

PROTESTS

BALTIMORE CITY OFFICES WILL BE CLOSED ON MONDAY, OCTOBER 8, 2012 IN OBSERVANCE OF COLUMBUS DAY.

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 8:45 A.M. ON WEDNESDAY, OCTOBER 10, 2012 PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - OCTOBER 3, 2012

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

American Infrastructure Technologies Corporation	\$	8,000,000.00
BLD Services, LLC & Subsidiary	\$	64,485,000.00
Chamberlain Contractors, Inc.	\$	7,146,000.00
ESCO Technologies, Inc. d/b/a Aclara Technologies, LLC	\$	40,700,000.00
Hammer Head Trucking, LLC.	\$	1,500,000.00
J.A. Argetakis Contracting Company, Inc.	\$	7,128,000.00
Long Fence Company, Inc.	\$	126,000,000.00
Luna Concrete, Inc.	\$	1,500,000.00
McFarland Construction Co.	\$	45,000.00
Paul J. Rach, Inc.	\$	8,000,000.00
Safety Grooving & Grinding, L.P.	\$	51,210,000.00
Schummer, Inc.	\$	8,000,000.00
Short's Trucking, LLC	\$	72,000.00
Spear Window & Glass Co., Inc.	\$	8,000,000.00
Stewart & Tate, Inc. and subsidiaries d/b/a Lewis Contractors	\$	100,000,000.00
Total Environmental Concepts, Inc. and Subsidiary	\$	8,000,000.00
William T. King, Inc.	\$	1,431,000.00

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Gilbert Architects, Inc.	Architect Engineer
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Steven Winter Design Associates, Inc.	Architect
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AGENDA

BOARD OF ESTIMATES

10/03/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Condemnations</u>			
1. Maurice Solomon	1130 Homewood Ave.	L/H	\$11,360.00
Funds are available in CDBG funds, account no. 9990-907714-9593-900001-704040, Johnston Square Project.			
2. National Railroad Passenger Corp.	SS Ellsworth St., 84 ft. E. of Register St.	F/S	\$ 7,000.00
3. National Railroad Passenger Corp.	1323 N. Gay St.	F/S	\$ 9,350.00

Funds are available in State funds, account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II.

DHCD - Options

4. Jesse Weinberg	917 N. Chester St.	G/R	\$ 316.50
			\$34.50
Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Phase II Project.			
5. Donald McLendon	SS 20 ft. alley 1 st S of E. Hoffman St. rear 1301-1307 Homewood Ave.	F/S	\$53,000.00

Funds are available in account no. 9910-910715-9588-900000-704040, Johnson Square Project.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

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BOARD OF ESTIMATES

10/03/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlement</u>			
6. Silas Brown (previous owner)	3319 Woodland Ave.	L/H	\$ 7,840.00

On December 07, 2011, the Board approved by condemnation the acquisition of the leasehold interest in 3319 Woodland Avenue for the amount of \$6,660.000. The former owner valued the property interest at \$22,000.00. The parties agreed to settle the case for \$14,500.00. Therefore, the Board is requested to approve an additional \$7,840.00 in settlement of this case.

Funds are available in State Funds, account no. 9910-903187-9588-900000-704040, Park Heights Demo/Woodland/Virginia Corridor Area.

EXTRA WORK ORDERS

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The Board is requested to approve
all of the
Extra Work Orders
as listed on the following page:

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The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

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BOARD OF ESTIMATES

10/03/2012

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

- | | | | | | | |
|----|-----------------|--------------|---|---|---|--|
| 1. | EWO #002, | \$66,666.29 | - SC 855, ENR Modifications to Existing Facilities at Patapsco Wastewater Treatment Plant | | | |
| | \$22,727,000.00 | \$ 18,581.11 | Fru-Con Construction, LLC | 0 | - | |
- | | | | | | | |
|----|-----------------|---------------|--|---|----|--|
| 2. | EWO #007, | \$63,226.00 | - WC 1168, Deer Creek Pumping Station Improvements | | | |
| | \$23,320,000.00 | \$ 191,383.48 | Ulliman Schutte Construction, LLC | 0 | 37 | |
- | | | | | | | |
|----|-----------------|---------------|---|---|----|--|
| 3. | EWO #004, | \$25,384.99 | - SC 867, Rehabilitation/Replacement of Southwest Diversion Pressure Sewer-Phase II | | | |
| | \$ 6,674,000.00 | \$ 517,773.23 | Spiniello Companies | 0 | 99 | |
- | | | | | | | |
|----|-----------------|---------------|---|---|----|--|
| 4. | EWO #009, | \$40,430.70 | - SC 867, Rehabilitation/Replacement of Southwest Diversion Pressure Sewer-Phase II | | | |
| | \$ 6,674,000.00 | \$ 596,900.92 | Spiniello Companies | 0 | 99 | |

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

8 - 10

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/03/2012

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
1.	\$ 33,000.00	9950-902627-9528	9950-905627-9527
	MVR	Constr. Res.	DOT Park Circle
		Park Circle	Intersection
		Intersection	
		Improvement	

This transfer will cover the costs associated with BD No. 34065, Task No. 10, Project 1161, for Constructability Review Services for the project "Park Circle Intersection Improvements," with Rummel, Klepper & Kahl, LLP.

Baltimore Development Corporation

2.	5,275.00	9910-902875-9600	9910-905852-9601
	19 th EDF	Constr. Res.	Economic Dev.
		Business & Tech.	Incentive
		Init.	
	676.44	9910-902483-9600	9910-903483-9601
	20 th EDF	Constr. Res.	S. Balto. Ind. &
		S. Balto. Ind.	Coml. Dev.
		& Coml. Dev.	
	78.76	9910-906983-9600	9910-902879-9601
	20 th EDF	Constr. Res.	Coml. Rev.
		Arts & Ent. Init.	
	36,894.52	9910-994001-9600	9910-902879-9601
	20 th EDF	Constr. Res.	Coml. Rev.
		Unallocated Res.	
	6,391.00	9910-902483-9600	9910-903483-9600
	21 st EDF	Constr. Res.	S. Balto. Ind. &
		S. Balto. Ind. &	Coml. Dev.
		Coml. Dev.	

AGENDA

BOARD OF ESTIMATES

10/03/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC - cont'd</u>		
12,259.05 21 st EDF	9910-902873-9600 Constr. Res. Brownsfield Incentive Fund	9910-903873-9600 Brownsfield Incentive Fund
296.12 22 nd EDF	9910-902873-9600 Constr. Res. Brownsfield Incentive Fund	9910-903873-9601 Brownsfield Incentive Fund
125.00 22 nd EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Rev.	9910-904354-9601 W. Balto. Ind. & Coml. Rev.
560.01 22 nd EDF	9910-904115-9600 Constr. Res. Westside Downtown	9910-906835-9603 Westside Project Init.
11,373.12 23 rd EDF	9910-913990-9600 Constr. Res. Coml. Rev.	9910-902879-9601 Coml. Rev.
<hr/> \$ 73,929.02		

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending August 31, 2012.

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BOARD OF ESTIMATES

10/03/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
3. \$100,000.00	9916-904845-9194	9916-911802-9197
5 th Public	Capital Constr.	Abel Wolman Bldg.
Bldg. Loan	& Maintenance	8 th Floor
	Reserve	Renovations
		Active

The 8th floor of the Abel Wolman building is being renovated to create additional space for the many City agencies located within the building. Most offices in the building are very cramped and crowded. This renovation provides employees needed space to perform their duties more comfortably.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Housing and - Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the local government resolutions.

The below listed organizations are applying to the State of Maryland's Community Investment Tax Credit Program (CITCP). A local government resolution of support is required by the State for all applications to the program for funding.

- 1. MEALS ON WHEELS OF CENTRAL MARYLAND, INC. \$20,000.00 (CITCP)**

The Meals on Wheels of Central Maryland, Inc. located at 515 S. Haven Street, operates regionally in Baltimore City and Anne Arundel, Baltimore, Carroll, Harford and Howard counties as well as in parts of Frederick and Montgomery counties in Maryland feeding between 1,500 - 1,700 persons daily. The proposed project, the "Home Delivered Meals Program" provides funding for meals for approximately 512 clients within the City limits of Baltimore City.

The Meals on Wheels of Central Maryland, Inc.'s program operates with a central kitchen located in downtown Baltimore, a network of volunteer delivery sites and a volunteer corps of just over 2,000 who deliver meals but also provide social contact and serve as a vital community link for clients. Over 80% of the clients are over 65 and 30% are 85 years or older.

Established in 1960, Meals on Wheels of Central Maryland, Inc. is one of the largest and oldest continuously operating, non-profit, volunteer-based, home-delivered meal programs in the United States.

AGENDA

BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

The organization's mission is to enable people to live independently at home through the provision of nutritious meals, personal contact and related human services. The target populations are individuals who live alone, and are homebound due to advanced age, disability and/or recuperation from illness/injury or elderly as well as people who are temporarily homebound and unable to shop or cook for themselves. By continuing to provide daily delivery of food, Meals on Wheels of Central Maryland, Inc. is helping clients to remain in their homes thereby preventing premature institutionalization, protecting clients from food insecurity and hunger, as well as further helping clients to maintain their independence in their communities and to age in place.

2. **BLUE WATER BALTIMORE, INC.** **\$25,000.00**
(CITCP)

Blue Water Baltimore, Inc., located at 3545 Belair Road, proposes to partner with 10 schools to plant an average of 250 trees at each school. The project will involve hundreds of students in helping to restore the tree canopy, improve air quality and reduce runoff into streams and the health of waterways.

The organization was formed in 2010 through a merger of five grassroots organizations working to improve their neighborhood streams or water bodies. The five organizations are: The Jones Falls Watershed Association, Herring Run Watershed Association, Gwynns Falls Watershed Association, Baltimore Harbor Watershed Association, and Baltimore Harbor Waterkeeper.

Blue Water Baltimore, Inc.'s mission is to restore clean water in Baltimore's rivers and streams and harbor for a vibrant natural environment, strong economy and thriving community through the use of community based restoration, education and advocacy.

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BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

3. **BOYS HOPE GIRLS HOPE OF BALTIMORE, INC. (BHGH)** **\$50,000.00 (CITCP)**

The BHGH, located at 3700 E. Northern Parkway, proposes as a project, "College Road - College Preparation and Success Programs - Phase 2". The project will support the College Road program for up to 16 scholars. The program provides opportunities for students to get exposed to and participate in college preparatory programs that complement their attendance at college preparatory schools. Phase 2 adds a component to support the students in college to determine their success academically through graduation from college, maintaining their grade point averages, scholarships and community service.

The mission of the BHGH is to help academically capable and motivated children-in-need to meet their full potential and become men and women for others by providing value-centered family-like homes, opportunities and education through college. The BHGH targets at-risk children aged 10 to 18, who demonstrate a clear ability to succeed in education but lack a stable environment or access to a challenging curriculum. They are typically children who emerge from situations of significant economic hardship and have only one parent or no parent at all. These children are often abused, neglected or poorly supervised. Without sustained, long-term intervention, they are at risk for dropping out of school, delinquent behavior and even criminal activity. The BHGH provides the intervention, home and education that make it possible for them to avoid such destructive pitfalls.

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BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

- 4. ARTS EVERY DAY, INC. \$25,000.00**
(CITCP)

The Arts Every Day, Inc., located at 1800 North Charles Street, proposes the Arts Every Day School Program. The funds will allow the program to match local foundation funding to support a new group of Arts Every Day Schools and to provide additional funding incentives to existing successful schools within the program.

The Arts Every Day Schools Program, which began in 2006, identifies schools ready to integrate the arts into their curriculum and whole school culture. In addition to professional development opportunities for educators, the program also includes an Arts Every Day subsidized arts and cultural experiences component such as visits to museums, concerts, in-schools arts programs and artist residencies for every student. The goals of this program are to increase student achievement, improve teacher practice and foster a more positive school climate within Baltimore City Schools through arts-based and arts-integrated learning.

In August 2009, the Arts Every Day Schools Program reached 3,672 students and 183 educators in six City schools. Since that time, the program has grown significantly as need for the Program has grown. By August 2010, the program expanded exponentially to reach an estimated 11,180 students and 800 educators in 25 City schools. Of these 25 schools, all but two were Title I, with an average of 84% of the student population qualifying for free or reduced meals. By August of 2011, the Program expanded its access to arts and cultural programming to include 44 high-need City schools in School year 2011-12, Arts Every Day will be accepting a maximum of 40 Arts Every Day Schools in order to sustain the quality of the Program and provide the best possible service while building organizational capacity.

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BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

5. **DOWNTOWN SAILING CENTER, INC.** **\$50,000.00**
(DSC) **(CITCP)**

The DSC located at 1425 Key Highway, proposes, as the project to strategically replace the organization's aging fleet, most of which are 30 years old and older. The worn-out vessels present an ever increasing danger, especially to the children and those with disabilities. The DSC will upgrade the already accessible docks with new gates, better ramps, handrails and transfer lifts for those in wheelchairs. As the organization has participants who are also blind, they will add auditory and tactile safety as well.

Central to the DSC mission is increasing access to the waterfront and ensuring that sailing is for everyone, especially those who are disadvantaged and those with disabilities. Each day, the DSC has groups that serve these individuals spending a day or a week or more with them, learning to sail, using the STEM curriculum and experiencing how sailing can open a new world of achievement and leadership opportunity right in our center City.

The DSC provides quality education and life enriching programs that promote self-esteem and teamwork through the joy of sailing. The DSC is committed to promoting an environment of inclusiveness and accessibility, especially to youth, persons with disabilities and those with limited opportunity. Located on Baltimore's Inner Harbor, the DSC is a 19 year old award winning community sailing center offering sailing instruction and access to sailing without the high cost of private ownership and boat maintenance.

AGENDA

BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

6. **YOUNG AUDIENCES OF MARYLAND, INC.** **\$40,000.00**
(YA) **(CITCP)**

The YA, located at 2601 North Howard Street, proposes to continue the "Access for All Initiative" to provide children and youth of the Baltimore City's pre-K, early childhood learning centers of Baltimore City to access the Young Audiences' curriculum of enhancing arts education programs. Young Audiences will provide underserved Baltimore City schools with music, dance, visual arts and theatre experiences.

The "Access for All Initiative" includes the following programs:

- Assembly programs - 45 minute performances that introduce students to an artistic discipline and/or culture.
- Workshops - Hands-on opportunities for students to "try-on" an art form, led by a professional artist.
- Artist-in-Residence programs - Building on the introductory assembly program, this program consists of a series of workshops, led collaboratively by teaching artists and classroom teachers.
- Professional Development for Educators - Training is provided to increase teachers' comfort level and skills in teaching both in and through the arts and provides the basis for improving student achievement in the arts and other academic subjects. YA also provides planning/technical assistance to schools.

AGENDA

BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

The program goals are to expand the program to serve the needs of pre-k, preschool, Head Start and other Early Childhood learning programs. As the City has increased its commitment to early childhood education, a wealth of new research shows the substantial benefits of arts exposure at early ages.

7. **NUEVA VIDA, INC.** **\$15,000.00**
(NV) **(CITCP)**

The Neuva Vida, Inc., located at 430 S. Broadway, proposes "Access and Survivorship Support Services to Latinas at Risk and/or with Cancer" as its project. The project seeks to reduce the breast health disparities among Latinas throughout the State of Maryland. NV, through the project will continue to expand its comprehensive breast-health program in Baltimore City. The organization will provide support services that include outreach activities promoting breast-health and screening access and awareness, as well as ensuring a continuum of care for those diagnosed with breast cancer. With 14 years of experience working with the Latino community, NV opened the first support group for breast cancer survivors in Spanish in Baltimore and will offer those services to women diagnosed in the future along with additional navigation services to all clients through the cancer continuum.

NV is a non-profit 501(3)(c) organization founded in 1996 by a group of Latina breast cancer survivors and health professionals to fill the gap for culturally sensitive bilingual support services for the Latina community in the Washington, DC area (MD, VA AND DC). Originally serving the Washington metropolitan area (DC, MD and VA), NV has provided services to Latinas in the Baltimore metropolitan area since 2009, offering a comprehensive support model of

AGENDA

BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

services to under-served/uninsured Latinas at risk and with breast and cervical cancer at the Esperanza Center. From 2010 to 2011, the number of new clients grew to 11% and today NV is serving almost 500 women and their families a year. The mission of NV is to inform, support and empower Latinas whose lives are affected by cancer and to advocate for and facilitate the timely access to state of the art cancer care, including diagnosis, treatment and care. Through its educational program, NV intends to change perceptions about the importance of breast screening and provide direct access to free/low cost clinical breast exams and annual mammograms.

8. **FRIENDS OF PATTERSON PARK, INC.** **\$50,000.00**
(FRIENDS) **(CITCP)**

The Friends of Patterson Park, Inc., located at 27 S. Patterson Park Avenue, proposes a project known as the "Friends of Patterson Park Volunteer Program." The Friends of Patterson Park, Inc. depends on hundreds of community volunteers to help achieve the mission and goals of the organization. Funding secured through the Community Investment Tax Credit Program will be used for tools and equipment for the park stewardship volunteers, soccer and tennis equipment for the volunteer coaches who provide free soccer and tennis programs to area youth and families, volunteer and coach shirts and beverages and snacks for volunteer groups.

Since 1998, the Friends of Patterson Park, Inc. has been instrumental in facilitating a renaissance in Patterson Park and its surrounding Southeast Baltimore neighborhoods. In the first 12 years of operation the organization successfully partnered with the Baltimore City Department of Recreation and Parks and many neighborhood organizations

AGENDA

BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

and volunteers to create a safe and welcoming park and community. Volunteer residents, historians, planners and architects came together to renovate the park's Pagoda, Boat Lake and Marble Foundation and add park benches, perimeter lighting, playgrounds, and gardens.

The Friends of Patterson Park, Inc's, work brought life back into a park that once suffered from crime and decay. With this renaissance came a return of people and families to the park and surrounding neighborhoods and an increased demand for park programs and services. In partnership with Baltimore City, neighborhood organizations and hundreds of volunteers, the Friends of Patterson Park, Inc. works to fulfill the organization's mission: "to ensure the park's vitality as a treasured green space and encourage use and appreciation by neighbors, visitors and future generations."

9. **CHESAPEAKE SHAKESPEARE COMPANY, INC.** **\$50,000.00**
(CITCP)

The Chesapeake Shakespeare Company, Inc., located at 8510 High Ridge Road, Ellicott City, proposes restoring the Mercantile Deposit and Trust Building into a theatre to house classrooms, offices, a costume shop, a scene shop and storage place.

The Chesapeake Shakespeare Company, Inc. was founded in 2002, by artists who wanted to produce "Shakespeare plays." After their original stage debut, the organization gathered support and with the group of artists, a skillful and experienced management team and a community that was rapidly engaged, the Chesapeake Shakespeare Company, Inc. grew into a regional voice for new approaches to classic theater.

AGENDA

DHCD - cont'd

The Chesapeake Shakespeare Company, Inc. has become the largest non-Actor's Equity, professional Shakespeare Company in America. The original small group of artists has grown into a company of 50 artists from all across Maryland that reached nearly 12,000 audience members and students last year. In 2007, Chesapeake Shakespeare Company, Inc. was selected to represent Maryland in the "Shakespeare in Washington" festival, and its productions have won multiple Baltimore theatre awards. The education program reaches all parts of the community through free admission for 1,000 children each summer season, wide-ranging in-school workshops, pre-show talks and pub nights for adults. The mission of the Chesapeake Shakespeare Company, Inc., is to create performances and education programs out of classic theatre.

- 10. **DOWNTOWN BALTIMORE FAMILY ALLIANCE, INC. \$20,000.00**
(DBFA) (CITCP)

The DBFA located at 2 E. Read Street, proposes as a project to fund the DBFA's operating fund to support the families located within the downtown area of Baltimore City. Families create strong stable neighborhoods and are correlated with: (a) reduction in crime, (b) increased property values and (c) greater business opportunities.

The DBFA was founded in 2008 as an outgrowth of the emerging network of young families in Baltimore's waterfront communities. Recognizing the critical role downtown families have to play in the economic stability of the City, local community leaders and parents formed the DBFA to nurture collaborative efforts to develop family life in the heart of Baltimore. The mission of the DBFA is propelled by the belief that thriving, connected families contribute to vibrant communities. The DBFA fosters and promotes family life in Baltimore's city center.

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BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

The DBFA is an independent, nonprofit alliance, partnering with local government business and nonprofit organizations to develop family-wise programs and policies, including initiatives for strong public schools and early childhood programs, enhanced public safety and environmental quality, and expanded recreational and cultural opportunities. DBFA's mission is to make Baltimore a place where thriving families directly align with the goal of increasing the residential base of Baltimore and develop robust communities in our core urban and historic district. The DBFA works to ensure that families are aware of the opportunities and resources available to them and to mitigate the factors both real and perceived that prompt some families to leave the neighborhoods and the lifestyle they enjoy and support.

11. **MOUNT VERNON PLACE CONSERVANCY, INC.** **\$50,000.00**
(CITCP)

Mount Vernon Place Conservancy, Inc., located at P.O. Box 26285, Baltimore, proposes a project to restore, rehabilitate and repair the Mount Vernon Place park hardscape and landscape, including the Washington Monument. Phase 1 of the restoration project includes the Washington Monument and the North South Park Squares. Mount Vernon Place is a National Historic Landmark; it is bisected by Charles Street, a National Scenic Byway. The restoration is based on a Master Plan prepared by the award-winning landscape architecture firm, Olin Partnership of Philadelphia, PA.

The Mount Vernon Place Conservancy, Inc., (Conservancy) has launched a \$12 million capital campaign to complete the restoration project. The work for the project will proceed in phases, beginning with Phase I, the restoration of the Monument and the North and South Park Squares and costing \$7.5 million. Pre-construction work is already in progress with restoration work to begin on the Monument in early 2013. There is a compelling need to finish the Monument for it to re-open to the public for the War of 1812 bicentennial celebrations in summer 2014.

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BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

The Conservancy's mission is to restore and manage Mount Vernon Place including the Washington Monument in order to create a world class destination for tourism and to enhance community investment in midtown Baltimore City. The organization was incorporated in October 2008 as a 501(c)(3) and received its tax exemption in spring 2009. The important mission of the Conservancy is to attract a dedicated Board from across Baltimore that is eager to restore this iconic Baltimore treasure.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Comprehensive Housing Assistance, Inc. (CHAI). The period of the agreement is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$25,632.79 - 2089-208913-5930-437191-603051
21,117.21 - 2089-208913-5930-437191-603051
\$46,750.00

BACKGROUND/EXPLANATION:

CHAI will assist low and moderate-income households in purchasing a home for owner-occupancy by providing home buying education and counseling services. CHAI will also provide default and delinquency counseling to assist low and moderate-income existing homeowners with foreclosure prevention, and in obtaining mortgage modifications.

On May 2, 2012, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2012 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2012 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

AGENDA

BOARD OF ESTIMATES

10/03/2012

DHCD - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Sandtown Habitat for Humanity, Inc., developer, for the property located at 1377, 1379 N. Gilmore Street; 1409, 1411, 1315, 1329 Presstman Street; and 1538 and 1542 N. Woodyear Street, in the Sandtown Winchester Urban Renewal Area.

AMOUNT OF MONEY AND SOURCE:

\$ 500.00 - 1377 N. Gilmore Street
500.00 - 1379 N. Gilmore Street
2,000.00 - 1409 Presstman Street
2,000.00 - 1411 Presstman Street
2,000.00 - 1315 Presstman Street
2,000.00 - 1329 Presstman Street
2,000.00 - 1538 N. Woodyear Street
2,000.00 - 1542 N. Woodyear Street
\$13,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

Sandtown Habitat for Humanity, Inc., a non-profit nationally known organization, proposes to gut and rehabilitate the six vacant properties into single family homeownership units for low-income families. The two lots will be used as part of their school expansion in the Sandtown-Winchester Urban Renewal Area. The purchaser plans to invest a total of \$825,000.00 into this project. The developer will provide its own financing, which will include 330 hours of sweat equity from the prospective low-income homeowners. The financing will not include any City funds.

The sale of these properties once developed, will generate considerable amount of revenue in the form of real estate property taxes to the City. Once transferred and redeveloped the properties will be active on the tax rolls of Baltimore City, thereby preventing tax abandonment. The properties were journalized for sale on October 19, 2011.

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal. The DHCD determined the price of the properties using available real estate data. The vacant lots located at 1377 and 1379 N. Gilmore were priced at \$1,000.00 each. The properties located at 1315 and 1329 Presstman Street (three-story buildings) were each priced at \$7,333.00. The properties located at 1409, 1411 Presstman Street, and 1538, 1542 N. Woodyear Street (two-story buildings) were each priced at \$5,580.00.

The properties will be sold to Sandtown Habilityat for Humanity for the price of \$2,000.00 per vacant property and \$500.00 per vacant lot. They will be sold below the prices determined pursuant to the Appraisal Policy of Baltimore City because of the following factors:

1. the sale and rehabilitation will help to promote specific benefit to the immediate community,
2. the sale and rehabilitation will eliminate blight,
3. the sale and rehabilitation will promote the economic development through the placement of the subject properties on the City's tax rolls, and
4. the opportunity to have a quick sale and rehabilitation of multiple properties at one time.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28, of the Baltimore City Code, because the properties will be sold for less than \$49,999.99.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2100 Ashland Ave.	East Baltimore Development, Inc.	Six 5" conduits @ 44 liner feet
\$924.00 Annual Charge		
2. 3131 Foster Ave.	D. Carey Development, LLC	Garage extension 12'8" x 2'
\$ 88.62 Annual Charge		

There are no objections, since no protests were received.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of General Service - Standard Highway Option Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a standard highway option agreement with Jenstar of Baltimore, Inc.

AMOUNT OF MONEY AND SOURCE:

\$196,000.00 - 9950-902416-9506-900020-704040
(Fair Market Value)

BACKGROUND/EXPLANATION:

The City will acquire in fee simple a portion of the property owned by Jenstar of Baltimore, Inc. located at 2201 Hawkins Point Road, Ward 25, Section 9, Block 7000, lots 1 and 2. This standard highway option will allow the City to widen and reconstruct Hawkins Point Road in conjunction with the Department of Transportation, Project No. 00073.

APPROVED FOR FUNDS BY FINANCE

(The standard highway option agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the right-of-entry agreement with Ashland Park View LLLP, the owner of 1705 East Eager Street. The period of the right-of-entry is effective upon actual physical entry for 120 days.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Transportation is proposing to rehabilitate roadways around East Baltimore Life Science Park. The City's contractor will need to reconstruct a portion of the alley located on the property owned by Ashland Park View LLLP located at 1705 East Eager Street in conjunction with the Department of Transportation Project No. TR-07309, Phase 1C.

This right-of-entry will allow the City access onto the property to make these improvements.

MBE/WBE PARTICIPATION:

N/A

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Board of Trustees of the Employees' - Actuarial Services and
Retirement System of the City Consulting Agreement
of Baltimore (ERS)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an actuarial services and consulting agreement with Cheiron, Inc. (Cheiron). The period of the agreement is effective upon Board approval through June 30, 2017, with the option to renew for two successive one-year terms.

AMOUNT OF MONEY AND SOURCE:

No general Fund monies are involved in this transaction.

\$98,000.00 - \$130,500.00 - (approximate annual fee,
6000-604013-1520-169800-603018 total fee not to exceed
\$1,100,000.00)

BACKGROUND/EXPLANATION:

The annual fee is dependent on projects completed in a given year plus hourly rates on additional services and software license payments, if applicable. All fees will be expended from the ERS trust funds. Cheiron will be paid a fixed annual fee.

Cheiron will be hired to serve as the actuary for the ERS and the Elected Officials' Retirement System (EOS).

Cheiron has served as the ERS and the EOS actuary since 2005, under a contract that expired at the end of FY 2012. The ERS published a Request for Proposal (RFP) for actuarial services for

AGENDA

BOARD OF ESTIMATES

10/03/2012

ERS - cont'd

FY 2013 and beyond. Cheiron was one of five firms responding to the RFP. The ERS Board narrowed the firms to three finalists, conducted interviews, and selected Cheiron.

Pursuant to the agreement, Cheiron will serve as the ERS's and the EOS's actuary and advise the ERS Board on actuarial matters, including preparing the annual valuations of and conducting multi-year studies for both retirement systems.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

(The actuarial services and consulting agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Mayor's Office - Governmental/Charitable Solicitation
Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse execution of a governmental/charitable solicitation application for submission to the Board of Ethics of Baltimore City for donations for the Baltimore City Youth Commission. The solicitation will be on an ongoing basis and not specific to a particular event. The period of the campaign will be effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Baltimore City Youth Commission will be soliciting funding and sponsorship to help support The Baltimore City Youth Commission's operations and events.

The purpose of the Youth Commission is to allow the opportunity to provide advice, recommendations, and information for the Mayor, the City Council, and municipal agencies on the development of community and governmental policies, programs, and services that support children, youth, and their families.

The Youth Commission is comprised of 17 voting members and 14 non-voting members. The 17 voting members include one young person from each of the 14 council districts and three at-large seats.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Baltimore Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with The Family League of Baltimore City, Inc. The period of the agreement is July 01, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$39,776.00 - 1001-000000-2252-511200-607001
39,776.00 - 1001-000000-2252-511300-607001
\$79,552.00

BACKGROUND/EXPLANATION:

The City is required to provide a 25% cash match and has appropriated \$79,552.00 for the Department's Fiscal Year 2012 operating budget as the City's local matching cash funds.

The Governor's Office for Children provides the funding for the Northwest Youth Service Bureau and the East Youth Service Bureau. This agreement transfers Baltimore City's required cash matching funds to the Local Management Board, The Family League of Baltimore City, Inc. The Family League of Baltimore City, Inc. in turn, through contracts, provides the Youth Service Bureaus their operational expenses. The City will pay its matching share directly to The Family League of Baltimore City, Inc.

This agreement is late because the Baltimore Police Department recently received the required information from The Family League of Baltimore City, Inc.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 40** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on August 15, 22, 29 and September 12, and 19, 2012.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Planning (DOP) - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with the Baltimore and Ohio Railroad Museum, Inc. (B&O). The agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$180,000.00 - 1001-000000-0000-000000-125011

BACKGROUND/EXPLANATION:

On August 24, 2011, the Board approved a consultant agreement between the DOP and Cultural Resources Management Group (CRMG) in which CRMG would create a strategic and operational plan for insuring the financial sustainability of the Poe House. The CRMG recommended the creation of a new entity to manage the site. It will be named Poe Baltimore, and the City will engage the B&O to provide professional support to the organization, including assisting with its incorporation as a 501(c)(3) organization.

In addition to providing administrative and financial oversight during the one-year transition period, the B&O will recruit Board members and establish business practices; develop a fundraising plan and a membership database; physically prepare the Poe House for new interpretation; develop and produce two introductory videos and basic branding; and design a visitor friendly website. The Poe House will close for approximately six months during the transitional period for necessary renovations and new exhibit installation. It will then have a grand reopening and will continue serving as an attraction for visitors, engaging the imagination and involvement of a wider audience and becoming an active contributor to the surrounding community.

AGENDA

BOARD OF ESTIMATES

10/03/2012

DOP - cont'd

The B&O was selected because it has a solid track record for financial management and professional leadership within the community and has experience in providing visitor services at two satellite locations.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with the Baltimore City Police Department, Equal Employment Opportunity Commission (EEOC) Division, tenant, for the rental of a portion of the City-owned property known as 7 East Redwood Street, on the 4th Floor, consisting of approximately 4,500 square feet. The period of the agreement is September 1, 2012 through October 31, 2016.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$ 0.00	\$ 0.00 - Sept. 1, 2012 - Dec. 31, 2012
38,700.00	\$4,837.50 - Jan. 1, 2013 - Aug. 31, 2013
59,791.50	\$4,982.63 - Sept. 1, 2013 - Aug. 31, 2014
61,585.20	\$5,132.10 - Sept. 1, 2014 - Aug. 31, 2015
63,432.81	\$5,286.07 - Sept. 1, 2015 - Aug. 31, 2016
<u>10,889.30</u>	\$5,444.65 - Sept. 1, 2016 - Oct. 31, 2016

\$234,398.81 - 1001-000000-2002-195600-603013

BACKGROUND/EXPLANATION:

The premises will be used by the Police Department's EEOC Division. The landlord will perform no tenant improvements.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Baltimore Development - Lease
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a lease, by and through the Department of Recreation and Parks (Lessor) and the State of Maryland for the use of the University of Maryland Baltimore County. The period of the agreement is July 1, 2012 through June 30, 2017.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00 - annual lump sum rental

No City Funds will be expended

BACKGROUND/EXPLANATION:

This lease is for the University of Maryland Baltimore County for the use of the City-owned kiosk located on the southern end of the Inner Harbor Promenade.

The BDC and the Department of Recreation and Parks jointly issued a Request for Proposals for a vendor for the city-owned kiosk located on the southern end of the Inner Harbor Promenade. An affiliate of the University of Maryland Baltimore County, the Choice Jobs Program, a non-profit entity, was the selected vendor for the kiosk. The Choice Jobs Program will operate under the name of the Flying Fruit Fantasy. The lessee will be selling fruit shakes, smoothies, soft frozen yogurt, grilled cheese sandwiches, pastries, coffee, soda, and water.

The operation will provide on-the-job training for Baltimore City young adults who are leaving the foster care system in order to transition to independent living. The Choice Jobs Program has an operation at Oriole Park at Camden Yards. The Inner Harbor location will provide a permanent daily location where the youth are offered more working hours. The lease is late because of the schedules of the attorneys working on the documents and delays in the administrative review process.

(The lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Parking Authority - Seventh Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the seventh amendment to agreement for Pay and Display parking stations, with CALE America, Inc.

AMOUNT OF MONEY AND SOURCE:

\$232,500.00 - 32075-000000-5800-408700-606003
(30 Meters)

BACKGROUND/EXPLANATION:

On July 19, 2006, the Board approved the original agreement to allow for the purchase and installation of 30 parking meters. The Agreement had an original term of five years with five 1-year renewals. The first two 1-year renewals have been exercised.

The original agreement allowed for the purchase of 375 meters. The Board has approved five amendments to the original agreement, to increase the number of meters that may be purchased:

- October 17, 2007 to purchase 120 meters (495 total),
- July 30, 2008 to purchase 200 meters (695 total),
- April 8, 2009 to purchase 25 meters (720 total),
- August 25, 2010 to purchase 75 meters (795 total), and
- April 25, 2012 to purchase 75 meters (870 total).

An amendment, approved by the Board February 17, 2010 allowed for upgrading the method of credit card processing at selected meters. The original agreement was assigned by CALE Parking Systems USA Inc. to CALE America, Inc. with approval from the Board on February 15, 2012. This seventh amendment will allow for the purchase of 30 additional meters, making the total 900 meters.

Parking Authority - cont'd

The advantages of these new high-tech parking meters, compared to the old single-space meters, are numerous:

- EXPANDED PAYMENT OPTIONS - EZ Park meters not only accept coins for payment of parking charges, but they offer the convenience of accepting credit cards for payment as well. Currently, about 55% of revenues collected at EZ Park meters are through credit card transactions, and parking patrons appreciate the payment option.
- ADDITIONAL PARKING SPACES - Because conventional meters must be spaced to accommodate the longest cars, they are separated by more space than necessary for small cars. At unmarked curbs, smaller cars can fit into spaces too small for longer cars, and about 10 to 15 percent more cars can typically fit into the available curb space.
- ENHANCED STREETSCAPES - One EZ Park meter can replace up to 15 (or more) single-space meters, and EZ Park meters do not require marking individual curb spaces on the street. EZ Park meters thus reduce street clutter by removing unnecessary hardware and signs.
- WIRELESS COMMUNICATIONS - Each of the EZ Park meters communicate continuously in real-time with central computers at Parking Authority offices providing current parking data at our fingertips. EZ Park meters also let us know when they are in need of repair or supplies, and when cash needs to be collected.
- PRICING AND DURATION FLEXIBILITY - EZ Park meters have the ability to charge different prices by time of day or day of the week, thus responding to variations in parking demand. Price schedules can be remotely reconfigured in any neighborhood through wireless technology.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Parking Authority - cont'd

- PROOF OF PAYMENT PROVIDED - the receipt that is printed by EZ Park meters is proof of payment for the parker's business and tax records. Also, parkers who wish to appeal a ticket from parking enforcement will have evidence of payment.
- REDUCED METER DOWNTIME - EZ Park meters automatically report mechanical failures wirelessly to a central computer. Rapid service response can then make it likely that meters are up and running when motorists try to pay for parking.
- ECONOMICAL - One EZ Park meter can cost less to purchase and maintain than the eight to fifteen (or more) individual single-space meters that one EZ Park meter replaces. Payment by credit and debit cards, and the fact that the EZ Park meters will send a wireless alert when cash needs to be collected, reduces the cost of collecting, transferring and counting coins.
- SUPERIOR DATA COLLECTION - EZ Park meters produce records of parking occupancy on each block by time of day, day of the week, for particular months, and for particular seasons. The information can then be utilized to analyze usage patterns and set prices to manage the parking supply.
- INCREASED REVENUE CONTROLS - EZ Park meters automatically record how much money is collected from the various payment options. Each meter keeps a running tally of the day's receipts, and that tally is sent wirelessly to the central computer. This allows auditors to detect any discrepancies when the revenue is collected and counted.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Parking Authority - cont'd

MBE/WBE PARTICIPATION:

The organization will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO FOUND THE VENDOR IN COMPLIANCE.

(The seventh amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Bureau of Water & Wastewater - Modification Number Three to
Dept. of Natural Resources
Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of modification number three to the memorandum of understanding with the Department of Natural Resources (DNR). The modification number three to the memorandum of understanding extends the period through September 30, 2013.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Under modification number three, the DNR will provide funds to the City to construct storm-water best management practices (BMP) in Watershed 263 to treat storm-water runoff. This no-cost extension of one-year to September 30, 2013 is necessary to complete work under this contract.

Watershed 263 is a 930 acre storm-drain drainage area located in the west and southwest portion of Baltimore City. In Watershed 263, storm-water runoff travels through a 43-mile storm-drain system before it empties into the mouth of the Gwynns Falls, in the Middle Branch of the Patapsco River before entering the Baltimore Harbor. The proposed storm-water BMP's consist of surface filtration practices and impervious pavement removal. These BMP's will provide methods of pollutant load reduction while decreasing the amount of storm-water runoff and adding aesthetic value to the surroundings.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Bureau of Water & Wastewater - cont'd

The City and the DNR originally entered into a cost share memorandum of understanding for Contract Number 14-10-1340 TRF 05 on March 19, 2010.

The construction of the BMP's was not completed as initially scheduled because the project was placed on hold due to design amendments to the project, and because of site access coordination. These unforeseen circumstances delayed the completion.

(The modification number three to the Department of Natural Resources memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Bureau of Water & Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 006 to Louis Berger Water Services, Inc., under Project No. 1143E, On-Call Project Management Scheduling, Inspection, and Engineering.

AMOUNT OF MONEY AND SOURCE:

\$185,261.69 - 9956-907643-9551-900020-706063

BACKGROUND/EXPLANATION:

Louis Berger Water Services, Inc. will provide construction Inspection service on SC 896 for a period of seven months from the date of approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Health Department - Employee Expense Statements

ACTION REQUESTED OF B/E:

The Board is requested to approve the various expense statements for the following employees.

- | | | |
|----|---|-----------------|
| 1. | GWENDOLYN BROOKS | \$ 85.96 |
| | Account: 4000-425512-3110-306700-603002 | \$ 82.71 |
| | 4000-425512-3110-306700-603003 | \$ 3.25 |
| | June 2012 - Mileage | |

Ms. Brooks submitted her expense statements within the required time frame. However, the expense statement was misplaced in the interdepartmental mail and not submitted to the appropriate parties for signatures on time.

- | | | |
|----|---|-----------------|
| 2. | ROCHELLE PURNELL | \$190.13 |
| | Account: 4000-425512-3110-306700-604003 | |
| | March 2012 - Uniforms | |

Ms. Purnell submitted her expense statements within the required time period. However, due to program administrative staff changes, the expense statement was not submitted to the appropriate parties for signatures.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Health Department - Agreement

The Board is requested to approve and authorize execution of the various agreements.

1. **RONA MARTIYAN** \$48.50/hour **\$ 39,479.00**

Account: 4000-432913-3024-268400-603018

Ms. Martiyan, a registered dietitian, will provide consultant services, nutrition monitoring, training, and related administrative services for the Department. These services will be provided to over 4,000 seniors in 60 plus congregate nutrition sites in Baltimore City and other Department services. Her duties will include follow-up and referral services associated with nutritional screenings of clients, analyze and evaluated nutritional educational materials. The period of the agreement is October 1, 2012 through September 30, 2013.

2. **RONA MARTIYAN** **\$ 2,062.28**

3. **NAVEED RAOOF** **\$ 2,062.28**

Account: 4000-436213-3255-316200-603018

Ms. Martiyan and Ms. Raoof, Master Trainers, will provide trainings for the Chronic Disease Self-Management and Diabetes Self-Management Program. The training sessions will be held at Coppin State University. Ms. Martiyan and Ms. Raoof will train students/volunteers the appropriate techniques to help participants deal with problems such as nutrition, diabetes, hypertension, pain management, and the appropriate exercise techniques by maintaining and improving strength, flexibility and endurance. The period of the agreement is October 1, 2012 through September 30, 2013.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Health Department - cont'd

4. **BRUCE SHAPIRO, M.D.** **\$ 11,132.00**

Account: 4000-428213-3080-294300-603051

As part of the Baltimore Infants and Toddlers Eligibility Team the consultant, will coordinate and lead the evaluation team, provide medical input and medical briefing, identify at-risk children, review health statuses of referred children, and assist with developing and completing Individual Family Services Plans. The period of the agreement is period July 1, 2012 through June 30, 2013.

5. **HEALTHY TEEN NETWORK, INC.** **\$ 45,000.00**

Account: 4000-494413-3030-279200-603051

The organization will provide services for the new Baltimore City Teen Pregnancy Prevention Initiative: Out of Home Youth Project. The organization will assist the Department with the development and implementation of a health curriculum for child welfare workers and foster care providers for this initiative. The goals of this initiative are to educate significant adults working with out of home youth on pregnancy prevention and to develop a curriculum for integration with in-service programs for professionals and providers. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreements (item nos. 4 and 5) are late because they were recently returned to the Department from the provider.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Health Department - cont'd

GRANT AGREEMENTS

6. **BARBARA BUSH FOUNDATION FOR FAMILY LITERACY** **\$ 50,000.00**

Account: 6000-622513-3080-293600-406001

The grant funds will be used to support a reading instruction program for parents or primary caregivers and their children in need of literacy services. The period of the grant is July 1, 2012 through June 30, 2013.

The grant agreement is late because it was recently received from the grantor.

7. **MARYLAND DEPARTMENT OF AGING DISABILITY RESOURCE CENTER (MDoA)** **\$ 39,383.00**

Account: 5000-587812-3044-273300-404001

The grant funds support the Health Department's Guided Care Program at a John Hopkins Community Physicians practice site in conjunction with the Department's Maryland Access Point Program.

The Department will hire and provide training and supervision for a project Case Manager. The Department will also provide space, equipment, and expenses for travel, and communications for the Case Manager. In addition it will provide information to the MDoA, and for AoA reporting, The period of the agreement is October 1, 2010 through May 30, 2013.

The grant agreement is late because it was received from grantor on June 5, 2012 and further delays occurred during the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The agreements and grant agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Health Department - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Centers for Disease Control and Prevention (CDC). The period of the agreement is September 30, 2012 through August 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$149,417.00 - 4000-422613-3030-271500-404001

BACKGROUND/EXPLANATION:

The Department has received a grant from the CDC for the project titled "Sexually Transmitted Disease (STD) Surveillance Network".

The grant provides funds to assure that STD data collections in the Baltimore region meets nationally defined goals. The Project's Director represents the Health Department on national network conference calls, during CDC visits, and at collaborators meetings throughout the year.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Mayor's Office of Employment Development</u>			
1. Ernest Dorsey	Bldg. the Communities Collaborating to Reconnect Youth Network as a Learning Center Seattle, WA Oct. 15 - 17, 2012 (Reg. Fee \$125.00)	WIA Grant	\$ 1,281.57

The attendee is traveling on Sunday because the conference begins early Monday morning. The Department is requesting an additional day of travel because the conference ends late. The registration was paid by EA 000099687.

Police Department

2. Rana A. Santos Kimberly L. Morrow Thomas M. Hebert	23 rd International Symposium Human Identification Nashville, TN Oct. 13 - 18, 2012 (Reg. Fee \$720.00 ea.)	DNA Backlog Grant	\$ 6,026.10
3. Renonzo L. Belcher Thomas P. Davis Cory M. Grochowski Matthew W. Hart David J. Mueller Arnold P. Russo Floyd S. Werner, Jr.	American Eurocopter Corp. - Pilot Re-certification Training Baltimore, MD Oct. 23 - 26, 2012 (Reg. Fee \$2,350.00 ea.)	Asset Forfeiture	\$16,450.00

AGENDA

BOARD OF ESTIMATES

10/03/2012

TRAVEL APPROVAL/REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Health Department</u>			
<u>APPROVAL</u>			
4. Meena Abraham	Centers for Disease Control (CDC) PS12-1202 Grantee Orientation Atlanta, GA March 26 - 28, 2012 (Reg. Fee \$0.00)	CDC HIV Prevention Grant	\$1,041.60

REIMBURSEMENT

The subsistence rate for this location is \$189.00. The hotel cost was \$133.00 per night not including the occupancy tax in the amount of \$21.28 per night.

Ms. Abraham was selected by the Deputy Commissioner to attend the conference at the very last minute. The attendee was unable to obtain prior approval because of the time constraints. The reimbursement to Ms. Abraham will be as follows:

Airfare	\$ 623.60
Hotel	266.00
Occupancy Taxes	42.56
Parking	36.00
Meals	73.44
Total Reimbursement	<u>\$1,041.60</u>

The Department apologizes for the lateness.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following page:
54
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.
In connection with the Transfer of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

10/03/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation and Parks

1. RP 08822, Cimaglia Park at Fort Holabird	P. Flanigan & Sons, Inc.	\$1,786,000.00
MBE: Priority Construction Corporation		\$ 59,423.00 3.33%
JLN Construction Services, LLC		138,000.00 7.73%
L&J Construction Services, Inc.		88,590.00 4.96%
		<u>\$286,013.00 16.02%</u>
WBE: Guardrails, Etc., Inc.		\$ 49,020.00 2.74%
Oelmann Electric Supply Company, Inc.		26,250.00 1.47%
River Transport, Inc.		31,970.00 1.79%
		<u>\$107,240.00 6.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 760,500.00	9938-902720-9475	9938-901720-9474
Rec. & Parks	Reserve	Active
23 rd Series	Athletic Courts & Fields Renovation	Athletic Courts & Field Renovation
903,628.39	9938-903777-9475	9938-904777-9474
Rec. & Parks	Reserve	Active
26 th Series	Park Rehabilitation Program FY12	Park Rehabilitation Program FY12
\$1,664,128.39		

This transfer will provide funds to cover the costs associated with the award of the Cimaglia Park, Contract No. RP 08822 to P. Flanigan & Sons, Inc.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Communication Services - Expenditure Authorization

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment, by Expenditure Authorization, for the NOCALink Mail Processing License renewal with the United States Postal Service (USPS). The period of the renewal is October 01, 2012 through September 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 7,950.00 - 2032-000000-1330-158400-605008

BACKGROUND/EXPLANATION:

The Department of Communication Services, Municipal Post Office (MPO) has a NCOALink license from the USPS to provide updated and accurate address information for mail processed by the MPO on behalf of the City. With accurate addresses on mail and mail addressed in conformance with USPS regulations, the City can reduce mailing costs. The data used to update addresses are the exclusive property of the USPS and can only be obtained through their licensed products.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Transportation - Revised Schedule of Rates
for City's Conduit Systems

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the revised schedule of rates for the City's conduit system effective July 01, 2012. The Board is also requested to approve a reduction of the rate for street lighting cable.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 9, 2008, the Board approved the agreement with the Baltimore Gas & Electric Company (BGE), setting rates to be paid for the use of the City conduit system. That agreement permitted the City to increase the rates one time during the term of the agreement, but not sooner than July 01, 2012 and by not more than 3%.

Inflationary costs associated with all City services, such a labor rates and other personnel costs, motor fuels, utilities, et cetera, have exceeded 3% in each of the four years since the BGE agreement was approved. In addition, the Department of Transportation has advanced a very aggressive capital program to replace critical sections of the conduit system to achieve a state of good repair. Therefore, the Department of Transportation, in consultation with the Department of Finance, believes it is appropriate to adjust the rates as follows:

Fiscal Year	Currently Approved Rate	Proposed BGE Rate
2013	\$0.90	\$0.927
2014	\$0.95	\$0.9785

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Transportation - cont'd

The BGE agreement requires that the City notify BGE 30 days prior to proposed action by the Board on any rate increase. Notification was made by certified mail on April 9, 2012.

RATE FOR OTHER USERS & MUNICIPAL USERS

Except for BGE, the rate for all other system users will likewise increase from \$0.95 to \$0.9785 cents per linear foot. The Department of Transportation also proposes that the rate for street lighting cable be reduced to zero as the charge is paid to BGE and then charged back to the City. Eliminating this fee will reduce administrative costs on both parties and will have no net budgetary effect.

A LETTER OF PROTEST WAS RECEIVED FROM THE BALTIMORE GAS AND ELECTRIC COMPANY. A LETTER OF PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 11, under Project No. 1161, On-Call Construction Project Management Services to Rummel, Klepper & Kahl, LLP.

AMOUNT OF MONEY AND SOURCE:

\$ 45,593.18 - 9950-901843-9514-900010-703032
45,593.18 - 9950-901363-9508-900010-703032
45,593.19 - 9950-903453-9508-900010-703032
\$136,779.55

BACKGROUND/EXPLANATION:

Rummel, Klepper & Kahl, LLP will provide a Quality Insurance Inspector to provide inspection services for contract TR-03333, Sinclair Lane, TR-05308, Dundalk Avenue, and TR-11302, Resurfacing JOC.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Transportation - Payment of Invoice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the payment of the June 30, 2011 invoice no. 41461764, from Oracle America, Inc. for Software Update Licenses & Support.

AMOUNT OF MONEY AND SOURCE:

\$8,328.73 - 1001-000000-5011-382800-603098

BACKGROUND/EXPLANATION:

The Department of Transportation continues to use Primavera as its Project and Contract Management Program. The licenses for Primavera are from Oracle America, Inc., and the licenses are required.

Due to a change in the vendor's name, the contract renewal was not properly processed in the Citibuy system and lapsed. As such, the invoice for 2011 was not paid. The Department of Transportation regrets the error and all administrative paperwork is now in order for the invoice to be paid per the contract.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the property known as the Poe House, located at 203 North Amity Street (Block 173, Lot 4) from the inventory of Museum and Galleries to the inventory of the Department of General Services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In accordance with the authority to the Department of General Services by the City Charter (Art VII, §132), the Department of General Services is now responsible for all municipal buildings, unless otherwise provided by the City Charter. Transferring municipal buildings currently registered under Museum and Galleries is in keeping with this new mission.

The Space Utilization Committee approved this transfer of jurisdiction on September 25, 2012.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the property known as the Baltimore Street Car Museum Visitor's Center and the Baltimore Street Car Museum Metal Trolley House, located at 1901 Falls Road (Block 3600B, Lot 3) from the inventory of the Department of Transportation, Bureau of Highways to the inventory of the Department of General Services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In accordance with the authority to the Department of General Services by the City Charter (Art VII, §132), the Department of General Services is now responsible for all municipal buildings, unless otherwise provided by the City Charter. Transferring municipal buildings currently registered under the Department of Transportation, Bureau of Highways is in keeping with this new mission.

The Space Utilization Committee approved this transfer of jurisdiction on September 25, 2012.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Real Estate - Inter-departmental Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an inter-departmental lease agreement between the Department of General Services (DGS), landlord; and the Mayor's Office of Information Technology (MOIT), tenant; for the rental of a portion of the property known as 401 East Fayette Street, being on the Lower Level 2 (Computer Training) 2nd, 3rd, and 4th floors, containing 28,353 square feet. The period of the inter-departmental lease agreement is July 01, 2012 through June 30, 2013, with the option to renew the lease for five additional one-year periods.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$228,241.63	\$ 19,020.13

Funds are available in account 1001-000000-1471-165700-603096

BACKGROUND/EXPLANATION:

The annual rent for the renewal term will be determined based on projected operating costs and expenses for the upcoming renewal term. Based on this determined rental rate, rental payments will commence July 01, 2013 and will increase or decrease each year during the renewal terms.

The leased premises will be used for administrative offices for MOIT. The DGS is responsible for the interior and exterior of the building including foundations, roof, walls, gutters downspouts, maintenance, and repairs of the HVAC systems, providing heat and air conditioning (not individual window ventilation systems) except for damages caused by the sole negligence of the tenant, employees, guests, agents, invitees and contractors.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Real Estate - cont'd

The DGS will furnish janitorial services and trash removal, pest control, clean floors, snow and ice removal, interior and exterior lighting, sewer/plumbing and electric repairs, replacing air filters once every six months for HVAC systems, utilities, a security guard in entrance lobby from 6:00 A.M. to 6:00 P.M. If a security guard is needed after 6:00 P.M., MOIT will be responsible for the cost and expense. MOIT accepts the premises in its existing condition, and will not make any alterations, additions, or improvements without the written consent of the DGS.

The Space Utilization Committee approved the lease at its meeting on September 11, 2012.

APPROVED FOR FUNDS BY FINANCE

(The inter-departmental lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve an agreement of sale with the State of Maryland, to the use of the Maryland Military Department, Purchaser, for a portion of the parcel Map 96, Grid 18, Parcel 28, consisting of approximately 5.74 acres or less of unimproved land.

AMOUNT OF MONEY AND SOURCE:

\$373,000.00 - Purchase Price
(Appraised Value)

BACKGROUND/EXPLANATION:

The Highways Engineer of Baltimore City acting for and on behalf of the City acquired the property consisting of 5.74 acres in Baltimore County in 1925.

The property, Baltimore County account number 1513200809, consisting of 5.74 acres or less of unimproved land, which is a portion of Map 96, Grid 18, Parcel 28 is being conveyed to the State of Maryland for the use of the Maryland Military Department. The property was circulated to various City agencies including the Department of Public Works, and all agencies stated that they had no interest or need for the referenced property and had no objections to the sale. The property was declared surplus, and assigned to the Department of Real Estate for disposition. The sale of the property is authorized by City Council Ordinance No. 08-14 approved May 21, 2008. The agreement of sale has been approved by the Director of the Department of Public Works.

(The agreement of sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

Mayor's Office of Employment Development (MOED) - Agreements

The Board is requested to approve and authorize execution of the various agreements.

AGREEMENT

1. **HOUSING AUTHORITY OF BALTIMORE CITY (HABC)** **\$175,000.00**

Account: 4000-806413-6313-688500-603051

The HABC, subcontractor, will recruit at least 35 Baltimore City youth and young adults, 18-21 years old, who are economically disadvantaged, at risk, and do not live in the empowerment zone. After recruitment the subcontractor will provide specific occupational skills training and/or apprenticeships leading to certification. Job placement and job retention services will also be provided. The period of the agreement is July 1, 2012 through June 30, 2013.

The agreement is late because the HABC was late in providing information needed to complete the agreement.

GRANT AGREEMENT

2. **MARYLAND DEPARTMENT OF JUVENILE SERVICES (DJS)** **\$436,795.00**

Account: 4000-809413-6331-497805-603051

The MOED will provide workplace preparation programming and hands-on work experiences for 80 of DJS CORPS participants in Baltimore City. The period of the agreement is June 25, 2012 through June 30, 2013.

AGENDA

BOARD OF ESTIMATES

10/03/2012

MOED - cont'd

The agreement is late because the Notification of Grant Award was received late from the grantor.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|-------------|--------------------------------|
| 1. <u>PIPER STAFFING</u> | \$38,610.00 | Ratification and
Term Order |
| Solicitation No. 06000 - Temporary Services - Department of
Housing and Community Development - Req. No. R607938 | | |

The period of the ratification is for the period June 25, 2012 through October 2, 2012. The period of the term order is for the period October 3, 2012 through December 31, 2012.

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|--|-------------|---------|
| 2. <u>ACME PAPER</u> | \$41,308.00 | Low Bid |
| Solicitation No. B50002582 - Restroom Tissue and Soap Products
- Baltimore Convention Center - Req. No. R611007 | | |

The period of the award is October 3, 2012 through October 2, 2013.

- | | | |
|---|-------------|-------------|
| 3. <u>SHERWOOD-LOGAN & ASSOCIATES</u> | \$45,934.00 | Sole Source |
| Solicitation No. 08000 - Hayward Gordon Pump Parts -
Department of Public Works - Req. No. R612839 | | |

This is a requirement for OEM equipment parts and the vendor is the sole supplier of the item in our area. Therefore, this sole source award is recommended.

- | | | |
|--|-------------|-------------|
| 4. <u>FRANKLIN MILLER, INC.</u> | \$42,165.00 | Sole Source |
| Solicitation No. 08000 - Super Shredder Units - Department of
Public Works - Req. No. R611745 | | |

This requirement is for OEM equipment and parts and the vendor is the sole manufacturer/supplier of the item. Therefore, this sole source award is recommended.

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|---|--|-------------|---------|
| 5. | DASZER-BAL CORP. D/B/A
JANI-KING OF BALTIMORE | \$29,316.00 | Low Bid |
| Solicitation No. B50002593 - Janitorial Services - Enoch Pratt
Free Library - Req. No. R608907 | | | |

The period of the award is November 1, 2012 through October 31, 2013, with three 1-year renewals.

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|---|------------------------------|-------------|---------|
| 6. | BELAIR ROAD SUPPLY CO., INC. | \$20,000.00 | Renewal |
| Solicitation No. B50002152 - Handbox Frames and Cover, Meter
Vault - Department of Transportation - Req. No. P518375 | | | |

On October 4, 2011, the City Purchasing Agent approved the initial award in the amount of \$19,514.00. The award contained two 1-year renewal options. This renewal in the amount of \$20,000.00 is for the period October 4, 2012 through October 3, 2013, with one 1-year renewal option remaining.

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|--|----------------|-------------|-------------|
| 7. | SAFEWARE, INC. | \$44,881.48 | Sole Source |
| Solicitation No. 08000 - Zumro Quad Tent - Fire Department -
Req. No. R612888 | | | |

Safeware, Inc. is the sole manufacturer designated distributor for the State of Maryland of Zumro Air Shelters. The Department must maintain compatibility with existing Fire Department assets and training.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|-------------|-------------|
| 8. LAURUS SYSTEMS, INC. | \$52,500.00 | Sole Source |
| Solicitation No. 08000 - Mini Rad-D Gamma Radiation Detection Meters - Fire Department - Req. No. R612031 | | |

LAURUS Systems, Inc. is the sole distributor of the radiation meters in the State of Maryland. They are the sole source for repairs, maintenance, training and calibration of the radiation detection instrumentation and dosimeters. LAURUS Systems, Inc. has the proprietary software in order to perform those calibrations and the manufacturer approved service facility.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|---|-------------|---------|
| 9. FREE STATE REPORTING | \$44,928.00 | Renewal |
| Solicitation No. B50002108 - Court Reporting - Various - P.O. P518180 | | |

On September 7, 2011, the Board approved the initial award in the amount of \$22,464.00. This final renewal in the amount of \$44,928.00 is for the period November 1, 2012 through October 31, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|---------|---------|
| 10. MULTIPARTS AND SERVICES | \$ 0.00 | Renewal |
| Solicitation No. B50001170 - Aftermarket Detroit Engine Heavy Truck Parts and Services - Department of General Services - P.O. Nos. P510932 | | |

On October 21, 2009, the Board approved the initial award in the amount of \$325,000.00. The award contained two 1-year renewal options. This renewal is for the period November 1, 2012 through October 31, 2013.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 11. KIDSMART SOFTWARE COMPANY | \$ 39,500.00 | Renewal |
| Solicitation No. 08000 - Kidsmart Software License, Support and Hosting Service - Mayor's Office of Employment Development - Req. No. R612826 | | |

On November 9, 2011, the Board approved the initial award in the amount of \$28,993.25. The award contained four 1-year renewal options. This renewal in the amount of \$39,500.00 is for the period October 1, 2012 through September 30, 2013, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

12.	PATUXENT MATERIALS, INC.	\$200,000.00	Renewal
	Solicitation No. B50000861 - Pea Gravel - Agencies Various - P.O. No. P506527		

On December 17, 2008, the Board approved the initial award in the amount of \$200,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$200,000.00 is for the period January 2, 2013 through January 1, 2014.

MWBOO GRANTED A WAIVER.

13.	GRAYBAR ELECTRIC COMPANY	\$1,500,000.00	
	IDEAL ELECTRICAL SUPPLY	0.00	
		\$1,500,000.00	Renewal
	Solicitation No. B50000589 - Electrical Products - Various - P.O. Nos. P504628 and P504739		

On November 19, 2008, the Board approved the initial award in the amount of \$900,000.00. The award contained two 2-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$1,500,000.00 is for the period November 19, 2012 through November 18, 2014.

MWBOO GRANTED A WAIVER.

14.	RHINEHART RAILROAD CONSTRUCTION, INC.	\$45,976.00	Selected Source
	Solicitation No. 06000 - Railroad Emergencies and Inspections at Key Highway Railroad Crossing - Department of Transportation - Req. No. R611977		

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Rhinehart Railroad Construction, Inc. constructed the track, roadwork, and signals at this City-owned railroad crossing, and is continuing to address issues raised by the Federal Railroad Administration (FRA). The Department recommends continuing with this vendor because it is in the best interest of the City, to ensure continuity of services, and safe operation of the rail crossing while meeting FRA requirements.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 15. AON CONSULTING, INC. | \$375,000.00 | Extension and Increase |
| Solicitation No. BP 05160 - Actuarial Services for Employees' and Retirees' Benefits Programs - Department of Human Resources - P.O. No. P517459 | | |

On July 27, 2005, the Board approved the initial award for a two-year period in the amount of \$708,210.00. The award contained six 1-year renewal options. Subsequent actions have been approved. The last renewal was approved on June 6, 2012. This extension will allow the City time to incorporate recommendations resulting from the completion of the Mayor's Ten Year Sustainable Budget Plan report. This increase in the amount of \$375,000.00 will make the total award amount \$3,283,210.00. The period of the extension is July 27, 2013, through July 26, 2014, with no renewal options.

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

This is a requirements contract, therefore dollar amounts will vary.

MBE: Walker Benefits Solutions, Inc. 17%

WBE: Advanced Benefit Solutions, Inc. 9%

MWBOO FOUND VENDOR IN COMPLIANCE.

16. VALUE OPTIONS, INC.	\$3,000,000.00	Extension and Increase
Solicitation No. BP 07196 - Behavioral Health Plan Services - Department of Human Resources - P.O. No. P515422		

On September 12, 2007, the Board approved the initial award in the amount of \$1,591,541.00. Subsequent actions have been approved. The final renewal was approved by the Board on September 14, 2011. This one year extension will allow the City time to incorporate recommendations resulting from the completion of the Mayor's Ten Year Sustainable Budget Plan report. This increase in the amount of \$3,000,000.00 will make the total award amount \$13,281,541.00.

MBE: Dupal, Inc. d/b/a
Synergy Printing 17.0%

WBE: Jelly Bean Printing &
Promotions, Inc. 9.0%

MWBOO FOUND VENDOR IN COMPLIANCE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

17. THE DENTAL NETWORK, INC.	\$5,700,000.00	Extension and Increase
Solicitation No. BP 07138 - Dental Maintenance Organization and Dental Provider Organization - Department of Human Resources - Req. No. P511275		

On May 23, 2007, the Board approved the initial award in the amount of \$11,029,911.00. Subsequent actions have been approved. The final renewal was approved by the Board on September 14, 2011. This one year extension will allow the City time to incorporate recommendations resulting from the completion of the Mayor's Ten Year Sustainable Budget Plan report. This extension is for the period January 1, 2013 through December 31, 2013, with no renewal options. This increase in the amount of \$5,700,000.00 will make the total award amount \$29,129,911.00.

This is a requirements contract, therefore, dollar amounts will vary.

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

MBE: Attronica Computers, Inc.	8.5%
RGH Enterprises, Inc.	3.4%
Black Classic Press, Inc.*	1.7%
CJ Maintenance, Inc.	3.4%

WBE: Rudolph's Office and Computer Supplies, Inc.	2.25%
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MWBOO FOUND VENDOR IN COMPLIANCE BASED ON A GOOD FAITH EFFORT.

***BLACK CLASSIC PRESS, INC. CONTINUED SERVICE IS CONTINGENT UPON COMPLIANCE WITH THE MARYLAND DEPARTMENT OF ASSESSMENT AND TAXATION REGULATIONS.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

18. CAREFIRST OF MARYLAND, INC.	\$7,054,000.00	Extension and Increase
Solicitation No. BP 07194 - PPO Medical Insurance for City Employees - Department of Human Resources - Req. No. N/A		

On September 12, 2007, the Board approved the initial award in the amount of \$7,053,710.67. The award contained three 1-year renewal options. Subsequent actions have been approved. This one-year extension will allow the City time to incorporate recommendations resulting from the completion of the Mayor's Ten Year Sustainable Budget Plan report. The period of the extension is January 1, 2013 through December 31, 2013, with no renewal options. This increase in the amount of \$7,054,000.00 will make the total award amount \$44,469,605.67.

This is a requirements contract, therefore, dollar amounts will vary.

MWBO SET GOALS OF 17% MBE AND 9% WBE.

MBE:	Attronica Computers, Inc.	8.5%
	Black Classic Press, Inc.*	1.7%
	RGH Enterprises, Inc.	3.4%
	CJ Maintenance, Inc.	3.4%

WBE:	Rudolph's Office and Computer Supplies, Inc.	2.25%
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MWBO FOUND VENDOR IN COMPLIANCE.

***BLACK CLASSIC PRESS, INC. CONTINUED SERVICE CONTINGENT UPON COMPLIANCE WITH THE MARYLAND DEPARTMENT OF ASSESSMENTS AND TAXATION REGULATIONS.**

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

19. EXPRESS SCRIPTS, INC.	\$1,616,000.00	Extension and Increase
Solicitation No. BP 07150 - Prescription Drug Program Services - Department of Human Services - Req. No. N/A		

On September 12, 2007, the Board approved the initial award in the amount of \$3,683,573.00. The award contained one 1-year renewal option. Subsequent actions have been approved. This one-year extension will allow the City time to incorporate recommendations resulting from the completion of the Mayor's Ten Year Sustainable Budget Plan report. The extension is for the period January 1, 2013 through December 31, 2013, with no renewal options. This increase in the amount of \$1,616,000.00 will make the total award amount \$7,965,016.00.

This is a requirements contract, therefore, dollar amounts will vary.

MBE: A. Thompson & Associates	5.80%
Class Act Café & Catering, Inc.	0.30%
Walker Benefit Services, Inc.	10.90%

WBE: Curry Printing & Copy Center	6.60%
SreanSis, LLC	0.40%
Well Advantage*	2.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

***WELL ADVANTAGE CONTINUED SERVICE IS CONTINGENT UPON COMPLIANCE WITH THE MARYLAND DEPARTMENT OF ASSESSMENT AND TAXATION.**

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

HMO:

- a. UNITED HEALTHCARE \$12,300,000.00
INSURANCE CO.
- b. AETNA HEALTH AND 2,000,000.00
LIFE INSURANCE CO.
- c. KAISER PERMANENTE 10,300,000.00
INSURANCE CO. \$24,600,000.00

POS:

- d. UNITED HEALTHCARE \$39,500,000.00
INSURANCE CO.
- e. AETNA HEALTH AND 1,700,000.00
LIFE INSURANCE CO. \$41,200,000.00 Renewal

20.

Solicitation No. B50000452 - Health Maintenance Organization (HMO) & Point of Service (POS) Services for Baltimore City Employees/Retirees and Dependents - Department of Human Resources - Req. No. N/A

On August 6, 2008, the Board approved an initial award to United HealthCare Insurance Co. and Kaiser Permanente Insurance Co., and on December 10, 2008, the Board approved an additional award to Aetna Health and Life Insurance Co. with subsequent actions. The Board is requested to approve the last of three, one-year renewal options. The period of the renewal is January 1, 2013 through December 13, 2013. The amount is the City's estimated requirement. The final renewal will make the total contract value \$349,871,803.00.

MWBOO SET GOALS OF 14% MBE AND 5% WBE.

The MBE/WBE goals are applied separately against the HMO and POS Administrative Retention Fees. Aetna Health and Life Insurance's continuance is contingent upon coming into compliance. Distinctive Promotions, LLC's continuance is contingent upon compliance with Maryland Department of Assessment and Taxation regulations.

Because this is a requirements contract, the dollar amounts may vary.

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases - cont'd

a. HMO - United HealthCare Insurance Co.

MBE: Time Printers, Inc.	8.22%	WBE: Mary Kraft &	5.61%
Camera Ready, Inc.	6.09%	Associates, Inc.	
Burs and Garrett	0.05%		
	14.36%		

MWBOO FOUND VENDOR IN COMPLIANCE.

b. HMO - Aetna Health and Life Insurance Co.

MBE: Time Printers, Inc.	9.40%	WBE: Distinctive	0.90%
CASI, Inc.	2.10%	Promotions, LLC	
JUL Enterprise	2.50%	Advanced Benefit	4.10%
	14.00%	Solutions	5.00%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

c. HMO - Kaiser Permanente Insurance Co.

MBE: Walker Benefit	14.00%	WBE: Dana Insurance	2.50%
Services, LLC		Services	
		Optimal Health	2.50%
		Quest	5.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

d. POS - United HealthCare Insurance Co.

MBE: Time Printers, Inc.	5.37%	WBE: Mary Kraft &	5.16%
Camera Ready, Inc.	8.49%	Associates, Inc.	
Burs and Garrett	0.50%		
	14.36%		

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

10/03/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

e. POS - Aetna Health and Life Insurance Co.

MBE: Time Printers, Inc.	9.40%	WBE: Distinctive	0.90%
CASI, Inc.	2.10%	Promotions LLC	
JUL Enterprise	2.50%	Advanced Benefit	4.10%
	<u>14.00%</u>	Solutions	<u>5.00%</u>

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Finance - New Documents and Forms Policy

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the New Documents and Forms Policy, AM-423-1.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The New Documents and Forms Policy, AM-423-1, lists all documents and forms available to City employees. The policy also provides a link to the webpage where the documents can be downloaded. Documents and forms available include documents related to motor vehicle, tuition aid, employee attendance, travel request, and supplier performance.

The new policy, AM-423-1, was recommended and reviewed by the Bureau of the Budget and Management Research, Office of Risk Management, and the Bureau of Purchases of the Department of Finance.

AGENDA

BOARD OF ESTIMATES

10/03/2012

Department of Finance - Revision to Motor Vehicle Policy

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the revisions to the Motor Vehicle Accident Policy, AM-501-10, dated December 15, 2004.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The major revision to the AM policy on Motor Vehicle Accident requires the agency bureau head or its designee to ensure that the required MOTOR VEHICLE ACCIDENT REPORT, MVAR Form #28-1758-5026, is completed, signed, and submitted to the Central Bureau of Investigation (CBI), Law Department; Office of Risk Management/Division of Occupational Safety (ORM/DOS), Finance Department; Central Garage Division, Department of Public Works; and the agency head within 24-hours following an accident. The policy also requires the employee or their supervisor to call 311 and report the accident details for any motor vehicle accident that resulted in property damage.

AM-501-10-1, Motor Vehicle Accident Report Requirements, outlines the procedures in reporting motor vehicle accidents for City employees.

The revisions to AM-501-10 was recommended and reviewed by the Bureau of the Budget and Management Research and the Office of Risk Management, Department of Finance.

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

83 - 85

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

10/03/2012

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of General Services</u>		
1. WILLIAM F. MERRITT	\$50.00	\$95,000.00

Account: 9916-913900-9197-910098-703009

Mr. Merritt will continue to work as a Grants Procurement Specialist. His duties will include, but will not be limited to identifying various types of funding sources and determining what sources will best fund the Department's needs. Mr. Merritt will submit a weekly progress report, oversee, coordinate, and provide technical assistance to the City's grant project groups. In addition, he will review, evaluate, modify, and edit all grant applications packages to ensure adherence to funding source guidelines and monitor the status of applications and all grant proposal activity to ensure adherence to Department procedures. The period of the agreement is effective upon Board approval for one year.

2. GEORGE F. DIETSCH	\$20.00	\$24,000.00
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Account: 2030-000000-1890-189301-601009

Mr. Dietsch, retiree, will work as a Procurement Contract Analyst. His duties will include, but will not be limited to maintaining appointment schedules and arranging meetings and conferences with vendors, agency personnel, the City's Bureau of Purchases and pre-bid conferences. Mr. Dietsch will compile reports detailing the status of all requirements contracts for the procurement materials and

AGENDA

BOARD OF ESTIMATES

10/03/2012

PERSONNEL

Hourly Rate

Amount

Department of General Services - cont'd

services for use on a Department-wide basis. In addition, he will assist with development, specifications, writing, and processing of procurement documents and contracts department-wide to include Contract Maintenance and Indefinite Quantity Contract services. He will perform a variety of other duties as assigned and attend meetings on behalf of the CFO, such as Citistat prep, Procurements Analysis and Negotiations status updates, etc. The period of the agreement is effective upon Board approval for one year.

Police Department

3. **DARBY M. BONSALL** \$18.26 **\$19,000.00**

Account: 4000-469812-2024-212600-601009

Ms. Bonsall will continue to work as a Casework Manager. She will be responsible for performing administrative functions such as preparation of DNA case files to begin analysis, finalizing DNA case files for compilation in discovery work product and updating and maintaining the DNA database. In addition, Ms. Bonsall will assist in the documentation of CODIS eligibility with the DNA processing standards and ensure compliance with the DNA processing standards. The period of the agreement is October 3, 2012 through March 31, 2013.

PERSONNEL

Department of Transportation

4. a. Create one new classification:

Job Code: 33187
Class: GIS Analyst
Grade: 114 (\$48,600.00 - \$59,100.00)

b. Create three positions:

1 Position

Job Code: 72123
Class: Engineer III (PE)
Grade: 117 (\$56,000.00 - \$68,500.00)
Job No.: To be assigned by BMMR

2 Positions

Job Code: 33187
Class: GIS Analyst
Grade: 114 (\$48,600.00 - \$59,100.00)
Job No.: To be assigned by BBMR

Cost: \$135,980.00 - 1001-000000-6971-605100-601001
63,180.00 - 1001-000000-2301-249000-601001
\$199,160.00

AGENDA

BOARD OF ESTIMATES

10/03/2012

PROPOSAL AND SPECIFICATIONS

1. Bureau of Water & Wastewater - WC 1202, Fells Point/Butchers Hill Area Infrastructure Rehabilitation
BIDS TO BE RECV'D: 11/07/2012
BIDS TO BE OPENED: 11/07/2012

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED