

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a subscription agreement for its investment in Aether Real Assets II, L.P. The term of the subscription agreement is for 12 years.

AMOUNT OF MONEY AND SOURCE:

\$20,000,000.00 - approximately

No General Fund monies are involved in this transaction. All funds and expenses will be expended from the F&P.

BACKGROUND/EXPLANATION:

The F&P Board of Trustees conducted a search for a fund-of-funds focusing on private natural resources. Aether Real Assets II, L.P. and two other funds were selected as a result of the search. The search and selection process was conducted with the assistance and advice of the F&P's investment advisor, Summit Strategies Group.

Aether Investment Partners, LLC will be managing approximately \$20,000,000.00 of F&P Funds in Aether Real Assets II, L.P., a fund-of-funds focusing on private natural resources.

MWBOO GRANTED A WAIVER.

(The subscription agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

American Lighting and Signalization, Inc.	\$ 116,532,000.00
Asplundh Tree Expert Co. & Subsidiaries	\$4,445,217,000.00
Bensky Construction Co., LLC and Subsidiaries	\$ 7,614,000.00
Bristol Environmental, Inc.	\$ 8,000,000.00
Driscoll Construction Co., Inc.	\$ 189,144,000.00
E&R Services, Inc.	\$ 1,422,000.00
Freyssinet, Inc.	\$ 41,013,000.00
Gill Simpson and Consolidated Subsidiaries	\$ 81,747,000.00
Gradeline Construction Co., Inc.	\$ 1,500,000.00
HGS, LLC dba Angler Environmental	\$ 36,297,000.00
J.A. Scheibel, Inc.	\$ 8,000,000.00
J & K Contracting, Inc.	\$ 1,500,000.00
Phipps Construction Contractors, Inc.	\$ 1,500,000.00
S.J. Louis Construction, Inc.	\$ 47,628,000.00
Santos Construction Co., Inc.	\$ 1,500,000.00
Skanska USA Civil Northeast, Inc. Subsidiaries	\$3,475,035,000.00
Spiniello Companies	\$ 90,828,000.00
Stella May Contracting, Inc.	\$ 8,000,000.00
Tech Contracting Co., Inc. and Affiliate	\$ 8,000,000.00

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Accurate Infrastructure Data, Inc.	Engineer Property Line Survey
AECOM Technical Services, Inc.	Architect Engineer
Ammann & Whitney Consulting Engineers, PC	Architect Engineer
CMS Associates, LLC.	Engineer
Phoenix Engineering, Inc.	Engineer Land Survey
Rubeling & Associates, Inc.	Architect
T.L.B. Associates, Inc.	Engineer
Tubin Basu & Associates, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

07/11/2012

CITY COUNCIL BILL:

12-0066 - Payments in Lieu of Taxes - Ward 04, Section 10, Block 0620, Lots 4-51 - "Lexington Square" for the purpose of authorizing an economic development project to be known as "Lexington Square," in order that the Board of Estimates of Baltimore City (the "Board") may enter into a Payment in Lieu of Taxes Agreement with Lexington Square Partners, LLC, its successors or assigns (the "Developer"), for a project encompassing approximately (i) 296 residential market rate rental units and (ii) a structured parking facility containing approximately 650 parking spaces and related improvements; generally relating to payments in lieu of taxes for the Lexington Square development; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Dept. - cont'd

Account: 4000-425513-3110-306700-603018

The consultant will provide comprehensive reviews and complete the Pre-admission Screening and Resident Review certification on each evaluation conducted by the Adult Evaluation and Review Services (AERS) multi-disciplinary team on an as-needed basis. In addition, the consultant will consult with the AERS multi-disciplinary team and/or the client's private physician and/or nursing home professional staff for clarification of mental health treatment plan/needs. At the request of the AERS team, the consultant will provide an on-site psychiatric evaluation of nursing home residents.

- | | | |
|--------------------------------|--|--------------------|
| 3. MICHAEL R. BAUM, PhD | \$200.00 per
evaluation/\$50.00
per evaluation
review | \$20,000.00 |
|--------------------------------|--|--------------------|

Account: 4000-425513-3110-306700-603018

The consultant will perform on-site psychological evaluations of clients referred for nursing home placements, as well as on-site psychological evaluations of clients in nursing homes. In addition, the consultant will review psychological reports for patients in nursing homes and submit a written psychological report to the Department's Adult Evaluation and Review Services Program delineating a treatment plan for each client/patient.

- | | | |
|------------------------------|---|--------------------|
| 4. JANICE NICKENS, RN | \$55.00 per
case for 75 cases
per month | \$49,500.00 |
|------------------------------|---|--------------------|

Account: 4000-426213-3110-606201-603018

The Maryland State Department of Health and Mental Hygiene

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Dept. - cont'd

(DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Case Monitors who will supervise personal care services to eligible recipients.

The Case Monitors will exercise independent professional judgment and carry professional liability insurance. Each case monitor will be an independent contractor and not an employee of the City.

Ms. Nickens will serve as a Case Monitor and will be responsible for establishing a plan of personal care for each eligible recipient assigned to her in Montgomery County. She will review and/or revise the plan at least once every 90 days, or more if necessary and supervise the personal care providers. She will make home visits as often as the Department's nurse supervisor determines to be necessary, but not less than every 90 days; maintain a clinical record on each recipient case monitored; and provide other case monitoring services, as required.

The Case Monitor may not exceed a maximum of 75 cases at any time, unless a waiver is received.

5. **UNITED PRESBYTERIAN MINISTRIES OF MARYLAND/** **\$** **0.00**
WESTMINSTER HOUSE APARTMENTS

The organization will serve as a volunteer Station for the Retired & Senior Volunteers Program (RSVP) at their facility Westminster House Apartments. A grant from the Corporation for National and Community Service pays 100% of the cost of the RSVP to volunteer and assist special needs clients who want to remain in homes. While the Senior Volunteers are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is April 1, 2012 through June 30, 2013.

The agreement is late because it was just signed and returned to the Department.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Department - cont'd

6. **HAVEN NURSING HOME, INC. D/B/A ARLINGTON** \$ 0.00
WEST NURSING AND REHABILITATION CENTER

The organization will serve as a Volunteer Station for the Retired and Senior Volunteer Program (RSVP). Through a grant from the Corporation for National and Community Services, the Department sponsors the RSVP. The grant pays for 100% of the cost of RSVP volunteers to assist special needs clients who want to remain in their homes. While the senior volunteers are on duty, the grant provides for their life insurance, transportation and other benefits.

7. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** \$ 16,868.00
(GEDCO)

Account: 4000-433512-3024-268418-603051

GEDCO operates a senior program, which serves as the community focal point for seniors and their caregivers. Services to be provided include but are not limited to, social, recreational and educational programs, information and assistance, outreach, wellness and transportation. The period of the agreement is July 1, 2012 through September 30, 2012.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP) AGREEMENTS

8. **MAYOR'S OFFICE OF HUMAN SERVICES/** \$ 0.00
COMMUNITY ACTION PARTNERSHIP/
SOUTHEAST COMMUNITY ACTION AGENCY

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Department - cont'd

SCSEP - cont'd

- 9. DEPARTMENT OF EDUCATION, DIVISION OF REHABILITATION SERVICES/WORKFORCE AND TECHNOLOGY CENTER \$ 0.00
- 10. DEPARTMENT OF HEALTH AND MENTAL HYGIENE/ MARYLAND BOARD OF PHARMACY \$ 0.00
- 11. UNIVERSITY OF MARYLAND, BALTIMORE COLLEGE OF DENTAL SURGERY \$ 0.00

The organizations will serve as host agencies for the SCSEP. The SCSEP provides part-time work experience and training opportunities for low-income residents of Baltimore City, aged 55 years and older with no upper age limit. The SCSEP seeks out new host agencies to facilitate placement of its participants in non-profit/governmental agencies to provide services which would otherwise not be met due to a lack of funds.

AMENDMENTS TO AGREEMENTS

- 12. ANNETTE SAUNDERS (\$3,360.00)

Account: 4000-436112-3255-316200-603026

On August 31, 2011, the Board approved the original agreement in the amount of \$21,840.00 for the period May 1, 2012 through October 31, 2012. This amendment to the agreement decreases the funding amount to \$18,480.00 and amends the period of the agreement to September 30, 2012 to reflect the grant funding period.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Dept. - cont'd

- 13. **MARYLAND DEPARTMENT OF THE ENVIRONMENT (MDE)** **\$65,604.15**

Account: 4000-426012-3031-579200-404001

On February 15, 2012 the Board approved the original agreement in the amount of \$350,000.00 for the period July 1, 2011 through August 31, 2012 for community based childhood lead poisoning prevention. This first amendment to agreement revises the budget; \$65,604.15 will fund the period of July 1, 2011 through August 31, 2011, and the original \$350,000.00 to fund the period September 1, 2011 through August 31, 2012. The total amount paid under the agreement will not exceed \$415,604.15.

GRANT AGREEMENT

- 14. **BALTIMORE CITY SCHOOL BOARD OF SCHOOL COMMISSIONERS, BALTIMORE CITY PUBLIC SCHOOL SYSTEM (BCPSS)** **\$591,894.00**

Account: 1001-000000-3100-295900-603051	\$331,894.00
6000-620412-3100-295900-605003	\$ 85,000.00
6000-650112-3100-295900-603051	\$175,000.00

This grant agreement covers the implementation of a school health electronic health record (EHR) system. The Department is collaborating with the BCPSS to customize an established EHR called Pearson Chauncey SMS and employ it at the BCPSS' 183 School health suites, as part of health services provided to the BCPSS' 83,000 students. The EHR will improve the way students' medical information is collected, tracked, maintained, retrieved, and shared, in the service of providing and maintaining student's health care.

The BCPSS will purchase equipment, hardware, and/or other software for the implementation and provide system admin-

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Department - cont'd

istration of the school EHR system. The BCPSS will maintain documentation of the development of the customized software modules and provide documentation to the Department.

The period of the grant agreement is May 1, 2012 through August 31, 2013.

The grant agreement is late because of the administrative review process at the BCPSS and the Department. It was returned to the Department on June 15, 2012.

RATIFICATION

15. **ASSOCIATED CATHOLIC CHARITIES/** **\$ 1,563.76**
ST. ANN'S ADULT DAYCARE (ACC)

Account: 5000-535412-3044-273300-607001

The Board is requested to ratify services provided to Senior Care Program Clients and to authorize payment for services rendered. The St. Ann's Adult Day Care program provides supervised care for the elderly in a community setting and focuses on a variety of services such as nursing, nutrition and transportation. The outstanding invoices were from October 1, 2011 through October 31, 2011.

During the transition between the Commission on Aging and Retirement Education (CARE) and the Department, it was anticipated that various programs from CARE would be transferred to the Baltimore City Health Care Access. On March 29, 2012, invoices were submitted and approved however; this item was forgotten and just received from the Provider.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Department - cont'd

MEMORANDUM OF UNDERSTANDING

16. **MARYLAND DEPARTMENT OF HEALTH AND MENTAL HYGIENE (DHMH), OFFICE OF HEALTH SERVICES (MEDICAID)** **\$ 0.00**

The MOU will define the responsibilities of the Administrative Care Coordination Unit (ACCU) Extension-Healthy Start Grant. The Health Department will be awarded ACCU Extension Healthy Start Grant funds. The ACCU Extension-Healthy Start Grant funds originating in the Local Health Department (LHD) Funding System are made by DHMH to the Health Department, which is reflected on the Unified Funding Document and is subject to all administrative and fiscal policy originating in the LHDFS and all conditions of award. The Health Department, as the LHD will inform Medicaid in writing, by the date determined by the Health Department's fiscal year, the amount of State Match designated for the State share for the ACCU Extension - Healthy Start Grant. The Health Department will maintain sufficient records of all costs charged to the grant and comply with all terms and conditions.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION (EXCEPT ITEM NOS. 5, 6, 8, 9, 10, 11, 14, and 16).

(The agreements, amendments to agreements, grant agreement and memorandum of understanding have been approved by the law department as to form and legal sufficiency)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the purchase of gift cards for snacks, refreshments, and incentives for the STD/HIV Prevention Program.

AMOUNT OF MONEY AND SOURCE:

<u>Total Amount</u>	<u>No. of Cards</u>	<u>Denomination</u>	<u>Company</u>
\$10,000.00	2,000	\$5.00	Rite Aid Corporation
5,000.00	1,000	\$5.00	Safeway, Inc.
5,000.00	1,000	\$5.00	Super Value/Save-A-Lot
\$20,000.00	-	4000-499012-3030-513200-604051	

BACKGROUND/EXPLANATION:

The Department requests approval to purchase various gift cards for the STD/HIV Prevention Program. The incentive cards will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS as well as to enhance staff ability to attract those encountered to receive counseling and testing on the STD/HIV testing van. T-Shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives purchased.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and

AGENDA

BOARD OF ESTIMATES

07/11/2012

Health Department - cont'd

its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Baltimore Development Corporation - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Neo Technologies, Inc., tenant, for the rental of a portion of the property known as 2901 Druid Hill Park Drive, Suites C104 and D104, at the Business Center @ Park Circle, consisting of approximately 1,780 square feet of flex/office space. The period of the agreement is effective upon Board approval through May 31, 2015, with one three-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Rent</u>	<u>Monthly Installments</u>
1	\$14,685.00	\$1,223.75

After year one, the base rent will be increased annually by an amount equal to 4% of the annual rent each year in order to allow for any increases in building expenses.

BACKGROUND/EXPLANATION:

The tenant is a complete sales, services, and supplier of computer printers and remanufactured toner cartridges. Neo Technologies, Inc. is an authorized dealer and/or authorized services dealer for Hewlett Packard, Cannon, Tektronix, QMS, and others. Neo Technologies, Inc. has been a tenant for approximately 15 years. The company is reducing its square footage due to business changes.

The space is leased on an "as is" basis with the exception of the landlord installing carpet in suite C104. The tenant will be responsible for any additional improvements or build-out of the premises.

AGENDA

BOARD OF ESTIMATES

07/11/2012

BDC - cont'd

All other landlord services such as utilities, limited janitorial services, maintenance and repairs to the premises are included in the initial base rent.

In addition, the tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Harvey Lee Carter	1317 Hillman Street	F/S	\$ 18,500.00

Funds are available in account 9910-910715-9588-900000-704040, Johnston Square Project.

2. Steven H. Greenfeld, Trustee for the Bankruptcy Estate of Ashford Alegenon	3317 Woodland Ave.	L/H	\$ 6,800.00
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Funds are available in account 9910-903187-9588-900000-704040, Park Heights Demo-Woodland/Virginia Corridor.

3. Mike Miguel	2758 Tivoly Ave.	L/H	\$ 44,533.00
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Funds are available in account 9910-904326-9588-900000-704040, Coldstream Homestead Montebello Project.

4. Abdullah Ayazi	2742 Tivoly Ave.	L/H	\$ 84,700.00
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Funds are available in account 9910-904326-9588-900000-704040, Coldstream Homestead Montebello Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

Dept. of Housing and Community Development - Condemnations

5. Estate of Lanora Yoffee, Country Club Trust Company	4978 Denmore Ave.	G/R \$120.00	\$ 800.00
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Funds are available in 9910-903187-9588-900000-704040, Park Heights Demo-Woodland/Virginia Avenue Corridor.

AGENDA

BOARD OF ESTIMATES

07/11/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Prior</u>				
<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>	
<u>Law Department - Settlement</u>				
6. Wanda Brown	2014 Ashland Ave.	L/H	\$ 12,020.00	

On February 3, 2010, the Board approved the acquisition by quick take condemnation of the leasehold interest in 2014 Ashland Avenue for the amount of \$15,980.00. However, the owner had a State Department of Assessments valuation of \$70,200.00. The parties agreed to settle the action for \$28,000.00. Therefore, the Board is requested to approve an additional \$12,020.00 in the settlement of this case.

Funds are available in account 9910-906416-9588-900000-704040, EBDI Project.

7. Bulldog Baltimore 1, LLC	3335 Woodland Ave.	F/S	\$ 4,500.00	
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On December 21, 2011, the Board approved the acquisition by condemnation of the fee simple in the 3335 Woodland Avenue for the amount of \$9,500.00. However, the owner of the property interest obtained an appraisal that valued the property at \$20,000.00. The State Department of Assessment revealed a valuation of \$20,000.00. The parties agreed to settle the condemnation case for \$14,000.00. Therefore, the Board is requested to approve an additional \$4,500.00 in the settlement of this case.

Funds are available in account 9910-903187-900000-704040, Park Heights Area.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 11** favorable reports on Transfers of Funds approved by the Board of Estimates at its meeting on June 13, 2012.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Bureau of Solid Waste - Employee Expense Statements

The Board is requested to approve the expense statements for the following employees:

1. **DERRICK ROGERS** **\$ 90.00**

Account: 1001-000000-5153-701600-603050

Mr. Rogers submitted a receipt for reimbursement for the fee he paid to obtain his Learner's Permit for a CDL License. However, the receipt was misplaced and as a result, his expense account for the cost of the Learner's Permit, which he paid in January 2012, was not submitted on an expense account within the 40-day time limit for submittal.

2. **ANTHONY PAIGE** **\$ 93.25**

Account: 1001-000000-5153-701600-603026

Mr. Paige submitted a receipt for reimbursement for the fee he paid to have a fingerprint test performed, which is required to renew his Pest Control Worker's License. However, the receipt was misplaced and as a result, his expense account for the cost of the test, which he paid in December 2011, was not submitted on an expense account within the 40-day time limit for submittal.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Public Works/ - Task Assignment
Bureau of Solid Waste

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 002 to Arm Group, Inc., under Project No. 1157.1, On-Call Solid Waste Management Services.

AMOUNT OF MONEY AND SOURCE:

\$107,443.25 - 9948-902047-9517-900220-703331

BACKGROUND/EXPLANATION:

On September 21, 2011, the Board awarded Arm Group, Inc. the On-Call Project 1157.1. Solid Waste requires leachate transport system upgrades to minimize scaling at the Quarantine Road Landfill.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve
all of the Extra Work Orders
as listed on the following pages:

23 - 25

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/11/2012

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- EWO #001, \$115,440.09 - Project No. 743, Reconstruction of Annapolis Road/Waterview Avenue Interchange at MD 295 Russell Street

\$ 698,229.63 -	Jacobs Engineering Group, Inc.	-	-
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2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$101,588.00	9950-9011824-9509	
Federal	Constr. Reserve	
	Maisel Street	
	Pedestrian Bridge	
25,397.00	" "	
<u>MVR</u>		
\$126,985.00	-----	9950-901882-9508-2
		Contingencies -
		Annapolis Road
		Bridge

This transfer will provide funds to cover the costs related to BD No. 10316, Project 743, Change Order No. 1, for Annapolis Road/Waterview Avenue Interchange, by Jacobs Engineering Group, Inc.

AGENDA

BOARD OF ESTIMATES

07/11/2012

EXTRA WORK ORDERS

	<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
	<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>
<u>Department of Transportation</u>					
3.	EWO #002, \$ 0.00 - TR 11301, Resurfacing Highways @ Various Locations - NW Sector II				
	\$ 2,043,094.97	\$ 4,575.00	M. Luis Constr. Co., Inc.	150	- days
4.	EWO #011, \$73,796.40 - TR 10005, Uplands Redevelopment: Mass Grading				
	\$18,279,447.78	\$ 1,016,451.15	Monumental Paving & Excavating Inc.	-	-
<u>Bureau of Water and Wastewater</u>					
5.	EWO #004, \$45,305.01 - S.W.C. 7752, Glen Edwards Run Box Culvert Rehabilitation				
	\$1,093,990.00	\$ 227,210.38	Allied Contractors, Inc.	0	99
6.	EWO #006, \$32,401.91 - S.W.C. 7761, Drainage Repairs and Improvements at Various Locations				
	\$ 453,076.42	\$ 2,740,932.00	Monumental Paving & Excavating, Inc.	0	70
7.	EWO #037, \$44,965.97 - W.C. 1198, Urgent Need Work Infrastructure Rehabilitation Various Locations				
	\$10,473,325.00	\$12,896,273.81	Spiniello Companies	0	90
8.	EWO #051, \$817,624.87 - W.C. 1198, Urgent Need Work Infrastructure Rehabilitation Various Locations				
	\$10,473,325.00	\$15,331,989.08	Spiniello Companies	-	-

Representatives of Water Engineering discovered several water mains in the vicinity of Mt. Royal Avenue that were leaking into the Amtrak Railroad tunnel under North Avenue. The On-Call contractor was directed to mobilize and make the necessary repairs. The work was tracked by representatives of the Construction Management Division.

AGENDA

BOARD OF ESTIMATES

07/11/2012

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Bureau of Water and Wastewater - cont'd

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|--|---|------------------|----------------|-------------------|-------|
| 9. | EWO #033, \$401,097.94 - S.C. 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant | | | | |
| | <hr/> | \$115,688,000.00 | \$1,462,697.85 | Fru-Con Construc- | 54 33 |
| | | | | tion, LLC | |
| <p>During pile driving operations, the contractor identified an existing bulkhead that was shown as removed on the archival drawings, and therefore not addressed in current project documents. The bulkhead, constructed of concrete, wood, and metal created an impenetrable subsurface and had to be removed to allow continuation of the pile driving.</p> | | | | | |
| 10. | EWO #037, (\$28,537.85) - S.C. 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant | | | | |
| | <hr/> | \$115,688,000.00 | \$1,903,991.08 | Fru-Con Construc- | 0 54 |
| | | | | tion, LLC | |
| 11. | EWO #041, \$87,977.21 - S.C. 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant | | | | |
| | <hr/> | \$115,688,000.00 | \$2,029,469.59 | Fru-Con Construc- | 0 57 |
| | | | | tion, LLC | |
| 12. | EWO #042, \$35,509.47 - S.C. 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant | | | | |
| | <hr/> | \$115,688,000.00 | \$2,118,342.41 | Fru-Con Construc- | 0 57 |
| | | | | tion, LLC | |
| 13. | EWO #053, \$26,776.54 - S.C. 852R, Denitrification Filters & Related Work for the Enhanced Nutrient Removal Facilities at Patapsco Wastewater Treatment Plant | | | | |
| | <hr/> | \$115,688,000.00 | \$2,234,843.95 | Fru-Con Construc- | 0 63 |
| | | | | tion, LLC | |

AGENDA

BOARD OF ESTIMATES

07/11/2012

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Baltimore Child Abuse Center (BCAC). The period of the agreement is effective upon Board approval through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$55,000.00 - 5000-512812-2021-212700-600000

BACKGROUND/EXPLANATION:

The State of Maryland, Department of Public Safety and Correctional Services (DPSCS), is required under Criminal Procedure Article subsection 11-713(3) and (4), and under COMAR 12.6.01.17 to reimburse each local law enforcement unit annually for processing registration statements, fingerprints, photographs, and for performing community notification requirements.

The rate for reimbursement is \$200.00 per sexual offender registration, with 1,481 active registrants. Based on that calculation, a payment of \$296,200.00 was disbursed to the Department.

This funding is on-going and is to be spent until exhausted. The BCAC will employ a Forensic Interviewer and be reimbursed for expenditures not-to-exceed \$55,000.00 out of the \$296,200.00 reimbursement from the DPSCS.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Police Department - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Police Department - Grant Adjustment Notices

The Board is requested to approve and authorize acceptance of the following Grant Adjustment Notices (GAN) from the Maryland Emergency Management Agency (MEMA):

1. 2009 METROPOLITAN MEDICAL RESPONSE SYSTEM \$0.00

Account: 4000-435610-2110-683800-600000

On May 26, 2010, the Board authorized acceptance of a Grant Award Agreement for the 2009 Metropolitan Medical Response System, funded through the U.S. Department of Homeland Security in the amount of \$321,221.00. The GAN extends the period of the award through June 30, 2012. All other conditions will remain in full force and effect.

2. 2009 STATE HOMELAND SECURITY PROGRAM (SHSP) \$0.00

Account: 4000-435810-2010-683900-600000

On May 26, 2010, the Board authorized acceptance of a Grant Award Agreement for the 2009 SHSP in the amount of \$2,056,926.00. This grant provides funds to build capabilities at the State and local levels. Activities implemented under SHSP must support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to terrorism in order to be considered eligible. Eligible activities include planning, organization, training, exercises, equipment, and personnel. The GAN extends the period of the award through July 31, 2012.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(The grant adjustment notices have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of General Services - Energy Efficiency Community
Block Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the energy efficiency community block grant agreement with the Creative Alliance, Inc. The period of the agreement is effective upon Board approval through August 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$3,500.00 - 9916-913900-9197

BACKGROUND/EXPLANATION:

The Department has received an award under the Energy Efficiency and Conservation Block Grant Program from the U.S. Department of Energy.

Under the terms of the sub-grant agreement, the community non-profit will implement energy efficiency upgrades to its facility located at 3134 Eastern Avenue. The DGS and the Department of Planning, Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Saver Grant" applications from Baltimore non-profits for use of these funds. This organization received a qualifying score for proposed energy upgrades. The total project cost is \$3,500.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The energy efficiency community block grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1119 Light Street	Pelta Management, LLC	One dumpster 6' x 4'
Annual Charge: \$336.00		
2. 100 E. Pratt Street	100 East Pratt Street Business Trust	One doubled face non-illuminated sign 5 sq. ft.
Annual Charge: \$ 70.40		
3. 6 W. Cross Street	West Cross Street, LLC	One cornice sign 10' x 2', two bracket signs 3' x 3'
Annual Charge: \$140.60		
4. 1727 Aliceanna St.*	School House Properties, LLC	One set of steps, one canopy 12'6" x 3'1"
1729 Aliceanna St.*		One set of steps, one canopy 12'6" x 3'1"
1731 Aliceanna St.*		One set of steps, one canopy 12'6" x 3'1"
*all addresses a/k/a 700-26 S. Ann Street		
Annual Charge: \$343.74		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of General Services - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with KCI Technologies, Inc. (KCI) for Project No. 1126K. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$1,997,807.96 - Upset limit

BACKGROUND/EXPLANATION:

Various City agencies, on a continuing basis, require civil and structural engineering services to modify, upgrade or repair their facilities. Typically, the work involved is limited in scope or of an urgent nature, which in either case, should not be postponed until the customary civil/structural engineering selection process can be executed. To accommodate this type of work, the Department wishes to establish an on-call civil structural engineering agreement with the KCI. The services will be provided on an as-needed basis, as needs are identified.

The cost of services rendered will be negotiated on a not-to-exceed price for each task assigned. The fees will be based on actual payroll rates, not including overhead and burden, times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The period of the contract is for two years. However, projects started within the two-year period may continue beyond the two-year time frame until completion. The total fee for this consultant's contract will not exceed \$1,997,807.96 for the two-year period.

The consultant was selected pursuant to the Architect and Engineering Awards Commission (AEAC) under AEAC Project No. 1126.

AGENDA

BOARD OF ESTIMATES

07/11/2012

DGS - cont'd

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 23% MBE AND 10% WBE.

MBE: Arel Architects, Inc.	10.00%
Sidhu Associates, Inc.	<u>13.00%</u>
Total	23.00%
 WBE: PELA. Design Group, Inc.	 10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The on-call agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing and - Expenditure of Funds
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve expenditure of funds for the 18th Annual Family Fun Festival to be held by the Citizens United for the 44th District on August 11 and 12, 2012.

AMOUNT OF MONEY AND SOURCE:

\$7,083.20 - 1001-000000-1773-179600-603026

BACKGROUND/EXPLANATION:

The Family Fun Festival was established as a part of the Office of Community Services, DHCD. This event is held in the Franklin Square community. The festival will provide arts and crafts, music, and educational activities.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing and - Lien Release
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the vacant property located at 1718 North Warwick Avenue, for the transferee, Coppin State University.

AMOUNT OF MONEY AND SOURCE:

\$4,146.63, plus all accrued interest and/or penalties

BACKGROUND/EXPLANATION:

Pursuant to the Annotated Code of Maryland, Tax Property 14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law:

- the property is a vacant house,
- the liens exceed the assessed value of the property, and
- the transferee will redevelop the property and return it to productive use within a reasonable time and eliminate blighting conditions.

The transferee, will redevelop the vacant property, return it to productive use within a reasonable time, and eliminate blighting conditions. This vacant building is part of a 10-acre land assemblage for the construction of a Science and Technology Center. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

AGENDA

BOARD OF ESTIMATES

07/11/2012

DHCD - cont'd

Prior to settlement, transferee will pay the purchase price listed in the agreement of sale in the amount of \$18,000.00. This amount exceeds the flat tax and water of the property in the amount of \$3,495.74. The amount paid will be applied to satisfy the water bill, real estate taxes, flat tax first, and other liens that have accrued prior to the date of this lien release.

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the transferee to pay prior to settlement. Failure to record the deed and pay the assessed value of \$18,000.00 within 120 days from the date of approval by the Board, will void this release.

(The lien release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing and - Estoppel Certificate and
Community Development Mortgagee's Rights Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an estoppel certificate and mortgagee's rights agreement between the Department of Housing and Community Development (DHCD), Bank of America, N.A., the Department of Housing and Community Development of the State of Maryland (DHCD-MD), Hudson Housing Capital LLC, and the Columbus School Limited Partnership.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 30, 2011, the Board approved a Land Disposition Agreement (LDA) between DHCD and the Columbus School Limited Partnership (School 99) Project located at 2000 E. North Avenue and for certain parcels located on the west side of North Castle Street. The Columbus School Limited Partnership will construct thereon a rental housing complex, containing 50 affordable rental units.

The DHCD-MD intends to make construction and permanent loans to the developer in the approximate aggregate principal amount of \$1,404,958.00. Bank of America, N.A. intends to make a construction loan to the developer in the approximate principal amount of \$8,000,000.00.

The estoppel certificate and mortgagee's rights agreement clarifies the rights of the City and the lenders in the event of a default by the developer under the LDA or the loans and it gives the lenders added security and confidence in lending to the developer.

DHCD - cont'd

The DHCD recommends that the Board approve the estoppel certificate and mortgagee's rights agreement because of the tremendous benefits of this project to the community which includes the creation of 50 units of affordable housing, elimination of long-term blighting conditions, stabilization of the community, construction job opportunities and a substantial increase in the property values.

MBE/WBE PARTICIPATION:

The Developer signed a Commitment to Comply with the Minority and Women's Business Enterprise Program in the LDA.

(The estoppel certificate and mortgagee's rights agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing and - Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the local government resolutions.

The following organizations are applying to the State of Maryland's Department of Housing and Community Rental Housing Production Program (MD-RHPP), the Low Income Housing Tax Credit Program (MD-LIHTC), Rental Housing Funds Loan (RHFL), and/or Historic Tax Credits. A local government resolution of support is required by the State for all applications to these programs for funding.

<u>Organization</u>	<u>Amount</u>
1. COLUMBUS SCHOOL PROJECT (SCHOOL 99)	\$13,000,050.00
	\$ 1,404,958.00 (RHFL)
	\$ 9,703,516.00 (LIHTC)
	\$ 1,891,576.00 (HTC)

On March 30, 2011, the Board approved the land disposition agreement with the Columbus School Limited Partnership - Columbus School (School 99) Project located at 2000 E. North Avenue and for certain parcels located on the west side of North Castle Street.

The project includes the historic rehabilitation of the Columbus School into a fifty-unit affordable rental housing complex for families with parking on the Castle Street parcels. The Bank of America N.A. intends to make a construction loan to the developer in the approximate principal amount of \$8,000,000.00.

AGENDA

BOARD OF ESTIMATES

07/11/2012

DHCD - cont'd

- 2. **The O'DONNELL TOWNHOMES I, PHASE 1A** **\$2,235,684.00**
- \$ 900,000.00
(MD-RHPP)
- \$1,335,684.00
(MD-LIHTC)

The O'Donnell Townhomes I (Phase 1A) project will involved the new construction of a housing development project consisting of 76 affordable rental housing units. The project will provide 12 non-elderly disabled NED units, four UFAS units and 4 long-term affordable UFAS units. All of the units will be affordable to persons with incomes at or below 60% of area median income. This undertaking represents the first phase of a comprehensive redevelopment of the O'Donnell Heights public housing site.

- 3. **THE FELLS POINT STATION** **\$1,963,522.00**
- \$1,125,000.00
(MD-RHPP)
- \$ 838,522.00
(MD-LIHTC)

The Fells Point Station project will involve the acquisition and rehabilitation of a historic police station along with the new construction of a four story building. Upon completion, the project will create 47 mixed-income housing units of which 34 of the units will be affordable to persons with incomes at or below 60% area median income. The project will also provide six non-elderly disabled NED units, four UFAS units and four long-term affordable UFAS units. The project is located at 1621 Bank Street in the Fells Point Neighborhood.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is fully applicable and no request for waiver or exception has been made.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing and Community Development (DHCD) - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Memorandum of Agreement (MOA) with the Maryland State Historic Preservation Officer, and The Advisory Council on Historic Preservation (ACHP).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The MOA establishes procedures for compliance with historic preservation requirements in connection with the expenditure of Community Development Block Grant (CDBG) funds for certain demolition activities.

In November 2011, the DHCD proposed to the Maryland Historical Trust (MHT) to demolish 101 vacant, blighted properties in the City, including a number of buildings in Johnston Square. The MHT determined that consultation was necessary in order to be in compliance with historic review requirements that are attached to CDBG funds.

The MOA is a result of the historic preservation consulting process between the DHCD, CHAP, MHT, the ACHP, and Baltimore Heritage. The MOA also responds to additional comments from community organizations affected by the proposed demolitions. The MOA has been reviewed and signed by the State Historic Preservation Officer, the ACHP, and CHAP.

This MOA requires the DHCD to ensure and carry out the following stipulations:

- document the buildings with archival photographs,

AGENDA

BOARD OF ESTIMATES

07/11/2012

DHCD - cont'd

- document St. Frances Academy with archival photographs,
- salvage historic architectural features from City-owned structures before demolition,
- install one public interpretation panel in Johnston Square,
- create one webpage of this same public interpretation,
- explore alternatives to demolition for 1200, 1202, 1206, 1208, 1210, and 1214 Homewood Avenue, and
- consult with the Department of Planning as the DHCD works in the four affected neighborhoods.

(The memorandum of agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing - Grant Agreement
and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution on a grant agreement with Edmondson Village Collaborative, Inc. The period of the grant agreement is effective upon Board approval through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 9910-907036-9588-900000-704044

BACKGROUND/EXPLANATION:

The purpose of the grant agreement is to support the organization in its efforts to implement a Healthy Neighborhoods program in the community.

The Healthy Neighborhoods is a program that works to build real estate values in stable communities through a combination of loan programs, marketing and community organizing. The DHCD is providing a one-time grant in the amount of \$50,000.00 to offset the executive director's salary, help support efforts to market the community and to pay operating expenses.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing - Fourth Amendatory Agreement
and Community Development

ACTION REQUESTED OF B/E:

The Board is requested approve and authorize the fourth amendatory agreement with Healthy Neighborhoods, Inc. for its Home Improvement Loan Program.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - 9910-916037-9588-900000-706047

BACKGROUND/EXPLANATION:

On April 23, 2008 the Board approved the original grant agreement in the amount of \$1,000,000.00 through Ordinance 07-513 in General Funds to provide matching loans to qualified homeowners. In April 2010 the Board approved the First Amendment permitting \$333,333.00 to be moved to Healthy Neighborhoods, Inc.'s FY10 Operating Agreement and replenishing with \$583,333.00 in FY10 General Obligation Bonds.

In September 2011 a Second Amendment was approved adding \$300,000.00 to the fund and in December 2011 a Third Amendment was approved to extend the time provided to make loans.

This Fourth Amendment will replenish the Match Grants Fund by \$150,000.00 for a total City expenditure of \$1,700,000.00.

Matching Grant Funds are provided to homeowners that use the Healthy Neighborhoods Home Improvement Loan Product. Eligible buyers must qualify for a minimum of a \$5,000.00 HNI loan product and cannot earn more than 120 percent of the Area Median Income, or \$98,520.00 for a household of four. The Matching Grant is structured as a second or third deed of trust against the property and is forgiven by 20 percent for each year the owner occupant remains in the property. The borrower is responsible for paying all closing costs, including points. All other terms of the grant agreement remain in effect.

AGENDA

BOARD OF ESTIMATES

07/11/2012

DHCD - cont'd

The Matching Grant Fund is one of Healthy Neighborhood's most effective tools for building value in stable but under-priced communities. Since its inception, Healthy Neighborhoods has closed 220 grants totaling approximately \$1,017,807.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The fourth amendatory agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Healthy Neighborhoods, Inc. (HNI).

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - Healthy Neighborhood FY12 General Obligation Bonds
400,000.00 - General Funds
\$600,000.00

Funds are available in accounts: 9910-906015-9588-900000-706047
9910-906730-9588-900000-706047

BACKGROUND/EXPLANATION:

The HNI received \$750,000.00 in General Obligation Bonds through the City's FY12 Capital Budget to support Healthy Neighborhood organizations' efforts to increase values in stable but under-priced communities. The majority of the HNI's work is carried out by 13 non-profit organizations. In order to provide support to these organizations, the HNI requested that the City exchange \$400,000.00 of its General Obligation Bonds with an equal amount of General Funds.

The \$600,000.00 will be used to provide capital and operating support for the City's 13 Healthy Neighborhood organizations.

In a separate request, the Board will be requested to approve \$150,000.00 to be used to continue the HNI's matching grants program. On June 27, 2012, the Board approved a transfer of funds in the amount of \$150,000.00 for this project. The remaining funds will be used to provide architectural services for owner occupants who utilize the HNI loan products to help plan improvements and review contractor documents; small capital grants up to \$5,000.00 that will be awarded competitively for block-based improvements projects; and large capital grants up

AGENDA

BOARD OF ESTIMATES

07/11/2012

DHCD - cont'd

to \$20,000.00 that will be awarded competitively to develop capital projects with a minimum life span of 20 years.

Since its inception in 2000, the HNI has settled 132 loans for a total of \$24,814,769.00 using a \$40,000,000.00 loan fund and are doubled median sales prices on its target blocks. Fifteen neighborhoods qualify as healthy neighborhoods areas and are eligible for acquisition/rehabilitation loans, refinancing, and home improvement loans.

MBE/WBE PARTICIPATION:

The HNI has signed the Commitment to Comply with the Minority and Women's Business Enterprises Program of Baltimore City.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1.	\$200,000.00	9910-902935-9587	9910-906015-9588
	30 th Comm.	Healthy Neighbor-	Healthy Neighbor-
	Dev. Bonds	hoods, Inc. - Reserve	hoods, Inc.

In accordance with HCD's FY12 Capital Budget, funds are being transferred to support Healthy Neighborhood Projects.

2 a.	\$400,000.00	9910-906730-9588	9910-906015-9588
	General	Affordable Housing	Healthy Neighbor-
	Funds	Program AHP - Uplands	hoods, Inc.
		Redevelopment	
b.	\$400,000.00	9910-902935-9587	9910-906730-9588
	30 th Comm.	Healthy Neighborhoods,	AHP - Uplands Re-
	Dev. Bonds	Inc.	development

In its FY12 capital budget, DHCD allocated \$750,000.00 in General Obligation Bonds to the Healthy Neighborhoods, Inc. (HNI). The HNI has requested DHCD to provide \$400,000.00 of General Funds to be used for HNI operating costs in exchange for \$400,000.00 of General Obligation Bonds. Therefore, the DHCD is transferring General Funds from the Affordable Housing Program to the HNI and replacing those funds with GO Bonds from the HNI.

(In accordance with Charter requirements, reports have been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Housing and - Agreements
Community Development

The Board is requested to approve and authorize execution of the various agreements.

1. **PARKS & PEOPLE FOUNDATION, INC.** **\$ 22,000.00**

Account: 2089-208913-5930-427838-603051

Under the terms of this agreement, the funds will be used to subsidize the transportation costs of the SuperKids Camp 2012. The SuperKids Camp 2012 will serve low-performing, low-income, rising 2nd, 3rd, and 4th grade students by offering a five-week enrichment program. This program is designed to help students enrolled in the Baltimore City Public School System improve or maintain their reading skills during the summer. The period of the agreement is effective upon Board approval through August 3, 2012.

2. **WYMAN PARK CENTER COUNCIL, INC.** **\$ 14,250.00**

Account: 2089-208913-5930-426030-603051

The organization will operate the Wyman Park Tutorial Program to serve as a support system for students who are potential dropouts, discouraged with schoolwork, and who require remedial educational assistance to maintain grade level standards. Under the terms of this agreement, the funds will be used to subsidize the organization's operating costs. The period of the agreement is September 1, 2012 through June 30, 2013.

3. **COMMUNITY MEDIATION PROGRAM, INC.** **\$ 26,420.00**

Account: 2089-208913-5930-425926-603051

The organization will work to reduce interpersonal and community violence by utilizing non-violent conflict reso-

AGENDA

BOARD OF ESTIMATES

07/11/2012

DHCD - cont'd

lution strategies. The Community Mediation Program will provide free conflict resolution and mediation services to low and moderate-income persons in Baltimore City. Under the terms of this agreement, the funds will be used to subsidize the organization's operating costs. The period of the agreement is effective upon Board approval through June 30, 2013.

- 4. **BALTIMORE READS, INC.** **\$ 46,800.00**

Account: 2089-208913-5930-423734-603051

The organization will provide adult literacy services and job readiness training at the Ripken Adult Learning Center. The services will include English as a Second Language program at its main office, Adult Basic Education, Pre-GED and GED classroom instruction, individual tutoring, and monthly employability workshops. In addition, non-readers and Pre-GED services will be provided free of charge to low and moderate-income Baltimore City residents. The period of the agreement is effective upon Board approval through June 30, 2013.

- 5. **DRUID HEIGHTS COMMUNITY DEVELOPMENT CORPORATION, INC. (DHCDC)/UPTON PLANNING COMMITTEE (UPC)** **\$ 42,750.00**

Accounts: 2089-208913-5930-665681-603051	\$ 17,800.00
2089-208913-5930-665676-603051	\$ 12,950.00
2089-208913-5930-665683-603051	\$ 12,000.00

Under the terms of this agreement, the DHCDC will use the funds to subsidize the operating costs of the UPC. The DHCDC will serve as the fiscal agent for the UPC. The UPC will carry out eligible public information and organiza-

AGENDA

BOARD OF ESTIMATES

07/11/2012

DHCD - cont'd

tional capacity building to carry out neighborhood revitalization and other Community Development Block Grant-eligible activities within the Upton community. The period of the agreement is effective upon Board approval through June 30, 2013.

6. MARYLAND NEW DIRECTIONS, INC. \$ 31,540.00

Account: 2089-208913-5930-429934-603051

Maryland New Directions, Inc. will provide career counseling, job training and placement, and outreach services to low and moderate-income displaced homemakers, out-of-school youth, and female ex-offenders. The organization will prepare its clients for employment and assist in job training and placement in jobs that provide a living wage and future promotion opportunity. Under the terms of this agreement, the funds will be used to subsidize the general management, oversight, and coordination of the career counseling, and human resources development program. The period of the agreement is effective upon Board approval through June 30, 2013.

7. BANNER NEIGHBORHOOD COMMUNITY CORPORATION, INC. \$ 59,920.00

Account: 2089-208913-5930-436630-603051

Under the terms of this agreement, the organization will use the Community Development Block Grant-38 funds to provide summer employment, educational, recreational, and cultural enrichment activities for youth in Southeast

AGENDA

BOARD OF ESTIMATES

07/11/2012

DHCD - cont'd

Baltimore City. The period of the agreement is effective upon Board approval through June 30, 2013.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Human Resources - Employee Contract

Department of General Services

Mr. Charles Riemer, retiree, will continue to work as a Building Repairer. He will be responsible for building maintenance, set-up and removing items for special events within City Hall, as well as providing assistance to visitors and/or tourists who may be touring City Hall or observing the CitiStat process. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

Hourly Rate

\$12,000.00 - 1001-000000-1930-192600-601009 \$10.00

THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Baltimore City Parking Authority - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Wall Street Properties, LLC for 80 parking spaces located at 1201 Wall Street. The period of the lease agreement is August 1, 2012 through July 31, 2022.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$134,400.00	\$11,200.00

Account: 2076-000000-2321-707700-603013

BACKGROUND/EXPLANATION:

The Wall Street Garage is located in Federal Hill, a neighborhood with high parking demand. The facility is currently extremely under-utilized and is one block from the City-owned West Street Garage, which operates at capacity on weekends and during large stadium events. By leasing these 80 parking spaces and transferring monthly contract parkers from the West Street Garage to the Wall Street Garage, more parking can be accommodated in Federal Hill during peak demand periods.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Office of the Mayor - First Amendment to Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a first amendment to employment agreement with James S. Clack. The period of the agreement is effective upon Board approval through July 1, 2018.

AMOUNT OF MONEY AND SOURCE:

\$161,262.00 - 1001-000000-2101-225900-601061

BACKGROUND/EXPLANATION:

The City desires to continue to employ Mr. Clack as the Fire Chief of Baltimore City through the current term of Mayor Stephanie Rawlings-Blake, in accordance with the Baltimore City Charter. If the Mayor is elected to a new term and chooses to reappoint Mr. Clack as Fire Chief, Mr. Clack will be entitled to a continuation of the benefits provided in this contract unless a modification of this contract is executed.

Under the terms of this first amendment to employment agreement, Mr. Clack will continue to be compensated at the rate of \$161,262.00, as set in the current budget for the fiscal year 2012. His compensation will increase to \$164,487.00 on January 1, 2013 and incrementally increase every January 1 thereafter through January 1, 2018.

Mr. Clack has been charged with the effective and impartial enforcement of all applicable laws and regulations of the City and of the State of Maryland for the protection of all citizens who live or work in the City or who visit the City. He repre-

AGENDA

BOARD OF ESTIMATES

07/11/2012

Office of the Mayor - cont'd

sents and oversees the effective operation of the Fire Department, including planning, organizing, directing, staffing, and coordinating all fire and emergency medical services operations.

Since his appointment in May 2008, Mr. Clack has been effectively carrying out the duties of Fire Chief of Baltimore City. Under his leadership, the Fire Department now has two Medic Assist Cars, has implemented the Operation Care Program and is moving the Department to a new Computer-Aided Dispatch (CAD) System. Additionally, there was a record 44% reduction in fire-related deaths and a 50% savings in overtime costs in FY09.

In June 2010, the International Association of Fire Chiefs submitted Mr. Clack's name as one of seven nominations to President Obama for the position of U.S. Fire Administrator. This nomination is yet another testament of Chief Clack's experience and leadership in the field of emergency and fire response.

All other terms and conditions of the original agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

(The first amendment to employment agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Mayor's Office - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award agreement with the Corporation for National and Community Service. The period of the grant award agreement is May 20, 2012 through June 1, 2013.

AMOUNT OF MONEY AND SOURCE:

\$ 5,000.00 - 1001-000000-1250-152800-603002 (travel)
5,000.00 - 1001-000000-1250-152800-601001 (supervision)
\$10,000.00

BACKGROUND/EXPLANATION:

The grant agreement will provide 50 summer and 11 one-year AmeriCorps VISTA members who are and will be serving full time, in City government agencies and partner organizations, to implement and support the Mayor's Super Summer Reading Academy, and Power In Dirt, Recovery Corps, and Supper Club initiatives. These 61 individuals amount to a contribution valued at \$401,734.00. In addition, the Corporation has awarded a \$10,000.00 grant which will help to cover the cost of travel and supervision costs of these individuals.

The grant award agreement is late because the granting agency's delay in providing an executed Notice of Grant Award and Memorandum of Agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Mayor's Office of - TRANSFER OF LIFE-TO-DATE
Human Services SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Wanda M. Simpson.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Vicky Franklin	2
D'Andra Pollard	5
Evangaline C. "Jamilla"	5
Ketia	<u>12</u>

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

59 - 62

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/11/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayorality Related/Department of Planning</u>		
1. \$470,000.00	9904-903001-9129	9904-934010-9127
Other Fund Reserve	Construction Reserve Unallo- cated	Fire Academy Burn Building

This transfer will provide appropriation/funds to cover the costs of renovations to the Fire Academy Burn Training Building located at 6720 Pulaski Highway. A grant provided by the BGE and Exelon will provide the funding for renovations to the Burn Training Center and will allow for training classes to be conducted at the academy by the BGE and Exelon as part of the agreement.

Department of Recreation and Parks

2. \$ 50,000.00	9938-901749-9475	9938-904749-9474
State	Reserve - Comm. Parks and Play- ground FY 08	Active - Comm. Parks and Play- ground FY 08

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #9 to Greenman-Pedersen, Inc. and to reconcile the account's deficit.

3. \$20,000.00	9938-902740-9475	9938-907740-9474
MVR	Reserve - Jones Falls Greenway Phase V	Active - Jones Falls Greenway Phase V

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task #8 to Greenman-Pedersen, Inc.

AGENDA

BOARD OF ESTIMATES

07/11/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
4. \$150,000.00 3rd Public Bldg. Loan	9916-904845-9194 Capital Constr. & Maintenance - Reserve	9916-908810-9197 Infrastructure Constr. (Envista) - Active

Envista is a centralized collaboration application to exchange, synchronize and coordinate infrastructure construction projects across diverse agencies working in Baltimore Streets.

5. \$425,000.00 3 rd Public Bldg. Loan	9916-904845-9194 Capital Constr. & Maintenance - Reserve	9916-911131-9197 Environmental Remediation - Active
--	---	--

This transfer will provide funds when repairs and/or renovations uncover issues such as asbestos, lead paint, mold and other environmental hazards, these hazards must be abated immediately to comply with Federal and State requirements.

6 a. \$270,000.00 General Fund	9916-909515-9197 City Hall/MECU Bldg. Sidewalks Active	9916-901513-9194 City Hall/MECU Bldg. Sidewalks Reserve
b. \$270,000.00 1 st Public Bldg. Loan	9916-901513-9194 City Hall/MECU Bldg. Sidewalks Reserve	9916-909515-9197 City Hall/MECU Bldg. Sidewalks Active

This transfer will provide funds to cover costs associated with the repairs to the City Hall and MECU Building sidewalks which are needed to eliminate the potential tripping hazards that currently exist.

AGENDA

BOARD OF ESTIMATES

07/11/2012

TRANSFER OF FUNDS

Department of Housing and Community Development

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
7.	\$180,352.94	9910-908617-9588	
	General Fund	Charter Schools	
		Housed in City	
	\$154,796.15	-----	9910-905618-9588
	General Funds		Charter Schools
			Bldg. Maint.
	25,556.79	-----	9910-913616-9588
	<u>General Funds</u>		Independent Charter
	\$180,332.94		Schools

This transfer will provide funds to the Charter Schools accounts to clear the deficit balance in the accounts.

8.	\$224,021.58	9910-908005-9587	9910-903805-9588
	7 th Residential	Selp Admin. - Res.	Selp Admin.
	Financing Serial		
	257,961.43	9910-908005-9587	9910-903805-9588
	25 th Comm. Dev.	Selp Admin. -	Selp Admin.
	<u>Bonds</u>	Res.	
	\$481,983.01		

This transfer will move appropriations from the Selp Administration's reserve account to the active account.

9.	\$ 14,694.86	9910-904912-9587	9910-906750-9588
	29 th Comm.	Constr. Res.-	Somerset Courts -
	Dev. Bonds	29 th Comm. Dev.	29 th Comm. Dev.
		Bonds	Bonds

This transfer will provide funds to the Somerset Courts account to clear the deficit balance in the account.

AGENDA

BOARD OF ESTIMATES

07/11/2012

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
10. \$2,779,575.97	9962-941002-9563	9962-914059-9562-2
Other	Constr. Res.	Contingencies
	Conduit Replacement	Dundalk Ave. Conduit System

This transfer will fund the cost associated with conduit construction on project TR 5038, Dundalk Ave. Conduit System.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Transportation - On-Call Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an On-Call Consultant Services Agreement with McCormick Taylor, Inc. for project no. 1162. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - Upset limit

The amount will be determined with each individual project.

BACKGROUND/EXPLANATION:

The consultant, McCormick Taylor, Inc. will assist the Department of Transportation Engineering & Construction Division in engineering design services to include, but are not limited to on-site project support, GIS support, and tasks for various Capital Improvement Projects.

The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The consulting agreement was approved by the Boards and Commission and Architectural and Engineering Awards Commissions.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

MBE: AB Consultants, Inc.	\$ 90,000.00	9.00%
Glyndon Engineering & Technology Co.	90,000.00	9.00%
Prime Engineering, Inc.	<u>90,000.00</u>	<u>9.00%</u>
	\$270,000.00	27.00%
 WBE: Phoenix Engineering, Inc.	 \$ 90,000.00	 9.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

(The on-call consultant services agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with Focus Development, LLC.

AMOUNT OF MONEY AND SOURCE:

\$26,722.75 - 9950-902071-9512-000000-490375

BACKGROUND/EXPLANATION:

Focus Development, LLC proposes to perform the scope of work for the Patterson, located at 101 S. Ellwood Avenue, constructing 131 apartment units.

Under the terms of this agreement, Focus Development, LLC will make a one-time contribution in the amount of \$26,722.75 to fund the City's multimodal transportation improvements in the project's vicinity.

APPROVED FOR FUNDS BY FINANCE

(The traffic mitigation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 4 to Rummel, Klepper & Kahl, LLP, under Project No. 1161, On-Call Construction Management Project Services.

AMOUNT OF MONEY AND SOURCE:

\$157,201.47 - 9950-902365-9508-900010-705032

BACKGROUND/EXPLANATION:

This authorization, under Task No. 4, provides for a Public Works Inspector II for the Key Highway Streetscape project.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$185,672.00 MVR	9950-903365-9508 Constr. Res. - Key Hwy. Gateway Beau- tification	9950-902365-9508-3 Design and Study - Key Hwy. Gateway Beautification

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Transportation - cont'd

This transfer will cover the deficit in the account and fund the cost associated with the BD# 34065, Task No. 4 for the Key Highway Streetscape project by Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Transportation - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 035 to STV, Inc. under Project No. 1074, On-Call Consultant Services for Rehabilitation, Reconstruction and/or Resurfacing.

AMOUNT OF MONEY AND SOURCE:

\$529,272.09 - 3000-000000-5015-385251-604011

BACKGROUND/EXPLANATION:

Under this task, the consultant will perform feasibility studies, planning, design, and preparation of contract documents required to: 1) construct a temporary maintenance facility at 400 W. North Avenue while the original facility is being restored to its original condition, and 2) a permanent facility with a salt dome at 560 W. North Avenue.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Transportation - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 001 to Gannett Fleming, Inc. under Project No. 1135, On-Call Design Services for Federal Aid Projects for Bridges within the City of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$870,458.37 - 9950-902326-9508-900010-703032

BACKGROUND/EXPLANATION:

Under this task, the consultant will provide for design engineering services in connection with the replacement of Wilkens Avenue Bridge over Gwynns Falls between Brunswick Street and Hurley Avenue. The scope of work will include environmental services (NEPA Compliance) and cultural resources, geotechnical services, design services, wetland services, storm water management boring and disposal of investigation derived waste.

DBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations part 26 (49CFR26) and the DBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$480,000.00	9950-944002-9507	
Federal	Constr. Reserve	
	For Closeout	
120,000.00	9950-902363-9509	
<u>MVR</u>	Constr. Reserve	
	Sinclair Lane	
	over CSX	
\$600,000.00	-----	9950-902326-9508-3
		Design & Study
		Wilkins Ave. Bridge
		Over Gwynns Falls

This transfer will fund costs associated with award of BD 340949, Project 1135, Task No. 1, Wilkins Avenue Bridge over Gwynns Falls by Gannett Fleming, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Bureau of Water and Wastewater - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement to Cianbro Corporation, Inc. for Water Contract No. WC 1194.

AMOUNT OF MONEY AND SOURCE:

\$24,707.36 - 9960-913631-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. WC 1194 was completed on March 25, 2011. The contractor has requested a partial release of retainage in the amount of \$24,707.36. The City holds \$44,707.36 in retainage. The remaining \$20,000.00 is sufficient to protect the interests of the City.

MBE/WBE PARTICIPATION:

MWBOO HAS APPROVED THE RELEASE

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The partial release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Bureau of Water and - Amendment No. 3 to Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 3 to agreement with Dewberry & Davis/Brown and Caldwell, a Joint Venture (JV), for Project 1039, Outfall Collection System Evaluation and Sewershed Plan. The amendment extends the agreement through August 7, 2012.

AMOUNT OF MONEY AND SOURCE:

\$50,174.24 - 9956-97613-9551-900020-703032

BACKGROUND/EXPLANATION:

Dewberry & Davis/Brown and Caldwell, a Joint Venture, was awarded an agreement to provide engineering services for the Outfall Collection System and Sewershed Plan to comply with Paragraph 9 of the Wet Weather Consent Decree for a period of 36 months. The agreement was amended on September 22, 2010 extending the agreement by 12 months. It was amended again on April 6, 2011 extending the agreement by 12 months.

Under this amendment, the consultant will provide engineering services which will include post award services such as additional technical consultation, additional RFI and PCO review and approval, and site visits and inspection. The JV was originally approved by the Office of the Boards and Commissions and Architectural and Engineering Awards Commissions.

AUDITS REVIEWED, NOTED THE TIME EXTENSION, AND FOUND THE BASIS COMPENSATION CONSISTENT WITH CITY POLICY.

(The amendment no. 3 to agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Bureau of Water and Wastewater - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$144,000.00	9956-906613-9549	
WW Revenue	Constr. Reserve	
Bonds	Sewer System	
	Evaluation Program	
	Main Outfall	
106,000.00	9956-905233-9549	
<u>Counties</u>	Constr. Reserve	
	Wastewater System	
	Annual	
\$250,000.00	-----	9956-907613-9551-3
		Engineering

The transfer will provide funds to cover the costs of Project 1039, Outfall Collection System Evaluation and Sewershed Plan.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Bureau of Water - Amendment No. 1 to Agreement
and Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Johnson, Mirmiran & Thompson, Inc. (JMT), for Project 1120J, On-Call Construction Project Management, Inspection, and Engineering Services. The amendment no. 1 will extend the agreement for one year through October 5, 2013.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - Increase

BACKGROUND/EXPLANATION:

On October 6, 2010, the Board approved the original agreement with the JMT for two years in the amount of \$1,500,000.00. The JMT provides on-call construction project management, inspection, and engineering services. The original agreement allowed for a one-year time extension and will expire October 5, 2012.

Under amendment no. 1 to agreement, the BW&WW is requesting approval of this time extension option and an increase in the upset limit by \$750,000.00 making the total contract \$2,250,000.00.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the goals established for this agreement.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

(The amendment no. 1 to the agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR 13004, Reconstruction of Alleys Citywide
BIDS TO BE RECV'D: 08/08/2012
BIDS TO BE OPENED: 08/08/2012

AGENDA

BOARD OF ESTIMATES

07/11/2012

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 002 to Rummel, Klepper & Kahl, LLP, under Project No. 1143, On-Call Project Management Assistance on S.C. 894, W.C. 1212, and S.C. 871R, Task no. 2. The duration of this task is 15 months.

AMOUNT OF MONEY AND SOURCE:

\$ 66,532.00 - 9956-906694-9551-900020-705032 (SC894)
66,531.00 - 9960-905697-9557-900020-705032 (WC1212)
66,532.00 - 9956-911411-9551-900020-705032 (SC871R)
\$199,595.00

BACKGROUND/EXPLANATION:

The consultant will provide project management assistance and resident inspection training on S.C. 894, W.C. 1212, and S.C. 871R, and other projects as the need is determined. The costs will be charged against specific additional projects as the costs are incurred.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Mayor's Office of Employment - Agreements and Grant Agreement
Development (MOED)

The Board is requested to approve and authorize execution of the various agreements.

AGREEMENTS

1. **GOODWILL INDUSTRIES OF THE CHESAPEAKE, INC.** **\$155,000.00**

Account: 4000-806413-6313-491505-603051

The organization will recruit and enroll at least 25 Baltimore City youth and young adults 16 to 21 years old who are eligible under the Workforce Investment Act to prepare and/or transition those youth to employment and/or post secondary training in the retail industry career path. The period of the agreement is July 1, 2012 through June 30, 2013.

2. **THE CREDIT UNION FOUNDATION OF MARYLAND AND THE DISTRICT OF COLUMBIA, INC.** **\$31,227.50**

Accounts: 4000-806712-6312-522505-603051
4000-807512-6312-522505-603051

The organization will conduct Bilingual Teller Training for nine eligible participants. Upon completion the participants will be employed by The Credit Union Foundation of Maryland and the District of Columbia, Inc. The period of the agreement is June 18, 2012 through October 31, 2012.

AGENDA

BOARD OF ESTIMATES

07/11/2012

MOED - cont'd

3. **HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC. (HEBCAC)** **\$600,911.00**

Account: 1001-000000-6331-475905-603051

The purpose of the agreement is to secure the services of the subcontractor in serving at least 300 out-of-school youth, ages sixteen 16 to 22, living in the City in providing comprehensive integrated services. Services include, but are not limited to: job readiness preparation, career skills training, employment connections, case management, recreational and cultural activities and related services. The period of the agreement is July 1, 2012 through June 30, 2013.

4. **IRVINGTON MY BROTHER'S KEEPER** **\$ 85,000.00**

Account: 4000-806413-6313-709605-603051

The organization will recruit and enroll 25 in-school youth, Baltimore City youth and young adults, ages 16 to 21 who are eligible under the Workforce Investment Act. The subcontractor will provide services which will assist youth in achieving educational and employment successes. Specific efforts will be directed towards graduating seniors from Edmondson/Westside High School. The period of the agreement is July 1, 2012 through June 30, 2013.

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

07/11/2012

MOED - cont'd

GRANT AGREEMENT

- 5. THE UNITED WAY OF CENTRAL MARYLAND INC. \$216,423.00**

Account: 6000-600212-6311-483200-406001

The MOED has received a grant from The United Way of Central Maryland, Inc. to provide employment readiness, subsidized work experience, job placement and retention services to homeless citizens of Baltimore City. This employment services related program entitled The Journey Home Employment Program will serve approximately 75 homeless individuals. The period of the agreement is May 1, 2012 through April 30, 2013.

- 6. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES \$500,000.00**

Account: 4000-804813-6396-454501-603040

The MOED has received a grant from the Maryland Department of Public Safety and Correctional Services, Division of Parole and Probation. MOED will provide ex-offenders with various services through an innovative pilot program that provides comprehensive support services essential to ex-offenders at its Northwest Re-entry Center. The period of the agreement is July 1, 2012 through June 30, 2013.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

The agreements are late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

(The agreements, intergovernmental agreements, and grant agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>City Council</u>			
1. Bernard C. "Jack" Young	Maryland Assn. of Counties 2012 Annual Summer Conference Ocean City, MD August 15 - 18, 2012 (Reg. Fee \$285.00)	General Funds/ Elected Officials Exp. Acct	\$1,263.63

The subsistence rate for this location is \$266.00 per day. The hotel cost is \$259.00 night day not including hotel taxes of \$27.21 per day. The office is requesting an additional \$33.00 per day for meals in incidental expenses. The registration cost has been paid from a City procurement card issued to Mr. Hosea T. Chew.

2. Carolyn Blakeney	Maryland Assn. of Counties 2012 Annual Summer Conference Ocean City, MD August 15 - 18, 2012 (Reg. Fee \$380.00)	General Funds	\$1,538.45
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The subsistence rate for this location is \$266.00 per day. The hotel cost is \$259.00 night day not including hotel taxes of \$27.20 per day. The office is requesting an additional \$33.00 per day for meals in incidental expenses. The registration cost has been paid from a City procurement card issued to Mr. Hosea T. Chew.

AGENDA

BOARD OF ESTIMATES

07/11/2012

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Information Technology</u>			
3. Lisa Allen	Assn. of Public Safety Communications Officials Conference Minneapolis, MN August 18 - 23, 2012 (Reg. Fee \$425.00)	General Funds	\$2,048.48

The subsistence rate for this location is \$192.00 per day. The hotel cost is \$169.00 per day not including hotel taxes of \$23.04 per day. The office is requesting an additional 17.00 per day for meals and incidental expenses. The airfare will be paid by a City procurement card issued to Ms. Allen and the registration will be paid upon Board approval on the City procurement card issued to Ms. Allen. The disbursement to Ms. Allen will be in the amount of \$1,210.20.

Police Department

4. Grayling G. Williams* Alonzo Moreland**	Annual Noble Nat'l. Training Conference Little Rock, AK July 20 - 26, 2012* July 21 - 23, 2012** (Reg. Fee \$425.00*)	Asset Forfeiture Fund	\$2,713.80
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Mr. Williams is required to attend the full program because he is a key participant and Mr. Moreland is presenting a three-day lecture.

5. Freddie Bland, Jr. William E. MacDonald	CID/VCIS Predictive Policing Program Los Angeles, CA July 22 - 26, 2012	Asset Forfeiture	\$2,713.20
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AGENDA

BOARD OF ESTIMATES

07/11/2012

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
6. Melissa R. Hyatt	Federal Bureau of Investigation's National Academy Quantico, VA July 16-September 21, 2012	Asset Forfeiture Funds	\$ 700.00
7. Sharon S. Talmadge Elizabeth K. Stasik	International Assoc. for Identification Annual Conf. Phoenix, AZ July 22-28, 2012	Coverdell 11 Grant	\$3,277.20

Department of Transportation

8. Adrienne Barnes	COMTO 41 st National Meeting and Training Conf. Denver, CO July 20 - 25, 2012 (Reg. Fee \$590.00)	General Funds	\$2,370.10
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The subsistence rate for this location is \$215.00 per day. The hotel rate is \$179.00 per night not including occupancy taxes in the amount of \$26.58 per night. The Department is requesting additional subsistence of \$4.00 per day to cover the cost of meals and incidental expenses.

AGENDA

BOARD OF ESTIMATES

07/11/2012

TRAVEL APPROVAL AND REIMBURSEMENT

Police Department

9. Claude Torres	Fire Investigation Academy Emmitsburg, MD April 15 - 27, 2012	General Funds	\$ 240.48
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On April 15 - 27, 2012, Mr. Torres attended the Fire Investigators Academy National Training in Emmitsburg, Maryland. All training expenses were covered by the Federal Emergency Management Agency except the meal ticket. As per the training circular, \$240.48 covered the meal ticket for the two weeks training period. Mr. Torres paid for the meal ticket. Therefore, the Department is requesting a reimbursement of \$240.48 to reimburse Mr. Torres.

The travel request is late because of a delay in the administrative review process.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Law Department - Opinion - Request for Refund of Real Property Taxes

The Board is requested to approve a refund of real property taxes for Mr. William A. Perry, claimant.

It is the opinion of the Law Department that the claimant has met the qualifications for a real property tax exemption as a disabled veteran, and that the claimant is eligible to receive a refund of taxes paid because he was honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. It has been determined that the claimant is entitled to a refund of real property taxes, which were paid as follows:re

<u>Claimant</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
1. William A. Perry	3806 Fairview Avenue	2011/2012	\$1,923.96

Pursuant to the Tax Property Article, Section 208(h)(2) it is required that interest shall be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest shall accrue from the date the application is filed with the county or municipal corporation. In order to avoid interest being paid, the claimant's application for a refund must be made within 60 days of the application.

Mr. Perry filed his application on June 11, 2012.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contract
listed on the following pages:
86 - 87
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

07/11/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 1. B50002404, Uniforms for the City of Baltimore Traffic and Safety Division Howard Uniform Company \$ 350,000.00

(Department of Transportation and Safety Divisions)

MWBOO GRANTED A WAIVER.

- 2. B50002361, Compressed Gases Airgas East, Inc. \$ 114,023.75

(Departments - Various)

MWBOO GRANTED A WAIVER.

- 3. B50001894, Telecommuni- cation Improvement & Procurement Project International Business Machines Corp. \$7,451,644.00

MWBOO SET GOALS OF 5% FOR MBE AND 2% FOR WBE.

MBE: Obverse, Inc.	\$ 56,100.18	0.91%
Matek, Inc.	<u>370,800.00</u>	<u>6.04%*</u>
Total	\$426,900.18	6.95%

WBE: Alliance Techno-logy Group, Inc.	\$202,868.00	3.30%
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*Matek, Inc. is not in good standing with the Maryland Department of Assessments and Taxation. The bidder will be allowed to substitute an approved MBE if Matek, Inc. is not in good standing at the time the work commences.

(Office of the Comptroller - Department of Communication Services)

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM TELEPHONET.

AGENDA

BOARD OF ESTIMATES

07/11/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- | | | | |
|----|--|---------------------------------------|---------------|
| 4. | B50002414, Fiber Optic
Cable Installation,
Maintenance and
Repair | Highlander
Contracting Co.,
LLC | \$ 190,950.00 |
|----|--|---------------------------------------|---------------|

MWBOO SET GOALS OF 17% FOR MBE AND 8% FOR WBE.

MBE: A-Connection, Inc. 17.00%*

WBE: Fleet Electric, Inc. 8.00%

*A-Connection, Inc. is not in good standing with the Maryland Department of Assessments and Taxation. The bidder will be allowed to substitute an approved MBE if A-Connection, Inc. is not in good standing at the time of the award.

(Mayor's Office of Information Technology)

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Finance - New AM Budget Stabilization Fund Policy

ACTION REQUESTED OF B/E:

The Board is requested to approve the new Budget Stabilization Fund, AM 421-01, to the Administrative Manual.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

AM-421-01 outlines the use, the contribution, and the restoration of the Budget Stabilization Reserve (Reserve). The Budget Stabilization Reserve (a/k/a Rainy Day Fund) serves to provide a budget defense to stabilize a post-adopted budget that has been impacted by an uncorrectable shortfall in revenues and/or an unanticipated and uncorrectable emergency expense. The reserve becomes the revenue source of last resort to avoid a budget deficit.

This policy calls for the Board of Estimates to determine the appropriate use of the Reserve, recommend the use to the City Council when appropriate, and determine the amount of the annual contribution to the Budget Stabilization Reserve from current operating revenues. In the event that the Budget Stabilization Reserve is utilized, this policy also calls for the Board of Estimates to approve a replenishment plan and a timetable to restore, in full, the drawn down funds within a period not to exceed five years.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Finance - New AM Revision Policy

ACTION REQUESTED OF B/E:

The Board is requested to approve the new policy on Administrative Manual Revision Process, AM-002-1-2, to the Administrative Manual.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

There is currently no policy in the Administrative Manual that describes the process of AM revision. The new policy on Administrative Manual Revision Process, AM-002-1-2, outlines the pre-request requirement, request format, and post-request procedure if any agency needs to revise a current AM policy.

AM-002-1-2 requires agencies to resolve any union conflicts through the Office of the Labor Commissioner before requesting a policy revision. AM-002-1-2 also requires agencies to give notice to the Departments of Human Resources and Finance if the revision involves use of leave or payment processing.

The addition of AM-002-1-2 to the Administrative Manual was recommended and reviewed by the Bureau of the Budget and Management Research, and the Department of Finance.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Finance - New AM Smoke-Free Policy

ACTION REQUESTED OF B/E:

The Board is requested to approve the new policy on Smoke-Free Workplace, AM-500-01, to the Administrative Manual.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City of Baltimore is committed to workplace safety. To that end, the Smoke-Free Environment Policy, AM-500-01, shall be the policy of the City to provide a smoke-free work environment for all employees, as well as contractors and other visitors doing business on City premises. This policy is designed in compliance with the Maryland Clean Indoor Air Act, MD, CODE ANN., Health-General § 24-501-511 (2012) and the Baltimore City Health Code, Title 12, § 12-101-112.

AM-500-01 prohibits smoking in and around City-owned and leased buildings. This policy also prohibits smoking in City-owned and leased vehicles. Employees who choose to smoke during work hours must do so during regularly scheduled breaks or meal periods and off City property.

AM-500-01 also states that persons observing a violation of this policy should bring it to the attention of a supervisor, and violations may result in disciplinary action up to and including discharge.

The addition of AM-500-01 to the Administrative Manual was recommended and reviewed by the Departments of Finance, General Services, and Human Resources.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Finance - Revisions to the Administrative
Manual Introduction, AM-002-1

ACTION REQUESTED OF B/E:

The Board is requested to approve the revisions to the Administrative Manual Introduction, AM-002-1, dated July 31, 1996.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The revisions to the Administrative Manual Introduction, AM-002-1, are to reflect changes in manual issuance and maintenance. Starting on May 18, 2012, the Administrative Manual is no longer available in hard copies and is updated continuously on the Bureau of the Budget and Management Research (BBMR) intranet. All changes made to the manual are specified in broadcasts that are emailed out to all City employees. Agencies have the option of printing out the entire manual that is available in PDF format on the intranet.

Because of changes in manual issuance and maintenance, the Administrative Manual Request Form, AM-002-1-1, is replaced by the Administrative Manual Broadcast template that should be used when emailing Administrative Manual Broadcasts to all City employees.

The revisions to AM-002-1 was recommended and reviewed by the Bureau of the Budget and Management Research, Department of Finance.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Department of Finance/Office - Renewal of Insurance Policy
of Risk Management

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the insurance policy for the Convention Center Complex and the 1st Mariner Arena through the Philadelphia Insurance Company. The policy renewed on July 1, 2012.

AMOUNT OF MONEY AND SOURCE:

\$112,053.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This policy provides liability coverage for the Convention Center Complex and the 1st Mariner Arena. The renewal is being provided by the incumbent carrier, the Philadelphia Insurance Company.

This request is late because the Office of Risk Management was still negotiating renewal terms and did not receive the final quote until June 25, 2012.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

07/11/2012

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the following lease agreement with artists for studios in the School #33 Art Center located at 1427 Light Street.

	<u>Lessee</u>	<u>Premises</u>	<u>Term</u>
1.	DAVID BROWN	STUDIO #201	April 1, 2012 - Mar. 31, 2013
2.	MAUREEN JORDAN TIERNEY	STUDIO #204	April 1, 2012 - Mar. 31, 2013

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$3,900.00	\$325.00

BACKGROUND/EXPLANATION:

The premises will be used as artist's studios. The lessor will be responsible for heat, electricity and water. The lessee will be responsible for insurance on contents, janitorial services, trash receptacles, and internal security.

The Space Utilization Committee approved the leases at its meeting on June 26, 2012.

The leases are late because of delays in obtaining signed and notarized copies of the documents from the lessees.

(The lease agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/11/2012

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a lease agreement with the Tooney Town Early Learning Center, Inc., tenant, for a portion of the property known as Kirk Multi-Purpose Center located at 909 E. 22nd Street, consisting of approximately 4,293 square feet. The period of the lease agreement is effective upon Board approval for three years, with one 3-year renewal term.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Installments</u>
<u>INITIAL TERM</u>		
Year 1 -	\$15,025.50	\$1,252.13
Year 2 -	\$15,776.78	\$1,314.73
Year 3 -	\$16,565.61	\$1,380.47
<u>RENEWAL TERM</u>		
Year 1 -	\$17,393.89	\$1,449.49
Year 2 -	\$18,263.59	\$1,521.97
Year 3 -	\$19,176.77	\$1,598.06

BACKGROUND/EXPLANATION:

The leased premises will be used for a child daycare center. The landlord will be responsible for utilities serving the leased premises to include oil, gas, electric, and water. The landlord will maintain the interior and exterior of the building.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Space Utilization Committee - cont'd

The tenant will be responsible for any minor improvements to the leased premises. The tenant will pay for all janitorial service as well as be responsible for all equipment, insurance and licensing necessary for the operation of tenant's programs.

The Space Utilization Committee approved the lease agreement at its meeting on June 26, 2012.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Space Utilization Committee - Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve transfer of the parcel known as 216 Emory Street (Block 675, Lot 80) from the inventory of the Department of Recreation and Parks to the inventory of the Department of General Services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In accordance with the authority granted to the new Department of General Services by the City Charter (Art VII, Sec 132), the DGS is now responsible for all municipal buildings, unless otherwise provided by the Charter. Transferring municipal Buildings currently registered under the Department of Recreation and Parks is in keeping with this new mission.

The Space Utilization Committee approved this transfer of jurisdiction on June 26, 2012.

AGENDA

BOARD OF ESTIMATES

07/11/2012

Space Utilization Committee - Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve transfer of the parcels known as 5001 Park Heights Avenue (Block 4585, Lot 9), 5427 Belair Road (Block 6000, Lot 22), and 2001 Park Avenue (Block 3448, Lot 30) from the inventory of the Department of Housing and Community Development to the inventory of the Department of General Services (DGS).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In accordance with the authority granted to the new Department of General Services by the City Charter (Art VII, Sec 132), the DGS is now responsible for all municipal buildings, unless otherwise provided by the Charter. Transferring municipal Buildings currently registered under the Department of Housing and Community Development is in keeping with this new mission.

The Space Utilization Committee approved this transfer of jurisdiction on June 26, 2012.

AGENDA

BOARD OF ESTIMATES

07/11/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|-------------|-------------|
| 1. N. HARRIS CORP. d/b/a | | |
| SYSTEM INNOVATORS | \$44,401.00 | Sole Source |
| Solicitation No. 08000 - Cashier Windows Software Support -
Department of Finance - Req. No. R602594 | | |

This support and maintenance is for proprietary software that is customized for use by the Bureau of Revenue Collections.

- | | | |
|---|---------|---------|
| 2. SKALAR, INC. | | |
| | \$ 0.00 | Renewal |
| Solicitation No. 08000 - Skalar Consumable Parts -
Department of Public Works - Req. No. P517926 | | |

On August 10, 2011, the Board approved the initial award in the amount of \$48,472.50. The award contained two 1-year renewal options. This renewal is for the period August 18, 2012 through August 17, 2013, with one 1-year renewal option remaining.

- | | | |
|---|-------------|---------|
| 3. HCGI HARTFORD, INC. | | |
| | \$29,840.00 | Low Bid |
| Solicitation No. B50002443 - Trimble Yuma Tables and
Accessories - Department of Public Works - Req. No. N/A | | |

- | | | |
|--|-------------|-------------|
| 4. AMES, INC. | | |
| | \$35,492.00 | Sole Source |
| Solicitation No. 08000 - Fairbanks Morse Pump Parts -
Department of Public Works - Req. No. R606176 | | |

The vendor is the sole authorized supplier/distributor of these items in our area.

- | | | |
|---|---------|---------|
| 5. FESCO EMERGENCY SALES | | |
| | \$ 0.00 | Renewal |
| Solicitation No. 08000 - O.E.M. Parts and Service for New
Medic Units - Department of General Services - P.O. No.
P503919 | | |

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

On September 3, 2008, the Board approved the initial award in the amount of \$600,000.00. The award contained two 1-year renewal options. On June 22, 2011, the Board approved the first renewal. This renewal is for the period September 3, 2012 through September 2, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|-----------------|
| 6. P. FLANIGAN & SONS,
INC. | \$500,000.00 | Selected Source |
| Solicitation No. 06000 - Tipping of Milled Material for Recycling - Department of Transportation - Req. Nos. Various | | |

The intent to waive competition was posted on CitiBuy and no objections was received. The Department of Transportation has identified the vendor as the only one that meets the agency's operational requirements.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

07/11/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|---|--|--------------|---------|
| 7. | VALLEY SUPPLY AND
EQUIPMENT COMPANY, INC. | \$ 50,000.00 | Renewal |
| Solicitation No. 06000 O.E.M. Parts and Service for JCB & Lee Boy Equipment - Department of General Services, Fleet Management - P.O. No. P510150 | | | |

On September 2, 2009, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$50,000.00 is for the period September 1, 2012 through August 31, 2013, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | | |
|---|--------------------------------|--------------|---------|
| 8. | HARLEY-DAVIDSON STORE
BUELL | \$ 50,000.00 | Renewal |
| Solicitation No. B50001138 - O.E.M. Parts and Service for Harley-Davidson Motorcycles - Department of General Services - Req. No. P509880 | | | |

On August 19, 2009, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$50,000.00 is for the period September 1, 2012 through August 31, 2013, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/11/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|----|---|--------------|---------|
| 9. | PITNEY BOWES, INC. | \$ 22,860.00 | Renewal |
| | Solicitation No. 08000 - Software Maintenance Services for PX Mailing System - Department of Public Works & Wastewater Revenue - P.O. No. P514153 | | |

On July 14, 2010, the Board approved the initial award in the amount of \$22,359.00. The award contained two 1-year renewal options. On May 18, 2011, the Board approved the first renewal in the amount of \$22,359.00. This final renewal in the amount of \$22,359.00 is for the period July 12, 2012 through July 11, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | | |
|-----|---|--------------|---------|
| 10. | HARBOR TRUCK SALES & SERVICE, d/b/a BALTIMORE FREIGHTLINER | \$500,000.00 | Renewal |
| | Solicitation No. 06000 - O.E.M. Parts, Service and Warranty Repairs for Freightliner Heavy Trucks - Department of General Services - P.O. No. P510047 | | |

On September 30, 2009, the Board approved the initial award in the amount of \$450,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$500,000.00 is for the period October 1, 2012 through September 30, 2013, with one 1-year renewal option remaining.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 11. LIBERTY DISCOUNT LAWN
EQUIPMENT | \$ 50,000.00 | Renewal |
| Solicitation No. B50000663 - Stilh Landscaping Equipment and Replacement Parts - Department of Transportation - P.O. No. P504520 | | |

On October 1, 2008, the Board approved the initial award in the amount of \$50,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$50,000.00 is for the period September 26, 2012 through September 25, 2013.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|----------|
| 12. GEIGER PUMP AND
EQUIPMENT CO. | \$ 60,000.00 | Increase |
| Solicitation No. 08000 - Replacement of KSB Submersible Pumps - Department of Public Works & Wastewater Division - P.O. No. P518560 | | |

On October 26, 2011, the Board approved the initial award in the amount of \$45,000.00. An increase is necessary due to increased usage of the contract. This increase in the amount of \$60,000.00 will make the total award amount \$105,000.00. The contract expires on October 26, 2013, with no renewal options.

AGENDA

BOARD OF ESTIMATES

07/11/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

13.	<u>JESCO, INC.</u> Solicitation No. 08000 - OEM Parts and Service for John Deere Equipment - Department of General Services - P.O. No. P514285	\$ 0.00	Extension
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On July 11, 2007, the Board approved the initial award in the amount of \$600,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. An extension of the existing contract is needed to maintain continuity of services until a new contract is put in place. This extension is for the period July 16, 2012 through September 30, 2012 and will make the total award amount \$2,850,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | |
|---|----------------|----------|
| 14. TOTAL ENVIRONMENTAL
CONCEPTS, INC. | \$1,000,000.00 | Increase |
| Solicitation No. B50001887 - Inspection, Testing, Repair, Maintenance and Installation Services - Department of General Services - P.O. No. P517187 | | |

On May 25, 2011, the Board approved the initial award in the amount of \$500,000.00. The award contained one 2-year renewal option. On June 4, 2011, the City Purchasing Agent approved an increase in the amount of \$50,000.00. An increase is necessary due to higher than estimated usage. This increase in the amount of \$1,000,000.00 will make the award amount \$1,550,000.00.

This is a requirements contract, therefore dollar amounts will vary.

MBE: Machado Construction Company, Inc.	6%
WBE: A2Z Environmental Group, LLC	2.5%
Bay Assoc., Inc.	0.85%
Monumental Supply Co.	0.45%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|--|---------|---------|
| 15. HERITAGE CHRYSLER
JEEP VW | \$ 0.00 | Renewal |
| Solicitation No. B50001145 - O.E.M. Repair Service for Chrysler Vehicles - Department of General Services - P.O. No. P509879 | | |

On August 19, 2009, the Board approved the initial award in the amount of \$2,000,000.00. The award contained two 1-year renewal options. This renewal is for the period September 1, 2012 through August 31, 2013, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

07/11/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

16. <u>PETE'S CYCLE, INC.</u>	\$ 0.00	Renewal
Solicitation No. 08000 - O.E.M. Parts and Service for ASAP Rescue Vehicles - Department of General Services - P.O. No. P503921		

On September 3, 2008, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. On June 22, 2011, the Board approved the first renewal. This final renewal is for the period September 3, 2012 through September 2, 2013, with no renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

17. <u>ALTEC INDUSTRIES, INC.</u>	\$ 0.00	Renewal
Solicitation No. 08000 O.E.M. Parts and Services for Altec Bucket Trucks - Department of General Services - P.O. No. P503392		

On August 13, 2008, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. On June 22, 2011, the Board approved the first renewal. This final renewal is for the period August 13, 2012 through August 12, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | | |
|-----|--|--------------|---------|
| 18. | E.J. WARD, INC. | \$100,000.00 | Renewal |
| | Solicitation NO. 08000 - O.E.M. Parts and Service for E.J. Ward Canceivers - Department of General Services - P.O. No. P504162 | | |

On October 1, 2008, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. On August 17, 2011, the Board approved the first renewal in the amount of \$100,000.00. This final renewal in the amount of \$100,000.00 is for the period October 1, 2012 through September 30, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|-----|--|---------|---------|
| 19. | WASTE EQUIPMENT SALES AND SERVICE, LLC, | \$ 0.00 | Renewal |
| | Solicitation No. 08000 - O.E.M. Parts and Service for New Way E-Z Pacs and K-Pacs - Department of General Services - P.O. Nos. P504705 and P504715 | | |

On October 1, 2008, the Board approved the initial award in the amount of \$3,200,000.00. The award contained two 1-year renewal options. On August 17, 2011, the Board approved the first 1-year renewal. This final renewal is for the period October 1, 2012 through September 30, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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Bureau of Purchases

20. <u>MJM INNOVATIONS</u>	\$496,860.00	Increase
Solicitation No. B50001205 - Management Services for Eating Together in Baltimore Program - Baltimore City Health Department - P.O. No. P513722		

On May 12, 2010, the Board approved the initial award in the amount of \$496,860.00. Subsequent actions have been approved. This increase in the amount of \$496,860.00 will provide funds for fiscal year 2013 and will make the total award amount \$1,368,720.00.

MWBOO SET GOALS OF 10% MBE AND 2% WBE.

MBE: Sue Ann's Office Supply	.40%
Forum Caterers	10.00%

WBE: Curry Printing & Copy Center	.30%
Jodi M. Stappler, CPA	2.01%

MWBOO FOUND VENDOR IN COMPLIANCE.

21. <u>PHI AIR MEDICAL</u>		
<u>TRANSPORTATION</u>	\$400,000.00	Selected Source
Solicitation No. 06000 - Multi-level Medical Air Transportation Services - Health Department - Req. No. R605776		

Multi-level Medical Air Transportation services for critical patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department," through the Transportation Grants Program.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The State of Maryland must license all air ambulance service companies. Phi Air Medical Transportation is licensed by the State of Maryland. The DHMH protocol further states, "This unit (Baltimore City Health Department) will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is July 11, 2012 through July 10, 2013 with four 1-year renewal options.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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|-----|--|--------------|-----------------|
| 22. | MEDSTAR/MID ATLANTIC | \$250,000.00 | Selected Source |
| | TRANSPORATION Solicitation No. 06000 - Non Emergent Air Transportation Services - Health Department - Req. No. R605777 | | |

Multi-level Medical Air Transportation services for critical care patients are provided by the Maryland Department of Health and Mental Hygiene (DHMH) through the Transportation Grants Program. The DHMH protocol state "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department," through the Transportation Grants Program.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The State of Maryland must license all air ambulance service companies. Medstar/Mid Atlantic Transportation is licensed by the State of Maryland. The DHMH protocol further states, "This unit (Baltimore City Health Department) will screen all calls as to eligibility and medical necessity, and the appropriate transportation will be arranged when approved." The period of the award is July 11, 2012 through July 10, 2013, with four 1-year renewal options.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

23.	<u>ALBAN TRACTOR</u>	<u>\$150,000.00</u>	<u>Renewal</u>
	Solicitation No, 08000 - O.E.M. Parts and Service for Caterpillar Equipment - Department of General Services, Fleet Management Division - P.O. P510078		

On September 2, 2009, the board approved the initial award in the amount of \$150,000.00. Subsequent actions were approved. This is the first of two one-year renewal options. The period of the renewal is September 1, 2012 through August 31, 2013.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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Bureau of Purchases

24.	<u>VENDORS LISTED BELOW</u>	<u>\$2,000,000.00</u>	<u>Cooperative Contract</u> Maryland State Contract DoIT - Solicitation No. 060B9800035 - Consulting and Technical Services II (CATSII). The period of the award is July 11, 2012 through May 31, 2014.
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Vendors were solicited nationwide by the Maryland State Department of Information Technology via internet posting on eMaryland Marketplace and DoIT websites. A total of 449 bid proposals were received and 436 qualified offerors were selected. This contract is for IT consulting and technical services such that individual requirements are bid among the participating vendors at prices not to exceed those originally bid. Purchase orders will be issued as the need arises to the bidders listed that offer the lowest bids, solicited via CitiBuy.

22nd Century Technologies, Inc. A P Ventures, LLC A&T Systems, Inc. Abercrombie & Associates LLC AboutWeb LLC ABSi Corporation ABSS Solutions, Inc. Accenture Acclaim Systems Inc Accounting & Computer Solutions, Inc. ACS State & Local Solutions, Inc. Adstech, Inc. Advance Digital Systems Inc. Advanced C4 Solutions, Inc. Advanced Software Systems, Inc. (ASSYST) Advantage Industries Inc. AEG - DCIS, LLC Aertight Systems, Inc. AETEA Information Technology, Inc.	Altimax Solutions LLC AMDEX Corporation America's Remote Help Desk (Enhanced IP Solutions) Angarai International, Inc. Annapolis Wireless Internet, LLC. Apex Systems, Inc. Applied Geographics, Inc. Applied Quality Communications, Inc. Applied Technology Services, Inc. (ATS) Applied Wireless Local Area Networks, Inc. Arena Technical Resources, LLC Argin Technologies, LLC ARINC Inc ARTEL Incorporated Ascellon Corporation Astor & Sanders Corporation Astornet Technologies, Inc. Audacious Inquiry, LLC
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<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
AIMSTAR Information Solutions, Inc.		Auriga Corporation, LLC
AINS, Inc.		Avanade Inc. (Ascentium)
AITHERAS, LLC		Avaya Government Solutions Incorporated
Ajilon		Avid Technology Professionals, LLC
ALENT Technologies, LLC		Avineon, Inc.
Aligned Development Strategies, Inc. (ADSI)		Axis Geospatial LLC
Alion Science and Technology Corporation		Beacon Associates, Inc.
Alliance Technology Group, LLC		Berry, Dunn, McNeil & Parker, LLC
Allied Technology Group, Inc.		BIG-Wireless, LLC
Alltech-MD LLC		Bithgroup Technologies, Inc.
Alpha Technologies Inc. (USA)		Blossom Solutions, Inc
ALTEK Information Technology, Inc.		Blue Collar Objects, LLC
Blue Sky Management Group		Computer Technology Services, Inc.
Blue Water Media		Compuware Corporation
Bogdan Computer Services, Inc.		COMSYS Services LLC
Booz Allen Hamilton Inc.		Comtech LLC
Bourntec Solutions, Inc. (Mirage Software)		Connect International, Inc.
Business Management Associates, Inc (BMA)		Consultants Consortium, Inc.
Business Solutions Group, Incorporated		Converge Networks Corporation
Cachendo, LLC.		Convergence Technology Consulting, LLC
CACI Transformation Solutions Group		CoreSphere, LLC.
CAI, Inc. (Computer Aid, Inc)		Credence Management Solutions LLC
Calvert Systems Engineering, Inc.		CSG
Cambridge Systematics Inc.		Curtis Consulting Corp.
Cambridge Systems Inc.		Cybermedia Technologies Inc. (CTEC)
Canton Group, LLC		CYQUENT, Inc.
Capability Measurement, Inc (Cypress Creek)		Daly Computers, Inc.
		Dancil-Jones & Associates, Inc.
		Data Networks of America, Inc
		Data Processing Solutions, Inc.

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Bureau of Purchases

Capital City Technologies, Inc.	Data Transformation Corp.
Carter-Lambert Divisions, LLC	DataNet Systems Corp.
CAS Severn, Inc	DBTS, Inc.
Cenden Company	Defender Technologies Group, LLC
CentreTEK Solutions LLC	Dell Marketing, L.P.
CIBER, Inc.	Delmock Technologies, Inc.
Cirdan Group, Inc	Deloitte Consulting LLP
Client Network Services, Inc.	Deque Systems, Inc.
(CNSI)	Dewberry & Davis LLC
CMC Americas, Inc.	Diamond Geeks
CMSES, Inc.	DigiComm Data Solutions, LLC
Cogent Systems	Digicon Corporation
Cognitive Technologies II, Inc.	Digital Architects, Inc.
Coleman Group, Inc	Digital Infuzion, Inc.
Columbia Telecommunications Corp.	Digital Intelligence Systems
Communications Electronics, Inc.	Corporation (DISYS)
CompCamp, Inc.	DigiTelLink Corporation
Compliance Corporation	Focus Technology Consulting, LLC
Computer Sciences Corporation	Focused HR Solutions, LLC
(CSC)	FosterSoft, Inc.
Computer Technologies Consultants,	Fox Systems, Inc.
Inc.	Freedom Consulting Group, LLC
Diverse Technologies Corporation	Fugro EarthData, Inc.
DK Consulting, LLC	G.R. Patel & Associates, Inc.
Dye Management Group, Inc.	(GRPA)
Dynamix Corporation	Gantech, Inc.
Dynanet Corporation	General Dynamics Information
Dynaxys LLC	Technology, Inc.
e.magination network llc	GeographIT (Advanced Technology
EA Engineering, Science and	Solutions Inc.)
Technology, Inc.	GeoNorth, LLC
Early Morning Software (EMS), Inc.	GL Communications Inc.
Elemental Solutions, LLC	Global Nest, LLC
Elicitek, Inc.	Global Network Systems of
Elucid Solutions, Inc.	Maryland, Inc. (GNS)
EMA, Inc	

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<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
Embedded Flight Systems, Inc		Group Z, Inc.
EMC Corporation (EMC2)		GTSI
Empower IT		HCL America Inc.
Encore Solutions Inc. (ESI)		Hewlett-Packard Company (HP)
Enlightened, Inc.		HIRE Productivity, Inc.
Enterprise Information Solutions, Inc.		ICS Nett, Inc.
Enterprise Solutions Realized, Inc. (ESR)		iCUBE Systems, Inc.
Enterprise Strategies, LLC		Idea Integration Corp.
Environmental Systems Research Institute, Inc. (ESRI)		IDP, LLC (Intrusion Detection Prevention)
ERIMAX, Inc.		IIC Technologies Inc.
Exceptional Software Strategies, Inc.		Imadgen, LLC
eXclusive Systems, LLC		Index Group Inc.
Expertech Solutions, Inc.		Infiniti Telecom & Technologies, Inc. (Infiniti Staffing)
Fairfax Data Systems, Inc.		Info-Matrix Corporation
FASTech, Inc.		INFOJINI, INC
Federal Engineering, Inc.		Information Builders, Inc.
FEI.com, Inc.		Information Consultants, Inc.
Firefly Design, Inc.		Information Dynamics
First Data Government Solutions, LP		International, Inc (IDI)
First Information Technology Services, Inc		Information Gateways, Inc.
Information Management Consultants, Inc. (IMC)		Light's Tower Construction Co., Inc. (LTCC)
Infotech & Telecom Engineering Institute (ITTECOM), Inc.		Line of Sight, LLC
Infotech Enterprises America, Inc.		LinKIT, LLC
Ingenium Corporation		Location Age, LLC
Innotion Enterprises, Inc.		Lockheed Martin Corporation
Insystech, Inc.		LoganBritton, Inc.
Integrated Technology Solutions, Inc.		LogiWare, LLC
		Lore Systems, Inc.
		Macarthur & Baker International, Inc. (MBI)
		Macro International Inc.
		Magothy Technology, LLC

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Bureau of Purchases

Intellect Corporation		Mainline Information Systems, Inc.
IntelliDyne, LLC		Mansai Corporation
Interim Business Solutions, LLC		MAR, Incorporated
International Business Machines, Corp. (IBM)		Maranatha & Associates, Inc
ISmart, LLC		Maricom Systems Incorporated
IT Resource Solutions.Net Inc.		Marjen LLC
IT Total Solutions, Inc.		MasiMax Resources, Inc.
ITSolutions Net, Inc. formerly NetStar-1, Inc		Mathtech, Inc.
IVA Communications, LLC		Matrix Systems & Technologies Inc.
IZAR Associates, Inc.		Maximum Quest Group, Inc.
Jacob & Sundstrom, Inc.		Maximus, Inc.
JANUS Associates, Inc.		MBL Technologies
JayPar, Inc.		McDuffy & Associates, LTD, Total Customer Care
JD Biggs and Associates, Inc.		Metropolitan Technology Solutions Corp. (MTS)
Jeteak Press		Micro Records Company
JHM Research and Development Inc		Millennia 2000, Inc. (M2K)
Johnson, Mirmiran & Thompson, Inc. (JMT)		Mind Over Machines, Inc
KCI Technologies, Inc.		Mindseeker, Inc.
Kerr Company, LLC		Mindteck, Inc.
Kinsail Corporation		Momentum, Inc.
Knowlogy Corporation		Morningtown Group, LLC
Kutti Tech, Inc.		MS Technologies Corporation
L-3 Services, Inc.		MTG Management Consultants, LLC
L. Robert Kimball & Associates, Inc.		Paradyne Management, Inc
Laurel Consulting Group (LCG Systems)		Patriot Technologies Inc.
LearnQuest (DPT Consulting Group)		PC Network Inc.
MVS Inc.		Peak Technology Solutions, Inc.
Mythics, Inc.		Peart-Hannon Consulting Group
N-3 Technologies, Inc.		Phoenix Group & Assoc. of Maryland, LLC
N-Tegrity Solutions Group, LLC		Pictometry International Corp.
NARVLE LLC		Planet Technologies, Inc.
Nasir Group, LLC (TNG)		Plexus Installations Inc
Navigator Management Partners LLC		Policy Studies Inc. (PSI)
		Post, Buckley, Schuh, & Jernigan, Inc. (PBS&J)

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<u>Bureau of Purchases</u>		
Neo Technologies, Inc.		Powersolv, Inc
NERDS, LLC (Network Engineering & Resources Development Specialists)		PPS Information Systems Staffing
net.America Corporation		Preferred Technology Solutions Inc.
NETWAR DEFENSE CORPORATION		Prism Communications Inc
Network Equipment Sales		Pro-Tech Computer Services, Inc.
Network Specialty Group, Inc.		Project Consulting Group Inc.
Networking Institute of Technology, Inc. (NIT)		PSI Pax, Inc
Next Tier Concepts, Inc.		QSACK & Associates, Inc
NextGen Consulting Inc.		QST, Inc
NIS Solutions		Quality Solutions Inc. (QSI)
Noblis, Inc.		Quasars, Inc.
North American Management, Inc. (NAMBCO)		RAM Consulting Corporation
Northrop Grumman Information Technology, Inc.		Ravens Group
Oakland Consulting Group, Inc.		Raytheon Company / Network Centric Systems
Obverse, Inc.		RCC Consultants, Inc.
Ohm Systems, Inc.		RCR Technology Corporation
OmegaCor Technologies A/K/A Anzi Tech Distributors		RedNetworks, Inc
Optimal Solutions and Technologies, Inc. (OST)		REI Systems, Inc.
Oshyn Inc.		Rescon Inc.
Osiris Solutions, LLC		RICOMM Systems, Inc.
P4 Corporation (P4 Performance Management)		RNR Consulting Inc. (Rahim, Inc.)
Pailen-Johnson Associates, Inc.		Static Power Conversion Services, Inc.
Paradigm Info. Tech, Inc.		SupremeSoft Corporation
Ross Technical Services, Inc (RTGX)		Sylva Consulting Services, LLC
Roy D. McQueen & Associates, LTD. (RDM)		Sympora Technologies
RTKL Associates, Inc.		Synectics for Management Decisions, Inc.
S3, Incorporated (S3 Computer Consulting, Inc.)		Synergy Systems & Services, Inc.
Sabre Communications Corporation		SYSCOM, Inc.
		System Integration & Development Inc
		System Source (Logical Ventures)
		Systems Alliance, Inc.
		Systems Integration, Inc.
		Systems Management and Research Inc.

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<u>Bureau of Purchases</u>		
SAIC (Science Applications International Corp)		SSSI (Scientific Systems & Software International Corp)
Sanborn Map Company, Inc.		ST Net, Inc
Satways, Inc.		Star Communication, Inc
Savantage Solutions, Inc.		Starry Associates, Inc.
SCD Information Technology, LLC		Systems Support Alternatives, Inc. (SSA)
Sequencing, Inc.		TC Enterprises, LLC
Seven Seas Technologies, Inc. (S2 Tech)		TeAM, Inc. (Technology Automation & Management)
Sidus Group, LLC		Tech International Corp
Sigman and Summerfield Associates, Inc.		Techfirst, Inc
Sivic Solutions Group, LLC (SSG)		TechGlobal, Inc.
Skyline Network Engineering, LLC		Technetogy LLC
SLI Global Solutions, Inc		Technical Specialties, Inc.
Smart Innovative Solutions, LLC (SIS)		Teksystems Inc.
SNAP, Inc.		Telesis Systems, Inc.
Soft-Con Enterprises, Inc.		Telvent Farradyne Inc.
Softek International Inc		Tetra Tech. Inc.
Software Consortium, Inc.		The Sharps Solutions Inc.
Software Performance Systems, inc.		Theseus Professional Services, LLC
Sogeti USA LLC		Thomas & Herbert Consulting, LLC
Solutions By Design II, LLC (SBD)		Three Sigma Software. Inc
Sona Networks, LLC		Tidal Technologies Corporation
Spatial Systems Associates, Inc.		TMD Solutions Inc
SRA International, Inc. (Systems Research & Applications)		TMI Solutions, Inc
		Total Resource Management, Inc
		Total Voice & Data Solutions
		Tracen Technologies, Inc.
		Triadata Systems, Inc.
		Trigyn Technologies, Inc
		Trilogy Technical Services, LLC
		TriTech Enterprise Systems, Inc.
		TurningPoint Global Solutions, LLC

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Bureau of Purchases

MBE/WBE PARTICIPATION:

Unatek, Inc.	Visionary Integration
Unisys Corporation	Professionals, LLC (VIP)
Unitech Solutions Inc	Vitality LLC
United Riggers, Inc.	VIVA USA INC
Universal Adaptive Consulting	VT Aepco Inc.
Services, Inc.	Waterfront Technologies, Inc.
V Group Inc	Waterman Engineering &
Vantix, Inc. (The Pittman	Consulting, LLC (WEC)
Group)	Wellfleet Consulting, Inc.
Veridyne, Inc.	Wells Landers, Inc.
VeriSolv Technologies, Inc.	Winbourne & Costas, Inc
Verizon Business Network	Windsor Solutions, Inc.
Services, Inc.	Wireless Enterprises, Ltd.
VersaTech, Inc.	Wolf Contractors
Vertical Technology Services,	Wood Consulting Services,
LLC	Inc.
VICCS, INC.	World Wide Technology
Victory Global Solutions,	Advanced Solutions
Inc.	Worldwide Information Network
Vinculum Solutions, Inc.	Systems, Inc. (WINS)
(VSI)	Xerox Corporation
Virtual Link, LLC	XRiver Technologies, LLC
Vision Information	York Telecom Corporation
Technologies, Inc.	Young Enterprise Systems,
Vision Multimedia	Inc.
Technologies, LLC	Zane Networks, LLC
Vision Systems & Technology,	Zekiah Technologies, Inc.
Inc. (VSTI)	

For any release under this master blanket contract that exceeds \$50,000.00, MBE/WBE sub-contracting goals will be set in accordance with the City's MBE/WBE law and any appropriately City-certified MBE/WBE may participate. This procedure will be enforced by MWBOO, which will be placed in the CitiBuy approval path for any such release purchase order.

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Bureau of Purchases

MWBOO has reviewed and concurs with the Bureau of Purchases plan to ensure City-certified MBE participation on the Maryland State Department of Information Technology contract. MBE and WBE goals will be set on each individual project initiated by the City of Baltimore.

A PROTEST HAS BEEN RECEIVED FROM FULL CIRCLE SOLUTIONS, INC. AND THE MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC.

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED