

## NOTICES

### PROTESTS

**ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.**

**ALL PROTESTS MUST BE IN WRITING AND STATE:**

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

**BOARD OF ESTIMATES' AGENDA - OCTOBER 5, 2011**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Abhe & Svoboda, Inc.	\$122,976,000.00
C.J. Miller, LLC and Affiliates	\$127,575,000.00
Colt Insulation, Inc.	\$ 756,000.00
Conewago Enterprises, Inc.	\$203,013,000.00
Elcon Enterprises, Inc., t/a Elevator Control Service	\$ 55,188,000.00
Horton Mechanical Contractors, Inc.	\$ 8,000,000.00
N.R. Eyler, Inc.	\$ 63,000.00
Phoenix Contracting Services, Inc.	\$ 8,000,000.00
SEH Excavating, Inc.	\$ 3,564,000.00
Superior Painting & Contracting Co., Inc.	\$ 6,219,000.00
Total Construction Services, Inc.	\$ 8,000,000.00
Total Environmental Concepts, Inc.	\$ 8,000,000.00

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brown and Craig, Inc., dba Brown Craig Turner	Architect
CTI Consultants, Inc.	Architect
F & H Consultants, P.C.	Engineer
Fox Industries, Inc.	Engineer
John Milner Associates, Inc.	Architect
Reuling Associates, Inc.	Engineer
Telvent USA Corporation	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

**CITY COUNCIL BILLS:**

10-0626 An ordinance concerning the sale of property - 3906 Old York Road for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property that is located at 3906 Old York Road and is no longer needed for public use; and providing for a special effective date.

**DHCD SUPPORTS THIS LEGISLATION AS LONG AS THE DISPOSITION FOLLOWS ALL GUIDELINES, POLICIES AND PROCEDURES AS SET FORTH IN THE VACANTS TO VALUE PROGRAM.**

10-0627 An ordinance concerning the sale of property - 607 Wyanoke Avenue for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property that is located at 607 Wyanoke Avenue and is no longer needed for public use; and providing for a special effective date.

**DHCD SUPPORTS THIS LEGISLATION AS LONG AS THE DISPOSITION FOLLOWS ALL GUIDELINES, POLICIES AND PROCEDURES AS SET FORTH IN THE VACANTS TO VALUE PROGRAM.**

**ALL REPORTS RECEIVED WERE FAVORABLE.**

AGENDA

BOARD OF ESTIMATES

10/05/2011

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. MWK Trust	444 E. 20 <sup>th</sup> St.	G/R \$65.00	\$ 596.00
2. Thelma Sylvia Sinsky and Sonia Betty Hirshfeld	340 E. 20 <sup>th</sup> St.	G/R \$110.00	\$ 733.33

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

Funds are available in Account No. 9912-910713-9591-900000-704040, Barclay Project.

Rescission and Approval of Option

3. Miriam Winder Kelly	707 N. Mount St.	G/R \$60.00	\$ 400.00
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On July 27, 2011, the Board approved the acquisition of the ground rent interest in 707 N. Mount Street for the amount of \$400.00 from the MWK Trust of Ms. Miriam Winder Kelly. However, since the Board's approval, it was discovered that the Trust is merely a remainderman, and the Trust would only have owned the rent if Ms. Kelly were deceased. Since Ms. Kelly is still alive, she still owns the rent individually. The Board is requested to rescind its prior approval and approve an option to acquire the ground rent interest in 707 N. Mount Street.

Funds are available in Account No. 9910-907079-9588-900000-704040, Wylie Funeral Home Project.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Circuit Court for Baltimore City - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Monica Shannon.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Brenda S. Harriel	1
Yvonne Davis	5
Frank Eisenberg	4
Deborah Farmer	2
Lawrence Heller	2
Delane V. Morris	2
Dianne A. Morris	3
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**APPROVED FOR FUNDS BY FINANCE**

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Mayor's Office of Human Services/- Agreements and a Memorandum  
Homeless Services Program of Understanding

The Board is requested to approve and authorize execution of the various grant agreements and a memorandum of understanding. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

AGREEMENTS

1. **ST. VINCENT DEPAUL OF BALTIMORE** **\$ 61,507.00**  
**(SVDP)**

Account: 4000-480012-3572-333629-603051

The SVDP will provide a continuum of services that include, but will not be limited to critical needs/support services, such as meals, clothing, hygiene supplies, restroom access, day respite, basic health services (triage and referral), phone, and email access. Services will be assessed at any time during the hours of operation and all case management services require the completion of an intake.

**MWBOO GRANTED A WAIVER.**

2. **PAUL'S PLACE, INC.** **\$ 5,000.00**

Account: 5000-523112-3571-333746-603051

Paul's Place, Inc. will provide case management training on budgeting and other life skills, mediation of tenant rights and responsibilities with respect to eviction. The organization will also provide direct grants in the maximum amount of \$500.00 per family/individual per year to satisfy rental arrearages via court ordered evictions.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Mayor's Office of Human Services/- cont'd  
Homeless Services Program

3. **JOBS, HOUSING AND RECOVERY, INC. (JHR)** **\$114,423.00**

Account: 4000-480012-3572-333658-603051

The JHR will operate a shelter and provide emergency shelter beds for approximately 275 homeless individuals at 620 Fallsway, Baltimore City for as long as the City chooses to maintain a shelter at that address. The funds will be utilized to offset the cost of operating and provision of services, in particular the cost of providing meals.

**MWBOO GRANTED A WAIVER.**

4. **JOBS, HOUSING AND RECOVERY, INC. (JHR)** **\$ 97,662.00**

Account: 4000-496211-3573-267858-603051

The JHR will provide permanent housing and support services to approximately 28 homeless and disabled individuals. The funds will be utilized to offset the costs of leasing seven 4-bedroom apartment units for a period of one-year, with the commitment that the JHR will incur staff costs to operate the program. The period of the agreement is October 1, 2011 through September 30, 2012.

**MWBOO GRANTED A WAIVER.**

The agreements are late because of a delay at the administrative level.



**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Mayor's Office of Human Services/- cont'd  
Homeless Services Program

MEMORANDUM OF UNDERSTANDING

5. **ANNE ARUNDEL COUNTY** **\$491,410.00**

Account: 4000-490912-3573-333679-603051

Anne Arundel County will provide case management services and conduct a tenant-based rental assistance program to approximately 45 HIV/AIDS clients and their families. The period of the memorandum of understanding is July 01, 2011 through June 30, 2014.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED EXCEPT FOR ITEM NO. 5 AND HAD NO OBJECTION.**

(The agreements and memorandum of understanding have been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following page:

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In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/05/2011

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. <b>\$20,000.00</b> Rec. & Parks 24 <sup>th</sup> Series	9938-902742-9475 Reserve - Park & Recreation Facilities Improvements FY'08	9938-901695-9474 Active - Lyndhurst/ Edgewood Recreation Center Gymnasium

This transfer will provide funds to cover the costs associated with Change Order No. 2 for the Edgewood Recreation Center under Contract RP 08835R.

2. <b>\$ 5,000.00</b> Rec. & Parks 26 <sup>th</sup> Series	9938-905807-9475 Reserve - Balti- more Playlot Program FY'12	9938-906807-9474 Active - Baltimore Playlot Program FY'12
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This transfer will provide funds to cover the costs associated with the topographic survey for the Traci Atkins playground.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Police Department - Grant Agreements

The Board is requested to approve and authorize execution of the grant agreements. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

The Department submitted applications to the below-listed agencies and was awarded funds for the indicated programs.

1. **GOVERNOR'S OFFICE OF CRIME AND PREVENTION/NEIGHBORHOOD COMMUNITY POLICING PROGRAM** **\$1,974,000.00**

Account: 5000-511412-2042-662900-600000

The Neighborhood Policing Program addresses crime in Baltimore through neighborhood-based block watch and citizen patrol programs. The officers assigned to neighborhood services with the Community Affairs Division are involved with programs such as C-SAFE, Neighborhood Block Watch, Citizens on Patrol, and Operation Crime Watch. The grant funds will be used for salary, overtime, and fringe benefits for the full-time equivalent of 25 Neighborhood Services Officers.

2. **GOVERNOR'S OFFICE OF CRIME AND PREVENTION/VIOLENT CRIME REDUCTION - DRUG INTERDICTION INITIATIVE** **\$2,454,422.00**

Account: 5000-511512-2013-198400-600000

The project utilizes a multi-pronged, aggressive strategy designed to decrease the occurrence of open-air drug markets and the devastating violence they foster. The grant funds will be used for salaries for seven detective sergeants and 21 detectives/officers, overtime pay, and fringe benefits.

AGENDA

BOARD OF ESTIMATES

10/05/2011

Police Department - cont'd

3. GOVERNOR'S OFFICE OF CRIME AND PREVENTION/NEIGHBORHOOD FOOT PATROL INITIATIVE \$2,763,600.00

Account: 5000-511212-2041-196700-600000

The primary goals of the project are crime prevention through the utilization of foot patrol, increasing public confidence in the effectiveness of police, reducing fear, and enhancing personal security. A police officer's presence is a significant contributor to deterring crime and increasing public perception of police omnipresence. The grant funds will provide salaries for 34 police officers, overtime pay, and social security/fringe benefits.

4. U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS BUREAU OF JUSTICE ASSISTANCE \$ 940,666.00

Account: 4000-470012-2252-694201-600000

The Police Department will use their FY 2011 JAG VII funds to continue supporting the crime reduction and prevention strategy. The grant funds will be used to reduce violent crime and strengthen public trust with targeted enforcement, community engagement and building strong partnerships, and continuation of community-based crime prevention programs. The period of the agreement is October 1, 2010 through September 30, 2014.

The agreements are late because they were recently received from the grantors.

AGENDA

BOARD OF ESTIMATES

10/05/2011

Police Department - cont'd

5. U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS/CRIME LABORATORY ENHANCEMENT PROGRAM \$ 96,954.00

Account: 4000-470112-2024-212600-600000

The program assists in developing and implementing strategies specifically intended to increase efficiency in its crime laboratory. The grant funds will provide for a contractual lab casework assistant, overtime funding for latent print and firearm examiners, and training necessary to maintain existing accreditation and certification. The period of the agreement is October 1, 2011 through September 30, 2012.

**APPROVED FOR FUNDS BY FINANCE.**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The grant agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Police Department - Agreements

The Board is requested to approve and authorize execution of the following agreements:

1. **CIRCUIT COURT OF BALTIMORE CITY (CCBC)** **\$135,000.00**

Account: 4000-468311-2252-694203-607001

The CCBC will use funds to ensure compliance with court sanctioned community service requirements by assisting community-based organizations throughout Baltimore City with community maintenance projects. The period of the agreement is July 1, 2011 through June 30, 2012.

2. **THE FAMILY LEAGUE OF BALTIMORE CITY, INC. (FLBC)** **\$ 79,552.00**

Account: 1001-000000-2252-511200-607001 \$ 39,776.00  
          1001-000000-2252-511300-607001 \$ 39,776.00

This agreement transfers Baltimore City's required cash matching funds to the Local Management Board, the FLBC. The FLBC in turn contracts with the Youth Service Bureaus to provide for their operational expenses. The period of the agreement is July 1, 2011 through June 30, 2012.

The agreements are late because they were recently received from the service providers.

**APPROVED FOR FUNDS BY FINANCE.**

**AUDITS REVIEWED (EXCEPT ITEM NO. 1) AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Baltimore Development - Land Disposition Agreement and  
Corporation (BDC)      Purchase Money Mortgage

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement (LDA) and Purchase Money Mortgage (PMM) with Mt. Vernon Mansion, LLC, developer, for the sale of the property located at 1125 North Calvert Street (Block 498, Lot 10). The Board is further requested to waive the Appraisal Policy which states that any agreement must be presented to the Board within 12 months of the date of the appraisal report.

**AMOUNT OF MONEY AND SOURCE:**

\$465,000.00 - Cash payment at settlement  
260,000.00 - City Purchase Money Mortgage  
**\$725,000.00 - Sale price**

**BACKGROUND/EXPLANATION:**

On October 6, 2008 the BDC released a Request for Proposals (RFP) for the purchase, lease or operation of the City-owned property otherwise known as the Inn at Government House. The BDC received one proposal from Mt. Vernon Mansion, LLC, a partnership of Mr. Eddie Brown of Brown Capital Management and Mr. Martin Azola. Mt. Vernon Mansion, LLC, proposes to purchase and redevelop the Inn at Government House as an historic 17 - Room boutique-style bed and breakfast with ancillary restaurant and event space.

An appraisal of the property was conducted for the BDC by Lipman Frizzell & Mitchell, in February 2009. The BDC is requesting a waiver of the appraisal policy which states that any agreement must be presented to the Board within 12 months of the date of the appraisal report. Due to an extended RFP and negotiation process, the BDC was unable to present the LDA and PMM within 12 months of the appraisal report.

The PMM will be a 10-year mortgage with the interest accruing on the unpaid principal amount at the annual rate of 5% from the date due until the date paid.



**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

BDC - cont'd

**MBE/WBE PARTICIPATION:**

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Baltimore Development - Termination of Second Amended and  
Corporation (BDC) Restated Ground Lease Agreement and  
Surrender of Land (Government House),  
Termination of Second Amended and  
Restated Ground Lease Agreement and  
Surrender of Land (East Baltimore Medical  
Center), First Amendment to Conditional  
Purchase Agreement, Supplement to  
Certificate of Participation Trust  
Indenture, and Ground Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of: the 1) Termination of Second Amended and Restated Ground Lease Agreement and Surrender of Land (Government House), 2) Termination of Second Amended and Restated Ground Lease Agreement and Surrender of Land (East Baltimore Medical Center), 3) First Amendment to Conditional Purchase Agreement, 4) Supplement to Certificate of Participation Trust Indenture, and 5) Ground Lease Agreement. The Board is further requested to authorize the Mayor, the Director of Finance, and the Chief of the Bureau of Treasury Management to make any and all non-substantive changes to the above referenced documents, subject to review and approval by the Law Department.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The requested approval will allow the substitution of a new facility pursuant to the series 2000A Refunding Certification of Participation.

On March 25, 1998, the Board approved the sale and issuance by the City of the Series 2000A Certificates of Participation (COPS) for the purpose of refunding Series 1990C Certificates of Participation. The proceeds from the issuance of the COPS were used to finance various municipal projects. As part of the financing package, liens were placed on a number of City-owned buildings to secure the indebtedness of the City including the City-owned Inn at Government House property located at 1125 North Calvert St. (Government House) and the East Baltimore Medical Center located at 1000 East Eager Street (Medical Center).

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

BDC - cont'd

On October 6, 2008, the BDC released a Request For Proposals (RFP) for the purchase, lease, or operation of the City-owned Government House. In response to the RFP, the BDC received one Proposal from Mt. Vernon Mansion, LLC, a partnership of Mr. Eddie Brown of Brown Capital Management and Mr. Martin Azola, developer. The developer proposes to purchase and redevelop the Government House as a historic 17-room boutique style bed and breakfast with ancillary restaurant and event space.

The Medical Center is leased to Johns Hopkins Medicine. The lease contains a purchase option, which Johns Hopkins Medicine has advised the City it wishes to exercise. As a result of the Series 2000A Refunding Certificates of Participation transaction, and subsequent lien placed upon the Government House and the Medical Center, neither property can be sold until each has been released as collateral under the COPs.

After discussion with the Law Department, Finance Department, and outside legal counsel, it was determined that under the current Trust Indenture the City has the ability to pursue a substitution arrangement in which another essential government property would be used as substitute collateral under the COPs, allowing for the release of the Government House and Medical Center from the financing, and allowing the City to sell the properties as planned.

After careful consideration, the Baltimore City Health Department Building at 1001 East Fayette Street has been identified as a suitable City-owned essential government property that may be substituted. In order to effect the release of the Government House and Medical Center facilities from the COPs, and to substitute the Health Department Building as collateral, the BDC requests that the Board approve the substitution by approving the previously referenced documents.

(The Termination of Second Amended and Restated Ground Lease Agreement and Surrender of Land (Government House), Termination of Second Amended and Restated Ground Lease Agreement and Surrender of Land (East Baltimore Medical Center), First Amendment to Conditional Purchase Agreement, Supplement to Certificate of Participation Trust Indenture, and Ground Lease Agreement, have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Department - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of a grant award from the David and Barbara B. Hirschhorn Foundation, Inc. The period of the grant award is July 1, 2011 through September 30, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$25,000.00 - 6000-626612-3080-292300-406001

**BACKGROUND/EXPLANATION:**

The Department will also be seeking a supplemental appropriation for this grant award.

The funds will be used for the Teen Pregnancy Prevention Initiative. The program provides support services to reduce teen births by making health education accessible to young people which is age-appropriate and evidenced-based clinical services and purposeful community engagement to help them grow as civic leaders.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant award has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Department - Notification of a Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Notice of a Grant Award (NGA) from the Maryland State Department of Education. The period of the grant award is July 1, 2011 through June 30, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$505,021.00 - 5000-525712-3100-297100-405001

**BACKGROUND/EXPLANATION:**

Under this grant award the funds will be used to support the School-Based Health Center Program.

The NGA is late because it was just received.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The NGA has been approved by the Law Department as to form and legal sufficiency).

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with PACT: Helping Children with Special Needs, Inc. The period of the agreement is July 1, 2011 through June 30, 2012.

**AMOUNT OF MONEY AND SOURCE:**

<u>Total</u>	<u># of Cases</u>	<u>Cost per case</u>	
\$ 12,500.00	50	\$250.00	Initial Case Management
16,500.00	120	\$137.50	Individualized Family Service Plan Review (annual)
<u>144,000.00</u>	1,920	\$ 75.00	On-going Case Management
<b><u>\$ 173,000.00</u></b>			

Account: 4000-428212-3080-294392-600000

**BACKGROUND/EXPLANATION:**

Funds are provided by the Maryland State Department of Health and Mental Hygiene, Medical Assistance Program, under Title XIX of the Social Security Act, U.S.C. 1396 et.seq. and are channeled through the Health Department.

The organization will provide health-related early intervention/case management services for eligible patients.

The agreement is late because it was just finalized.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Department - Employee Expense Report

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense report for Mr. Hansberry Moore for the month of May 2011.

**AMOUNT OF MONEY AND SOURCE:**

\$292.74 - 5000-518611-3160-308000-603002

**BACKGROUND/EXPLANATION:**

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The request is late because of it was misplaced during routing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Department (BCHD) - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

1. **HEALTH LEADS, INC.** **\$ 72,000.00**

Account: 5000-530012-3080-595800-603051

Health Leads, Inc. at the University of Maryland Medical Center Mother-Baby Unit will provide eligible patients with accurate information about key community and government resources, assist patients in completing benefit applications and assessing resources, and contact agencies and service providers directly on behalf of patients.

**MWBOO GRANTED A WAIVER.**

2. **THE AFTER-SCHOOL INSTITUTE, INC.** **\$ 27,600.00**

Account: 4000-424212-3030-513200-603051

The After-School Institute, Inc. will provide HIV prevention services to increase awareness, knowledge, risk reduction measures and change in behavior that leads to the prevention of new HIV infections among African American youth in Baltimore City. The period of the agreement is July 1, 2011 through December 31, 2011.

**MWBOO GRANTED A WAIVER.**

The agreements are late because they were just completed.

3. **THE AARON STRAUS & LILLIE STRAUS FOUNDATION, INC.** **\$ 15,000.00**

Account: 6000-626612-3080-292300-406001

The funds will be used to support services to reduce teen births by making health education, accessible to young people which is age-appropriate and evidenced-based, clinical services and purposeful community engagement to help them grow as civic leaders. The period of the agreement is August 30, 2011 through September 1, 2012.



**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Dept. - cont'd

The agreement is late because it was received on August 16, 2011.

4. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 11,739.60**  
**d/b/a CATHOLIC CHARITIES OF BALTIMORE**

Account: 4000-498611-3031-579200-603051

The funds will be utilized for the Bite Bed Bugs Back Initiative at the Esperanza Center. The Center will assist the BCHD's Healthy Homes and Community Division to implement the Bite Bed Bugs Back Initiative and promote communication around integrated pest management for bed bugs. This will be accomplished through interactions with neighborhood/community associations, targeted community-based trainings, and distribution of supplies and equipment for low-income residents in pre-designated areas in Baltimore City. The period of the agreement is May 1, 2011 through September 30, 2012.

The agreement is late because of a delay in receiving some of the sub-grantee information regarding the correct signatory.

5. **JOHNS HOPKINS UNIVERSITY** **\$ 19,000.00**  
**SCHOOL OF NURSING**

Account: 4000-422812-3080-294285-603051

The organization will be utilized to support the Fetal and Infant Mortality Review Program (FIMR). The goal of the FIMR is to enhance the health and well-being of women, infants and families by improving the community resources and service delivery systems available to them. The FIMR brings together key members of the community and examines individual cases of fetal and infant death to identify the factors that contributed to those deaths.

The agreement is late because it required revisions.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Dept. - cont'd

6. **SISTERS TOGETHER AND REACHING INC.** **\$ 12,500.00**  
**(STAR)**

Account: 4000-422312-3030-513590-603051

The organization will use the funds to support three part-time staff and the STAR mobile unit for the HIV/STD Prevention Project days and evenings. STAR will provide services to clients enrolled in the HIV/STD Prevention Project, 700 HIV/Syphilis screenings, confidential counseling and testing, and referrals. The period of the agreement is July 1, 2011 through December 31, 2011.

The agreement is late because of delays in receiving the budget and scope of services.

7. **SISTERS TOGETHER AND REACHING INC.** **\$ 12,000.00**

Account: 1001-000000-3041-274005-603051

The organization will provide services to clients engaged and assessed on Baltimore and Gay Streets or within a four to six block radius. Services will include HIV/STI counseling, testing, and referral including phlebotomy, health education risk reduction. The funds will also be used to hire two part-time evening staff an Outreach Worker/Counselor and Mobile Unit Driver for the Block project.

The agreement is late because the information on the provider's status with SDAT was delayed.

8. **RONA MARTIYAN** **\$ 39,479.00**

Account: 4000-432912-3024-268400-603018

Ms. Martiyan, a Registered Dietitian, will provide consultation services, nutrition monitoring, training, and related administrative services for the Department. These services will be provided to over 4,000 seniors in 60 or

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Dept. - cont'd

more congregate nutrition sites in Baltimore City. She will also provide follow-up and referral services associated with nutritional screenings of clients, analyze and evaluate nutritional educational materials. The period of the agreement is October 1, 2011 through September 30, 2012.

**MWBOO GRANTED A WAIVER.**

9. **RONA MARTIYAN** **\$ 2,063.00**

Account: 5000-532912-3044-273300-603018

Ms. Martiyan, a consultant, will serve as a Master Trainer. She will provide training for the Chronic Disease Self-Management and Diabetes Self-Management Programs. The training sessions will be held at the Zeta Senior Center. Ms. Martiyan will train seniors/volunteers in the appropriate techniques to help participants deal with problems such as nutrition, diabetes, hypertension, pain management, and the appropriate exercise techniques for maintaining and improving strength, flexibility and endurance. The period of the agreement is October 1, 2011 through September 30, 2012.

CASE MONITOR AGREEMENTS

The Case Monitors will be responsible for establishing a personal care plan of personal care for each eligible recipient assigned to him/her, review and/or revise the personal care plan, and supervise the personal care providers. The Case Monitors will also make home visits as often as the Department's nurse supervisor determines to be necessary, but not less than every 60 days, maintain a clinical record on each recipient case monitored, and provide other case monitoring services, as required.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Health Dept. - cont'd

10. **AGAPE HEALTH CONSULTING AND MANAGEMENT GROUP, INC.** \$55.00/case/ month **\$132,000.00**

Account: 4000-426212-3041-268601-603018

The case monitoring services will be provided to Montgomery County residents. The personal care plan will be review and/or revised at least once every 60 days, or more often if necessary. The number of cases to be assigned may not exceed 75 cases at one time, unless prior written authorization is obtained from the Department. The agreement is for the period July 1, 2011 through June 30, 2012.

The agreement is late because the Department recently received the FY 12 budget account numbers for this program.

11. **JOICE A. STOKES-JAMES** \$45.00/case/ month **\$ 30,375.00**

Account: 4000-426212-3110-306800-603018

The case monitoring services will be provided in Baltimore City. The personal care plan will be reviewed and/or revised at least once every 90 days, or more often if necessary. The number of cases to be assigned may not exceed 75 cases at one time, unless prior written authorization is obtained from the Department. The agreement is for the period September 1, 2011 through June 30, 2012.

**APPROVED FOR FUNDS BY FINANCE.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Mayor's Office - Governmental/Charitable  
Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a governmental/charitable solicitation application that has been approved by the Board of Ethics of Baltimore City to benefit the Baltimore-Piraeus Sister City Committee (BPSCC) for its annual Aegean Evening celebration and fundraiser. The period of the campaign is October 1, 2011 through November 1, 2011.

**AMOUNT OF MONEY AND SOURCE:**

No general funds are involved in this transaction.

Collected funds will be deposited and expenditures paid through a City "G" account - 1001-000000-0000-000000-270091.

**BACKGROUND/EXPLANATION:**

The Board of Ethics of Baltimore City approved the application on June 15, 2011. The Sister City Committee is one of the volunteer committees formed or to be formed under the auspices of the Office of the Mayor and Sister Cities International for the purpose of strengthening partnerships between the City and international communities. The committees strive to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Through volunteers the committees motivate and empower private citizens, municipal officials and business leaders to conduct long-term sister City programs.

This year, Aegean Evening is raising funds for the Walters Art Museum and the International Orthodox Christian charities. Tickets will be sold to fund the event and raise money for the BPSCC to continue its international and local programming. This is the first time this is being requested for the Aegean Evening in compliance with the requirement of Board of Estimates approval, but the third time that a Baltimore Sister City Committee has been approved by the Ethics Board for solicitation.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Mayor's Office - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of Housing and - Agreements  
Community Development

The Board is requested to approve and authorize execution of the following agreements:

1. **JULIE COMMUNITY CENTER, INC.** **\$ 38,500.00**

Account: 2089-208912-5930-435526-603051

The organization will provide a variety of public services to low and moderate-income persons that reside in Southeast Baltimore. The services include direct services and/or referrals to emergency social services, health services, youth services and adult GED classes. The period of the agreement is July 1, 2011 through June 30, 2012.

2. **MARYLAND NEW DIRECTIONS, INC.** **\$31,540.00**

Account: 2089-208912-5930-429934-603051

The organization will provide career counseling, job training and placement and outreach services to low and moderate-income displaced homemakers, out-of-school youth and female ex-offenders. The services prepare its clients for employment and assists in job training and placement in jobs that provide a living wage and future promotion opportunity. The funds will be used to subsidize the general management, oversight and coordination of the career counseling and human resources development program. The period of the agreement is July 1, 2011 through June 30, 2012.

**MWBOO GRANTED A WAIVER.**

On June 22, 2011, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2011 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Housing Opportunity for People with AIDS (HOPWA)
4. Emergency Shelter Grant Program (ESG)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

DHCD - cont'd

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2011 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement (LDA) with Ms. Sheena Belton purchaser, for the sale of the property located at 1374 N. Stricker Street (Block 034 Lot 055).

**AMOUNT OF MONEY AND SOURCE:**

\$567.60 - Sale price

**BACKGROUND/EXPLANATION:**

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The Purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the property known as 1374 N. Stricker Street, to the owner of the adjacent owner-occupied property. As a condition of conveyance, Ms. Sheena Belton has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement (LDA) with Mr. Nathan Irby, Jr., purchaser, for the sale of the property located at 1412 N. Chester Street (Block 1096 Lot 001).

**AMOUNT OF MONEY AND SOURCE:**

\$1,000.00 - Sale price

**BACKGROUND/EXPLANATION:**

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the property known as 1412 N. Chester Street, to the owner of the adjacent non-owner-occupied property. As a condition of conveyance, Mr. Nathan Irby, Jr. has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement (LDA) with Mr. Elijah Kelly, purchaser, for the sale of the properties located at Descriptive lot 5192 007, and Descriptive lot 5192 008.

**AMOUNT OF MONEY AND SOURCE:**

\$ 500.00 - Descriptive lot 5192 007  
500.00 - Descriptive lot 5192 008  
**\$1,000.00** - Sale price

**BACKGROUND/EXPLANATION:**

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the properties known as Descriptive lot 5192 007, and Descriptive lot 5192 008, to the owner of the adjacent owner-occupied property. As a condition of conveyance, Mr. Elijah Kelly has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement (LDA) with Ms. Rosalie Turpin, purchaser, for the sale of the properties located at Descriptive lot 5192 005, and Descriptive lot 5192 006.

**AMOUNT OF MONEY AND SOURCE:**

\$ 500.00 - Descriptive lot 5192 005  
500.00 - Descriptive lot 5192 006  
**\$1,000.00** - Sale price

**BACKGROUND/EXPLANATION:**

The property will be sold under the City's Side Yard Policy approved by the Board on August 17, 2011. The purchaser will be using private funds to pay for the acquisition and maintenance of the property.

The Department's Land Resources Division, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

In accordance with the City's Side Yard Policy, the City has agreed to convey the properties known as Descriptive lot 5192 005, and Descriptive lot 5192 006, to the owner of the adjacent owner-occupied property. As a condition of conveyance, Ms. Rosalie Turpin has agreed to the terms of the LDA, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter, 2011 Edition; and Article 13 of the City Code.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of Housing and - Amendment to Land  
Community Development      Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to the land disposition agreement with Eager Street Development 28, LLC, developer.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On September 29, 2010, the Board approved the LDA with the developer for 28 properties. This amendment will allow the property identified as 2500 E. Eager Street to be removed from the LDA with Eager Street Development 28, LLC and be sold to Ms. Gladys Edmonds, who intends to live at the property as her primary residence. All other terms and conditions will remain unchanged.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of Housing and - Restructure of Community Development  
Community Development      Block Grant Loan and City Loan

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the restructure of the City's Community Development Block Grant (CDBG) loan and City Loan to Epiphany House Limited Partnership, borrower. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to negotiate final terms, as well as execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Departments.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

This request to restructure the CDBG loan in the amount of \$150,000.00 and the City Loan in the amount of \$274,000.00, which will permit both loans to run conterminously and be forgiven at the end of a new five year term.

In 1984, the Loan and Guarantee Program of Baltimore City executed a Revised CDBG Promissory Note in the amount of \$150,000.00 with Epiphany House Limited Partnership (the Partnership). The loan was made to assist in the redevelopment of a commercial building which was converted into affordable rental housing containing, 33 single room occupancy (SRO) units for senior citizens. The Epiphany House is located at 5606 York Road in the Govans neighborhood.

The original project financing also included tax-exempt bond financing from the State of Maryland Department of Housing and Community Development (MD-DHCD) and the City provided Section 8 Project-based rental subsidy. The Epiphany House was developed and is still operated by Govans Ecumenical Development Corporation (GEDCO), a non-profit organization and housing developer. GEDCO holds a 1% interest as general partner through its for-profit subsidiary in the Partnership. The limited partnership interest is held by private investors.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

DHCD - cont'd

After a few years of operation, it was apparent that the project did not generate sufficient positive cash flow to make its' debt obligations. As such, in 1990, the MD-DHCD made a capital assistance loan to pay their mortgage arrearages and, an interest free operating assistance loan. Further attempts to aid in stabilizing operating deficits included a \$274,000.00 loan from the City, (the City Loan) for operating expenses and physical improvements. Additional investments to the project included a \$65,100.00 grant and the approval of a PILOT from the City of Baltimore. GEDCO, through its subsidiary, provided resources of approximately \$397,000.00 in the form of an unsecured loan to keep the project afloat. In addition, the superior loans with the MD-DHCD were restructured to have their maturity dates coincide and extended until 2017.

According to the MD-DHCD annual audits, the project is not in default of its loans. To date, the Borrower has not been able to make loan repayments to the State or on the City's loans. In this loan restructure the City's interest bearing cash-flow loans will be modified and restructured as deferred loans with no interest charged, and the principal amounts forgiven at the end of the new 5 year term. Repayment will be due upon sale, change in use of the property or ownership or, refinancing of the project debt occurring prior to the maturity date without the permission of the Department. The two mortgages will run conterminously for 5 years and be secured by an Allonge to the Promissory Notes.

**MBE/WBE PARTICIPATION:**

No new City funds will be utilized for this project, therefore, Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is not applicable.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of Housing and - Local Government Resolutions  
Community Development

The Board is requested to approve and authorize execution of the various local government resolutions.

The below listed organizations are applying to the State of Maryland's Community Investment Tax Credit Program (CITCP). A local government resolution of support is required by the State for all applications to this program for funding.

Organization	Amount
1. <b>CHESAPEAKE CENTER FOR YOUTH DEVELOPMENT</b>	<b>\$ 60,000.00</b>
	<b>(CITCP)</b>

The Chesapeake Center for Youth Development, located at 301 E. Patapsco Avenue, Baltimore, MD 21225, proposes the Expanding Youth Employment Services project. The funds will be used for job training and supplemental educational services to prepare youth with necessary skills to succeed in the workplace. Donations received will provide financial literacy and entrepreneurial projects and job skill training for youth ages 16 - 21.

Job training services will target high school dropouts, unemployed and disadvantaged youth who need help to create productive and healthy lives. Educational and job readiness services will assist the Brooklyn/Curtis Bay community youth and support the community's economic development efforts.

Since 1974, Chesapeake Center for Youth Development has worked to uplift the lives of thousands of youth and families in the greater Baltimore area through the provision of educational opportunities, vocational training, counseling and after school programming.



**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

DHCD - cont'd

2. **NETWORK FOR TEACHING ENTREPRENEURSHIP** **\$ 50,000.00**  
**(NFTE)** **(CITCP)**

The NFTE located at 300 E. Lombard Street, Suite 1111, Baltimore, MD 21201, proposes the NFTE University Project to train, promote and support entrepreneurship education within the Baltimore City Public School System. The funding will be used to host three NFTE Universities within the Baltimore City area starting in the summer of 2012. Each session will be a total of four days. The NFTE University will be available to Baltimore City Public School & Charter School teachers at no cost to the teacher or school. Each NFTE University will host a minimum of ten Baltimore City Public & Charter School teachers.

The NFTE helps young people from low-income communities build skills and unlock their entrepreneurial creativity. Since 1987, over 250,000 young people have been reached. More than 400 Certified Entrepreneurship Teachers have been trained and the innovative entrepreneurship curriculum is continually improving.

The mission of the NFTE is to teach entrepreneurship to young people.

3. **BALTIMORE COMMUNITY FOUNDATION** **\$ 20,000.00**  
**(CITCP)**

The Baltimore Community Foundation located at 2 E. Read Street, 9<sup>th</sup> floor, Baltimore, MD 21202, proposes the Mount Washington Elementary School project. This project will serve families in the Baltimore City neighborhoods of Cheswolde, Coldspring Newtown, Poplar Hill, Mount Washington, Sabina-Mattfeldt and the Falls Road corridor. The project will expand the grades from Pre-kindergarten through fifth grades and Pre-kindergarten through eighth grade beginning the 2011-2012 year.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

DHCD - cont'd

This expansion, as well as the implementation of the International Baccalaureate program for the middle grades, will recruit and retain students in the Mount Washington zone and build on the school's foundation of excellence. By selecting the International Baccalaureate Middle Years Program, Mount Washington School will become one of only three schools in the City offering this academically challenging, global curriculum.

The mission of the Mount Washington School is to prepare children to succeed in the local and global community by challenging all students to strive for academic excellence to contribute to the development of strong, positive communities and to become caring, responsible citizens.

The Baltimore Community Foundation, founded in 1972, is a philanthropic foundation created by and for the people of Greater Baltimore. It is comprised of 600+ different philanthropic funds with a total of \$158,000,000.00 in assets. In 2010, \$22,000,000.00 was distributed to hundreds of nonprofit organizations in Baltimore, the region and across the country.

4. **ALLIANCE, INC.** **\$ 30,000.00**  
**(CITCP)**

The Alliance, Inc. located at 7701 Wise Avenue, Baltimore, MD 21222, proposes the Alliance, Inc. Mental Health Day Program in East Baltimore. Funding is requested for facility enhancements at Alliance's psychiatric rehabilitation program at 234 East Broadway in historic Fells Point. The facility was purchased and renovated more than 15 years ago and has been plagued by problems with improper sewage drainage. The Alliance, Inc. expects to incur more than \$50,000.00 in expenses, which includes \$30,000.00 towards digging up 150 feet of flooring, replacing underlying drainage and the installation of new toilets.

DHCD - cont'd

This facility has served thousands of low-income Baltimore residents with serious mental illnesses like major depression, bipolar disorder and schizophrenia for more than 15 years. Through the community-based center, participants attend structured programming with topics such as mental illness symptom management, budgeting, peer-to-peer socialization, smoking cessation, health and wellness and other self-care and wellness subjects needed to lead successful and independent lives. Clients rely on the day program as a central component to the overall treatment and recovery and is often the only outlet for social interaction among this population with an environment conducive to reducing stigma often associated with mental illness.

Since, 1982, Alliance, Inc. has built a reputation as a leader in the community in providing rehabilitation, treatment, case management, vocational and employment services to individuals of all ages and disabilities in the Baltimore area. Today, Alliance, Inc. has helped more than 3,400 Marylanders overcome challenges to achieve independence and live a satisfying life.

Alliance, Inc's mission is to foster hope and opportunities for people with disabilities and mental health needs to realize their dreams and create an environment where every person matters.

- 5. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** **\$ 50,000.00**  
**(GEDCO)** **(CITCP)**

The GEDCO located at 5513 York Road, Baltimore, MD 21212 proposes The Green House Residences at Stadium Place Project at 1010 East 33<sup>rd</sup> Street, Baltimore, MD 21218 (Ednor Gardens Lakeside neighborhood in North Baltimore).

The Green House Residences will be a four story building that will serve 49 older adults requiring nursing care.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

DHCD - cont'd

Each floor will be a separate home for 12 elders (with one room available for a couple), staffed by its own uniquely trained, self-managed work team of Shahbazim (universal care workers - a new development concept), and supported by a clinical support team. The Green House Residences primarily will benefit low-income individuals in the Baltimore metropolitan area with at least 60% of the beds reserved for individuals with Medicaid eligibility.

The Green House model of long-term care was developed by Dr. William Thomas, a Harvard-educated physician and internationally renowned geriatrician. Dr. Thomas has made it his cause to eliminate the loneliness, helplessness and boredom, which so often characterize life for elders in typical long-term care facilities. The goal of the Green House Residences model is for elders to continue to live life to its fullest, irrespective of any physical or mental decline.

GEDCO is a community-based, non-profit organization whose mission is to work in partnership with the faith community to provide affordable housing and supportive services to people with special needs. GEDCO currently provides housing and supportive services for more than 500 people, and serves over 7,000 individuals annually through CARES, a food pantry, employment counseling and emergency financial assistance center. Residents of GEDCO's housing programs include elderly people with low incomes, adults age 55 and older with disabilities, men and women who formerly were homeless and individuals with chronic mental illness.

AGENDA

BOARD OF ESTIMATES

10/05/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |  |             |         |
|--|-------------|---------|
| 1. HIGHLANDER  |             |         |
| CONTRACTING COMPANY, INC.  | \$29,520.00 | Low Bid |
| Solicitation No. 07000 - Single Mode Fiber Installation -<br>Department of Public Works - Req. No. R559496 |             |         |

This is a one-time purchase.

- |  |             |          |
|--|-------------|----------|
| 2. F & F AND A. JACOBS   |             |          |
| & SONS, INC.   | \$15,000.00 | Increase |
| Solicitation No. B50001801 - Uniforms - Sheriff's Department -<br>Req. No. R566800 |             |          |

On March 18, 2011, the Board approved the initial award in the amount of \$19,702.75. Additional funds are necessary to meet the increased demand for these items. This increase in the amount of \$15,000.00 will make the award amount \$34,702.75, and is for the period August 3, 2011 through August 2, 2012, with two 1-year renewal options remaining.

- |   |             |          |
|---|-------------|----------|
| 3. WITMER PUBLIC SAFETY GROUP   |             |          |
|   | \$20,000.00 | Increase |
| Solicitation No. B50002048 - Fire Tools - Fire Department -<br>Req. No. R580409 |             |          |

On March 18, 2010, the Board approved the initial award in the amount of \$24,500.00. Additional funds are necessary to meet the increased demand for these items. This increase in the amount of \$20,000.00 will make the award amount \$44,500.00 and is for the period August 31, 2011 through August 30, 2012, with three 1-year renewal options remaining.

- |  |             |             |
|--|-------------|-------------|
| 4. FOSTER & FREEMAN USA  |             |             |
|  | \$26,670.00 | Sole Source |
| Solicitation No. 08000 - Grim 3 Instruments Service Contract -<br>Police Department - Req. No. R586310 |             |             |

Service and support are only available from this vendor. The award is for the period November 1, 2011 through October 31, 2013.

AGENDA

BOARD OF ESTIMATES

10/05/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |                     |              |         |
|---------------------|--------------|---------|
| 5. BASF CORPORATION | \$500,000.00 | Renewal |
|---------------------|--------------|---------|
- Solicitation No. 06000 Supply Polymeric Flocculant, Centrifuge Dewatering for the Back River Wastewater Treatment Plant - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P510663

On October 7, 2009, the Board approved the initial award to Ciba Specialty Corporation in the amount of \$485,385.42. Ciba Specialty Corporation was acquired by BASF Corporation. On November 17, 2010, the Board approved a ratification and term order in the amount of \$135,000.00. This is the final renewal in the amount of \$500,000.00 for the period November 1, 2011 through October 31, 2012.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

- |                      |              |          |
|----------------------|--------------|----------|
| 6. LOCATION AGE, LLC | \$900,000.00 | Increase |
|----------------------|--------------|----------|
- Solicitation No. BP-07102 - Geographic Information Systems Staff Augmentation Support - Agencies - Various Req. Nos. Various

On May 30, 2007, the Board approved the initial award in the amount of \$850,628.70. The award contained four 1-year renewal options. Subsequent actions have been approved. Additional funds are necessary to meet the City's ongoing requirements under this contract. This increase in the amount of \$900,000.00 will make the award amount \$4,450,628.00.



Fire Department - Retroactive Payment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize retroactive payment to the Mr. David Anderson.

**AMOUNT OF MONEY AND SOURCE:**

\$82,339.11 - 1001-000000-3191-308700-601061

**BACKGROUND/EXPLANATION:**

Retroactive payment is due to Mr. Anderson per a Stipulation Agreement dated May 4, 2011. Mr. Anderson obtained his Maryland ALS Licensure on February 23, 2011. Mr. Anderson is due full back pay for the period between his separation and reinstatement, payroll period ending January 8, 2008 through July 21, 2009.

**APPROVED FOR FUNDS BY FINANCE**



AGENDA

BOARD OF ESTIMATES

10/05/2011

TRAVEL REQUESTS

Health Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Catharine Watson Tonya Johnson*	Healthy Teen Network Annual Conference Pittsburgh, PA Oct. 11 - 14, 2011 (Reg. fee \$475.00*)	MD Prep Grant	\$2,013.70

The Department has paid for the registration for Ms. Johnson in the amount of \$475.00 on EA 00075930. The disbursement to Ms. Johnson will be \$603.78. The Registration for Ms. Watson has been waived because she is currently a HTN Board member.

Mayor's Office of Human Services

2. Susan Olubi	National Human Services Data Consortium Conf. Falls Church, VA Oct. 12 - 14, 2011 (Reg. Fee. \$375.00)	HUD Supportive Housing Program Grant	\$1,008.62
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Department of Transportation - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the Maryland Clean Water Fund.

**AMOUNT OF MONEY AND SOURCE:**

\$10,500.00 - 9950-901321-9508-900020-700000

**BACKGROUND/EXPLANATION:**

A fine was levied against the City as a settlement of fines imposed by the Maryland Department of the Environment (MDE) for sediment and erosion control violations on Washington Blvd. Reconstruction from I-95 to Monroe Street. The fine had to be paid within ten days of the receipt of the MDE's notification letter dated August 29, 2011. The City has requested a time extension from the MDE in order to procure the funds needed to settle the fines imposed. The Department is pursuing a course of action for reimbursement from Civil Construction, LLC, the general contractor for Washington Blvd. Reconstruction from I-95 to Monroe Street.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

Department of Transportation - Employee Expense Report

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the employee expense report for Mr. Barry Robinson for the month of June 2011.

**AMOUNT OF MONEY AND SOURCE:**

\$172.94 - 6000-617411-2303-248700-603001

**BACKGROUND/EXPLANATION:**

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The request is late because the employee was unaware of the 40 day requirement for submission of expense reports and because the original expense statement was prepared with the incorrect employee identification number.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

Department of Recreation and Parks - On-Call Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an on-call Engineering, Design agreement with Greenman-Pedersen, Inc. for Project No. 1167. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$750,000.00 - Upset limit

**BACKGROUND/EXPLANATION:**

Greenman-Pedersen, Inc. will provide engineering design services for the renovation and improvement of various City Park and Recreation facilities.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Navarro & Wright Consulting Engineers, Inc.	0-27%
EBA Engineering, Inc.	0-27%
Findling, Inc.	0-27%
<b>(in the aggregate)</b>	<b>27.00%</b>
<b>WBE:</b> Mahan Rykiel Associates, Inc.	<b>10.00%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The on-call agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Bureau of Water and Water- Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Patton Harris Rust & Associates/Hazen Sawyer, a joint venture, for Project W.C. 1168, Post Award Services for Deer Creek Pumping Station Improvements. The period of the agreement is effective upon Board approval for 48 months or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,201,716.70	- Baltimore City Water Revenue Bonds
812,115.48	- Baltimore County
217,560.82	- Harford County
<b>\$2,231,393.00</b>	<b>- 9960-904727-9557-900020-703031</b>

**BACKGROUND/EXPLANATION:**

On November 9, 2005, Patton Harris Rust & Associates/Hazen Sawyer, a joint venture was awarded a contract for the design of the Deer Creek Pumping Station Improvements. The Bureau desires to exercise the option to retain the consultant for the post award services. The consultant will develop and update submitted status logs and checklists, review and approve equipment and materials lists, coordination of security installations, supervise on-site inspections, develop and conduct equipment testing requirements including witness testing, final review of contract change orders and claims, and advisory consultation to the Construction Management Division. The consultant was approved by the Office of Boards and Commissions and the Architectural Engineering and Awards Commission.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b>	Shah & Associates	\$631,172.00	28.28%
<b>WBE:</b>	The Robert B. Balter Co., Inc.	\$ 39,981.00	1.79%
	C.L. Warfield & Associates, Inc.	47,353.00	2.12%
	Ruxton Design	24,808.00	1.11%
		<u>\$112,142.00</u>	<u>5.02%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

BW&WW - cont'd

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

Bureau of Water and Wastewater - Amendment No. 3 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 3 to agreement with Johnson, Mirmiran and Thompson, Inc., for Project No. 1083, Design Engineering Project Management Services. The amendment no. 3 extends the agreement through June 10, 2012, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On December 10, 2008, the Board approved the original agreement. The agreement will expire on December 10, 2011. An additional 6 months is requested, with no increases in the contract dollar value. All other terms and conditions of the agreement will remain unchanged. The consultant has been approved by the Office of Board and Commissions.

**MBE/WBE PARTICIPATION:**

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

**APPROVED FOR FUNDS BY FINANCE.**

**AUDITS NOTED THE TIME EXTENSION.**

(The amendment no. 3 to agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Employees' Retirement Systems (ERS) - Subscription Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Subscription Agreement with Summit Partners Credit Fund, L.P. (Fund).

**AMOUNT OF MONEY AND SOURCE:**

No general funds

\$10,000,000.00 - (approximately) of ERS funds invested in  
limited partnership interests of the Fund  
\$ 150,000.00/year - Management fee

**BACKGROUND/EXPLANATION:**

The subscription agreement is required for investing a portion of ERS assets in limited partnership interests of the Fund. All funds and expenses will be expended from ERS assets. There is a management fee of 20% profit share to the General Partner after a preferred return to limited partners. Pursuant to the subscription agreement Summit Partners Credit Advisor's. L.P. serves as the Fund's investment manager.

The ERS Board with the assistance of its investment consultant conducted a nationwide search for small/mid-market private equity investment vehicles. The Board narrowed the eligible firms to three finalists and conducted interviews. With the recommendation of the ERS investment consultant, the Board selected Summit Partners Credit Advisor's. L.P.

**MWBOO GRANTED A WAIVER**

(The subscription agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Space Utilization Committee - Amendment to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of and amendment to the lease agreement with the State of Maryland, Lessee, for the rental of two parcels of land located under the JFX (I-83). Parcel One (JFC) is located under the JFX (I-83) in the vicinity of Guilford Avenue, Center Street, Madison Street and the Fallsway. Parcel Two (JFD) is located under the JFX (I-83) in the vicinity of Guilford Avenue, Eager Street, Madison Street and the Fallsway. The period of the amendment to the lease agreement is January 1, 2012 through December 31, 2013.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Equal Monthly Installments</u>
\$266,253.75	\$22,187.81

**BACKGROUND/EXPLANATION:**

On May 26, 2010, the Board approved the initial agreement for the period January 1, 2010 through December 31, 2011, with the option to renew for one additional two year period. The State has exercised the renewal option. All other terms and conditions of the original agreement will remain in full force and effect.

The Space Utilization Committee approved this amendment to lease agreement on September 27, 2011.

(The amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Space Utilization Committee - Second Amendment to  
Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the second amendment to lease agreement with RWN 10 Calvert Street, LLC. (Owner), for the rental of a part of the property known as 10 N. Calvert Street, being on 9<sup>th</sup> fl., consisting of approximately 7,932 square feet (Suites 905 and 915). The second amendment extends the lease through September 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

<u>Year</u>	<u>Annual Rent</u>	<u>Monthly Rent</u>
1	\$ 99,150.00	\$ 8,262.50
2	\$105,099.00	\$ 8,758.25
3	\$111,444.60	\$ 9,287.05
4	\$118,107.48	\$ 9,842.29
5	\$125,166.96	\$10,430.58

Account: 1001-000000-1561-171500-603013

**BACKGROUND/EXPLANATION:**

The leased premises will be used for municipal purposes for the Office of Civil Rights and Wage Enforcement, formerly the Community Relations Commission. The original term of the lease agreement dated December 6, 2006 and amended July 21, 2010 will be extended for five years, commencing on October 1, 2011 and terminating September 30, 2016.

The landlord will paint and clean carpet in Suite 915 within six months of the lease execution date by the Board of Estimates. All other rentals, provisions, conditions and terms of the original lease agreement dated December 6, 2006 and amended July 21, 2010 will remain in full force and effect.

The Space Utilization Committee approved this second amendment to the lease agreement on September 27, 2011.

(The second amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contract  
listed on the following pages:

59 - 64

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfers of Funds,  
pursuant to Charter provisions, reports  
have been requested from the Planning  
Commission, the Director of Finance  
having reported favorable thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**

Department of Transportation

1. TR 10310, Pedestrian Lighting in Baltimore City-Hunting Ridge, Ten Hills, and Franklinton Communities Allied Contractors, Inc. \$1,085,240.00

<b>DBE:</b> Sunrise Safety Services, Inc.	\$ 13,200.00	1.22%
Priority Construction Corporation	27,000.00	2.49%
McCall Trucking	10,980.00	1.01%
JM Murphy Enterprise, Inc.	<u>155,200.00</u>	<u>14.03%</u>
	<b>\$206,380.00</b>	<b>19.02%</b>

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 75,399.03 MVR	9952-907044-9511 Constr. Res. Street Light Historic District	
548,613.97 MVR	9952-905034-9511 Constr. Res. Pedestrian Lighting	
521,242.00 FED	9950-903426-9507 Constr. Res. Eastern Ave. Railroad Bridge	
102,771.00 <u>FED</u>	9950-902428-9507 Constr. Res. Jones Falls/Penn	
<b>\$1,248,026.00</b>		

AGENDA

BOARD OF ESTIMATES

10/05/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation - cont'd

\$1,085,240.00	-----	9952-906044-9510-6
		Structure & Improvements
108,524.00	-----	9952-906044-9510-5
		Inspections
<u>54,262.00</u>	-----	9952-906044-9510-2
		Contingencies
<b>\$1,248,026.00</b>		

This transfer will cover the cost associated with the award of contract TR 10310, Pedestrian Lighting in Baltimore City-Hunting Ridge, Ten Hills, and Franklinton Communities to Allied Contractors, Inc.

- 3. TR 11019, Citywide Sidewalk Rehabilitation Machado Construction Co., Inc. \$ 733,791.00

<b>MBE:</b> M&F Contracting Company	\$155,000.00	21.12%
<b>WBE:</b> McCall Trucking, Inc.	\$ 44,500.00	6.06%

**MWBOO FOUND VENDOR IN COMPLIANCE**

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 354,385.92	9950-905101-9514	
MVR	Frederick Ave.	
	Gateway	
179,180.73	9950-902496-9509	
MVR	Slab Repairs	
<u>\$ 533,566.65</u>		

AGENDA

BOARD OF ESTIMATES

10/05/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation - cont'd

\$ 463,971.00	-----	9950-905792-9514-6
		Structure & Improvements
46,397.10	-----	9950-905792-9514-5
		Inspections
<u>23,198.55</u>	-----	9950-905792-9514-2
<b>\$ 533,566.65</b>		Contingencies

This transfer will cover the costs associated with the award of contract no. TR 11019, Citywide Sidewalk Rehabilitation to Machado Construction Co., Inc.

Department of General Services

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 270,000.00	9916-901513-9194	9916-909515-9197
General Funds		

This transfer of funds will provide funding for the reconstruction of sidewalks around City Hall and adjacent to the MECU building at 401 E. Fayette Street under Contract No. TR 11019.

6. GS 11825, Howard Park	P&J Contracting	\$ 428,300.00
Grocery-Demolition	Co., Inc.	
<b>MBE:</b> RBJ Contracting Company, Inc.	\$118,000.00	27.55%
<b>WBE:</b> Cleo Enterprises, Inc.	20,000.00	4.67%
McCall Trucking, Inc.	<u>15,000.00</u>	<u>3.50%</u>
	<b>\$ 35,000.00</b>	<b>8.17%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE**

AGENDA

BOARD OF ESTIMATES

10/05/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Recreation and Parks

7. RP 11833, Latrobe Park-Athletic Court & Sidewalk Improvements	Allied Contractors, Inc.	\$ 443,000.00
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<b>MBE:</b> Mendocino General Contractors, Inc.	\$47,500.00	10.72% <sup>1</sup>
Priority Construction Corporation	<u>10,501.00</u>	<u>2.37%</u>
	<b>\$58,001.00</b>	<b>13.09%</b>

<b>WBE:</b> American Tennis Courts, Inc.	22,600.00	5.10%
McCall Trucking, Inc.	<u>13,176.00</u>	<u>2.97%</u>
	<b>\$ 35,776.00</b>	<b>8.07%</b>

<sup>1</sup> Mendocino General Contractors, Inc. is not in good standing with the Maryland State Department of Assessments and Taxation. The contractor will be allowed to substitute an approved MBE if Mendocino General Contractors, Inc. is not in good standing at the time of award.

**MWBOO FOUND VENDOR IN COMPLIANCE**

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 450,000.00	9938-902791-9475	9938-903791-9474
State	Reserve	Active
	Park & Playgrounds	Park & Playgrounds
	Renovations FY10	Renovations FY10

This transfer will provide funds to cover costs associated with the award of the Latrobe Park Athletic Court and Sidewalk Improvements, Contract No. RP 1833 to Allied Contractors, Inc.

AGENDA

BOARD OF ESTIMATES

10/05/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Recreation and Parks

9. RP 10812, Union Square Park Renovation	Allied Contractors, Inc.	\$ 437,400.00
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<b>MBE:</b> Mendocino General Contractors, Inc.	\$27,000.00	6.17% <sup>1</sup>
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<b>WBE:</b> William T. King, Inc.	\$ 9,850.00	2.25%
McCall Trucking, Inc.	<u>3,660.00</u>	<u>0.84%</u>
	<b>\$13,510.00</b>	<b>3.09%</b>

<sup>1</sup> Mendocino General Contractors, Inc. is not in good standing with the Maryland State Department of Assessments and Taxation. The contractor will be allowed to substitute an approved MBE if Mendocino General Contractors, Inc. is not in good standing at the time of award.

**MWBOO FOUND VENDOR IN COMPLIANCE**

10. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$115,000.00	9938-904746-9475	
R&P 24 <sup>th</sup> Series	Reserve	
345,000.00	9938-904746-9475	
State	Reserve	
<u>\$460,000.00</u>	-----	9938-901746-9474
		Active
		Parks & Playgrounds
		Renovation FY08

This transfer will provide funds to cover costs associated with the award of the Union Square Park Renovations, Contract No. RP 10812 to Allied Contractors, Inc.



AGENDA

BOARD OF ESTIMATES

10/05/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Purchases

11. B50002098, Steel Toe Rubber Hip Boots A&A Sales Associates, LLC \$ 44,457.00

**MWBOO GRANTED A WAIVER**

12. B50002092, Terex Loader Model TL160 or City Approved Equal Security Equipment Co. \$ 94,592.50

**MWBOO GRANTED A WAIVER**

13. B50002106, MJ Gate Valves \$ 400,000.00

Items 1-7, 9, 11, and 13-16 HD Supply Waterworks, Ltd. \$ 300,000.00

Items 8, 10, and 12 LB Water Services, Inc. \$ 100,000.00

**MWBOO GRANTED A WAIVER**

14. B50002025, OEM & Remanufactured Toner & Inkjet Cartridges Rudolph's Office & Computer Supply, Inc. \$ 900,000.00

This is a requirements contract therefore, amounts will vary.

**MBE:** Sutherland Data Products 5%

**WBE:** All Pro Placement Services 2%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

15. B50002047, Personal Ballistic Soft Body Armor **REJECTION** - On September 21, 2011, the Board received and opened four proposals. However, the Police Department has requested that the specifications be changed to better meet the needs of the City.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Bureau of Purchases - Acceptance of Technical Proposal  
and Opening of Price Proposal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the technical proposal and open the price proposal of Sahara Communications, Inc. for solicitation B50001745, On-Call Marketing and Public Relations Services. The Board is also requested to return unopened, the price proposals of Regent Development Consulting and Illume Communications, LLC.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On April 13, 2011, the Board received three technical and price proposals for solicitation B50001745. The proposals were scored by an evaluation committee. Sahara Communications, Inc. was the only proposal to achieve the minimum technical score.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	1003 S. Charles Street	Bonni Scherr	One cornice sign 11.33' x 9", one bracket sign 2½' x 2'
	Annual Charge: \$87.90		
2.	3607 O' Donnell Street	Gunther New Headquarters DE, LLC	Service connection 18 ducts @ 482 linear feet
	Annual Charge: \$1,687.00		
3.	2300 E. Monument Street	A & A Molina, LLC	Retain awning w/ signage 52' x 2.5', one exhaust vent
	Annual Charge: \$143.33		
4.	917 E. Fort Avenue	Southside Market place, LP	One handicap ramp 5' x 4' one set of steps 6' x 4'
	Annual Charge: \$140.60		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of General Services - Standard Highway Option

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a standard highway option with Putnam Crossing, LLC for a partial acquisition of 2100 Washington Boulevard.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Department of Transportation is proposing to reconstruct Washington Boulevard from Monroe to the I-95 entrance ramp, under project no. TR 03313. In the design of the project, it was determined that a portion of the property known as 2100 Washington Boulevard would need to be acquired in fee simple to complete the project. Putnam Crossing, LLC has donated the property to the City.

(The standard highway option has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of General Services - Standard Highway Option

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a standard highway option with Washington-Monroe, LLC for a partial acquisition of 1800-1900 Washington Boulevard.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Department of Transportation is proposing to reconstruct Washington Boulevard from Monroe to the I-95 entrance ramp, under project no. TR 03313. In the design of the project, it was determined that a portion of the property known as 1800-1900 Washington Boulevard would need to be acquired in fee simple to complete the project. Washington-Monroe, LLC has donated the property to the City.

(The standard highway option has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

Department of General Services (DGS) - Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of consultant agreement with AECOM Technical Services, Inc. The period of the agreement is effective upon Board approval for ten months.

**AMOUNT OF MONEY AND SOURCE:**

\$138,965.00 - 9916-913900-9197-910020-703032

**BACKGROUND/EXPLANATION:**

The Department of General Services has received funds from the Energy Efficiency Community Block Grant for the development of a Climate Action Plan (CAP) for Baltimore City. The CAP is a direct extension of Baltimore's Sustainability Plan.

The DGS' Energy Division and the Department of Planning Office of Sustainability worked in collaboration to solicit, review and numerically score applications from qualified consulting firms. AECOM received the highest score based on a comprehensive statement of work, a detailed budget and a commitment to complete the project within six months after approval of a contract by the Board of Estimates.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> BITHGROUP Technologies, Inc.	\$25,000.00	17.99%
<b>WBE:</b> Sahara Communications, Inc.	\$ 7,500.00	5.40%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The consultant agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

OFFICE OF THE COMPTROLLER - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Brenda M. Covington.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
JoAnn White Burnett	5
Perin D. Tinsley	2
Brenda McKinley	2
Bernice H. Taylor	<u>4</u>
	<b>13</b>

**APPROVED FOR FUNDS BY FINANCE**

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

AGENDA

BOARD OF ESTIMATES

10/05/2011

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve  
all of the Personnel matters  
listed on the following pages:

72 - 73

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved  
by the Law Department as to form and legal sufficiency.



AGENDA

BOARD OF ESTIMATES

10/05/2011

PERSONNEL

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>BENNIE IRA CRUMP, SR.</b>	\$14.42	<b>\$30,000.00</b>
Accounts: 4000-469912-2021-212600-601009		\$28,333.32
1001-000000-2042-198100-601001		\$ 1,666.68
2. <b>CHARLES E. MITCHELL, SR.</b>	\$14.42	<b>\$30,000.00</b>
Accounts: 4000-469912-2021-212600-601009		\$28,333.34
1001-000000-2042-198100-601001		\$ 1,666.66

Messrs. Crump and Mitchell, retirees will work as Contract Services Specialists. They will be responsible for providing Victim/Witness Liaison services to victims of domestic violence. The period of the agreement is effective upon Board approval through September 30, 2012.

3. <b>BENNIE L. BLAIR</b>	\$14.42	<b>\$30,000.00</b>
Accounts: 4000-469912-2021-212600-601009		\$28,333.34
1001-000000-2042-198100-601001		\$ 1,666.66

Mr. Blair, retiree, will continue to work as a Domestic Violence Victim/Witness Liaison. He will be responsible for providing a coordinated and structured response to reduce the occurrences of domestic violence in the City. The period of the agreement is effective upon Board approval through September 30, 2012.

PERSONNEL

Department of Human Resources Administrative Division

4. Reclassify the following vacant position:

Job No. 1603-47530

From: 00142 - Executive Level I  
Grade 948 (\$55,200.00 - \$99,200.00)

To: 00143 - Executive Level II  
Grade 959 (\$77,200.00 - \$132,400.00)

Cost: \$71,406.03 - 1001-000000-1601-172500-601001

AGENDA

BOARD OF ESTIMATES

10/05/2011

Department of Law - Payment of Settlement

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
1. Ruth Berry (previous owner)	1108 Rutland Avenue	L/H	\$26,600.00

On May 05, 2010, the Board approved the acquisition of the leasehold interest, by condemnation, in 1108 Rutland Avenue for the amount of \$58,900.00. The previous owner obtained an appraisal that valued the property at approximately \$157,000.00. The parties agreed to settle the case for the amount of \$85,500.00. Therefore, the Board is requested to approve payment of the balance in the amount of \$26,600.00 to Ms. Ruth Berry in settlement of this case.

Funds are available in Account No. 9910-906416-9588-900000-704040.

**AGENDA**

**BOARD OF ESTIMATES**

**10/05/2011**

**PROPOSAL AND SPECIFICATIONS**

Department of Transportation

- TR 10301, North Charles Street Reconstruction from 25<sup>th</sup> Street to University Parkway
- BIDS TO BE RECV'D: 11/23/2011**
- BIDS TO BE OPENED: 11/23/2011**

**12:00 NOON**

**ANNOUNCEMENTS OF BIDS RECEIVED**

**AND**

**OPENING OF BIDS, AS SCHEDULED**