

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - OCTOBER 17, 2012

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Abhe & Svoboda, Inc.	\$148,869,000.00
Allied Contractors, Inc. & Subsidiary	\$ 40,329,000.00
Alpha Painting & Construction Co. Inc.	\$ 97,830,000.00
AM-Liner East, Inc.	\$ 92,646,000.00
CitiRoof Corporation	\$ 8,000,000.00
Colossal Contractors, Inc.	\$ 8,000,000.00
F.H. Paschen, S.N. Nielsen & Associates LLC	\$349,461,000.00
High Steel Structures, Inc.	\$103,320,000.00
Lynchburg Steel & Specialty Company and Affiliate	\$ 6,759,000.00
Machado Construction Co., Inc.	\$ 8,000,000.00
Rustler Construction, Inc.	\$ 39,015,000.00
S.E. Fields, Inc.	\$ 414,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

CTI Consultants, Inc.	Engineer
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AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of General Services - Developer's Agreement No. 1266

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1266 with Comprehensive Housing Assistance, Inc. developer.

AMOUNT OF MONEY AND SOURCE:

\$80,682.00

BACKGROUND/EXPLANATION:

The developer would like to install new water service, storm drain and streetscape improvements to its proposed construction located in the vicinity of 4311 Pimlico Road. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$80,682.00 has been issued to Comprehensive Housing Assistance, Inc. which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

4 - 6

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/17/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Fire Department</u>		
1. \$ 96,000.00	9920-903006-9209	9920-908207-9208
3 rd Public Bldg.	Fire Academy Mode Reserve	Squad 11 Structural Renovations - Active

This transfer will provide funds to the Department of General Services to cover the cost of performing structural renovations at Squad 11 Fire Station as well as all associated in-house cost.

Department of Housing and Community Development

2. \$205,813.59	9910-907994-9587	9910-911074-9588
Mayor & City Real Property Funds	Special Capital Projects - Reserve	Blight Elimination

This transfer will provide the Mayor and City Council Real Property funds for the Department's Blight Elimination Program. The funds will be used to support the operations of the Blight Elimination Division.

3. \$550,000.00	9910-902996-9587	9910-911158-9588
30 th CDB FY 2013	Stabilization Program - Reserve	Stabilization FY 2013

This transfer will provide funds for the Department's Stabilization Program for fiscal year 2013. Stabilizations are performed when a property poses a public safety threat.

AGENDA

BOARD OF ESTIMATES

10/17/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
4. \$ 807,073.50	9956-909612-9549	
WW Revenue Bonds	Constr. Res. Sewer	
	System Rehab-Main	
	Outfall	
692,926.50	" "	
<u>Baltimore County</u>		
\$1,500,000.00	-----	9956-908614-9551-6
		Construction

The funds are needed to cover the cost of providing sheeting around the sewer line in the bed of Collington Avenue between Ashland Avenue and Eager Street.

Department of Recreation and Parks

5. \$ 120,000.00	9938-901744-9475	9938-904744-9474
Rec. & Parks 25 th	Clifton Park	Clifton Park
Series	Recreation Center	Recreation Center

This transfer will provide funds to cover the costs associated with the construction administration services and security and access control system for Clifton Park Recreation Center.

AGENDA

BOARD OF ESTIMATES

10/17/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
6. \$ 51,000.00	9938-908808-9475	
State	Reserve	
	Community Park	
	& Playgrounds	
	FY11	
17,000.00	9938-902811-9475	
Rec. & Parks	Reserve - Park	
<u>25th Series</u>	Park Master Plan	
	Implementation	
\$ 68,000.00	-----	9938-907808-9474
		Active - Community
		Park & Playground
		FY11

This transfer will provide funds to cover the costs associated with the design services under On-Call Contract No. 1167, Task No. 7 to Rummel, Klepper & Kahl, LLP.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 7** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on September 26, and October 3, 2012.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Planning - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the State of Maryland Department of Natural Resources. The period of the MOU is November 15, 2012 through September 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 5000-581313-1875

BACKGROUND/EXPLANATION:

Under this MOU, the funds will be used to complete a Climate Adaption Plan to be adopted by the Planning Commission as an official Appendix to the All Hazards Mitigation Plan required by the Federal Emergency Management Administration (FEMA). This will assure that the Adaption Plan recommendations are included in any capital and operating budget decision making processes.

Baltimore is highly vulnerable to many natural hazards, including coastal storms, flooding, extreme heat and high winds. The State Climate Action Plan has noted that these types of extreme events will increase over the coming years. When these extreme events are combined with a projected rise in sea level 1- 2 feet, impacts will be spread over a much larger area of the City and threaten regionally significant utilities such as sewage treatment plants and the Baltimore waste to energy facility. It is imperative that Baltimore prepare for these impacts. By gathering further knowledge about the City's vulnerability, creating an engaged and committed community, and by taking proactive steps to reduce the City's vulnerability, Baltimore will be prepared for increased threats and natural hazard risks.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Recreation - Right-of-Entry Agreements
and Parks

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the right-of-entry agreements with the Walters Art Museum (Museum) for the below listed locations. The period of the agreement is October 1, 2012 through May 11, 2013, unless otherwise indicated. The Board is also requested to waive any minor privilege fee that may be required for the installments.

BACKGROUND/EXPLANATION:

Under the right-of-way agreements, the Museum will install various reproductions of works of art from its permanent collection in the following six properties located within the City:

	<u>Location</u>	<u>Name of Replica</u>	<u>Amount</u>
1.	CYLBURN ARBORETUM	Springtime	N/A
2.	FEDERAL HILL PARK (side that faces Battery Avenue)	Attack at Dawn	N/A
3.	McKELDIN SQUARE (wall facing Pratt St.)	Shipwreck in a Storm	N/A
4.	O'DONNELL SQUARE (Linwood Avenue entrance)	Lost Illusions	N/A
5.	WYMAN PARK DELL (near center of park)	On the Desert	N/A
6.	PATTERSON PARK (base of hill looking up at Pagoda)	HOPE	N/A

The period of the agreement is September 5, 2012 through May 11, 2013.

The Museum will install full-sized, reproduction of a work of art from its Museum's permanent collection, using materials that are waterproof and lightfast. The right-of-entry agreements will grant the Museum and its contractor limited access to install and maintain the replicas.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Health Department - Agreements and Ratification of Agreement

The Board is requested to approve and authorize execution of the various agreements and ratification of an agreement. The period of the agreement is July 1, 2012 through June 30, 2013, unless otherwise indicated.

1. UNIVERSITY OF MARYLAND, BALTIMORE \$25,000.00

Account: 5000-520113-3030-702900-603051

The Adolescent and Young Adult of the University of Maryland, Baltimore will provide the uninsured and underinsured citizens of Baltimore City access to reproductive health services. Services will include, but not be limited to education, contraception, screening and referral of reproductive-related cancers and education and screening of sexually transmitted infections.

2. PLANNED PARENTHOOD OF MARYLAND INC. \$70,000.00

Account: 4000-494413-3030-279200-603051

The Planned Parenthood of Maryland will assist the Health Department with the development and implementation of a health education curriculum for child welfare workers and foster care providers for the Baltimore City Teen Pregnancy Prevention Initiative: Out of Home Youth Project. The goals of this initiative are to educate significant adults working with out of home youth on pregnancy prevention and to develop a curriculum for integration within in-service programs for professionals and providers.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Health Dept. - cont'd

3. HEALTH LEADS, INC.

\$72,000.00

Account: 5000-530013-3080-595800-603051

Health Leads, Inc. at the University of Maryland Medical Center Mother-Baby Unit will provide eligible patients with accurate information about key community and government resources assist patients in completing benefit applications and accessing resources, contact agencies and service providers directly on behalf of patients, where appropriate, and assist patients in negotiating barriers they encounter in accessing services.

MWBOO GRANTED A WAIVER.

The agreements are late because they were just received from the provider.

**4. CHEMICAL PEOPLE TASK FORCE OF
CHERRY HILL, INC.**

\$77,018.00

Account: 4000-423013-3100-297100-603051

The organization provides services to children of low-income families who are at risk of having poor outcomes related to behavioral and adjustment problems, health problems, substance abuse and poor academic achievement at the Arnett J. Brown School #180/Southside Academy #181. Services will include but are not limited to after-school cultural arts program, African drum and dance, academic enrichment program, homework assistance, computer and internet access, martial arts/karate, arts and crafts, and access to health services as needed through referral services.

MWBOO GRANTED A WAIVER.

The agreement is late because it was just completed.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Health Dept. - cont'd

RATIFICATION OF AGREEMENT

- 5. THE JOHNS HOPKINS UNIVERSITY, \$ 16,000.00**
BLOOMBERG SCHOOL OF PUBLIC HEALTH (JHU)

Account: 4000-480112-3001-268400-603051

The Board is requested to ratify the agreement with JHU. The Johns Hopkins University, Bloomberg School of Public Health provided training and technical assistance related to Health Impact Assessments, and increased Baltimore City's expertise and capacity to write and use Health Impact Assessments. The period of the agreement was October 1, 2011 through September 30, 2012.

The request to ratify this agreement submitted at this time because of delays in receiving the appropriate budget and supporting documents.

- 6. THE JOHNS HOPKINS UNIVERSITY \$200,000.00**
(JHU)

Account: 4000-424513-3023-599608-603051

The JHU will increase available mental health services to HIV infected patients. The JHU will provide 1,900 units of service including comprehensive psychiatric services, evaluations, and follow-up visits to patients attending the Johns Hopkins University Moore Clinic.

MWBOO GRANTED A WAIVER.

- 7. THE JOHNS HOPKINS UNIVERSITY \$231,775.00**
(JHU)

Account: 4000-424513-3023-599656-603051

The JHU will enhance client adherence with medication taking and keeping medical appointments, increase the client's knowledge of HIV, medication taking and symptom management, provide emotional support in the form of peer instruction and guidance and continue with project evaluation to address the question of effectiveness.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Health Dept. - cont'd

8. THE JOHNS HOPKINS UNIVERSITY \$82,733.00
(JHU)

Account: 4000-423513-3023-599630-603051

The JHU provides HIV primary care to train and educate providers in HIV care, and conducts research to advance the treatment and prevention of HIV infection. The JHU will also provide substance abuse services to 35 new clients and to 95 unduplicated clients; provide 275 substance abuse visits to therapists, provider clinicians, offer 800 substance abuse counseling visits, and hold 48 substance abuse group counseling sessions.

MWBOO GRANTED A WAIVER.

9. THE JOHNS HOPKINS UNIVERSITY \$18,555.00
(JHU)

Account: 4000-424513-3023-599629-603051

The JHU will provide comprehensive, HIV primary care to train and educate providers in HIV care, and to conduct research to advance the treatment and prevention of HIV infection. The JHU will also develop services that are integrated, comprehensive and are adaptive to the changing needs of clients.

The agreements (items 6 - 9) are late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages all Ryan White Part B services. The IDEHA selects providers through the Request for Proposal process. The providers are asked to submit a budget, budget narrative and scope of services. The Department prepares the agreements after receipt of an approved budget and scope of services and processes payments following approval.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Health Dept. - cont'd

The budgets are many times revised because of inadequate information from the providers. This review process is required before submitting the contract to the Board of Estimates.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVEIWed AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Notice of Grant Award (NGA) from the Maryland State Department of Education. The period of the grant award is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$505,021.00 - 5000-525713-3100-295900-405001

BACKGROUND/EXPLANATION:

This grant will provide funds to support the Department's School-Based Health Center Program.

The NGA is late because it was just received on September 5, 2012.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The NGA has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Health Department - Revised Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the Revised Notice of Grant Award (NGA) from the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral, Hepatitis, STDS and TB Prevention. The period of the grant award is January 1, 2012 through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$435,183.00 - 4000-422512-3030-271500-405001

BACKGROUND/EXPLANATION:

On February 29, 2012, the Board approved the original award in the amount of \$1,021,866.00 for the period January 1, 2012 through December 31, 2013.

This revised NGA in the amount of \$435,183.00 increases the total award amount to \$1,457,049.00.

The funds will be utilized for the following components: Comprehensive STD Prevention Systems, Infertility Prevention Project, and Syphilis Elimination and Gonococcal Isolate Surveillance Project.

The NGA is late because it was issued on July 25, 2012, but was delayed during the Department's administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The revised NGA has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Leslie Sarkin	2100-2104 Ashland Avenue	G/R \$33.00	\$ 275.00
2. Robert Finley Streett, Trustee for the benefit of Robin Lynn Streett, Stephen Finley Streett, Barry Scott Streett, under Last Testament Will and Testament of Eugene Ogier Streett and George Gover Streett	1716 E. Chase Street	G/R \$32.00	\$ 267.00
3. Samuel Polakoff	956 N. Chester Street	G/R \$96.00	\$ 800.00
4. Tridack, LLC	965 N. Chester Street	G/R \$39.00	\$ 357.50

Funds are available in account 9910-906416-9588-900000-704040, EBDI Phase II Project.

5. Eutaw Place LLC	1105 N. Bradford Street	G/R \$36.00	\$ 240.00
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Funds are available in account 9910-904488-9588-900000-704040, Milton-Montford Project.

In the event that the option agreement/s fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount.

AGENDA

BOARD OF ESTIMATES

10/17/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Condemnation</u>			
6. Worthington Ridge Realty Partnership	1112 N. Bradford Street	G/R \$58.00	\$ 386.67

Funds are available in account 9910-904488-9588-90000-704040,
Milton-Montford Project.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Finance - Revisions to Innovation Program Policy

ACTION REQUESTED OF B/E:

The Board is requested to approve revisions to AM-111-1, Innovation Program policy.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The major revision to the Administrative Manual policy on Innovation Program is that the Innovation Program now oversees the Innovation Fund and the Employees Reward Program. The purpose of the Innovation Fund is to provide seed money that will lead to improved results, reduced ongoing operating costs, and/or new revenue.

City agencies or quasi-City agencies may apply for Innovation Fund loans by submitting proposals to the Innovation Program Committee. The policy also defines the rules and procedures in applying for the Innovation Fund.

The Employee Rewards Program is designed to encourage employees to suggest creative and divergent solutions to problems facing the City, formulate improvements to existing operations and procedures, and reward employees whose suggestions are adopted. The policy also defines the rules and procedures for employees to apply for the Employees Rewards Program.

The revisions to AM-111-1 were recommended and reviewed by the Bureau of the Budget and Management Research, Department of Finance, and the Mayor's Office of CitiStat.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Bureau of Water & Wastewater - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds using a new funding source to pay the Baltimore Harbor Watershed Association.

AMOUNT OF MONEY AND SOURCE:

\$20,800.00 - 1001-000000-5181-390700-603026

BACKGROUND/EXPLANATION:

On January 2, 2009, the Board approved the agreement with the Baltimore Harbor Watershed Association to develop a community based environmental restoration plan for the Harris Creek Watershed. That agreement used Capital Improvement Project account number 9958-525-431-20-332. That account was closed prior to the Department of Public Works receiving the final invoice for the remaining amount. Therefore, the Department of Public Works requests the Board to approve payment to the Baltimore Watershed Association in the amount of \$20,800.00 using account number 1001-000000-5181-390700-603026.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/17/2012

Bureau of Water and Wastewater - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the employee expense statement for Mr. Edward Perry, Sr. for the month of June 2012.

AMOUNT OF MONEY AND SOURCE:

\$221.45 - 2071-000000-5471-609200-603002

BACKGROUND/EXPLANATION:

The Division of Revenue Measurement and Billing inadvertently failed to process Mr. Perry's employee expense statement for mileage expenses incurred during the month of June, in time to be received by the Bureau of Accounting and Payroll Services within 40 working days from the last calendar day of the month in which the expenses were incurred.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/17/2012

MOHS - cont'd

MEMORANDUM OF UNDERSTANDING

3. **BALTIMORE CITY HEAD START** **\$ 38,933.00**
POLICY COUNCIL

Account: 4000-486313-6051-452210-603051

The organization will provide parents the opportunity and experience in planning, developing, and implementing their own projects under the Baltimore City Head Start Program (BCHS). The estimated proposed budget is based on 3,063 children served by the BCHS Program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement, amendment to agreement, and a memorandum of understanding have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Mayor's Office of Homeless Services - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the expenditure of funds to reimburse the Baltimore City Department of Social Services.

AMOUNT OF MONEY AND SOURCE:

\$19,665.00 - 5000-523112-3571-333717-603051

BACKGROUND/EXPLANATION:

The MOHS annually receives the Homelessness Prevention Program (HPP) grant from the State of Maryland, Department of Human Resources. The FY 2012 grant award amount to the City for the MOHS was \$494,700.00. The MOHS allocated 100% of the funding to various non-profit homeless service providers. The Baltimore City Department of Social Services (BCDSS) was awarded \$215,721.00 by the MOHS. The contract was presented to the Board of Estimates on January 11, 2012 in the amount of \$196,056.00. As a result of the incorrect contract awards amount, the BCDSS did not request the allowable reimbursement percentage of salary for two case managers that provided direct services to the HPP grant.

The correct reimbursement percentage for the two positions should have been 79% as opposed to 55% that was presented to the budget submitted with contract no. 34844. The revised budget calculated with the correct percentages reflects a total budget of \$215,721.00. The MOHS is requesting approval to reimburse the BCDSS the variance of \$19,665.99.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/17/2012

DHCD - cont'd

On May 2, 2012, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2012 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Housing & - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Church of God and Saints of Christ (Church) for the sale of a vacant lot located at 1608-1610 Ashland Avenue in the Gay Street I Urban Renewal Area.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Sale Price

BACKGROUND/EXPLANATION:

Private owners in the City are given the opportunity to purchase City-owned vacant lots that are adjacent to their properties. The Church's property is located at 1606 Ashland Avenue, next to a City-owned lot at 1608 Ashland Avenue. The vacant lot will be converted into an "urban produce garden." The Church intends to grow and harvest its own locally produced produce that will be mostly vegetables, without spending a lot of money and energy expenditure that is required to import the same types of food from other parts of the country. The conversion of the lot will consist of five garden beds with raised frames of cement blocks. The garden will also be will be surrounded by a fence. The Church plans to invest approximately \$1,750.00 into this project. Much of the labor work will be provided by the Church's members. Once transferred and redeveloped, the lot will be active and will no longer cost the City in maintenance. The redevelopment will also stop the blight influence in the community.

The Waiver Valuation process was used in lieu of an appraisal. The DHCD has determined the price of the lot using available real estate data. The vacant lot has been priced at \$1,229.00.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property is being sold for less than the price determined by the Waiver Valuation Process because of these factors:

1. the lot has been vacant for a number of years and the Church has been maintaining it,
2. selling it will save the City the cost of removing the dumped materials on the lot,
3. the lot is located next to the church and creating a blight influence not only on the Church, but also on the community as a whole,
4. the developer is a non-profit organization and the project is one that will benefit the community, and
5. the developer's offer to purchase was the only response to the offer to sell and selling the lot will bring it to a productive use.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Housing & - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with the State of Maryland for use of the University System of Maryland on behalf of its constituent institution, Coppin State University for the sale of a vacant lot located at 1736 N. Warwick Ave.

AMOUNT OF MONEY AND SOURCE:

\$6,200.00 - Sale Price

BACKGROUND/EXPLANATION:

The vacant lot located at 1736 N. Warwick Ave. will be conveyed as part of the assemblage for the site of a new Science and Technology Center. The State of Maryland is in the process of acquiring over 210 properties for this project.

On December 18, 2008, the Board of Estimates previously approved the sale of City-owned properties to the State of Maryland for Coppin State University to erect a Health and Human Services Building. Following the completion of the building, Coppin State University received funding from the State of Maryland to build a new Science and Technology Center.

This property is being sold to the State of Maryland for Coppin State University at the offer price of \$6,200.00. The City acknowledges the Coppin State University will submit the executed Land Disposition Agreement to the State Board of Public Works for approval after approval by the City's Board of Estimates.

The property is being conveyed via Article 13, §2-7(h) of the City Code.

DHCD - cont'd

The property was appraised at \$6,500.00 pursuant to the appraisal policy of Baltimore City. It will be sold for \$6,200.00.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The property is being conveyed below the appraised value because of the following factors:

- a) specific benefit to the immediate community;
- b) elimination of blight; and
- c) economic development, creation of jobs, real estate and other taxes.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with JG Investor, LLC, Developer, for the properties located at 4000 Springdale Avenue (Block 2726/014) and 4005 Springdale Avenue (2738/006).

AMOUNT OF MONEY AND SOURCE:

\$ 7,000.00 - 4000 Springdale Avenue
6,000.00 - 4005 Springdale Avenue
\$13,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The properties will be converted into single-family homes to market for sale. The project will consist of the total rehabilitation of both vacant buildings. The developer intends to rehabilitate both properties and sell them through a licensed real estate agent.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, the waiver valuation process was used in lieu of an appraisal, for 4000 Springdale Avenue and 4005 Springdale Avenue. The properties were priced at \$10,000.00 each.

The property located at 4000 Springdale Avenue will be sold for \$7,000.00 and the property located at 4005 Springdale will be sold for \$6,000.00. The properties will be sold below the prices determined pursuant to the Appraisal Policy of Baltimore City because of the following factors:

- 1) the sale will stabilize the immediate community,
- 2) eliminate blight, and
- 3) economic development, creation of jobs, real estate and other taxes.

AGENDA

BOARD OF ESTIMATES

10/17/2012

DHCD - cont'd

The comparables used to substantiate the sales price of 4000 Springdale Avenue (2726/014) and 4005 Springdale (2738/006) are 3309 Oakfield Avenue and 2006 Forest Park Avenue, 5901 Norwood Avenue and 3501 Plateau Avenue.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28, of the Baltimore City Code, because the properties will be sold for less than \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Timothy 618, LLC., buyer, for the properties located at 322, 324, 405, 411 and 421 E. Lafayette Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 4,000.00 - 322 E. Lafayette Avenue
4,000.00 - 324 E. Lafayette Avenue
4,000.00 - 405 E. Lafayette Avenue
4,000.00 - 411 E. Lafayette Avenue
4,000.00 - 421 E. Lafayette Avenue
\$20,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of the five vacant buildings to be totally renovated into single-family homes to be sold to medium-income homeowners. The buyer, is a small Christian oriented development company which has been active in developing properties in the City for the past two years.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's Appraisal Policy, the waiver valuation process was used in lieu of an appraisal. The five properties were priced at \$10,000.00 each and will be sold for \$4,000.00 each.

AGENDA

BOARD OF ESTIMATES

10/17/2012

DHCD - Cont'd

The properties will be sold below the prices determined pursuant to the Appraisal Policy using the waiver valuation process because of the following factors:

1. specific benefit to the immediate community,
2. elimination of blight,
3. economic development, returning the five properties to productive use and to the tax rolls of the City;
4. established decline in the market, and
5. condition of the property.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28, of the Baltimore City Code, because the properties will be sold for less than \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of Public Works</u>			
1. Savita Bagal	2012 Water Quality Technology Conf. & Exposition Toronto, Ontario, Canada Nov. 14 - 16, 2012 (Reg. Fee \$820.00)	Water & Waste- water	\$2,456.68

In accordance with AM-240-5 policy, for travel outside the continental United States, each City representative must include a proposed amount for a daily subsistence allowance which the representative believes to be both reasonable and economical. The Department is proposing \$239.00, daily as reasonable and economical. This amount will cover the hotel costs of \$199.00/night not including occupancy tax of \$103.48 and \$40.00/day for meals.

2. Marcia Collins Dana Cooper	Developments in Clean Water Law Seminar: A Seminar for Public Agency Westin Seattle, WA Nov. 13 - 16, 2012 (Reg. Fee \$850.00 ea.)	Utility Fund	\$4,148.84
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The registration fee for Dana Cooper in the amount of \$1,700.00 was paid by Expenditure Authorization No. 000104054.

AGENDA

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Law</u>			
3. Scott Brillman*	Int'l. Assoc. of	FY10 State	\$7,825.26
Connor Scott	Emergency Managers	Homeland	
Chi-Poe Hsai	Conf.	Security	
	Orlando, FL	Program	
	10/25/12 - 11/01/12		
	(Reg. Fee \$852.80)*		
	(Reg. Fee \$556.40)		

The subsistence rate for this location is \$153.00 per day. The hotel costs for Messrs. Brillman and Scott is \$179.00 each, per night plus a 13.5% tax. The hotel cost for Mr. Hsai is \$172.00 per night, plus a 13.5% tax. Therefore, the Department is requesting an additional \$182.00 each for Messrs. Brillman and Scott, and an additional \$133.00 for Mr. Hsai, respectively, to cover the balance of their hotel accommodations. The Department is also requesting an additional \$40.00 per day for each of the representatives for the costs of meals. The additional costs have been included in the total amount.

TRAVEL REIMBURSEMENT

Baltimore City Fire Department

4. Stephen Karas	\$ 165.39
------------------	-----------

On May 23, 2012, the Board approved a travel request for Mr. Karas to attend the National Archaeology Society's Sonar Training in Traverse City, Michigan from May 29, 2012 - June 01, 2012.

However, Mr. Karas incurred additional hotel expenses for extended accommodations through June 02, 2012 when his return flight from Traverse City, Michigan was cancelled due to inclement weather from Tropical Storm Beryl. Therefore, the Department is requesting a reimbursement for the amount of \$165.39 to cover the additional hotel fees.

AGENDA

BOARD OF ESTIMATES

10/17/2012

TRAVEL APPROVAL

Baltimore Police Department

5. Derrick E. Mayfield \$1,284.41

On August 2-5, 2012, Mr. Mayfield accompanied the Mayor to New Orleans, LA for security purposes. The allowed subsistence rate for this location is \$172.00 per day for a total of \$516.00. The Department is requesting approval of the travel costs in the amount of \$517.20 for airfare, \$378.51 for lodging, \$106.32 for meals, \$89.60 for parking, \$49.01 for gas and \$143.77 for a rental car, all totaling \$1,284.41.

The Police Department paid airfare, hotel accommodations, and other expenses using a City issued credit card assigned to Mr. Mayfield. All costs have been included in the total amount. Because all expenditures were covered using the City issued credit card, Mr. Mayfield will not receive any funds.

Due to the nature of the travel, it was necessary for Mr. Mayfield to secure a rental car.

AM-240-8

If official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board of Estimates must approve funds for such expenses in advance of the trip.

TRAVEL CORRECTION

Department of Communication Services

6. Simon Etta

On September 12, 2012, the Board approved a travel request for Mr. Etta to attend the USAC training in Atlanta, Georgia from September 17-19, 2012. The Board is requested to approve a change in the travel dates to the correct travel dates of October 17-19, 2012.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Transportation - Amendment Number One to the MOU
for Jones Falls Trail Phase IV

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment Number One to the Memorandum of Understanding (MOU) for Jones Falls Trail Phase IV. The period of the MOU is July 15, 2011 through July 15, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On Wednesday, June 27, 2007, the Board approved a Memorandum of Understanding (MOU) with the Maryland Department of Transportation (MDOT). The original MOU set forth the funding frame work for the construction of an 8-12 foot wide trail that is 2.4 miles in length, from the Woodberry Light Rail Station to the Clyburn Arboretum. Section VII of the original MOU stipulated that the project be advertised by February 28, 2008. However, due to various project delays and multiple agency reviews the project was advertised on July 15, 2011. Therefore, the City and MDOT wish to amend the original MOU to reflect the actual project schedule and to provide for the reimbursement of construction costs by the Federal Highway Administration.

AUDITS NOTED THE AMENDMENT.

(The amendment number one to the memorandum of understanding for Jones Falls Trail Phase IV has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Housing and Community - Reimbursement to State
Development (DHCD) Special Loan Programs

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a reimbursement to the State Department of Housing and Community Development for non-complying loans in the Special Loan Programs, Lead Hazard Reduction Grant and Loan Program.

AMOUNT OF MONEY AND SOURCE:

\$40,402.00 - 5000-518812-5825-608401-405001

BACKGROUND/EXPLANATION:

The company, Holabird Investments Inc. received funds from the Lead Hazard Reduction Grant and Loan Program, which was administered by the Baltimore City DHCD. Holabird Investments Inc. failed to complete the required lead abatement work on five properties, and the terms of the agreement with the State require the City to compensate the State for those non-complying loans, which total \$40,402.00. The Baltimore City Law Department has begun action to collect these funds from Holabird Investments, Inc. for their breach of contract.

The loans in question were made prior to the Baltimore City DHCD becoming responsible for the Lead Hazard Reduction Program in April 2011. Holabird Investments Inc. had successfully completed lead abatement in 35 properties in recent years but had not completed the lead abatement for five properties with loan amounts totaling \$40,402.00. Repeated and persistent efforts by the Baltimore City DHCD to bring Holabird Investments Inc. into compliance with the loan agreements were not successful. Baltimore City DHCD notified Holabird Investments Inc. that it was in breach of its agreement and must repay the City \$40,402.00.

The City Law Department, Collections Division is pursuing Holabird Investments Inc. to recover those funds. In the City's agreement with the State of Maryland for the administration of the Special Loan Programs, which includes the Lead Hazard Reduction Grant and Loan Program, it requires that "all loans which are approved and disbursed, but which fail to comply with Program Requirements...must either be amended to comply with Program Requirements or be purchased from DHCD by the Local Government."

AGENDA

BOARD OF ESTIMATES

10/17/2012

DHCD - cont'd

The Baltimore City DHCD will reimburse the State from the funds that the City earned for the administration of the program over the past fiscal year. There is no impact on General Funds or any other City program. The funds recovered from Holabird Investments Inc. by the Law Department, Collections Division will make that account whole.

AGENDA

BOARD OF ESTIMATES

10/17/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|--|--------------|---------|
| 1. GLOBE ELECTRIC SUPPLY CO. | \$ 14,850.00 | Renewal |
| Solicitation No. B50002130 - Modems for Traffic Signals -
Department of Transportation - Req. No. P518377 | | |

On October 3, 2011, the City Purchasing Agent approved the initial award in the amount of \$14,447.70. The award contained two 1-year renewal options. This renewal in the amount of \$14,850.00 is for the period October 17, 2012 through October 16, 2013, with one 1-year renewal option remaining.

- | | | |
|---|--------------|---------|
| 2. CDW GOVERNMENT, LLC | \$ 25,790.80 | Low Bid |
| Solicitation No. B50002630 - Gamber Johnson Consoles for Chevy Caprice Police Units - Department of General Services - Req. No. R613342 | | |

- | | | |
|---|--------------|---------|
| 3. ZENMAR POWER TOOL &
HOIST SYSTEMS | \$ 40,000.00 | Low Bid |
| Solicitation No. B50002634 - Repair Air Operated Tools -
Department of Public Works - Req. No. R613181 | | |

The award is for the period December 1, 2012 through November 30, 2013, with three 1-year renewal options remaining.

- | | | |
|---|----------------|---------|
| 4. USALCO, LLC | \$2,000,000.00 | Renewal |
| Solicitation No. B50002185 Aluminum Sulfate for Water Filtration Plants - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P518918 | | |

On December 7, 2011, the Board approved the initial award in the amount of \$2,000,000.00. The award contained four 1-year renewal options. This renewal in the amount of \$2,000,000.00 is for the period January 1, 2013 through December 31, 2013, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/17/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|--------------|---------|
| 5. SCHNEIDER LABORATORIES,
INC. | \$ 75,000.00 | Renewal |
| Solicitation No. B50000759 - Health Department - Req. No. P505719 | | |

On December 10, 2008, the Board approved the initial award in the amount of \$60,760.00. The award contained two 2-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$75,000.00 is for the period December 10, 2012 through December 9, 2014, with no renewal options remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 6. R & S NORTHEAST LLC | \$ 28,008.69 | Renewal |
| Solicitation No. B50002109 - Provide Epipen Auto Injectors - Health Department - P.O. No. P518331 | | |

On October 19, 2011, the Board approved the initial award in the amount of \$26,553.80. The award contained two 1-year renewal options. On August 8, 2012, the Board approved an increase in the amount of \$26,939.00. This renewal in the amount of \$28,008.69 is for the period October 19, 2012 through October 18, 2013, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------------|----------|
| 7. INDUSTRIAL MONITORING AND
CONTROL SYSTEMS, INC. | \$ 200,000.00 | Increase |
| Solicitation No. 08000 - SACDA i-FIX Hardware & Software Maintenance Agreement - Department of Public Works, Bureau of Water and Wastewater - Req. No. Various | | |

On January 11, 2011, the Board approved the initial award in the amount of \$50,000.00. Authority is requested for an increase to cover the remainder of the contract period. This increase in the amount of \$200,000.00 will make the award amount \$250,000.00.

AGENDA

BOARD OF ESTIMATES

10/17/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|--------------|--------------------|
| 8. JANI-KING OF BALTIMORE | \$482,228.00 | Renewal & Increase |
| Solicitation No. B50001751 - Janitorial Service for the Department of General Services Area D - Department of General Services - P.O. No. P518313 | | |

On September 21, 2011, the Board approved the initial award in the amount of \$464,880.00. The award contained two 2-year renewal options. On February 12, 2012, the City Purchasing Agent approved an increase in the amount of \$17,347.72. This renewal in the amount of \$482,228.00 is for the period October 16, 2012 through October 15, 2014, with one 2-year renewal option remaining.

This is a requirements contract, therefore, dollar amounts will vary.

MBE: Baltimore Janitorial Services 20%

WBE: Prime Star Industries, Inc. 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|---|------------------|---------|
| 9. FCC ENVIRONMENTAL LLC. | Revenue Contract | Renewal |
| Solicitation No. B50001691 - Waste Oil and Related Items Recovery Services - Department of General Services, Fleet Management Division - P.O. NO. P515774 | | |

On December 22, 2010, the Board approved the initial award. The award contained four 1-year renewal options. On December 7, 2011, the Board approved the first renewal. This renewal is for the period December 22, 2012 through December 21, 2013, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/17/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

10. GREER INDUSTRIES, INC.

d/b/a GREER LIME COMPANY	\$300,000.00	Renewal
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Solicitation No. B50001654 - Quick Lime for Water Filtration Plants - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P515526

On November 17, 2010, the Board approved the initial award in the amount of \$647,250.00. The award contained two 1-year renewal options. On November 2, 2011, the Board approved the first renewal in the amount of \$300,000.00. This renewal in the amount of \$300,000.00 is for the period January 1, 2013 through December 31, 2013, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

11. KPMG, LLP \$176,000.00 Increase

Solicitation No. B50001847 - Audit Financial Statements for the City of Baltimore - Finance Department - P.O. No. P520462

On April 27, 2011, the Board approved the initial award in the amount of \$779,745.00. Subsequent actions have been approved. This increase is requested for efforts related to the restatement of the City's Fiscal Year 2010 financial statements and other matters affecting the beginning balances of the City's Fiscal Year 2011 financial statements that were not anticipated. This increase will make the award amount \$1,226,145.00.

This is a requirements contract, therefore, dollar amounts will vary.

MBE: King, King & Associates, P.A. 10.0%

WBE: Kahler & Associates 6.0%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

10/17/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

12. GREAT-WEST LIFE & ANNUITY

<u>INSURANCE COMPANY</u>	<u>(No cost to City)</u>	<u>Renewal</u>
Solicitation No. B50001019 - Provide Deferred Compensation Services - Department of Finance - Req. No. N/A		

On July 15, 2009, the Board approved the initial award. The award contained three 1-year renewal options. The Plan's fee structure is revenue sharing which is funds paid by each of the Plan's investment funds to the Plan Administrator, Great-West Life & Annuity. This renewal is for the period December 1, 2012 through November 30, 2013, with two 1-year renewal options remaining.

This is a requirements contract, therefore, dollar amounts will vary.

MBE: CASI, Inc.	16%
WBE: Anne-Tisdale & Assocs. Inc.	3%
Curry Printing and Copy Ctr.	3%

MWBOO FOUND VENDOR IN COMPLIANCE.

13. TYLER TECHNOLOGIES, INC.	Confidentiality and Non-
	\$ 0.00 Disclosure Agreement
Contract No. NJPA013006 - Personal Property Billing System - Finance Department - Req. No. N/A	

The Board is requested to approve and authorize execution of a confidentiality and non-disclosure agreement with Tyler Technologies, Inc. The period of the confidentiality and non-disclosure agreement is effective upon date of original award for five years, with no renewal options.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On March 14, 2012, the Board approved the original award in the amount of \$1,345,550.00.

MWBOO GRANTED A WAIVER.

(The confidentiality and non-disclosure agreement has been approved by the Finance Department and the Law Department as to form and legal sufficiency.)

Department of General Services

- | | |
|---|---|
| 14. ARCHITECTURAL PRESERVATION-SERVICES, LLC. (APS), A DIVISION OF WORCESTER EISENBRANT, INC. | Emergency Procurement/
Selected Source |
| a. IC553 - MCKIM CENTER STONE REPAIR - DEPARTMENT OF GENERAL SERVICES - AMOUNT: \$45,000.00 | |

The exterior stone pediments of the City-owned McKim Center have developed cracks and chunks of stone have been falling off the building. This Historic circa 1833 building is located at 1120 E. Baltimore Street. It is well known for its Greek Temple style of architecture.

In order to prevent more deterioration of this City landmark building, the Commission for Historic and Architectural Preservation (CHAP) requested that the Department of General Services (DGS) use the historic repair firm of Architectural Preservation Services, LLC (APS) to make the emergency specialized repairs of the deteriorating stone pediments of this building. The DGS received a proposal for \$45,000.00 from Architectural Preservation Services, LLC to repair the stone pediments.

No advantage will result in seeking competitive bids because just the cost of advertising for bids is \$10,000.00, or 22% of the value of the work. Also, the Department of General Services' current On-Call contractors are incapable of providing the required specialized services needed.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Department of General Services - cont'd

- b. EMERGENCY INSPECTION AND MINOR REPAIRS TO THE EXTERIOR OF CITY HALL - DEPARTMENT OF GENERAL SERVICES - AMOUNT: \$59,710.00.

On October 2, 2012, part of the exterior stone pediment at the rear of City Hall fell from the building above the sixth floor and landed in Guilford Avenue. The Department of Transportation immediately closed the sidewalk along Guilford Avenue for the protection of pedestrians.

On October 3, 2012, a street-level visual inspection was made of all four sides of the exterior walls of City Hall by APS. It was noted that some areas of the exterior walls that were not repaired in 2009 have suffered water damage, developed cracks, and are in need of repair. The APS stated that the exterior of the building is in need of a close-up, physical emergency inspection in order to check for loose stones that might fall to the sidewalk or street below, and to make minor repairs and/or limited stone removal to make the building safe for immediate future. The work requires the use of a mobile lift and physical tapping of the stone with a light hammer. The DGS received a \$59,710.00 proposal from the APS to perform the work, which will take about four weeks to complete.

This emergency procurement is necessary to quickly abate the problem so that the sidewalk can reopen for safe use. APS will provide a detailed report outlining required permanent work which will be used to obtain bids pursuant to the normal procurement process.

The Director of Finance has approved the emergency procurements.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Circuit Court for Baltimore City - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to authorize and approve the execution of an agreement with The Family League of Baltimore City, Inc. (Family League). The period of the agreement is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$95,000.00 - 5000-539210-1100-668100-405001

BACKGROUND/EXPLANATION:

The Circuit Court for Baltimore City received a grant award from the Administrative Office of the Courts - Office of Problem Solving Courts to pay for two (2) staff positions in the Family League's Family Recovery Program (FRP), the Family Dependency Treatment Court of Baltimore City. This agreement is for the salary and benefits of the FRP Court Coordinator and the FRP Reengagement Specialist. The parties agree that these staff positions will be managed and supervised by the Family League.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Circuit Court for Baltimore City - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee Paula Shrader.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Deborah Farmer	5
Lawrence Heller	5
Jay Levinson	5
Brenda Graham	4
Antonio Jackson	3
Brenda S. Harriel	2
Darlene Chavez	3
Dianne Morris	2
Marion Turner	<u>1</u>
	30

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Baltimore Development Corporation - Local Government Resolution

ACTION REQUESTED OF B/E:

The Board is requested to approve a Local Resolution in support of the City of Baltimore Development Corporation's (BDC) application to the State of Maryland's Strategic Demolition and Smart Growth Impact Fund (SGIF). A local resolution of support is required for organizations or jurisdictions to participate in any State-funded programs.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - SGIF

BACKGROUND/EXPLANATION:

The SGIF is seeking to catalyze activities that accelerate economic development, job production and smart growth in existing Maryland communities. The SGIF aims to improve the economic viability of "grey field development" which often faces more barriers than sprawling "green field development." Since funds are limited, awards will focus on those smart growth projects that can have a high economic and revitalization impact in their existing communities. Funds will be made available in the form of grants or loans.

Projects will be located within the City's Sustainable Community area, which was approved by the Board of Estimates in August 2012.

The BDC is seeking \$150,000.00 from the SGIF for the demolition of City-owned buildings on the Liberty Park project site, including 144 W. Fayette Street (façade retention) 142 W. Fayette Street, 102 N. Liberty Street, and 104-106 N. Liberty Street. This project, located adjacent to the Lexington Square project site will spur economic development activity in the Market Center area.

AGENDA

BOARD OF ESTIMATES

10/17/2012

BDC - cont'd

The five City-owned buildings were offered through Request for Proposal (RFP) for redevelopment in 2004, 2010 and again in 2011. The City awarded an Exclusive Negotiating Privilege (ENP) to a developer in 2004, but the developer subsequently withdrew their developmental proposal. The BDC received no response to the 2010 offering and a single proposal to the 2011 RFP. The City awarded an ENP to NUE-C.A. Harrison Liberty Park Development, LLC in July 2012 for a new 14-story mixed-income residential tower that will incorporate historic preservation of the adjacent privately-owned property (111 Park Avenue).

Demolition of the City-owned properties will assist in redevelopment of this highly visible site.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
53 - 55
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

10/17/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Health

- | | | | |
|----|---|--|---------------------|
| 1. | B50002394, Personal
Care & Homemaker
Services | Chesapeake Medical
Staffing, LLC.

Personal Touch Home
Aides of Baltimore, Inc.

Dependable Services
Group, LLC

Trustworthy Staffing
Solutions, LLC | \$432,525.00 |
|----|---|--|---------------------|

MWBOO GRANTED A WAIVER

- | | | | |
|----|---|--|---------------------------------------|
| 2. | B50002397, Citywide
Violation Towing
Services | Item I - Central Business
District
McDel Enterprises, Inc. | \$936,322.00

498,000.00 |
| | | Item II - North Sector
North Side District
Impound, JV | 148,980.00 |
| | | Item III - East Sector
East Side District
Impound, JV | 119,184.00 |
| | | Item IV - West Sector
West Side District
Impound, JV | 107,311.00 |
| | | Item V - Heavy Equipment
& Trucks
Central Business District
Impound, JV | 62,847.00 |

AGENDA

BOARD OF ESTIMATES

10/17/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

MBE/WBE PARTICIPATION:

McDel Enterprises, Inc.

MBE: Diamond Iron Works, Inc. 10.00%

WBE: Cherry Hill
Fabrication & Machine Shop 3.00%

North Side District Impound, JV

MBE: Chaudhry Towing Co., Inc. 3.34%
Millennium Auto Parts 3.34%
& Towing Service
Pulaski Towing, Inc. 3.34%
10.02%

WBE: CC Press Net, Inc. 3.00%

East Side District Impound, JV

MBE: Chaudhry Towing Co., Inc. 3.34%
Millennium Auto Parts & 3.34%
Towing Service
Pulaski Towing, Inc. 3.34%
10.02%

WBE: CC Press Net, Inc. 3.00%

West Side District Impound, JV

MBE: Chaudry Towing Co., Inc. 3.34%
Millennium Auto Parts & 3.34%
Towing Service
Pulaski Towing, Inc. 3.34%
10.02%

WBE: CC Press Net, Inc. 3.00%

AGENDA

BOARD OF ESTIMATES

10/17/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Central Business District Impound, JV

MBE: Chaudhry Towing Co., Inc.	3.34%
Millennium Auto Parts & Towing Service	3.34%
Pulaski Towing, Inc.	3.34%
	<u>10.02%</u>
WBE: CC Press Net, Inc.	3.00%

MWBOO FOUND VENDORS IN COMPLIANCE.

Bureau of Purchases

3. B50002603 - Installation and Maintenance of Stanley Doors (Brand Name Only) **REJECTION** - On September 26, 2012, the Board opened the only bid received from Atlantic Door Control, Inc. The bid was found non-responsive as the vendor did not complete the bid price sheets per the solicitation requirements.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Police Department - Grant Agreements

The Board is requested to approve and authorize execution of the grant agreements.

1. THE MARYLAND EMERGENCY MANAGEMENT AGENCY (MEMA) \$1,476,804.00

Account 4000-472413-2023-212600-600000	\$ 690,000.00
4000-472413-2023-212601-600000	\$ 49,000.00
4000-472413-2023-212602-600000	\$ 25,000.00
4000-472413-2023-212603-600000	\$ 26,000.00
4000-472413-2023-212604-600000	\$ 119,500.00
4000-472413-2023-212605-600000	\$ 11,463.00
4000-472413-2023-212606-600000	\$ 62,000.00
4000-472413-2023-212607-600000	\$ 210,000.00
4000-472413-2023-212608-600000	\$ 83,841.00
4000-472413-2023-212709-600000	\$ 200,000.00

The agreement with MEMA will provide funds to support the FY'12 Urban Area Security Initiative. The initiative is intended to facilitate and strengthen the nation and Maryland from possible risks associated with potential terrorist attacks, concentrate on developing integrated systems for prevention, protection, response, and recovery. The period of the grant is September 1, 2012 through May 31, 2014.

The grant is late because the Department recently received notice of grant award from grantor.

2. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS \$ 175,000.00

Account: 4000-472613-2024-212600-600000

The Department of Justice, Office of Justice Programs has awarded the Department FY12 Paul Coverdell Forensic Sciences Improvement Grant Program funds. The Police Department's Crime Laboratory Enhancement Program will use

AGENDA

BOARD OF ESTIMATES

10/17/2012

Police Department - cont'd

the funds to provide for a contractual lab casework assistant, overtime funding for latent print and firearm examiners, and training necessary to maintain existing accreditation and certification. The period of grant is October 1, 2012 through September 30, 2013.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/17/2012

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Pitney-Bowes.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - 1001-000000-2041-195500-603009

BACKGROUND/EXPLANATION:

Pitney-Bowes is the sole source of postage for the Department's official mailings to courts, private sector citizens, and other local and state agencies.

Pitney-Bowes provides United States postage from the Pitney-Bowes stamp meter to accommodate the postal needs of the Police Department's Legal Affairs Section.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/17/2012

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Deer Park, a Division of Nestle Waters North America, Inc.

AMOUNT OF MONEY AND SOURCE:

\$2,525.79 - 1001-000000-2044-220100-603026

BACKGROUND/EXPLANATION:

The Police Department is requesting permission to pay several invoices in the amount of \$2,525.79 for bottled water utilized at the Police Department's Education and Training facility located at 3500 W. Northern Parkway, Baltimore, which currently does not have safe drinking water.

The water provided on these invoices were not covered by the current purchase order which is handled by Accounts Payable and the Bureau of Purchasing.

The Police Department apologizes for the lateness of this request to the Board.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment to Associated Building Maintenance Co., Inc.

AMOUNT OF MONEY AND SOURCE:

\$27,932.00 - 1001-000000-2044-220100-603080

BACKGROUND/EXPLANATION:

In a continuing effort to foster a strong relationship with the citizens of Baltimore, the Police Department has an annual Community Partnership Night in each District, which allows citizens to interact in a social and friendly atmosphere with both Officers and Commanders.

As part of the preparations for these events, each District conducted a beautification project which included the cleaning and waxing of all floor surfaces. A quotation was received and requisition entered in CitiBuy with the vendor under contract with the City.

While waiting for the purchase order to be released and with the event date fast approaching, the vendor provided the required cleaning services. Unbeknownst to the Police Department, it was discovered that the required services were not part of the current building cleaning and maintenance contract. The vendor acted in good faith and is in need of payment for these services rendered and the Police Department is requesting authorization to make the payment to the vendor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/17/2012

Department of Real Estate - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with the Greater Baltimore Coordinating Council, Grantee, for access into the property known as 2610 Francis Street (aka a portion of 2235 N. Fulton Avenue) at the Westside Elementary School, consisting of approximately 5,776 square feet. The period of the right-of-entry is effective October 1, 2012 and terminating on the day of execution of the Lease Agreement between the City and the Grantee or in sixty (60) days.

AMOUNT:

\$150.00 per month (payable to the Department of Recreation and Parks)

BACKGROUND/EXPLANATION:

The Grantee is a pending tenant at the same address and needs 60 days to prepare the property to administer the Operation Safe Streets Program, under the direction of the Greater Mondawmin Coordinating Council. The City reserves the right to terminate this right-of-entry agreement at any time for any reason. The Grantee is responsible to procure and maintain insurance during the life of the right-of-entry agreement and during the future lease of the Property.

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED