

NOTICES

PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

BOARD OF ESTIMATES' AGENDA - OCTOBER 27, 2010

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the property located at 834 Lemmon Street (Block 254, Lot 82) from the inventory of the Department of Real Estate to the inventory of the Department of Housing and Community Development (DHCD).

BACKGROUND/EXPLANATION:

The property listed is a vacant property acquired through tax sale foreclosure by the DHCD. The property is currently awarded through the DHCD's Office of Real Property Disposition's Side Yard Project.

The Space Utilization Committee approved this transfer of jurisdiction at its meeting on October 19, 2010.

AGENDA

BOARD OF ESTIMATES

10/27/10

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the following lease agreement with Hyseung Marriage-Song, an artist for Studio 202, in the School #33 Art Center located at 1427 Light Street. The period of the lease is October 1, 2010 through September 30, 2011.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$3,900.00	\$325.00

BACKGROUND/EXPLANATION:

The space will be used as an artist's studio. The lessor will be responsible for heat, electricity and water. The lessee will be responsible for insurance on contents, janitorial services, trash receptacles, and internal security.

At the expiration of the original term of the lease, the lessee will have two 1-year renewal options.

The Space Utilization Committee approved the leases at its meeting on October 19, 2010.

AGENDA

BOARD OF ESTIMATES

10/27/10

CITY COUNCIL BILL:

10-0585 - Sale of Property - 1536 North Caroline Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property that is located at 1536 North Caroline Street (Block 1125, Lot 032) and is no longer needed for public use; and providing for a special effective date.

THE PLANNING COMMISSION RECOMMENDS A CORRECTION TO THE LAST LINE OF THE PROPERTY DESCRIPTION ON LINE 19 OF THE FIRST PAGE OF THE BILL TO STATE: "...CONSTRUCTED *BEFORE* 1920..." IN LIEU OF "...CONSTRUCTED IN 1920..."

ALL REPORTS RECEIVED WERE FAVORABLE.

AGENDA

BOARD OF ESTIMATES

10/27/10

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Blastech Enterprises, Inc.	\$ 25,389,000.00
G & W Trucking Corporation	\$ 801,000.00
Machado Construction Company, Inc.	\$ 8,000,000.00
Mitchell Plumbing and Heating, Inc.	\$ 1,500,000.00
Paniagua's Enterprises, Inc.	\$ 7,560,000.00
Rustler Construction, Inc.	\$ 8,000,000.00
SEH Excavating, Inc.	\$ 3,600,000.00
SGX, Inc.	\$ 1,500,000.00
Star Electric Company, Inc.	\$ 8,000,000.00
Superior Reinforcing, Inc.	\$ 630,000.00
Total Environmental Concepts, Inc.	\$ 8,000,000.00
Traffic Systems, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Amawalk Consulting Group, LLC.	Engineer
Ceepco Contracting, LLC.	Architect Engineer
Environmental Consulting & Technology, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

10/27/10

Employees' Retirement - Computer Consulting Services Agreement System (ERS)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a computer consulting services agreement with Fed Computer Services, LLC (FCS). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$85,000.00 - 6000-604010-1520-169800-605008
(Not to exceed) - No general funds are involved in this contract.

BACKGROUND/EXPLANATION:

In 2007, the Board approved a one-year agreement, renewable for two additional terms, with Enterprise Integration Corporation (EIC). The EIC has forfeited its corporate charter and is no longer authorized to do business in the State of Maryland. The FCS is the sub-consultant on this contract and is intimately familiar with the ERS network, and is uniquely qualified to serve as the ERS Computer consultant for the 1-year period. The FCS was EIC's sub-consultant for the past two years providing prompt and comprehensive service to the ERS. This one year agreement will provide the ERS time to conduct an extensive search for a long term replacement for the EIC.

It is the position of the ERS Board that formal competitive bidding for computer consulting and support services, generally required under Article VI, Section 11 of the Baltimore City Charter, would be inappropriate here inasmuch as no possible advantage would be obtained in seeking a consultant other than the FCS.

AGENDA

BOARD OF ESTIMATES

10/27/10

ERS - cont'd

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The computer consulting services agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Recreation - Grant Adjustment Notice
and Parks (R&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant adjustment notice (GAN) from the Governor's Office of Crime Control and Prevention (GOCCP). The GAN extends the period of the grant award through March 31, 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 27, 2010 the Board approved acceptance of a grant award from the GOCCP for the implementation of a crime prevention program. The amount of the award was \$104,614.00. Due to a delay in selecting and hiring the personnel to implement the program, the commencement date was delayed. The GOCCP has approved the extension of the end date of the project.

AUDITS NOTES THE TIME EXTENSION

AGENDA

BOARD OF ESTIMATES

10/27/10

Mayor's Office of Employment Development - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Historic East Baltimore Community Action Coalition, Inc. The period of the agreement is July 1, 2010 through September 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$17,359.00 - 5000-501010-6390-475905-603051

BACKGROUND/EXPLANATION:

The organization will provide services to at least 75 out-of-school youth, ages 16 to 21 who reside in Baltimore and who are at risk of becoming involved in gangs or violent crimes. Services will include, but are not limited to job readiness preparation, career skills training, employment connections, case management, and recreational and cultural activities.

The agreement is late because of the delay in the receipt of the funding.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of - Interim Right-of-Way Use Agreement
General Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interim right-of-way use agreement with NextG Networks Atlantic, Inc. (NextG). The period of the agreement is effective upon Board approval for one year, with a provision for two automatic 90-day extensions.

AMOUNT OF MONEY AND SOURCE:

\$100.00 - per pole attachment fee, prorated annually according to the number of actual months of use

Account: 1001-000000-2600-174200-400660

BACKGROUND/EXPLANATION:

On April 29, 2009 the Board approved an interim right-of-way use agreement, which will expire on October 26, 2010. This interim right-of-way use agreement will allow the company's infrastructure to remain in place and will allow for expansion of the system. The company understands that the approval of the interim right-of-way use agreement does not guarantee a franchise agreement with the City.

The interim right-of-way use agreement will allow NextG to use the public right-of-way to construct, install, maintain, repair, operate, and remove telecommunications facilities for the purpose of providing telecommunication services. For the purpose of this agreement, telecommunication services are defined as the transmission between or among points designated by the user of voice, data, or video, without change in the form or content of the information as sent and received, but specifically excluding cable television (as the term is used in Article II, Section 35A of the Baltimore City Charter).

The interim agreement is needed by the company for pole connections, wire or wireless infrastructure, antennae, and any other device to radiate, receive or amplify telecommunications, and all related facilities, equipment, fixtures, and structures, excluding erection of new poles in the right-of-way. The

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of General Services - cont'd

company will be required to obtain all necessary permits or approvals before installing facilities. The interim agreement will be replaced by a franchise agreement and ordinance once negotiated and approved by the Board and the City Council.

NextG is a certified provider for telecommunications services by the Maryland Public Service Commission. NextG is a "carrier's carrier", providing telecommunication infrastructure and services to wireless and cellular companies. Under the interim right-of-way use agreement, NextG will install and affix bi- and omni-directional antennae and related appurtenances to City-owned poles and BGE poles in the City's right-of-way.

The equipment is designed to blend into the streetscape. The lower positioning of the antennae allows the system to fill in the gaps in service provided by other cellular and wireless companies, preventing dropped calls and interrupted wireless service. NextG identified 39 City-owned poles located in the downtown area under their existing interim right-of-way use agreement, in consultation with the Department of Transportation staff, which satisfy a specific coverage objective. NextG has identified an additional 13 City-owned poles for new attachments. Under the terms of the interim agreement, the City will receive \$100.00 for each NextG attachment to these poles, along with appropriate permit fees.

MWBOO GRANTED A WAIVER.

(The interim right-of-way use agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	530 S. Hanover St.	Douglas J. Fenneman	Bracing/underpinning 50 linear feet
	Flat Charge: \$ 117.20		
2.	1741 Light St.	Adeele Wedemeyer	Outdoor seating 14'x 4'
	Annual Charge: \$ 337.50		
3.	184-188 W. Ostend Street	Ostend Street Business Trust	Handicap ramp, steps One ticket Booth 14'
	Annual Charge: \$ 338.00		
4.	184-188 W. Ostend Street	Ostend Street Business Trust	2 Service connections 4" conduit @ 178'
	Annual Charge: \$1,246.00		
5.	3020 Garrison Boulevard	Wayland Baptist Church, Inc.	2 Service connections 4" Conduit @ 26'
	Annual Charge: \$ 182.00		

AGENDA

BOARD OF ESTIMATES

10/27/10

DGS - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6.	508 Washington Boulevard	Washington Boulevard Association, LLC	Outdoor seating 4' x 3'
	Annual Charge: \$337.50		
7.	614 Water Street k/a 34 Market Place	Market Place Landholdings, LLC	1 Double face electric sign 12' x 2½', 1 flat sign 6' x 66"
	Annual Charge: \$245.20		

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of General Services - Task Assignment No. 002
for Project No. 1099J

ACTION REQUESTED OF B/E:

The Board is requested to approve assignment of Task No. 002 to Johnson, Mirmiran & Thompson, Inc. (JMT), under Project No. 1099J, Office Support Assistance to the Energy Division.

AMOUNT OF MONEY AND SOURCE:

\$ 70,995.49 - 9916-913900-9197-910000-703032
17,216.64 - 2030-000000-1890-189301-603018
17,642.42 - 2051-000000-1980-654800-603018
\$105,854.55

BACKGROUND/EXPLANATION:

The JMT will assist the Department's Energy Division and the City's Office of Sustainability with establishing an energy grant program for non-profit agencies, neighborhoods, and small businesses within the City. In addition, the JMT will administer a Climate Action Plan for Baltimore City, investigate the use of green energy alternatives, including bio-fuels to reduce fossil fuel use, and reduce atmospheric pollutant emissions. The JMT will also evaluate opportunities to apply for grant funds, develop grant applications for submission, generate revenue through energy projects, and provide other grant-related and various energy support services, as needed. The grant funds are from the American Recovery and Reinvestment Act of 2009 and possibly other sources.

MBE/WBE PARTICIPATION:

MBE: RJM Engineering \$105,854.55

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/27/10

Health Department - Agreements, Amendment to Agreement,
and a Grant Award Agreement

The Board is requested to approve and authorize execution of the various agreements, amendment to agreement, and a grant award agreement. The period of the agreement is July 1, 2010 through June 30, 2011, unless otherwise indicated.

AGREEMENTS

1. **BALTIMORE HEALTHY START, INC.** **\$ 80,200.00**
(BHSI)

Account: 4000-422811-3080-294286-603051

Under the terms of this agreement, the BHSI will provide a Nurse Practitioner to conduct home and center-based reproductive health services with the intended goal of reducing unintended pregnancies and lengthening inter-pregnancy intervals. The activities of the Nurse Practitioner will complement existing outreach/case management and care coordination services.

The agreement is late because the funds were awarded late in the funding period.

MWBOO GRANTED A WAIVER.

2. **BALTIMORE HEALTHY START, INC.** **\$337,600.00**
(BHSI)

Account: 5000-530011-3080-295000-603051

Under the terms of this agreement, the BHSI will continue to provide case management and health education services to post-partum and inter-conceptual women. In addition, the BHSI will enroll 80 new women in the targeted areas of Forest Park/Walbrook, Dorchester/Ashburton, and Morrell Park/Violetville, with 50 of the women from the Forest Park/Walbrook area.

The agreement is late because it was just completed.

AGENDA

BOARD OF ESTIMATES

10/27/10

Health Department - cont'd

3. AIDS ACTION BALTIMORE, INC. \$ 65,000.00

Account: 4000-418711-3030-274410-603051

The organization will prevent new HIV infections among transgender persons and their partners in Baltimore City. Positive Wellness and Renewal (POWER) provides the structure for the delivery of Individual Intervention services delivered in this project. POWER combines traditional case management and client-centered prevention counseling to individualized and intensive support for behavioral change.

The agreement is late due to budget negotiations.

4. HEALTH CARE FOR THE HOMELESS, INC. \$101,432.00

Account: 4000-422311-3030-513210-603051

The organization will identify HIV positive homeless individuals and engage them in comprehensive primary care and provide HIV prevention education to individuals that test HIV negative.

5. HEALTH CARE FOR THE HOMELESS, INC. \$ 46,000.00

Account: 4000-424211-3030-513214-603051

The organization will provide Health Education and Risk Reduction services to prevent new HIV infections among homeless intravenous drug users in Baltimore City. Program participants will demonstrate increases in knowledge of HIV/AIDS, modes of transmission, and risk reduction strategies. The participants will also increase perceived risk for and severity of HIV/STD infection, and knowledge of mechanical skills and self-efficacy for proper condom use, needle cleaning, and intentions to seek drug treatment services, when applicable.

The agreement is late (Nos. 4 and 5) because the request was received on July 9, 2010.

AGENDA

BOARD OF ESTIMATES

10/27/10

Health Department - cont'd

- 6. **BALTIMORE HEALTH CARE ACCESS, INC. (BHCA)** **\$ 72,000.00**

Account: 5000-530011-3080-295000-603051

The BHCA will operate a Family Help Desk program in a mother-baby unit of a designated hospital. Eligible families will be provided with accurate information about key community and government resources that may include: cash assistance/public benefit programs, food and nutrition programs, health insurance, smoking cessation programs, home visiting programs, safe sleep education, breast feeding education, and family planning.

The agreement is late because it was just finalized.

- 7. **UNIVERSITY OF MARYLAND AT BALTIMORE (UMB)** **\$250,680.00**

Account: 5000-587410-5750-672218-603051	\$ 44,576.00
5000-585811-5750-668818-603051	\$ 26,447.00
4000-428211-3080-294383-603051	\$179,657.00

The UMB will provide services for the Premature Infant Development and Enrichment Program (PRIDE). The PRIDE Program is a collaborative endeavor between the Division of Neonatology at the UMB and the Baltimore Infant's and Toddler's Program (BITP). The purpose of Maryland's PRIDE program is to provide a collaborative effort of identification, evaluation, and service coordination for infants in the Neonatal Intensive Care Unit (NICU) and the NICU follow-up Clinic, who are eligible to receive early intervention services through the BITP.

The agreement is late due to budget negotiations.

MWBOO GRANTED A WAIVER.

AMENDMENT TO AGREEMENT

- 8. **UNIVERSITY OF MARYLAND, BALTIMORE (UMB)** **\$ 44,500.00**

Account: 4000-422010-3030-273136-603051

On August 19, 2009, the Board approved the original agreement in the amount of \$178,000.00 with the UMB to

AGENDA

BOARD OF ESTIMATES

10/27/10

Health Department - cont'd

provide HIV testing services. Under the terms of this amendment, the funds will be used to increase the Expanded HIV Testing services and extends the period of the agreement through September 30, 2010.

All other terms and conditions of the original agreement remain unchanged.

AUDITS REVIEWED AND HAD NO OBJECTION.

GRANT AWARD AGREEMENT

9. **MARYLAND DEPARTMENT OF HEALTH AND MENTAL HYGIENE (DHMH)** **\$206,674.00**

Account: 5000-530311-3041-605800-405001

The Department received the Tobacco Use Prevention and Cession grant from the DHMH. The grant funds will be used to reduce tobacco use among women, minority individuals, and individuals under the age of 18 years. In addition, the grant funds will increase the availability of and access to cessation programs for uninsured individuals and the medically underserved populations of Baltimore City. The period of the grant award is July 1, 2010 through June 30, 2011.

This request is late because notification of the award was recently received.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

(The agreements, amendment to agreement, and the grant award agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Health Department - Ratification of Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify an expenditure of funds to pay an outstanding invoice to the Florida State University (FSU). The expenditure of funds is for the period of March 11 - 12, 2010 and June 7 - 8, 2010.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 4000-422810-3080-294286-603051

BACKGROUND/EXPLANATION:

On March 3, 2010, the Department initiated Requisition No. R543684 for two full-day on-site workshops entitled, "Partners for a Healthy Baby". The workshops were scheduled for March 11 - 12, 2010 and June 7 - 8, 2010, at a cost of \$10,000.00 for each session. The FSU is the original author of this curriculum and is the propriety owner.

This request is late because it was not submitted in time for prior authorization and approval from the Bureau of Purchases. Therefore, the Department was instructed by the Bureau of Purchases to request the Board's approval to pay the invoice.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFERS OF FUNDS

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The Board is requested to approve
the Transfers of Funds
listed on the following pages:

20 - 22

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/27/10

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 100,000.00	9938-902632-9475	9938-904793-9474
Other	Reserve	Active
	Baltimore Playlot	Citywide Park
	Program	Maintenance

This transfer will provide funds to cover the costs associated with the renovation of the City Spring Athletic Field.

2. \$ 25,000.00	9938-901749-9475	9938-904749-9474
State	Reserve	Active
	Community Parks	Community Parks
	and Playgrounds	and Playgrounds
	FY08	FY08

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task No. 33 assigned to Greenman-Pedersen, Inc. and to reconcile the accounts deficit.

3. \$ 80,000.00	9938-902720-9475	9938-901720-9474
State	Reserve	Active
	Athletic Courts	Athletic Courts
	& Fields Reno.	& Fields Reno.

This transfer will provide funds to cover the costs associated with the Race Street site parking at Swann Park.

AGENDA

BOARD OF ESTIMATES

10/27/10

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water & Wastewater</u>		
4. \$ 64,000.00	9956-905533-9549	
WW Rev. Bonds	Constr. Res.	
	Annual Facilities	
	Improv.	
136,000.00	9956-905533-9549	
County	Constr. Res.	
<u>Appropriations</u>	Annual Facilities	
	Improv.	
\$200,000.00	-----	9956-904606-9551-3
		Design

The funds are needed for Project 1021 B - Task No. 8, Elevated Water Tanks - Patapsco (BD07723).

Department of Housing and Community Development (DHCD)

5. \$1,000,000.00	9910-902938-9587	9910-910715-9588
29 th CDB FY 2011	Reserve - Johnston	Johnston Square
	Square Acq. & Dem.	Housing

This transfer will provide funds to acquire, rehabilitate or demolish properties in the Johnston Square community in fiscal year 2011.

6. \$ 501,000.00	9991-918984-9587	9991-928010-9523
36 th CDBG	Reserve	Direct
	Homeownership	Homeownership
	Program	

The transfer will provide community development block grant funds for the DHCD's Homeownership Incentive Program for fiscal year 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
7. \$ 60,000.00 MVR	9950-910700-9507 Constr. Res. Edison Hway. over Amtrak Bridge	9950-911700-9506-3 Design & Studies Edison Hway. over Amtrak Bridge Rehab.

The transfer will fund costs associated with Task No. 10 on Project 1081 BD # 08055 for investigation and evaluation of bearing replacements and preparation of documents necessary for obtaining the federal funding for the project "Edison Highway over Amtrak Bridge Rehab."

AGENDA

BOARD OF ESTIMATES

10/27/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|---|-------------|---------|
| 1. <u>KORMAN SIGNS, INC.</u> | \$20,000.00 | Low Bid |
| Solicitation No. B50001661 - T3 Barricade - Department of Transportation - Req. No. R558340 | | |

The period of the award is October 27, 2010 through October 26, 2011.

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|---|-------------|----------|
| 2. <u>JOBE & COMPANY, INC.</u> | \$12,984.00 | Increase |
| Solicitation No. 06000 - Electronic and Pneumatic Parts - Department of Public Works - Req. No. R558955 | | |

On August 11, 2010, the Board approved the initial award in the amount of \$10,000.00. Due to the higher than anticipated usage, an increase in the amount of \$12,984.00 is necessary, making the award amount \$22,984.00.

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|--|-------------|-------------|
| 3. <u>BARGAINING POWER, INC.</u> | \$18,500.00 | Sole Source |
| Solicitation No. 08000 - Computer Software - Office of the Labor Commissioner - Req. No. R553675 | | |

The vendor is the creator, sole distributor and supporter of a labor negotiating software package needed for the operation of the agency. A request for information to the vendor community via CitiBuy was issued on August 25, 2010, which yielded no alternative sources.

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| 4. <u>ADVANCE SCALE OF MARYLAND</u> | \$12,000.00 | Low Bid |
| Solicitation No. B50001662 - Preventative Maintenance for Truck Sales - Department of Public Works - Req. No. R557105 | | |

The period of the award is November 18, 2010 through November 17, 2011, with three 1-year renewal options remaining.

AGENDA

BOARD OF ESTIMATES

10/27/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

5. UNDERWRITERS LABORATORIES, INC.	\$14,664.00	Low Bid
Solicitation No. B50000814 - Cryptosporidium/Giardia Tests - Department of Public Works - Req. No. P506681		

The period of the award is December 1, 2010 through November 30, 2011, with one 1-year renewal option remaining.

6. KORMAN SIGNS, INC.	\$16,337.50	Low Bid
Solicitation No. B50001631 - Traffic Signs - Department of Public Works - Req. No. R548810		

7. GRAPHTECH SYSTEMS	\$ 7,135.00	Sole Source
Solicitation No. 08000 - Annual Maintenance and Software Up- dates - Department of Finance - Req. No. R556432		

The vendor is the sole source provider of maintenance support and software updates. The period of the award is October 27, 2010 through October 26, 2011.

8. CLOVERLAND DAIRY	\$ 6,000.00	Selected Source
Solicitation No. 06000 - Annual Dairy Products - Department of Housing and Community Development - Req. No. R559332		

The vendor delivers the annual dairy requirements to the Department of Housing and Community Development's Child Care Centers. The agency receives the same pricing as the Baltimore City Public School System, which is based on the USDA Federal Milk Order Class 1 Announcement.

9. ESI ACQUISITION, INC.	\$12,200.00	Sole Source
Solicitation No. 08000 - WebEOC Software Support - Fire De- partment - Req. No. R559980		

The vendor is the sole source provider of maintenance and support for this proprietary software.

AGENDA

BOARD OF ESTIMATES

10/27/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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| 10. <u>MCKESSON MEDICAL-SURGICAL</u> | <u>\$ 7,960.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - Naloxone - Health Department - Req. No. R557448 | | |

The vendor is the selected contractor to provide Naloxone under the Minnesota Multi-State Contracting Alliance for Pharmacy contract. This contract guarantees the lowest prices possible. The period of the award is October 27, 2010 through October 26, 2011.

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| 11. <u>PARKSON CORPORATION</u> | <u>\$ 6,306.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Aqua Guard Screen/Guard Rails - Department of Public Works - Req. No. R557625 | | |

The vendor is the manufacturer and sole provider of the equipment and replacement parts. The period of the award is October 6, 2010 through October 5, 2011.

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| 12. <u>XEROX CORPORATION</u> | <u>\$ 8,203.50</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Xerox Phaser Printer Warranties - Department of Finance - Req. No. R558708 | | |

The vendor is the manufacturer of the equipment and provider of the on-site services under this extended warranty. The period of the award is October 30, 2010 through October 29, 2011.

- | | | |
|---|--------------------|------------------------|
| 13. <u>BALTIMORE YOGA FOR YOUTH PROGRAM</u> | <u>\$ 5,184.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - Yoga Instructor - Department of Housing and Community Development - Req. No. R559391 | | |

The vendor is currently teaching yoga lessons at other Head Start Centers and will provide program continuity and consistency.

AGENDA

BOARD OF ESTIMATES

10/27/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | | |
|-----|--|-------------|-----------------|
| 14. | KAPLAN EARLY LEARNING CO. | \$16,725.00 | Selected Source |
| | Solicitation No. 06000 - Creative Curriculum Training - Department of Housing and Community Development - Req. No. R557987 | | |

The vendor is needed for continuity and consistency in teaching courses in Autism Spectrum and Sensory Integration that is required by the Federal Head Start Performance Standard.

- | | | | |
|-----|---|-------------|---------|
| 15. | PALMER-VOHRER ENTERPRISES, INC.
D/B/A SIGNS BY TOMORROW | \$ 8,722.72 | Low Bid |
| | Solicitation No. 07000 - Signs - Department of Housing and Community Development - Req. No. R558361 | | |

- | | | | |
|-----|--|-------------|---------|
| 16. | JAY'S RESTAURANT GROUP, INC | \$ 7,000.00 | Low Bid |
| | Solicitation No. 07000 - Meals for Training Classes - Department of Housing and Community Development - Req. No. R551385 | | |

The period of the award is November 1, 2010 through October 31, 2011.

- | | | | |
|-----|--|-------------|-------------|
| 17. | SHINGLE AND GIBB CO. | \$10,500.00 | Sole Source |
| | Solicitation No. 08000 - Scada Keys Replacement to USB - Department of Public Works - Req. No. R559893 | | |

The vendor is the sole distributor in the region for Citect software for upgrading and license renewal.

- | | | | |
|-----|---|----------------------------|---------|
| 18. | 3M COMPANY
KORMAN SIGNS, INC. | \$12,150.00
\$12,150.00 | Low Bid |
| | Solicitation No. B50001678 - Traffic Marking Tape - Department of Transportation - Req. No. R558331 | | |

The period of the award is October 27, 2010 through October 26, 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

19. <u>QUEST DIAGNOSTICS</u>	N/A	Renewal
Solicitation No. B50001230 - Special Laboratory Procedures - Health Department - Req. No. P510854		

On October 28, 2009, the Board approved the initial award in the amount of \$10,000.00. The award contained two 1-year renewal options at the sole discretion of the City. The period of the award is November 1, 2010 through October 30, 2011, with one 1-year renewal option.

20. <u>AMERISOCHI</u>	\$ 16,688.60	Low Bid
Solicitation No. B50001815 - Assorted Gloves - Health Department - Req. Nos. R551579 & R551937		

The period of the award is October 27, 2010 through October 26, 2011, with two 1-year renewal options.

21. <u>NORTH EAST TECHNICAL SALES</u>	\$ 6,088.00	Only Bid
Solicitation No. 07000 - Sigma 1600 Composite Dipper Sampler - Department of Public Works - Req. No. R558007		

The price is considered fair and reasonable.

22. <u>PAETEC COMMUNICATIONS</u>	\$200,000.00	Agreement/ Selected Source
Solicitation No. 06000 - Provide Long Distance Telephone Service for City of Baltimore - Office of the Comptroller, Department of Communication Services - Req. Nos. - Various		

The Board is requested to approve and authorize execution of an agreement with PAETEC Communications. The period of the agreement is November 27, 2010 through November 26, 2013, with one 2-year renewal option.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Vendors were solicited by posting on CitiBuy and in local newspapers three times during the year. No responsive bid was received. The contractor has agreed to continue to provide the uninterrupted service to City agencies at the existing rates.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

MWBOO GRANTED A WAIVER.

23. LAWREN SUPPLY COMPANY	\$250,000.00	Sole Source
Solicitation No. 08000 - Tasers and Related Accessories - Police Department - Req. Nos. Various		

The requested model is currently in use by the Police and Sheriff's Departments, and the Department of Public Works watershed rangers. These units are needed to maintain uniformity in operations and training. The vendor is the sole distributor of Taser International products in Maryland.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

24. ORACLE AMERICA, INC.	\$ 70,808.38	Sole Source
Solicitation No. 08000 - Annual Support for Oracle Software - Police Department - Req. No. R560124		

Oracle America, Inc. is the proprietor and the sole provider of support for the software currently in use by the Police Department. The period of the award is November 25, 2010 through November 24, 2011.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

AGENDA

BOARD OF ESTIMATES

10/27/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

25. <u>BAR Z ADVENTURES</u>	\$110,000.00	Sole Source
Solicitation No. 08000 - GPS Ranger System - Mayor's Office, Baltimore National Heritage Area - Req. No. R553027		

The vendor is the sole provider of this proprietary system that is used for recorded tours. This is the only tour system with American Sign Language capability and a captioning option. A Request for Information was posted to determine whether there were any other products that would be equal or better than the current one. No one proposed an alternate. The agency will use grant money specifically designated for a self-guided tour device. The period of the award is October 27, 2010 through October 26, 2011, with two 1-year renewals at the City's sole option.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

26. <u>ZONES, INC.</u>	\$ 26,200.00	Renewal
Solicitation No. B50000876 - Symantec Multi-Tier Protection Software Maintenance - Mayor's Office of Information Technology - Req. No. R556761		

On December 24, 2008, the Board approved the initial award in the amount of \$26,200.00. The award contained two 1-year renewal options at the sole discretion of the City. On September 23, 2009, the Board approved the first one-year renewal in the amount of \$26,200.00. This renewal in the amount of \$26,200.00 is for the period December 25, 2010 through December 24, 2011, with no renewal options remaining.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

10/27/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

27. SCHNEIDER LABORATORIES, INC.	\$ 90,000.00	Renewal
Solicitation No. B50000759 - Laboratory Services Lead Testing - Department of Health - Req. No. P505719		

On December 10, 2008, the Board approved the initial award in the amount of \$60,760.00. The award contained two 2-year renewal options at the sole discretion of the City. This renewal in the amount of \$90,000.00 is for the period December 10, 2010 through December 9, 2012, with one 2-year renewal option remaining.

MWBOO GRANTED A WAIVER.

28. WECARE ORGANICS, LLC	\$ 0.00	Renewal
Solicitation No. B50000864 - Digester Cleaning at Back River Wastewater Treatment Plant - Department of Public Works, Bu- reau of Water and Wastewater - P.O. No. P506752		

On December 24, 2008, the Board approved the initial award in the amount of \$69,546.00. The award contained two 1-year renewal options at the sole discretion of the City. This renewal is for the period December 23, 2010 through December 22, 2011, with one 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

29. DENVER-ELEK, INC.	\$ 0.00	Renewal
Solicitation No. BP-07069 - Provide Testing and Repairs of Backflow Preventer Devices - Agencies - Various _ Req. Nos. Various		

On December 13, 2006, the Board approved the initial award in the amount of \$210,465.00. The award contained two 2-year renewal options at the sole discretion of the City. On December 10, 2008, the Board approved the first 2-year renewal. This renewal is for the period January 1, 2011 through December 31, 2012, with no renewal options remaining.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

MWBOO SET GOALS OF 17% MBE AND 0% WBE.

MBE: Spears Mechanical Contractors, Inc.

MWBOO FOUND VENDOR IN COMPLIANCE.

30. SCHAFFER CENTER FOR PUBLIC POLICY, UNIVERSITY OF BALTIMORE	\$ 59,741.00	Renewal
Solicitation No. B50000748 - Baltimore Citizens Planning Survey - Department of Finance - Req. No. R560823		

On November 26, 2008, the Board approved the initial award in the amount of \$59,741.00. The award contained four 1-year renewal options at the sole discretion of the City. This second renewal in the amount of \$59,741.00 is for the period of November 26, 2010 through November 25, 2011, with two 1-year renewal options remaining.

WBE: Maryland Marketing Source, Inc. 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

31. MERKLE RESPONSE SERVICES, INC.	\$850,000.00	Renewal
Solicitation No. BP-07197 - Provide Lock Box Services - Department of Finance - Req. No. R560509		

On December 5, 2007, the Board approved the initial award in the amount of \$2,231,380.00. The award contained three 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This renewal in the amount of \$850,000.00 is for the period December 5, 2010 through December 4, 2011, with one 1-year renewal option remaining.

MWBOO SET GOALS OF 2% MBE AND 1% WBE.

MBE: CMS & Sons, LLC 2%

WBE: Sue Ann's Office
Supply, Inc. 1%

MWBOO FOUND VENDOR IN COMPLIANCE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

32. LINEBARGER, GOGGAN,
BLAIR AND SAMPSON,

LLP	Revenue Contract	Extension
Solicitation No. BP-06189 - Collection Services for Delinquent Parking Fines, Fees and Penalties - Department of Finance - Req. No. P514000		

On December 6, 2006, the Board approved the initial award. The award contained renewal options at the sole discretion of the City. Subsequent actions have been approved. This is a revenue contract with the potential collected revenues unknown at this time. However, the vendor will be entitled to a retainer fee of 20% of funds collected. The contract includes a 60 day extension clause for transition to a new contract. The solicitation for a replacement contract is scheduled to open on November 10, 2010. The period of the extension is December 6, 2010 through February 5, 2011.

MWBOO SET GOALS OF 3% MBE AND 3% OF WBE.

MBE: JT Mitchell, LLC 3%

WBE: Law Office of Leronia
Josey & Assocs., LLP 3%

MWBOO FOUND VENDOR IN COMPLIANCE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

33. ASSOCIATED BUILDING

MAINTENANCE COMPANY, INC.	\$450,000.00	Extension
Solicitation No. BP-04161 - Provide Facility Management and Maintenance Services for Facility Group "D" - Department of General Services - Req. No. P510862		

On September 15, 2004, the Board approved the initial award in the amount of \$2,740,838.60. The award contained renewal options at the sole discretion of the City. Subsequent renewal and increases have been approved.

Even though the current contract has renewal options remaining the Department of General Services has determined that this contract should be re-bid because the specifications have changed significantly. Therefore, this extension is being requested in lieu of a renewal pending the issuance of a new solicitation. The period of the extension is November 1, 2010 through April 30, 2011.

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

MBE: C&J Maintenance, Inc. 17%

WBE: Fitch Dustdown, Inc. 9%

MWBOO FOUND VENDOR IN COMPLIANCE.

34. AFFILIATED COMPUTER

SERVICES	\$ 0.00	Modification
Solicitation No. BP-03124 - False Alarm Reduction Program - Police Department - Req. No. N/A		

On July 16, 2003, the Board approved the initial award in the amount of \$2,855,753.97. The award contained three 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. On October 6, 2010, the Board approved a termination for convenience with an end date of November 5, 2010. The vendor has requested, and the using agency has agreed, that the termination date be revised to November 29, 2010.

AGENDA

BOARD OF ESTIMATES

10/27/10

Mayor's Office - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay RadioOne, Inc. and WYPR-FM, Your Public Radio Corporation (NPR) by Expenditure Authorization for an advertising campaign relating to 2010 Bond Issues, Question D through K on the Election Ballot for Nov. 2, 2010. The period of the advertising campaign is October 20, 2010 through November 2, 2010.

AMOUNT OF MONEY AND SOURCE:

\$12,860.00 - Radio One (109 Spots)
6,250.00 - NPR (29 Spots)
\$19,110.00 - 1001-000000-1220-145700-603026

BACKGROUND/EXPLANATION:

The 2010 Bond Issues, Question D through K on the ballot, will enable the City to issue \$100,000,000.00 in General Obligation Bonds; \$50,000,000.00 for each fiscal year 2012 and 2013. The expenditure of funds will be used to buy radio spots on Radio One and NPR to encourage residents to vote "YES" on Bond questions D-K.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

The Board is requested to approve the

Extra Work Orders

as listed on the following pages:

36 - 38

The EWOs have been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has

been requested from the Planning

Commission, the Director of Finance

having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

10/27/10

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Transportation

1. EWO #004, \$70.19 - TR 05301, Resurfacing North Point Blvd. from Kane St. to Pulaski Hwy.

\$1,462,632.25	\$116,524.00	P. Flanigan & Sons, Inc.	-	-
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2. EWO #002, \$0.00 - TR 09010R, Resurfacing Highways at Various Locations Citywide Emergency JOC

\$1,858,336.35	\$ 22,680.00	M. Luis Construction Co., Inc.	365	-
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3. EWO #006, \$30,000.00 - TR 05315, Rehabilitation of Northern Parkway from Park Heights Avenue to Falls Road

\$6,584,427.40	\$623,245.10	M. Luis Construction Co., Inc.	-	-
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4. EWO #010, \$109,947.25 - TR 05315, Rehabilitation of Northern Parkway from Park Heights Avenue to Falls Road

\$6,584,427.40	\$704,733.04	M. Luis Construction Co., Inc.	-	-
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5. EWO 017, \$45,068.68 - TR 03309, Reconstruction of Chesapeake Avenue, Phase II from West of Sun Street to Patapsco River

\$6,627,399.36	\$177,771.80	Monumental Paving & Excavating Inc.	-	-
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AGENDA

BOARD OF ESTIMATES

10/27/10

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Department of Transportation

6.	EWO #044, \$609,847.00 - TR 04308R, Charles Street Resurfacing and Streetscape from Madison Street to North Avenue			
	\$9,095,012.75	\$2,507,483.15	Civil Construction, LLC	- -

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$564,000.00	9950-902133-9507	
Federal	Constr. Reserve - Penn Street Plaza	
141,000.00	9950-904223-9528	
<u>MVR</u>	Constr. Reserve - Eutaw St. Streetscape	
\$705,000.00	-----	9950-904147-9527-2 Contingencies - Charles Street Resurfacing & Streetscape Madison to North Ave.

This transfer will cover the costs associated with Change Order Nos. 41, 44, 46, & 47 on Contract No. TR 04308R with Civil Construction, LLC.

8.	EWO #013 \$217,500.00 - TR 08033, Conduit System Repairs at Various Locations Citywide (JOC)			
	\$2,237,275.00	\$2,465,015.52	Allied Contractors, Inc.	- -

AGENDA

BOARD OF ESTIMATES

10/27/10

EXTRA WORK ORDERS

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of General Services

9.	EWO #001, \$15,704.50 - PB 09812, Westside Demolition Disposition Lot No. 28				
	\$1,205,000.00 -	P & J Contracting Co., Inc.	14	95	days

Bureau of Water & Wastewater

10.	EWO #084, \$43,513.37 - SC 791, Eastern Avenue Pumping Station Improvements				
	\$2,267,334.00 \$956,780.48	Whiting-Turner Con- tracting Co., Inc.	0	95	
11.	EWO #005, \$320,330.25 - SC 808, Hawkins Point Sanitary Sewer Force Main				
	\$3,821,373.00 \$412,320.47	V & S Contrac- tors, Inc.	0	99	

Bureau of Solid Waste

12.	EWO #005, \$28,057.50 - SWC 07809, Construction of Landfill Gas Collection System at Quarantine Road Landfill				
	\$1,611,074.00 \$263,700.32	Harnden Group	0	100	

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 29 to McCormick, Taylor & Associates under Project No. 1074, On-Call Consultant Services for Reconstruction, Rehabilitation and/or Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$162,263.07 - 9950-905818-9506-900010-705032

BACKGROUND/EXPLANATION:

Task No. 29 provides for Americans with Disabilities Act (ADA) inspections of all new sidewalks, curb ramps and transitions, detectable warning surfaces, and driveway entrances to verify all construction practices are completed to meet State Highway ADA guidelines. In addition, the consultant will provide design support during construction, including assistance in interpreting the plans, reviewing modifications, varying field conditions, trouble shooting, and resolving problems that may arise during the construction of the project.

MWBOO SET GOALS OF 21% MBE AND 7% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of - Conduit Lease Agreement
Transportation

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a conduit lease agreement with the Baltimore City Community College (BCCC), lessee. The period of the agreement is July 1, 2010 through June 30, 2011 with automatic one-year renewals, unless 60 days notice is provided by the lessor.

AMOUNT OF MONEY AND SOURCE:

\$19,548.02 - Annually

BACKGROUND/EXPLANATION:

The BCCC is requesting to lease 19,597 linear feet of conduit space in the City's conduit system.

(The conduit lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 14 to Whitman, Requardt & Associates, LLP under Project No. 1074, On-Call Consultant Services for Reconstruction, Rehabilitation and/or Reconstruction Projects.

AMOUNT OF MONEY AND SOURCE:

\$ 35,716.68	-	9950-901321-9508-900010-705032
57,146.68	-	9950-908301-9527-900020-705032
50,003.35	-	9950-903324-9527-900020-705032
\$142,866.71		

BACKGROUND/EXPLANATION:

The consultant will provide a full time Project Manager for reconstruction and streetscape projects for one year.

MWBOO SET GOALS OF 21% MBE and 7% WBE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
a.	\$57,146.68	9950-906301-9528	9950-908301-9527-3
	MVR	Constr. Reserve	Design & Studies
		Broening Highway	Broening Highway
b.	\$50,003.35	9950-904324-9528	9950-903324-9527-3
	MVR	Constr. Reserve	Design & Studies
		Harbor East	Harbor East.

These transfers will funds part of the costs associated with the assignment of Task No. 14 under Project No. 1074, to Whitman, Requardt & Associates, LLP.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

43 - 62

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
1. CHANAGRA OCTAVIA MASSEY	\$35.00	\$35,000.00

Account: 4000-497311-3041-688202-601009

Ms. Massey will work as a Dental Hygienist. Her duties will include screening no less than 1,200 community members for oral cancer utilizing methods and eligibility processes approved by the Maryland Department of Health and Mental Hygiene dental program. Ms. Massey will provide additional clinical tests if cancer is suspected, refer clients who do not have signs of cancer to free/low-cost dental services and collect personal information on screened individuals. She will confer with the Director of the Dental Program on suspected cancer cases, assist in education of community dentists on the importance of oral cancer screening, attend health fairs where screening services will be provided, as well as attend monthly meetings with education and clinical staff and weekly meetings with case manager to discuss potential findings of cancers. The period of the agreement is effective upon Board approval for nine months.

2. DONALD E. BROWN, JR.	\$16.83	\$16,156.80
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Account: 5000-521111-3041-578201-601009

3. JOHN C. HARRIS	\$16.83	\$16,156.80
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Account: 5000-521111-3041-578200-601009

These individuals will continue to work as Community Health Educator II's for the Needle Exchange Program. They will be responsible for providing syringe exchange services, HIV/AIDS counseling, testing and referral including phlebotomy, wound care assistance, health education risk reduction training, and referrals for drug treatment to Community Risk Reduction Services clients. The period of the agreements are effective upon Board approval through June 30, 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department - cont'd</u>		
4. IVAN FORNEY	\$17.00	\$33,150.00

Account: 4000-436111-3255-316200-601009

Mr. Forney will continue to work as a Community Outreach Liaison with the National Family Caregivers Program (NFCP). He will develop partnerships with key community organizations, faith-based organizations, and community leaders to inform them about the NFCP and other services. He will also seek their assistance with outreach to families. In addition, Mr. Forney will conduct family and public education programs for Baltimore City caregivers in targeted regions. He will be responsible for overseeing all aspects of the new grandparent support groups with the Baltimore City Public School System, as well as other contractual entities providing services to this population. The period of the agreement is effective upon Board approval through September 30, 2011.

5. THEODORA BUTLER	\$ 9.27	\$ 9,640.00
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Account: 4000-432911-3024-268400-601009

Ms. Butler will continue to work as a Receptionist at the Waxter Senior Center. She will ensure receipt and storage of food products, that meals are served, and that the service area and equipment are kept clean and sanitary. In addition, Ms. Butler will prepare and maintain paperwork, the meal count; reservation sheets and document volunteer hours. She will also order supplies and maintain the supply inventory and participant records. The period of the agreement is effective upon Board approval through September 30, 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u> - cont'd		
6. SHIRLEY LOWERY	\$ 7.25	\$ 7,540.00

Account: 4000-433511-3023-273300-601009

Ms. Lowery will continue to work as a Nutrition Aide for the Waxter Senior Center. She will be responsible for setting up the kitchen and dining room area for breakfast and lunch, serving food, and assisting seniors that cannot seat or serve themselves. In addition, Ms. Lowery will assist with storing the food products properly and cleaning the kitchen after breakfast and lunch are served. The period of the agreement is effective upon Board approval through September 30, 2011.

7. MELVYN BENNETT	\$ 7.91	\$ 9,254.44
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Account: 4000-433511-3023-273300-601009

Mr. Bennett will continue to work as a Class Coordinator Assistant for the Waxter Senior Center. He will assist with class registration, prepare necessary forms for class registration and submission to college. He will also prepare, monitor and document class attendance, assist with the Waxter Senior Center membership enrollment by preparing the necessary forms and documents, collect funds, and maintain a membership database. The period of the agreement is effective upon Board approval through September 30, 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department - cont'd</u>		
8. MARVIN BRINKLEY	\$ 9.74	\$18,993.00
Account: 4000-433511-3023-273300-601009		
Mr. Brinkley will continue to work as an Office Assistant at the Waxter Senior Center. He will perform office support duties such as typing, answering telephones, compiling data, scheduling appointments, maintaining report schedules, and advising the manager on Center problems. The period of the agreement is effective upon Board approval through September 30, 2011.		
9. NATHANIEL ISAAC	\$17.50	\$24,500.00
Account: 5000-521111-3041-278201-601009		
Mr. Isaac will continue to provide syringe exchange services, HIV/AIDS counseling, testing and referral, including phlebotomy, and wound care assistance. In addition he will provide health education, risk reduction training, and referrals for drug treatment. The period of the agreement is effective upon Board approval through June 30, 2011.		
10. CHRISTINE YARBOUGH	\$ 7.25	\$ 7,540.00
Account: 4000-432911-3024-268400-601009		
Ms. Yarbough will continue to work as a Care Aide for the Eleanor Hooper Adult Day Care Center. She will be responsible for setting up the kitchen before breakfast, lunch, and other meals. In addition, Ms. Yarbough will clean the kitchen after meals, ensure that the food is properly heated and that food is properly stored. The period of the agreement is effective upon Board approval through September 30, 2011.		

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department - cont'd</u>		
11. CLARA MCKEN	\$10.00	\$10,400.00

Account: 4000-436111-3255-316200-601009

Ms. McKen will continue to work as a Caregiver Information and Assistant Worker. She will be responsible for answering the telephones and assisting caregivers with providing information on the programs and services that are provided through the National Family Caregivers Program. The period of the agreement is effective upon Board approval through September 30, 2011.

12. ANITA HORWATH	\$21.00	\$21,840.00
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Account: 4000-436111-3255-316000-601009

Ms. Horwath will continue to work as an Artistic Director. Her duties will include, but will not be limited to coordinating and implementing the Ages on Stages Program for the Department, forming an improvisational acting ensemble with students from the Baltimore School for the Arts and senior adults in the community, and creating scenes from life experiences that address critical social issues and issues germane to caregivers. In addition, Ms. Horwath will provide a wide array of services related to approximately 90 performances that will reach 20-25 individuals at 90 sites. The period of the agreement is effective upon Board approval through September 30, 2011.

13. VERONICA HALL	\$11.24	\$21,918.00
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Account: 4000-433511-3023-273300-601009

Ms. Hall will continue to work as a Receptionist. Her duties will include but are not limited to answering the telephone and relaying calls to staff, maintaining files, receiving, opening, sorting, delivering and distributing mail. The period of the agreement is effective upon Board approval through September 30, 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

Health Department - cont'd

14. Create the following two positions:

a. 61255 - Community Health Educator Supervisor
Grade 112 (\$44,300.00 - \$62,600.00)
Job Nos.: To be determined by BBMR
(1 position)

62216 - Community Health Nurse Supervisor II
Grade 119 (\$61,900.00 - \$87,500.00)
Job Nos.: To be determined by BBMR
(1 position)

b. Reclassify the following vacant position:

From: 32933 - Legal Assistant II
Grade 087 (\$36,674.00 - \$44,331.00)
Job No. 3031-14237

To: 81171 - Social Services Coordinator
Grade 084 (\$32,853.00 - \$39,210.00)

Costs: \$ 4,518.00 - 4000-428008-3050-282900-601001
\$84,699.00 - 4000-428710-3050-283300-601001
\$63,889.00 - 4000-496610-3050-283300-601001

15. a. Create the following class:

81243 - Registered Dietician
Grade 090 (\$41,438.00 - \$50,364.00)

b. Reclassify the following position:

From: 81245 - Nutritionist Supervisor
Grade 112 (\$44,300.00 - \$54,000.00)

To: 81243 - Registered Dietician
Grade 090 (\$41,438.00 - \$50,364.00)

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

Health Department - cont'd Hourly Rate Amount

c. Create the following 18 positions:

- 33211 - Office Assistant I
 Grade 071 (\$24,222.00 - \$27,076.00)
 (Nine positions)

- 33257 - Word Processing Operator II
 Grade 075 (\$25,800.00 - \$29,326.00)
 (One position)

- 81212 - Nutrition Aide
 Grade 423 (\$26,663.00 - \$28,145.00)
 (Four positions)

- 81231 - Nutrition Technician
 082 (\$30,613.00 - \$36,210.00)
 (Four positions)

Costs: \$765,398.00 - 4000-423211-3080-294100-601001

16. a. Upgrade the following classes:

- 63225 - Medical Laboratory Technologist
 Supervisor

- From: Grade 115 (\$51,000.00 - \$72,200.00)
To: Grade 116 (\$53,900.00 - \$76,000.00)

- 62413 - Physician's Assistant

- From: Grade 928 (\$50,760.00 - \$65,060.00)
To: Grade 099 (\$60,993.00 - \$74,566.00)

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department - cont'd</u>		

b. Create the following nine positions:

62294 - Nurse Practitioner
 Grade 546 (\$64,542.00 - \$73,845.00)
 (Five positions)

62413 - Physician's Assistant
 Grade 099 (\$60,993.00 - \$74,556.00)
 (Four positions)

c. Reclassify the following filled position:

Job No. 3030 - 14511

From: 33212 - Office Assistant II
 Grade 075 (\$25,800.00 - \$29,326.00)

To: 33215 - Office Supervisor
 Grade 084 (\$32,853.00 - \$39,210.00)

Costs: \$ 3,428.00 - 1001-000000-3030-271300-601001
 2,536.00 - 1001-000000-3030-271500-601001
773,218.00 - 4000-427710-3040-278110-601001
\$779,182.00 - Total

Department of Recreation and Parks

17.	NATHANIEL SANDSTROM	\$18.00	\$14,040.00
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Account: 6000-677910-4790-371306-601009

Mr. Sandstrom will work as a Recreation Program Assistant in the Youth and Adults Sports Division. His duties will include, but are not limited to coordinating Fall Softball and Winter Broomball Leagues for Adults. He will also be responsible for developing and implementing additional Co-ed Adult Sports leagues, registration, scheduling, ordering equipment, assigning officials, and marketing of each adult league. The period of the agreement is effective upon Board approval for six months.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation & Parks</u>		
18. WILLIAM S. RUSKIN	\$31.31	\$37,572.00

Account: 5000-578711-4710-361800-601009

Mr. Ruskin, retiree, will serve as a Civil Engineer. He will be responsible for developing engineering plans, specifications and cost estimates for capital projects. He will also design utility systems and act as a liaison between the Department, local utility companies, the State and City agencies. The period of the agreement is October 29, 2010 through October 28, 2011.

19. STEPHANIE P. BROWN	\$38.08	\$45,696.00
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Account: 5000-578711-4710-361800-601009

Ms. Brown, retiree, will continue to work as a Accounting Analyst. Her duties will include, but are not limited to monitoring the Department's capital expenditures, preparing monthly financial reports. Ms. Brown will also audit financial and accounting records with City and State auditors to verify the Departmental account and to ensure the accuracy between budget appropriation and funding compliance with City accounting and fiscal standards. She will also act as liaison to the Department of Finance, Office of Capital Accounting, Risk Management and various state agencies, and other related accounting services. The period of the agreement is October 27, 2010 through October 26, 2011.

20. JASON M. HIPPI	\$20.97	\$20,000.00
21. JALEEL NASH	\$25.17	\$24,000.00
22. SCOTT D. MYERS	\$25.17	\$24,000.00

Account: 3001-000000-5051-385300-601009

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Recreation & Parks - cont'd

Messrs. Hipp, Nash, and Meyers will work as Forestry Inspectors in the Forestry Division of the Bureau of Parks. Mr. Hipp will serve as a Forestry Inspector I and Messrs. Nash and Meyers will serve as Forestry Inspector IIs. Each will be responsible for assisting with the backlog of open service requests in the CitiTrack online system. Their duties will include, but are not limited to inspecting trees to identify needs for care, removal and treatment, answer public inquiries concerning trees, monitor the CSR system to eliminate overdue and escalated service requests, and inspect work completed by contractors to ensure contract compliance. The period of the agreement is October 28, 2010 through April 27, 2011.

Department of General Services

23. **WILLEM ELSEVEIR** \$38.19 **\$70,000.00**

Account: 9916-903845-9197-910098-703009

Mr. Elseveir will work as a Special Architectural Project Specialist. His duties will include, but are not limited to managing multiple design and construction contracts for municipal buildings and facilities. He will provide direction in architectural planning and financial matters, and submit progress reports on a weekly basis. In addition Mr. Elseveir will represent the Department with City, State, and Federal agencies by providing consultation services to ensure design compliance with applicable standards and specifications. He will interface with representatives of these agencies for the authorization of changes or payment services. The period of the agreement is effective upon Board approval for one year.

24. Reclassify of the following Positions:

a. From: 34141 - Accountant I
Grade 088 (\$38,175.00 - \$46,251.00)
Job No. 1890-47225 - Vacant

To: 34133 - Accountant Assistant III
Grade 084 (\$32,853.00 - \$39,210.00)

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

Department of General Services - cont'd

b. From: 52116 - Automotive Maintenance Supervisor II
 Grade 113 (\$46,700.00 - \$65,500.00)
 Job No. 1890-19728 - Vacant

To: 33151 - Systems Analyst I
 Grade 114 (\$48,600.00 - \$68,600.00)

Costs: (\$4,756.00) - 2030-000000-1890-189900-601001

Baltimore Police Department (BPD)

	<u>Hourly Rate</u>	<u>Amount</u>
25. JOHN R. DOLLY, JR.	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Dolly, retiree, will to work as a Firearms Evidence Technician. His duties will include, but not be limited to retrieving/returning firearms evidence from the ECU for lab analysis, performing inventories on firearms to identify model, serial number and other information, examining unfired ammunition to identify manufacturer, caliber and type. The period of the agreement is effective upon Board approval for one year.

26. SHARI TAYLOR-DORSEY	\$14.42	\$30,000.00
27. BENNIE IRA CRUMP, JR.	\$14.42	\$30,000.00
28. CHARLES E. MITCHELL, SR.	\$14.42	\$30,000.00

Account: 5000-516711-2011-694400-601009

The retirees will work as Contract Services Specialists. They will be responsible for providing Victim/Witness Liaison services to victims of domestic violence. The period of the agreement is effective upon Board approval through September 30, 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

BPD - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
29. ALISON SHAO	\$25.69	\$37,000.00

Account: 5000-585310-5750-650405-601009

Ms. Shao will work as a Biology Technician. She will be responsible for screening analysis samples to determine the DNA profile of unidentified suspects.

On October 6, 2010, the Department requested to modify the budget to eliminate two serologist positions and create three biology technicians due to the DNA backlog. The period of the agreement is effective upon Board approval through September 30, 2011.

30. ALEXANDER YANKELOVE	\$37.87	\$35,515.00
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Account: 1001-000000-1150-118600-601009

Mr. Yankelove, a retiree, will continue to work as a Senior Prosecutor. He will be responsible for handling handgun forfeitures, reviewing advance sheets in the judge's library for cases of interest in traffic issues, letters received directly from defendants and all expungement requests. Mr. Yankelove will also attend all contested expungement hearings in District Court, etc. The period of the agreement is effective upon Board approval for one year.

State's Attorney's Office

31. Create the following position:

01975 - Law Clerk
Grade 085 (\$33,884.00 - \$40,828.00)
Job No. To be assigned by BBMR

Costs: \$44,050.00 - 5000-544711-1150-120200-601001

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

City Council

	<u>Hourly Rate</u>	<u>Amount</u>
32. CHRISTINE MULDOWNEY	\$19.23	\$20,000.00

Account: 1001-000000-1000-106500-601009

Ms. Muldowney will work as a Contract Services Specialist. She will provide constituent services for Councilman Curran. She will also be responsible for attending community meetings, answering constituent questions, following through to investigate and respond to constituent concerns and advising Councilman Curran on community issues and the development of public forums and hearings. The period of the agreement is October 29, 2010 through October 2011.

Department of Public Works (DPW)

33. CHESTER D. WILTON	\$19.68	\$23,616.00
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Account: 1001-000000-1901-191300-601009

Mr. Wilton, retiree, will serve as a Special Training Coordinator. His duties will include, but not be limited to assisting with scheduling and training of employees in workplace violence issues, and coordinating publication of quarterly safety and training newsletters. He also will assist in teaching driver re-certification, first aid, and CPR. The period of the agreement is November 1, 2010 through October 31, 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

DPW - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
34. JANICE BROWN-HYATT	\$20.76	\$38,061.00

Account: 1001-000000-1901-190700-601009

Ms. Brown-Hyatt, retiree, will continue to work as a Special Communications Coordinator. She will be responsible for conducting site surveys, reviewing blueprints and floor plans pertaining to the installations of communication equipment and services, serving as liaison with the Department of Communication Services regarding relocations, new installations, disconnections and other routine agency transactions. The period of the agreement is effective upon Board approval for 1-year.

THE DEPARTMENT OF PUBLIC WORKS IS REQUESTING A WAIVER OF THE 1200 HOUR REQUIREMENT AS STIPULATED IN AM 212-1 PART 1.

35. Create the following position:

74138 - City Planner III
Grade 115 (\$51,000.00 - \$72,200.00)
Job No. To be assigned by BBMR

Costs: \$71,812.00 - 3001-000000-5181-613300-601001

36. Reclassify the following position:

From: 34538 - Legislative Affairs Coordinator
Grade 115 (\$51,000.00 - \$72,200.00)
Job No. 1901-43270

To: 00142 - Executive Level I
Grade 948 (\$55,200.00 - \$99,200.00)

Costs: \$2,968.00 - 1001-000000-1901-191100-601001

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

DPW - cont'd

37. Reclassify the following position:

From: 31311 - Administrative Analyst I
Grade 087 (\$36,674.00 - \$44,331.00)
Job No. 5531-47827

To: 52162 - Fleet Quality Control Analyst
Grade 089 (\$39,745.00 - \$48,257.00)

Costs: \$3,718.00 - 2071-000000-5541-39860-601001

Office of the Comptroller - Communication Services

	<u>Hourly Rate</u>	<u>Amount</u>
38. WENDY N. WASHINGTON	\$14.18	\$22,121.00
39. GWENDOLYN C. HARDIN	\$14.18	\$11,060.00
40. MONAE A. ROBINSON	\$14.18	\$22,121.00

Account: 2039-000000-1330-158400-601009

These individuals will work as Telephone Operator I's for the Municipal Telephone Exchange to ensure adequate coverage on the weekends and will work on-call, as needed. Their duties will include, but are not limited to operating a City agency telephone console and computer terminal, placing outgoing and accepting incoming toll and long distance calls following specific procedures and receiving telephone calls for assistance from the general public. The period of the agreement is effective upon Board approval for 1-year.

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

Department of Human Resources (DHR)

	<u>Hourly Rate</u>	<u>Amount</u>
41. JEFFREY G. COMEN	\$200.00 for the first session \$170.00 for ea. succeeding session \$325.00 for ea. written report	\$ 7,000.00

Account: 1001-000000-1601-172500-603026

Mr. Comen will continue to work as a Hearing Officer. The Baltimore Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after completion of the probationary period. The Hearing Officer presides over this investigation and submits a recommendation to the Civil Service Commissioners for approval. The period of the agreement is effective upon Board approval for one year.

42. Create the following classifications:

- 72413 - Contract Administrator Architectural Plans
Grade 089 (\$39,745.00 - \$48,257.00)
- 72414 - Contract Administrator I Health
Grade 085 (\$33,884.00 - \$40,828.00)
- 71115 - Criminalist Supervisor Trace Analysis
Grade 118 (\$58,800.00 - \$83,800.00)
- 71118 - Criminalist III Drug Analysis
Grade 115 (\$51,000.00 - \$72,200.00)
- 54359 - Waste Water Maintenance Manager Mechanical
Grade 115 (\$51,000.00 - \$72,200.00)

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

DHR - cont'd

- 54338 - Waste Water Technician Supervisor II Sanitary
Grade 090 (\$41,438.00 - \$50,364.00)
- 54334 - Waste Water Technician Supervisor I Sanitary
Grade 087 (\$36,674.00 - \$44,331.00)
- 54333 - Waste Water Operations Technician II Sanitary
Grade 433 (\$33,376.00 - \$37,511.00)
- 54323 - Water Systems Treatment Manager
Grade 119 (\$61,900.00 - \$87,500.00)
- 54317 - Water Systems Treatment Supervisor
Grade 113 (\$46,700.00 - \$65,500.00)
- 53225 - Assistant Superintendent Energy Management
Grade 110 (\$4,000.00 - \$56,800.00)
- 52920 - Tree Trimmer Apprentice
Grade 845 (\$23,884.00)
- 74133 - City Planner I CHAP
Grade 111 (\$41,700.00 - \$60,500.00)
- 74134 - City Planner II CHAP
Grade 113 (\$46,700.00 - \$65,500.00)
- 74135 - City Planner III CHAP
Grade 115 (\$51,000.00 - \$72,200.00)
- 33567 - Stores Supervisor II Auto Parts
Grade 110 (\$40,000.00 - \$56,800.00)
- 33564 - Stores Supervisor I Auto Parts
Grade 086 (\$35,242.00 - \$42,511.00)

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

Department of Human Resources (DHR)

- 33563 - Storekeeper II Auto Parts
Grade 080 (\$28,768.00 - \$33,841.00)
- 83113 - Recreation Leader II Elder Activities
Grade 079 (\$27,969.00 - \$32,653.00)

There are no additional costs associated with this action.

The Department of Human Resources has been reviewing class specifications to ensure they are current and classes are being utilized properly. The DHR determined that it is necessary to create distinct job codes for classifications, which currently share a job code. The creation of these distinct classifications will enable identification of incumbents in the City's Human Resource Information System database.

Department of Law

	<u>Hourly Rate</u>	<u>Amount</u>
43. CHRISTOPHER R. LUNDY	\$24.00	\$42,500.00

Account: 1001-000000-1762-175200-601009

Mr. Lundy will work as a Special Assistant Solicitor in the Law Department in its Opinions and Advice Practice Group. He will be responsible for handling Public Information Act requests and other time-sensitive issued relating to the Group's needs. The period of the agreement is effective upon Board approval for 1-year.

Baltimore City Fire Department

44. Create the following position:

- 41242 - Fire Captain EMS EMT-P
Grade 380 (\$60,148.00 - \$73,401.00)
Job No. to be assigned by BBMR

Costs: \$95,421.30 - 1001-000000-6100-618500-601061

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

Baltimore Fire Dept. - cont'd

45. Transfer the following filled positions:

a. 41213 - Fire Captain
Grade 341 (\$56,363.00 - \$69,521.00)
Job No. 2121-12659

From: 1001-000000-2121-226400-601061
To: 1001-000000-2133-228200-601061

b. 41212 - Fire Lieutenant
Grade 338 (\$50,283.00 - \$61,355.00)
Job No. 2122-12784

From: 1001-000000-2133-228200-601061
To: 1001-000000-2121-226400-601061

There are no additional costs associated with this action.

46. Abolish the following class:

41295 - Fire Captain (Radio)
Grade 341 (\$56,363.00 - \$69,521.00)

There are no additional costs associated with this action.

Baltimore City Sheriff's Office

47. Adjust the salary level of the following non-civil service class:

From: 01410 - Sheriff
Grade 86E (\$95,200.00 Flat)

To: Grade 86E (\$114,050.00 Flat)

Costs: \$18,850.00 - 1001-000000-1180-138800-601001

In order to comply with the provisions of House Bill 1503, signed by the Governor of Maryland on May 2, 2006, the Department of Human Resources recommends the upgrade of the

AGENDA

BOARD OF ESTIMATES

10/27/10

PERSONNEL

Baltimore City Sheriff's Office - cont'd

class of Sheriff and the adjustment of the salary of Grade 86E, effective January 1, 2011. For calendar year 2011 and beyond, House Bill 1503 has set the salary of the Sheriff at the midpoint of the Police Command Staff II pay scale.

Circuit Court

48. Create the following position:

01954 - Licensed Clinical Social Worker
Grade 093 (\$47,044.00 - \$57,361.00)
Job No. to be assigned by BBMR

Costs: \$67,134.00 - 5000-500711-1100-117400-601001

Department of Planning

	<u>Hourly Rate</u>	<u>Amount</u>
49. AMY GILDER-BUSATTI	\$30.00	\$27,480.00

Account: 9905-903009-9188-000000-703032

Ms. Gilder-Busatti will work as a Special Landscape Architect. Her duties will include but are not limited to coordinating the completion of the Baltimore City Landscape Manual in conjunction with the new zoning ordinance and the new Stormwater Guidelines required by State Law. There is a public process associated with the Landscape Manual that must begin before the Department can move forward with the completion of the draft zoning code. The period of the agreement is effective upon Board approval for six-months.

AGENDA

BOARD OF ESTIMATES

10/27/10

Bureau of Water and Wastewater - Partial Release of
Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement with J. Fletcher Creamer & Son, Inc. for Water Contract No. 1167R, Urgent Need Work, Infrastructure Rehabilitation at Various Locations.

AMOUNT OF MONEY AND SOURCE:

\$498,470.48 - 9960-903689-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Water Contract No. 1167R, is substantially completed, except for items on the punch list. The contractor has requested a partial release of retainage in the amount of \$498,470.48. The City holds \$508,470.48 in retainage. The remaining \$10,000.00 is sufficient to protect the interests of the City. Pursuant to Section 002300.01 of the Specifications, a "Conditional Inspection" for Water Contract No. 1167R, Urgent Need Work, Infra-structure Rehabilitation at Various Locations was held on March 16, 2010.

MBE/WBE PARTICIPATION:

J. Fletcher Creamer & Sons, Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The partial release of retainage agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

65 - 67

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
a report has been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

10/27/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

1.	B50001624, 2011 Cars and Trucks	Apple Ford L/M, Inc. (Ford)	\$ 1,725,000.00
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Item Nos.: 1, 2, 3,
5, 7, 8, 9, 10, 11,
12, 13, 15

	Hertrich Fleet Services (Jeep/Chevrolet)		\$ 425,000.00
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Item Nos.: 2, 7, 12

MWBOO GRANTED A WAIVER.

2.	B50001629, Laboratory Gases, Chemicals, and Related Supplies	Fisher Scientific Co., LLC	\$ 200,000.00
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MWBOO GRANTED A WAIVER.

3.	B50001644, Various Pipe and Fittings	Ferguson Enterprises, Inc.	\$ 25,000.00
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MWBOO GRANTED A WAIVER.

Department of Public Works

4.	SC 855, ENR Modifications to Existing Facilities at Patapsco WWTP	Fru-Con Construction Corporation	\$22,727,000.00
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MBE:	Calmi Electric	\$1,500,000.00	6.60%
	GE Frisco Company, Inc.	454,540.00	2.00%
	JJ Adams Fuel Oil Company, LLC	25,000.00	0.11%
	REN Reinforcing Steel Co.	<u>38,000.00</u>	<u>0.17%</u>
	Total:	\$2,017,540.00	8.88%

AGENDA

BOARD OF ESTIMATES

10/27/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works - cont'd

WBE: Abby Enterprises, LLC	\$ 165,000.00	0.73%
Bay Associates Environmental, Inc.	300,000.00	1.32%
Mermaid Construction Company, Inc.	<u>263,000.00</u>	<u>1.16%</u>
Total:	\$ 728,000.00	3.20%

MWBOO FOUND VENDOR IN COMPLIANCE.

A LETTER OF PROTEST HAS BEEN RECEIVED FROM SHANEY CONSTRUCTION CO., INC.

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 7,349,911.80 State	9956-905528-9549 Constr. Res. Patapsco WWTP Biological Ni	
15,401,815.18 Counties	" "	
7,247,913.02 <u>Revenue Bonds</u>	" "	
\$29,999,640.00		
\$ 2,272,700.00	-----	9956-904529-9551-2 Extra Work
2,272,700.00	-----	9956-904529-9551-3 Design

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
1,363,620.00	-----	9956-904529-9551-5 Inspection
22,727,000.00	-----	9956-904529-9551-6 Construction
<u>1,363,620.00</u>	-----	9956-904529-9551-9
\$29,999,640.00		Administrative

The funds are required for the award of SC 855, ENR Modifications to Existing Facilities at Patapsco WWTP. (BD 11555)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Housing and Community Development (DHCD) - Local Government Resolutions

The Board is requested to approve and authorize execution of the following local government resolutions.

The following organizations are applying to the State of Maryland's Community Investment Tax Credit Program (CITCP). A local government resolution of support is required by the State for all applications to these programs for funding.

<u>Organization</u>	<u>Amount</u>
1. COURT APPOINTED SPECIAL ADVOCATES OF BALTIMORE, INC. (CASA)	\$10,000.00 CITCP

CASA of Baltimore, Inc., located at 4 S. Frederick St, 1st Floor, proposes the CASA Volunteer Recruitment Project. The project will enable CASA to serve 40 to 60 new children in the next fiscal year and will require the recruitment, preparation and the supervision of the new volunteers. Funding will be used to support volunteer recruitment and supporting social media and technology that will enable the organization to reach out to a larger area for volunteers.

There are over 6,000 children in foster care in the City who can benefit from the advocacy and support of CASA. The children are victims of maltreatment due to parental substance abuse and from impoverished families. Without appropriate intervention, these children are more than likely to head towards drug abuse, teen pregnancy, mental illness, homelessness, unemployment and crime.

Volunteers are appointed by the Juvenile Court and are assigned to only one child with a minimum commitment of one year. Each volunteer establishes a relationship, visits the child wherever the child lives and reviews records, interviews parents, foster parents, teachers, social workers, attorneys, relatives and other people relevant in the child's life. This enables them to become informed of any issues that must be addressed and identifies needs each child has that are not served. Armed with this unique relationship and information, the volunteer is able to assist the Court in making decisions, providing recommendations in the form of a written report at each court hearing and personally attending each hearing.

AGENDA

BOARD OF ESTIMATES

10/27/10

DHCD - cont'd

Established in 1988, CASA recruits, trains, and supervises volunteers who are appointed to individual foster children by the Baltimore City Juvenile Court. The volunteers provide written, objective recommendations to the Court, to serve as a consistent adult presence, and to monitor the child's well-being.

**2. NETWORK FOR TEACHING ENTREPRENEURSHIP \$50,000.00
CITCP**

The Network for Teaching Entrepreneurship, located at 300 E. Lombard Street, proposes the In-School Business Plan Competitions Project. The project will organize and execute ten In-School Business Plan Competitions in ten separate Baltimore City Public Schools. The business plan competitions will be held at the end of the school year during the school day. The business plan competition is a "capstone" the students must work toward, throughout the duration of the school year. Students are required to create a Microsoft Power Point business plan, which is presented to a panel of judges, mainly from the business community. Students who place first, second and third, at each school, receive award money, and receive recognition for presenting their plans.

The Network for Teaching Entrepreneurship helps young people from low-income communities build skills and unlock their entrepreneurial creativity. Since 1987, over 250,000 young people have been reached, more than 400 Certified Entrepreneurship Teachers have been trained, and the innovative entrepreneurship curriculum is continually improving.

**3. SHARP LEADENHALL PLANNING \$50,000.00
COMMITTEE, INC. (SLPC) (CITCP)**

The SLPC, located at 118 W. Cross Street, proposes the Cultural/Community Center Project at 1101 - 1105 Race Street. The SLPC will construct a building on the site to house a cultural center on the first floor and five apartments on the second and third floors. Per an agreement with the DHCD, all of the apartments will be for

AGENDA

BOARD OF ESTIMATES

10/27/10

DHCD - cont'd

non-elderly, disabled residents. The cultural center will function as a museum to highlight the rich history of the oldest African American community in the City and also as a community space.

The SLPC was incorporated in 1978 as a project planning committee and funded by the City after a protracted effort by the community residents to avoid further demolition of existing housing and displacement of existing residents.

The SLPC's mission is to promote the general welfare and betterment of the community through active citizen participation, to formulate and execute plans for establishing and maintaining the best possible living conditions and to join with the other forces in a combined and cooperative effort to solve problems positively and effectively. Members carry out initiatives ranging from Christmas parties for the children and adult residents, after-school programs, community clean-ups and beautification, to lobbying city and state government for historical recognition and physical improvement funding.

AGENDA

BOARD OF ESTIMATES

10/27/10

Dept. of Housing & Community Development - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to ratify an expenditure of funds and to authorize payment by Expenditure Authorization to pay Kaplan Early Learning Company (Kaplan) for professional services provided from June 28, 2010 through July 02, 2010.

AMOUNT OF MONEY AND SOURCE:

\$51,290.00 - 4000-486310-6050-452299-603020

BACKGROUND/EXPLANATION:

Kaplan was the selected source because their past performance and services have been excellent. Baltimore City Head Start used Kaplan in previous years for similar training programs.

Kaplan provided training to 30 participants on Environmental Rating Scales.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Housing and - Head Start Agreements
Community Development

The Board is requested to approve and authorize execution of the Head Start agreements for the following delegate agencies. The period of the agreement is July 1, 2010 through June 30, 2011, unless otherwise indicated.

- 1. **ST. FRANCIS XAVIER'S ROMAN CATHOLIC CONGREGATION, INC./ST. FRANCIS HEAD START PROGRAM** **\$1,590,338.00**

Account: 4000-486311-6051-516200-603051

Under the terms of this agreement, the organization will provide Head Start services to 301 children and their families in Baltimore City. The funds will be used for the organization's operating expenses. A three-month advance of funds, in the amount of \$530,113.00, was approved by the Board on June 16, 2010. With the advance, the total contract amount is \$2,120,451.00.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

MBE: Time Printers, Inc.	\$ 1,500.00	0.07%
Hinton Webb & Assoc., LLC	8,000.00	0.38%
Calmi Electrical Co.	1,500.00	0.07%
C & T Transportation, Inc.	3,000.00	0.14%
E. Jackson & Son, Inc.	<u>3,500.00</u>	<u>0.17%</u>
Total	\$17,500.00	0.83%
WBE: Nicole Harrell, CPA, LLC	\$10,200.00	0.48%
Hinton Webb & Assoc., LLC		*See Note
Chesapeake Security Alarms, Inc.		**See Note

*A business enterprise that is certified as both an MBE and WBE may not be counted toward both MBE and WBE participation.

**Chesapeake Security Alarms, Inc. is certified as a MBE with Baltimore City.

AGENDA

BOARD OF ESTIMATES

10/27/10

DHCD - cont'd

MWBOO GRANTED A WAIVER OF THE BALANCE OF THE MBE/WBE GOALS.

OF THE TOTAL CONTRACT AMOUNT OF \$2,120,451.00, \$1,999,321.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MWBOO FOUND VENDOR IN COMPLIANCE.

- 2. ST. BERNARDINE'S ROMAN CATHOLIC CONGREGATION, INC./ST. BERNARDINE'S HEAD START PROGRAM \$1,009,156.00

Account: 4000-486311-6051-516400-603051

Under the terms of this agreement, the organization will provide Head Start services to 191 children and their families in Baltimore City. The funds will be used for the organization's operating expenses. A three-month advance of funds, in the amount of \$336,386.00, was approved by the Board on June 16, 2010. With the advance, the total contract amount is \$1,345,542.00.

MBE: Rufus Ingram, PA \$ 9,200.00 0.68%

WBE: Donna Shelton *See Note
Andrea Morris *See Note

*Donna Shelton and Andrea Morris are not certified as an WBE with Baltimore City.

MWBOO GRANTED A WAIVER OF THE BALANCE OF THE MBE/WBE GOALS.

OF THE TOTAL CONTRACT AMOUNT OF \$1,345,542.00, \$1,266,459.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

MWBOO FOUND VENDOR IN COMPLIANCE.

The agreements are late because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Housing and - Agreements
Community Development

The Board is requested to approve and authorize execution of the various agreements.

1. CAROLINE FRIESS CENTER, INC. \$ 95,000.00

Account: 2089-208911-5930-426934-603051

The organization will conduct a 15-week education, and career training and placement program for unemployed and under-employed women that reside in Baltimore City. Upon completion of training, the organization will assist women with job placement and supportive services for one-year after job placement. The funds will be used to subsidize the organization's operating costs. The period of the agreement is September 1, 2010 through August 31, 2011.

FOR THE FY 2011, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$9,500.00, AS FOLLOWS:

MBE: \$1,425.00

WBE: \$ 475.00

2. WOMEN ENTREPRENEURS OF BALTIMORE, INC. \$ 76,000.00

Account: 2089-208911-5930-424673-603051

The organization will assist predominantly low and moderate-income persons develop their business ideas into viable enterprises. Specifically, the organization offers a 15-month comprehensive training program to educate participants on business development and management. The funds will be used to subsidize the organization's operating costs. The period of the agreement is July 1, 2010 through June 30, 2011.

AGENDA

BOARD OF ESTIMATES

10/27/10

DHCD - cont'd

On June 30, 2010, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2010 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. American Dream Downpayment Initiative (HOME)
4. Housing Opportunity for People with AIDS (HOPWA)
5. Emergency Shelter Grant Program (ESG)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2010 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Bureau of Water and Wastewater - Amendment to On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to agreement with Johnson, Mirmiran & Thompson, Inc. (JMT) for Project No. 1076, On-Call Construction, Inspection, and Engineering Services. The amendment to agreement extends the period of the agreement through January 27, 2012 or until the upset limit is reached, whichever comes first.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - Increase in upset limit

BACKGROUND/EXPLANATION:

On January 28, 2009, the Board approved the original on-call agreement with the JMT for two years in the amount of \$750,000.00 per year. The Department has identified the need for the JMT to provide Project Management, Scheduling, Inspection, and Engineering Services. This amendment will extend the period of the on-call agreement for one additional year and increase the upset limit by \$750,000.00, making the total contract award \$2,250,000.00.

MBE/WBE PARTICIPATION:

The consultant will comply with the MBE and WBE goals established in the original agreement.

MBE: E2CR, Inc.

Sidhu Assoc., Inc.

Aggregate Total	\$157,500.00	21.00%
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WBE: Ross Technical Services	\$ 52,500.00	7.00%
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APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

(The amendment to on-call agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Housing and - Interdepartmental
Community Development (DHCD) Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interdepartmental memorandum of understanding (MOU) with the Baltimore City Health Department (BCHD). The period of the MOU is July 1, 2010 through June 30, 2011.

BACKGROUND/EXPLANATION:

\$403,800.00 - 2089-208911-5930-433927-603051

MBE/WBE PARTICIPATION:

Pursuant to the guidance of the Department of Housing and Urban Development (HUD), a MOU will be executed for the utilization of Community Development Block Grant funds to support other City agencies. The BCHD is an agency that is proactive and responsive to the needs of older adults, their families and caregivers. Through its role as primary advocate, the BCHD seeks to develop innovative and efficient approaches to developing services, assuring access and enhancing the overall quality of life for seniors. This interdepartmental MOU has been executed in order that funds may be disbursed.

On June 30, 2010, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2010 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. American Dream Downpayment Initiative (HOME)
4. Housing Opportunity for People with AIDS (HOPWA)
5. Emergency Shelter Grant Program (ESG)

AGENDA

BOARD OF ESTIMATES

10/27/10

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2010 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

(The interdepartmental memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Mr. Moses Green, developer, for the sale of the property located at 617 E. Chase Street, located in the Johnston Square Urban Renewal Area.

AMOUNT OF MONEY AND SOURCE:

\$9,000.00 - Sale price

BACKGROUND/EXPLANATION:

The improvement will consist of the total rehabilitation of 617 E. Chase Street into a for-sale homeownership unit in accordance with finally approved plans. The project will be privately funded. A good faith deposit of \$1,000.00 is required ten days after Board of Estimates approval.

STATEMENT OF RATIONALE FOR SALE BELOW THE APPRAISED VALUE

The purchase price for the property will be \$9,000.00. The appraised value is \$16,000.00. Selling below the appraised value will help to stabilize the neighborhood. This property has been blocked off and vacant for more than three years and in need of repair. The property sits next to another City owned vacant property on the block. Rehabilitation of this property will help to remove the blight from the neighborhood and provide a tax base for the City. It will also help to encourage the purchases and redevelopment of other vacant properties in the neighborhood. In addition, the developer already owns a property adjacent to 617 E. Chase Street, so he is familiar with the neighborhood.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28 of the Baltimore City Code because they will be sold at market value.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Bibleway Missionary Baptist Church, developer, for the sale of the properties located at 1103, 1105, 1106, 1107, 1108, 1110, 1111, 1112, 1113, 1114, 1115, 1118, 1120, 1122, and 1123 N. Port Street (Block 1555; Lots 092, 091, 071, 090, 072, 073, 088, 074, 087, 075, 086, 077, 078, 079 and 082), in the Milton Montford Neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$ 1,000.00 - Purchase price per property

BACKGROUND/EXPLANATION:

The improvements will consist of the consolidation of the fifteen lots into one lot. The lot will be developed into a parking facility. The developer is a non-profit organization/church that provides community services; the organization needs the parking lot for use by its congregation.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28 of the Baltimore City Code because they will be sold at market value.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

10/27/10

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Glenn H. Goldberg & Ronnie Marc Goldberg, Trustee of the Ronnie Marc Goldberg Revocable Trust	921 N. Duncan St.	G/R \$48.00	\$ 320.00
2. James J. Muse, Dorothy Muse- deceased & Robert T. Muse	2021 E. Chase St.	F/S	\$21,500.00
3. Albert J. Mills & Rose L. Mills	1832 E. Chase St.	F/S	\$26,000.00

Funds are available in account 9910-906416-9588-900000-704040, EDBI Project, Phase II.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

10/27/10

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Rescission and Approval of Condemnation</u>			
4. Eric Sapp	923 N. Washington St.	L/H	\$29,418.44

On February 3, 2010, the Board approved the acquisition of the leasehold interest in 923 N. Washington Street, by condemnation, for the amount of \$11,720.00. An updated evaluation resulted in a value of \$69,200.00. The owner elected a jury trial. On October 18, 2010, the jury returned a verdict of \$40,000.00. The Board is requested to approve the difference between the initial Board approval of \$11,720.00 and the jury verdict of \$40,000.00, plus interest of \$1,138.44 which makes the total amount \$29,418.44.

Funds are available in account 9910-906146-9588-900000-704040.

AGENDA

BOARD OF ESTIMATES

10/27/10

Department of Housing and - Quarterly Report on Loan
Community Development Subordinations

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the quarterly report on loan subordinations from the Department of Housing and Community Development (DHCD).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This quarterly report outlines loan subordination requests received from homeowners and approved by the DHCD.

On February 23, 2005, the Board approved a Loan Subordination Policy. Under the policy, the DHCD is given the authority to execute subordination agreements from homeowners seeking to refinance first mortgages, provided the homeowner did not receive any cash-out from the refinance.

The DHCD's Finance Review Committee has reviewed and approved four subordination agreements during 2010, which allows the City's second lien position to remain unchanged.

All other requests from homeowners for equity withdrawal, when refinancing, are presented to the Board and the Director of Finance for approval, pursuant to the policy previously approved by the Board.

AGENDA

BOARD OF ESTIMATES

10/27/10

TRAVEL REQUESTS

Fire Department

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1.	Scott Merbach Stephen Karas William Anuzsewski Charles Sharpe Gordon Wallace David Povilitz	State Urban Search and Rescue Alli- ance Meeting Reno, NV Nov. 14 - 17, 2010	FY08 USAR Funds	\$5,224.80

The subsistence rate for this location is \$155.00 per day. The airfare for Messrs. Merbach, Karas, Anuzsewski, and Sharpe has been prepaid on a City credit card assigned to Mr. Scott Merbach in the amount of \$1,503.20, which is included in the total. Therefore, the amount to be disbursed to those attendees is \$495.00 each. Messrs. Wallace and Povilitz will each receive \$870.80.

Health Department

2.	John Christian Hague	American Public Health Assoc. Annual Meeting & Expo Nov. 7 - 10, 2010 Reg. Fee \$420.00	STD Sur- veillance Network	\$1,577.73
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The subsistence rate for this location is \$224.00 per day. The hotel cost is \$205.00 per day, not including hotel taxes of \$30.44 per night. Therefore, the Department is requesting additional subsistence in the amount of \$21.00 per day to cover the cost of food, which is included in the total.

AGENDA

BOARD OF ESTIMATES

10/27/10

TRAVEL REQUESTS

Health Department - cont'd

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
3.	Leyla Layman	American Society of Criminology Conference San Francisco, CA Nov. 16 - 20, 2010 (Reg. Fee \$190.00)	FY09 Recovery Act Edward Byrne Me- morial Grant	\$1,885.84

The subsistence rate for this location is \$237.00 per day. The hotel cost is \$209.00 per day, not including hotel taxes of \$29.51 per night. Therefore, the Department is requesting additional subsistence in the amount of \$12.00 per day to cover the cost of food, which is included in the total. The airfare in the amount of \$521.80 and the registration fee of \$190.00 was prepaid on a City credit card assigned to Ms. Jacqueline Duval-Harvey, which is included in the total. Therefore, the amount to be disbursed to the attendee is \$1,364.04.

AGENDA

BOARD OF ESTIMATES

10/27/10

Baltimore Development Corporation - Waiver of Payment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a waiver of payment by Sinai Hospital of Baltimore, Inc. (Sinai) of the appraised value of a portion of Greenspring Avenue.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

A closing agreement with the Sinai Hospital of Baltimore, Inc. was entered into on September 23, 2009. The agreement outlines terms, provisions, and obligations for the closure of a 2.22 acre portion of Greenspring Avenue right-of-way. The agreement states that the purchaser (Sinai) will pay to the City the appraised value of \$400,000.00 fee simple for the land. However, the street proposed to be closed was deeded to the City in 1950 from an affiliate of Sinai for the consideration of \$1.00.

Sinai Hospital is in the process of expanding its facilities located at Belvedere Avenue and Greenspring Avenue, which will add approximately 918,632 square feet of land to the Sinai/Levindale development.

This development will create an additional 461 permanent jobs and 220 construction jobs. Sinai Hospital needed to close an unimproved portion of Greenspring Avenue in order to accommodate its storm water management pond.

The Baltimore Development Corporation is requesting a waiver of the \$400,000.00 appraised value of a portion of Greenspring Avenue. The City no longer has a need for the 2.22 acre unimproved portion of right-of-way.

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code is fully applicable. Sinai Hospital will sign a commitment to comply and be bound by the City's MBE/WBE requirements in lieu of paying the fair market value for the land to be relinquished by the City.

AGENDA

BOARD OF ESTIMATES

10/27/10

PROPOSAL AND SPECIFICATIONS

- Department of Transportation - TR 11001, Reconstruction of
Alleys Various Locations
BIDS TO BE RECV'D: 11/17/2010
BIDS TO BE OPENED: 11/17/2010
- Department of Transportation - TR 11003, Material Testing 2011
(Phase I)-Various Citywide
Projects
BIDS TO BE RECV'D: 11/24/2010
BIDS TO BE OPENED: 11/24/2010
- Department of Transportation - TR 09005, Reconstruction of
Footways Citywide
BIDS TO BE RECV'D: 11/24/2010
BIDS TO BE OPENED: 11/24/2010

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED