

NOTICES

1. PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn:
Clerk, Room 204 City Hall, 100 N. Holliday Street,
Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - MAY 4, 2011

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Apex Service, Inc.	\$ 1,500,000.00
Armada Hoffler Construction Co.	\$65,556,000.00
Coventry Masonry, Inc.	\$ 387,000.00
Hirsch Electric, LLC	\$ 8,000,000.00
Iacoboni Site Specialists, Inc.	\$41,769,000.00
Lumus Construction, Inc.	\$22,824,000.00
National Roofing Co., Inc.	\$54,351,000.00
Priority Construction Corporation and Subsidiary	\$ 8,000,000.00
Solutionwerks, Inc.	\$ 8,000,000.00
Strait Steel, Inc.	\$ 8,000,000.00
T.E. Jeff, Inc.	\$ 1,278,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Alpha Tau Mechanical Solutions	Engineer
Buchart Horn, Inc.	Architect Landscape Architect Engineer Land Survey

AGENDA

BOARD OF ESTIMATES

05/04/2011

BOARDS AND COMMISSIONS - cont'd

Dacco SCI, Inc.	Engineer
Design Collective	Architect Landscape Architect
Hatch Mott MacDonald, LLC	Architect Engineer Landscape Architect Survey
Hydromax USA	Engineer
KPN Architects, LLC	Architect
Kittelson & Associates, Inc.	Engineer
Mactec, Inc.	Architect Landscape Architect Engineer Survey
Mercado Consultants, Inc.	Engineer Survey
George William Stephens, Jr. & Associates, Inc.	Engineer Landscape Architect Survey

AGENDA

BOARD OF ESTIMATES

05/04/2011

Department of Real Estate - Contracts of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contracts of sale for various properties.

	<u>Purchaser/s</u>	<u>Properties</u>	<u>Sale Price</u>
1.	BROOK ROSE	1002 N. Eden Street	\$ 5,000.00
2.	BROOK ROSE	1036 N. Eden Street	\$ 5,000.00
3.	BROOK ROSE	1038 N. Eden Street	\$ 5,000.00
4.	MARKO JOVETIC, LLC	1020 N. Eden Street	\$ 5,000.00

The purchaser(s) agree to complete the renovation of the properties and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the properties and providing the City with sale contracts. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

(The contracts of sale have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Option</u>			
1. John Michael Hammock	2021-2025 Ashland Avenue	F/S	\$214,500.00

Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Project, Phase II.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

Dept. of Housing and Community Development - Condemnations

2. BE3 Business Trust	2026 E. Eager St.	L/H	\$ 5,260.00
3. M Associates	909 N. Castle St.	L/H	\$ 7,300.00
4. Gregory Darnell Quick	1739 E. Preston St.	L/H	\$ 5,720.00
5. Marvin Anthony Mills & Davina Mills	1002 N. Chester St.	L/H	\$ 7,040.00
6. Jam 13 Corporation	1723 Ellsworth St.	L/H	\$ 4,160.00

Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Project, Phase II.

AGENDA

BOARD OF ESTIMATES

05/04/2011

Parking Authority of Baltimore City (PABC) - Parking Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the State of Maryland, Department of the Judiciary (Judiciary). The period of the agreement is effective upon approval by the State of Maryland, Board of Public Works for 5 years.

AMOUNT OF MONEY AND SOURCE:

\$3,224.00 per month

BACKGROUND/EXPLANATION:

The Judiciary requires parking for personnel of the District Court of Maryland for Baltimore City, located at 501 East Fayette Street. Under this agreement, the PABC will provide 31 monthly parking passes for spaces in the Lexington Street Garage located at 510 East Lexington Street.

The PABC currently leases the passes to the Judiciary on a month-to-month basis, and this agreement will confirm the relationship between the PABC and the Judiciary. Through this agreement, the PABC will assist in meeting the parking demands of the District Court personnel, while maximizing the revenue that the garage produces. The agreement is terminable by either party when it is in their best interest.

APPROVED FOR FUNDS BY FINANCE

(The parking agreement has been approved by the Law Department as to form and legal sufficiency.)

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve
all of the
Extra Work Orders
as listed on the following page:

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The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

05/04/2011

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #004, \$744,127.73 - Project 939, Rehabilitation of Pennington Avenue Bridge Over Curtis Creek

\$ 398,483.00	\$ 1,027,485.27	Hardesty and Hanover, LLP	-	-
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2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$182,487.98	9950-903332-9509	
Federal	Constr. Res.	
	Pennington Ave. Bridge	
472,344.42	9950-919001-9509	
Federal	Constr. Res.	
	Federal Aid	
163,708.10	9950-905834-9509	
<u>MVR</u>	Constr. Res.	
	Forest Pk. Ave. Bridge	
\$818,540.50	-----	9950-902332-9508-3
		Design & Studies
		Pennington Ave. Bridge

This transfer will fund costs associated with Change Order No. 4 on Project No. 939 with Hardesty & Hanover, LLP for ongoing mechanical, electrical, and structural inspections on the Pennington Avenue Bridge.

AGENDA

BOARD OF ESTIMATES

05/04/2011

Department of Recreation & - Joint-Use Agreement
Parks

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a joint-use agreement with the Maryland Department of Natural Resources (DNR), and Pierce's Park Management, LLC. The period of the joint-use agreement is effective upon Board approval for the useful life of the facility.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 26, 2011, the Maryland Board of Public Works approved the commitment of Program Open Space funds to the City for the development of Pierce's Park, in Baltimore's Inner Harbor. As a condition precedent to the receipt of the funding, a written agreement between Pierce's Park Management, LLC, developer, the DNR, and the Department is required to establish the terms, conditions and mutual responsibilities with respect to the project. A funding agreement between the Department and the developer is required in order to award the funds to the developer. The funding agreement will be submitted separately for Board approval.

(The joint-use agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

Department of Recreation & - Program Open Space
Parks Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a program open space funding agreement with Pierce's Park Management, LLC. The period of the program open space funding agreement is effective upon Board approval through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 9938-907808-9474-900000-706063 (State)

BACKGROUND/EXPLANATION:

On January 26, 2011, the Maryland Board of Public Works approved the commitment of Program Open Space funds to the City for the development of Pierce's Park, in Baltimore's Inner Harbor. The estimated total cost of the project is \$1,975,652.00. This agreement will provide funds to Pierce's Park Management, LLC., recipient. The recipient will provide the remaining funds by either private fundraising or obtaining in-kind construction donations from its contractors and subcontractors.

MBE/WBE PARTICIPATION:

FOR THE FY 2010, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET AS FOLLOWS:

MBE: \$122,580.00

WBE: \$ 47,655.00

AUDITS REVIEWED AND HAD NO OBJECTION.

(The program open space funding agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

Rec. & Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,000,000.00	9938-907808-9475	9938-907808-9474
State	Reserve	Active
	Community Park	Community Park
	& Playgrounds FY11	& Playgrounds FY11

This transfer will provide funds to cover the costs associated with the design and construction of Pierce's Park under the funding agreement with Pierce's Park Management, LLC.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

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In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

05/04/2011

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
1.	\$136,423.94	9950-903644-9509	9950-902644-9508-3
	MVR	Const. Res. - ADA	Design & Studies
		Ramps Upgrade	ADA Ramps Upgrade

This transfer will clear the deficit in the account and fund costs associated with the award of Task No. 23 on Project 1074 with Century Engineering, Inc. for engineering and survey services for the development of 50 ADA compliant pedestrian ramp designs at various locations throughout the City.

Bureau of Water and Wastewater

2.	\$125,000.00	9958-903997-9526	9958-905997-9525-3
	MVR	Constr. Res. Lower	Engineering
		Stony Run Stream	
		Restoration	

This transfer will cover the cost of Project 1036B, Lower Stony Run Engineering Support - Task No. 3.

Baltimore Development Corporation

3.	\$ 2,732.84	9910-903354-9600	9910-904354-9601
	22 nd EDF	Constr. Res.	W. Balto. Ind &
		W. Balto. Ind &	Coml. Dev.
		Coml. Dev.	
	3,000.00	9910-904115-9600	9910-905825-9603
	22 nd EDF	Constr. Res.	West Side Downtown
		West Side Initiative	
	450.00	9910-905575-9600	9910-906575-9601
	22 nd EDF	Constr. Res.	E. Balto. Ind &
		E. Balto. Ind	& Coml. Dev.
		& Coml. Dev.	
	\$ 6,182.84		

This transfer will provide funds to reimburse the Baltimore Development Corporation for eligible capital expenses for the month ending March 31, 2011.

AGENDA

BOARD OF ESTIMATES

05/04/2011

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	316 S. Caroline St.	East Harbor Community Dev. Corp. Inc.	One 5" conduit @ 150'
	Annual Charge: \$525.00		
2.	2822 O'Donnell St.	Michael Ethan Langrill	Retain bracket sign 1½' x 1½'
	Annual Charge: \$52.70		
3.	1710 Thames St.	Cobblestone, LLC	Outdoor seating, two @ 8' x 4'
	Annual Charge: \$337.50		
4.	3201 Fleet St.	Joseph Schultz	Garage Extension 18' x 3'
	Annual Charge: \$189.00		
5.	4707-4711 Edmondson Avenue	St. Bartholomew's Church	Two single face electric signs 12' x 6'7"
	Annual Charge: \$509.38		

AGENDA

BOARD OF ESTIMATES

05/04/2011

Department of General Services - cont'd

6.	1743 Aliceanna St.	Franciscan Fathers of Saint Stanislaus Church	One awning 13' x 3½', one set of steps, one veneer
	1745 Aliceanna St.	Franciscan Fathers of Saint Stanislaus Church	One awning 13' x 3½', one set of steps, one veneer
	1747 Aliceanna St.	Franciscan Fathers of Saint Stanislaus Church	One awning 13' x 3½', one set of steps, one veneer
	1749 Aliceanna St.	Franciscan Fathers of Saint Stanislaus Church	One awning 33' x 5½', one set of steps, one veneer

Flat Charge: \$964.80

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

05/04/2011

Department of Housing and - CDBG-36 Inter-departmental
Community Development Memorandum of Understanding (MOU)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the CDBG-36 inter-departmental MOU with the Department of Planning. The period of the MOU is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$1,118,523.00 - 2089-208911-1870-188180-603051

BACKGROUND/EXPLANATION:

Pursuant to guidance from the Department of Housing and Urban Development, a MOU will henceforth be executed for the utilization of Community Development Block Grant (CDBG) funds to support other agencies. In order for the Department of Planning to be more responsive to the needs of the citizens of Baltimore City, the CDBG funds are being provided to supplement staff costs.

On June 30, 2010, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2010 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Program (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2010 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(The inter-departmental memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) with Baltimore Revival, LLC, developer, for the sale of the property located at 1526 McCulloh Street.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - Sale price

BACKGROUND/EXPLANATION:

On March 9, 2011, the Board approved the original LDA with Mr. Jonathan N. Spinetto, developer, for the sale of the property located at 1526 McCulloh Street. Mr. Spinetto has decided to take ownership of 1526 McCulloh Street in the name of his new entity, Baltimore Revival, LLC.

A good faith deposit of \$2,500.00 has been paid by the developer.

The property was obtained through condemnation on November 10, 2010 and was appraised for \$16,000.00.

The project will consist of the complete rehabilitation and sale of the property for owner occupancy.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code is not applicable because the property is being conveyed to the business entity of a private citizen for rehabilitation and resale at market value and will be owner-occupied. The entity, Baltimore Revival, LLC received no City funds or incentives for the purchase and rehabilitation.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

Law Department - Claim Settlement and Release Agreements

The Board is requested to approve and authorize execution of the settlement and release agreements of the below listed claims. The settlement and release agreements have been reviewed and approved by the Settlement Committee of the Law Department.

1. Deon Johnson, et al. v. \$ 42,500.00
Officer Steven Kolacz, et al.

2. Starr A. Brown v. \$125,000.00
Officer Karyn Crisafulli, et al.

Account: 1001-000000-2041-195500-603070

(The settlement and release agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

Baltimore Development - Land Disposition Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with the University of Maryland, Baltimore (University), developer, for the sale of the property located at 121 N. Greene Street.

AMOUNT OF MONEY AND SOURCE:

\$608,791.00 - Sale price

BACKGROUND/EXPLANATION:

In 2006, the BDC, on behalf of the City, issued a Westside Scattered Sites Request for Proposal (RFP) for the redevelopment of seven properties in the Market Center Urban Renewal Area, including 121 N. Greene Street, a four-story industrial building.

Four responses were received, which were reviewed by an Advisory Review Panel, including stakeholders. An Exclusive Negotiating Privilege was subsequently awarded to the University of Maryland.

The University engaged Colliers Pinkard in 2006 and the property appraised for \$588,000.00. The University offered to acquire the property for \$588,000.00. The property was also appraised in 2006 by Jim Crawford, MAI for \$515,000.00, and by Woodley Appraisal Group for \$662,000.00. The property was appraised again in January 2011 by Concord Appraisal Co. for \$603,000.00.

In 2009, the City engaged a contractor to install a new roof on the building to prevent further deterioration of the improvements. The University agreed to share the cost of \$41,582.00 for replacing the roof. The University portion of the cost of the new roof was \$20,791.00. The total sale price of property equals \$608,791.00.

The purchaser will develop the property for academic offices or other use consistent with the Westside Strategic Plan. The University of Maryland plans to invest \$6,200,000.00 to renovate and furnish the property.

BDC - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE OF PROPERTY BELOW APPRAISED VALUE:

This project will eliminate blighting from the 100 block of N. Greene Street, within the campus of the University. This project will create temporary employment during the construction phase.

- The project is located within the campus of the University. This vacant property was deteriorated prior to roof replacement in 2009, resulting in deterioration of structural elements. This project will benefit the University System by elimination of blighting conditions on the 100 block of N. Greene Street by creating an occupied property.
- This mid-block, blighted, City-owned property will be rehabilitated through participation of the City in a modest \$15,000.00 land write-down. The City's investment will assist in creating fifty construction period jobs.

MBE/WBE PARTICIPATION:

The purchaser covenants and agrees to comply with the State of Maryland's policy regarding participation by minority business enterprises. Purchaser covenants and agrees to use all reasonable, good faith efforts to meet a goal for participation of minority and women's business enterprises that equals or exceeds an overall minimum of 25% of its total dollar value of all procurement contracts made directly or indirectly from all State certified Minority Business Enterprises. The percentage goals shall apply to the total amount of the project.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Digest:

City of Baltimore Single Audit for the Fiscal Year
ended June 30, 2010.

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following page:

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All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

05/04/2011

PERSONNEL

Department of Housing and Community Development

1. Create the following position:

10172 - Division Chief II
Grade 952 (\$62,700.00 - \$90,900.00)
Job No. to be assigned by BBMR

Cost: \$85,646.00 - 1001-000000-5832-179600-601001

Department of Recreation and Parks

- | | | | |
|----|-----------------------|---------|--------------------|
| 2. | JALEEL NASH | \$25.17 | \$24,000.00 |
| 3. | SCOTT D. MYERS | \$25.17 | \$24,000.00 |

Account: 3001-000000-5051-385300-601009

Messrs. Nash and Meyers will each continue to work as Forestry Inspector IIs in the Forestry Division of the Bureau of Parks. They will be responsible for assisting with the backlog of open service requests in the CitiTrack online system. Their duties will include, but are not limited to inspecting trees to identify needs for care, removal and treatment, answer public inquiries concerning trees, and monitor the service request system to eliminate overdue and escalated service requests. They will also inspect work completed by contractors to ensure contract compliance. The period of the agreement is effective upon Board approval for six months.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

25 - 27

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

05/04/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

- 1. TR 11008, Northern M. Luis Construction \$ 434,254.87
 Pkwy.: Falls Rd. Co., Inc.
 to Roland Ave.
 Slab Repair
 (East)

MWBOO GRANTED A WAIVER.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$499,393.10	9950-904881-9514	
State Constr.	Northern Pkwy.	
Loans	Slab Repair	
\$434,254.87	-----	9950-906882-9514-6
		Struc. & Improv.
43,425.49	-----	9950-906882-9514-2
		Contingencies
21,712.74	-----	9950-906882-9514-5
<u>\$499,393.10</u>		Inspection Northern
		Pkwy. - Falls Rd. to
		Roland Ave. -
		Slab Repairs (East)

This transfer will provide funds to cover the costs associated with the award of Project TR 11008, Northern Parkway - Falls Road to Roland Avenue - Slab Repair (East), to M. Luis Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

05/04/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

3.	TR 11010, Resurfacing Highways at Various Locations City-wide - Emergency JOC	M. Luis Construction Co., Inc.	\$1,973,456.25
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MWBOO FOUND VENDOR IN COMPLIANCE.

MBE:	Fallsway Construction Co., LLC P&J Contracting Co., Inc.	\$350,000.00 <u>100,000.00</u> \$450,000.00	17.73% <u>5.07%</u> 22.80%
WBE:	Rowen Concrete, Inc. Haines Industries, Inc.	\$200,000.00 <u>15,000.00</u> \$215,000.00	10.13% <u>0.76%</u> 10.89%

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 600,000.00	9950-901767-9514	
MVR	Federal Resurf.	
563,924.60	9950-903768-9514	
MVR	Federal Resurf.	
173,255.27	9950-902530-9507	
MVR	Constr. Res. -	
483,622.00	Federal Resurf.	
MVR	9950-903600-9528	
	Constr. Res. -	
275,000.00	SNAP Local Resurf.	
MVR	9950-904332-9528	
	Constr. Res. -	
75,000.00	Howard Park	
MVR	9950-905220-9528	
	Constr. Res.	
<u>\$2,170,801.87</u>	Saratoga St.	

AGENDA

BOARD OF ESTIMATES

05/04/2011

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,973,456.25	-----	9950-903790-9514-6 Struc. & Improv.
98,672.81	-----	9950-903790-9514-5 Inspections
98,672.81	-----	9950-903790-9514-2 Contingencies
<u>\$2,170,801.87</u>		Emergency Resurf. at various locations

This transfer will provide funds to cover the costs associated with the award of contract TR 11010, Resurfacing Highways at Various Locations Citywide Emergency JOC, to M. Luis Construction Co., Inc.

Bureau of Purchases

- 5. B50001849, Provide Floor Affordable Carpet \$60,000.00
Stripping and Waxing Cleaning Corporation
Services for Various
City of Baltimore
Agencies

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

05/04/2011

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

4. TURF EQUIPMENT AND		
SUPPLY COMPANY	\$200,000.00	Increase
Solicitation No. 08000 - O.E.M. Parts and Service for Toro Equipment - Department of General Services - P.O. No. P507496		

On April 1, 2009, the Board approved the initial award in the amount of \$120,000.00. On June 23, 2010 the Board approved an increase in the amount of \$120,000.00. Due to a higher than anticipated demand for parts and services, an increase in the amount of \$200,000.00 is necessary, making the award amount \$440,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d) (i) of the City Charter, the procurement of equipment and/or service is recommended.

5. NATIONAL SAFETY		
SUPPLY, INC.	\$ 20,000.00	
Section 1		
FISHER SCIENTIFIC	550,000.00	
Section 2 & 3		
HAGEMEYER NORTH AMERICA	110,000.00	
Section 4	<u>\$680,000.00</u>	Renewal
Solicitation No. B50001439 - PPE Ensembles & Tactical Face Mask Breathing Systems - Police and Sheriff's Departments - Req. Nos. Various		

On May 26, 2010, the Board approved the initial award for \$680,000.00. A renewal in the amount of \$680,000.00 is requested to cover the period of May 26, 2011 through May 25, 2012. This is the first of four one-year renewal options.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

05/04/2011

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to purchase gift cards from Rite Aid of Maryland, Inc.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - 5000-521111-3041-278200-604051
(400 cards @ \$5.00 each)

BACKGROUND/EXPLANATION:

The Department will purchase the gift cards for the Needle Exchange Program (NEP), and will give one \$5.00 gift card to NEP clients as an incentive for taking HIV/STD tests.

The Department has a consolidated policy for the purchase, distribution, and documentation of all gift cards.

The central tenets of this policy account for:

1. a single means of procuring all gift cards through the Board of Estimates;
2. the documentation of each incentive card, and its recipient;
3. a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and
4. a periodic internal review of the programs' activity vis-à-vis the internal policies, which are to be shared with the Department of Audits.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

05/04/2011

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **THE JOHNS HOPKINS UNIVERSITY** **\$ 6,569.00**
(JHU)

Account: 1001-000000-3030-271200-603051

The JHU will provide a consultant to provide laboratory expertise to staff at the Bureau Disease Control Lab. The consultant will be responsible for the oversight of laboratory operations, which includes maintaining liaison with community organizations, Health Department locations, and hospitals located in Baltimore. The period of the agreement is February 1, 2011 through April 30, 2011.

The agreement is late because of the delay in receiving an acceptable scope and budget.

2. **THE JOHNS HOPKINS UNIVERSITY** **\$131,440.00**
(JHU)

Account: 1001-000000-3030-271300-603051

The JHU will provide laboratory services to meet the goal and objectives of Health Prevention and Disease Prevention programs. The JHU will also provide orientation, training, and supervision in laboratory techniques required of personnel who are authorized to perform on-site laboratory testing. The JHU will also establish and maintain liaison with the Maryland Laboratories Administration and maintain an inventory of laboratory supplies and equipment. The period of the agreement is July 1, 2010 through June 30, 2011.

AGENDA

BOARD OF ESTIMATES

05/04/2011

Health Dept. - cont'd

The agreement is late because the request was received late in the fiscal year.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the notification of grant award (NGA) from the Maryland Department of Aging (MDoA) State Allocations. The period of the grant award is September 30, 2010 through September 29, 2011.

AMOUNT OF MONEY AND SOURCE:

\$93,769.00 - 5000-587811-3044-273300-404001

BACKGROUND/EXPLANATION:

The grant is for the FY 2011 Aging and Disability Resource Center (ADRC) Evidence-Based Care (EBC). Under the terms of this grant award, the funds will be used to hire a Guided Care Nurse (GCN) who will provide intensive care management to 25 internal medicine patients for the ADRC-EBC Program. These patients have been identified to be at high-risk of hospital readmission or nursing home admission. The GCN will work with the physicians and nurses at the medical practice to coordinate services for the patients.

The patients will receive medical care from one of the Johns Hopkins Health Systems' practices located in Baltimore City.

The NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The notification of grant award agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/04/2011

Health Department - Procurement Policies

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the internal control policies regarding the Procurement and Purchasing Policies and Procedures.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 2, 2011, the Board requested the Department to report on its development of internal control policies related to its procurement practices.

The Health Department has submitted its internal control policies regarding its procurement and purchasing policies and procedures.

AUDITS REVIEWED THE INTERNAL CONTROLS AND THEY APPEAR ADEQUATE.

AGENDA

BOARD OF ESTIMATES

05/04/2011

PROPOSAL AND SPECIFICATIONS

Department of Transportation - TR 11302, Resurfacing
Highways at Various
Locations, Southeast - Sector
IV
BIDS TO BE RECV'D: 6/08/2011
BIDS TO BE OPENED: 6/08/2011

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED