

NOTICES: Resolution effective February 05, 2014.

RESOLUTION
OF
THE BOARD OF ESTIMATES OF BALTIMORE CITY
THE REGULATION OF BOARD OF ESTIMATES MEETINGS AND PROTESTS

WHEREAS, the Mayor and City Council of Baltimore, acting by and through the Board of Estimates (“Board”), pursuant to Article VI, § 1 et seq. of the Charter of Baltimore City, 1996 Edition, as amended (HEREIN after referred to as “Charter”), is responsible for formulating and executing the fiscal policy of the City, approvals of settlements, acquisitions and dispositions of real property, awarding contracts and supervising purchasing by the City; and other duties as prescribed in the Charter; and

WHEREAS, the Board, pursuant to Article VI, § 1 of the Charter is composed of the Mayor, President of the City Council, Comptroller, City Solicitor, and Director of Public Works, and the President of the City Council shall be President of the Board, and one of the members shall act as Secretary; and

WHEREAS, the members of the Board meet in public forum each Wednesday at 9:00 a.m. (unless in periodic recess) in the Hyman Pressman Hearing Room to conduct the business of government; and

WHEREAS, the Board, pursuant to Article VI, § 2 et seq. of the Charter, may promulgate rules and regulations and summon before it heads of departments, bureaus or divisions, municipal officers, and members of commissions and boards; and

WHEREAS, in the interest of promoting better government, order and efficiency the Board wishes to establish certain rules, applicable to all private individuals, business entities, fraternal organizations, special interest groups, associations and other entities, etc. (HEREIN after collectively referred to as “entity”) who wish to speak at the meetings of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ESTIMATES OF BALTIMORE CITY, that the following rules for the conduct of Board meetings be formally adopted by the Board to apply to all issues to be acted upon, considered, noted, or received at any given meeting:

1. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

2. Requests to speak on matters submitted to the Board for its information, notation or status report from a previous Board action may be heard at the discretion of the President of the Board. This rule does not preclude the submitting agency from orally presenting the report or matter at the meeting of the Board.

3. Matters may be protested by any entity directly and specifically affected by a pending matter or decision of the Board. The person or entity must submit a written protest of that matter or pending decision. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

4. An entity affected by the disposition of the matter in a way different than an average taxpayer or citizen and who so specifies to the satisfaction of the Board may have their protest heard and considered by the Board. However, the President of the Board reserves the right to call a person or organization to give testimony that he/she determines furthers the effective and fair decision making process of the Board. Protests filed by persons not affected by the disposition of the matter in a way different than an average taxpayer or citizen will be handled and responded to as may be determined by the Clerk of the Board.

5. Protests may be submitted, orally presented and argued by representatives or entities directly impacted by a matter or pending decision before the Board. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code. If any member of the Board has sufficient information to determine that Section 8-12 has not been complied with, he or she may make a complaint to the Board of Ethics.

6. The President of the Board shall have the right to limit all speakers to items and issues on the Board agenda, as well as provide a maximum time limit available to a speaker who wishes to address the Board.

7. In the interest of promoting order and efficiency of hearings, persons who are disruptive to the hearing may be required to leave the hearing room.

8. A copy of this Resolution shall be posted in the Department of Legislative Reference, the President of the Board's web site, and the Secretary to the Board's web site and shall be included in all Solicitations.

9. This Resolution shall apply to all Board meetings which are convened two (2) weeks or more after its formal adoption.

Adopted by the Board of Estimates:

Bernie W. Taylor JAN 22 2014
Clerk Date

Approved As To Form and Legal
Sufficiency This 14th Day of
January, 2014



Chief Solicitor

NOTICES CONTINUED:

2.

BOARD OF ESTIMATES' RECESS

FEBRUARY 19, 2014

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on February 19, 2014.

The Board of Estimates will not receive or open bids on February 19, 2014. The Board of Estimates will reconvene on February 26, 2014.

BOARD OF ESTIMATES' AGENDA - FEBRUARY 12, 2014

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Bob Andrews Construction, Inc.	\$ 477,000.00
Construction Specialties of Zeeland, Inc.	\$ 1,500,000.00
Eastern Highway Specialists, Inc.	\$ 12,384,000.00
Gabe's Services, Inc.	\$ 5,274,000.00
MBR Construction Services, Inc.	\$ 33,615,000.00
Proven Management, Inc.	\$ 3,894,743.00
Railroad Construction Company, Inc.	\$122,895,000.00
Reliable Contracting Company, Inc.	\$223,200,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Atkins North America, Inc.	Engineer
Sanders Design, P.A.	Architect
Shah & Associates, Inc.	Engineer
Stone Hill Design	Landscape Architect
Michael J. Walkley, P.A.	Engineer

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Audit Digest:

1. Audit of the Maryland 911 Emergency Number System Program Actual Receipts and Expenditures Report for Fiscal Year ended June 30, 2013.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with GreenPlay, LLC. The period of the Agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$53,215.00 - 9938-917022-9474-900000-703032

BACKGROUND/EXPLANATION:

GreenPlay, LLC will provide for recreation and open space professional services. GreenPlay, LLC will work with the Department to better define the role of the Department in meeting the recreational needs of the community.

The scope of the Agreement includes determining core services and completing an assessment of who is providing programs in Baltimore City, what services are provided, and the gaps and duplication of services. The objective is to reactivate the Department and be more focused and purposeful in the services it is providing.

GreenPlay, LLC operates a consortium of experts providing services nationally for parks, recreation, open space and related agencies. GreenPlay, LLC staff has diverse backgrounds in parks and recreation administration and management.

MBE/WBE PARTICIPATION:

MWBOO set goals of 0% MBE and 0% WBE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$60,000.00	9938-916022-9475	9938-917022-9474
General	Reserve - Community	Active - Community
Fund	Center Master Plan	Center Master Plan

This transfer will provide funds to cover the costs associated with the agreement between the City and GreenPlay, LLC for recreation and open space professional services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

PROTESTS WERE RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC. AND MS. KIM TRUEHEART.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of Recreation and Parks - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 15, to GWWO, Inc. under Project 1164, On-Call Architectural Design Services.

AMOUNT OF MONEY AND SOURCE:

\$229,793.82 - 9938-908784-9474-900000-703032

BACKGROUND/EXPLANATION:

This task will include the final design services for an indoor pool at Cherry Hill Community Center.

MBE/WBE PARTICIPATION:

Including this task, the contractor has achieved the following percentages:

MBE: 26.72% WBE: 9.18%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Dept. of Recreation and Parks - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$230,000.00	9938-906784-9475	9938-908784-9474
Rec. & Parks	Cherry Hill	Cherry Hill
25 th Series	Recreation Center	Recreation Center
	- Reserve	- Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task #15 to GWWO, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve
all of the
Extra Work Orders
as listed on the following page:

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The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

02/12/2014

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Recreation & Parks

1. EWO #1, \$69,601.00 - RP 08822, Cimaglia Park at Fort Holabird				
\$ 1,786,000.00	\$	0.00	P. Flanigan and Sons, Inc.	- -

Bureau of Water & Wastewater

2. EWO #001, \$ 0.00 - SC 917, O/C Television Inspection, Cleaning and Lining Sanitary Sewers using Cured-In-Place Pipe				
\$ 2,833,850.00	-		Spiniello Companies	365 - CCD

The original contract expired February 03, 2014. This authorization will extend the contract through February 02, 2015. To date, Spiniello Companies has received task orders and completed a total of \$174,481.07 of the \$2,833,850.00 contract value. This equates to less than 6.2% of the contract amount. The contractor, Spiniello Companies, will hold its price at the current amount. A 365 day non-compensable time extension for SC 917 is requested.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Police Department - Grant Award Notice of Intent

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award Notice of Intent from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant Award is January 1, 2014 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$305,000.00 - 4000-474714-2041-212600-600000

BACKGROUND/EXPLANATION:

On January 13, 2014, the GOCCP released a Notice of Intent to the Department to fund the "Gunshot Detection Technology" program. This award will fund technology that has the ability to locate the origins of gunfire and expedite police response.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Grant Award Notice of Intent has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention. The GAN extends the period through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 5000-598413-2021-213300-600000

BACKGROUND/EXPLANATION:

On August 14, 2013, the Board approved the initial grant award in the amount of \$79,000.00, for the period June 1, 2013 through December 31, 2013.

The Department's "Domestic Violence Reduction Initiative" provides overtime funding for the Warrant Apprehension Task Force and Family Crimes Unit to serve warrants or any other court order violation that involves domestic violence. The GAN will extend the end date of this grant in order to allow additional time to completely expend funding.

The GAN is late because it was recently received from grantor.

APPROVED FOR FUNDS BY FINANCE.

AUDITS NOTED THE TIME EXTENTION.

(The Grant Adjustment Notice has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Police Department - Payment of Back Salary

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment of back salary for Mr. Daraine D. Harris. The back pay represents the amount of salary that Mr. Harris would have earned for the period of October 31, 2013 through December 22, 2013.

AMOUNT OF MONEY AND SOURCE:

\$10,857.93 - 1001-000000-2041-195500-601062

BACKGROUND/EXPLANATION:

Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, Mr. Harris is entitled to receive back pay for the period he was suspended without pay. Mr. Harris was suspended without pay on October 31, 2013.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

02/12/2014

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the annual payment for utilities for the Baltimore Child Abuse Center (BCAC) located at 2300 N. Charles Street.

AMOUNT OF MONEY AND SOURCE:

\$19,315.26 - 1001-000000-2021-212800-603013

BACKGROUND/EXPLANATION:

On February 2, 2005, the Board approved the Memorandum of Understanding (MOU) with the BCAC. Under the MOU, the Department's Child Abuse Unit uses 5,500 square feet of office space rent-free at 2300 North Charles Street, which represents 25% of the building space. The BCAC is requesting that the Department pay 25% of the utilities for the building. The estimated annual utility cost for the building is \$77,261.04, making the Department's share of the cost \$19,315.26. The time period is January 1, 2014 through December 31, 2014.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

02/12/2014

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Option</u>			
1. Floretta Lampkins	1632 W. Lanvale Street	F/S	\$ 69,000.00

Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

Dept. of Housing and Community Development (DHCD) - Condemnation

2. Estate of Leonidas G. Newton, deceased	2624 Puget Street	F/S	\$ 27,000.00
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Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

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The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

15 - 19

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

02/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 14005, Resurfacing Highways at Various Locations Northeast, Sector I	M. Luis Construction Co., Inc.	\$1,867,821.89
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MBE: National Construction, Inc.	\$110,000.00	5.89%
Carter Paving & Excavating, Inc.	78,750.00	4.22%
Ball & Breckenridge Trucking, Inc.	224,250.00	12.00%
	<u>\$413,000.00</u>	<u>22.11%</u>

WBE: S&L Trucking, LLC	\$170,000.00	9.10%
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MWBOO FOUND VENDOR IN COMPLIANCE

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,875,000.00	9950-902846-9514	
State Constr.	Federal Resurfacing	
	-NE I	
272,995.17	" " "	
<u>GF(HUR)</u>		
\$2,147,995.17		
\$1,867,821.89	-----	9950-903865-9514-6
		Structure & Improvements
186,782.19	-----	9950-903865-9514-5
		Inspection
93,391.09	-----	9950-903865-9514-2
<u>GF(HUR)</u>		Contingencies
\$2,147,995.17		Resurfacing Highways at Various Locations-NE I

This transfer will fund the costs associated with the award of Project TR 14005, Resurfacing Highways at Various Locations-NE I to M. Luis Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

02/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

3. TR 14008, Resurfacing Highways at Various Locations Southeast, Sector IV	M. Luis Construction Co., Inc.	\$1,579,499.86
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MBE: National Construction, Inc.	\$ 80,000.00	5.06%
Carter Paving & Excavating, Inc.	70,000.00	4.43%
Ball & Breckenridge Trucking, Inc.	215,000.00	13.61%
	<u>\$365,000.00</u>	<u>23.10%</u>

WBE: S&L Trucking, LLC	\$128,000.00	8.10%
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MWBOO FOUND VENDOR IN COMPLIANCE

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,816,424.84	9950-904216-9514 State Constr. Local Resurfacing -SE	
\$1,579,499.86	-----	9950-902868-9514-6 Structure & Improvements
157,949.99	-----	9950-902868-9514-5 Inspection
78,974.99	-----	9950-902868-9514-2 Contingencies
<u>\$1,816,424.84</u>		Resurfacing Highways at Various Locations-SE IV

This transfer will fund the costs associated with the award of Project TR 14008, Resurfacing Highways at Various Locations-SE IV to M. Luis Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

02/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

5. SC 913, Improvements to the Western Portion of the Sanitary Sewers in the Low Level Sewershed Metra Industries, Inc. \$7,443,134.00

MBE: Peer Consultants, P.C. \$894,000.00 12.01%

WBE: R&R Contracting Utilities, Inc. \$298,000.00 4.00%

MWBOO FOUND VENDOR IN COMPLIANCE

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$9,701,142.79	9956-907611-9549	
Wastewater	Construction Reserve	
Revenue Bonds	Sewer System Rehab-	
	Low Level	
29,170.33	" " "	
Baltimore		
County		
94,623.88	9956-933001-9549	
Baltimore	Construction Reserve	
County	Sewer System Rehab-	
\$9,824,937.00	Low Level	
\$ 744,313.50	-----	9956-918616-9551-2
		Extra Work
744,313.50	-----	9956-918616-9551-3
		Design
446,588.00	-----	9956-918616-9551-5
		Inspection
7,443,134.00	-----	9956-918616-9551-6
		Construction
446,588.00	-----	9956-918616-9551-9
\$9,824,937.00		Administrative

The transfer of funds is needed to award SC 913, Improvements to the Western Portion of the Sanitary Sewers in the Low Level Sewershed.

AGENDA

BOARD OF ESTIMATES

02/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

7. B50003068, Community Health Survey-
Scenario 2 ICF Macro, Inc. \$149,971.00

(Health Dept.)

The Bureau of Purchases is recommending award to ICF Macro, Inc., the only bidder, subject to coming into compliance within 10 days of approval.

MWBOO SET MBE GOALS AT 12% AND WBE GOALS AT 8%.

The bidder did not achieve the MBE and WBE goals. The bidder requested a waiver, but did not demonstrate good faith efforts.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

8. B50003244, Fiber Optic Cable Material and Supplies Power & Telephone Supply Company \$392,535.50

(Mayor's Office of Information Technology)

MWBOO GRANTED A WAIVER.

9. B50003264, Services to Remove and Replace Sealant in Exterior Walls Simpson Unlimited, Inc. \$ 72,585.00

(Baltimore Convention Center)

MWBOO SET MBE GOALS AT 0% AND WBE GOALS AT 0%.

AGENDA

BOARD OF ESTIMATES

02/12/2014

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

10. B50003280, Pea Gravel	Patuxent Materials, Inc.	\$199,500.00
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(DPW, DOT, etc.)

MWBO SET MBE GOALS AT 0% AND WBE GOALS AT 0%.

11. B50003281, Steel Products	D-S Pipe & Steel Supply, LLC	\$250,000.00
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(Dept. General Services, Fleet Management)

MWBO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Law Department - Settlement Agreement and Release

The Board is requested to approve the Settlement Agreement and Release for the following claim:

1. Stevens v. Mayor and City Council of Baltimore \$120,000.00

Funds are available in account no. 2044-000000-1450-703800-603070.

The Settlement Agreement and Release has been reviewed and approved by the Settlement Committee of the Law Department.

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2013 through June 30, 2014, unless otherwise indicated.

1. **JOHNS HOPKINS UNIVERSITY** **\$101,354.00**
BLOOMBERG SCHOOL OF PUBLIC HEALTH

Account: 1001-000000-3001-262800-603051

The organization will provide the services of a Chief Assistant Scientist/Epidemiologist for the Health Department. Duties and responsibilities will include but are not limited to analyzing data from Baltimore City Public Health Programs, (including programs related to physical, environmental and mental health) to assess public health problems and monitor trends. Other duties will include evaluating interventions and identifying opportunities for new or improved intervention strategies, assessing health disparities and tracking Baltimore's progress toward achieving public health goals. The period of the agreement is January 1, 2014 through December 31, 2014.

The agreement is late because review of the budget delayed processing of the agreement.

MWBOO GRANTED A WAIVER.

2. **JOHNS HOPKINS UNIVERSITY** **\$ 45,000.00**
(JHU)

Account: 4000-425614-3023-599604-603051

The JHU will provide a full range of diagnostic and therapeutic services for HIV+ women planning for pregnancy and throughout the course of their pregnancy and the postpartum period.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Dept. - cont'd

The agreement is late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part D services. The providers are asked to submit a budget, budget narrative, and scope of services. The BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm with the grant requirements.

3. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION \$ 62,748.00**
(GEDCO)

Account: 4000-533514-3024-295918-603051

GEDCO operates a senior program which serves as the community focal point for seniors and their caregivers. Services to be provided include but are not limited to social, recreational and educational programs, information and assistance, outreach, wellness and transportation. The period of the agreement is October 1, 2013 through September 30, 2014.

The agreement is late because the Health Department was waiting on finalization of the budget and signatures from the provider.

MWBOO GRANTED A WAIVER.

4. **BALTIMORE CITY BOARD OF SCHOOL \$ 94,000.00**
COMMISSIONERS, BALTIMORE CITY
PUBLIC SCHOOL SYSTEM (BCPSS)

Account: 4000-428214-3080-294303-603051

The BCPSS will provide services to children in the Baltimore Infants and Toddlers Program who are determined eligible for preschool special education and related services.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Dept. - cont'd

The agreement is late because it was just signed and returned by the provider.

MWBOO GRANTED A WAIVER.

5. **READING PARTNERS, INC. A/K/A** **\$ 0.00**
READING PARTNERS

The organization will serve as a Volunteer Station for the Senior Companion Program. Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost of Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the senior companions are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is December 1, 2013 through June 30, 2014.

The agreement is late because the Department was waiting for signatures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT FOR ITEMS 4 & 5) AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Meals on Wheels of Central Maryland, Inc. The period of the Agreement is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 662,331.00	-	4000-434314-3254-316200-604014
27,700.00	-	4000-434314-3254-316200-604014
99,434.00	-	6000-633514-3254-316200-604014
204,031.00	-	5000-533614-3024-268400-604016
56,000.00	-	No account number
6,648.48	-	4000-432914-3024-268400-604014
\$1,056,144.48		

BACKGROUND/EXPLANATION:

Meals on Wheels of Central Maryland, Inc. will provide nutritionally balanced meals to the homebound and/or frail elderly residents of Baltimore City. The organization will provide unique professional services in the Maryland area, which are available from no other vendor.

The agreement is late because the Department was waiting on final approval of the FY 14 Grant Award and signatures from the provider.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Notification of Grant Award (NGA) from the State of Maryland Department of Aging (MDoA) for State Allocations FY 14 for the Senior Medicare Patrol - Health Care Fraud Program Expansion. The period of the grant is September 30, 2013 through September 29, 2014.

AMOUNT OF MONEY AND SOURCE:

\$2,560.00 - 4000-436414-3255-316200-404001

BACKGROUND/EXPLANATION:

This NGA for FY 14 reflects the award for the Senior Medicare Patrol (SMP) - Health Care Fraud Program Expansion (HCFPE) grant based on the Health Department's approved budget. This NGA will allow the Health Department to provide funding for seniors under the SMP-HCFPE program.

This grant award is being presented at this time because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The NGA has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the State of Maryland Department of Aging (MDoA) for the Baltimore City Senior Centers. The period of the grant is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 16,013.00	-	5000-535714-3024-295905-603051	Action-in-Maturity, Inc.
3,030.00	-	5000-535714-3024-295901-603051	Allen Ctr. Board, Inc.
15,683.00	-	5000-535714-3024-295914-603051	Edward A. Myerberg Senior Ctr., Inc.
14,458.00	-	5000-535714-3024-295903-603051	Forest Park Senior Center, Inc.
20,000.00	-	5000-535714-3024-295918-603051	Grace Outreach Ctr., Inc.
7,062.00	-	5000-535714-3024-295909-603051	Greenmount Senior Center
2,562.00	-	5000-535714-3024-295910-603051	Hatton Senior Ctr., Inc.
20,144.00	-	5000-535714-3024-295906-603051	Govans Ecumenical Dev. Corp. (Harford Senior Center)
3,100.00	-	5000-535714-3024-295907-603051	John Booth Senior Center, Inc.
10,000.00	-	5000-535714-3024-295908-603051	Oliver Senior Ctr., Inc.
12,254.00	-	5000-535714-3024-295911-603051	Sandtown-Winchester Senior Center, Inc.
8,000.00	-	5000-535714-3024-295904-603051	Govans Center for Retired Persons, Inc. (Senior Network Ctr.)
8,450.00	-	5000-535714-3024-295902-603051	Waxter Senior Center, Inc.
20,000.00	-	5000-533714-3024-295919-603051	Wayland Village Center, Inc.
7,244.00	-	5000-535714-3024-295913-603051	Zeta Senior Ctr., Inc.
<u>\$168,000.00</u>			

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Dept. - cont'd

BACKGROUND/EXPLANATION:

This NGA will allow the Health Department to provide funding for the above-listed Senior Centers for program activities and services for senior center participants.

This NGA is being presented at this time because the Health Department recently received it from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The NGA has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Department - Acceptance of the Updated Unified Funding Document

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Updated Unified Funding Document (UFD) from the State of Maryland, Department of Health and Mental Hygiene.

AMOUNT OF MONEY AND SOURCE:

<u>Grant Description</u>	<u>Type of Action</u>	<u>Amount of Action</u>	<u>Total Award</u>
Routine HIV Testing and Linkage to Care	New	\$347,744.00	\$347,744.00
Surveillance	Supplement	8,117.00	\$ 42,859.00
	Total	\$355,861.00	

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current Unified Funding Document will be the official award of record.

The Updated Unified Funding Document is late because it was received on December 26, 2013 and because of the delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Department - Ratify the Acceptance of FY 2012
Unified Funding Document

ACTION REQUESTED OF B/E:

The Board is requested to ratify and approve acceptance of the FY 2012 Unified Funding Document. The period of the FY 2012 Unified Funding Document was July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

Funding was provided by the State of Maryland Department of Health and Mental Hygiene as follows:

<u>GRANT NUMBER</u>	<u>GRANT DESCRIPTION</u>	<u>AMOUNT OF ACTION</u>
CH580OIP	Special Dental Grants	\$ 43,000.00
CH586TPG	Tobacco Use Prevention Community-Based	\$ 78,060.00
CH586TPG	CRF Tobacco-Enforcement	\$ 44,894.00
CH586TPG	Tobacco Use-Cessation	\$ 70,199.00
CH586TPG	Tobacco Use-Administration	\$ 13,808.00
CH903BBH	Babies Born Healthy Initiative	\$ 870,865.00
CH929MHP	Medical Homes Project	\$ 28,621.00
FH181MCH	Lead Poisoning Prevention	\$ 848,552.00
FH201FFP	Reproductive Health/Family Planning	\$ 1,359,047.00
FH219PYD	Children/Adolescent Health Advocacy	\$ 95,818.00
FH386HTA	Healthy Teens/Young Adults	\$ 899,563.00
FH892IPO	Improved Pregnancy Outcome	\$ 1,994,067.00
FHA69AST	Greater Baltimore Asthma Alliance	\$ 20,000.00
FHA76NRR	Cardiovascular Risk Reduction	\$ 37,500.00
FHB39CPE	Cancer Prev. Education, Screening, Diagnosis - Non Clinical	\$ 125,868.00
FHB39CPE	Cancer Prev. Education, Screening, Diagnosis - Clinical	\$ 1,042,969.00
FHB39CPE	Cancer Prev. Education, Screening, Diagnosis - Admin.	\$ 54,163.00
FHB471IPP	State & Community Based Injury Control	\$ 4,872.00
FHB64HVP	Home Visiting Planning Grant	\$ 702,400.00
FHB66PRE	Personal Responsibility Education Program	\$ 402,000.00
W1213WIC	Special Supplemental Nutrition Program for Women, Infants	\$ 2,375,000.00
AD243PRV	HIV Prevention Services	\$ 1,551,037.00
AD407SUR	Surveillance	\$ 142,512.00
AD419RWS	RW B-Health Support Services	\$ 3,622,980.00

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Department cont'd

<u>GRANT NUMBER</u>	<u>GRANT DESCRIPTION</u>	<u>AMOUNT OF ACTION</u>
AD431WIC	RW D –WICKY Health Support	\$ 618,114.00
AD615NEP	Needle Exchange Program	\$ 290,860.00
AD631HPS	HIV Partner Services	\$ 494,938.00
AD637IDU	Intravenous Drug Users	\$ 231,189.00
AD655YHS	RW D – Youth Health Services	\$ 286,382.00
AD656EHT	Expanded HIV Testing	\$ 1,493,689.00
CH051STD	Sexually Transmitted Disease	\$ 62,000.00
CH054IMM	Immunization-HEP-IAP, HEP-B	\$ 744,100.00
CH560CFT	Child Health Core	\$ 797,025.00
CH560CFT	Core Public Health Services	\$ 6,675,053.00
MH3740TH	Health Care for the Homeless	\$ 664,582.00
MA157ACM	PWC Eligibility	\$ 1,759,327.00
MA0005EPS	Administrative Care Coordination	\$ 3,626,818.00
MA055DCE	Adult Day Care	\$ 136,753.00
MA365GTS	General Transportation Grant	\$10,266,512.00
MA411HSP	Healthy Start Program	\$ 472,836.00
CH831PHP	Public Health Emergency Preparedness	\$ 53,674.00
CH831PHP	Cities Readiness Initiative	\$ 15,474.00
Baltimore City Total		\$45,117,121.00

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions are processed through the granting administrations with revised Unified Grant Awards being issued. The most current Unified Funding document will be the official award of record.

The FY 2012 Unified Funding Document is late because during an audit conducted by the Department of Health and Mental Hygiene it was determined that the Unified Funding Document had not been presented to the Board of Estimates for acceptance and approval. The Department apologizes for this oversight.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Health Department - Employee Expense Report

ACTION REQUESTED OF B/E:

The Board is requested to approve an employee expense report to reimburse Ms. Cypriana Fowell. The mileage and parking expenses were incurred in August and September 2013.

AMOUNT OF MONEY AND SOURCE:

\$28.85 - 4000-427713-3023-599601-603002, mileage
11.50 - 4000-427713-3023-599601-603003, parking
26.59 - 4000-427713-3023-599601-603002, mileage
\$66.94

BACKGROUND/EXPLANATION:

Ms. Fowell neglected to submit her expense statement on time.

The Administration Manual in Section 240-11 states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses incurred requires Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

33 - 36

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

02/12/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
1. \$ 75,500.00 24 th EDF	9910-914022-9600 Constr. Reserve Westside Historic Properties Stabili- zation	9910-901355-9601 Westside Historic Properties Rehab.

The City acquired properties and assembled development sites on Blocks 562, 563, and 620, the 100 and 400 blocks of N. Howard Street. The extended vacancy and break-ins have resulted in deteriorating conditions in the buildings. This transfer will provide funds to secure the properties, remove contents from previous owners and current occupants, and remove extensive debris. This transfer will provide funds to secure seven groups of properties:

- 1) 220-222, 224, 226 W. Fayette St.; 101, 105, 107, 109-111, and 113-115 N. Howard Street;
- 2) 408-410, 412, and 414 N. Howard Street;
- 3) 415 N. Howard Street;
- 4) 435 N. Howard Street and 223-225 W. Franklin Street;
- 5) 419 N. Tyson Street;
- 6) 117-121 N. Howard Street, 223, 215 and 219 W. Lexington Street; and,
- 7) 201-213 W. Lexington Street.

Clearing debris, removing contents and rubble and removing collapsed ceilings, removing hazardous waste, draining fuel oil tanks, filling masonry openings with CMU (cinder block) will prevent further intrusion, and prevent further deterioration of historical components on the building. These efforts will improve conditions within the buildings and allow the City to preview the properties to private developers for the purpose of attracting private real estate investments and spur economic development. The Housing Department is assisting in this endeavor.

AGENDA

BOARD OF ESTIMATES

02/12/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
2. \$ 600,000.00	9910-903975-9587	9910-905121-9588
31 st Comm. Dev. Bonds	Capital Adminis- tration - Reserve	Capital Adminis- tration

This transfer will move appropriations in accordance with the FY 2014 Ordinance of Estimates for administrative costs associated with the management of the DHCD's bond funded Capital projects and programs.

3. \$ 22,838.22	9910-904061-9588	9910-906041-9588
26 th Comm. Dev. Bonds	Chap Emergency Demolitions	Settlement Expense Loan Program (SELP) Administra- tion Fees

This transfer will move approved appropriations from an account that has been inactive for years and is scheduled to be closed, to the SELP Administration Fees account to cover ongoing expenditures related to the Settlement Expense Loan Program.

AGENDA

BOARD OF ESTIMATES

02/12/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
4. \$ 25,000.00	9938-913001-9475	9938-901759-9474
General Fund	Reserve - Unallotted	Active - Park & Recreation Facil. Renov. FY09

This transfer will provide funds to cover the costs associated with the installation of interlocking sports flooring tile at Morrell Park Community Center under Blanket Order No. P516837.

5. \$ 4,000.00	9938-905776-9475	
State	Reserve - Recreation Facility Expansion FY12	
12,000.00	" "	
Rec. & Parks		
<u>26th Series</u>		
\$ 16,000.00	-----	9938-906776-9474
		Active - Recreation Facility Expansion FY12

This transfer will provide funds to cover the costs associated with installation of a new electric service for CC Jackson Community Center.

6. \$ 10,000.00	9938-901744-9475	9938-904744-9474
Rec. & Parks 25 th	Clifton Park	Clifton Park
Series	Recreation Center	Recreation Center
	- Reserve	-Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task #16 to GWWO, Inc.

AGENDA

BOARD OF ESTIMATES

02/12/2014

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayoralty-Related/Department of Planning</u>		
7. \$ 500,000.00	9904-905335-9129	9904-908335-9127
26 th Recreation	Mt. Vernon Place	Mt. Vernon Place
& Parks Loan	Conservancy -	Conservancy -
	Reserve	Active

This transfer will provide funds to Mount Vernon Place Conservancy, Inc. for the Restoration Project. The Mount Vernon Place Conservancy will be responsible for coordinating professional services for the project to restore, repair, replace and install improvements necessary and appropriate to effect the Restoration Plan for over five million dollars at the site (Mount Vernon Place, a National Historic Landmark in Baltimore is composed of the Washington Monument, four squares and attendant street and sidewalks) as approved by the Baltimore City Commission for Historical Architectural Preservation.

AGENDA

BOARD OF ESTIMATES

02/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|----|---|-------------|-------------|
| 1. | THE BALTIMORE SUNPAPERS, INC. | \$39,000.00 | Sole Source |
| | Solicitation No. 08000 - Tax Sale Ad 2014 - Department of Finance, Revenue Collections - Req. No. R655857 | | |

This purchase is for the annual tax sale advertisement for the Bureau of Revenue Collections. The Baltimore Sun is currently the only local newspaper with the circulation necessary to reach the largest possible audience in Baltimore City and Baltimore County.

- | | | | |
|----|--|-------------|-----------|
| 2. | AMERICA ON DEMAND OF MARYLAND, INC. | \$15,360.00 | Extension |
| | Solicitation No. 07000 - Graphic Artist - Department of Housing and Community Development - Req. No. R645834 | | |

On October 1, 2013, the City Purchasing Agent approved the initial award in the amount of \$15,360.00. The agency originally determined it would need the services of a graphic artist for a three month period. The agency has requested a three month extension of these services. The period of the extension is February 1, 2014 through April 30, 2014.

- | | | | |
|----|---|---------|---------|
| 3. | MYKA CORP., d/b/a CHEMDRY ELITE | \$ 0.00 | Renewal |
| | Contract No. B50001761 - Provide Carpet, Drapery and Furniture Cleaning Services for Various Baltimore City Buildings - Department of General Services - P.O. No. P516733 | | |

On February 16, 2011, the Board approved the initial award in the amount of \$60,000.00. The award contained four 1-year renewal options. The first and second renewals were approved in the amount of \$0.00 on January 25, 2012 and December 5, 2012, respectively. This renewal in the amount of \$0.00 is for the period February 16, 2014 through February 15, 2015, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

02/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|--|--------------------------------|--------------|----------|
| 4. | CHESAPEAKE FLOW SOLUTIONS, LLC | \$100,000.00 | Increase |
| Contract No. B50002013 - Instrumentation Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P517870 | | | |

On July 27, 2011, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. On January 9, 2013, the Board approved an increase in the amount of \$200,000.00. The increase in the amount of \$100,000.00 is necessary in order to match the agency usage rate during the contract's term to date. This increase in the amount of \$100,000.00 will make the award amount \$500,000.00. The contract expires on August 14, 2014, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | | |
|--|--|--------------|---------|
| 5. | KERSHNER ENVIRONMENTAL TECHNOLOGIES, LLC | \$200,000.00 | Renewal |
| Contract No. 08000 - Furnish and Deliver Chlorination and De-Chlorination Parts - Department of Public Works, Bureau of Water and Wastewater- P.O. No. P519869 | | | |

On March 28, 2012, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. On December 19, 2012, the Board approved an increase in the amount of \$300,000.00. This renewal in the amount of \$200,000.00 is for the period April 8, 2014 through April 7, 2015, with one 1-year renewal option remaining. The above amount is the estimated requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

6. <u>BLACKBOARD, INC.</u>	<u>\$ 65,205.00</u>	<u>Renewal</u>
Harford County Community College Contract No. 08P-008-E-Learning Contract Management System - Department of Human Resources - Req. No. R655656		

On February 23, 2011, the Board approved the initial award in the amount of \$298,841.59. The award contained two 1-year renewal options. On February 11, 2013, the City Purchasing Agent decreased the award in the amount of \$59,708.15 due to a reduction in users. This renewal in the amount of \$65,205.00 is for the period February 23, 2014 through February 22, 2015, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

7. <u>L/B WATER SERVICE, INC.</u>		
NEPTUNE TECHNOLOGY GROUP, INC		
<u>MUELLER SYSTEMS, LLC</u>	<u>\$ 0.00</u>	<u>Renewal</u>
Contract No. B50002280 - Supply of Water Meters & Components - Department of Public Works, Bureau of Water and Wastewater - P.O. Nos. P520121, P520122 and P520123		

On April 11, 2012, the Board approved the initial award in the amount of \$36,176,223.70. The award contained three 1-year renewal options. This renewal in the amount of \$0.00 is for the period April 15, 2014 through April 14, 2015, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

8. DAZSER-BAL CORPORATION

d/b/a JANI-KING OF
BALTIMORE

\$331,960.00

Increase

Solicitation No. B50001751 - Janitorial Services for the Department of General Services Area D - Department of General Services - P.O. No. P518313

On September 21, 2011, the Board approved the initial award in the amount of \$464,880.00. The award contained two 2-year renewal options. On February 2, 2012, the City Purchasing Agent approved an increase in the amount of \$17,347.72. On October 17, 2012, the Board approved the first renewal in the amount of \$482,228.00. On February 27, 2013, the Board approved an increase in the amount of \$73,546.00. This increase in the amount of \$331,960.00 is necessary to provide funds for the remainder of the current term. This increase in the amount of \$331,960.00 will make the award amount \$1,369,961.72. The contract expires on October 15, 2014, with one 2-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 20% MBE AND 10% WBE.

MBE: Baltimore Janitorial Services	\$190,511.18	18.00%
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WBE: Fitch Dustdown Co., Inc.	\$ 11,373.53	1.06%
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MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

02/12/2014

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

9. SAFEWARE INC.	\$ 25,000.00	Renewal and Consent to Assignment Agreement
Contract No. B50002227 - Fire Hose Repair - Fire Department - P.O. No. P518927		

The Board is requested to approve a renewal and the Consent to Assignment Agreement between F.L. Anderson Company and Safeware, Inc.

On December 20, 2011, the City Purchasing Agent approved the initial award to F.L. Anderson Company in the amount of \$25,000.00. The award contained three 1-year renewal options. On December 5, 2012, the Board approved the first renewal in the amount of \$25,000.00. Safeware, Inc. has acquired the rights, title and interest in the F.L. Anderson Company and is requesting assignment of Contract B50002227. This request is late because of a delay in receiving the assignment agreement from the vendors. This second renewal in the amount of \$25,000.00 is for the period January 11, 2014 through January 10, 2015, with one 1-year renewal option remaining.

(The Assignment Agreement has been approved by the Law Department as to form and legal sufficiency.)

10. RAYTHEON PROFESSIONAL SERVICES, LLC	\$ 0.00	Correction
Contract No. 08000 - GM Vehicle and Commercial Technical Training - Department of General Services, Fleet Management - P.O. No. P518112		

On August 17, 2011, the Board approved the initial award in the amount of \$67,940.00. The award contained two 1-year renewal options. On December 12, 2012, the Board approved a ratification and term order in the amount of \$65,000.00. On

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

June 19, 2013, the Board approved the second renewal in the amount of \$50,000.00. The previously approved Board letter erroneously named the contractor as Raytheon Company, 870 Winter Street, Waltham, MA 02451 t/a Raytheon Professional Services, LLC. The correction is Raytheon Professional Services, LLC at 1200 S. Jupiter Road, Garland, Texas 75042. The contract expires on August 16, 2014, with two 1-year renewal options remaining.

Department of Transportation (DOT) - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with ZAHLCO Construction & Design, LLC. The period of the Traffic Mitigation Agreement is effective upon Board approval and will terminate when deemed in writing by the DOT.

AMOUNT OF MONEY AND SOURCE:

\$7,279.30 - 9950-906082-9512-000000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for the 612 Washington Boulevard, LLC located at 612 Washington Boulevard which will be constructing 32 dwelling units and 1,500 square feet of retail space.

The Developer agrees to make a one-time contribution in the amount of \$7,279.30 to fund the City's multimodal transportation improvements in the project's vicinity.

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 015, to Rummel, Klepper & Kahl, LLP under Project 1161, On-Call Construction Project Management Services.

AMOUNT OF MONEY AND SOURCE:

\$ 32,316.75	-	9950-902335-9527-900020-703032
32,316.75	-	9950-905627-9527-900020-703032
32,316.75	-	9950-902323-9527-900020-703032
<u>\$ 96,950.25</u>		

BACKGROUND/EXPLANATION:

This authorization provides for constructability review, project management and engineering review services on an on-call basis.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 32% MBE AND 9% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

02/12/2014

Dept. of Transportation - cont'd

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$173,625.16 MVR	9950-903293-9528 Constr. Res. East Baltimore Dev.	9950-902335-9527-3 Design and Study EBDI Life Sciences
93,204.37 MVR	9950-902627-9528 Park Circle Intersection	9950-905627-9527-3 DOT Park Circle Intersection
<u>\$266,829.53</u>		

This transfer will cover the deficit and fund the costs associated with Task No. 15, Project No. 1161, for On-Call Construction Project Management Services with Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of Transportation - Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Release of Retainage Agreement for Santos Construction Company, Inc. for Contract No. TR 12005, Reconstruction of Alleys Various Locations.

AMOUNT OF MONEY AND SOURCE:

\$48,080.26 - 9950-905441-9504-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 12005 was completed on June 4, 2013. The contractor has requested a partial release of retainage in the amount of \$48,080.26. The City holds \$50,080.26 in retainage. The remaining \$2,000.00 is sufficient to protect the interests of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of Housing and - CDBG Grant Agreements
Community Development

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2013 through June 30, 2014.

1. SOUTH BALTIMORE LEARNING CORPORATION, INC. \$ 51,370.00

Account: 2089-208914-5930-438034-603051

The funds will subsidize a portion of the organization's operating costs. The organization will provide Adult Basic Education (ABE), Pre-GED, GED, tutoring and career counseling services to low- to moderate-income adults that reside in the City and have dropped out of high school. The funds will be utilized to subsidize the operating expenses.

MWBOO SET THE MBE GOAL AT 0% AND THE WBE GOAL AT 0%.

2. PARKS HEIGHTS RENAISSANCE, INC. \$ 90,650.00
(PHR)

Account: 2089-208914-5930-682162-603051

The funds will subsidize the PHR's operating expenses. The PHR will conduct a rehabilitation deferred loan program for low- and moderate-income owner occupant households that reside in the Park Heights Stabilization Area as defined by the Park Heights Master Plan. The PHR will assist homeowners with developing rehabilitation specifications, cost estimation, contractor selection and construction management.

FOR FY 2014, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$29,700.00, AS FOLLOWS:

MBE: \$8,019.00

WBE: \$2,970.00

AGENDA

BOARD OF ESTIMATES

02/12/2014

DHCD - cont'd

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The CDBG Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with TRF DP Holdings, LLC, for the sale of the City-owned properties located at 1241, 1243, and 1307 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - 1241 N. Broadway
1,000.00 - 1243 N. Broadway
2,500.00 - 1307 N. Broadway
\$4,500.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 1241, 1243, and 1307 N. Broadway. The purchase price will be paid at the time of settlement.

The TRF DP Holdings, LLC will purchase the vacant row house known as 1307 N. Broadway for rehabilitation and sell or rent it as a single family home. The vacant lots known as 1241 and 1243 N. Broadway will be purchased for new construction and sale or rental from the City. The properties are located within the Gay Street and Broadway East Communities. The purchase price and improvements to the sites will be funded through private and state funding.

The authority to sell these properties is within Article 28, Subtitle 8 of the Baltimore City Code.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

1307 N. Broadway is being sold for \$2,500.00 and 1241 and 1243 N. Broadway is being sold for \$1,000.00 each for a grand total of \$4,500.00. The waiver valuation process was used to determine the price for the properties as follows:

AGENDA

BOARD OF ESTIMATES

02/12/2014

DHCD - cont'd

- 1241 N. Broadway - \$2,016.00
- 1243 N. Broadway - \$2,016.00
- 1307 N. Broadway - \$6,484.00

The properties are being sold to TRF DP Holdings, LLC for less because of the following reasons:

1. the renovations will be to the specific benefit of the immediate community;
2. the transaction will eliminate blight from the block and eliminate blight from the neighborhood;
3. the sale and rehabilitation will return vacant buildings to the tax rolls; and
4. the properties are being sold less than the waiver determined value because of their condition which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The purchaser has agreed to comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with TRF Development Partners - Baltimore, LLC for the sale of the City-owned properties located at 400, 404, 426, 429, 433, 434, and 445 E. Lanvale Street and 1701 and 1704-1706 Barclay Street.

AMOUNT OF MONEY AND SOURCE:

\$ 3,000.00	-	400 E. Lanvale Street
5,000.00	-	404 E. Lanvale Street
5,000.00	-	426 E. Lanvale Street
5,000.00	-	429 E. Lanvale Street
5,000.00	-	433 E. Lanvale Street
5,000.00	-	434 E. Lanvale Street
5,000.00	-	445 E. Lanvale Street
11,900.00	-	1701 Barclay Street
5,000.00	-	1704-1706 Barclay Street
\$49,900.00	-	Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in the above-mentioned properties. The purchase price will be paid at time of settlement.

The TRF Development Partners - Baltimore, LLC will purchase the vacant row houses 400, 404, 426, 429, 433, 434, and 445 E. Lanvale Street and 1701 Barclay Street for rehabilitation and either sale or rental as single family homes and the vacant lot known as 1704-1706 Barclay Street for new construction and either sale or rental from the City of Baltimore. The properties are located within the Greenmount West Community. The purchase price and improvements to the sites will be funded through private funding.

The authority to sell these properties is within Article 28, Subtitle 8 of the Baltimore City Code.

AGENDA

BOARD OF ESTIMATES

02/12/2014

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

404, 426, 429, 433, 434, and 445 E. Lanvale Street and 1704-1706 Barclay Street are being sold for \$5,000.00 each; 400 E. Lanvale Street is being sold for \$3,000.00; and 1701 Barclay Street is being sold for \$11,900.00, for a grand total of \$49,900.00. The Waiver Valuation Process determined the price for each property to be as follows:

- 400 E. Lanvale Street - \$7,000.00
- 404 E. Lanvale Street - \$7,000.00
- 426 E. Lanvale Street - \$7,000.00
- 429 E. Lanvale Street - \$7,000.00
- 433 E. Lanvale Street - \$7,000.00
- 434 E. Lanvale Street - \$7,000.00
- 445 E. Lanvale Street - \$7,000.00
- 1701 Barclay Street - \$7,000.00
- 1704-1706 Barclay Street - \$4,400.00

Except for 1701 Barclay Street, the properties are being sold to TRF Development Partners - Baltimore, LLC for less because of the following reasons:

1. the renovations will be to the specific benefit of the immediate community;
2. the transaction will eliminate blight from the block and eliminate blight from the neighborhood;
3. the sale and rehabilitation will return vacant buildings to the tax rolls; and,
4. the properties are being sold less than the waiver valuation price because of their condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The purchaser has agreed to comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of General Services (DGS) - Temporary Construction Easement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Temporary Construction Easement with Beechfield United Methodist Church. The period of the Temporary Construction Easement is effective upon Board approval for five years with a renewal option for one additional year.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - 9950-902315-9506-900020-704040

BACKGROUND/EXPLANATION:

The Department of Transportation (DOT) is proposing to replace the Edmondson Avenue Bridge. A portion of the property located at 3001 Edmondson Avenue owned by Beechfield United Methodist Church will be needed for use as Temporary Construction Easement. The DGS determined the fair market value of the Temporary Construction Easement to be \$1,000.00 for a period of five years. This Agreement allows the City's contractor to place fill and a silt fence within the easement area in conjunction with the DOT project No. TR-01041.

APPROVED FOR FUNDS BY FINANCE

(The Temporary Construction Easement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of General Services - Capital Projects Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Capital Projects Grant Agreement with the State of Maryland to replace the Capital Projects Grant Agreement with the State of Maryland, which was approved by the Board on March 28, 2012.

AMOUNT OF MONEY AND SOURCE:

\$110,000.00 - State of Maryland Capital Grant

BACKGROUND/EXPLANATION:

On March 28, 2012, the Board approved a Capital Projects Grant Agreement with the State of Maryland to secure an \$110,000.00 grant for the renovation of the Roland Park Fire Station. The Agreement was contingent on the Board of Public Works of the State of Maryland's acceptance of the grant application and the commitment of \$20,000.00 in matching funds from the City, which were provided by the Fire Department. The Grant Agreement was submitted to the State's Department of General Services on or about November 19, 2012 for review. However, before the Capital Projects Grant Agreement was put on the agenda for the Board of Public Works' approval, the amendment to the original Bond Bill was granted which revised the scope and extended the grant deadline from December 1, 2012 until December 1, 2013. Therefore, the State prepared a new Capital Projects Grant Agreement reflecting these changes to replace the Capital Grant Agreement the Board originally approved March 28, 2012.

AUDITS NOTED THE TIME EXTENSION.

(The Capital Projects Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1035 S. Charles St.	1035 S. Charles Street, LLC	Retain mansard cornice w/ 8 recessed lights, one flat sign 16' x 1'
Annual Charge: \$411.20		
2. 1129 S. Charles St.	1120 South Charles, LLC	Retain double face banner sign 4' x 3', two display cases 1' x 1'7", three spot reflectors
Annual Charge: \$158.40		
3. 1624 E. Fort Ave.	NMW, LLC	Retain flat sign 9' x 2½', double face sign 12' x 2'
Annual Charge: \$105.60		
4. 50 Albemarle St.	1840's Inn, LLC	Retain awning w/ signage 5' x 4', two flat signs 3' x 2' and 4' x 2', one Spot reflector
Annual Charge: \$158.30		

AGENDA

BOARD OF ESTIMATES

02/12/2014

Department of General Services cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 919 Eastern Ave.	Annemarie Galeone	Retain balcony 5' x 1½', five spot reflectors
Annual Charge: \$228.60		
6. 801 S. Decker Ave.	R B S Enterprises, LLC	Retain dumpster 7' x 6'
Annual Charge: \$588.00		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

02/12/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire Department</u>			
1. Stephen Karas Michael Hudson	Ice Rescue Training, Train the Trainer Portland, ME February 20 - 24, 2014 (Reg. Fee \$1,895.00 ea.)	FY12 SHSP Grant	\$4,753.68

The registration fee of \$1,895.00 each includes three nights lodging and meals. The air transportation and registration was paid by City Procurement card assigned to Mr. Scott Merbach. The Department is requesting one day of subsistence because there is no returning flight after the course ends until the next day. The subsistence rate for this location is \$154.00 night per person. The hotel cost is \$98.00 excluding hotel tax of \$7.84 per person. The amount to be disbursed to each attendee is \$191.84 each.

Police Department

2. Randy J. Pope	ATF Advanced Explosives Destruction Tech- niques Mar. 10 - 21, 2014		\$ 0.00
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No costs are incurred by the Baltimore Police Department, as the FBI provides transportation, housing, meals, and training.

AGENDA

BOARD OF ESTIMATES

02/12/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
3. Virginia R. Cates Tatyana Gonikman Christina Hurley*	2014 American Academy of Forensic Sciences 66 th Annual Scientific Meeting Feb. 16 - 22, 2014 Seattle, WA (Reg. Fee \$625.00) (Reg. Fee \$525.00)*	2013 DNA Backlog Grant	\$7,077.50
<u>City Council President's Office</u>			
4. Bernard C. Young* Carolyn Blakeney	2014 ICSC Recon Convention Las Vegas, NV May 17 - 21, 2014 (Reg. Fee \$625.00) (Reg. Fee \$530.00)*	General Funds	\$4,766.00

The subsistence rate for this area is \$163.00 per day. The Hotel rate is \$245.00 per night plus a \$25.00 per night resort fee with a 12.00% per night hotel tax. The City Council President's Office is requesting additional subsistence in the amount of \$82.00 per night to cover the hotel accommodations, and \$40.00 per day to cover the cost of food. The additional subsistence totaling \$488.00 has been added to the total.

The airfare and registration fees were purchased using a City-issued credit card assigned to Mr. Hosea T. Chew. Therefore, the disbursement amount to Mr. Young and Ms. Blakeney will be \$1,369.60 each.

AGENDA

BOARD OF ESTIMATES

02/12/2014

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
5. Rudolf Victor-Dinglas	American Society for Public Administration 2014 Annual Conference and Conference on Minority Public Administrators (COMPA) Washington, DC March 13 - 18, 2014 (Reg. Fee \$659.00)	General Funds	\$1,078.00

The Department is requesting an additional \$20.00 for one day because Mr. Victor-Dinglas will be attending the COMPA Conference on March 13, 2014. The COMPA registration fee in the amount of \$300.00 was paid by EA000134727. The amount of funds that will be disbursed to Mr. Victor-Dinglas is \$778.00.

AGENDA

BOARD OF ESTIMATES

02/12/2014

PERSONNEL:

Department of Human Resources - Personnel Matter

Department of General Services

The Board is requested to approve the following Personnel matter:

1. Reclassify the following position No. 1981-49911:

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Property Location Supervisor
Job Code: 72635
Grade: 113 (\$47,600.00 - \$66,800.00)

Cost: \$9,132.00 - 1001-000000-1981-194600-601001

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDIUTRE CONTROL COMMITTEE.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED