

## NOTICES

### PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

**BOARD OF ESTIMATES' AGENDA - OCTOBER 30, 2013**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Apex Companies, LLC	\$ 143,190,000.00
CPE, Inc.	\$ 1,500,000.00
Hayward Baker, Inc.	\$ 931,302,000.00
Highlander Contracting Company, LLC	\$ 5,841,000.00
Penn Line Insulation Inc.	\$ 72,000.00
Scope Services, Inc.	\$ 59,850,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brown and Caldwell	Engineer
Chester Engineering, Inc.	Engineer
C.L. Warfield and Associates, Inc.	Engineer
ILF Consultants, Inc.	Engineer
O'Brien & Gere Engineers, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 18** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on October 9, and 16, 2013.

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

4 - 5

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/30/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
1. \$ 200,000.00 General Fund	9916-911057-9194 Engine 21, Renova- tions - Reserve	9916-906157-9197 Engine 21, Renova- tions - Active

This transfer will fund needed improvements to the Engine 21 Firehouse: 1) replacement of the aged and dilapidated kitchen, which is beyond its useful life; 2) restoration of the deteriorated structural slab; and 3) installation of a manual electrical transfer switch to allow service by a portable generator in the event of a power outage.

2. \$ 90,000.00 6 <sup>th</sup> Public Bldg. Loan	9916-915059-9194 Engine 29, Renova- tions - Reserve	9916-904159-9197 Engine 29, Renova- tions - Active
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This transfer will fund needed improvements to the Engine 29 Firehouse: 1) replacement of the aged and dilapidated kitchen, which is beyond its useful life; 2) restoration of the deteriorated structural slab; and 3) installation of a manual electrical transfer switch to allow service by a portable generator in the event of a power outage.

3. \$ 75,000.00 General Fund	9916-906056-9194 Engine 30, Renova- tions - Reserve	9916-904156-9197 Engine 30, Renova- tions - Active
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This transfer will fund needed improvements to the Engine 30 Firehouse: 1) replacement of the aged and dilapidated kitchen, which is beyond its useful life; 2) restoration of the deteriorated structural slab; and 3) installation of a manual electrical transfer switch to allow service by a portable generator in the event of a power outage.

AGENDA

BOARD OF ESTIMATES

10/30/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
4. \$ 150,000.00	9916-908058-9194	9916-905153-9197
6 <sup>th</sup> Public	Engine 57, Renova-	Engine 57, Renova-
Bldg. Loan	tions - Reserve	tions - Active

This transfer will fund needed improvements to the Engine 57 Firehouse: 1) replacement of the aged and dilapidated kitchen, which is beyond its useful life; 2) restoration of the deteriorated structural slab; and 3) installation of a manual electrical transfer switch to allow service by a portable generator in the event of a power outage.

Mayoralty-Related/Department of Planning

5. \$ 698,129.70	9942-914001-9488	9942-919012-9488
State Fund	Baltimore Museum	Baltimore Museum
	of Art - Reserve	of Art - Active

This transfer will move State appropriations from Baltimore Museum of Art (BMA) unallocated reserve account to the active account for the comprehensive renovations (new roofs, new displays of African American and Contemporary Art, expanded shop new HVAC, etc.) of the Art Museum. This is a City-owned structure.

AGENDA

BOARD OF ESTIMATES

10/30/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payments of Settlements</u>			
1. Lewis Grocery, LLC (previous owner)	2700 Tivoly Ave.	L/H	\$ 3,925.00

On January 9, 2013, the Board approved the acquisition of the leasehold interest, by condemnation, in the real property located at 2700 Tivoly Avenue for the amount of \$39,250.00 based upon an independent appraisal report. The previous owner of the property had paid \$97,000.00 for the property in 2007, but, offered no updated appraisal. To avoid litigation, the parties agreed to settle the action for the amount of \$43,175.00 (i.e. an additional \$3,925.00 or 10% more than the Board's previous approval). Municipal liens and charges will be deducted from the total settlement. Therefore, the Board is requested to approve an additional \$3,925.00 in settlement of this case.

Funds are available in State Funds, account no. 9988-906326-9593-900001-704040, Coldstream Homestead Montebello Project Area.

2. Mabel Louise Hudson, (deceased), Bertha Branch (deceased), York Eggleston, Jr., Lillie Ruth Tisdale (deceased), Willie Alexander Eggleston, Joseph Eugene Eggleston, George Julius Eggleston, and Robert Eugene Eggleston (previous owners)	1216 N. Gay St.	L/H	\$ 6,553.00
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On October 20, 2010, the Board approved the acquisition of the leasehold interest, by condemnation, in the real property located at 1216 N. Gay Street for the amount of \$8,447.00. The

AGENDA

BOARD OF ESTIMATES

10/30/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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Department of Law - Payments of Settlement - cont'd

owners of the property interest provided an appraisal that valued it at \$16,000.00. The parties agreed to settle the suit for the amount of \$15,000.00. Municipal liens and charges will be deducted from the total settlement. Therefore, the Board is requested to approve an additional \$6,553.00 in settlement of this case.

Funds are available in State Funds, account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II Area.

- |                                      |                    |     |             |
|--------------------------------------|--------------------|-----|-------------|
| 3. Arline Ramsey<br>(previous owner) | 729 E. Preston St. | L/H | \$ 5,463.00 |
|--------------------------------------|--------------------|-----|-------------|

On February 1, 2012, the Board approved the acquisition of the leasehold interest, by condemnation, in the real property located at 729 E. Preston Street for the amount of \$16,127.00. The Board of Estimates' approval was based upon appraisal reports obtained from independent appraisers. The previous owner provided an appraisal report reflecting a value of \$45,000.00. The City obtained an updated appraisal which reflects a value of \$19,627.00. The parties agreed to settle the condemnation suit for the amount of \$21,590.00 (i.e. the City's updated valuation of \$19,627.00 plus 10% - \$1,963.00). Therefore, the Board is requested to approve an additional \$5,463.00 (i.e., the total settlement of \$21,590.00 minus the previous Board approval of \$16,127.00). Municipal liens and charges will be deducted from the total settlement.

Funds are available in CDBG Funds, account no. 9990-907714-9593-900001-704040, Johnston Square Project.



AGENDA

BOARD OF ESTIMATES

10/30/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
4. Ground Rents, LLC	926 N. Collington Ave.	G/R \$90.00	\$ 825.00
Funds are available in State Funds, account no. 9910-906416-9588-900000-704040, EBDI Phase II Project, Middle East Renewal Plan.			
5. Codell Hickman	4706 Delaware Ave.	L/H	\$12,250.00
Funds are available in State Funds, account no. 9910-918300-9588-900000-704040, Park Heights Site.			
6. The Christian Baptist Church of Baltimore	4301 Park Heights Ave.	F/S	\$21,500.00
7. The Christian Baptist Church of Baltimore	4303 Park Heights Ave.	F/S	\$61,000.00

Funds are available in City Bond Funds, account no. 9910-918300-9588-900000-704040, Park Heights Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

AGENDA

BOARD OF ESTIMATES

10/30/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
8. The Goldberg Family Charitable Foundation, Inc.	2222 E. Eager St.	G/R \$108.00	\$ 900.00
Funds are available in State Funds, account no. 9910-906416-9588-900000-704040, EBDI Phase II Project.			
9. 1225 N. Regester Street, LLC	1225 N. Regester St.	F/S	\$11,900.00
Funds are available in State Funds, account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II.			
10. Daniel Diener, Personal Representative of the Estate of Samuel Diener (1/2) and the unknown heirs of Sylvia Diener, deceased 3/27/10, (1/2)	1830 N. Broadway	G/R \$67.50	\$ 450.00
Funds are available in City Bond Funds, account no. 9910-904403-9588-900000-704040, Great Blacks in Wax Project.			

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2013 through June 30, 2014, unless otherwise indicated.

1. **CHASE BREXTON HEALTH SERVICES, INC.                     \$ 79,487.00**  
**(CBHS)**

Account: 4000-424514-3023-599636-603051

The CBHS will maximize the quality of life for individuals living with HIV/AIDS by providing them with coordinated and culturally appropriate mental health services that are integrated into the continuum of care with primary care medical services.

The agreement is late because of a delay in receiving an acceptable budget and scope of services.

**MWBOO GRANTED A WAIVER.**

2. **SISTERS TOGETHER AND REACHING, INC.                     \$110,000.00**  
**(STAR)**

Account: 4000-499013-3023-513200-603051

STAR will identify and provide counseling, testing and referral services to a minimum of 1,300 people of which 1,040 will be men. The services will be provided in order to identify new cases of HIV infection and link all HIV positive(+) cases to treatment and care. STAR will provide post-test counseling and prevention education, recruitment and retention strategies using active street outreach, print and electronic media, and social networking strategies. The period of the agreement is January 1, 2013 through December 31, 2013.

The agreement is late because of a delay in receiving an acceptable budget and scope of work from the provider.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

10/30/2013

Health Dept. - cont'd

3. **FAMILY HEALTH CENTERS OF BALTIMORE, INC. \$186,618.00**  
**(FHCB)**

Account: 4000-430512-3160-308600-603051

The organization will implement the Safe Streets Maintenance Model using the Cure Violence (formerly CeaseFire) techniques with fidelity. The Cure Violence/Safe Streets Model is a public health derived strategy aimed at reducing gun violence. The target populations are individuals at high risk of involvement in shootings and killings in and around Baltimore City Police Post 924.

The agreement is late because it was requested late in the fiscal year and it was just recently returned to the Department.

**MWBOO GRANTED A WAIVER.**

4. **FAMILY HEALTH CENTERS OF BALTIMORE, INC. \$ 45,115.00**  
**(FHCB)**

Account: 4000-424514-3023-599607-603051

The FHCB will provide services in the medical case management category under Ryan White Part B to patients diagnosed with HIV/AIDS. The targeted population will be individuals who are HIV/AIDS positive, eligible for Ryan White Part B services and who are at least 18 years of age both male and female.

The agreement is late because of a delay in receiving an acceptable budget and scope of services.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Health Dept. - cont'd

5. **THE AARON STRAUS & LILLIE STRAUS** **\$ 25,000.00**  
**FOUNDATION, INC.**

Account: 6000-626614-3080-292302-406001

Under this agreement the funds will be utilized for the Teen Pregnancy Prevention Initiative. The funds will support activities to reduce teen pregnancies by making age appropriate and evidence-based health education, clinical services and purposeful community engagement, accessible to young people to help them grow as civic leaders. The period of the agreement is July 1, 2013 through August 31, 2014.

The agreement is late because it was received in September 10, 2013 from the grantor.

6. **THE ABELL FOUNDATION** **\$ 50,000.00**

Account: 6000-626614-3080-292300-406001

Under the terms of this grant agreement, The Baltimore City Health Department will utilize the grant funds to conduct activities to reduce teen births by making accessible to young people age appropriate and evidenced-based health education, clinical services and purposeful community engagement to help them grow as civic leaders. The period of the agreement is October 1, 2013 through September 30, 2014.

The agreement is late because it was just received on September 24, 2013.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**APPROVED FOR FUNDS BY FINANCE**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Mayor's Office of Employment - Transfer of Life-  
Development (MOED)                      To-Date Sick Leave

The Board is requested to approve the transfer of Life-To-Date sick leave days from the listed City employees to the designated employee, Gwendolyn Shelton.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their Life-To-Date sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Rosemary Hutcherson	5
Gerald Grimes	3
Vanessa Salahud-Din	5
Mary Weddington	5
Cynthia Dugger	4
Shaborah Wright	5
Adrienne Foster	3
<b>TOTAL:</b>	<b>30</b>

**APPROVED FOR FUNDS BY FINANCE**

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Mayor's Office of Employment - Revision to Prior Approval  
Development (MOED)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve two additional account numbers for the agreement with Second Chance, Inc.

**AMOUNT OF MONEY AND SOURCE:**

<u>Previously Approved Account Nos.</u>	<u>Additional Account Nos.</u>
4000-807513-6312-465905-603051	4000-807514-6312-465905-603051
4000-806713-6312-465905-603051	4000-806714-6312-465905-603051
4000-809413-6331-653505-603051	
1001-000000-6331-472715-603051	

**BACKGROUND/EXPLANATION:**

On February 27, 2013, the Board approved an agreement with Second Chance, Inc. to provide a customized training plan for Deconstruction Worker Training.

The original request to the Board of Estimates is being revised to include two additional account numbers. The additional account numbers are 4000-807514-6312-465905-603051 and 4000-806714-6312-465905-603051. The accounts and the amount drawn from those accounts cannot be determined until the participants register. The funding level of the agreement will not exceed \$44,150.00 of Federal funds and Baltimore City General Funds.

On June 12, 2013, the Board of Estimates approved an amendment to the agreement that extended the agreement three months to September 30, 2013. On September 25, 2013, the Board of Estimates approved a second amendment to the agreement to extend the agreement three additional months to December 31, 2013.

All other terms and conditions of the agreement will remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Solid Waste - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding with Northeast Maryland Waste Disposal Authority (NMWDA). The period of the Memorandum of Understanding is effective upon Board approval through December 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$579,522.00 - 1001-000000-5161-389861-603026

**BACKGROUND/EXPLANATION:**

The memorandum of understanding is for urgent repair services to the deficient stormwater management devices at the Quarantine Road Landfill. To expedite the necessary repairs required at the Quarantine Road Landfill due to malfunctions and failings reported by the Maryland Department of the Environment (MDE), the Bureau of Solid Waste intends to engage the NMWDA to perform repairs. The City Charter at Article VI, §11(e)(i) allows an exception to formal advertisement when "no advantage will result in seeking, or it is not practicable to obtain, competitive bids" or "when the need...is of an emergency nature." Accordingly, the NMWDA will perform this work through its on-call contractor, which was selected through the NMWDA's own procurement process. The NMWDA, a public instrument of the State of Maryland, has statutory authority to receive grants from its participating jurisdictions to construct or maintain facilities. The NMWDA will perform and complete the urgent repair work as soon as possible to prevent the City from receiving any further MDE administrative complaints and possible fines regarding the problems observed.

**MWBOO GRANTED A WAIVER**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**THE AGENCY PROVIDED WRITTEN NOTICE TO THE DEPARTMENT OF FINANCE PURSUANT TO ARTICLE VI, §11 (e)(i) OF THE CITY CHARTER.**

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Mayor's Office of Information - Ratification of Services  
Technology (MOIT)

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services provided in January 2012 and approve an expenditure of funds to pay KCI Convergent Technologies.

**AMOUNT OF MONEY AND SOURCE:**

\$9,462.80 - 2042-000000-1474-165700-603035

**BACKGROUND/EXPLANATION:**

KCI Convergent Technologies provided repair services to the City's 800 MHz fiber ring that was damaged in the vicinity of Shell Road in the Curtis Bay area of the City in October 2011. The repair services were completed in January of 2012. The vendor received written permission from the previous administration to complete the work, however a purchase order was never created for this service request. MOIT received the service.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Water & Wastewater - Release of Retainage Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a release of retainage agreement with R.E. Harrington Plumbing and Heating Company, Inc. for Sanitary Contract 878, Repair and Replacement of Existing Sanitary Sewer at Various Locations.

**AMOUNT OF MONEY AND SOURCE:**

\$161,647.86 - 9956-903341-9551-000000-200001

**BACKGROUND/EXPLANATION:**

R.E. Harrington Plumbing and Heating Company, Inc. was granted final acceptance of Sanitary Contract 878 on May 29, 2013. The contractor has accordingly requested a release of retainage in the amount of \$161,647.86.

As of March 22, 2011, the project was 100% complete. The City holds \$161,647.86 in retainage.

**MWBOO HAS APPROVED THE RELEASE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Department of Public Works - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize payment for the annual group FY 2014 Membership Dues (10/01/2013-09/30/2014) for National Association of Clean Water Agencies (NACWA).

**AMOUNT OF MONEY AND SOURCE:**

\$38,810.00 - 2070-000000-5541-399300-603022

**BACKGROUND/EXPLANATION:**

The membership in the NACWA is an investment that pays great dividends for public clean water utilities in the areas of Consent Decree negotiations, Wet Weather Legislation, Ongoing Collection System Management, and Storm Water Rules. The organization is a nationally recognized leader in environmental policy and is an excellent technical resource. The NACWA has been a key stakeholder in talks with the Environmental Protection Agency and the Congress on environmental mandates, affordability issues, and is a champion of integrated planning. The NACWA keeps a Consent Decree library, sends regular updates on national legislation, important court cases, and provides helpful guides to member agencies resulting in considerable cost savings and avoided costs. The Department of Public Works maintains an active membership and sends representatives to its Annual Clean Water Law Seminar.

The membership for the upcoming year October 2013 through September 2014 is \$38,810.00, an increase of about 15% or \$5,063.00 over the last year's amount of \$33,750.00. Those members who paid a volunteer contribution for the Targeted Action Fund last year benefited in savings in this year's membership dues. The Department of Public Works, therefore, requests the Board's approval to pay an amount of \$38,810.00 to the NACWA.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Police Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the House of Ruth Maryland, Inc. The period of the agreement is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$825,000.00 - 6000-613114-2252-247800-600000

**BACKGROUND/EXPLANATION:**

Under Baltimore City Code, Article 5, Section 48-1 (2010 Edition), \$75.00 of each \$85.00 that is charged for a marriage license in Baltimore City is segregated into a special fund (up to a maximum of \$825,000.00).

The monies are distributed to the House of Ruth Maryland, Inc. in proportion to the number of domestic violence victims it serves. The FY 2014 estimate of \$825,000.00 is based on a projection of 11,000 licenses to be issued during the year. The Department is the City agency designated to administer and disburse the funds.

This agreement is late because of delays in the administrative process.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Police Department - Addendum to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an addendum to agreement with the House of Ruth Maryland, Inc. This addendum extends the period of the agreement through August 31, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00 - 5000-516411-2252-690500-600000

**BACKGROUND/EXPLANATION:**

On July 28, 2010, the Board approved acceptance of a grant award for the 2010 City of Baltimore's "Cooperative Agreement for the Supervised Visitation Center" that is intended to address the persistent problem of domestic violence and child abuse in the metropolitan area. This grant provides funds for the creation of a fully functional Supervised Visitation Center in the jurisdiction. The House of Ruth Maryland, Inc. provides training and technical assistance to Visitation Center staff. This sub-award extension allows continuation of service through August 31, 2014.

All other terms and conditions of the original agreement remain unchanged.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

(The addendum to the agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/30/2013

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR 07309, Rehabilitation of Roadways Around East Baltimore Life Science Park, Phase 1C  
**BIDS TO BE RECV'D: 11/27/2013**  
**BIDS TO BE OPENED: 11/27/2013**

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

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The Board is requested to approve  
all of the  
Extra Work Orders  
as listed on the following pages:

23 - 24

The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/30/2013

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #001, \$154,113.15 - TR 05308, Dundalk Avenue Streetscape: Eastern Avenue  


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\$14,163,131.25 - Civil Construction, LLC
  
2. EWO #001, \$0.00 - TR 09028, Replacement of Two Howard Street Arch Bridge Bearings  


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\$ 682,680.00 - Freyssinet, Inc. 90 -
  
3. EWO #002, (\$101.00) - TR 08314, Installation of Vehicle Detection Devices  


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\$ 1,685,700.00 \$ 7,942.00 Midasco, LLC - 100

This authorization is necessary for payment of overrun items, deductions of amounts not paid due to underrun or not used items, and to balance out the contract.

4. EWO #008, \$301,994.00 - TR 10018, Orchard Ridge, Phase II  


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\$ 5,958,579.65 \$129,410.95 P. Flanigan & Sons, Inc. - -

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$267,868.51	9950-910032-9527	9950-915033-9527-2
MVR	Claremont/Freedom Village-Infrastructure	Claremont/Freedom Village

This transfer will partially fund the costs associated with Change Order No. 8 to the project TR 10018, Orchard Ridge Phase II with P. Flanigan & Sons, Inc., in the amount of \$301,994.00.



AGENDA

BOARD OF ESTIMATES

10/30/2013

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

6. EWO #009,	\$0.00	-	TR 10018,	Orchard Ridge Phase II		
\$ 5,958,579.65	\$431,404.05		P. Flanigan &	Sons, Inc.	60	-

Bureau of Water and Wastewater

7. EWO #048,	\$268,120.00	-	WC 1164,	Towson Finished Water		
				Reservoir Cover and Miscellaneous Repairs		
\$18,383,000.00	\$699,260.49		Whiting-Turner	Contracting Co.,	63	74
			Inc.	CCD		

AGENDA

BOARD OF ESTIMATES

10/30/2013

Department of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 5901 Eastern Ave.	OMEGA Holdings, LLC	Two dumpsters 4 yd.
Annual Charge: \$ 565.25		
2. 2800 Huntingdon Ave.	Sadwaal Acquisition, L.L.C	Awning w/signage 10' x 2' egress stairway
Annual Charge: \$ 339.90		
3. 3990 Leland Ave.	Maryland Transit Administration	Three 2" ducts @ 125 linear feet each
Annual Charge: \$1,312.50		
4. 2101 E. Monument St.	Northeast Market	Four single face electric signs, one @ 96 sq. ft., one @ 39 sq. ft., two @ 19.4 sq. ft.
Annual Charge: \$ 479.70		
5. 406 N. Paca St.	Vincent S. Fava	Awning 20' x 4'
Annual Charge: \$ 224.00		
6. 900 N. Washington St.	FC-JHI Garage, LLC	Three bracket signs 3.3 sq. ft., one d/f non-illuminated sign 72 sq. ft.
Annual Charge: \$ 550.70		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Department of General Services - Developer's Agreement No. 1306

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of developer's agreement no. 1306 with McDonald's Real Estate Company, developer.

**AMOUNT OF MONEY AND SOURCE:**

\$52,700.00

**BACKGROUND/EXPLANATION:**

The developer would like to install various utilities to its proposed construction located at 5100 York Road. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$52,700.00 has been issued to McDonald's Real Estate Company which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Baltimore City Fire Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with HealthCare Access Maryland, Inc. for the 2014 Operation Care Project. The period of the agreement is effective upon Board approval through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$175,400.00 - 1001-000000-6100-618500-603026

**BACKGROUND/EXPLANATION:**

In Fiscal Year 2009, Baltimore HealthCare Access, Inc., in collaboration with the Baltimore City Health Department began the pilot project Operation Care. The collaboration has continued through FY 2013. Operation Care provides case management services to frequent ambulance users. The goal of the pilot project is to ensure that high risk patients are adequately linked to health care and other community services and to decrease the number of calls to 9-1-1 from frequent users.

The Baltimore City Fire Department provides the patient data to HealthCare Access Maryland, Inc. and their staff does the follow-up with the patients. The program is staffed with a project coordinator and an outreach case manager by HealthCare Access Maryland, Inc.

This program resolves a Fire Department dilemma of frequent low acuity 9-1-1 callers. The Department uses a great deal of resources to meet the demands of these callers but cannot reduce their impact. There is no way to codify a general approach to this problem for competitive bidding. The collaboration with Baltimore Health Care Access, Inc. allows each person identified as a high volume caller to be greeted and given compassionate, cost effective medical care thus reducing the 9-1-1 burden.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Baltimore City Fire Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Mayor's Office of Human Service - Amendments to Grant  
Agreements

The Board is requested to approve and authorize execution of the following amendments to agreements:

1. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 18,188.00**

Account: 4000-496313-3573-591225-603051

On May 22, 2013, the Board approved the original agreement in the amount of \$963,315.00, for the period April 1, 2013 through March 31, 2014. The funds will be used to cover the additional administration costs for the program which serves 76 homeless clients. This amendment will increase the agreement by \$18,188.00; making the new contract amount \$981,503.00. All other terms and conditions of the agreement will remain unchanged.

2. **MARIAN HOUSE, INC.** **\$ 4,267.00**

Account: 4000-496313-3573-591219-603051

On May 8, 2013, the Board approved the original agreement in the amount of \$225,975.00, for the period April 1, 2013 through March 31, 2014. The funds will be used to cover the additional administration costs for the program which serves 15 homeless clients. This amendment will increase the agreement by \$4,267.00; making the new contract amount \$230,242.00. All other terms and conditions of the agreement will remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The amendments to grant agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/30/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 1. VULCAN, INC.   | \$20,000.00 | Renewal |
| Solicitation No. B50002687 - Pedestrian Crossing Signs -<br>Department of Transportation - Req. No. Various |             |         |

On November 5, 2012, the City Purchasing Agent approved the initial award in the amount of \$22,025.00. The award contained two 1-year renewal options. This renewal in the amount of \$20,000.00 is for the period November 5, 2013 through November 4, 2014, with one 1-year renewal option remaining.

- |  |             |         |
|--|-------------|---------|
| 2. ANALYTICAL SERVICES, INC.   | \$13,332.00 | Renewal |
| Solicitation No. B50002632 - Cryptosporidium Giardia Analysis<br>for the Testing Laboratory - Department of Public Works - Req.<br>No. P521585 |             |         |

On October 13, 2012, the City Purchasing Agent approved the initial award in the amount of \$13,332.00. The award contained four 1-year renewal options. This renewal in the amount of \$13,332.00 is for the period December 1, 2013 through November 30, 2014, with three 1-year renewal options remaining.

- |  |        |         |
|--|--------|---------|
| 3. SHANNON-BAUM SIGNS, INC.  | \$0.00 | Renewal |
| Solicitation No. B50002690 - Decals - Department of General<br>Services - Req. No. P522309 |        |         |

On December 5, 2012, the Board approved the initial award in the amount of \$48,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period January 1, 2014 through December 31, 2014, with one 1-year renewal option remaining.

- |   |             |         |
|---|-------------|---------|
| 4. S. FREEDMAN & SONS, INC.   | \$30,760.00 | Low Bid |
| Solicitation No. B50003181 - Restroom Tissue and Paper Towels<br>- Convention Center - Req. No. R644491 |             |         |

The period of the award is October 30, 2013 through October 29, 2014, with two 1-year renewal options remaining.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

- |  |             |         |
|--|-------------|---------|
| 5. <u>PREFERRED CLEANING, LLC</u>  | \$10,800.00 | Renewal |
| Solicitation No. B50001669 - Janitorial Services - Enoch Pratt Free Library - Req. No. P515660 |             |         |

On November 24, 2010, the Board approved the initial award in the amount of \$10,800.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$10,800.00 is for the period December 1, 2013 through November 30, 2014.

- |   |         |         |
|---|---------|---------|
| 6. <u>POWER AND TELEPHONE SUPPLY COMPANY</u>  | \$ 0.00 | Renewal |
| Contract No. B50001682 - Traffic Signal Cable - Department of Transportation - P.O. No. P515486 |         |         |

On November 24, 2010, the Board approved the initial award in the amount of \$225,000.00. The award contained two 1-year renewal options. On November 14, 2012, the Board approved the first renewal in the amount of \$125,000.00. This final renewal in the amount of \$0.00. is for the period November 24, 2013 through November 23, 2014.

**MWBOO GRANTED A WAIVER.**

- |  |             |         |
|--|-------------|---------|
| 7. <u>GENERAL TRAFFIC EQUIPMENT CORPORATION</u>  | \$50,000.00 | Renewal |
| Contract No. B50002148 - Aluminum Vehicle Traffic and Pedestrian Signal Assemblies - Department of Transportation - P.O. No. P518770 |             |         |

On November 16, 2011, the Board approved the initial award in the amount of \$163,000.00. The award contained three 1-year renewal options. On November 7, 2012, the Board approved the first renewal in the amount of \$150,000.00. This renewal in the amount of \$50,000.00 is for the period December 1, 2013 through November 30, 2014, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**



INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

8. TELESOFT	Selected Source/
CORPORATION	\$184,000.00
Agreement	
Solicitation No. 06000 - Hosted Telephone Billing System - Office of the Comptroller, Department of Communication Services, Municipal Telephone Exchange - Req. No. R644558	

The Board is requested to approve and authorize execution of an agreement with Telesoft Corporation. The period of the agreement is October 30, 2013 through October 29, 2016, with one 1-year renewal option.

An intent to waive competition was posted on CitiBuy B50003188 and no responses were received for providing required services with single source. The vendor is uniquely positioned to offer the system that supports the legacy Centrex Billing and newer technologies like VoIP on a Government cloud. The replacement of the existing system is urgently required and the vendor has provided similar solutions to other government agencies. Therefore, selected procurement is requested.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/30/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |   |              |                           |
|---|--------------|---------------------------|
| 9. TIBURON,<br>INC.   | \$582,000.00 | Amendment<br>to Agreement |
| Contract No. 08000 - Master Support Agreement - Fire Department, Police Department - Req. No. R556325 |              |                           |

The Board is requested to approve and authorize execution of an amendment to agreement with Tiburon, Inc. The contract expires on June 30, 2015.

On February 15, 2011, the Board approved the initial award in the amount of \$1,614,130.30. On February 5, 2013, the City Purchasing Agent approved an increase in the amount of \$50,000.00. This amendment to agreement is for the upgrades required for the Computer Aided Dispatch (CAD) software licensing, maintenance and technical support utilized by the Fire and Police Departments.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

- |  |              |           |
|--|--------------|-----------|
| 10. SIEMENS INDUSTRY<br>INC.   | \$148,550.00 | Agreement |
| Contract No. 08000 - Maintenance and Repair of Pneumatic and Electronic Controls of the HVAC System at Back River Wastewater Treatment Plant - Department of Public Works, Bureau of Water and Wastewater - Req. No. R640489 |              |           |

The Board is requested to approve and authorize execution of an agreement with Siemens Industry, Inc. The period of the agreement is October 30, 2013 through October 29, 2016, with one 1-year renewal option.

AGENDA

BOARD OF ESTIMATES

10/30/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

The vendor is the installer and sole provider of the service, software upgrades and hardware required.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

11. ASSOCIATED BUILDING

MAINTENANCE CO., INC.	\$488,000.00	Renewal
-----------------------	--------------	---------

Solicitation No. B50001547 - Provide Janitorial Services for Area B - Police Department and Department of General Services P.O. No. P515603

On November 24, 2010, the Board approved the initial award in the amount of \$388,032.00. On June 30, 2011, the City Purchasing Agent approved an increase in the amount of \$25,003.00. On July 20, 2011, the Board approved an increase in the amount of \$88,000.00. On October 12, 2011, the Board approved the first renewal in the amount of \$388,032.00. On February 27, 2013, the Board approved an increase in the amount of \$461,578.00. On August 12, 2013, the City Purchasing Agent approved an increase in the amount of \$85,840.00. This renewal in the amount of \$488,000.00 is for the period November 2, 2013 through November 1, 2015, with no renewal options remaining.

**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

<b>MBE:</b> CJ Maintenance, Inc.	\$90,440.00	28.19%
<b>WBE:</b> My Cleaning Service, Inc.	\$24,000.00	7.48%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

12. KATON PRINTING CORPORATION

OMNIFORM, INC.

THE MOUNT ROYAL PRINTING

CO., INC.

MOUNT VERNON PRINTING CO.

PRINTING MATTERS, LLC

H&N PRINTING & GRAPHICS, INC.

THE STANDARD REGISTER CO.

RIDGE PRINTING CORP.

UPTOWN PRESS, INC.	\$ 250,000.00	Renewal
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Solicitation No. B50001249 - Qualification for Printing Services - Department of Finance - P.O. No. P511429

On December 9, 2009, the Board approved the initial award in the amount of \$2,500,000.00. On November 16, 2011, the Board approved the first renewal in the amount of \$1,250,000.00. On November 07, 2012, the Board approved the second renewal in the amount of \$250,000.00. The Board is requested to approve the third and final renewal in the amount of \$250,000.00. The period of the renewal is December 9, 2013 through December 8, 2014.

**MWBOO GRANTED A WAIVER.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve awards of  
the formally advertised contracts  
listed on the following pages:

37 - 43

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfers of Funds,  
reports have been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation

1. TR 13009, ADA Ramp Santos Construction Co., \$ 287,125.00  
and Installs Inc.

**MBE:** Machado Construction \$51,682.50 18.00%  
Co., Inc.

**WBE:** S & L Trucking, LLC \$22,970.00 8.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$330,193.75</b>	9950-903550-9509	
GF (HUR)	Constr. Reserve	
	Neighborhood Street	
	Reconstruction	
\$287,125.00	-----	9950-909670-9508-6
		Struc. & Improv.
28,712.50	-----	9950-909670-9508-5
		Inspection
<u>14,356.25</u>	-----	9950-909670-9508-2
<b>\$330,193.75</b>		Contingencies -
		ADA Ramp & Installs

This transfer will fund the costs associated with Award of Project TR 13009, ADA Ramp and Installs to Santos Construction Co., Inc.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation

3. TR 14001, Recon- Machado Construction Co., \$1,240,838.00  
 struction of Inc.  
 Footways Citywide

**MBE:** M & F Contractor Co. \$338,128.36 27.25%

**WBE:** S & L Trucking, LLC \$127,185.90 10.25%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 276,172.23 GF (HUR)	9950-904100-9504 Constr. Reserve Footway Paving	
610,733.37 Others	9950-904100-9504 Constr. Reserve Footway Paving	
602,100.00 GF (HUR)	9950-903300-9504 Constr. Reserve Tree Roots/Foot	
<u>\$1,489,005.60</u>		
\$1,240,838.00	-----	9950-907447-9504-6 Struc. & Improv.
186,125.70	-----	9950-907447-9504-5 Inspection
62,041.90	-----	9950-907447-9504-2 Contingencies - Reconstruction of Footways Citywide
<u>\$1,489,005.60</u>		

This transfer will fund costs associated with Award of Project TR 14001, Reconstruction of Footways Citywide to Machado Construction Co., Inc.

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation

5. TR 14004, Recon- struction of Alleys Citywide	Santos Construction Co., Inc.	\$1,019,445.00	
<b>MBE:</b>	Machado Construction Co., Inc.	\$183,500.10	18.00%
<b>WBE:</b>	S & L Trucking, LLC	\$ 50,972.25	5.00%
	Rowen Concrete, Inc.	50,972.50	5.00%
		<u>\$101,944.75</u>	<u>10.00%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

6. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 13,629.14 GF(HUR)	9950-904100-9504 Constr. Reserve Footway Paving	
712,718.86 GF(HUR)	9950-909200-9504 Constr. Reserve Alleys	
496,986.00 Others	9950-909200-9504 Constr. Reserve	
<u>\$1,223,334.00</u>	Alleys	
\$1,019,445.00	-----	9950-905448-9504-6 Struc. & Improve.
152,916.75	-----	9950-905448-9504-5 Inspection
50,972.25	-----	9950-905448-9504-2 Contingencies - Reconstruction of Alleys City Wide
<u>\$1,223,334.00</u>		

This transfer will funds costs associated with Award of TR 14004, Reconstruction of Alleys Citywide to Santos Construction Co., Inc.



**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation

7. TR 14009, Conduit System Reconstruction at Various Locations Citywide Allied Contractors, Inc. \$2,738,351.00

**MBE:** JM Murphy Enterprises, Inc. \$329,000.00 12.01%

**WBE:** Sunrise Safety Services, Inc. \$ 55,000.00 2.01%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

8. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,000,000.00 Others	9962-941002-9563 Constr. Reserve Conduit Replacement Program	
\$2,738,351.00	-----	9962-909063-9562-6 Struc. & Improv.
136,917.55	-----	9962-909063-9562-5 Inspection
124,731.45	-----	9962-909063-9562-2 Contingencies - Conduit System Reconstruction at Various Locations, Citywide JOC
<u>\$3,000,000.00</u>		

This transfer will fund costs associated with Award of TR 14009, Conduit System Reconstruction at Various Locations Citywide to Allied Contractors, Inc.

**A PROTEST WAS RECEIVED FROM HIGHLANDER CONTRACTING CO., LLC.**

AGENDA

BOARD OF ESTIMATES

10/30/2013

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation

9. TR 14010, Conduit System Reconstruction for Urgent Needs at Various Locations Citywide R.E. Harrington Plumbing & Heating, Inc. \$2,462,120.00

**MBE:** P & J Contracting Co., Inc. \$ 81,249.96 3.30%

JJ Adams Fuel Oil Co., LLC 39,886.34 1.62%

JM Murphy Enterprises, Inc. 99,962.07 4.06%

Manuel Luis Construction Co., Inc. 37,424.23 1.52%

DM Enterprises of  
of Baltimore, LLC 36,931.80 1.50%  
**\$295,454.40** **12.00%**

**WBE:** Priceless Industries \$ 4,924.24 .20%

Haines Industries, Inc. 39,393.92 1.60%

Franqui Enterprises,  
LLC 4,924.24 .20%  
**\$ 49,242.40** **2.00%**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

10. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,688,000.00 Others	9962-930003-9563 Constr. Reserve New Conduit Maint. Facility	
1,020,332.00 Others <u>\$2,708,332.00</u>	9962-903521-9563 Constr. Reserve Conduit Manhole Reconstruction	
\$2,462,120.00	-----	9962-906062-9562-6 Struc. & Improv.
123,106.00	-----	9962-906062-9562-5 Inspection
123,106.00 <u>\$2,708,332.00</u>	-----	9962-906062-9562-2 Contingencies- Conduit System Reconstruction for Urgent Needs at Various Locations Citywide JOC

This transfer will fund the costs associated with Award of TR 14010, Conduit System Reconstruction for Urgent Needs at Various Locations Citywide to R.E. Harrington Plumbing & Heating Co., Inc.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

11. B50003142, Ferric Chloride for Wastewater Treatment Plants Kemira Water Solutions \$3,076,500.00

(Dept. of Public Works,  
Bur. of Water & Wastewater)

**MWBOO GRANTED A WAIVER.**

12. B50003166, Tasers & Related Equipment Taser International, Inc. \$1,500,000.00

(Police Department)

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Mr. Keith H. Barr and Ms. Amelia J. Cox for the sale of property located at 2407 Lakeview Avenue, in the Reservoir Hill Neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$9,900.00 - Purchase price

**BACKGROUND/EXPLANATION:**

The property will be purchased and renovated with private funds. The City-owned vacant building will be totally rehabilitated and returned to residential use as a single family, owner-occupied dwelling. When completed, the property will be used as the buyers' primary residence. The property at 2407 Lakeview Avenue was journalized and approved for sale on May 13, 2005.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The property was priced at \$12,900.00, pursuant to the Waiver Valuation process. It will be sold for \$9,900.00. The property at 2407 Lakeview Avenue is being sold below the price determined in accordance with the Appraisal Policy of Baltimore City for the following reasons:

1. specific benefit to the immediate community of revitalization through residential home-owner occupancy,
2. elimination of blight and neighborhood stabilization, and

DHCD - cont'd

3. economic development; returning the property to productive use and to the active tax rolls of the City of Baltimore.

The buyer proposes to spend approximately \$209,900.00, inclusive of acquisition and associated costs to complete the project.

**MBE/WBE PARTICIPATION:**

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE participation is not applicable.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Department of Housing and Community Development - First Amendment to Deeds of Trust, Assignment of Rents, Regulatory Agreements, and Security Agreements

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the first amendment to deed of trust, assignment of rents, regulatory agreements, and security agreements. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On May 22, 2013, the Board approved the first amendment to the period of affordability (POA) to various Deeds of Trust and Regulatory Agreements which amended the POA for compliance with the statutory requirements of the HOME Investment Partnerships Program. The POA as defined by the HOME regulations affects the period of time over which certain covenants and restrictions as set forth in the Deed of Trust are to be effective and the period for which the City of Baltimore must monitor compliance with various regulations required by the HOME program.

A subsequent follow-up audit of the active HOME Agreements was undertaken after the Board's May 22, 2013 approval and has uncovered several additional projects with excessive POA that must be amended. These excessive periods present an obstacle to the financing for these real estate developments and add unnecessary administrative burden and cost to the City. The changing of the HOME POA will not adversely affect the affordability of the subject properties. The primary effect of lowering the HOME POA will be to reduce the period of monitoring and compliance by the HOME staff.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

DHCD - cont'd

The developments for which an amendment is necessary to substitute the HOME program required Period of Affordability (POA) are as follows:

<u>Name of Project</u>	<u>Number of Years (POA)</u>	<u>Number of Years (HOME Regulations)</u>
I. HOME Regulatory Agreements with Periods of Affordability of 40 years with shorter HOME regulation requirements:		
Greenspring Overlook	40	5
Montpelier's Choice	40	10
Printers Square	40	10
Weinberg West	40	5
Oliver Plaza	40	10
II. HOME Regulatory Agreements with Periods of Affordability of 30 years with shorter HOME regulation requirements:		
Concord Apartments	30	5
III. HOME Regulatory Agreements with Periods of Affordability of 20 years with shorter HOME regulation requirements:		
VOA Pratt Street	20	10
Royalton Apartments	20	10
Weinberg East	20	5

The Department is seeking Board approval to amend the Periods of Affordability so that they match the period required by the HOME Regulations for the aforementioned HOME projects.

The matter was discussed with the local HUD office and they have expressed no objections and in fact encourage this action.

**THE DEPARTMENT OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.**



**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Department of Housing and Community Development (DHCD) - HOME Loan and Community Development Bond Fund Loan

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a HOME Investment Partnerships Program loan in an amount not to exceed \$472,260.95 (HOME loan) and a Community Development Bond Fund (CDBF) loan in an amount not to exceed \$307,739.05 (Bond Loan) to 3401 Ashburton, LLC.

The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

**AMOUNT OF MONEY AND SOURCE:**

<u>Sources</u>		<u>Uses</u>	
Baltimore Community Lending	\$ 308,375.00	Acquisition	\$ 125,000.00
HOME Loan	472,260.95	Constr. Costs	1,225,048.00
Bond Loan	307,739.05	Constr. Related Fees	269,804.00
Weinberg Foundation	560,000.00	Financing Costs	101,100.00
CDA/MEEHA	113,585.00	Developer Fee	234,942.00
Borrower's Equity	245,042.00	Operating Res.	51,108.00
<b>Total</b>	<b>\$2,007,002.00</b>		<b>\$2,007,002.00</b>

Accounts: 9910-903375-9610 - HOME funds  
9910-902375-9588 - Bond funds

**BACKGROUND/EXPLANATION:**

3401 Ashburton, LLC, an affiliate of the Episcopal Housing Corporation (EHC), has submitted a proposal that involves the rehabilitation of a 45 year old, 3-story brick garden style apartment building.

The EHC is a 501(c)(3) organization and a certified "Community Housing Development Organization" (CHDO). Founded in 1995, the EHC is committed to strengthening neighborhoods through housing and community revitalization activities. The EHC develops safe, decent and affordable housing

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

DHCD - cont'd

for families with low incomes and those who have recently overcome homelessness or substance abuse addiction. Since their founding, the EHC has developed over 200 units of affordable housing including multifamily, senior, and special needs housing throughout Baltimore City and the State of Maryland.

The DHCD's financial commitment will be in the amount of \$780,000.00. The proceeds of the each of the loans will be used to support a portion of the hard construction costs of the rehabilitation of 24 residential rental units known as the Ashburton Apartments located at 3401 Oakfield Avenue.

The Ashburton Apartments contain approximately 24,000 gross square feet. The complex contains 24 units; 12 of which are one-bedroom and the other 12 are two-bedrooms. Upon completion, the units will be affordable to persons with incomes at or below 60% of the Area Median Income (AMI). The rents for the one-bedroom units will be approximately \$600.00 and rents for the two-bedroom units will be approximately \$750.00. HOME and Bond funds will be restricted to funding a portion of the hard rehabilitation costs of the residential units.

The rehabilitation of the property will address a blighted structure on a major thoroughfare, improve the lives of families through the provision of affordable housing, and will provide a viable, major development in an area of the Central Forest Park neighborhood.

An appraisal was prepared for the superior lender on April 29, 2013, by Michael A. Wilson, Certified General Appraiser. The "As Completed Market Value" was determined to be \$1,500,000.00. Receiving an appraised value below the total cost of the completed project is common in transactions involving production of affordable housing such as this one. Without the foundation and State grant funds raised for construction, projects with

DHCD - cont'd

restricted rents could not be financed. Since the reduced rents decrease the appraised value, the combined debt is well under the appraised value. The DHCD is comfortable recommending the HOME Loan under these circumstances.

**Participating Parties:**

**A. Developer/Owner/Project Manager**

Development and ownership entities will be 3401 Ashburton, LLC, which is an affiliate of the Episcopal Housing Corporation.

**B. General Contractor/Architect**

Southway Builders, Inc. will act as the general contractor and will post a 100% payment and performance bond. Mark Thomas Architects will provide architectural services.

**C. Participating Lenders:**

**BALTIMORE COMMUNITY LENDING - 1<sup>st</sup> Lien Position**

Baltimore Community Lending is making a secured Construction/Permanent Loan to 3401 Ashburton, LLC in an approximate amount of \$308,375.00 (BCL loan). The construction phase will be for a period not to exceed 18-months from the date of closing, which includes time permitted for cost certification.

The BCL loan will have a term of 5 years following construction completion and is secured by a first-lien mortgage on the property. The interest rate on the BCL loan will be a variable rate equal to the prime rate based on the prevailing rate published by The Wall Street Journal plus 2%, however, not less than 7% per annum. The borrower will pay interest only on the portion of the loan to be advanced from time to time during the term of construction. Upon the construction completion, the BCL permanent loan period will mature on the first day of the first month following 60-months after the conversion date. Monthly payments of prin-

DHCD - cont'd

principal and interest will be based on a 20-year amortization period.

**Baltimore City HOME & BOND Funds - 2<sup>nd</sup> Lien Position**

The terms of the HOME loan and the Bond loan will be the same. During construction, interest will accrue at the rate of 0% per annum on sums advanced. During the permanent loan period, the interest rate charged will be at the rate of 0% per annum for a term not to exceed 10 years. The construction phase will be for a period not to exceed 18 months from the date of closing, which includes time permitted for cost certification. The permanent loan period will be no less than 10 years (Period of Affordability) following the construction completion (permanent loan period). It is intended that if the borrower complies with all applicable terms and covenants of the loan documents for 10 years, the payment of the outstanding principal on both loans will be forgiven.

The entire principal and any interest will be due and payable in the event of a refinancing, sale, transfer, conveyance, or any encumbrance of the project or portion thereof without the prior written consent of the DHCD. Should an event of default occur, interest will accrue from the date of the default at the prime rate of interest plus 4% (P+4%). The date following the last day of the permanent loan period will constitute the "Maturity Date". The HOME loan and the Bond loan will be long-term, subordinate, non-recourse debt.

**EQUITY AND OTHER GRANTS**

In addition to the owner's equity, the Harry and Jeanette Weinberg Foundation and the State of Maryland's Department of Housing and Community Development have each provided grant funds which will cover a portion of the total development costs of the project. The State's grant will be from the

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

DHCD - cont'd

Multifamily Energy Efficiency and Housing Affordability ("MEEHA") EmPower Grant program and will be used to fund certain energy efficiency improvements to the property.

**MBE/WBE PARTICIPATION:**

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for a waiver has been made.

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 472,690.95	9910-924013-9609	9910-903375-9610
Federal Home FY 2013	Home FY 2013	Ashburton Apts.
	Reserve	
307,309.05	9910-902985-9587	9910-902375-9588
<u>31<sup>st</sup> CDB</u>	Housing Dev.	Ashburton Apts.
<b>\$ 780,000.00</b>		

This transfer will provide Federal Home funds and City Bond funds to 3401 Ashburton, LLC to support the construction costs of 24 rental units known as the Ashburton Apartments

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/30/2013

Department of Housing and - Community Development Block Grant  
Community Development Deferred Loan

ACTION REQUESTED OF B/E:

The Board is requested to approve a Community Development Block Grant Deferred Loan in the amount of \$700,000.00 (CDBG Loan) to EHM @ Calvert, LLC., which is a wholly controlled affiliate of Empire Homes of Maryland, Inc. The CDBG loan will be used to assist with the hard construction for the rehabilitation of vacant structures located at 1625, 1717, 1802, 1804, and 1808 North Calvert Street. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

<u>Sources</u>		<u>Uses</u>	
Harbor Bank	\$ 300,000.00	Acquisition	\$ 70,000.00
State PRHP Loan	1,550,000.00	Construction	2,048,186.00
CDBG	700,000.00	Construction Fi-	
Federal Home		nancing Fees	211,528.00
Loan Bank	300,000.00	Permanent Fi -	
EmPower Grant	59,500.00	nancing Fees	194,543.00
MAHT	140,000.00	Organizational	
Lead Paint	72,000.00	Costs	309,738.00
Deferred Fee	55,520.00	Developer Fee	<u>343,025.00</u>
<b>Total</b>	<b><u>\$3,177,020.00</u></b>	<b>Total</b>	<b><u>\$3,177,020.00</u></b>

CDBG Accounts: 9998-907085-9595 - \$164,760.00  
9980-904085-9593 - \$172,062.00  
9984-905085-9593 - \$195,482.00  
9985-906085-9593 - \$167,696.00

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

DHCD - cont'd

**BACKGROUND/EXPLANATION:**

Empire Homes of Maryland, Inc. (EHM) is a non-profit Community Housing Development Organization whose mission is to develop, manage, and maintain affordable residential properties for low-income individuals with disabilities. Since 2002, EHM has developed, managed or leased housing throughout Baltimore City and the County using a wide range of public and private financing resources.

The project will consist of the rehabilitation of existing structures located at 1625, 1717, 1802, 1804, and 1808 North Calvert Street (collectively, the properties) into 18 one-bedroom affordable rental-housing units. The units will be occupied by four households with incomes of less than 30% and 14 households with incomes of less than 50% of the statewide median income. The CDBG funds will be used to support a portion of the rehabilitation costs. The properties are currently owned by the Housing Authority of Baltimore City (HABC). The HABC will convey the properties at closing to EHM @ Calvert Street, LLC (the Borrower).

The properties have been vacant for some time and are in need of substantial renovation and code compliance. Vandalism and illegal occupants have caused damage to the properties and they continue to deteriorate. Upon completion, properties will return to productive use on key blocks on a major northbound street near Penn Station.

During the term of the Housing Assistance Payment contract, the Borrower has agreed that the units will be targeted and restricted to non-elderly persons with disabilities (or NED) earning 30% less of the AMI. The City and HABC will require the units to be restricted for exclusive use for at least 15 years in accordance with and meeting the requirements of the Bailey Consent Decree. The term non-elderly persons with disabilities means a household that meets the following criteria: (i) whose sole member, head of household, or head of household's spouse

DHCD - cont'd

has a disability and is under age 62; (ii) which is eligible for a one bedroom public housing unit or a two bedroom public housing unit for disability-related reasons; and (iii) which is on the HABC waiting list for public or Housing Choice Voucher subsidized housing.

An appraisal was prepared on April 23, 2013 by Sapperstein & Associates, LLC that indicates a "Value at Stabilized Operational Occupancy" of \$1,706,448.00. Receiving an appraisal value below the total cost of the completed project is common in transactions involving production of affordable housing such as this. Without the grant funds and public financing used for construction, projects with restricted rents could not be financed. Since the reduced rents decrease the appraised value, the combined debt is well under the appraised value. The DHCD is comfortable recommending the CDBG loan under these circumstances.

**Participating Parties:**A. Developer/Owner

EHM @ Calvert Street, LLC whose sold member is Empire Homes of Maryland, Inc. will be the developer of record.

B. General Contractor

Southway Builders, Inc. will act as the general contractor and will post 100% payment and performance bond. Studio AB will be the architect of record for the project.



DHCD - cont'd

C. Participating Lenders

Harbor Bank of Maryland - 1<sup>st</sup> lien position:

Harbor Bank of Maryland will provide a construction/permanent loan for \$300,000.00 that will mature 11 years after closing. The construction phase of the loan will be for a period not-to-exceed 12 months from the date of closing. The initial interest rate will be 4.75% per annum. The rate will reset for another five year term equal to the Prime Rate plus 2.75%. (Prime Rate means the annual percentage rate published from time-to-time in the Wall Street Journal). The interest payments only will be due and payable during the construction loan period. During the permanent phase, the loan will require payments of interest and principal sufficient to amortize the loan over 25 years with a balloon payment at maturity.

MD DHCD Partnership Rental Housing Program - 2<sup>nd</sup> lien position:

Maryland DHCD will make a loan from its Partnership Rental Housing Program (the PRHP Loan) in an aggregate principal amount of \$1,550,000.00. The PRHP loan will have a construction period not-to-exceed 14 months after closing which will include three months for cost certification the (construction period). The permanent loan period of the PRHP loan will commence at the end of the construction period and it is anticipated that it will continue, assuming no Event of Repayment (defined herein) occurs, for perpetuity. The PRHP loan will bear an interest rate equal to the rate paid by the State of Maryland on the bonds that provided funds for the project (the State Bonds), or other moneys of the State of Maryland used to fund the PRHP loan, plus any costs of redemption for the State Bonds, all as determined by the State in its sole discretion. All payments of principal and interest are intended to be deferred so long as (i) the project is owned and operated as a PHRP project, (ii) no event of default exists and is continuing under the PRHP loan, (iii) no prohibited

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

DHCD - cont'd

refinancing, sale transfer or conveyance to another entity occurs, or (iv) no encumbrances of any portion of the Project without the prior written consent of Maryland DHCD (each, an Event of Repayment). Should an Event of Repayment occur, the Borrower will repay to Maryland DHCD the entire principal of the loan plus accrued interest. The PRHP loan requires that all units be occupied by households with incomes at or below 50% of the State area-wide median income.

Baltimore City CDBG Deferred Loan - 3<sup>rd</sup> lien position:

During the construction loan period, the CDBG loan will accrue interest at the rate of zero percent per annum on sums advanced. During the permanent loan period (defined herein), the interest rate charged will be at the zero percent per annum for a term not-to-exceed 20 years. The construction period will be for a period not-to-exceed 14 months from the date of closing which includes time permitted for cost certification. It is intended that if the Borrower complies with all applicable terms and covenants of the loan document, the outstanding principal of the CDBG loan will be forgiven at the conclusion of the 20 years. The entire principal and any interest will be due and payable in the event of a refinancing, sale, transfer, conveyance or any encumbrance of the Project or portion thereof without prior written consent of DHCD. Should an event of default occur, interest will accrue from the date of the default at the prime rate of interest plus four percent. The City's CDBG deferred loan will be long-term, subordinate, non-recourse debt.

Grant Funds

The Maryland Affordable Housing Trust (MAHT) and the Community Development Administration (CDA), a unit of the Division of Department of Finance of the State of Maryland's Department of Housing and Community Development, will each provide grant funds that will cover the total development costs of the project.

AGENDA

BOARD OF ESTIMATES

10/30/2013

DHCD - cont'd

The operating funds required for the Project will be supported by tenant rent and an operating subsidy that will be provided by a 15-year HABC Housing Assistance Payment Contract.

**MBE/WBE PARTICIPATION:**

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for a waiver or exception has been made.

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$164,760.00 23 <sup>rd</sup> CDBG	9991-945002-9597 Unallocated Reserve	9998-907085-9593 Empire Homes of MD
172,062.00 25 <sup>th</sup> CDBG	9991-945002-9587 Unallocated Reserve	9980-904085-9593 Empire Homes of MD
195,482.00 29 <sup>th</sup> CDBG	9991-945002-9587 Unallocated Reserve	9984-905085-9593 Empire Homes of MD
167,696.00 30 <sup>th</sup> CDBG	9991-945002-9587 Unallocated Reserve	9985-906085-9593 Empire Homes of MD
<b>\$700,000.00</b>		

This transfer will provide funding to Empire Homes of Maryland, Inc. for the rehabilitation of 18 one-bedroom affordable rental housing units.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Parking Authority of Baltimore City (PABC) - Use Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a use agreement with Railway Express LLC (Railway). The period of the agreement is effective upon Board approval through the earlier of December 19, 2054, or until such time that the garage ceases to be used as a parking garage.

**AMOUNT OF MONEY AND SOURCE:**

\$10,615.00 - The City will receive this amount from Railway through the PABC for the initial year with 2.5% increase annually.

**BACKGROUND/EXPLANATION:**

Railway purchased the property located at 1501 St. Paul Street, known as the Railway Express Building. Railway renovated the structure and constructed a parking area below St. Paul Street for patrons and residents of the building. Railway has extremely limited access to the parking area which is adjacent to the Penn Station Garage (the Garage). This parking area has limited accessibility because it is well below street level and surrounded by structures and railroad tracks.

Railway requested access to their parking area through the Penn Station garage, as the more convenient of two possible means of accessing Railway's parking area. By using the Garage's ramps and driveways, patrons of the Railway Express building can access their parking area with relative ease. The PABC executed a use agreement with Railway that was approved by the Board on March 5, 2008.

Within several months of Railway using the Garage and accessing their parking area, Amtrak sued Railway over Railway's parking area property rights. The March 2008 use agreement was termina-

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

PABC - cont'd

ted during the litigation between Amtrak and Railway. The litigation has been recently settled and this new use agreement will provide access to Railway during the remaining term of the City's 41-year land lease agreement with Amtrak for the Garage.

The parking access and revenue control equipment currently installed in the Garage will work with the equipment purchased by Railway, to ensure that railway patrons make their way in an expedient manner through the garage and enter the parking area owned by Railway. If they do not leave the Garage and enter Railway's parking area, they will be charged as a parking patron of the Garage.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

(The use agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Parking Authority of - Maintenance Agreement  
Baltimore City (PABC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a maintenance agreement with Scheidt & Bachmann USA, Inc. (Scheidt and Bachmann) for the revenue control equipment manufactured and installed by Scheidt & Bachmann USA, Inc. in 15 parking facilities managed by the Parking Authority for Baltimore City (PABC). The period of the agreement is effective November 01, 2013 for two-years.

**AMOUNT OF MONEY AND SOURCE:**

<u>YEAR 1</u>	<u>YEAR 2</u>	<u>ACCOUNT NUMBERS</u>
\$25,274.80	\$25,274.80	2075-000000-2321-407200-603016 (Arena)
\$25,274.80	\$25,274.80	2075-000000-2321-407700-603016 (Baltimore)
\$25,274.80	\$25,274.80	2075-000000-2321-408200-603016 (Caroline)
\$25,274.80	\$25,274.80	2075-000000-2321-408750-603016 (Fayette)
\$25,274.80	\$25,274.80	2075-000000-2321-408300-603016 (Fleet&Eden)
\$25,274.80	\$25,274.80	2075-000000-2321-407400-603016 (Franklin)
\$10,635.20	\$10,635.20	2076-000000-2321-254200-603016 (JFB Lot)
\$25,274.80	\$25,274.80	2075-000000-2321-407500-603016 (Lexington)
\$25,274.80	\$25,274.80	2075-000000-2321-407900-603016 (Little Italy)
\$25,274.80	\$25,274.80	2076-000000-2321-612500-603016 (Marina)
\$25,274.80	\$25,274.80	2075-000000-2321-407100-603016 (Market)
\$25,274.80	\$25,274.80	2075-000000-2321-407000-603016 (Marriott)
\$25,274.80	\$25,274.80	2075-000000-2321-407600-603016 (Penn Stat.)
\$25,274.80	\$25,274.80	2076-000000-2321-253900-603016 (Redwood)
\$25,274.80	\$25,274.80	2075-000000-2321-408100-603016 (St. Paul)
\$25,274.80	\$25,274.80	2075-000000-2321-407300-603016 (Water)
\$25,274.80	\$25,274.80	2076-000000-2321-254000-603016 (West)
<b>\$415,032.00</b>	<b>\$415,032.00</b>	

**BACKGROUND/EXPLANATION:**

On November 10, 2004, the Board approved a maintenance agreement with Scheidt & Bachmann that was in effect for three years and covered the revenue control equipment that was installed at the time at nine facilities.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

PABC - cont'd

On May 28, 2008, the Board approved a second maintenance agreement with Scheidt & Bachmann that was in effect for three years and covered the revenue control equipment that was installed at the time at 15 facilities.

On November 9, 2011, the Board approved a third maintenance agreement with Scheidt & Bachmann that was in effect for two years, terminating October 30, 2013, and covered the revenue control equipment that was installed at the time at 16 facilities. The PABC has since installed Scheidt & Bachmann equipment at one additional facility.

The Board is requested to approve a two-year maintenance agreement for the equipment installed at the 17 facilities. This equipment has made a significant contribution to the substantial increases in revenue that the PABC has experienced during the past nine years. The PABC is pleased with the function of the equipment and the service provided by Scheidt & Bachman to date. This maintenance agreement will ensure the continued function of the equipment.

**MWBOO GRANTED A WAIVER.**

(The maintenance agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Space Utilization Committee - 2<sup>nd</sup> Amendment to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a 2<sup>nd</sup> amendment to lease agreement by and between Edmondson Village, LLC, landlord, and the City, tenant, for the rental of a part of the property known as 4400 Edmondson Avenue, consisting of approximately 2,537 square feet and known as Suite 4538. This 2<sup>nd</sup> amendment to lease agreement is to extend the original lease agreement for an additional two-year term through October 31, 2015.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$38,055.00	\$3,171.25

Account No.: 4000-423214-3080-294100-603013

**BACKGROUND/EXPLANATION:**

The leased premises will be used for offices by the Health Department's Women, Infants, and Children's Program (WIC). The original lease agreement was approved by the Board on April 22, 2009 for a three (3) year period commencing November 30, 2008 to October 31, 2011 with the option to renew for an additional two (2) year period. The renewal was approved on October 26, 2011. An amendment to lease agreement was approved on December 21, 2011 to reflect a reduction in rental from January 1, 2012 through October 31, 2013. The 2<sup>nd</sup> Amendment to the lease agreement extends the term through October 31, 2015. All other conditions, provisions and terms, of the original, renewal, and amendment to the lease agreement will remain in full force and effect.

The Space Utilization Committee approved this lease at its meeting on October 22, 2013.

**APPROVED FOR FUNDS BY FINANCE**

(The 2<sup>nd</sup> amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Space Utilization Committee - Amendment to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to lease agreement with Jonathan Latiano, lessee, for the relocation from Studio #105 to Studio #202 at School 33 Art Center, located at 1427 Light Street.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$3,900.00	\$325.00

**BACKGROUND/EXPLANATION:**

The lessee relocated from Studio #105 to Studio #202. The effective date of the relocation was October 1, 2013.

The original period of the lease agreement is April 1, 2013 through March 31, 2014 with an option to renew for one additional 1-year term. It is agreed by all parties that all other rentals, conditions, provisions, and terms of the original lease agreement dated June 19, 2013 will remain in full force and effect.

The amendment to lease agreement is late because of a delay in getting the lessee's signature and notary.

The Space Utilization Committee approved this lease at its meeting on October 22, 2013.

(The amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Space Utilization Committee - Interdepartmental Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement between the Department of General Services (landlord) and the Health Department (tenant) for the rental of a portion of the property known as 417 E. Fayette Street, consisting of approximately 18,700 square feet on the fourteenth floor. The period of the agreement is July 1, 2013 through June 30, 2014 with an option to renew for five (5) additional one-year terms.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$123,046.00	\$10,253.83

**BACKGROUND/EXPLANATION:**

The leased premises will be used by the Baltimore City Health Department for administrative offices.

The landlord will be responsible for the maintenance of the interior and exterior of the building including the foundations, roof, walls, gutters, downspouts, air conditioning, ventilating and heating system, cleaning the floors, providing janitorial services, trash removal, pest control, and keeping the sidewalks adjacent to the premises and the entrances thereto clear of ice, snow and debris.

The landlord will also furnish and pay for all utilities that are supplied to or used at the leased premises, including oil, gas, electric, and water.

The tenant will accept the leased premises in its current existing condition. Tenant will also provide all equipment if applicable, necessary for the operation of the tenant's programs, including but not limited to telephone and computer services to the leased premises.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Space Utilization Committee - cont'd

Tenant will also be responsible for keeping the entrance, passageways, and areas adjoining or appurtenant to their leased premises in a clean and orderly condition, free of rubbish and obstruction.

The interdepartmental lease agreement is late because of administrative issues.

The Space Utilization Committee approved this interdepartmental lease agreement at its meeting on October 22, 2013.

**APPROVED FOR FUNDS BY FINANCE**

(The interdepartmental lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with Amy Jean Boebel, lessee, for the rental of property located at 1427 Light Street, known as School 33, Studio #105 (1<sup>st</sup> floor). The period of the agreement is October 16, 2013 through October 15, 2014 with an option to renew for one additional 1-year term.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$3,900.00	\$325.00

**BACKGROUND/EXPLANATION:**

The lessee will use the leased premises as an artist's studio.

The lessor will be responsible for heat, electricity, and water. The lessee will be responsible for content, insurance, janitorial, trash receptacles and security.

The Space Utilization Committee approved this lease at its meeting on October 22, 2013.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Space Utilization Committee - Amendment to Lease Renewal Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to lease renewal agreement with Progressive Education Center, Inc., tenant, for the rental of a portion of the property known as 1510 W. Lafayette Avenue, being on the 2<sup>nd</sup> level - Courtyard side, consisting of approximately 2,862 square feet. The period of the lease renewal agreement is October 1, 2013 through September 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

	<u>Annual Rent</u>	<u>Monthly Rent</u>
	\$13,200.00	\$1,100.00
Utilities	<u>3,000.00</u>	<u>250.00</u>
	<b>\$16,200.00</b>	<b>\$1,350.00</b>

**BACKGROUND/EXPLANATION:**

The leased premises are used as a Day Care Center. The annual rent payment for the renewal period will be \$13,200.00, for a monthly rent of \$1,100.00, plus \$3,000.00 annually, at \$250.00 per month, for utilities, for a total monthly rent of \$1,350.00 and a total annual rent of \$16,200.00. The utilities are negotiated based on current market rates.

The original term of the lease agreement was for one (1) year and fourteen (14) days, commencing on September 17, 2012 and terminating on September 30, 2013, with an option to renew for one additional 1-year term.

The landlord will be responsible for maintaining plumbing, air conditioning, and heating. The landlord will also be responsible for pest control, trash, snow, ice, debris removal, and paying for the building utilities.

The tenant will pay for janitorial services to the leased premises, telephone and computer services, and securing all Day Care licensing, liability insurance, and payment for their designated share of the building utilities.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Space Utilization Committee - cont'd

The lease agreement is late because of the administrative review process.

The Space Utilization Committee approved this amendment to lease renewal agreement on October 22, 2013.

(The amendment to lease renewal agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation &amp; Parks</u>			
1. Erik M. Dihle	Society of Municipal Arborist and Partners in Community Forestry Conferences Pittsburgh, PA Nov. 04 - 07, 2013 (Reg. Fee \$672.00)	Gen. Funds	\$1,242.00
 <u>Fire Department</u>			
2. Leslie Jerome Mullen Gayle Guilford	Technologies for Homeland Security Waltham, MA Nov. 11 - 14, 2013 (Reg. Fee \$525.00 ea.)	FY11 State Homeland Security Program	\$2,841.04

The subsistence rate for this location is \$182.00 per night for a total of \$546.00. The hotel rate is \$173.00 per night for a total of \$519.00. The occupancy tax is \$20.24 per day for a total of \$60.72. The Department is requesting an additional subsistence of \$31.00 per day, for a total of \$93.00 for each participant to cover the costs of food and incidentals. The airfare in the amount of \$165.80 for each participant and registration in the amount of \$525.00 for each participant have been prepaid for each participant on a City purchasing card issued to Mr. Connor Scott. The total amount to be disbursed to Mr. Mullen and Ms. Guilford is \$729.72 each.

AGENDA

BOARD OF ESTIMATES

10/30/2013

TRAVEL REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
3. Richard Hooper		Gen. Funds	\$ 69.00

On May 22, 2013, the Board approved a travel request for Mr. Richard Hooper to attend the 2013 Conference of Minority Transportation Officials 42<sup>nd</sup> Annual Meeting in Jacksonville, FL from July 12, 2013 through July 17, 2013. The Board approved the airfare in the amount of \$332.80. However, when the reservation was made on July 05, 2013, the price had increased to \$401.80. Therefore, the Department is requesting a reimbursement in the amount of \$69.00 to cover the cost of the airfare above the originally approved amount.



**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Department of Transportation - Second Addendum to the Site  
Access Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the second addendum to the site access agreement with Exxon Mobil Corporation. The addendum extends the period of the agreement through November 9, 2015.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On November 9, 2011, the Board approved a one year agreement with Exxon Mobil Corporation in connection with a site access agreement to allow the Department to hire a consultant to enter 1200 Haven Street. The access was granted through a consultant hired by the Department to perform surveying, geological sampling and other work as part of a planned road expansion in the area. On January 30, 2013, the Board approved a one-year renewal with Exxon Mobil Corporation to permit continued work on the site, which included surveying, geological sampling and other related work. This second addendum extends the period of the agreement through November 9, 2015.

**MBE/WBE PARTICIPATION:**

N/A

(The second addendum to the site access agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Department of Transportation - On-Call Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of task no. 3 under Project No. 1162, Reconstruction and Resurfacing Projects to Wallace Montgomery & Associates.

**AMOUNT OF MONEY AND SOURCE:**

\$22,898.97 - 9950-913202-9527-900020-703032

**BACKGROUND/EXPLANATION:**

This authorization provides for completion of comprehensive traffic data collection and analysis for a no-build alternative and two-build alternatives for improving Eutaw Street from south of Pratt Street to north of Franklin Street. The data collection and analysis will be used to support the conceptual design of improvements for the Eutaw Street corridor.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$22,898.97</b>	9950-911202-9528	9950-913202-9527-3
GF (HUR)	Constr. Reserve	Design & Study
	Westside Strategic	Westside Strategic
	Infrastructure	Infrastructure

This transfer will provide funds to cover the costs associated with Task No. 3, Project 1162, for On-Call Consultant Services for Reconstruction and Resurfacing Projects assigned to Wallace, Montgomery & Associates.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Water & Wastewater - Joint Funding Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Joint Funding Agreement with the Department of the Interior, United States Geological Survey (USGS). The period of the agreement is October 1, 2013 through September 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$113,725.00	-	2071-000000-5181-399800-603026	(Water Utility)
43,050.00	-	2070-000000-5181-399700-603026	(Wastewater Utility)
2,100.00	-	2071-000000-5521-632620-603026	(Water Utility)
<u>\$158,875.00</u>			

**BACKGROUND/EXPLANATION:**

The agreement provides authorization for the continued operation and maintenance of 13 flow gauging stations located within Prettyboy, Loch Raven and Liberty Reservoir Watersheds, Moores Run, and Stony Run in Baltimore City. Because the USGS's fiscal year does not align with the City's fiscal year, payments will need to be made over 2 fiscal years.

The USGS has been under contract to operate the City's Reservoir Stream Gauging Network since 1982. The data collected is used to estimate pollutant loadings and flow to the reservoirs and is vital to the City's Reservoir Management Program.

The Moores Run station is required under the National Pollution Discharge Elimination System Permit program and has been in service since 1995. The station on Stony Run will help the City monitor the effect of sanitary sewer discharges on receiving waters and document improvements to sanitary sewer infrastructure repairs as required by the Consent Decree between the City and U.S. Department of Justice.

AGENDA

BOARD OF ESTIMATES

10/30/2013

Bureau of Water & Wastewater - cont'd

**STREAM-GAGING OPERATIONS AND MAINTENANCE**

	<u>Operation &amp; Maintenance Cost Funding</u>	
<u>STATIONS</u>	<u>BALTIMORE CITY</u>	<u>USGS</u>
Gunpowder Falls at Hoffmanville	\$ 14,350.00	\$ 0.00
Grave Run near Beckleysville	14,350.00	0.00
Georges Run near Beckleysville	14,350.00	0.00
Gunpowder Falls near Parkton**	16,450.00	0.00
Little Falls at Blue Mount	8,395.00	5,955.00
Gunpowder Falls at Glencoe	14,350.00	0.00
Western Run at Western Run	8,395.00	5,955.00
Beaverdam Run at Cockeysville	8,395.00	5,955.00
Herring Run at Sinclair Lane at Baltimore	0.00	5,000.00
Moore's Run tributary at Baltimore	14,350.00	0.00
Moore's Run at Baltimore	14,350.00	0.00
Beaver Run near Finksburg	8,395.00	5,955.00
Morgan Run near Louisville	8,395.00	5,955.00
Stony Run at Baltimore	14,350.00	0.00
	<u>\$158,875.00</u>	<u>\$34,775.00</u>

\*\* Gunpowder Falls near Parkton includes \$2,100 for operation and maintenance of a temperature probe.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The joint funding agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Water & Wastewater - Partial Release of Retainage Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a partial release of retainage agreement for Cruz Contractors, LLC for Sanitary Contract 871R, Improvements to Herring Run Interceptors, Phase I.

**AMOUNT OF MONEY AND SOURCE:**

\$584,367.93 - 9956-911411-9551-000000-200001

**BACKGROUND/EXPLANATION:**

Cruz Contractors, LLC was granted conditional acceptance of Sanitary Contract 871R on March 27, 2013. The contractor has accordingly requested a partial release of retainage in the amount of \$584,367.93.

As of March 26, 2013, the project was 100% complete. The City holds \$634,367.93 in retainage. The remaining \$50,000.00 of the total retainage is sufficient to protect the interests of the City and the surety.

**MWBOO HAS APPROVED THE RELEASE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The partial release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with PHRA/Hazen & Sawyer, P.C., Joint Venture for WC 1173, Design of Guilford Finished Water Reservoir Improvements. The amendment no. 1 to agreement extends the period of the agreement for six months through June 14, 2014.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On December 15, 2010, the Board approved an agreement with PHRA/Hazen & Sawyer, P.C., Joint Venture in the amount of \$1,803,353.00 for the design and improvement to the Guilford Finished Water Reservoir. These improvements called for the demolition of the existing finished water reservoir and for the replacement of the existing reservoir with two buried pre-stressed concrete finished water storage tanks for a period of 36 months. Over the course of the design, there have been periodic delays associated with community involvement that delayed 100% submittal, coordination with the design consultant for Water Contract 1120 Guilford Pumping Station Rehabilitation Design, (which took place on July 16, 2013) and a follow-up meeting with the City's Environmental Services Division which took place on August 6, 2013.

The additional design modifications are now required to provide temporary electrical service, provisions for temporary instrumentation, and temporary interconnections for separation of work under Water Contract 1173, Design of Guilford Finished Water Reservoir Improvements. The original temporary facilities for Guilford Reservoir project were designed under Guilford Pumping Station project and housed in the new outbuilding.

The CHAP's Board directed to remove the stand-by generator from the proposed outbuilding under the pumping station project that caused delays and additional redesign cost to the City.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Water and Wastewater - cont'd

The Department is now requesting a six month extension from December 15, 2015 to June 14, 2014 at no cost to the City.

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**AUDITS NOTED THE TIME EXTENSION.**

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Water and Wastewater - On-Call Task Assignments

The Board is requested to approve and authorize the various task assignments to the following consultants. The original agreement will expire on April 24, 2016.

	<u>Consultant</u>	<u>Task Number</u>	<u>Amount</u>
1.	<b>MALCOLM PIRNIE, INC.</b>	<b>002</b>	<b>\$403,612.45</b>

The Board is requested to approve and authorize the assignment of Task No. 002 to Malcolm Pirnie, Inc. under Project 1303, On-Call Construction Management Assistance Inspection Services. This task assignment provides authorization for inspection services to be performed for W.C. 1225, West Forest Park Avenue, Mohawk Avenue and Keswick Road Water Main Improvements. The period of the task assignment is nine months.

Account: 9960-910703-9557-900020-705032

2.	<b>MALCOLM PIRNIE, INC.</b>	<b>003</b>	<b>\$335,079.36</b>
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The Board is requested to approve and authorize the assignment of Task No. 003 to Malcolm Pirnie, Inc. under Project 1303, On-Call Construction Management Assistance Inspection Services. This task assignment provides authorization for inspection services to be performed for W.C. 1256, Meter Setting Installations and Water Main Replacement Various Locations, Patterson Park vicinity. The period of the task assignment is ten months.

Account: 9960-905658-9557-900020-703032

3.	<b>MALCOLM PIRNIE, INC.</b>	<b>004</b>	<b>\$376,797.74</b>
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The Board is requested to approve and authorize the assignment of Task No. 004 to Malcolm Pirnie, Inc. under Project 1303, On-Call Construction Management Assistance Inspection Services. This task assignment provides authorization for inspection services to be performed for W.C. 1255 Meter Setting Installations and Water Main Replacements at Various Locations, East Baltimore and Locust Point. The period of the task assignment is ten months.

Account: 9960-905658-9557-900020-705032



**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

BW&WW - cont'd

	<u>Consultant</u>	<u>Task Number</u>	<u>Amount</u>
4.	<b>MALCOLM PIRNIE, INC.</b>	<b>005</b>	<b>\$453,731.67</b>

The Board is requested to approve and authorize the assignment of Task No. 005 to Malcolm Pirnie, Inc. under Project 1303, On-Call Construction Management Assistance Inspection Services. This task assignment provides for inspection services to be performed for W.C. 1202 Fells Point/Butchers Hill Area Infrastructure Rehabilitation. The period of the task assignment is 11 months.

Account No. 9960-904706-9557-900020-705032

5.	<b>MALCOLM PIRNIE, INC.</b>	<b>006</b>	<b>\$402,345.31</b>
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The Board is requested to approve and authorize the assignment of Task No. 006 to Malcolm Pirnie, Inc. under Project 1303, On-Call Construction Management Assistance Inspection Services. This task assignment provides for inspection services to be performed for W.C. 1240 Meter Setting Installations and Water Main Replacements at Various Locations, West Baltimore. The period of the task assignment is ten months.

Account No. 9960-905658-9557-900020-705032

6.	<b>RUMMEL, KLEPPER &amp; KAHL, LLP</b>	<b>025</b>	<b>\$137,753.50</b>
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The Board is requested to approve and authorize the assignment of Task No. 025 to Rummel, Klepper & Kahl, LLP under Project 1301 On-Call Inspection Services. This task assignment provides for inspection services to be performed for SC 915 Improvements to Primary Settling Tank No. 11 at Back River Wastewater Treatment Plant. The period of the task assignment is 12 months.

Account No. 9956-905545-9551-900020-705032

AGENDA

BOARD OF ESTIMATES

10/30/2013

BW&WW - cont'd

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Water & Wastewater - Payment of Outstanding Invoice

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize payment of an outstanding invoice no. 21254 from Mixing & Mass Transfer Technologies, LLC. (M<sup>2</sup>T Technologies)

**AMOUNT OF MONEY AND SOURCE:**

\$81,750.00 - 2070-000000-5501-396924-603026

**BACKGROUND/EXPLANATION:**

The Department of Public Works, Bureau of Water & Wastewater is requesting authorization to pay an outstanding invoice from M<sup>2</sup>T Technologies in the amount of \$81,750.00. In March 2007, a change order under Purchase Order No. 180677 was released to M<sup>2</sup>T Technologies to upgrade the Patapsco Wastewater Treatment Plant's #1 and #2 Liquid Oxygen Plants (LOX) instrumentation packages.

The upgrade instrumentation controls upgrades included a change out of the old LOX Plant instrumentation, which was over 25-years old and replaced it with state-of-the-art instrumentation controls. During this time, there were other sanitary contract upgrades in progress for the LOX Plant which caused M<sup>2</sup>T Technologies to work intermittently for several years waiting for the construction to be completed. Also, there were equipment problems with the LOX Plant that contributed to the delay. These problems caused numerous setbacks throughout the instrumentation upgrade process, delaying the completion of work until March 2013. By this time, the purchase order had expired and there was no way to pay for the work.

Although the work was not completed by the specified purchase order ending date, the purchase order was closed out due to the change over to the new CitiBuy system. The work was completed in March 2013 and a final invoice was received.

**AGENDA**

**BOARD OF ESTIMATES**

**10/30/2013**

Bureau of Water & Wastewater - cont'd

The final invoice is in the amount of \$81,750.00 and a new payment mechanism must be implemented to conform to the CitiBuy policies.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**12:00 NOON**

**ANNOUNCEMENT OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**