Project No. 1126W Fleet/Eden Street Garage Expansion Study to Whitney, Bailey, Cox & Magnani (WBCM).

AMOUNT OF MONEY AND SOURCE:

\$136,388.71 - 2076-000000-2321-253300-607001

BACKGROUND/EXPLANATION:

Under this task assignment WBCM will do a garage expansion study for the existing Fleet/Eden Street Parking Garage that is located at 1401 Eastern Avenue.

MBE/WBE PARTICIPATION:

MBE:	MIN Engineering	\$14,749.09	10.77%
WBE:	ARIA Engineering	\$30,615.18	22.36%
	Phoenix Engineering	8,980.58	6.56%
	Hanover Land Services	7,274.90	5.31%
		<u>\$46,870.66</u>	<u>34.23%</u>

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Office of the State's Attorney - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) between the Baltimore City State's Attorney's Office, the Prince George's County, Maryland, Office of the State's Attorney for Howard County, Office of the State's Attorney for Frederick County, and the Office of the Public Defender for Maryland. The period of the MOU is November 1, 2013 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$16,500.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

The Governor's Office of Crime Control and Prevention (GOCCP) awarded a grant to Prince George's County and the Office of the State's Attorney's for Baltimore City is a sub-grantee. The purpose of the grant is to create a cloud based file-sharing system that allows users to send, receive, and track electronic files easily and securely with public and private defense counsels in preparation for criminal prosecutions. The State's Attorney's Office will submit for reimbursement from Prince George's County for services rendered by the selected vendor and will provide quarterly performance measures as required by the grantor.

The MOU is late because the Office of the State's Attorney for Baltimore City just received the fully executed MOU from Prince George's County.

APPROVED FOR FUNDS BY FINANCE

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|--------------|-------------|
| 1. SHERWOOD-LOGAN
& ASSOCIATES | \$ 45,007.20 | Sole Source |
| Solicitation No. 08000 - Repair Kits for Submersible Pumps -
Department of Public Works - Req. No. R655658 | | |

This requirement is for parts for installed equipment. The vendor is the sole representative of the manufacturer of OEM parts in our area. Therefore, sole source award is recommended.

- | | | |
|--|--------------|---------|
| 2. RANCH CRYOGENICS, INC. | \$ 38,777.50 | Low Bid |
| Solicitation No. 07000 - Oxygen Plant Service - Department of
Public Works - Req. No. R657494 | | |

- | | | |
|--|--------------|----------|
| 3. SAFETY LEAGUE, INC.
DBA ATLANTIC TACTICAL | \$ 35,700.00 | Only Bid |
| Solicitation No. B50003398 - Defense Tactics 12ga Drag
Stabilized Rounds - Police Department - Req. No. R655698 | | |

- | | | |
|---|--------------|----------|
| 4. CLEAN HARBORS ENVIRONMENTAL
SERVICES, INC. | \$200,000.00 | Increase |
| Baltimore Regional Cooperative Purchasing Committee (BRCPC)
Contract No. PCR-09-125 - Household Hazardous Waste: Collection
and Disposal Services - Department of Public Works, Bureau of
Solid Waste - P.O. No. P521645 | | |

On September 19, 2012, the Board approved the initial award in the amount of \$200,000.00. The award contained one 2-year renewal option. This increase of \$200,000.00 is necessary due to the seven scheduled events for year 2014. The contract expires on October 29, 2014, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

03/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|---------------|---------|
| 5. <u>LOCATION AGE, LLC</u> | \$ 335,850.00 | Renewal |
| Solicitation No. 06000 - Automatic Vehicle Location (AVL) Agreement - Departments of Public Works, General Services, Transportation, Health, Housing and Community Development, and Recreation and Parks - Req. Nos. Various | | |

On October 9, 2013, the Board approved the initial award in the amount of \$513,393.00. The award contained one renewal option. This sole renewal in the amount of \$335,830.00 is for six months, April 9, 2014 through October 8, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|---|----------------|---------|
| 6. <u>ALARM SECURITY GROUP, LLC d/b/a ASG SECURITY</u> | \$1,000,000.00 | Renewal |
| Contract No. B50001367 - Provide Maintenance, Repairs & Installation Services for Electronic Security and Fire Protection Systems - Departments of General Services, Baltimore City Police, Public Works, etc. - P.O. No. P513032 | | |

On March 31, 2010, the Board approved the initial award in the amount of \$2,255,220.00. The award contained two 1-year renewal options. On November 21, 2012, the Board approved the first renewal in the amount of \$1,000,000.00. This final renewal in the amount of \$1,000,000.00 is for the period April 1, 2014 through March 31, 2015. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 8% MBE AND 4% WBE.

AGENDA

BOARD OF ESTIMATES

03/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

MBE: Stronghold Security, LLC	\$ 113,664.87	3.86%
London Technologies, Inc.	80,901.71	2.75%
Entry Control Systems, Inc.	45,268.00	1.54%
	\$239,834.58	
 WBE: Cabling Concepts, LLC	 \$ 4,611.00	 0.16%
Plexus Installations, Inc.	25,636.20	0.87%
	\$30,247.20	

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

MWBOO found vendor in non-compliance on February 24, 2014, but has recommended that the vendor be granted 60 days to come into compliance, or be subject to automatic termination for default.

7. PHYSIO-CONTROL, INC. \$ 250,000.00 Renewal
 Contract No. 08000 - Lifepak Defibrillators and Equipment -
 Fire Department - P.O. No. P516657

On March 30, 2011, the Board approved the initial award in the amount of \$125,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. On October 31, the City Purchasing Agent approved an increase in the amount of \$25,000.00. This final renewal in the amount of \$250,000.00 is for the period March 30, 2014, through March 29, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

03/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

8. LEROY HENRY d/b/a
FIRE SAFETY CO.

THE FIRELINE CORPORATION	\$ 0.00	Extension
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Solicitation No. B50000938 - Provide Inspection, Services and Repairs for Fire Extinguishers - Department of General Services, etc. - P.O. Nos. P506602 & P506603

On February 4, 2009, the Board approved the initial award in the amount of \$1,842,080.25. The award contained two 1-year renewal options. Subsequent actions have been approved. This extension in the amount of \$0.00 is for the period March 1, 2014 through May 30, 2014 to allow time to complete the solicitation process for a new contract. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

9. TELE-TECTOR OF MARYLAND,
INC.

	\$683,626.70	Increase
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Contract No. B50001080 - CCTV Maintenance & Platform Integration - Police Department - P.O. No. P508992

On July 1, 2009, the Board approved the initial award in the amount of \$2,800,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. On May 23, 2012 and May 22, 2013, the Board approved a renewal in the amount of \$2,151,419.00 and increase in the amount of \$356,844.00, respectively. This increase in the amount of \$683,626.70 is required for additional cameras, replacements and increased maintenance costs due to system expansion and will make the award amount \$8,170,752.70. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

03/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MWBOO SET GOALS OF MBE 7% AND WBE 3%.

MBE: Paniagua Enterprises, Inc.	\$527,179.28	7.89%
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WBE: Fleet Electric, Inc.	\$ 34,052.50	0.51%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

MWBOO found vendor in compliance on April 29, 2013. MWBOO found the vendor in non-compliance on February 18, 2014, but has recommended that the vendor be granted 60 days to come into compliance, or be subject to termination for default.

- 10. FERSUGON ENTERPRISES, INC.
 SNAP-ON INDUSTRIAL, DIVISION
 OF IDSC HOLDINGS, LLC
 FASTENAL COMPANY
 HILTI, INC.
 MILL SUPPLY COMPANY,
 INCORPORATED
 SUBURBAN SALES AND RENTAL
 CENTER, INC.
 APPLIED INDUSTRIAL
 TECHNOLOGIES, INC.

\$200,000.00	Renewal
--------------	---------

Contract No. B50001746 - Hand and Power Tools and Related Hardware - Department of Public Works, Transportation, General Services, etc. - P.O. Nos. P516313 through P516318

On February 2, 2011, the Board approved the initial award in the amount of \$450,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$200,000.00 is for the period March 30, 2014, through March 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED AT WAIVER.

AGENDA

BOARD OF ESTIMATES

03/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

11. E.J. WARD, INC.	\$ 6,836.00 93,164.00 <u>\$100,000.00</u>	Ratification and Agreement
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Contract No. 08000 - O.E.M. Parts for E.J. Ward Canceivers -
Department of General Services, Fleet Management - Req. No.
R639279

The Board is requested to approve and authorize execution of an Agreement with E.J. Ward, Inc. The period of the ratification is October 1, 2013 through March 11, 2014. The period of the new Agreement is March 12, 2014 through September 30, 2016, with two 1-year renewal options.

The vendor is the manufacturer of the products, and has been providing the critical parts under the previous contract during negotiations of a new contract. An intent to waive competition was posted on CitiBuy (B50003207) to announce the intent to award a sole source procurement and no responses were received. Submission of the contract was delayed for negotiation of the terms.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
53 - 58
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.
In connection with the Transfers of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

03/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 1. B50003315, Smoke Alarms (Fire Department) Sky Resources, LLC \$ 360,000.00

MWBOO GRANTED A WAIVER.

- 2. B50003291, Hydraulic and Welding Repair Service (Department of General Services, Fleet Management)
 - First Call** \$2,500,000.00
Holabird Enterprises of Maryland, Inc. d/b/a/ Holabird Fleet Service
 - Second Call** \$1,500,000.00
Greb Service, Inc.

MWBOO SET GOALS AT 3% MBE AND 0% WBE.

Holabird Fleet Service

MBE: Maryland Scrap Hauling Services	1.5%
D&T Welding Contractor, LLC	<u>1.5%</u>
Total	3.0%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

03/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

Greb Service, Inc.

MBE: D&T Welding Contractor, LLC 3%

MWBOO FOUND VENDOR IN COMPLIANCE.

Department of Transportation

3.	TR 12314, Roland Avenue and Northern Parkway Improvements and Traffic Calming	M. Luis Construction Co., Inc.	\$3,899,000.00
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DBE:	Rowen Concrete, Inc.	\$205,014.60	5.26%
	S&L Trucking, LLC	87,000.00	2.23%
	Traffic Systems, Inc.	<u>415,000.00</u>	<u>10.64%</u>
	Total	<u>\$707,014.60</u>	<u>18.13%</u>

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$2,800,000.00	9950-921006-9509	
FED	Constr. Res.	
	Roland Park Complete	
	Streets	
445,760.00	" "	
General Funds		
Highway Users		
Revenue		
943,040.00	9950-944002-9507	
FED	Reserve for Closeouts	
<u>\$4,188,800.00</u>		

AGENDA

BOARD OF ESTIMATES

03/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$3,409,000.00	-----	9950-904782-9508-6
		Struc. & Improve.
389,900.00	-----	9950-904782-9508-5
		Inspection
389,900.00	-----	9950-904782-9508-2
<u>\$4,188,800.00</u>		Contingencies
		Roland Avenue and
		Northern Parkway
		Improvements and
		Traffic Calming

This transfer will partially fund the costs associated with award of the Project No. TR 12314, Roland Avenue and Northern Parkway Improvements and Traffic Calming, with M. Luis Construction Company, Inc. in the amount of \$3,899,000.00. The remaining balance is available in the project account.

Bureau of Water and Wastewater

5. S.C. 934, Cleaning Metra Industries, \$8,961,850.00
of the Outfall Inc.
Interceptor and
Relief Sewers -
Phase II

DBE: R & R Contracting	\$1,433,896.00	16.00%
Utilities, Inc.		
Machado Construction	1,075,422.00	12.00%
Co.		
JJ Adams Fuel Oil	<u>448,092.50</u>	<u>5.00%</u>
Company		
Total	\$2,957,410.50	33.00%

AGENDA

BOARD OF ESTIMATES

03/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater - cont'd

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$ 6,364,927.05	9956-909612-9549	
Wastewater	Constr. Res.	
Revenue Bonds	Sewer System	
	Rehab-Main Outfall	
5,464,714.95	" "	
<u>Baltimore County</u>		
\$11,829,642.00		
\$ 896,185.00	-----	9956-908614-9551-2
		Extra Work
896,185.00	-----	9956-908614-9551-3
		Engineering
537,711.00	-----	9956-908614-9551-5
		Inspection
8,961,850.00	-----	9956-908614-9551-6
		Construction
537,711.00	-----	9956-908614-9551-9
<u>\$11,829,642.00</u>		Administration

The funds are needed to cover the cost of S.C. 934, Cleaning of Outfall Interceptor and Relief Sewers, Phase II.

- 7. S.C. 932, Improve- Bradshaw Construc- \$11,905,600.00
 ments to Lower tion Corp.
 Gwynns Run
 Interceptor
 Phase II: From
 Franklin Street to
 Baltimore Street

AGENDA

BOARD OF ESTIMATES

03/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater - cont'd

DBE: Apex Petroleum	\$ 72,000.00	.60%
JLN Construction Svcs.	292,970.00	2.46%
Kim Engineering	22,290.00	.19%
Machado Construction	206,900.00	1.74%
Navarro & Wright Construction	34,000.00	.29%
On Site Photography	18,000.00	.15%
Pessoa Construction	78,500.00	.66%
Quality Trucking Co.	104,910.00	.88%
R & R Contracting Utilities	371,250.00	3.12%
Road Safety	52,110.00	.44%
TRG Networking	8,665.00	.07%

A PROTEST WAS RECEIVED FROM NORTHEAST REMSCO CONSTRUCTION, INC.

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$15,190,876.00	9956-904620-9549	
Wastewater Revenue	Constr. Res.	
Bonds	Sewer System	
	Rehab-High Level	
524,516.00	9956-933001-9549	
Wastewater Revenue	Constr. Res.	
Bonds	Unallocated	
<u>\$15,715,392.00</u>		

AGENDA

BOARD OF ESTIMATES

03/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater

TRANSFER OF FUNDS - cont'd

\$ 1,190,560.00	-----	9956-905620-9551-2
		Extra Work
1,190,560.00	-----	9956-905620-9551-3
		Design
714,336.00	-----	9956-905620-9551-5
		Inspection
11,905,600.00	-----	9956-905620-9551-6
		Construction
714,336.00	-----	9956-905620-9551-9
<u>\$15,715,392.00</u>		Administration

The funds are needed to award S.C. 932, Improvements to the Lower Gwynns Run Interceptor - Phase II - Franklin Street to Baltimore Street.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Bureau of Water and Wastewater - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify an agreement with Ross Technical Services, Inc. The agreement was for the period November 12, 2013 through December 20, 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 5,627.66 - 2070-000000-5501-396404-603020
5,627.66 - 2070-000000-5501-630004-603020
5,627.68 - 2070-000000-5501-396804-603020
\$16,883.00

BACKGROUND/EXPLANATION:

Ross Technical Services, Inc. conducted the first year of a three-year Waste Water Treatment Technician Apprenticeship Training Program for the Bureau of Water and Wastewater.

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Waste Water Treatment Plants of Baltimore City be provided with 144 hours of classroom instruction for each year of the three years that they are employed to successfully complete the Waste Water Treatment Technician Apprenticeship Program.

Ross Technical Services, Inc. has an extensive background in Waste Water Treatment Training and has provided a custom curriculum that enables the apprentice to be exposed to the technical requirements of the program as they relate to the actual work environment of a Water and Wastewater Treatment Plant.

This request is for the first year of the three-year instruction of the class of trainees hired as Waste Water Treatment Technician Apprentices. The training took place on-site using existing equipment and materials.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Bureau of Water and Wastewater - Single Bond for Drain
Layers #K08529012

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Single Bond for Drain Layers #K08529012 for the firm S. Thomas Contracting, Inc. The period of the bond will continue until either the firm or the surety gives notice of its termination.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 Bond

BACKGROUND/EXPLANATION:

The firm, S. Thomas Contracting, Inc., occasionally obtains permits from the City to excavate in streets, alleys, lanes, footways, thoroughfares, highways, and City of Baltimore right-of-way for which they are obligated to give bonds. The firm desires to provide one bond to cover all permits that may be issued instead of being obligated to give a separate bond or money in each case.

(The Single Bond for Drain Layers has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Bureau of Water and Wastewater - Consent to Assignment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consent to the Assignment Agreement between Fru-Con Construction, LLC and Balfour Beatty Infrastructure Inc., under Project 1303, On-Call Project Management and Inspection Services. The period of this task is effective upon Board approval for 12 months.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Fru-Con Construction, LLC, a Delaware limited liability company, (Assignor), has assigned to Balfour Beatty Infrastructure, Inc., a Delaware corporation with its principal office located in Atlanta, Georgia (Assignee), all of its right, title, obligations and interest in three (3) contracts by and between the Assignor and the City.

MBE/WBE PARTICIPATION:

Balfour Beatty Infrastructure Inc. will continue to comply with the participation goals established for all three (3) projects.

(The Consent to Assignment has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Law Department - Settlement Agreement and Release

The Board is requested to approve the settlement agreement and release for the following claim:

1. Sharp v. Baltimore City Police Department, et al. \$250,000.00

Funds are available in account no. 1001-000000-2041-195500-603070.

The settlement has been approved by the Settlement Committee of the Law Department.

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Transportation - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement for Project No. 1162, On Call Consultant Services for Reconstruction and Resurfacing Projects, DOT Projects with HAK Engineers, Inc.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00

BACKGROUND/EXPLANATION:

On December 14, 2011, the Board approved the initial agreement in the amount of \$1,000,000.00 with HAKS Engineers, Inc., to assist the Transportation, Engineering & Construction Division in engineering design services to include, but not limited to: site project support, GIS support and tasks for various Capital Improvement Projects for Project No. 1162, On Call Consultant Services for Reconstruction and Resurfacing Projects DOT Projects, for a two year period.

On November 20, 2013, the Board approved Amendment No. 1 for a one year time extension. The Department is now requesting an increase to the upset limit of \$500,000.00 to fully complete the assigned task under Amendment No. 2.

MBE/WBE PARTICIPATION:

The consultant will comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27.00% **WBE:** 9.00%

AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Harbor Point Parcel 2 Holdings, LLC. The period of the Assignment Agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$400,134.40 - 9950-911086-9512-000000-490375 (Revenue)

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes a Planned Unit Development of approximately three million square feet of office, hotel, residential, and retail uses, as approved by the City as City Council Ordinance 13-136 (the Planned Unit Development), which such Planned Unit Development includes the 1000 Wills Street project consisting of approximately 426,757 sq. ft. of office, 39,560 sq. ft. of retail, and 103 residential units.

The Developer agrees, per Section XV of the Original Agreement, to pay to the City a fee of up to \$1.025 per gross square foot of office and retail space and up to \$346.00 per residential unit with respect to the Development (exclusive of credits, the "Mitigation Fee"). The Mitigation Fee will be reduced by proportionate credits for the Central Ave. Bridge (18.2% of the Mitigation Fee) and the transit piers (1.8% of the Mitigation Fee) (collectively "Mitigation Credits").

The Mitigation Fee, less the Mitigation Credits is \$400,134.40.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Transportation - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 7 under Project No. 1123, On-Call Transportation Planning/Policy/Feasibility Studies to URS Corporation.

AMOUNT OF MONEY AND SOURCE:

\$91,888.10 - 9950-904641-9508-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for supplemental staffing to support planning efforts for transportation planning and feasibility studies for certain specified projects.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 91,888.10	9950-902641-9509	9950-904641-9508-3
General Funds -	Construction	Design and Study
Highway Users	Reserve -	Feasibility Studies
Revenue	Feasibility	
	Studies	

AGENDA

BOARD OF ESTIMATES

03/12/2014

DOT - cont'd

This transfer will fund the costs associated with expense related to Task No. 7, Project No. 1123, for On-Call Transportation Planning/Policy/Feasibility Studies with URS Corporation.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Transportation - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 5 under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects, Project No. 1162 to Wallace, Montgomery & Associates.

AMOUNT OF MONEY AND SOURCE:

\$113,766.87 - 2024-000000-5480-395700-603026

BACKGROUND/EXPLANATION:

This authorization provides for site staff support. The scope of services includes engineering services as needed within the Conduits Division and assistance in quick response/emergency design.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Department of Transportation - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 6 under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects to McCormick Taylor, Inc.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 9950-905627-9527-900020-703032
19,504.06 - 9950-904097-9508-900020-703032
\$49,504.06

BACKGROUND/EXPLANATION:

This authorization provides for Stormwater Management Permit Review services for projects assigned by the City of Baltimore. This work will be assigned on an On-Call basis by the Department of Transportation's Project Manager and performed by the Maryland Department of the Environment Certified Stormwater Management reviewers.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

03/12/2014

DOT - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$34,500.00 MVR	9950-902627-9528 Constr. Reserve Park Circle Intersection	9950-905627-9527-3 Design & Study DOT Park Circle Intersection
19,504.06	9950-904087-9509 Harford Road Bridge Herring Run	9950-904097-9508-3 Design & Study Harford Road Bridge over Herring Run
<u>\$54,004.06</u>		

This transfer will cover the costs associated with Task No. 6, Project No. 1162, for On-Call Consultant Services for Reconstruction and Resurfacing Projects, with McCormick Taylor, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office of Communications - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Theresa Hall, Linzy Jackson, Sabrina Sutton, Cassandra Stewart, and Marva Williams to solicit businesses, organizations, and donors for donations of goods and services and financial support to help pay for the event costs for the 2014 Mayor's Annual Back to School Rally. The period of the campaign will be effective upon Board approval through August 31, 2014.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Mayor's Back to School Rally will be held in August 2014. The date and location will be chosen after the Baltimore City Public Schools' Board confirms the school opening date. This event has been held for over a decade and will feature informational booths and resources, music, live entertainment, motivational speeches, and more to invigorate students and to provide parents with the tools needed to prepare for a successful school year.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office of Communications - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Ms. Marva Williams to solicit donations from businesses and donors for goods and services and financial support to help pay for event costs for the Mayor's Top Neighborhood Moms' Luncheon and Top Neighborhood Dads' Luncheon to be held May 6, 2014 and June 10, 2014, respectively. The period of the campaign will be effective upon Board approval through June 10, 2014.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The event will honor women and men, nominated by their community associations from across the City, for the work they do to improve their neighborhoods. The honorees are not necessarily parents themselves. They are those citizens who treat their neighborhoods with the same care and reverence they have for their own families. They represent various backgrounds, races, and walks of life, but they all care about the neighborhood they live and the City they live in.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office - Governmental Charitable Solicitation

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a Government Charitable Solicitation Application to the Baltimore City Ethics Board to benefit the Baltimore-Piraeus Sister City Committee (BPSCC) and their annual Green Week celebration. The period of the solicitation is March 24 through March 30, 2014.

AMOUNT OF MONEY AND SOURCE:

No General Funds are involved in this transaction.

The funds collected will be deposited and expenditures paid through a Baltimore 'G' Account 1001-000000-0000-000000-270091.

BACKGROUND/EXPLANATION:

The Baltimore-Piraeus Sister City Committee is one of the volunteer committees formed or to be formed under the auspices of the Office of the Mayor of Baltimore City and Sister Cities International for the purpose of strengthening partnerships between Baltimore City and international communities. The committee strives to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Through volunteers the committees motivate and empower private citizens, municipal officials and business leaders to conduct long-term sister city programs.

This is the fourth annual Greek Week celebrating all things Green in the Baltimore area. Restaurants and other businesses pay \$150.00 or less registration fee. Activities include kick-off events, lectures, olive oil tastings and demonstrations. Sponsorship opportunities are also available.

The funds are used to defray the costs of postcard advertisements, banners, and other items used for publicizing the week-long event. Any additional monies will support various activities of the committee-educational, cultural and community oriented. In compliance with Ethics Board rules the Committee annually submits a list of sponsors and expenditures.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office - cont'd

This is the second time that this is being requested for Greek Week in compliance with this directive.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office - Governmental Charitable Solicitation

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a Government Charitable Solicitation Application to the Baltimore City Ethics Board to benefit the Baltimore-Xiamen Sister City Committee (BXSCC) for various businesses, educational, cultural, and community oriented activities. The period of the solicitation is January 1, 2014 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

No General Funds are involved in this transaction.

The funds collected will be deposited and expenditures paid through a Baltimore 'G' Account 1001-000000-0000-000000-270091.

BACKGROUND/EXPLANATION:

The Sister City Committee is one of the volunteer committees formed or to be formed under the auspices of the Office of the Mayor of Baltimore City and Sister Cities International for the purpose of strengthening partnerships between Baltimore City and international communities. The committee strives to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Through volunteers the committees motivate and empower private citizens, municipal officials and business leaders to conduct long-term sister city programs.

The Baltimore-Xiamen Sister City Committee strives to maintain various cultural activities through the support of corporate and academic institutional donations. In past years, funding for Xiamen sister city committee was used for student exchanges between Carver Vocational-Technical High School and Xiamen, Chinese cultural activities during the Chinese New Year Program at Port Discovery, and hosting various business delegations. After approval for Governmental and Charitable Solicitations from the Baltimore City Ethics Board and the Board of Estimates, the sister committee will distribute solicitation letters to prospective corporate donors. With the interest of keeping a strong Baltimore-based sister city committee, many prospective

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office - cont'd

corporations and academic institutions are based in Baltimore or Maryland.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

AGENDA

BOARD OF ESTIMATES

03/12/2014

Mayor's Office - Housing Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize reimbursement of six months of transitional housing to Mr. Niles R. Ford effective January 21, 2014 through July 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$13,048.68 - 1001-000000-2101-225900-603013

BACKGROUND/EXPLANATION:

The six months of transitional housing was for an executive level appointment as a result of recruitment from outside of the Baltimore Area.

The total request for reimbursement in the amount of \$13,048.16 to Mr. Ford is being requested, as a result of a national search made to appoint the executive position of Chief of the Fire Department. Mr. Ford was selected and given a letter of intent which included transitional housing costs since he was coming from out of State.

Mr. Ford received estimates from three local residential communities in the immediate downtown area and selected the least expensive rental. Mr. Ford entered into a lease with L3C Investors Baltimore US, LLC. He has also included the cost of furniture rental with this request for reimbursement. The monthly rate is \$1,760.00 with an additional \$382.28 for furnishing.

The Department of Human Resources has reviewed the information provided by Mr. Ford and agrees that the term be for six months from January 21, 2014. The amount requested does not include the \$250.00 deposit paid, but does include the delivery fee of \$195.00 for the furniture.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

03/12/2014

PERSONNEL:

The Board is requested to approve the following Personnel matters:

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
1. AGNES SCOTT	\$7.40	\$4,358.00

Account: 4000-432914-3024-295900-601009

Ms. Scott will work as a Contract Services Specialist I (Kitchen Aide). Her duties will include, but are not limited to setting-up and breaking down kitchen and dining area; serving food line; assisting seniors that are unable to serving themselves; ensuring that kitchen equipment is kept clean and sanitary; assisting with ensuring food products are stored properly and stocking the kitchen for the next day. The period of the agreement is effective upon Board approval through September 30, 2014.

Fire Department

2. Reclassify the following Position No. 2101-46009:

From: EMS Billing Supervisor
Class Code: 33278
Grade 091 (\$44,966.00 - \$54,711.00)

To: Fire Command Staff III
Class Code: 10214
Grade 963 (\$90,000.00 - \$142,700.00)

Costs: \$141,758.00 - 1001-000000-2121-226400-601061

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDIUTRE CONTROL COMMITTEE.

(The contracts have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/12/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the President</u>			
1. Edward Reisinger	2014 International Council of Shopping Centers Reconventions Las Vegas, NV May 17 - 21, 2014 (Reg. Fee \$530.00)	Elected Official Expense Account	\$2,414.60

The subsistence rate for this area is \$163.00 per day. The hotel rate is \$245.00 per night plus a \$25.00 per night resort all subject to a 12.00% hotel tax. The Office of the President is requesting additional subsistence in the amount of \$328.00 to cover the hotel accommodations, and \$40.00 per day to cover the cost of food and incidentals. The additional subsistence totaling \$368.00 has been added to the total.

The airfare and registration fee have been paid using a City issued credit card assigned to Mr. Hosea Chew. Therefore, the disbursement amount will be \$1,369.60.

Fire and Police Employees' Retirement System

2. Paul DeSimone	National Conference on Public Employee Retirement System 2014 Annual Conf. & Exhibition Chicago, IL April 27 - May 1, 2014 (Reg. Fee \$800.00)	Special Funds - Fire & Police	\$2,179.00
3. Victor Gearhart	Portfolio Concepts & Management Philadelphia, PA May 4 - 8, 2014 (Reg. Fee \$4,495.00)	Special Funds - Fire & Police	\$5,554.98

AGENDA

BOARD OF ESTIMATES

03/12/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the State's Attorney for Baltimore City</u>			
4. Aaliyah Muhammad	Internet Crimes Against Children (ICAC) Unit Super- visor Conference Denver, CO Mar. 16 - 21, 2014	General Funds	\$1,796.40

The subsistence rate for this area is \$207.00 per night. The hotel taxes of \$179.40 have been included in the requested subsistence amount.

5. Kimberly Summers	2014 Specialized Transportation Symposium Houston, TX Mar. 17 - 20, 2014 (Reg. Fee \$179.00)	General Funds	\$1,343.45
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The subsistence rate for this area is \$189.00 per night. The hotel rate varies from \$199.00 for one night and \$118.00 for two nights plus taxes. After hotel costs, there will be \$58.05 left for food and incidentals. Therefore, the Department is requesting additional subsistence of \$61.95 to cover the costs of food and incidentals (\$40.00 per day for 3 days).

AGENDA

BOARD OF ESTIMATES

03/12/2014

TRAVEL APPROVAL & REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the President</u>			
6. Helen Holton		Elected Official Expense Account	\$ 813.00

On January 29, 2014 through February 01, 2014, Ms. Holton traveled to San Diego, CA to attend the Large Urban County Caucus (LUCC) Health Counties Initiative Forum. The travel arrangements were not completed in time for prior Board approval. Therefore, a reimbursement for the total amount of \$813.00 is requested for transportation, parking, registration, meals, and incidental expenses.

Transportation	\$310.70
Parking	48.00
Hotel	235.30
Meals & Incidentals	119.00
Registration Fee	<u>100.00</u>
	\$813.00

AGENDA

BOARD OF ESTIMATES

03/12/2014

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works/
Bureau of Water & Wastewater - WC 1219, New Laboratory
Facilities at Montebello
Filtration Plant
BIDS TO BE RECV'D: 04/16/2014
BIDS TO BE OPENED: 04/16/2014

2. Department of Public Works/
Bureau of Water & Wastewater - WC 1264, Water Main
Replacement Various Locations
BIDS TO BE RECV'D: 04/09/2014
BIDS TO BE OPENED: 04/09/2014

3. Department of Public Works/
Bureau of Water & Wastewater - WC 1294, Urgent Need Water
Infrastructure Rehabilitation
BIDS TO BE RECV'D: 04/09/2014
BIDS TO BE OPENED: 04/09/2014

4. Department of Public Works/
Dept. of Recreation & Parks - RP 12813, CC Jackson
Recreation Center
BIDS TO BE RECV'D: 04/16/2014
BIDS TO BE OPENED: 04/16/2014

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED