

NOTICES

1. PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

2.

BOARD OF ESTIMATES' RECESS  
NOVEMBER 28, 2012

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on November 28, 2012.

The Board of Estimates will not receive or open bids on November 28, 2012. The Board of Estimates will reconvene on December 5, 2012.

**BOARD OF ESTIMATES' AGENDA - NOVEMBER 21, 2012**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Alberici Constructors, Inc. and Subsidiaries	\$440,334,000.00
Archer Western Construction, LLC	\$109,188,000.00
Baltimore Contractors, Inc.	\$ 8,000,000.00
Blastech Enterprises, Inc.	\$ 49,815,000.00
Construction Specialties of Zeeland, Inc.	\$ 1,500,000.00
Eastern Gunitite Co., Inc.	\$ 2,169,000.00
Ecological Restoration & Management, Inc.	\$ 8,000,000.00
Fallsway Construction Co., LLC	\$ 2,412,000.00
J.C.M. Control Systems, Inc.	\$ 1,341,000.00
J.F. Fischer, Inc.	\$ 48,447,000.00
Lighting Maintenance Inc.	\$ 8,000,000.00
Midlantic Marking, Inc.	\$ 1,500,000.00
Power and Combustion, Inc.	\$ 9,486,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Chester Engineers, Inc.	Engineer
Floura Teeter	Landscape Architect
O'Brien & Gere Engineers, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

11/21/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Condemnations</u>			
1. City Homes East Business Trust	2006 E. Biddle St.	L/H	\$10,708.00
2. City Homes East Business Trust	2022 E. Biddle St.	L/H	\$ 9,250.00

Funds are available in account 9910-908087-9588-900000-704040,  
Broadway East Project.

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

4 - 6

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

**TRANSFER OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>			
	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1.	\$ 214.78	9910-994001-9600	9910-903483-9601
	20 <sup>th</sup> EDF	Constr. Res.	S. Balto. Ind.
		Unallocated Res.	& Coml. Dev.
	36.71	9910-994001-9600	9910-902879-9601
	20 <sup>th</sup> EDF	Constr. Res.	Commercial
		Unallocated Res.	Revitalization
	4,844.00	9910-902483-9600	9910-903483-9601
	21 <sup>st</sup> EDF	Constr. Res.	S. Balto. Ind.
		S. Balto. Ind.	& Coml. Dev.
		& Coml. Dev.	
	3,780.00	9910-902873-9600	9910-902879-9601
	22 <sup>nd</sup> EDF	Constr. Res.	Commercial
		Brownsfield	Revitalization
		Incentive Fund	
	125.00	9910-903354-9600	9910-904354-9601
	22 <sup>nd</sup> EDF	Constr. Res.	W. Balto. Ind.
		W. Balto. Ind.	& Coml. Rev.
		& Coml. Rev.	
	396.45	9910-904115-9600	9910-906835-9603
	22 <sup>nd</sup> EDF	Constr. Res.	Westside Project
		Westside Downtown	Initiative
	2,155.00	9910-913990-9600	9910-902879-9601
	23 <sup>rd</sup> EDF	Constr. Res.	Commercial
		Commercial	Revitalization
	<b>\$ 11,551.94</b>	Revitalization	

This transfer will provide funds to reimburse the BDC for eligible capital expenses for the month ending September 30, 2012.

AGENDA

BOARD OF ESTIMATES

11/21/2012

TRANSFER OF FUNDS

Department of Transportation - cont'd

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2.	<b>\$ 24,000.00</b>	9950-903550-9509	9950-912616-9508-2
	MVR	Constr. Res.	Constr. Prog.
		Neighborhood St.	West Baltimore Trail
		Recon.	

This transfer will cover the costs associated with Change Order No. 2 for Project TR 09303, Rehabilitation of West Baltimore Trail and Implementation of Pedestrian Improvements: Edmonson Ave & N. Pulaski Street by Machado Construction Co., Inc.

3.	<b>\$200,000.00</b>	9950-903378-9509	9950-903726-9514
	Gen. Funds	Constr. Res.	Pavement Management
		Transportation	System
		Archive Inventory	

This transfer of funds will cover the deficit and fund the cost related to the license payment for the use of the Envista program used to operate the Pavement Management System.

Department of Recreation and Parks

4.	<b>\$ 20,000.00</b>	9938-901744-9475	9938-904744-9474
	Rec. & Parks	Clifton Park	Clifton Park Recreation
	25 <sup>th</sup> Series	Recreation Center	Center
		Reserve	Active

This transfer will provide funds to cover the costs associated with the construction administration services and Change Order No. 9 for Contract No. RP 10811, Clifton Park Recreation Center.

AGENDA

BOARD OF ESTIMATES

11/21/2012

TRANSFER OF FUNDS

Department of Recreation and Parks

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
5.	\$ 5,000.00	9938-933005-9475	9938-934005-9474
	Rec. & Parks	Gwynns Falls Athle-	Gwynns Falls Athletic
	26 <sup>th</sup> Series	tic Fields	Fields
		Reserve	Active
	5,000.00	9938-919009-9475	9938-921009-9474
	Rec. & Parks	Patterson Park	Patterson Park Court
	23 <sup>rd</sup> Series	Court Resurfacing	Resurfacing
		Reserve	Active
	5,000.00	9938-935010-9475	9938-936010-9474
	Rec. & Parks	Park Lighting and	Park Lighting and
	26 <sup>th</sup> Series	Signage	Signage
	<u>\$ 15,000.00</u>	Reserve	Active

This transfer will provide funds to cover the costs associated with the semi-annual payments for the eBid System.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1517 Pennsylvania Ave.	Western W. Ivey	Single face electric sign 15'6" x 2½'
\$140.60 Annual Charge		
2. 1807-1809 Pennsylvania Ave.	1807-1809 Pennsylvania Avenue, LLC	Retain three cornice signs, one @ 8'4" x 3'6", one @ 8' x 2'6", & one @ 9' x 2'6"
\$105.60 Annual Charge		
3. 415 N. Washington St.	My Son Development, LLC	One canopy 22'5" x 5 <sup>3/8</sup> "
\$173.25 Annual Charge		
4. 3702 Eastern Ave.	Tariq Nazir	One flat sign 10' x 2.5'
\$ 35.20 Annual Charge		
5. 5315 York Rd.	PPS Assts, LLC	Five single face electric signs: one @ 8 sq. ft., one @ 9.97 sq. ft., one @ 8.89 sq. ft., one @ 9.03 sq. ft., & one @ 135.11 sq. ft.
\$597.40 Annual Charge		



**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Dept. of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 1212 S. East Ave. St.	Canton East, LLC	Service connection three ducts @ 40 linear feet
\$420.00 Annual Charge		
7. 4123 Frederick Ave.	Irvington Enter- prises, LLC	Two canopies 16' x 4', two sets of steps
\$409.40 Annual Charge		

There were no objections for the applications listed above,  
since no protests were received.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of General Services - Developer's Agreement No. 1238

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of developer's agreement no. 1238 with The Senator Theatre, LLC, developer.

**AMOUNT OF MONEY AND SOURCE:**

\$34,173.00

**BACKGROUND/EXPLANATION:**

The developer is renovating its historic building and needs upgraded fire-suppression and domestic water services. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$34,173.00 has been issued to The Senator Theatre, LLC which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement no. 1238 has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve  
all of the  
Extra Work Orders  
as listed on the following page:

11

The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time %</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1.	EWO #005, \$34,118.44 - TR 09302, Construction of Traffic Signals Citywide - JOC			
	\$ 3,372,645.00	\$ 314,604.57	Midasco, LLC	- -

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$137,000.00</b>	9950-944002-9507	9950-904076-9512-2
FED	Construction Reserve	Traffic Signals Citywide
	Reserve for Close-	- TR 09302
	outs	

This transfer will cover the costs associated with Change Order #5 under Traffic Signal Installation at Aliceanna and Broadway Avenue Project TR 09302.

3.	EWO #022, \$0.00 - TR 03313, Reconstruction of Washington Blvd.			
	\$ 4,568,865.30	\$ 250,025.56	Civil Construction, LLC	90 -

Bureau of Water & Wastewater

4.	EWO #012, \$ 86,316.26 - Project No. WC 1160R, Montebello Plant 2 Finished Water Reservoir Cover			
	\$5,178,199.39	\$369,229.50	Alan A. Myers, LP	0 97
5.	EWO #001, \$0.00 - SWC 7765 - Monument Street Sinkhole Emergency Repair Services			
	\$3,450,288.51	-	American Infra-structure-MD Inc.	120 50

This time extension is necessary to complete repairs, if low winter temperatures delay the application of permanent paving.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Office of the State's Attorney - Grant Award Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the following grant award renewals from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant award renewal is October 1, 2012 through September 30, 2013, unless otherwise noted.

1. **JUVENILE COURTS VICTIM SPECIALIST** **\$ 38,250.00**

Account: 4000-404113-1150-118300-601001

The Office of the State's Attorney Juvenile Courts Division, tries all juveniles charged with committing delinquent acts in the Baltimore City Juvenile Court. The Victim Specialist maintains victim case files in addition to assisting with victim notification forms and impact statements, interpreters, referrals, accompaniment to courts, restitution forms and the return of seized property. The grant funds provide salary support for the victim specialist.

2. **DOMESTIC VIOLENCE ADVOCACY PROSECUTION & SUPPORT** **\$ 35,469.00**

Account: 4000-400313-1150-118200-601001

The Office of the State's Attorney provides crisis counseling, safety planning, danger assessment and ongoing support to victims of domestic violence who appear in the City's Circuit and District Courts. It also provides forensically appropriate interviews and trial preparations to children who have witnessed Domestic Violence homicides and near homicides. The grant funds provide salary support. The period of the agreement is January 1, 2013 through September 30, 2013.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Office of the State's Attorney - cont'd

**3. FAMILY BEREAVEMENT CENTER \$178,500.00**

Account: 4000-402313-1156-117900-601001

The Family Bereavement Center addresses the needs of homicide survivors. The program assists with grief and loss and provides grief counseling to family members. The program also provides for a variety of services and liaisons, service providers and criminal justice agencies. The grant funds provide salary support.

**4. OFFICE CONSOLIDATION \$500,000.00**

Account: 5000-582413-1151-117900-603013

This award will fund rent for new office space at 120 E. Baltimore Street for one year. Spending on rent will commence in February - March 2013. The period of the grant award is July 1, 2012 through June 30, 2013.

**5. INTER-AGENCY WAR ROOM COORDINATION \$185,583.00**

Account: 5000-582513-1150-117900-601001

This project provides a focused response to violent offenders through a comprehensive program of electronic information sharing that identifies the most violent offenders in the City upon arrest. Currently the program determines and tracks probation and parole status, appre-

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Office of the State's Attorney - cont'd

hension and service of search warrants, judicial prioritization, and criminal case flow management. The grant funds provide personnel. The period of the agreement is July 1, 2012 through June 30, 2013.

The grant awards are late because they were just received from the State.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Fire Department - FY 2012 Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of a grant award for FY 2012 from the Maryland Emergency Management Agency (MEMA). The period of the grant award is June 1, 2012 through February 28, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$219,174.00 - 1001-000000-1930-262100-401220

**BACKGROUND/EXPLANATION:**

This is a federal grant administered through MEMA.

The grant funds must be matched dollar-for-dollar with local in-kind assistance. The grant is provided to enhance and strengthen emergency management capabilities at the state and local level.

The grant is late because it was recently received from the grantor.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant award has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Police Department - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement between the Mayor's Office on Criminal Justice (MOCJ) and the C.A.R.E. Community Association (C.A.R.E.). The period of the agreement is effective upon Board approval through November 30, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.00 - 4000-497411-2252-692900-607001

**BACKGROUND/EXPLANATION:**

On October 17, 2012, the Board approved a modification to extend the intergovernmental agreement between the Mayor and City Council of Baltimore City for CORPS, acting by and through the MOCJ, and the Maryland Department of Juvenile Services.

This grant agreement funds grant awards to community groups for various projects throughout the City. This award in the amount of \$2,000.00 to C.A.R.E. will fund a community clean-up project centered on the 500 block of North Madeira Street. CORPS youth, who have been recently discharged from a placement or detention, will be participating in the effort.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Mayor's Office of Human Services - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2012 through June 30, 2013 unless otherwise indicated.

1. **MANNA HOUSE, INC.** **\$45,000.00**  
(MHI)

Account: 5000-529113-3572-333720-603051

The MHI will provide case management to 16 homeless individuals in order to discern immediate, as well as long term needs such as housing, income and employment. The MHI will also provide 50,000 breakfast meals and 6,500 afternoon snacks to the needy of Baltimore and operate a drop-in center Monday through Friday.

2. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$63,327.00**  
(ACC)

Account: 5000-529113-3572-333704-603051

The ACC will utilize the funds to offset the costs of operating a transitional housing facility and provide residential based job readiness, placement and retention services to 100 homeless men of Baltimore City.

**MWBOO GRANTED A WAIVER.**

3. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$34,424.00**  
(ACC)

Account: 5000-529113-3572-333703-603051

The ACC will provide 27 transitional shelter beds to homeless mentally ill women of Baltimore at My Sister's Place Lodge, 111 W. Mulberry Street. The funds will be utilized to offset the operating costs of the transitional housing facility.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

MOHS - cont'd

**4. MARIAN HOUSE, INC. \$ 67,609.00**

Account: 4000-496212-3573-591419-603051

The Marian House, Inc. will provide comprehensive supportive services to 12 formerly homeless women and their families in the form of a goals oriented program of personal counseling and education/employment assistance. The funds will be utilized to offset the costs of staff salaries and drug testing supplies. The period of the agreement is September 1, 2012 through August 31, 2013.

**MWBOO GRANTED A WAIVER.**

**5. MOVEABLE FEAST \$115,643.00**

Account: 4000-490913-3573-333670-60351

The organization will utilize the funds to cover the costs of operating a HIV/AIDS drop-in center Food and Nutrition Services Program and supply meals daily to four community resource centers operated by local organizations for homeless people with HIV/AIDS.

**MWBOO GRANTED A WAIVER.**

**6. HOUSE OF RUTH MARYLAND, INC. \$ 10,948.00**

Account: 4000-480013-3571-333618-603051

The House of Ruth Maryland, Inc. will provide 45 emergency shelter beds to homeless women and children of Baltimore City. Shelter services will be provided to a minimum of 200 women and children who have fled a domestic violence situation and have become homeless.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

MOHS - cont'd

**7. WOMEN ACCEPTING RESPONSIBILITY, INC.      \$ 48,831.00**

Account: 4000-496212-3573-591447-603051

The organization will utilize the funds to hire a Social Worker to provide support to a total of eight women and their children who are disabled due to substance abuse and/or HIV/AIDS. The organization will provide intensive case management as well as intermediate or periodic care. The period of the agreement is August 1, 2012 through July 31, 2013.

**8. CHASE BREXTON HEALTH SERVICES, INC.      \$152,368.00**

Account: 4000-490913-3573-333640-603051

Chase Brexton Health Services, Inc. will utilize the funds to identify 200 homeless HIV/AIDS infected individuals and provide assistance with nutrition, transportation, utilities, medical care, and eviction prevention.

**MWBOO GRANTED A WAIVER.**

**9. AT JACOB'S WELL, INC.      \$22,960.00**

Account: 4000-496212-3573-267807-603051

At Jacob's Well, Inc. will provide permanent housing and support services to 20 homeless mentally ill individuals. The funds will be utilized for staff costs to provide support services for the clients of the permanent housing units. The period of the agreement is September 1, 2012 through August 31, 2013.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

MOHS - cont'd

10. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION (GEDCO)** **\$93,704.00**

Account: 5000-525113-3573-333750-603051

GEDCO will utilize the funding to pay or offset salaries of staff who provide service linkage and advocacy counseling to 59 men and women residing at GEDCO's Single Room Occupancy shelters.

**MWBOO GRANTED A WAIVER.**

The agreements are late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATE

11/21/2012

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve  
all of the Personnel matters  
listed on the following pages:

22 - 34

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved  
by the Law Department as to form and legal sufficiency.

**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>JAMES L. PRICE</b>	\$14.42	<b>\$30,000.00</b>

Account: 1001-000000-2042-198100-601009

Mr. Price, retiree, will work as a Contract Services Specialist I in the Central Records Section. His duties will include but are not limited to the review of original National Crime Information Center (NCIC) entries, original police reports and supporting documents. Mr. Price will be responsible for contact with appropriate sources for follow-up information, accessing local, state and federal databases for information and updates, and preparing police supplemental reports. He will also review, process and follow-up of police reports submitted by Coplogic. The period of the agreement is November 21, 2012 through November 20, 2013.

2. <b>ESSEX R. WEAVER</b>	\$14.42	<b>\$30,000.00</b>
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Account: 1001-000000-2042-198100-601009

Mr. Weaver, retiree, will continue to work as a Contract Services Specialist I in the Property Section - Evidence Control Unit. His duties will include but are not limited to receiving property/evidence submissions from police officers and lab personnel. He will ensure accuracy and completeness of paperwork and enter the items into the evidence tracking system. Mr. Weaver will release property for court and maintain the chain of custody, as well as release property to the public, and document the releases in the computer. The period of the agreement is November 23, 2012 through November 22, 2013.

**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
3. <b>DUANE A. JEFFERSON</b>	\$14.42	<b>\$30,000.00</b>

Account: 1001-000000-2042-198100-601009

Mr. Jefferson, retiree, will continue to work as a Contract Services Specialist I in the Sex Offender Registry Unit. His duties will include but are not limited to explaining requirements to registrants and obtaining signed statements acknowledging receipt of requirements, and photographing registrants at a minimum of every six-months. In addition, he will obtain finger and palm prints and a DNA sample at registration. He will enter DNA sample into the Maryland State Police Crime Lab and submit statement, photos, and fingerprints to the Department of Public Safety and Correctional Services. The period of the agreement is November 23, 2012 through November 22, 2013.

4. <b>CAROLYN C. SMITH</b>	\$14.42	<b>\$30,000.00</b>
5. <b>CLEMENTINE RUSSUM</b>	\$14.42	<b>\$30,000.00</b>

Account: 1001-000000-2042-198100-601009

These retirees will continue to work as a Contract Services Specialists I in the Personnel Section. They will be responsible for conducting pre-employment investigations of sworn and civilian applicants. In addition, they will conduct local, state and national record and warrant checks, investigate references, as well as perform neighborhood canvasses, interview applicants, and gather all vital information. They will summarize the investigation into a pre-employment file. The period of the agreement is December 22, 2012 through December 21, 2013.



**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
6. <b>SHEREE D. PETERSON</b>	\$14.42	<b>\$30,000.00</b>
7. <b>PARTICIA N. COCHRANE</b>	\$14.42	<b>\$30,000.00</b>

Account: 1001-000000-2042-198100-601009

These retirees will continue to work as a Contract Services Specialist I in the Central Records Section. They will be responsible for reviewing original National Crime Information Center entries, police reports and supporting documents. In addition they will contact victims, complainants, courts, individuals and sources for follow-up. They will also access local, state, and federal databases for information, update records in local databases and NCIS to reflect changes and prepare police supplemental reports. The period of the agreement is November 23, 2012 through November 22, 2013 for Ms. Peterson and November 21, 2012 through November 20, 2013 for Ms. Cochrane.

8. <b>JOSEPHINE V. KENNEDY</b>	\$14.42	<b>\$30,000.00</b>
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Account: 1001-000000-2042-198100-601009

Ms. Kennedy, retiree, will continue to work as a Contract Services Specialist I, Court Liaison Officer. She will be responsible for ensuring officers are notified to appear in court as well as ensure accuracy and completeness of all paperwork. In addition she will make entries in the FTA system, assist in retrieving analysis reports, operation reports, police reports and drug reports for the State's Attorney and advise the State's Attorney about contact problems. She will also maintain the undeliverable summons file to assist with possible FTA investigations. The period of the agreement is November 23, 2012 through November 22, 2013.

**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
9. <b>CHARLES WILLIAMS</b>	\$14.42	<b>\$30,000.00</b>

Account: 1001-000000-2042-198100-601009

Mr. Williams, retiree, will continue to work as a Contract Services Specialist I in the Internal Investigation Division (IID). He will be responsible for performing statistical analysis including identifying complaint trends, and mapping complaints. He will also prepare the weekly Citi-stat package, monitor, correct and modify IID databases and run weekly IASat meetings. The period of the agreement is November 23, 2012 through November 22, 2013.

10. <b>JOHN D. RICE</b>	\$14.42	<b>\$30,000.00</b>
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Account: 1001-000000-2042-198100-601009

Mr. Rice will continue to work as a Contract Services Specialist I in the Inventory Control Unit. He will be responsible for identifying and labeling all non-expendable property, entering property information into CMR, updating CMR as to the status of any departmental property, and resolving discrepancies between CMR and inventories. Mr. Rice will conduct inventory of various units or upon request of command and ensure that property being disposed of is in keeping with procedures. The period of the agreement is November 23, 2012 through November 22, 2013.

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BOARD OF ESTIMATE

11/21/2012

PERSONNEL

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
11. JOHN R. DOLLY, JR.	\$14.42	<b>\$30,000.00</b>

Account: 1001-000000-2042-198100-601009

Mr. Dolly, Jr., retiree, will continue to work as a Firearms Inventory Technician. He will be responsible for retrieving and returning firearms evidence from the Evidence Control Unit for lab analysis as well as perform inventory on firearms to identify model, serial number and other information. He will also examine unfired ammunition to identify manufacturer, caliber and type and test fire suitable non-evidentiary firearms and recover cartridge and bullet specimens for future entry into the IBIS Computer System. Mr. Dolly will also compile, written inventory lists and may testify at trials. The period of the agreement is November 21, 2012 through November 20, 2013.

12. a. Abolish Two Vacant Positions

- 41779 - Community Service Officer  
Grade 080 (\$29,343.00 - \$34,518.00)  
Job No. 2044-08753 - Vacant  
Job No. 2042-43569 - Vacant

b. Recreate the following Class

- 34514 - Research Analyst Supervisor  
Grade 115 (\$51,000.00 - \$72,200.00)

**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		

c. Create the Following Position

34514 - Research Analyst Supervisor  
 Grade 115 (\$51,000.00 - \$72,200.00)  
 Job number to be assigned by BBMR

Costs: \$84,280.00 - 1001-000000-2041-623000-601001  
 ( 48,325.00) - 1001-000000-2044-219600-601001  
( 48,325.00) - 1001-000000-2042-220000-601001  
**(\$12,370.00)**

Amendment to Contract

13. <b>EARL W. MAISEL, JR.</b>	\$200.00 per scheduled examination, and \$100.00 each scheduled client no-show	\$15,000.00
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Account: 1001-000000-2003-195500-603206

On April 25, 2012, the Board approved the original agreement effective upon Board approval through March 31, 2012, not to exceed \$35,000.00. However, on November 1, 2012, an amendment to the agreement for an additional \$15,000.00 with the same hourly rate.

**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

Hourly Rate

Amount

Police Department - cont'd

Mr. Maisel will continue to serve as a Polygraph Examiner in which he will be responsible for consulting with background investigators, assisting in developing an investigative plan for questioning, conducting scheduled polygraph examinations, providing written evaluations of examinations, and developing intelligence liaison with federal, state and local law enforcement agencies concerning the latest polygraph investigative methods.

Department of Recreation and Parks

14. **FRANK LIPSCOMB**                      \$27.00                      **\$31,968.00**

Account: 5000-578713-4711-361840-601009

Mr. Lipscomb will continue to work as a Construction Project Manager for the Capital Development Division. His duties will include, but are not limited to the oversight of the administration and management of all Department Federal Aid construction, supervise the preparation of federal and state reports to ensure grants are reimbursed and required records are maintained. In addition, he will review and process all contractors' monthly payment estimates, contract change orders, and extra work orders. The period of the agreement is November 26, 2012 through November 25, 2013.

**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of General Services</u>		
15. <b>LAURIE I. ANSLEY</b>	\$40.91	<b>\$75,000.90</b>

Account: 9916-903845-9197-910098-703009

Ms. Ansley will continue to work as an Architectural Construction Projects Management Specialist. Her duties will include but are not limited to developing a computerized listing of all current and planned projects (capital, ESCL, Energy), managing the processing of contracts and tasks for approval, including Architectural Studies and Designs Construction, and Performance Contracts. She will monitor the contract database that is populated by project managers and provide monthly status reports on costs, schedules, MBE/WBE compliance, and process vendor payments. She will develop a reporting process for the close-out of architectural and construction projects that are monitored in the database. In addition, she will oversee the establishment and review of architectural project specifications, meet with architects and project managers periodically to discuss project status and rectify problems and design and manage special architectural and construction projects for the Division. The period of the agreement is effective upon Board approval for one year.

16. <b>WILLEM T. ELSEVIER</b>	\$38.19	<b>\$70,000.00</b>
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Account: 9916-903845-9197-910098-703009

Mr. Elsevier will continue to work as a Special Architectural Project Specialist. His duties will include, but are not limited to managing multiple design and construction contracts for municipal buildings and facilities. He will provide direction in architectural planning and financial matters, and submit progress reports

AGENDA

BOARD OF ESTIMATE

11/21/2012

PERSONNEL

Hourly Rate

Amount

Department of General Services cont'd

on a weekly basis. In addition, Mr. Elsevier will represent the Department with City, State, and Federal agencies by providing consultation services to ensure design compliance with applicable standards and specifications. He will interface with representatives of these agencies for the authorization of changes or payment services. The period of the agreement is effective upon Board approval for one year.

Department of Human Resources

17. <b>JEFFREY G. COMEN</b>	\$200.00 for the first session, \$170.00 for each succeeding session \$325.00 for each written report	<b>\$ 7,000.00</b>
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Mr. Comen will continue to work as a Hearing Officer. The Baltimore City Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after completion of the probationary period. The Hearing Officer presides over this investigation and submits a recommendation to the Civil Service Commissioners for approval. The cost incurred for each hearing will be charged to the appellant's agency. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATE

11/21/2012

PERSONNEL

Department of Finance

18. Reclassify the following position:

From: 10183 - Senior Program Assessment Analyst  
Grade 119 (\$61,900.00 - \$75,500.00)  
Job No.: 1401-34807

To: 10140 - Principal Program Assessment Analyst  
Grade 122 (\$71,200.00 - \$86,900.00)

Cost: \$19,300.00 - 1001-000000-1401-159700-601001

Enoch Pratt Free Library

19. Reclassify the following position:

From: 01964 - Graphic Artist I  
Grade 087 (\$37,407.00 - \$45,218.00)  
Job No.: 4501-15606

To: 01980 - Graphic Artist II  
Grade 090 (\$42,267.00 - \$51,371.00)

Cost: \$5,750.00 - 1001-000000-4501-338900-601001

Mayor's Office of Information Technology (MOIT)

20. a. Change class title of the following classification:

From: 33679 - Personnel Administrator  
Grade 117 (\$56,000.00 - \$68,500.00)

To: Human Resources Administrator  
Grade 117 (\$56,000.00 - \$68,500.00)



AGENDA

BOARD OF ESTIMATE

11/21/2012

PERSONNEL

MOIT - cont'd

b. Reclassify the following vacant position:

From: 33677 - Personnel Generalist II  
Grade 111 (\$41,700.00 - \$52,200.00)  
Job No.: 1512-49558

To: 33679 - Human Resources Administrator  
Grade 117 (\$56,000.00 - \$68,500.00)

Cost: \$14,300.00 - 1001-000000-1512-167300-601001

Department of Public Works

21. a. Upgrade the following classification:

From: 53818 - Assistant Chief, Solid Waste  
Grade 117 (\$56,000.00 - \$68,500.00)

To: 53818 - Assistant Chief, Solid Waste  
Grade 118 (\$58,800.00 - \$72,300.00)

b. Abolish the following vacant position:

52931 - Laborer (Hourly)  
Grade 482 (\$27,747.00 - \$28,662.00)  
Job No.: 5152-35914

Cost: \$16,542.00 - 1001-000000-5152-386500-601001

Health Department

22. Create the following position:

81322 - Program Assistant I  
Grade 080 (\$29,343.00 - \$34,518.00)  
Job No. to be assigned by BBMR

Cost: \$48,241.00 - 4000-433512-3254-316200-601001

**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

Health Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
23. <b>MELYNDA MAYNARD</b>	\$16.95	<b>\$27,967.28</b>

Account: 4000-433513-3024-268400-601009

Ms. Maynard will work as a Program Assistant II. Her duties will include but not be limited to assisting in the development and implementation of education, health, recreation, social and other programs or program functions. She will also assist in planning and organizing of program procedures and establishing program goals and objectives, promoting and providing information to the community on program activities related to Health Promotion, and educational opportunities for seniors. The period of the agreement is December 1, 2012 through September 30, 2013.

State's Attorney's Office

24. <b>CAROLYN L. SALLEY</b>	\$25.88	<b>\$44,788.00</b>
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Account: 1001-000000-1150-118000-601009

Ms. Salley, retiree, will continue to serve as an Investigator. She will be responsible for researching the whereabouts of and locating parties relevant to prosecution of cases; providing location information to attorneys, and subsequently forwarding that information to the Warrant Apprehension Task Force so that arrests can be made. She will also communicate with witnesses and victims to provide case status and trial date information, prepare subpoenas, ascertain and verify respondents' identify through fingerprint identification documents and investigate findings. Her duties will also include researching the prosecution database and daily news to gain information about persons being sought in prosecution cases, etc. The period of the agreement is December 16, 2012 through December 15, 2013.

**AGENDA**

**BOARD OF ESTIMATE**

**11/21/2012**

**PERSONNEL**

Fire Department

	<u>Hourly Rate</u>	<u>Amount</u>
25. <b>CALVIN BOWMAN</b>	\$38.41	<b>\$79,900.00</b>

Account: 4000-478911-2015-210711-601009

Mr. Bowman will continue to work as a Policy Analyst for the Office of Emergency Management. His duties will include, but are not limited to serving as Chairman of the Baltimore Urban Area Working group, maintaining, monitoring and updating the MEMA Grant Management System as well as staffing and providing guidance to the UASI Committee Capability Based Committee and sub-committee meetings. He will also coordinate all grant notices between all UASI jurisdictions. The period of agreement is November 23, 2012 through November 22, 2013.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Office of the City Council President - Expense Statements

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statements for Ms. Susan Lang for the months of May and June 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$32.75 - May 2012 Mileage  
16.10 - June 2012 Mileage  
**\$48.85** - 1001-000000-1000-104800-603001

**BACKGROUND/EXPLANATION:**

Susan Lang submitted her May 2012 Employee Expense Statement within the 40-day time limit but was missing the required signatures. When it was returned to the Director of Administration, it was beyond the 40-day period. Ms. Lang later submitted her mileage reimbursement for June in August beyond the 40-day time limit.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of Housing and - Local Government Resolutions  
Community Development

The Board is requested to approve and authorize execution of the local government resolutions.

The below listed organizations are applying to the State of Maryland's Community Legacy Program (CLP) or the Neighborhood Business Works Program (NBWP). A local government resolution of support is required by the State for all applications to the programs for funding.

1. **PARK HEIGHTS RENAISSANCE, INC.** **\$100,000.00**  
**(PHR)** **(CLP)**

The PHR proposes a project "Woodland Gardens Beautification and Expansion Initiative" located at 3206 - 3222 Woodland Avenue. This project will expand the current garden located on the 3300 Block of Woodland Avenue to include the 3200 Block of Woodland Avenue making a contiguous lot and building an additional seven hoop house gardens along with storage and landscaping.

The project is an outgrowth of the mission of the PHR namely to implement the Baltimore City Park Heights Master Plan. The organization was incorporated in 2007 and is a 501 (c) (3) nonprofit organization. The organization currently has 10 staff members and coordinates many volunteers in accomplishing its mission. The organization originated from the efforts of Pimlico Community Development Authority which continues to ensure the objectives of the master plan are implemented.

2. **BETHAI COMPANY** **\$144,000.00**  
**(NBWP)**

The Bethai Company, located at 1300 Bank Street, #100, proposes to relocate the My Thai Restaurant formerly located at 800 N. Charles Street. The restaurant was

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

DHCD - cont'd

leasing space in the basement of the Park Plaza building that was destroyed by fire in 2010 displacing all tenants. The owners are seeking funding to rehabilitate a new restaurant site to be located at 1300 Bank Street, Suite 100.

The Bethai Company plans to relocate and recreate the restaurant at the new location containing 5,702 square feet. The 1300 Bank Street location is on the edge of Harbor East and Little Italy neighborhoods. The building is known as the Holland Tack Factory, and sits at the intersection of Bank Street and South Central Avenue. The Harbor East/Little Italy area location is a mix of businesses and residential activity. Many of the historic structures have been rehabilitated and the area continues to attract interest.

The principal owners of the Bethai Company, James and Varattaya Wales, are seeking assistance from the Neighborhood Business Works Program in the amount of \$144,000.00 in order to rebuild their successful business.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of Housing and Community Development (DHCD) - Deed of Preservation Easement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the DHCD to enter into a deed of preservation easement with the Maryland Historical Trust (MHT) for 2101 East Biddle Street, also known as the Hoen Lithograph Building. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction SUBJECT to review and approval for form and legal sufficiency by the Department of Law.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The easement is a requirement of State Bond Bill funding for this property. As a result of funding received through the State of Maryland Bond Bills from 2001 and 2005, as amended in 2011, the MHT has requested a preservation easement on the Hoen Lithograph Building located at 2101 East Biddle Street. Receipt of the funds, totaling \$800,000.00 for feasibility studies, stabilization, and remediation, is conditional upon the execution of the easement. The DHCD is in the process of completing the remediation.

A preservation easement is a type of conservation easement designed to protect a significant historic, archaeological, or cultural resource. It is a private legal contract between the property owner and the MHT for the purpose of protection of a property's historic value. It is one of the most effective legal tools available for historic preservation. An easement

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

DHCD - cont'd

provides assurance to the owner that their property's intrinsic values will be preserved with all successive ownerships. Historic preservation easements may also be used to protect a historic landscape, battlefield, traditional cultural place, or archaeological site.

The easement will remain with the property for perpetuity, and will transfer to all subsequent owners. The easement is for the exterior of the building and is a standard form easement that the MHT uses to preserve a variety of representative historic structures throughout the State of Maryland.

(The deed of preservation easement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement for the sale of the property located at 435 N. Montford Avenue in the McElderry Park Neighborhood to the Habitat for Humanity of the Chesapeake, Developer.

**AMOUNT OF MONEY AND SOURCE:**

\$5,000.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The developer will pay the purchase price in full at settlement.

The Habitat for Humanity of the Chesapeake, a non-profit nationally known organization proposes to demolish and completely rehabilitate the subject property into affordable housing for a low to moderate income earner. The total rehabilitation cost will be \$135,000.00. The project will be fully funded by the Neighborhood Stabilization Program 2.

The sale of this property once developed will generate considerable amount in revenue in the form of real estate property taxes to the City. Once transferred and redeveloped, the property will be active on the tax rolls of the City thereby preventing tax abandonment.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal.

The DHCD determined the proposed price of \$8,500.00 for the property by using comparable properties located at 614 N. Montford Avenue, which sold for \$4,000.00, 223 N. Rose Street, which sold for \$9,900.00, and 2515 Jefferson St., which sold for \$7,000.00.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

DHCD - cont'd

The property was priced pursuant to the appraisal policy of Baltimore City at \$8,500.00 and will be sold for \$5,000.00, which is below the price determined by the Waiver Valuation process because of the following factors:

1. The sale and rehabilitation will help to promote a specific benefit to the immediate community,
2. continue the elimination of blight, and
3. promote economic development through the placement of the subject property on the City's tax rolls.

**MBE/WBE PARTICIPATION:**

The properties are not subject to Article 5, Subtitle 28, of the Baltimore City Code, because the properties will be sold for less than \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement for the sale of two City-owned vacant lots located at 2319 Linden Avenue and 2321 Linden Avenue to the Affinity Reservoir Hill LLC, Purchaser.

**AMOUNT OF MONEY AND SOURCE:**

\$ 2,400.00 - 2321 Linden Avenue  
2,400.00 - 2319 Linden Avenue  
**\$ 4,800.00** - Purchase Price

**BACKGROUND/EXPLANATION:**

The lots will be purchased with private funds.

The project will consist of the two City-owned vacant lots for use as Green Space and garages for the owner and tenants of the adjacent property. The buyer, Affinity Reservoir Hill LLC, is the owner of an apartment building at 2317 Linden Avenue which is currently being rehabilitated next to the subject properties. The subject properties have been journalized and approved for sale on December 5, 2004.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:**

Each lot has an assessed value of \$2,400.00 and will be sold at the assessed value of \$2,400.00 for a total of \$4,800.00, pursuant to the City's Appraisal Policy regarding the exception to the appraisal requirement for unimproved property with an assessed value of \$2,500.00 or less.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

N/A

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of Housing and  
Community Development (DHCD)

- Subordination Agreement and  
Consent and Restated and Amended  
NPDF Promissory Note

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a.) a Subordination Agreement and Consent with 429 North Eutaw Street Limited Partnership, borrower for the benefit of Fairmount Bank, lender, and b.) an Amended and Restated Note to the Borrower for an existing city loan.

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction SUBJECT to review and approval for form and legal sufficiency by the Department of Law. It is also requested that the Law Department be permitted to make final changes to the documents with the concurrence of the Commissioner of the DHCD.

**AMOUNT OF MONEY AND SOURCE:**

No city funds are requested.

**BACKGROUND/EXPLANATION:**

On December 10, 1987, the DHCD executed a Promissory Note and Deed of Trust for a Neighborhood Progress Development Fund (NPDF) loan in the amount of \$225,000.00 to the 429 North Eutaw Street Limited Partnership, (the Borrower). The NPDF loan funds were used to cover a portion of the rehabilitation costs for the Charles Fish office building located at 429 N. Eutaw Street (the Project). The primary occupant since 1988 is the French Development Company and its affiliate, Towner Management Company. Recently, the Borrower received a commitment from Fairmount Bank which will be used to payoff their existing superior mortgage and to finance improvements to the building. The building contains approximately 12,800 square feet and four of the six leasable spaces are occupied. The first floor is currently unoccupied and the owner is planning to focus renovation efforts on reconfiguring the first floor to create

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

DHCD - cont'd

larger and more marketable spaces. In addition, the scope of work will include upgrading the HVAC systems, creating a more inviting and secure lobby area and making repairs to the building exterior. The property is located at a prominent intersection on downtown's Westside and is one of several properties in the immediate area that The French Company has developed over the past 25 years.

The proceeds of the new financing will not result in cash back to the Borrower and therefore is not in violation of the terms of the existing NPDF mortgage. The City will be required to execute a Subordination and Consent Agreement to permit the new loan to be secured in a first lien position and will charge a fee for this consent.

It has been determined that the City will require a Restated and Amended Note in order to effectuate this transaction. On November 27, 1996, the Board approved a restructure of the 1987 Note terms to convert the loan from an amortizing, cash flow payment debt to a deferred payment loan due upon sale, with a waiver of all interest. The Law Department will prepare all necessary documents to ensure that the terms approved in 1996 for the NPDF Loan are reflected in a new Amended and Restated Note.

**MBE/WBE PARTICIPATION:**

No new City funds will be utilized for this project, therefore, Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Programs is not applicable

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of Housing and Community Development (DHCD) - Modification Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a modification agreement with the Brooklyn and Curtis Bay Coalition, Inc. also known as Brooklyn Green Townhomes. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction SUBJECT to review and approval for form and legal sufficiency by the Department of Law.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On December 12, 2007, the Board approved a HOME Investment Partnerships Program loan to the Brooklyn and Curtis Bay Coalition, Inc. (BCBC) in the amount of \$762,000.00 (the Original HOME Loan). The BCBC was established in 2000 to assist in the revitalization of the Brooklyn and Curtis Bay communities in Baltimore City, and is a non-profit organization and was certified as a CHDO.

The proceeds of the Original HOME Loan were used to assist the BCBC with a portion of the construction costs of the Brooklyn Green homeownership project, which consists of eight new units at 3545 to 3563 6th Street (odd side) in the Brooklyn-Curtis Bay community (the Project). The Project incorporated green building features and appliances which are environmentally safe and energy efficient, and each two-story townhome contains approximately 1,280 gross square feet. To date, all eight homes have been built and six of the eight units have been sold to first-time homebuyers. These six units were sold for approximately \$152,000.00 each to families with incomes at or below 80% of the area median income, adjusted for family size (AMI). The remaining two units are 3549 6th Street and 3553 6th Street.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

DHCD - cont'd

As with most HOME loans made in connection with for-sale housing, upon the sale of each unit, each purchaser assumed a Proportionate Share, which in this case was \$95,250.00. At this time, the balance of the Original HOME Loan is \$190,500.00.

The Project was financed in part by a first-lien construction loan from Arundel Federal Savings Bank (Arundel Federal) in the original principal amount of \$1,080,400.00 (the Arundel Loan). The balance of the Original HOME Loan is secured in a second-lien position by the remaining two units. The current outstanding balance of the Arundel Loan is approximately \$270,000.00 and the BCBC has pledged certain additional collateral to secure the Arundel Loan.

As currently approved, upon the sale of each unit to a buyer eligible under the terms of the HOME program (each HOME Qualified Buyer), such HOME Qualified Buyer is to assume a proportionate share of the Original HOME Loan (the Buyer's HOME Loan). Concurrently, the Borrower was to be released from an equal amount of the Original HOME Loan and the mortgage securing the Original HOME Loan was released with respect to such purchased unit. Upon the sale of all of the units and compliance with all terms and conditions of the Original HOME Loan, the Borrower's obligations with respect to the Original HOME Loan are to be forgiven.

In order to complete the purchase of an eligible unit, a HOME Qualified Buyer is required to execute a note evidencing the Buyer's HOME Loan, which will have an interest rate of 0%, and execute an agreement (the Buyer Regulatory Agreement) requiring the Borrower to comply with certain restrictions required by the HOME program throughout the "Period of Affordability", which is currently approved at 20 years.



**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

DHCD - cont'd

The primary mortgage holder, Arundel Federal Savings Bank, has issued a "45-day Notice of Intent to Foreclose" to the BCBC. Like many public and private homeownership developments, the Brooklyn Green initiative has suffered from the collapse of the for-sale housing market. Buyers have become extremely cautious and while interest rates are very low, the credit score needed to qualify for a loan has risen dramatically, decreasing the pool of buyers even more. Finally, housing prices have dropped substantially since the peak in 2007 (when these homes were originally priced). As a small community development corporation, the BCBC cannot afford to absorb all of these losses. It also does not have the capacity or the financial resources to convert the remaining two homes into rental units.

The Department is seeking Board approval for a reduction in the number of the original HOME Units, a reallocation of HOME funds and a modification of certain other terms and conditions of the original loan. If approved, the Project will now consist of the six units at 3545 6th Street, 3547 6th Street, 3551 6th Street, 3559 6th Street, 3561 6th Street, and 3563 6th Street. In addition, the Department's total HOME subsidy amount to each of the six units will now be \$127,000.00 per unit or one-sixth of the Original HOME Loan.

Because of the reallocation of funds, the two unsold homeownership units will be deleted from the original scope of the Project and will appear as 100% bank financed units.

The Department is recommending approval of the modification agreement for two other reasons. First, the completed houses should be occupied as soon as possible. Vacant houses become a target for vandalism and the investment in these units can soon be destroyed. The community is in need of new, invested home-

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

DHCD - cont'd

owners and these houses are ready and available. They will provide two families with safe, high-quality green homes for many years. Second, the remaining balance of the Original HOME Loan is at risk as long as the units remain part of the Original HOME Loan and unoccupied by HOME eligible residents. It is important that the modification agreement be approved in order to meet the objectives and requirements of the HOME program and not be subject to any recapture provisions which could be imposed by HUD.

Shortly after construction completion, problems in the mortgage industry consumed the housing market and impacted the overall economic condition of the project. It is therefore in the best interest of the City to execute the modification agreement in order to prevent the recapture of HOME funds should the bank follow through with its written and oral statements to foreclose in the immediate future. This has been discussed with the local HUD office and they have expressed no objections from their perspective.

**MBE/WBE PARTICIPATION:**

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is fully applicable and no request for waiver or exception has been made.

**THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.**

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2012 through June 30, 2013, unless otherwise indicated.

1. **LIGHT HEALTH AND WELLNESS** **\$ 64,500.00**  
**COMPREHENSIVE SERVICES, INC.**

Account: 4000-425613-3023-599608-603051

Under the terms of the agreement, the funds will be used to provide a Youth Services Coordinator for the Ryan White Part D Program. The Coordinator will organize Youth Initiative and Youth Consumer advisory board meetings and other activities, foster collaborative working relationships between funded program sites, and identify and maintain linkages with youth-related agencies/organizations to provide education concerning the Youth Initiative Program.

**MWBOO GRANTED A WAIVER.**

2. **LIGHT HEALTH AND WELLNESS** **\$ 22,500.00**  
**COMPREHENSIVE SERVICES, INC.**

Account: 4000-425613-3023-599602-603051

Under the terms of the agreement, the organization will administer Ryan White Part D - HIV Psychosocial Services to 15 HIV/AIDS infected individuals. Psychosocial support services include individual and/or group counseling activities such as support group services, caregiver support/pastoral care/bereavement counseling, and nutritional education.

AGENDA

BOARD OF ESTIMATES

11/21/2012

Health Department - cont'd

3. **LIGHT HEALTH AND WELLNESS** **\$ 61,000.00**  
**COMPREHENSIVE SERVICES, INC.**

Account: 4000-424513-3023-599606-603051

Under the terms of the agreement, the organization will administer HIV Non-Medical Case Management (client advocacy) services for the Ryan White Part B Program to 45 low-income individuals who are infected with HIV/AIDS. These client advocacy services will consist of providing advice and assistance to People Living With HIV/AIDS in obtaining medical, social, community, legal, financial, and other needed support services. The Client Advocate will also make sure that the client has access to special HIV resources not offered by other service providers.

**MWBOO GRANTED A WAIVER.**

The agreements are late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B and Part D services. The providers submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

4. **LIGHT HEALTH AND WELLNESS** **\$ 24,000.00**  
**COMPREHENSIVE SERVICES, INC.**

Account: 4000-422313-3023-294201-603051

Under the terms of the agreement, the organization will provide health education risk reduction intervention services to high-risk African American women who engage in

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - cont'd

behaviors that put them at risk for becoming HIV infected. The period of the agreement is July 1, 2012 through December 31, 2012.

The agreement is late because it was recently received from the provider.

**5. THE JOHNS HOPKINS UNIVERSITY (JHU) \$ 13,987.00**

Account: 4000-425613-3023-599610-603051

Under the terms of the agreement, the JHU will administer HIV Obstetrical Program - Psychosocial Services for the Ryan White Part D Program. The JHU will provide comprehensive health services to HIV infected women during pregnancy to minimize the risk of mother to child transmission of HIV to the infant with antiretroviral therapy, while maintaining optimal health outcomes for the mother during and after pregnancy.

**6. THE JOHNS HOPKINS UNIVERSITY (JHU) \$ 25,273.00**

Account: 4000-425613-3023-599607-603051

Under the terms of the agreement, the JHU will administer HIV Obstetrical Program - Non-Medical Case Management Services for the Ryan White Part D Program. The JHU will provide comprehensive health services to HIV infected women during pregnancy to minimize the risk of mother to child transmission of HIV to the infant with antiretroviral therapy, while maintaining optimal health outcomes for the mother during and after pregnancy.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - cont'd

**7. THE JOHNS HOPKINS UNIVERSITY (JHU) \$ 34,070.00**

Account: 4000-425613-3023-599609-603051

Under the terms of the agreement, the JHU will administer HIV Obstetrical Program - Medical Case Management Services for the Ryan White Part D Program. The JHU will provide comprehensive health services to HIV infected women during pregnancy to minimize the risk of mother to child transmission of HIV to the infant with antiretroviral therapy, while maintaining optimal health outcomes for the mother during and after pregnancy.

The agreements are late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part D services. The providers submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

**8. THE JOHNS HOPKINS UNIVERSITY SCHOOL OF NURSING (JHU) \$ 24,909.00**

Account: 4000-422813-3080-294285-603051

Under the terms of the agreement, the JHU will administer the Fetal and Infant Mortality Review (FIMR) Program. The overall goal of the FIMR Program is to enhance the health and well being of women, infants, and families by improving the community resources and service delivery systems available to them. The FIMR Program will bring together key members of the community to examine individual cases of

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - cont'd

fetal and infant death to identify factors that contributed to those deaths, determine if those factors represent system problems that require change, create recommendations for change, and assist in the implementation of change.

The agreement is late because it was recently completed.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve grant agreement and authorize execution of a grant agreement with the Corporation for National and Community Services. The period of the grant agreement is July 1, 2012 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$95,736.00 - 4000-423413-3110-569000-404001

**BACKGROUND/EXPLANATION:**

The Retired and Senior Volunteer Program has been funded since 1982 by the federal government to manage a volunteer program, which serves seniors and retirees throughout Baltimore City. The purpose of this grant is to assist the Health Department in carrying out a national service program as authorized by the Domestic Volunteer Service Act of 1973, as amended (42 U.S.C., Chapter 22).

The grant award is late because it was received on September 5, 2012 and further delays occurred during the administrative review process.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant award has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - Intergovernmental Donation

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an intergovernmental donation to the Maryland Department of Public Safety and Correctional Services.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Abell Foundation gave a grant to the Health Department for a flat screen HDTV/DVD for health education (B'More for Healthy Babies) and outreach to high risk women detained at the Baltimore Central Booking and Intake Center (BCBIC) for Women.

The Health Department requests approval to donate a flat screen HDTV/DVD and Tilt Monitor to the BCBIC.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the purchase of gift cards from the Rite Aid Corporation for the HIV/STD Prevention Program.

**AMOUNT OF MONEY AND SOURCE:**

\$1,050.00 - 4000-498712-3030-274404-604051

(210 cards @ \$5.00 each)

**BACKGROUND/EXPLANATION:**

These incentive cards will be distributed to help reduce the number of new HIV infections, as part of an integral health education/outreach strategy, and to improve the health of persons living with HIV/AIDS. In addition, the cards will be used to enhance the staff's ability to attract people to receive counseling and testing on the HIV/STD testing van.

The HIV/STD Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding of and accountability for incentives purchased.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy for: 1) a single means of procuring all incentive cards through the Board of Estimates, 2) the documentation of each incentive card and its recipient, 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and 4) periodic internal reviews, which are to be shared with the Department of Audits.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - cont'd

The policy has been reviewed by both the Solicitor's Office and the Department of Audits. Consistent with the original Board approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAS NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Health Department - Ratify Purchases and Authorization  
of Expenditures

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the purchase of clinical and laboratory supplies and approve and authorize payment to Southwestern Emergency Equipment.

**AMOUNT OF MONEY AND SOURCE:**

\$10,387.58 - 4000-422312-3030-513200-604037

<u>Invoice #</u>	<u>Date of Invoice</u>	<u>Amount</u>
395815	11/22/2011	\$ 756.69
398001	12/09/2011	\$ 75.90
398788	12/16/2011	\$2,477.80
422245	6/05/2012	\$1,401.74
422246	6/05/2012	\$4,934.95
422247	6/05/2012	\$ 740.50

**BACKGROUND/EXPLANATION:**

On November 15, 2011, a Blanket Purchase Order was created to allow the Department to purchase clinical and laboratory supplies as needed for clinical tests. Orders were incorrectly placed against the Master Blanket Order before a release Purchase Order was processed.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Baltimore Development Corporation - Micro Revolving Loan Fund  
and Resolution

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a.) the administration of a Micro Revolving Loan Fund (MRLF) by the Baltimore Development Corporation (BDC), and b.) a resolution authorizing an application to the State of Maryland Department of Business and Economic Development (DBED) for a grant of \$250,000.00. The Board is also requested to authorize the Director of Finance to execute any documents that do not substantially change the terms of the documents SUBJECT to review and approval for form and legal sufficiency by the Department of Law.

**AMOUNT OF MONEY AND SOURCE:**

\$125,000.00 - 1001-000000-5851-417400-607001

**BACKGROUND/EXPLANATION:**

The BDC on behalf of the City is launching a financing/lending program geared to small, minority and women owned businesses, city wide. The MRLF will offer loans in amounts between \$5,000.00 and \$30,000.00.

The primary objective of the MRLF is to increase and/or create full-time, quality, year round employment opportunities, as well as stabilize existing employment opportunities in the City. In addition, it is an objective of the loan fund to aid in the expansion of small businesses and micro-enterprises.

This program will be capitalized with \$125,000.00 from the City and a grant from DBED in the amount of \$250,000.00. The grant has the following eligible uses: acquisition of commercial property, rehabilitation of existing commercial buildings, leasehold improvements, acquisition of machinery and equipment, contract mobilization, and other costs associated with operating a small business.

**APPROVED FOR FUNDS BY FINANCE**

**THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.**

(The resolution has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Baltimore Development Corporation - Payment in Lieu of  
Taxes Agreement (PILOT)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a PILOT agreement with Lexington Baybridge, LLC, developer, for the property located at 114 East Lexington Street.

**AMOUNT OF MONEY AND SOURCE:**

Real Property Tax Abatement under the PILOT on the incremental value of the project improvement:

Years 1-10 - 80%

Years 11-15 - 50%

Years 16-20 - declining each year until year 20 when the abatement is 5%

**BACKGROUND/EXPLANATION:**

This PILOT agreement is for the development of 114 East Lexington Street, which is a 144,404 square foot (SF) residential conversion project proposed for redevelopment by the developer in Baltimore's Central Business District. Built in 1928 for the Federal Reserve, the building which has been mostly vacant for more than five years is proposed to be converted into apartments with ground-level retail space consisting of approximately 102 residential apartments and 10,500 SF of retail/office space. In order to complete the project, the developer has requested a Residential Conversion PILOT.

Tax Property Article of the Maryland Annotated Code, Section 7-504.2 permits the City to exempt vacant and underutilized formerly commercial buildings that are converted to rental residential housing from City real property taxes.

Under the terms of the PILOT agreement, the developer will receive City real property tax abatement on the incremental value of the project improvements based on the following structure: 80% abatement for the first ten taxable years until years 11-15, when the PILOT is 50% abatement, and subsequently declining each remaining year until year 20 when the abatement is 5%. The developer will be required to pay the City the full real property taxes due on the pre-development base value of the project for the life of the PILOT agreement and the PILOT agreement includes profit sharing provisions.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

BDC - cont'd

**MBE/WBE PARTICIPATION:**

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

**THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.**

(The payment in lieu of taxes agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Baltimore Development Corporation - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement between the Baltimore Development Corporation and the Mayor's Office of Human Services for a lease of the City-owned property known as 7 East Redwood Street consisting of 12,130 square feet (7,670 sq ft on the 5<sup>th</sup> floor and 4,460 sq ft on the 8th floor). The period of the lease agreement is January 01, 2013 through October 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
Free	Jan. 01, 2013 - Mar. 30, 2013
\$118,267.47	Apr. 01, 2013 - Dec. 31, 2013
162,420.72	Jan. 01, 2014 - Dec. 31, 2014
167,293.32	Jan. 01, 2015 - Dec. 31, 2015
<u>143,593.40</u>	Jan. 01, 2016 - Oct. 31, 2016
<b>\$591,574.91</b>	

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Human Services is a City agency that will use the premises for administrative offices. The space is leased on an "as-is" basis and does not require the Baltimore Development Corporation to make any modifications to the space. The Mayor's Office of Human Services will be responsible for any improvements or build-out of the premises.

**APPROVED FOR FUNDS BY FINANCE**

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Joan Wolk.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Michael Klauda	3
Eunice Anderson	1
Alprescia M. Rivers	5
Rose Anne Ullrich	5
Barbara Collins	3
Devon Ellis	1
Kwabena Sarfo	2
John A. Richardson	1
Veronica W. Young	1
Lisa Greenhouse	1
Phillip A. Ervin	<u>1</u>
	<b>24</b>

**APPROVED FOR FUNDS BY FINANCE**

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
66 - 68  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.  
In connection with the Transfers of Funds,  
a report has been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

11/21/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 09028, Replacement of Freyssinet, Inc. \$ 682,680.00  
Two Howard Street Arch  
Bridge Bearings

DBE: Wilton Corporation \$ 85,690.00 12.55%

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 150,189.60	9950-911032-9528	
MVR	Constr. Reserve	
	Claremont/Freedom	
	Village	
600,758.40	9950-903756-9507	
FED	Constr. Reserve	
	Howard Street Arch	
	Bridge Bearings	
	Replacement	
<u>\$ 750,948.00</u>		
\$ 682,680.00	-----	9950-907840-9514-6
		Structure & Improvements
34,134.00	-----	9950-907840-9514-5
		Inspections
34,134.00	-----	9950-907840-9514-2
<u>\$ 750,948.00</u>		Contingencies
		Replacement of Two
		Howard Street Arch
		Bridge Bearings

This transfer will fund the cost associated with the award of TR 09028, Replacement of Two Howard Street Arch Bridge Bearings to Freyssinet, Inc.

AGENDA

BOARD OF ESTIMATES

11/21/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

3. B50002397, Citywide	McDel Enterprises,	\$498,000.00
Violation Towing	Inc.	
Services-Item I		
Central Business		
District		

(Dept. of Transportation)

<b>MBE:</b> Diamond Iron Works, Inc.	10%
<b>WBE:</b> Cherry Hill Fabrication and Machine Shop	3%

**MWBOO FOUND VENDOR IN COMPLIANCE**

**PROTESTS WERE RECEIVED FROM CENTRAL DISTRICT IMPOUND TOWING, JV; AARON'S TOWING, LLC; THE AUTO BARN, INC.; JIM ELLIOTT'S TOWING, AND THE MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC.**

4. B50002539, Snow		<b>\$ 200,000.00</b>
Removal Services		
III		
	P&J Contracting Co., Inc.	50,000.00
	Allied Contractors, Inc.	50,000.00
	D&B Construction, Inc.	50,000.00
	Cherry Hill Hauling &	50,000.00
	Towing Services, Inc.	

(Various Agencies)

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

11/21/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

5. B50002573, Bio-Diesel & Ethanol Fuels		<b>\$1,400,000.00</b>
	Petroleum Marketing Group, Inc.	500,000.00
	Tri-Gas & Oil Co., Inc.	500,000.00
	James River Solutions	200,000.00
	JJ Adams Fuel Oil Co.	200,000.00

(Various Agencies)

**MWBOO GRANTED A WAIVER.**

6. B50002609, Installa- tion of Motorized Shades	Boulevard Contractors Corp.	\$ 49,815.00
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(Baltimore Convention Center)

**MWBOO GRANTED A WAIVER.**

7. B50002654, Indus- trial Bearings & Related Seals II	Applied Industrial Technologies	\$ 175,000.00
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(DPW, Bureau of Water & Wastewater)

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

- |    |   |             |          |
|----|---|-------------|----------|
| 1. | K. LEMMON & SONS, LLC   | \$32,850.00 | Only Bid |
|    | Solicitation No. B50002655 - Timothy Hay Bales - Police Department - Req. No. R612748 |             |          |

The period of the award is November 22, 2012 through November 21, 2013.

- |    |   |             |             |
|----|---|-------------|-------------|
| 2. | SIEMENS INDUSTRY, INC.  | \$28,800.00 | Sole Source |
|    | Solicitation No. 08000 - Restock Chain and Scraper System Parts - Department of Public Works - Req. No. R615633 |             |             |

OEM parts, equipment and service at Patapsco Wastewater Treatment Plant. The vendor is the sole authorized supplier/distributor of these items in our area. This will be a one-time shipment to agency.

- |    |  |             |         |
|----|--|-------------|---------|
| 3. | SPARKLE & SHINE<br>JANITORIAL SERVICE  | \$15,708.00 | Renewal |
|    | Solicitation No. B50002196 - Exterior Window Washing - Enoch Pratt Free Library - Req. No. R589313 |             |         |

On December 22, 2011, the City Purchasing Agent approved the initial award in the amount of \$15,708.00. The award contained three 1-year renewal options. This renewal in the amount of \$15,708.00 is for the period January 1, 2013, through December 31, 2013, with two 1-year renewal options remaining.

- |    |   |             |         |
|----|---|-------------|---------|
| 4. | PRODUCTS UNLIMITED  | \$23,000.00 | Renewal |
|    | Solicitation No. B50001754 - HIV Test Kits - Health Department -P515640 |             |         |

On January 12, 2011, the Board approved the initial award in the amount of \$20,440.00. The award contained two 1-year renewal options. On January 25, 2012, the Board approved the first renewal in the amount of \$20,440.00. This final renewal in the amount of \$23,000.00 is for the period January 12, 2013 through January 11, 2014.

AGENDA

BOARD OF ESTIMATES

11/21/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |    |   |             |         |
|----|---|-------------|---------|
| 5. | THE BALTIMORE AUTO<br>SUPPLY COMPANY  | \$30,000.00 | Low Bid |
|    | Solicitation No. B50002645 - Truck Chains and Links - Fire<br>Department - Req. No. R613531 |             |         |

The period of the award is November 21, 2012 through November 20, 2013, with two 1-year renewal options remaining.

- |    |  |         |         |
|----|--|---------|---------|
| 6. | BELAIR ROAD SUPPLY<br>COMPANY, INC.  | \$ 0.00 | Renewal |
|    | Solicitation No. B50002242 - Inlet Head with Galvanized<br>Facebar - Department of Public Works - Req. No. P519117 |         |         |

On January 25, 2012, the Board approved the initial award in the amount of \$40,000.00. The award contained two 1-year renewal options. This renewal is for the period January 17, 2013 through January 16, 2014, with one 1-year renewal option remaining.

- |    |   |             |          |
|----|---|-------------|----------|
| 7. | PLAYGROUND SPECIALIST, INC.   | \$ 4,582.00 | Increase |
|    | Solicitation No. B50002365 - Furnish and Deliver Engineered<br>Wood - Department of Recreation and Parks - Req. No. R598895 |             |          |

On April 18, 2012, the Board approved the initial award in the amount of \$29,790.00. This increase is necessary due to an increase in usage. This increase in the amount of \$4,582.00 will make the award amount \$34,372.00. The contract will expire on April 29, 2013.

AGENDA

BOARD OF ESTIMATES

11/21/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

- 8. ROUGH BROTHERS, INC. \$49,580.00 Selected Source  
Solicitation No. 06000 - Repair Work at Rawlings Conservatory  
- Department of Recreation and Parks - Req. No. TBD

From a competitive bid, the vendor was previously awarded the contract for providing eight windows for the Cupola at the Howard Peters Rawlings Conservatory. While getting an exact measurement of the windows, the vendor found that the wooden casements were deteriorated. To ensure that the windows fit correctly into the casements and the casements will fit smoothly back into the framing, the original vendor is recommended to do the additional work.

- 9. ALLIANT STAFFING \$11,760.00 Ratification  
Solicitation No. 06000 - X-Ray Services - Health Department -  
Req. No. R616673

On June 11, 2011, the Board approved the initial award in the amount of \$20,000.00. This ratification is necessary because the agency continued to use the vendor beyond the term of the original agreement. This ratification in the amount of \$11,760.00 is for the period May 25, 2012 through October 31, 2012, and will make the total contract value \$31,760.00.



**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

- |  |                    |                 |
|--|--------------------|-----------------|
| 10. <u>SMITH AUTO SERVICE</u>  | <u>\$25,000.00</u> | <u>Increase</u> |
| Solicitation No. B50000002 - Vehicle Upholstery Service -<br>Department of General Services - P.O. No. P512787 |                    |                 |

On September 19, 2007, the Board approved the initial award in the amount of \$200,000.00. Subsequent actions have been approved. This increase is necessary due to unanticipated increased usage of the contract. This increase the amount of \$25,000.00 will make the total award amount \$425,000.00. The contract will expire on December 31, 2012.

**MWBOO GRANTED A WAIVER.**

- |  |                    |                |
|--|--------------------|----------------|
| 11. <u>METRO BOBCAT, INC.</u>  | <u>\$75,000.00</u> | <u>Renewal</u> |
| Solicitation No. 06000 - OEM Parts and Service for Bobcat<br>Equipment - Department of General Services, Fleet Management<br>Division - P.O. No. P521442 |                    |                |

On February 4, 2009, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. This final renewal in the amount of \$75,000.00 is for the period February 4, 2013 through February 3, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

11/21/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

12. CUMMINS COOLING PRODUCTS

t/a CUMMINS RADIATOR CO.,		
ABC RADIATOR	\$ 0.00	Renewal

Solicitation No.B50000633 - Automotive Radiators and Heaters - Department of General Services, Fleet Management - P.O. Nos. P505706 and P505709

On December 10, 2008, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. On February 8, 2012, the Board approved the first renewal. This final renewal is for the period March 1, 2013 through February 28, 2014.

**MWBOO GRANTED A WAIVER.**

13. SHERWIN-WILLIAMS

AUTOMOTIVE FINISHES		
CORPORATION	\$ 0.00	Renewal

Solicitation No. B50000843 - Automotive Paint & Supplies - Department of General Services - P.O. No. P507774

On March 4, 2009, the Board approved the initial award in the amount of \$500,000.00. The award contained two 1-year renewal options. On February 15, 2012, the Board approved the first renewal. This final renewal is for the period March 4, 2013 through March 3, 2014.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

11/21/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- |  |         |         |
|--|---------|---------|
| 14. <u>SMITH-BLAIR INC.</u>  | \$ 0.00 | Renewal |
| Solicitation No. 06000 - Couplings - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P507164 |         |         |

On January 14, 2009, the Board approved the initial award in the amount of \$50,000.00. The award contained four 1-year renewal options. This final renewal is for the period January 22, 2013 through January 21, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |  |              |         |
|--|--------------|---------|
| 15. <u>ARC ENVIRONMENTAL, INC.</u>   | \$100,000.00 | Renewal |
| Solicitation No. B50001310 - Services for Lead Testing - Agencies - Various P.O. No. P512249 |              |         |

On February 17, 2010, the Board approved the initial award in the amount of \$40,950.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$100,000.00 is for the period February 15, 2013 through February 14, 2014.

**MWBOO SET GOALS OF 0% FOR MBE AND 0% FOR WBE.**

AGENDA

BOARD OF ESTIMATES

11/21/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |  |         |         |
|--|---------|---------|
| 16. TURF EQUIPMENT AND   |         |         |
| SUPPLY COMPANY   | \$ 0.00 | Renewal |
| Solicitation No. 08000 - O.E.M. Parts and Service for Toro Equipment - Department of General Services, Fleet Management - P.O. No. P507496 |         |         |

On April 1, 2009, the Board approved the initial award in the amount of \$120,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal is for the period March 24, 2013 through March 23, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |  |              |             |
|--|--------------|-------------|
| 17. TEACHING STRATEGIES,   |              |             |
| LLC  | \$ 58,668.00 | Sole Source |
| Solicitation No. 08000 - Creative Curriculum Classroom System - Department of Housing and Community Development - Req. No. R617153 |              |             |

On June 20, 2012, the Board approved the original award. The vendor is the developer and copyright holder for the Creative Curriculum System for Pre-school. They are the sole source provider for all products and components associated with the System. The Creative Curriculum is a curriculum guide used by the Baltimore City Head Start Program. This request is for additional English versions of the curriculum guide.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

- |   |              |         |
|---|--------------|---------|
| 18. FULL CIRCLE SOLUTIONS, INC.   | \$707,250.00 | Renewal |
| Contract No. 08000 - Integrated Collection Systems (ICS)<br>Upgrades, Licenses and Support Services - Department of<br>Finance - Req. No. R617279 |              |         |

On December 5, 2007, the Board approved the initial award in the amount of \$1,229,282.00 on a sole source basis. The award contained two 1-year renewal options. Subsequent actions have been approved. The vendor is the sole provider of the proprietary software and the only authorized vendor providing the continued upgrades, licenses and support for this final renewal. This final renewal is for the period January 1, 2013 through December 31, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |   |                |          |
|---|----------------|----------|
| 19. GERMAIN HOLDINGS LLC  |                |          |
| d/b/a OVERLEA CATERERS, INC.  | \$1,080,000.00 | Increase |
| Solicitation No. B50001206 - Food Services for Eating Together<br>in Baltimore Program - Health Department - P.O. No. P511359 |                |          |

On May 26, 2010, the Board approved the initial award in the amount of \$1,536,150.00. On August 31, 2011, the Board approved an increase in the amount of \$1,536,150.00. This increase is necessary to continue services. This increase in the amount of \$1,080,000.00 will make the total award amount \$4,152,300.00. The contact will expire on May 31, 2013.

This is a requirements contract, therefore dollar amounts will vary.

**MBE:** Britt's Food Transport 12%

**WBE:** Shalom Catering Corporation 7%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

11/21/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

20. ASG SECURITY	\$1,000,000.00	Renewal
Solicitation No. B50001367 - Provide Maintenance, Repairs & Installation Services for Electronic Security & Fire Protection Systems - Agencies - Various - P.O. No. P513032		

On March 31, 2010, the Board approved the initial award in the amount of \$2,255,220.00. The award contained two 1-year renewal options. This renewal in the amount of \$1,000,000.00 is for the period April 1, 2013 through March 31, 2014, with one 1-year renewal option remaining.

This is a requirements contract, therefore dollar amounts will vary.

**MBE:** Stronghold Security, LLC                      8%

**WBE:** Cabling Concepts, LLC                      4%

**MWBO FOUND VENDOR IN COMPLIANCE.**

21. TIDEWATER PRODUCTS, INC.	\$900,000.00	Renewal
Solicitation No. B50000873 - Polymeric Flocculants, GBT for the Back River Wastewater Treatment Plant - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P505943		

On December 24, 2008, the Board approved the initial award in the amount of \$758,835.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$900,000.00 is for the period March 1, 2013 through February 28, 2014.

**MWBO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

11/21/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

22. USALCO, LLC	\$ 0.00	Renewal
Solicitation No. B50000787 - Polymeric Flocculent - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P519332		

On December 10, 2008, the Board approved the initial award in the amount of \$240,524.76. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal is for the period February 1, 2013 through January 31, 2014.

**MWBOO GRANTED A WAIVER.**

23. IRVIN H. HAHN CO., INC.	\$125,000.00	Renewal
Solicitation No. B50000784 - Police Badges and Insignias - Police Department - Req. Nos. Various		

On December 10, 2008, the Board approved the initial award in the amount of \$125,000.00. The award contained two 2-year renewal options. On November 24, 2010, the Board approved the first renewal in the amount of \$125,000.00. This final renewal in the amount of \$125,000.00 is for the period December 16, 2012 through December 15, 2014.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

11/21/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

24. SCHAEFER CENTER FOR PUBLIC POLICY, UNIVERSITY OF BALTIMORE	\$59,741.00	Renewal
Solicitation No. B50000748 - Baltimore Citizens Planning Survey - Department of Finance - Req. No. R614445		

On November 26, 2008, the Board approved the initial award in the amount of \$59,741.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$59,741.00 is for the period November 26, 2012 through November 25, 2013.

This is a requirements contract, therefore dollar amounts will vary.

**MWBOO SET GOALS OF 10% MBE AND 10% WBE. MWBOO GRANTED A WAIVER FOR THE MBE GOAL AND SET THE WBE GOAL AT 17%.**

**MBE:** Waived

**WBE:** 17.20%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

25. THE BEST BATTERY CO, INC. D.D. & M., INC. d/b/a PASCO INC. P AND H AUTO-ELECTRIC, INC.	\$150,000.00 0.00 0.00 <u>\$150,000.00</u>	Renewal
Solicitation No. B50000933 - Automotive Starters and Alternators - Department of General Services - P.O. Nos. P506992, P506993 and P506994		

On February 25, 2009, the Board approved the initial award in the amount of \$1,115,000.00. The award contained two 1-year renewal options. On February 15, 2012, the Board approved a



INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

renewal in the amount of \$300,000.00. This final renewal in the amount of \$150,000.00 is for the period March 13, 2013 through March 12, 2014.

**MWBOO GRANTED A WAIVER.**

- |   |              |         |
|---|--------------|---------|
| 26. SAFETY LEAGUE, INC.<br>d/b/a ATLANTIC TACTICAL  | \$120,000.00 | Renewal |
| Solicitation No. B50000729 - Police Duty Belts and Accessories - Police Department - P.O. P505340 |              |         |

On January 1, 2009, the Board approved the initial award in the amount of \$120,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$120,000.00 is for the period December 31, 2012 through December 30, 2013.

**MWBOO GRANTED A WAIVER.**

- |   |              |             |
|---|--------------|-------------|
| 27. GEN-PROBE, INC.   | \$283,000.00 | Sole Source |
| Solicitation No. 08000 - Chlamydia Trachomatis Test Kits - Health Department - Req. No. R613026 |              |             |

Gen-Probe, Inc. is the sole manufacturer, distributor and patent-holder of this Chlamydia test kit, which the Health Department has selected as its standard and best meets its needs for a highly sensitive and specific test. Therefore, authority is requested to issue a purchase order in the amount of \$283,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

11/21/2012

TRAVEL REQUESTS

Health Department

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1.	Christian Fuller	Open Forum Meeting for Quality Improvements in Public Health Charlotte, NC Dec. 5 - 9, 2012 (Reg. Fee \$100.00)	General Fund	\$696.89

The subsistence rate for this location is \$148.00 per day. The hotel rate is \$139.00 per night not including \$10.60 per night in occupancy taxes. The Department is requesting an additional \$31.00 per day to cover meals and incidental expenses. The Department has prepaid the airfare in the amount of \$157.70 and registration in the amount of \$100.00 on City issued credit card assigned to Mr. Jerome Chester.

Mr. Fuller will be staying one additional night (December 8 - 9, 2012) at his own expense. The disbursement to Mr. Fuller will be in the amount of \$439.20.

Department of Transportation

2.	James Harkness	Transportation Engineering and Safety Conference State College, PA Dec. 4 - 7, 2012 (Reg. Fee \$320.00)	General Funds	\$812.00
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**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a traffic mitigation agreement with BCP Investors, LLC for The District at Canton Crossing, located at 3501 Boston Street. The period of the traffic mitigation agreement is effective upon Board approval and termination will be deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$305,508.60 - 9950-904402-9508-000000-490375

**BACKGROUND/EXPLANATION:**

The Department of Transportation has determined that a traffic impact study was required for the development at Canton Crossing. BCP Investors, LLC proposes to construct The District at Canton Crossing, located at 3501 Boston Street, which will consist of a 323,993 square foot retail shopping center on Block 6505, Lot 119. The total traffic mitigation payment due from the BCP Investors, LLC is \$455,982.99 less \$150,474.39 that the developer may retain for site access improvements.

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Department of Public Works, Bureau - Extension/Relocation  
of Water and Wastewater                      of Contract

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an extension/relocation contract with The BGE, for WC 1168, Deer Creek Pumping Station Improvements.

**AMOUNT OF MONEY AND SOURCE:**

\$27,461.00 - 9960-904727-9557-900020-706078

**BACKGROUND/EXPLANATION:**

The BGE will provide electric connection to newly installed 33kv transformers at the Deer Creek Pumping Station Improvements under Contract No. W.C. 1168.

The BGE will begin construction work approximately ten days from receipt of the signed contract, payment, and approved construction print.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The extension/relocation contract has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Bureau of Water and - Amendment No. 2 to Agreement  
Wastewater (BW&WW)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with EMA, Inc., for Project 1082, On-Call Process Control and Scada Engineering Services.

**AMOUNT OF MONEY AND SOURCE:**

\$750,000.00 - various accounts depending on task assignments

**BACKGROUND/EXPLANATION:**

On July 23, 2008, the Board approved the original agreement in the amount of \$750,000.00 for a three-year period. On March 16, 2011, the Board approved an increase in the amount of \$750,000.00 and extended the agreement through July 23, 2013. The increase in the upset limit from \$1,500,000.00 to \$2,250,000.00 is needed because there have been many additional complexities on this project which required increased coordination with the City and the Baltimore County.

To complete Phase 1, the project has extended to 2013. This increase will allow migration into Phase 2 of the AMI Program including the following tasks:

- increased coordination with the County,
- additional meetings with Zoning, School Board, and General Services,
- greater interface coordination and integration between the CIS Billing System and the AMI System along with migration plans for the implementation of a new CIS Billing System, and

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

BW&WW - cont'd

- planning and mobilization for moving into Phase 2 of the AMI Program including pre-construction meetings with vendors, development of overall project plan, development of public outreach and education plan.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

**AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.**

(The amendment no. 2 to agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Bureau of Water and Wastewater - Post Award Services Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a post award services agreement with KCI Technologies, Inc., under S.C. 870, Scum/Grease System Improvements at the Back River Wastewater Treatment Plant. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$383,270.54 - Baltimore County  
383,270.54 - Baltimore City  
**\$766,541.08** - 9956-902685-9551-900020-703032

**BACKGROUND/EXPLANATION:**

Under the terms of this post award services agreement, the consultant will provide post award engineering services during construction of S.C. 870. The services will include engineering information, preparation of operational and maintenance manuals and assistance in training the plant operation personnel in the operation and maintenance of equipment and systems furnished under the contract. The consultant will also process control system consultation, integration and coordination, participate in system start up, develop record drawings, and provide personnel for on-site observation and pile driving monitoring. In addition, the consultant will conduct conditional and final acceptance inspection and prepare list items.

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission to design this project.

**AGENDA**

**BOARD OF ESTIMATES**

**11/21/2012**

Bureau of Water and Wastewater - cont'd

<b>MBE:</b> Glyndon Engineering & Technology Co.	\$102,841.16	13.42%
Sidhu Associates, Inc.	97,218.32	12.68%
Leo Matanguihan, Architect	8,712.00	1.13%
<b>Total</b>	<b>\$208,771.48</b>	<b>27.24%</b>
<b>WBE:</b> Carroll Engineering, Inc.	\$ 52,963.30	6.91%
Phoenix Engineering, Inc.	41,452.22	5.41%
<b>Total</b>	<b>\$ 94,415.52</b>	<b>12.32%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The post award services agreement has been approved by the Law Department as to form and legal sufficiency.)

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**