

NOTICES

1. PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

2.

BOARD OF ESTIMATES' RECESS
DECEMBER 4, 2013

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on December 4, 2013.

The Board of Estimates will not receive or open bids on December 4, 2013. The Board of Estimates will reconvene on December 11, 2013.

BOARD OF ESTIMATES' AGENDA - NOVEMBER 20, 2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Angelozzi Brothers, Inc.	\$ 8,000,000.00
Ceepco Contracting, LLC	\$ 9,702,000.00
Heitkamp, Inc.	\$ 4,000,000.00
Work Capacity Rating Underwritten by Blanket Guarantee of \$4,000,000.00 from the Parent Corporation Sekisui America Corporation	
Marona Construction Co.	\$21,510,000.00
Nichols Contracting, Inc.	\$ 8,000,000.00
Sympora, Inc.	\$ 1,098,000.00

AGENDA

BOARD OF ESTIMATES

11/20/2013

Mayor's Office of Human Services (MOHS) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Marian House, Inc. The period of the agreement is December 1, 2013 through November 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$49,680.00 - 4000-496313-3573-591219-603051

BACKGROUND/EXPLANATION:

Marian House, Inc. will provide rental assistance, utility allowance and other supportive services in four scattered site apartments throughout Baltimore City to four homeless women and their families who have a history of one or all of the following: long term chemical addiction, childhood sexual abuse, domestic violence, chronic mental illness, HIV/AIDS, incarceration and serious physical health issues.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Planning - Transfer of Life-To-Date Sick Leave

The Board is requested to approve the transfer of Life-To-Date sick leave days from the listed City employees to the designated employee, Kathleen Imbriano.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their Life-To-Date sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Laurie Feinberg	5
Tammy Scroggins	5
Eric Tiso	<u>5</u>
	15

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Planning - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the State of Maryland Department of Natural Resources. The period of the MOU is November 1, 2013 through October 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$51,049.00

BACKGROUND/EXPLANATION:

Baltimore is highly vulnerable to many natural hazards, including coastal storms, flooding, extreme heat and high winds. These types of extreme events are likely to increase in frequency and magnitude over the coming years. On October 3, 2013, the Planning Commission approved the Disaster Preparedness Project and Plan (DP3), which includes recommendations for both mitigating natural hazards and adapting to the impact of climate change. It is imperative that the plan move directly from the development phase into the implementation phase to capitalize on the momentum generated during plan development.

Under this MOU, the funds will be utilized to implement four specific implementation elements as follows:

1. an awareness campaign to educate and engage the public about their risk of climate change,
2. integration of DP3 recommended actions into capital improvement plans, capital budgets, community plans and economic development initiatives,
3. implementation of two high priority action items as identified in the DP3 related to policy, legislation, or design, and

AGENDA

BOARD OF ESTIMATES

11/20/2013

Dept. of Planning - cont'd

4. preparation and submission of the Community Rating System application to FEMA as a way to lower flood insurance rates for all Baltimore City residents and business.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 20** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on October 23, 30, and November 6, 2013.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Mayor's Office of Neighborhoods - Addendum to Inter-governmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an addendum to inter-governmental agreement with the State of Maryland, Department of Human Resources (DHR), Family Investment Administration, Maryland Office for Refugees and Asylees (MORA).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On August 21, 2013, the Board approved the inter-governmental agreement for the Targeted Assistance Program (TAP). Under the agreement, the City administers the funds (FY 2014 in the amount of \$390,860.00) allocated for the Baltimore City Metropolitan area on behalf of the Maryland Department of Human Resources (DHR).

The original inter-governmental agreement should have included language on Transparency Act Compliance. This addendum includes the language on Transparency Act Compliance. The DHR/MORA has submitted an addendum to the inter-governmental agreement for approval.

APPROVED FOR FUNDS BY FINANCE

(The addendum to inter-governmental agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlement</u>			
1. IV Financial Enterprises, LLC (previous owner)	1708 E. Preston Street	F/S	\$ 8,600.00

On March 14, 2012, the Board approved the acquisition of the fee simple interest, by condemnation, in the real property located at 1708 E. Preston Street for the amount of \$8,000.00 based upon an independent appraisal report. The City requested the independent appraiser to update the appraisal report. The updated report revealed a value of \$10,000.00. The owner of the property interest commissioned an appraisal which valued it at \$32,000.00. On the eve of the trial, the parties agreed to settle the action for the amount of \$16,600.00. Therefore, the Board is requested to approve an additional \$8,600.00 in settlement of this case.

Funds are available in State Funds, account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Mayor's Office of Human Services - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application for submission to the Baltimore City Ethics Board for the Mayor's Office to solicit a broad range of business, nonprofits, and foundations located in Baltimore City to donate funding to The Journey Home, Baltimore's 10-year plan to end homelessness. The period of the campaign is January 2014 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Journey Home is an initiative of the Mayor's Office working in conjunction with the United Way of Central Maryland to eradicate homelessness by making it rare and brief. The Journey Home Plan was designed to help address policy and the practical realities facing the City, ensuring that the citizens of Baltimore have a safe, stable place to live. While many strides have been made since the plan was released, there is much more work to be done.

The Mayor's Office of Human Services has been working with partners and stakeholders to create a continuum of care for those experiencing homelessness or who are at-risk of experiencing homelessness.

Solicitations related to The Journey Home will be "directed at a broad range of potential donors" and will not "specially target controlled donors" as required by Baltimore City Ethics Regulation 96.26B.

The Baltimore City Ethics Board required that the submitted application be reviewed and approved by the Board of Estimates. This is the first time that is being requested in compliance with this directive. The Baltimore City Ethics Board has approved this application subject to the following conditions:

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BOARD OF ESTIMATES

11/20/2013

Mayor's Office of Human Services - cont'd

1. Before any "controlled donor" may be solicited (i.e., any person who does or seeks to do business with any agency of the City, or whose activities are regulated or controlled by any agency of the City, or who otherwise falls within the scope of the City Code Article 8, Section 6-26(a)(1) through (5), the proposed campaign must be endorsed by the Board of Estimates (or its designee).
2. The campaign must be conducted in accordance with the standards, terms, and conditions set forth in Board Regulation 06.26 and the submitted application.
3. Solicitation will be directed to a wide range of businesses, individuals, and organizations that are invested in the mission of ending homelessness. Public servants are not to be involved in the process of selecting potential donors to be solicited, though they may, at their discretion, decline to solicit any potential donor identified by the outside promotion team.
4. Period Reports (once every 2 months) and a Final Report (within 30 days after all solicitations and anticipated donations have been made) must be filed with the Baltimore City Board of Ethics Form 627.
5. This approval is January 2014 through December 31, 2014. After that date, a new application will be required for any additional solicitation efforts.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Housing and - HOME Investment Partnership
Community Development Program Loan

ACTION REQUESTED OF B/E:

The Board is requested to approve a HOME Investment Partnership Program Loan in an amount not to exceed \$1,500,000.00 to Bon Secours Benet House Limited Partnership. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Law Department.

AMOUNT OF MONEY AND SOURCE:

<u>SOURCES*</u>		<u>USES</u>	
LIHTC	\$ 2,707,339.00	Acquisition	\$ 4,779,000.00
FHA LOAN	4,710,000.00	Constr. Costs	3,763,559.00
Rental Housing Works	2,062,412.00	Constr.-Related Fees	496,535.00
MEEHA - EmPower Program	80,889.00	Financing Costs	1,197,567.00
HOME Loan	1,500,000.00	Syndication Costs	75,749.00
AHP Funds	450,000.00	Developer Fee	1,238,869.00
Deferred Developer Fee	102,089.00	Guarantee & Res.	<u>546,550.00</u>
Interim Income	277,100.00		
Replacement Reserve	<u>208,000.00</u>		
	\$12,097,829.00		\$12,097,829.00

*excludes a short-term construction period tax-exempt bond issued by the Maryland Community Development Administration

HOME Funds Account: 9910-902388-9610

BACKGROUND/EXPLANATION:

The proceeds from the HOME Loan will be used to support a portion of the hard construction costs of the rehabilitation of 101 residential rental units known as the Benet House Apartments located at 400 Millington Avenue.

AGENDA

BOARD OF ESTIMATES

11/20/2013

DHCD - cont'd

The Bon Secours Benet House project (the Project) involves the preservation and renovation of an affordable 101-unit (25 studio apartments and 76 one-bedroom apartments), independent living building in the Mill Hill neighborhood of Baltimore City. As a HUD Section 202 property, all of the residents are 62 and older and/or disabled adults receiving project-based Housing Choice Voucher subsidies from a 20-year Housing Assistance Payment (HAP) contract.

Bon Secours purchased a former Baltimore City school building from the City in December 1989 and thereafter completed a full renovation of the school and added a new four-story wing. Benet House opened for residency in 1991 and has been continuously occupied. After approximately 22 years of operation, the property needs to be upgraded and renovated. The planned renovations are targeted to improve the building's performance and the quality of life for the residents. The proposed renovations will conform to the City's sustainability rules, creating healthier and more energy efficient homes for residents. Green features will include: upgrades to the central heating system, Energy Star appliances and light fixtures, and low-flow plumbing fixtures. Upon completion of the renovation, 20 units will be rented to households at or below 30% of the area median income (AMI), 20 units will be rented to households at or below 50% of the AMI and 61 units will be rented to households at or below 60% AMI.

A HUD Section 22 (d)(4) Substantial Rehabilitation Valuation Analysis appraisal was completed by Robert D. Wright, MAI, dated May 16, 2013, which indicates an estimated "As Is Market Value" of \$4,470,000.00. This "As Is Market Value" was calculated pursuant to the FHA guidelines using an "Income and Sales Comparison Approach" and is based on net operating income of \$401,716.00. This approach reduces the value substantially because it is based on projected rents on the income-restricted units. Receiving an appraised value below the total cost of the completed project is common in transactions involving the production of affordable housing such as this. Without the Low

DHCD - cont'd

Income Housing Tax credits and public financing used for construction, projects with restricted rents could not be financed. Since this appraisal was sufficient both for the FHA-insured permanent Loan and the State Loans (defined herein), the Department is comfortable recommending the HOME Loan under these circumstances.

Participating Parties:

A. Developer/Owner/Project Manager

Development and ownership entities will be Bon Secours Benet House Limited Partnership, which is an affiliate of the Unity Properties, Inc. (Unity), which in turn is a subsidiary of Bon Secours Baltimore Health System.

B. General Contractor/Architect

Southway Builders, Inc., will act as the general contractor and will post a 100% payment and performance bond. Mark Thomas Architects will provide architectural services.

C. Participating Lenders:

WELLS FARGO MULTIFAMILY CAPITAL - 1st lien

Wells Fargo Multifamily Capital is expected to make an FHA-insured construction/permanent Loan (the First Loan) with an interest rate of approximately 5%, along with mortgage insurance premium of 45 basis points over a 40 year term. The first Loan will be paired with short-term, tax-exempt bonds issued by the Maryland Community Development Administration. During construction, proceeds of the First Loan will secure the tax-exempt bonds; after construction completion, the proceeds of the First Loan will be used to pay off the tax-exempt bonds, and the First Loan will convert to an FHA-insured permanent Loan. The Bank of America will purchase the short-term tax-exempt bonds. All subordinate debt, including the HOME Loan, will be subject to FHA requirements.

AGENDA

BOARD OF ESTIMATES

11/20/2013

DHCD - cont'd

MD DHCD AND CDA RHW LOAN AND EMPOWER LOAN - 2nd lien

With respect to the Maryland Department of Housing and Community Development and the Community Development Administration (CDA), a unit of the Division of Development Finance of MD DHCD, two Loans will be made, one from the Rental Housing Works program (the RHW Loan) and the other from the MEEHA - EmPOWER Program (the EmPOWER Loan, and together with the RHW Loan, the State Loan). Interest on the RHW Loan will accrue on sums advanced at the rate of 0% during construction and a rate of 2% during the 40-year permanent Loan period. Interest on the EmPOWER Loan will accrue on sums advanced at the rate of 0% during construction and during the 40-year permanent Loan period. Following construction, payments of principal and interest will be required on the RHW Loan (from a portion of available cash flow following payment of all Project expenses including superior Loan payments) but no such payments will be required on the EmPOWER Loan. The State Loan will be long-term, subordinate, non-recourse debt.

BALTIMORE CITY HOME FUNDS - 3rd

During the construction phase, interest will accrue at a rate of 3.5% per annum on sums advanced. The construction phase will be for a period of not to exceed 18 months from the date of closing which includes time permitted for cost certification. During the Permanent Loan Period, which will be that 40-year period beginning upon construction completion, interest will be charged at a rate of 3.5% per annum and, subject to FHA and MD DHCD requirements, payments of principal and interest will be made only from a portion of cash flow following payment of all Project expenses including superior loan payments. The entire principal balance and any interest will be due and payable in the event of a refinancing, sale, transfer, conveyance or any encumbrances of the Project or portion of thereof without the prior written consent of DHCD. Should an event of default occur, interest will accrue from the date of the default at the prime rate of interest plus 4% (P+4%). The HOME Loan will be long-term, subordinate, non-recourse debt.

AGENDA

BOARD OF ESTIMATES

11/20/2013

DHCD - cont'd

EQUITY AND OTHER GRANTS

In addition, Unity will also make a loan of grant funds received for the project through the Federal Home Loan Bank's (FHLB) Affordable Housing Program (AHP). This loan will be in a lien position subordinate to the HOME Loan.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for a waiver has been made.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,500,000.00	9910-924013-9609	9910-902388-9610
Federal HOME FY 2013	HOME FY 2013 - Reserve	Benet Apartments - Bon Secours

This transfer will provide Federal HOME funds to Bon Secours Benet House, LP. The funds will be used to support a portion of the construction costs of the rehabilitation of 101 residential units known as the Benet House Apartments.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Housing and - Community Development Block
Community Development Grant (CDBG) Agreements

The Board is requested to approve and authorize execution of the CDBG agreements with the listed organizations:

1. **WOMEN'S HOUSING COALITION, INC.** **\$47,310.00**
(WHC)

Account: 2089-208914-5930-437923-603051

The WHC will provide permanent housing, case management and other support services to 101 low- to moderate-income persons and their children. The WHC serves formerly homeless women, age 18 and older, a majority of which suffer from chronic mental illness, substance abuse and disabilities. The funds will be used to offset the operating costs. The period of the agreement is July 1, 2013 through June 30, 2014.

2. **COPPIN HEIGHTS COMMUNITY DEVELOPMENT CORPORATION, INC.** **\$40,000.00**

Account: 2089-208914-5930-426526-603051

The organization is dedicated to being a catalyst to stimulate economic development within the Greater Coppin Heights/Rosemont community by offering The Tool Box For Financial Fitness (TBFF) financial literacy program. The TBFF program aims to combat financial illiteracy, evictions, and foreclosures in Baltimore City by providing low- to moderate-income residents with the skills to manage their money, make sound financial decisions and decrease their debt. The period of the agreement is October 1, 2013 through September 30, 2014.

AGENDA

BOARD OF ESTIMATES

11/20/2013

DHCD - cont'd

- 3. **BALTIMORE NEIGHBORHOODS, INC. (BNI)** **\$53,610.00**

Account: 2089-208914-5930-435984-603051

The BNI will continue working towards the maintenance of an open housing market, the improvement of tenant/landlord relations, and the promotion of affirmative fair housing practices in the sale and rental of housing. The BNI will also provide outreach and education to inform the public about tenant/landlord issues, fair housing statutes, and other civil rights concerns and will refer complaints to the Maryland Commission of Human Relations, and monitor the response of that agency to complaints. The agreement is for the period October 1, 2013 through September 30, 2014.

MWBOO GRANTED A WAIVER.

- 4. **HARBEL COMMUNITY ORGANIZATION, INC. (HARBEL)** **\$65,000.00**

Account:	2089-208914-5930-432235-603051	\$53,200.00
	2089-208914-5930-432291-603051	\$11,800.00

The agreement will provide funds to assist in community efforts to prevent crime and bring safety and stability in the communities of Belair Edison, Harford and Coldstream-Homestead-Montebello. Harbel's crime awareness efforts will be carried out by the North-East Citizens Patrol, a partnership between Harbel and the Northeast District Police. Harbel will also provide homebuyer education and housing counseling services to low and moderate-income persons. The agreement is for the period September 1, 2013 through August 31, 2014.

MWBOO GRANTED A WAIVER.

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following four formula programs:

AGENDA

BOARD OF ESTIMATES

11/20/2013

DHCD - cont'd

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
the Transfer of Funds
listed on the following page:

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In accordance with Charter provisions,
a report has been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/20/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$706,000.00	9950-903493-9528	9950-904493-9527-2
MVR	Construction Reserve	Contingency
	Development Agreement	Uplands Redevelopment
	Uplands	

This transfer will cover the deficit in the account and fund the inspection and miscellaneous charges for the Upland Redevelopment Project awarded to Monumental Paving & Excavating.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Ms. Kildia Cepeda. The period of the agreement is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$8,658.00 - 4000-436114-3255-316200-603018
(\$39.00 per hour x 222 maximum hours)

BACKGROUND/EXPLANATION:

Ms. Cepeda will work as a Training Instructor for the National Family Caregivers Program. She will provide support training and education classes for family caregivers, volunteers, and grandparents, maintain personal and confidential files, and report all problems or potential problems to the program manager.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Grateful Deli, LLC for services provided on July 15, 2013.

AMOUNT OF MONEY AND SOURCE:

\$705.70 - 6000-626613-3080-292302-603020

BACKGROUND/EXPLANATION:

On July 3, 2013, the Department processed a Purchase Order (PO) for Grateful Deli, LLC to cater a Client Centered Services Training scheduled for July 15, 2013.

However, the budget account number needed to be activated due to the new fiscal year. Once the activation was confirmed, it was then determined that the PO could not be timely processed for approval before the training date nor was there enough time to determine another solution. Cancellation of the event would have resulted in programmatic challenges and additional costs. Furthermore, it would have been impossible to reschedule training participants before the grant termination date of August 31, 2013. Therefore, the Department is requesting authorization and approval to pay the invoice from the Grateful Deli, LLC for catering services provided on July 15, 2013.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Health Department - Ratification

ACTION REQUESTED OF B/E:

The Board is requested to ratify a no-cost time extension with the Family League of Baltimore City, Inc. (FLBC) through October 30, 2013.

AMOUNT OF MONEY AND SOURCE:

No additional funds are associated with this extension.

BACKGROUND/EXPLANATION:

On May 9, 2012, the Board approved acceptance of the initial grant award and memorandum of agreement (MoA) with CareFirst BlueCross BlueShield (BCBS) in the amount of \$1,000,000.00 for the period July 1, 2012 through July 31, 2013. The grant and agreement was for B'More for Healthy Babies' services.

On February 27, 2013, the Board approved the agreement with the FLBC for the B'More for Healthy Babies Initiative in the amount of \$850,000.00 for the period July 1, 2012 through June 30, 2013.

On August 14, 2013, the Board approved a no-cost extension to the MoA with the BCBS, which extended the period of the MoA through October 30, 2013.

As a result, the FLBC has requested a no-cost extension to its agreement to reflect the extended project period ending October 30, 2013.

This request is late because of delays in the administrative review process. The Department apologizes for the lateness.

Health Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Health Department - Update to the Unified Funding Document

ACTION REQUESTED OF B/E:

The Board is requested to accept the update to the unified funding document (UFD) for the period ending September 30, 2013.

AMOUNT OF MONEY AND SOURCE:

The funding is provided by the State of Maryland Department of Health and Mental Hygiene. The amount of each grant is as follows:

<u>GRANT</u>			
<u>DESCRIPTION</u>	<u>TYPE OF ACTION</u>	<u>AMOUNT</u>	<u>TOTAL AWARD</u>
Children/Adol. Health Advocacy	Supplement	\$ 95,818.00	\$ 95,818.00
School Health	Supplement	40,143.00	90,143.00
No Wrong Door	New	160,000.00	160,000.00
Public Health Emergency Preparedness	Budget Correction	3,196.00	420,748.00
Lead Poisoning Prev.	Budget Correction	<u>82,436.00</u>	848,552.00
	Total	\$381,593.00	

BACKGROUND/EXPLANATION:

As the fiscal year progresses supplements, modifications, and/or reductions will be processed through the granting administrations with revised Unified Funding awards being issued. The most current UFD will be the official award of record.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Health Department - cont'd

This updated UFD is late because of delays in the administrative review process.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Health Department - Ratification and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify services and approve and authorize payment of Outstanding invoice to Maryland Institute College of Art (MICA). The invoice is for the period March 12, 2012 through June 15, 2012.

AMOUNT OF MONEY AND SOURCE:

\$8,760.00 - 1001-000000-3023-271800-603026

BACKGROUND/EXPLANATION:

MICA provided the design development and print production of the STD/HIV campaign targeting men who have sex with men.

On February 28, 2012, the STD program manager contacted MICA for STD/HIV campaign services and requested an agreement.

On February 29, 2012, the Department attempted to prepare a purchase requisition for services but did not have the signed agreement. On March 6, 2012, the agreement was emailed to MICA to sign and it was returned to the Department on March 9, 2012 and submitted to the Bureau of Purchasing for processing.

On April 10, 2012, the purchase requisition was rejected because the Department procured services without proper authorization. The Department is requesting the Board to approve and authorize payment of the invoices for services provided.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of General Services - Developer's Agreement No.1313A

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1313A with 511 South Central Avenue, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$294,000.00

BACKGROUND/EXPLANATION:

511 South Central Avenue, LLC would like to install new water service and electrical conduits in the vicinity of 511 South Central Avenue. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

An Irrevocable Letter of Credit in the amount of \$294,000.00 has been issued to 511 South Central Avenue, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement no. 1313A has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 109 Market Place	Candler Associates, LLC	One single face sign 11'11" x 4'3½"
Annual Charge: \$140.60		
2. 1001 E. Patapsco Avenue	Pamela Dukes	Egress stairway 10' x 3'
Annual Charge: \$234.40		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of General Services - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with the Bovaro Partners, LLC. The consultant agreement is for the period September 15, 2013 through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$49,000.00 - 2051-000000-1981-718200-603018

BACKGROUND/EXPLANATION:

This is a professional services contract for Bovaro Partners, LLC (Bovaro). Bovaro is a Baltimore-based investment bank focused on the energy industry and was engaged previously with the Department of General Services Energy Office as a consultant. Bovaro provided financial modeling, transaction structuring, technical assessment, and project implementation on projects relating to energy and energy efficiency, specially renewable energy generation including combined heat and power generation, vehicle fleet assessments, and a biomass inventory.

Bovaro was originally selected for the financial modeling, etc., because of their specialization and being a Baltimore-based company. The area of financial analysis relating to energy and energy efficiency is highly specialized. Bovaro is a local company that could support and can continue to support the Energy Office in the analysis and implementation of current projects: renewable energy generation from combined heat and power and solar power generation, and modeling of the loadpacker fleet used by the Department of Public Works for trash removal through comparing electric, compressed natural gas, and diesel loadpackers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The consultant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Bureau of the Budget and - Fiscal 2015 Budget Calendar
Management Research

In accordance with Article VI, Section 2, of the Charter of Baltimore City (1996 Edition), the submitted schedule for preparing the Fiscal Year 2015 Budget is recommended for adoption by the Honorable Board. These dates are preliminary and subject to change.

DATE

ACTION

December 2013 - Department of Finance and Mayor's Office
February 2014 solicit citizen feedback and prepare
Preliminary Budget recommendation

03/19/2014 Transmittal of Department of Finance
recommendations to Board of Estimates

03/26/2014 Board of Estimates reviews the Department of
Finance recommendations and holds budget
hearings.
through

04/09/2014

4/10/2014 Taxpayer's Night - 6:00 P.M.

04/23/2014 Board of Estimates adopts proposed Ordinance of
Estimates

04/24/2014 Publication of copy of proposed Ordinance of
Estimates in two daily Baltimore City
newspapers

AGENDA

BOARD OF ESTIMATES

11/20/2013

Bureau of the Budget and - cont'd
Management Research

04/28/2014 Introduction of proposed Ordinance of Estimates
to City Council

05/05/2014 Delivery of Agency Detail Book

05/06/2014 City Council review of proposed Ordinance of
Estimates

through City Council schedules public hearings

06/17/2014 Passage of Ordinance of Estimates for fiscal
year ending June 30, 2015

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Public Works - Renewable Energy Credit
Sales Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Renewable Energy Credit Sales Agreement with Exelon Generation Company, LLC and the Northeast Maryland Waste Disposal Authority. The period of the agreement is effective upon Board approval through the date on which all the parties have completed the performance of their obligations.

AMOUNT OF MONEY AND SOURCE:

\$28,682.40 - 2071-000000-5520-508104-402351

BACKGROUND/EXPLANATION:

The Renewable Energy Credit Sales Agreement authorizes the sale of the City's 3,774 renewable energy credits that were generated during the period of January 31, 2013 through May 31, 2013, to the Exelon Generation Company, LLC.

The renewable energy credits will be sold to the Exelon Generation Company, LLC through the agent for the City, Northeast Maryland Waste Disposal Authority, at a price of \$7.60 each, for a total of \$28,682.40.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Renewable Energy Credit Sales Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Bureau of Water and Wastewater (BW&WW) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Whitman, Requardt & Associates, LLP (WR&A) for W.C. 1204, Druid Lake Finished Water Tanks Design. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$4,613,864.24 - Upset limit

BACKGROUND/EXPLANATION:

The WR&A will provide engineering services to design finished water tanks and hypochlorite injection facilities associated with the Druid Reservoir. In addition, the WR&A will manage and implement community outreach activities in concert with the City's Public Information Office.

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commissions.

MWBOO SET GOALS OF 22% FOR MBE AND 10% FOR WBE.

MBE: Shah & Associates, Inc.	\$ 300,311.10	6.50%
EBA Engineering, Inc.	1,087,525.95	23.57%
AB Consultants	84,339.81	1.83%
Total	\$1,472,176.86	31.90%

AGENDA

BOARD OF ESTIMATES

11/20/2013

BW&WW - cont'd

WBE: Phoenix Contracting Services, Inc.	\$ 120,225.33	2.61%
Russell Corrosion Consultants, Inc.	34,327.42	0.74%
SP Arch, Inc.	260,935.57	5.65%
Robert B. Balter Company, Inc.	<u>130,167.05</u>	<u>2.82%</u>
Total	\$ 545,655.37	11.82%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,544,560.51 County Appro.	9960-906716-9558 Constr. Res. Guilford Finished Water Reservoir	
2,544,287.40 Water Revenue Bonds	" "	
810,477.76 County Appro.	9960-936001-9558 Constr. Res. Water Constr. Reserve	
175,925.33 Water Revenue Bonds	" "	
<u>\$5,075,251.00</u>		

AGENDA

BOARD OF ESTIMATES

11/20/2013

BW&WW - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,613,864.24	-----	9960-907716-9557- 900020-3 Engineering
<u>461,386.76</u>	-----	9960-907716-9557- 900020-9 Administration
<u>\$5,075,251.00</u>		

The funds are required to cover the cost for the design of W.C. 1204, Druid Lake Finished Water Tanks.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Baltimore City's Sheriff's Office - Cooperative Reimbursement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Cooperative Reimbursement Agreement with the State of Maryland Dept. of Human Resources' Child Support Enforcement Administration to provide funding for child support enforcement services. The period of the agreement is October 01, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$ 990,558.00	- Federal Operating Cost	
510,287.00	- 1001-000000-1180-502800-401660	(Local Share
<u>\$1,500,845.00</u>		Operating Cost)

BACKGROUND/EXPLANATION:

The Child Support Enforcement Administration Cooperative Reimbursement Agreement is federally funded and provides for the Baltimore City Sheriff's Office to provide child support enforcement services through the Child Support Enforcement Program.

The Child Support Enforcement Program operates in accordance with the Federal Department of Health and Human Services under Title IV-D of the Social Security Act. The services provided under the agreement include: service of process, execution of writs, warrants and body attachments. Services also include participation in departmental initiatives, location services, transportation of prisoners, and courthouse security.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The Cooperative Reimbursement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Police Department - Addendum to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an addendum to the agreement with TurnAround, Inc. The addendum extends the agreement through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-473314-2252-688000-607001

BACKGROUND/EXPLANATION:

The agreement is funded by the "SART Advocate" grant.

On October 9, 2013, the Board authorized acceptance of a grant adjustment notice (GAN) for the 2013 agreement with TurnAround, Inc. The "SART Advocate" project funds a Victim's Advocate who will provide support for victims of sexual assault. The advocate will be employed by TurnAround, Inc. and will collaborate with the Department's Sex Offense Unit to improve case investigation protocols for victims of sexual assault. On October 23, 2013, the Board approved the GAN which extends the term of the award from September 30, 2013 to December 31, 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The addendum to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Transportation - Amendment No. 1 to
On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to an on-call agreement with HAKS Engineers, Inc. for Project No. 1162, On-Call Construction Services for Reconstruction and Resurfacing Projects DOT Projects. The amendment no. 1 extends the period of the agreement through December 13, 2014, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

No funds are required at this time.

BACKGROUND/EXPLANATION:

On December 14, 2011, the Board approved the original agreement in the amount of \$1,000,000.00 with HAKS Engineers, Inc. to assist the Department's Engineering & Construction Division with engineering design services. These services include, but will not be limited to site project support, GIS support, and tasks for various Capital Improvement Projects for Project No. 1162 for a two-year period.

The Department is now requesting a one-year time extension through December 13, 2014 to fully complete extra work under amendment no. 1.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

The consultant will comply with Article No. 5, Subtitle 28 of the Baltimore code and the Minority and Women's business Enterprise goals established in the original agreement.

MWBOO SET GOALS OF 27% FOR MBE AND 9% FOR WBE.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The amendment no. 1 to the on-call agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Transportation - Ratification of Services
and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify the services and approve an expenditure of funds to pay Cherry Hill Hauling & Towing Service, Inc. for services rendered September 14, 2013 through October 1, 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 5,203.89 - Invoice No. CT-023-2013
7,356.30 - Invoice No. CT-024-2013
1,491.87 - Invoice No. CT-025-2013
\$14,052.06 - 1001-000000-5011-694700-603026

BACKGROUND/EXPLANATION:

The Department is requesting payment to Cherry Hill Hauling & Towing Service, Inc. for loading and hauling milled asphalt and loading and delivering hot mixed asphalt to various areas of the City.

The Purchase Order (PO) in place was P518105, but expired on August 23, 2013. The PO was not extended because the contract had expired. At that time, Cherry Hill Hauling & Towing Service, Inc. had provided services beyond the expiration date. There are three invoices that still need to be paid. The company acted in good faith and has provided the services needed.

Consequently, there is no mechanism in place for the Department to make payment for the work that has been done.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with KCI Technologies, Inc., for Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects DOT Projects. The amendment no. 1 will extend the agreement through November 8, 2014, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 9, 2011, the Board approved the agreement in the amount of \$1,000,000.00 with KCI Technologies, Inc. to assist the Transportation, Engineering & Construction Division in engineering design services to include, but not be limited to site project support, GIS support, and tasks for various Capital Improvements Projects for Project No. 1162 On-Call Consultant Services for Reconstruction and Resurfacing Projects DOT Projects, for a two year period. The Department is now requesting a one-year time extension to fully complete extra work under amendment no. 1. This approval of a one-year time extension will have an expiration of November 8, 2014.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Johnson, Mirmiran & Thompson, Inc., for Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects DOT Projects. The amendment no. 1 will extend the agreement through November 8, 2014, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 9, 2011, the Board approved the agreement in the amount of \$1,000,000.00 with Johnson, Mirmiran & Thompson, Inc. to assist the Transportation, Engineering & Construction Division in engineering design services to include, but not be limited to site project support, GIS support, and tasks for various capital improvement projects for Project No. 1162 On-Call Consultant Services for Reconstruction and Resurfacing Projects DOT Projects, for a two-year period. The Department is now requesting a one-year time extension to fully complete extra work under amendment no. 1. This approval of a one-year time extension will now have an expiration of November 8, 2014.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/20/2013

Department of Transportation - Relocation Expense

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. William M. Johnson for mileage reimbursement for May 20, 2013.

AMOUNT OF MONEY AND SOURCE:

\$595.19 - 1000-000000-2301-248700-603002

BACKGROUND/EXPLANATION:

The mileage reimbursement request is for relocation travel from Florida to Baltimore.

The submission is late because of a misunderstanding regarding the procedures of reimbursement for relocation costs.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
46 - 50
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/20/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 14006, Resurfacing P. Flanigan & Sons \$1,959,886.65
 Highways at Various Inc.
 Locations, Sector II

MBE: Priority Construction Corp.	\$316,200.00	16.13%
L&J Construction Services, Inc.	2,000.00	0.10%
AJO Concrete Construction, Inc.	<u>113,097.00</u>	<u>5.77%</u>
	\$431,297.00	22.00%

MBE: River Transport, Inc. \$156,900.00 8.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 157,880.98	9950-903550-9509	
State Constr.	Construction Reserve	
	Neighborhood Street	
	Reconstruction	
1,900,000.00	9950-904214-9514	
State Constr.	Local Resurfacing-NW	
201,988.67	9950-904214-9514	
GF (HUR)	Local Resurfacing-NW	
<u>\$2,259,869.65</u>		
\$1,959,886.65	-----	9950-905866-9514-6
		Structure & Improvements
201,988.67	-----	9950-905866-9514-5
		Inspection
97,994.33	-----	9950-905866-9514-2
<u>\$2,259,869.65</u>		Contingencies
		Resurfacing Highways at
		Various Locations-NW II

This transfer will fund the costs associated with the award of project TR 14006, Resurfacing Highways at Various Locations-Sector, II to P. Flanigan & Sons, Inc.

PROTESTS WERE RECEIVED FROM MANUEL LUIS CONSTRUCTION, INC. AND THE MARYLAND MINORITY CONTRACTORS ASSOCIATION. A RESPONSE TO THE PROTEST FROM MANUEL LUIS CONSTRUCTION WAS RECEIVED FROM P. FLANIGAN & SONS.

AGENDA

BOARD OF ESTIMATES

11/20/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

3. TR 14007, Resurfacing Highways at Various Locations, Sector III	P. Flanigan & Sons, Inc.	\$2,499,261.98
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MBE: Priority Construction Corp.	\$490,000.00	19.60%
L & J Construction Services, Inc.	2,000.00	.08%
Powell's Trucking Co., Inc.	33,000.00	1.32%
	<u>\$525,000.00</u>	<u>21.00%</u>

WBE: River Transport, Inc.	\$110,000.00	4.40%
Fallsway Construction Co., Inc.	65,100.00	2.60%
	<u>\$175,100.00</u>	<u>7.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 342,119.02	9950-903550-9509	
State Constr.	Constr. Reserve	
	Neighborhood Street	
	Reconstruction	
1,875,000.00	9950-905215-9514	
State Constr.	Local Resurfacing -	
	SW	
663,032.26	" "	
GR (HUR)		
<u>\$2,880,151.28</u>		

AGENDA

BOARD OF ESTIMATES

11/20/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,449,261.98	-----	9950-903867-9514-6 Struc. & Improv.
255,926.20	-----	9950-903867-9514-5 Inspection
<u>124,963.10</u>	-----	9950-903867-9514-2
<u>\$2,880,151.28</u>		Contingencies Resurfacing Highways ways at Various Locations SW III

This transfer will fund costs associated with award of the project TR 14007, Resurfacing Highways at Various Locations, Sector III to P. Flanigan & Sons, Inc.

5. TR 14016, Structural Repairs on Bridges Citywide JOC	Allied Contractors, Inc.	\$ 983,950.00	
MBE: Priority Construction Corporation		\$136,000.00	13.82%
JM Murphy Enterprises, Inc.		<u>130,000.00</u>	<u>13.21%</u>
		<u>\$266,000.00</u>	27.03%
WBE: S&L Trucking, LLC		\$ 34,000.00	3.46%
Sunrise Safety Services, Inc.		<u>45,000.00</u>	<u>4.57%</u>
		<u>\$ 79,000.00</u>	8.03%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

11/20/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,000,000.00	9950-905754-9507	
State Constr. Rev.	Construction Reserve Annual Urgent Needs	
\$ 131,542.50	Bridge Repair	
<u>GF (HUR)</u>	" " "	
\$1,131,542.50		
\$ 983,950.00	-----	9950-903762-9506-6
		Structure & Improvements
98,395.00	-----	9950-903762-9506-5
		Inspection
<u>49,197.50</u>	-----	9950-903762-9506-2
\$1,131,542.50		Contingencies

The transfer will fund the cost associated with the award of Project TR 14016, Structural Repairs on Bridges Citywide JOC to Allied Contractors, Inc.

Department of General Services

7. GS 13805, Canton Library No. 4 Renovations	J A Argetakis Contracting Co., Inc.	\$1,649,000.00
MBE: Spears Mechanical Contractors, Inc.		\$313,310.00 19%
Floorworks & Plus, Inc.		<u>131,920.00</u> 8%
		\$445,230.00 27%
WBE: Electric Masters Service, Inc.		\$362,780.00 22%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM J.A.K. CONSTRUCTION CO., INC.

AGENDA

BOARD OF ESTIMATES

11/20/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

8. B50003158, Lease for High Speed Monochrome & Color Wide Format Scanner/Copier/Printers	Canon Solutions, America, Inc.	\$330,000.00
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(Dept. of Public Works)

MWBOO GRANTED A WAIVER.

Department of Public Works/Department of Recreation and Parks

9. RP 13811, Baltimore Playground Project FY'13	P. Flanigan & Sons, Inc.	\$443,000.00
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MBE: Priority Construction Corp.	\$17,720.00	4.00%
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WBE: River Transport, Inc.	\$ 4,430.00	1.00%
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MWBOO FOUND VENDOR IN COMPLIANCE.

Department of Recreation and Parks

10. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$ 395,000.00 Rec. & Parks 23 rd Series	9938-901011-9475 Baltimore Playlot Program - Reserve	9938-918011-9474 Baltimore Playlot Program - Active
50,000.00 Rec. & Parks 26 th Series	9938-933033-9475 Islamic Way Renovation -Reserve	9938-937003-9474 Islamic Way Renovation - Active
\$ 445,000.00		

This transfer will provide funds to cover the costs associated with the award of Baltimore Playground Project FY13, Contract RP 13811 to P. Flanigan & Sons, Inc.

AGENDA

BOARD OF ESTIMATES

11/20/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|-------------|---------|
| 1. <u>QIAGEN, INC.</u> | \$22,970.00 | Renewal |
| Solicitation No. 06000 - Quantiferon TB Gold Tubes Test Kits - Health Department - Req. No. P521960 | | |

On November 20, 2012, the Board approved the initial award in the amount of \$4,970.00. The award contained two 1-year renewal options. On July 14, 2013, the Board approved an increase in the amount of \$17,950.00. This renewal in the amount of \$22,920.00 is for the period November 20, 2013 through November 19, 2014, with one 1-year renewal option remaining.

- | | | |
|--|---------|---------|
| 2. <u>FISHER SCIENTIFIC COMPANY, LLC</u> | \$ 0.00 | Renewal |
| Solicitation No. B50002677 - Mobile Unit Lab Supplies - Police Department - Req. No. R606304 | | |

On December 5, 2012, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period December 5, 2013 through December 4, 2014, with one 1-year renewal option remaining.

- | | | |
|--|-------------|-----------------|
| 3. <u>AMERICAN DIVING SUPPLY, LLC</u> | \$28,891.00 | Selected Source |
| Solicitation No. 06000 - Contaminated Water Dive Equipment and Training - Police Department - Req. No. R647291 | | |

The Police Department is participating in a training program with the Maryland Tactical Operations Group which includes other jurisdictions. The vendor is providing training to all jurisdictions.

- | | | |
|--|-------------|------------|
| 4. <u>RCLCO FOUNDATION, INC.</u> | \$46,000.00 | High Score |
| Solicitation No. B50003163 - West Baltimore MARC Station Area Redevelopment Strategy - Department of Transportation - Req. No. R638888 | | |

AGENDA

BOARD OF ESTIMATES

11/20/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

5. VAISALA, INC. \$ 48,250.00 Sole Source
Solicitation No. 08000 - Weather Station Repairs - Department
of Transportation - Req. No. R646635

The vendor is the sole provider of this product and associated maintenance.

6. IPT, LLC, d/b/a PAYLOCK \$601,800.00 Sole Source/
Agreement
Solicitation No. 08000 - Parking Enforcement (Self Release
Smart Boots) - Department of Transportation - Req. No. R642847

The Board is requested to approve and authorize execution of an agreement with IPT, LLC, d/b/a Paylock. The period of the agreement is January 1, 2014 through December 31, 2016, with two 1-year renewal options.

IPT, LLC, d/b/a Paylock is the sole provider and patent holder of the Self-Release Smart Boot System currently in use by the Parking Control Section of the Department of Transportation.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

7. SHAFER TROXELL &
HOWE, INC. \$100,000.00 Sole Source
Solicitation No. 08000 - Yeoman Pump Parts - Department of
Public Works, Bureau of Water and Wastewater - Req. No. R645896

An Intent to Waive Competition was advertised (B50003232) with no responses received. The vendor is the sole distributor of the manufacturer's OEM pumps and parts. The period of the award is November 20, 2013 through November 19, 2014 with three 1-year renewal options remaining.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|--------------|-------------|
| 8. LANDMARC-SLIGO LLC | \$100,000.00 | Sole Source |
| Solicitation No. 08000 Sligo Pump Parts - Department of Public Works, Bureau of Solid Waste - Req. No. R646761 | | |

An Intent to Waive Competition was advertised (B50003233) with no responses received. The vendor is the sole distributor of the manufacturer's OEM pumps and parts. The period of the award is November 20, 2013 through November 19, 2014, with three 1-year renewal options.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|-----------------------------|---------------------|---------|
| 9. MOORE MEDICAL, LLC, | \$150,000.00 | |
| BOUND TREE MEDICAL, LLC | 200,000.00 | |
| MIDWEST MEDICAL SUPPLY CO., | | |
| LLC | 200,000.00 | |
| | <u>\$550,000.00</u> | Renewal |

Contract No. B50002139 - Emergency Medical Supplies - Fire Department - P.O. Nos. P518749, P518750, and P518751

On November 23, 2011, the Board approved the initial award in the amount of \$550,000.00. The award contained four 1-year renewal options. On September 19, 2012, the Board approved the first renewal in the amount of \$550,000.00. This renewal in the amount of \$550,000.00 is for the period November 23, 2013 through November 22, 2014, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

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BOARD OF ESTIMATES

11/20/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- 10. a. COALITION TO END CHILDHOOD LEAD POISONING, INC.
- b. HAWKEYE CONSTRUCTION, LLC
- c. GOEL SERVICES, INC.

	\$300,000.00	Renewal
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Contract No. B50002105 - Combined Services for Weatherization Assistance and Lead Abatement at Low Income Residences - Department of Housing and Community Development - P.O. Nos. P519266, P519267, and P519268

On December 7, 2011, the Board approved the initial award in the amount of \$1,500,000.00. The award contained two 1-year renewal options. On November 7, 2012, the Board approved the first renewal in the amount of \$0.00. This final renewal in the amount of \$300,000.00 is for the period December 15, 2013 through December 14, 2014.

MWBOO SET GOALS OF 15% MBE AND 5% WBE.

Coalition to End Childhood Lead Poisoning, Inc.

Dollar Amount Performed: \$27,686.61

MBE: Reliable Heating & Cooling, LLC See note below

WBE: Baltimore Window Factory, Inc. See note below

MBE/WBE goals are not applicable at this time.

MWBOO FOUND VENDOR IN COMPLIANCE.

Hawkeye Construction, LLC

Dollar Amount Performed: \$638,228.42

MBE: First Potomac Environmental Corp. Inc.	\$37,116.60	5.81%
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WBE: Baltimore Window Factory, Inc.	\$ 7,236.48	1.13%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

11/20/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

On November 4, 2013, MWBOO found Hawkeye Construction, LLC in non-compliance. Renewal is recommended on the condition that vendor will come into compliance within 60 days of Board approval, or be terminated for default.

Goel Services, Inc.

Goel Services, Inc. has not been assigned any work thus far and compliance review is not applicable.

11. HICKORY INTERNATIONAL, INC.

LIBERTY DISCOUNT LAWN
EQUIPMENT AND APPLIANCE, INC.

	\$ 40,000.00	Extension
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Contract No. B50000723 - OEM Parts and Service for Exmark Lawn Mower - Department of General Services, Fleet Maintenance - P.O. Nos. P505770 and P505769

On December 10, 2008, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On November 10, 2010, the City Purchasing Agent approved an increase in the amount of \$20,000.00. On December 7, 2011, the Board approved the first renewal in the amount of \$100,000.00. On November 14, 2012, the Board approved the second and final renewal in the amount of \$0.00. This four month extension in the amount of \$40,000.00 is requested to allow time to complete the solicitation process for a new contract. The period of the extension is December 10, 2013 through April 9, 2014.

MWBOO GRANTED A WAIVER.

12. LABORATORY CORPORATION OF

AMERICA HOLDINGS	\$ 0.00	Renewal
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Contract No. B50002125 - Cytology Testing Services - Health Department - P.O. Nos. P521531 and P521564

On December 7, 2011, the Board approved the initial award in the amount of \$86,000.00 to Onco Diagnostic Services, Inc. The award contained four 1-year renewal options. On September 12, 2012, the Board approved the assignment of contract in the

AGENDA

BOARD OF ESTIMATES

11/20/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

amount of \$0.00 to Laboratory Corporation of America Holdings. On December 5, 2012, the Board approved a renewal in the amount of \$150,000.00. This renewal in the amount of \$0.00 is for the period January 1, 2014 through December 31, 2014, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

13.	a. HARBOR TRUCK SALES AND SERVICE INC. t/a BALTIMORE FREIGHTLINER	\$ 0.00	
	b. DONAHOO COLLISION CENTER, LLC	150,000.00	
	c. BEAVER'S AUTO BODY REPAIR CENTER, INC.	0.00	
	d. MIDDLETON & MEADS COMPANY	0.00	
	e. LORD'S COLLISION EXPERTS, INC. t/a SECURITY AUTO BODY	100,000.00	
	f. R & E BODY & PAINT, INC. d/b/a MAACO AUTO PAINT	300,000.00	
	g. LINTHICUM FERNDALE AUTO BODY, INC.	100,000.00	
	h. VALLEY CHEVROLET, LLC t/a AUTONATION CHEVROLET	0.00	
	i. AL PACKER'S WHITE MARSH FORD, LLC	0.00	
	j. C & W BODY AND FENDER SHOP, INC.	600,000.00	
	k. HERMAN BORN & SONS INC.	0.00	
	\$1,250,000.00		Ratification and Renewal

Contract No. B50001415 - Body Shop Repair Service - Department of General Services - P.O. Nos. Various

On October 6, 2010, the Board approved the initial award in the amount of \$6,000,000.00. Due to delays in obtaining required vendor documentation for compliance, certification, the contract was not renewed within the period of the initial term.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Therefore, a ratification is requested in the amount of \$0.00 is for the period November 1, 2013 through November 20, 2013. This renewal in the amount of \$1,250,000.00 is for the period November 21, 2013 through October 31, 2015, with one 2-year renewal options remaining.

MWBOO SET GOALS OF 6% MBE AND 3% WBE.

Harbor Truck and Sales Service, Inc. t/a Baltimore Freightliner

MBE: Millennium Auto Parts	\$ 3,110.00	0.69%
Towing and Service Repair		
Fire Safety Company	3,908.34	0.87%
	\$ 7,018.34	
 WBE: Viking Chemicals, Inc.	See note below	
Robnet, Inc.	See note below	
	\$ 6,735.16	1.5%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Although contractor spent \$11,955.36 with the WBE firms, only 50% of the expenditure to non-manufacturing suppliers can be counted toward the WBE goal.

Renewal is recommended on the condition that vendor will come into compliance within 60 days of Board approval, or be terminated for default.

Donahoo Collision Center, LLC

MBE: Millennium Auto Parts Towing and Service Repair		0%
 WBE: Doug's Auto Recycling, Inc.	\$ 600.00	0.36%

The vendor will be given 60 days to come into compliance.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Renewal is recommended on the condition that vendor will come into compliance within 60 days of Board approval, or be terminated for default.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Beaver's Auto Body Repair Center, Inc.

MBE: Brooklyn/Progressive Auto Paint Group, Inc.	\$40,480.56	17.95%
Millennium Auto Parts Towing and Service Repair	0.00	
L & J Construction Service, Inc.	1,733.49	0.77%
Silverback Business Center	3,827.96	1.70%
	\$46,042.01	20.42%
WBE: Doug's Auto Recycling, Inc.	\$ 1,175.00	0.52%
Robnet, Inc.	781.40	0.35%
Chesapeake Wiper & Supply, Inc.	2,803.51	1.24%
	\$ 4,759.91	2.11%

MWBOO FOUND VENDOR IN COMPLIANCE.

Middleton and Meads Co., Inc.

MBE: Millennium Auto Parts Towing and Service Repair	\$ 9,710.00	1.11%
Brooklyn/Progressive Auto Paint Group, Inc.	1,035.00	0.66%
Synergy Printing	5,784.00	0.12%
	\$16,529.00	2.00%
WBE: Chesapeake Wiper and Supply Inc.	\$ 7,082.00	0.81%
BFPE International*	8,290.00	0.95%
Herbert Electric*	2,047.00	0.23%
	\$17,419.00	2.00%

*BFPE and Herbert Electric Company are no longer certified with Baltimore City.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Renewal is recommended on the condition that vendor will come into compliance within 60 days of Board approval, or be terminated for default.

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BOARD OF ESTIMATES

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Lord's Collision Experts, Inc. t/a Security Auto Body

MBE: Millennium Auto Parts Towing and Service Repair	\$ 60.00	0.04%
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WBE: Doug's Auto Recycling, Inc.	\$ 918.00	0.57%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Renewal is recommended on the condition that vendor will come into compliance within 60 days of Board approval, or be terminated for default.

R & E Body and Paint, Inc. d/b/a Maaco Auto Paint

MBE: Brooklyn/Progressive Auto Paint Group, Inc.	\$ 6,568.00	2.17%
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Millennium Auto Parts Towing and Service Repair	2,530.00	0.84%
	\$ 9,098.00	3.00%

WBE: Doug's Auto Recycling, Inc.	\$13,365.00	4.42%
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MWBOO FOUND VENDOR IN COMPLIANCE.

Linthicum-Ferndale Auto Body, Inc.

MBE: A J Stationers, Inc.	\$ 5,111.50	2%
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WBE: Robnet, Inc.	\$ 0.00	
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Renewal is recommended on the condition that vendor will come into compliance within 60 days of Board approval, or be terminated for default.

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BOARD OF ESTIMATES

11/20/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

AutoNation t/a Valley Chevrolet

MBE: Millennium Auto Parts Towing and Service Repair	\$ 2,997.50	2.09%
WBE: Robnet, Inc.	\$ 0.00	
Doug's Auto Recycling, Inc.	\$ 0.00	

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Renewal is recommended on the condition that vendor will come into compliance within 60 days of Board approval, or be terminated for default.

Al Packer White Marsh Ford

MBE: Millennium Auto Parts Towing and Service Repair	\$ 8,810.00	10.45%
WBE: Fitch Dustdown Company, Inc.	\$ 1,104.98	
Chesapeake Wiper & Supply, Inc.	341.06	1.72%
	\$ 1,406.04	

MWBOO FOUND VENDOR IN COMPLIANCE.

C & W Body and Fender Shop, Inc.

MBE: Millennium Auto Parts Towing and Service Repair	\$21,000.00	3.77%
L & J Construction Service,	14,400.00	2.59%
Brooklyn/Progressive Auto Paint	1,250.00	0.22%
	\$36,650.00	6.58%
WBE: Doug's Auto Recycling, Inc.	\$ 4,800.00	0.86%
Robnet, Inc.	750.00	0.14%
	\$ 5,550.00	1.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

Herman Born & Sons

MBE: Brooklyn/Progressive Auto Paint Group, Inc.	\$17,558.33	9.53%
WBE: Robnet, Inc.	\$ 2,762.26	1.50%

MWBOO FOUND VENDOR IN COMPLIANCE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The following vendors were found in non-compliance by MWBBOO: Harbor Truck Sales & Service t/a Baltimore Freightliner, Donahoo Collision Center, LLC, Middleton & Meads Company, Lord's Collision Experts t/a Security Auto Body, Linthicum Ferndale Auto Body, Inc., and AutoNation Chevrolet Timonium t/a Valley Chevrolet, LLC. Renewal is made on the condition that the vendors come into compliance with 60 days of Board approval, or be terminated for default.

- | | | | |
|---|------------|-----|------------|
| 14. | KONE, INC. | N/A | Correction |
| B50002985 - Elevator Maintenance Services - Departments of General Services, Public Works, Transportation, Recreation and Parks, and the Convention Center - P.O. P524796 | | | |

The Board is requested to approve a correction to Board Letter No. 0059 for the award of Contract No. B50002985 - Elevator Maintenance Services to Kone, Inc.

On August 28, 2013, the Board approved the award. The previously submitted and approved Board letter erroneously stated the contract term as September 1, 2013 through August 31, 2014. The correct term is September 1, 2013 through August 31, 2016. The Board is requested to approve the correction to the term.

Department of Real Estate - Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a lease renewal with Greater Mondawmin Coordinating Council, Inc., tenant, for the rental of a portion of the property known as 2610 Francis Street, consisting of approximately 5,776 square feet. The period of the renewal is December 1, 2013 through November 30, 2014, with one 1-year renewal option remaining.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$8,652.00	\$721.00

BACKGROUND/EXPLANATION:

The leased premises are used as operation and office space for the Operation Safe Streets Program. The original term of the lease agreement was for one (1) year, commencing on December 1, 2012 through November 30, 2013, with an option to renew for two additional one-year terms. This is the first renewal period.

The landlord will be responsible for repair of the central heating and ventilation when needed, snow removal, and debris in the common areas outside the building. In addition, the landlord will also be responsible for maintaining the roof, walls, and HVAC systems, maintaining the water, electrical, and plumbing lines.

The tenant will be responsible for keeping the leased premises free of trash and obstructions, payment for utilities, telephone and computer services, power, heat, sewer, and water to the leased premises. In addition, the tenant will also be responsible for the security system, inspection from the Fire Marshall, janitorial services, and purchasing liability insurance.

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TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Helen L. Holton	National Assn. of Counties Board of Directors Meeting 2013 Cedar Rapids, IA Dec. 5 - 7, 2013	Gen. Fund Elected Officials Expense Account	\$ 898.96

The subsistence rate for this location is \$131.00 per night. The hotel cost is \$119.00 for the first night and \$109.00 for the second night, not including hotel tax of \$27.36. The Department is requesting additional subsistence of \$46.00 for meals and incidentals.

Health Department

2. Orlene Johnson Margo Rosner Daphne Washington	Passport to Partner Services Track D Course Albany, NY Dec. 8 - 13, 2013	Gen. Funds	\$3,546.00
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As host agency for Public Health Representatives, the Department is obligated by an agreement with the Centers for Disease Control and Prevention to pay for travel expenses related to training of the Public Health Representative Associates to perform assigned duties. The Department has prepaid the transportation costs of \$242.00 for each of the above participants for a total of \$726.00 on the City procurement credit card issued to Jacqueline Duval-Harvey. The disbursement to each participant will be \$940.00.

TRAVEL REIMBURSEMENT

Mayor's Office of Information Technology

3. Heather Hudson	Gen.	\$ 189.60
	Fund	

On September 18, 2013, the Board approved the travel request for Ms. Hudson to attend the 2013 Code for America Summit in San Francisco, CA from October 15, 2013 through October 18, 2013. The original request covered the cost of the hotel room but did not cover the cost of the hotel taxes, and tourism assessment fees. Therefore, the Board is requested to approve a reimbursement for the total amount of \$189.60 to cover those taxes and fees not included in the original travel request.

Department of Transportation - Ratification of Services & Payment**ACTION REQUESTED OF B/E:**

The Board is requested to ratify design services provided and payments made for Project 790, Replacement of the Fredrick Avenue Bridge Over Gwynns Falls and CSX Railroad to Whitney, Bailey, Cox & Magnani, LLC (WBCM). The ratification period is April 13, 2012 through April 13, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 14, 2010, the Board approved Supplemental Agreement #2 for Project 790, which expired on April 13, 2012. Due to administrative oversight, the agreement expired before an amendment was processed to extend the agreement term. The WBCM continued providing design engineering services for the replacement of the Fredrick Avenue Bridge. The Department of Transportation now requests the Board to ratify the services provided by WBCM and the payment for those services for the total amount of \$18,929.73. The Department apologizes for this oversight. The Department of Transportation will be seeking approval of Supplemental agreement #3 for additional Post Award Services.

AGENDA

BOARD OF ESTIMATES

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Department of Transportation - Supplemental Agreement #3

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of supplemental agreement #3 for Project 790, Replacement of the Fredrick Avenue Bridge Over Gwynns Falls and CSX Railroad with Whitney, Bailey, Cox & Magnani, LLC (WBCM). The period of supplemental agreement no. 3 is effective upon Board approval for two years with a one year option to extend or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$366,780.29 - 9950-902412-9506-900010-705032

BACKGROUND/EXPLANATION:

The WBCM will assist the Department of Transportation Engineering and Construction Division in Post Award Services. The services will include but are not limited to attending meetings, reviewing shop drawings, site visits, observation of foundations, drilled shafts, and redesign during construction.

The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: E2CR, Inc.	\$ 99,620.65	27.16%
Sidhu Associates, Inc.	<u>8,277.88</u>	<u>2.26%</u>
	\$107,898.53	29.42%
 WBE: Spyder Engineering, LLC	 \$ 38,515.50	 10.50%

Department of Transportation - cont'd

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The supplemental agreement #3 has been approved by the Law Department as to form and legal sufficiency.)

Department of Transportation - Memorandum of Understanding**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Memorandum of Understanding (MOU) with the Department of Transportation and the Baltimore Office of Promotion & the Arts, Inc. (BOPA). The period of the memorandum of understanding is effective upon Board approval through December 14, 2104.

AMOUNT OF MONEY AND SOURCE:

\$140,000.00 - 9950-915033-9527-900020-706067

BACKGROUND/EXPLANATION:

The purpose of the MOU is for the Baltimore Office of Promotion & the Arts, Inc. to enlist the services of artists and vendors to install artistic crosswalks in the area recently designated as the Bromo Arts & Entertainment District. The purpose of these artistic crosswalks is to promote public awareness of the district via branding. These artistic crosswalks will replace existing conventional crosswalks, some of which are currently deteriorated.

The Baltimore Office of Promotion & the Arts, Inc. used a competitive process to select the artists and selected highly qualified and experienced specialty contractors to fabric and install the crosswalk material and templates. The artistic crosswalks are unique and require specialized design, manufacturing, and installation of the specialized thermoplastic crosswalk material and/or epoxy applications on the roads. The Department of Transportation in conjunction with BOPA selected Alternative Paving Concepts to install the artistic crosswalks.

The City Charter at Article VI §11(e)(i) allows an exception to formal advertisement when no advantage will result in seeking, or it is not practicable to obtain, competitive bids, or when the need is of an emergency nature."

Department of Transportation - cont'd

The Department of Transportation hereby certifies that written notice of the intent to enter into a Memorandum of Understanding with the Baltimore Office of Promotion & the Arts for installation of artistic crosswalks in the District has been provided to the Department of Finance in accordance with the City Charter, Article VI, §11(e)(i) and that the Department of Finance concurs with the recommendation of the Department Transportation.

MBE/WBE PARTICIPATION:

MWBOO SET MBE GOALS AND WBE GOALS AT 0%.

APPROVED FOR FUNDS BY FINANCE

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

FORMAL CONTRACT AWARD

Bureau of Purchases

- 1. B50003032, Rollout Containers with RFID Toter, LLC \$577,827.50

(DPW, Bureau of Solid Waste)

The Department of Public Works, Bureau of Solid Waste desires a pilot program for rollout waste containers, which will be assigned to all residents in the pre-selected pilot neighborhoods; Greater Mondawmin, Belair-Edison, and Four-by-Four. The rollout containers are more easily and safely maneuvered by residents and Solid Waste employees, and are more resistant to rodent intrusion, than traditional waste containers. After the initial delivery of rollout containers, the maintenance portion of the pilot program will continue.

MWBOO SET MBE GOALS AT 6% AND WBE GOALS AT 2%.

The Minority and Women’s Business Opportunity Office MBE and WBE Participation Compliance Form for Toter, LLC has the following contract amount:

Total Contract Amount: \$10,545,579.00*

MBE: Consolidated Services, Inc. See note below
 Proper Staffing, Inc. See note below

WBE: Penguin Staffing See note below

*The MBE WBE dollar amounts and percentages are mathematically inconsistent with the bidder’s price. Additionally, Penguin Staffing, named as a WBE, is not certified by that name with Baltimore City.

MWBOO FOUND VENDOR IN NON-COMPLIANCE

MWBOO also found IPL and Otto environmental Systems, LLC in non-compliance. Award is recommended to Toter, LLC, which had the lowest price subject to it coming into compliance within ten days of the award. Rehrig Pacific Company’s bid was referred to the Law Department and was found non-responsive.

A PROTEST WAS RECEIVED FROM REHRIG PACIFIC COMPANY.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED