

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn:
Clerk, Room 204 City Hall, 100 N. Holliday Street,
Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - NOVEMBER 2, 2011

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Blastech Enterprises, Inc.	\$ 41,346,000.00
Bruce & Merrilees Electric Company	\$158,247,000.00
Comer Construction, Inc.	\$ 8,000,000.00
Corky Wells Electric, Inc. d/b/a CW Electric	\$ 8,000,000.00
Ecological Restoration & Management, Inc.	\$ 8,000,000.00
Economic International Construction Company, Inc.	\$ 2,646,000.00
J.F. Fischer, Inc.	\$ 53,399,241.00
Midatlantic Marking, Inc. and Affiliate	\$ 11,862,000.00
N.A.A., Inc.	\$ 5,571,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

BLV Engineering Associates, Inc.	Engineer
Ceepco Contracting, LLC	Engineer

AGENDA

BOARD OF ESTIMATES

11/02/2011

Baltimore Development - Business Relocation Agreement and
Corporation (BDC) Relocation Payment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a business relocation agreement and the relocation payment to Second Chance, Inc.

AMOUNT OF MONEY AND SOURCE:

\$600,000.00 - 9910-904354-9601 - 22nd EDF
300,000.00 - BDC cash on-hand
\$900,000.00

BACKGROUND/EXPLANATION:

The BDC has been authorized by the City to oversee the development and implementation of the Carroll Camden Urban Renewal Plan dated March 6, 2002. As a result of the acquisition and demolition activities proposed for the area and in accordance with all applicable federal, state, and local statutes and regulations, including but not limited to, the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Second Chance, Inc. is entitled to business relocation assistance and reimbursement.

Second Chance Inc. currently operates a non-profit architectural antiques and salvage business in City-owned buildings located at 1501, 1601, 1633, 1645, and 1725 Warner Street and 2102 Oler Street. Second Chance, Inc. also conducts business in 1400 Warner Street, however this building is not owned by the City. As stated above per federal, state and local statutes and regulations, the City is required to reimburse for moving and reestablishment expenses. Second Chance, Inc. has elected to conduct a self move and a Business Relocation Agreement has been executed. The agreement requires Second Chance, Inc. to relocate from City-owned buildings by February 25, 2012 in consideration for \$900,000.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The business relocation agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

BDC - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 203,303.11 20 th EDF	9910-901870-9600 Const. Res. Business Incubators & Center	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
91,406.39 22 nd EDF	9910-901860-9600 Const. Res. Industrial & Coml.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
305,290.50 22 nd EDF	9910-905575-9600 Const. Res. E. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
<u>\$ 600,000.00</u>		

This transfer will provide a portion of the funds (\$300,000.00 is already in a capital budget fund) for the comprehensive cost associated with the relocation of Second Chance, Inc. from buildings located at 1400, 1501, 1601, 1633, 1645, and 1725 Warner Street, and 2102 Oler Street. This relocation is necessary for the redevelopment of approximately 11.89 acres of property along Warner Street and is in accordance with the Carroll Camden Urban Renewal Plan.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Office of the State's Attorney - Grant Acceptance
and Grant Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the acceptance of the below listed grant award agreements from the Governor's Office of Crime Control and Prevention (GOCCP) The period of the grant award agreement is October 1, 2011 through September 30, 2012.

1. FAMILY BEREAVEMENT \$210,000.00

Account: 4000-402312-1156-117900-601001

The Family Bereavement Program addresses the needs of homicide survivors. The program assists with grief and loss, as well as provides counseling to family members. The grant funds provide salary support.

2. JUVENILE COURTS VICTIM SPECIALIST \$ 45,000.00

Account: 4000-404112-1150-118300-601001

The Juvenile Courts Victim Specialist program provides assistance to victims of juvenile crime. The Juvenile Courts Division tries all juveniles in the Baltimore City Juvenile Courts who are charged with committing delinquent acts. The grant funds provide salary support.

3. INTEGRATED CASE MANAGEMENT SYSTEM \$100,000.00

Account: 4000-400212-1151-117900-603026

The City's Integrated Case Management System increases the efficiency and effectiveness in case preparation. The project enhances the exchange and access to all criminal justice data in any agency in the Baltimore City criminal justice system. Grant funds provide equipment and technical resources.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 11** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on October 12 and 19, 2011.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Hord Coplan Macht, Inc. for Project No. 1164, On-Call Architectural Design Services. The period of agreement is effective upon Board approval for 36 months or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - Upset Limit

BACKGROUND/EXPLANATION:

The Consultant will provide architectural design services for renovation and improvement of various City park and recreation facilities.

MBE/WBE PARTICIPATION:

MBE:	KUMI Construction Management Corp.	0-24%
	Sidhu Associates, Inc.	0-24%
	TLB Associates, Inc.	0-24%
	Bhargava International, Inc.	0-24%
		<u>24.00%</u>
WBE:	Foundation Test Group, Inc.	0-10%
	Carroll Engineering, Inc.	0-10%
		<u>10.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with Frederick F. Hinze.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Public Works, Bureau of Water and Wastewater is proposing to repair a storm drain line running through the property located at 314 Edgevale Road, owned by Frederick F. Hinze.

This repair is being performed under the Department of Public Works On-Call Maintenance Contract.

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3310 Greenmount Ave.	Franklin Brothers Realty, LLC	One flat sign 8' x 3'
Annual Charge: \$35.20		
2. 3322 Greenmount Ave.	Ogbazion Ghebregiorgis	One awning with signage 24 ½' x 2 ½', six fluorescent tubes
Annual Charge: \$480.50		
3. 1 - 21 E. Mount Vernon Place	JHP, Inc.	One banner sign 17.75' x 2.5', one banner sign 13.5' x 8', one banner sign 15' x 30', one banner sign 22' x 8'
Annual Charge: \$1,089.70		
4. 2900 Greenmount Ave.	J. S. Ham, LLC	One flat sign 7' x 3'
Annual Charge: \$35.20		

AGENDA

BOARD OF ESTIMATES

11/02/2011

DGS - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 3435 Greenmount Ave.	Larjak Properties #2, LLC	Retain awning over egress stairway 16' 4" x 3'2"

Annual Charge: \$108.35

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Fire and Police Employees' - Supplement to Subscription
Retirement System (F&P) Agreement and Common
Interest Purchase Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the 1.) supplement to subscription agreement with Clarion Lion Properties Fund, LLC, and 2.) a common interest purchase agreement with Nationate-Nederlander Intervest II, B. V. and Clarion Partners LPF GP, LLC (Clarion Partners).

AMOUNT OF MONEY AND SOURCE:

\$1,300,000.00 of F&P funds (approximately)

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

In 2003, the F&P Board of Trustees conducted a search for core real estate managers with the objective of allocating a portion of the F&P System's real estate allocation to a core real estate commingled fund. Clarion Lion Properties Fund, LP, formerly Clarion Lion Properties Fund, LLC (the Fund), was selected as a result of the search. A subscription agreement for the investment of approximately \$35,000,000.00 of the F&P's assets was approved by the Board on December 10, 2003.

The fund has returned for the F&P an annual return of 3.87% from 2003 through September 30, 2011. For the 12 month trading period beginning October 1, 2010 through September 30, 2011, the fund returned 23.34% for the F&P. ING Groep, N.V. (ING) was the original fund sponsor. In June 2011, ING sold Clarion Partners, its U.S. based real estate investment manager, to Clarion Partners Management. ING is now offering to sell its shares in the Fund to each shareholder at a substantial discount. The F&P's investment advisor, Summit Strategies Group, has advised the F&P to accept this offer to purchase the proffered shares.

AGENDA

BOARD OF ESTIMATES

11/02/2011

F&P - cont'd

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office has waived MBE/WBE utilization requirements for this selected source, professional services agreement.

(The supplement to subscription agreement and common interest purchase agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2011 June 30, 2012, unless otherwise indicated.

1. BON SECOURS BALTIMORE HEALTH CORPORATION \$ 90,000.00

Account: 4000-422011-3030-513221-603051

The organization will provide HIV Rapid Testing, counseling, and referral services to individuals in the emergency department at Bon Secours Hospital. The target population will be any individual in the emergency department that requests to be tested and/or agrees to be tested.

The agreement is late because of the delay in receiving an acceptable budget justification from the provider.

MWBOO GRANTED A WAIVER.

2. PLANNED PARENTHOOD OF MARYLAND, INC. (PPM) \$200,000.00

Account: 5000-530012-3080-595800-603051

The organization will provide expanded access to preconception care as an integrated part of family planning visits. It will also develop a preconception care toolkit and work with a nutrition consultant to refine offerings of the nutrition component within the PPM preconception program at the PPM Baltimore City Health Center.

MWBOO GRANTED A WAIVER.

The agreement is late because it was just completed.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Health Department - Employee Expense Report

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense report for Ms. Cindy Carr for the months of May and July 2011.

AMOUNT OF MONEY AND SOURCE:

\$ 86.19 - May 2011
 63.29 - July 2011
\$149.48 - 4000-422511-3030-271510-603002

BACKGROUND/EXPLANATION:

Ms. Carr failed to timely submit her expense report. The Department apologizes for the lateness. The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Health Department - Employee Expense Report

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense report for Mr. Harvey Pyatt for the month of April 2011.

AMOUNT OF MONEY AND SOURCE:

\$100.00 - April 2011 - 1001-000000-3021-268600-603022

BACKGROUND/EXPLANATION:

The Department seeks to reimburse Mr. Pyatt for the renewal of his State of Maryland Environmental Sanitarian License. He paid for the renewal on April 28, 2011. He incorrectly thought he could seek reimbursement in July 2011, because his license did not expire until June 30, 2011. The Department apologizes for this error.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Health Department - Notification of a Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a notification of a grant award from the Maryland State Department of Education. The period of the grant award is August 23, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$1,622,231.00 - 4000-427112-3080-294300-404001

BACKGROUND/EXPLANATION:

This grant is being awarded under Part C, Part B, and Part B 619 of the Individuals with Disabilities Education Act and State General funds to support early intervention services to infants and toddlers with disabilities and their families.

The notification of grant award is late because the Department was notified on September 16, 2011.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The notification of grant award has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Health Department - Revised Notice of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a revised notice of a grant award (NGA) from the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral Hepatitis, STDS and TB Prevention.

AMOUNT OF MONEY AND SOURCE:

\$99,638.00 - 4000-422111-3030-271400-404001

BACKGROUND/EXPLANATION:

On February 16, 2011, the Board approved the original NGA in the amount of \$345,116.00, for the budget period January 1, 2011 through December 31, 2011.

This revised notice of grant award provides the remaining amount of the 100% total funding for the 12-month budget period, January 1, 2011 through December 31, 2011 (FY 2011) and makes the total amount of the grant \$444,754.00. All other terms and conditions remain unchanged.

The revised NGA is late because it was just received.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The revised notice of grant and terms and conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Health Department - Ratification and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify an agreement with the Johns Hopkins University (JHU). The period of the agreement is September 10, 2010 through September 29, 2011.

The Board is further requested to approve and authorize an expenditure of funds to pay the JHU.

AMOUNT OF MONEY AND SOURCE:

\$140,668.00 - 4000-421711-3030-271500-603051 - Federal

BACKGROUND/EXPLANATION:

On May 31, 2011, the Department's program manager requested an agreement with the JHU for Alcohol-Exposed Pregnancy (AEP) Intervention Services. The budget was initially incomplete. After numerous requests, an agreement with the JHU for a revised budget, was submitted on August 8, 2011. The agreement was prepared and mailed to the JHU on August 16, 2011 for signature.

On September 20, 2011, the Department received the signed agreement. However, during the routing process the agreement expired on September 29, 2011. The Department is requesting the Board ratify the agreement and authorize payment to the JHU.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE RATIFICATION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Police Department - Addendum to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an addendum to agreement with L. Hicks, Incorporated, d/b/a as The Hicks Police Training System, Inc. The period of the addendum to the agreement is effective upon Board approval for nine months.

AMOUNT OF MONEY AND SOURCE:

\$123,500.00 - 6000-611212-2013-197500-603020

BACKGROUND/EXPLANATION:

This addendum provides for the instruction of six academy classes and two Diamond Standard Training classes for officers as well as the associated expenses. It is anticipated that the contract terms will be completed by June 30, 2012.

The Hicks Police Training System, Inc. is designated to provide practical instruction and reinforce the learning process with a four-part memory retention method which consists of audio, visual, kinesthetic, and mechanical anchoring techniques in each of its courses. The Department has utilized this training from 2008 to present and wishes to continue to engage the contractor for training of Baltimore City Police Officers and to expand the training for Police Academy Trainees. This is a highly specialized program only available directly from the vendor.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The addendum to the agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a payment to John E. Reid and Associates, Inc. by Expenditure Authorization. The expenditure is for a seminar on November 15, 2011 through November 17, 2011.

AMOUNT OF MONEY AND SOURCE:

\$12,600.00 - 4000-458011-2015-683900-603020

BACKGROUND/EXPLANATION:

The Department continues to strive to provide its members with the best possible training and in keeping with this mission the Department will be providing 40 members the opportunity to attend a seminar by John E. Reid and Associates, Inc. on "The Technique of Interviewing & Interrogation." John E. Reid and Associates, Inc. are national experts and have taught over 300,000 participants from law enforcement and government at every level nationally in every U.S. state, as well as internationally. The objective of this training is to set forth nine techniques in interviewing and interrogation skills to achieve the most successful results.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Police Department - Expenditure of Funds

The Board is requested to approve and authorize an expenditure of funds to pay the following vendor for costs associated with the memorial services that were held on September 8, 2011 for William H. Torbit, Jr.

1. **HARRISON MEMORIAL ACCESSORIES, LLC** **\$6,299.00**

Account: 1001-000000-2041-196400-603050

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Police Department - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant award agreement is October 1, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$41,740.00 - 4000-470412-2024-212600-600000

BACKGROUND/EXPLANATION:

The Department's Crime Laboratory Enhancement program assists in developing and implementing strategies specifically intended to increase efficiency in the Department's crime lab. The program provides overtime to reduce the Firearms and Latent Unit backlog, and targets training to meet certification and accreditation requirements. The grant funds provide for overtime and related training.

This grant award agreement is late because the award was just received by the Department.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant award agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Police Department - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant award and authorize execution of the agreement with the U.S. Department of Homeland Security. The period of the grant award agreement is September 1, 2011 through May 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$281,693.00 - 4000-470512-2041-695300-600000

BACKGROUND/EXPLANATION:

The Department's 2011 Metropolitan Medical Response System Program, enhances local medical incident management's ability to coordinate and respond to a mass casualty event during the crucial first hours, until significant external resources arrive and become operational. Eligible activities include planning, training, exercises, equipment and personnel.

This grant award agreement is late because the award was just received.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant award agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

CITY COUNCIL BILLS:

11-0650 -An ordinance concerning the sale of properties - 601-603, 621, 701, 709, 750, 801, and 810 McCabe Avenue for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain properties that are known as 601-603, 621, 701, 709, 750, 801, and 810 McCabe Avenue and are no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

11-0716 -An ordinance concerning the sale of sale of property - 1206 McCulloh Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 1206 McCulloh Street (Block 0416, Lot 028) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

11-0724 -An ordinance concerning the sale of property - former beds of certain alleys bounded by Riverside Road, Levin Road, and Meadow Road for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in the former beds of certain alleys bounded by Riverside Road, Levin Road, and Meadow Road and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF GENERAL SERVICES SUPPORTS PASSAGE OF CITY COUNCIL BILL NO. 11-0724 PROVIDED THE COMPANION CITY COUNCIL BILL NOS. 11-0722 AND 11-0723 FOR OPENING AND CLOSING OF NECESSARY STREETS AND ALLEYS FOR CONSOLIDATION AND DEVELOPMENT ARE APPROVED.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

11/02/2011

CITY COUNCIL BILLS:

11-0727 -An ordinance concerning the sale of property - former beds of certain alleys bounded by Barclay Street, 24th Street, Greenmount Avenue, and 23rd Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in the former beds of certain alleys bounded by Barclay Street, 24th Street, Greenmount Avenue, and 23rd Street and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF GENERAL SERVICES SUPPORTS PASSAGE OF CITY COUNCIL BILL NO. 11-0727 PROVIDED THE COMPANION CITY COUNCIL BILL NOS. 11-0725 AND 11-0726 FOR OPENING AND CLOSING OF NECESSARY STREETS AND ALLEYS FOR CONSOLIDATION AND DEVELOPMENT ARE APPROVED.

ALL REPORTS RECEIVED WERE FAVORABLE.

11-0751 -An ordinance concerning the sale of property - former bed of Eager Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of Eager Street, extending from Chester Street Easterly 266.6 feet, more or less, to Collington Avenue, and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF GENERAL SERVICES AND THE DEPARTMENT OF REAL ESTATE SUPPORT PASSAGE OF CITY COUNCIL BILL NO. 11-0751 PROVIDED THE COMPANION CITY COUNCIL BILL NOS. 11-0749 AND 11-0750 FOR OPENING AND CLOSING OF NECESSARY STREETS AND ALLEYS FOR CONSOLIDATION AND DEVELOPMENT ARE APPROVED.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

11/02/2011

CITY COUNCIL BILLS:

11-0754 -An ordinance concerning the sale of property - former beds of certain streets and alleys in the area bounded by Ensor Street, Monument Street, Aisquith Street, and Oldtown Mall for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former beds of certain streets and alleys in the area bounded by Ensor Street, Monument Street, Aisquith Street, and Oldtown Mall and lying within the Oldtown Urban Renewal Project and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF GENERAL SERVICES SUPPORTS PASSAGE OF THE CITY COUNCIL BILL, AS PROPOSED TO BE AMENDED PROVIDED THE COMPANION CITY COUNCIL BILL NOS. 11-0752 AND 11-0753 FOR OPENING AND CLOSING OF NECESSARY STREETS AND ALLEYS FOR CONSOLIDATION AND DEVELOPMENT ARE APPROVED. THE DEPARTMENT OF REAL ESTATE SUPPORTS PASSAGE OF CITY COUNCIL BILL NO. 11-0754 PROVIDED THE COMPANION CITY COUNCIL BILL NOS. 11-0752 AND 11-0753 FOR OPENING AND CLOSING OF NECESSARY STREETS AND ALLEYS FOR CONSOLIDATION AND DEVELOPMENT ARE APPROVED.

ALL REPORTS RECEIVED WERE FAVORABLE.

11-0786 -An ordinance concerning the sale of property - former beds of certain streets and alleys bounded by Poppleton Street, Fayette Street, Fremont Avenue, and Baltimore Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former beds of certain streets and alleys bounded by Poppleton Street, Fayette Street, Fremont Avenue, and Baltimore Street

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BOARD OF ESTIMATES

11/02/2011

CITY COUNCIL BILLS:

and no longer needed for public use; and providing for a special effective date.

THE DEPARTMENT OF GENERAL SERVICES AND THE DEPARTMENT OF REAL ESTATE SUPPORT PASSAGE OF CITY COUNCIL BILL NO. 11-0786 PROVIDED THE COMPANION CITY COUNCIL BILL NOS. 11-0784 AND 11-0785 FOR OPENING AND CLOSING OF NECESSARY STREETS AND ALLEYS FOR CONSOLIDATION AND DEVELOPMENT ARE APPROVED.

ALL REPORTS RECEIVED WERE FAVORABLE.

11-0787 - An ordinance concerning the sale of property - Block 1250, Lot 7C and the former beds of portions of front Street and Terminal Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain properties known as Block 1250, Lot 7C and the former beds of portions of Front Street and Terminal Street and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

11/02/2011

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnations</u>			
1. Harvey Carmel, Personal Representa- tive of the Estate of Lee Carmel	2023 Guilford Ave.	G/R \$68.50	\$ 456.67

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

2. Fieldcrest Limited Partnership	438 E. 20 th St.	G/R \$65.00	\$ 433.33
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Funds are available in UDAG funds, account no. 9912-910713-9591-900000-704040, Barclay Project.

Dept. of Housing and Community Development - Options

3. Groundlease Management, LLC.	408 E. 20 th St.	G/R \$120.00	\$1,100.00
4. Christopher A. LaBanz	436 E. 20 th St.	G/R \$65.00	\$ 596.00

Funds are available in UDAG funds, account no. 9912-910713-9591-900000-704040, Barclay Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

11/02/2011

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlements</u>			
5. Joan E. Lilly (Prior Owner)	2214 E. Madison St.	F/S	\$3,000.00

On April 07, 2010, the Board approved the acquisition, by condemnation, of the fee simple in 2214 E. Madison Street in the amount of \$30,000.00. The prior owner of the property interest valued the property at \$74,500.00. The parties agreed to settle the action for \$33,000.00. Therefore, the Department is requesting the Board to approve payment of the balance in the amount of \$3,000.00.

Funds are available in account no. 9910-904415-9588-900000-704040.

6. 4 th Baltimore Acquisition, LLC (Prior Owner)	915 N. Castle St.	L/H	\$6,600.00
--	-------------------	-----	------------

On December 22, 2010, the Board approved the acquisition, by condemnation, of the leasehold interest in 915 N. Castle Street in the amount of \$8,400.00. The prior owner of the property interest valued the property at \$25,000.00. The parties agreed to settle the action for \$15,000.00. Therefore, the Department is requesting the Board to approve payment of the balance in the amount of \$6,600.00.

Funds are available in account no. 9910-906416-9588-900000-704040.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Mayor's Office of - Ratification
Information Technology

ACTION REQUESTED OF B/E:

The Board is requested to ratify the purchase of software licensing and payment to IBM. The period of the ratification for the software license is June 1, 2010 through August 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$328,371.00 - 1001-000000-1472-165810-603035

BACKGROUND/EXPLANATION:

On November 3, 2010 the Board approved an informal award for MOIT for Solicitation No. 08000 - IBM Hardware & Software Maintenance on a sole source basis in the amount of \$460,000.00. The award was required for annual hardware and software maintenance and IBM agreed to bill the City based on the GSA scheduled contract for IT commodities and services.

Originally, pricing for the software was not included in the first proposal quote that was associated with the GSA contract that IBM initially submitted to the City. As a result, the initial award amount was incorrect. IBM's original invoicing did not distinguish between whether the billing was for software or hardware support resulting in the error from both MOIT and Purchases. This caused funding to be spent on software that was not covered under the total amount allocated for the contract. IBM did credit the City for the licensing overage but additional funding is still required for the software support for the remainder of the contract term. The software purchased supports all of the revenue generating systems within the City.

The Bureau of Purchases will be submitting a separate informal increase request to the Board in the amount of \$1,328,211.00 for software and hardware maintenance.

The Department apologizes for not noticing the error before the initial award was made. MOIT will work directly with IBM to coordinate and clarify all future purchase proposals so that a similar error does not occur.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE RATIFICATION.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Transportation - Resolution

ACTION REQUESTED OF B/E:

The Board is requested to approve a resolution for the utilization of the Design Build procurement method for public works projects. The resolution will be effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Design-Build is a project delivery method by which the City contracts with an entity that has responsibility for the design and construction of the project under a single contract with the City.

This project delivery method for public works may be advertised for award based on Request for Proposal. Authority for the use of this procurement method is established by Article V, Section 11(h)(1)(ii) of the Baltimore City Charter, which provides that the Board of Estimates may award a contract "...or in the case of Requests for Proposals to the highest scoring responsive and responsible bidder." In order to advertise and award a contract under design-build, the sponsoring agency must satisfy numerous criteria and receive approval of the Design-Build Executive Committee, comprised of several Cabinet members.

MBE/WBE PARTICIPATION:

Minority and Women's Business Enterprise participation goals will be assigned separately for the design and construction phases of each contract to be advertised.

The resolution is submitted as follows:

Department of Transportation - cont'd

**RESOLUTION
OF
THE BOARD OF ESTIMATES OF BALTIMORE CITY
FOR
UTILIZATION OF THE DESIGN-BUILD METHOD**

WHEREAS, the Mayor and City Council of Baltimore, acting by and through the Board of Estimates, pursuant to Article VI, Section 11(a) of the Charter of Baltimore City, 1996 Edition, as amended, ("Charter") is responsible for awarding contracts and supervising all purchasing by the City; and

WHEREAS, the Charter, states, inter alia, at Article VI, Section 17, that "...no expenditure for any new improvement shall be made out of any appropriation in the Ordinance of Estimates, unless the plans for such improvement are first submitted to and approved by the Board of Estimates."; and

WHEREAS, the Charter, states, in pertinent part, at Article VI, Section (h)(ii) that "After opening of bids, the Board of Estimates shall award the contract, as an entirety to the lowest responsive and responsible bidder or...in the case of Requests for Proposals to the highest scoring responsive and responsible bidder."

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ESTIMATES OF BALTIMORE CITY, that the following policy be formally adopted by this Board:

1. The Board of Estimates has determined that it is in the best interests of the City to permit alternative project delivery methods for public works project which may be

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Transportation - cont'd

advertised for award based on a Request For Proposals utilizing the Design-Build Alternative Project Delivery Method.

2. The Board of Estimates hereby adopts the **Design-Build Project Delivery Procedures**, a copy of which is attached as **Exhibit I**.

3. This Resolution shall take effect upon the date of approval by the Board of Estimates.

(The resolution has been approved by the Law Department as to form and legal sufficiency.)

A LETTER OF PROTEST WAS RECEIVED FROM COMMUNITY CHURCHES UNITED FOR BALTIMORE JOBS.

A LETTER OF PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

34 - 37

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/02/2011

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 989,036.81	9950-906301-9528	9950-908301-9527-2
State Rev.	Constr. Res.	Contingencies
	Broening Hwy.	Broening Hwy.
	Infrastructure	Infrastructure

This transfer will move the appropriation in the account to match the amount received from State-MDOT towards the project. This transfer will also cover costs associated with Project No. 1038 B/D No. 07026 Task No. 14 expenses related to Broening Highway Infrastructure with Rummel, Klepper & Kahl, LLP.

2. \$ 200,000.00	9950-912764-9507	
Other	Constr. Res.	
	Hwy - Balto. St.	
	Skywalk Demo	
103,756.00	9950-904489-9509	
Other	Constr. Res.	
	HCD Street Improv.	
<u>\$303,756.00</u>	-----	9950-909826-9508-2
		Contingencies
		Hopkins Plaza
		Pedestrian Bridge

This transfer will move the appropriation in the project account for Hopkins Plaza Pedestrian Bridge to match Downtown Partnership of Baltimore's contribution toward this project.

Department of Recreation and Parks

3. \$ 25,000.00	9938-901761-9475	9938-902761-9474
Rec. & Parks	Reserve	Active
25 th Series	Patterson Park	Patterson Park
	Recreation Ctr.	Recreation Ctr.
	Expansion	Expansion

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1066, Task #36 assigned to Hord Coplan Macht, Inc.

AGENDA

BOARD OF ESTIMATES

11/02/2011

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks - cont'd</u>		
4. \$ 15,000.00 State	9938-905776-9475 Reserve Recreation Facility Expansion FY12	
\$ 5,000.00 Rec. & Parks 26 th Series	9938-905776-9475 Reserve Recreation Facility Expansion FY12	
<u>\$ 20,000.00</u>	-----	9938-906776-9474 Active Recreation Facility Expansion FY12

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1164, Task #1 assigned to GWWO, Inc.

Department of General Services

5. \$200,000.00 5th Public Building Loan	9916-909931-9194 Reserve Community Action Centers	9916-909910-9197 Active Community Action Centers
--	--	---

This flooring is well beyond its service life at the Community Action Centers. This transfer will cover the cost to replace the tile flooring. Tile is more sustainable and healthier than carpet.

AGENDA

BOARD OF ESTIMATES

11/02/2011

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services - cont'd</u>		
6. \$300,000.00	9916-913933-9194	9916-902513-9197
5th Public	Reserve	Active
Building	Historic Public	Historic Public
Loan	Buildings	Buildings

The roofs on both the McKim Free School (McKim) and the 1781 Friends Meeting House (Friends) are in need of repair. This transfer will replace the Friends roof and repair the McKim roof. Funds will also be used to perform a market assessment of 15 Historic properties for the future maximum beneficial use.

7. \$ 100,000.00	9904-907787-9129	9904-908787-9127
23 rd Econ.	Reserve	Active
Dev. Loan	Port Discovery	Port Discovery
	Children Museum	Children Museum

This transfer will provide funds to cover various capital costs at Port Discovery Children's Museum. These include: renovations to the HVAC system to replace existing HVAC equipment with more efficient equipment designed for the building's current use, new roof and front doors to improve energy efficiency and safety, and other capital improvements.

AGENDA

BOARD OF ESTIMATES

11/02/2011

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
8. \$ 75,000.00	9910-942002-9588	
25 th Comm. Dev.	Choice	
	Neighborhoods	
25,000.00	9910-913032-9588	
25 th Comm. Dev	Safe-Safe Assist for	
	Emergencies	
150,000.00	9910-995001-9587	
<u>23rd Comm. Dev.</u>	Unallocated Reserve	
	HCD	
\$250,000.00	-----	9910-903125-9588
		Community Housing
		Assistance Inc.
		(CHAI)

The Associated Jewish Charities is using the money for reimbursement of electrical costs associated with the development of Comprehensive Housing Assistance Incorporation's new headquarters located at 5908 Park Heights Avenue.

AGENDA

BOARD OF ESTIMATES

11/02/2011

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve

all of the

Extra Work Orders

as listed on the following pages:

39 - 41

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

11/02/2011

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #003, \$ 11,413.27 - Project 889, Edmondson Ave. Bridge over Gwynns Falls and CSXT Railroad				
\$1,068,231.15	\$189,296.42	Greenhorne & O'Mara, Inc.	0	-

Department of General Services

2. EWO #084, \$240,807.00 - PB 05801R, Baltimore City Central Garage				
\$17,950,000.00	\$12,754,477.99	Whiting-Turner Contracting Co., Inc.	0	100

On March 24, 2011, the Department of General Services met with Whiting-Turner Contracting Co. Inc. to review and resolve all of the remaining construction change order requests that totaled \$380,000.00 for the Central Garage project. This change order compensates Whiting-Turner Contracting Co. Inc. for the remaining unresolved issues.

Bureau of Water and Wastewater

3. EWO #029, \$ 29,325.00 - SC 812, Improvements to the Lower Gwynns Run Interceptor				
\$21,206,342.00	\$ 3,461,774.54	Carp Seca Corporation	0	99
4. EWO #008, \$159,300.0 - W.C 1212, Water Appurtenance Installations				
\$ 4,997,010.40	\$208,275.12	R.E. Harrington Plumbing & Heating, Inc.	0	27

AGENDA

BOARD OF ESTIMATES

11/02/2011

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

5. EWO #005 1,857,000.00 - S.C. 829, Primary Settling Tanks Rehabilitation at the Back River Wastewater Treatment Plant
- | | | | | |
|---------------|--------------|----------------|---|----|
| \$9,720,000.0 | \$ 72,072.95 | Mid Eastern | 0 | 54 |
| | | Builders, Inc. | | |

The contract documents indicated the concrete walls for Primary Settling Tank (PST) Nos. 3, 4, 5, 6, and 7 were to be cleaned and painted. Upon inspection, it was discovered that the exterior concrete walls of the effluent trough at PST Nos. 3, 4, 5, 6, and 7 were badly deteriorated and in need of repair. The contractor was directed to remove and replace the walls for each of the five PST's.

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 500,000.00	9956-903561-9549	
Wastewater Rev.	Constr. Res. Primary	
Bonds	Tank Renovations	
500,000.00	" "	
<u>Counties</u>		
\$1,000,000.00		
\$1,000,000.00	-----	9956-904561-9551-2
		Extra Work

The funds are required to cover the cost of extra work for SC 829, Primary Settling Tanks Rehabilitation at Back River WWTP.

AGENDA

BOARD OF ESTIMATES

11/02/2011

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Bureau of Water and Wastewater

7. EWO #001, \$ 0.00 - SC 881, On-Call Television Inspection, Cleaning and Lining Sanitary Sewers Using Cured-In Place Pipe			
\$ 1,750,125.00 -	AM-Liner East, Inc.	180	29

The Bureau of Water and Wastewater is requesting a 180-day non-compensable time extension for sanitary contract 881. The time extension will allow the Bureau to complete the On-call Television Inspection, Cleaning and Lining Sanitary Sewers Using Cured-In Place Pipe with available funds until a new contract can be advertised and awarded.

8. EWO #018, \$26,984.62 - SC 878, Repair & Replacement of Existing Sanitary Sewers at Various Locations			
\$ 2,893,528.30 \$ 250,319.44	R.E. Harrington Plumbing & Heating	0	74

THE TRANSFER OF FUNDS NEEDED TO COVER THE COST OF EXTRA WORK FOR SC 878, REPAIR & REPLACEMENT OF EXISTING SANITARY SEWERS AT VARIOUS LOCATIONS WAS APPROVED BY THE BOARD ON OCTOBER. 26, 2011.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the property located at 3014 Westwood Avenue by gift from Motti Mulleta, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Motti Mulleta will pay all current water bills up through the date of settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 3014 Westwood Avenue are itemized as follows:

Cumulative Real Property Taxes 2011-2012

Total Taxes	\$ 71.40
Interest/Penalties	0.00
Other	0.00
Tax Sale Interest	0.00
Miscellaneous Bills	0.00
Metered Water (Tax Sale)	0.00
Rental Registration	<u>130.00</u>
Total Municipal Liens	\$201.40

The listed municipal liens, other than current water bills, will be administratively abated after settlement.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the property located at 906 N. Dukeland Street, by gift from Maher Mohamed Elmaghraby, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD's Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Maher Mohamed Elmaghraby will pay all current water bills up through the date of settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 906 N. Dukeland Street are itemized as follows:

Cumulative Real Property Taxes 2011-2012

Total Taxes	\$595.00
Interest/Penalties	0.00
Other	0.00
Tax Sale Interest	0.00
Miscellaneous Bills	348.30
Metered Water (Tax Sale)	0.00
Rental Registration	<u>0.00</u>
Total Municipal Liens	\$943.30

The listed municipal liens, other than current water bills, will be administratively abated after settlement.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with RBN Consulting, LLC, developer, for the sale of the property located at 1307 E. Pratt Street.

AMOUNT OF MONEY AND SOURCE:

\$9,000.00 - Sale price

BACKGROUND/EXPLANATION:

A good faith deposit of \$900.00 has been received from the developer.

The project will consist of a private residence and office space for the developer. The purchase price of the property and the cost of renovation will be financed with private funds and a \$5,000.00 grant from the Good Neighbor Program.

The subject property was priced pursuant to the appraisal policy of Baltimore City. The Valuation Waiver process was used in lieu of an appraisal in determining the price for this property. The subject property was priced at \$8,900.00.

MBE/WBE PARTICIPATION:

The property is not subject to Article 5, Subtitle 28 of the Baltimore City Code.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Housing - Agreements
and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the below listed agreements. The period of the agreement is July 1, 2011 through June 30, 2012

1. INNOVATIVE HOUSING INSTITUTE, INC. (IHI) \$91,503.00

Account: 2089-208911-5930-427543-603051 \$30,000.00
2089-208912-5930-427543-603051 \$61,503.00

The organization will provide 114 non-elderly, disabled, low and moderate-income families with one-time subsistence assistance grants through the Enhanced Leasing Assistance Program (ELAP) established in accordance with the Consent Decree entered in Bailey v. the Housing Authority of Baltimore City (HABC) and the U.S Department v. HABC. The IHI is responsible for obtaining funds to cover a portion of the expenses and has requested the Department to provide CDBG funds to provide one-time subsistence assistance grants to ELAP participants. The participant expenses include leasing application fees, security deposits and utilities (electricity and telephone) installation fees.

MWBOO GRANTED A WAIVER.

2. CHESAPEAKE CENTER FOR YOUTH DEVELOPMENT, INC. \$39,425.00

Account: 2089-208912-5930-695434-603051

The CDBG funds will be used to subsidize the operating costs of the sub-grantee's "A Foot in the Door" (A-FIND) Employment Initiatives. A-FIND will support the needs of low and moderate-income youth and families in the Brooklyn/Curtis Bay area by providing job readiness, life skills, and life skills training classes to youth. In addition, the organization will post job opportunity listings, and organize job fairs that will connect employers to community members and supporting vocational resource services.

AGENDA

BOARD OF ESTIMATES

11/02/2011

DHCD - cont'd

3. **COMMUNITY LAW CENTER, INC. (CLC)** **\$81,294.00**

Account: 2089-208912-5930-423629-603051

The organization will provide legal services and technical assistance to community-based and faith based organizations regarding drug nuisance abatement, illegal dumping and the elimination of vacant blighting properties. The CLC will also provide real estate research and analysis to devise strategies for the reduction of foreclosures and real estate scams.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

On June 22, 2011, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2011 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Housing Opportunity for People with AIDS (HOPWA)
4. Emergency Shelter Grant Entitlement (ESG)

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2011 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

11/02/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|----|--|------------------------------------|
| 1. | INERGY
D/B/A UNITED PROPANE
Solicitation No. 06000 - Propane Delivery for Mount Pleasant Ice Arena - Department of Recreation and Parks - Req. No. P516255 | PROPANE
\$25,000.00
Increase |
|----|--|------------------------------------|

On February 25, 2011, the Board approved the initial award in the amount of \$22,000.00. On May 27, 2011 the City Purchasing Agent approved an increase in the amount of \$7,000.00. On September 14, 2011, the Board approved an increase in the amount of \$9,500.00. Authority is requested to increase this award to meet agency requirements while a City-wide solicitation is being prepared. This increase in the amount of \$25,000.00 will make the award amount \$63,500.00.

- | | | |
|----|---|----------------------------|
| 2. | PRO-FIX MEDICAL REPAIR
AND SALES LLC
Solicitation No. 08000 - Stretcher Repair - Fire Department - Req. No. R588694 | \$75,000.00
Sole Source |
|----|---|----------------------------|

The vendor is the manufacturer's sole authorized repair and service provider in this area for the stretchers currently in use by the Fire Department.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

11/02/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|--|-------------------------------|-------------|---------|
| 3. | CITIZENS PHARMACY
SERVICES | \$50,000.00 | Renewal |
| Solicitation No. 08000 - Labeled Medications - Health
Department - P.O. No. P515281 | | | |

On November 3, 2010, the Board approved the initial award in the amount of \$50,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$50,000.00 is for the period November 3, 2011 through November 2, 2012, with two 1-year renewal options remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | | |
|--|--------------------------------|---------|-----------|
| 4. | LIVING CLASSROOM
FOUNDATION | \$ 0.00 | Extension |
| Solicitation No. 06000 - Landscaping Services - Department of
Transportation - Req. No. R559918 | | | |

On November 3, 2010, the Board approved the initial award in the amount of \$90,000.00. This extension is necessary to provide additional time for the contractor to complete the work required.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/02/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|----|---|----------------|---------|
| 5. | DELTA CHEMICAL CORPORATION | \$2,000,000.00 | Renewal |
| | Solicitation No. B50000204 - Aluminum Sulfate - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P501116 | | |

On November 21, 2007, the Board approved the initial award in the amount of \$1,404,850.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$2,000,000.00 is for the period January 1, 2012 through December 31, 2012.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|------------------|---------|
| 6. | FCC ENVIRONMENTAL LLC | Revenue Contract | Renewal |
| | Solicitation No. B50001691 - Waste Oil and Related Items Recovery Services - Department of General Services, Fleet Management Division - P.O. No. P515774 | | |

On December 22, 2010, the Board approved the initial award. The award contained four 1-year renewal options. This renewal is for the period December 22, 2011 through December 21, 2012, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

11/02/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | | |
|----|--|--------------|---------------------|
| 7. | IPT, LLC, d/b/a
<u>Paylock</u> | \$600,000.00 | Term Purchase Order |
| | Solicitation No. 08000 - Parking Enforcement - Department of Transportation - P.O. No. P511410 | | |

On October 15, 2008, the Board approved the initial award in the amount of \$601,800.00. On December 9, 2009, the Board approved an increase in the amount of \$1,300,000.00. Due to a delay in receiving the agency's requirement to renew Solicitation No. 08000 - Parking Enforcement, it expired on October 14, 2011, with two 1-year renewal options remaining. It is requested that a term purchase order be approved under the same terms and conditions of the contract for the period October 15, 2011 through October 14, 2012, with one 1-year renewal option remaining.

- | | | | |
|----|---|---------|---------------------|
| 8. | RHINEHART RAILROAD
<u>CONSTRUCTION, INC.</u> | \$ 0.00 | Term Purchase Order |
| | Solicitation No. 08000 - Railroad Emergency and Inspections - Department of Transportation - P.O. No. P515069 | | |

On October 13, 2010, the Board approved the initial award in the amount of \$45,540.00. Due to a delay in receiving the agency's requirement to renew this contract Solicitation No. 08000 - Railroad Emergency and Inspections, it expired on October 12, 2011, with a one 1-year renewal option remaining. The term purchase order covers the remainder of what would have been the renewal period under the same terms and conditions of the contract for the period October 13, 2011 through September 12, 2012.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
53 - 54
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

11/02/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 1. B50001745, On-Call Marketing and Public Relations Services Sahara Communications Inc. \$220,000.00

This is a requirements contract, so amounts will vary.

MBE: Fade 2 Blac Event Video & Event Production, Inc. 15.00%
 Afro-American Newspaper 5.00%
20.00%

WBE: CCPress.Net 10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

- 2. B50002042, Outsourcing DNA Lab Work Orchid Cellmark, Inc. \$200,000.00

MWBOO GRANTED A WAIVER.

- 3. B50002092, Terex Loader Model TL160 Valley Supply and Equipment \$ 98,828.58

MWBOO GRANTED A WAIVER.

- 4. B50001654, Quick Lime For Water Filtration Plants Greer Industries, Inc. d/b/a Greer Lime Company \$300,000.00

MWBOO GRANTED A WAIVER

AGENDA

BOARD OF ESTIMATES

11/02/2011

Bureau of Water and Wastewater

5. SC 845, Nitrification Filters and Related Work for the ENR at Patapsco Wastewater Treatment Plant
- REJECTION** - On August 10, 2011, the Board received and opened four bids for SC 845. All bidders were found to be non-responsive. The Department of Public Works, Bureau of Water and Wastewater requests the Board reject all bids as being in the best interest of the City. Permission to advertise will be requested at a later date.

AGENDA

BOARD OF ESTIMATES

11/02/2011

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Fire Department</u>			
1. Scott Brillman	International Assoc. of Emergency Managers Conf. Las Vegas, NV Nov. 11 - 17, 2011 (Reg. Fee \$1,105.00)	FY 09 MMRS Grant	\$2,655.36

The Department has prepaid the registration fee in the amount of \$1,105.00 with a City issued credit card assigned to Mr. Robert Maloney. The disbursement to Mr. Brillman will be in the amount of \$1,550.36.

Baltimore Police Department

2. Todd R. Ring Gregory A. Eads Randy J. Pope	Explosive Handlers & Breaching Course Bartow, FL Nov. 13 - 18, 2011 (Reg. Fee \$1,250.00 ea.)	Asset Forfeiture Funds	\$6,450.00
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Department of Public Works

3. Lisa Jones	American Water Works Assoc. Water Quality Technology Conference & Expo. Phoenix, AZ Nov. 12 - 17, 2011 (Reg. Fee \$795.00)	Water Utility Fund	\$2,262.85
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The hotel accommodations for Ms. Jones cost \$190.00 per night plus a 13.27% tax. The allowed subsistence for her travel destination is \$177.00 per day. The Department is requesting an additional \$52.00 (\$13.00 per day) to cover the hotel expenses and \$160.00 (\$40.00 per day) for meals. The additional amounts requested have been included in the total.

AGENDA

BOARD OF ESTIMATES

11/02/2011

TRAVEL APPROVAL/REIMBURSEMENT - cont'd

Health Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
4. Brian Schleiter	2011 National Conf. on Health Communication, Marketing & Media Atlanta, GA August 9 - 11, 2011 (Reg. Fee \$415.00)	General Funds	\$1,018.33

Mr. Schleiter traveled to Atlanta, GA from August 9 - 11, 2011 to attend the 2011 National Conference on Health Communication, Marketing and Media. The Department paid the registration of \$415.00 and airfare of \$212.40 using a City issued credit card assigned to Ms. Dourakine Rosarion. The Department is requesting the Board to retroactively approve the total travel expenses in the amount of \$1,018.33. The Department failed to follow AM 240-3, which requires Board of Estimates approval for travel requests exceeding \$800.00. The Department recognizes that incurring expenses without required authorization is a serious matter. The responsible employees have been counseled and the Department has reinforced the AM 240-3 policy to all managers and fiscal staff. The Board is requested to authorize a reimbursement of \$390.93 to Mr. Schleiter for the following:

Food	\$ 46.83
Hotel	303.60
Limo/Taxi	40.50
Reimbursement Total	\$390.93

The subsistence rate allowed for this request at the time of travel was \$188.00 per day for a total of \$376.00.

AGENDA

BOARD OF ESTIMATES

11/02/2011

TRAVEL REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Source</u>	<u>Fund Amount</u>
<u>Bureau of Water and Wastewater - Reimbursement</u>			
5. Thak Bakhru		Waste Water Utility Eng.	\$61.50

On May 11, 2011 the Board approved the travel request in the amount of \$1,257.00 for Mr. Bakhru to attend the National Pretreatment and Pollution Workshop. Mr. Bakhru traveled to St. Louis, MO from May 18 - 20, 2011. The subsistence rate for this location is \$171.00 per day, however the Department only requested \$136.00 per day and did not request occupancy taxes.

The hotel cost was \$129.00 per day plus \$20.31 per day for occupancy taxes. The attendee was left with \$6.00 to cover meals and incidental expenses. The Department is requesting the Board to approve reimbursement to Mr. Bakhru in the amount of \$61.50 to cover meals paid for by the attendee over the approved amount.

AGENDA

BOARD OF ESTIMATES

11/02/2011

Department of Housing - Agreement
and Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Associated Catholic Charities, Inc., delegate agency for St. Jerome's Head Start program. The period of the agreement is July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$1,616,122.00 - 4000-486312-6051-516600-603051

BACKGROUND/EXPLANATION:

The organization will provide Head Start services for 276 children and their families in the City. On July 13, 2011, the Board approved a two month advance in the amount of \$323,225.00. The total amount of the agreement is \$1,939,347.00.

The funding will be for the operation of the St. Jerome's Head Start program for the fiscal year beginning July 1, 2011.

This agreement is late because of delays in the administrative process.

MBE/WBE PARTICIPATION:

MWBOO GRANTED A WAIVER OF THE MBE/WBE GOALS, WHICH WAS REQUESTED BY THE PROVIDER.

OF THE TOTAL CONTRACT AMOUNT OF \$1,939,347.00, \$1,933,047.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MBE: 27%

WBE: 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

60 - 61

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

11/02/2011

PERSONNEL

Department of General Services

	<u>Hourly Rate</u>	<u>Amount</u>
1. WILLEM T. ELSEVIER	\$38.19	\$70,000.00

Account: 9916-903845-9197-910098-703009

Mr. Elsevier will continue to work as a Special Architectural Project Specialist. His duties will include, but are not limited to managing multiple design and construction contracts for municipal buildings and facilities. He will provide direction in architectural planning and financial matters, and submit progress reports on a weekly basis. In addition, Mr. Elsevier will represent the Department with City, State, and Federal agencies by providing consultation services to ensure design compliance with applicable standards and specifications. He will interface with representatives of these agencies for the authorization of changes or payment services. The period of the agreement is effective upon Board approval for one year.

Department of Public Works

2. JANICE BROWN-HYATT	\$20.76	\$38,053.00
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Account: 1001-000000-1901-190700-601009

Ms. Brown-Hyatt, retiree, will continue to work as a Special Communications Coordinator. She will be responsible for conducting site surveys, reviewing blueprints and floor plans pertaining to the installations of communication equipment and services, serving as liaison with the Department of Communication Services regarding relocations, new installations, disconnections and other routine agency transactions. Ms. Brown-Hyatt will work 1,833 hours during the contract period. The period of the agreement is effective upon Board approval for 1-year.

THE DEPARTMENT OF PUBLIC WORKS IS REQUESTING A WAIVER OF THE 1,200 HOUR CEILING AS STIPULATED IN AM 212-1 PART 1.

AGENDA

BOARD OF ESTIMATES

11/02/2011

PERSONNEL

Department of Human Resources (DHR)

	<u>Hourly Rate</u>	<u>Amount</u>
3. JEFFREY G. COMEN	\$200.00 for the first session \$170.00 for ea. succeeding session \$325.00 for ea. written report	\$ 7,000.00

Account: 1001-000000-1601-172500-603026

Mr. Comen will continue to work as a Hearing Officer. The Baltimore Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after completion of the probationary period. The Hearing Officer presides over this investigation and submits a recommendation to the Civil Service Commissioners for approval. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

11/02/2011

PROPOSAL AND SPECIFICATIONS

1. Bureau of Water and Wastewater - SWC 7763, Drainage Repairs and Improvements at Various Locations
BIDS TO BE RECV'D:12/07/2011
BIDS TO BE OPENED:12/07/2011

2. Bureau of Water and Wastewater - SC 895, Improvements to Maryland Avenue Sub-Sewershed Sewers
BIDS TO BE RECV'D:12/07/2011
BIDS TO BE OPENED:12/07/2011

3. Department of Public Works/
Department of Recreation
Parks - RP 11865, Roofing Replacement and Related Work Clifton Park Maintain Shop Building
BIDS TO BE RECV'D:12/07/2011
BIDS TO BE OPENED:12/07/2011

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED