

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn:
Clerk, Room 204 City Hall, 100 N. Holliday Street,
Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - JANUARY 9, 2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Adrian L. Merton, Inc.	\$124,047,000.00
Anchor Construction Corporation	\$ 55,989,000.00
Apex Data Services, Inc. and Subsidiaries and Affiliates d/b/a Apex CoVantage, LLC	\$ 8,000,000.00
Bel Air Underground Services, Inc.	\$ 405,000.00
Casper Colosimo & Son, Inc.	\$ 57,951,000.00
Donald Excavating, Inc.	\$ 1,500,000.00
Eastwood Painting & Contracting, Inc.	\$ 1,026,000.00
The Fishel Company and Subsidiaries	\$576,027,000.00
Glover Equipment Inc., d/b/a Glover Equipment Sales Group, LLC	\$ 8,000,000.00
Goel Services, Inc.	\$ 50,481,000.00
Harford Electrical Testing Co., Inc.	\$ 1,500,000.00
Insituform Technologies, LLC	\$630,747,000.00
North Point Builders, Inc.	\$ 8,000,000.00
Paige Industrial Services, Inc.	\$ 21,375,000.00
Powell's Trucking Company, Inc.	\$ 1,500,000.00
Restoration East, LLC	\$ 8,000,000.00
The Six-M Company, Inc.	\$ 8,000,000.00
Walter-Higgins Contracting, Inc.	\$ 1,500,000.00

AGENDA

BOARD OF ESTIMATES

01/09/2013

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Century Engineering, Inc.	Engineer Land Survey
Gannett Fleming, Inc.	Architect Landscape Architect Engineer
Kimley-Horn and Associates, Inc.	Landscape Architect Engineer
Parsons Brinckerhoff, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 36** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on November 21, 2012, December 5, 12, and 19, 2012.

AGENDA

BOARD OF ESTIMATES

01/09/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Henry Naiditch (deceased) and Barbara Naiditch, Co-Partners Trading as Naiditch Partner- ship	2448 E. Eager St.	G/R \$90.00	\$ 750.00
2. Albert Benjamin	2448 E. Eager St.	L/H	\$14,250.00

Funds are available in account 9910-904488-9588-900000-704040, Milton-Montford Project.

In the event that the option agreement/s fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount.

Dept. of Housing and Community Development - Condemnations

3. Skyline Residential 1, L.P.	2410 E. Eager St.	F/S	\$70,000.00
4. Skyline Residential 1, L.P.	2430 E. Eager St.	L/H	\$67,250.00
5. Skyline Residential 1, L.P.	2436 E. Eager St.	L/H	\$74,500.00

Funds are available in account 9910-904488-9588-900000-704040, Milton-Montford Project.

6. Lewis Grocery, LLC. 2700 Tivoly Avenue	L/H	\$39,250.00
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Funds are available in account 9910-904326-9588-900000-704040, Coldstream Homestead Montebello Project.

AGENDA

BOARD OF ESTIMATES

01/09/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnation</u>			
7. John J. Matricciani, Custodian for Guy J. Matricciani, Jr.	3037 Oakley Avenue	G/R \$90.00	\$600.00

Funds are available in account 9910-903187-9588-900000-704040, Park Heights Demo-Woodland/Virginia Corridor Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

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The Board is requested to approve
all of the
Extra Work Orders
as listed on the following pages:

7 - 9

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfers of Funds,
pursuant to Charter provisions, reports have
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

01/09/2013

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #001, \$0.00 - TR 12301, Resurfacing Highways at Various Locations - Northeast Sector I

\$3,352,325.13	-	P. Flanigan & Sons, Inc.	120	-
			days	

2. EWO #001, \$0.00 - TR 12302, Resurfacing Highways at Various Locations Northwest - Sector II

\$3,137,658.51	-	M. Luis Construction Co., Inc.	120	-
			days	

3. EWO #005, \$88,073.80 - TR 05314, Resurfacing Wilkens Avenue from 450'+/-West of Brunswick Street to Fulton Avenue

\$2,437,856.11	\$78,700.09	M. Luis Construction Co., Inc.	120	100
			days	

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 77,504.00	9950-903280-9509	
Federal	Constr. Reserve	
	Wilkens Avenue	
	Gateway Reconstr.	
19,376.00	9950-917001-9507	
MVR	Constr. Reserve	
	Highway Federal	
<u>\$ 96,880.00</u>	-----	9950-905293-9508-2
		Contingencies -
		Resurfacing Wilkens
		Avenue

This transfer will cover the costs associated with the Project 05314, final change order no. 5 for Resurfacing Wilkens Avenue, to pay for items overrun and to close the contract of M. Luis Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

01/09/2013

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

5. EWO #004, \$0.00 - TR 12009, Dredging the Inner Harbor Water Channels

\$1,066,000.00	\$160,800.00	McLean Con- tracting Co.	180	-
			days	

This authorization is for a time extension of 180 days to be added to finalize the work for the new Taxi Facility. The additional work consists of manufacturing and installing the dock. It will take approximately 120 days to manufacture and install the dock while another 60 days is necessary for shipment. The contract will expire January 7, 2013 and this request will extend the contract to July 6, 2013. The work under this change order has not been completed.

Bureau of Water & Wastewater

6. EWO #005, \$0.00 - S.W.C. 7752, Glen Edwards Run Box Culvert Rehabilitation

\$1,093,990.00	\$272,515.39	Allied Con- tractors, Inc.	0	99
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7. EWO #077, \$66,624.63 - SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations

\$2,834,852.00	\$2,563,020.77	R & F Con- struction, Ltd.	-	99
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EXTRA WORK ORDERS

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$400,000.00	9956-904401-9549	9956-903341-9551-2
Wastewater Revenue Bonds	Constr. Reserve	Extra Work

This transfer will provide funds to cover the costs of extra work under SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Mayor's Office of Employment - Agreements
Development (MOED)

The Board is requested to approve and authorize execution of the various agreements.

1. COMMUNITY COLLEGE OF BALTIMORE COUNTY (CCBC) \$ 20,000.00

Accounts: 4000-807513-6312-467253-603051
4000-806713-6312-467253-603051

The CCBC will provide training only in those areas specified on the Maryland Higher Education Commission list. The training will consist of the programs described in the course or certificate curriculum outline and will include any participant attendance policies, academic benchmarks and the means of measuring achievements, completion standards, and the total hours of each course in a certificate program. The maximum length of time a participant can remain in training is one year. The funds will be drawn from two different accounts and those amounts cannot be determined until the participants register. The period of the agreement is December 1, 2012 through June 30, 2013.

2. SINAI HOSPITAL OF BALTIMORE, INC. \$109,516.00

Accounts: 1001-000000-6331-497815-603051 \$69,592.00
General Funds (not to exceed)
4000-809413-6331-497805-603051 \$39,924.00
Dept. of Juvenile Services
Corps Funds

The organization will provide a comprehensive range of counseling and advocacy services to assist at least 31 participants in establishing and maintaining long term goals. The program is designed to provide the necessary services to assure successful transition from youth to adult life. The focus will be on the individual's choice to further his/her education or to enter the world of work.

AGENDA

BOARD OF ESTIMATES

01/09/2013

MOED - cont'd

The intent of all activities funded through this agreement is to establish programs and services to assist youth in overcoming barriers to employment, reduce welfare dependency, and provide education and/or occupational skills training. This will lead to increased unsubsidized employment opportunities and earnings for youth. The period of the agreement is September 1, 2012 through June 30, 2013.

The agreements are late because additional time was necessary to reach a comprehensive understanding with service providers.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of General Services - Community Energy Savers
Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a community energy savers grant agreement with the Historic East Baltimore Community Action Coalition (HEBCAC). The period of the agreement is August 11, 2012 through May 1, 2013.

AMOUNT OF MONEY AND SOURCE:

\$10,750.00 - BGE rebates
49,426.00 - 9916-913900-9197
Energy Efficiency Community Block Grant (EECBG)
\$60,176.00 - Total

BACKGROUND/EXPLANATION:

This project will use EECBG funds to support energy efficiency improvements to the light fixtures and bulbs in the Northeast Market, part of the Baltimore Public Markets Corporation. HEBCAC is the primary community organization covering the area in which Northeast Market is located and it supports improvements to the Market. The project will take advantage of BGE energy conservation rebates, which entails using BGE's contractor for the work.

As a note, this was originally awarded on August 10, 2011 through August 10, 2012, however no work was completed during that time. This contract is a continuation of the time and funding in order to successfully complete the lighting upgrades at Northeast Market.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3811 4 th Street	The Children's Guild, Inc.	Service connection one 4" conduit @ 30 linear feet
Annual charge: \$105.00		
2. 2500 W. North Avenue	Coppin State University	Sheeting and shoring 100 linear feet, tiebacks 815 linear feet
Annual charge: \$3,032.50		
3. 700 S. President Street	Harbor East Parcel D-Retail 2 LLC	Single face electric sign 23'6" x 2"
Annual charge: \$140.60		
4. 1713 Pennsylvania Avenue	Max Properties, Inc.	Retain six goose-neck lights
Annual charge: \$105.00		
5. 900 Cathedral St.	Cathedral Court, LLC	Outdoor seating 20' x 4'
Annual charge: \$337.50		
6. 2724 Remington Ave.	Akko, LLC	Retain single face electric sign 13' x 3.75'
Annual charge: \$140.60		

AGENDA

BOARD OF ESTIMATES

01/09/2013

DGS - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
7. 1000 S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
1002 S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
1002½ S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
1004 S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
1004½ S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer
1006 S. Decker Ave.	1001 S. Potomac, LLC	One set of steps, one canopy brick veneer

Annual charge: \$1,054.80

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	600 BROADWAY APARTMENTS, LLC	1258	\$188,498.00

600 Broadway Apartments, LLC is renovating its building and needs upgraded fire-suppression and domestic water services as well as conduit and other improvements in the public right-of-way per the approved plans. This agreement will allow the developer to perform the needed improvements.

A performance bond in the amount of \$188,498.00 has been issued to 600 Broadway Apartments, LLC, which assumes 100% of the financial responsibility.

2.	FEDERAL HILL HOLDING COMPANY, 895A LLC		\$ 88,925.00
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On April 19, 2006, the Board approved Developer's Agreement No. 895 for a townhouse project known as Federal Place. Approximately half of the project was built with a homeowners' association structure. The developer now wishes to develop the balance of the project as townhouse condos and accordingly needs some changes in the work in the public right-of-way. This agreement will allow the developer to perform the necessary work in the public right-of-way.

An irrevocable standby letter of credit in the amount of \$88,925.00 has been issued on behalf of Federal Hill Holding Company, LLC, which assumes 100% of the financial responsibility.

AGENDA

BOARD OF ESTIMATES

01/09/2013

DGS - cont'd

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The developers' agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Bureau of Solid Waste - Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a one-year renewal of the agreement between the Department of Public Works and the Housing Authority of Baltimore City (HABC). The period of the renewal is January 12, 2013 through January 11, 2014.

AMOUNT OF MONEY AND SOURCE:

\$371,315.00

BACKGROUND/EXPLANATION:

On January 12, 2011, the Board approved a Memorandum of Understanding with the inter-agencies for the collection and disposal of residential and commercial waste from certain housing developments owned and operated by the HABC. The agreement was for a period of one year and contained the option to renew the agreement for four additional one-year periods under the same terms and conditions.

The DPW will receive \$371,315.00 as compensation from the HABC upon execution of the renewal.

APPROVED FOR FUNDS BY FINANCE

(The renewal has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Mayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **ASSOCIATED CATHOLIC CHARITIES, INC. (ACC)** **\$ 95,083.00**

Account: 4000-496212-3573-591406-603051

Under the terms of this agreement, the ACC will use funds to provide temporary housing and case management services to homeless families in Baltimore through "Project FRESH Start". Adults entering the program are expected to engage in services that will lead to self-sufficiency and permanent housing, through job skills training, educational programs, and workshops on budgeting, parenting, life skills, nutrition. The period of the agreement is December 1, 2012 through November 30, 2013.

MWBOO GRANTED A WAIVER.

2. **THE BALTIMORE STATION, INC. (BSI)** **\$415,019.00**

Account: 1001-000000-3572-327228-603051

Under the terms of this agreement, the BSI will use the funds to offset staffing and operating costs for its emergency overnight overflow shelter. The operational costs include but are not limited to: meals, general upkeep, blankets, insurance, and emergency transport, etc. The emergency shelter serves homeless men of Baltimore City. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreements are late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/09/2013

MOHS - cont'd

3. **DAYSPRING PROGRAMS, INC.** **\$301,159.00**

Account: 4000-496212-3572-591436-603051

Under the terms of this agreement, the organization will utilize funds to operate the Dayspring Village transitional program. The program provides housing and long-term residential treatment services for homeless families with a parent in recovery from substance abuse. The costs covered under this contract include but are not limited to program staffing, insurance, utilities, transportation assistance, supplies, and janitorial services. The period of the agreement is January 1, 2013 through December 31, 2013.

MWBOO GRANTED A WAIVER.

4. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION, INC. (GEDCO)** **\$ 99,632.00**

Account: 4000-496212-3573-267850-603051

Under the terms of this agreement, GEDCO will use the funds to offset operating costs for its programs at the Harford House and the Micah House. These programs will provide comprehensive support services for 59 men and women. The services include assistance in finding and obtaining permanent housing, case management, drug and alcohol recovery counseling, life skills workshops, mental health therapy, emergency food, and transportation assistance. The period of the agreement is June 1, 2012 through May 31, 2013.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/09/2013

MOHS - cont'd

5. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 25,000.00**

Account: 4000-490913-3573-333634-603051

Under the terms of this agreement, Health Care for the Homeless, Inc. will use the funds to maintain a full-time Patient Advocate on staff at its facilities. The Patient Advocate will oversee services rendered to homeless individuals or individuals at-risk of homelessness. These services will include but will not be limited to case management, medical assessment through a Registered Nurse, substance abuse counseling and/or treatment, and other necessary programs, as required. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because of delays at the administrative level.

6. **JOBS, HOUSING AND RECOVERY, INC. (JHR)** **\$114,423.00**

Account: 4000-480013-3572-333658-603051

Under the terms of this agreement, the JHR will use funds to offset some operating costs for the Housing and Resource Center (HRC). The HRC is a 275-bed emergency homeless shelter and drop-in center, which operates 24 hours a day and provides overnight beds, two meals a day, showers and service coordination, and referrals for the homeless in Baltimore City. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because of the delays at the administrative level.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/09/2013

MOHS - cont'd

7. **MARIAN HOUSE, INC.** **\$ 57,388.00**

Account: 4000-496212-3572-591425-603051

Under the terms of this agreement, the organization will use funds to offset the cost of staffing at the Trauma, Addictions, Mental Health and Recovery (TAMAR) Program. The TAMAR program serves male and female inmates who have serious mental illnesses, co-occurring substance use disorders, and histories of trauma. The staffing provides administration and supportive services such as therapy and financial counseling. The period of the agreement is March 1, 2012 through February 28, 2013.

The agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

8. **ST. VINCENT DE PAUL SOCIETY OF BALTIMORE** **\$ 24,717.00**

Account: 5000-529113-3572-333729-603051

Under the terms of this agreement, the organization will use funds to offset staffing costs for the Frederick Ozanam House which is a transitional housing program for homeless men in addiction recovery. The staffing provides the homeless men with case management, psycho-education and recovery support, life skills development and employment readiness. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because of the delays at the administrative level.

AGENDA

BOARD OF ESTIMATES

01/09/2013

MOHS - cont'd

- 9. ST. VINCENT DE PAUL SOCIETY OF BALTIMORE** **\$ 17,190.00**

Account: 4000-480013-3572-333629-603051

Under the terms of this agreement, the organization will use funds to offset staffing costs for the Frederick Ozanam House which is a transitional housing program for homeless men in addiction recovery. The funds will be used in tandem with their emergency transitional housing service in a separate contract. The staffing provides the homeless men with case management, psycho-education and recovery support, life skills development, and employment readiness. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because of the delays at the administrative level.

- 10. VOLUNTEERS OF AMERICA CHESAPEAKE, INC.** **\$106,436.00**

Account: 4000-496212-3572-591462-603051

Under the terms of this agreement, the organization will use funds to offset their Pratt Street Transitional Housing Program. The program provides housing and supportive services to homeless families or families who are in danger of becoming homeless. The period of the agreement is January 1, 2013 through December 31, 2013.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Mayor's Office of Human Services - Ratification of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify and authorize execution of an agreement with the Health Care for the Homeless, Inc. The period of the ratification is October 1, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$147,282.00 - 4000-496211-3573-591459-603051

BACKGROUND/EXPLANATIONS:

The organization provided outreach, housing placement and housing quality assurance from October 1, 2011 to September 30, 2012. The contract covered the costs of staffing that provided services to the homeless population in Baltimore City.

The agreement is late because of the delays at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Caron East, Inc.

AMOUNT OF MONEY AND SOURCE:

\$3,311.73 - 1001-000000-5034-384500-604006

BACKGROUND/EXPLANATION:

This expenditure of funds will pay Caron East, Inc. for outstanding invoices for surveying supplies.

The Department's Transportation and Engineering & Construction Division - Survey Computation Section operates on an Enterprise Fund and as such their funding is limited. The Department began paying invoices with Expenditure Authorizations. However, according to the Administrative Manual, the Department is required to use a Purchase Order (P.O.) for all recurring expenditures over \$5,000.00 over the course of a fiscal year. Therefore, in attempting to establish a P.O., the Survey Computations Section funds are still limited.

However, in the interim and due to the age of the invoices, the Department has requested the expenditure of funds to pay Caron East, Inc. for the outstanding invoices.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with BWC Cathedral Street, LLC.

AMOUNT OF MONEY AND SOURCE:

\$2,789.01 - 9950-906082-9512-000000-490375 Revenue

BACKGROUND/EXPLANATION:

BWC Cathedral Street, LLC proposes to perform the scope of work for an Apartment Complex located at 300 Cathedral Street to construct 59 apartment units.

Under the terms of this agreement, BWC Cathedral Street, LLC will pay a one-time contribution in the amount of \$2,789.01 to fund the City's multimodal transportation improvements in the project's vicinity.

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with Taylor Property Group, LLC.

AMOUNT OF MONEY AND SOURCE:

\$12,366.00 - 9950-912087-9512-000000-490375

BACKGROUND/EXPLANATION:

Taylor Property Group, LLC proposes to perform the scope of work at 1220 South East Avenue to construct a 57 apartment building with parking.

Under the terms of this agreement, Taylor Property Group, LLC will pay a one-time contribution in the amount of \$12,366.00 to fund the City's multimodal transportation improvements in the project's vicinity.

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Mr. Warren Robinson, developer, for the property located at 3510 Duvall Avenue.

AMOUNT OF MONEY AND SOURCE:

\$6,032.88 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of conveyance of a vacant lot at 3510 Duvall Avenue to the adjacent property owner, Mr. Warren Robinson, of 3508 Duvall Avenue. Mr. Robinson will use the property as additional green space for his property.

Once transferred and redeveloped the property will be active on the tax rolls of Baltimore City. The aforementioned property was journalized and approved for sale on December 29, 2010.

In accordance with the Appraisal Policy of Baltimore City the property was priced at \$6,032.88 and will be sold for \$6,032.88.

MBE/WBE PARTICIPATION:

The property is not subject to Article 5, Subtitle 28, of the Baltimore City Code, because the property will be sold for less than \$49,999.99 and does not have a construction component.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Housing and - Agreements and Supplemental and
Community Development Amendatory Agreement No. 1

The Board is requested to approve and authorize execution of the various agreements and the supplemental and amendatory agreement no. 1.

AGREEMENTS

1. **NEIGHBORHOOD HOUSING SERVICES OF BALTIMORE, INC. (NHS)** **\$365,000.00**

Accounts: 2089-208913-5930-433562-60351	\$177,000.00
2089-208913-5930-433581-60351	\$ 59,730.00
2089-208913-5930-433583-60351	\$ 16,270.00
2089-208913-5930-433591-60351	\$112,000.00

The NHS will provide public information, housing counseling and rehabilitation services including owner-occupancy, rehabilitation loan underwriting, and the development of rehabilitation specifications. The NHS will service each loan. Under the terms of this agreement, the funds will be used to subsidize the NHS's operating expenses. The period of the agreement is September 1, 2012 through August 31, 2013.

FOR FY 2013 THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$28,500.00, AS FOLLOWS:

MBE: \$7,695.00

WBE: \$2,850.00

2. **THE FAMILY TREE, INC.** **\$ 26,420.00**

Account: 2089-208913-5390-666826-603051

Under the terms of this agreement, the funds will be used to support the organization's Family Clearinghouse-Parenting for Success Initiative which provides a triage model of support services along a continuum of need to low-to-moderate-income families. These support services will

AGENDA

BOARD OF ESTIMATES

01/09/2013

DHCD - cont'd

prevent child abuse and neglect in the communities of Greater Rosemont, Greater Mondawmin, Penn-North, Reservoir Hill, Greater Charles Village/Barclay, Waverly, Medfield/Hampden, Greenmount West, Belair-Edison, Midway, Coldstream-Homestead-Montebello, Perkins/Middle East, and Remington. The funds will also subsidize The Family Tree, Inc.'s operating expenses. The period of the agreement is January 1, 2013 through December 31, 2013.

3. CREATIVE ALLIANCE, INC. \$ 62,250.00

Accounts: 2089-208913-5930-531126-60351 \$ 22,410.00
2089-208913-5930-531130-60351 \$ 39,840.00

Under the terms of this agreement, the funds will be used to provide after-school educational activities, a summer arts program for youth, and a New Resident Program for immigrant and refugee groups residing in Southeast Baltimore. The period of the agreement is September 1, 2012 through August 31, 2013.

FOR FY 2013 THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$30,938.00, AS FOLLOWS:

MBE: \$8,353.00

WBE: \$3,093.00

4. COALITION TO END CHILDHOOD LEAD POISONING, INC. (CECLP) \$185,400.00

Account: 2089-208913-5930-436763-60351

Under the terms of this agreement, the CECLP, through it's Safe at Home Baltimore Program will implement a comprehensive approach to reduce childhood lead poisoning,

AGENDA

BOARD OF ESTIMATES

01/09/2013

DHCD - cont'd

asthma episodes, and other home-based environmental health and safety hazards in Baltimore's older, low and moderate-income communities. The period of the agreement is September 1, 2012 through August 31, 2013.

FOR FY 2013 THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$76,442.00, AS FOLLOWS:

MBE: \$20,639.00

WBE: \$ 7,644.00

5. LEARNING IS FOR TOMORROW, INC. \$ 51,370.00

Account: 2089-208913-5930-435134-60351

Under the terms of this agreement, Learning is for Tomorrow, Inc. will conduct a literacy program. The literacy program will offer personalized, participatory and comprehensive literacy and support services to low and moderate-income illiterate adults. The program curriculum will include literacy, math, computer labs, life skills classes and tutoring. The funds will also subsidize the organization's operating expenses. The period of the agreement is July 1, 2012 through June 30, 2013.

MWBOO GRANTED A WAIVER.

On May 2, 2012, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Housing and - Amendment No. 2 to Grant Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to grant agreement with the Baltimore Community Foundation, Inc. The amendment no. 2 will extend the period of the grant agreement through August 31, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 22, 2011, the Board approved the original grant agreement with the Baltimore Community Foundation, Inc. for the period June 22, 2011 through December 22, 2012.

The City, through its DHCD Division of Green, Healthy, and Sustainable Homes is a national leader in the Green and Healthy Homes Initiative™ (GHHI), led by the Coalition to End Childhood Lead Poisoning. A GHHI Compact was signed by the Mayor on May 20, 2011 pledging public and non-profit cooperation to make homes healthier and more energy efficient. Baltimore Gas & Electric, working through the Baltimore Community Foundation, Inc., established a fund to support the GHHI by providing funding for roof replacement, heating system replacement and case coordination to facilitate additional green and healthy home improvements.

The furnace replacements (through the DHCD's Weatherization Assistance Program) are provided as grants and the roof replacements (through the DHCD's Office of Rehabilitation Services) are provided as loans.

AGENDA

BOARD OF ESTIMATES

01/09/2013

DHCD - cont'd

The heating system funds have been fully expended. However, more time is needed to finish the expenditure of roofing funds. This amendment no. 2 will extend the period of the grant agreement through August 31, 2013. All other terms and conditions of the original grant agreement remain unchanged.

AUDITS NOTED THE TIME EXTENSION.

MBE/WBE PARTICIPATION:

N/A

(The amendment no. 2 to grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Carolyn Grant for April 29, 2012.

AMOUNT OF MONEY AND SOURCE:

\$30.95 - 1001-000000-3100-295900-604003

BACKGROUND/EXPLANATION:

Ms. Grant submitted her expense statement for uniforms within the required timeframe; however, the statement was misplaced during the routing process.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **ASSOCIATED BLACK CHARITIES, INC.** **\$997,409.00**
(ABC)

Account: 4000-427712-3023-273312-603051

The ABC provides funds to the Baltimore City Health Department for comprehensive HIV care to persons in the Baltimore City Eligible Metropolitan Area. On-site services include but are not limited to diagnosis and treatment of traditional sexually transmitted infections, primary and HIV specialty outpatient medical care, mental health treatment, medical case management, client advocacy, outreach and psychosocial support services. The period of the agreement is March 1, 2012 through February 28, 2013.

2. **AIDS ACTION BALTIMORE, INC.** **\$ 45,000.00**

Account: 4000-499012-3030-513200-603051

The organization will prevent new HIV infections among transgender persons and their partners in Baltimore City. Positive Wellness and Renewal (POWER) provide the structure for the delivery of individual level intervention services provided in this project. POWER combines traditional case management and client-centered prevention counseling to provide highly individualized and intensive support for behavioral change. The period of the agreement was July 1, 2012 through December 31, 2012.

The agreements are late because the budgets and scope of work were received late in the fiscal year.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Health Dept. - cont'd

The agreements (Nos. 5 and 6) are late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B services. The providers submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Kennedy Krieger Institute, Inc. The period of the agreement is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

<u>Total</u>	<u># of Visits</u>	<u>Cost per Case</u>
\$ 70,000.00 -	140 visits	\$500.00 - Initial Case Management
96,250.00 -	350 visits	\$275.00 - Individualized Family Service Plan (annual)
<u>300,000.00</u> -	2,000 visits	\$150.00 - On-going Case Management (visits)
\$466,250.00 -	4000-428313-3080-294392-600000	

BACKGROUND/EXPLANATION:

The Kennedy Krieger Institute, Inc. will provide health-related early intervention/case management services for eligible patients and will be reimbursed according to the Department of Health and Mental Hygiene policies for the Maryland Medical Assistance Program.

The agreement is late because of a delay in the completion of the required documentation.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Health Department - Ratification of Agreements

The Board is requested to ratify the various agreements and approve and authorize payment for services rendered.

1. **SARAH H. CROWNE, PhD.** **\$ 4,878.00**

Account: 6000-626613-3080-292303-603018

The Maternal and Infant Care Program at the Health Department implemented nurse home visiting for multiparous mothers for over a decade but has not used a standardized program and monitoring framework and these services have not been rigorously evaluated. Ms. Crowne served as a technical advisor and assisted with reviewing literature regarding home visiting interventions and specific needs for multiparous women. The ratification is for the period April 15, 2012 through December 31, 2012.

This agreement is being presented at this time due to delayed receipt of necessary documentation.

2. **TOTAL HEALTH CARE, INC.** **\$45,695.00**

Account: 4000-422312-3030-513580-603051

On June 7, 2012, the program manager requested an agreement with the provider to provide targeted outreach and HIV testing for high-risk heterosexuals in Baltimore City. However, due to day-to-day workload and oversight the contract was not requested until November 13, 2012. It was prepared on November 21, 2012 after the period for the services expired. The ratification is for the period March 1, 2012 through June 30, 2012.

The Department apologizes for this lateness.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Health Dept. - cont'd

3. **UNIVERSITY OF MARYLAND** **\$125,800.00**
PEDIATRIC ASSOCIATES, PA.

Account: 4000-427111-3080-294395-603051

The agreement with this organization is for the period July 1, 2011 through June 30, 2012 and was mailed to the provider on January 17, 2012. It was held in their legal department because of revisions. The agreement was returned to the Department on July 6, 2012. In addition, because there was a change in providers from the University of Maryland, Baltimore to the University of Maryland Pediatric Associates, PA the review process took longer than anticipated. The ratification is for the period of July 1, 2011 through June 30, 2012.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | | |
|---|--------------------------------|-------------|---------|
| 1. | SHANNON BUSINESS SYSTEMS, INC. | \$35,385.24 | Low Bid |
| Solicitation No. BPO-001B3400005 (State of Maryland) - Mail Machine Lease - Sheriff's Office - Req. No. R612915 | | | |

The period of the award is January 9, 2013 through January 8, 2018.

- | | | | |
|--|---------------------|-------------|---------|
| 2. | DLT SOLUTIONS, INC. | \$39,096.06 | Low Bid |
| Solicitation No. 07000 - Autocad Map 3D Network Licenses - Department of Public Works - Req. No. R605786 | | | |

- | | | | |
|---|------------------------------|-------------|-------------|
| 3. | MIOVISION TECHNOLOGIES, INC. | \$35,656.45 | Sole Source |
| Solicitation No. 08000 - Scout Polemount System to Analyze Recorded Raw Video from Intersections, Roundabouts, etc. - Department of Transportation - Req. No. R609921 | | | |

The vendor is the sole provider of the product and the software on which it is run.

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|--|----------------|-------------|-------------|
| 4. | VIDACARE CORP. | \$40,000.00 | Sole Source |
| Solicitation No. 08000 - EZ-IO Supplies for Existing Intraosseous Infusion System used by EMS - Fire Department - Req. No. R620318 | | | |

Vidacare Corp. is the manufacturer and sole distributor of the requested equipment currently in use at the Fire Department. The period of the award is February 16, 2013 through February 15, 2014.

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|---|-----------------------------|-------------|----------|
| 5. | NATIONAL CAPITAL INDUSTRIES | \$44,869.08 | Only Bid |
| Solicitation No. B50002752 - QuadGuard and Barriers - Department of Transportation - Req. No. R617683 | | | |

The period of the award is January 9, 2013 through December 31, 2013, with two 1-year renewal options.

AGENDA

BOARD OF ESTIMATES

01/09/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|----|--|-------------|---------|
| 6. | TRAFIX DEVICES | \$40,666.50 | Low Bid |
| | Solicitation No. B50002749 - Construction Roll-Up Signs -
Department of Public Works - Req. No. R618771 | | |

The period of the award is January 9, 2013 through January 8, 2014, with two 1-year renewal options.

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|----|--|--------------|----------|
| 7. | FERGUSON ENTERPRISES INC.,
d/b/a FRISCHKORN INC. | \$100,000.00 | Increase |
| | Solicitation No. 08000 - Chesterton Mechanical Seals -
Department of Public Works, Bureau of Water and Wastewater -
P.O. No. P515579 | | |

On November 24, 2010, the Board approved the initial award in the amount of \$100,000.00. On May 29, 2012, the City Purchasing Agent approved an increase in the amount of \$50,000.00. This increase is necessary due to the higher than anticipated usage. This increase in the amount of \$100,000.00 will make the total amount \$250,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|----|--|--------------|----------|
| 8. | TENNANT SALES AND SERVICE
COMPANY | \$ 30,000.00 | Increase |
| | Solicitation No. B50001931 - PM Maintenance for Tennant
Machines - Convention Center - P.O. No. P516995 | | |

On May 11, 2011, the Board approved the initial award in the amount of \$30,000.00. The award contained three 1-year renewal options. On February 15, 2012, the Board approved the first one-year renewal in the amount of \$25,000.00. This increase is necessary due to increased usage of the contract. This increase in the amount of \$30,000.00 will make the total amount \$85,000.00. The contract expires May 8, 2013, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/09/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

9. CHESAPEAKE FLOW SOLUTIONS, LLC	\$200,000.00	Increase
Solicitation No. B50002013 - Instrumentation Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P517870		

On July 27, 2011, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. This increase is necessary due to increased usage of the contract. This increase in the amount of \$200,000.00 will make the award amount \$400,000.00 with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

10. WESCO DISTRIBUTION	\$ 78,357.00	Sole Source
Solicitation No. 08000 - Motor Starter Components - Department of Public Works, Bureau of Water and Wastewater - Req. No. R605581		

Wesco Distribution is the sole authorized distributor of motor starter components for the original equipment manufacturer, Eaton Corporation. The period of the award is January 9, 2013 through January 8, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

01/09/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|-----|---|---------|---------|
| 11. | INFOWORKS | \$ 0.00 | Renewal |
| | Solicitation No. 08000 - Software Maintenance and Support Agreement - Department of Public Works - Req. No. R592101 | | |

On August 15, 2012, the Board approved the initial award in the amount of \$142,938.00. The award contained four 1-year renewal options. This renewal is for the period January 16, 2013 through January 15, 2014, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|-----|---|--------------|----------|
| 12. | BIO-RAD LABORATORIES,
DIAGNOSTIC GROUP | \$ 65,000.00 | Increase |
| | Solicitation No. 08000 - HIV Test Kits - Health Department - P.O. No. P520784 | | |

On June 20, 2012, the Board approved the initial award in the amount of \$89,220.50. On December 14, 2012, the City Purchasing Agent approved an increase in the amount of \$12,317.20. This increase in the amount of \$65,000.00 is necessary due to increased usage of this contract and will make the total amount \$166,537.70. The contract expires on June 19, 2013, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

01/09/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|-----|---|--------------|---------|
| 13. | JOHNSON CONTROLS, INC. | \$ 40,000.00 | Renewal |
| | Solicitation No. 08000 - Maintain Frick Chiller at Patapsco Liquid Oxygen Plant - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P519242 | | |

On February 1, 2012, the Board approved the initial award in the amount of \$24,900.00. The award contained two 1-year renewal options. On August 20, 2012, the City Purchasing Agent approved an increase in the amount of \$12,000.00. This renewal in the amount of \$40,000.00 is for the period February 1, 2013 through January 31, 2014, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|-----|---|---------|-----------|
| 14. | POWER & COMBUSTION, INC. | \$ 0.00 | Extension |
| | Solicitation No. B50000251 - Provide Boiler Repair and Related Services - Agencies - Various - P.O. P501238 | | |

On January 16, 2008, the Board approved the initial award in the amount of \$491,445.00. The award contained two 1-year renewal options. Subsequent actions have been approved. Competitive bids for this requirement will be solicited on B50002764. The extension of the current contract is requested to ensure continuity of services. The period of the extension is January 12, 2013 through April 30, 2013.

This is a requirements contract, therefore dollar amounts will vary.

MWBOO SET GOALS OF 17% MBE AND 0% WBE.

MBE: Horton Mechanical Contractors, Inc. 17%

MWBOO FOUND VENDOR IN COMPLIANCE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|--------------|----------|
| 15. NIGHTMARE GRAPHICS | \$120,000.00 | Increase |
| Solicitation No. B50000972 - T-Shirts and Other Active Wear - Agencies - Various - P.O. No. P514789 | | |

On June 17, 2009, the Board approved the initial award in the amount of \$119,573.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This increase will provide funds through the remainder of the contract period due to increased usage of this contract. This increase in the amount of \$120,000.00 will make the total amount \$709,573.00.

MWBOO GRANTED A WAIVER.

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|---|--------------|------------------------|
| 16. VERIZON SELECT SERVICES, INC. | \$300,000.00 | Extension and Increase |
| Solicitation No. 08000 - Enhanced 911 Service - Mayor's Office of Information Technology - P.O. No. P519088 | | |

On January 11, 2012, the Board approved the initial award in the amount of \$1,100,000.00. An extension and increase is requested to allow time for a new contract to be established for the Mayor's Office of Information Technology, which has taken over this contract from the Police Department. This increase in the amount of \$300,000.00 will make the total amount \$1,400,000.00. The period of the extension is January 11, 2013 through June 30, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

01/09/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

17. MCGLADREY, LLP	\$ 15,435.00	Increase and Removal of Performance Bond
<u>Solicitation No. BP 07105 - Local Government Integrated Financial Systems - Department of Finance - P.O. No. P520658</u>		

On October 3, 2007, the Board approved the initial award in the amount of \$5,441,471.00. Subsequent actions have been approved. This increase in the amount of \$15,435.00 for the balance of FY 2013 is for funding of a mirrored database for the integration of the new Financial Budget System with the General Ledger System. The on-going monthly fee is \$1,605.00. This contract is subject to annual budget authorization. The contract expires October 2, 2017, with no renewals remaining.

McGladrey, LLP and the Department of Finance request the removal of the Performance Bond which was applicable to the implementation of the system as awarded in 2007. The implementation has been completed and the system has been in a production environment for over three years. The Law Department reviewed and approved the removal of the Performance Bond.

This is a requirements contract, therefore dollar amounts will vary.

MBE: Full Circle Solutions, Inc. 3%

WBE: Aggarwal, Inc. d/b/a New
Horizon Computer, Inc. 2%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

01/09/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

18. SIMPSON OF MARYLAND, INC.	\$500,000.00	Increase and Additional Vendor
Solicitation No. B50002314 - On-Call Roofing Services - Agencies - Various - Req. No. R593914		

On June 6, 2012, the Board approved the initial award to National Roofing and Roofing and Sustainable Systems, Inc. in the amount of \$700,000.00. National Roofing has indicated that they are going out of business. Roofing and Sustainable Systems, Inc. cannot meet the City's requirements, which have also increased. The additional vendor, Simpson of Maryland, Inc. was the third and lowest bidder on the original bid.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

ALL BIDS WERE FOUND NON-COMPLIANT.

This award is recommended on the condition that the awardee comes into compliance within ten days of the award.

19. NORRIS CHESAPEAKE TRUCK SALES, LLC	\$200,000.00	
HARBOR TRUCK	0.00	
JOHNSON & TOWERS	0.00	
	\$200,000.00	Increase

Solicitation No. B50001098 - O.E.M. Parts and Service for Detroit Engines and Allison Transmissions - Department of General Services, P.O. No. P522191

On July 15, 2009, the Board approved the initial award to Harbor Truck in the amount of \$100,000.00. Norris Chesapeake Truck Sales, LLC in the amount of \$70,000.00 and Johnson & Towers in the amount of \$30,000.00. The award contained one 1-year renewal option. Subsequent actions have been approved. This increase is necessary due to the higher than anticipated requirement for parts and services covered under this contract. This increase in the amount of \$200,000.00 will make the total amount \$670,000.00. The contract expires on July 31, 2013 with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Office of the State's Attorney - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Judicial Dialog Systems. The period of support is January 1, 2013 through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$22,000.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

This expenditure of funds will pay for the annual software support, upgrades and maintenance for the Judicial Management System and Dialog Integration Solution. The Judicial Dialog Systems specializes in providing judicial professionals with case management solutions. Judicial Dialog Systems has been one of the nation's leading providers of customizable case management solutions for the prosecuting attorneys, public defenders and other courtroom and law enforcement professionals. The Judicial Dialog Systems provides software support for the Case Management System and Dialog Integration Solution to the office.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Finance - New Administrative Policy, Lactation
Accommodation Policy, AM 204-7

ACTION REQUESTED OF B/E

The Board is requested to approve the new Administrative Manual Lactation Accommodation Policy, AM 204-7.

AMOUNT OF MONEY AND SOURCE OF FUNDS

Not Applicable.

BACKGROUND/EXPLANATION

The proposed Lactation Accommodation Policy, AM-204-7, provides reasonable break time to employees who are breastfeeding for lactation purposes. In addition, the policy requires agencies to provide an appropriate room for this purpose.

The proposed policy is designed in compliance with a recent amendment to the Fair Labor Standards Act (FLSA), codified at 29 U.S.C. §207(r), which requires employers to provide such breaks and room accommodations. The policy also recognizes the important health benefits of breastfeeding for infants and their mothers and will benefit City agencies by helping to reduce sick leave usage and health care costs.

The proposed policy was the result of a collaborative effort by DHR and the Health Department. The policy has been reviewed and recommended by a committee of agency human resources/legal representatives that included the Department of Transportation, the Department of Public Works, the Department of General Services, the Baltimore City Fire Department, the Baltimore Police Department, Recreation and Parks, Enoch Pratt Free Library, Department of Finance; Baltimore Housing, Baltimore Convention Center, the Mayor's Office of Employment Development, and the City Council Offices.

In addition, the policy was reviewed and recommended by the Law Department and the Office of the Labor Commissioner.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:
53 - 54
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

01/09/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

1. GS 11849, Public Trionfo Builders, Inc. \$ 196,000.00
School 103,
Stabilization

MBE: New Century Construction \$47,100.00 24.03%
Inc.

WBE: Eastwood Painting & Con- \$10,000.00 5.10%
struction, Inc.

MWBOO FOUND THE VENDOR IN COMPLIANCE

Bureau of Purchases

2. B50002642, Valve American Contracting \$ 225,902.00
Installation and Environmental
Services Services, Inc.

(Dept. of Public Works,
Bur. of Water & Wastewater)

MWBOO SET GOALS OF 5% MBE AND 0% WBE.

MBE: GE Frisco Co., Inc. 5%

MWBOO FOUND VENDOR IN COMPLIANCE.

3. B50002695, Witmer Public Safety \$ 65,000.00
Survivor LED Group, Inc.
Flashlights

(Fire Department)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/09/2013

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

4.	B50002652, Snow Removal Services IV	A Halcon Contractors, Inc. Donald Fritts Home Remodeling	\$ 50,000.00 50,000.00
	(Agencies: Various)	Lorenz, Inc. M. Luis Construction Co., Inc.	50,000.00 50,000.00 <u>\$200,000.00</u>

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Office of the Mayor - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with Mr. William S. Ratchford, II. The period of the agreement is January 1, 2013 through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$95,000.00 (\$95.00/hr.) - 1001-000000-1250-152900-603018

The maximum billable hours will not exceed 1,000.

BACKGROUND/EXPLANATION:

Mr. Ratchford is knowledgeable of State and local legislative and fiscal matters. He has been involved in legislative and fiscal policy analysis before the Maryland General Assembly since 1962. He served as Director of the Department of Fiscal Services from 1974 to 1997 and has earned a great deal of respect in legislative policy and fiscal matters.

As a consultant to the Mayor and Senior Advisor, he will prepare and provide expert analysis on State legislative and fiscal matters impacting Baltimore City and on various fiscal matters concerning the Baltimore City Public School System.

APPROVED FOR FUNDS BY FINANCE

(The consultant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Real Estate - Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a management agreement with Otis Warren Management, Inc. (Manager) for the property located at 3000-3002 Druid Park Drive. The period of the agreement is January 1, 2013 through December 31, 2013 with two 1-year renewal terms.

AMOUNT OF MONEY AND SOURCE:

4% of income collected annually, with a minimum monthly base of \$1,000.00

BACKGROUND/EXPLANATION:

The management agreement includes but is not limited to providing rent collection, lease administration, building maintenance, marketing, and other services associated with real property asset management.

The Manager will be the exclusive manager for the property located at 3000-3002 Druid Park Drive. The Manager will maintain the property in good order and condition. The Manager will establish an operating budget, capital budget and an operating account. All rent and other revenues and funds of the City/Owner, received by the Manager will be held in trust and deposited by the Manager in a bank account/s designated by the City/Owner.

The Manager may pay expenses with funds from the operating account, as set forth in the Management Agreement.

(The management agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Real Estate - Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal option of the Lease Agreement by and between the Mayor and City Council of Baltimore, Landlord and the Court Appointed Special Advocates of Baltimore, Inc., (CASA), Tenant, for the rental of a portion of the property known as 4 S. Frederick Street, consisting of approximately 1,498 square feet. The period of the renewal is March 1, 2013 through February 28, 2014.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

The annual rent shall be as follows:

\$10,723.43 annually, payable in equal monthly installments of \$893.62

BACKGROUND/EXPLANATION:

The Board of Estimates approved the Lease Agreement by and between the Mayor and City Council of Baltimore and CASA on February 16, 2011. The agreement is for a two-year term commencing March 1, 2011 and terminating February 28, 2013, with the option to renew for an additional one-year period. CASA has exercised its renewal option, commencing March 1, 2013 and terminating February 28, 2014. The annual rental shall be as stated above. All other conditions and provisions of the lease agreement dated February 16, 2011 shall remain in full force and effect.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Space Utilization Committee - Interdepartmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement between the Department of General Services, landlord and the Department of Planning (DOP), tenant, for the rental of a portion of the property known as 417 E. Fayette Street, consisting of approximately 20,372 sq. ft. on the eighth floor. The period of the agreement is July 1, 2012 through June 30, 2013, with an option to renew for five additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Rent</u>
Year 1	\$130,584.52	\$10,882.04

Account: 1001-000000-1877-187400-603096

Ninety days prior to the lease termination date, the landlord will determine a rental rate based on the projected operation costs and expenses for the upcoming renewal term.

BACKGROUND/EXPLANATION:

The tenant will use the leased premises for office space for the operation of its Administrative Offices.

The landlord will be responsible for the maintenance of the interior and exterior of the building including the foundations, roof, walls, gutters, downspouts, air conditioning, ventilating and heating system, cleaning the floors, providing janitorial services, trash removal, pest control, and keeping the sidewalks adjacent to the premises and the entrances thereto clear of ice, snow, and debris. The landlord will be responsible for all interior and exterior lighting of the leased premises, except for damage caused by the sole negligence of the tenant, tenant's employees, guests, agents, invitees, and contractors. The landlord will also furnish and pay for all utilities that are supplied to or used at the leased premises, including oil, gas, electric, and water.

Space Utilization Committee - cont'd

The tenant will accept the leased premises in its existing condition. The tenant will provide all equipment, if applicable, necessary for the operation of the tenant's programs, including, but not limited to telephone and computer services to the leased premises. The tenant will be responsible for placing debris from the lease premises into trash receptacles, keeping the entrance, passageways, and areas adjoining or appurtenant to their leased premises in a clean and orderly condition, free of rubbish and obstruction.

The Space Utilization Committee approved this interdepartmental lease agreement on December 11, 2012.

APPROVED FOR FUNDS BY FINANCE

(The interdepartmental lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Public Works/ - Amendment No. 2
Bureau of Water and Wastewater (BW&WW) to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with Hazen and Sawyer, PC/AECOM, a joint venture, under Project No. W.C. 1211, Ashburton Reservoir UV Disinfection Study. The amendment no. 3 will extend the period of the agreement through June 15, 2013, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On December 15, 2010, the Board approved the original 18-month agreement with Hazen and Sawyer, PC/AECOM, a joint venture, to evaluate and study the UV Disinfection at the Ashburton Reservoir.

During the study, Baltimore County requested that the City perform an independent study of the life cycle cost of ultraviolet disinfection vs. pre-stressed water storage tanks in addition to the study. This was a primary cause of the UV study delay and in turn triggered amendment no. 1 of the time extension for the period of six-months, from June 15, 2012 to December 15, 2012, at no additional cost to the City.

The original study's scope of work was originated to set a design basis for the Ashburton Reservoir, which will address the Consent Decree of Long Term 2 Enhanced Surface Water Treatment Rules (LT2 ESWTR or LT2 Rule) with the Environmental Protection Agency.

AGENDA

BOARD OF ESTIMATES

01/09/2013

BW&WW - cont'd

The Department of Public Works (DPW), reached a consensus with the Baltimore County/DPW and made a decision that the City will forbear the UV Disinfection Study for the Ashburton Reservoir and under Water Contract No. 1211, the City will develop design bases of finished water storage tanks at two locations, Lake Ashburton/Hanlon Park and Druid Hill Park which will supply finished water to the second distribution zone.

The amendment no. 2 will extend the period of the agreement through June 15, 2013 to provide time to finalize the study and process Change Order No. 1 for the additional engineering services. All other terms and conditions of the original agreement remain unchanged.

The consultant was originally approved by the Office of Boards and Commission and Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the Minority and Women's Business Enterprise Programs, in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The amendment no. 2 to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Public Works/ - Amendment No. 1
Bureau of Water and Wastewater (BW&WW) to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with URS Corporation, A Nevada Corporation, under Project No. S.C. 856, Post Award Services for Improvements to Herring Run Interceptors Phase 2 from Argonne Drive to City/County Line.

AMOUNT OF MONEY AND SOURCE:

\$29,094.42
20,218.15
\$49,312.57 - 9956-906410-9551-900020-702064

BACKGROUND/EXPLANATION:

On April 28, 2010, the Board approved the original agreement with the consultant to provide various engineering services under Project No. S.C. 856, Post Award Services for Improvements to Herring Run Interceptors Phase 2 from Argonne Drive to City/County Line. The period of the original agreement expires on April 28, 2013.

During the construction phase, several events occurred due to unforeseen site conditions which extended the construction period by 179 days and resulted in additional engineering services. These services include additional progress meetings, submittal reviews, CCTV reviews and site inspections.

Under the terms of this amendment no. 1, the consultant will continue to provide post award engineering services such as CCTV, RFI, PCO and submittals reviews, site visits, inspections, and attending progress meetings. All other terms and conditions of the original agreement remain unchanged.

AGENDA

BOARD OF ESTIMATES

01/09/2013

BW&WW - cont'd

The consultant was originally approved by the Office of Boards and Commissions and the Architectural & Engineering Awards Commission.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Bureau of Water & Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Blue Water Baltimore (BWB). The period of the agreement is effective upon Board approval for one-year.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 - 1001-000000-5181-389700-603026

BACKGROUND/EXPLANATION:

This agreement will fund a grant to allow the BWB to continue their Downspout Disconnection Program. The program includes community outreach, education and implementation of a stormwater best management practice that is applicable to meeting the City's NPDES MS4 permit requirements for watershed restoration. The BWB will provide semi-annual progress reports on outreach and implementation.

Downspout disconnections are a best management practice, approved by the MDE for storm water management. Funding this program is a cost effective way to meet MS4 permit requirements for watershed restoration. The estimated treatment area is approximately 13,000 square feet (0.3ac). If the City were to treat that same area using retro-fit, micro BMP designs, like a curb bump out, the estimated cost for design and construction would be on the order of \$60,000.00. This program also provides an outreach and education element that can be applied to the NPDES MS4 permit requirement for education. Both the implementation and education effort will be reported to the City's Annual Report to MDE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Bureau of Water and Wastewater - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 3 to agreement with Louis Berger Water Services, Inc., under Project No. 1067E. The period of amendment no. 3 to the agreement is January 16, 2013 through January 15, 2014, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 16, 2008, the Board approved the original agreement with Louis Berger Water Services, Inc., under Project No. 1067 for a period of two years.

On August 19, 2009, the Board approved amendment no. 1 to the agreement. On February 9, 2011, the Board approved amendment no. 2 to the agreement, which will expire on January 16, 2013.

The important task, the Unified Emergency Response Plan (ERP) is yet to be completed. This task was started a year ago, but due to the unavailability of the ERP Share Point Server, the consultant could not install the ERP on the City website for staff use. The Share Point Server acquisition process has already been started. The consultant needed access to the server to develop the ERP website.

It is anticipated that between procurement of the server and installation of the ERP, the consultant requires a time extension of one year beyond the current completion date of the contract. The amendment no. 3 will extend the agreement from January 16, 2013 through January 15, 2014. There has been sufficient progress in the project and no funding is required to complete the task. All other terms and conditions of the original agreement remain unchanged.

AGENDA

BOARD OF ESTIMATES

01/09/2013

BW&WW - cont'd

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

MBE/WBE PARTICIPATION:

The consultant will comply with all terms and conditions of Article 5, Subtitle 28 of the Baltimore City Code.

(The amendment no. 3 to the agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 018 to Rummel, Klepper & Kahl, LLP. under Project No. 1120R, Inspection Services on SC 855 and 845. The task assignment is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$112,268.51 - 9956-904529-9551-900020-706032
37,422.80 - 9956-905527-9551-900010-706032
\$149,691.31

BACKGROUND/EXPLANATION:

Under this task the consultant will provide inspection services for SC 855, ENR Modification at Patapsco Wastewater Treatment Plant and SC 845 - Nitrification Filters and Related Work for ENR at Patapsco Wastewater Treatment Plant in accordance with their proposal dated August 1, 2012. The original agreement will expire on August 31, 2013.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 22 to Rummel, Klepper & Kahl, LLP. under Project No. 1120R, Project Management Services on W.C. 1231 and W.C. 1235. The task assignment is effective upon Board approval for eight months.

AMOUNT OF MONEY AND SOURCE:

\$153,780.40 - 9960-906653-9557-900020-703032

BACKGROUND/EXPLANATION:

Under this task the consultant will provide construction management services on W.C. 1231, Meter Settling Installation and Replacement, SE Baltimore and W.C. 1235, Meter setting Installation and Replacement, SE, in accordance with their proposal dated October 25, 2012. The original agreement will expire on August 31, 2013.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Bureau of Solid Waste - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 003 to ARM Group Inc. under Project No. 1157.1, On-Call Solid Waste Facilities Management Services. The task assignment is effective upon Board approval through September 21, 2015.

AMOUNT OF MONEY AND SOURCE:

\$923,547.70 - 9948-902047-9517-900220-703331

BACKGROUND/EXPLANATION:

On September 21, 2011, the Board approved the original award. The original agreement will expire September 21, 2015.

Under this task the consultant will provide engineering design, permitting, study, evaluation and construction support assistance for solid waste facilities.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Public Works - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with 1st Choice Staffing, LLC. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$24,079.05 - 2070-000000-5541-399300-603021

24,079.05 - 2071-000000-5541-398600-603021

\$48,158.10

BACKGROUND/EXPLANATION:

1st Choice Staffing, LLC will provide a temporary skilled accountant for a period of up to one year and in an amount not to exceed \$48,158.10. The need for this service was identified in a report prepared by the Inspector General.

The scope of work will include reviewing invoices, reviewing complex consultants and contractors invoices for accuracy and compliance with City policies and procedures; assisting in evaluating current invoice payment procedures, recommending changes to improve efficiency and effectiveness of the reviews, and preparing documentation of revised workflows, polices, and procedures.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Parking Authority (PABC) - Agreement for Marketing
and Public Relations Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for marketing and public relations services with Profiles, Inc. The period of the agreement is effective upon Board approval for one year, with the option of the PABC to extend the agreement for one year.

AMOUNT OF MONEY AND SOURCE:

\$325,000.00 - 2075-000000-5800-408700-603026

BACKGROUND/EXPLANATION:

The PABC has been working for a number of years with the Mayor's Commission on Disabilities to improve the parking situation in the City for people with disabilities. Finding an available parking space on-street in Baltimore can be a daunting task for anyone, but particularly for people with mobility-restricting disabilities. With the Mayor's Commission on Disabilities, the PABC has developed a program that will address this problem.

The success of this program requires extensive public outreach to educate the entire region about the changes before they occur, while they are occurring, and after they occur. Other jurisdictions that have attempted to implement similar programs for people with disabilities relied primarily on face to face meetings with stakeholders but failed to inform the public-at-large about the program. Their efforts have been stalled or have failed altogether as a result. A professional public relations and marketing campaign will help the public understand why changes are going to occur, what changes to expect, and how the new program will work.

The PABC issued a request for proposal for this public relations service and received four responses. The proposals were

AGENDA

BOARD OF ESTIMATES

01/09/2013

PABC - cont'd

reviewed by Tiffany James, Special Assistant & Public Relations Manager to the Executive Director of the Parking Authority, Mike Evitts, Public Relations Director, Downtown Partnership of Baltimore, Derrick Odoms, Assistant Manager, Meter Shop, PABC and Ruth Ann Wynegar, Member, Mayor's Commission on Disabilities (together the "Panel"). The Panel conducted interviews/presentations with the firms that submitted the top two proposals. The proposal that represented the best value to the Panel was submitted to the PABC Board of Directors who concurred with the Panel's recommendation. The proposal representing the best value was submitted by Profiles, Inc.

MBE/WBE PARTICIPATION:

MBE: Illume Communications	\$32,500.00	10%
WBE: MediaWorks, Ltd.	\$16,250.00	5%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

(The agreement for marketing and public relations services has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Recreation - Development and Capital Renewal
and Parks Application and Project Agreement

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Development and Capital Renewal application and project agreement with the Maryland Department of Natural Resources Capital Grants and Loans Administration, Program Open Space. The period of the grant award is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$950,000.00 - 5000-577713-4781-363900-600000

BACKGROUND/EXPLANATION:

The purpose of the Development and Capital Renewal application and project agreement is to secure a grant to fund the continued maintenance, planning, volunteer support and operations of the Baltimore City Park System.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

01/09/2013

Charles Village
Community Benefits District

- Amendment to Bylaws

ACTION REQUESTED OF B/E:

The Board is requested to review and approve the amended Bylaws of the Charles Village Community Benefits District (CVCBD).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Earlier this year, the City Code Article 14, Subtitle 6 the CVCBD was amended in two ways:

1. City Council representatives on the CVCBD Board were changed from "non-voting" to "voting" members, and
2. the Waverly Merchants Association was replaced by the Waverly Main Street to represent the Greenmount business District.

The marked up copy of the CVCBD Bylaws simply propose those amendments necessary to bring the bylaws into compliance with the two already existing changes in the City code. The changes include changing the number of voting members, as well as changing the number needed for a quorum, etc.

In compliance with Article X, Section 1 of the Bylaws the CVCBD must give the Board at least 30 days notice of proposed amendments to Bylaws. The amendment was submitted to the CVCBD Board of Directors at the November 13, 2012 meeting and was approved at the December 13, 2012 meeting.

(The amendment to CVCBD Bylaws has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

01/09/2013

Department of Housing and - Employee Expense Statement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Richard Small for mileage for the month of September 2012.

AMOUNT OF MONEY AND SOURCE:

\$172.05 - 1001-000000-5832-412899-603002

BACKGROUND/EXPLANATION:

This employee expense statement for Mr. Small was submitted on time. However, an error was found by Disbursement and sent back to the Department. The Department made the correction and re-submitted the expense statement on November 14, 2012. The Department inquired about the status of the check on December 6, 2012 and was informed by Disbursements that the report had not been received. The Department was then informed that Board of Estimates approval was required, since it was beyond the timeframe for submission

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

01/09/2013

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR 10004, Repairs to Various Bridges & Safety Improvements Along I-83 from Gay Street to 41st Street
BIDS TO BE RECV'D: 02/27/2013
BIDS TO BE OPENED: 02/27/2013

2. Dept. of Recreation & Parks - RP 12821, Court Resurfacing FY 2012
BIDS TO BE RECV'D: 02/13/2013
BIDS TO BE OPENED: 02/13/2013

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED