

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - NOVEMBER 6, 2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Abhe & Svoboda	\$162,936,000.00
DN Tanks, Inc.	\$505,278,000.00
Hempt Bros., Inc.	\$ 63,108,000.00
Industrial Monitoring and Control Systems, Inc.	\$ 603,000.00
Miller, Long & Arnold Co., Inc.	\$183,177,000.00
Moisture Proof & Masonry, Inc.	\$ 1,152,000.00
Morgan-Keller, Inc.	\$ 97,128,000.00
R.E. Harrington Plumbing & Heating Co., Inc.	\$ 19,638,000.00
Trionfo Builders, Inc.	\$ 8,000,000.00

AGENDA

BOARD OF ESTIMATES

11/06/2013

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Chester Engineers, Inc.	Engineer
Development Facilitators, Inc.	Landscape Architect Engineer Land Survey
Freeman Architecture	Architect
George, Miles & Buhr, LLC	Engineer
Lardner Landscape Architecture P.C.	Landscape Architect
McLaren Engineering Group	Engineer
Spartan Engineering, LLC	Engineer

AGENDA

BOARD OF ESTIMATES

11/06/2013

CITY COUNCIL BILL:

13-0236 - A Resolution of the Mayor and City Council concerning Charter Amendment - City Council - Independent Counsel for the purpose of authorizing the City Council to retain the services of independent legal counsel; providing for the qualifications and term of that counsel; specifying the duties of that counsel; providing for the counsel's compensation and expenses; and submitting this amendment to the qualified voters of the City for adoption or rejection.

THE LAW DEPARTMENT PROPOSES THAT THE BILL BE AMENDED TO ADOPT A MODEL THAT RECOGNIZES THE CITY COUNCIL IS NOT A SEPARATE LEGAL ENTITY THAT CAN SUE OR BE SUED OR ENTER INTO CONTRACTS BUT THAT STILL PROVIDES THE CITY COUNCIL LEGAL ASSISTANCE CONSISTENT WITH THE DUTIES OF THAT BODY AS PROVIDED IN THE CITY CHARTER.

IF THE BILL WAS AMENDED AS INDICATED ABOVE, THE LAW DEPARTMENT COULD APPROVE CITY COUNCIL BILL 13-0236 FOR FORM AND LEGAL SUFFICIENCY.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

5

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/06/2013

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1.	\$750,000.00	9910-912932-9587	9910-901780-9588
	31 st CDB FY 2014	Poppleton - Reserve	Poppleton Phase I

This transfer will provide funding for the Poppleton redevelopment project for acquisition, relocation, and demolition activities in the Poppleton neighborhood to assemble a 13.5 acre new housing site. The funds will also be used to relocate utilities on site to prepare for new construction.

2.	\$2,000,000.00	9903-951002-9117	9903-952002-9116
	General Fund	Replace Mainframe	Mainframe Modernization

MOIT is looking to begin the mainframe modernization project in FY 14. This transfer will move appropriations to the mainframe modernization account allowing MOIT to start the project on schedule.

3.	\$591,000.00	9910-901926-9587	9910-904326-9588
	31 st CDB FY 2014	Coldstream/Home- stead/Montebello - Reserve	Coldstream/Home- stead/Montebello

This transfer will provide funding for the Coldstream/Homestead/Montebello for acquisition and blight elimination efforts, in particular, completing the acquisition on Tivoly Avenue is critical as the 2700 block is mostly vacant and the remaining occupants are living among severe blight.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Bureau of Water and Wastewater (BW&WW) - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve a reimbursement to Mr. Frank Thompson for the expense incurred for the renewal of his Environmental Operator Distribution License in April 2013.

AMOUNT OF MONEY AND SOURCE:

\$75.00 - 2071-000000-5521-632440-603022

BACKGROUND/EXPLANATION:

The BW&WW agrees the employee is entitled to reimbursement for the license renewal based on the provision in the AFSCME Council 67 and Local 44, Contract Article 18E, 19D, "The Department of Public Works will reimburse employees for permanent certification once every three years by paying the applicable certificate fee for Water and Wastewater operators. Employees holding temporary or limited certifications will not be reimbursed."

Mr. Frank Thompson failed to submit a cash receipt or a cancelled check prior to 40 working days after April 30, 2013.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Baltimore Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to purchase United States postage from Pitney-Bowes for a Pitney-Bowes meter.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - 1001-000000-2041-195500-603009

BACKGROUND/EXPLANATION:

Because the Department has a Pitney-Bowes postal meter, Pitney-Bowes is the sole source of postage for the Police Department's official mailings to courts, private sector citizen, and other local and state agencies. Without these funds, the Police Department's U.S. mail operations will cease.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/06/2013

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Mr. Peter Bellmio, contractor. The period of the agreement is effective upon Board approval for three months.

AMOUNT OF MONEY AND SOURCE:

\$16,276.00 - 6000-611214-2013-197500-603026

BACKGROUND/EXPLANATION:

The contractor agrees to use data collected to develop a business case and cost-saving for patrol redeployment; to work with the Department and the City to clearly identify specific financial implication of moving to a new schedule and revamping patrol boundaries; identify agencies outside the Department that can play a major role in achieving efficiencies and cost-savings in delivering police services.

The contractor will use information collected to determine if costs of patrol services can be reduced by patrol deployment improvements; will identify minimum staffing levels based on workload and safety and the potential impact of expanding alternatives to dispatching units to non-emergency calls; and provide the City with tangible costs and savings for various iterations of revised patrol staffing schedule.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Police Department - Expenditure Authorization

ACTION REQUESTED OF B/E:

The Board is requested to approve payment by expenditure authorization to American Eurocopter, LLC. The service is scheduled for the period November 5 - 8, 2013.

AMOUNT OF MONEY AND SOURCE:

\$17,100.00 - 6000-611214-2013-197500-603024

BACKGROUND/EXPLANATION:

The funding will cover the costs of training for seven Flight Officers.

All portions of the requested training are mandatory to meet risk management requirements and uphold and improve the Department's high safety standards. Seven Flight Officers will receive annual EC-120 recurrent training. The training will reduce the risk of injury, death, and liability to the Department and civilian population.

The recurrent pilot training will be conducted at Martin State Airport, utilizing the Aviation Unit facility on November 5 - 8, 2013. Flight Officers, Cory Grochowski, Matthew Hart, Floyd S. Werner, Renonzo L. Belcher, Arnold P. Russo, David J. Muller, and Thomas P. Davis will participate in the training.

APPROVED FOR FUNDS BY FINANCE.

AGENDA

BOARD OF ESTIMATES

11/06/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement System (ERS)</u>			
1. Joan Pratt Roselyn Spencer	Institutional Investor Roundtable San Francisco, CA Dec. 1 - 5, 2013 (Reg. Fee \$295.00 ea.)	Special Funds - ERS	\$2,677.48

The subsistence rate for this location is \$255.00 per day. The hotel rate is \$219.00 per night per person not including occupancy taxes in the amount of \$35.22 per day. The ERS is requesting an additional \$4.00 per day for each person to cover meals and incidentals.

Department of Transportation

2. Khadriah Ward Evan Smith	2013 Disadvantaged Business Enterprise Training Las Vega, NV Nov. 11 - 13, 2013 (Reg. Fee \$625.00 ea.)	General Funds	\$3,315.20
--------------------------------	--	------------------	------------

Police Department

3. Craig J. Stackewicz Errol E. Etting	Harford County Sheriff SWAT School Harford Co., MD Nov. 4 - 22, 2013	N/A	\$ 0.00
--	---	-----	---------

AGENDA

BOARD OF ESTIMATES

11/06/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the President</u>			
4. Cailin McGough Benson Michelle Wirzberger	National League of Cities Congress of Cities & Expo. Seattle, WA Nov. 12 - 16, 2013 (Reg. Fee \$405.00 ea.)	Gen. Funds	\$3,524.60

The subsistence rate for this location is \$208.00 per day. The hotel cost is \$179.00 per night, plus taxes in the amount of \$119.70. The President's Office is requesting additional subsistence of \$11.00 per day for each representative for the cost of meals and incidentals. The additional funds have been included in the total amount.

The President's Office has paid the cost of registration in the amount of \$405.00, airfare in the amount of \$327.60, and hotel costs in the amount of \$835.70 for a total of \$1,568.30 with a City-issued credit card assigned to Mr. Hosea T. Chew. Therefore, the disbursement to Ms. Benson and Ms. Wirzberger will be in the amount of \$194.00 each.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Housing and - Community Development Block
Community Development Grant Agreements (CDBG)

The Board is requested to approve and authorize execution of the various agreements:

1. **BALTIMORE GREEN SPACE (BGS):** **\$ 25,000.00**
A LAND TRUST FOR COMMUNITY-
MANAGED OPEN SPACE, INC.

Account: 2089-208914-5930-705980-603051

The purpose of this agreement is to provide community development block grant funds to subsidize the BGS's operating expenses for one year. The BGS will maintain a database of vacant lots and community-managed open spaces (CMOS) in the City to assist in planning and policy efforts to increase the number of sustainable CMOS in the City. The BGS will coordinate with the Mayor's Power in Dirt Initiative, provide technical assistance to and educational workshops for community greeners and organizations that wish to develop and maintain a CMOS. The period of the agreement is October 1, 2013 through September 30, 2014.

2. **THE DEVELOPMENT CORPORATION OF** **\$ 34,780.00**
NORTHWEST BALTIMORE, INC.

Account: 2089-208914-5930-429591-603051

The purpose of this agreement is to provide community development block grant funds to subsidize the operating costs of the subgrantee to provide housing counseling services, housing workshops, and other aspects of home-ownership to eligible low- and moderate-income persons. The period of the agreement is September 1, 2013 through August 31, 2014.

AGENDA

BOARD OF ESTIMATES

11/06/2013

DHCD - cont'd

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The CDBG agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Housing and - Grant Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Healthy Neighborhoods, Inc. (HNI). The period of the agreement is effective upon Board approval for 18 months.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00
250,000.00
40,000.00 - reallocated from HNI FY 10 Operating Agreement
\$690,000.00

BACKGROUND/EXPLANATION:

These funds will be used to provide capital and operating support for approximately 13 non-profit organizations that implement the healthy neighborhood approach.

The HNI was established in 2004 to help the City's strong but undervalued neighborhoods increase home values, market their communities to create demand for homeownership and build neighborhood confidence. The HNI currently works in more than 40 citywide middle-market neighborhoods, making them more desirable places to live and has generated more than \$100,000,000.00 of private and public capital.

In partnership with resident leadership, neighborhood organizations and small developers, the HNI maintains and improves neighborhoods by increasing property values, creating demand for homeownership and building neighborhood confidence. The HNI's goal is to support real estate markets that generate sustainable equity for homeowners, create a strong social fabric for all residents, provide a growing tax base for Baltimore, and attract new homeowners as part of the Mayor's Grow Baltimore initiative.

AGENDA

BOARD OF ESTIMATES

11/06/2013

DHCD - cont'd

Since its inception, the HNI has provided \$63,000,000.00 of below-market loans, grants for capital improvements of public spaces, funds for marketing, support for high performing schools that are community assets, and operating support for its neighborhood partners. The HNI has played a critical role in reducing vacant properties first through its award of \$26,000,000.00 in Neighborhood Stabilization Program 2 funds from the Department of Housing and Urban Development, and more recently as the recipient of \$750,000.00 from funds provided through a Collaboration Agreement between the City and Wells Fargo Bank, N.A.

To ensure the HNI's continued success, HCD is providing \$690,000.00 to support capital and operating efforts; \$400,000.00 will be used to support the efforts of the 13 non-profit organizations that directly implement the Healthy Neighborhood approach in more than 40 neighborhoods; \$50,000.00 will be used to provide architectural services for owner occupants who utilize the HNI loan products to help plan improvements; and, \$5,000.00 will be awarded competitively as grants not-to-exceed \$5,000.00 for block-based projects that add curb appeal. An additional \$100,000.00 will be awarded competitively as grants not-to-exceed \$20,000.00 to community associations for neighborhood-wide capital improvements. The remaining \$40,000.00 is being reallocated from the HNI's FY 10 Operating Agreement to provide support for development efforts in Reservoir Hill. The funds were not previously spent due to soft-market conditions.

MBE/WBE PARTICIPATION:

The HNI has signed the Commitment to Comply and will meet with MWBOO to establish specific participation rates.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$400,000.00	9910-902935-9587	9910-907036-9588
General Funds	Healthy Neighbor-	Healthy Neigh-
Revenue	hoods - Reserve	borhoods
250,000.00	9910-902935-9587	9910-907036-9588
28 th Comm.	Healthy Neighbor-	Healthy Neig-
Dev. Bonds	hoods - Reserve	borhoods
<u>\$650,000.00</u>		

This transfer will provide appropriations approved in the FY 2013 Ordinance of Estimates supporting the Healthy Neighborhoods Program.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Wilma Jewel Brown for the month of July 2013.

AMOUNT OF MONEY AND SOURCE:

\$107.10 - Mileage

Account- 5000-532814-3044-273300-603002

BACKGROUND/EXPLANATION:

Ms. Brown neglected to submit the expense statements in a timely manner because of overwhelming unit responsibilities. Ms. Brown has been advised that she must make an effort to submit statements timely to avoid this problem.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness of this request.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Health Department - Revised Notice of Award and Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the revised notice of award (NoA) and agreement with the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral, Hepatitis, STDS and TB Prevention.

AMOUNT OF MONEY AND SOURCE:

No additional funding is associated with this revision.

BACKGROUND/EXPLANATION:

On October 3, 2012, the Board approved the original NoA for the project entitled "STD Surveillance Network", in the amount of \$149,417.00 for the budget period of September 30, 2012 through August 31, 2013.

On February 27, 2013, the Board approved the revised NoA in the amount of \$84,494.00 for the budget period of September 30, 2012 through August 31, 2013 and the project period of September 30, 2012 through August 31, 2013.

This revised NoA and agreement corrects the budget period to reflect September 30, 2012 through September 29, 2013 and the

AGENDA

BOARD OF ESTIMATES

11/06/2013

Health Department - cont'd

project period to September 30, 2008 through September 29, 2013. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE GRANT REVISION.

(The revised notice of award (NoA) and agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2013 through June 30, 2014, unless otherwise indicated.

1. INDEPENDENT LIVING FOUNDATION, INC. (ILF) \$ 211,572.00

Account: 4000-424514-3023-599611-603051

The ILF will provide Oral Health Services for the Ryan White Part B Program. The dental services will include but not be limited to preventive dental care; periodontal gum care; restorative dental care, endodontic therapies (root canals) surgical procedures, and prosthetics care. The ILF will also provide health education to every new client, periodic sessions with continuing clients, and reduce personal barriers such as fear and indifference to receiving dental care.

MWBOO GRANTED A WAIVER.

2. JOHNS HOPKINS UNIVERSITY (JHU) \$ 56,566.00

Account: 4000-424514-3023-599617-603051

The JHU's Pediatric and Adolescent HIV/AIDS Program will provide non-medical case management services for the Ryan White Part B Program. The services will provide peer support and advocacy to the increasing number of HIV positive youth, adolescents, and young adults, by providing advice and assistance with obtaining needed community, social support, financial insurance, and other identified resources.

MWBOO GRANTED A WAIVER.

3. JOHNS HOPKINS UNIVERSITY (JHU) \$ 30,606.00

Account: 4000-424514-3023-599631-603051

The JHU's Pediatric and Adolescent HIV/AIDS Program will provide psychosocial service for the Ryan White Part B Program. The JHU will provide a child life specialist in the intensive Pediatric Care Clinic to continue and expand the provision of needed psychosocial support services for youth, children, and young adults living with HIV.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Health Department - cont'd

4. JOHNS HOPKINS UNIVERSITY (JHU) \$ 169,064.00

Account: 4000-424514-3023-599624-603051

The JHU will provide a comprehensive treatment adherence for HIV-infected children and youth. The Intensive Primary Care Clinic of the JHU Pediatric and Adolescent HIV/AIDS Program will provide intensive medical case management and collaborative treatment planning, social work services, and Child Life Specialist services.

MWBOO GRANTED A WAIVER.

**5. LIGHT HEALTH AND WELLNESS \$ 61,000.00
COMPREHENSIVE SERVICES, INC.**

Account: 4000-424514-3023-599606-603051

The organization will provide HIV Non-Medical Case Management (Client Advocacy) services to 45 low-income individuals who are infected with HIV/AIDS. The Client Advocacy services will consist of providing advice and assistance to People Living with HIV/AIDS in obtaining medical, social, community, legal, financial, and other needed services. The Client Advocate will also make sure that the client has access to special HIV resources not offered by other service providers.

MWBOO GRANTED A WAIVER.

The agreements are late because of the delay in receiving an acceptable budget and scope of services.

6. PARK WEST HEALTH SYSTEMS, INC. \$ 32,849.00

Account: 4000-424514-3023-599609-603051

The Park West Health Systems, Inc. will provide primary medical care services for the Ryan White Part B Program.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Health Department - cont'd

The services will include a comprehensive physical examination, updated labs, sub-specialty care referrals, and follow-up in a timely manner for HIV positive clients residing in Baltimore City.

The agreement is late because the Infectious Disease and Environmental Health Administration (IDEHA) program-matically manages Ryan White Part B services. The IDEHA selects the providers through a competitive Request for Proposal process. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board. These budgets are often revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

7. ANGEL'S COVE ASSISTED LIVING FACILITY, INC./5404 BELAIR ROAD \$ 39,000.00

Account: 5000-534014-3044-273302-603051

The Department will disburse State Subsidized Assisted Housing Funds to low income residents at the organization's facility. This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals aged 62 and over, who have temporary or periodic difficulties with the activities of daily living. The individuals require assistance in performing personal and household functions associated with complete independence as per the provisions of Article 70B, Section 4 of the Annotated Code of Maryland. Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late because the Department was awaiting grant information and the required signatures from the provider.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Health Department - cont'd

- 8. AAA MANAGEMENT, LLC, T/A RAVEN'S MEDICAL ADULT DAY CARE CENTER** **\$ 38,140.80**

Account: 4000-433314-3254-316200-603051

- 9. THE LEAGUE FOR PEOPLE WITH DISABILITIES, INC. D/B/A THE LEAGUE ADULT DAY SERVICES FOR SENIORS** **\$ 26,698.56**

Account: 4000-433314-3254-316200-603051

The above-listed organizations (item nos. 8 and 9) will provide adult medical day care services to ill, frail, or disabled elderly persons who are eligible to receive Office of Health Services grant funding from the City.

The organizations will develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04. Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

These agreements are late because the Department was awaiting grant information and the required signatures from the providers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Recreation and Parks - Donation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a donation agreement with the Cylburn Arboretum Association, Inc. (CAA). The period of the agreement is effective upon Board approval and will end upon final acceptance of the project by the City.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The CAA is a non-profit 501(c)(3) organized under the laws of Maryland, which was formed to work collaboratively with the City to preserve, promote and improve the Cylburn Arboretum. The CAA desires to donate to the City in-kind services of up to \$25,900.00 for construction of certain trail improvements and up to \$7,184.00 for the construction of an ADA-compliant Gravel-Lok path at the properties, and has selected their own contractors to construct the improvements. The Capital Development Division of the Department will provide oversight and guidance throughout the project.

APPROVED FOR FUNDS BY FINANCE.

(The donation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Mayor's Office of Employment - Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the State of Maryland, Department of Labor, Licensing and Regulation. The period of the agreement is July 1, 2013 through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$284,053.00 - 4000-809914-6312-456000-404001

BACKGROUND/EXPLANATION:

Under this agreement MOED will administer a highway or capital transit related training and workplace-life-skills program for low-skilled, unemployed or underemployed Baltimore City residents. The training program will consist of hands-on, project-based highway and capital transit construction-related occupational training, job readiness and life skills training, and comprehensive case management and employment services.

This agreement is late because additional time was required in reaching a comprehensive understanding between the City and State.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Patricia Fauntleroy.

The Board is also requested to grant a waiver/exception from the policy, AM-203-03, which allows a maximum of 30 days of sick leave transfer, to grant an additional 23 days for a total of 53 sick leave days.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Deborah Dickerson	1
Cynthia Jones	1
Charles Parham	1
Linwood Burley	2
Evelyn Barnhart Wallace	3
James Carlton	2
Eric Thornton	3
Felicia Thomison	4
Stefanie R. Thomas	4
Monica Bobbitt	5
Derek A. Fauntleroy	5
Julia C. Johnson	5
Jeffrie Thomas	5
Kennard Hopkins	5
Matlyn Boyd	1
Gregory Fromme	2
Frances P. Spears	2
Clarence E. Smith	<u>2</u>
	53

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with WJZ-TV, A CBS Corporation Television Station (WJZ-TV). The period of the agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

WJZ-TV in cooperation with the Department of Transportation, has agreed to donate use of equipment and personnel necessary to clear snow from public roadways in the vicinity of Television Hill during adverse weather conditions. The City will in turn agree to sell WJZ-TV road salt from its inventory on an "as-needed" basis at or about the City's actual cost.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Transportation - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Mr. Donald R. Todd.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Myra Rohoblt	5
Brenda Dandridge	5
Alfred Malone	5
Anthony Williams	5
Paul W. Tolle	3
John Caldwell	3
John McLaughlin	2
Bridget Vandevander	1
Tina M. Arizzi	<u>1</u>
	30

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3500 Pulaski Highway	Security Public Storage-Baltimore, LLC	One double face electric sign 36.12 sq. ft., six canopies 10' x 5' each
Annual Charge:	\$821.44	
2. 3300 E. Pratt St.	St. Paul Evangelical Lutheran Church	Handicap ramp 167.75 sq. ft.
Annual Charge:	\$ 70.30	
3. 3404 Eastern Ave.	Fastax Properties of Baltimore, LLC	Retain single face electric sign 15' x 2'
Annual Charge:	\$140.60	
4. 2701 Broening Highway	Le Petpomane XXIII, Inc.	Four monitoring wells
Annual Charge:	\$281.20	

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Planning - Historic Artifact Loan Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an historic artifact loan agreement with the Maryland Historical Society. The period of agreement is effective upon Board approval through September 30, 2023.

AMOUNT OF MONEY AND SOURCE:

None

BACKGROUND/EXPLANATION:

The Mayor and City Council of Baltimore, acting through the Commission for Historical and Architectural Preservation within the Department of Planning, previously restored the Baltimore Battle Monument to honor the Bicentennial of the Star Spangled Banner/War of 1812. The Baltimore Battle Monument is a National and Baltimore City landmark, as well as the image represented on the City Seal. This legacy restoration project included creating and installing a reproduction of the original "Lady Baltimore" statue atop the monument, as well as the plans to permanently preserve the original statue by relocating it indoors to prevent further deterioration. The Maryland Historical Society (MHS) has agreed to accept the statue for its installation and exhibition on the second floor area of its building located at 201 West Monument Street. The MHS will display the "Lady Baltimore" statue in connection with its War of 1812 exhibits and will conserve it accordingly. This agreement sets forth the terms under which the statue will be loaned to the MHS.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Baltimore City Fire Department - Subaward Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a subaward agreement with the Maryland Institute for Emergency Medical Services Systems for a FY 2014 Maryland Bioterrorism Grant Subaward. The period of the subaward agreement is October 15, 2013 through January 06, 2014.

AMOUNT OF MONEY AND SOURCE:

\$8,000.00 - 4000-459214-3190-309800-604009

BACKGROUND/EXPLANATION:

The award amount is \$8,000.00 with no matching fund requirement. This is a federal grant administered through the Maryland Institute for Emergency Medical Services Systems.

This subaward grant will provide the Baltimore City Fire Department with the ability to upgrade devices and software which enable local emergency medical services, and healthcare providers to interface with the Maryland Institute for Emergency Medical Services Systems electronic patient tracking application.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The subaward agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a subscription agreement with Aether Real Assets III, L.P.

AMOUNT OF MONEY AND SOURCE:

\$20,000,000.00 - approximately of F&P funds

No general fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

F&P funds of approximately \$20,000,000.00 will be managed by Aether Investment Partners, LLC, in Aether Real Assets III, L.P, a fund-of-funds focusing on private natural resources.

The F&P Board of Trustees conducted a search for a natural resources fund-of-funds vehicle in which to invest F&P's 2013 natural resources allocation and, as a result of that search, selected Aether Real Assets III, L.P.

The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

On July 11, 2012, the Board approved an earlier \$20,000,000.00 investment of F&P funds in the predecessor to this fund-of-funds, Aether Real Assets II, L.P.

MWBOO GRANTED A WAIVER.

(The subscription agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|---------------------------|----------------|
| <p>1. BUCKSTAFF PUBLIC
SAFETY, INC. DBA HANDCUFF
WAREHOUSE</p> | <p><u>\$33,250.00</u></p> | <p>Low Bid</p> |
| <p>Solicitation No. B50003199 - Monadnock Double Cuffs - Police Department - Req. No. R645442</p> | | |
| <p>2. HD SUPPLY WATERWORKS,
LIMITED PARTNERSHIP</p> | <p><u>\$25,000.00</u></p> | <p>Renewal</p> |
| <p>Solicitation No. B50002128 - CI Fittings, Flanged Tees, and Elbows - Department of Public Works - Req. No. P518326</p> | | |

On September 23, 2011, the City Purchasing Agent approved the initial award in the amount of \$15,000.00. The award contained two 1-year renewal options. On September 26, 2012, the City Purchasing Agent approved a renewal in the amount of \$0.00. This final renewal in the amount of \$25,000.00 is for the period November 16, 2013 through November 15, 2014.

- | | | |
|---|---------------------------|----------------|
| <p>3. PREFERRED CLEANING, LLC</p> | <p><u>\$ 8,400.00</u></p> | <p>Renewal</p> |
| <p>Solicitation No. B50001650 - Janitorial Services - Department of Housing and Community Development - Req. Nos. R588687 and P518550</p> | | |

On November 17, 2010, the City Purchasing Agent approved the initial award in the amount of \$8,400.00. The award contained three 1-year renewal options. On October 24, 2011, the City Purchasing Agent approved the first renewal in the amount of \$8,400.00. On November 14, 2012, the Board approved the second renewal in the amount of \$8,400.00. This final renewal in the amount of \$8,400.00 is for the period December 1, 2013 through November 30, 2014.

AGENDA

BOARD OF ESTIMATES

11/06/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|--|--------------|----------|
| 4. RENOLD INC. | \$200,000.00 | Increase |
| Contract No. 08000 - Renold/Carter Drive Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P519331 | | |

On February 1, 2012, the Board approved the initial award in the amount of \$200,000.00. Due to an increase in usage of the contract, an increase in the amount of \$200,000.00 is necessary. This increase in the amount of \$200,000.00 will make the award amount \$400,000.00. The contract expires on January 31, 2015, with one 2-year renewal option.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|---------|---------|
| 5. J.J. ADAMS FUEL OIL | \$ 0.00 | Renewal |
| COMPANY, L.L.C.
Contract No. B50001178 - Diesel Fuel for Generators - Agencies - Various - P.O. No. P514636 | | |

On November 18, 2009, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On January 31, 2012, the City Purchasing Agent approved an increase in the amount of \$50,000.00. The first renewal was approved on November 7, 2012 in the amount of \$200,000.00. This final renewal in the amount of \$0.00 is for the period December 1, 2013 through November 30, 2014.

MWBOO SET GOALS OF 7% MBE AND 0% WBE.

MBE: Time Printers, Inc.	\$299.98	7%
--------------------------	----------	----

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

11/06/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|--------------|----------|
| 6. ALLIED CONTRACTORS,
INCORPORATED | \$200,000.00 | Increase |
| Contract No. B50001768 - Requirements for Concrete Sidewalk and Other Structural Repairs at Various Locations - Recreation and Parks, etc. - P.O. No. P516895 | | |

On April 20, 2011, the Board approved the initial award in the amount of \$344,300.00. The award contained two 1-year renewal options. On March 20, 2013, the Board approved the first renewal in the amount of \$0.00. Due to increased usage, an increase in the amount of \$200,000.00 is necessary. This increase in the amount of \$200,000.00 will make the award amount \$544,300.00. The contract expires on April 19, 2014 with two 1-year renewal options remaining.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: JM Murphy Enterprises, Inc.	\$2,764.79	27%
WBE: S & L Trucking, LLC	\$ 0.00	10%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|--|--------------|----------|
| 7. KEYSTONE AUTOMOTIVE
INDUSTRIES, INC. | \$ 40,000.00 | Increase |
| Contract No. 06000 - Aftermarket Body and Fender Parts - Department of General Services - P.O. No. P517203 | | |

On April 6, 2011, the Board approved the initial award in the amount of \$75,000.00. The award contained two 1-year renewal options. Due to increased usage, an increase in the amount of \$40,000.00 is necessary. This increase in the amount of \$40,000.00 will make the award amount \$115,000.00. The contract expires on April 30, 2014, with two 1-year renewal options remaining.

The solicitation was advertised and posted on CityBuy, but no bids were received.

AGENDA

BOARD OF ESTIMATES

11/06/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|---------------------|--------------------|
| 8. <u>DRIVECAM, INC.</u> | <u>\$394,241.23</u> | <u>Sole Source</u> |
| Contract No. 08000 - DriveCam System - Fire Department - Req. No. R640718 | | |

Notice of Intent to Waive Competition B50003218 was posted in CitiBuy and no responses were received. DriveCam, Inc. is the only vendor to offer event-based vehicle camera monitoring with a managed service department and has extended GSA pricing to the City for its proprietary software systems, licenses, hardware, installation and training.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|---------------------|--------------------|
| 9. <u>AMES, INC.</u> | <u>\$200,000.00</u> | <u>Sole Source</u> |
| Contract No. 08000 - Aurora Pumps and Parts - Department of Public Works, Water and Wastewater - Req. Nos. R644539 and R644645 | | |

This requirement is for replacement of installed Aurora pumps and for OEM parts required for the maintenance of Aurora pumps which are critical for the operation of the wastewater treatment plants. The vendor is the sole distributor of the manufacturer's OEM pumps and parts.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

11/06/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|-----|---|--------------|---------|
| 10. | MJACH DESIGNS LIMITED | \$ 10,000.00 | Renewal |
| | Contract No. 06000 - Marketing Services for the Water Taxi Harbor Connector - Department of Transportation - P.O. No. P519032 | | |

On December 21, 2011, the Board approved the initial award in the amount of \$65,000.00. The award contained one 1-year renewal option. This sole renewal in the amount of \$10,000.00 is for the period December 21, 2013 through December 20, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|--|--------------|---------|
| 11. | THE BALTIMORE AUTO SUPPLY COMPANY | \$ 30,000.00 | Renewal |
| | Contract No. B50002645 - Truck Chains and Links - Fire Department - P.O. No. P522007 | | |

On November 21, 2012, the Board approved the initial award in the amount of \$30,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$30,000.00 is for the period November 21, 2013 through November 20, 2014, with one 1-year renewal option remaining.

- | | | | |
|-----|---|---------|---------|
| 12. | FIRE LINE EQUIPMENT, LLC | \$ 0.00 | Renewal |
| | Contract No. B50001730 - OEM Parts and Service for LTI Trucks - Department of General Services - P.O. No. P515955 | | |

On January 19, 2011, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period January 19, 2014 through January 18, 2015, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|--------------|---------|
| 13. CITIZENS PHARMACY
SERVICES, INC. | \$ 50,000.00 | Renewal |
| Contract No. 08000 - Labeled Medications - Health Department -
P.O. No. P515281 | | |

On November 3, 2010, the Board approved the initial award in the amount of \$50,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$50,000.00 is for the period November 3, 2013 through November 2, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|--------------|---------|
| 14. RALPH WISMER d/b/a
ZENMAR POWER TOOL AND
HOIST SYSTEMS | \$ 25,000.00 | Renewal |
| Contract No. B50002634 - Repair Air Operated Tools -
Department of Public Works, Bureau of Water and Wastewater -
P.O. No. P521753 | | |

On October 17, 2012, the Board approved the initial award in the amount of \$40,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$25,000.00 is for the period December 1, 2013 through November 30, 2014, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/06/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|-----|---|--------------|-----------|
| 15. | D-S STEEL SUPPLY, LLC | \$ 50,000.00 | Extension |
| | Contract No. B50000766 - Steel Products - Department of General Services, Fleet Management - P.O. No. P505768 | | |

On December 10, 2008, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. On February 13, 2013, and on June 17, 2013, the City Purchasing Agent approved increases in the amount of \$20,000.00, \$10,000.00, respectively. This extension in the amount of \$50,000.00 is necessary to allow time to complete solicitation for a new contract. The period of the extension is December 10, 2013 through April 30, 2014.

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|---|---------|-----------|
| 16. | THE BEST COMPANY, INC. | | |
| | PASCO HOLDINGS LLC | | |
| | HARRIS BATTERY COMPANY, INC. | \$ 0.00 | Extension |
| | Contract No. B50000822 - Automotive Batteries - Department of General Services - P.O. Nos. P506064, P506065 and P506066 | | |

On December 24, 2008, the Board approved the initial award in the amount of \$3,000,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. On November 10, 2010, the City Purchasing Agent approved an increase in the amount of \$50,000.00 to add an additional vendor. This extension in the amount of \$0.00 is necessary to allow time to complete the solicitation process for a new contract. The period of the extension is November 30, 2013 through February 28, 2014.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

AGENDA

BOARD OF ESTIMATES

11/06/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

17. **FIRST CALL**

ROOFING AND SUSTAINABLE SYSTEMS, INC.	\$500,000.00
---------------------------------------	--------------

SECOND CALL

SIMPSON OF MARYLAND, INC.	200,000.00
	\$700,000.00

Increase

Solicitation No. B50002314 - On-Call Roofing Services - Department of General Services - P.O. Nos. Various

On June 6, 2012, the Board approved the initial award in the amount of \$700,000.00. The award contained two 1-year renewal options. An additional vendor in the amount of \$500,000.00 was approved by the Board on January 9, 2013. On January 10, 2013 the City Purchasing Agent approved an increase in the amount of \$45,000.00. Due to the need for several large repair jobs that have become urgently needed, an increase in the amount of \$700,000.00 is necessary. This increase in the amount of \$700,000.00 will make the award amount \$1,945,000.00. The contract expires on June 5, 2015 with two 1-year renewal options remaining.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

Roofing and Sustainable Systems, Inc.

MBE: Global Roofing & Construction	10%
------------------------------------	-----

WBE: Innovative Building Solutions,	\$40,918.68	5%
-------------------------------------	-------------	----

MWBOO FOUND ROOFING AND SUSTAINABLE SYSTEMS, INC. NON COMPLIANT ON JUNE 13, 2013.

Because Roofing and Sustainable Systems, Inc. has not been assigned work since that time, this increase is recommended on the condition that Roofing and Sustainable Systems, Inc. comes into compliance within 60 days of Board approval. Failure to cure will be grounds for termination of Roofing and Sustainable Systems, Inc. contract for default.

AGENDA

BOARD OF ESTIMATES

11/06/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

MWBOO FOUND SIMPSON OF MARYLAND, INC. IN COMPLIANCE ON OCTOBER 13, 2013.

Simpson of Maryland, Inc.

MBE: Stokit Supply Company	\$2,346.31	2.50%*
L & J Waste Recycling, LLC	See note below**	6.25%
	\$2,346.31	8.75%
 WBE: Colt Insulation, Inc.	 0.00	 5.00%

*Although Stokit Supply Company was paid \$9,000.00, only 25% of the MBE goals can be credited for MBE participation.

**Per contracting agency, both L & J Waste Recycling, LLC and Colt Insulation, Inc. failed to respond to the contractor's calls. L & J Waste Recycling, LLC confirmed that they were out sick for some time.

18. SHI INTERNATIONAL

<u>CORPORATION</u>	<u>\$10,264,687.91</u>	<u>Agreement</u>
Maryland State Contract DoIT - Solicitation No. 060B2490024 - Microsoft Software and Services Large Account Reseller Contract - Mayor's Office of Information Technology - Req. Nos. Various		

The Board is requested to approve and authorize execution of an agreement with SHI International Corp. The period of the agreement is November 6, 2013 through October 16, 2015, with two 2-year renewal options.

Vendors were solicited nationwide by the Maryland State Department of Information Technology (DoIT) via posting on eMaryland Marketplace and DoIT websites. A total of two bid proposals were received. Bids were based upon a discount percentage off of Microsoft retail pricing to be applied to all purchases. This agreement will provide Microsoft Enterprise and Select software licenses. The contract is expected to provide a cost savings in purchase price and administrative burden.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

- | | | |
|--|--------------|------------|
| 19. ACCESS LIMOUSINE SERVICE, INC. | \$ 50,000.00 | Rescission |
| Solicitation No. B50003063 - General Charter Bus Transportation Service - Department of Recreation & Parks, etc. - Req. Nos. Various | | |

On September 4, 2013, the Board approved the contract to Access Limousine Service, Inc. as the second call. However, Access Limousine Service, Inc. did not provide current insurance and therefore is non-compliant with the contract requirements. All efforts to contact the vendor were unsuccessful. Woodlawn Motor Coach, Inc. is the first call vendor and American Limousines, Inc., the third call vendor, will now be changed to second call vendor.

MWBOO GRANTED A WAIVER.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

44 - 47

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/06/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

1. B50003166, Tasers Taser International, \$1,500,000.00
 & Related Equipment Inc.

 (Police Department)

MWBOO GRANTED A WAIVER.

2. B50003165, Supply Lorenz Lawn & \$ 272,721.00
 & Deliver Trees, Landscape, Inc.
 Planting & Maintenance d/b/a Lorenz, Inc.

 (Dept. of Recreation
 & Parks)

MWOO SET GOALS OF 10% MBE AND 0% WBE:

MBE: Tony Bernard Burton d/b/a 10%
 Evergreen Lawn Care

MWBOO FOUND VENDOR IN COMPLIANCE.

3. B50003172, Vertical Chapman Chevrolet, \$ 136,659.00
 Scissor Lift Truck LLC d/b/a Chapman
 Auto Group

 (Dept. of General
 Services, Fleet Mgnt.)

MWBOO GRANTED A WAIVER.

Bureau of Water and Wastewater

4. S.C. 868, Liquid Ulliman Schutte \$5,970,000.00
 Oxygen Plant Improve- Construction, LLC
 ments Pataspco
 Wastewater Treatment
 Plant

MWBOO SET GOALS AT 7% FOR MBE AND 2% FOR WBE.

AGENDA

BOARD OF ESTIMATES

11/06/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater - cont'd

MBE:	Hi-Mark Construction Group, Inc.	\$420,000.00	7.03%
WBE:	Roane's Rigging & Transfer Co.	\$120,000.00	2.01%

MWBOO FOUND VENDOR IN COMPLIANCE.

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$2,506,013.44	9956-903585-9549	
Wastewater	Construc. Res.	
Revenue Bonds	Rehab LOX Plant	
	@ Patapsco	
5,325,278.56	" "	
<u>County Approp.</u>		
\$7,831,292.00		
\$ 597,000.00	-----	9956-903552-9551-2
		Extra Work
597,000.00	-----	9956-903552-9551-3
		Design
309,092.00	-----	9956-903552-9551-5
		Inspection
5,970,000.00	-----	9956-903552-9551-6
		Construction
<u>358,200.00</u>	-----	9956-903552-9551-9
		Administration
\$7,831,292.00		

This transfer will provide funds to cover the award of S.C. 868, Liquid Oxygen Plant Improvements, Patapsco Wastewater Treatment Plant.

AGENDA

BOARD OF ESTIMATES

11/06/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

6. TR 14006, Resurfacing Highways at Various Locations, Sector II P. Flanigan & Sons Inc. \$1,959,886.65

MBE: Priority Construction Corp.	\$316,200.00	16.13%
L&J Construction Services, Inc.	2,000.00	0.10%
AJO Concrete Construction, Inc.	<u>113,097.00</u>	<u>5.77%</u>
	\$431,297.00	22.00%

MBE: River Transport, Inc. \$156,900.00 8.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

7. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 157,880.98	9950-903550-9509	
State Constr.	Construction Reserve	
	Neighborhood Street	
	Reconstruction	
1,900,000.00	9950-904214-9514	
State Constr.	Local Resurfacing-NW	
201,988.67	9950-904214-9514	
GF (HUR)	Local Resurfacing-NW	
<u>\$2,259,869.65</u>		
\$1,959,886.65	-----	9950-905866-9514-6
		Structure & Improvements
201,988.67	-----	9950-905866-9514-5
		Inspection
97,994.33	-----	9950-905866-9514-2
<u>\$2,259,869.65</u>		Contingencies
		Resurfacing Highways at
		Various-NW II

This transfer will fund the costs associated with the award of project TR 14006, Resurfacing Highways at Various Locations-NW II with P. Flanigan & Sons, Inc.

AGENDA

BOARD OF ESTIMATES

11/06/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 8. B50002877, Advanced Metering Infrastructure and Water Meter System Installation Itron, Inc. \$ 81,397,913.20 (Current Amount Requested)

(Dept. of Public Works, Bureau of Water and Wastewater)

The Board is requested to approve and authorize execution of an agreement with Itron, Inc. The period of the agreement is November 6, 2013 through January 1, 2018. Twenty years of annual software and hardware support and maintenance is available after this action.

The above amount is the City's estimated requirement for the project implementation and perpetual software licenses; however, the vendor will supply the City's entire requirement, be it more or less. After the City finally accepts the installed AMI/AMR, software and hardware, which is expected to be approximately 18 months after Board approval, additional approval for the software and hardware support and maintenance funds will be sought, in the total amount of \$2,118,720.60 which will make the total award amount \$83,516,633.80. Approval for support and maintenance will be sought from the Board annually.

MWBOO SET GOALS OF 11% MBE AND 1% WBE.

MBE: Riviera Enterprises	11.00%
CR Dynamics & Associates, Inc.	<u>.03%</u>
	11.03%

WBE: Sahara Communications, Inc.	1.00%
---	-------

MWBOO FOUND VENDOR IN COMPLIANCE.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of General Services - Indefinite Quantity Contract
GS 13810 - Task No. GS 13819

ACTION REQUESTED OF B/E:

The Board is requested to approve the award of Task No. GS 13819, 4601 East Monument Street Building Renovation to CAM Construction Co. of Maryland, Inc. and to approve a waiver of the \$1,000,000.00 upset limit for task under GS 13810.

AMOUNT OF MONEY AND SOURCE:

\$ 115,734.00 - 1001-000000-3572-327200-603051
1,000,000.00 - 9910-903977-9588-900000-706063
\$1,115,734.00

BACKGROUND/EXPLANATION:

On October 09, 2013, the Board approved the contract with various contractors for Indefinite Quantity Contract GS 13810 using the Baltimore City Public Schools Contract No. BCS 10042.

On Wednesday, October 23, 2013, the Board received bids for Task No. GS 13819. Award is recommended for the lowest bidder. The lowest bidder is higher than estimated as a result of the tightened construction schedule and increased material prices.

On August 14, 2013, the Board authorized an upset limit of \$1,000,000.00 for tasks awarded using the BSC 10042. The Department of General Services is requesting a waiver of the upset limit because of the unique circumstances described above. The task is expected to be the largest task and the Department does not anticipate future tasks to exceed the \$1,000,000.00 upset limit.

MBE/WBE PARTICIPATION:

MWBOO SET MBE GOALS AT 27% AND WBE GOALS AT 9%

MBE: A/C Power, Inc.	\$241,000.00	21.60%
Spears Mechanical Contractors, Inc.	<u>176,825.00</u>	<u>15.85%</u>
	\$417,825.00	37.45%

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of General Services - cont'd

WBE: Eastwood Painting & Contracting, Inc.	\$ 39,400.00	3.53%
Moisture Proof & Masonry, Inc.	80,500.00	7.22%
Signs and Wonder, Inc.	<u>*See note below</u>	<u>0%</u>
	\$119,900.00	10.75%

*Signs and Wonders, Inc. is not certified with Baltimore City.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of General Services (DGS) - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with Northeast Energy Services, LLC. The period of the agreement is October 1, 2013 through March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$49,000.00 - 2051-000000-1981-718200-603018

BACKGROUND/EXPLANATION:

This consultant will complete key financial analyses and technical support for the development of the Energy Assurance Plan, the City's Climate Action Plan, and Residential Aggregation and Conservation Projects. Northeast Energy Services, LLC provides specialized analysis pertaining to energy efficiency projects both underway and in development by the DGS's Energy Division, specifically relating to combined heat and power plants.

Northeast Energy Services, LLC, under its Managing Partner, Mr. Steve Wood, began working with Baltimore City (City) in 2008 under South River Consulting, for a feasibility study for a residential electric aggregator and City-owned utility. In the study, it was recommended that the City generate its own power.

Mr. Wood, a previous Vice President of Consolidated Edison Energy Company, holds decades of experience in financial analysis and renewable energy development. Since 2010, Mr. Wood has continued to work with the DGS following recommendations from the residential electric aggregator study, with the focus on generation from combined heat and power plants.

AGENDA

BOARD OF ESTIMATES

11/06/2013

DGS - cont'd

Mr. Wood has specialized skills with the analysis and implementation of combined heat and power plants and renewable energy production. With the opportunities awarded to the City from the Public Service Commission and Constellation, Northeast Energy Services, LLC will be assisting in the financial analysis of solar and combined heat and power projects.

The most recent contract between Northeast Energy Services, LLC and the DGS's Energy Office expired on September 31, 2013. An amendment was not completed timely therefore; the DGS seeks the approval of a new agreement effective October 1, 2013.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

(The consultant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Planning - Baltimore City Public School System
Capital Improvement Program for
FY 2015-2020

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the report of the Planning Commission on the Baltimore City Public School System's (BCPSS) Capital Improvement Program (CIP) for FY 2015-2020 in the amount of \$470,414,000.00.

AMOUNT OF MONEY AND SOURCE:

The total request for FY 2015 is \$72,612,000.00, of which \$17,000,000.00 is City General Obligation (G.O.) bond funds, and \$55,612,000.00 is State funds.

The BCPSS CIP for FY 2015 - 2020 totals \$470,414,000.00. The CIP includes \$102,000,000.00 in City G.O. bonds and \$368,414,000.00 in State funds.

BACKGROUND/EXPLANATION:

Annually the BCPSS must submit an updated and detailed CIP for the upcoming fiscal year and the forthcoming five fiscal years to the State of Maryland. This CIP submission receives approval from the Board of School Commissioners, the City of Baltimore Planning Commission, Board of Finance, and the Board of Estimates.

On September 24, 2013, the Board of School Commissioners approved the CIP. On October 17, 2013, the Planning Commission approved the BCPSS CIP FY 2015-2020.

The requested funding will provide resources to create an educational environment that encourages the highest caliber of teaching, learning, and facility utilization. The Board of Estimates' support of this plan will assist the BCPSS' effort to provide enhanced learning environments as it continues to improve educational opportunities for the children of Baltimore City.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Board of Finance - Baltimore City Public School System
Capital Improvement Program FY 2015-2020

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the Board of Finance's endorsement of the Baltimore City Public School System (BCPSS) fiscal year 2015-2020 Capital Improvement Program (CIP).

BACKGROUND/EXPLANATION:

Procedures for administration of the school capital program require that the BCPSS submit annually an updated detailed capital program for the upcoming year and ensuing five fiscal years to the State Interagency Committee on School Construction. As a condition of receiving State school construction aid, the BCPSS is required to submit the CIP by the end of November of each year.

This action requires approval of this program by the appropriate local governing body. As a condition of gaining approval of this local government, a review process has been established that includes the School Board, Planning Commission, Board of Finance, and the Board of Estimates, to serve as the means by which the Mayor will support and endorse the program.

The Board of Finance, at a scheduled meeting on October 28, 2013, considered and endorsed the FY 2015 - 2020 CIP totaling \$470,414,000.00. The CIP includes \$102,000,000.00 in City bond funds and \$368,414,000.00 in State funds. Annual program distributions are as follows:

BCPSS Fiscal Year 2015 - 2020
Capital Improvement Plan (\$000)

Source/FY	2015	2016	2017	2018	2019	2020	Total
State	55,612	53,000	61,454	65,000	65,000	68,348	368,414
City	17,000	17,000	17,000	17,000	17,000	17,000	102,000
Total	72,612	70,000	78,454	82,000	82,000	85,348	470,414

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Public Works (DPW) - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement to reimburse Ms. Kimberly Morton for cash payments she made to Wheyich Grilled Cheese and Miss Twist Ice Cream on July 27, 2013.

AMOUNT OF MONEY AND SOURCE:

\$220.00 - 1001-000000-1901-190300-604014

BACKGROUND/EXPLANATION:

On July 27, 2013, Ms. Morton paid Wheyich Grilled Cheese and Miss Twist Ice Cream \$110.00 cash each for food services rendered for DPW's Liberty Day.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Health Department - Transportation Funds for Senior Centers

ACTION REQUESTED OF B/E:

The Board is requested to subsidize transportation funds for various Senior Centers in Baltimore City for the period of July 1, 2013 through June 30, 2014

AMOUNT OF MONEY AND SOURCE:

\$222,467.00 - 1001-000000-3254-316400-603041

BACKGROUND/EXPLANATION:

This expenditure will provide funds to allow the Department to subsidize transportation program services for seniors.

The Department will provide funds to subsidize transportation services for the following Senior Centers: Action-in-Maturity, Allen Senior Center, Cherry Hill Senior Center, Greenmount Senior Center, and the Govans Ecumenical Development Corporation. The Senior Centers will transport seniors to and from special events and activities throughout the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/06/2013

Department of Human Resources - Personnel Matters

The Board is requested to approve all of the Personnel matters below:

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
1. COURTNEY EVANDER	\$32.00	\$12,800.00

Account: 6000-680513-4711-363400-601009

Ms. Evander will continue to work as an Ice Skating Instructor. She will provide instructions in figure skating skills for participants in the "Learn to Skate" and summer camp programs, which includes skills that are the basis for the U.S. Figure Skating National Proficiency Tests. Ms. Evander will also evaluate student performance to determine mastery of specific skills and advancement to the next level, assist students in planning an individual presentation program set to music, and provide skating instructions to members of the Youth and Adult Performance Troupes. In addition, she will provide instructions to all levels of the Adult Skating Seminar. The period of the agreement is effective upon Board approval through October 15, 2014.

2. WILLIAM S. RUSKIN	\$26.00	\$32,448.00
-----------------------------	---------	--------------------

Account: 5000-578713-4713-361800-601009

Mr. Ruskin, retiree, will continue to work as a Civil Engineer. His duties will include, but are not limited to developing engineering plans, specifications and cost estimates for Capital Projects. Mr. Ruskin will also design utility systems and act as liaison between the Department, local utility companies, and State and City agencies. This contract includes a 4% increase in the hourly rate from the previous contract. His additional duties will include reviewing and preparing reports and plans, processing estimates, and assisting with testing and certifications.

AGENDA

BOARD OF ESTIMATES

11/06/2013

PERSONNEL

Department of Recreation and Parks - cont'd

Hourly Rate

Amount

In addition, Mr. Ruskin will coordinate with various departments and consultants and assist with closing out Federal and State projects. The period of the agreement is effective upon Board approval for one year.

A WAIVER IS REQUESTED OF THE NUMBER OF HOURS A RETIREE MAY WORK AS STIPULATED IN AM 212-1 PART I OF THE ADMINISTRATIVE MANUAL.

Fire Department

3. **RYAN D. McBYRNE** \$31.22 \$64,950.00

Account: 2071-000000-5521-394300-601009

Mr. McByrne will work as an Emergency Planner for the Office of Emergency Management. He will be responsible for analyzing and providing recommendations for Public Works emergency plans; managing short and long-term projects such as hazard and vulnerability analysis for water system critical infrastructure; collaborating with and advising public and private partners on emergency planning initiatives. The period of the agreement is effective upon Board approval for one year.

4. **BARBARA J. HEMBERGER** \$32.35 \$23,290.75

Account: 1001-000000-2101-225900-601009

Ms. Hemberger, retiree, will work as a Contract Services Specialist I. Her duties will include, but are not limited to screening all mail, telephone calls, faxes, visitors, directing comments and complaints from the public and

AGENDA

BOARD OF ESTIMATES

11/06/2013

PERSONNEL

Fire Department - cont'd

taking appropriate action to resolve. She will also track mail and special assignments and monitor status to ensure completion; maintain confidential appointment schedule and arrange conferences and meetings; represent the Fire Chief at various meetings; collect information from the Fire Chief; review all correspondence and reports prepared by staff prior to being submitted; take and transcribe minutes for weekly staff meetings; and etc. The period of the agreement is November 6, 2013 through November 5, 2014.

A WAIVER IS REQUESTED OF THE NUMBER OF HOURS A RETIREE MAY WORK AS STIPULATED IN AM 212-1 PART I ON THE 90 CALENDAR DAYS A RETIREE MUST WAIT BEFORE RENDERING SUCH SERVICES AND THE HOURLY RATE MAXIMUM.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The personnel matters have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/06/2013

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Information Technology</u>			
1. Christopher D. Tonjes Jeffrey Newball Andrew Nebus	AWS Invent 2013 Conference Las Vegas, NV Nov. 11 - 16, 2013 (Reg. Fee \$1,299.00 each)	General Funds	\$8,732.60

The subsistence rate for this location is \$170.00 per night for a total of \$850.00 for each participant.

The hotel rate for Mr. Tonjes is \$179.00 per night for a total of \$895.00. The occupancy tax is \$21.48 per day for a total of \$107.40. The Department is requesting additional subsistence of \$9.00 per day to cover the cost of the hotel, for a total of \$45.00 and additional subsistence of \$40.00 per day for a total of \$200.00 to cover the costs of food and incidentals and additional subsistence of \$20.00 per day for a total of \$100.00 to cover the cost of the resort fee.

The hotel rate for Messrs. Newball and Nebus are \$175.00 per night for November 11th - 13th for a total of \$525.00, the cost for November 14th is \$100.00, and the cost for November 15th is \$210.00 for a total of \$835.00 for each participant. The occupancy tax is \$21.00 per day for November 11th - 13th for a total of \$63.00, \$12.00 for November 14th, and \$25.20 for November 15th for a total of \$100.20 for each participant.

For Messrs. Newball and Nebus, the Department is requesting additional subsistence of \$185.00 to cover the costs of food and incidentals and \$28.00 per day for a total of \$140.00 to cover the costs of the resort fees for each participant.

The airfare and registration fee for each participant has been pre-paid on a City issued credit card assigned to Mr. Christopher Tonjes.

The total reimbursement to Mr. Tonjes is \$1,362.40. The total reimbursement to for Messrs. Newball and Nebus is \$1,335.80 each.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED