

## NOTICES

### PROTESTS

**ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.**

**ALL PROTESTS MUST BE IN WRITING AND STATE:**

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

AGENDA

BOARD OF ESTIMATES

06/13/2012

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Bay Town Painting, Inc.	\$ 1,500,000.00
Boyer, Inc.	\$ 21,240,000.00
C&W Construction Co.	\$ 1,500,000.00
Carl M. Weber Steel Service, Inc.	\$ 3,735,000.00
Clark Construction Group, LLC	\$1,615,905,000.00
Commercial Interiors, Inc./ Commercial Interior of Maryland, Inc.	\$ 8,000,000.00
Edwin A. and John O. Crandell, Inc.	\$ 5,823,000.00
Freeland Hoist & Crane, Inc.	\$ 1,500,000.00
Fru-Con Construction, LLC	\$ 500,000,000.00
Work Capacity Rating Underwritten by Blanket Guarantee of \$500,000,000.00 from the Parent Corporation	
Balfour Beatty LLC	
Handon Services, Inc.	\$ 270,000.00
Hunt Consulting, LLC	\$ 8,000,000.00
Locust Lane Farms, Inc.	\$ 1,500,000.00
PIM Corporation	\$ 8,000,000.00
Royale Construction, Inc.	\$ 2,835,000.00
SOJAM LLC d/b/a Martin J. Braun Co.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Cambridge Systematics, Inc.	Engineer
Faisant Associates, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

**BOARDS AND COMMISSIONS**

Prequalification of Architects and Engineers - cont'd

Gerhold, Cross & Etzel, LTD	Land Survey Property Line Survey
Geo-Technology Associates, Inc.	Land Architect Engineer
Hord Coplan Macht, Inc.	Architect Land Architect
Marks, Thomas Architects, Inc.	Architect
Morris & Ritchie Associates, Inc.	Architect Land Architect Engineer Land Survey Property Line Survey

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
all of the  
Extra Work Orders  
as listed on the following pages:

4 - 6

The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

In connection with the Transfers of Funds,  
pursuant to Charter provisions, reports have  
been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

**EXTRA WORK ORDERS AND TRANSFERS OF FUNDS**

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #001, \$155,504.52 - TR 10310, Pedestrian Lighting in Baltimore City - Hunting Ridge, Ten Hills, and Franklintown Communities

\$1,085,240.00	-	Allied Contractors, Inc.	60	-
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2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$187,175.00	9952-905034-9511	9952-906044-9510-2
MVR	Constr. Reserve	Contingencies
	Pedestrian Lighting	Street Lighting
		Historic District

This transfer will provide funds to cover the existing account deficit and fund the costs associated with Project TR 10310, Change Order No. 1, Pedestrian Lighting in Baltimore City - Hunting Ridge, Ten Hills, and Franklintown Communities by Allied Contractors, Inc.

3. EWO #001, \$45,500.00 - TR 12010, Conduit System Reconstruction at Various Locations Citywide JOC

\$2,211,048.00	-	Allied Contractors, Inc.	-	-
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4. EWO #001, \$0.00 - TR 08316, Construction of CCTV Camera & Signals Rewiring Citywide JOC

\$2,836,003.00	-	LAI Construction Services, Inc.	-	-
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**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

**EXTRA WORK ORDERS AND TRANSFERS OF FUNDS**

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time %</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

- |    |  |                                |   |   |  |
|----|--|--------------------------------|---|---|--|
| 5. | EWO #002, \$37,550.00 - TR 10319, York Road Rehabilitation from 43 <sup>rd</sup> Street to Glenwood Avenue |                                |   |   |  |
|    | \$2,783,413.10 (\$53,394.00)   | P. Flanigan & Sons, Inc.       | - | - |  |
| 6. | EWO #003, \$34,220.00 - TR 09301R, Installation of Variable Message Signs Citywide                         |                                |   |   |  |
|    | \$1,492,770.86 \$491,356.75  | Bruce & Merrilees Electric Co. | - | - |  |

7. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$94,000.00</b>	9950-944002-9507	9950-902059-9512-2
Federal	Constr. Reserve for Closeout	Contingencies Variable Message Signs

This transfer will provide funds to cover the deficit in the account and fund the cost related to TR 09301, Change Order No. 3, Installation of Variable Message Signs Citywide, by Bruce & Merrilees Electric Co.

- |    |   |                         |     |   |  |
|----|---|-------------------------|-----|---|--|
| 8. | EWO #013, \$0.00 - TR 03313, Reconstruction Washington Blvd.: I-95 to Monroe Street |                         |     |   |  |
|    | \$4,568,865.30 \$123,329.23   | Civil Construction, LLC | 150 | - |  |

AGENDA

BOARD OF ESTIMATES

06/13/2012

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water & Wastewater

- |     |   |                |                            |       |
|-----|---|----------------|----------------------------|-------|
| 9.  | EWO #003, \$0.00 - S.C. 881, On-Call Television Inspection, Cleaning and Lining Sanitary Sewers Using Cured-In-Place Pipe |                |                            |       |
|     | <hr/>   |                |                            |       |
|     | \$1,750,125.00  | \$655,000.00   | AM-Liner East, Inc.        | 180 - |
| 10. | EWO #010, \$368,643.00 - W.C. 1160R, Montebello Plant 2 Finished Water Reservoir Cover                                    |                |                            |       |
|     | <hr/>   |                |                            |       |
|     | \$36,922,950.00   | \$4,794,835.63 | Alan A. Myers, LP          | 0 78  |
| 11. | EWO #019, (\$71,781.00) - S.C. 829, Primary Settling Tanks Rehabilitation at the Back River Wastewater Treatment Plant    |                |                            |       |
|     | <hr/>   |                |                            |       |
|     | \$9,720,000.00  | \$1,972,715.04 | Mid Eastern Builders, Inc. | 0 57  |

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of General Services - Developer's Agreement No. 1225

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of developer's agreement no. 1225 with the Maryland Economic Development Corporation, developer.

**AMOUNT OF MONEY AND SOURCE:**

\$15,104,081.30

**BACKGROUND/EXPLANATION:**

The developer would like to install various utilities to their new construction located in the vicinity of 1746-1770 Ashland Avenue. This new construction will become the Maryland Public Health Lab for the Department of Health and Mental Hygiene. This developer's agreement will allow the developer to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$15,104,081.30 has been issued to the Maryland Economic Development Corporation, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of General Services - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the Constellation New Energy-Gas Division, LLC. The agreement is effective upon Board approval for one year, with four 1-year renewal options.

**AMOUNT OF MONEY AND SOURCE:**

Cost based on usage of natural gas - Various account nos. and Departments to be charged.

**BACKGROUND/EXPLANATION:**

The Baltimore Regional Cooperative Purchasing Committee (BRCPC) has developed a strategy for purchasing natural gas in the Maryland deregulated marketplace. The new strategy will provide the opportunity to purchase natural gas on a wholesale market approach utilizing the services of a Maryland-licensed natural gas supplier. The natural gas price risk will be managed in conjunction with an approved risk management policy.

The BRCPC, a standing committee of the Baltimore Metropolitan Council (BMC) has recommended award to Constellation New Energy - Gas Division, LLC to provide natural gas for the BRCPC participating entities. The lead jurisdiction for the procurement was Baltimore County government. The City government is a participating entity in this procurement as a member of the BRCPC purchasing consortium.

**MWBOO GRANTED A WAIVER.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of General Services - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the Castlebridge Group, LLC. The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$50,000.00 - 9916-913900-9197-910025-703032

**BACKGROUND/EXPLANATION:**

The consultant will assist the Energy Division in the development of an aggregate power purchasing program for low-income families and multi-unit dwellings; analyze the economic and logistical feasibility of compressed natural gas vehicles and fueling infrastructure for Baltimore City's fleet; explore the economic feasibility of gas-fired cogeneration power plants; provide assistance on the generation and sales of Renewable Energy Certificates; and develop a City-wide plan to mitigate the increase in capacity charge that will take place in 2013.

**MWBOO GRANTED A WAIVER.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2448 N. Charles St.	2436 N. Charles St. LLC	Outdoor seating 12'6" x 7'
Annual Charge: \$452.30		
2. 1415 Aliceanna St. k/a 701 S. Eden St.	701 South Eden St. LLC	Outdoor seating 8' x 4' and 16' x 4'
Annual Charge: \$561.50		
3. 3316 Greenmount Ave.	Franklin Brothers Realty, LLC	Retain one cornice sign 32' x 2½', three tubes
Annual Charge: \$ 294.72		

Since no protests were received, there are no objections to approval.

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

12 - 13

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

06/13/2012

TRANSFER OF FUNDS

Department of Transportation

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1. <b>\$21,828.35</b> MVR	9950-901056-9512 Fiber Optic & Communication System	9950-904078-9512-3 Design & Studies ITS Improvements

This transfer will fund the local share on costs associated with award of Task #3 on Project 1142 to Rummel, Klepper & Kahl, LLP for design engineering services to improve pedestrian and vehicular safety by geometric improvements, signing, marking and traffic signal modification.

2. <b>\$68,000.00</b> State Constr. Loan	9950-904313-9528 Constr. Res. - Midtown Street- scape/Traffic MG.	9950-910313-9527-3 Design and Study Midtown Street- scape/Traffic MG.
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This transfer will cover the deficit in the account and fund the cost associated with Project BD 34070, Task #1 Project 1162, for Erosion Sediment Control and Storm Water Management Plan Review by Sabra, Wang & Associates, Inc.

3. <b>\$21,606.76</b> MVR	9950-901056-9512 Fiber Optic & Communication System	9950-904078-9512-3 Design & Studies ITS Improvements
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This transfer will fund the local share on costs associated with award of Task #3 on Project 1142 (B/D #34059) to Sabra, Wang & Associates, Inc. for CCTV Camera Design and fiber optic communication design for various locations Citywide.

AGENDA

BOARD OF ESTIMATES

06/13/2012

TRANSFER OF FUNDS

Baltimore Development Corporation

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
4. \$1,002.79	9910-994001-9600	9910-902879-9601
15 <sup>th</sup> Econ.	Constr. Reserve	Commercial Revit.
Development	Unallocated Reserve	
Fund		

This transfer will provide funds for the outstanding water meter charges and abandonment fees for the following City-owned property:

<u>Property Address</u>	<u>Abandonment Fee</u>	<u>Bill Balance</u>	<u>Total</u>
4612 Maine Avenue	\$350.00	\$652.79	\$1,002.79

AGENDA

BOARD OF ESTIMATES

06/13/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Condemnation</u>			
1. Sherri Hershfield	911 N. Duncan St.	G/R \$96.00	\$ 640.00
Funds are available in City Bond Funds, account no. 9910-906423-9588-90000-704040, EBDI Phase II Project.			
2. Matthew E. Baldwin	714 Mura St.	L/H	\$ 6,733.00
Funds are available in CDBG Funds, account no. 9990-907714-9593-900001-704040, Johnston Square Project.			
3. Aeron Alberti	2793 Tivoly Ave.	F/S	\$22,000.00
Funds are available in CDBG Funds, account no. 9910-904326-9588-900000-704040, Coldstream Homestead Montebello Project.			

DHCD - Options

4. Victor K. Motosaka, Victoria L. Motosaka, Thomas V. Motosaka, & Jamie L. Motosaka as Joint Tenants	2031 E. Biddle St.	G/R \$42.00	\$ 350.00
Funds are available in account no. 9910-908087-9588-900000-704040, Broadway East Site.			
5. General German Aged Peoples Home of Baltimore	971 N. Chester St.	G/R \$54.00	\$ 450.00
Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Phase II Project.			

AGENDA

BOARD OF ESTIMATES

06/13/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
6. Cary Green, Surviving Directors & Trustees of Assets of Queen Anne Corporation	3337 Woodland Ave.	L/H	\$ 4,050.00

Funds are available in account no. 9910-903187-9588-900000-704040, Park Heights Demo-Woodland/Virginia Corridor.

7. Joan Willen Cohen	424 E. 20 <sup>th</sup> St.	G/R	\$ 542.00
		\$65.00	

Funds are available in account no. 9910-904713-9588-900000-704040, Barclay Project.

DHCD - Rescission and Approval

8. Elizabeth Sullivan	3332½ Woodland Ave.	L/H	\$ 8,096.00
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On February 22, 2012, the Board approved the acquisition of the leasehold interest in 3332½ Woodland Avenue by condemnation for the amount of \$7,360.00. However, the owner, Ms. Elizabeth Sullivan is now interested in settling the property by an option agreement. Therefore, the Board is requested to rescind its previous approval and approve the option in 3332½ Woodland Avenue.

Funds are available in account no. 9910-903187-9588-900000-704040, Park Heights Demo-Woodland/Virginia Corridor.



AGENDA

BOARD OF ESTIMATES

06/13/2012

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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DHCD - Options

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Housing and - Contract of Sale  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a contract of sale with the Housing Authority of Baltimore City. The Board is also requested to approve acquisition of this property subject to all municipal liens, interest, and penalties, except for water bills, that may accrue before the deed is recorded.

**AMOUNT OF MONEY AND SOURCE:**

\$ 1.00 - 9910-908087-9588-900000-704040

**BACKGROUND/EXPLANATION:**

This contract of sale with the Housing Authority of Baltimore City enables the City to acquire the fee simple interest in 1530 Baker Street, a vacant property in the Sandtown Winchester Urban Renewal Area, for resale through the planning and development efforts of the Department of Housing and Community Development. There are no liens other than a water bill.

**APPROVED FOR FUNDS BY FINANCE**

(The contract of sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/13/2012

Department of Housing - Land Disposition Agreement  
and Community Development (DHCD)

The Board is requested to approve and authorize execution of a land disposition agreement with TRF Development Partners-Oliver, LLC, developer, for the sale of 1101, 1103, 1117, 1119, 1201, 1201½, 1203, 1205, 1225, 1235, 1237, 1239, 1247, 1249, 1251, 1253, 1010, 1052 N. Broadway (including the descriptive lot to the rear of 1052 N. Broadway), 1216, 1226, 1242, 1246, 1254 N. Broadway, 1312, 1314, 1324, 1326 N. Caroline Street, 1215, 1217, 1219, 1221 N. Dallas St., 1610, 1626, 1628 E. Chase St., 1525 E. Biddle St., 1123, 1216 N. Bond St., 1612 and 1636 E. Preston St. located in the Oliver, Broadway East, Gay Street I, and Middle East Urban Renewal Areas.

AMOUNT OF MONEY AND SOURCE:

<u>Amount</u>	<u>Property</u>
\$1.00	1101 N. Broadway
1.00	1103 N. Broadway
1.00	1117 N. Broadway
1.00	1119 N. Broadway
1.00	1201 N. Broadway
1.00	1201 1/2 N. Broadway
1.00	1203 N. Broadway
1.00	1205 N. Broadway
1.00	1225 N. Broadway
1.00	1235 N. Broadway
1.00	1237 N. Broadway
1.00	1239 N. Broadway
1.00	1247 N. Broadway
1.00	1249 N. Broadway
1.00	1251 N. Broadway
1.00	1253 N. Broadway
1.00	1010 N. Broadway
1.00	1052 N. Broadway (including the descriptive lot to rear of 1052 N. Broadway)

AGENDA

BOARD OF ESTIMATES

06/13/2012

DHCD - cont'd

<u>Amount</u>	<u>Property</u>
2,500.00	1216 N. Broadway
2,500.00	1226 N. Broadway
2,500.00	1242 N. Broadway
2,500.00	1246 N. Broadway
2,500.00	1254 N. Broadway
2,500.00	1312 N. Caroline St.
2,500.00	1314 N. Caroline St.
2,500.00	1324 N. Caroline St.
2,500.00	1326 N. Caroline St.
1,000.00	1215 N. Dallas St.
1,000.00	1217 N. Dallas St.
1,000.00	1219 N. Dallas St.
1,000.00	1221 N. Dallas St.
2,500.00	1610 E. Chase St.
2,500.00	1626 E. Chase St.
2,500.00	1628 E. Chase St.
2,500.00	1525 E. Biddle St.
2,500.00	1123 N. Bond St.
2,500.00	1216 N. Bond St.
2,500.00	1612 E. Preston St.
2,500.00	1636 E. Preston St
<u>\$46,518.00</u>	

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in eighteen properties in the EBDI Development Area for the price of \$1.00 each, seventeen vacant rowhouses for the price of \$2,500.00 each and four vacant lots for the price of \$1,000.00 for a total of \$46,518.00 to TRF Development Partners-Oliver, LLC, which will be paid to the City of Baltimore at the time of settlement.

The project will consist of the redevelopment of the properties as single family homes. The properties are located within and will be redeveloped in accordance with the Oliver, Broadway East, Gay Street I and Middle East Urban Renewal Plans.

AGENDA

BOARD OF ESTIMATES

06/13/2012

DHCD - cont'd

Eighteen of the properties are contained in the East Baltimore Development, Inc. Land Disposition and Development Agreement (LDDA) dated April 22, 2004. The East Baltimore Development, Inc. has partnered with the TRF Development Partners-Oliver, LLC and will be joining in the transfer of the properties to TRF Development Partners-Oliver, LLC. These eighteen properties will still be subject to the terms and conditions of the EBDI LDDA including the \$1.00 purchase price. The purchase and improvements to the site will be financed through NSP3 Funds.

The provisions of Article II, Section 15 of the Charter of Baltimore City (2010 Edition); Article 13 of the Baltimore City Code (2010 Edition) which established the Department of Housing and Community Development; and Article 28, Subtitle 8 of the Baltimore City Code (2010 Edition); authorize the City to sell the property.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of appraisals. The Department has determined the price of the properties using available real estate data. The vacant lots are priced at \$1.81 per square foot. The two two-story vacant row houses are priced at \$5,323.00 each. The 24 three-story vacant row houses are priced at \$8,000.00 each. Sale of these vacant lots and row houses at a price below the price determined by the waiver valuation process will be a benefit to the immediate community, eliminate blight, stimulate economic growth, create jobs during reconstruction and the property will be reoccupied and returned to the tax rolls.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

It should be noted that the purchaser has agreed to comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Housing - Intergovernmental Agreement  
and Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an intergovernmental agreement with the State of Maryland Department of Human Resources. The period of the intergovernmental agreement is July 1, 2012 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$1,468,051.00 - FY2013  
1,508,701.00 - FY2014  
1,540,051.00 - FY2014  
**\$4,516,803.00 - 5000-585913-5970-186800**

The Department's Office of Home Energy Programs provides energy assistance grants to income eligible households to pay utility and fuel bills, minimize energy related crises and to assist in making utility and/or heating and cooling expenses more affordable. This program has been in operation in the City since 1976. It is funded through a federal grant administered by the State. Services provided by the Department include application intake, review and certification of household eligibility, community outreach and referrals to other related community services.

**APPROVED FOR FUNDS BY FINANCE**

(The intergovernmental agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the property located at 115 McPhail Street by gift from Mr. Johnnie James, Jr., et al, owner, **SUBJECT** to any outstanding municipal liens other than current water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The owner has offered to donate title to the property located at 115 McPhail Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.



AGENDA

BOARD OF ESTIMATES

06/13/2012

DHCD - cont'd

The liens for 115 McPhail Street are itemized as follows:

Cumulative Real Property Taxes 2011-2012

Total Tax	\$ 214.20
Interest/Penalties	75.06
Other	62.53
Tax Sale Interest	0.00
Miscellaneous Bills	4,348.99
Metered Water (Tax Sale)	77.83
Environmental Citation	0.00
Alley Paving	0.00
Rental Registration	<u>0.00</u>
<b>Total Municipal Liens</b>	<b>\$4,778.61</b>

The listed municipal liens, other than the current water bills, will be administratively abated after settlement.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the property located at 1722 N. Bradford Street by gift from Ms. Delisa C. Watkins, owner, **SUBJECT** to any outstanding municipal liens other than current water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The owner has offered to donate title to the property located at 1722 N. Bradford Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

AGENDA

BOARD OF ESTIMATES

06/13/2012

DHCD - cont'd

The liens for 1722 N. Bradford Street are itemized as follows:

Cumulative Real Property Taxes 2011-2012

Total Tax	\$71.40
Interest/Penalties	0.00
Other	0.00
Tax Sale Interest	0.00
Miscellaneous Bills	0.00
Metered Water (Tax Sale)	0.00
Environmental Citation	0.00
Alley Paving	0.00
Rental Registration	<u>0.00</u>
<b>Total Municipal Liens</b>	<b>\$71.40</b>

The listed municipal liens, other than the current water bills, will be administratively abated after settlement.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the property located at 1945 W. North Avenue by gift from Mr. Richard A. Eckhard, et al, owner, **SUBJECT** to any outstanding municipal liens other than current water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The owner has offered to donate title to the property located at 1945 W. North Avenue. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

AGENDA

BOARD OF ESTIMATES

06/13/2012

DHCD - cont'd

The liens for 1945 W. North Avenue are itemized as follows:

Cumulative Real Property Taxes 2011-2012

Total Tax	\$142.80
Interest/Penalties	38.92
Other	51.71
Miscellaneous Bills	2,498.96
Metered Water (Tax Sale)	150.80
Environmental Citation	500.00
Alley Paving	0.00
Rental Registration	<u>166.34</u>
<b>Total Municipal Liens</b>	<b>\$3,549.53</b>

The listed municipal liens, other than the current water bills, will be administratively abated after settlement.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the property located at 407 S. Calhoun Street by gift from The Vizion, LLC, owner, **SUBJECT** to any outstanding municipal liens other than current water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The owner has offered to donate title to the property located at 407 S. Calhoun Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

AGENDA

BOARD OF ESTIMATES

06/13/2012

DHCD - cont'd

The liens for 407 S. Calhoun Street are itemized as follows:

Cumulative Real Property Taxes 2011-2012

Total Tax	\$137.80
Interest/Penalties	0.00
Other	0.00
Miscellaneous Bills	199.91
Metered Water (Tax Sale)	0.00
Environmental Citation	0.00
Alley Paving	0.00
Rental Registration	<u>0.00</u>
<b>Total Municipal Liens</b>	<b>\$337.71</b>

The listed municipal liens, other than the current water bills, will be administratively abated after settlement.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the property located at 1530 W. Lexington Street by gift from Mr. James K. Melcher, owner, **SUBJECT** to any outstanding municipal liens other than current water bills.

**AMOUNT OF MONEY AND SOURCE:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The owner has offered to donate title to the property located at 1530 W. Lexington Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.



AGENDA

BOARD OF ESTIMATES

06/13/2012

DHCD - cont'd

The liens for 1530 W. Lexington Street are itemized as follows:

Cumulative Real Property Taxes 2011-2012

Total Tax	\$1,785.00
Interest/Penalties	697.20
Other	62.86
Miscellaneous Bills	294.31
Metered Water (Tax Sale)	0.00
Environmental Citation	515.00
Alley Paving	0.00
Rental Registration	<u>330.20</u>
<b>Total Municipal Liens</b>	<b>\$3,684.57</b>

The listed municipal liens, other than the current water bills, will be administratively abated after settlement.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Health Department - Agreements, Inter-Agency  
Agreements, and Ratification

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the various agreements, inter-agency agreements, and ratification. The period of the agreement and inter-governmental agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

**AGREEMENTS**

1. **THE CATHOLIC CHARITIES HOUSING, INC./BASILICA PLACE** **\$ 0.00**

The organization will serve as host agency for the Senior Community Service Employment Program (SCSEP). The SCSEP provides part-time work experience and training opportunities for low-income residents of Baltimore City, aged 55 years and older with no upper limit. The SCSEP seeks out new host agencies to facilitate placement of its participants in non-profit/governmental agencies to provide services which would otherwise not be met due to a lack of funds.

The period of the agreement is April 1, 2012 through June 30, 2013.

The agreement is late because it was just signed.

2. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 227,639.00**

Account: 4000-427612-3042-273301-603051

The JHU's Pediatric & Adolescent HIV/AIDS Program will provide comprehensive, culturally sensitive, state-of-the-art, youth centered HIV medical care and support services.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Health Dept. - cont'd

The services include HIV primary care; teen mother-baby care; outreach; risk reduction/risk reduction education and HIV CTR (counseling, testing and referral services). Services will also include outreach to known positive youth who have fallen out of HIV care; peer support and referrals to peer training activities; youth community advisory board; care coordination and medical case management; treatment adherence support; psychosocial assessment and mental health counseling; complementary medicine services; and access to research opportunities.

**MWBOO GRANTED A WAIVER.**

3. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 27,100.00**

Account: 4000-424512-3023-274412-603051

The JHU will provide two nurse medical case managers who will work intensively with selected clients to help them learn about their medications, proper dosing, remembering doses, refill education and assistance, and the importance of keeping clinic appointments in an effort to assess the effectiveness of their medication. The JHU will also provide in clinic Directly Observed Therapy to clients who express a desire for this service.

4. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$141,964.00**

Account: 4000-424512-3023-274424-603051

The JHU will provide intensive medical case management and collaborative treatment planning for HIV-infected children and youth to promote adherence to care and treatment regimens; social work services; and life skills education.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Health Dept. - cont'd

The agreements are being presented at this time because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B and D services. The IDEHA selects the providers through a competitive Request for Proposal process. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm the grant requirements.

5. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$ 23,000.00**

Account: 4000-424212-3030-513212-603051

The organization will hire a Prevention Specialist to conduct a minimum of 105 hours of multi-session HIV risk reduction interventions with 6-12 participants using the Enhanced SISTA curriculum provided by the Department. Services will include but not be limited to providing Health Education and Risk Reduction services to prevent new HIV infections among women in communities most impacted by HIV/AIDS or who engage in sexual and needle-sharing behaviors that put them at high risk for becoming HIV infected. Risks may include HIV-infected partners, injection drug user partners, multiple partners and history of substance abuse and/or other sexually transmitted disease. The period of the agreement is January 1, 2012 through June 30, 2012.

The agreement is late because the request was received April 7, 2012.

AGENDA

BOARD OF ESTIMATES

06/13/2012

Health Dept. - cont'd

6. **GLENWOOD LIFE COUNSELING CENTER, INC.** **\$ 23,216.00**

Account: 4000-424212-3030-513201-603051

The organization will identify HIV/AIDS clients and their needs at admission time, decrease the incidence of "risky behavior" among clients, decrease the incidence of HIV/STD infection among intravenous drug user's and other substance abusers in Baltimore City. The period of the agreement is January 1, 2012 through June 30, 2012.

The agreement is late because the agreement request was received late in the grant year.

7. **PARK WEST HEALTH SYSTEMS, INC.** **\$ 52,500.00**

Account: 4000-424212-3030-513220-603051

The organization will provide STD/HIV rapid and conventional screening, confirmatory testing and linkage to care in non-traditional settings to high-risk heterosexuals. Also, coordination will be provided between businesses, health centers, government funded institutions and faith-based organizations located in the geographic area that will allow on-site testing of individuals encountered through street-based outreach. The period of the agreement is November 15, 2011 through June 30, 2012.

**MWBOO GRANTED A WAIVER.**

8. **SISTERS TOGETHER AND REACHING, INC.** **\$ 82,500.00**  
**(STAR)**

Account: 4000-424212-3030-513215-603051

The organization will identify and provide Health Education and Risk Reduction services for the Men of Color Health Awareness Project. Service will include but not be limited

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Health Dept. - cont'd

to counseling, testing and referral services to a minimum of 1,300 people of which 1,040 will be men, in order to identify new cases of HIV infection, and link all HIV positive cases to treatment and care. Persons will be linked to care by employing education, recruitment and retention strategies, and active street outreach. The period of the agreement is October 1, 2011 through June 30, 2012.

**MWBOO GRANTED A WAIVER.**

- 9. **BALTIMORE MEDICAL SYSTEM, INC.** **\$ 9,511.00**

Account: 4000-498611-3031-579200-603051

The organization will work with the Health Department's Healthy Homes and Community Division to implement the Bite Bed Bugs Back Initiative. The focus of the initiative is to promote communication and integrated pest management for bed bugs through interactions with neighborhood/community associations, targeted community-based trainings and distribution of supplies and equipment for low-income residents in pre-designated areas of Baltimore City. The period of the agreement is July 1, 2011 through June 30, 2012.

The agreement is late because it was just signed and returned to the Health Department.

- 10. **THE JOHNS HOPKINS UNIVERSITY** **\$492,642.00**  
**(JHU)**

Account: 1001-000000-3023-605700-603051	\$270,764.00
1001-000000-3030-271500-603051	\$221,878.00

The JHU will provide clinical services that include but are not limited to sexually transmitted disease care, tuberculosis care, HIV counseling and testing, HIV primary

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Health Dept. - cont'd

care, and contraceptive services for women. The medical care will include obtaining medical history and performing appropriate physical examinations. The period of the agreement is July 1, 2011 through June 30, 2012.

The agreement is late because the Health Department received the request on April 2, 2012.

**MWBOO GRANTED A WAIVER.**

INTER-AGENCY AGREEMENTS

- 11. **MAYOR'S OFFICE OF HUMAN SERVICES/  
NORTHERN COMMUNITY ACTION AGENCY** **\$ 0.00**
- 12. **MAYOR'S OFFICE OF HUMAN SERVICES/  
EASTERN COMMUNITY ACTION AGENCY** **\$ 0.00**
- 13. **MAYOR'S OFFICE OF HUMAN SERVICES/  
SOUTHEASTERN COMMUNITY ACTION AGENCY** **\$ 0.00**

The organizations will serve as host agencies for the Senior Community Service Employment Program (SCSEP). The SCSEP provides part-time work experience and training opportunities for low-income residents of Baltimore City, aged 55 years and older with no upper age limit. The SCSEP seeks out new host agencies to facilitate placement of its participants in non-profit/governmental agencies to provide services which would otherwise not be met due to a lack of funds.

The agreements are late because they were just returned.

INTER-GOVERNMENTAL AGREEMENT

- 14. **HOWARD COUNTY HEALTH DEPARTMENT** **\$ 65,150.00**

Account: 5000-568212-3150-271300-405001

The Baltimore City Health Department, Office of Field

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Health Dept. - cont'd

Services will provide screening and approval for medical transport services. The services will be provided to eligible Medicaid/Health Choice recipients who reside in Howard County. Non-emergency ambulatory, wheelchair van and ambulance transportation will be provided to and from medically necessary covered medical appointments for eligible recipients who have no other means of transportation available. The agreement is for the period April 1, 2012 through June 30, 2012.

The inter-governmental agreement is late because it was prepared by Howard County Health Department and it was recently received.

RATIFICATION

**15. HEALTH CARE FOR THE HOMELESS, INC. (HCH) \$23,000.00**

The organization provided Health Education and Risk Reduction (HERR) services. On August 5, 2011, the Department's program manager requested an agreement with the HCH for HERR services for the term July 1, 2011 through December 31, 2011. The initial budget was incomplete, but an acceptable budget was submitted to the Department on October 26, 2011. The agreement was prepared and mailed to the HCH on November 15, 2011 for signature. The signed agreement was returned to the Department on December 1, 2011, but during the Department's routing process the agreement expired. Therefore, the Board is requested to ratify the agreement and approve payment to the HCH.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION FOR ITEM NO. 5.**

(The agreements and inter-governmental agreements and ratification have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Fire and Police Employees' - GreatBanc Collective Investment  
Retirement System Trust I Adoption Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an adoption agreement with GreatBanc Trust Company.

**AMOUNT OF MONEY AND SOURCE:**

Approximately - \$66,000,000.00

All funds and expenses will be expended from the Fire and Police Employees' Retirement System.

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The Fire and Police Employees' Board of Trustees conducted a search for a "core plus" fixed income commingled fund, and as a result of that search, selected Artio Total Return Bond Collective Investment Fund. Artio Global Management LLC will be managing Fire and Police Employees' Retirement System funds in Artio Total Return Bond Collective Investment Fund, a "core plus" fixed income commingled fund. The search and selection process was conducted with the assistance and advice of the Fire and Police Employees' System's investment advisor, Summit Strategies Group.

**MWBOO GRANTED A WAIVER**

(The adoption agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Law Department - Settlement Agreement and Release

The Board is requested to approve the settlement agreement and release for the following claim:

1. Lillian Parker v. Officer Calvin Moss, \$100,000.00  
et al.  
United States District Court

The settlement agreement and release has been reviewed and approved by the Settlement Committee of the Law Department.

Funds are available in account no. 1001-000000-2041-195500-603070.

(The settlement agreement and release has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Finance - Targeted Homeowners Tax Credit Rate

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the rate of the Targeted Homeowners Tax Credit at \$0.0300 per \$100.00 of improved assessed value, pursuant to Article 28 § 10-16.

**ACTION REQUESTED OF B/E:**

The Targeted Homeowners Tax Credit will result in a reduction of an estimated \$3,800,000.00 from the City's real property tax collections.

The Targeted Homeowners Tax Credit is available to all owner occupied homes in the City that qualify for the Homestead Credit under State Property Tax Article § 9-105. The Targeted Homeowners Credit is calculated by multiplying the Targeted Homeowners Tax Credit rate by the eligible property's improved assessment. The credit when taken singularly or with other credits will limit the City tax liability and will not cause a refund to any taxpayer.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Finance/ - Renewal  
Office of Risk Management

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of the Fine Arts Insurance Policy. The period of the renewal is effective on July 1, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$251,803.00 - 2043-000000-1450-162900-603014

**BACKGROUND/EXPLANATION:**

This policy is unique and superior to the standard Fine Arts Insurance Policy. It provides Fine Art's replacement cost and transit coverage to the Baltimore Museum of Art, The Walters Art Museum and any location owned, occupied or controlled by the City. Coverage is being renewed per expiring rates, with the incumbent broker, Aon Hunting T. Block Fine Arts Insurance.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Bureau of the Budget and - FY 2013 Budget and Property Tax  
Management Research (BBMR) Surcharge Rate - Waterfront  
Management District

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the FY 2013 budget and property tax surcharge rate for the Waterfront Management District (District).

**AMOUNT OF MONEY AND SOURCE:**

\$1,710,000.00 - estimated revenue

The proposed FY 2013 property tax surcharge rate is \$0.17 per \$100.00 of assessed value. The surcharge rate is exactly the same as it was for FY 2012.

**BACKGROUND/EXPLANATION:**

The District submitted its request for FY 2013 to the Bureau of the Budget and Management Research.

Overall, FY 2013 revenues have increased by \$1,575,382.00 or 65.1% from FY 2012. Revenue from the surcharge is anticipated at \$1,710,000.00 and represents 42.8% of the total budget. The surcharge revenue has increased by \$24,382.00 or 1.4% from FY 2012. Other revenue increased from FY 2012 by \$1,881,100.00 primarily due to restricted grants received for special projects related to the Healthy Harbor Initiative, including funds for JF Water Wheel, the Chase Pier design, monitoring and report card.

The BBMR has concerns about the sustainability of the assessment amounts driving the surcharge income. Given the current economic climate, the BBMR would anticipate reduced property assessments in the future and correspondingly, reduced surcharge revenue.

AGENDA

BOARD OF ESTIMATES

06/13/2012

BBMR - cont'd

Close attention will need to be paid to these conditions and maintaining budget reserves. The BBMR encourages the District to work toward building a reserve fund at a minimum of approximately three months of its annual budget.

The District's fiscal management has been sound and it has been a positive force in the Waterfront area since its inception. The Department of Finance recommends that the Board approved this budget and surcharge tax rate.

<u>Revenue</u>		<u>Expenses by Program</u>	
Tax Surcharge	\$1,710,000.00	Maintenance	\$ 432,578.00
City Grant/Leases	406,000.00	Landscaping	396,000.00
Other	1,881,100.00	Hospitality &	
<b>Total</b>	<b>\$3,997,100.00</b>	Safety	941,833.00
		Marketing	348,738.00
		Sustainability	1,650,000.00
		Administration	186,100.00
		Deprec. & Res.	41,851.00
		<b>Total</b>	<b>\$3,997,100.00</b>

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATE.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Bureau of the Budget and  
Management Research (BBMR)

- FY 2013 Budget and Property  
Tax Surcharge Rate - Charles  
Village Community Benefits  
District

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the FY 2013 budget and property tax surcharge rate for the Charles Village Community Benefits District (CVCBD).

**AMOUNT OF MONEY AND SOURCE:**

\$781,630.00 - Estimated Revenue

The proposed FY 2013 property tax surcharge rate is \$0.1200 per \$100.00 of assessed value. The surcharge rate is exactly the same as it was for FY 2012.

**BACKGROUND/EXPLANATION:**

The CVCBD submitted its request for FY 2013 to the Bureau of the Budget and Management Research.

FY 2013 revenues decreased 3.8% or \$30,705.00 to \$781,630.00. The property tax surcharge represents a 0.4% reduction from Fiscal 2012 levels. The Fiscal 2013 budget shows a 49% reduction in grant funding awarded to the CVCBD. The organization is currently seeking additional grant funding to support their initiatives; final decisions regarding the award amount were not available at the time this budget was developed. The FY 2013 budget includes utilizing \$65,000.00 from the CVCBD reserves to support operating expenses.

The BBMR has concerns about the sustainability of the assessment amounts driving the surcharge income. Given the current economic climate, the Bureau would anticipate reduced property assessments in the future and correspondingly, reduced surcharge revenue. Close attention will need to be paid to these conditions and maintaining budget reserves.

AGENDA

BOARD OF ESTIMATES

06/13/2012

BBMR - cont'd

The management team for the CVCBD has been a positive force in the Charles Village area since it began operations, and it has taken positive steps to assure a sound financial operation. The CVCBD currently has \$120,000.00 in their reserve fund. This reserve funding will support two months of the CVCBD operations as budgeted in FY 2013.

<u>Revenue</u>		<u>Expenses by Program</u>	
Prop. Tax Surcharge	\$ 676,530.00	Administration	\$ 77,158.00
Contributions	65,000.00	Sanitation	501,090.00
Other	40,100.00	Safety	166,305.00
<b>Total</b>	<b>\$ 781,630.00</b>	Outreach	37,077.00
		<b>Total</b>	<b>\$781,630.00</b>

THE BUREAU OF THE BUDGET AND MANAGEMENT RESEARCH REVIEWED AND RECOMMENDED APPROVAL OF THE BUDGET AND THE PROPERTY TAX SURCHARGE RATE.

PROTESTS HAVE BEEN RECEIVED FROM MR. STEPHEN J. GEWIRTZ, MR. CHRISTIAN H. WILSON AND MS. PAMELA WILSON.



AGENDA

BOARD OF ESTIMATES

06/13/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |  |             |         |
|--|-------------|---------|
| 1. IDEXX DISTRIBUTION, INC.<br>Solicitation No. 08000 - IDEXX Products - Department of<br>Public Works - Req. No. P.O. No. P517997 | \$26,000.00 | Renewal |
|--|-------------|---------|

On August 22, 2011, the Board approved the initial award in the amount of \$10,344.00. The award contained two 1-year renewal options. This renewal in the amount of \$26,000.00 is for the period September 1, 2012 through August 31, 2013, with one 1-year renewal option pending.

- |   |             |                               |
|---|-------------|-------------------------------|
| 2. ALTURA COMMUNICATION<br>SOLUTIONS<br>Solicitation No. 06000 - Voice Mail Maintenance and Xpress<br>Care Software Services - Municipal Telephone Exchange - Req.<br>No. R603244 | \$41,742.00 | Selected Source/<br>Agreement |
|---|-------------|-------------------------------|

The Board is requested to approve and authorize execution of an agreement with Altura Communication Solutions. The period of the agreement is effective upon Board approval for three years with two 1-year renewal options.

The vendor is uniquely positioned to provide proprietary software maintenance and upgrade changes.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

- |   |             |         |
|---|-------------|---------|
| 3. BELAIR ROAD SUPPLY CO., INC.<br>Solicitation No. B50002087 - Sewer Brick Storm Water -<br>Various - P.O. No. P518004 | \$20,000.00 | Renewal |
|---|-------------|---------|

On August 22, 2011, the City Purchasing Agent approved the initial award in the amount of \$12,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$20,000.00 is for the period August 25, 2012 through August 24, 2013, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

06/13/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |   |                    |                    |
|---|--------------------|--------------------|
| 4. AMERICAN   |                    |                    |
| <u>LIMOUSINES, INC.</u>   | <u>\$49,495.88</u> | <u>Low Bid</u>     |
| Solicitation No. 0700 - Bus/Van Transportation for Children with Disabilities - Department of Recreation and Parks - Req. No. R598647 |                    |                    |
| 5. ST. BERNARD SOFTWARE   |                    |                    |
| <u>d/b/a EDGEWAVE</u>   | <u>\$54,097.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Iprism Annual Software Maintenance - Police Department - Req. No. R602133                                    |                    |                    |

EdgeWave is the sole source of support, expansion and upgrades required for the Iprism system which is currently in use by the Police Department. The period of the award is June 13, 2012 through June 12, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |                       |                |
|---|-----------------------|----------------|
| 6. JOBS, HOUSING & RECOVERY,  |                       |                |
| <u>INC.</u>   | <u>\$1,000,000.00</u> | <u>Renewal</u> |
| Solicitation No. B50001664 - Management of the Harry and Jeanette Weinberg Housing and Resource Center - Department of Housing and Community Development - P.O. No. P516814 |                       |                |

On March 30, 2011, the Board approved the initial award in the amount of \$4,713,853.00. The award contained four 1-year renewal options. This renewal in the amount of \$1,000,000.00 is for the period July 1, 2012 through June 30, 2013, with three 1-year renewal options remaining.

AGENDA

BOARD OF ESTIMATES

06/13/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

This is a requirements contract, therefore dollar amounts will vary.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

<b>MBE:</b>	Worldwide Investigations, LLC	0.09%
	Down to the Dust Cleaning, LLC	4.50%
	Sandtown Laundry, LLC	8.80%

**MWBOO FOUND VENDOR IN COMPLIANCE BASED ON A GOOD FAITH EFFORT.**

- |    |                             |                     |                |
|----|-----------------------------|---------------------|----------------|
| 7. | <u>METTLER-TOLEDO, INC.</u> | <u>\$ 37,000.00</u> | <u>Renewal</u> |
|----|-----------------------------|---------------------|----------------|
- Solicitation No. B50001543 - Automated Titration System and Accessories - Department of Public Works, Bureau of Water and Wastewater - P.O. No. 514906

On August 11, 2010, the Board approved the initial award in the amount of \$29,618.10. The award contained three 1-year renewal options. On August 10, 2011, the Board approved the first renewal in the amount of \$20,000.00. This renewal in the amount of \$37,000.00 is for the period August 31, 2012 through August 30, 2013, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

- |    |                                 |                     |                |
|----|---------------------------------|---------------------|----------------|
| 8. | <u>IDEXX DISTRIBUTION, INC.</u> | <u>\$ 28,906.00</u> | <u>Renewal</u> |
|----|---------------------------------|---------------------|----------------|
- Solicitation No. 08000 - IDEXX Products - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P517931

On August 10, 2011, the Board approved the initial award in the amount of \$28,906.00. The award contained two 1-year renewal options. This renewal in the amount of \$28,906.00 is for the period September 9, 2012 through September 8, 2013, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

06/13/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |         |         |
|---|---------|---------|
| 9. PETERBILT OF BALTIMORE   | \$ 0.00 | Renewal |
| Solicitation No. 06000 - OEM Parts, Service and Warranty Repairs for Peterbilt Heavy Trucks - Department of General Services - P.O. No. P509023 |         |         |

On August 12, 2009, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. This renewal is for the period August 12, 2012 through August 11, 2013, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |  |              |         |
|--|--------------|---------|
| 10. DATA UNLIMITED   |              |         |
| INTERNATIONAL, INC.  | \$600,000.00 | Renewal |
| Solicitation No.08000 - Annual System Support - Police Department - P.O. No. P514480 |              |         |

On August 18, 2010, the Board approved the initial award in the amount of \$382,747.98. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$600,000.00 is for the period August 18, 2012 through August 17, 2013, with one 1-year renewal option remaining.

AGENDA

BOARD OF ESTIMATES

06/13/2012

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- 11. HARBOR TRUCK SALES &  
 SERVICE, INC. T/A BALTIMORE  
 FREIGHTLINER  
 CHESAPEAKE FORD  
 TRUCK SALES, INC.  
 JOHNSON & TOWERS,  
 INC.

\$100,000.00	Renewal
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Solicitation No. B50001098 - O.E.M. Parts and Service for Detroit Engines and Allison Transmissions - Department of General Services - PO P509140, P509141, & P509142

On July 15, 2009, the Board approved the initial award in the amount of \$200,000.00. Subsequent approvals have been made. This first renewal in the amount of \$100,000.00 is for the period August 01, 2012 through July 31, 2013, with one one-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Baltimore Municipal Golf Corporation - Financial Statements

The Board is requested to **NOTE** receipt of the financial statements for the Baltimore Municipal Golf Corporation for the:

1. three months ended March 31, 2012 and 2011, and
2. year ended 2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
55 - 60  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.  
In connection with the Transfers of Funds,  
reports have been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

06/13/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

- 1. TR 10301, N. Charles Concrete General, \$23,255,202.10  
 St. Reconstruction Inc.  
 from 25<sup>th</sup> St. to  
 University Pkwy.

**A PROTEST AND SUPPLEMENTAL PROTEST WERE RECEIVED FROM P. FLANIGAN & SONS, INC.**

**A PROTEST WAS RECEIVED FROM CIVIL CONSTRUCTION, LLC.**

**AN OPPOSITION TO THE PROTEST OF P. FLANIGAN & SONS, INC. WAS RECEIVED FROM CONCRETE GENERAL, INC.**

DBE: Shannon-Baum Signs, Inc.	\$ 108,415.00	0.47%
Traffic Systems, Inc.	3,133,582.00	13.47%
Stella May Contracting, Inc.	4,292,373.19	18.46%
Samuel Trucking, Inc.	1,000.00	0.0043%
	<u>\$7,535,370.19</u>	<u>32.40%</u>

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,464,234.97	9960-907101-9558	
Water Rev. Bonds	Constr. Reserve	
	Small Water Mains	
\$ 338,199.62	-----	9960-907652-9557-2
		Extra Work
338,199.62	-----	9960-907652-9557-3
		Design
202,919.77	-----	9960-907652-9557-5
		Inspection



AGENDA

BOARD OF ESTIMATES

06/13/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

3,381,996.19	-----	9960-907652-9557-6
		Construction
<u>202,919.77</u>	-----	9960-907652-9557-9
<b>\$4,464,234.97</b>		Administrative

The funds are required to cover the cost of the award for TR 10301, North Charles Street Reconstruction.

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 929,600.62	9950-917001-9507	9950-904208-9514-6
FED	Constr. Reserve	Structure & Improvements
	Highways Federal	Charles St. Reconstr.

This transfer will cover the shortage to fund the cost associated with the award of Project (BD 34074) Charles Street Reconstruction from 25<sup>th</sup> Street to University Parkway awarded to Concrete General, Inc.

Bureau of Water and Wastewater

- 4. S.C. 917, On-Call Spiniello Companies \$2,833,850.00  
Television Inspection, Cleaning and Lining Sanitary Sewers using Cured-In-Place Pipe (Bureau of Water and Wastewater)

**MBE SET GOALS OF 7% MBE AND 0% WBE.**

**MBE:** Pipeline Investigations, \$200,000.00 7.05%  
Inc.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater - cont'd

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 588,757.76	9956-904404-9549	
W.W. Revenue	Constr. Reserve	
Bonds	Inflow & Infil-	
	tation	
3,151,924.24	9956-933001-9549	
W.W. Revenue	Constr. Reserve	
Bonds	Unallocated	
<u>\$3,740,682.00</u>		
\$ 283,385.00	-----	9956-910859-9551-2
		Extra Work
283,385.00	-----	9956-910859-9551-3
		Engineering
170,031.00	-----	9956-910859-9551-5
		Inspection
2,833,850.00	-----	9956-910859-9551-6
		Construction
<u>170,031.00</u>		9956-910859-9551-9
<u>\$3,740,682.00</u>		

The transfer will provide funds to cover costs associated with the award of SC 917, O/C TV Inspection, Cleaning and Lining Sanitary Sewers by Cured-In-Place Pipe.

AGENDA

BOARD OF ESTIMATES

06/13/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

6. B50002037, Annual	<u>First Call</u>	\$150,000.00
Inspection and	Overhead Crane	
Code Deficiency		
Repairs for Cranes	<u>Second Call</u>	
and Hoists	Crane 1 Services	20,000.00
(Bureau of Water		<u>\$170,000.00</u>
and Wastewater)		

**MWBOO GRANTED A WAIVER.**

7. B50002250, Selected	Fastenal Company	\$169,492.00
Restroom Supplies		
(Department of		
General Services)		

**MWBOO SET GOALS OF 10% MBE AND 0% WBE.**

The bidder did not achieve the MBE goal and did not request a waiver.

The award is recommended contingent upon the vendor coming into compliance within 10 days after the award.

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

06/13/2012

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

8.	B50002398, Skid Steer Loader with Attachments (Department of General Services)	JESCO, Inc.	\$ 89,289.00
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**MWBOO GRANTED A WAIVER.**

9.	B50001894, Tele-communication Improvement & Procurement Project (TIPP) (Department of Communication Services)	International Business Machines Corporation (IBM)	\$7,451,644.00
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**MWBOO SET GOALS OF 5% MBE AND 2% WBE.**

<b>MBE:</b>	Obverse, Inc.	0.91%*
	Matek, Inc.	6.04%
<b>WBE:</b>	Alliance Technology Group, LLC	3.30%

\*Obverse, Inc. is not in good standing with the Department of Assessment and Taxation. IBM will be allowed to substitute an approved MBE if Obverse, Inc. is not in good standing at the time the work commences.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Mayor's Office of Information Technology (MOIT)

10. MOIT - Assessment of the City's existing Mainframe Applications

**REJECTION** - On March 21, 2012, the Board opened one bid from Navigator Management Partners LLC for the Assessment of the City's existing Mainframe Applications. The proposal did not meet the requirements and the cost exceeded internal estimates. It is MOIT's determination that accepting this proposal would not be in the best interest of the City.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Mayor's Office of Information - Pole License Agreement  
Technology (MOIT)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the pole license agreement with the Baltimore Gas and Electric Company (BGE). The period of the agreement is effective upon Board approval through December 31, 2014 unless terminated or renegotiated by either party. The agreement has the option of continuing for two-year periods.

**AMOUNT OF MONEY AND SOURCE:**

\$200,000.00 - 2042-000000-1474-165700-603013

**BACKGROUND/EXPLANATION:**

This license agreement authorizes the City to attach its facilities to the BGE poles. The total attachment and occupancy fees will be based upon the number of poles for which the BGE issues licenses to the City. This agreement also includes all prior pole licenses with the BGE, superseding prior individual licensing agreements which had higher prices. This agreement enables the City to manage a fiber-optic communications network within the State of Maryland. This will allow the City to place and maintain equipment on the BGE poles for construction and operation of an advanced telecommunications broadband network for the provision of advanced telecommunications capabilities. This fiber may be utilized to serve some of the City's telecommunication needs as Baltimore City migrates to VOIP.

The City's use of the BGE poles and conduits is part of the One Maryland Broadband Network (OMBN), a planned 1,294 mile fiber optic broadband network that will link 1,006 government facilities and community "anchor institutions" in every county in the state, while interconnecting and extending three in-

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

MOIT - cont'd

dependent networks: networkMaryland, the statewide network operated by DoIT; the Inter-County Broadband Network (ICBN), a consortium of 10 central Maryland counties and cities, including Baltimore, and the Maryland Broadband Cooperative, a rural non-profit carrier. The City is a member of the ICBN. The ICBN has also negotiated a similar agreement with Verizon, Maryland for licensing of poles, conduits, and right of way. The contract with Verizon, MD was approved by the Board of Estimates on March 8, 2012. Verizon and BGE will work in collaboration on all poles. The OMBN will be built with \$115,240,581.00 in grant funding awarded in September 2010 through the Federal Broadband Technology Opportunities Program.

**APPROVED FOR FUNDS BY FINANCE**

(The pole license agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Mayor's Office - Services Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a services agreement between the Baltimore Development Corporation and the Downtown Partnership of Baltimore (DPOB). The period of the agreement is effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

\$140,000.00 - 9904-907794-9127

**BACKGROUND/EXPLANATION:**

This services agreement proposes matching grants up to \$10,000.00 each for eligible façade improvements.

This services agreement will enable the DPOB to administer a Façade Improvement Program (FIP).

The DPOB has undertaken an initiative to assist the owners and tenants of small and mid-size buildings in improving the exterior facades of their establishments, including making necessary repairs in order to address building code infractions. More than 100 façade improvement projects have been funded by the DPOB since 2002. To date, the total amount of matching funds paid to FIP recipients is \$1,576,218.59. The total amount of matching funds paid per funding cycle is as follows:

- 2002 through 2006 - \$815,215.16
- 2007 through 2008 - \$184,252.22
- 2009 through 2011 - \$516,751.21



**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Mayor's Office - cont'd

In past years, the sources of funds were contributed by the following entities:

- State of Maryland funds for the BDC's Westside Initiative
- BDC funds
- State of Maryland Neighborhood Business Works

This is the first façade improvement program to focus exclusively on targeted blocks of downtown's Westside. These are high-impact and low-cost façade improvements for strategic blocks and targeted, privately-owned buildings. The existing FIP funds administered by the DPOB are highly restrictive and do not allow for the basic improvements such as fresh paint and new signage.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The services agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Bureau of Water and Wastewater (BW&WW) - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of task no. 009 to Transviron, Inc. under Project 1095T, Chlorination/Dechlorination Facilities Process Conversion at the Back River Waste Water Treatment Plant for S.C. 857.

**AMOUNT OF MONEY AND SOURCE:**

\$122,678.48 - Baltimore County

57,731.05 - Baltimore City

**\$180,409.53 - 9956-903572-9551-000020-703031**

**BACKGROUND/EXPLANATION:**

S.C. 857 was put on hold since 2008 at the final stage of design due to coordination issues with the ongoing Enhanced Nutrient Removal (ENR) projects. Under this task, the consultant will finalize the S.C. 857 design with additional scope to the High Pressure Effluent Water (HPEW) improvements.

The work includes the revisions to the S.C. 857 design to address changes/modifications to the temporary and permanent hypo-chlorite systems and coordination with the ENR Facilities Projects other design changes including modifications to the HPEW building to demo existing pumps and associated piping and replacing them with new ones, and bypass pump, repair and paint the interior and exterior wall, provide new exterior fiberglass doors, replace windows, and design roadway lighting for the access road to the HPEW. The consultant will prepare the final contract documents, construction cost estimates, and provide assistance during the bidding period.

AGENDA

BOARD OF ESTIMATES

06/13/2012

BW&WW - cont'd

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission for design services under this contract.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 80,000.00	9956-906687-9549	
Wastewater	Constr. Res.	
Revenue Bonds	Patapsco Chlorine	
	Conversion	
170,000.00	" "	
<u>Counties</u>		
<b>\$250,000.00</b>	-----	9956-903572-9551-3
		Engineering

The transfer is required to fund the award of an engineering services contract for Project 1095T, Task No. 009 for S.C. 857, Chlorination/Dechlorination Facilities at the Facility at the Patapsco Wastewater Treatment Plant.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Transportation - On-Call Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an assignment of Task No. 006 to Rummel, Klepper & Kahl, LLP under Project No. 1161, On-Call Construction Project Management Services.

**AMOUNT OF MONEY AND SOURCE:**

\$101,239.42 - 9950-908301-9527-900010-705032  
66,627.15 - 9962-909052-9562-900000-705032  
**\$167,866.57**

**BACKGROUND/EXPLANATION:**

Under this task, the consultant will provide for construction management services on TR 08046, Broening Highway contract and TR 03313 Washington Boulevard, I-95 to Monroe Street.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$60,000.00	9962-941002-9563	9962-909052-9562-2
Other	Constr. Reserve	Contingencies
	Conduit Replace-	Washington Blvd.
	ment Program	I-95 to Monroe St.

This transfer will provide funds to cover the costs related to Project 1161, Task No. 006 for construction management services by Rummel, Klepper & Kahl, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/13/2012

CITY COUNCIL BILLS:

12-0023 - Charter Amendment - Municipal Elections for the purpose of providing for the election of the Mayor, the Comptroller, and the President and Members of the City Council in 2016 and in every succeeding fourth year; adjusting the terms of office for those elected in 2011; and submitting this amendment to the qualified voters of the City for adoption or rejection.

THE LAW DEPARTMENT RECOMMENDS THAT THE CITY COUNCIL BILL 12-0023 BE AMENDED TO CHANGE THE PURPOSE CLAUSE TO RECOGNIZE THE ACTION BY THE GENERAL ASSEMBLY. THE RECOMMENDED AMENDMENT IS: IN LINE 3, AFTER "PURPOSE OF" INSERT "CONFIRMING THE STATE LEGISLATION ENACTMENT." THE LAW DEPARTMENT APPROVED CITY COUNCIL BILL 12-0023 FOR FORM AND LEGAL SUFFICIENCY.

ALL REPORTS RECEIVED WERE FAVORABLE.

12-0092 - Charter Amendment - Stormwater Utility for the purpose of establishing a financially self-sustaining stormwater utility; authorizing supplemental legislation to implement the provisions governing water, sanitary wastewater, and stormwater utilities; correcting, clarifying, and conforming related language; providing for a special effective date; and submitting this amendment to the qualified voters of the City for adoption or rejection.

THE LAW DEPARTMENT RECOMMENDS ONE AMENDMENT TO CITY COUNCIL BILL 12-0092. IN SECTION 18(E) FOR CLARITY, ADD "AND NOT INCONSISTENT WITH THIS CHARTER" AFTER DESIRABLE. THE LAW DEPARTMENT APPROVED CITY COUNCIL BILL 12-0092 FOR FORM AND LEGAL SUFFICIENCY.

ALL REPORTS RECEIVED WERE FAVORABLE.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

**CITY COUNCIL BILLS**

12-0093 - Charter Amendment - Minority Party Representation on Boards and Commissions for the purpose of allowing voters registered as unaffiliated or as third party members to sit on City boards and commissions as minority party representatives; defining a certain term; generally relating to minority party representation on City boards and commissions; and submitting this amendment to the qualified voters of the City for adoption or rejection.

**ALL REPORTS RECEIVED WERE FAVORABLE.**

12-0060 - An Ordinance Concerning Sale of Property - Former Bed of Toone Street For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of Toone Street, extending from Ponca Street easterly to the Right of Way Line of Interstate Route No. 895 (Baltimore Harbor Tunnel) no longer needed for public use; and providing for a special effective date.

**THE DEPARTMENT OF GENERAL SERVICES SUPPORTS PASSAGE OF CITY COUNCIL BILL 12-0060 PROVIDED THE OPENING AND CLOSING ORDINANCES ARE APPROVED.**

**THE DEPARTMENT OF REAL ESTATE HAS NO OBJECTIONS TO THE PASSAGE TO CITY COUNCIL BILL 012-0079 ON THE CONDITION THAT CITY COUNCIL BILLS 12-0058 AND 12-0059 ARE ALSO APPROVED AND ENACTED.**

**ALL REPORTS RECEIVED WERE FAVORABLE.**

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

**CITY COUNCIL BILLS**

12-0071 - An Ordinance Concerning Sale of Property - Former Bed of a 15-Foot Alley For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of a 15-foot alley laid out in the rear of the properties known as 4406 and 4410 Pall Mall Road and no longer needed for public use; and providing for a special effective date.

**THE DEPARTMENT OF GENERAL SERVICES SUPPORTS PASSAGE OF CITY COUNCIL BILL 12-0071 PROVIDED THE CLOSURE ORDINANCE IS APPROVED.**

**ALL REPORTS RECEIVED WERE FAVORABLE.**

12-0079 - An Ordinance Concerning Sale of Property - Former Beds of Certain Streets and Alleys Bounded by Sun Street, the CSX Transportation, Inc. Railroad Right of Way, Vera Street, and Chesapeake Avenue For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former beds of certain streets and alleys bounded by Sun Street, the CSX Transportation, Inc. Railroad right of way, Vera Street, and Chesapeake Avenue and no longer needed for public use; and providing for a special effective date.

**THE DEPARTMENT OF REAL ESTATE HAS NO OBJECTIONS TO THE PASSAGE TO CITY COUNCIL BILL 012-0079 ON THE CONDITION THAT CITY COUNCIL BILLS 12-0077 AND 12-0078 ARE ALSO APPROVED AND ENACTED.**

**THE DEPARTMENT OF GENERAL SERVICES SUPPORTS PASSAGE OF CITY COUNCIL BILL 12-0079 PROVIDED THE OPENING AND CLOSING ORDINANCES ARE APPROVED.**

**ALL REPORTS RECEIVED WERE FAVORABLE.**



AGENDA

BOARD OF ESTIMATES

06/13/2012

TRAVEL REQUESTS

Department of Recreation and Parks

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Melissa Grim Kate Bloom	American Public Gardens 2012 Conference Columbus, OH June 18 - 23, 2012 (Reg. fee \$884.00 ea.)	Accessory Acct.	\$4,445.22

The subsistence rate for this location is \$150.00 per day. The hotel cost is \$149.00 per night not including occupancy taxes in the amount of \$24.96 per night. The Department is requesting an additional \$39.00 per night to cover the cost of meals and incidental expenses.

Ms. Grim will be driving her personal vehicle to the conference; the Department is requesting an additional \$18.00 per day to cover the cost of parking.

Department of Public Works

2. Parvathy Murali Maxine Eriwein Shonte Eldridge	Lean Six Sigma Certification Washington, DC July 16 - 20, 2012 (Reg. Fee \$2,599.00 ea.)	General Funds	\$8,547.00
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The attendees will each travel by train to the conference at a cost of \$50.00 per day for each of the five days of training.

AGENDA

BOARD OF ESTIMATES

06/13/2012

TRAVEL REQUESTS

Department of Housing and Community Development

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
3. Julia Day* Wendi Redfern	2012 Reclaiming Vacant Properties Conference New Orleans, LA June 20 - 22, 2012 (Reg. fee 125.00*, \$250.00)	General Funds	\$2,095.20

The attendees will be continuing their stay in New Orleans through June 24, 2012 at their own expense.

Mayor's Office

4. Andrew Smullian	U.S. Conference of Mayors Orlando, FL June 13 - 16, 2012 (Reg. Fee \$900.00)	General Funds	\$2,198.24
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The subsistence rate for this location is \$153.00 per day. The hotel rate is \$199.00 per night not including occupancy taxes in the amount of \$24.87 per day. The Department is requesting an additional \$46.00 per day to cover the cost of the hotel and \$40.00 per day for meals and incidental expenses. The hotel cost in the amount of \$671.64, registration in the amount of \$900.00, and the airfare in the amount of \$446.60 has been prepaid on City issued Credit Card assigned to Ms. Kathe Hammond. The disbursement to Mr. Smullian will be \$180.00

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

**TRAVEL REQUESTS**

Police Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
5. John P. Skinner Anthony J, Guglielmi	COPCOM Conference Vancouver, Canada June 24 - 27, 2012 (Reg. Fee \$0.00)	Asset Forfeiture Funds	\$3,263.94

**AM 240-5** Travel outside the Continental United States

The Department proposes an approximate subsistence rate of \$225.00 per day and certifies that the rates obtained are comparable to available accommodations in the vicinity of the conference. The Department representatives believe the subsistence amount to be both reasonable and economical.

6. William J. Manager Ethan R. Newberg	Crimes Against Children Conf. Dallas, TX Aug. 12 - 16, 2012 (Reg. Fee \$465.00)	Maryland Reimburse- ment Account	\$3,347.20
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Fire Department

7. James Potteiger Peter Hanna	ESRI Homeland Security Conf. San Diego, CA July 21 - 28, 2012	FY10 Urban Areas Security Initiative	\$4,515.82
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The Department has prepaid the cost of the airfare in the amount of \$701.60. The disbursement to each attendee will be in the amount of \$1,556.31.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - Third Extension and Amendment  
to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a third extension and amendment to lease agreement with Orion Properties I, LLC, landlord, for a portion of the property known as 231 E. Baltimore Street, being on the 2<sup>nd</sup> and 3<sup>rd</sup> floors, consisting of approximately 12,402 square feet. This third extension and amendment to lease agreement extends the period of the agreement for two years through September 30, 2017.

**AMOUNT OF MONEY AND SOURCE:**

	<u>Annual Rent</u>	<u>Monthly</u>
Year 1	\$167,427.00	\$13,952.25
Year 2	\$167,427.00	\$13,952.25
Year 3	\$179,829.00	\$14,985.75
Year 4	\$192,231.00	\$16,019.25
Year 5	\$192,231.00	\$16,019.25

Account: 1001-000000-1441-161800-603013

**BACKGROUND/EXPLANATION:**

The leased premises will be used for municipal purposes for the Bureau of Purchases. On April 28, 1999, the Board approved the original lease agreement. The original lease was amended on July 1, 2010 and September 22, 2010.

This third extension and amendment to the lease agreement will extend the term through September 30, 2017. All other terms and conditions of the original lease will remain unchanged.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - cont'd

The Space Utilization Committee approved this third extension and amendment to lease Agreement on June 5, 2012.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - Interdepartmental Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an interdepartmental lease agreement between the Department of General Services, landlord, and the Mayor's Commission on Disabilities, tenant, for the rental of a portion of the property known as 401 E. Fayette Street, consisting of approximately 420 square feet on the first floor. The period of the interdepartmental lease agreement is effective upon Board approval through April 30, 2017.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00 - Annually, if demanded

**BACKGROUND/EXPLANATION:**

The leased premises will be used for the administrative offices for the Executive Director of the Mayor's Commission on Disabilities. The landlord will be responsible for the maintenance of the interior and exterior of the building including the foundations, roof, walls, gutters, downspouts, air conditioning, ventilating and heating system, cleaning the floors, providing janitorial services, trash removal, pest control, and keeping the sidewalks adjacent to the premises and the entrances thereto clear of ice, snow, and debris. The landlord will be responsible for all interior and exterior lighting of the leased premises, except for damage caused by the sole negligence of the tenant, tenant's employees, guests, agents, invitees, and contractors. The landlord will also furnish and pay for all utilities that are supplied to or used at the leased premises, including oil, gas, electric, and water.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - cont'd

The tenant will accept the leased premises in its existing condition. The tenant will provide all equipment, if applicable, necessary for the operation of the tenant's programs, including, but not limited to telephone and computer services to the leased premises. The tenant will be responsible for placing debris from the lease premises into trash receptacles, keeping the entrance, passageways, and areas adjoining or appurtenant to their leased premises in a clean and orderly condition, free of rubbish and obstruction.

The Space Utilization Committee approved this interdepartmental lease agreement on June 5, 2012.

(The interdepartmental lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with the Maryland Transit Administration (MTA), tenant, for rental of four parcels (Lease Parcel Nos. A, B, C, and D). Lots A and B are existing parking lots, which lies between W. Mulberry Street, W. Franklin Street, N. Smallwood Street and N. Pulaski Street, Lot C lies between N. Pulaski Street and N. Monroe Street, Lot D lies between N. Payson Street and N. Monroe Street, containing 1.744 acres for Lot A; 1.89 acres for Lot B; 73,500 square feet for Lot C; 72,000 square feet for Lot D. Lots C and D are referred to as the "New Lots". The period of the agreement is 20 years, beginning July 1, 2012 through June 30, 2032, with the right to renew for three 10-year terms.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00, if demanded

**BACKGROUND/EXPLANATION:**

The leased premises will be used for the surface parking for MTA patrons, employees and invitees of the West Baltimore MARC Commuter Rail Station.

The City is responsible for post construction maintenance to City streets, sidewalks, landscaped area, and other City-owned property outside of the "New Lots," cutting and trimming the grass, marking, signing and striping, pavement repair due to pavement failures, sealing and patching cracks, potholes, cleaning/removing of graffiti, cleaning and removal of trash leaves and trash cans, maintaining and operating lights on City streets, maintaining and repairing pedestrian crossings, maintaining storm drain system, and maintaining all landscape planting installed outside the lots' fences as part of the "New Lots."



**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - cont'd

The tenant will be responsible for installing 660 paved parking spaces; reconstructing N. Payson Street between W. Franklin and W. Mulberry Streets, providing vehicular access to N. Pulaski and N. Payson Streets from Lot C, landscaping within and surrounding "New Lots", constructing new curbs, gutters and sidewalks within the "New Lots", ornamental fencing, storm water management facilities within the footprint of the "New Lots," reconstructing and upgrading the City's existing storm drain from intersection of N. Pulaski and W. Franklin Streets eastward to a point in W. Franklin Street approximately 240 feet west of the intersection with N. Monroe Street. The tenant will also provide appropriate features for the comfort and safety of riders (i.e. bus shelter and lighting), sidewalks and bus stop locations within lease premises, and liability insurance.

The Space Utilization Committee approved the lease agreement at its meeting of June 5, 2012.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - Sublease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a sublease agreement with the United Way of Central Maryland, Inc., sublandlord, for rental of a portion of the property known as 100 S. Charles Street, consisting of approximately 3,104 square feet of space along with two unassigned parking spaces. The sublease agreement is for the period July 1, 2012 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Payment</u>	<u>Monthly Rent</u>
\$43,145.60	\$3,595.47

**BACKGROUND/EXPLANATION:**

The sublease agreement will allow the subleased premises to be used as offices by the Baltimore City's Health Head Start Program under the Mayor's Office of Human Services.

The sublandlord will provide electric, water, drainage, gas, HVAC, lighting, restrooms and cleaning of restrooms, building security, and trash removal of the subleased premises. The sublandlord will allow the subtenant the use of the large conference room (Blair Room) upon prior scheduling with the sublandlord and use of the existing desks, chairs, credenzas and filing cabinets in the subleased premises to the subtenant. The subtenant will be responsible for liability insurance, telephone and computer services to the subleased premises.

The Space Utilization Committee approved the lease agreement at its meeting of May 22, 2012.

(The sublease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with Avalon Consulting Services, LLC, lessee, for the rental of two unimproved lots known as 301 & 311 N. Warwick Ave. totaling 32,278 sq. ft. The period of the agreement is June 1, 2012 through May 31, 2013, with an option to renew for one additional 1 year term.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$6,000.00	\$500.00

**BACKGROUND/EXPLANATION:**

The lessee will use the leased premises for the installation of a temporary building structure to be used for offices and for parking. The lease agreement is subject to early termination should the City determine this site is needed for the Redline. The lessee will have first right of refusal should the City determine they have no further use for the premises and offers it for disposition.

The lessee will be responsible for maintaining the premises in first class condition and making all repairs at its sole cost and expense, and will comply with all applicable federal, state, and local laws, ordinances, rules and regulations.

The Space Utilization Committee approved this lease agreement on June 5, 2012.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Real Estate - Renewal of Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the renewal option of the lease agreement with East Baltimore Enterprise, Inc., landlord, for the rental of a portion of the property known as the Chance Center located at 301 N. Gay Street. The period of the renewal is July 1, 2012 through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$12,325.00

**BACKGROUND/EXPLANATION:**

On March 7, 2012, the Board approved the initial agreement for the period July 1, 2011 through June 30, 2012. The agreement contained a one 1-year renewal option. The Juvenile Division of the Circuit Court would like to exercise the renewal option.

All other terms, conditions and provisions of the lease agreement dated March 7, 2012 will remain in full force and effect.

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Real Estate - Renewal Option of Sublease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the first renewal of the sublease agreement with HealthCare Access Maryland, Inc. for the rental of a portion of the property known as the 201 E. Baltimore Street, being on the fifteenth floor, consisting of approximately 7,018 square feet and known as Suite 1500. The first renewal option extends the sublease agreement through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

The annual rent shall be as follows:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$117,551.52	\$9,795.96

Funds are available in Account No. 1001-000000-3024-268600-603013

**BACKGROUND/EXPLANATION:**

On May 16, 2012, the Board approved the sublease agreement with HealthCare Access of Maryland, Inc. The period of the agreement is September 01, 2010 through June 30, 2012 with the option to renew for three additional one-year periods and one seven month term. The premises are used by the Department of Health, Care Services Division of Advocacy and Client Services. All other rentals, conditions, and provisions of the sublease agreement dated May 16, 2012 will remain in full force and effect

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - Transfer of Building Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of building jurisdiction and reporting agency of four parcels listed below from the inventory of the Department of Recreation and Parks to the inventory of the Department of General Services (DGS).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

<b><u>ADDRESS:</u></b>	<b><u>NEW JURISDICTION</u></b>	<b><u>REPORTING AGENCY</u></b>
Phoenix Shot Tower 801 E. Fayette Street (Block 1335 Lot 1)	DGS	DGS
Baltimore Visitor's Center including the adjacent Sondheim Fountain 401 Light Street	DGS	DGS
1400 E. Federal Street (Block 1115, Lot 15) Oliver Multi-Purpose Center	DGS	DGS
501 W. 30th Street (Block 3559, Lot 1) Wyman Multi-Purpose Center	DGS	DGS

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Space Utilization Committee - cont'd

In accordance with the authority granted to the new Department of General Services by the City Charter (Art VII, §132), DGS is now responsible for all municipal buildings, unless otherwise provided by the City Charter. Transferring municipal buildings currently registered under the Department of Recreation and Parks is in keeping with this new mission.

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve  
all of the Personnel matters  
listed on the following page:

88

all of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved  
by the Law Department as to form and legal sufficiency.



AGENDA

BOARD OF ESTIMATES

06/13/2012

PERSONNEL

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
1. SARAH HOPE	\$25.00	\$ 50,000.00

Account: 5000-577709-4780-369200-601009

Ms. Hope will work as a Playground Safety Coordinator. Her duties will include, but are not limited to inspection of all 128 playgrounds twice each year to assess deficiencies. She will note needed repairs and bring them into compliance with all safety standards. In addition, Ms. Hope will develop a maintenance regimen to include a maintenance tracking system and develop an efficient system for the procurement of replacement parts for playground equipment. The period of the agreement is effective upon Board approval through June 7, 2013.

Office of the City Council President

2. Create the following unclassified position:

10010 - Secretary City Council  
Grade 086 (\$35,947.00 - \$43,361.00)  
Job No. to be assigned by BBMR

Costs: \$54,805.30 - 1001-000000-1000-106900-601001

**AGENDA**

**BOARD OF ESTIMATES**

**06/13/2012**

Department of Public Works - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the City of Baltimore Small Business Resource Center, Inc. (SBRC). The period of the agreement is effective upon Board approval for one year, with a renewal option of one additional one-year term.

**AMOUNT OF MONEY AND SOURCE:**

\$ 62,500.00	-	2070-000000-5541-399300-603026
62,500.00	-	2071-000000-5541-398600-603026
95,000.00	-	1001-000000-2301-248800-603026
30,000.00	-	2024-000000-5480-395700-603050
<u>\$250,000.00</u>		

**BACKGROUND/EXPLANATION:**

The Mayor's Office of Minority and Women-Owned Business Development created the Baltimore City Local Contractor's Development Program to provide financial and technical assistance to local, minority-owned and women-owned enterprises. The goal is to increase the potential pool of bidders eligible to participate on City contracts. The SBRC will provide continuity for the program as it specifically relates to City construction projects in the Departments of Public Works and Transportation. The Departments of Public Works and Transportation will fund this effort equally.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/13/2012

PROPOSAL AND SPECIFICATIONS

1. Department of Transportation - TR 12018, Structural Repairs on Bridges Citywide JOC I  
**BIDS TO BE RECV'D: 07/25/2012**  
**BIDS TO BE OPENED: 07/25/2012**
  
2. Department of Transportation - TR 20350, Replacement of Frederick Avenue Bridge Over Gwynns Falls & CSX Railroad  
**BIDS TO BE RECV'D: 08/08/2012**  
**BIDS TO BE OPENED: 08/08/2012**
  
3. Department of Transportation - TR 10311, Historic Preservation and Traffic Improvements along Liberty Heights Avenue in Druid Hill Park  
**BIDS TO BE RECV'D: 07/11/2012**  
**BIDS TO BE OPENED: 07/11/2012**

AGENDA

BOARD OF ESTIMATES

06/13/2012

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office</u>			
1. Stephanie Rawlings-Blake	U.S. Conference of Mayors Orlando, FL June 14-16, 2012 (Reg. Fee \$700.00)	Gen. Funds	\$1,766.36

The allowed subsistence rate for this location is \$153.00 per day. The hotel rate is \$199.00 per night, plus occupancy taxes in the amount of \$24.88. The Mayor's Office is requesting an additional \$46.00 per day to cover the cost of the hotel and an additional \$120.00 for the cost of meals. The hotel cost in the amount of \$447.76, and the cost of registration in the amount of \$700.00 will be paid on City issued credit card assigned to Ms. Kathe Hammond. Subsequently, the disbursement amount will be \$567.76.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED