

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - AUGUST 15, 2012

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

| | |
|--|------------------|
| Berkel & Company Contractors, Inc. | \$503,298,000.00 |
| Cardinale Construction, Inc. | \$ 369,000.00 |
| Columbia Contracting Company, LLC | \$ 198,000.00 |
| Coventry Masonry, Inc. | \$ 297,000.00 |
| Gaines and Company, Inc. | \$ 8,000,000.00 |
| K.C. Company, Inc. | \$ 27,693,000.00 |
| Kor-Ko, Ltd. | \$ 747,000.00 |
| Milton Electric Co., Inc. | \$ 963,000.00 |
| Phillips Way, Inc. | \$ 8,000,000.00 |
| RWC Contracting, LLC | \$ 8,000,000.00 |
| Simon Development and Construction Corporation | \$ 6,237,000.00 |
| Wilmot Modular Structures, Inc. | \$ 8,000,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|--|-----------|
| A.D. Marble & Company | Engineer |
| Becht Engineering BT, Inc. | Engineer |
| Beyer Blinder Belle Architects & Planners, LLP | Architect |

AGENDA

BOARD OF ESTIMATES

08/15/2012

BOARDS AND COMMISSIONS - cont'd

| | |
|------------------------------------|--|
| HDR Engineering, Inc. | Architect Landscape Architect Engineer |
| Heery International, Inc. | Architect Engineer |
| J.A. Rice, Inc. | Land Survey |
| Kumi Construction Management Corp. | Engineer |

AGENDA

BOARD OF ESTIMATES

08/15/2012

CITY COUNCIL BILLS:

12-0085 - An Ordinance concerning North Locust Point Development District - Amending Ordinance 03-642, as Amended by Ordinance 11-553 for the purpose of adding and modifying certain definitions; enlarging the boundaries of the development district; adding new 2012 Exhibit A and revising Exhibit 1 to include additional properties; providing for a special effective date; and making the provisions of this Ordinance severable.

12-0086 - An Ordinance concerning Tide Point Special Taxing District for the purpose of designating a "special taxing district" to be known as the "Tide Point Special Taxing District"; providing for and determining various matters in connection with the establishment of the special taxing district; creating a special fund for the special taxing district; providing for the levy of a special tax on all taxable real and personal property located in the special taxing district; providing for a special effective date; and generally providing for matters relating to the designation and operation of the special taxing district, the establishment and use of the special fund, the issuance and payment of bonds issued in connection with the special taxing district, the replenishment of any reserve fund, and the payment of certain expenses and administrative costs related to the operation of the special taxing district.

ALL REPORTS RECEIVED WERE FAVORABLE.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

5 - 6

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

08/15/2012

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|--|--|
| <u>Baltimore Development Corporation</u> | | |
| 1. \$ 35,307.00 22 nd EDF | 9910-904115-9600 Constr. Reserve West Side Initiative | 9910-906835-9603 Westside Project Initiative |

This transfer will provide funds to the Department of General Services for change orders for the stabilization of a collapsed roof at the property known as 103 W. Lexington Street. Repair services include various wood framing issues, new low roofs, steel beam and floor repairs, demolition, and masonry time and material.

| | | |
|--|--|---------------------------------------|
| 2. \$408,624.66 Other Fund Revenue | 9910-994001-9600 Constr. Res. Unallocated Res. | 9910-905825-9603 Westside Downtown |
|--|--|---------------------------------------|

This will transfer appropriation to cover revenue received from the Weinberg Foundation associated with the demolition of properties known as 200-226 West Lexington Street which is within the Westside redevelopment project area.

Department of Transportation

| | | |
|---|---|---|
| 3. \$200,000.00 23 rd EDL | 9952-905035-9511 Constr. Res. - Ped. Lighting | 9952-904035-9510 Pedestrian Lighting |
|---|---|---|

This transfer will cover the costs associated with the Pedestrian Lighting Project at various locations in the City.

AGENDA

BOARD OF ESTIMATES

08/15/2012

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|-------------------------|--------------------------------|
| <u>Department of Housing and Community Development</u> | | |
| 4. \$ 23,000.00 | 9910-995001-9587 | 9910-905105-9588 |
| 29 TH CDB | HCD Unallocated Reserve | Planning Dept. Monitoring Fees |

This transfer will provide funds to the Planning Department's monitoring of development activities account, as well as costs associated with the Urban Design and Architecture Review Panel.

Department of Recreation and Parks

| | | |
|-----------------|-------------------------------------|------------------------------------|
| 5. \$ 70,309.00 | 9938-902457-9475 | 9938-901457-9474 |
| Other | Critical Areas Mitigation - Reserve | Critical Areas Mitigation - Active |

This transfer will provide funds to cover the costs associated with the position of an Environmental Planner at the Department of Planning. The State of Maryland Critical Area Commission has approved the City's request for usage of funds collected through the City's Critical Area Management Program for this position.

| | | |
|---|----------------------------------|---------------------------------|
| 6. \$145,000.00 | 9938-913780-9475 | 9938-907820-9474 |
| Rec. & Parks 26 th Series | Tree Baltimore Program - Reserve | Tree Baltimore Program - Active |

This transfer will provide funds to cover the cost associated with the Fall Tree Planting for FY'12.

| | | |
|-----------------|---|--|
| 7. \$ 50,000.00 | 9938-902719-9475 | 9938-901719-9474 |
| MVR | Druid Hill Park Neighborhood Access - Reserve | Druid Hill Park Neighborhood Access - Active |

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #5 to Rummel, Klepper & Kahl, LLP.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Office of the State's Attorney - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Community Mediation Program, Inc. The period of the MOU is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 6000-602513-1150-118400-603026

BACKGROUND/EXPLANATION:

The Baltimore City State's Attorney Office has been in partnership with the Community Mediation Program, Inc. for over seven years.

The mission of the Community Mediation Program, Inc. is to reduce interpersonal conflict, community violence and animosity by increasing the use of non-violent conflict resolution strategies and by making mediation more accessible in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

| <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|--|-------------------|-----------------|---------------|
| <u>Dept. of Housing and Community Development - Condemnation</u> | | | |
| 1. Honey, LLC | 2110 Ashland Ave. | G/R \$240.00 | \$ 1,600.00 |

Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Mayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2012 through June 30, 2013.

1. **ST. BERNARDINE'S ROMAN CATHOLIC CONGREGATION, INC./ST. BERNARDINE'S HEAD START PROGRAM** **\$1,131,116.00**

Account: 4000-486313-6051-516410-603051

The organization will provide Head Start services for 191 children and their families in Baltimore City. A two month advance of \$224,257.00 was approved by the Board on June 27, 2012. The total contract amount is \$1,355,373.00.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: Time Printers, Inc. \$ 500.00 0.04%

The provider requested and was granted a waiver of the balance of the MBE/WBE goals. Of the total amount of \$1,355,373.00, \$1,245,692.00 are for items that are proprietary and non-segmentable. The goals were set on the non-exempt amount of \$109,681.00.

2. **MORGAN STATE UNIVERSITY/MORGAN STATE HEAD START PROGRAM** **\$1,569,462.00**

Account: 4000-486313-6051-554000-603051

The organization will provide Head Start services for 224 children and their families.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

MBE: Sutherland Data Products, \$1,500.00 0.10%
 Ltd.

AGENDA

BOARD OF ESTIMATES

08/15/2012

MOHS - cont'd

WBE: Rudolph's Office & Computer \$2,000,00 0.13%
Supply, Inc.

The provider requested and was granted a waiver of the balance of the MBE/WBE goals. Of the total amount of \$1,569,462.00, \$1,522,003.00 are for items that are proprietary and non-segmentable. The goals were set on the non-exempt amount of \$47,459.00.

The agreements are late because of a delay in receiving the Notice of Grant Award from the Department of Health and Human Services, Administration for Children and Families, the notice was received July 10, 2012.

MWBOO FOUND VENDORS IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department (BCHD) - Agreements, Grant Agreements, and an
Amendment to Agreement

The Board is requested to approve and authorize execution of the various agreements and an amendment to agreement. The period of the agreements, grant agreements and the amendment to agreement is July 1, 2012 through June 30, 2013, unless otherwise indicated.

AGREEMENTS

1. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$113,350.00**
EXPANDED HIV TESTING (EHT)

Account: 4000-499012-3030-513201-603051

The JHU's EHT will complete 2,500 rapid HIV tests; ensure the provision of HIV test results to all patients; and provide post-test prevention counseling for all patients newly diagnosed with HIV infection. The JHU will also link all patients to medical care; offer prevention services for patients newly diagnosed with HIV infection and comply with all HIV testing, reporting, and documentation requirements as required by the Centers of Disease Control and Prevention (CDC), the Maryland Infection Disease and Environmental Health Administration, and the Baltimore City Health Department.

2. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 87,868.00**
NEEDLE EXCHANGE PROGRAM (NEP)

Account: 5000-521113-3041-000000-603051

The JHU will provide a research coordinator to oversee the implementation of the wound care program/study on the NEP mobile units which will include collecting and analyzing data, and writing various grant proposals to sustain the project indefinitely. The duties will include coordinating, the NEP volunteer program; special activities and events, presenting community risk reduction services focusing on human trafficking in Baltimore, and other related duties.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - cont'd

3. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$211,093.00**
STD SURVEILLANCE

Account: 4000-422512-3030-271513-603051

The JHU will be emphasizing surveillance and data management. The Surveillance Manager and the Epidemiologist will complete all the reports required for internal management, external funding agencies, as well as responding to custom queries.

MWBOO GRANTED A WAIVER.

4. **BALTIMORE COUNTY DEPARTMENT** **\$ 25,000.00**
OF AGING (BCDA)

Account: 5000-536012-536012-3044-273300-404001

This agreement with the BCDA will allow the BCHD Office of Aging & Care Services to provide potential sponsors for inclusion in the 2013 Edition of the Regional Community Resource Directory. The period of the agreement is effective upon Board approval for up to four years.

5. **FAMILY AND CHILDREN'S SERVICES** **\$ 187,459.00**
OF CENTRAL MARYLAND, INC./
HENRY WATSON CHILDREN'S AID SOCIETY

Account: 5000-535413-3044-273300-607001

The organization will provide case management services to a maximum of 200 clients residing in Baltimore City.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - cont'd

CASE MONITOR AGREEMENTS

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Case Monitor/s who will supervise personal care services to eligible recipients.

The Case Monitors will exercise independent professional judgment and carry professional liability insurance. The Case Monitors will be independent contractors and not employees of the City.

The Case Monitors will be responsible for establishing a plan of personal care for each eligible recipient assigned to them in Baltimore City, unless otherwise indicated. The Case Monitors will make home visits at least once every 90 days, maintain clinical records, consult with each client's personal physician and other providers in order to develop a care plan, and perform other related duties.

The maximum number of assigned cases per individual Case Monitor per month at any time is 75, unless a waiver is received.

| | <u>Case Monitor</u> | <u>Rate of Pay</u> | <u>Amount</u> |
|----|--|-------------------------------|---------------------|
| 6. | JACQUELINE S. GAUGHAN, R.N. | \$45.00 per case 125 cases | \$ 67,500.00 |

Account: 4000-426213-3110-606200-603018

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - cont'd

| <u>Case Monitor Name</u> | <u>Rate of Pay</u> | <u>Amount</u> |
|---|-------------------------------|---------------|
| 7. ALLA KAPLAN, R.N. | \$45.00 per case 150 cases | \$ 81,000.00 |
| Account: 4000-426213-3110-606200-603018 | | |
| 8. NATHAN NETWORKS, INC. | \$45.00 per case 100 cases | \$ 54,000.00 |
| Account: 4000-426213-3110-606200-603018 | | |
| 9. M. HELENE ROEHM, R.N. | \$45.00 per case 110 cases | \$ 59,400.00 |
| Account: 4000-426213-3110-606200-603018 | | |
| 10. TRULIFE HEALTH SERVICES, LLC | \$45.00 per case 225 cases | \$ 121,500.00 |
| Account: 4000-426213-3110-606200-603018 | | |
| 11. TRULIFE HEALTH SERVICES, LLC | \$55.00 per case 100 cases | \$ 66,000.00 |
| Account: 4000-426213-3110-606201-603018 | | |

The services will be provided in Montgomery County.

MWBOO GRANTED A WAIVER BASED UPON THE HEALTH DEPARTMENT'S REPRESENTATION THAT THERE IS AN URGENT NEED TO AWARD THE CONTRACT. GOING FORWARD, MBE AND WBE GOALS WILL BE PLACED ON ALL CASE MONITORING CONTRACTS.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - cont'd

GRANT TO AGREEMENTS

12. **GOVERNOR'S OFFICE OF CRIME CONTROL & PREVENTION (GOCCP)** \$ 50,000.00

Account: 5000-518713-3160-308000-405001

The GOCCP will provide grant funds for the City Health Department for the Operation Safe Kids Court program. The program is a problem-solving court model that targets juvenile justice system youth who are on probation and at-risk of out-of-home placement. The program supports intensive monitoring, case management, and a regular court review hearing on a separate docket within the Baltimore City Juvenile Court.

13. **THE ABELL FOUNDATION** \$ 60,000.00

Account: 6000-626613-3080-292300-406001

The Health Department will use the grant funding to conduct activities to reduce teen births. Young people will have access to age appropriate and evidenced-based health education, clinical services, and purposeful community engagement to help teens grow as civic leaders.

The agreements are late because of the delays in the administrative review process.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - cont'd

AMENDMENT TO AGREEMENT

14. **FAMILY LEAGUE OF BALTIMORE** **\$ 476,265.00**
CITY, INC. (FLBC)

Account: 6000-421012-3080-294600-603051

On February 15, 2012, the Board approved the original agreement with the FLBC for the B'More for Healthy Babies Program, in the amount of \$1,209,690.00, for the period July 1, 2011 through June 30, 2012. This amendment will increase funding by \$476,265.00, making the total amount \$1,685,555.00. All other terms and conditions of the agreement will remain unchanged.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The agreements, grant agreements and the amendment to agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2012 through June 30, 2013.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

- | | | |
|----|---|----------------|
| 1. | MAYOR'S OFFICE OF HUMAN SERVICES/ NORTHERN COMMUNITY ACTION AGENCY | \$ 0.00 |
| 2. | MAYOR'S OFFICE OF HUMAN SERVICES/ SOUTHERN COMMUNITY ACTION AGENCY | \$ 0.00 |

The above-listed organizations will serve as host agencies for the Senior Community Service Employment Program. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds.

The agreements are late because they were just signed and returned to the Health Department.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - Cooperative Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a cooperative grant agreement with the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral, Hepatitis, Sexually Transmitted Diseases, and TB Prevention. The period of the grant agreement is September 30, 2012 through September 29, 2014.

AMOUNT OF MONEY AND SOURCE:

\$313,506.00 - 4000-421713-3030-271500-404001

BACKGROUND/EXPLANATION:

The Baltimore City STD Control Program will implement a health intervention to reduce the risk of alcohol-exposed pregnancy among female patients. The purpose of this counseling intervention is to improve the use of family planning services and to decrease the problem drinking behavior among women of childbearing age in order to prevent alcohol-exposed pregnancy.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The cooperative grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize purchase of gift cards for incentives for the Operation Safe Kids Program.

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$ 200.00 - 20 Red box @ \$10.00 ea.
1,000.00 - 20 Stop, Shop & Save @ \$50.00 ea.
1,000.00 - 20 Target gift Cards @ \$50.00 ea.
750.00 - 75 GameStop gift cards @ \$10.00 ea.
990.00 - 66 Best Buy Store gift cards @ \$15.00 ea.
500.00 - 20 Forever 21 gift cards @ \$25.00 ea.
1,000.00 - 100 Subway Restaurant gift cards @ \$10.00 ea.
495.00 - 66 AMC (movie passes) @ \$7.50 ea.
500.00 - 10 AMC (entertainment cards) @ \$50.00 ea.
500.00 - 20 Family Dollar gift cards @ \$25.00 ea.
500.00 - 50 Boston Market gift cards @ \$10.00 ea.
495.00 - 33 Hot Skates gift cards @ \$15.00 ea.

\$7,930.00 - 5000-518613-2130-308000-604051

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to youth in the Office of Youth Violence Prevention/Operation Safe Streets Program as a way of rewarding them for achievements such as progress in school, compliance with court ordered mandates, etc. They will be given to youth to help with their living situation such as purchase of hygienic products, clothing, etc. as needed.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for 1) a single means of procuring all incentive cards through the Board of

AGENDA

BOARD OF ESTIMATES

08/15/2012

Health Department - cont'd

Estimates; 2) the documentation of each incentive card and its recipients; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits. This policy has been reviewed by both the Solicitor's Office and the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Finance/Office - FY 2013 Renewal of All Sports
of Risk Management Interscholastic Accident and All
Sports Activity Insurance Policy

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the All Sports Interscholastic Accident and All Sports Activity Insurance Policy for the Baltimore City Public School System for the 2012-2013 school year. The period of the renewal is effective on August 15, 2012 for one year.

AMOUNT OF MONEY AND SOURCE:

\$43,596.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This insurance policy provides accident injury coverage to all students participating in any sponsored interscholastic activity, further reducing the School System's exposures. Markets for this exposure are limited. This coverage is being renewed with the incumbent carriers, Markel Insurance and AIG, with no increase in the premium or change in coverage.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Finance/Office - Renewal of 2013 Flood Coverage
of Risk management

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of 2013 flood coverage with Harleysville Mutual for 2609 Leahy Street. The period of the coverage is effective August 27, 2012 for one year.

AMOUNT OF MONEY AND SOURCE:

\$5,736.00 - 2043-000000-1450-162900-063014

BACKGROUND/EXPLANATION:

On September 13, 2003, heavy rain from hurricane Isabel caused flooding and inundated the Fire Boat Station at 2609 Leahy Street with 3' of flood water. A claim was made with FEMA and Public Assistance reimbursement was obtained. The distribution of FEMA Public Assistance is contingent upon securing and maintaining flood coverage.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|--------------------------------|-------------------------------------|---|
| 1. 1533 Druid Hill Avenue | Housing Authority of Baltimore City | One handicap ramp 15'5" x 5'3" |
| Flat Charge: \$ 70.30 | | |
| 2. 2007 Eastern Ave. | Chezzie Realty, Inc. | One bracket sign 1.41' x 2.16' One flat sign 10' x 2' |
| Annual Charge: \$87.90 | | |
| 3. 6-8 W. Cross St. | West Cross Street, LLC | Outdoor seating 15'5" x 4'7" |
| Annual Charge: \$337.50 | | |
| 4. 4601 Liberty Heights Avenue | Mayor and City Council | Service connection two 4" ducts @ 45 linear feet |
| Annual Charge: \$315.00 | | |
| 5. 1359 Hull Street | Bernard J. Sledz, LLC | Egress stairway 18' x 4' |
| Annual Charge: \$234.40 | | |
| 6. 3147 Keswick Road | Nancy E. Welsh | One set of steps 10' x 3' |
| Flat Charge: \$35.20 | | |

AGENDA

BOARD OF ESTIMATES

08/15/2012

DGS - cont'd

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|---------------------------|----------------------------------|---|
| 7. 1 E. Chase Street | Belvedere Real Estate, LLC | Outdoor Seating 70' x 5' |
| Annual Charge: \$4,117.50 | | |
| 8. 500 E. North Ave. | Byong Wook An | One awning 2.6' x 14', one awning 2.6' x 19' |
| Annual Charge: \$180.18 | | |
| 9. 3500 Boston Street | Harbor Enterprise Center, LLC | One single face electric sign 3.83' x 7.66' |
| Annual Charge: \$140.60 | | |

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of General Services (DGS) - Community Energy Savers Grant

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a community energy savers grant agreement with the Foundation for Baltimore Leadership School for Young Women.

AMOUNT OF MONEY AND SOURCE:

\$25,125.00 - 9916-913900-9197

BACKGROUND/EXPLANATION:

The Department has received an award from the Energy Efficiency and Conservation Block Grant Program from the U.S. Department of Energy for facility upgrades and retrofits that will significantly improve energy efficiency in facilities operated by Baltimore City non-profits organizations.

The DGS Energy Division and the Department of Planning Office of Sustainability have worked in collaboration to solicit and review "Energy Saver" applications from Baltimore non-profits for use of these funds.

The Foundation for Baltimore Leadership School for Young Women's application was approved by the review committee for proposed energy efficiency upgrades. The total project cost is \$65,875.00. The Foundation for Baltimore Leadership School for Young Women is leveraging \$40,750.00 (62%) of the project cost.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Energy Savers Grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of General Services - Amendment No. 1 to Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to the consultant agreement with AECOM Technical Services, Inc. (AECOM). The amendment extends the period of the agreement through October 05, 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 05, 2011, the Board approved the original contract with AECOM to assist the City in developing its Climate Action Plan. The process is guided by a task force with the input of working groups and a public town hall meeting.

The Department of General Services is requesting a no-cost extension through October 05, 2012 to complete the final report and recommendations.

MBE/WBE PARTICIPATION:

MBE: Bithgroup Technologies, Inc. \$25,000.00 17.99%
WBE: Sahara Communications, Inc. \$ 7,500.00 5.40%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The amendment no. 1 to the consultant agreement has been approved by the law department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Office of the President - City Council Page Program Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the City Council Page Program agreement with the Professional Development and Training Center, Inc. d/b/a The Citizenship Law Related Education Program. The period of the agreement is effective upon Board approval through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$13,500.00 - 5000-587410-5750-672214-603051

BACKGROUND/EXPLANATION:

The Professional Development and Training Center, Inc. will recruit, train, and provide stipends for selected candidates and ongoing support for the City Council Page Program. High school students go through a screening process where they are interviewed and selected based on their interest in Baltimore City Government and the legislative process. The Professional Development and Training Center, Inc. will also manage the training of participating City Council staff, and other necessary program elements. The Office of the City Council President will promote and support the program while inviting four high school students to participate in the program.

The overall structure of the program will remain the same from previous years. The students will be linked with a single advisor, who will act as the student's primary supervisor and mentor. Program participants will be given the opportunity to learn about City government and interact with significant public officials.

Baltimore City youth will have a chance to strengthen their self confidence, develop leadership skills, and learn from positive role models. Programs like the City Council Page Program are essential in taking kids off the streets and getting them involved in productive activities which will enable them to flourish academically, socially, and emotionally.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Office of the President - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The City Council Page Program agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Public Works/ - Ratification of Services and
Computer Center (DPW) Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify services and approve the expenditure of funds to pay Highlander Contracting Company, LLC.

AMOUNT OF MONEY AND SOURCE:

\$450.00 - 1001-000000-1982-192500-603026 (Invoice #12-061-01)
200.00 - 1001-900000-1901-191300-603005 (Invoice #12-084-01)
\$650.00

BACKGROUND/EXPLANATION:

The expenditure of funds will pay Highlander Contracting Company, LLC for outstanding invoices for services rendered.

The DPW-IT Section used Highlander Contracting Company, LLC to install Data/Voice Installation for two separate locations for phone and computer. These items were procured on an Expenditure Authorization (EA) as the DPW was not aware that the vendor had a City of Baltimore contract for these items. Invoices were submitted and could not be paid on an EA. Therefore, the Department is requesting that the outstanding invoices, in the amount of \$650.00, be paid to Highlander Contracting Company, LLC.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Bureau of Water and Wastewater - Payment of Invoice

ACTION REQUESTED OF B/E:

The Board is requested to approve the payment of Invoice No. 02018 for fiscal year 2012 from the Baltimore Metropolitan Council, Inc. (BMC).

AMOUNT OF MONEY AND SOURCE:

\$22,118.00 - 2071-000000-5181-399800-603026
(Water Utility Funds)

BACKGROUND/EXPLANATION:

The BMC is governed by the City and the five surrounding counties, and provides coordination and staff support for the program. The invoice is for the City's contribution towards the cost-share for BMC's work on this effort during FY 2012 and in support of BMC's Reservoir Program Coordinator position.

The Reservoir Watershed Management Program is a cooperative program developed by the City of Baltimore, local municipal governments, and key state agencies to monitor water quality trends in the three metropolitan water-supply reservoirs. The program promotes regulatory policies and actions, which will protect the water-supply reservoirs, address emerging new technical issues involving the reservoirs, and comment on land-use trends, local government policies, utility plans, and proposed land-use decisions in the watersheds that could affect one or more of the three City-owned drinking water reservoirs.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Bureau of Water and Wastewater - cont'd

The fundamental goal of the program is to ensure that the three reservoirs and their respective watersheds will continue to serve as sources of high-quality raw water for the Baltimore metropolitan water-supply system. Other goals address future loadings to the reservoirs of phosphorus, sediment, bacteria, sodium, and chlorides; reducing the risk of contamination by hazardous materials; and promoting beneficial patterns of land use in the three reservoir watersheds.

This request is submitted late because the invoice was originally submitted to the Budget Bureau as per the past procedure. However, there was a miscommunication in how the payment should be processed. Recently, the Department of Public Works learned that the invoice was outstanding, and therefore, submitted it for approval by the Board.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Bureau of Water and Wastewater - Amendment No. 4 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 4 to agreement with Rummel, Klepper & Kahl, LLP for Project 1086R, Urgent Need Storm Water Engineer Services.

AMOUNT OF MONEY AND SOURCE:

\$74,171.00 - 1001-000000-5181-390500-603026

BACKGROUND/EXPLANATION:

On February 04, 2009, Rummel, Klepper & Kahl, LLP was awarded an agreement to provide urgent need engineering services to improve the City's storm drain system for the Storm Water Engineering Office for a period of 42 months or until August 4, 2012. Due to the emergency complaints on I-83, Rummel, Klepper & Kahl, LLP at the request of Baltimore City Storm Water Engineering Office, asked to investigate, assemble emergency design documents, and provide construction inspection service during the construction phase of repairing I-83.

The Storm Water Engineering Office is requesting an increase of \$74,171.00 in the upset limit of the agreement for Project 1086R to pay for the repairs to I-83. This increase will make the total contract amount \$824,171.00.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE program in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The amendment no. 4 to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Law Department - Opinion - Request for Refund of Real Property Taxes

The Board is requested to approve a refund of real property taxes for Mr. Jerome S. Powell, Claimant.

It is the opinion of the Law Department that the claimant has met the qualifications for a real property tax exemption as a disabled veteran, and that the claimant is eligible to receive a refund of taxes paid because he was honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. It has been determined that the claimant is entitled to a refund of real property taxes, which were paid as follows:

| <u>Claimant</u> | <u>Property</u> | <u>Taxable Year</u> | <u>Amount</u> |
|----------------------------|----------------------|---------------------|--------------------|
| 1. JEROME S. POWELL | 4119 Kathland Avenue | 2011/2012 | \$2,039.23* |

*October 1, 2011 - June 30, 2012.

Pursuant to the Tax Property Article, Section 208(h)(2) it is required that interest shall be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest shall accrue from the date the application is filed with the county or municipal corporation. In order to avoid interest being paid, the claimant's application for a refund must be made within 60 days of the application.

Mr. Powell filed his application on June 28, 2012.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with Columbus School, Limited Partnership.

AMOUNT OF MONEY AND SOURCE:

\$9,500.00 - 9950-909608-9508-000000-490375

BACKGROUND/EXPLANATION:

Columbus School, Limited Partnership proposes to convert a vacant 43,237 sq. ft. site area, The Columbus School building, located at 2000 East North Avenue into 50 apartments.

Under the terms of this agreement, Columbus School, Limited Partnership agrees to make a one-time contribution in the amount of \$9,500.00 to fund the City's multimodal transportation improvements in the project's vicinity.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Transportation - Extension/Relocation Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an extension/relocation contract with the BGE. The period of the contract is effective upon Board approval for 90 days.

AMOUNT OF MONEY AND SOURCE:

\$9,922.00 - 9950-909826-9508-900020-706063

BACKGROUND/EXPLANATION:

On January 25, 2012, the Board approved the award of TR 10019, the Department's construction contract for the Hopkins Plaza Renovation. The project included the removal of the pedestrian bridge over Baltimore Street and the associated south stair tower within Hopkins Plaza. As the stair tower structure housed electrical and irrigation equipment for the Plaza, provisions were included in the construction contract to relocate the equipment into an abandoned bathroom in the Down Under Garage, by way of a Right-of-Entry Agreement with the Down Under Garage owners, which was approved by the Board on November 9, 2011.

This agreement and funds are for the BGE's efforts to relocate their electrical service from the stair tower down to the new mechanical-electrical room. The subject electrical service is under the administration of the Department of Recreation and Parks.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The extension/relocation contract has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Transportation (DOT) - Ratification Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify services and approve an expenditure of funds to pay Airband Communications, Inc.

AMOUNT OF MONEY AND SOURCE:

\$3,600.00 - 1001-000000-5011-694700-603026

BACKGROUND/EXPLANATION:

This expenditure of funds will pay Airband Communications, Inc. for wireless services that were provided to three DOT maintenance facilities. Airband Communications, Inc. was not procured according to City standards. However, the company acted in good faith and has provided service to the maintenance facilities. The DOT has terminated all services with this vendor, but owes \$3,600.00 for outstanding invoices for services rendered.

The DOT regrets the error and has taken appropriate steps to ensure that future purchases are properly processed.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Baltimore City Fire Department - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of agreement with the Maryland Emergency Management Agency (MEMA). The period of the agreement is October 01, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$10,500.00 - 4000-459912-2121-604900-404001
2,625.00 - 1001-000000-2121-604900-404001
\$13,125.00

BACKGROUND/EXPLANATION:

The Hazardous Materials Emergency Preparedness grant funds are provided to increase State and local effectiveness in safely and efficiently handling hazardous materials accidents and incidents, enhance implementation of Emergency Planning and Community Right-to-Know Act of 1986, and encourage a comprehensive approach to emergency training and planning.

The memorandum of agreement is late because of changes at MEMA and the changes requested by the Law Department.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The memorandum of agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Baltimore City Fire Department - Employee Expense Report

ACTION REQUESTED OF B/E:

The Board is requested to approve the employee expense report for Derrick Lamont Ready for the month of April 2012.

AMOUNT OF MONEY AND SOURCE:

\$240.48 - 1001-000000-2133-228200-604014

BACKGROUND/EXPLANATION:

In April 2012, Mr. Ready attended the National Emergency Training Center from April 16 - 27, 2012 for executive leadership training. The cost of the meal ticket for the training was \$240.48. This request is late because Mr. Ready could not find the receipt.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Housing and Community Development (DHCD) - Amendment to Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the amendment to the land disposition agreement (LDA) for the sale of the property located at 1609 N. Castle Street to the Southern Baptist Church, Inc., developer.

AMOUNT OF MONEY AND SOURCE:

\$8,000.00 - Purchase price

BACKGROUND/EXPLANATION:

On December 7, 2011, the Board approved an LDA with the Southern Baptist Church, Inc. for certain parcels located in the Broadway East urban renewal area. Southern Baptist Church, Inc. will construct a 56-unit senior citizen apartment building and community center to be known as the Mary Harvin Transformation Center.

This amendment to the LDA amends the conditions precedent to settlement and the settlement schedule and adds 1609 N. Castle Street to Schedules A, B and D. The DHCD is requesting approval of this amendment to the LDA because of the tremendous benefits of this project to the community, which includes the creation of 56-units of senior housing, elimination of long-term blighting conditions, stabilization of the community, construction job opportunities and a substantial increase in property values. All other terms and conditions of the original LDA remain unchanged.

AGENDA

BOARD OF ESTIMATES

08/15/2012

DHCD - cont'd

In accordance with the City's appraisal policy, as approved on May 27, 2009, two appraisals were obtained for the acquisition of 1609 N. Castle Street. The DHCD has determined the fair market value of 1609 N. Castle Street to be the appraised value of \$6,500.00. The purchaser will pay \$8,000.00 for 1609 N. Castle Street.

MBE/WBE PARTICIPATION:

Southern Baptist Church, Inc. will purchase the properties for fair market value and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

(The amendment to the land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Ms. Norma Daly, for the sale of the property located at 826 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$4,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 826 N. Broadway to Ms. Daly. The purchase price of \$4,000.00 will be paid at the time of settlement.

Ms. Daly will purchase the vacant row house known as 826 N. Broadway from the City for renovation and rehabilitation into three apartments. The property is located within and will be redeveloped in accordance with the Gay Street I Urban Renewal Plan. The purchase price and improvements to the site will be financed through private funding sources.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal. The DHCD has determined that the price of the property as \$5,000.00 using available real estate data. The sale of the property at a price below the price determined through the use of the wavier valuation process will eliminate blight, create jobs during reconstruction and the property will be re-occupied and returned to the tax rolls.

DHCD - cont'd

MBE/WBE PARTICIPATION

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE participation is not applicable.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Natasha Ringgold, for the sale of the property located at 716 Lennox Street.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - Purchase Price payable at the time of settlement

BACKGROUND/EXPLANATION:

The property will be converted into a residential dwelling for home ownership.

The property will consist of a total rehabilitation of a vacant building. The developer intends to use the property at 716 Lennox Street (Block 3443, Lot 088) as her personal residence.

Once transferred and redeveloped, the property will be active on the tax rolls of Baltimore City thereby preventing tax abandonment. The Developer will be using FHA 203K Loan, Vacants to Value Award, Healthy Neighborhood Award, City Employee Benefit and Live Baltimore Award for the acquisition and rehabilitation of the property. Documentation of the Developer's financial capacity has been provided.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal. The price for this property is valued at \$16,000.00 and will be sold for \$10,000.00. The following factors are present: 1) stabilizing

AGENDA

BOARD OF ESTIMATES

08/15/2012

DHCD - cont'd

the immediate community; 2) elimination of blight, and 3) economic development, creation of jobs, real estate and other taxes. Comparable used to substantiate the sales price of 716 Lennox Street are 2229 Brookfield Avenue, 806 Newington Avenue, and 2473 Callow Avenue.

MBE/WBE PARTICIPATION:

It should be noted that 716 Lennox Street is not subject to Article 5, Subtitle 28 of the Baltimore City Code because the property will be sold for less than \$25,000.00 therefore, MBE/WBE is not applicable.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement (LDA) for the sale of the property located at 1207 Myrtle Avenue to Mr. Michael Simms, Jr., developer.

AMOUNT OF MONEY AND SOURCE:

\$9,550.00 - Purchase price

BACKGROUND/EXPLANATION:

The City may dispose of the property by virtue of Article II, Section 15 of the Baltimore City Charter, and one or more of the following: (i) Article 13, 2-7 (h)(2)(ii)(c).

The project will consist of the conversion of this vacant property into a single-family homeownership unit. The developer plans to invest between \$10,000.00 - \$25,000.00 into the project.

The sale of the property will generate a considerable amount of revenue in the form of real estate property taxes to the City of Baltimore. Once transferred and redeveloped, the property will be active on the tax rolls of Baltimore City.

The property will be sold for \$9,550.00. The price determined by the Waiver Valuation Process was \$7,000.00.

AGENDA

BOARD OF ESTIMATES

08/15/2012

DHCD - cont'd

MBE/WBE PARTICIPATION:

It should be noted that 1207 Myrtle Avenue is not subject to Article 5, Subtitle 28 of the Baltimore City Code because the property will be sold for less than \$49,999.00.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Department of Housing and - Interagency Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interagency agreement with the Department of Recreation and Parks. The period of the agreement is effective upon Board approval through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$9,700.00 - 9910-909827-9588

BACKGROUND/EXPLANATION:

In 2007, the State legislature passed the Maryland Education Trust Fund - Video Lottery terminals legislation (2007 SB 3), which provides slots revenue funding to the City for a period of 15 years to support community and economic development in the Pimlico area. Under the terms of the legislation, 25% of the revenue received must be allocated to census tracts that are within a one-mile radius of the Pimlico Racetrack. The funds are to be used primarily for capital purposes benefitting economic and community development.

In Fiscal Year 12, a total of \$148,475.00 was available for the one-mile radius: \$111,356.00 was allocated to the Northwest Community Planning Forum: \$22,271.00 was allocated to the Northwest Community Roundtable: and, \$14,848.00 was allocated to Coldspring Newtown. Under the terms of the State legislation, the City is required to prepare a spending plan in consultation with a Local Development Council, which in the Pimlico area is the Pimlico Community Development Authority. Based on public input, three projects were recommended for funding, one of which is improvements to the public areas of the Coldspring Newtown community.

AGENDA

BOARD OF ESTIMATES

08/15/2012

DHCD - cont'd

The community's open space currently includes an asphalt labyrinth, an open field, and an informal walking path through a bird sanctuary. The community is working with the Department of Recreation and Parks to identify future uses and improvements for each of these spaces and how they should relate to each other.

The first phase of these efforts consists of improvements to the bird sanctuary and the walking path, as well as to upgrade the community's primary space. Erosion and overgrown brush have made accessing these amenities difficult, thereby, limiting its use. The funds will be used to remove the overgrown plant material, widen entrances to make them more accessible, and re-grade eroded areas. The funds will also be used to replace an existing neighborhood identification sign located at the intersection of Greenspring Avenue and Springarden Lane.

MBE/WBE PARTICIPATION:

Recipients of City funds are required to comply with Article 5, Subtitle 28-64 of the Baltimore City Code (2000 Edition). In accordance with the foregoing, the above referenced requirements may be waived by the Department as follows: (a) In general - A contracting agency may waive the utilization requirements for a specific contract as provided in this section: (b) Sole Source - The Agency may waive the utilization requirements if, with the advice of the Minority and Women's Business Opportunity Office, it finds that (1) needed goods or services are available only from a sole source: and (2) the prospective contractor is not currently disqualified from doing business with the City.

APPROVED FOR FUNDS BY FINANCE

(The interagency agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|---|---|
| <u>Department of Housing and Community Development</u> | | |
| 1. \$9,700.00 State - Slots Funding | 9910-905962-9587 Northwest Neigh- borhood Improve. Reserve | 9910-909827-9588 Dept. of Recreation & Parks - Prop. V: Coldspring Newtown Open Space Improve- ments |

This is a transfer of appropriations in accordance with the Ordinance of Estimates for FY 2012 to support this project located within the census tracts that are within a one-mile radius of the Pimlico Racetrack with funds received from FY12 Video Lottery Terminal (Slots) Revenue Spending Plan Proposal V: Coldspring Newtown.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Police Department - Grant Agreements, Grant Adjustment Notice
and Amendment to Agreement

The Board is requested to approve and authorize execution of the agreements and approve acceptance of the grant adjustment. The period of the agreement is July 1, 2012 through June 30, 2013, unless otherwise indicated.

GRANT AGREEMENT

1. **GOVERNOR'S OFFICE OF CRIME CONTROL & PREVENTION (GOCCP)** **\$187,565.00**

Account: 5000-599313-2013-688600-600000

The grant funds from the GOCCP will be used for Department's Sex Offender Management and Compliance Program which tracks the compliance of local sex offenders who are required to register/re-register with the Maryland Sex Offenders Registry. The funds will provide financial support for the Department's Sex Offender Registry Unit and its support staff to work in an overtime capacity. The funds will also be used to procure the necessary equipment needed to prevent the future victimization of the City's children and ultimately decrease the rate of recidivism. The period of agreement is July 1, 2012 through June 30, 2013.

2. **BON SECOURS COMMUNITY WORKS** **\$ 26,490.00**

Account: 4000-417312-2042-220000-600000

The organization was awarded \$129,991.00 from the Department of Justice through the Weed and Seed Program. The Weed and Seed Program is a Federal anti-crime program that includes community and police partnership. The organization has agreed to compensate the Police Department for overtime in designated areas in Southern and Southwest Districts. The period of the agreement is effective upon Board approval through August 30, 2012.

AGENDA

BOARD OF ESTIMATES

08/15/2012

Police Department - cont'd

GRANT ADJUSTMENT NOTICE (GAN)

3. **GOVERNOR'S OFFICE OF CRIME CONTROL & PREVENTION (GOCCP)** \$ 0.00

Account: 4000-470612-2252-248100-600000

On January 18, 2012, the Board approved acceptance of the grant agreement for the 2011 Baltimore Police Department's Lethality Assessment Project. The grant funds provide for officers who are responding to domestic calls an additional tool to evaluate the potential danger to domestic violence victims. The grant fund provides salary support for a full-time Project Coordinator, a part-time Data Entry Assistant, equipment, and operating expenses.

This GAN from the GOCCP is for the STOP Violence Against Women Program. The GAN is a no-cost time extension which extends the award period end date from September 30, 2012 to December 31, 2012. All other terms and conditions of the agreement will remain unchanged.

AMENDMENT TO AGREEMENT

4. **MARYLAND EMERGENCY MANAGEMENT AGENCY (MEMA)** \$ 59,234.35

Account: 4000-471112-2023-212600-600000

On February 1, 2012, the Board approved the agreement with MEMA for the FY 2011 Port Security Grant Program in the amount of \$28,200.00. This amendment no. 1 will increase the funds by \$59,234.35 making the total amount \$87,434.35. All other terms and conditions of the original agreement will remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant agreements, grant adjustment agreement notice and amendment to agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Parking Authority of Baltimore City - Ratification and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify the services and approve an expenditure of funds to pay invoices from Landmark Parking, Inc. for staffing of the JFB Parking Lot during the months of February, March, April, and May of 2012.

AMOUNT OF MONEY AND SOURCE:

| | <u>Month</u> | <u>Invoices</u> |
|--|--------------|-----------------|
| \$ 5,291.14 - 2076-000000-2321-254300-603026 | Feb. | LPI19244 |
| 5,219.70 - 2076-000000-2321-254300-603026 | Mar. | LPI1042 |
| 4,986.34 - 2076-000000-2321-254300-603026 | April | LPI1056 |
| 3,805.24 - 2076-000000-2321-254300-603026 | May | LPI1072 |
| <u>\$19,302.42</u> | | |

BACKGROUND/EXPLANATION:

The Parking Authority of Baltimore City (PABC) negotiated the lease of a portion of the JFB lot with MAPS and obtained the approval of the Board on December 12, 2007. As part of the lease agreement, proper staffing and security is provided on the lot to secure the spaces for MAPS members. The staffing provided by Landmark Parking, Inc. is assigned to enforce the terms of the lease agreement.

Landmark Parking, Inc. continued to staff the JFB Lot for the Parking Authority for the months of February 2012, March 2012, April 2012, and May 2012, although the staffing agreement approved by the Board on February 11, 2009 had expired on August 31, 2011.

The invoiced expenses are for continued staffing of the JFB Lot, by Landmark Parking, Inc., for the months mentioned above. These expenses were budgeted for the garage and would have been accrued regardless. A new two-year staffing agreement, beginning July 01, 2012, has been approved by the Board.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
54 - 57
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

08/15/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

| | | |
|--------------------------------|-------------------------------------|-----------------------|
| 1. B50002251, City-wide Police | | \$1,800,000.00 |
| Requested Towing Services | Frankford Towing, Inc. | \$ 200,000.00 |
| | Frankford Towing, LLC | \$ 200,000.00 |
| | Frankford Towing Associates LLC | \$ 200,000.00 |
| | Ted's Towing Service Inc. | \$ 200,000.00 |
| | Berman's Towing 1 LLC | \$ 200,000.00 |
| | Berman's Towing 2 LLC | \$ 200,000.00 |
| | Berman's Towing 4 LLC | \$ 200,000.00 |
| | Mel's Towing & Service Center, Inc. | \$ 200,000.00 |
| | Universal Towing LLC | \$ 200,000.00 |

(Department of Transportation)

MBE/WBE PARTICIPATION:

Frankford Towing, Inc.

| | |
|---------------------------------------|--------------|
| MBE: Chaudhry Towing Co., Inc. | 7.5% |
| JJ Adams Fuel Oil Co., LLC | <u>2.5%</u> |
| Total | 10.0% |
| WBE: Baltimore Auto Supply Co. | 0.25% |
| CC Press Net, Inc. | <u>2.75%</u> |
| Total | 3.00% |

AGENDA

BOARD OF ESTIMATES

08/15/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

MBE/WBE PARTICIPATION: - cont'd

Frankford Towing, LLC

| | |
|--------------------------------|--------------|
| MBE: Chaudhry Towing Co., Inc. | 7.5% |
| JJ Adams Fuel Oil Co., LLC | <u>2.5%</u> |
| Total | 10.0% |

| | |
|--------------------------------|--------------|
| WBE: Baltimore Auto Supply Co. | 0.25% |
| CC Press Net, Inc. | <u>2.75%</u> |
| Total | 3.00% |

Frankford Towing Associates, LLC

| | |
|--------------------------------|--------------|
| MBE: Chaudhry Towing Co., Inc. | 7.5% |
| JJ Adams Fuel Oil Co., LLC | <u>2.5%</u> |
| Total | 10.0% |

| | |
|--------------------------------|--------------|
| WBE: Baltimore Auto Supply Co. | 0.25% |
| CC Press Net, Inc. | <u>2.75%</u> |
| Total | 3.00% |

Ted's Towing Service Inc.

| | |
|--------------------------------|--------------|
| MBE: Chaudhry Towing Co., Inc. | 7.5% |
| JJ Adams Fuel Oil Co., LLC | <u>2.5%</u> |
| Total | 10.0% |

| | |
|--------------------------------|--------------|
| WBE: Baltimore Auto Supply Co. | 0.25% |
| CC Press Net, Inc. | <u>2.75%</u> |
| Total | 3.00% |

Bermans Towing 1 LLC

| | |
|--|--------|
| MBE: Millennium Auto Part & Towing Service | 10.00% |
|--|--------|

| | |
|-----------------------------------|-------|
| WBE: Sinclair Operation Co., Inc. | 3.00% |
|-----------------------------------|-------|

AGENDA

BOARD OF ESTIMATES

08/15/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation:

Bermans Towing 2 LLC

MBE: Millennium Auto Part & Towing Service 10.00%

WBE: Sinclair Operation Co., Inc. 3.00%

Bermans Towing 4 LLC

MBE: Millennium Auto Part & Towing Service 10.00%

WBE: Sinclair Operation Co., Inc. 3.00%

Mel's Towing & Service Center, Inc.

MBE: Chaudhry Towing Co., Inc. 7.5%

JJ Adams Fuel Oil Co., LLC 2.5%

Total 10.00%

WBE: Baltimore Auto Supply Co. 0.25%

CC Press Net, Inc. 2.75%

Total 3.00%

Universal Towing LLC

MBE: JJ Adams Fuel Oil Co., LLC 10.00%

WBE: Tote-It, Inc. 3.00%

MWBOO SET GOALS AT 10% MBE AND 3% WBE.

MWBOO FOUND VENDORS IN COMPLIANCE.

A PROTEST HAS BEEN RECEIVED FROM RIFKIN, LIVINGSTON, LEVITAN & SILVER, LLC., ON BEHALF OF BERMAN'S TOWING.

AGENDA

BOARD OF ESTIMATES

08/15/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

2. B50002455, 18" Ferguson Enterprises, \$114,999.92
Pratt Flanged Inc.
Butterfly Valves

(Department of Public Works,
Bureau of Water & Wastewater)

MWBOO GRANTED A WAIVER.

3. B50002465, Water Ferguson Enterprises, \$300,000.00
Meter Expansion Inc.
Connectors

(Department of Public Works,
Bureau of Water & Wastewater)

MWBOO GRANTED A WAIVER.

4. B50002456, Pipe Smith - Belair, Inc. \$ 50,000.00
Repair Clamps

(Department of Public Works,
Bureau of Water & Wastewater)

MWBOO GRANTED A WAIVER.

5. B50002491, Sodium Southern Ionics, Inc. \$144,000.00
Bisulfide

(Department of Public Works,
Bureau of Water & Wastewater)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/15/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

- | | | | |
|---|---|-------------|---------|
| 1. | HICKORY INTERNATIONAL DBA BALTIMORE TURF EQUIPMENT | \$27,684.00 | Low Bid |
| Solicitation No. B50002498 - Gravely Pro Turn 260 or City Approved Alternate - Department of General Services - Req. No. R589759 | | | |

The period of the award is effective upon Board approval for one year.

- | | | | |
|--|--------------------|-------------|-------------|
| 2. | SYTECH CORPORATION | \$30,170.00 | Sole Source |
| Solicitation No. 08000 - Phone Investigation System Annual Maintenance - Police Department - Req. No. R610057 | | | |

Sytech is the developer and sole distributor for the required system upgrade.

- | | | | |
|--|-------------------------|-------------|-----------------|
| 3. | MARYLAND SADDLERY, INC. | \$30,000.00 | Selected Source |
| Solicitation No. 06000 - Mounted Unit Custom Saddles and Equipment - Police Department - Req. No. R609091 | | | |

Unique local capacity to serve specific custom requirements of the Police Department's Mounted Unit including oversized saddles and equipment, custom fitting, and on-site saddler.

- | | | | |
|--|-----------------|-------------|---------|
| 4. | BLACKBAUD, INC. | \$10,296.25 | Renewal |
| Solicitation No. 08000 - Software Support and Maintenance - Mayor's Office of Employment Development - Req. No. R608887 | | | |

On July 11, 2010, the Board approved the initial award in the amount of \$10,296.25. The award contained four 1-year renewal options. On December 9, 2011, the Board approved the first renewal in the amount of \$10,296.25. This renewal in the amount of \$10,296.25 is for the period February 1, 2013 through January 31, 2014, with two 1-year renewal options remaining.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | | |
|--|--------------|---------|
| 5. GARDEN STATE HIGHWAY PRODUCTS, INC. | \$ 50,000.00 | Renewal |
| Solicitation No. B50001162 - Extruded Street Name Signs - Department of Transportation - P.O. No. P510321 | | |

On September 16, 2009, the Board approved the initial award in the amount of \$35,700.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$50,000.00 is for the period October 1, 2012 through September 30, 2013, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

| | | |
|---|-------------|---------|
| 6. NCS PEARSON, INC. | \$38,295.00 | Renewal |
| Solicitation NO. 08000 - On-Line Licenses - Mayor's Office of Human Resources - Req. No. R609577 | | |

On January 11, 2012, the Board approved the initial award in the amount of \$38,073.00. The award contained four 1-year renewal options. This renewal in the amount of \$38,295.00 is for the period September 1, 2012 through August 31, 2013, with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | | |
|--|---------|---------|
| 7. OLD DOMINION BRUSH CO., | \$ 0.00 | Renewal |
| Solicitation No. 08000 - O.E.M. Pars and Service for ODB Brand Leaf Collection Systems - Department of General Services - P.O. No. P505248 | | |

On October 29, 2008, the Board approved the initial award in the amount of \$800,000.00. The award contained two 1-year renewal options. On August 17, 2011, the Board approved the first one-year renewal. This final renewal is for the period October 29, 2012 through October 28, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

| | | |
|--|-------------|---------|
| 8. A&A SALES ASSOCIATES, LLC. | \$50,000.00 | Renewal |
| Solicitation No. B50002098 - Steel-Toe Rubber Hip Boots - Department of Public Works - Req. No. R577660 | | |

On October 5, 2011, the Board approved the initial award in the amount of \$44,457.00. The award contained four 1-year renewal options. This renewal in the amount of \$50,000.00 is for the period September 28, 2012 through September 27, 2013, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

08/15/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases

- | | | | |
|----|---|-------------|---------|
| 9. | NATIONAL CAPITAL INDUSTRIES | \$50,000.00 | Renewal |
| | Solicitation No. B50001180 - Revolution Traffic Cones - Departments - Various - P.O. No. P510696 | | |

On September 16, 2009, the Board approved the initial award in the amount of \$46,440.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$50,000.00 is for the period September 29, 2012 through September 28, 2013.

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|--|---------|---------|
| 10. | ROBNET, INC. MIDWEST MOTOR SUPPLY d/b/a KIMBALL MIDWEST | \$ 0.00 | Renewal |
| | Solicitation No. B50001103 - Automotive Hardware: Fasteners, Nuts & Bolts, Etc. - Department of General Services - P.O. Nos. P510825 and P511343 | | |

On October 21, 2009, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two 1-year renewal options. This renewal is for the period November 1, 2012 through October 31, 2013, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|--|---------|--------------------------------|
| 11. | VERIZON BUSINESS SERVICES | \$ 0.00 | Ratification and Term Order |
| | Solicitation No. 08000 - Replacement of Equipment for 911 Center and Lease and Maintenance of Enhanced 911 Customer Premise Equipment - Police Department - P.O. No. P513704 | | |

AGENDA

BOARD OF ESTIMATES

08/15/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|--------|-----------------|-------------|
|--------|-----------------|-------------|

Bureau of Purchases - cont'd

On June 16, 2010, the Board approved the initial award in the amount of \$2,089,600.00. The award contained three 1-year renewal options. On June 8, 2011, the Board approved a renewal in the amount of \$250,000.00. Due to administrative error, the contract expired on June 15, 2012 with three 1-year renewal options remaining. It is requested that the contract be ratified for the period June 16, 2012 through August 14, 2012 and to award a term order for the period August 15, 2012 through June 15, 2013 under the same terms and conditions as the original agreement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

| | | | |
|-----|-------------------|---|---|
| 12. | INNOVYZE, INC. | \$ 22,872.50 13,723.50 <u>106,342.00</u> \$142,938.00 | Ratification/ Term Order/ Agreement |
|-----|-------------------|---|---|

Solicitation No. 08000 - Software Maintenance and Support Agreement - Department of Public Works, Bureau of Water and Wastewater - Req. No. R592101

The vendor is the original software developer and sole provider of software licenses, maintenance, and support for InfoWorks CS software, used for modeling and mapping of the sewerage systems. This is required to meet the provisions of the Consent Decree. An award is recommended to this vendor on a sole source basis.

The Bureau of Water and Wastewater originally procured the software on September 1, 2005 through the Contract Administration Office of the Department of Public Works and the annual software maintenance had been renewed via sole source purchase orders between 2008 and 2011. The contract expired on December 31, 2011, however the vendor continued to provide services to meet the City's needs. The vendor also

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

began a new corporate policy of standardizing renewal expiration dates of January 15th regardless of the expiration date for the previous year. A ratification was required due to the extensive period of reconciliation on the agreement terms between the City's Law Department and the vendor's legal team. It is requested that the expenditure from January 15, 2012 through August 14, 2012 be ratified and that a term purchase order be approved under the terms and conditions negotiated by the City and the vendor per the submitted agreement.

The Board is requested to approve and authorize execution of a software maintenance and support agreement with Innovyze, Inc. The period of the agreement effective upon Board approval for one year with four 1-year renewal options. The period of the ratification is January 15, 2012 through August 14, 2012. The period of the term order is August 15, 2012 through January 15, 2013.

The estimated contract amount includes the four 1-year renewal options.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement and/or service is recommended.

(The software maintenance and support agreement has been approved by the Law Department as to form and legal sufficiency)

Department of General Services

- | | | |
|--|-------------|---------|
| 13. CITIROOF CORPORATION | \$45,310.00 | Low Bid |
| IC 552 - Water Maintenance Yard Roof Replacement and Related Work, 2947 Washington Blvd. | | |

Mayor's Office of Economic - Parking Study Report-West side
& Neighborhood Development

ACTION REQUESTED OF B/E:

The Board is requested to approve funds to support a comprehensive parking study of downtown's West side.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 9904-903796-9127

\$10,000.00 - 2075-000000-5800-406700-603026

BACKGROUND/EXPLANATION:

On June 18, 2012, Lexington Market, Inc. entered into an agreement with Sabra Wang & Associates to conduct a comprehensive parking study of downtown's West side. The impetus for this study was to provide more quantifiable data on existing and future parking supply and demand, as well as on-street and off-street management strategies to support the parking needs of institutions, businesses, residents and visitors to the neighborhood.

The West side parking study will be supported by the following entities:

- Parking Authority of Baltimore City - \$10,000.00
- Lexington Market, Inc. - \$20,000.00
- Mayor's Office of Economic & Neighborhood Development - \$20,000.00
- University of Maryland Baltimore - \$20,000.00

A request letter from Lexington Market Inc. along with a copy of the consultant's proposed scope of services is submitted.

Mayor's Office of Economic & - cont'd
Neighborhood Development

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|-----------------------|---------------------|
| \$20,000.00 | 9904-904794-9129 | 9904-903796-9127 |
| General | West side Strategy | West side Parking |
| Funds | Implementation - | Study - Active |
| | Reserve | |

This transfer will provide funds to support a comprehensive parking study of downtown's West side.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

08/15/2012

Baltimore Development - McHenry Row Commercial Loan Refinancing Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of:

1. An Escrow, Pledge, and Distribution Agreement by and among (a) the Mayor and City Council of Baltimore; (b) Manufacturers and Traders Trust Company; (c) Chesapeake Paperboard Centre, LLC; (d) CPC HT, LLC; (e) CPC Retail, LLC; (f) McHenry Row Holding Company, LLC; (g) CPC Residential, LLC; (h) CPC Parking, LLC; and (i) Great American Life Insurance Company.
2. A Subordination and Intercreditor Agreement by and among (a) the City and City Council of Baltimore; (b) Great American Life Insurance Company; (c) Chesapeake Paperboard Centre, LLC; (d) CPC HT, LLC; (e) CPC Retail, LLC; and (f) McHenry Row Holding Company, LLC.

AMOUNT OF MONEY AND SOURCE:

None

BACKGROUND/EXPLANATION:

Pursuant to a development and financing agreement between the City and Chesapeake Paperboard Centre, LLC and McHenry Row Holding Company, LLC (collectively, the developer), as approved by the Board on August 3, 2010, the City issued \$20,905,000.00 of Parking Revenue Bonds and used the proceeds thereof to purchase two parking garages from the developer located at the McHenry Row Mixed-Use Development Project (the Project)

Pursuant to two Amended and Restated Installment Sale and Operating Agreements between the City and the developer dated November 30, 2010 and March 4, 2011, respectively, the developer has agreed to purchase the parking garages back from the City in

BDC - cont'd

installments equal to the City's principal and interest payments on the Parking Revenue Bonds, and has further agreed to serve as the City's parking garage operator, until such time as the Parking Revenue Bonds are repaid.

The developer is refinancing its commercial construction loan used to finance construction of a portion of the Project. Under the terms of the Development and Refinancing Agreement, the City is required to approve the developer's refinancing transaction.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The escrow, pledge, and distribution agreement and the subordination and intercreditor agreement have been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

69 - 70

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

08/15/2012

PERSONNEL

| | <u>Hourly Rate</u> | <u>Amount</u> |
|---------------------------|---|--------------------|
| <u>Mayor's Office</u> | | |
| 1. MARY PAT FANNON | \$60.00 (plus \$833.33 for parking, lodging, food and conf. registration) | \$15,833.33 |

Account: 1001-000000-1250-152900-603018

Ms. Fannon will continue to work as a Senior Advisor for the Mayor's Office of Government Relations. She will be responsible for advising and providing analysis to the Mayor on State legislation, fiscal initiatives and other matters that impact the City during the months of the Maryland General Assembly. Due to the Board of Estimates recess on August 1, 2012, the submittal of this request was delayed. Ms. Fannon's services were needed to provide support during the Maryland Legislative's Special Session which convened last week. The period of the agreement is August 8, 2012 through November 1, 2012.

| | | |
|--------------------------|---------|--------------------|
| 2. DAVID KNOWLTON | \$35.00 | \$63,700.00 |
|--------------------------|---------|--------------------|

Account: 5000-578711-4711-361880-601009

Mr. Knowlton will work as an Architect for the Capital Development Division. He will be responsible for managing the design and construction phases associated with the renovation of various recreation facilities. His duties will include but not be limited to preparing architectural plans and specifications for various improvements and upgrades at existing recreation facilities, conferring with consultant architects, contractors, municipal agencies and in-house staff on various projects. The period of the agreement is August 24, 2012 through August 23, 2013.

AGENDA

BOARD OF ESTIMATES

08/15/2012

PERSONNEL

Hourly Rate

Amount

Department of Recreation and Parks

3. **EARL L. SAVAGE** \$24.76 **\$29,712.00**

Account: 5000-578711-4711-361870-601009

Mr. Savage, retiree, will continue to work as an Architect II for the Department of Recreation and Parks. His duties will include but not be limited to preparing contract drawings and specifications for the renovation of recreation centers and park buildings, feasibility studies, field investigation reports, and detailed cost estimates. The period of the agreement is August 23, 2012 through August 22, 2013.

AGENDA

BOARD OF ESTIMATES

08/15/2012

TRAVEL APPROVAL/REIMBURSEMENT

Health Department

APPROVAL

| | | | | |
|----|---------------|--|-----------------------------------|------------|
| 1. | Joyce Arauwou | Nurse Family Partnership Training Denver, CO May 7 - 11, 2012 | DHMH Home Visiting Grant | \$1,202.03 |
|----|---------------|--|-----------------------------------|------------|

REIMBURSEMENT

The subsistence rate for this location is \$215.00 per day. The hotel rate is \$129.00 per night not including occupancy taxes in the amount of \$19.03 per night. The Department prepaid the airfare in the amount of \$400.40 on City issued credit card assigned to Ms. Jaquelyn Duval-Harvey. The reimbursement to Ms. Arauwou is as follows:

| | |
|----------------------|-----------------|
| Hotel | \$516.00 |
| Occ. Taxes | 76.12 |
| Parking | 55.00 |
| Meals | <u>154.51</u> |
| Reimbursement | \$801.63 |

APPROVAL

| | | | | |
|----|------------------|--|-----------------------------------|------------|
| 2. | Elizabeth Gamper | Nurse Family Partnership Training Denver, CO May 7 - 11, 2012 | DHMH Home Visiting Grant | \$1,216.10 |
|----|------------------|--|-----------------------------------|------------|

REIMBURSEMENT

The subsistence rate for this location is \$215.00 per day. The hotel rate is \$149.00 per night not including occupancy taxes in the amount of \$21.98 per night. The Department prepaid the airfare in the amount of \$389.60 on City issued credit card assigned to Ms. Jaquelyn Duval-Harvey. The reimbursement to Ms. Gamper is as follows:

AGENDA

BOARD OF ESTIMATES

08/15/2012

TRAVEL APPROVAL/REIMBURSEMENT

| | |
|----------------------|-----------------|
| Hotel | \$596.00 |
| Occ. Taxes | 87.92 |
| Parking | 53.00 |
| Meals | <u>89.58</u> |
| Reimbursement | \$826.50 |

Health Department

| | | | |
|-------------------|----------------------|----------|------------|
| 3. Sandra Haskett | Nurse Family | DHMH | \$1,257.24 |
| | Partnership Training | Home | |
| | Denver, CO | Visiting | |
| | May 7 - 11, 2012 | Grant | |

REIMBURSEMENT

The subsistence rate for this location is \$215.00 per day. The hotel rate is \$149.00 per night not including occupancy taxes in the amount of \$21.98 per night. The Department prepaid the airfare in the amount of \$400.40 on City issued credit card assigned to Ms. Jaquelyn Duval-Harvey. The reimbursement to Ms. Haskett is as follows:

| | |
|----------------------|-----------------|
| Hotel | \$596.00 |
| Occ. Taxes | 87.92 |
| Parking | 45.00 |
| Meals | <u>127.92</u> |
| Reimbursement | \$856.84 |

AGENDA

BOARD OF ESTIMATES

08/15/2012

TRAVEL REQUESTS

| <u>Name</u> | <u>To Attend</u> | <u>Fund Source</u> | <u>Amount</u> |
|------------------------------------|---|--------------------|---------------|
| <u>Baltimore Police Department</u> | | | |
| 4. Kyle E. Gooden | Executive Protection San Diego, CA Aug. 20 - 26, 2012 | Gen. Fund | \$1,893.65 |

The Department is requesting \$158.25 for the cost of a rental vehicle. A rental vehicle is needed to accompany the Mayor for Executive Protection.

AM-240-8

If official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board of Estimates must approve funds for such expenses in advance of the trip.

TRAVEL APPROVAL AND REIMBURSEMENT

Mayor's Office of Government Relations

| | | |
|-------------------|---------------|-----------|
| 5. Janelle Mummey | Gen. Funds | \$ 157.80 |
|-------------------|---------------|-----------|

On June 24 - 27, 2012, Ms. Janelle Mummey attended the Maryland Municipal League's Annual Summer Conference in Ocean City, Maryland. At this conference, Ms. Mummey attended legislative committee meetings, workshops, and seminars relevant to local government. The Department is requesting approval of the travel request and reimbursement to Ms. Mummey in the amount of \$152.08 for mileage, \$3.60 for tolls, and \$2.12 for food.

AGENDA

BOARD OF ESTIMATES

08/15/2012

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR 09028, Replacement of Two Howard Street Arch Bridge Bearings
BIDS TO BE RECV'D: 10/03/2012
BIDS TO BE OPENED: 10/03/2012

2. Department of Public Works/ - Bureau of Water and Wastewater - ER 4019R, Environmental East Stony Run Stream Restoration
BIDS TO BE RECV'D: 09/12/2012
BIDS TO BE OPENED: 09/12/2012

3. Department of General Services - GS 11849, P.S. 103 Stabilization
BIDS TO BE RECV'D: 10/03/2012
BIDS TO BE OPENED: 10/03/2012

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED