

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn:
Clerk, Room 204 City Hall, 100 N. Holliday Street,
Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - SEPTEMBER 21, 2011

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Admiral Elevator Company, Inc.	\$ 3,780,000.00
Allstate Floors & Construction, Inc.	\$ 8,000,000.00
Amtrac Railroad Contractors of Maryland, Inc.	\$ 37,980,000.00
Archer Western Construction, LLC	\$ 44,910,000.00
B&B Technologies, Inc.	\$ 1,017,000.00
Construction Trades Services, Inc.	\$ 1,500,000.00
The Dirt Express Company	\$ 1,500,000.00
E. Pikounis Construction Co., Inc.	\$ 36,036,000.00
Ecotone, Inc.	\$ 1,500,000.00
Energy Systems Group, LLC and Subsidiaries	\$215,586,000.00
Huber Welding Services, LLC	\$ 756,000.00
JLN Construction Services, LLC	\$ 8,000,000.00
Lee's Electrical Contracting, Inc.	\$ 1,500,000.00
Ligon & Ligon, Inc.	\$ 36,081,000.00
Roy Kirby & Sons, Inc. and Subsidiary	\$ 37,692,000.00
Structural Restoration Services, Inc.	\$ 8,000,000.00
Tilt Up Construction, Inc.	\$ 477,000.00

BOARDS AND COMMISSIONS - cont'd

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Aero-Metric, Inc.	Survey
Aresolve Engineering, Inc.	Engineer Survey
Blazosky Associates, Inc.	Engineer
Hardesty & Hanover, LLP	Engineer
Henry Adams, LLC	Engineer
MCS Consulting, Inc.	Engineer
The Wilson T. Ballard Company	Engineer Survey

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve the

Extra Work Orders

as listed on the following pages:

4 - 5

The EWO's have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

09/21/2011

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- | | | | | |
|----|---|-------------------|---|-----|
| 1. | EWO #002, \$125,214.88 - Project 1040, Reconstruction of the Annapolis Road Bridge over the Baltimore-Washington Pkwy. | | | |
| | \$ 999,821.38 \$342,540.53 | T.Y. Lin Interna- | - | - |
| | | tional | | |
| 2. | EWO #013, (\$230.56) - TR 02368, Reconstruction of Bulkhead Promenade, Pier & Marine Railway at the Living Classroom Foundation | | | |
| | \$2,924,742.50 \$109,232.36 | Cianbro Corp. | - | - |
| 3. | EWO #017, (\$27,204.25) - TR 97339, Gwynns Falls Greenway Phase I | | | |
| | \$1,395,965.00 \$316,787.84 | Beka Industries, | 0 | 100 |
| | | Inc. | | |

Bureau of Water & Wastewater

- | | | | | |
|----|---|--------------------|-----|----|
| 4. | EWO #025, \$46,500.00 - S.C. 878, Repair and Replacement of Existing Sanitary Sewers at Various Locations | | | |
| | \$2,893,528.30 \$317,744.41 | R.E. Harrington | - | - |
| | | Plumbing & Heating | | |
| 5. | EWO #030, \$36,330.12 - S.C. 878, Repair and Replacement of Existing Sanitary Sewers at Various Locations | | | |
| | \$2,893,528.30 \$373,130.68 | R.E. Harrington | 0 | 95 |
| | | Plumbing & Heating | | |
| 6. | EWO #035, \$0.00 - S.C. 878, Repair and Replacement of Existing Sanitary Sewers at Various Locations | | | |
| | \$2,893,528.30 \$417,424.09 | R.E. Harrington | 180 | 96 |
| | | Plumbing & Heating | | |

The 180 day non-compensable time extension is requested to allow the Bureau to complete sanitary repairs with available funds until a new contract can be advertised and awarded.

AGENDA

BOARD OF ESTIMATES

09/21/2011

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water & Wastewater

7. EWO #292, \$0.00 - W.C. 8652, Ashburton Filtration Plant Renovations				
\$48,209,401.00	\$4,173,806.29	Poole & Kent Co.	0	100

The overruns and underruns cancel each other out.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

1. **STATE OF MARYLAND DEPARTMENT OF LABOR, LICENSING AND REGULATION** **\$ 0.00**

The above-listed organization will serve as host agency for the Senior Community Service Employment Program. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds.

The agreement is late because it was just finalized.

2. **STERLING HOSPITALITY, LLC** **\$7,800.00**

Account: 5000-534012-3044-273302-603051

Under this agreement, the Health Department will disburse State Subsidized Assisted Housing Funds to low income residents at Sterling Hospitality, LLC, located at 7015 Park Heights Avenue. This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program. This program provides subsidized senior assisted housing services that include shelter, meals, housekeeping, personal care services and 24 hour on-site supervision for individuals age 62 and over who have temporary or periodic difficulties with the activities of daily living and who require assistance in performing personal and household functions associated with complete independence.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Health Dept. - cont'd

The agreement is late because of the delay in receipt of grant information and FY'12 budget account numbers and the signature from the provider.

3. **JOHNS HOPKINS UNIVERSITY BLOOMBERG** **\$ 48,691.00**
SCHOOL OF PUBLIC HEALTH (JHU)

Account: 5000-585310-5750-679998-603051

The organization will collect and analyze data on homicides and nonfatal shootings from the Baltimore City Police Department in order to estimate the effects of Safe Streets on these outcomes through December 31, 2010.

The analysis will contrast changes in these outcomes in police posts implementing Safe Streets with posts that have not implemented the program while controlling for factors such as police arrest for weapon carrying offenses, police arrests for drug offenses, deployment of the Violent Crime Impact Division, other neighborhood-focused interventions and month of the year. The period of the agreement is March 1, 2011 through September 30, 2011.

The agreement is late because it was misplaced during the routing process in March. A new agreement was prepared and resubmitted to the JHU to sign.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NO. 1) AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Office of the City Council President - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application that has been approved by the Board of Ethics of Baltimore City. Council President Bernard C. "Jack" Young wishes to serve as Honorary Co-Chairperson of the Bnai Zion Foundation's dinner. The period of the campaign will be effective upon Board approval through November 30, 2011.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Board of Ethics of Baltimore City approved the application on September 8, 2011. Donations will be solicited from Baltimore-area business and civic leaders. A potential donor list will be compiled by Bnai Zion Foundation and will not be compiled by the City. It therefore will be based upon records regarding persons who may not be controlled donors.

In order to avoid any suggestion that contributors might receive special access or favored treatment by an agency or public servant of the City, the solicitation will be by letter, and with an appearance by the Council President at the Award Dinner without opportunity for access to the Council President. Additionally, the letter will be signed by Dr. Lorretta Johnson, last year's guest of honor and Chairperson of the dinner. This year the Distinguished Humanitarian Award will be presented to Chief Herman Williams.

Bnai Zion Foundation is dedicated to assisting those in need with humanitarian projects in both Israel and America. Now in its second century, the organization has completed hundreds of initiatives for the people of Israel and for Jewish people worldwide. Bnai Zion Foundation strongly supports the significant, enduring tie between America and Israel and is continuing its projects toward the advancement of the physical, mental and social wellbeing of the citizens of Israel.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Office of the City Council President - cont'd

Proceeds from the dinner will be used to endow a project at Ahava Village for Children & Youth in Kiryat Bialik, a residential campus providing housing, education, therapy and treatment for worst-case abused and neglected children aged 6 to 18. Ahava, which means 'love' in Hebrew, gives traumatized children from dysfunctional backgrounds a caring, nurturing environment to transcend their past and become fulfilled, productive adult members of Israeli society.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Finance - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the State of Maryland.

AMOUNT OF MONEY AND SOURCE:

\$2,500,000.00 - 9910-903419-9588

BACKGROUND/EXPLANATION:

The State of Maryland has provided Capital Funds to the City as part of its long standing commitment to the revitalization of East Baltimore. The 2011 Maryland General Assembly approved \$2,500,000.00 in State Capital Funds to be used for demolition in the East Baltimore Biotechnology Project area. There is a 1:1 match requirement. The State funds are appropriated in the Department of Housing and Community Development's Capital Budget.

The State of Maryland requires that the City execute a grant agreement before funds can be made available. Once the grant agreement is executed by the City and approved by the State's Department of Public Works, the City will execute a separate grant agreement with the East Baltimore Development, Inc. (EBDI) regarding specific uses and conditions for the State funds.

MBE/WBE PARTICIPATION:

Minority and Women's Business participation requirements are established as part of an approved Land Disposition and Development agreement with EBDI.

APPROVED FOR FUNDS BY FINANCE

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 41** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on August 10, 17, 24 and 31, 2011.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Planning - Governmental/Charitable
Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application that has been approved by the Board of Ethics of Baltimore City for donations for the Edgar Allan Poe House and Museum. The period of the campaign is August 17, 2011 through August 17, 2012.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Board of Ethics of Baltimore City approved the application on September 8, 2011. The Edgar Allan Poe House and Museum, a National Historic Landmark and Baltimore City Landmark, is operated and maintained by the Commission for Historic and Architectural Preservation (CHAP). It is necessary to immediately solicit funding support for the Poe House because, after over 30 years of annual funding, the City ended its General Fund support. The Poe House is in danger of closing if alternative funding sources are not sought, including charitable donations.

Efforts are underway to prepare an "Operating, Business and Finance Plan" that will serve as a blueprint for the future of the Poe House. On August 24, 2011, the Board approved a consultant agreement with Cultural Resources Management Group (CRMG) to develop a plan that will highlight a practical blueprint to insure the Poe House's financial sustainability. This plan is to be completed by the end of December 2012. However, funds are needed in the meantime to help support continuing operations.

The CHAP and the Department applied for and received approval from the Board of Finance to open a dedicated "Poe House Trust" account operated within the City Treasury for the purpose of receiving contributions. All contributions will be deposited in the dedicated Treasury "Poe House Trust" account.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Planning - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Mayor's Office of Employment - Agreements
Development

The Board is requested to approve and authorize execution of the various agreements.

1. **HOUSING AUTHORITY OF BALTIMORE CITY** **\$222,738.00**
 (HABC)

Account: 4000-806412-6313-688500-603051

The HABC will recruit at least 50 Baltimore City youth and young adults age 16 to 21 who are economically disadvantaged, at risk and do not live in the empowerment zone. After recruitment, the HABC will provide specific occupational skills training and/or apprenticeships leading to certifications, job placement and job retention services. The period of the agreement is July 1, 2011 through June 30, 2012.

The agreement is late because of the late submittal of information by the subcontractor required to complete the agreement.

2. **BALTIMORE CITY COMMUNITY COLLEGE** **\$ 2,940.00**
 (BCCC)

Account: 1001-000000-6331-468700-603051

The BCCC will manage and administer computer-aided instruction leading to a high school diploma, using the APEX instructional program. This program will be provided to youth enrolled in the City's initiative known as Youth Opportunity System. The period of the agreement is September 1, 2011 through June 30, 2012.

AGENDA

BOARD OF ESTIMATES

09/21/2011

MOED - cont'd

3. VSP AT SINAI HOSPITAL OF BALTIMORE \$336,218.00

Account: 4000-806412-6313-497805-603051

The organization will recruit at least 60 Baltimore City youth and young adults ages 18 to 21 years who are eligible under the Workforce Investment Act to prepare and/or transition those youth to employment and/or post-secondary training in the Healthcare Industry career path. The period of the agreement is July 1, 2011 through June 30, 2012.

The agreement is late because of the late submittal of information by the vendor

AUDITS REVIEWED (EXCEPT ITEM NO. 1) AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Mayor's Office of Information - Agreement
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Buan Consulting, Inc. The agreement is effective upon Board approval for 30 days.

AMOUNT OF MONEY AND SOURCE:

\$14,995.00 - 1001-000000-1472-165800-603018
(not-to-exceed)

BACKGROUND/EXPLANATION:

Buan Consulting, Inc. is a highly specialized Maryland corporation in the business of Customer Relation Management business analysis, knowledge management and portal experts with more than 60 years of combined experience in integrating technology solutions that increases customer efficiencies and effectiveness.

MOIT wishes to retain the services of the Buan Consulting, Inc. The vendor will review City of Baltimore's current Constituent Services processes, and determine which businesses processes and areas of the system could use improvement or enhancement.

MOIT has agreed to reimburse the vendor in an amount not to exceed \$14,995.00 for performance of the work. The invoices will reflect the actual costs incurred in terms of billable hours for each member of the consultant team at \$150.00 per hour and actual expenses.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

CITY COUNCIL

- 09-0378 - An Ordinance concerning City Property - Grant of Easement - Robert E. Lee Park for the purpose of authorizing the Mayor and City Council of Baltimore to grant a drainage and utility easement through Robert E. Lee Park for the property known as 6608 Falls Road, Baltimore County; and providing for a special effective date.
- 09-0379 - An Ordinance concerning City Property - Grant of Easement - 116 Siegwart Lane for the purpose of authorizing the Mayor and City Council to grant an easement through 116 Siegwart Lane for the installation of electrical service conduits for 117 S. Morley Street and 119 S. Morley Street; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Mayor's Office of Human Services/ - Agreements and Memorandum of
Homeless Services Program Understanding

The Board is requested to approve and authorize execution of the various agreements and memorandum of understanding.

AGREEMENTS

1. **HARFORD COUNTY, MARYLAND** **\$ 181,046.00**

Account: 4000-490912-3573-333676-603051

Harford County through the Harford County Housing Agency will provide housing assistance to eligible Harford County residents living in the Baltimore Metropolitan Statistical Area. The Harford County Housing Agency will be responsible for administering tenant-based rental assistance and contracting with individual property owners to participate in the Housing Opportunities for Persons With AIDS program in order to provide 18 housing units to eligible program participants. The period of the agreement is July 1, 2011 through June 30, 2014.

The agreement is late because of a delay by HUD in granting the award.

MWBOO GRANTED A WAIVER.

2. **GOVANS ECUMENICAL DEVELOPMENT** **\$ 40,037.00**
CORPORATION (GEDCO)

Account: 4000-490912-3573-333634-603051

GEDCO will provide services to at least 26 people living with HIV/AIDS and/or other disabilities in order to move them from homelessness to permanent housing and to maintain their housing status. Services will include but not be limited: to resource identification, to establish, develop and coordinate housing assistance resources for eligible persons and placement in permanent housing. The period of the agreement is July 1, 2011 through June 30, 2012.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Mayor's Office of Human Services/ - cont'd
Homeless Services Program

3. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION (GEDCO)** **\$ 33,524.00**

Account: 4000-496211-3573-267850-603051

GEDCO will hire the services of one FTE Case Manager to provide case management services to 30 individuals with HIV/AIDS who are housed in Shelter Plus Care housing units or are currently homeless. The Case Manager will screen clients to ensure that they meet the criteria for the Shelter Plus Care Housing Program and provide intake assessment for all new clients after checking eligibility to enter the program. The period of the agreement is August 1, 2011 through July 31, 2012.

MWBOO GRANTED A WAIVER.

4. **COMMUNITY HOUSING ASSOCIATES, INC.** **\$ 33,450.00**

Account: 5000-525112-3573-333755-603051

The organization will oversee and operate a Tenant Advocacy Project and provide resource development, service referral and tenant rights training to poor tenants and tenant organizations. Services will include but not be limited to prevention of unnecessary or unjust evictions and the preservation and expansion of affordable housing. The period of the agreement is July 1, 2011 through June 30, 2012.

MWBOO GRANTED A WAIVER.

5. **BALTIMORE HEALTH CARE ACCESS, INC. (BHCA)** **\$124,459.00**

Account: 4000-480012-3571-333610-603051

The BHCA will provide targeted outreach to 50 unduplicated long-term shelter dwellers of the City's 24-hour emergency shelter and/or other community homeless shelters. Thirty unduplicated long-term dwellers will obtain permanent or

AGENDA

BOARD OF ESTIMATES

09/21/2011

Mayor's Office of Human Services/ - cont'd
Homeless Services Program

transitional housing. The 50 unduplicated long-term shelter dwellers will be linked to services such as health insurance, health care, mental health treatment and substance abuse treatment. The period of the agreement is July 1, 2011 through June 30, 2012.

MWBOO GRANTED A WAIVER.

MEMORANDUM OF UNDERSTANDING

6. **BALTIMORE COUNTY, HEALTH DEPARTMENT** **\$1,103,518.00**

Account: 4000-490912-3573-333678-603051

Baltimore County through its Health Department will provide tenant-based and project-based rental assistance by engaging Baltimore County's Office of Community Conservation to contract with individual property owners to participate in the Housing Opportunities for Persons With AIDS program. Services will also include supportive services, including but not limited to health, mental health, assessment, permanent housing placement and drug and alcohol abuse treatment and counseling. The period of the memorandum of understanding is July 1, 2011 through June 30, 2014.

MWBOO GRANTED A WAIVER.

The agreements and the memorandum of understanding are late because of a delay at the administrative level.

AUDITS REVIEWED (EXCEPT FOR ITEM NOS. 1 AND 6) AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

(The agreements and memorandum of understanding have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Mayor's Office of Human Services/ - Ratification of Grant
Homeless Services Program Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify a grant agreement with Women Accepting Responsibility, Inc. (WAR). The period of the agreement was April 4, 2011 through June, 26 2011.

AMOUNT OF MONEY AND SOURCE:

\$45,085.00 - 4000-496311-3570-591447-603051

BACKGROUND/EXPLANATION:

WAR provided tenant based housing in conjunction with supportive services to at least six homeless clients. WAR provided monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property for the benefit of the homeless clients.

The grant agreement is submitted late for Board approval because of a delay of the United States Department of Housing and Urban Development in awarding these funds.

MWBOO GRANTED A WAIVER

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Housing and - Head Start Agreements
Community Development

The Board is requested to approve and authorize execution of the various Head Start agreements. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

- 1. **DAYSPRING PROGRAMS, INC./DAYSPRING HEAD START PROGRAM** **\$1,850,700.00**

Account: 4000-486312-6051-515600-603051

The organization will provide Head Start services to 309 children and their families in Baltimore City. A two-month advance of funds in the amount of \$370,140.00 was approved by the Board on July 13, 2011. The total amount of the agreement is \$2,220,840.00.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE. OF THE TOTAL CONTRACT AMOUNT OF \$2,220,840.00, \$2,086,592.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MBE: Sue-Ann's Office Supply	\$2,000.00	.09%
Expressly Yours, Gloria, Inc.	<u>500.00</u>	<u>.02%</u>
	\$2,500.00	.11%

WBE: McEnroe Voice & Data Corp.	\$1,440.00	.06%
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- 2. **SAINT BERNARDINE'S ROMAN CATHOLIC CONGREGATION, INC./ST. BERNARDINE'S HEAD START PROGRAM** **\$1,121,285.00**

Account: 4000-486312-6051-516410-603051

The organization will provide Head Start services to 191 children and their families in Baltimore City. A two-month advance of funds in the amount of \$224,257.00 was approved by the Board on July 13, 2011. The total amount of the agreement is \$1,345,542.00.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE. OF THE TOTAL CONTRACT AMOUNT OF \$1,345,542.00, \$1,228,438.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

AGENDA

BOARD OF ESTIMATES

09/21/2011

DHCD - cont'd

MBE: Rufus Ingram, PA	\$9,200.00	.68%
Time Printers, Inc.	<u>500.00</u>	<u>.04%</u>
	\$9,700.00	.72%

WBE: Andrea Morris*

*Andrea Morris in not certified as a WBE with Baltimore City.

3. SAINT PAUL COMMUNITY OUTREACH CENTER, INC./ST. PAUL COMMUNITY HEAD START PROGRAM \$1,181,464.00

Account: 4000-486312-515800-603051

The organization will provide Head Start services to 202 children and their families in Baltimore City. A two-month advance of funds in the amount of \$236,293.00 was approved by the Board on July 13, 2011. The total amount of the agreement is \$1,417,757.00.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE. OF THE TOTAL CONTRACT AMOUNT OF \$1,417,757.00, \$1,340,323.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MBE: Rufus Ingram, P.A.	\$15,000.00	1.06%
Citywide Bus Co.		See Note below ¹
Solomon's Termite & Pest Control	2,000.00	.14%
John Salvage		See Note below ²
Isaacs & Simmons, P.C.	<u>9,600.00</u>	<u>.68%</u>
	\$26,600.00	1.88%
WBE: BFPE International, Inc.	\$ 250.00	.02%

¹Citywide Bus Co. is not certified as a MBE with the City of Baltimore.

²John Salvage is not certified as a MBE with the City of Baltimore.

AGENDA

BOARD OF ESTIMATES

09/21/2011

DHCD - cont'd

- 4. UNION BAPTIST CHURCH SCHOOL, INC./ HARVEY JOHNSON HEAD START CENTER \$1,238,276.00

Account: 4000-486312-515600-603051

The organization will provide Head Start services to 214 children and their families in Baltimore City. A two-month advance of funds in the amount of \$247,655.00 was approved by the Board on July 13, 2011. The total amount of the agreement is \$1,485,931.00.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE. OF THE TOTAL CONTRACT AMOUNT OF \$1,485,931.00, \$1,337,721.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MBE: Time Printers, Inc.	\$ 2,000.00	.13%
Rufus Ingram, P.A.	14,000.00	.94%
B&B Lighting Supply, Inc.	2,500.00	.17%
Sue-Ann's Office Supply, Inc.	<u>14,000.00</u>	<u>.94%</u>
	\$32,500.00	2.18%

WBE: Expressly Yours, Gloria, Inc. \$ 2,000.00 .13%

- 5. UNITY METHODIST CHURCH/ UMOJA HEAD START PROGRAM \$1,081,940.00

Account: 4000-486312-517000-603051

The organization will provide Head Start services to 187 children and their families in Baltimore City. A two-month advance of funds in the amount of \$216,388.00 was approved by the Board on July 13, 2011. The total amount of the agreement is \$1,298,328.00.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE. OF THE TOTAL CONTRACT AMOUNT OF \$1,298,328.00, \$1,225,878.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MBE: DSQ Solutions, LLC	\$ 17,220.00	1.33%
Genesis Office Systems Inc.		See note below ¹
	<u>135,456.00</u>	<u>10.43%</u> ²
Charm City Caterers	\$152,676.00	11.76%

AGENDA

BOARD OF ESTIMATES

09/21/2011

DHCD - cont'd

WBE: Naiman & Associates, P. A. \$ 12,600.00 .97%

¹Genesis Office Systems, Inc. is not certified as a MBE with Baltimore City.

²Charm City Caterers is not in good standing with the Maryland Department of Assessments and Taxation. The contractor will be allowed to substitute an approved MBE if Charm City Caterers is not in good standing at the time of award.

- 6. ST. VERONICA'S ROMAN CATHOLIC CONGREGATION, INC./ST. VERONICA'S HEAD START PROGRAM \$1,705,030.00

Account: 4000-486312-519000-603051

The organization will provide Head Start services to 289 children and their families in Baltimore City. A two-month advance of funds in the amount of \$341,006.00 was approved by the Board on July 13, 2011. The total amount of the agreement is \$2,046,036.00.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE. OF THE TOTAL CONTRACT AMOUNT OF \$2,046,036.00, \$1,763,902.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MBE:	E. Jackson & Son, Inc.	\$ 6,000.00	.29% ¹
	Rufus Ingram, P.A.	15,600.00	.76%
	Missouri Landscaping	1,500.00	.07%
	DSQ Solutions, LLC.	22,800.00	1.11% ²
		<u>\$45,900.00</u>	<u>2.23%</u>

¹E. Jackson & Son, Inc. is not in good standing with the Maryland Department of Assessments and Taxation. The contractor will be allowed to substitute an approved MBE if E. Jackson & Son, Inc. is not in good standing at the time of award.

²DSQ Solutions, LLC. is not in good standing with the Maryland Department of Assessments and Taxation. The contractor will be allowed to substitute an approved MBE if DSQ Solutions, LLC is not in good standing at the time of award.

AGENDA

BOARD OF ESTIMATES

09/21/2011

DHCD - cont'd

- 7. **ST. VINCENT DE PAUL OF BALTIMORE, INC./ST. VINCENT DE PAUL HEAD START PROGRAM** **\$5,095,001.00**

Account: 4000-486312-519000-603051

The organization will provide Head Start services to 877 children and their families in Baltimore City. A two-month advance of funds in the amount of \$1,023,199.00 was approved by the Board on July 13, 2011. The total amount of the agreement is \$6,118,200.00.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE. OF THE TOTAL CONTRACT AMOUNT OF \$6,118,200.00, \$5,324,942.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MBE:	Time Printers, Inc.	\$ 1,500.00	.02%
	E. Jackson & Son, Inc.	3,500.00	.06% ¹
	C&T Transportation, Inc.	<u>6,000.00</u>	<u>.10%</u>
		\$11,000.00	.18%

¹E. Jackson & Son, Inc. is not in good standing with the Maryland Department of Assessments and Taxation. The contractor will be allowed to substitute an approved MBE if E. Jackson & Son, Inc. is not in good standing at the time of award.

MWBOO GRANTED A WAIVER OF THE BALANCE OF THE MBE/WBE GOALS.

MWBOO FOUND VENDORS IN COMPLIANCE.

The agreements are late because of the delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Housing and - Local Government Resolution
Community Development

The Board is requested to approve and authorize execution of the following local government resolution.

The organization is applying to the State of Maryland's Community Investment Tax Credits (CITC) Program. A local government resolution of support is required by the State for all applications to this program for funding.

<u>Organization</u>	<u>Amount</u>
1. MARYLAND INSTITUTE COLLEGE OF ARTS (MICA)	\$50,000.00 (CITC)

The funds will be used to support the development of MICA's Studio Center facility, a 120,000 square foot project located at 113-131 W. North Avenue, a former industrial building acquired by MICA. The Studio Center will include space for both the public and MICA students and faculty. The public space is planned to consist of public galleries, a café' and auditorium. When complete, the renovations will represent a \$20,000,000.00 investment in the Station North Arts and Entertainment District.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with GBAHC Park Heights Homes LLC, developer, for the sale of the property located at 2620, 2622 and 2625 Violet Avenue.

AMOUNT OF MONEY AND SOURCE:

\$10,500.00 - Sale price

BACKGROUND/EXPLANATION:

A good faith deposit of \$1,050.00 has been made.

The properties are being conveyed to a private non-profit housing developer that provides affordable and quality housing to low and moderate-income families.

The project will consist of a complete rehabilitation for each of the properties and make them available for homeownership. The Valuation Waiver was used in determining the price for these properties. 2620 Violet Avenue was priced at \$3,000.00; 2622 Violet Avenue was priced at \$3,000.00 and 2625 Violet Avenue was priced at \$4,500.00. The developer agreed to pay the prices that were established by the Valuation Waiver that totals \$10,500.00. Comparables used to substantiate the sale price of the Violet Avenue properties are 3406 W. Belvedere Avenue; 2814 Boarman Avenue; and 4410 Daytona Avenue.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28 of the Baltimore City Code because they will be sold at market value.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Ms. Gladys M. Edmonds, developer, for the sale of the property located at 2500 E. Eager Street.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Sale price

BACKGROUND/EXPLANATION:

On September 29, 2010, the Board approved the sale of 28 properties to Eager Street Development 28, LLC. One of the properties identified for sale was 2500 E. Eager Street. The Department requested approval to remove the property from the list of the 28 properties that were previously approved for sale to Eager Street Development 28, LLC and to be allowed to sell it to Ms. Gladys M. Edmonds.

Ms. Edmonds, will be sponsored by Adopt-A-Block, a local non-profit organization, which proposes to gut and rehabilitate the vacant property into a single family residential unit in the Milton-Montford Neighborhood. This will be part of the Adopt-A-Block Annual Give-A-Way to low income families in the Milton-Montford Neighborhood. The estimated total rehab cost will be \$40,000.00 in private funding. The buyer will invest at least 330 hours of "sweat equity" on the home. Adopt-A-Block will facilitate the rehabbing of the house and Ms. Edmonds will reside at the property as her primary residence.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The property was priced at \$3,800.00 pursuant to the appraisal policy and the Valuation Waiver was used.

The property will be sold to Ms. Edmonds for less than the proposed price of \$3,800.00 via Valuation Waiver because of the following factors:

1. the removal of blight influence through the sale and rehabilitation,

AGENDA

BOARD OF ESTIMATES

09/21/2011

DHCD - cont'd

2. the condition of the subject property requires remediation because of structural damage and deterioration, and
3. the sale and rehabilitation promotes economic development through the subject property being placed on the City's tax rolls.

MBE/WBE PARTICIPATION:

N/A

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Housing and - Reduction to Period of
Community Development Affordability

ACTION REQUESTED OF B/E:

The Board is requested to approve a reduction to the Period of Affordability from 20 years to 15 years for the TRF-Oliver Phase IA homeownership project.

The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 23, 2008, the Board approved a HOME Investment Partnership Program Loan in the amount of \$1,150,000.00 (original Home Loan) to TRF Development Partners-Oliver, LLC (TRF-Oliver) to assist with a portion of the construction costs associated with a 30 unit for-sale homeownership project (the original Phase IA Project), such units to be sold to first-time buyers earning up to 80% of the Area Median Income (AMI).

On September 2, 2009, the Board approved two amendments to its initial approval. The first amendment approved a name change to the borrowing entity from TRF Oliver to TRF Development Partners-Baltimore, LLC (TRF Baltimore). This action was taken to comply with the community housing development organization rules under the HOME program. The second amendment authorized TRF Development to select the final 30 units that would make up the original Phase IA Project from a group of 45 addresses, as set forth in the approved memorandum.

AGENDA

BOARD OF ESTIMATES

09/21/2011

DHCD - cont'd

On December 8, 2010, the Board approved two additional modifications to its approval: a supplemental loan in the amount of \$150,000.00 to TRF Baltimore (the supplemental HOME Loan, and together with the original HOME Loan, the TRF HOME Loan) and a change in scope from developing 30 newly-constructed units to developing 20 rehabilitated homeownership units (the New Phase IA Project) at the following addresses:

- 1604, 1607, 1609, 1611, 1613, 1615 E. Preston Street
- 1204, 1219, 1223, 1225, 1227, 1229, 1233, 1237, 1239 N. Bond Street
- 1516, 1518, 1520, 1522 E. Biddle Street, and
- 1325 N. Caroline Street.

The proceeds of the Supplemental HOME Loan were used to write down an additional portion of the sales price of 15 units within the New Phase IA Project. The additional five units that constitute the Revised Project had already been constructed and sold. This shift from new construction to rehabilitation plus the additional funds from the Supplemental HOME Loan are allowing the Borrower to market the units for an approximate base price of \$100,000.00, which is more consistent with the current market demand.

As currently approved, upon the sale of each New Phase IA Project unit to a buyer eligible under the terms of the HOME program (each, HOME Qualified Buyer), such HOME Qualified Buyer will assume a portion of obligations of the original HOME Loan (the Buyer's HOME Loan), the Borrower will be released from an equal amount of the TRF HOME Loan. Concurrently, any lien of the TRF HOME Loan with respect to such purchased unit, if applicable, will also be released. Upon the sale of all the units within the New Phase IA Project and compliance with all terms and conditions of the TRF HOME Loan, the Borrower's obligation under the TRF HOME Loan will be forgiven.

AGENDA

BOARD OF ESTIMATES

09/21/2011

DHCD - cont'd

In order to complete the purchase an eligible unit, a HOME Qualified Buyer is required to execute a note evidencing the Buyer's HOME Loan, which will have an interest rate of 0%, and agree to certain affordability and other restrictions required by the HOME program (the HOME Regulatory Restrictions) that are to last throughout the Period of Affordability, which is currently approved at 20 years.

In the event a conveyance or a refinancing occurs during the Period of Affordability, the HOME Qualified Buyer is required to repay the Department all or a portion (depending on how long such Home Qualified Buyer has lived in the unit) of the Buyer's HOME Loan out of net proceeds. Upon any other event of default under the documents evidencing the Buyer's HOME Loan, the HOME Qualified Buyer may be required to repay the Department all or a portion of the Buyer's HOME Loan. If a HOME Qualified Buyer complies with all applicable HOME Regulatory Requirements through the Period of Affordability, the Buyer's HOME Loan will be forgiven in its entirety.

In order to help the Borrower to better market the completed units, the Department is requesting the Board's approval to modify the Period of Affordability from 20 years to 15 years. The Department believes that potential buyers will be more apt to agree to a 15-year term rather than a 20-year term.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Program is fully applicable and no request for a waiver or exception has been made.

THE DEPARTMENT OF FINANCE RECOMMENDED APPROVAL.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	800 NORTH CHARLES LIMITED PARTNERSHIP, LLLP	1236	\$ 16,715.00

The organization would like to install new water service to its renovated building located at 800 North Charles Street. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

An Irrevocable Letter of Credit in the amount of \$16,715.00 has been issued to 800 North Charles Limited Partnership, LLLP which assumes 100% of the financial responsibility.

2.	SAKI, LLC	1232	\$ 20,995.00
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The organization would like to install new water service and abandon two existing services to its proposed construction located in the vicinity of 310 South Broadway. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$20,995.00 has been issued to Saki, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The developers' agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 411-417 W. Baltimore Street	Balti-West 400, LLC	Service connection three 5" conduit @ 15'
Annual Charge: \$315.00		
2. 818 N. Linwood Avenue	Joseph Bey	Wheel Chair Lift
Flat Charge: \$70.30		

There are no objections, since no protests were received.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of General Services - Agreement

The Board is requested to approve and authorize execution of the agreement with the below listed community non-profit organization. The period of the agreement is effective upon Board approval for one year.

1. **BALTIMORE POLYTECHNIC INSTITUTE** **\$25,000.00**
FOUNDATION, INC.

Account: 9916-913900-9197-910017-703032

The Department has received an award under the Energy Efficiency and Conservation Block Grant Program from the U.S. Department of Energy for youth educational programs regarding energy initiatives.

The Baltimore Polytechnic Institute Foundation, Inc. a non-profit organization that raises funds for the school, has applied for a grant to develop an energy course to allow students to study and analyze energy systems as a vehicle to educating students about chemistry, physics, and engineering principles. The Department has reviewed the proposal and found it to be worthy of a grant. This award will provide the Baltimore Polytechnic Institute the ability to establish an energy course that will not only improve its curriculum, but will educate students in the importance of energy conservation. Three Baltimore Polytechnic Institute teachers will develop the coursework. The grant also includes funds to procure laboratory and field equipment for students to conduct energy-related experiments as part of the coursework.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of General Services - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Washington Gas Energy Services, Inc., under the Baltimore Regional Cooperative Purchasing Committee's (BRCPC) Energy Supply Contract (RFP P-030). The period of the agreement is effective upon Board approval for one year, with four one-year renewal options.

AMOUNT OF MONEY AND SOURCE:

The contract is for current and future power purchases which will be funded through budgeted monthly bill payments.

\$0.80 per MWh - transaction fee

BACKGROUND/EXPLANATION:

Washington Gas Energy Services, Inc. will purchase blocks of power (PJM hedge, day ahead, and real time markets) as directed by the BRCPC energy consultant EnerNOC and in compliance with the BRCPC procurement policy. The transactional fee is \$0.80 MWh which will be paid to Washington Gas Energy Services, Inc. for performing the transactional services. The contract is to enable current power purchases and long term hedge purchases of power for the BRCPC group as a part of the overall BRCPC electricity procurement plan. Baltimore County Purchasing Division is the lead jurisdiction for this procurement for the twenty BRCPC participating jurisdictions.

AUDITS REVIEWED AND HAD NO OBJECTION

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of General Services - Agreement for Energy Performance Contracting

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an agreement with Constellation New Energy, Inc. (CNE) for the construction of Energy Conservation Measures (ECMs) and Facility Improvement Measures (FIMs). The period of the agreement is effective upon Board approval and will continue for fifteen years from the date of final completion.

AMOUNT OF MONEY AND SOURCE:

\$ 1,020,000.00 - BGE Rebates
9,122,760.00 - City Master Lease
\$10,142,760.00 - Total Project Cost

BACKGROUND/EXPLANATION:

On April 28, 2010, the Board approved Phase I - Energy Performance Contract with CNE formally known as Constellation Energy Projects & Services Group, Inc. to provide a detailed energy audit and guaranteed savings program to reduce the City's energy consumption and maintenance costs at the Baltimore Convention Center (BCC). This agreement will provide for the implementation for such energy savings measure, guarantee the resultant savings and provide maintenance for installed equipment for the life of the contract.

The scope of work will be performed at the BCC. The CNE will also provide fifteen-years of monitoring services to verify the resultant energy savings in addition to system and equipment maintenance and repair services.

The project cost includes capital costs for construction, project inspection, and oversight. The annual loan payments will be made by the City utilizing funds that will be saved by the reduction of energy consumption through implementing the scope of work as proposed by the CNE. The amount of energy savings as related to each implemented ECM and FIM is guaranteed by the CNE for the life of the contract, which is 15 years after the completion of construction, which will be documented by a Certificate of Substantial Completion. In addition, the energy and operational savings will fund a fifteen-year maintenance and services agreement of \$45,718.00 and fifteen-year monitoring and verification agreement for \$687,005.00.

AGENDA

BOARD OF ESTIMATES

09/21/2011

DGS - cont'd

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 16% FOR MBE AND 8% FOR WBE.

MBE:	Hunt Consulting	\$2,818,688.00	27.79%
WBE:	Energy & Environmental Consultants, Inc.	\$ 675,185.10	6.66%
	Oelmann Electric Supply	<u>202,855.00</u>	<u>2.00% *</u>
		\$ 878,040.10	8.66%

*Not more than 25 % of each MBE or WBE goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore the maximum value allowed has been applied.

MWBOO FOUND THE VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. S. Goldberg Properties, LLC	1616 Harlem Ave.	G/R \$90.00	\$1,125.00
2. S. Goldberg Properties, LLC	1624 Harlem Ave.	G/R \$90.00	\$1,125.00
3. Marshall R. Reif and Sheryl L. Reif, Co-Trustees of the Norma T. Reif Revocable Trust	1612 Harlem Ave.	G/R \$72.00	\$ 480.00

Funds are available in Account No. 9910-907079-9588-900000-704040, Wylie Funeral Home Project.

4. John W. Kennedy, P.R. of Nettie Kennedy (deceased)	1208 N. Gay St.	L/H	\$5,167.00
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Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Project Phase II.

In the event that the option agreements fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above properties by condemnation proceedings for an amount equal to or lesser than the option amount.

DHCD - Condemnation

5. Michael L. Rottenberg	715 N. Mount St.	G/R \$78.00	\$ 520.00
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Funds are available in Account No. 9910-908087-9588-900000-704040, Wylie Funeral Home Project.

AGENDA

BOARD OF ESTIMATES

09/21/2011

**Mayor's Office of Employment - Amendments to Agreements
Development**

The Board is requested to approve and authorize execution of the following amendments to agreements. The amendment extends the agreements through October 31, 2011.

1. **BALTIMORE CITY BOARD OF SCHOOL** **\$0.00**
COMMISSIONERS (BCBSC)/W.E.B. DUBOIS
HIGH SCHOOL

Account: 5000-501311-6398-667505-601002

On April 13, 2011, the Board approved a grant agreement with the BCBSC to support the implementation of strategies to improve Academic, Social, and Career Pathway outcomes of 11th and 12th grade students at W.E.B. DuBois High School. The purpose of the amendment is to extend the period of the agreement.

2. **BALTIMORE CITY BOARD OF SCHOOL** **\$0.00**
COMMISSIONERS (BCBSC)/W.E.B. DUBOIS
HIGH SCHOOL

Account: 5000-501311-6398-510405-603051

On April 6, 2011, the Board approved a grant agreement with the BCBSC to support the implementation of Strategies to Improve Academic, Social and Career Pathway outcomes at W.E.B. DuBois High School.

The amendments to agreements are late because of the late submission of information by the BCBSC that was needed to complete the agreement.

APPROVED OF FUNDS BY FINANCE

AUDITS NOTED THE AMENDMENTS.

(The amendment to agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|----------------------------------|--------------|----------|
| 1. RALPH ANDERSON AND ASSOCIATES | \$ 60,000.00 | Increase |
|----------------------------------|--------------|----------|
- Solicitation No. B500001429 - Executive Search Consulting Services - Department of Human Resources - Req. No. to be determined

On May 19, 2011, the Board approved the initial award in the amount of \$60,000.00. This request is for two additional executive searches at the contracted rate of \$30,000.00 each. This increase in the amount of \$60,000.00 will make the total award amount \$120,000.00.

- | | | |
|------------------------------------|--------------|-----------------|
| 2. ALL RECREATION OF VIRGINIA INC. | \$ 68,446.00 | Selected Source |
|------------------------------------|--------------|-----------------|
- Solicitation No. 06000 - Park Benches - Department of Recreation and Parks - Req. No. R583100

The vendor has provided the existing park benches throughout the City and is needed to ensure uniformity of appearance.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/21/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

3. AMERICAN EUROCOPTER CORPORATION	\$9,498,454.00	Sole Source/ Agreement
Solicitation No. 08000 - Police Headquarters - Police Department - Req. No. R582609		

The Board is requested to approve and authorize execution of an agreement with the American Eurocopter Corporation. The period of the agreement is September 21, 2011 through September 20, 2012.

The American Eurocopter Corporation is the manufacturer and sole distributor of the EC120B helicopters required, which are the only ones compatible with the parts and maintenance equipment stocked and in place at the Police Department's Aviation Unit. This award will eliminate the need to replace the current parts and equipment inventory. Further, Aviation Unit pilots, crewmembers, and maintenance personnel are trained and qualified to operate and maintain this type of helicopter, eliminating retraining costs.

These four helicopters will replace the City's current four of the same type that have reached the end of their economical service life and have a total trade-in value of \$1,660,000.00.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Purchases

4. TIPCO TECHNOLOGIES, INC. \$ 50,000.00 Increase
Solicitation No. B50001058 - Various Hoses and Accessories -
Agencies - Various - P.O. No. P508818

On June 24, 2009, the Board approved the initial award in the amount of \$100,000.00. Due to an increase in usage of this contract, an increase in the amount of \$50,000.00 is necessary and making the total award amount \$150,000.00.

MWBOO GRANTED A WAIVER.

5. ONCO DIAGNOSTIC SERVICES, INC. \$ 50,000.00 Extension
Solicitation No. BP 06165 - Cytology Testing Services - Health
Department - Req. No. P510464

On August 30, 2006, the Board approved the initial award in the amount of \$49,700.00. Subsequent actions have been approved. An extension is needed while the replacement contract (B50002125 with bids due on October 26, 2011) is evaluated and an award is made. This extension in the amount of \$50,000.00 is for the period October 1, 2011 through December 31, 2011, and makes the total award \$484,300.00.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/21/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Item Nos.

6. GRAVES UNIFORM CO.	2	\$ 50,000.00
HOWARD UNIFORM CO.	3, 4, 6, 9 and 13	150,000.00
F & F AND A. JACOBS & SONS	1, 5, 7, 8, 10, 11, 12, 14, 15, and 16	600,000.00
		<u>\$800,000.00</u>

Renewal

Solicitation No. B50001072 - Police Uniforms - Police Department - P.O. Nos. - Various

On September 23, 2009, the Board approved the initial award in the amount of \$800,000.00. The award contained one 1-year renewal options. This renewal in the amount of \$800,000.00 is for the period September 22, 2011 through September 21, 2013.

MWBOO GRANTED A WAIVER.

7. SERVICE TIRE TRUCK CENTER	\$ 0.00	Correction
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Solicitation No. B50000620 - New Tires, Retreads and Roadside Service for Cars and Trucks - Department of General Services, Fleet Management Division - P.O. No. P507169

This request is to make a correction to the Board's approval on August 24, 2011.

On September 3, 2008, the Board approved the initial award in the amount of \$22,000,000.00. On March 18, 2009, the Board approved an addition and increase in the amount of \$2,000,000.00. On August 24, 2011, the Board approved a renewal, however, the submission to the Board inadvertently omitted Service Tire Truck Center. Therefore, it is requested that this vendor be included in the approved renewal.

MWBOO SET GOALS OF 5% MBE AND 0% WBE FOR ROADSIDE SERVICE AND RETREADS AND 0% MBE AND 0% WBE FOR NEW TIRES. SERVICE TIRE CENTER IS SUPPLYING ONLY NEW TIRES SO NO COMPLIANCE IS REQUIRED.

Bureau of Solid Waste - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the ARM Group, Inc., for Project No. 1157.1 On-Call Solid Waste Facilities Management Services. The period of the agreement is effective upon Board approval for four years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$3,000,000.00 - Upset limit
(not to exceed)

BACKGROUND/EXPLANATION:

The Bureau of Solid Waste has a need for rapid response for Solid Waste Facilities Management Services such as follows:

- designing landfill cells, leachate collection system and remediation, sediment and erosion control, stormwater management, landfill gas collection system and landfill fencing;
- providing environmental monitoring services for Title V landfill and preparing reports to the Maryland Department of the Environmental (MDE);
- providing study of waste-to-energy ash impacts on the leachate collection/transport system and resolution;
- providing study of airborne ash particle impacts on the environment;
- providing operation and maintenance services to landfill gas collection, leachate pumps/transport and storage systems;

AGENDA

BOARD OF ESTIMATES

09/21/2011

Bureau of Solid Waste - cont'd

- sampling and analysis of groundwater, surface water, leachate, air, hazardous waste, and other materials, and MDE reporting;
- preparing reports and interpreting federal, state, and local regulations; which may include representing the City's interest to various MDE programs;
- oversight of construction projects;
- preparing engineering designs and specifications, bid documents, and cost estimates;
- performing field surveys, preparing property and right of way plats, taking aerial photos, preparing photogrammetric topography, performing landfill volume calculations and landfill volume reporting to MDE; and
- any other task to be assigned by the Bureau of Solid Waste.

Tasks will be assigned as needs are identified. The costs of services rendered will be on a negotiated not-to-exceed price for each task assigned. Fees will be based on actual payroll rates not including overhead and burden times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The Consultant has been approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code. MWBOO set goals of 26% MBE AND 7% WBE, respectively.

MBE:	E2CR, Inc.	\$ 90,000.00	3.00%
	Tidewater, Inc.	480,000.00	16.00%
	EBA Engineering, Inc.	<u>210,000.00</u>	<u>7.00%</u>
		\$780,000.00	26.00%

AGENDA

BOARD OF ESTIMATES

09/21/2011

Bureau of Solid Waste - cont'd

WBE: The Robert B. Balter \$210,000.00 7.00%
 Co., Inc.

APPROVED FOR FUNDS BY FINANCE

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK
ASSIGNMENTS.**

(The agreement has been approved by the Law Department as to
form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Bureau of Water and - Employee Expense Report
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense report for Mr. Don Lambrow for the month of April 2011.

AMOUNT OF MONEY AND SOURCE:

\$113.73 - April 2011 - 9956-910533-9551-900010-705050

BACKGROUND/EXPLANATION:

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The request is late because the original expense report was returned for corrections. The resubmitted request exceeded the forty day limit for acceptance and approval of employee expense reports.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Bureau of Water and - Employee Expense Report
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense report for Ms. Angela Cornish the month of May 2011.

AMOUNT OF MONEY AND SOURCE:

\$55.08 - May 2011 - 9956-904529-9551-900010-705050

BACKGROUND/EXPLANATION:

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The request is late because the original expense report was returned for corrections. The resubmitted request exceeded the forty day limit for acceptance and approval of employee expense reports.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Bureau of Water and Wastewater - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Amtrak, for S.C. 876 Engineering and Protection Services.

AMOUNT OF MONEY AND SOURCE:

\$11,483.62 - 9956-906622-9551-900020-703032

BACKGROUND/EXPLANATION:

Amtrak provided engineering and protection services on Sanitary Contract No. 876. While working in the vicinity of Amtrak's active railways, it was necessary for Amtrak to provide engineering and protective services.

The Bureau of Water and Wastewater recently received the invoice from Amtrak. This request is for the final payment to Amtrak for services performed under S.C. 876.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

09/21/2011

Bureau of Water & Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve task assignment no. 002, to KCI Technologies, Inc., (KCI) for Project No. 1133K, Engineering and Environmental Science Services, 68th Street Sites Project.

AMOUNT OF MONEY AND SOURCE:

\$103,252.10 - 9916-902830-9197-000000-703032

BACKGROUND/EXPLANATION:

As a member of the 68th Street Sites Coalition, (Coalition) the City is working jointly with over twenty property owners and waste contributors to develop a cleanup plan for a number of contiguous properties located in the Rosedale area of Baltimore City/Baltimore County. The Coalition is now in the process of establishing allocation of the project costs among the Coalition members. Both the Energy Division and the Law Department are in need of engineering and environmental science support to ensure that the City's costs are minimized. Under Project 1067K, Task No. 10, the consultant provided expertise in EPA CERCLA requirements, risk assessment, review of environmental studies and documents, and costs allocation analysis as needed to protect the City's interests and minimize the City's costs in the project. Under this task, KCI will continue to provide engineering and regulatory services as-needed by the Department of General Services and the Law Department.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Bureau of Water and Wastewater - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with Johnson, Mirmiran & Thompson, Inc. (JMT), for Project 1096J, Engineer Services. The amendment no. 2 will extend the period of the agreement through November 3, 2012.

AMOUNT OF MONEY AND SOURCE:

\$374,615.49 - 9960-906531-9557-900020-703032

BACKGROUND/EXPLANATION:

On November 4, 2009, the Board approved the original agreement with the consultant to provide engineering services for the Wastewater, Water and Utility easement/ROW, as well as geographic information systems (GIS) features.

On March 2, 2011, the Board approved amendment no. 1 for additional funding to allow the JMT to continue their work. No additional time was requested as part of amendment no. 1. The original agreement expires on November 3, 2011.

Amendment No. 2 will allow provide additional funding in the amount of \$374,615.49 and extend the agreement for one year.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the terms and conditions the Minority and Women Business Programs of the Baltimore City Code, Article 5, Subtitle 28, established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The amendment no. 2 of the agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

BW&W - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$250,000.00	9960-907099-9558	9960-906531-9557-
Water Utility	Constr. Reserve	900020-3
Funds	Catholic Protection	Engineering

The funds are required to cover the costs associated with Project 1096J, Amendment No. 2.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

RECOMMENDATIONS FOR CONTRACT AWARDS/RESCISSIONS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
56 - 57
to the low bidder meeting specifications,
reject bids, or rescind awards on those as indicated
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

09/21/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Solid Waste

- 1. S.W.C. 12310, American Infrastructure \$3,877,777.00
 Quarantine Road Maryland, Inc.
 and Millennium (2nd lowest bidder)
 Road Landfills
 Comprehensive
 Erosion & Sediment
 Control Improvements

MBE: C. Jones Trucking, LLC \$349,000.00 9.00%
WBE: Haines Industries, Inc. \$233,000.00 6.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

Bureau of Purchases

- 2. B50001826, Web **REJECTION** - On June 15, 2011, the Board
 Hosting Services opened bids for this contract. During
 the review of the bids received, it was
 determined that the solicitation will
 need to be revised and re-bid to best
 meet the needs of the City.

- 3. B50002076, Fall Item nos. 1-69,
 2011 Tree except no. 22
 Baltimore Shemin Nurseries \$ 84,907.00

Item Nos. 22 & 70
 Lorenz Lawn & 1,316.69
 Landscape, Inc. \$ **86,223.69**

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

09/21/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/RESCISSIONS/REJECTIONS:

Bureau of Purchases

4a. B50001751, Janitorial Services for the Department of General Services Area D

RESCIND AWARD - On July 13, 2011, the Board approved the award of B5001751 to Merit Building Contracting Services (Merit). The award was recommended after the Bureau of Purchases had requested best and final offers from the three highest scoring proposers. Because Merit raised its bid, rather than lowering it, in its final offer, Merit's higher offer was not accepted and the award was made based on Merit's original price. Subsequently Merit declined to perform the work at the original bid price, saying that its original bid became moot when the higher offer was made. The Bureau of Purchases agrees that Merit is not bound by its original bid, but only by its higher offer and based on that offer Merit is no longer the highest scoring proposer.

b. B50001751, Janitorial Services for the Department of General Services Area D

RECOMMENDATION TO RE-AWARD
Dazer-Bal Corp. \$464,880.00
d/b/a Jani-King
of Baltimore
(highest scoring
proposal)

MBE:	Baltimore Janitorial Services	\$92,976.00	20%
WBE:	Prime Star Industries, Inc.	\$46,488.00	10%*

*Prime Star Industries, Inc. is not in good standing with the Maryland Department of Assessments and Taxation. The contractor will be allowed to substitute an approved WBE if Prime Star Industries, Inc. is not in good standing at the time of award.

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

09/21/2011

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Carl E. Buchanon	Forensic Paint Identification and Comparison Westmont, Illinois Sept. 11 - 16, 2011	N/A	\$ 0.00

Funding will be provided by the National Institute of Justice.

2. Vermont Lee	United States Conf. on AIDS, Nat'l Minority Aids Council Chicago, IL Nov. 9 - 12, 2011 (Reg. Fee \$560.00)	Federal	\$1,671.30
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Bureau of Water and Wastewater

3. Rudolph S. Chow	WEFTEC 2011 Annual Technical Conf. & Exhibiting Los Angeles, CA Oct. 15, - 20, 2011 (Reg. Fee \$1,150.00)	Waste water Facilities Engineering and Waste Water Utility Engineering	\$2,667.09
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Department of Transportation

4. Laetitia Griffin Evan Smith	Nat'l DBE Training Institute, DBE/DBELO UCP Training Las Vegas, NV Oct. 31 - Nov. 4, 2011 (Reg. Fee \$650.00 ea.)		\$3,820.00
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AGENDA

BOARD OF ESTIMATES

09/21/2011

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the property located at 1603 N. Castle Street (Block 1469, Lot 67) from the inventory of the Department of Real Estate to the inventory of the Department of Housing and Community Development.

BACKGROUND/EXPLANATION:

This 14' x 87' vacant lot is in the footprint of a pending development project for new construction of the Mary Harvin Transportation Center.

The lot is critical in the development of this project.

The Space Utilization Committee approved this transfer of jurisdiction on September 13, 2011.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the properties located at 400, 426, 428 Worsley Street (Block 3805, Lots 69, 56, 55) and 310 E. 20½ Street (Block 3806, Lot 85) from the inventory of the Department of Real Estate to the inventory of the Department of Housing and Community Development.

BACKGROUND/EXPLANATION:

The four properties are in the middle of two blocks that are being assembled for new construction of affordable rental and homeownership housing by the Department of Housing and Community Development (DHCD) and the Housing Authority of Baltimore City (HABC).

The DHCD and the HABC have acquired the remainder of the blocks to assemble a new development site. The blocks were offered and awarded to Telesis Corp. by the HABC to redevelop and revitalize the Barclay neighborhood.

The three lots and one vacant house are in the middle of blocks that are needed to complete the assemblage of the development site. The HABC intends to demolish the remaining structures on the block later this year and for construction to commence in 2012.

The Space Utilization Committee approved this transfer of jurisdiction on September 13, 2011.

AGENDA

BOARD OF ESTIMATES

09/21/2011

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Wach Valve and Hydrant Services, LLC. d/b/a Wachs Utility Services, Lessee, for rental of approximately 34,271 square feet of space located at 219 Burke Avenue, Towson, Maryland. The period of the agreement is September 1, 2011 through August 31, 2012, with an option to renew for one year.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Equal Monthly Installments</u>
\$3,324.00	\$277.00

BACKGROUND/EXPLANATION:

On September 22, 2010, the Board approved a one year renewal of the lease for the period September 1, 2008 through August 31, 2011.

Pursuant to this new lease, the Lessee will be using the lease premises for storage and as a staging area. The lessee will be responsible for liability insurance, security, janitorial, snow removal grass cutting, trash removal, and payment of the utilities.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Joseph S. McNeal, tenant, for the rental of 4601 Bucks Schoolhouse Road, consisting of a one-story dwelling and 165 acres. The period of the agreement is July 1, 2011 through June 30, 2012, with an option to renew for two additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$ 9,900.00	\$ 825.00

BACKGROUND/EXPLANATION:

The tenant will be responsible for maintenance and repairs or the interior and exterior of the dwelling, real estate taxes, fire insurance and snow removal. The tenant will also be responsible for telephone services to the leased premises and liability insurance in compliance with the lease agreement.

The lease agreement is late because of a delay in the tenant's response in returning the lease.

The Space Utilization Committee approved this lease agreement on September 13, 2011.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Glass Substance Abuse Systems, tenant, for the rental of the property known as 2490 Giles Road, Cherry Hill Multi Purpose Center, consisting of 16,598 sq. ft. The period of the agreement is June 1, 2011 through May 31, 2016, with an option to renew for an additional five year term.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$60,304.00	\$5,025.34

BACKGROUND/EXPLANATION:

The tenant will use the leased premises as a substance abuse, counseling and management program. The tenant will be responsible for the cleaning and replacement of the carpet, securing the appropriate license to operate the leased premises, window treatments, janitorial services and security system.

The lease agreement is late because of a delay in the tenant's response in returning the lease.

The Space Utilization Committee approved this lease agreement on September 13, 2011.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Baltimore Development - First Amendment to Grant Agreement Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first amendment to a grant agreement with the Downtown Partnership of Baltimore (DPOB).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This first amendment to grant agreement increases the maximum amount of Facade Improvement Grants from up to \$20,000.00 to up to \$50,000.00. In addition the first amendment to grant agreement also changes the State Westside Revitalization Project funding years for the grant from FY 2007 (Acts 2006) and FY 2008 (Acts 2007) to Westside Funding as approved by the Maryland Department of General Services.

On July 14, 2010, the Board approved the original grant agreement with a 2-year term in the amount of \$900,000.00 for facade grants and \$90,000.00 for the DPOB administration.

The proposed increase will allow grant funding of up to \$20,000.00 for applicants seeking to complete facade improvements which included the activation of upper levels as residential units, preservation of historical elements, addition of sustainability elements, or improvements to more than one visible facade such as a corner property.

The DPOB through the BDC is required to report to the Board annually the number of businesses that have been subject to grants of more than \$25,000.00 and are subject to MBE/WBE participation.

AGENDA

BOARD OF ESTIMATES

09/21/2011

BDC - cont'd

All supporting documentation and marketing materials will be revised to reflect the proposed increased maximum amount of grant funds. The DPOB will administer the program as set forth in the original agreement.

MBE/WBE PARTICIPATION:

Grant awards equal to or greater than \$25,000.00 will be subject to the Minority and Women Business Enterprise requirements of Article 5, Subtitle 28 of the Baltimore City Code.

(The first amendment to grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve task assignment no. 11, to Whitman, Requardt and Associates, LLP/Johnson, Mirmiran & Thompson, for Project No. 1081, On-Call Bridge Design.

AMOUNT OF MONEY AND SOURCE:

\$406,398.65 - 9960-909633-9557-900000-703032

BACKGROUND/EXPLANATION:

This authorization provides for design services in connection with a replacement bridge carrying Spooks Hill Road over Cooper's Run (BC6523.). The design services will include but will not be limited to boring, geotechnical reports, historical investigation, design of the replacement structure, and retaining walls beginning with the preliminary investigation.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$288,043.00	9960-902070-9558	
Revenue Bonds	Constr. Reserve	
	Watershed Road &	
	Bridge Repairs	
211,957.00	" "	
<u>Counties</u>		
\$500,000.00	-----	9960-909633-9557-3
		Engineering

The funds are required to cover the cost of the design services for the replacement of TR 11001, Spook Hill Bridge performed under Project 1081, On-Call Bridge Design Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

09/21/2011

PROPOSALS AND SPECIFICATIONS:

1. Dept. of Public Works/Dept. - RP 11848, Riverside Park
of Recreation & Parks Pathway Improvements
BIDS TO BE RECV'D: 11/02/11
BIDS TO BE OPENED: 11/02/11

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED